

**Board of Education of the Vocational Schools  
in the County of Bergen  
Regular Meeting**

**Board Auditorium  
540 Farview Avenue  
Paramus, New Jersey 07652**

**September 27, 2022**

**Agenda**

#	<b><u>ADMINISTRATION RESOLUTIONS</u></b>
23-A-30T	Approval – WIOA/WFNJ/WLL One-Stop Administration and Oversight
23-A-31T	Approval—Professional Development Providers and Services 2022-2023 School Year
23-A-32T	Approval—Confirmation—Travel/Webinar Expenses
23-A-33T	Approval—Confirmation—Field Trips
23-A-34T	Approval – Amendment to Dual Enrollment Agreement – William Paterson University and Bergen County Technical Schools - 2022-2023 School Year
23-A-35T	Approval—New Jersey Single Accountability Continuum Statement of Assurance (QSAC) Committee 2022-2023 School Year
23-A-36T	Approval - First Reading - Board Of Education Policies/Regulation
23-A-37T	Approval - Second Reading Final Adoption Board Of Education Policy
23-A-38T	Approval—BCTS District and Board Goals 2022-2023 School Year
23-A-39T	Approval—Creative Writing Contest for Hs Students In New Jersey
23-A-40T	Approval - School Nursing Services Plan- 2022-2023 School Year
23-A-41T	Approval—Student Teaching / Intern—Ramapo College Of New Jersey
	<b><u>PERSONNEL RESOLUTIONS</u></b>
23-P-20T	Approval—2022–2023 Staff Appointments
23-P-21T	Approval—2022-2023 Salary Reclassification(S) —Certificated
23-P-22T	Approval—2022-2023 Salary Status/Reclassification(S)—Non-Certificated
23-P-23T	Approval—Revised Start Date
23-P-24T	Approval-Reclassification(S)—Status/Location
23-P-25T	Approval—2022-2023 Adult and Continuing Education Staff Salary Authorizations
23-P-26T	Approval—2022-2023 Emergency Medical Services Staff
23-P-27T	Approval—2022-2023 Summer Work Authorization
23-P-28T	Approval—2022-2023 Appointments Extra Duty/Extra Pay Positions Approval—2022-2023 Other Hourly Appointments
23-P-29T	Approval — Leave(S) Of Absence
23-P-30T	Approval—Resignation(S)
	<b><u>FINANCE RESOLUTIONS</u></b>
23-F-052T	Approval—Payment of Bills June 24, 2022 Through August 19, 2022
23-F-053T	Monthly Certification—July 2022 Board Secretary / School Financial Report
23-F-054T	Line Item Transfers—July 31, 2022
23-F-055T	Approval—Vendor List Participation in State Contract Purchasing for Bergen County Technical Schools 2022-2023 School Year: 9/2022
23-F-056T	Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Individuals with Disabilities Act (Idea), Part B – Flow Through
23-F-057T	Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Every Student Succeeds Act (Essa) Consolidated Formula Subgrant
23-F-058T	Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Online Teaching & Learning Initiative
23-F-059T	Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
23-F-060T	Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Displaced Homemaker Grant

<b>23-F-061T</b>	Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Perkins Post-Secondary Grant Program
<b>23-F-062T</b>	Approval— Agreement: Thomas Shortman Training Scholarship & Safety Fund and Bergen County Technical Schools Board of Education Lease Agreement for the 2019-2020 School Year
<b>23-F-063S</b>	<u>Retraction</u> of Proposed Project(S) Or Program(S) And Application for Federal, State and/or Private Funds--Mckinney-Vento Education of Homeless Children and Youth Program Continuation Grant (Year 3 Of 3)
<b>23-F-064T</b>	Approval—Shared Services Agreement for Site Technician Services and Technology Support Services Between <u>Haworth</u> BOE And BCTS BOE For Levels 1, 2 And 3 Technicians As Needed (7/1/2022 To 6/30/2023)
<b>23-F-065T</b>	Approval – Shared Services Agreement for Site Technician Services Between Woodcliff Lake Public Schools BOE And BCTS BOE For Level 1 Technician and Support Services (7/1/2022 To 6/30/2023)
<b>23-F-066T</b>	Withdrawal Of Funds From Maintenance Reserve Account For Auditorium Repairs at The Teterboro Campus
<b>23-F-067T</b>	Renewal - Contract To Provide Painting Services, On An As Needed Basis, For Interior And Exterior Areas Throughout BCTS, Commencing October 1, 2022, For An Additional One-Year Period: Vendor: GPC Inc., Millburn, Nj
<b>23-F-068T</b>	Award of Contract to Furnish and Deliver Ultimaker S5 Pro Bundle 2 Desktop 3d Printers and A Form 3l Basic Package and The Associated Products for BCTS Vendor: Dynamism Incorporated, Chicago, Il \$58,075.40
<b>23-F-069T</b>	Renewal--Contract to Provide On-Call Refrigeration Services on Various Equipment Throughout BCTS, Commencing October 1, 2022, For an Additional One-Year Period: Vendor: SSSS, LLC D/B/A Coldstat Refrigeration, Paramus, NJ
<b>23-F-070T</b>	Approval – WIOA Formula Individual Training Account (ITA) Log – 8/23/22 – 9/20/22
<b>23-F-071T</b>	Approval – WIOA Youth Contract Log – 7/1/22 -6/30/23
<b>23-F-072T</b>	Approval – Proprietary Specification for The Purchase of a Switch Vehicle Trainer, Curriculum, And the Associated Products Vendor: Switch Vehicles, Inc., Sebastopol, CA
<b>23-F-073T</b>	Award of Contract to Provide On-Call HVAC and Preventative Maintenance Services For BCTS, Commencing October 1, 2022, For A Two-Year Period, With the Option to Renew Vendor: Unitemp Mechanical Degrees, LLC, Somerset, NJ
<b>23-F-074T</b>	Purchase of Human Orfeome V 1 Gateway Expression Vector: Pantt7 cGST – Complete Collection for Bergen County Academies Arizona State University, Tempe, Az. - \$49,039.00

