

**BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF BERGEN**

**MINUTES OF THE
REORGANIZATION MEETING**

**November 1, 2022, 5:00 P.M.
540 Farview Ave. Paramus, NJ 07652**

The Reorganization Meeting of the Board of Education of the Vocational Schools in the County of Bergen was held November 1, 2022 in the Board of Education Auditorium located in the Board offices Paramus, NJ. Board Secretary John Susino called the meeting to order at 5:00 p.m.

- Mr. Susino conducted a Roll Call of the trustees present:

Present at Roll Call

Mr. Connelly

Mr. DeLisio, *Executive County Superintendent, Bergen County*

Mr. Kim

Dr. Meyerson

Absent at Roll Call

Ms. Enrique

Also in Attendance

Howard Lerner, Ed.D., *Superintendent of Schools*

John Susino, *Board Secretary/School Business Administrator*

Andrea Sheridan, *Assistant Superintendent of Schools*

Richard Panicucci, *Assistant Superintendent of Curriculum and Instruction*

William Soukas, Esq., *Board Attorney*

Gary Hall, *Director of Human Resources*

- All present pledged allegiance to the flag of the United States of America.
- Board Secretary John Susino read the following Open Public Meeting Statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Vocational Education in the County of Bergen has caused notice of this meeting to be published by having the date, time, and place thereof posted on a bulletin board prominently displayed in the lobby of the Board offices and by the Record and Herald News.
- Board Secretary John Susino entertained nominations for the position of Board President. Mr. Kim nominated Mr. Connelly and Dr. Meyerson seconded the nomination. A roll call vote was taken and all trustees present elected Mr. Connelly unanimously.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Mr. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- **The meeting was turned over to the newly elected Board President Mr. William Connelly**
- Mr. Connelly entertained nominations for the position of Board Vice President. Dr. Meyerson nominated Jason Kim and Mr. DeLisio seconded the nomination. A roll call was taken and all trustees present elected Mr. Kim unanimously.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, for the appointment of Professional Board Staff for the 2022-2023 school year as follows:

- **Architects:** DiCara/Rubino Architects
DMR Architects
LAN Associates
Netta Architects
RSC Architects

Maximum on-call services not to exceed \$25,000. All other work based on proposals submitted to the Board of Education for approval.

- **Attorney—Board:** William Soukas, Esq. (Nowell, P.A.)

All BCTS legal services not to exceed \$300,000 per resolution 22-F-135T approved on March 29, 2022.

- **Attorney— Special Counsel:** Chasan Lamparello Mallon & Cappuzzo
Matters of Conflict Cleary, Jacobbe, Alfieri, Jacobs, LLP
Malamut & Associates

All BCTS legal services not to exceed \$300,000 per resolution 22-F-135T approved on March 29, 2022.

- **Attorney— Special Counsel:** **Michael Friscia, Esq. (McCarter & English LLP)**
Intellectual Property Matters

All BCTS legal services not to exceed \$300,000 per resolution 22-F-135T approved on March 29, 2022.

- **Auditor—External:** **Lerch, Vinci & Bliss**

District auditing and financial advisory services not to exceed \$100,000 per resolution 22-F-135T approved on March 29, 2022.

- **Construction Management:** **Mast Construction Services, Inc.**

Maximum on-call services not to exceed \$25,000. All other work based on proposals submitted to the Board of Education for approval.

- **Engineers:** **Boswell Engineering**
 CME Engineering
 LAN Associates
 Neglia Engineering
 Remington & Vernick Engineers
 T&M Associates

Maximum on-call services not to exceed \$25,000. All other work based on proposals submitted to the Board of Education for approval.

