

**BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF BERGEN
REGULAR MEETING**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

January 25, 2022

AGENDA

#	<u>ADMINISTRATION RESOLUTIONS</u>
22-A-64T	Approval – WIA/WFNI/WLL One Stop Administration and Oversight
22-A-65T	Approval—Report Of Student Suspensions
22-A-66T	Approval - Professional Development Providers and Services 2021-2022 School Year
22-A-67T	Approval of Superintendent Decision Regarding HIB Cases
22-A-68T	Approval—Volunteer Worker
22-A-69T	Approval – Memorandum Of Understanding with Northwest Bergen Utility Authority
22-A-70T	Approval – Memorandum Of Understanding Between Bergen County Technical Schools and NJ Manufacturing Extension Program
22-A-71T	Approval – Articulation Agreement – Syracuse University and BCTS - Teterboro Campus For 2021-2022 School Year
22-A-72T	Approval—Authorization For Submission Of The Bilingual/ESL Three Year Plan 2021-2024
22-A-73T	Approval - First Reading — Board Of Education Policies/Regulation
22-A-74T	Approval - Second Reading Final Adoption Board of Education Policies
22-A-75T	Approval—Confirmation—Travel Expenses
22-A-76T	Approval – Field Trips
22-A-77T	Approval – Student Teaching Seton Hall University
22-A-78T	Approval of Memorandum Of Understanding with County Of Bergen
22-A-79T	Approval – Memorandum of Understanding Between BCTS Adult & Continuing Education and Educational Testing Service, Princeton, NJ.
22-A-80T	Approval – Shared Services Agreement with Cresskill Board Of Education
	<u>PERSONNEL RESOLUTIONS</u>
22-P-75T	Approval – 2021-2022 Staff Appointments
22-P-76T	Approval – 2021-2022 Salary Reclassification - Certificated
22-P-77T	Approval – Revised 2021-2022 School Calendar and Student Abbreviated Day Calendar
22-P-78T	Approval – 2021-2022 Adult and Continuing Education Staff Salary Authorizations
22-P-79T	Approval – 2021-2022 Long Term Substitute Teachers
22-P-80T	Approval – 2021-2022 Staff Compensation for Athletic Events
22-P-81T	Approval – 2020-2021 & 2021-2022 Appointments Extra Duty/Extra Pay Positions and Other Hourly Appointments
22-P-82T	Approval – Leave(s) of Absence
22-P-83T	Approval – Resignations
22-P-84T	Approval - Retirement
22-P-85T	Approval – 2021-2022 Salary Reclassification – Non-Certificated
	<u>FINANCE RESOLUTIONS</u>
22-F-101T	Approval-Payments Of Bills: December 2021 and January 2022
22-F-102T	Monthly Certification- November 30, 2021 Board Secretary/School Financial Report

22-F-103T	Line Item Transfers – November 2021
22-F-104T	Approval - Submission Of Comprehensive Maintenance Plan
22-F-105T	Withdrawal Of Funds From Maintenance Reserve Account: HVAC Repairs-Hackensack Campus
22-F-106T	Revised - Award Of Contract To Furnish And Deliver Various Maintenance Uniforms And Shoes, On An As Needed Basis For Bergen County Technical Schools, Commencing December 15, 2021, for a Two-Year Period
22-F-107T	Approval – Vendor List Participation In State Contract Purchasing for Bergen County Technical Schools 2021-2022 School Year
22-F-108T	Approval Acceptance Of Special State And Federal Funds
22-F-109T	Approval—WIOA Formula Individual Training Account Log 7/1/21-6/30/22
22-F-110T	Negotiate a Contract to Furnish and Deliver Various Science Chemicals And Reagents For BCTS – Hackensack
22-F-111T	Approval - Award Of Contract To Furnish, Deliver and Install a Gaumard Scientific Super Tory S2220.Pk.M And The Associated Products for BCTS Paramus Campus

ADMINISTRATION

22-A-64T APPROVAL—WIA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

RESOLUTION

WHEREAS the Bergen One-Stop Career Center is the lead One-Stop Operator for Bergen County's Workforce Investment Activity, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED the Board of Education acknowledges receipt of the following reports and summary data and directs that they be conveyed to the Workforce Investment Board as required:

1. PERFORMANCE OF WIOA FUNDS:

As of December 31, 2021 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
120 Clients	9 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
2 Clients	0 Clients	2 Clients

2. LEVELS OF SERVICE: Adults 7/1/21-12/31/21

Placed in Training	131
Workforce Learning Link Basic Skills	143
Workforce Learning Link Soft Skills	171

Most requested training services: Project Management, CDL, and Administrative Assistant

3. FINANCIAL SUMMARY: As of December 31, 2021:

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	32%	20%
Dislocated Worker	51%	34%
Youth Out-of-School	56%	20%
Work First New Jersey (WFNJ)	79%	16%
Workforce Learning Link	55%	2%
Smart Steps	0%	0%
Program Administration	73%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2022-Program Year 2021 for details).

4. Plant Closings: Rapid Response December 2021: None

22-A-65T

APPROVAL—REPORT OF STUDENT SUSPENSIONS

RESOLUTION

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **December 2021** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37-2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

December 2021

BCA-H.....	Bergen County Academies, Hackensack	0
BCTHS-P.....	Bergen County Technical High School, Paramus.....	0
BCTHS-T.....	Bergen County Technical High School, Teterboro	2
BCTHS.....	Applied Technology/BCC Campus.....	0

principals/am

22-A-66T

**APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2021-2022
SCHOOL YEAR**

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Michael Fowlin	2 Presentations: "You Don't Know Me Until You Know Me" Mental Health Awareness Day	\$2850.00	3/3/22
Silver Strong & Associates, LLC	Professional Development web-based session for Staff at Paramus & ATHS	\$1,500.00	4/22/22
Burkett Horrigan	Expert Series: Production supervisor for Musical	\$1,200.00	Trimester 2
Four Winds Hospital	Home Instruction for BCA student	\$60.00/hour	12/3/21-12/23/21
High Focus	Home Instruction for Teterboro student	\$50.00/hour	11/30/21-12/30/21
Saint Clare's Hospital	Home Instruction for BCA student	\$55.00/hour	December 2021
Learn Well Hospital	Home Instruction for BCA student	\$50.00/hour	1/10/22-2/4/22
Lyceum Agency	Virtual Program: Social Media Algorithms for staff at Teterboro and BCA	\$7,500.00	4/4/22 & 5/27/22
Cam F. Awesome	3 Workshop at ATHS: Social Media and Intent vs. Impact	\$4,000.00	1/5/22

NAME	SERVICE	RATE	DATE
BCA Faculty members	CTE Enrichment Program for Hackensack Public School	No cost	February-April

22-A-67T APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASES

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on December 7, 2021, the Superintendent reported on the following matters to the Board of Education:

BCTS School Year 2021-2022 HIB Case #2, Case #3, Case #4, Case #5

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

22-A-68T APPROVAL—VOLUNTEER WORKER

Resolution

WHEREAS, the district has received a request to utilize volunteer services from the following:

- Michael DeLuca— Volunteer for Volleyball Assistant Coach Spring 2022

WHEREAS, there is no cost to the district;

BE IT RESOLVED, that the Board of Education agrees to utilize the volunteer services of Mr. Michael DeLuca for the Volleyball Assistant Coach.

GH/am

22-A-69T APPROVAL – MEMORANDUM OF UNDERSTANDING WITH NORTHWEST BERGEN UTILITY AUTHORITY

RESOLUTION

WHEREAS, the Board of Education's Adult and Continuing Education and the Northwest Bergen Utility Authority seek to establish a collaborate relationship whereby the Board will teach two (2) classes in the area of Wastewater Operation at facilities of the Northwest Bergen Utility Authority; and

WHEREAS the parties have memorialized the terms of that relationship in a Memorandum of Understanding, in the form annexed hereto;

NOW, THEREFORE, BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Memorandum of Understanding be and hereby is ratified and approved, subject to the final review and approval of the Board of Education attorney; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School Business Administrator be and hereby are authorized to take such lawful actions as are required to implement the terms of this Resolution, including but not limited to the execution of the Memorandum of Understanding.

**22-A-70T APPROVAL – MEMORANDUM OF UNDERSTANDING BETWEEN BERGEN COUNTY
TECHNICAL SCHOOLS AND NJ MANUFACTURING EXTENSION PROGRAM**

RESOLUTION

WHEREAS, Bergen County Technical Schools would like to enter into agreement with NJMEP that will support Paramus Campus students enrollment into the national credentialing program; and

WHEREAS, NJMEP will provide on-line program where students will be certified as; Production Technician, Certified Production Technician Plus, Certified Logistics Technician, Certified Manufacturing Associate, in addition students may elect to participate in hands-on-training technology;

BE IT RESOLVED, that upon recommendation of Andrea Sheridan, Assistant Superintendent, the Superintendent of BCTS is authorized to enter into the aforementioned agreement between NJMEP and Bergen County Technical Schools for the 2021-2022 School Year.

AS/am

**22-A-71T APPROVAL – ARTICULATION AGREEMENT – SYRACUSE UNIVERSITY AND BERGEN COUNTY
TECHNICAL SCHOOLS - TETERBORO CAMPUS FOR 2021-2022 SCHOOL YEAR**

RESOLUTION

WHEREAS, Syracuse University will offer Public Policy Program which shall provide college credits to students who meet the criteria as set forth in the agreement between Bergen County Technical Schools – Teterboro Campus and Syracuse University, Syracuse NY;

BE IT RESOLVED that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the attached Agreement between Syracuse University, Syracuse NY and Bergen County Technical Schools Teterboro Campus for the 2021-2022 School Year.

RP: AS/am

**22-A-72T APPROVAL—AUTHORIZATION FOR SUBMISSION OF THE BILINGUAL/ESL
THREE YEAR PLAN 2021-2024**

RESOLUTION

BE IT RESOLVED, the Board of Education approves the Bilingual/ESL Three Year Program Plan for the Bergen County Technical School District for the 2021-2024 school years and directs the Superintendent to submit to the New Jersey Department of Education.

AS/am

22-A-73T APPROVAL - FIRST READING —BOARD OF EDUCATION POLICIES/REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

FIRST READING

Section 1000 – Administration

2422M Comprehensive Health and Physical Education

22-A-74T APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICIES

RESOLUTION

WHEREAS, the Board of Education **attached** policies listed below were approved on a first reading at the December 7, 2021 meeting; and

WHEREAS, said policies was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policies;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policies is hereby adopted effective immediately:

Section 0000 – Bylaws

0142.1M Nepotism

Section 1000 – Administration

1648.14M Safety Plan for Healthcare Settings in Schools – COVID-19

Section 2000 – Program

2421M Career and Technical Education

Section 3000 – Certificated Staff Members

3113M Nepotism

3125M Employment of Teaching Staff Members

Section 4000 – Non-Certificated Staff Members

4113M Nepotism

Section 5000 – Students

5751M Sexual Harassment of Students

Section 6000 – Finances

6115.01M Federal Awards/Funds Internal Controls – Allowability of Costs
6115.02M Federal Awards/Funds Internal Controls – Mandatory Disclosures
6115.03M Federal Awards/Funds Internal Controls – Conflict of Interest
6311M Contracts for Goods or Services Funded by Federal Grants

Section 7000 – Property

7432M Eye Protections Practices

Section 8000 – Operations

8420M Emergency and Crisis Situations

22-A-75T APPROVAL—CONFIRMATION—TRAVEL EXPENSES

RESOLUTION

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Teterboro	Andreas Yanniotis	PLTW Engineering – Digital Electronics (On-line course)	\$2400.00	1/10/22-3/23/22
Purchasing	Joann DeFalco	Public Purchasing Bidding Process Webinar	\$205.00	4/6/22
Purchasing	Danielle Tikijian	Public Purchasing Bidding Process Webinar	\$205.00	4/6/22
Athletics	William Muller	2022 DAANJ Annual Workshop; Atlantic City, NJ	\$1293.60	3/15/22-3/18/22
Paramus	Ryan Lynch	Shape NJ, Physical Education Annual Convention; Long Branch, NJ	\$199.00	2/14/22 & 2/15/22
Paramus	Maria Mihas	Shape NJ, Physical Education Annual Convention; Long Branch, NJ	\$199.00	2/14/22 & 2/15/22

Campus	Employee	Destination	Cost (excludes taxes)	Dates
HR	Naomi Conklin	Webcast – 2022 School Law Conference	\$225.00	2/9/22
BCA Campus	Gene Walsh	FLIBS (Florida IB School) Conference	\$2,959.50	6/20/22-6/24/22

22-A-76T

APPROVAL—CONFIRMATION—FIELD TRIPS

RESOLUTION

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Mark Kramer

Christine Wallace

Luke Miller (alternate)

Emily Pagano (alternate)

Scott Demeter (alternate)

BCA Campus

History/Yale Model UN (Virtual)

1/20/22 & 1/23/22

Students will debate international topics

28 students 2 teachers and 3 alternates

\$1,310.00

\$0

\$1,310.00

Reimbursement AmountSchool

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Steven Cohen

ATHS Campus

Stryker Facilities, Mahwah, NJ

1/12/22

Stryker Facilities Tour

15 students 1 teacher

\$0

\$0

\$0

Reimbursement AmountSchool

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Jonathan Pinyan

BCA Campus

2022 Funfest (Quiz Bowl) East Brunswick, NJ

2/26/22

Quiz Bowl club event

6 students 1 teacher

\$80.00

\$0

\$80.00

Reimbursement Amount

<u>School</u>	<u>BCA Campus</u>
Destination	2022 Brown University Science Olympiad (Virtual)
Dates	2/12/22
Purpose of Trip	School Team contest
Participant	20 students 2 teachers and 2 alternates
Total Cost of Trip	\$1,031.39
Total Cost to Board	\$0
Student Cost	\$1,031.39
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Igor Zubov	\$544.13
Danielle Feuss	\$487.26
Eric Paul (alternate)	
Sergei Alschen (alternate)	

<u>School</u>	<u>BCA Campus</u>
Destination	2022 Harvard/MIT Math Tournament (Virtual)
Dates	2/19/22
Purpose of Trip	Math Tournament
Participant	16 students 6 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Jonathan Pinyan	
Michael Abramson	
Keith Kaplan	
Joan Vieni	
Ian Askins	
Dan Plotnick	

<u>School</u>	<u>BCA Campus</u>
Destination	2022 NJ Pro-Start Invitational, Old Bridge, NJ
Dates	2/22/22
Purpose of Trip	Competition for Hospitality Management
Participant	9 students 1 teacher and 1 alternate
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
John Branda	
Tim Adriance (alternate)	

<u>School</u>	<u>BCA Campus</u>
Destination	2022 DECA State Marketing Competition; Atlantic City
Dates	2/28/22-3/2/22
Purpose of Trip	Marketing Competition
Participant	100 students 7 teachers and 1 TBD
Total Cost of Trip	\$37,445.44
Total Cost to Board	\$0
Student Cost	\$37,445.44
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Kimberley Acuna	\$811.50
Paul Kaser	\$811.50
Greg Kalata	\$811.50

Justin Seventko	\$811.50
Emily Pagano	\$811.50
Joseph Gutierrez	\$913.22
William Mendelsohn	\$913.22
1 Teacher TBD	\$811.50

<u>School</u>	<u>BCA Campus</u>
Destination	Competition Cheerleading, Wildwood, NJ
Dates	2/19/22 & 2/20/22
Purpose of Trip	Cheerleading Competition
Participant	24 students 2 teachers
Total Cost of Trip	\$2,376.00
Total Cost to Board	\$0
Student Cost	\$2,376.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Alexa Perrucci	
Jamie Luna	

22-A-77T APPROVAL—STUDENT TEACHING—SETON HALL UNIVERSITY

RESOLUTION

WHEREAS Assistant Superintendent of Curriculum and Instruction, **Richard Panicucci**, has recommended that **Mary Kane-Malone** be approved for a student teaching assignment;

BE IT RESOLVED that **Mary Kane-Malone** be approved for student teaching with no compensation, subject to the following conditions:

1. Participating College: Seton Hall University
2. Assignment dates: 01/03/2022 to 06/30/2022
3. Assignment: Virtual Educational Leadership

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Mary Kane-Malone** regarding this approval as soon as is practicable.

PC/am

22-A-78T APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH COUNTY OF BERGEN

RESOLUTION

WHEREAS, the County of Bergen and Board of Education seek a collaboration in which where the Board will use its technological and student resources to help translate the County's existing English Language Anti-Harassment/Anti-Discrimination training videos into Spanish; and

WHEREAS, the terms of the parties' understanding has been memorialized in a Memorandum of Understanding in the form annexed hereto;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Memorandum of Understanding between the Board of Education and the County of Bergen is hereby ratified and approved in the form annexed hereto, subject to the final review of the Board Attorney; and

BE IT FURTHER RESOLVED that the Superintendent of Schools and School Business Administrator are hereby authorized to take all lawful actions required to implement the terms of this Resolution, including but not limited to execution of the Memorandum of Understanding.

22-A-79T APPROVAL – AGREEMENT BETWEEN EDUCATIONAL TESTING SERVICES AND BERGEN COUNTY TECHNICAL SCHOOLS ADULT AND CONTINUING EDUCATION FOR THE DELIVERY OF A HIGH SCHOOL EQUIVALENCY EXAMINATION

RESOLUTION

WHEREAS the State of New Jersey has approved Educational Testing Services (“ETS”), a non-profit organization with principal offices in Princeton, New Jersey, as a preferred provider of the HISET (High School Equivalency Test) in the State of New Jersey, and

WHEREAS the State of New Jersey selects and approves test centers to administer the ETS-owned HISET test, and

WHEREAS the Bergen County Technical School’s Adult and Continuing Education Center is a State of New Jersey approved testing center;

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves the attached agreement with ETS to allow Bergen County Technical School’s Adult and Continuing Education Center to have access to and to administer the HISET test to test takers.

22-A-80T APPROVAL – SHARED SERVICES AGREEMENT WITH CRESSKILL BOARD OF EDUCATION

RESOLUTION

WHEREAS, the Cresskill Board of Education has asked for assistance to transport students displaced as a result of significant physical storm damage to a school building to an alternate school facility; and

WHEREAS, the Board of Education seeks to provide the Cresskill Board of Education with student transportation assistance consistent with the terms and conditions of the Shared Services Agreement in the form annexed hereto;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby ratifies and approves the Shared Services Agreement with the Cresskill Board of Education in the form annexed hereto subject to the final review and approval of the Board attorney; and

BE IT FURTHER RESOLVED that the Board President, Superintendent of Schools and School Business Administrator be and hereby are authorized to perform all lawful acts required to implement the terms of this Resolution, including but not limited to the execution of the Shared Services Agreement.

Bergen County Workforce Development Board Bergen One-Stop Career Center

Accrued Expense & Obligation Report: Fiscal Year 2022-Program Year 2021 July 1, 2021 thru June 30, 2022 as of 12/31/21

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 1,630,543	\$ 528,874	32%	\$ 255,977	\$ 1,101,669	<p>Total Budget Funding Distribution</p> <ul style="list-style-type: none"> DISLOCATED WORKER: \$2,692,029 (34%) ADULT: \$1,630,543 (20%) WFNJ: \$1,263,349 (16%) OUT-OF-SCHOOL YOUTH: \$1,623,657 (20%) ADMIN: \$556,443 (8%) WLL: \$151,459 (2%) OTHER GRANTS: \$- (0%) IN-SCHOOL YOUTH: \$- (0%)
Dislocated Worker (DW)	\$ 2,692,029	\$ 1,373,708	51%	\$ 829,209	\$ 1,318,321	
Total Adult	\$ 4,322,572	\$ 1,902,582	44%	\$ 1,085,186	\$ 2,419,990	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 1,623,657	\$ 902,276	56%	\$ 451,736	\$ 721,381	
Total Youth	\$ 1,623,657	\$ 902,276	56%	\$ 451,736	\$ 721,381	
TANF	\$ 703,749	\$ 531,357	76%	\$ 137,860	\$ 172,392	
GA/SNAP & SNAP ONLY	\$ 559,600	\$ 467,556	84%	\$ 188,723	\$ 92,044	
Total WFNJ	\$ 1,263,349	\$ 998,913	79%	\$ 326,583	\$ 264,436	
Workforce Learning Link (WLL)	\$ 151,459	\$ 82,631	55%	\$ 60,293	\$ 68,828	
Total WLL	\$ 151,459	\$ 82,631	55%	\$ 60,293	\$ 68,828	
Program Administration	\$ 656,443	\$ 477,156	73%	\$ 264,151	\$ 179,287	
Total Admin	\$ 656,443	\$ 477,156	73%	\$ 264,151	\$ 179,287	
Smart Steps	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Total Other Grants	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Total	\$ 8,017,480	\$ 4,363,558	54%	\$ 2,187,949	\$ 3,653,922	

22-A-647

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered into as of October 4, 2021 by and between the **Board of Education of the Vocational Schools in the County of Bergen**, a public board of education organized and existing under N.J.S.A. 18A:54-1 et seq., with offices located at 540 Farview Avenue, Paramus, New Jersey 7652 ("Bergen Tech" or "Board") and the **Northwest Bergen County Utilities Authority**, a public utilities authority organized and existing under N.J.S.A. 40:14(b), with offices located at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463 ("NWBUA" or "Authority").

WHEREAS, the parties hereto seek to enter into a collaborative relationship whereby the Board will offer courses in wastewater operation to adult pupils in facilities furnished by the Authority for the 2021-2022 school year; and

WHEREAS, based on the promises and premises set forth herein, the terms and conditions set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledge, the parties agree as follows:

1. Effective October 4, 2021 and through June 30, 2022, the Board's Adult & Continuing Education division will hold two (2) classes at facilities owned, operated, maintained or controlled by the Authority located at 30 Wyckoff Avenue, Wyckoff, New Jersey. The classes are entitled *Introduction to Water and Wastewater Operation Part 1* and *Introduction to Water and Wastewater Operation Part 2*. Bergen Tech and its students shall have access to the facilities during the days and times that classes are being held and one-half an hour prior to and following the conclusion of the class, and at such other times and days as may be discussed and mutually agreed upon by the parties.

2. Each class section will include up to 15 adult students. Bergen Tech shall develop and apply such standards for admission to these classes as it believes may be appropriate. Admission to the class, therefore, will be at Bergen Tech's sole discretion. Bergen Tech shall also develop the curriculum and course of study applicable to each class.

3. Classes shall be held on the following schedule: _____

4. The parties will collaborate and confer in determining the appropriate location, space, or rooms within the Authority's facilities where the classes will be conducted. Bergen Tech shall maintain the classroom area in good, usable condition. The Authority shall continue to

arrange for the cleaning of its facility, including the classroom space, at such intervals as the Authority typically cleans its facility.

5. Bergen Tech shall provide appropriately qualified individual(s) to serve as instructor(s) for the aforementioned classes. This individual shall have no claim to employment or benefits typically furnished by the Authority to its own employees.

6. The parties are independent legal entities and are entering into this MOU as independent contractors. Neither party shall have the legal right to bind the other unless otherwise permitted or required under the terms of this Agreement. This MOU is not intended to, and shall not, create any joint venture, partnership or other form of legal entity between the parties who, at all times, shall remain independent legal entities.

7. In the event that the Board shall require use of any supplies or technology owned, operated or controlled by the Authority, the parties agree to confer and discuss the scope and amount of what is required. The Authority's consent to Bergen Tech's use of its supplies and technology for purposes of this MOU shall not be unreasonably withheld.

8. Each party shall indemnify, defend, hold harmless and forever discharge the other party, its officers, agents, employees, and any person or person under its direction and control, from and against any and all liability, claims, demands, actions, loss or expense (including costs and reasonable attorney's fees), loss or damage of any kind whatsoever imposed by law against the party because of bodily injury, including death at any time resulting therefrom, sustained by any person or person or on account of damages to property, including loss of use thereof, arising out of or in consequence of the performance of this agreement, provided such injury to persons or damage to property results from and is caused by the negligent or willful acts or omissions of the indemnifying party, its agents, employees, or any person or persons under its direct supervision or control. This provision shall survive the expiration or termination of this MOU.

9. Each party shall possess and maintain in full force and effect, for the duration of this MOU, commercial general liability insurance coverage with the following coverage limits: (a) general liability with limits of \$1,000,000 per occurrence combined single limit for bodily injury and property damage with at least \$2,000,000 general aggregate; (b) umbrella liability limits of \$2,000,000. Each party shall arrange to name the other party as "Additional Insured" on its policy of insurance and shall furnish the other party with a true and correct copy of a Certificate of Insurance reflecting the completion of such Additional Insured status.

10. Each signatory hereto represents that he/she/they are of full age and have been provided with authority by its governing body to execute this MOU as the act and deed of the entity/governing body.

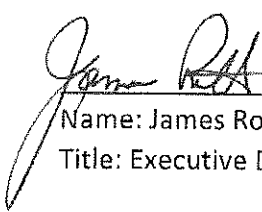
11. New Jersey law shall govern the interpretation and application of this MOU.

**BERGEN COUNTY TECHNICAL SCHOOLS/
ADULT AND CONTINUING EDUCATION**

Name:

Title:

**NORTHWEST BERGEN COUNTY
UTILITY AUTHORITY**



Name: James Rotundo

Title: Executive Director

POLICIES

FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2422M

Title: COMPREHENSIVE HEALTH AND PHYSICAL EDUCATION

EXPLANATION

Six new statutes were approved and codified regarding the health and well-being of students.

They are:

N.J.S.A. 18A:35-4.5a	Sexual Abuse and Assault Awareness and Prevention Education
N.J.S.A. 18A:35-4.36a	Curriculum to Include Instruction on Diversity and Inclusion
N.J.S.A. 18A:35-4.38	Incorporation of Age-Appropriate Instruction Relative to Consent for Physical Contact and Sexual Activity
N.J.S.A. 18A:35-4.39	Health Curriculum to Include instruction on Mental Health
N.J.S.A. 18A:35-4.40	Information About "New Jersey Safe Haven Infant Protection Act" Included in Public School Curriculum
N.J.S.A. 18A:35-4.43	Infusion of African American Accomplishments into School Curricula

These statutes address issues that must be included in the District's curriculum as required by the New Jersey Student Learning Standards (NJSLS). Usually policies and regulations do not list specific curriculum or NJSLS requirements, which are generally included in the administrative code and are incorporated by reference within several District policies and regulations. However, these new statutes are included in the section of the statutes that address curriculum requirements related to the health and well-being of students and which are listed in the New Jersey Department of Education's "2020 New Jersey Student Learning Standards – Comprehensive Health and Physical Education Introduction".

The provisions of these new statutes may eventually be by a QSAC or other monitoring requirement as the original provisions listed in this policy are QSAC monitoring requirements.

The title of the policy has been changed to reflect the changes made to the policy due to passage of these approved, updated statutes.

THE POLICY

The Board of Education requires all students to participate in a comprehensive, sequential, health and physical education program aligned with the New Jersey Student Learning Standards (NJSLS) that emphasizes the natural interdisciplinary connection between wellness, health, and physical education. The primary focus of the NJSLS is to develop the knowledge and skills that influence healthy behaviors within the context of self, family, school, and the local and global communities.

The curriculum requirements listed below address the need for students to gain knowledge and skill in caring for themselves, interacting effectively with others, and analyzing the impact of choices and consequences. The primary focus of the curriculum listed below is to help students develop concepts and skills that promote and influence healthy behaviors.

The NJSLS incorporates New Jersey statutes related to the health and well-being of students in New Jersey school system. The following statutes incorporated into the NJSLS include, but are not limited to, the following requirements:

1. Accident and Fire Prevention (N.J.S.A. 18A:6-2) requires regular courses of instruction in accident and fire prevention.
2. Breast Self-Examination (N.J.S.A. 18A:35-5.4) requires offering instruction on breast self-examination for students in grades seven (7) through twelve (12).
3. Bullying Prevention Programs (N.J.S.A. 18A:37-17) requires the establishment of bullying prevention programs.
4. Cancer ~~Awareness Program~~ (N.J.S.A. 18A:40-33) requires the development of a school program on cancer awareness by the Commissioner of Education.
5. Dating Violence Education (N.J.S.A. 18A:35-4.23a) requires instruction regarding dating violence in grades seven (7) through twelve (12).
6. Domestic Violence and Child Abuse Education (N.J.S.A. 18A:35-4.23) allows instruction on problems related to domestic violence and child abuse.
7. Gang Violence Prevention (N.J.S.A. 18A:35-4.26) requires instruction in gang violence prevention for elementary school students.
8. Health, Safety, and Physical Education (N.J.S.A. 18A:35-5) requires that all students in grades one (1) through twelve (12) participate in at least two and

one-half (2½) hours of health, safety, and physical education each school week.

9. Drugs, Alcohol, Tobacco, Controlled Dangerous Substances, and Anabolic Steroids (N.J.S.A. 18A:40A-1) requires instructional programs on drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances and the development of curriculum guidelines for each grade Kindergarten through twelve (12).
10. Lyme Disease Prevention (N.J.S.A. 18A:35-5.1 through 35-5.3) requires the development of Lyme Disease curriculum guidelines and training to all teaching staff members who instruct students with Lyme Disease.
11. Organ ~~and Tissue~~ Donation (N.J.S.A. 18A:7F-4.3) requires information relative to organ donation to be given to students in grades nine (9) through twelve (12).
12. Sexual Assault Prevention (N.J.S.A. 18A:35-4.3) requires the development of a sexual assault prevention education program by the Commissioner of Education for utilization by school districts.
13. Sexual Abstinence ~~Information~~ (N.J.S.A. 18A:35-4.19 through 35-4.22) **also known as the “AIDS Prevention Act of 1999”) requires sex education programs to stress abstinence.**
14. Suicide Prevention (N.J.S.A. 18A:6-111 through 6-113) ~~Instruction in Suicide Prevention~~) requires instruction in suicide prevention in public schools.
15. Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) ~~Instruction~~ (N.J.S.A. 18A:35-4.28 and 18A:35-4.29) requires public high schools and charter schools to provide instruction in cardiopulmonary resuscitation and the use of an automated external defibrillator to each student prior to graduation.
16. Sexually Explicit Images through Electronic Means (N.J.S.A. 18A:35-4.32 and 35-4.33) requires instruction, once during middle school, on the social, emotional, and legal consequences of distributing and soliciting sexually explicit images through electronic means.
17. History of Disabled and LGBT Persons (N.J.S.A. 18A:35-4.35 and 35-4.36) requires instruction on the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual, and transgender people for middle and high school students.
18. Financial Literacy (N.J.S.A. 18A:35-4.34) requires instruction with basic financial literacy necessary for sound financial decision-making in each of the grades six (6) through eight (8).