**ADMINISTRATION**

**23-A-30T      APPROVAL—WIOA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT**

**RESOLUTION**

WHEREAS the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED The Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1.      **PERFORMANCE OF WIOA FUNDS:**

As of August 31, 2022, we trained the following:

<b><u>ITA DISLOCATED WORKERS</u></b>	<b><u>ITA TITLE I</u></b>	<b><u>ITA WFNJ/FS/GA</u></b>
18 Clients	20 Clients	0 Clients
<b><u>OJT DISLOCATED WORKERS</u></b>	<b><u>OJT TITLE I</u></b>	<b><u>OS Youth ITA</u></b>
1 Clients	0 Clients	0 Clients

2.      **LEVELS OF SERVICE:** Adults **7/1/22-8/31/22**

Placed in Training	39
Workforce Learning Link Basic Skills	20
Workforce Learning Link Soft Skills	58

Most requested training services: CDL, Administrative Assistant, and Medical Assistant

3.      **FINANCIAL SUMMARY:** As of August 31, 2022

	<b><u>% Obligated</u></b>	<b><u>% Total Budget Funding Distribution</u></b>
<b><u>WIOA</u></b>		
Adult	17%	24%
Dislocated Worker	31%	29%
Youth Out-of-School	45%	21%
Work First New Jersey (WFNJ)	73%	16%
Workforce Learning Link	59%	1%
WIOA Other Grants	0%	1%
Program Administration	71%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022 for details).

4.      **Store Closings:** Virtual Rapid Response August 2022: None

**23-A-31T      APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2022-2023 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Power Learning	Provide Core Learning Exchange Subscriptions for CTE Courses for ATHS and Paramus Tech, including support for 30 teachers	\$41,920.00 Funded by Perkins Secondary Education Program FY 22-23	2022-2023 School Year
History UnErased	Two Virtual Professional Development Workshops on Navigating Discussions on Race, Gender, and LGBTQ+, District Wide	\$3,500.00 Funded by Perkins Secondary Education Program FY 22-23	10/7/22 and 4/21/23
PASCO Scientific	Provide 1 1/2 Hour Virtual Professional Development Workshops Online: for Teterboro Campus	\$1,164.00	10/31/22 and 4/17/23
Heroes and Cool Kids	Training High School Students to be Leaders. 3 off-site Conference Training to be Held at Bergen Community College, 3 on-site Trainings Followed by 3 Visits to the Fifth or Sixth Grade	\$5,000.00	2022-2023 School Year
Jessica Dutra Avelino Cachez Mariangel DelFino	Address Cosmetology students	No cost	2022-2023 School Year
Dancing Lashes, LLC, Afinke Dance Company	Provide Salsa Dance Lessons and Demonstrations to Students in Celebration of Hispanic Heritage Month at ATHS	\$1,800.00	10/14/22
Dancing Lashes, LLC, Afinke Dance Company	Provide Professional Dance Instruction to BCTS Paramus Campus Students and Staff in Celebration of Hispanic Heritage	\$1,800.00	10/11/22
Esther Fridman, M.D	Maximum of 10 Psychiatric Evaluations	Per Evaluation Fee \$650.00	2022-2023 School Year
Life Insight	Maximum of 10 Psychiatric Evaluations	Per Evaluation Fee \$1,200.00	2022-2023 School Year
Leslie Nagy, M.D.	Maximum of 10 Psychiatric Evaluations	Per Evaluation Fee \$750.00 Cancellation Fee without 24 Hours Notice \$350.00	2022-2023 School Year