- **Physician:** **Ronald Rigolosi, MD**

District Physician services not to exceed \$30,000 per resolution 22-F-135T approved on March 29, 2022

NOW THEREFORE BE IT RESOLVED that the Board has determined to approve the following professional staff, as identified above, and per their proposals on file, for the term of 11/1/2022 to 10/31/2023 or date of next Board of Education Reorganization Meeting or meeting in which the Board passes a resolution appointing professional staff; and

BE IT FURTHER RESOLVED, that upon deliberation of the Board of Education this resolution was read into the record by the Board President and notice of action will be provided as soon as practicable.

A roll call was taken and all trustees present voted unanimously for the professional staff as Presented.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio			X	
Ms. Enrique	X			
Mr. Kim	X			
Dr. Meyerson	X			

- A motion to appoint Brown & Brown and Fairview Insurance Agency as Health Insurance Brokers of Record, Benefits Brokers of Record and Consultants for the Board of Education of the Vocational Schools in the County of Bergen was introduced by Dr. Meyerson and seconded by Mr. Kim. A roll call vote was taken and unanimously approved by all trustees present.

WHEREAS, there exists a need for the Board of Education to retain the services of a Health Benefits Insurance Broker; and

WHEREAS, the Board of Education pursuant to its authority under the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(10), may negotiate and award a contract for the provision of insurance consultant services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the Public Schools Contracts Law requires that a Resolution authorizing the award of contracts without competitive bids be adopted by the Board of Education at a public hearing;

NOW THEREFORE, BE IT RESOLVED, that **Brown & Brown** and **Fairview Insurance Agency** be and are hereby appointed as health insurance brokers of record for the Board of Education of the Vocational Schools in the County of Bergen from November 1, 2022 to October 31, 2023 or the date of the next board of education reorganization meeting or meeting in which the board appoints an insurance broker of record; in an amount not to exceed \$36,000 per resolution 22-F-135T approved on March 29, 2022; and

BE IT FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board of Education in accordance with the requirements of N.J.S.A. 18A:18A-5(a)(2).

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion to appoint John Susino as a School Business Administrator and Board Secretary for the School Year 2022-2023, retroactive to July 1, 2022, was introduced by Dr. Meyerson and seconded by Mr. Kim. A roll call vote was taken and all trustees present appointed Mr. Susino unanimously.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion to appoint Peter Bellani as the district designee for internal control and internal reporting in lieu of a Treasurer of School Monies was made by Dr. Meyerson and seconded by Mr. Kim. A roll call vote was taken and all trustees present appointed Mr. Bellani unanimously.

WHEREAS, in accordance with N.J.S.A. 18A:13-14 the BCTS Board of Education has eliminated the position of the Treasurer of School Monies, and

WHEREAS, in accordance with statute, upon the elimination of the Treasurer's position the responsibility regarding internal control and internal reporting are shifted to the Board Secretary and Chief School Administrator, and

WHEREAS, in accordance with N.J.S.A. 18A:17-9, the Chief School Administrator or a board designee, other than the School Business Administrator/Board Secretary, shall be responsible to prepare the monthly reconciliation of bank accounts, and

WHEREAS, the Board is desirous of appointing a designee to perform said bank reconciliations.

NOW THEREFORE BE IT RESOLVED that Peter Bellani, Accounting Manager, is hereby appointed as designee, in lieu of the Chief School Administrator, to prepare all monthly reconciliations of all bank accounts as required by law for the 2022-2023 school year, retroactive to July 1, 2022.

BE IT FURTHER RESOLVED this resolution shall be effective immediately upon adoption.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion to appoint Danielle Tikijian as the District's Qualified Purchasing Agent for the School Year 2022-2023, retroactive to July 1, 2022, was introduced by Dr. Meyerson and seconded by Mr. Kim. A roll call vote was taken and all trustees present appointed Ms. Tikijian unanimously.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to adopt the District's Purchasing Manual. A roll call vote was taken and unanimously approved by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion to appoint Board officials for the 2022-2023 school year, retroactive to July 1, 2022, as stated below was introduced by Dr. Meyerson and seconded by Mr. Kim.