19. **Sexual Abuse and Assault Awareness and Prevention Education (N.J.S.A. 18A:35-4.5a) requires age-appropriate sexual abuse and assault awareness and prevention education in grades preschool through twelve (12).**
20. **Curriculum to Include Instruction on Diversity and Inclusion (N.J.S.A. 18A:35-4.36a) requires instruction on diversity and inclusion in an appropriate place in the curriculum for students in grades Kindergarten through twelve (12).**
21. **Incorporation of Age-Appropriate Instruction Relative to Consent for Physical Contact and Sexual Activity (N.J.S.A. 18A:35-4.38) requires age-appropriate instruction in grades six (6) through twelve (12) on the law and meaning of consent for physical contact and sexual activity.**
22. **Health Curriculum to Include Instruction on Mental Health (N.J.S.A. 18A:35-4.39) requires health education programs to include instruction on mental health and the relation of physical and mental health for students in grades Kindergarten through twelve (12).**
23. **Information About “New Jersey Safe Haven Infant Protection Act” Included in Public School curriculum (N.J.S.A. 18A:35-4.40) information on the provisions of the “New Jersey Safe Haven Infant Protection Act” shall be included in curriculum for public school students in grades nine (9) through twelve (12).**
24. **Infusion of African American Accomplishments into School Curricula (N.J.S.A. 18A:35-4.43) requires in the curriculum for all elementary and secondary students instruction that infuses into all courses on the United States the centuries of accomplishments by African Americans in the building and development of America.**
25. **Other Statutory or Administrative Codes. The Board will incorporate into its health and physical education curriculum any other requirements of the NJSLS in Comprehensive Health and Physical Education.**

In accordance with the provisions of N.J.S.A. 18A:35-4.7, any student whose parent presents to the Principal a signed statement that any part of the instruction in health, family life education, or sex education is in conflict with his or her conscience or sincerely held moral or religious beliefs shall be excused from that portion of the course where such instruction is being given and no penalties as to credit or graduation shall result.

The Board of Education must provide two and one-half (2½) hours of health, safety, and physical education courses in each school week, or proportionately less when holidays fall within the week. Recess period(s) shall not be used to meet the requirements of N.J.S.A. 18A:35-5, 35-7, and 35-8.

In accordance with N.J.S.A. 18A:35-4.31, the Board of Education shall provide a daily recess period of at least twenty (20) minutes for students in grades Kindergarten through five (5). A recess period is not required on a school day in which the day is substantially shortened due to a delayed opening or early dismissal. The recess period shall be outdoors, if feasible. A student shall not be denied recess for any reason, except as a consequence of a violation of the District's Code of Student Conduct, including a harassment, intimidation, or bullying (HIB) investigation pursuant to N.J.S.A. 18A:37-13 et seq. Students may not be denied recess more than twice per week for a violation of the Code of Student Conduct or HIB investigation and these students shall be provided restorative justice activities during the recess period.

Restorative justice activities mean activities designed to improve the socioemotional and behavioral responses of students through the use of more appropriate and less punitive interventions thereby establishing a more supportive and inclusive school culture. The student's recess period should be scheduled in a manner that does not interfere with the implementation of a student's Individualized Education Program (IEP). School staff may deny recess for a student on the advice of a medical professional, school nurse, or the provisions of a student's IEP and/or 504 Plan.

A copy of the NJSLS for Comprehensive Health and Physical Education and all related curriculum/course guides and instructional material shall be available for public inspection in each school.

Legal reference: ~~N.J.S.A. 18A:35-4.31~~

Adopted (BCTS): 9/11/02 Rev.: 12/11/02 Rev.: 5/25/05 Rev.: 1/24/17 Rev.: 5/28/19
Rev.: 9/22/20 Rev.:
Adopted (BCSS): 11/13/02 Rev.: 5/25/05 Rev.: 1/17/17 Rev.: 5/30/19 Rev.: 9/29/20
Rev.:

POLICIES

SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: BYLAWS
Number: 0142.1M

Title: **NEPOTISM**

The Board of Education adopts this Nepotism Policy as a condition of receiving state aid pursuant to N.J.A.C. 6A:23A-6.2.

DEFINITION – RELATIVE

For purposes of this policy, “relative” means an individual’s spouse, civil union partner pursuant to N.J.S.A. 37:1-33, domestic partner as defined in N.J.S.A. 26:8A-3, or the parent, child, sibling, aunt, uncle, niece, nephew, grandparent, grandchild, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half-brother or half-sister of the individual or of the individual’s spouse, civil union partner or domestic partner, whether the relative is related to the individual or the individual’s spouse, civil union partner or domestic partner by blood, marriage, or adoption.

DEFINITION – IMMEDIATE FAMILY MEMBER

For purposes of this policy, “immediate family member” means the person’s spouse, partner in a civil union as defined in N.J.S.A. 37:1-33, domestic partner as defined in N.J.S.A. 26:8A-3, or dependent child, parent, or sibling, residing in the same household.

DEFINITION – ADMINISTRATOR

For purposes of this policy, “administrator” shall be defined as set for in N.J.S.A. 18A:12-23.

EMPLOYMENT OF RELATIVES WITHIN THE DISTRICT

No relative of a Board member or the Superintendent of Schools shall be employed in an office or position in this District except: (a) a person employed by the District on the effective date of this policy or the date a relative becomes a Board member or Superintendent shall not be prohibited from continuing to be employed or promoted in the District; and (b)

the District may employ a relative of a District Board of Education member or Chief School Administrator provided the District has obtained approval from the executive county Superintendent, provided that the District conducted a thorough search for candidates and the proposed candidate is the only qualified and available person for the position.

The Superintendent of Schools shall not recommend to the Board pursuant to N.J.S.A. 18A:27-4.1, any relative of a Board member or the Superintendent, unless the person is subject to an exception in this "Employment of Relatives Within the District" subsection, as set forth in N.J.A.C. 6A:23A-6.2(a)(4).

PER DIEM SUBSTITUTES AND STUDENT EMPLOYEES

In accordance with N.J.A.C. 6A:23A-6.2(b), per diem substitutes and student employees who are relatives of a Board member or the Superintendent of Schools shall be excluded from the provisions of this policy and N.J.A.C. 6A:23A-6.2.

EMPLOYMENT OF CERTAIN EMPLOYEES UNAFFECTED

Under N.J.S.A. 6A:23A-6.2(a)(2), a person employed by the school district on the effective date of the adoption of this policy or the date on which a relative becomes a school board member or superintendent is not prohibited from continuing to be employed or to be promoted in the District. Therefore, the Superintendent may recommend those employees hired on an annual basis for rehire in the District.

AUTHORITY, SUPERVISION OR CONTROL

A District administrator shall be prohibited from exercising direct or indirect authority, supervision or control over a relative of the District administrator. Where it is not feasible to eliminate such a direct or indirect supervisory relationship, appropriate screens and/or alternative supervision and reporting mechanisms must be put in place.

BARGAINING UNITS

A District administrator or Board member who has a relative who is a member of the bargaining unit shall be prohibited from discussing or voting on the proposed collective bargaining agreement with that unit or from participating in any way in negotiations, including, but not limited to, being a member of the negotiating team; nor should that District administrator be present with the Board in closed session when negotiation strategies are being discussed; provided however, that the District administrator may serve as a technical resource to the negotiating team and may provide technical information necessary to the collective bargaining process when no one else in the District can provide such information.

A District administrator or Board member who has an immediate family member who is a member of the same statewide union in another district shall be prohibited from participating in any way in negotiations, including but not limited to, being a member of the negotiating team or being present with the Board of Education in closed sessions when negotiation strategies are being discussed, prior to the Board of Education attaining a Tentative Memorandum of Agreement with the bargaining unit that includes a salary guide and total compensation package. Once the Tentative Memorandum of Agreement is established, a District administrator with an immediate family member who is a member of the same statewide union in another district may fully participate in the process, absent other conflicts. Notwithstanding these provisions, a District administrator who has an immediate family member who is a member of the same statewide union in another district may serve as a technical resource to the negotiating team and may provide technical information necessary to the collective bargaining process when no one else in the District can provide the information.

Legal reference: *N.J.A.C. 6A:23A-6.2*

Adopted (BCTS): 1/23/09 Rev.: 9/30/09 Rev.: 10/6/10 Rev.: 10/20/15 Rev.:
Adopted (BCSS): 1/21/09 Rev.: 9/16/09 Rev.: 8/25/10 Rev.: 10/22/15 Rev.:

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: ADMINISTRATION
Number: 1648.14M

Title: SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19

A. Purpose and Scope

The Board of Education is committed to providing a safe and healthy workplace for all employees and has adopted this Policy that shall be the school district's COVID-19 Plan (Plan) that includes procedures to minimize the risk of transmission of COVID-19, in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021. The ETS, 29 CFR §1910 - Subpart U, applies to all settings where any school district employee or contracted service provider provides healthcare services or health care support services. Public Employees' Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey, has adopted the ETS in full. However, its applicability for school districts is primarily restricted to the nurse's office and any adjoining clinical areas and not the entire school building.

The Board, administration, and the COVID-19 Safety Coordinator(s) will work collaboratively with all employees in the development, implementation, monitoring, and updating of this Plan.

1. Definitions

- a. "Employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present.
 - (1) Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.
- b. "Healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services.

COVID-19 (e.g., new work activities in the healthcare setting).

- 2. The Superintendent has developed and the Board has adopted this Plan that includes the procedures the school district will use to determine an employee's vaccination status as outlined in Appendix 2.**
 - a. In the event the Superintendent or designee cannot or does not determine or confirm the vaccination status of an employee, the employee shall be presumed to be unvaccinated.**
- 3. All completed hazard assessment forms and results will be attached to this Plan in Appendix 3 and will be accessible to all employees at each school district facility.**
- 4. The school district will address the hazards identified by the assessment, and have included in this Plan the procedures to minimize the risk of transmission of COVID-19 for each employee. These procedures are included in the following Appendices:**
 - a. Patient Screening and Management**
 - (1) In healthcare settings in the school district where direct patient care is provided, the school district will include protocols addressing patient screening and management in Appendix 4.**
 - b. Standard and Transmission-Based Precautions**
 - (1) The school district will develop and implement procedures to adhere to Standard and Transmission-Based Precautions in accordance with CDC's "Guidelines for Isolation Precautions" which are included in Appendix 5.**
- 5. Personal Protective Equipment (PPE)**
 - a. The school district will provide and ensure that employees wear approved facemasks or a higher level of respiratory protection.**
 - b. The school district will include protocols to address PPE for healthcare settings in Appendix 6.**

6. Physical Distancing

- a. The school district will ensure that each employee is separated from all other people in the healthcare setting by at least six feet when indoors, unless it can be demonstrated that such physical distance is not feasible for a specific activity.**
 - (1) Where maintaining six feet of physical distance is not feasible, the school district will ensure employees are as far apart from other people as possible.**
- b. Physical distancing will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.**
- c. The school district will include protocols to address physical distancing for healthcare settings in Appendix 7.**

7. Physical Barriers

- a. The school district will install physical barriers at each fixed work location outside of direct patient care areas where each employee is not separated from all other people by at least six feet of distance and spacing cannot be increased, unless it can be demonstrated that it is not feasible to install such physical barriers.**
- b. Physical barriers will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.**
- c. The school district will include protocols to address physical barriers for healthcare settings in Appendix 8.**

8. Cleaning and Disinfecting in the Healthcare Setting

- a. The school district will implement policies and procedures for cleaning, disinfecting, and hand hygiene, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.**
- b. The school district will include protocols to address cleaning and disinfecting for healthcare settings in Appendix 9.**

9. Ventilation

- a. The school district will implement procedures for each facility's heating, ventilation, and air conditioning (HVAC) system and include protocols addressing ventilation for healthcare settings in Appendix 10.**
- b. Ventilation policies and procedures will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.**
- c. The Superintendent or designee will identify the building manager, HVAC professional, or maintenance employee who can certify that the HVAC system(s) are operating in accordance with the ventilation provisions of the ETS and list the individual(s) in Appendix 10.**

D. Health Screening and Medical Management

1. Health Screening

- a. "Screening" means, for the purpose of this Policy, asking questions to determine whether a person is COVID-19 positive or has symptoms of COVID-19.**
- b. The school district will include protocols to address health screening for employees in Appendix 11.**

2. Employee Notification to Employer of COVID-19 Illness or Symptoms

- a. The school district will include protocols to address employee notification to employer of COVID-19 illness or symptoms for employees in Appendix 11.**

3. Employer Notification to Employees of COVID-19 Exposure in the Healthcare Setting

- a. The school district will include protocols to address employer notification of COVID-19 exposure to employees in Appendix 11.**

4. Medical Removal from the Healthcare Setting

- a. The school district will include protocols to address medical removal from the healthcare setting for employees in Appendix 11.

5. Return to Work Criteria

- a. The school district will include protocols to address return to work criteria for employees in Appendix 11.

6. Medical Removal Protection Benefits

- a. The school district will continue to pay employees who have been removed from the healthcare setting under the medical removal provisions of the ETS. When an employee has been removed from the healthcare setting and is not working remotely or in isolation, the school district shall pay and provide benefits in accordance with the Plan addressed in Appendix 12.

E. Vaccinations

- 1. The school district encourages employees to receive the COVID-19 vaccination as a part of a multi-layered infection control approach. The school district will support COVID-19 vaccination for each employee by providing reasonable time and paid leave to each employee for vaccination and any side effects experienced following vaccination.
- 2. The school district will include protocols to address vaccination for employees in Appendix 13.

F. Training

- 1. The school district will implement policies and procedures for employee training, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.
- 2. The school district will include protocols to address training for employees in Appendix 14.

G. Anti-Retaliation

- 1. The school district will inform each employee that employees have a right to the protections required by the ETS, and that employers are prohibited from discharging or in any manner discriminating against any employee for exercising their right to protections

required by the ETS, or for engaging in actions that are required by the ETS.

2. The school district will not discharge or in any manner discriminate against any employee for exercising their right to the protections required by the ETS, or for engaging in actions that are required by the ETS.

H. Requirements Implemented at No Cost to Employees

1. The school district will comply with the provisions of ETS at no cost to its employees, with the exception of any employee self-monitoring conducted under D. above.

I. Recordkeeping

1. The school district will retain all versions of this Policy to comply with the ETS while the ETS remains in effect.
2. The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work.
 - a. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.
3. The school district will record the information on the COVID-19 log within twenty-four hours of learning that the employee is COVID-19 positive.
 - a. The school district will maintain the COVID-19 log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law.
 - b. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.
4. By the end of the next business day after a request, the school district will provide, for examination and copying:

- a. All versions of this Policy which is the written Plan for all employees;
- b. The individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and
- c. A version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

J. Reporting

- 1. The school district will report to PEOSH:
 - a. Each work-related COVID-19 fatality within eight hours of the school district learning about the fatality;
 - b. Each work-related COVID-19 in-patient hospitalization within twenty-four hours of the school district learning about the in-patient hospitalization.

K. Monitoring Effectiveness

- 1. The school district and the COVID-19 Safety Coordinator(s) will work collaboratively with employees to monitor the effectiveness of this Plan so as to ensure ongoing progress and efficacy.
- 2. The school district will update this Policy as needed to address changes in specific COVID-19 hazards and exposures in the healthcare setting.

This Policy and its Appendices will be made available upon request.

29 CFR §1910.502

Occupational Safety and Health Administration Fact Sheet Subpart U COVID-19

**Healthcare Emergency Temporary Standard
Occupational Safety and Health Administration Model Plan**

Adopted (BCTS):

Adopted (BCSS):

Appendix 1 – Identifying the Healthcare Settings in the School District:

Location of healthcare setting in the school district buildings listed below:

Facility Location	Worksite-Specific COVID-19 Considerations
Adult & Continuing Ed. 200 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Applied Tech. H.S. 400 Paramus Rd. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Facility Location	Worksite-Specific COVID-19 Considerations
Bergen County Academies 200 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Bergen County Tech. Schools – Paramus 275/285 Pascack Rd Paramus, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Bergen County Tech. Schools – Teterboro 504 Rte. 46 & Central Ave. Teterboro, NJ 07608 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Bergen Early Learning Alliance (BELA) 284 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Blesham Regional Day 333 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Facility Location	Worksite-Specific COVID-19 Considerations
Brownstone School c/o St. Philip the Apostle School 492 Saddle River Rd. Saddle Brook, NJ 07663 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Gateway / Venture 304 E. Midland Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
HIP Union Street 334 Union Street Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
North Street School 200 North Street Teterboro, NJ 07608 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Springboard North 321 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Suspension Alternative Program 284 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Facility Location	Worksite-Specific COVID-19 Considerations
Transition Center 304 Valley Boulevard Wood-Ridge, NJ 07450 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Washington Elementary 355 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Washington New Bridges Middle / High School 296 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Appendix 2 – Vaccination Status Plan:

Please refer to Policy #1648.13M

SCHOOL EMPLOYEE
VACCINATION REQUIREMENTS

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Appendix 3 – Completed Hazard Forms and Results:

Please see the attached Hazard Assessment Forms and Results

Please refer to High Contact Surface Sanitizing Initiative

Please refer to Cleaning Protocols Summary

Appendix 4 – Patient Screening and Management:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Appendix 5 – Standard and Transmission-Based Precautions:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Please refer to Policy #5310M

HEALTH SERVICES

Please refer to High Contact Surface Sanitizing Initiative

Please refer to Cleaning Protocols Summary

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 6 – Personal Protective Equipment (PPE):

- [1. Describe how employees will be provided facemasks and instruction about when and how they should be worn or used.
2. Identify job tasks, if any, in which the use of a facemask presents a hazard of serious injury or death.
3. Describe the procedures for providing employees PPE in accordance with Standard and Transmission-Based Precautions in healthcare settings in accordance with CDC's "Guidelines for Isolation Precautions."
4. Describe employer procedures for providing PPE to employees with exposure to people with suspected or confirmed COVID-19.]

Please refer to Policy #1648 -

RESTART AND RECOVERY PLAN

Please refer to Policy #5310 -

HEALTH SERVICES

Appendix 7 – Physical Distancing:

- [1. Describe how healthcare setting flows, such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel, will be adjusted to ensure physical distancing.
2. Describe physical healthcare setting changes, such as increased distance between workstations, check-in and checkout stations, etc., that will be implemented to ensure physical distancing.
3. Describe how people in the healthcare setting will be prevented from gathering in groups in common areas and “bottlenecks,” including corridors, meeting rooms, stairways, breakrooms, entrances, exits, and elevators.
4. Describe how aisles, tables, counters, check-in and checkout stations, etc. will be arranged and how the flow will be directed to allow for physical distancing between people.
5. Identify protocols such as telehealth, telework, flexible work hours, staggered shifts, or additional shifts that can be used to reduce the number of employees in the healthcare setting at one time.]

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Please refer to Policy #5310M

HEALTH SERVICES

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 8 – Physical Barriers:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Appendix 9 – Cleaning and Disinfecting:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Please refer to High Contact Surface Sanitizing Initiative

Please refer to Cleaning Protocols Summary

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 10 - Ventilation:

The following individual(s) is responsible for maintaining the HVAC system(s) and can certify that it is operating in accordance with the ventilation provisions of OSHA's COVID-19 ETS. <i>(e.g., Maintenance employee, HVAC service contractor(s))</i>	
<u><i>Name/Contact Information:</i></u> Tom Jodice, Coordinator of Facilities	<u><i>Location:</i></u> <i>Bergen County Technical Schools and Special Services District</i>

Please refer to Policy #7421

INDOOR AIR QUALITY
STANDARDS

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 11 – Health Screening and Medical Management for Employees:

Please refer to Policy #1648M	RESTART AND RECOVERY PLAN
Please refer to Policy #5310M	HEALTH SERVICES
Please refer to Policy #3432	SICK LEAVE
Please refer to Policy #3433	VACATIONS/LEAVE TIME
See BCSS Safe Return to School Plan September 2021	
See BCTS Restart Plan SY 2021-2022 – Final	

Appendix 12 – Medical Removal Protection Benefits:

Please refer to Policy #4440	LEAVES OF ABSENCE – CONTRIBUTION TOWARDS HEALTH COVERAGE
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Appendix 13 – Vaccinations:

Please refer to Policy #3433	VACATIONS / LEAVE TIME
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Appendix 14 – Training:

Please refer to Policy #1648M	RESTART AND RECOVERY PLAN
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See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

COVID-19 related regulations and policies are delivered in the following formats:

Staff Meetings
Nurse Presentations During Staff Meetings
Parent and Community Forums
Restart Committee Meetings
Pandemic Response Committee Meetings
Letters to the School Community

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2421

Title: CAREER AND TECHNICAL EDUCATION

The Board of Education believes programs of Career and Technical Education (CTE) is important to the educational development of its students. The New Jersey system of career and technical education has as its purpose to:

1. Support developmental career education designed to provide students opportunities to enhance career awareness, exploration, preparation, and decision-making skills necessary for success in the workplace;
2. Provide secondary and postsecondary students with career and technical education programs and programs of study in Department-recognized Career Clusters in accordance with N.J.A.C. 6A:19-1.1(a)2.;
3. Support a comprehensive 9-12 career education and counseling system; and
4. Support the workforce development system by helping to ensure quality postsecondary educational opportunities for adult students.

The Board of Education provides a program of career and technical education operating as a county vocational school district in accordance with N.J.S.A. 18A:54 (Vocational Schools) and N.J.A.C. 6A:19 (Career and Technical Education Programs and Standards).

ADMISSION TO PROGRAMS

Admission to the District's career and technical education programs will be open to regularly enrolled students on the basis of their potential for achieving the occupational or other objective of such instruction.

STUDENTS SUBJECT TO BOARD AUTHORITY

All students participating in career and technical education the CTE programs within the District or in shared-time career and technical programs are considered to be regularly enrolled in the schools of this District and are subject to the policies and rules of this Board of Education. The District shall establish admission requirements that include equity and access for all populations, including special populations and special education students. No student shall be denied admission or participation in any career and technical education

programs due to race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, socioeconomic status, or disability.

Students may be permitted to enroll in programs of vocational instruction offered by a county vocational school district outside the county only as required in the provisions of N.J.A.C. 6A:19-2.3(a)2.

STUDENT EXPLOITATION PROHIBITED

The District will comply with the general program requirements for career and technical education as defined in N.J.A.C. 6A:19-3.1. Students participating in part-time school and part-time employment career and technical programs will not be exploited, illegally employed, or employed under conditions that fail to safeguard the student's health and interest. ~~These students shall receive wages commensurate~~ **Students participating in paid work-based learning experiences shall receive wages commensurate** with wages paid to other employees for similar work and shall be protected by provisions of the Worker's Compensation Act and any other acts of the state pertaining to such training and employment. The District will comply with all safety and health standards contained in N.J.A.C. 6A:19-6.1 for career and technical education programs, programs of study, and structured learning experiences.

STATUTORY AND ADMINISTRATIVE CODE COMPLIANCE

Career and technical education programs offered by the District shall comply with the provisions of N.J.S.A. 18A:54 and N.J.A.C. 6A:19.

REGULATORY REQUIREMENTS

The Superintendent or his or her designee shall seek and utilize all available state, federal, and private sources of revenue for the financial support of career and technical education programs in this District.

Legal Reference: *N.J.S.A. 18A:35-4.2; 18A:38-15; 18A:54*

N.J.A.C. 6A:19 (Career and Technical Education Programs and Standards)

Adopted (BCTS): 9/11/02 Rev.: 3/15/06 Rev.: 2/3/15 Rev.: 11/01/21 Rev.:
Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: CERTIFICATED
STAFF MEMBERS
Number: 3113M

Title: NEPOTISM

It is the intent of the Board of Education to avoid both the reality and the appearance of any impropriety or conflict of interest in its hiring practices and procedures. Specifically, with respect to the hiring of certificated staff members, the Board will not appoint a relative (as defined below) of a Board member or the Superintendent of Schools, to any paid position in this District, unless permitted by law or Board Policy. Except under specific circumstances described below or as permitted by law or Policy 0142.1 Nepotism (M), the Board intends that no person who is a relative or immediate family member of a Board member or the Superintendent of Schools shall be placed in nomination for any vacant position, except where permitted under the law.

No school district administrator shall exercise direct or indirect authority, supervision, or control over his or her relative. If it is not feasible to eliminate such a direct or indirect supervisory relationship, appropriate screens and/or alternative supervision and reporting mechanisms shall be put in place.

DEFINITIONS

For purposes of this policy, the term “immediate family member” means the person’s spouse, partner in a civil union as defined in N.J.S.A. 37:1-33, domestic partner as defined in N.J.S.A. 26:8A-3, or dependent child, parent, or sibling residing in the same household.

For purposes of this policy, the term “paid position” shall be defined to include and shall refer to any position for which an individual receives remuneration or compensation of any type from the Board, which shall include, but not be limited to, salary, hourly wages, per diem stipends, contract award, forgiveness of debt, and the like.

For purposes of this policy, “relative” means an individual’s spouse, civil union partner pursuant to N.J.S.A. 37:1-33, domestic partner as defined in N.J.S.A. 26:8A-3, or the parent, child, sibling, aunt, uncle, niece, nephew, grandparent, grandchild, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half-brother, or half-sister of the individual or of the individual’s spouse, civil union partner or domestic partner, whether the relative is related to the individual or the individual’s spouse, civil union partner, or domestic partner by blood, marriage, or adoption.

EFFECT ON EMPLOYEES HIRED PRIOR TO ADOPTION OF THIS POLICY

This policy shall have no effect on the employment status of tenured or nontenured, certificated employees hired prior to the date this policy is adopted by the Board.

SUBSTITUTE TEACHERS AND STUDENT EMPLOYEES

This policy shall not apply to the employment of per diem substitute teachers and student employees hired by the Board.

EMPLOYMENT OF CERTAIN EMPLOYEES UNAFFECTED

Under N.J.S.A. 6A:23A-6.2(a)(2), a person employed by the school district on the effective date of the adoption of this policy or the date on which a relative becomes a school board member or superintendent is not prohibited from continuing to be employed or to be promoted in the District. Therefore, the Superintendent may recommend those employees hired on an annual basis for rehire in the District.

CROSS-DISTRICT EMPLOYMENT

The terms and conditions of this policy shall not apply to employees hired by the Board of Education of the Vocational Schools in the County of Bergen where that person has an immediate family member employed by the Board of Education of the Special Services School District of the County of Bergen; nor shall it apply in the reverse circumstances.

Legal reference: *N.J.A.C. 6A:23A-6.2*

Adopted (BCTS): 9/19/07 Rev.: 9/30/09 Rev.: 10/20/15 Rev.:
Adopted (BCSS): 9/19/07 Rev.: 9/16/09 Rev.: 10/22/15 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: CERTIFICATED
STAFF MEMBERS**
Number: 3125M

Title: EMPLOYMENT OF TEACHING STAFF MEMBERS

The Board of Education believes it is vital to the successful operation of the District that teaching staff member positions are filled with highly qualified and competent professional individuals.

BOARD'S EMPLOYMENT POWERS

In accordance with the provisions of N.J.S.A. 18A:27-4.1, the Board of Education shall appoint, transfer, remove, or renew a certificated or noncertificated officer or employee only upon the recommendation of the Superintendent and by a recorded roll call majority vote of the full membership of the Board. The Board shall not withhold its approval for arbitrary and capricious reasons. The Board shall approve the employment, fix the compensation, and establish the term of employment for every teaching staff member employed by this District.

TEACHER CERTIFICATION

No teaching staff member shall be employed unless he or she is a holder of a valid certificate in accordance with the New Jersey Department of Education and applicable statutes and administrative codes. The Superintendent shall require proof of any candidate's certification or pending application for certification.

BOARD'S POWER TO EMPLOY SUBSTITUTE TEACHERS

The Board of Education will employ substitutes for absent teachers in order to ensure continuity in the instructional program and will annually approve a list of substitutes and rate of pay. The Superintendent or his or her designee shall select substitutes from the list approved by the Board to serve in the place of an absent teaching staff member.

REPLACEMENT ASSIGNMENTS

In accordance with the provisions of N.J.S.A. 18A:16-1.1, the Board of Education will provide written notice to a teaching staff member, other than a per diem substitute, of his or her designation as a replacement when the teaching staff member has been designated or appointed by the Board to act in place of any officer or employee during an absence,

disability, or disqualification of any such officer or employee subject to the provisions of N.J.S.A. 18A:17-13. Per diem substitutes shall also be informed in their notice of approval that their employment is as a replacement staff member.

SUBSTITUTE TEACHERS – USE OF PRIVATE CONTRACTOR

The Board of Education may use a private contractor to secure a substitute teacher in accordance with N.J.A.C. 6A:9B-7.1(f).

EMPLOYING TEACHERS FOR SUMMER SCHOOL PROGRAMS

The Board of Education shall approve the employment, fix the compensation, and set the term of employment for each person employed in a summer school program. The Board will employ only those candidates recommended by the Superintendent. Service as a summer school teacher will not count toward the accrual of tenure or seniority.