NAME	SERVICE	RATE	DATE
Damon Fellman, M.D.	Maximum of 10 Psychiatric Evaluations	Per Evaluation Fee \$500.00	2022-2023 School Year
Judy Woo, M.D.	Maximum of 10 Psychiatric Evaluations	Per Evaluation Fee \$440.00	2022-2023 School Year
Minds Collide, LLC	Provide a Professional Development Program for Staff at Teterboro Campus, “School-Wide Race & Equity Support and Sustainability, Part I.”	\$12,870 Funded through ARP-ESSR Grant	2022-2023 School Year
Educative, Inc. Bellevue, Washington	Provide a Web-Based Platform for Computer Science Professional Development Sessions for Staff at BCA and Teterboro Campuses.	\$1,794.00	2022-2023 School Year
Never Alone Again Non-Profit Organization	Present to Domestic Violence and the Law/Meaning of Consent to 11 <sup>th</sup> Grade Students at Applied Technology HS.	No Cost	10/28/22
Eddie Encamacion	Teacher of Baking to Address Culinary Students.	No Cost	Date to be Determined
Mark Borst, Borst Landscaping	To Address Landscaping Students Regarding Owning Business	No Cost	11/22
Ben Grace, B&B Sustainable Landscape	To Address Landscaping Students Regarding Irrigation and Landscape Installation	No Cost	12/22
John Chiavola, Operator of Johnny Zeppoli	Tour of Food Truck and Information Regarding Business Operations	No Cost	Date to be Determined
Janine Nunez, HCC Recruiter	Introduce the College/Services to Juniors and Seniors	No Cost	Date to be Determined
Brian Doyle, New Guild Construction	Speaking to Seniors Regarding Internships	No Cost	Date to be Determined
Jonathan Finney, NJ FFA State President	To Address Landscape Design Students	No Cost	Date to be Determined
Victoria Cassella Expert Series	Musical Theatre Workshop Accompanist & Music Director Will Work with Students in Various Projects.	\$2,000.00 Trimester 1 \$4,500.00 Trimester 2 \$1,000.00 Trimester 3	2022-2023 school year

23-A-32T

**APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES**

**RESOLUTION**

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

<b>Campus</b>	<b>Employee</b>	<b>Destination</b>	<b>Cost (excludes taxes)</b>	<b>Dates</b>
Central Office	Tijkian, Danielle	Ethics Online Webex	\$113.00 Paid by BOE	9/21/22
Central Office	Tijkian, Danielle	Public School Purchasing 13 Rutgers Plaza, New Brunswick, NJ	\$517.55 Paid by BOE	10/4/22
Central Office	Tijkian, Danielle	Most Responsive/Responsible Bidder Determination Online Webex	\$113.00 Paid by BOE	10/21/22
Central Office	Tijkian, Danielle	Basics of Green Purchasing Online Webex	\$113.00 Paid by BOE	12/5/22
Teterboro Campus	Golle, Erica	National Council of the Social Studies Conference 2022 Philadelphia Convention Center, Arch Street, PA	\$1,240.10 Paid by BOE	12/2/22-12/3/22
Teterboro Campus	Allard, Genevieve	National Council of the Social Studies Conference 2022 Philadelphia Convention Center, Arch Street, PA	\$1,393.32 Paid by BOE	12/2/22-12/3/22
Central/Business Office	Susino, John Connelly, William Kim, Jason Meyerson, Lawrence Enrique, Ivonne DeLisio, Louis	NJ School Board Association Workshop, Atlantic City Convention Center, 1 Convention Boulevard, Atlantic City, NJ	\$990.40 per Attendee, \$2,200.00/Group Registration Fee  \$8,142.40 (Paid by BOE) Amended Resolution (23-A- 19T) 8/30/22 BOE Meeting	10/24/22-10/26/22
BCA/Athletics	Muller, William	National Athletics Directors Conference Gaylord National Resort Convention Center, 2800 Orpyland Drive Nashville, TN	\$3,798.66 Paid by BOE	12/9/22-12/13/22
ATHS Campus	Liso, Matthew	Association of Math Teachers of NJ 900 Scudders Mill Road, Plainsboro, NJ	\$471.86 Paid by BOE	10/20/22

<b>Campus</b>	<b>Employee</b>	<b>Destination</b>	<b>Cost (excludes taxes)</b>	<b>Dates</b>
Bergen WDB	Molinelli, Tammy Wolf, Lynda Polack, Carol	GSETA Virtual Conference	\$825.00 Paid by BOE	10/18/22-10/19/22
BCA/History	Lancaster, Jonathan	Vietnam War Legacies and Reconciliation Initiative: Dialogue on War Legacies and Peace, 2301 Constitution Avenue, NW, Washington, DC	\$626.40 Paid by BOE	10/11/22-10/12/22
BCA/Biology	Downey, Lindsay	FLIBS – IB Professional Development – DP: Environmental Systems & Societies Tradewinds Island Grand Resort, 5500 Gulf Blvd. St. Pete Beach, FL	\$3,459.14 Paid by BOE	11/13/22-11/16/22
Paramus Campus	Dixon, Andee	Managing Turfgrass Insects, Rutgers, New Brunswick	\$275.52 Paid by BOE	12/1/22