<u>Position</u>	<u>Appointed Staff</u>
504 Officer	Tara Bohan
ADHERA Compliance Officer	Thomas Jodice
Affirmative Action Officer	Tara Bohan
Custodian of Personnel Records	Gary Hall
Custodian of Public Records	John Susino
Health and Safety Officer	Bridget Sorem
Indoor Air Quality Officer	Thomas Jodice
Integrated Pest Management Coordinator	Thomas Jodice
Liaison to the Division of Child Protection and Permanency	Andrea Sheridan
Public Agency Compliance Officer	John Susino
Right to Know Contact Person	Thomas Jodice

A roll call vote was taken and the Board officials were unanimously approved by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, approving the district's banking operations and establishment of bank account signatures as listed.

WHEREAS; Mr. Connelly has been elected President of the Board of Education and Jason Kim has been elected Vice President; and

WHEREAS; Dr. Howard Lerner has been appointed Superintendent of Schools; and

WHEREAS; John Susino has been appointed School Business Administrator and Board Secretary; and

WHEREAS; Peter Bellani has been appointed the District's designee for internal control and internal reporting in lieu of a treasurer of school monies, and;

WHEREAS, BCTS requested proposals from banking institutions to provide the District with banking and financial services, and

WHEREAS, After careful review of proposals submitted by four (4) banking institutions, **Santander Bank** was selected as its proposal best served the objectives of the District, which included but not limited to the increase of the District's cash management program, maximization of interest earnings, reduced costs, and the provision of comprehensive on-line banking services, and

WHEREAS, BCTS maintains one (1) account at **TD Bank** for purposes of continuity of service;

NOW THEREFORE BE IT RESOLVED the Board of Education establishes the following bank accounts at Santander Bank and TD Bank, and that Santander Bank and TD Bank is hereby requested, authorized and directed to honor all checks, drafts and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated:

Account Title	Signature Required		
Payroll Account <i>Santander Bank Acct: 9551020766</i>	Howard Lerner	OR	John Susino
Agency Account <i>Santander Bank Acct: 9551020774</i>	Howard Lerner	OR	John Susino
Academy for Advancement of Science and Technology Student Activities <i>Santander Bank Acct: 9551020847</i>	Russell Davis	AND	Raymond Bath OR Michelle Pinke

Account Title	Signature Required		
Paramus Vocational Student Activities <i>Santander Bank Acct: 9551020863</i>	Amy Jett	AND	Jeremy Wertheim OR Melanie Alston-Balaputra
Teterboro Tech Student Activities <i>Santander Bank Acct: 9551020855</i>	Elaine Gaggis	AND	David Tankard OR Rosario Alvez Cabanilla
State Unemployment Insurance Trust Account <i>Santander Bank Acct: 9551020782</i>	Howard Lerner	OR	John Susino
BCVTS General Fund <i>Santander Bank Acct: 9551020731</i>	Board President OR Board Vice President	AND	Howard Lerner AND John Susino
Escrow Management Account <i>TD Bank Acct: 037223402</i>	Board President OR Board Vice President	AND	Howard Lerner AND John Susino
Federal Student Financial Aid <i>Santander Bank Acct: 9551020812</i>	Howard Lerner	AND	John Susino
Athletics Clearing Checking Account <i>Santander Bank Acct: 9551020928</i>	William Muller OR Andrea Sheridan	AND	Yvonne Carroll
Depository Account <i>Santander Bank Acct: 9551020790</i>	Howard Lerner	AND	John Susino
Board of Vocational Education Student Fund – Day Care <i>Santander Bank Acct: 9551020839</i>	John Susino	AND	Alissa Miller
BCTS Capital Reserve <i>Santander Bank Acct: 9551020758</i>	Board President OR Board Vice President	AND	Howard Lerner AND John Susino
BCTS Food Service Depository Account <i>Santander Bank Acct: 9551020804</i>	Howard Lerner	AND	John Susino
Applied HS @ BCC <i>Santander Bank Acct: 9551020871</i>	Amanda Sloomaker	AND	Andrea Sheridan OR Dennis Montone OR Katoya Pierce
Credit Card Depository <i>Santander Bank Acct: 9551021576</i>	Howard Lerner	AND	John Susino
Clearing Account <i>Santander Bank Acct: 9551024818</i>	Howard Lerner	AND	John Susino