EMPLOYMENT OF ATHLETIC COACHES

Superintendent Recommendation

The Superintendent shall recommend to the Board of Education the employment of qualified coaches for the District's interscholastic and/or intramural athletic programs. The Board will employ as athletic coaches only those persons who have experience in and knowledge of the specific sport, are properly certified, and possess the personal characteristics that qualify them to serve as role models to students.

Forming Student Teams

In accordance with the provisions of N.J.A.C. 6A:9B-5.16(a), any teaching staff member in the employ of the Board of Education shall be permitted to organize public school students for purposes of coaching or for conducting games, events, or contests in physical education or athletics. The Superintendent may recommend to the Board the employment of a qualified candidate for an interscholastic athletic coaching position who is a holder of either a New Jersey teaching certificate or a substitute credential, pursuant to N.J.A.C. 6A:9B-5.16(b), to work in the interscholastic athletic program provided the position has been advertised. The twenty (20) day limitation noted in N.J.A.C. 6A:9B-7.4(a), shall not apply to coaching situations.

Non-District Coaches

An athletic coach employed by this District who is not a regular employee of this District shall be employed only for the duration of the specific sport season. He or she shall be paid the stipend and no out-of-district athletic coach shall be eligible for tenure or for employment benefits.

Required Certifications

An athletic trainer shall possess an educational services certificate issued by the State Board of Examiners and satisfactory completion of the requirements established by the State Board of Medical Examiners pursuant to N.J.S.A. 18A:26-2.4 and 26-2.5.

CRIMINAL BACKGROUND CHECKS

The Board of Education shall not employ for pay or contract for the paid services of any teaching staff member or any other person serving in a position which involves regular contact with students unless the Board has first determined, consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 through 6-7.5 [concerning criminal history checks], that no criminal history record information exists on file in the Federal Bureau of Investigation: Identification Division or the State Bureau of Identification, which would disqualify the individual from being employed or utilized in such capacity or position.

An individual employed by the Board of Education in any substitute capacity or position shall be required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1b.

An individual, except as provided in N.J.S.A. 18A:6-7.1g, shall be permanently disqualified from employment or service in the District if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1.

NEPOTISM

Consistent with Board Policy 0142M – Nepotism, the Board of Education prohibits any relative of a Board member or Superintendent from being employed, and prohibits the Superintendent from recommending his or her relative, or that of a Board of Education member for employment, in an office or position in the District in accordance with the provisions of N.J.A.C. 6A:23A-6.2 [Nepotism policy], Policy No. 0142.1M – Nepotism, Policy No. 3113M – Nepotism, and Policy No. 4113M – Nepotism, unless the person is subject to any of applicable exception under the law or under any Board Policy.

No school district administrator shall exercise direct or indirect authority, supervision, or control over his or her relative who is employed as a Teaching Staff member. If it is not feasible to eliminate such a direct or indirect supervisory relationship, appropriate screens and/or alternative supervision and reporting mechanisms shall be put in place.

GROUND'S FOR TEACHER'S DISMISSAL

A teaching staff member's misstatement of fact material to his or her qualifications for employment or the determination of his or her salary will be considered by the Board of Education to constitute grounds for dismissal.

Legal reference: *N.J.S.A. 18A:6-5 through 6-8.4 (Concerning employee qualifications, discrimination, prohibitions, criminal record checks, and leave to serve in the legislature)*

N.J.S.A. 18A:16-1 (Concerning the Board of Education's authority to employ and dismiss employees)

N.J.S.A. 18A:26-1 through 26-23 (Concerning teacher qualifications and certificates)

N.J.S.A. 18A:27-1 through 27-12 (Concerning employment of teaching staff members)

N.J.A.C. 6A:23A-6.2 (Nepotism Policy)

Bergen County Technical School District ONLY

N.J.S.A. 18A:54-20 (Concerning powers of the Board of Education of county vocational schools)

N.J.A.C. 6A:9B-5.16; 6A:9B-7.4

Bridgewater-Raritan Education Association v. Board of Education of the Bridgewater-Raritan School District, Dkt. No. A-85-13 (May 6, 2015)

Cross reference: Policy No. 0142.1M – Nepotism
3113M – Nepotism
4113M - Nepotism
3159 – Teaching Staff Member/School District Reporting Responsibilities
3370 – Certificated Staff Member Tenure

Adopted (BCTS): 9/11/02 Rev.: 3/24/04 Rev.: 11/12/08 Rev.: 2/3/15 Rev.: 2/28/17
Rev.:
Adopted (BCSS): 2/26/15 Rev.: 2/27/17 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: NONCERTIFICATED
STAFF MEMBERS**

Number: 4113M

Title: NEPOTISM

It is the intent of the Board of Education to avoid both the reality and the appearance of any impropriety or conflict of interest in its hiring practices and procedures. Specifically, with respect to the hiring of noncertificated staff members, the Board will not appoint a relative (as defined below) of a Board member or the Superintendent of Schools, to any paid position in this District, unless permitted by law or Board Policy. Except under specific circumstances described below, or as permitted by law or Policy 0142.1 Nepotism (M) the Board intends that no person who is a relative of a Board member, or the Superintendent of Schools shall be placed in nomination for any vacant position, except where permitted under the law.

No school district administrator shall exercise direct or indirect authority, supervision, or control over his or her relative. If it is not feasible to eliminate such a direct or indirect supervisory relationship, appropriate screens and/or alternative supervision and reporting mechanisms shall be put in place.

DEFINITIONS

For purposes of this policy, the term "immediate family member" means the person's spouse, partner in a civil union as defined in N.J.S.A. 37:1-33, domestic partner as defined in N.J.S.A. 26:8A-3, or dependent child, parent, or sibling residing in the same household.

For purposes of this policy, the term "paid position" shall be defined to include and shall refer to any position for which an individual receives remuneration or compensation of any type from the Board, which shall include, but not be limited to, salary, hourly wages, per diem stipends, contract award, forgiveness of debt, and the like.

For purposes of this policy, "relative" means an individual's spouse, civil union partner pursuant to N.J.S.A. 37:1-33, domestic partner as defined in N.J.S.A. 26:8A-3, or the parent, child, sibling, aunt, uncle, niece, nephew, grandparent, grandchild, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half-brother or half-sister of the individual or of the individual's spouse, civil union partner or domestic partner, whether the relative is related to the individual or the individual's spouse, civil union partner or domestic partner by blood, marriage or adoption.

EFFECT ON EMPLOYEES HIRED PRIOR TO ADOPTION OF THIS POLICY

This policy shall have no effect on the employment status of tenured or nontenured noncertificated employees hired prior to the date this policy is adopted by the Board.

STUDENT EMPLOYEES

This policy shall not apply to the employment of student employees hired by the Board.

EMPLOYMENT OF CERTAIN EMPLOYEES UNAFFECTED

Under N.J.S.A. 6A:23A-6.2(a)(2), a person employed by the school district on the effective date of the adoption of this policy or the date on which a relative becomes a school board member or superintendent is not prohibited from continuing to be employed or to be promoted in the District. Therefore, the Superintendent may recommend those employees hired on an annual basis for rehire in the District.

CROSS-DISTRICT EMPLOYMENT

The terms and conditions of this policy shall not apply to employees hired by the Board of Education of the Vocational Schools in the County of Bergen where that person has an immediate family member employed by the Board of Education of the Special Services School District of the County of Bergen; nor shall it apply in the reverse circumstances.

Legal reference: *N.J.A.C. 6A:23A-6.2*

Adopted (BCTS): 9/19/07 Rev.: 9/30/09 Rev.: 10/20/15 Rev.:
Adopted (BCSS): 9/19/07 Rev.: 9/16/09 Rev.: 10/22/15 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5751M

Title: **SEXUAL HARASSMENT OF STUDENTS**

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. Sexual harassment of students is a form of prohibited sex discrimination. In accordance with Title IX of the Education Amendments of 1972 and the Code of Federal Regulations (CFR), 34 CFR §106, the school district adopts this Policy and implements practices to investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3(c). In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

For the purposes of Policy 5751 and in accordance with 34 CFR §106:

1. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:
 - a. An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
 - b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
 - c. "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.

In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

A school district with "actual knowledge" of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not "deliberately indifferent".

Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of 34 CFR §106.8(a) and B.1. of Regulation 5751. The district must report any potential child abuse in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.

The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a)(1) that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).

The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district's website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a). Policy and Regulation 5751 shall be prominently displayed on the district's website and accessible to anyone.

Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.

The school district shall use the grievance process outlined in 34 CFR §106.45 and Regulation 5751 to address formal complaints of sexual harassment. The school district shall offer both parties an appeal process as outlined in 34 CFR §106.45 and Regulation 5751 from a determination regarding responsibility for sexual harassment and from the Title IX Coordinator's dismissal of a formal complaint or any allegations of sexual harassment.

The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv). The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine sanctions imposed and remedies provided, if any.

Consistent with the laws of New Jersey a student's parent must be permitted to exercise the rights granted to their child under this Policy, whether such rights involve

requesting supportive measures, filing a formal complaint, or participating in a grievance process.

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officer, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

The school district or any employee of the school district shall not intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or Policy 5751, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy, in accordance with 34 CFR §106.71(a).

For each school district response to sexual harassment required under 34 CFR §106.44, the school district shall create and maintain for a period of seven years, records in accordance with 34 CFR §106.45(b)(10).

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to this Policy and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

34 CFR §106

United States Department of Education, Office for Civil Rights – Questions and Answers on the Title IX Regulations on Sexual Harassment (July 20, 2021)

Adopted (BCTS): 9/11/02 Rev.: 1/26/05 Rev.:
Adopted (BCSS): 10/16/02 Rev.: 1/26/05 Rev.: 12/14/21

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6115.01M

Title: **FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –
ALLOWABILITY OF COSTS**

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.302(b)(7) requires written procedures for determining the allowability of costs in accordance with 2 CFR §200 – Cost Principles. Determining the allowability of costs shall be in accordance with the requirements outlined in 2 CFR §200.403 – Factors Affecting Allowability of Costs. The School Business Administrator/Board Secretary or designee shall be responsible for determining the allowability of costs are in accordance with the provisions of 2 CFR §200.403.

The following procedures shall be used to determine the allowability of costs in accordance with 2 CFR §200.403:

Except where otherwise authorized by statute, the School Business Administrator/Board Secretary or designee will ensure costs meet the following general criteria in order to be allowable under Federal awards:

1. Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles.
2. Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items.
3. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the non-Federal entity.
4. Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
5. Be determined in accordance with Generally Accepted Accounting Principles (GAAP), except for State and local governments, which includes school districts, as otherwise provided for in 2 CFR §200.403.

6. Not be included as a cost or used to meet cost sharing or matching requirements of any other Federally-financed program in either the current or a prior period. (See also 2 CFR §200.306 – Cost Sharing or matching 2. above).
7. Be adequately documented. (See also 2 CFR §200.300 – Statutory and National Policy Requirements through 2 CFR §200.309 – Period of Performance).

In the event the School Business Administrator/Board Secretary or designee is not sure if a cost is allowable under 2 CFR Subpart E - §200.403, the School Business Administrator/Board Secretary or designee will contact the New Jersey Department of Education or the United States Department of Education for assistance.

2 CFR §200.302(b)(7)
2 CFR §200.403

Adopted (BCTS):
Adopted (BCSS): 12/14/2021

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

POLICY

Section: FINANCES
Number: 6115.02M

Title: **FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –
MANDATORY DISCLOSURES**

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.113 – Mandatory disclosures requires a non-Federal entity or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or to the New Jersey Department of Education all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR §200 – Appendix XII – Award Term and Condition for Recipient Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338 - Remedies for noncompliance, including suspension or debarment. (See also 2 CFR §180, 31 USC 3321, and 41 USC 2313)

A. General Reporting Requirement

1. If the total value of all Board of Education currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board of Education as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.
2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).
3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

B. Proceedings About Which the Board of Education Must Report

- 1. The Superintendent or designee must disclose to the Federal awarding agency or to the New Jersey Department of Education information required about each proceeding that:**
 - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;**
 - b. Reached its final disposition during the most recent five-year period; and**
 - c. Is one of the following:**
 - (1) A criminal proceeding that resulted in a conviction, as defined in E. below;**
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;**
 - (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or**
 - (4) Any other criminal, civil, or administrative proceeding if:**
 - (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;**
 - (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and**
 - (c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.**

C. Reporting Procedures

- 1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.**
- 2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board of Education received if the Superintendent or designee already provided the information through the SAM because the Board of Education was required to do so under Federal procurement contracts the Board of Education was awarded.**

D. Reporting Frequency

- 1. During any period of time when the Board of Education is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five year period, either to report new information about any proceeding(s) the Board of Education has not reported previously or affirm that there is no new information to report.**
- 2. If the Board of Education has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Board of Education must disclose semiannually any information about the criminal, civil, and administrative proceedings.**

E. Definitions

- 1. For purposes of this Policy:**
 - a. "Administrative proceeding" for the purposes of 2 CFR §200 - Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.**
 - b. "Conviction" for the purposes of 2 CFR §200 - Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.**

- c. **Total value of currently active grants, cooperative agreements, and procurement contracts includes:**
- (1) **Only the Federal share of the funding under any Federal award with a Board of Education cost share or match; and**
 - (2) **The value of all expected funding increments under a Federal award and options, even if not yet exercised.**

2 CFR §200.113

Adopted (BCTS):
Adopted (BCSS): 12/14/21

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6115.03M

Title: FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – CONFLICT OF INTEREST

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.318 – General Procurement Standards addresses standards of conduct covering conflict of interest and governs the actions of school district employees, officers, and agents in the selection, award, and administration of contracts supported by a Federal award.

The Board of Education must use its own documented procurement procedures which reflect applicable State and local laws and regulations, provided that the procurements conform to the applicable Federal law and the standards identified in 2 CFR §200.

The Board of Education must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

The Board of Education must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts supported by a Federal award.

1. No employee, officer, or agent of the Board of Education may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest.
 - a. Such a conflict of interest would arise when a Board of Education employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
2. The Board of Education officers, employees, and agents must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

3. **However, a Board of Education may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.**
4. **The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.**

The Board of Education's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal government, the Board of Education is encouraged to enter into State and local intergovernmental agreements or inter-entity agreements where appropriate for procurement of use of common or shared goods and services.

The Board of Education is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

The Board of Education is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

The Board of Education must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. (See also 2 CFR §200.213 – Suspension and Debarment).

The Board of Education must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

The Board of Education may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to a Board of Education is the sum of:

1. The actual cost of materials; and
2. Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since the time and material formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the Board of Education awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

The Board of Education alone must be responsible, in accordance with good administrative practice and sound business judgement, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the Board of Education of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgement for that of the Board of Education unless the matter is primarily a Federal concern. Violations of law will be referred to the local, State, or Federal authority having proper jurisdiction.

The Board of Education and its employees shall be required to comply with all New Jersey statutes and administrative codes regarding school ethics and internal controls.

2 CFR §200.318

Adopted (BCTS):
Adopted (BCSS): 12/14/21

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6311M

**Title: CONTRACTS FOR GOODS OR SERVICES FUNDED BY
FEDERAL GRANTS**

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the **Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment Federal Acquisition Regulations (FAR) Subpart 9.4 – Debarment, Suspension, and Ineligibility.**

The School Business Administrator/Board Secretary shall be responsible to check the web-based **System for Award Management (SAM) Excluded Parties Lists System (EPLS)** maintained by **the United States government - the General Services Administration (GSA).** The purpose of the **SAM EPLS** is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall **access review** the **SAM EPLS** to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also **access review** the **SAM EPLS** list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the **SAM EPLS** list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in **2 CFR §200 FAR Subpart 9.405.**

Continuation of current contracts and restrictions on subcontracting with vendors who are on the **SAM EPLS** list or proposed for disbarment shall be in accordance with the limitations as outlined in **2 CFR §200 FAR Subparts 9.405.1 and 9.405.2.**

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

~~Federal Acquisition Regulations (FAR) Subpart 9.4-2~~ **CFR §200**

Adopted (BCTS): 10/12/11 Rev.:
Adopted (BCSS): 9/20/11 Rev.: 12/14/21

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

POLICY

Section: PROPERTY
Number: 7432M

Title: EYE PROTECTION

The Board of Education **requires each student, staff member, and school visitor, including individuals present for evening adult-school programs, to wear appropriate eye protective devices while participating in educational activities and programs as defined in N.J.A.C. 6A:7-1.3. Appropriate eye protective devices must be worn by anyone engaged in a process or activity where exposure to which might have a tendency to cause damage to the eyes pursuant to N.J.A.C. 6A:26-12.5(a) and N.J.S.A. 18A:40-12.1** ~~directs the rigorous implementation and enforcement of eye safety practices for students, staff members, and visitors exposed to conditions potentially hazardous to the eyes in the instructional program of this district.~~

The term “appropriate eye protective device” shall include plain or prescription lenses provided the lenses and other portions of the device meet or exceed the prescribed specifications for the device. Specifications for appropriate eye protection for various activities shall meet or exceed standards described in the American National Standard Practice for Occupational and Educational Eye and Face Protection, ANSI Z87.1-1989; American National Standard Practice for the Safe Use of Lasers, ANSI Z136.1-1986, and eye protective procedures recommended by the manufacturer of the laser device.

Optional

~~[including the adult evening school program.]~~

The Superintendent **or designee** shall be responsible for the continual monitoring of the school program, including, but not limited to, all vocational education, industrial arts education, science education, technology education and arts education, for conditions under which students, staff members, or visitors are exposed to a process or activity that might have a tendency to cause damage to the eyes.

~~Each student, staff member, and visitor, exposed to a condition identified as hazardous to the eyes must wear an eye protective device appropriate to the activity and certified to meet the standards established by the State Board of Education, the American National Standard Practice for Occupational and Educational Eye and Face Protection, ANSI Z87.1-1979, and American National Standard Practice for the Safe Use of Lasers, ANSI Z136.1-1986 and the New Jersey Administrative Code. The appropriate eye protective device shall be supplied by the Board,~~

except that the student, staff member, or visitor, **including individuals present for evening adult-school programs**, may wear personal eye wear that is appropriate to the activity and certified, in writing, by a licensed optician or other qualified licensed eye professional to meet or exceed those standards. District-owned **appropriate** eye protective devices shall be inspected regularly by the appropriate staff member, and defective or poorly fitting devices shall be returned to the Principal for repair or discarded. Any shared **appropriate** eye protective devices shall be disinfected between uses by the method prescribed by the school medical inspector.

Each classroom, shop, laboratory, and other area of the school in which students or staff members are exposed to caustic materials that can cause damage to the eyes shall be equipped with an emergency eye wash fountain in accordance with standards established by the **New Jersey** Department of Education.

The Building Principal **or designee** shall ensure that each area in the school identified as housing an activity hazardous to the eyes shall be posted with conspicuous signs that warn participants that an appropriate eye protective device must be worn during the activity. Staff members ~~of~~ **supervising** such activities are responsible for instructing students in appropriate eye safety practices and for serving as exemplary models in the implementation of such practices.

The Board authorizes each staff member responsible for an activity or process hazardous to the eyes to compile and maintain, for the duration of the course of study, a list of students in the course who wear contact lenses.

~~A student who refuses or persistently neglects to wear an eye protective device when required to do so or fails to observe established eye safety practices shall be dismissed from the day's class by his/her teacher. Any such dismissal from class will be considered to be an absence, in accordance with Board policy on student attendance, and an accumulation of such absences may result in loss of course credit.~~

~~A staff member who refuses or persistently neglects to wear an eye protective device when required to do so or fails to observe established eye safety practices may be disciplined for insubordination for failing to obey the rules established by this Board. The proper implementation of eye protection practices shall be a criterion in the evaluation of every staff member required to observe such practices.~~

~~A visitor to the schools who refuses or persistently neglects to wear an eye protective device when required to do so or fails to observe established eye safety practices may be requested to leave the school premises.~~

The **school district** Superintendent shall promulgate regulations to implement this policy that conform to rules of the State Board of Education and shall provide **annual in-service training and appropriate supplies and equipment to all school personnel responsible for implementing the eye-safety policies and program. The training shall cover all aspects of eye protection in schools as described in N.J.A.C. 6A:26-12.5(a) through (f).** ~~staff members whose instructional duties include activities hazardous to the eyes. The Superintendent shall~~

~~report annually to the Board on the implementation of the eye protection program and the eye injuries, if any, occurring in the course of the instructional program.~~

N.J.S.A. 18A:40-12.1; 18A:40-12.2

N.J.A.C. 6A:7-1.3

N.J.A.C. 6A:26-12.5

~~N.J.A.C. 6:53-5.1 [vocational districts]~~

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Adopted (BCTS): 10/17/01 Rev.: 4/28/04 Rev.: 3/2/11 Rev.:

Adopted (BCSS): 1/23/02 Rev.: 4/28/04 Rev.: 3/16/11 Rev.: 12/14/21

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

POLICY

Section: OPERATIONS
Number: 8420M

Title: **EMERGENCY AND CRISIS SITUATIONS**

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement **comprehensive** written plans, and procedures, and **mechanisms** to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, students, and their families.

“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq.; and the Commissioner of Education, and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be **notified** ~~briefed~~ in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district’s plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

~~In accordance with N.J.S.A. 18A:41-1, at least one fire drill and one school security drill will be conducted each month within school hours, including any summer months, which the school is open for instructional programs. A school security drill means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a non-fire evacuation, lockdown, bomb threat, or active shooter situation that is similar in duration to a fire drill. Schools are required to hold a minimum of two active shooter, non-fire evacuation, bomb threat, and lockdown security drills annually. Fire alarm systems shall be initiated only during a fire drill evacuation. Responses made necessary by the unplanned activation of emergency procedures or by any other emergency shall not be substituted for a required school security drill.~~

Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. **A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1** ~~Although these outside agencies are not required to observe school security drills, the Principal is encouraged to invite representatives from local law enforcement and emergency responder agencies to attend and observe at least four different security drills annually.~~

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds

in accordance with N.J.A.C. 6A:16-5.1 ~~as provided by the New Jersey Office of Homeland Security and Preparedness.~~

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1 ~~et seq.~~; **18A:41-2; 18A:41-6;** 18A:41-7

N.J.A.C. 6A:16-5.1; 6A:27-11.2

Adopted (BCTS): 10/17/01 Rev.: 5/25/05 Rev.: 11/3/10 Rev.: 7/13/11 Rev.: 6/24/21
Rev.:

Adopted (BCSS): 1/23/02 Rev.: 5/25/05 Rev.: 10/20/10 Rev.: 7/26/11 Rev.: 6/22/21
Rev.: 12/14/21

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered into as of this _____ day of _____, 20_____ by and between the **Board of Education of the Vocational Schools in the County of Bergen**, a public board of education organized and existing under N.J.S.A. 18A:54-1 et seq., with offices located at 540 Farview Avenue, Paramus, New Jersey 7652 ("Bergen Tech" or "Board") and the **County of Bergen**, a body corporate and politic organized and existing under the Optional County Charter Law, N.J.S.A. 40:41A-31 et seq., with offices located at 1 Bergen County Plaza, Hackensack, New Jersey 07601 ("County").

WHEREAS, the County seeks to develop new Anti-Harassment/Anti-Discrimination DVD training videos in the Spanish language and has proposed a collaboration with the Board utilizing the Board's technological resources and student resources to help translate the County's existing English language materials into the Spanish language; and

WHEREAS, the aforementioned project is intended to be collaborative in nature and shall be entitled the "Translation Project"; and

WHEREAS, based on the promises and premises set forth herein, the terms and conditions set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledge, the parties agree as follows:

1. The County and Board will collaborate in a project to be known as the "Translation Project." The purpose of the Translation Project is to translate the County's existing English language Anti-Harassment/Anti-Discrimination video series into the Spanish language.
2. The required translation services and placement of translated material onto DVDs shall be performed by the students of the Bergen County Academies and the Board's technology department and resources. It is the intent of the parties that a team of students proficient in the Spanish language, to be selected by the Board, shall provide translation from English to Spanish.
3. The County shall contribute such administrative support, Media Communications and affirmative action support as may be required to facilitate the Translation Project and the services contemplated hereunder.
4. The Board, its students and technology staff shall, in good faith, provide the translation services required by this MOU. It is understood, however, that students who have not attained fluency in the Spanish language, will be performing the translation work. Therefore, it is conceivable and understood by the parties that the translation may contain errors or inaccuracies. Nothing contained herein, therefore, shall be construed as a guarantee of the

accuracy of the student translation into the Spanish language. It shall be the responsibility of the County to confirm the accuracy of the translations by the students into the Spanish language using either a professional, certified translator or such other resource in the County's discretion and to approve the final product. The County shall notify the Board of its approval, which shall not be unreasonably withheld. If the translation is not acceptable, the parties shall confer to discuss any additional steps that may be required to satisfactorily complete the project.

5. The County hereby waives and releases the Board from and against any and all liability, claims, demands, and legal action relating to the services provided hereunder or the final, version of the training materials translated into Spanish.

6. Each party will designate a single individual to serve as the sole point of contact for purposes of addressing all issues pertaining to the Translation Project.

7. The parties will confer and collaborate regarding the services to be provided hereunder and any timetable applicable to the completion of the translation services hereunder.

8. The parties hereunder are independent legal entities and are entering into this MOU as independent contractors. Neither party shall have the legal right to bind the other unless otherwise permitted or required under the terms of this Agreement. This MOU is not intended to, and shall not, create any joint venture, partnership or other form of legal entity between the parties who, at all times, shall remain independent legal entities.

9. In the event that the Board shall require use of any administrative support, supplies or technology owned, operated or controlled by the County, the parties agree to confer and discuss the scope and amount of what is required. The County's consent to Bergen Tech's use of its administrative support, supplies and technology for purposes of this MOU shall not be unreasonably withheld.

10. The County shall indemnify, defend, hold harmless and forever discharge the Board, its officers, agents, employees, and any person or person under its direction and control, from and against any and all liability, claims, demands, actions, loss or expense (including costs and reasonable attorney's fees), loss or damage of any kind whatsoever imposed by law against the party because of bodily injury, including death at any time resulting therefrom, sustained by any person or person or on account of damages to property, including loss of use thereof, arising out of or in consequence of the performance of this MOU. This provision shall survive the expiration or termination of this MOU.

11. Each signatory hereto represents that he/she/they are of full age and have been provided with authority by its governing body to execute this MOU as the act and deed of the entity/governing body.

11. New Jersey law shall govern the interpretation and application of this MOU.

**BERGEN COUNTY TECHNICAL SCHOOLS/
ADULT AND CONTINUING EDUCATION**

Name:

Title:

COUNTY OF BERGEN



Name: Thomas J. Duch, Esq.

Title: County Counsel, County Administrator

**HISET® AGREEMENT BETWEEN
(BERGEN COUNTY TECHNICAL SCHOOLS ADULT & CONTINUING
EDUCATION)
AND
EDUCATIONAL TESTING SERVICE**

- THIS HISET AGREEMENT (“Test Agreement”), effective as of December 10, 2021, is by and between Educational Testing Service (“ETS”) (as defined below) and Bergen County Technical Schools Adult & Continuing Education (the “Test Center”), a State-approved test center selected by New Jersey, for the delivery of a high school equivalency examination in the state. ETS and the Test Center may be referred to herein individually as a “Party” and/or collectively as “Parties”.

WHEREAS, the State has approved Educational Testing Service, a non-stock, non-profit organization with principal offices in Princeton, New Jersey, as a preferred provider of the HiSET® (High School Equivalency Test) in the State; and

WHEREAS, the State will select and approve test centers to administer the ETS-owned HiSET test; and

WHEREAS, this Agreement defines the terms and conditions for the use and administration of the HiSET test;

NOW, THEREFORE, in consideration of the mutual covenants and undertakings hereinafter set forth, the Parties hereby agree as follows:

1. Definitions.

- 1.1 “Agreement” shall mean together, the terms, conditions, written instructions, specifications, standards, terms and conditions set forth herein and any terms and conditions posted on ETS’s HiSET website, specifically in the HiSET® Program Manual, https://hiset.ets.org/s/pdf/program_manual.pdf
- 1.2 “**Approved Fee**” shall mean the state-approved fee charged to each Test Taker for the use of the facilities and for the administration of the Test.
- 1.3 “**CBT**” is an acronym for computer-based testing or the delivery of a HiSET test via the Internet.

- 1.4 **“Confidential Information”** shall mean any information or data that is disclosed by one party (a disclosing party) to the other party (a receiving party) pursuant to this Agreement. “Confidential Information,” however, does not include information that the receiving party can demonstrate by documents that (i) is or becomes publicly known or available without breach of this Agreement, (ii) is received by a receiving party from a third party without breach of any obligation of confidentiality by such other third party, (iii) was previously known by the receiving party as demonstrated by its written records, or (iv) is independently developed by the receiving party without access to or use of such Confidential Information as demonstrated by contemporaneously prepared documentation.
- 1.5 **“ETS”** is a trade name for Educational Testing Service, a non-profit, non-stock research and testing organization that is the contractor for the State’s high school equivalency testing program.
- 1.6 **“ETS-owned Technologies”** shall mean ETS’s pre-existing hardware and software systems used to deliver Test Materials to the Test Center and/or record Test Taker’s responses, including but not limited to the ETS portal for registering Test Takers and for delivering final score reports.
- 1.7 **“ETS Proprietary Materials”** shall mean all HiSET test materials, including but not limited to, test booklets, test items, reports, data, answer sheets, instructional manuals and directions, ETS pre-existing proprietary software, and all derivative works of such ETS Proprietary Materials adapted for use in the high school equivalency program in the State, provided by ETS to the Test Center for the delivery and/or administration of the HiSET test in the state.
- 1.8 **“HiSET®”** is the brand name for the ETS High School Equivalency Testing program owned by ETS.
- 1.9 **“Intellectual Property Rights”** shall mean (i) copyrights and copyright applications or registrations, including any renewals, in either the United States or any other country; (ii) trademarks, service marks, trade names, and applications or registrations for any of the foregoing in the United States or any other country; (iii) trade secrets or any data or information which provides value or a competitive advantage to its holder by not being publicly known; and (iv) patents, patent applications, continuations, divisionals, reexaminations, reissues, continuations-in-part, and foreign equivalents of the foregoing, in the United States or any other country.