23-A-33T

**APPROVAL—CONFIRMATION—FIELD TRIPS**

**RESOLUTION**

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

**School**

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

**Participating Staff:**

Doug Naccara

Ken Conlon

Kevin Dominquez

Mary O'Connor

Brianna Hamill

Sharon Genicoff

Sarah Michaels

Matthew Dalzell

Erica Sciamatta

Thomas Moogan

Lindsay Marella

Andrea Yanniotis

Cristal Cornello

Amy Surraco

Melissa Robin

Matt Liso (Applied Tech)

Lauren Feorenzo

**Teterboro Campus**

Mountain Creek Resort Club, 200 Route 94, Vernon, NJ 07462

1/24/23, 2/14/23, 2/24/23

Ski Club - Provide Access to Skiing, Snowboarding, Encourage Outdoor Recreation

45 students, 17 teachers

\$2,700.00

\$0

\$2,700.00

**Reimbursement Amount**

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Canadian Computer Competition, Virtual
Dates	2/15/2023
Purpose of Trip	Students will Develop their Coding Skills in a Competition Environment
Participant	30 students, 1 teacher
Total Cost of Trip	\$300.00
Total Cost to Board	\$0
Student Cost	\$300.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Bryan Respass	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Varsity and Jr. Varsity Debate Tournaments
Dates	10/24/22 Fair Lawn HS 10/27/22 Dumont HS 11/16/22 River Dell HS 12/15/22 Northern Valley Reg. HS 1/12/23 Becton Regional HS 2/3/23 Westwood Reg. HS 3/3/23 Dwight-Englewood HS 3/7/23 Academy of Holy Angels 3/10/23 Becton Regional HS
Purpose of Trip	Students take part in a Varsity Debate Tournament Sponsored by Bergen County Debate League.
Participant	15 students, 1 teacher
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Christopher Russo	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	ACSL (American Computer Science League), Virtual
Dates	Contest #1: 10/31/22-01/15/23 Contest #2: 12/26/22-03/05/23 Contest #3: 01/30/23-04/09/23 Contest #4: 03/06/23-05/14/23 Invitational: Saturday, 05/27/23 (dates subject to change)
Purpose of Trip	Students Participate in National Computer Science Competition, and Students Develop Broad and Rich Experiences in Computer Science
Participant	80 students, 1 teacher
Total Cost of Trip	\$1,000.00
Total Cost to Board	\$0
Student Cost	\$1,000.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Bryan Respass	

<b><u>School</u></b>	<b><u>ATHS Campus</u></b>
Destination	LGBTQ+ Leadership Summit, BCSS Moses Center, 400 Paramus Road, Paramus, NJ
Dates	10/21/22
Purpose of Trip	Collaborate with GSA's in other Schools, Attend LGBTQ+ Workshops
Participant	12 students, 2 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Matthew Liso	

Cali Farley

<b><u>School</u></b>	<b><u>Paramus Campus</u></b>
Destination	FFA Fall Career Development Event, Cook Campus, Rutgers Univ. 100 George St., New Brunswick, NJ
Dates	11/22/22
Purpose of Trip	FFA is the CTSO Env. Design Tech Area, Students Compete in Competition, Network, Network for Potential Internships or Employment Opportunities.
Participant	4 students, 1 teacher
Total Cost of Trip	\$444.00
Total Cost to Board	\$0
Student Cost	\$444.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Andee Dixon	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Metropolitan Museum of Art, AVPA; Theatre, 1000 5 <sup>th</sup> Avenue, NYC
Dates	12/2/22
Purpose of Trip	Juniors and Seniors to Compliment the Shakespeare/Restoration Unit by Visiting Exhibits
Participant	26 students, 1 teacher, 2 Parent Chaperones
Total Cost of Trip	\$336.00
Total Cost to Board	\$0
Student Cost	\$336.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Victoria Pero	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Cornell University – Admissions, Class & Personnel Tour, School of Hotel Administration, 180 Statler Hall, Ithaca, NY
Dates	11/7/22-11/8/22
Purpose of Trip	Meet Admissions Dept., Scholarship Offerings, Build Relationships
Participant	35 students, 2 teachers
Total Cost of Trip	\$8,726.00
Total Cost to Board	\$0
Student Cost	\$8,726.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
John Branda	\$240.00
Tim Adriance	\$240.00
Elizabeth Fuentes (Alternate)	
Scott Lang (Alternate)	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	2022 JP Stevens Bird Hole – Novice, Quiz Bowl
Dates	11/19/22
Purpose of Trip	Quiz Bowl Club Event: Students Attending a Virtual Academic Tournament Against other NJ and Mid-Atlantic High Schools
Participant	20 students, 1 teacher
Total Cost of Trip	\$220.00
Total Cost to Board	\$0
Student Cost	\$220.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Jonathan Pinyan	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Princeton Model United Nations, Hilton E. Brunswick, 3 Tower Center Blvd. East Brunswick, NJ
Dates	11/17/22-11/20/22
Purpose of Trip	Students will Debate, Present, and Represent Policies in Model UN Competition
Participant	20 students, 2 teachers
Total Cost of Trip	\$11,731.08
Total Cost to Board	\$0
Student Cost	\$11,731.08
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Kramer, Mark	\$2,468.64
Wallace, Christine	\$1,872.44
Demeter, Scott (Alternate)	
Pagano, Emily (Alternate)	
Miller, Luke (Alternate)	
Janssen, Katie (Alternate)	