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson and seconded by Mr. Kim to designate the official newspaper for the purpose of legal notice for the District as follows: ***The Record and Herald News***.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, for the appointment of Board Member Committee Assignments as follows:

Committee	Trustees	Alternates
Board of School Estimate	Connelly and Kim	As appointed by the Board President
Liaison to Special Services	Connelly	Kim
Finance	Chair: Meyerson	Kim
Personnel	Chair: Connelly	Meyerson
Plant and Facilities	Chair: Enrique	Kim
Administrative and Student Policy	Chair: Kim	Enrique
NJ School Boards Association	Committee of the Whole Board	
NJ Council of County Vocational Schools	Committee of the Whole Board	
Bergen County School Board Assoc.	Committee of the Whole Board	

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion to introduce by Dr. Meyerson, seconded by Mr. Kim, to approve the re-adoption of Board of Education policies, by-laws, job descriptions, advisory committee membership, and program/facility organization.

BE IT RESOLVED that the Board of Education of the Bergen County Vocational Schools does hereby approve and adopt all Board of Education Policies, Regulations, By-Laws, Job Descriptions, Advisory Committee Membership, and Program/Facility Organization for the 2022-2023 school year, as recommended by the Superintendent of Schools.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve and readopt all courses of study and textbooks.

BE IT RESOLVED that the Board of Education of the Bergen County Vocational Schools does hereby approve and readopt all courses of study, textbooks and/or workbooks, and ancillary materials of the District, on file in the Curriculum Office, for the period from the date of this Reorganization Meeting or until the Reorganization Meeting in the next calendar year, unless modified by the Board of Education upon recommendation of the Superintendent of Schools.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve, as recommended by the Superintendent of Schools, the District's organization chart indicating staff appointments and titles to be adopted, as provided by the budget, effective July 1, 2022.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve the Board of Education's participation in the County of Bergen's Joint Insurance Fund, and approve the appointment of Bergen Risk Managers, Inc., Ramsey, New Jersey as the Board's Workers Compensation and General Liability Insurance Fund third party administrator effective November 1, 2022 through October 31, 2023 or until such time as the Board is able to reorganize or appoint a new administrator.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve the proposed dates for Work Sessions, Executive Sessions, Regular, Board Retreat, and Reorganization meetings of the Board of Education as listed below.

BE IT RESOLVED that the following calendar of the Board of Education meetings be approved; and

BE IT RESOLVED that the Board of Education may take action at any properly advertised regular meeting or emergency meeting, including work meetings, executive session meetings, special meetings, board retreats, board reorganization meetings and/or regular meetings; and

BE IT RESOLVED that additional meetings may be scheduled as the Board deems appropriate and necessary;

BE IT FURTHER RESOLVED that the Board Secretary shall cause public notice to be given regarding these meeting dates.

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN

2022--2023 School Year Meeting Schedule

Meeting Location:

Board of Education Auditorium
540 Farview Avenue, Paramus, NJ 07652

2022		
December 13		5:00 p.m. Public Work Session Meeting Private Executive Meeting <i>(If Necessary)</i> 5:30 p.m. Regular Public Meeting
2023		
January 24	April 24	5:00 p.m. Public Work Session Meeting Private Executive Meeting <i>(If Necessary)</i> 5:30 p.m. Regular Public Meeting
February 28	May 23	
March 28	June 27	
August 31		5:00 p.m. Public Work Session Meeting Private Executive Meeting <i>(If Necessary)</i> 5:30 p.m. Regular Public Meeting <i>Board Retreat: Immediately Follow the Regular Public Meeting</i>
September 26 October 19		5:00 p.m. Public Work Session Meeting Private Executive Meeting <i>(If Necessary)</i> 5:30 p.m. Regular Public Meeting
November 1		5:00 p.m. Reorganization Meeting Private Executive Meeting <i>(If Necessary)</i>

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve the following Order of Business for **in-person** Work Session and Regular Public Meetings of the Board of Education.