- 1.10 **"PBT"** is an acronym for paper-based testing or the delivery of a HiSET test via paper format.
- 1.11 **"Returnable Test Materials"** shall mean the paper version of all used and unused test booklets and answer sheets for the HiSET test.
- 1.12 **"Sales Tax"** shall mean State and local sales, use or similar tax.
- 1.13 **"Settlement Amounts"** shall mean the sum of all fees collected by ETS that are settled over to Test Centers.
- 1.14 **"Term"** shall have the meaning specified in Section 8.1 hereof.
- 1.15 **"Test(s)"** shall mean the ETS-owned and copyrighted HiSET test, developed and provided by ETS in paper and/or electronic format for use in the high school equivalency testing program in the state.
- 1.16 **"Test Administrator"** shall mean any staff member responsible for administering the Test at the Test Center.
- 1.17 **"Test Materials"** shall mean all HiSET test materials, including test booklets, test items, reports, data, answer sheets, and related materials including administration instruction manuals and directions provided to the Test Center by ETS in print, electronic, or other format.
- 1.18 **"Test Taker(s)"** shall mean the individual(s) sitting for a HiSET test at the Test Center. Other titles for the Test Taker may be examinee or candidate.
- 1.19 **"Test Taker Data"** shall mean any and all information obtained/accessed by, or disclosed to the Test Center about the Test Taker, including (i) information regarding a Test Taker's name, addresses, or other personally identifiable information (*e.g.*, passport or social security numbers); (ii) any list or grouping of Test Takers, regardless of whether such list also includes publicly available information; and (iii) test scores.

2. Grant of Rights; Restrictions on Use.

ETS hereby grants to Test Center a nonexclusive, nontransferable, limited right to use the Test Materials made available to it by ETS in PBT and/or CBT formats, solely for the administration and delivery of the Test to Test Takers in the state. Test Center is granted the right to provide access to the Test Materials to Test Administrators for the sole purpose of administering the Test. Except as otherwise expressly set forth in this Section 2, Test Center shall not copy, reproduce, share, distribute, disclose, or create derivative works from any of the Test Materials provided to the Test Center under this Agreement, or otherwise provide access to, or use of such Test Materials to any third party for any purpose. Test Center acknowledges that except for the right to use the Test Materials in accordance with the terms of this Agreement, no proprietary rights

in or to the Test Materials is granted to the Test Center under this Agreement. Test Center acknowledges that access to the Test Materials is granted for a limited time period, which shall end immediately after the Test Taker's scheduled testing period, at which time all used answer sheets must be immediately shipped to ETS in New Jersey using the pre-printed shipping materials and pre-paid return labels. Test Center has one full year to utilize the test booklets/forms for that year. Test Center must return all used and unused test booklets to ETS at the conclusion of the testing year. All Test Materials provided under this Agreement are owned and copyrighted by ETS. Test Center will adhere to all security guidelines provided in Section 9, and all obligations regarding the receipt, monitoring and return of Test Materials as specified in Section 4 and in the *HiSET® Program Manual* https://hiset.ets.org/s/pdf/program_manual.pdf.

3. Test Center Obligations.

3.1 Test Center warrants and represents that it has been approved by the State to administer and deliver the Test and will:

- a. Meet or exceed the State's minimum qualifications for a state-approved test center;
- b. Meet ETS's qualifications for offering computer-based testing (if the site is offering computer-based testing);
- c. Have access to the ETS HiSET web-based portal to view scheduled Test Takers;
- d. Store and administer the ETS-owned and proprietary paper-based Test in a secure testing environment;
- e. Administer paper and/or computer-based testing, as appropriate, and notify the State regarding the testing format;
- f. Provide special testing accommodations as instructed by ETS;
- g. Follow the ETS guidelines for uniform test administrations;
- h. Maintain the State's test admission policies by reviewing and validating Test Takers' documentation in accordance with the State's required admission guidelines;
- i. Using the pre-printed, pre-paid mailing labels provided by ETS, return completed answer sheets to ETS within 24 hours of a Test Taker completing a Test;
- j. Immediately report to ETS any incidents which may result in a compromise of Test Materials;
- k. Return all Returnable Test Materials to ETS;

- l. Ensure appropriate test center staff attend training provided by ETS and complete the HiSET e-learning administrator training as required by state policy;
- m. Test booklets can be used unlimited times, as long as they do not contain any answers and/or stray marks. It is the obligation of the Test Center to review test booklets before and after administration of the Test to determine their usability; and
- n. Permit third party, independent audits of Test Center.

4. ETS Obligations.

- 4.1 Under the terms of this Agreement, ETS will:
 - a. Schedule and provide training for Test Administrators;
 - b. Provide access to the ETS HiSET web-based portal with Test Takers' scheduling information by Test Center and date;
 - c. Ship secure paper-based Test Materials to the Test Center;
 - d. Provide computer-based testing as appropriate;
 - e. Provide pre-printed, pre-paid return mailing labels for the secure return of used paper answer sheets and other Returnable Test Materials; and
 - f. Arrange intermittent Test Center audits.

5. Limitation of Liability.

ETS WILL NOT BE LIABLE TO THE TEST CENTER OR TO ANY TEST TAKER FOR ANY DAMAGES ARISING OUT OF THE TEST CENTER'S ACCESS TO OR INABILITY TO ACCESS OR USE THE TEST MATERIALS LICENSED HEREIN, INCLUDING DIRECT, INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL OR PUNITIVE DAMAGES, AND WITHOUT LIMITATION DAMAGES FOR LOST PROFITS, LOSS OF PRIVACY, SECURITY OF DATA, FAILURE TO MEET ANY DUTY (INCLUDING BUT NOT LIMITED TO NEGLIGENCE OR LACK OF PROFESSIONAL EFFORT), OR FOR ANY OTHER INDIRECT DAMAGES WHATSOEVER, THAT ARISE OUT OF OR ARE RELATED TO THE ETS PROPRIETARY MATERIALS, THE ETS-OWNED TECHNOLOGIES, OR THE TEST ADMINISTRATIONS, EVEN IF ETS (OR AN AFFILIATE, SERVICE PROVIDER, OR AGENT) HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IN THE EVENT OF FAULT, TORT (INCLUDING NEGLIGENCE), OR STRICT OR PRODUCT LIABILITY OR MISREPRESENTATION. ETS IS NOT RESPONSIBLE FOR

PHYSICAL INJURY OR PROPERTY DAMAGE SUFFERED BY OR CAUSED BY A TEST TAKER SITTING FOR THE TEST. ETS DOES NOT WARRANT THAT THE TEST OR ANY TEST MATERIALS WILL BE UNINTERRUPTED OR ERROR FREE AT THE TEST CENTER.

6. Compensation and Payment.

ETS shall collect fees from each Test Taker in accordance with the fee schedule and conditions set forth in the Memorandum of Understanding between ETS and the State. The Test Center may charge a state-approved fee to each Test Taker for the use of the Test Center facilities and for the administration of the Test (the "Approved Fee"). If agreed to by ETS and the Test Center, ETS will collect the Approved Fee on behalf of the Test Center. The Approved Fee shall be inclusive of all costs or charges that the Test Center may incur or for which it may be liable. ETS will remit Approved Fees to the Test Center 30 days after the end of a reporting period (monthly or quarterly as the State may determine and require (such aggregate amounts referred to as ("Settlement Amounts"). Advertising and requesting payment of the Approved Fee shall be the responsibility of the Test Center. ETS shall not collect any state or local sales, use or similar tax (collectively, the "Sales Tax"). It shall be the sole responsibility of the Test Center to remit any applicable Sales Tax to the appropriate state or local taxing authority. If any State or local taxing authority assesses ETS tax, penalty or interest for uncollected or unremitted Sales Tax, the Test Center shall indemnify ETS for the full amount of such assessment. In the event that ETS has any outstanding credits with the Test Center, ETS will apply credits issued on account to the original invoice to which the credit applies. If the original invoice does not have a balance, the credit will be applied to the oldest invoice open on account first, then to the remaining open invoices needed to use the credit in full.

7. Test Taker Registration; Order; Delivery; Return of Materials.

- 7.1 Test takers shall register and schedule testing using the ETS HiSET portal. The Test Taker will select the State-approved Test Center at which he/she wishes to take the Test.
- 7.2 ETS shall provide the Test Center access to the HiSET registration and scheduling website so authorized personnel can see relevant information such as Test Takers' schedules at their selected Test Center(s), form assignments, approved accommodations, and transcripts.

- 7.3 Test Takers shall be admitted to the Test Center and shall be approved by Test Center staff for testing provided the candidate meets all of the State's eligibility requirements, including the candidate's provision of appropriate documentation and certification.
- 7.4 The Test Center may order Test Materials effective each November 1 (of the year prior to the year in which the Test will be used).
- 7.5 The Test Center shall return all Returnable Test Materials to ETS. Used paper answer sheets must be returned to ETS using the pre-printed, pre-paid return label provided by ETS within 24 hours of a candidate completing testing.
- 7.6 The Test Center shall comply with all ETS and state-mandated security and test administration instructions (or test instructions for a secure test administration).

8. Term and Termination.

- 8.1 Term. This Agreement shall be effective from December 10, 2021 and continue through and coincide with the term of ETS's HiSET agreement with the State, including through the State's options for renewal terms (the "**Term**"). Should ETS and the State end their agreement at any time, this MOU shall automatically end.
- 8.2 Termination for Cause. This Agreement may be terminated by ETS: (i) in the event of a breach of any material provision of this Agreement by the Test Center that is not cured within thirty (30) days after written notice by ETS; (ii) immediately upon written notice to the Test Center if the Test Center fails to perform any of its obligations hereunder.
- 8.3 Security Violations; Intellectual Property Misappropriation. This Agreement may be immediately suspended or terminated by ETS upon written notice to the Test Center, if (i) ETS has reason to believe that the Test Center has breached its security obligations with respect to the Test and the administration of the Test under this Agreement; (ii) ETS has reason to believe that the Test Center has misappropriated any Intellectual Property Rights of ETS; or (iii) any provision of this Agreement is deemed by a court of competent jurisdiction to be invalid or unenforceable.
- 8.4 Effect of Termination. Upon termination of this Agreement, the Test Center shall immediately: (i) cease to display or use any ETS Proprietary Materials, or any signs, labels, logos, trademarks, copyrighted materials, or other indications identifying the Test Center in connection with ETS or the Test; (ii) cease all use of the Test Materials; and (iii) return to ETS

all Test Materials and all other materials related to the administration of the Test, including without limitation, advertising, promotional and instructional materials, and all ETS Confidential Information.

Termination of this Agreement shall not constitute a waiver of any rights that either Party may have for any breach by the other Party prior to the termination date. All obligations to perform under this Agreement shall continue in effect and be duly observed and complied with by both Parties until the effective date of termination of the Agreement.

9. Test Security and Verification.

The Test Center agrees that it will return all used and unused test booklets and other designated Test Materials marked as "SECURE" to ETS at the conclusion of each testing year. Used paper-based answer sheets will be returned to ETS within 24 hours of a Test Taker's completion of the Test. The Test Center agrees to abide by all ETS security measures that are part of the HiSET Program, including control of electronic devices such as cameras and smart phones. All Test Materials must be handled in strict accordance with the instructions in the HiSET® Program Manual and the statements in the *HiSET Agreement*. The Test Center warrants that every person at the Test Center who has access to the Test Materials shall maintain the security and confidentiality of the Test Materials. The Test Center further acknowledges and agrees that it will not copy or reproduce Test Materials.

10. Compliance with Laws.

The Test Center agrees that, throughout the Term of this Agreement, it will abide by all applicable district, local, state, Federal, and/or community laws, including without limitation laws applicable to Test Takers with disabilities, and will obtain and maintain in effect any and all necessary authorizations, licenses, and permits for the provision of services hereunder.

11. Confidentiality.

11.1 All financial, statistical, personal, technical, and other data developed or used by the Parties in carrying out the services under this Agreement will be protected from unauthorized use and disclosure. The Parties agree to protect each other's Confidential Information using the same degree of care, but no less than a reasonable degree of care, that it would when protecting its own Confidential Information of a like nature.

- 11.2 The Test Center agrees to protect the privacy of the confidential personally identifiable information contained in the Test Taker Data such as, but not limited to, names, addresses, telephone numbers, dates of birth, test scores, and any other information provided by the Test Takers in strictest confidence, in accordance with the requirements of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), the Federal law that protects the privacy of student education records.

12. Ownership.

- 12.1 The Test Center understands and acknowledges that ETS retains ownership of all right, title and interest in and to the ETS Proprietary Materials and the ETS-owned Technologies, including all associated Intellectual Property Rights therein. Except for the right to use the Test Materials in accordance with the terms of this Agreement, no proprietary rights in or to the Test Materials are granted to the Test Center under this Agreement. The Test Center acknowledges that access to the Test Materials is granted for a limited time ending five (5) days after the close of the Test Center's designated test date, at which time all materials must be returned to ETS, Ewing NJ. All Test Materials provided under this Agreement are owned and copyrighted by ETS. The Test Center will adhere to all security guidelines provided in Section 9 herein.
- 12.2 The Test Center understands and acknowledges that the State retains ownership of all right, title and interest in and to the Test Taker Data.

12. No Modifications.

The Test Center acknowledges and agrees that it will not change or modify the ETS Proprietary Materials in any way.

13. ETS Trademarks.

The Test Center acknowledges and agrees that ETS, EDUCATIONAL TESTING SERVICE, and the ETS logo are trademarks and/or service marks of ETS. The Test Center agrees not to use, reproduce, copy or create materials for promotional purposes or to register and use any Internet Domain Name bearing the ETS name, trademarks or service marks, or the marks of ETS clients or service providers, whether such marks or names now exist or may exist during

the Term of this Agreement, without the prior written approval and review of such materials by the Office of the General Counsel of ETS. Notwithstanding anything to the contrary in this Agreement, no trademark license is hereby granted to the Test Center.

14. Infringement.

The Test Center will exercise reasonable diligence to discover infringements of the ETS-owned Technologies and/or ETS Proprietary Materials, and any associated Intellectual Property Rights therein. The Test Center will promptly notify ETS of any infringement of ETS's intellectual property rights of which it becomes aware; and in the event ETS decides that a proceeding should be brought relative to such infringement, the Test Center will cooperate fully with ETS to prosecute such action. ETS will fully control prosecution of such infringements and will assume the related cost. If a third party asserts a claim against the Test Center that the use by Test Center of the ETS-owned Technologies and/or ETS Proprietary Materials infringes on such third party's intellectual property rights, the Test Center will immediately notify ETS of such claim and ETS will have the right (but not the obligation) to control any litigation or negotiation arising as a result of such claim.

15. Insurance.

The Test Center is responsible for any and all liability arising, directly or indirectly, as a result of the operations conducted at the Test Center.

16. Governing Law.

These terms and conditions shall be governed by the laws of the State, without regard to its conflict of laws and principles. The Parties agree and hereby submit to the exclusive personal jurisdiction and venue of the state and federal courts in the state for the resolution of any disputes arising from these terms and conditions.

17. Injunctive Relief.

The Test Center understands and agrees that its breach (or threatened breach) of any of the intellectual property rights of ETS and/or the Test Center's confidentiality obligations under this Agreement would cause irreparable harm to ETS for which monetary damages, even if awarded, would not constitute

adequate compensation. Accordingly, the Test Center agrees that, notwithstanding anything to the contrary in this Agreement, ETS and/or its' client, the State, is entitled to equitable relief by way of temporary and permanent injunctions, without bond to the fullest extent allowed by law, and such other and further relief as any court of competent jurisdiction may deem just and proper.

18.Independent Contractors.

ETS and the Test Center are, at all times throughout the term and/or renewal term hereof, independent contractors and nothing herein will be construed as creating any other kind of relationship whatsoever between the Parties. Further, Test Administrators who administer the Test are not employees of ETS.

19.Notice.

Any notice given pursuant to this Agreement will be in writing and sent by fax (with transmission confirmation), e-mail with receipt confirmation, and/or overnight courier (with delivery confirmation), and will be deemed duly given on the first business day of receipt, as evidenced by such fax transmission or courier delivery confirmation.

20.Force Majeure.

Any delay or failure of performance by either Party pursuant to this Agreement shall not be considered a breach of this Agreement if and to the extent caused by an event of Force Majeure, including without limitation fire, flood, earthquake, tsunami, or other natural disaster, any regulation or law of any applicable governmental authority, terrorist act, act of war, civil commotion, labor disturbance, epidemic, sabotage, or failure of the public utilities or international carriers. A Party experiencing an event of Force Majeure shall, as promptly as reasonable under the circumstances, notify the other Party of the occurrence of said event and make every commercially reasonable effort to find a work-around solution.

21.Entire Agreement.

This Agreement (as defined herein) constitutes the entire understanding and agreement between the Parties as to the subject matter hereof and supersedes any prior terms and conditions, agreements, and understandings, whether oral or

written. Any modification or amendment of any provisions of this Agreement shall not be binding on either Party unless in writing and signed by the authorized representatives of both Parties.

IN WITNESS WHEREOF, the parties hereby intending to be legally bound have caused this Agreement to be executed by their duly authorized representatives.

EDUCATIONAL TESTING SERVICE
Adult & Continuing Education)

(Bergen County Technical Schools

BY: _____
(SIGNATURE)

BY: _____
(SIGNATURE)

NAME: _____
(PRINTED)

NAME: _____
(PRINTED)

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

PERSONNEL

22-P-75T APPROVAL—2021 – 2022 STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ATHS.....Applied Technical High School (BCC), Paramus
BCABergen County Academies, Hackensack
BCDCC.....Bergen County Day Care Center, Hackensack
BCSSBergen County Special Services
BCTECBergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
ADULT.....Adult Education, Hackensack

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Buonadonna, Carl (R)	Teacher of English	BCTHS, Teterboro

CERTIFICATION:

Teacher of English

Salary: Col. I, Step 7: \$68,861. per annum pro rata

Effective: 02/23/22 to 06/30/22

Note: Replacement for staff who retired

NON-CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Daniw, Susan (R)	Specialist: Computer	DISTRICT, Technology

Salary: \$65,000. per annum pro rata

Effective: 03/28/22 to 06/30/22

Note: Replacement for staff who resigned

Garcia, Alexandra (R)	Custodian/Driver	DISTRICT, Transportation
	Salary: C1; Step 1: \$47,009. + Bus. Lic. \$1,200. + Split Shift \$1,017. = \$49,226. per annum pro rata Effective: 01/18/22 to 06/30/22 Note: Replacement for staff who resigned	
Gottlieb, Dawn (N)	Academic Tutor (Math/Science)	ATHS, Paramus
	Salary: \$55,000. per annum pro rata Effective: 12/20/21 to 06/30/22 Note: Grant funded (ARAP 2021)	
Ihemaguba, Akunna (R)	Academic Tutor (Math/Science)	BCVHS, Paramus
	Salary: \$55,000. per annum pro rata Effective: 01/24/22 to 06/30/22 Note: Grant funded (ARAP 2021)	
Marcelino, Jedrick (R)	Specialist: Computer	DISTRICT, Shared Services
	Salary: \$42,000. per annum pro rata Effective: 01/26/22 to 06/30/22 Note: Shared Services Harrington Park/Edgewater	
Seraphin, Abigail (N)	Academic Tutor (Humanities)	BCTHS, Teterboro
	Salary: \$55,000. per annum pro rata Effective: 01/03/22 to 06/30/22 Note: Grant funded (ARAP 2021)	

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

22-P-76T APPROVAL—2021-2022 SALARY RECLASSIFICATION—CERTIFICATED

RESOLUTION

BE IT RESOLVED that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Blake, Katherine	Teacher of Social Studies	BCA, Hackensack

From: Col. III, Step 8: \$76,388. + Ext. Day \$10,851. = \$87,239. per annum
To: Col. V, Step 8: \$79,823. + Ext. Day \$10,851. = \$90,674. per annum
Effective: 09/01/21 to 06/30/22

Guthrie, Peter Teacher of Computer Science Technology BCA, Hackensack

From: (12 Month) Col. IV, Step 19: \$120,437. + Ext. Day \$10,851. + Long. \$1,860. = \$133,148. per annum
To: (12 Month) Col. V, Step 19: \$124,575. + Ext. Day \$10,851. + Long. \$1,860. = \$137,286. per annum
Effective: 07/01/21 to 06/30/22

Hager, Jr., Raymond Teacher of Spanish BCVHS, Paramus

From: Col. I, Step 8: \$71,443. per annum
To: Col. II, Step 8: \$74,471. per annum
Effective: 09/01/21 to 06/30/22

Kaba, Valmira Teacher of English BCA, Hackensack

From: Col. II, Step 6: \$69,034. + Ext. Day \$10,851. = \$79,885. per annum
To: Col. III, Step 6: \$70,699. + Ext. Day \$10,851. = \$81,550. per annum
Effective: 09/01/21 to 06/30/22

Liso, Matthew Teacher of Mathematics ATHS, Paramus

From: Col. IV, Step 4: \$66,176. per annum
To: Col. V, Step 4: \$67,667. per annum
Effective: 09/01/21 to 06/30/22

Lynch, Ryan Teacher of Physical Education BCVHS, Paramus

From: Col. I, Step 8: \$71,443. per annum
To: Col. II, Step 8: \$74,471. per annum
Effective: 09/01/21 to 06/30/22

Midolo, Linda Teacher of Social Studies BCTEC, Paramus

From: Col. I, Step 8: \$71,443. per annum
To: Col. II, Step 8: \$74,471. per annum
Effective: 09/01/21 to 06/30/22

O'Connor, Mary Teacher of Health and Physical Education BCTHS, Teterboro

From: Col. II, Step 8: \$74,471. per annum
To: Col. III, Step 8: \$76,388. per annum
Effective: 09/01/21 to 06/30/22

Pena, Carlos School Counselor BCTHS, Teterboro

From: Col. III, Step 11: \$84,921. + Long. \$1,860. = \$86,781. per annum
To: Col. IV, Step 11: \$86,388. + Long. \$1,860. = \$88,248. per annum
Effective: 09/01/21 to 06/30/22

Peters-Ascenzo, Regan Teacher of Social Studies BCVHS, Paramus

From: Col. III, Step 8: \$76,388. per annum
To: Col. IV, Step 8: \$77,726. per annum
Effective: 09/01/21 to 06/30/22

Pfaff, Andrew Teacher of Music BCVHS, Paramus

From: Col. III, Step 11: \$84,921. + Long. \$1,860. = \$86,781. per annum
To: Col. IV, Step 11: \$86,388. + Long. \$1,860. = \$88,248. per annum
Effective: 09/01/21 to 06/30/22

Scully-Sytsma, Nancy Student Assistance Counselor BCA, Hackensack

From: Col. III, Step 13: \$90,610. + Long. \$4,780. + Ext. Day \$10,851. = \$106,241. per annum
To: Col. IV, Step 13: \$92,163. + Long. \$4,780. + Ext. Day \$10,851. = \$107,794. per annum
Effective: 09/01/21 to 06/30/22

Zweben, Dana Teacher of Mathematics BCVHS, Paramus

From: Col. IV, Step 8: \$77,726. per annum
To: Col. V, Step 8: \$79,823. per annum
Effective: 09/01/21 to 06/30/22

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**22-P-77T APPROVAL— REVISED 2021-2022 SCHOOL CALENDAR FOR TEACHERS AND STUDENTS
REVISED 2021-2022 - STUDENT ABBREVIATED DAY CALENDAR**

RESOLUTION

BE IT RESOLVED that the attached revised 2021-2022 School Calendar for Teachers and Students, and the revised 2021-Student Abbreviated Day Calendar be approved, and

BE IT FURTHER RESOLVED that the Superintendent may modify this calendar for emergency school closings exclusively except that the days of attendance for teachers will not exceed 183.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit copies of these documents to all administrators and the leadership of the various associations within the school district.

**22-P-78T APPROVAL—2021-2022 ADULT AND CONTINUING EDUCATION STAFF
SALARY AUTHORIZATIONS**

RESOLUTION

BE IT RESOLVED that the attached listing of Adult and Continuing Education staff be appointed at the rates indicated, effective as per the dates specified.

22-P-79T APPROVAL—2021-2022 LONG TERM SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED that Yilan Hsu, who holds valid County Substitute certificate, be appointed as a long term substitute teacher at the Bergen County Academies, Hackensack, to be compensated as follows:

Salary: \$221. per diem
Effective: 12/01/21 to 12/03/21
Note: Replacement for teacher on LOA

22-P-80T APPROVAL—2021-2022 STAFF COMPENSATION FOR ATHLETIC EVENTS

RESOLUTION

BE IT RESOLVED that the following staff be approved for the 2021-2022 school year as Athletic Events/Staff to be compensated in accord with the approved Athletic Events Staff Rates:

Dominguez, Kevin

**22-P-81T APPROVAL— 2020-2021 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2020-2021 OTHER HOURLY APPOINTMENTS
APPROVAL— 2021-2022 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2021-2022 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2020-2021

Curriculum Revisions*

Rate: Hourly per diem

Effective: 05/01/21 to 08/31/21

	<u>Max.</u>	<u>Curriculum</u>
	<u>Hours</u>	
Nardommarino, Laura	20	World History
Quinn, James	20	US History I
Rupinski, Kyle	20	US History II

*Revised BOE 04/29/21; Resol. #21-P-135T

ATHLETICS - DISTRICT

	Recommended Staff			
<u>ASSIGNMENT:</u>	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
DELETE Track Assistant Coach*	Cevoli	Kenneth	\$7,421	SY 20-21
ADD Track Second Assistant Coach**	Cevoli	Kenneth	\$7,390	SY 20-21

*BOE 04/29/21; Resol. #21-P-135T

**Sidebar BOE 12/07/21; Resol. 22-P-72T

EXTRA DUTY/EXTRA PAY SY 2021-2022

<u>Curriculum Projects:</u>	Luppino, Antonina	Final payment - \$1,883.00 Introduction to Motion Graphics Effective: 12/22/21
	Cholak, Lyndsey	1 st payment - \$627.00 Basic Pet Care Elective Effective: 12/21/21
<u>Home Instruction:</u>	Adriance, Timothy Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	DiAmico-King, Patricia Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	Gattegno, Jennifer Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	Janssen, Katherine Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	Mihas, Maria Student: AC	\$84 per hour Max. hours: 11 Effective 11/29/21
	Moogan, Thomas Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	Sfeir, Norina Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	Spinelli, Louis Student: AC	\$84 per hour Max. hours: 22 Effective 11/29/21
	Carey, Jessica Student: DR	\$84 per hour Max. hours: 6 Effective 10/25/21
	Conry, Joseph Student: DR	\$84 per hour Max. hours: 6 Effective 10/25/21

Hommen, Maureen
Student: DR
\$84 per hour
Max. hours: 6
Effective 10/25/21

Kruger, Ryan
Student: DR
\$84 per hour
Max. hours: 6
Effective 10/25/21

Zavorotniy, Yuriy
Student: DR
\$84 per hour
Max. hours: 6
Effective 10/25/21

Lee, Yoonok
Student: FD
\$84 per hour
Max. hours: 9.6
Effective 12/20/21

Patterson, Christopher
Student: FD
\$84 per hour
Max. hours: 9.6
Effective 12/20/21

Thawley, Luke
Student: FD
\$84 per hour
Max. hours: 9.6
Effective 12/20/21

Wolf, Samantha
Student: FD
\$84 per hour
Max. hours: 9.6
Effective 12/20/21

Carey, Jessica
Student: HM
\$84 per hour
Max. hours: 8
Effective 11/29/21

Conry, Joseph
Student: HM
\$84 per hour
Max. hours: 8
Effective 11/29/21

Kruger, Ryan
Student: HM
\$84 per hour
Max. hours: 8
Effective 11/29/21

Marella, Lindsey
Student: HM
\$84 per hour
Max. hours: 8
Effective 11/29/21

Yanniotis, Andreas
Student: HM
\$84 per hour
Max. hours: 4
Effective 11/29/21

Lee, Yoonok Student: JS	\$84 per hour Max. hours: 18 Effective 01/06/22
Kozlova, Ekaterina Student: JS	\$84 per hour Max. hours: 18 Effective 01/06/22
Whitley, Kathryn Student: JS	\$84 per hour Max. hours: 18 Effective 01/06/22
Carberry, Larentina Student: SR	\$84 per hour Max. hours: 2 Effective 12/16/21
Gattegno, Jennifer Student: SV	\$84 per hour Max. hours: 10 Effective 01/10/22
Gulistan, Evren Student: SV	\$84 per hour Max. hours: 10 Effective 01/10/22
Heid, Amy Student: SV	\$84 per hour Max. hours: 10 Effective 01/10/22
Nardo, Linda Student: SV	\$84 per hour Max. hours: 10 Effective 01/10/22
Nardomarino, Laura Student: SV	\$84 per hour Max. hours: 10 Effective 01/10/22

Academic Intervention

Rate: \$66 per hour

Effective: SY 2021-2022

	<u>Max. Hrs.</u>	<u>Campus</u>
Carberry, Larentina	60	BCA
Walsh, Gene	60	BCA
Zubov, Igor	60	BCA

Admissions Work

Rate: Hourly per diem

Effective: 12/23/21 to 01/02/22

Pinto, Judith

Max.

Hours

15 hours

AV Hours

Rate: Hourly per diem

Effective: SY 2021-2022

Miller, Bruce

Max.