<b><u>School</u></b>	<b><u>Teterboro Campus</u></b>
Destination	FCCLA Fall Leadership Conference and Competitions 22-23, Pines Manor, 2085 Lincoln Hwy, Edison, NJ
Dates	11/21/22
Purpose of Trip	Students Participate in Leadership Workshops, & Compete in State/National Competitions
Participant	18 students, 2 teachers
Total Cost of Trip	\$1,458.00
Total Cost to Board	\$0
Student Cost	\$1,458.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
George, Anna	
Galperin, Andrea	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	2022 Livingston Duos Tournament (Virtual) – Quiz Bowl
Dates	10/22/22
Purpose of Trip	Quiz Bowl Club Event: Virtual Academic Tournament to Compete Against Teams from NJ and Mid-Atlantic High Schools
Participant	8 students, 1 teacher
Total Cost of Trip	\$120.00
Total Cost to Board	\$0
Student Cost	\$120.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Jonathan Pinyan	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Horace Mann School Model UN Conference, 231 W 246 <sup>th</sup> Street, Bronx, NYC
Dates	10/15/22
Purpose of Trip	Students will Debate Global Policies, and Practice Public Speaking,
Participant	30 students, 2 teachers
Total Cost of Trip	\$2,381.26
Total Cost to Board	\$0
Student Cost	\$2,381.26
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Kramer, Mark	\$565.82
Wallace, Christine	\$535.44
Miller, Luke (Alternate)	
Janssen, Katie (Alternate)	
Pagano, Emily (Alternate)	

**23-A-34T                    APPROVAL – AMENDMENT TO DUAL ENROLLMENT AGREEMENT – WILLIAM PATERSON  
UNIVERSITY AND BERGEN COUNTY TECHNICAL SCHOOLS - 2022-2023 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, Board of Education at the August 30, 2022 meeting (res.#23-A-17T) approved the agreement between William Paterson University and the Bergen County Technical Schools; and

WHEREAS, William Paterson University submitted the attached Amendment to the Dual Enrollment Agreement;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS approves the amendment to the agreement between William Paterson University and Bergen County Technical Schools (Teterboro, BCA, and Northern Valley Campuses) for the 2022-2023 School Year.

RP: AS/eh

**23-A-35T                    APPROVAL—NEW JERSEY SINGLE ACCOUNTABILITY CONTINUUM STATEMENT OF  
ASSURANCE (QSAC) COMMITTEE 2022-2023 SCHOOL YEAR**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education approves the following members for the New Jersey Single Accountability Continuum Statement of Assurance (QSAC) Committee for Bergen County Technical Schools for the 2022-2023 School Year.

Howard Lerner, Ed.D., Superintendent  
Jason Kim, BCTS Board Vice President  
Andrea Sheridan  
Richard Panicucci  
John Susino  
Gary Hall  
Paul Castiglia  
Michelle Pinke  
Rebecca Arimborgo  
Nancy Sousa  
Laura Nardomarino  
Scott Demeter

RP/eh

**23-A-36T                    APPROVAL - FIRST READING —BOARD OF EDUCATION POLICIES/REGULATION**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

**FIRST READING**

**Section 1000 – Administration**

1245M                    Superintendent - Attendance

23-A-37T      **APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICY**

**RESOLUTION**

WHEREAS, the Board of Education **attached** policies listed below were approved on a first reading at the August 30, 2022 meeting; and

WHEREAS, said policies was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policies;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policies is hereby adopted effective immediately:

**SECOND READING**

**Section 0000 – Bylaws**

0163              Quorum

**Section 1000 – Administration**

1511M            Board of Education Website Accessibility

**Section 2000 – Program**

2415M            Every Student Succeeds Act  
2415.4M          Title I – District-Wide Parental Involvement  
2415.5M          Title I - School Parent and Family Engagement

**Section 3000 – Certificated Staff Members**

3270              Professional Responsibilities

**Section 5000 – Students**

5513M            Care of School Property  
5517              School District Issued Student Identification Cards  
5722M            Student Journalism

**Section 7000 – Property**

7410M            Maintenance and Repair

23-A-38T      **APPROVAL–BCTS DISTRICT AND BOARD GOALS 2022-2023 SCHOOL YEAR**

**RESOLUTION**

BE IT RESOLVED that the Board of Education adopts the following goals for the 2022-2023 school year.