PUBLIC WORK SESSION MEETING

Call Meeting to Order:

1. Roll Call
2. Pledge of Allegiance
3. Open Public Meeting Statement
4. Presentations
5. Review of Resolutions
6. Board Discussion on Agenda Resolutions Only
7. Public Participation on Agenda Resolutions Only
8. Public Participation on Any Item
9. Executive Session *(If Necessary)*
10. Re-Open Public Work Meeting *(If Necessary)*
11. Adjournment of Public Work Session Meeting and Move to the Regular Meeting

REGULAR PUBLIC MEETING

Call Meeting to Order:

1. Roll Call
2. Pledge of Allegiance
3. Open Public Meeting Statement
4. Board Action on Prior Meeting Minutes
5. Reports/Presentations:
 - Committee (As Needed)
 - Board Secretary/Business Administrator
 - Superintendent of Schools
6. Introduction Consent Agenda Resolutions
7. Board Comment - Consent Agenda Only
8. Public Comment - Consent Agenda Only
9. Board Action on Consent Agenda
10. Introduction Off-Consent Agenda Resolutions (If Necessary)
11. Board Comment – Off-Consent Agenda Only (If Necessary)
12. Public Comment - Off-Consent Agenda Only (If Necessary)
13. Board Action on Off-Consent Agenda Only (If Necessary)
14. Public Comment - Any Issue
15. Adjournment of Meeting

A roll call vote on the resolution was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve the following Order of Business for **remote** Board meetings via Zoom Video/Telephone conference.

BE IT RESOLVED that the following Order of Business for Board of Education Regular Meetings conducted via Zoom Video/Telephone Conference:

REGULAR MEETING--ORDER OF BUSINESS

Call Meeting to Order

1. Roll Call
2. Pledge of Allegiance
3. Open Public Meeting Statement
4. Board Action on Prior Meeting Minutes
5. Presentations
6. Reports:
 - *Committee (As Needed)*
 - Board Secretary/Business Administrator
 - Superintendent of Schools
 - Reading of Resolutions by Board Secretary
7. Introduction Consent Agenda Resolutions
8. Board Discussion - Consent Agenda Resolutions Only
9. Public Comment - Consent Agenda Resolutions Only
10. Private Executive Session *(If Necessary)*
11. Re-Open the Public Work Meeting *(If Necessary)*
12. Further Comment on Consent Agenda Resolutions – Board Only
13. Board Action Consent Agenda Resolutions
14. Introduction Off-Consent Agenda Resolutions *(If Necessary)*
15. Board Comment – Off-Consent Agenda Resolutions Only *(If Necessary)*
16. Public Comment – Off-Consent Agenda Resolutions Only *(If Necessary)*
17. Board Action on Off-Consent Agenda Resolutions Only *(If Necessary)*
18. Public Participation on Any Item
19. Adjournment of Meeting

A roll call vote on the resolution was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson and seconded by Mr. Kim to approve **mandatory direct deposit of net pay** for staff for the 2022-2023 school year.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to appoint District Voluntary Benefits/Financial Advisors as listed below:

Firm	Firm Address	Financial Firm Contact
AXA Equitable	333 Thornall St., 8th Floor Edison, NJ 08837	Brian Trause, Brian Russell, Scott Klein, Jeffery Langer, Leo M. Walsh
Cetera Investors	1 Blue Hill Plaza, 14 th Floor Pearl River, NY 10965	Charles Maushardt
Lincoln Investment Planning	108 Creek Crossing Blvd Hainesport, NJ 08036	Lori Seely Campbell
Lincoln Investment Planning	4 Commerce Drive, 3rd Floor Cranford, NJ 07016	Patrick J Bergin
Premier Worksite Benefits	700 Kinderkamack Road, Suite 102 Oradell, NJ 07649	Seamus Dugan
Security Benefit Group Aegis Capital Corp.	550 Kinderkamack Road Oradell, NJ 07649	John Bannan
VALIC Financial Advisors, Inc	135 Route 202/206 Suite 13 Bedminster, NJ 07921	Michael L. Grofsick

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was introduced by Dr. Meyerson, seconded by Mr. Kim, to approve the standard operating procedure manual for District's business operations. A copy of the manual is available on the District's website as well as in the Business Office.

A roll call vote was taken and approved unanimously by all trustees present.

ROLL CALL:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X			
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

• **PRESENTATION TO THE BOARD**

- Assistant Superintendent of Curriculum and Instruction, Richard Panicucci, made a presentation on the District's results on the Student Learning Report on NJSLA. A copy of the report is maintained in the Curriculum Office.

• **SUPERINTENDENT'S REPORT**

▪ **Harassment, Intimidation and Bullying Report to the Board**

The District is required to report specific incidents of harassment, intimidation and/or bullying to the Board of Education. This past month, the District had one (2) HIB investigations. After a thorough investigation, one (1) was determined to be a HIB and the other a non-HIB.

➤ **HIB Incident: HIB Case #1 – BCA - School Year 2022-2023**

Incident—insulting or demeaning electronic comments, caused physical or emotional harm, created a hostile educational environment, and interfered with student's education.

Intervention—parent contact, individual counseling, restorative group counseling, suspension, and removal from extracurricular activity.

This incident involved over thirty students and was the result of social media posts.

➤ **Alleged HIB Case #2 – BCA - School Year 2022-2023**

We also had a HIB Incident that turned out to be a non-HIB after investigation

• Board Secretary John Susino announced the following resolutions for Board review

Administration: 23-A-53T through 23-A-60T
Finance: 23-F-85T through 23-F-87T

• A motion was made by Dr. Meyerson, seconded by Mr. Kim, to introduce resolutions as presented by the Administration

Administration: 23-A-53T through 23-A-60T
Finance: 23-F-85T through 23-F-87T

• The meeting was opened to the Board for comment on the resolutions presented.

Mr. DeLisio informed the Board that he would be abstaining from resolutions 23-A-53T, 23-A-54T, 23-A-55T and 23-A-56T

- A motion was made by Dr. Meyerson, seconded by Mr. Kim, to open the meeting to public comment on the agenda resolutions. All trustees present voted in the affirmative.

There was no comment from the public.

- A motion was made by Mr. Kim, seconded by Dr. Meyerson, to close public comment on the agenda resolutions. All trustees present voted in the affirmative.
- A roll call vote was taken on the agenda resolutions as presented.

ROLL CALL:

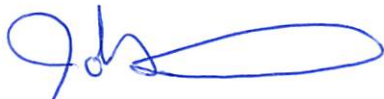
	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Connelly	X			
Mr. DeLisio	X		23-A-53T, 23-A-54T, 23-A-55T and 23-A-56T	
Ms. Enrique				X
Mr. Kim	X			
Dr. Meyerson	X			

- A motion was made by Dr. Meyerson, seconded by Mr. Kim, to open the meeting to public comment on any issue. All trustees present voted in the affirmative.

There was no comment from the public.

- A motion to close public participation on any issue was introduced by Dr. Meyerson, seconded by Mr. Kim. All trustees present voted in the affirmative.
- A motion by Mr. Kim, seconded by Dr. Meyerson, was made to adjourn the Re-organization Meeting at 5:25 p.m. All trustees present voted in the affirmative. There were none opposed. No further action was taken.

Respectfully Submitted,



John Susino
Board Secretary/Business Administrator

The minutes were approved by the Board of Education at a meeting dated: 12/14/22