Hours

200*

*In addition to hours approved at BOE 08/31/21; Resol. #22-P-11T

Covid-19 Tracing

Rate: Hourly per diem*

Effective: SY 2021-2022

Max. Hrs.

Beyer, Melissa

50

Hynes, Laura

50

Maye, Carol

50

McManus, Rosemarie

50

Soudant Flynn, Danielle

50

*In addition to hours approved at BOE 08/31/21; Resol. #22-P-12T

Curriculum Project: Academic Individualized Support

Rate: Hourly per diem

Effective: SY 2021-2022

Max. Hrs.

Brandt, Steevi

30

DeMarco, Tonilynne

30

Rodsan, Alexa

30

**Curriculum Project: Instructional Coaching for Bergenfield
and Middle School Teachers**

Rate: \$66 per hour*

Effective: SY 21-22

Max. Hrs.

Bajwa, Ravinder

32

Gutierrez, Joseph

32

Sawhney, Puneet

32

Zhang, Yu

32

*Revised BOE 12/07/21; Resol. #22-P-68T. Grant funded Perkins Secondary Education Program

EMT Coordinator Work

Rate: Hourly per diem

Effective: 02/09/22 to 06/30/22

Max. Hrs.

Fox, Kathleen

50

Overload – Teacher

Effective: SY 2021-2022

Campus

Rate

Alschen, Sergei

BCA

\$4,078

Demeter, Scott

BCA

\$8,156

Kim, Roslyn

BCA

\$4,078

Miller, Luke

BCA

\$4,078

Special Project: Displaced Homemaker Program Computer Classes

Rate: \$63.49 per hour*

Effective: 01/01/22 to 06/30/22

Lawrence-Sells, Debra

Max.

Amount

\$2,538.00

*Grant funded: 20-604-200-100VN

Student Supervision - Auditorium

Rate: Hourly per diem

Effective: 12/04/21

Lemma, Michael

Max. Hrs.

4 hrs.

Tutoring – Start Strong Assessments

Rate: Hourly per diem

Effective: SY 2021-2022

Max. Hrs.

Bajwa, Ravinder

30

Brandt, Steevi

30

Cirone, Stephanie

30

DeMarco, Tonilynne

30

Feuss, Danielle

30

Kruger, Ryan

30

Olivo, Daniel

30

Patiak, Benjamin

30

Rodsan, Alexa

30

Vieni, Joan

30

Yanniotis, Andreas

30

BERGEN COUNTY ACADEMIES – HACKENSACK

Recommended Staff

ADVISORS:

Mock Congress

Last Name

Russo

First Name

Christopher

Rate

\$2,716

Effective

SY 21-22

HOURLY COMPENSATION:

Proctoring

Last Name

Adrianne

First Name

Timothy

Rate

\$64/hour

Effective

01/08-01/09/22

Hours

12

Proctoring

Dobrich

Oliver

\$64/hour

01/08-01/09/22

12

Proctoring

Janssen

Katherine

\$64/hour

01/08-01/09/22

12

Proctoring

Kalata

Grzegorz

\$64/hour

01/08-01/09/22

12

PER YEAR COMPENSATION:

Before/After School Duty Assignment

Last Name

Alschen

First Name

Sergei

Rate

\$2,510

Effective

10/07/21

Before/After School Duty Assignment

Demeter

Scott

\$5,019

02/01/22

Before/After School Duty Assignment

Hodrosky

William

\$2,510

02/01/22

Before/After School Duty Assignment*

Spinelli

Louis

\$2,510

12/15/21

*In addition to before school double shift.

BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO

<u>ADVISORS:</u>	Recommended Staff			
	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Chess Club	Gemici	Emre	\$2,716	SY 21-22

ATHLETICS - DISTRICT

<u>ASSIGNMENT:</u>	Recommended Staff			
	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
DELETE Track Assistant Coach*	Cevoli	Kenneth	\$7,607	SY 21-22
ADD Track Second Assistant Coach**	Cevoli	Kenneth	\$7,160	SY 21-22

*BOE 06/24/21; Resol. #21-P-181T

**Sidebar BOE 12/07/21; Resol. 22-P-72T

22-P-82T APPROVAL — LEAVE(S) OF ABSENCE

RESOLUTION

BE IT RESOLVED, that Andres Faciolince, Specialist: Computer, District-Technology (Shared Services), will be granted an unpaid discretionary leave of absence with no benefits for the period February 8, 2022 through February 11, 2022.

BE IT RESOLVED, that Jonathan Lancaster, Teacher of Social Studies, Bergen County Technical High School, Teterboro, will be granted an unpaid discretionary leave of absence with no benefits for the period February 3, 2022 through May 18, 2022.

BE IT RESOLVED, that Hector Montero, Custodian, Bergen County Technical High School, Teterboro, will be granted an unpaid medical leave of absence with no benefits for the period January 1, 2022 through March 31, 2022.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

22-P-83T APPROVAL—RESIGNATION(S)

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED that the following resignation(s) be accepted as per the effective date indicated:

Cholak, Lyndsey	Teacher of Small Animal Care	Effective 02/12/22
Fay, Daniel	Specialist: Computer	Effective 01/04/22
Giugno, Biagio	Custodian	Effective 01/04/22
Hirsch, John	Specialist: Computer	Effective 01/08/22

22-P-84T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Bajwa, Ravinder Teacher of Biology BCA Effective 07/01/22

22-P-85T APPROVAL—2021-2022 SALARY RECLASSIFICATION(S) / STATUS—NON-CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Haas, Morgan

From: Day Care Center Caregiver (Part-time): \$13.00 per hour
To: Day Care Center Caregiver (Part-time): \$15.00 per hour
Effective: 01/26/2022 to 06/30/2022
Note: Max 24 hours per week

Ivacic, Marcella

From: Day Care Center Caregiver: \$24,748. per annum
To: Day Care Center Caregiver: \$27,300. per annum pro rata
Effective: 01/26/2022 to 06/30/2022
Note: Increase due to work load

Ruehl, Kathleen

From: Day Care Center Caregiver: \$23,660. per annum
To: Day Care Center Caregiver: \$27,300. per annum pro rata
Effective: 01/26/2022 to 06/30/2022
Note: Increase due to work load

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**BERGEN COUNTY TECHNICAL SCHOOLS
2021-2022 SCHOOL CALENDAR**

22-P-77T

September					October					November					December					January				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
		1	2+	3+*					1+	1	2	3	4	5			1	2	3	3	4	5	6	7
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
20	21	22	23	24	18	19	20	21	22	22	23	24*	25	26	20	21	22	23*	24	24	25	26	27	28
27	28	29	30		25	26	27	28	29	29	30				27	28	29	30	31	31				

February					March					April					May					June				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4		1	2	3	4					1	2	3	4	5	6			1	2	3
7	8	9	10	11	7	8	9	10	11	4	5	6	7	8	9	10	11	12	13	6	7	8	9	10
14	15	16	17	18	14	15	16	17	18	11	12	13	14	15	16	17	18	19	20	13	14	15	16	17
21	22	23	24	25	21	22	23	24	25	18	19	20	21	22	23	24	25	26	27	20	21	22	23	24
28					28	29	30	31		25	26	27	28	29	30	31				27	28	29	30	

September	2	First Day Teachers Only+	December	24-31	Winter Recess – School Closed
	3	Teachers only+	January	7	Snow Day – School Closed
	6	Labor Day-School Closed		17	Martin Luther King Jr. – School Closed
	7-8	Rosh Hashanah-School Closed	February	18-22	Presidents Day Recess – School Closed
	9	First day students – all campuses	April	11-14	Spring Recess – School Closed
	16	Yom Kippur– School Closed		15	Good Friday – School Closed
October	1	Curriculum Revision/Advisory Board	May	30	Memorial Day – School Closed
		(BCA, Teterboro, Paramus, & AHS)	June	17	Juneteenth – School Closed
November	4-5	NJEA Convention – School Closed		23	Last Day Students & Teachers
	25-26	Thanksgiving Recess – School Closed			

Key: + Teacher Day

Shaded Boxes – School not in Session

*Early Dismissal

BCTS DAYS OF ATTENDANCE

<u>Month</u>	<u># Days</u>	<u># Days</u>	<u>Month</u>	<u># Days</u>	<u># Days</u>
	<u>Students</u>	<u>Staff</u>		<u>Students</u>	<u>Staff</u>
September	15	17	February	17	17
October	20	21	March	23	23
November	18	18	April	16	16
December	17	17	May	21	21
January	19	19	June	16	16
	89	92		93	93

Total 182 185

The calendar includes three (3) emergency days. In the event that makeup days are needed beyond those, they will first be scheduled during recesses, holidays and/or other days within the school year. Spring recess and staff development dates are also tentative, contingent upon state test dates being finalized. All Student Abbreviated Days are subject to change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. In extreme circumstances, the final day of school may be changed depending upon the number of makeup days required. If that changes, graduation will be moved as well. The minimum number of days of attendance for students within the ten (10) month calendar will be 180. The maximum number of days of attendance for teachers within the ten (10) month calendar will be 183. If any of the three (3) emergency days are not needed, they will be given back by closing school a corresponding number of days in April, May and/or June.

BCTS Student Abbreviated Days — 2021-2022 School Calendar

Bergen County Academies, Hackensack (including Adult Ed as noted “*”)

Back-to-School Night.....	Thursday, September 30, 2021
*Staff Development/Student Achievement Review.....	Monday, October 18, 2021
*Staff Development/Student Achievement Review.....	Tuesday, November 16, 2021
*Before Thanksgiving Recess	Wednesday, November 24, 2021
*Before Winter Recess.....	Thursday, December 23, 2021
Admissions	Friday, January 28, 2022
Admissions	Tuesday, March 1, 2022
Admissions	Thursday, March 3, 2022
*Staff Development/Student Achievement Review.....	Friday, March 25, 2022
*Curriculum Revision/Advisory Boards.....	Friday, May 20, 2022
*Staff Development/Student Achievement Review.....	Friday, May 27, 2022
*Staff Development/Student Achievement Review.....	Tuesday, June 14, 2022
End of Year Procedures	Mon-Wed, June 20-22, 2022
Graduation/Last day for Students.....	Thursday, June 23, 2022

Bergen County Vocational High School, Paramus^

Applied Technology High School at BCC+ (“+” or “^” indicates this campus only)

+Back to School Night.....	Tuesday September 21, 2021
^Open House.....	Tuesday, September 21, 2021
^Back to School Night	Wednesday, September 22, 2021
+Open House.....	Thursday, September 23, 2021
+Open House	Tuesday, October 12, 2021
^Open House.....	Wednesday, October 13, 2021
Professional Development/Advisory Boards.....	Friday, October 22, 2021
+Open House	Tuesday, October 26, 2021
^Open House	Thursday, November 11, 2021
Professional Development/Advisory Boards.....	Friday, November 12, 2021
Before Thanksgiving Recess	Wednesday, November 24, 2021
Before Winter Recess.....	Thursday, December 23, 2021
Staff Development	Friday, January 14, 2022
Staff Development	Friday, February 11, 2022
Professional Development/Advisory Boards.....	Friday, March 11, 2022
Staff Development	Friday, March 18, 2022
Professional Development/Advisory Boards.....	Friday, April 22, 2022
Staff Development.....	Thursday, May 12, 2022
End of Year Procedures	Mon-Wed, June 20-22, 2022
Graduation/Last day for Students.....	Thursday, June 23, 2022

Bergen County Technical High School, Teterboro

Back to School Night	Thursday, September 23, 2021
Open House	Thursday, October 7, 2021
Open House	Tuesday, October 12, 2021
Early Dismissal-Weather Emergency.....	Tuesday, October 26, 2021
Staff Development/Student Achievement Review.....	Friday, October 29, 2021
Curriculum Revision/Advisory Board	Monday, November 8, 2021
Before Thanksgiving Recess	Wednesday, November 24, 2021
Before Winter Recess.....	Thursday, December 23, 2021
Staff Development/Student Achievement Review.....	Tuesday, March 1, 2022
Staff Development/Student Achievement Review.....	Friday, March 18, 2022
Staff Development/Student Achievement Review.....	Monday, April 4, 2022
Curriculum Revision/Advisory Board	Monday, May 16, 2022
Staff Development/Student Achievement Review.....	Wednesday, May 25, 2022
End of Year Procedures.....	Mon-Wed, June 20-22, 2022
Graduation/Last day for Students.....	Thursday, June 23, 2022

NOTE: All Student Abbreviated Days will change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. Administration will determine whether and when such student abbreviated days will be re-scheduled later in the school year.

Adopted: 03/23/2021, 08/31/2021, 09/28/2021, 12/07/2021, 01/25/2022

**BERGEN COUNTY TECHNICAL SCHOOLS
ADULT AND CONTINUING EDUCATION**

SALARY AUTHORIZATION

	NAME	POSITION	EFFECTIVE DATE	STEP	RATE
1.	ABAS, EKREM	OFFICE MANAGER/ FACILITATOR	07/01/2021	N/A	\$ 48.57*
2.	DANIW, SUSAN	OFFICE MANAGER/ FACILITATOR	07/01/2021	N/A	\$ 48.57*
3.	MAMONE, BRANDON	OFFICE MANAGER/ FACILITATOR	07/01/2021	N/A	\$ 48.57*
4.	PHAM, PHILIP	OFFICE MANAGER/ FACILITATOR	07/01/2021	N/A	\$ 48.57*
5.	SKEES, SAL	OFFICE MANAGER/ FACILITATOR	07/01/2021	N/A	\$ 48.57*

*Account Code 11000252101DT / 61-950-200-100-IN

Board Approval: 01/25/2022

FINANCE RESOLUTIONS

22-F-101T APPROVAL—PAYMENT OF BILLS: DECEMBER 2021 - JANUARY 2022

RESOLUTION

WHEREAS, the Secretary has presented certain warrants to the Board of Education with a recommendation that they be paid; and

WHEREAS, the Board of Education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the Board of Education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

<u>Dates</u>	<u>Check Numbers</u>	<u>All Funds</u> <u>Account 955-1020731</u>	<u>Total</u>
12/3/2021-1/20/2022	009322-009539	\$8,145,547.18	
12/2/2021-1/20/2022	S40888-S41171	\$1,543,126.99	\$9,688,674.17
 <u>Date</u>	 <u>Check Numbers</u>	 <u>Unemployment Comp Ins Fund</u> <u>Account 955-1020782</u>	 <u>Total</u>
 <u>Date</u>	 <u>Check Numbers</u>	 <u>Escrow Account</u> <u>Account 345-50179</u>	 <u>Total</u>

PB/JS

22-F-102T MONTHLY CERTIFICATION—NOVEMBER 2021 BOARD SECRETARY/SCHOOL FINANCIAL REPORT

RESOLUTION

WHEREAS pursuant to N.J.A.C. 6:20-2.12(e)*, we, the Board of Education, confirm that as of November 30, 2021 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the Board of Education does hereby approve the attached monthly certifications, and Board Financial Reports.

PB/JS

Source of Funds: per Attached

22-F-103T LINE ITEM TRANSFERS – NOVEMBER 2021

RESOLUTION

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the Board of Education, confirm that as of November 30, 2021 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

PB/JS/am
Source of Funds: Per Attached

22-F-104T APPROVAL - SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

RESOLUTION

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the documents, which can be found on file in the Business Office, for the various school facilities of the Bergen County Technical Schools are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby authorizes the Board Secretary to submit the Comprehensive Maintenance Plan for the Bergen County Technical Schools in compliance with Department of Education requirements. The Comprehensive Maintenance Plan is on file in the Business Office.

JS/am

**22-F- 105T WITHDRAWAL OF FUNDS FROM MAINTENANCE RESERVE ACCOUNT:
HVAC REPAIRS-HACKENSACK CAMPUS**

RESOLUTION

WHEREAS, the District has funds in a maintenance reserve account; and

WHEREAS, N.J.A.C. 6A-26A.1 allows school districts to withdraw funds from its maintenance reserve fund to use for the required maintenance of a facility;

NOW THEREFORE BE IT RESOLVED, the Board approves the withdrawal of maintenance reserve funds in the amount of \$27,034.07 for HVAC Repairs at the Hackensack Campus.

22-F-106T REVISED - AWARD OF CONTRACT TO FURNISH AND DELIVER VARIOUS MAINTENANCE UNIFORMS AND SHOES, ON AN AS NEEDED BASIS FOR BERGEN COUNTY TECHNICAL SCHOOLS, COMMENCING DECEMBER 15, 2021, FOR A TWO-YEAR PERIOD
VENDORS: VARIOUS

BID #22-PC8R
State ID #79-BCTSC

RESOLUTION

WHEREAS, the Board of Education awarded contracts on December 7, 2021 (22-F-97T), to Smart Stitch LLC and Keyport Army Navy, and

WHEREAS, line item numbers 36-40 and 107-111 (Unit Price: 26+ column) were erroneously awarded to Smart Stitch; and

WHEREAS, this revision is necessary in order to be in compliance with Lowest Responsible Bidder on a line item basis,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, the Board of Education approves the revision, as follows;

SMART STITCH LLC, EWING, NJ

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u> <u>* Approved Equal</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit price+</u> <u>26 and up</u>
	<u>SHORT SLEEVE SHIRTS</u>				
---	WORK SHIRT - Short Sleeve 60% Cotton / 40% Polyester - Polo Gold Embroidered (BCSS or BCTS) All Colors	Blue Generation BG7206	330	-----	-----
1	Small	-----	-----	\$18.50	\$18.50
2	Medium	-----	-----	\$18.50	\$18.50
3	Large	-----	-----	\$18.50	\$18.50
4	X Large	-----	-----	\$18.50	\$18.50
5	2X Large	-----	-----	\$20.00	\$20.00
6	3X Large	-----	-----	\$22.75	\$22.75
7	4X Large	-----	-----	\$24.75	\$24.25
---	WORK SHIRT – Short Sleeve 100% ring spun Cotton Heavyweight - Polo Gold Embroidered (BCSS or BCTS) All Colors	Port Authority K420	60	-----	-----
8	Small			\$18.00	\$18.00
9	Medium	-----	-----	\$18.00	\$18.00
10	Large	-----	-----	\$18.00	\$18.00
11	X Large	-----	-----	\$18.00	\$18.00
12	2X Large	-----	-----	\$20.00	\$20.00
13	3X Large	-----	-----	\$22.00	\$22.00
14	4X Large	-----	-----	\$24.00	\$24.00

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u> <u>* Approved Equal</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit price+</u> <u>26 and up</u>
---	WORK SHIRT - Short Sleeve 65% Polyester / 35% Cotton Gold Embroidered (BCSS or BCTS) All Colors	Red Kap SP24	110	-----	-----
15	Small	-----	-----	\$16.50	\$16.50
16	Medium	-----	-----	\$16.50	\$16.50
17	Large	-----	-----	\$16.50	\$16.50
18	X Large	-----	-----	\$16.50	\$16.50
19	2X Large	-----	-----	\$19.00	\$19.00
20	3X Large	-----	-----	\$19.00	\$19.00
21	4X Large	-----	-----	\$19.00	\$19.00
---	Women's – Short Sleeve 60% Cotton / 40% Polyester Gold Embroidered (BCSS or BCTS) All Colors (supervisors)	Blue Generation BG6204	65	-----	-----
22	Small	-----	-----	\$17.50	\$17.50
23	Medium	-----	-----	\$17.50	\$17.50
24	Large	-----	-----	\$17.50	\$17.50
25	X Large	-----	-----	\$17.50	\$17.50
26	2X Large	-----	-----	\$18.75	\$18.75
27	3X Large	-----	-----	\$21.75	\$21.75
28	4X Large	-----	-----	\$23.00	\$23.00
	<u>LONG SLEEVE SHIRTS</u>				
---	WORK SHIRT - Long Sleeve with Pocket 60% Cotton / 40% Polyester Gold Embroidered (BCSS or BCTS) All Colors	Blue Generation BG7208	110	-----	-----
29	Small	-----	-----	\$22.75	\$22.75
30	Medium	-----	-----	\$22.75	\$22.75
31	Large	-----	-----	\$22.75	\$22.75
32	X Large	-----	-----	\$22.75	\$22.75
33	2X Large	-----	-----	\$24.00	\$24.00
34	3X Large	-----	-----	\$27.00	\$27.00
35	4X Large	-----	-----	\$28.50	\$28.50
---	WORK SHIRT - Long Sleeve 100% Cotton Twill Shirt Gold Embroidery (BCSS or BCTS) All Colors	Blue Generation BG8213	15	-----	-----
36	Small	-----	-----	\$20.00	-----
37	Medium	-----	-----	\$20.00	-----
38	Large	-----	-----	\$20.00	-----
39	X Large	-----	-----	\$20.00	-----
40	2X Large	-----	-----	\$22.00	-----
41	3X Large	-----	-----	\$24.00	\$24.00

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u> <u>* Approved Equal</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit price+</u> <u>26 and up</u>
42	4X Large	-----	-----	\$25.00	\$25.00
---	WORK SHIRT – Long Sleeve 100% Cotton Gold Embroidered (BCSS or BCTS) All Colors	Port Authority K8000LS	35	-----	-----
43	Small	-----	-----	\$22.00	\$22.00
44	Medium	-----	-----	\$22.00	\$22.00
45	Large	-----	-----	\$22.00	\$22.00
46	X Large	-----	-----	\$22.00	\$22.00
47	2X Large	-----	-----	\$24.00	\$24.00
48	3X Large	-----	-----	\$26.00	\$26.00
49	4X Large	-----	-----	\$28.00	\$28.00
---	WORK SHIRT - Long Sleeve 35% Cotton / 65% Polyester Gold Embroidered (BCSS or BCTS) All Colors	Red Kap SP 14	50	-----	-----
50	Small	-----	-----	\$19.25	\$19.25
51	Medium	-----	-----	\$19.25	\$19.25
52	Large	-----	-----	\$19.25	\$19.25
53	X Large	-----	-----	\$19.25	\$19.25
54	2X Large	-----	-----	\$22.25	\$22.25
55	3X Large	-----	-----	\$22.25	\$22.25
56	4X Large	-----	-----	\$22.25	\$22.25
---	Women's – Long Sleeve 100% Cotton Twill Gold Embroidery (BCSS or BCTS) All Colors	Blue Generation BG6213	5	-----	-----
57	Small	-----	-----	\$20.00	\$20.00
58	Medium	-----	-----	\$20.00	\$20.00
59	Large	-----	-----	\$20.00	\$20.00
60	X Large	-----	-----	\$20.00	\$20.00
61	2X Large	-----	-----	\$22.00	\$22.00
62	3X Large	-----	-----	\$24.00	\$24.00
63	4X Large	-----	-----	\$25.00	\$25.00
	<u>PANTS / SHORTS</u>				
---	WORK PANTS - Long 65% Polyester / 35% Cotton Twill - All Colors	Red Kap PT 20	430	-----	-----
64	Sizes: 31 x 30 through 42 x 34	-----	-----	\$18.50	\$18.50
65	Sizes: 44 x 30 and 46 x 29	-----	-----	\$22.00	\$22.00
66	Sizes: 48 x 32	-----	-----	\$22.00	\$22.00
68	Sizes: 62 x 29	-----	-----	\$41.00	\$41.00
---	Women's - Long 65% Polyester / 35% Cotton Twill - All Colors	Red Kap PT 21	65	-----	-----
69	Sizes: 2 to 16	-----	-----	\$19.75	\$19.75

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u> <u>* Approved Equal</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit price+</u> <u>26 and up</u>
70	Sizes: 10 to 16	-----	-----	\$19.75	\$19.75
71	Sizes: 18 to 20	-----	-----	\$19.75	\$19.75
---	WORK PANTS – Long 100% Cotton Wrinkle-Resistant Twill - All Colors	Red Kap PC 20	125	-----	-----
73	Sizes: 31 x 30 through 42 x 34	-----	-----	\$26.00	\$26.00
74	Sizes: 44 x 30 and 46 x 29	-----	-----	\$31.50	\$31.50
75	Sizes: 48 x 32	-----	-----	\$31.50	\$31.50
76	Sizes: 58 x 30	-----	-----	\$57.00	\$57.00
77	Sizes: 62 x 29	-----	-----	\$57.00	\$57.00
---	Women's - Long 65% Polyester / 35% Cotton Twill - All Colors	Red Kap PC 45	5	-----	-----
78	Sizes: 2 to 16	-----	-----	\$27.75	\$27.75
79	Sizes: 10 to 16	-----	-----	\$27.75	\$27.75
80	Sizes: 18 to 20	-----	-----	\$27.75	\$27.75
---	MEN'S SHORTS 65% Polyester / 35% Combed Cotton Twill - All Colors	Red Kap PT26	70	-----	-----
82	Sizes 28 - 42	-----	-----	\$18.00	\$18.00
83	Sizes 44 through 50	-----	-----	\$21.75	\$21.75
	<u>OUTERWEAR</u>				
---	Jacket – Water Resistant 100% Nylon Black Embroidered on back: "OPERATIONS"	Tri Mountain 6800	200	-----	-----
84	Small	-----	-----	\$35.00	\$35.00
85	Medium	-----	-----	\$35.00	\$35.00
86	Large	-----	-----	\$35.00	\$35.00
87	X Large	-----	-----	\$35.00	\$35.00
88	2X Large	-----	-----	\$37.00	\$37.00
89	3X Large	-----	-----	\$39.00	\$39.00
90	4X Large	-----	-----	\$41.00	\$41.00
---	PARKA (black long) 65% Polyester / 35% Cotton Gold Embroidered (BCSS or BCTS) Embroidered on back: "OPERATIONS"	Pinnacle JB34	60	-----	-----
91	Medium	-----	-----	\$73.00	\$73.00
92	Large	-----	-----	\$73.00	\$73.00
93	X Large	-----	-----	\$73.00	\$73.00
94	2X Large	-----	-----	\$86.75	\$86.75

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u> <u>* Approved Equal</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit price+</u> <u>26 and up</u>
95	3X Large	-----	-----	\$86.75	\$86.75
96	4X Large	-----	-----	\$107.00	\$107.00
---	Coverall – Insulated Twill Navy	Red Kap CT 30	20	-----	-----
97	Small	-----	-----	\$75.00	\$75.00
98	Medium	-----	-----	\$75.00	\$75.00
99	Large	-----	-----	\$75.00	\$75.00
100	Large-Long	-----	-----	\$75.00	\$75.00
101	X Large	-----	-----	\$75.00	\$75.00
102	X Large – X Large Long	-----	-----	\$75.00	\$75.00
103	2X Large	-----	-----	\$90.00	\$90.00
104	2X Large-Long	-----	-----	\$90.00	\$90.00
105	3X Large	-----	-----	\$90.00	\$90.00
106	4X Large	-----	-----	\$90.00	\$90.00
---	2-Piece Rainsuit Yellow	Tingley Rubber S63217	25	-----	* Work Force S8900
107	Small	-----	-----	\$24.00	-----
108	Medium	-----	-----	\$24.00	-----
109	Large	-----	-----	\$24.00	-----
110	X Large	-----	-----	\$24.00	-----
111	2X Large	-----	-----	\$24.00	-----
112	3X Large	-----	-----	\$24.00	\$24.00
113	5X Large	S 53307	-----	\$24.00	\$24.00
	<u>ENHANCED VISIBILITY</u>				
---	Lime Enhanced Visibility Short Sleeve Shirt- 100% Wicking Polyester Embroidered (BCTS or BCSS)	Occunomix lux-xsspb	15	-----	-----
114	Small	-----	-----	\$15.00	\$15.00
115	Medium	-----	-----	\$15.00	\$15.00
116	Large	-----	-----	\$15.00	\$15.00
117	X Large	-----	-----	\$15.00	\$15.00
118	2X Large	-----	-----	\$15.00	\$15.00
119	3X Large	-----	-----	\$15.00	\$15.00
120	4X Large	-----	-----	\$15.00	\$15.00
---	Lime Enhanced Visibility Long Sleeve Shirt 100% Wicking Polyester Embroidered (BCTS or BCSS)	Occunomix lux-xlspb	15	-----	-----
121	Small	-----	-----	\$16.00	\$16.00
122	Medium	-----	-----	\$16.00	\$16.00
123	Large	-----	-----	\$16.00	\$16.00
124	X Large	-----	-----	\$16.00	\$16.00

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u> <u>* Approved Equal</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit price+</u> <u>26 and up</u>
125	2X Large	-----	-----	\$16.00	\$16.00
126	3X Large	-----	-----	\$16.00	\$16.00
127	4X Large	-----	-----	\$16.00	\$16.00
---	Hi Vis Crew Sweatshirt Safety Green - Polyester Fleece Embroidered in Black (BCSS or BCTS)	Oocunomix lux-cswt	20	-----	-----
128	Small	-----	-----	\$35.00	\$35.00
129	Medium	-----	-----	\$35.00	\$35.00
130	Large	-----	-----	\$35.00	\$35.00
131	X Large	-----	-----	\$35.00	\$35.00
132	2X Large	-----	-----	\$35.00	\$35.00
133	3X Large	-----	-----	\$35.00	\$35.00
134	4X Large	-----	-----	\$35.00	\$35.00
	<u>ACCESSORIES</u> (Shoes, Boots, Gloves)				
---	<u>SHOES</u> Low-Cut Men	Genuine Grip 7100	40	-----	-----
135	Sizes: 5 through 14E	-----	-----	\$48.00	\$48.00
---	Low-Cut Women's	Genuine Grip 210	5	-----	-----
136	Sizes: 5 through 11	-----	-----	\$41.00	\$41.00
---	High-Cut Men (6")	Wolverine w10691	65	-----	-----
137	Sizes: 6D through 12E	-----	-----	\$76.00	\$76.00
138	Sizes: 13D and 13-3E	-----	-----	\$76.00	\$76.00
139	Size: 14E	-----	-----	\$76.00	\$76.00
---	High-Cut Women's (6")	Genuine Grip 760	5	-----	-----
140	Sizes: 5 through 11	-----	-----	\$66.00	\$66.00
---	SLUSH BOOTS YELLOW	Storm Bound 79	15	-----	-----
141	Sizes: 8 through 13	-----	-----	\$26.00	\$26.00
142	Sizes: 14 through 16	-----	-----	\$27.00	\$27.00
---	WEAR-TEX 6 LAYER Men's Gloves: Black	Rothco 4494	125	-----	-----
143	All Sizes	-----	-----	\$20.00	\$20.00

EMS Instructor Uniforms

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u>	<u>Approximate</u> <u>quantity/year</u>	<u>Unit price+</u> <u>1-25</u>	<u>Unit Price+</u> <u>26 and up</u>
---	WOMEN'S PANT Two-way mechanical stretch fabric - Navy	* Propper F5259	55	-----	-----

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u>	<u>Approximate quantity/year</u>	<u>Unit price+ 1-25</u>	<u>Unit Price+ 26 and up</u>
154	Sizes: 0 to 20 Regular	-----	-----	\$85.00	\$80.00
155	Sizes: 0 to 20 Long	-----	-----	\$85.00	\$80.00

KEYPORT ARMY NAVY, BRICK, NJ

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u>	<u>Approximate quantity/year</u>	<u>Unit price+ 1-25</u>	<u>Unit price+ 26 and up</u>
---	WORK SHIRT - Long Sleeve 100% Cotton Twill Shirt Gold Embroidery (BCSS or BCTS) All Colors	Blue Generation BG8213	15	-----	-----
36	Small	-----	-----	-----	\$19.00
37	Medium	-----	-----	-----	\$19.00
38	Large	-----	-----	-----	\$19.00
39	X Large	-----	-----	-----	\$19.00
40	2X Large	-----	-----	-----	\$21.00
	<u>PANTS / SHORTS</u>				
---	WORK PANTS - Long 65% Polyester / 35% Cotton Twill - All Colors	Red Kap PT 20	430	-----	-----
67	Sizes: 58 x 30	-----	-----	\$32.00	\$30.00
---	Women's - Long 65% Polyester / 35% Cotton Twill - All Colors	Red Kap PT 21	65	-----	-----
72	Sizes: 22 to 26	-----	-----	\$36.00	\$34.00
---	Women's - Long 65% Polyester / 35% Cotton Twill - All Colors	Red Kap PC 45	5	-----	-----
81	Sizes: 22 to 24	-----	-----	\$54.00	\$50.00
	<u>ACCESSORIES</u> (Shoes, Boots, Gloves)				
---	2-Piece Rainsuit Yellow	* Work Force S8900	25	-----	-----
107	Small	-----	-----	-----	\$23.00
108	Medium	-----	-----	-----	\$23.00
109	Large	-----	-----	-----	\$23.00
110	X Large	-----	-----	-----	\$23.00
111	2X Large	-----	-----	-----	\$23.00

EMS Instructor Uniforms

<u>Item #</u>	<u>Description</u>	<u>Manufacturer #</u>	<u>Approximate quantity/year</u>	<u>Unit price+ 1-25</u>	<u>Unit price+ 26 and up</u>
---	PROFESSIONAL SHORT SLEEVE POLO Colors: Academy Blue, Heather Embroidered Logo (2 5/8" in diameter) BC EMS TRAINING CENTER with title below Logo	5.11 Tactical 41060	75	-----	-----
144	Small	-----	-----	\$55.00	\$55.00
145	Medium	-----	-----	\$55.00	\$55.00
146	Large	-----	-----	\$55.00	\$55.00
147	X Large	-----	-----	\$55.00	\$55.00
148	X Large - Tall	-----	-----	\$60.00	\$60.00
149	2X Large	-----	-----	\$60.00	\$60.00
150	3X Large	-----	-----	\$60.00	\$60.00
151	4X Large	-----	-----	\$60.00	\$60.00
152	5X Large	-----	-----	\$60.00	\$60.00
153	6X Large	-----	-----	\$60.00	\$60.00
---	MEN'S PANT Two-way mechanical stretch fabric - Navy	5.11 Tactical 74369	55	-----	-----
156	Sizes: 28 x 30 through 44 x 36	-----	-----	\$85.00	\$80.00
157	Sizes: 46 to 54	-----	-----	\$85.00	\$80.00

BE IT FURTHER RESOLVED, the vendors will be notified of such changes.