**PROGRAM:**



By June 2023, the District will recruit and onboard additional student cohorts for Cybersecurity (11th Grade), Sports Medicine (10th Grade), and UX Design (12th Grade)

**COMMUNITY:**

By June 2023, the district will assess the impact of the summer mini-courses and single session experiences by monitoring the number of students who access the services of Navigating Success through Wellness.

**TECHNOLOGY:**

The district has implemented several cutting-edge measures to protect our school community from cyber threats. By June 2023, the District will raise community awareness about these issues by developing in-person presentations for faculty and students that discuss cybersecurity issues and help community members better identify potential cyber issues and learn how to better protect themselves.

**BUDGET:**

By June 2023, establish a budget for the 2023/2024 school year that is both cost effective and responsive to the educational needs of our students.

**BOARD OF EDUCATION GOALS:**

1. Complete the 2022–23 Board Self–evaluation by April 30, 2023
2. Complete the 2022–23 Superintendent Evaluation by April 30, 2023
3. Continue to implement three (3) board committees (facilities, personnel, and finance) for the 2022–23 school year

**23-A-39T      APPROVAL—CREATIVE WRITING CONTEST FOR HS STUDENTS IN NEW JERSEY**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education approves the Bergen County Academies to facilitate the Paul-Victor Winter Memorial Creative Writing Contest for High School students in New Jersey.

The associated costs of the program are as follows:

Honorariums for the 2 judges (2 x \$250.00) = \$500.00

Cost of contest organization by Murphy Writing staff: \$500.00

**Prizes for the winners:**

2 First prize winners (Fiction/Poetry) each \$500.00 = \$1,000.00

2 second prize winners (Fiction/Poetry) each \$300.00 = \$600.00

2 third place winners (Fiction/Poetry) each \$150.00 = \$300.00

2 honorable mention winners (Fiction/Poetry) each \$50.00 = \$100.00

Total of \$3,000.00 will be fully funded by the Bergen County Academies Summer Writing Program account.

AS/eh

**23-A-40T                    APPROVAL - SCHOOL NURSING SERVICES PLAN-2022-2023 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, under New Jersey Administrative Code N.J.A.C. 6A:16-2.1 (b), the District must develop annually a plan providing for school nursing services; and

WHEREAS, the plan must ultimately be submitted and approved by QSAC; and

WHEREAS, the District has written its school Nursing Services Plan for the fiscal year 2022-2023; and

WHEREAS, the Board of Education has reviewed the attached District's School Nursing Services Plan for the fiscal year 2022-2023;

THEREFORE BE IT RESOLVED that the Board of Education approves the District's School Nursing Services Plan for the 2022-2023 School Year.

BS/eh

**23-A-41T                    APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY**

**RESOLUTION**

WHEREAS, District Supervisor of Humanities **Timothy Casperson**, has recommended that **Nicholas Parrilli** be approved for a student teaching assignment;

BE IT RESOLVED, that **Nicholas Parrilli** be approved for student teaching with no compensation, subject to the following conditions:

1. Participating College: Ramapo College
2. Contact staff member: B. Chinni
3. Assignment dates: SY 2022-2023
4. Social Studies

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to Nicholas Parrilli regarding this approval as soon as is practicable.

PC/eh

source of funds: n/a

**Bergen County Workforce Development Board**  
**Bergen County Job Center**

**Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022**  
**July 1, 2022 thru June 30, 2023 as of 08/31/22**

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 2,415,348	\$ 411,413	17%	\$ 97,310	\$ 2,003,935	<p>A pie chart illustrating the distribution of the total budget across various programs. The largest portion is for Dislocated Worker at 29%, followed by Adult at 24%, Out-of-School Youth at 21%, and WFNJ at 16%. Other programs like Admin, WLL, and Other Grants represent smaller percentages of the total budget.</p>
Dislocated Worker (DW)	\$ 2,953,058	\$ 903,002	31%	\$ 197,632	\$ 2,050,056	
<b>Total Adult</b>	<b>\$ 5,368,406</b>	<b>\$ 1,314,415</b>	<b>24%</b>	<b>\$ 294,942</b>	<b>\$ 4,053,991</b>	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 2,101,240	\$ 953,095	45%	\$ 140,331	\$ 1,148,145	
<b>Total Youth</b>	<b>\$ 2,101,240</b>	<b>\$ 953,095</b>	<b>45%</b>	<b>\$ 140,331</b>	<b>\$ 1,148,145</b>	
TANF	\$ 964,632	\$ 743,311	77%	\$ 37,414	\$ 221,321	
GA/SNAP & SNAP ONLY	\$ 650,291	\$ 432,589	67%	\$ 31,943	\$ 217,702	
<b>Total WFNJ</b>	<b>\$ 1,614,923</b>	<b>\$ 1,175,900</b>	<b>73%</b>	<b>\$ 69,357</b>	<b>\$ 439,023</b>	
Workforce Learning Link (WLL)	\$ 84,675	\$ 50,272	59%	\$ 10,645	\$ 34,403	
<b>Total WLL</b>	<b>\$ 84,675</b>	<b>\$ 50,272</b>	<b>59%</b>	<b>\$ 10,645</b>	<b>\$ 34,403</b>	
Program Administration	\$ 793,258	\$ 564,388	71%	\$ 110,275	\$ 228,870	
<b>Total Admin</b>	<b>\$ 793,258</b>	<b>\$ 564,388</b>	<b>71%</b>	<b>\$ 110,275</b>	<b>\$ 228,870</b>	
WIOA Data Reporting & Analysis	\$ 12,971	\$ -	0%	\$ -	\$ 12,971	
WIOA Other OJT	\$ 150,000	\$ -	0%	\$ -	\$ 150,000	
<b>Total Other Grants</b>	<b>\$ 162,971</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 162,971</b>	
<b>Total</b>	<b>\$ 10,125,473</b>	<b>\$ 4,058,070</b>	<b>40%</b>	<b>\$ 625,550</b>	<b>\$ 6,067,403</b>	



DUAL ENROLLMENT AGREEMENT

2022-2023

BETWEEN

**Bergen County Technical**

**Schools District**

540 Fairview Avenue

Paramus NJ 07652

AND

**William Paterson University**

300 Pompton Road

Wayne, New Jersey 07470



The University offers a vast array of learning opportunities in its classrooms, laboratories, and studios, and throughout the campus, as well as at various off-campus locations. William Paterson's faculty members provide a valuable blend of accomplished scholarship and practical, applied experience. Among the University's faculty are 35 Fulbright scholars and recipients of numerous other awards, grants, and fellowships. Students benefit from individualized attention from faculty mentors, small class sizes, and numerous research, internship, and clinical experiences. The university is also accredited by the Middle States Commission on Higher Education.

The University and Bergen County Technical Schools District are entering into this dual enrollment agreement in order to allow Bergen County Technical Schools District students the opportunity to take college-level courses on-site at Bergen County Technical Schools District.

### **Admissions Criteria**

All high school students taking courses for college credit must be able to demonstrate their ability to manage college-level course work and meet the academic criteria; A GPA of 3.0 for high school seniors and a GPA of 3.25 for high school juniors. High achieving high school sophomores may be eligible, at the school district's discretion. Bergen County Technical Schools District is responsible for identifying eligible students for each high school dual enrollment course and provide that information to WP prior to the start of the academic year.

Upon entry into the dual enrollment program, Bergen County Technical Schools District students are simultaneously *conditionally* admitted to William Paterson University (WPU).

Future matriculated enrollment at WPU is contingent upon satisfactory completion of the respective dual enrollment coursework and attainment of the post-secondary/high school diploma. Our most competitive candidates for admission possess a 3.00 cumulative high school GPA on an unweighted 4.00 scale.

To activate formal matriculation, students will be required to file the first year/freshmen admissions application without a fee, submit the high school transcript with evidence of at least 16 Carnegie (or college) units\*, and supply any needed standardized test scores (for select majors, Honors College, and scholarship consideration) by January 1 of their senior year.

After undergraduate admissions review, a second letter from the Office of University Admissions will confirm formal admission to the university if all the preceding conditions are met.

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\* The 16 Carnegie (or college) units/credits are the high school courses of math, science, English, history, etc. required for high school graduation.



### **Model I**

- A. In this agreement for dual enrollment, the high school teacher is approved as meeting the standards of an adjunct faculty member by the William Paterson faculty in the relevant department. The high school teacher is certified by the state of New Jersey, and is an employee of the school district, so is paid by the school district. The supervising college professor receives compensation from William Paterson to supervise the high school teacher.
- B. The following courses may be offered for the 2022-23 school year on-site at Bergen County Technical Schools:
  - 1. CS 2100 Web Page and Site Design
  - 2. CS 2350 Fundamentals of Computer Hardware
  - 3. MUSI 1240 Music Fundamentals
  - 4. MUSI 1510 Audio Recording for Musicians
- C. Each Bergen County Technical Schools District student who takes any of the above listed college courses approved for academic credit will be charged a special tuition and fees rate of **\$100.00 per academic credit** or **\$300.00 per 3 credit class** for the 2022-2023 year. For this tuition, the Bergen County Technical Schools District students will be provided the requisite instruction by the high school teacher supervised by a WPU professor and will, upon successful completion of the course, have their grade recorded on an official William Paterson University transcript using the William Paterson University's standard grade notations. Bergen County Technical Schools District students will be enrolled as non-matriculated students at the University. All William Paterson University regulations governing non-matriculated students shall apply to those students who are enrolled for college credit in the courses noted and those students will be allowed full use of William Paterson University's Library.