JS/jd

**22-F-107T APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING
FOR BERGEN COUNTY TECHNICAL SCHOOLS 2021-2022 SCHOOL YEAR**

RESOLUTION

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (See attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

22-F-108T APPROVAL ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS

RESOLUTION

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Data Reporting & Analysis	\$12,971
TOTAL		\$12,971
Period – July 1, 2021 to June 30, 2022		

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BERGEN COUNTY ONE STOP – DATA REPORTING & ANALYSIS		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
20 833 130 500 V1	OTHER PURCHASED SERVICES	\$ 12,971
20 4480 833 V1	REVENUE	\$ 12,971

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

22 -F-109T APPROVAL—WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT LOG—7/1/21-6/30/22

RESOLUTION

BE IT RESOLVED the Board of Education approves the WIOA Formula/WF NJ Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

JS/am

Source of funds: see attached

**22-F-110T NEGOTIATE A CONTRACT TO FURNISH AND DELIVER VARIOUS SCIENCE CHEMICALS
AND REAGENTS FOR BCTS – HACKENSACK
VENDOR: ORIGENE TECHNOLOGIES, INC., ROCKVILLE, MD**

BID #22-06RR CONTRACT

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised two times to Furnish and Deliver Various Science Chemicals and Reagents for BCTS – Hackensack, and

WHEREAS, on the first and second occasions, these items were not bid upon, and

WHEREAS, 18A:18A-5c allows for Boards of Education, after publicly advertising for bids, two times, to negotiate a contract;

NOW THEREFORE BE IT RESOLVED, after negotiating with the vendor, and after review by the Purchasing Department, and based on the recommendation of the Instructors in the affected departments, the Board of Education awards the contract to the lowest responsible bidder, after analyzing on a line item basis, Origene Technologies, Inc., Rockville MD as follows:

Item #	Product #	Unit of Measure	Qty	Description	Unit	Total Cost
1	TR315493	each	1	FLG Human shRNA Plasma Kit (Locus ID 22312)	\$ 742.50	\$ 742.50
2	TG519166	each	1	Scn9a Mouse shRNA Plasmid (Locus ID 20274)	\$ 742.50	\$ 742.50
3	RG221339	each	1	Amyloid Precursor Protein (APP) Human Tagged ORF Clone	\$ 683.10	\$ 683.10
4	TG308946	each	1	Human shRNA Plasmid Kit (Locus ID 23435)	\$ 724.50	\$ 724.50
5	SR316724	each	1	Human siRNA Oligo Duplex (Locus ID 246243)	\$ 384.00	\$ 384.00
6	RG206004	each	1	CRM1 (XPO1) Human Tagged ORF Clone	\$ 1,079.10	\$ 1,079.10
7	RC208803	each	1	SRP1 (KPNA1) Human Tagged ORF Clone	\$ 429.30	\$ 429.30
8	SR30005	each	2	Trilencer-27 RNase free siRNA duplex re-suspension buffer	\$ 114.95	\$ 229.90
9	HP228460	each	1	PKC zeta (PRKCZ) Human qPCR Primer Pair (NM_002744)	\$ 125.40	\$ 125.40
-----	-----	-----	-----	GRAND TOTAL (ALL INCLUSIVE) \$5,140.30		

JS/jd

22-F-111T

**APPROVAL - AWARD OF CONTRACT TO FURNISH, DELIVER AND INSTALL A
GAUMARD SCIENTIFIC SUPER TORY S2220.PK.M AND THE ASSOCIATED PRODUCTS
FOR BCTS - PARAMUS**

VENDOR: GAUMARD SCIENTIFIC CO., INC., MIAMI, FL \$59,913.00

BID #22-09

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish, Deliver and Install a Laerdal SimBaby and the Associated Products, or Approved Equal , for BCTS - Paramus, and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on January 14, 2022,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Assistant Superintendent of Curriculum and Instruction, the Board of Education awards the approved equal contract to the lowest responsible bidder, Gaumard Scientific Co., Inc., Miami, FL, for a grand total not to exceed \$59,913.00

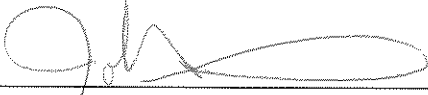
Source of Funds: 20-363-400-731VN

BERGEN COUNTY TECHNICAL SCHOOLS

**BILLS LIST CERTIFICATION
BUDGETARY LINE ITEM STATUS**

I have reviewed the attached bill listing and certify that to the best of my knowledge and belief, all bills have been reviewed and approved by authorized district personnel and that all bills are for bona fide, necessary purchases of materials or services that have been received or rendered to the district. In addition, all expenditures have been properly classified within the District's financial records as submitted to the Board of Trustees of the Bergen County Technical Schools, and furthermore, no budgetary line item account has been over expended.

(N.J.A.C. 6A:23-2.11)



John Susino
Board Secretary

1-21-22

Date

**BERGEN COUNTY TECHNICAL SCHOOLS
APPROVAL OF PAYMENT OF BILLS**

Month: Dec 2021 - Jan 2022

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
12/03/2021 - 1/20/2022	009322 - 009539	8,145,547.18	
12/03/2021 - 1/20/2022	S40888 - S41171	<u>1,543,126.99</u>	9,688,674.17

<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020782</u>	
		<u>0.00</u>	0.00

<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
		<u>0.00</u>	0.00

Check Journal
Rec and Unrec checks

Bergen County Vo-Tech Schools
Hand and Machine checks

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01/20/22 14:53

Starting date 12/3/2021

Ending date 1/20/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008880	V 09/23/21	01/13/22	D184	TYREX RESOURCES LLC		(49.50)
009086	V 10/21/21	12/06/21	6166	RUTGERS UNIVERSITY BUSINESS SCHOOL		(3,495.00)
009281	V 12/02/21	12/07/21	7378	RUTGERS, THE STATE UNIVERSITY OF NJ		(20,290.83)
009322	12/07/21		K213	PRODUCTIVE COMPUTING, INC		2,400.00
009323	12/09/21		2345	JAY-HILL REPAIRS		545.44
009324	12/15/21		7544	NERAC		6,250.00
009325	12/16/21		5594	PROJECT LEAD THE WAY, INC.		2,400.00
009326	01/20/22		6924	ADORAMA		1,430.58
009327	01/20/22		6606	AIR MAINTENANCE SOLUTIONS, LLC		9,039.91
009328	V 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009332 Stub	
009329	V 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009332 Stub	
009330	V 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009332 Stub	
009331	V 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009332 Stub	
009332	01/20/22		5918	AIRGAS USA,LLC		3,813.58
009333	01/20/22		3203	AMERICAN INSTITUTE		2,157.57
009334	01/20/22		N173	APPERSON INC		2,270.73
009335	01/20/22		2427	ASCD		829.77
009336	01/20/22		2482	ASCD		89.00
009337	01/20/22		1016	ATRA JANITORIAL SUPPLY CO INC		2,754.95
009338	V 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009339 Stub	
009339	01/20/22		1059	B & H PHOTO-VIDEO INC		110,547.76
009340	01/20/22		1849	BARNES & NOBLE		1,096.35
009341	01/20/22		5176	BERGEN COMMUNITY COLLEGE		223,140.36
009342	01/20/22		4242	BERGEN COUNTY TECNICAL SCHOOL		581.45
009343	01/20/22		1075	BERGEN COUNTY TEEN ARTS		400.00
009344	01/20/22		1833	BFI		35,083.14
009345	01/20/22		1088	BINGHAM COMMUNICATIONS INC		750.00
009346	01/20/22		X514	BLANCO;WILLIAM		125.00
009347	01/20/22		W181	BLD GROUP LLC		180.00
009348	01/20/22		2675	BLEJWAS ASSOCIATES, INC.		1,486.56
009349	01/20/22		6308	BOARD OF VOCATIONAL EDUCATION		1,824.00
009350	01/20/22		1069	BOROUGH OF PARAMUS		984.42
009351	01/20/22		1100	BOROUGH OF TETERBORO		256.00
009352	01/20/22		J738	BROOKAIRE COMPANY, LLC		391.98
009353	01/20/22		1108	BSN CORPORATION		2,885.61
009354	01/20/22		1486	BSN SPORTS		3,127.76
009355	01/20/22		R719	BT SPECIALTIES		466.90
009356	01/20/22		1114	BURMAX COMPANY INC		1,215.71
009357	01/20/22		3442	C.F. CONNOLLY DIST. CO., INC.		2,488.77

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009358	01/20/22		4161	CABLEVISION EDUCATION		136.92
009359	01/20/22		6918	CABLEVISION LIGHTPATH		63,300.31
009360	01/20/22		X040	CATTLEDOG PUBLISHING		1,980.00
009361	01/20/22		7283	CDX		2,995.00
009362	01/20/22		2196	CENTRAL POLY CORP.		3,100.00
009363	01/20/22		O085	CME ASSOCIATES		1,778.00
009364	01/20/22		2195	COLDSTAT REFRIGERATION		2,059.93
009365	01/20/22		1170	COMMERCIAL INTERIORS DIRECT, INC.		17,886.62
009366	01/20/22		3679	COMP TIA		220.44
009367	01/20/22		3712	COMPREHENSIVE BEHAVIORAL HEALTHCARE IN		2,450.00
009368	01/20/22		X993	CONSOLIDATED INSTRUMENTS AND AVIONICS		1,485.00
009369	01/20/22		1764	CONTENT PARTY RENTALS, INC.		12,967.70
009370	01/20/22		7233	CONTINENTAL TRADING AND HARDWARE, INC		280.00
009371	01/20/22		7187	CRYSTAL CLEAR GLASS		275.00
009372	01/20/22		E016	CUARTAS;JUAN		125.00
009373	01/20/22		P807	DEBIASE;JEFFREY		125.00
009374	01/20/22		4228	DELL ASAP SOFTWARE		6,104.00
009375	01/20/22		O364	DELLICKER STRATEGIES, LLC		45,074.80
009376	01/20/22		Q223	DI CARA/RUBINO ARCHITECTS		9,028.70
009377	01/20/22		1214	DICK BLICK ART MATERIALS		441.40
009378	01/20/22		6457	DIRECT ENERGY BUSINESS		5,348.18
009379	01/20/22		5195	DIRECTV. INC.		288.48
009380	01/20/22		H159	DISASTER MANAGEMENT SYSTEMS, INC		59.54
009381	01/20/22		1747	E & A SUPPLY INC		967.94
009382	01/20/22		1552	EASTWICK COLLEGE - NUTLEY		1,205.97
009383	01/20/22		1961	ELECTRONIX EXPRESS		60.45
009384	01/20/22		6688	ELEVATOR MAINTENANCE CORP		320.00
009385	01/20/22		B765	ELSEVIER B.V.		934.20
009386	01/20/22		2830	EMS TRAINING CENTER		325.00
009387	01/20/22		L670	ESTEVES;JORGE		125.00
009388	01/20/22		5676	EXEMPLIS CORPORATION C/O BFI		507.99
009389	01/20/22		T135	F.W. WEBB COMPANY		12,862.04
009390	01/20/22		7681	FAAC INCORPORATED		5,000.00
009391	01/20/22		7550	FIRE AND SECURITY TECHNOLOGIES		2,311.20
009392	01/20/22		2170	FIRST RESPONDER NEWSPAPER		85.00
009393	01/20/22		1250	FISHER SCIENTIFIC CO		353.26
009394	01/20/22		S056	FIVE STAR FABRIC HOUSE		1,192.00
009395	01/20/22		7493	FOLLETT SCHOOL SOLUTIONS, INC		5,994.15
009396	01/20/22		W419	FORT LEE ROAD AUTO BODY		2,334.75

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009397	01/20/22		3074	FOUR WINDS HOSPITALS		840.00
009398	01/20/22		Z411	GET A CAN		270.00
009399	01/20/22		5828	GLOBAL INDUSTRIAL		12,522.99
009400	01/20/22		1063	GREATER BERGEN COMMUNITY ACTION, INC.		67,302.00
009401	01/20/22		G997	GREENIUS		1,800.00
009402	01/20/22		J634	GUIGLIANO; FAITH		3.25
009403	01/20/22		2791	HERFF JONES, INC,		59.40
009404	01/20/22		1305	HOLY NAME MEDICAL CENTER		2,623.00
009405	01/20/22		1289	HOME DEPOT CREDIT SERVICES		1,656.02
009406	01/20/22		1304	HUBERT CO		949.18
009407	01/20/22		6181	HUDSON COMMUNITY ENTERPRISES		200.00
009408	01/20/22		M344	I SIGN ARCHITECTURAL SIGNAGE		1,650.00
009409	01/20/22		P222	INSPIRED MINDS COLLIDE, LLC		350.00
009410	01/20/22		N184	INSTITUTE FOR CONTEMPORARY CAREERS		1,333.34
009411	01/20/22		J418	INSTITUTE FOR NATURAL RESOURCES		83.00
009412	01/20/22		4177	INTEGRATED DNA TECHNOLOGIES		21.00
009413	01/20/22		F017	INTERPLAY LEARNING		9,000.00
009414	01/20/22		1334	J.B. PRINCE COMPANY		60.50
009415	01/20/22		1340	J.W. PEPPER & SON INC		95.99
009416	01/20/22		2345	JAY-HILL REPAIRS		130.34
009417	01/20/22		U197	JERSEY TRACTOR TRAILER TRAINING, INC		20,000.00
009418	01/20/22		F230	JOHNSON CONTROLS		5,602.79
009419	01/20/22		1854	JONES & BARTLETT LEARNING, LLC		54,123.38
009420	01/20/22		1342	KEEHN POWER PRODUCTS		291.90
009421	01/20/22		2134	KELVIN LP		510.65
009422	01/20/22		1356	LAERDAL MEDICAL CORP		1,992.00
009423	01/20/22		C273	LAS COMP INSTITUTE OF IT		21,366.67
009424	01/20/22		5204	LAUMAR ROOFING		5,456.00
009425	01/20/22		2504	LAWSON PRODUCTS, INC.		1,563.67
009426	01/20/22		7684	LIFE TECHNOLOGIES CORPORATION		1,238.04
009427	01/20/22		2972	LIFESAVERS INC.		1,207.10
009428	01/20/22		6921	LIGHTPATH		13,084.00
009429	01/20/22		3047	LINA		1,516.06
009430	01/20/22		2371	LTI, INC.		2,450.00
009431	01/20/22		Z849	MAGLIONE; DAVID		5,300.00
009432	01/20/22		1381	MAIN AUTO SUPPLY INC.		589.53
009433	01/20/22		P979	MAK GROUP, LLC		75,784.09
009434	01/20/22		5691	MAKE		49.99
009435	01/20/22		3849	MALACHY MECHANICAL		1,283.10

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009436	01/20/22		4447	MARY POMERANTZ ADVERTISING		526.57
009437	01/20/22		1901	METCO SUPPLY INC		9.68
009438	01/20/22		1789	METRO FIRE & SAFETY EQUIPMENT CO.		2,477.90
009439	01/20/22		1401	MGL PRINTING SOLUTIONS		732.00
009440	01/20/22		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		4,430.50
009441	01/20/22		C319	MILAZZO;DAVID		125.00
009442	01/20/22		B556	MOMENTIVE INC. FKA SURVEY MONKEY INC.		384.00
009443	01/20/22		C258	MORENO;MS MAYRA		322.01
009444	01/20/22		F681	MOSKOWITZ;MIKE		750.00
009445	01/20/22		5072	MRA INTERNATIONAL, INC.		20,325.76
009446	01/20/22		1414	MSC INDUSTRIAL SUPPLY CO.		2,025.18
009447	01/20/22		4367	NATIONAL CAREER INSTITUTE		2,750.00
009448	01/20/22		5750	NATIONAL MINORITY UPDATE		147.50
009449	01/20/22		6261	NATIONAL OFFICE FURNITURE		2,164.92
009450	01/20/22		K995	NATIONAL RESTAURANT ASSOCIATION		684.00
009451	01/20/22		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,630.38
009452	01/20/22		6624	NEW JERSEY MOTOR VEHICLE COMMISSION		150.00
009453	01/20/22		1434	NEW READERS PRESS		509.18
009454	01/20/22		1465	NEWMAN'S FISH FOODS INC		93.80
009455	01/20/22		S023	NIVAR;RAFAEL		125.00
009456	01/20/22		5406	NJICLE		334.00
009457	01/20/22		2085	NORTH JERSEY MEDIA GROUP INC.		187.23
009458	01/20/22		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		170.00
009459	01/20/22		7277	O.C.A. BENEFIT SERVICES, LLC		522.75
009460	01/20/22		Z172	PANTALEO LSCW; JILL A.		14,835.00
009461	01/20/22		7513	PAPER CLIPS INC		3,894.00
009462	01/20/22		1473	PARISIAN BEAUTY ACADEMY		5,203.27
009463	01/20/22		1485	PASSAIC METAL PRODUCTS		2,102.86
009464	01/20/22		7288	PEARSON CLINICAL ASSESSMENT		2,074.00
009465	01/20/22		1423	PHCC-NJ		880.00
009466	01/20/22		7711	PIONEER MANUFACTURING COMPANY		17.60
009467	01/20/22		1505	POWER EQUIPMENT SERVICES LLC		6,098.75
009468	01/20/22		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		1,049.00
009469	01/20/22		N766	PROTRAININGS, LLC		559.44
009470	01/20/22		1511	PSE&G		183,923.09
009471	01/20/22		E834	QUINCY COMPRESSOR LLC		420.00
009472	01/20/22		2672	RAMAPO COLLEGE		2,906.25
009473	01/20/22		3017	RAPID PUMP METER SERVICE CO.		11,555.00
009474	01/20/22		2776	REMINGTON & VERNICK ENGINEERS		9,611.61

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009475	✓ 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009481 Stub	
009476	✓ 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009481 Stub	
009477	✓ 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009481 Stub	
009478	✓ 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009481 Stub	
009479	✓ 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009481 Stub	
009480	✓ 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009481 Stub	
009481	01/20/22		1828	RICOH AMERICAS CORPORATION		16,874.00
009482	01/20/22		5041	RIGOLOSI;RONALD A.; M.D.		5,000.00
009483	01/20/22		3876	ROBOTECH CAD SOLUTIONS		1,900.00
009484	01/20/22		6166	RUTGERS UNIVERSITY BUSINESS SCHOOL		6,990.00
009485	01/20/22		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		15,002.10
009486	01/20/22		K468	S&F SUPPLIES		1,975.28
009487	01/20/22		1855	SARGENT WELCH		85.10
009488	01/20/22		T439	SARTORIUS CORPORTATION		12,830.00
009489	01/20/22		L831	SCHOOL HEALTH COOPERATION		1,217.27
009490	01/20/22		1568	SCHOOL HEALTH SUPPLY		1,366.26
009491	01/20/22		7312	SCHOOL OF REAL ESTATE STUDIES LLC		3,920.00
009492	01/20/22		6115	SCHOOL SAFETY SOLUTIONS,LLC		5,795.62
009493	01/20/22		K636	SHERWIN-WILLIAMS		1,251.07
009494	01/20/22		5756	SHERWOOD DAIRY LLC		212.24
009495	01/20/22		4975	SHI INTERNATIONAL CORP.		40,600.92
009496	01/20/22		6730	SHOPBOT TOOLS, INC		25,664.00
009497	01/20/22		7382	SILVERGATE PREP		1,008.00
009498	01/20/22		3087	SKILLSUSA		210.00
009499	01/20/22		7559	SNO SITES		400.00
009500	01/20/22		P211	SOOKRAM; NICOLE		120.00
009501	01/20/22		J526	SOUND SMITH		576.00
009502	01/20/22		I041	SPECTRUM INFRARED SERVICES INC		1,600.00
009503	01/20/22		2344	STANDARD INSURANCE COMPANY		598.18
009504	01/20/22		1609	STAUBLE; GEORGE		891.00
009505	01/20/22		X925	SUCCESS ADVERTISING INC		408.43
009506	01/20/22		1661	SUEZ WATER NEW JERSEY		6,069.08
009507	01/20/22		Z785	T & M ENGINEERING		13,733.50
009508	01/20/22		1648	TEACHERS' PENSION & ANNUITY FUND		4,206.69
009509	01/20/22		S854	TECHNICAL SAFETY SERVICES		1,715.20
009510	01/20/22		Y866	TEXTHelp INC.		3,000.00
009511	01/20/22		1643	THAT PET PLACE		103.96
009512	01/20/22		1885	THE TERRE COMPANY		766.08
009513	01/20/22		4777	THERMO ELECTRON NORTH AMERICA LLC		1,541.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009514	01/20/22		7052	THOMAS SCIENTIFIC		2,584.59
009515	01/20/22		W075	TJAN; JOSEPH		79.85
009516	01/20/22		6367	TONY SAW AND TOOL		3,423.00
009517	01/20/22		2337	TREASURER STATE OF NEW JERSEY		90.00
009518	01/20/22		6134	TSA TEAMS		1,295.00
009519	01/20/22		D184	TYREX RESOURCES LLC		49.50
009520	01/20/22		L319	UGI ENERGY SERVICES, LLC		2,453.44
009521	01/20/22		1663	UNITED PARCEL SERVICE		13.12
009522	01/20/22		4936	UNITED SALES USA GROUP		75.15
009523	01/20/22		7587	UNITED SUPPLY CORP		460.96
009524	01/20/22		1664	UNIVERSAL ELECTRIC MOTOR SRVCS		1,412.00
009525	01/20/22		S083	VALLEY TRANSPORTATION		7,887.70
009526	01/20/22		K410	VECTOR SOLUTIONS		3,265.25
009527	01/20/22		2034	VERIZON WIRELESS		5,295.52
009528	01/20/22		O895	VWR		405.10
009529	V 01/20/22	01/20/22		00.0 \$ Multi Stub Void	#009530 Stub	
009530	01/20/22		6622	WALLINGTON PLUMBING SUPPLIES		26,599.72
009531	01/20/22		1707	WARD'S NATURAL SCIENCE ESTABLISHMENT INC		1,015.94
009532	01/20/22		N505	WASTEQUIP		2,452.00
009533	01/20/22		1710	WEINER; MURRAY		891.00
009534	01/20/22		7718	WEST BERGEN MENTAL HEALTHCARE		628.00
009535	01/20/22		6076	WILLIAM J. GUARINI, INC.		7,745.82
009536	01/20/22		Y804	WILLIAM MARCIANO PIANO TUNER/TECHNICIAN		750.00
009537	01/20/22		1695	WOMEN'S RIGHTS INFORMATION CENTER		19,050.00
009538	01/20/22		1713	XEROX CORPORATION		2,742.47
009539	01/20/22		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
211201	H 12/15/21		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 12/15/2021	101,952.51
211202	H 12/15/21		4864	DCRP BOARD SHARE		866.50
211203	H 12/22/21		7292	MAXOR PLUS		342,114.12
211204	H 12/22/21		1616	STATE OF NJ-HEALTH BENEFITS FD		797,051.35
211205	H 12/22/21		1616	STATE OF NJ-HEALTH BENEFITS FD		818.68
211206	H 12/23/21		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 12/23/2021	101,221.26
211207	H 12/23/21		4864	DCRP BOARD SHARE		141.35
211208	H 12/31/21		PAY	PAYROLL VENDOR		4,820,860.40
211209	H 12/31/21		1096	BOARD OF VOCATIONAL EDUCATION		134,958.56
211210	H 12/31/21		PAY	PAYROLL VENDOR		0.12
220101	H 01/14/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 1/14/2022	106,112.53
220102	H 01/14/22		4864	DCRP BOARD SHARE		141.35
220103	H 01/19/22		7292	MAXOR PLUS		257,479.19

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Fund Totals	
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10	General Fund	\$356,703.71
11	General Current Expense	\$6,149,715.10
12	Capital Outlay	\$107,323.09
13	Special Schools	\$380,381.43
20	Special Revenue Funds	\$573,669.04
30	Capital Projects Funds	\$124,617.02
60	CAFETERIA	\$83.10
61	ENTERPRISE FUND	\$240,846.65
62	INTERNAL SERVICE FUND	\$212,208.04
Total for all checks listed		\$8,145,547.18

Prepared and submitted by: _____

Board Secretary

_____ Date

Starting date 12/3/2021 Ending date 1/20/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S40888	01/04/22		1028	OTTERSTEDT AGENCY		84,445.00
S41106	01/20/22		3719	AMERICAN PROTECTIVE SYSTEM, INC.		6,631.25
S41107	01/20/22		4906	AMERICAN TECHNICAL PUBLISHERS, INC.		1,507.05
S41108	01/20/22		N419	Apple Inc		345.00
S41109	01/20/22		1750	APPLE INC		99,062.70
S41110	01/20/22		U556	APPLIED EDUCATIONAL SYSTEMS		799.00
S41111	01/20/22		4678	BECKMAN COULTER , INC.		6,289.00
S41112	01/20/22		7668	BECKMAN COULTER, INC		7,363.00
S41113	01/20/22		5318	BERGEN BLENDED ACADEMY		6,045.53
S41114	01/20/22		1071	BERGEN COMMUNITY COLLEGE		60,802.00
S41115	01/20/22		1072	BERGEN COUNTY SPECIAL SERVICES		479,946.94
S41116	01/20/22		2063	BERGEN COUNTY SPECIAL SERVICES		5,739.57
S41117	01/20/22		1089	BERGEN COUNTY TECHNICAL SCHOOL		908.52
S41118	01/20/22		M220	BERGEN COUNTY TECHNICAL SCHOOLS		4,018.25
S41119	01/20/22		7309	BERWICK; CARLY		3,500.00
S41120	01/20/22		1128	BIO SHINE INC		4,793.54
S41121	01/20/22		A003	BULK BOOKSTORE		839.00
S41122	01/20/22		1812	CDW-G		18,083.11
S41123	01/20/22		1313	CENGAGE LEARNING		4,557.00
S41124	01/20/22		1190	CHARTWELLS		252,646.45
S41125	01/20/22		G552	CLARUS C/O MACO		51,993.42
S41126	01/20/22		1905	COMMAND RADIO		455.00
S41127	01/20/22		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		977.98
S41128	01/20/22		Z461	CONSTELLATION NEW ENERGY		44,844.67
S41129	01/20/22		2973	CRAFTMASTER HARDWARE CO. INC.		2,760.00
S41130	01/20/22		T863	CROWN CASTLE FIBER LLC		3,300.00
S41131	01/20/22		1838	DELL MARKETING; L.P.		14,867.37
S41132	01/20/22		1204	DELTA DENTAL PLAN OF NJ		113,619.74
S41133	01/20/22		M871	GIBBS;GLORIA		802.41
S41134	01/20/22		1684	GRAINGER		53,403.47
S41135	01/20/22		P652	GULISTAN;EVREN		2,354.71
S41136	01/20/22		O522	HAGER;RAYMOND		1,875.00
S41137	01/20/22		U246	INTERSTATE WASTE SERVICES		9,550.20
S41138	01/20/22		1329	JEWEL ELECTRICAL SUPPLY		13,293.72
S41139	01/20/22		A340	KALATA; GRZEGORZ		825.00
S41140	01/20/22		5864	KAPLAN; KEITH		1,380.00
S41141	01/20/22		T231	KOZIOL;KAITLYN		3,375.00
S41142	01/20/22		L997	KOZLOVA; EKATERINA		2,384.71
S41143	01/20/22		7314	LAN ASSOCIATES		995.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S41144	01/20/22		S708	LASTRA; STEPHAN C.		2,313.00
S41145	01/20/22		4982	MAST CONSTRUCTION SERVICES, INC.		18,400.00
S41146	01/20/22		1400	METUCHEN CENTER INC		954.80
S41147	01/20/22		6254	MIDOLO; LINDA		2,404.71
S41148	01/20/22		4209	MILITELLO; VITO		160.00
S41149	01/20/22		K805	NALCO WATER-AN ECOLAB COMPANY		979.54
S41150	01/20/22		1462	NOWELL,P.A.		10,752.00
S41151	01/20/22		C323	ORIACH;SULEICA		75.00
S41152	01/20/22		D847	QUINN; JAMES		1,291.00
S41153	01/20/22		3477	RICK; DEBORAH S		51.35
S41154	01/20/22		1775	RIDGEWOOD PRESS		1,473.00
S41155	01/20/22		X931	ROSADO;GREGORY		75.00
S41156	01/20/22		2002	SCHOOL SPECIALTY		1,863.38
S41157	01/20/22		4472	SOMERS; KATHY		163.70
S41158	01/20/22		6829	STAPLES CONTRACT & COMMERCIAL INC		11,725.87
S41159	01/20/22		1601	STORR TRACTOR COMPANY		17,270.93
S41160	01/20/22		1909	STUDENT ACTIVITY FUND		1,695.00
S41161	01/20/22		Q864	TETERBORO STUDENT ACTIVITES		1,125.00
S41162	01/20/22		1382	THE MAIN LOCK SHOP		528.00
S41163	01/20/22		Z386	TROXELL		16,256.24
S41164	01/20/22		4071	TSUJ. CORPORATION		11,659.50
S41165	01/20/22		7724	ULTRAPRO PEST PROTECTION		572.00
S41166	01/20/22		Z081	UNI TEMP		44,180.11
S41167	01/20/22		6815	VWR CORPORATE ACCOUNTS		14,343.68
S41168	01/20/22		2771	W.B. MASON COMPANY, INC.		6,067.97
S41169	01/20/22		5362	WEX HEALTH INC		593.40
S41170	01/20/22		1714	YANKEE LINEN INC		1,273.50
S41171	01/20/22		D908	ZULLI; SYDNEY		3,500.00

Check Journal
Rec and Unrec checks

Bergen County Vo-Tech Schools
Hand and Machine checks

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01/20/22 14:56

Starting date 12/3/2021

Ending date 1/20/2022

Fund Totals	
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10	General Fund	\$8,332.74
11	General Current Expense	\$978,776.59
12	Capital Outlay	\$21,152.14
13	Special Schools	\$30,707.13
20	Special Revenue Funds	\$90,535.98
30	Capital Projects Funds	\$116,496.19
60	CAFETERIA	\$229,379.83
61	ENTERPRISE FUND	\$3,300.00
62	INTERNAL SERVICE FUND	\$64,446.39
Total for all checks listed		\$1,543,126.99

Prepared and submitted by: _____

Board Secretary

_____ Date

22-F-102F

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: November 30, 2021

CASH REPORT

FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	12,724,850.90	6,641,917.88	5,609,730.87	13,757,037.91
2 Special Revenue Fund - Fund 20	(1,432,472.14)	983,815.59	386,197.89	(834,854.44)
3 Capital Projects Fund - Fund 30	(7,229.70)	24,632.94	0.00	17,403.24
4 Enterprise Funds - Fund 61, Fund 62	558,090.21	316,542.21	406,828.24	467,804.18
5 Enterprise Fund (Fund 5X) Cafeteria	(34,597.16)	1,614.60	0.00	(32,982.56)
6 Total Governmental Funds (lines 1 thru 5)	11,808,642.11	7,968,523.22	6,402,757.00	13,374,408.33
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	7,000.00	2,963,325.75	2,963,325.75	7,000.00
8 Payroll Agency	96,560.97	2,363,240.80	2,341,248.55	118,553.22
9 Other (attach list) - Unemploy Insur	497,961.58	18.95	0.00	497,980.53
10 Total Trust & Agency Funds (lines 7 thru 9)	601,522.55	5,326,585.50	5,304,574.30	623,533.75
11	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00
13 Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	0.00	0.00
17 Escrow Direct	126,528.73	5.36	0.00	126,534.09
18 Total All Funds (lines 6, 10, 13, 14, 15, 16, & 17)	12,536,693.39	13,295,114.08	11,707,331.30	14,124,476.17

Prepared and Submitted By



Date

12/15/21

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

Page 1 of 38
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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$6,673,370.73
102 - 106	Cash Equivalents		\$7,085,467.18
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$19,762,697.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$4,103,226.80	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,720,388.79	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$9,834,115.59

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$74,063,086.00	
302	Less revenues	(\$49,305,935.65)	\$24,757,150.35

Total assets and resources

\$68,112,800.85

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

Page 2 of 38
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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$293,768.99
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,226,301.07
	Total liabilities		\$3,520,070.06

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$48,713,032.63
761	Capital reserve account - July	\$7,082,400.39	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$7,082,400.39
764	Maintenance reserve account - July	\$537,647.71	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$537,647.71
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$78,790,764.00	
602	Less: Expenditures	(\$24,328,792.78)	
	Less: Encumbrances	(\$43,985,354.63)	(\$68,314,147.41)
	Total appropriated		\$66,809,697.32

Unappropriated:

770	Fund balance, July 1		\$2,510,711.47
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$4,727,678.00)
	Total fund balance		\$64,592,730.79
	Total liabilities and fund equity		<u>\$68,112,800.85</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

Page 3 of 38
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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$78,790,764.00	\$68,314,147.41	\$10,476,616.59
Revenues	(\$74,063,086.00)	(\$49,305,935.65)	(\$24,757,150.35)
Subtotal	<u>\$4,727,678.00</u>	<u>\$19,008,211.76</u>	<u>(\$14,280,533.76)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$7,082,400.39)	\$7,082,400.39
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>\$11,925,811.37</u>	<u>(\$7,198,133.37)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$537,647.71)	\$537,647.71
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>\$11,388,163.66</u>	<u>(\$6,660,485.66)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>\$11,388,163.66</u>	<u>(\$6,660,485.66)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$4,727,678.00</u>	<u>\$11,925,811.37</u>	<u>(\$7,198,133.37)</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	67,430,233	65,444	67,495,677	43,609,765	Under	23,885,912
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	21,862	0	21,862	624	Under	21,238
Total		73,997,642	65,444	74,063,086	49,305,936		24,757,150
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,480,866	425,237	11,906,103	3,364,737	7,642,206	899,159
11160	Total Basic Skills/Remedial – Instruct.	96,412	0	96,412	29,107	67,305	0
12160	Total Bilingual Education – Instruction	104,495	0	104,495	31,762	72,733	0
13160	Total Vocational Programs – Local -Instr	14,719,842	202,173	14,922,015	3,992,570	10,011,792	917,652
15180	TOTAL VOCATIONAL PROGRAMS	1,243,500	6,854	1,250,354	106,608	354,923	788,823
17100	Total School-Sponsored Co/Extra Curricul	844,700	0	844,700	259,358	559,479	25,863
17600	Total School-Sponsored Athletics – Instr	1,001,192	3,940	1,005,132	340,114	513,671	151,347
25100	Total Other Instructional Programs - Ins	420,000	0	420,000	159,642	253,858	6,500
29680	Total Undistributed Expenditures – Atten	128,214	0	128,214	53,928	74,286	0
30620	Total Undistributed Expenditures – Healt	563,178	748	563,926	206,778	330,214	26,933
40580	Total Undistributed Expend – Speech, OT,	284,487	0	284,487	97,554	186,933	0
41660	Total Undist. Expend. – Guidance	2,431,167	0	2,431,167	837,964	1,589,323	3,880
42200	Total Undist. Expend. – Child Study Team	1,008,785	39,340	1,048,125	328,151	674,351	45,623
43200	Total Undist. Expend. – Improvement of I	1,492,302	298	1,492,600	580,690	765,715	146,195
43620	Total Undist. Expend. – Edu. Media Serv.	139,740	0	139,740	84,754	44,748	10,238
44180	Total Undist. Expend. – Instructional St	102,500	0	102,500	760	3,000	98,740
45300	Support Serv. - General Admin	1,775,857	491,033	2,266,890	686,273	1,366,228	214,389
46160	Support Serv. - School Admin	2,628,796	30,081	2,658,877	1,069,595	1,546,167	43,115
47200	Total Undist. Expend. – Central Services	1,639,121	2,767	1,641,888	647,102	907,264	87,522
47620	Total Undist. Expend. – Admin. Info. Tec	4,978,627	59,536	5,038,163	1,961,230	2,344,652	732,281
51120	Total Undist. Expend. – Oper. & Maint. O	8,481,951	183,899	8,665,850	2,536,999	4,888,033	1,240,818
52480	Total Undist. Expend. – Student Transpor	761,019	1,760	762,779	175,035	568,299	19,446
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,064,600	0	14,064,600	4,007,363	5,592,507	4,464,730
75880	TOTAL EQUIPMENT	0	988,758	988,758	397,356	575,474	15,928
76260	Total Facilities Acquisition and Constr	57,894	2,261,265	2,319,159	1,379,356	881,814	57,989
77140	Total Post-Secondary Programs - Instruct	505,557	46,849	552,406	137,565	385,599	29,242
77280	Total Post-Secondary Programs – Support	115,000	0	115,000	44,124	70,876	0
78180	Total Other Special Schools - Instructio	971,646	45,542	1,017,188	221,396	512,645	283,148
78320	Total Other Special Schools – Support Se	474,993	120	475,113	150,869	249,508	74,735
81180	Total Vocational Evening-Local Instructi	454,471	258	454,729	55,015	392,892	6,822
81320	Total Vocational Evening-Local-Support S	897,345	2,665	900,010	351,752	494,761	53,497
83060	Total GED Testing Centers	129,385	0	129,385	33,284	64,099	32,002
Total		73,997,642	4,793,122	78,790,764	24,328,793	43,985,355	10,476,617

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		33,562,698	0	33,562,698	33,562,697	Under	1
00150	10-1320	Tuition from LEAs Within State		31,561,650	0	31,561,650	9,335,479	Under	22,226,171
00220	10-13[2-4]0	Other Tuition		1,550,000	0	1,550,000	556,118	Under	993,883
00300	10-1___	Unrestricted Miscellaneous Revenues		526,500	0	526,500	146,875	Under	379,625
00310	10-1991	GED Testing Center Fees		129,385	0	129,385	8,596	Under	120,789
00330	10-1___	Interest Earned on Maintenance Reserve		100,000	65,444	165,444	0	Under	165,444
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		3,452,071	0	3,452,071	3,452,071		0
00495	10-3199	DOE Loan Against State Aid		410,733	0	410,733	410,733		0
00540	10-4200	Medicaid Reimbursement		21,862	0	21,862	624	Under	21,238
Total				73,997,642	65,444	74,063,086	49,305,936		24,757,150

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		10,021,626	0	10,021,626	3,043,443	6,978,183	0
02180	11-140-100-106	Other Salaries for Instruction		223,240	0	223,240	66,763	156,477	0
02200	11-140-100-320	Purchased Professional – Educational Ser		100,000	0	100,000	0	11,500	88,500
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		35,000	0	35,000	7,061	16,342	11,597
02260	11-140-100-610	General Supplies		838,000	419,820	1,257,820	227,153	422,758	607,910
02280	11-140-100-640	Textbooks		175,000	1,916	176,916	4,464	2,355	170,097
02300	11-140-100-800	Other Objects		3,000	3,500	6,500	2,310	2,559	1,631
02500	11-150-100-101	Salaries of Teachers		65,000	0	65,000	13,544	51,456	0
02540	11-150-100-320	Purchased Professional – Educational Ser		20,000	0	20,000	0	576	19,424
11000	11-230-100-101	Salaries of Teachers		96,412	0	96,412	29,107	67,305	0
12000	11-240-100-101	Salaries of Teachers		104,495	0	104,495	31,762	72,733	0
13000	11-3__-100-101	Salaries of Teachers		12,898,992	0	12,898,992	3,834,369	9,064,623	0
13040	11-3__-100-320	Purchased Professional-Educational Servi		1,002,000	0	1,002,000	0	580,000	422,000
13080	11-3__-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	63	3,937	0
13100	11-3__-100-610	General Supplies		596,250	200,173	796,423	85,497	340,787	370,139
13120	11-3__-100-640	Textbooks		208,600	0	208,600	69,891	21,434	117,274
13140	11-3__-100-8__	Other Objects		10,000	2,000	12,000	2,750	1,011	8,239
14000	11-310-100-101	Salaries of Teachers		95,500	0	95,500	8,577	86,550	373
14040	11-310-100-320	Purchased Professional-Educational Servi		532,000	0	532,000	0	0	532,000
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		54,000	0	54,000	10,848	35,062	8,090
14100	11-310-100-610	General Supplies		387,000	11,910	398,910	73,818	118,485	206,607
14120	11-310-100-640	Textbooks		10,000	1,433	11,433	1,433	0	10,000
14140	11-310-100-8__	Other Objects		18,000	0	18,000	8,968	1,047	7,985
15000	11-320-100-101	Salaries of Teachers		75,000	0	75,000	0	75,000	0
15100	11-320-100-610	General Supplies		72,000	(6,489)	65,511	2,964	38,779	23,769
17000	11-401-100-1__	Salaries		810,000	0	810,000	255,158	554,842	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	0	1,700	375	150	1,175

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17060 11-401-100-8__ Other Objects	33,000	0	33,000	3,825	4,487	24,688
17500 11-402-100-1__ Salaries	727,192	0	727,192	272,416	454,776	0
17520 11-402-100-[3-5] Purchased Services (300-500 series)	104,000	0	104,000	179	13,069	90,752
17540 11-402-100-6__ Supplies and Materials	130,000	1,692	131,692	62,231	45,826	23,635
17560 11-402-100-8__ Other Objects	40,000	2,248	42,248	5,288	0	36,960
25000 11-4__-100-1__ Salaries	420,000	0	420,000	159,642	253,858	6,500
29500 11-000-211-1__ Salaries	128,214	0	128,214	53,928	74,286	0
30500 11-000-213-1__ Salaries	499,178	0	499,178	189,710	309,468	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	0	38,000	12,657	18,200	7,143
30580 11-000-213-6__ Supplies and Materials	8,500	748	9,248	1,228	434	7,586
30600 11-000-213-8__ Other Objects	17,500	0	17,500	3,183	2,113	12,204
40500 11-000-216-1__ Salaries	284,487	0	284,487	97,554	186,933	0
41500 11-000-218-104 Salaries of Other Professional Staff	2,103,985	0	2,103,985	727,116	1,376,869	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	242,182	0	242,182	102,320	139,862	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	8,528	72,592	3,880
42000 11-000-219-104 Salaries of Other Professional Staff	756,868	0	756,868	224,787	532,081	0
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	177,417	0	177,417	73,335	104,082	0
42060 11-000-219-320 Purchased Professional – Educational Ser	22,500	0	22,500	5,639	15,511	1,350
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	0	6,000	612	263	5,125
42160 11-000-219-6__ Supplies and Materials	40,000	39,340	79,340	19,944	22,274	37,122
42180 11-000-219-8__ Other Objects	6,000	0	6,000	3,834	140	2,026
43020 11-000-221-104 Salaries of Other Professional Staff	1,021,039	0	1,021,039	434,506	586,533	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	215,763	0	215,763	89,762	126,001	0
43100 11-000-221-320 Purchased Prof. – Educational Services	45,000	0	45,000	12,185	9,000	23,815
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	0	80,500	25,262	17,207	38,031
43160 11-000-221-6__ Supplies and Materials	40,000	298	40,298	7,096	1,766	31,436
43180 11-000-221-8__ Other Objects	90,000	0	90,000	11,878	25,209	52,913
43500 11-000-222-1__ Salaries	62,240	0	62,240	25,921	36,319	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	0	75,000	58,833	8,429	7,738
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	0	62,500	760	550	61,190
44160 11-000-223-8__ Other Objects	40,000	0	40,000	0	2,450	37,550
45000 11-000-230-1__ Salaries	669,157	0	669,157	244,060	425,097	0
45040 11-000-230-331 Legal Services	275,000	(70,000)	205,000	74,448	125,552	5,000
45060 11-000-230-332 Audit Fees	66,000	0	66,000	0	66,000	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	0	10,000	2,704	7,296	0
45080 11-000-230-334 Architectural/Engineering Services	100,000	504,530	604,530	202,925	401,560	44
45100 11-000-230-339 Other Purchased Professional Services	172,500	(13,550)	158,950	4,785	106,600	47,565
45140 11-000-230-530 Communications/Telephone	250,000	70,000	320,000	93,534	215,376	11,089
45160 11-000-230-585 BOE Other Purchased Services	1,000	0	1,000	0	0	1,000
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	165,200	54	165,254	8,378	15,517	141,358

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45200 11-000-230-610 General Supplies	10,000	0	10,000	3,912	2,840	3,248
45260 11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	51,527	389	4,084
45280 11-000-230-895 BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000
46000 11-000-240-103 Salaries of Principals/Assistant Princip	1,916,957	0	1,916,957	773,884	1,143,074	0
46040 11-000-240-105 Salaries of Secretarial and Clerical Ass	634,239	0	634,239	267,113	367,126	0
46100 11-000-240-[4-5] Other Purchased Services (400-500 series	12,600	1,060	13,660	0	7,836	5,824
46120 11-000-240-6__ Supplies and Materials	39,000	25,855	64,855	12,341	26,220	26,293
46140 11-000-240-8__ Other Objects	26,000	3,166	29,166	16,257	1,912	10,997
47000 11-000-251-1__ Salaries	1,403,721	0	1,403,721	539,185	864,536	0
47040 11-000-251-340 Purchased Technical Services	175,200	0	175,200	96,939	32,877	45,384
47060 11-000-251-592 Misc. Purch. Services (400-500 Series, O	17,000	0	17,000	2,223	5,773	9,004
47100 11-000-251-6__ Supplies and Materials	32,000	2,767	34,767	3,903	1,866	28,998
47180 11-000-251-890 Other Objects	11,200	0	11,200	4,853	2,212	4,136
47500 11-000-252-1__ Salaries	3,358,627	0	3,358,627	1,444,023	1,914,604	0
47520 11-000-252-330 Purchased Professional Services	100,000	0	100,000	0	100,000	0
47560 11-000-252-[4-5] Other Purchased Services (400-500 series	1,215,000	28,816	1,243,816	433,882	253,011	556,922
47580 11-000-252-6__ Supplies and Materials	300,000	29,220	329,220	80,919	76,839	171,462
47600 11-000-252-8__ Other Objects	5,000	1,500	6,500	2,405	198	3,896
48500 11-000-261-1__ Salaries	627,639	0	627,639	206,246	421,393	0
48520 11-000-261-420 Cleaning, Repair, and Maintenance Servic	545,000	63,059	608,059	216,416	262,954	128,689
48540 11-000-261-610 General Supplies	175,000	69,021	244,021	94,987	71,611	77,424
49000 11-000-262-1__ Salaries	3,092,210	0	3,092,210	1,231,652	1,860,558	0
49040 11-000-262-3__ Purchased Professional and Technical Ser	250,000	0	250,000	0	250,000	0
49060 11-000-262-420 Cleaning, Repair, and Maintenance Svc.	547,500	45,180	592,680	96,408	170,441	325,831
49120 11-000-262-490 Other Purchased Property Services	110,000	0	110,000	25,647	62,461	21,892
49140 11-000-262-520 Insurance	500,000	0	500,000	0	500,000	0
49160 11-000-262-590 Miscellaneous Purchased Services	2,500	0	2,500	280	500	1,720
49180 11-000-262-610 General Supplies	355,000	3,059	358,059	120,958	112,851	124,251
49200 11-000-262-621 Energy (Natural Gas)	400,000	0	400,000	9,006	240,994	150,000
49220 11-000-262-622 Energy (Electricity)	1,300,000	0	1,300,000	391,840	718,160	190,000
49260 11-000-262-626 Energy (Gasoline)	30,000	0	30,000	0	0	30,000
49280 11-000-262-8__ Other Objects	15,000	235	15,235	3,598	1,052	10,585
50000 11-000-263-1__ Salaries	272,102	0	272,102	124,042	148,060	0
50040 11-000-263-420 Cleaning, Repair, and Maintenance Svc.	40,000	(1,000)	39,000	14,140	19,800	5,060
50060 11-000-263-610 General Supplies	5,000	4,345	9,345	1,059	7,919	367
51000 11-000-266-1__ Salaries	35,000	0	35,000	0	35,000	0
51040 11-000-266-420 Cleaning, Repair, and Maintenance Svc.	175,000	0	175,000	720	4,280	170,000
51060 11-000-266-610 General Supplies	5,000	0	5,000	0	0	5,000
52060 11-000-270-162 Sal. For Pupil Trans (Other than Bet. Ho	487,019	0	487,019	174,663	312,357	0
52140 11-000-270-420 Cleaning, Repair, & Maint. Services	9,000	0	9,000	596	1,942	6,462
52280 11-000-270-512 Contr Serv (Oth. Than Bet Home & Sch) -	170,000	1,760	171,760	(469)	170,000	2,229

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52400	11-000-270-593	Misc. Purchased Services - Transportatio		84,000	0	84,000	0	84,000	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	0	0	8,000
52460	11-000-270-8__	Other objects		3,000	0	3,000	245	0	2,755
71020	11-000-291-220	Social Security Contributions		1,305,000	0	1,305,000	402,316	535,910	366,774
71060	11-000-291-241	Other Retirement Contributions - PERS		2,420,000	0	2,420,000	0	0	2,420,000
71160	11-000-291-260	Workmen's Compensation		635,000	0	635,000	0	635,000	0
71180	11-000-291-270	Health Benefits		9,332,600	0	9,332,600	3,424,773	4,411,715	1,496,113
71200	11-000-291-280	Tuition Reimbursement		120,000	0	120,000	20,199	9,882	89,919
71220	11-000-291-290	Other Employee Benefits		252,000	0	252,000	160,075	0	91,925
75500	12-000-100-73__	Undistributed Expenditures - Instruction		0	365,291	365,291	217,993	145,109	2,189
75680	12-000-252-73__	Undistributed Expenditures -- Admin. Info		0	426,943	426,943	165,478	256,816	4,649
75720	12-000-262-73__	Undist. Expend. -- Custodial Services		0	166,458	166,458	22,146	135,222	9,090
75740	12-000-263-73__	Undist. Expend. -- Care and Upkeep of Gro		0	27,188	27,188	(11,139)	38,327	0
75860	12-____-00-73__	Special Schools (All Programs)		0	2,878	2,878	2,878	0	0
76080	12-000-400-450	Construction Services		0	2,261,265	2,261,265	1,379,356	881,814	95
76200	12-000-400-800	Other Objects		10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,894	0	47,894	0	0	47,894
77000	13-330-100-101	Salaries of Teachers		404,457	0	404,457	144,366	260,091	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series		10,600	(261)	10,339	0	6,130	4,209
77080	13-330-100-610	General Supplies		65,000	45,268	110,268	834	109,418	16
77100	13-330-100-640	Textbooks		18,000	1,578	19,578	(12,115)	9,697	21,997
77120	13-330-100-8__	Other Objects		7,500	264	7,764	4,480	264	3,020
77180	13-330-200-2__	Personnel Services -- Employee Benefits		115,000	0	115,000	44,124	70,876	0
78000	13-4__-100-101	Salaries of Teachers		608,646	0	608,646	181,122	427,524	0
78120	13-4__-100-610	General Supplies		363,000	45,542	408,542	40,273	85,121	283,148
78200	13-4__-200-1__	Salaries		240,593	0	240,593	90,966	149,627	0
78220	13-4__-200-2__	Personnel Services -- Employee Benefits		170,000	0	170,000	55,543	69,457	45,000
78240	13-4__-200-3__	Purchased Professional and Technical Svc		15,600	0	15,600	0	14,074	1,526
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series		33,000	0	33,000	3,948	13,041	16,011
78280	13-4__-200-6__	Supplies and Materials		6,800	120	6,920	413	1,038	5,468
78300	13-4__-200-8__	Other Objects		9,000	0	9,000	0	2,271	6,729
81000	13-629-100-101	Salaries of Teachers		424,971	0	424,971	52,352	372,619	0
81120	13-629-100-610	General Supplies		28,500	258	28,758	2,663	20,273	5,822
81140	13-629-100-640	Textbooks		1,000	0	1,000	0	0	1,000
81200	13-629-200-1__	Salaries		603,544	0	603,544	261,651	341,893	0
81220	13-629-200-2__	Personnel Services -- Employee Benefits		210,001	0	210,001	65,321	120,530	24,150
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series		52,800	2,622	55,422	24,732	30,683	7
81280	13-629-200-6__	Supplies and Materials		27,000	43	27,043	43	1,360	25,640
81300	13-629-200-8__	Other Objects		4,000	0	4,000	5	295	3,700
83000	13-640-200-1__	Salaries		85,885	0	85,885	26,185	59,700	0
83020	13-640-200-6__	Supplies and Materials		43,500	0	43,500	7,099	4,399	32,002

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
83020	13-640-200-6__ Supplies and Materials	43,500	0	43,500	7,099	4,399	32,002
Total		73,997,642	4,793,122	78,790,764	24,328,793	43,985,355	10,476,617

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$834,854.44)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$104,191.00	
142	Intergovernmental - Federal	\$82,568.72	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$186,759.72

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$13,163,572.20	
302	Less revenues	(\$1,604,160.24)	\$11,559,411.96

Total assets and resources

\$10,911,317.24

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$834,854.44)
411	Intergovernmental accounts payable - state		\$12,694.43
421	Accounts payable		\$4,130.35
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.24
	Other current liabilities		\$1,366.01
	Total liabilities		\$18,191.03

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$6,669,178.14
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$13,624,171.46	
602	Less: Expenditures	(\$2,731,045.25)	
	Less: Encumbrances	(\$6,208,578.88)	(\$8,939,624.13)
	Total appropriated		\$11,353,725.47

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$460,599.26)
	Total fund balance		\$10,893,126.21
	Total liabilities and fund equity		<u>\$10,911,317.24</u>

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$13,624,171.46	\$8,939,624.13	\$4,684,547.33
Revenues	(\$13,163,572.20)	(\$1,604,160.24)	(\$11,559,411.96)
Subtotal	<u>\$460,599.26</u>	<u>\$7,335,463.89</u>	<u>(\$6,874,864.63)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$7,335,463.89</u>	<u>(\$6,874,864.63)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$7,335,463.89</u>	<u>(\$6,874,864.63)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$7,335,463.89</u>	<u>(\$6,874,864.63)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$460,599.26</u>	<u>\$7,335,463.89</u>	<u>(\$6,874,864.63)</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	35,871	35,871	11,871	Under	24,000
00830	Total Revenues from Federal Sources	9,370,000	3,712,701	13,082,701	1,549,442	Under	11,533,259
88740	Total Federal Projects	0	45,000	45,000	42,847	Under	2,153
Total		9,370,000	3,793,572	13,163,572	1,604,160		11,559,412
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	211,141	211,141	557	52,441	158,143
88140	Other	120,000	429,199	549,199	228,790	68,073	252,336
88740	Total Federal Projects	9,250,000	3,613,831	12,863,831	2,501,698	6,088,065	4,274,069
Total		9,370,000	4,254,171	13,624,171	2,731,045	6,208,579	4,684,547

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740 20-1___ Other Revenue from Local Sources	0	35,871	35,871	11,871	Under	24,000
00775 20-441[1-6] Title I	170,000	1,596	171,596	18,124	Under	153,472
00780 20-445[1-5] Title II	35,000	3,108	38,108	0	Under	38,108
00790 20-447[1-4] Title IV	0	13,460	13,460	0	Under	13,460
00804 20-4419 ARP - IDEA Basic	0	104,832	104,832	0	Under	104,832
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	160,947	Under	378,007
00810 20-4430 Vocational Education	870,000	(40,693)	829,307	0	Under	829,307
00814 20-4540 ARP - ESSER	0	1,358,431	1,358,431	0	Under	1,358,431
00815 20-4440 Adult Basic Education	1,100,000	146,978	1,246,978	185,997	Under	1,060,981
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,600,000	1,383,112	7,983,112	885,640	Under	7,097,472
00823 20-4534 CRRSA Act - ESSER II	0	379,884	379,884	206,136	Under	173,748
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	17,597	Under	21,192
00825 20-4___ Other	120,000	259,250	379,250	75,001	Under	304,249
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	Under	2,153
Total	9,370,000	3,793,572	13,163,572	1,604,160		11,559,412

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	211,141	211,141	557	52,441	158,143
88140 20-___-___-___ Other	120,000	429,199	549,199	228,790	68,073	252,336
88500 20-___-___-___ Title I	170,000	1,596	171,596	54,103	80,216	37,277
88520 20-___-___-___ Title II	35,000	3,108	38,108	38,108	0	0
88560 20-___-___-___ Title IV	0	13,460	13,460	0	836	12,624
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	207,438	227,411	104,105
88640 20-___-___-___ Vocational Education	870,000	(40,693)	829,307	256,171	498,010	75,126
88641 20-223-___-___ ARP-IDEA Basic Grant Program	0	104,832	104,832	40	87,999	16,793
88660 20-___-___-___ Adult Education	1,100,000	146,978	1,246,978	238,343	916,312	92,323
88680 20-___-___-___ Private Industry Council (JTPA/WIOA)	6,600,000	1,254,696	7,854,696	1,281,660	2,962,207	3,610,829
88705 20-478-___-___ Bridging the Digital Divide	0	243,796	243,796	0	237,144	6,652
88709 20-483-___-___ CRRSA Act - ESSER II Grant Program	0	379,884	379,884	204,911	96,755	78,218
88710 20-484-___-___ CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	17,597	16,419	4,773
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	0	2,153
88713 20-487-___-___ ARP-ESSER Grant Program	0	1,358,431	1,358,431	160,479	964,756	233,196
Total	9,370,000	4,254,171	13,624,171	2,731,045	6,208,579	4,684,547

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		\$17,403.24
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$4,100,039.93

Resources:

301	Estimated revenues	\$6,651,577.07	
302	Less revenues	(\$1,094,511.71)	\$5,557,065.36

Total assets and resources

\$9,674,508.53

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$906.45
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$906.45

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$2,835,850.70
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$7,961,094.75	
602	Less: Expenditures (\$322,849.95)		
	Less: Encumbrances (\$1,526,333.02)	(\$1,849,182.97)	\$6,111,911.78
	Total appropriated		\$8,947,762.48

Unappropriated:

770	Fund balance, July 1		\$2,035,357.28
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,309,517.68)
	Total fund balance		\$9,673,602.08
	Total liabilities and fund equity		<u>\$9,674,508.53</u>

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$7,961,094.75	\$1,849,182.97	\$6,111,911.78
Revenues	(\$6,651,577.07)	(\$1,094,511.71)	(\$5,557,065.36)
Subtotal	<u>\$1,309,517.68</u>	<u>\$754,671.26</u>	<u>\$554,846.42</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$754,671.26</u>	<u>\$554,846.42</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$754,671.26</u>	<u>\$554,846.42</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$754,671.26</u>	<u>\$554,846.42</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,309,517.68</u>	<u>\$754,671.26</u>	<u>\$554,846.42</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	6,651,577	6,651,577	1,094,512	Under	5,557,065
Total		0	6,651,577	6,651,577	1,094,512		5,557,065
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	7,961,095	7,961,095	322,850	1,526,333	6,111,912
Total		0	7,961,095	7,961,095	322,850	1,526,333	6,111,912

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980	30-____ Other Financing Sources	0	6,651,577	6,651,577	1,094,512	Under	5,557,065
Total		0	6,651,577	6,651,577	1,094,512		5,557,065
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-____-____-73_ Capital Project Equipment	0	714,994	714,994	0	156,556	558,438
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	232,382	232,382	35,395	161,945	35,042
89080	30-000-4__-45_ Construction Services	0	5,167,103	5,167,103	36,892	867,213	4,262,998
89100	30-000-4__-61_ General Supplies	0	1,229,971	1,229,971	250,563	290,463	688,945
89180	30-000-4__-8__ Other Objects	0	616,644	616,644	0	50,155	566,489
Total		0	7,961,095	7,961,095	322,850	1,526,333	6,111,912

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____

Board Secretary

_____ Date

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 40 Debt Service Funds

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		(\$32,982.56)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$148,721.00

Resources:

301	Estimated revenues	\$635,000.00	
302	Less revenues	(\$121,541.31)	\$513,458.69

Total assets and resources

\$629,197.13

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$32,982.56)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$10,372.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$4,856.00
	Other current liabilities			\$120,416.66
	Total liabilities			\$135,644.66

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$483,521.51
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$635,000.00		
602	Less: Expenditures	(\$141,447.53)		
	Less: Encumbrances	(\$483,521.51)	(\$624,969.04)	\$10,030.96
	Total appropriated			\$493,552.47

Unappropriated:

770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$493,552.47
	Total liabilities and fund equity			<u>\$629,197.13</u>

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$635,000.00	\$624,969.04	\$10,030.96
Revenues	(\$635,000.00)	(\$121,541.31)	(\$513,458.69)
Subtotal	<u>\$0.00</u>	<u>\$503,427.73</u>	<u>(\$503,427.73)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$503,427.73</u>	<u>(\$503,427.73)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$503,427.73</u>	<u>(\$503,427.73)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$503,427.73</u>	<u>(\$503,427.73)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$503,427.73</u>	<u>(\$503,427.73)</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		635,000	0	635,000	121,541	Under	513,459
Total		635,000	0	635,000	121,541		513,459
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		635,000	0	635,000	141,448	483,522	10,031
Total		635,000	0	635,000	141,448	483,522	10,031

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	635,000	0	635,000	121,541	Under	513,459
Total	635,000	0	635,000	121,541		513,459

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	635,000	0	635,000	141,448	483,522	10,031
Total	635,000	0	635,000	141,448	483,522	10,031

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$759,028.86
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$273,595.55	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$273,595.55

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$100,748.00

Resources:

301	Estimated revenues	\$3,234,700.00	
302	Less revenues	(\$1,287,156.67)	\$1,947,543.33

Total assets and resources

\$3,080,915.74

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$3,894.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$30,700.00
	Other current liabilities		\$1,032,044.28
	Total liabilities		\$1,066,638.28

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,574,468.68
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,234,700.00	
602	Less: Expenditures	(\$1,220,422.54)	
	Less: Encumbrances	(\$1,574,468.68)	(\$2,794,891.22)
	Total appropriated		\$2,014,277.46

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$2,014,277.46
	Total liabilities and fund equity		<u>\$3,080,915.74</u>

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Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,234,700.00	\$2,794,891.22	\$439,808.78
Revenues	(\$3,234,700.00)	(\$1,287,156.67)	(\$1,947,543.33)
Subtotal	<u>\$0.00</u>	<u>\$1,507,734.55</u>	<u>(\$1,507,734.55)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,507,734.55</u>	<u>(\$1,507,734.55)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,507,734.55</u>	<u>(\$1,507,734.55)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,507,734.55</u>	<u>(\$1,507,734.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,507,734.55</u>	<u>(\$1,507,734.55)</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		3,158,700	76,000	3,234,700	1,287,157	Under	1,947,543
Total		3,158,700	76,000	3,234,700	1,287,157		1,947,543
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		3,158,700	76,000	3,234,700	1,220,423	1,574,469	439,809
Total		3,158,700	76,000	3,234,700	1,220,423	1,574,469	439,809

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,158,700	76,000	3,234,700	1,287,157	Under	1,947,543
Total	3,158,700	76,000	3,234,700	1,287,157		1,947,543

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,158,700	76,000	3,234,700	1,220,423	1,574,469	439,809
Total	3,158,700	76,000	3,234,700	1,220,423	1,574,469	439,809

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$291,224.68)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$56,700.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$56,700.00

Loans Receivable:

131	Interfund	\$3,393,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,393,064.00

Other Current Assets

\$71,424.00

Resources:

301	Estimated revenues	\$2,336,000.00	
302	Less revenues	(\$56,700.00)	\$2,279,300.00

Total assets and resources

\$5,509,263.32

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$291,224.68)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$3,752,870.47
	Total liabilities			\$3,752,870.47

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$1,405,152.72
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$2,336,000.00		
602	Less: Expenditures	(\$846,810.05)		
	Less: Encumbrances	(\$1,405,152.72)	(\$2,251,962.77)	\$84,037.23
	Total appropriated			\$1,489,189.95

Unappropriated:

770	Fund balance, July 1			\$267,202.90
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$1,756,392.85
	Total liabilities and fund equity			<u>\$5,509,263.32</u>

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,336,000.00	\$2,251,962.77	\$84,037.23
Revenues	(\$2,336,000.00)	(\$56,700.00)	(\$2,279,300.00)
Subtotal	<u>\$0.00</u>	<u>\$2,195,262.77</u>	<u>(\$2,195,262.77)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,195,262.77</u>	<u>(\$2,195,262.77)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,195,262.77</u>	<u>(\$2,195,262.77)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,195,262.77</u>	<u>(\$2,195,262.77)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,195,262.77</u>	<u>(\$2,195,262.77)</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 11/30/2021 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,206,000	130,000	2,336,000	56,700	Under	2,279,300
Total		2,206,000	130,000	2,336,000	56,700		2,279,300
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,206,000	130,000	2,336,000	846,810	1,405,153	84,037
Total		2,206,000	130,000	2,336,000	846,810	1,405,153	84,037

Starting date 7/1/2021 Ending date 11/30/2021 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,206,000	130,000	2,336,000	56,700	Under	2,279,300
Total	2,206,000	130,000	2,336,000	56,700		2,279,300
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,206,000	130,000	2,336,000	846,810	1,405,153	84,037
Total	2,206,000	130,000	2,336,000	846,810	1,405,153	84,037

TR#	Transfer Description	Amount	To Account	From Account
10207	11/12/21 :Supplies- Adult Ed	261.00	13-330-100-610-PS GENERAL SUPPLIES	13-330-100-500-PS OTHER PURCHASED SERVICES
10219	11/23/21 :BC MISC EXPENSES	2,000.00	11-140-100-890-AC OTHER OBJECTS	11-140-100-610-AC GENERAL SUPPLIES
10245	11/30/21 :GROUNDS SUPPLIES	1,000.00	11-000-263-610-DO SUPPLIES AND MATERIALS	11-000-263-420-DO CLEANING REPAIR AND
		3,261.00	Report Total	

22-F-103T

22-F-1077

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-558-5729
22nd Century Technologies, Inc.	Temporary Staff Services	18-GNSV2-00348	02/01/22	888-988-7284
AB Sollex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
A Lembo Car & Truck Collision	OEM & Non-OEM Maintenance & Repair Services for Light/Medium Duty	40825	03/17/22	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/22	831-988-2800
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	03/20/22	973-928-0188
Air Brake & Equipment	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs	42088	08/09/22	973-928-0188
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/22	973-928-0188
Alliance Bus Group formerly Arcola Sales & Service	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	03/20/22	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01468	07/31/24	973-697-0808
AT&T	Wireless Devices & Services	82584	02/28/22	732-610-8888
Atlantic Coast Marketing Inc.	Publication Media	86084	02/28/22	877-803-0325
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	88798	10/30/22	732-928-0400
Automotive Brake Company	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86000	02/25/22	201-342-0838
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	858-778-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/22	808-888-5587
Bayer Brothers	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00822	08/04/22	973-844-3200
Bayer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	88283	03/20/22	201-943-3100
Bayer Brothers	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs.	42089	08/09/22	201-943-3100
Bayer of Morristown, LLC	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00914	08/04/22	973-844-3200
Branley Brothers	Vehicles, Van/Minivans, 7-Passenger, Gasoline and Hybrid	19-FLEET-00445	08/28/22	973-844-3200
Bridgestone Americas, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	40144	10/31/22	973-824-9500
Broadway Moving and Storage	Tires, Tubes and Services (M-8000 NJ START)	40142	03/31/24	615-937-3343
Bus Parts Warehouse, Dancomany, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	42088	10/31/22	808-835-5537
Business Furniture Inc.(BFI)	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs	81620	04/30/22	973-795-8463
Campbell Freightliner	Office & Lounge Furniture-Herman Miller	88284	03/20/22	732-287-1500
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	42074	08/09/22	732-287-1500
Canon USA	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs	40482	01/11/22	201-225-7794
Canon Chemical Company	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	87718	10/01/24	888-778-7415
CDW Government LLC	Data Communications Equipment	20-TELE-01511	05/24/26	888-778-7415
CDW Government LLC (EMC Corp)	Software Reseller Services	89968	07/31/22	888-778-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40188	07/31/22	888-778-7415
CDW Government LLC	Computer Equipment, Peripherals & Related Services	88974	07/31/22	888-773-7348
Charles F. Connolly	Computer Equipment, Peripherals & Related Services	41607	05/31/22	201-988-8080
Chas S. Winner Inc (Winter Fort)	AC, HVAC, Repair Parts	88726	04/25/22	858-427-2786
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	03/27/22	858-214-0756
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/22	858-883-0111
Cherry Valley Tractor Sales	Skid Steer Loader w/Quick-Detach. Bucket Various Afts & Trailer	78805	08/08/22	858-883-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40881	03/17/22	973-772-3924
Cisco Systems Inc.	Data Communications Equipment	87720	10/01/24	732-348-2193
Cisco Systems Inc.	Computer Equipment, Peripherals & Related Services	89988	07/31/22	215-620-2074
Claus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/22	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88288	01/19/22	201-945-3870
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/22	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/22	201-888-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/22	201-888-0131
Commercial Furniture Group	Furniture: Office & Lounge	81610	04/30/22	423-823-0031
Commercial Interiors Direct Inc.	Furniture: Office & Lounge	81610	04/30/22	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring Supply & Install - Mfr: Tandus	81755	06/30/22	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfr: Milliken	81752	06/30/22	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfr: Mannington	81751	06/30/22	973-839-8394

Vendors	Category	Contract #	Expires	Phone #
Complete Book & Media Supply	Publication Media	86067	02/29/22	800-986-1775
Computer Design & Integration, LLC	Data Communications Equipment	21-TELE-01506	10/01/24	201-931-1420
Concord Products Co Inc	Furniture: Office & Lounge	81614	04/30/22	856-933-3000
Chas. A. Connolly Dist Co	Heating, Ventilation and Air Conditioning Repair Parts (HVAC)	41607	05/31/22	201-998-8080
Consolidated Steel & Alum	Fence, Chain Link, Install & Replacement	88680	10/31/22	908-272-6262
Craftmaster Hardware, LLC	Locking Hardware (Parts Only) T2981	19-FOOD-00846	04/30/22	201-768-0808
Danco Limited Partnership dba Dauphin	Furniture: Office & Lounge	81616	04/30/22	973-263-1100
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deit Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	07/31/22	512-513-8701
Deit Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Deit Marketing	Data Communications Equipment	88796	10/01/24	800-981-3355
DFFLM LLC T/A Ditschman Flemington Road	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00916	08/04/22	908-782-3673
Ditto Sales (dba Versteel)	Furniture: Office & Lounge	81731	04/30/22	800-876-2120
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/22	908-879-2525
EB Fence	Fence, Chain Link, Install & Replacement	88679	10/31/22	609-704-8884
EMC	Computer Equipment, Peripherals & Related Services	89968	07/31/22	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-386-1211
Eplus Technology Inc. (Ciseco)	Data Communications Equipment	87720	10/01/24	609-528-8912
Eplus Technology Inc. (Lenovo)	Computer Equipment, Peripherals & Related Services	89938	07/31/22	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/22	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	87711	04/30/22	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
FDR Hitches	Enclosed Trailers, Single Axle/Double Axle, Up to 7,000lbs. GVWR	19-FLEET-00879	06/27/22	908-259-9500
Film Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	19-GNSV1-00443	05/31/23	781-828-0026
Forbo Flooring, Inc.	Carpet/Flooring/Supply & Install	81749	06/30/22	570-450-0222
FP Mallin Solutions (Franco TYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/22	630-827-5837
Frank Mazza	Carpet/Flooring/Supply & Install - Mfr/Mannington	81751	06/30/22	609-561-5300
Franklin Griffin Electric, LLC	Electrical Equipment & Supplies North, Central & South Regions	89957	09/30/22	609-695-6121
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-368-3224
Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	888-368-3224
GovConnect	Computer Equipment, Peripherals & Related Services	89974	07/31/22	800-800-0019
Grainger	Industrial Products/MRO Supplies & Equipment (T#H0002)	19-FLEET-00566	06/30/23	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/22	800-791-5454
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
H A Delhart & Sons	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89272	03/20/22	856-845-2800
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Harmon Floor Covering	Carpet/Flooring/Supply & Install - Mfg: Mohawk	81753	06/30/22	908-686-6333
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/22	609-513-1513
Hertich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	07/27/22	800-698-9825
Hertich Fleet Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/22	800-698-9825
Hertzberg-New Method, Inc.	Publication Media	86070	02/28/22	217-243-5451
High Point	Furniture: Office & Lounge	81621	04/30/22	336-431-7101
Home Depot	Walk-In Building Supplies	18-FLEET-00234	12/31/26	732-926-2830
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	03/20/22	973-347-4210
Hoover Truck Center	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs	42088	08/09/22	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	07/31/22	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	07/31/22	847-922-2977
Indiana Furniture Industries	Furniture: Office & Lounge	81622	04/30/22	800-422-5727
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/22	

Vendors	Category	Contract #	Expires	Phone #
Impact Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00808	11/29/22	281-445-1100
Jennmar Doors	Overhead/Rolling Doors & Operations, Repair/Replica	21-GNSV1-01460	04/30/24	609-883-0800
Jensky Office Systems, LLC dba Jersey Mail Systems	Mainroom Equipment, and Maintenance Various State Agencies	19-GNSV2-00680	04/14/22	908-534-1988
J & J Industries dba J & J Invision	Carpel/Flooring/Supply & Install - Mfr. Mohawk	81753	06/30/22	800-241-4586
J & J Industries dba J & J Invision	Carpel/Flooring/Supply & Install - Mfr. Mannington	81751	06/30/22	800-241-4586
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-953-1613
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/22	973-285-8835
Johnson G.P. Inc.	Radio Communication Equipment and Accessories	83925	04/30/22	201-428-2025
Johnson Communication	Cabling Products & Services; Data Center Management Solutions	85152	10/09/22	201-428-2025
Johnson Communication	Communication Wiring Services (Labor @ \$125.00)	88768	03/19/22	201-428-2025
Johnson Communications	Telecommunications Equipment and Services	80802	01/31/22	201-981-7400
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures; Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Keeshin Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/22	201-488-4454
Keer Electrical Supply Co., Inc.	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Krueger International	Furniture: Office & Lounge	81720	04/30/22	800-454-7400
LakeShore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/22	800-421-5354
Lawson Supply	Law Enforcement Firearms Equipment and Supplies (Jason Dufre, rep)	17-FLEET-00740	05/14/23	201-984-8137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/22	800-890-8188
Lawson	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs	42111	08/09/22	215-741-3980
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/22	215-741-3980
Lifesavers, Inc.	Building MGMT - Life Safety Equipment & AED	84889	08/14/22	973-244-8111
LM Information Delivery / US	Publication Media	85071	02/28/22	610-559-8550
Louis A. Jenner Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Lowes Home Centers	Walk-In Building Supplies NJSTART #M8001	18-FLEET-00235	07/31/22	704-758-3818
M & G Auto Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	89988	02/25/22	201-888-6700
Mannington Mills	Carpel/Flooring/Supply & Install	81751	06/30/22	708-802-6517
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	858-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40186	07/31/22	703-873-7871
Mid-Atlantic Truck Center	Automotive Parts for Heavy Duty Vehicles over 15,000 lbs	42075	08/09/22	908-882-8181
Millennium, Inc.	Communication Wiring Services	88740	03/19/22	973-298-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/23	215-943-9100
Mohawk Group	Carpel/Flooring/Supply & Install	81753	06/30/22	908-585-2282
Motrola Solutions, Inc	Radio Communication Equipment and Accessories	83908	04/30/22	609-324-2853
MRA International	Computer Equipment, Peripherals & Related Services	89974	07/31/22	732-222-0897
Municipal	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/22	800-531-6074
National Office Furniture	Furniture: Office & Lounge	81721	04/30/22	800-482-1213
New Jersey D+A152/E152oor Works	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-824-1234
Northeast Equipment	Parts & Repairs for Lawn & Grounds Equipment	43031	02/16/22	973-255-2040
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	03/20/22	732-851-1600
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	909-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Hertzberg-New Method, Inc.	Publication Media	86070	02/28/22	800-637-6561
Pitney Bowes	Mainroom Equipment & Maintenance	41258	04/14/22	804-488-8812
Power Pipes Inc	Parts & Repairs for Lawn & Grounds Equipment	43039	02/16/22	908-534-2837
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01086	01/14/23	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/22	000-000-0000
Quadrant, Inc.	Mainroom Equipment & Maintenance	41267	04/14/22	800-638-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01487	07/31/24	609-394-0977
Rachies/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00873	10/31/24	973-548-1041
R.D. Sales Door & Hardware, LLC	Locking Hardware (Parts Only)	87241	04/30/22	973-248-1222
RFS Commercial Inc.	Carpel/Flooring/Supply & Install	81748	06/30/22	201-788-0008
RFS Commercial Inc.	Carpel/Flooring/Supply & Install - Mannington	81751	06/30/22	201-788-0006
RFS Commercial Inc.	Carpel/Flooring/Supply & Install	81752	06/30/22	201-788-0008
RFS Commercial Inc.	Carpel/Flooring/Supply & Install	81753	06/30/22	201-788-0008
Ricoch USA	Copiers, Multi-Function Devices, Maint, Supplies and Print Servs.	40467	01/11/22	978-621-1278
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-588-3475
Route 23 Auto Mail	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	86262	03/20/22	973-838-0820
Rubbicycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/22	732-363-0600

Vendors	Category	Contract #	Expires	Phone #
Safeco	Furniture: Office & Lounge	81728	04/30/22	770-615-1314
Savcon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00827	04/30/22	201-867-3309
Shaw Contract Flooring Service	Carpet/Flooring/Supply & Install	81754	08/30/22	808-884-9324
Simonik Transportation & Warehousing Group, LLC	Moving Svs for DPAC & Cooperative Purchasing Participants	40140	10/31/22	858-234-1088
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	40116	07/31/22	732-888-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01508	08/30/24	732-888-5904
Storr Tractor	Parts & Repairs for Lawn & Ground Equip	43038	02/18/22	808-722-8630
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85989	02/25/22	201-797-9490
Tandua Cardiva US, LLC	Carpet/Flooring/Supply & Install	81755	08/30/22	800-241-4602
Tarlett, USA, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	20-FOOD-01063	06/30/22	708-259-2836
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	808-725-7737
Tate Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/22	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonka Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	88004	02/25/22	800-437-0700
Troxell Communications, Inc.	Library & School Supplies	17-FOOD-00244	08/30/22	800-578-8858
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	08/14/22	201-963-9312
Turnout Uniforms	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/14/23	973-812-1588
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85988	02/25/22	201-378-8186
United Supply Corp.	Library & School Supplies (TOT14)	17-FOOD-00262	08/30/22	718-439-3387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/18/22	201-487-1466
Valk Manufacturing	Snow Plows, D.O.T. and Authorities	77724	01/18/22	717-768-0711
Verizon Business	Data Communication Network Services	85943	02/10/22	908-239-7090
Verizon Wireless	Wireless Devices & Services	82583	02/28/22	215-280-1333
Versteal (dba Dillo Sales)	Furniture: Office & Lounge	81731	04/30/22	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	858-241-5743
Warshaw Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-07587	09/30/24	732-741-6400
Warshaw Generator, LLC	Mobile Light Towers	19-FLEET-00839	05/02/22	732-741-6400
Warshaw Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/22	732-741-6400
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/22	808-434-5871
WE Mason	Furniture: Office & Lounge (HON)	19-FOOD-00827	04/30/22	888-926-2766
IM Information Delivery, Inc.	Publication Media	88071	02/28/22	610-558-9550
Xerox	Copiers, Maint., and Supplies	40469	01/11/22	732-750-7514
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com

BCTS/BOSCC

ITA CONTRACT LOG

Board Resolution January 25, 2022

Res: #22-F-109T

Account#	Vendor Name	Vendor #	PO#	Client Name	Period	Obligation	Counselor	Hours
20.831.130.324 V1	American Institute	3203	217001	LEMAISTRE, Tara	1/18/22 - 9/9/22	4,000.00	SR	750
20.831.130.324 V1	American Institute	3203	217001	MUZAI, Ana	1/17/22 - 1/13/23	4,000.00	AW	1080
20.831.130.324 V1	Atlantic County School of Prof. Edu.	Q832	217032	SOLOMON, Linda	12/6/2021 - 1/20/22	4,000.00	DF	255
20.831.130.324 V1	Avtech Institute of Technology	2201	217026	VILCHEZ, Deborah	1/13/22 - 6/18/22	4,000.00	LT	400
20.831.130.324 V1	Bergen Blended Academy	5318	217004	CEDENO, Silvia	1/4/22 - 6/10/22	4,000.00	AW	400
20.831.130.324 V1	Bergen Blended Academy	5318	217004	MENDOZA, Erika	1/4/22 - 4/30/22	4,000.00	SR	300
20.831.130.324 V1	Bergen Blended Academy	5318	217004	STENSGAARD, Catherine	1/4/22 - 5/31/22	4,000.00	SR	400
20.831.130.324 V1	Bergen Community College	5600	217002	MILLER, Erica	2/5/2022 - 6/27/22	4,000.00	SR	90
20.831.130.324 V1	Bergen Community College	5600	217002	OCAMPO, Jany	2/5/22 - 4/30/22	4,000.00	LT	72
20.831.130.324 V1	Bergen County Technical Schools	1093	217033	HAAS, Angela	12/6/21 - 12/21/22	4,000.00	LT	1200
20.831.130.324 V1	Bergen County Technical Schools	1093	217033	KLIMA, Stefan	1/24/22 - 10/6/22	4,000.00	SR	819
20.831.130.324 V1	Bright Horizon Institute	C183	217013	GOMEZ, Brittney	12/13/21 - 3/25/22	4,000.00	NA	350
20.831.130.324 V1	Eastwick College - Nutley Campus	1552	217030	FRANNICOLA, Nancy	1/24/22 - 7/15/22	4,000.00	DF	318
20.831.130.324 V1	Ideal Driving School	2505	217027	ALBERTINE, Trevor	1/17/22 - 4/8/22	3,995.00	SR	240
20.831.130.324 V1	Jersey Tractor Trailer Training	U197	217006	HENRIQUEZ, Charles	1/31/22 - 3/11/22	4,000.00	DF	180
20.831.130.324 V1	Jersey Tractor Trailer Training	U197	217006	ROBINSON, James Jr.	12/27/21 - 2/4/22	4,000.00	DF	180
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	BACHETTI, Josephine	1/17/22 - 5/6/22	4,000.00	AW	320
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	GOMEZ, Luisa	1/10/22 - 5/27/22	4,000.00	LT	400
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	GUY, Jessica	1/17/22 - 5/6/22	4,000.00	AW	320
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	KUNCKEN, Wendy	1/17/22 - 6/3/22	4,000.00	DF	400
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	MONTOYA, Liliana	1/3/22 - 5/20/22	4,000.00	SR	400
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	NEGRYCZ-GERSTEIN, Lisa	1/16/22 - 4/10/22	4,000.00	LT	240
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	QUINONES, Adalexis	1/3/22 - 3/25/22	4,000.00	LT	240
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	RIZZO, Joseph	1/10/22 - 4/29/22	4,000.00	DF	320
20.831.130.324 V1	Las Comp Institute of IT	C273	217007	SHUMAN, Christiane	1/3/22 - 5/20/22	4,000.00	SR	400
20.831.130.324 V1	Master Driving School	3755	217034	MEJIA-ARANGO, Juan F.	12/13/21 - 3/7/22	3,990.00	DF	240
20.831.130.324 V1	Rutgers CCPD	7378	217011	ANDREWS, Dwayne	1/10/22 - 3/19/22	4,000.00	SR	200
20.831.130.324 V1	Rutgers CCPD	7378	217011	GERMOSEN, Josefina	1/24/22 - 5/28/22	3,955.00	DF	360
20.831.130.324 V1	Rutgers CCPD	7378	217011	HARTMANN, Vanessa	1/24/22 - 4/24/22	2,995.00	NA	225
20.831.130.324 V1	Rutgers CCPD	7378	217011	PARADES, Indi	1/17/22 - 4/9/22	2,995.00	NA	225
20.831.130.324 V1	Rutgers CCPD	7378	217011	VIDAL, Dina	12/13/21 - 3/5/22	2,995.00	DF	225
20.831.130.324 V2	Jersey Tractor Trailer Training	U197	217006	BYRNES, Kevin	12/13/21 - 1/21/22	4,000.00	SR	180
20.831.130.324 V2	Jersey Tractor Trailer Training	U197	217006	RUSSO, Christopher	12/20/21 - 1/28/22	4,000.00	DF	180

<u>Account#</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.825.130.324 V1	Bergen Blended Academy	5318	217004	NAVROCKA, Diana	1/10/22 - 6/10/22	4,000.00	LT	400
20.825.130.324 V1	William Paterson University	3950	217031	THORNE, Crystal	1/4/22 - 3/30/22	3,035.00	AW	330
20.825.130.324 V2	Jersey Tractor Trailer Training	U197	217006	SMALLWOOD, Abdur R. J.	1/10/22 - 2/18/22	4,000.00	DF	180