### **Student Admission and Registration Information**

- A. Application and Tuition
  - 1. Students will apply to the University via a non-matriculated admissions application. The application fee will be waived.
  - 2. Before any Bergen County Technical Schools District student can be registered for a William Paterson University Dual Enrollment course, an online consent form must be signed and submitted by the parent or legal guardian. Upon receipt of this document, a WP staff member will register students for their course.
  - 3. Students will be billed directly by William Paterson University for the above listed courses.



4. Textbooks and other instructional materials will be an additional cost.
  5. Minimum enrollment is 10 students per course. If enrollment falls below these minimums, Bergen County Technical Schools District agrees to pay WPU any shortfall in the amount needed at the minimum to meet their supervising professor expenses.
- B. Deadlines: Bergen County Technical Schools District is responsible for ensuring all students and cooperating high school instructors adhere to the William Paterson University deadlines established below:
1. Application: Fall/full year courses- September 30<sup>th</sup>. Spring- January 30<sup>th</sup>.
  2. Registration (including parental consent forms): Fall/full year courses- October 15<sup>th</sup>. Spring- February 15<sup>th</sup>.
  3. Withdrawals: Fall/full year courses- October 30<sup>th</sup>. Spring- March 5<sup>th</sup>.
  4. Payment: Fall/full year courses- November 15<sup>th</sup>. Spring- March 15<sup>th</sup>.
- C. The University will grant advanced standing for students who have taken the courses listed in paragraph A above if they receive a grade of "C" or higher.

\*If a Bergen County Technical Schools student attends WP after high school graduation, the WP Music Department is approving this jazz course for dual enrollment at Bergen County Technical Schools as a University Core Curriculum (UCC) course for non-music majors, but not for students accepted into a Music major at WP.



**HIGH SCHOOL DUAL ENROLLMENT AGREEMENT  
BETWEEN  
WILLIAM PATERSON UNIVERSITY  
AND  
BERGEN COUNTY TECHNICAL SCHOOLS**

Date: \_\_\_\_\_

**For Bergen County Technical Schools:      For William Paterson University:**

\_\_\_\_\_  
Dr. Howard Lerner  
District Superintendent

\_\_\_\_\_  
Dr. Joshua B. Powers  
Provost and Senior Vice President for  
Academic Affairs

\_\_\_\_\_  
Dr. Wartyna Davis  
Dean, College of Arts, Humanities, &  
Social Sciences

\_\_\_\_\_  
Dr. Venkat Sharma  
Dean, College of Science & Health



# **Bergen County Technical Schools Nursing Services Plan 2022-2023**

(N.J.A.C. 6A:16-2.1 through 2.5)

**District Name: Bergen County Technical Schools**

**School Year: 2022-2023**

**Board Approval Date: September 27, 2022** (as per N.J.A.C. 6A:16-2.1 (b))

**District Contact Person: Bridget Sorem, District Supervisor**

**I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A:16-2.2)**

**Basic services: N.J.A.C. 6A and N.J.S.A. 18A:40, federal law (such as FERPA- 20 U.S.C.§1232g, 34 CFR Part 99) and N.J. Sanitation Code. Under the direction of the School Physician, the following services are provided to students:**

A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1. Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a) State of New Jersey Health History and Appraisal record i.e., A-45 cards	
b) Immunization record	(N.J.A.C. 6A:16-2.2 (a))
c) Medical history	
d) Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)	(N.J.A.C. 6A:16-2.2(g))
e) Physical examinations for:	
(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(N.J.S.A. 18A: 40-41.9 and N.J.A.C. 6A:16-2.2(h)1)
(a) Distribution of educational fact sheet annually to parents or guardians of students of <b>Sports-Related Eye Injuries</b>	
(2) New or transfer student	(N.J.A.C. 6A:16-2.2 (h)2ii)
(3) Working Papers health exam	(N.J.A.C. 6A:16-2.2 (h)3)
(4) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h)4)

District Nursing Services Plan October 1, 2022

	(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance	(N.J.A.C. 6A:16-2.2(h)5)
	f) Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4(d))
	g) Adherence to Family Education Rights and Privacy Act	(FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.4 (c))
	2. Determine student status for admission or retention with unacceptable evidence of immunizations	(N.J.A.C. 6A:16-2.2(b))
	3. Conduct tuberculosis testing as directed by the NJ DHSS	(N.J.S.A.18A:40-16 & N.J.A.C. 6A:16-2.2(c))
B.	Medications, health care treatments, procedures and care:	
	1. Administer authorized medications, health care treatments and care	(N.J.A.C. 6A:16-2.1(a) 2)
	2. Approval of self-administered medications	(N.J.S.A.18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1(a) 2.v)
	3. Designate and train annually epinephrine and glucagon auto injector delegates	(N.J.A.C. 6A:16-2.1(a)2.vi N.J.S.A. 18A:40-12.5; 12.6 & 12.14)
	4. Permit the school nurse or trained designee to administer epinephrine via a pre-filled auto-injector mechanism <b>to any student without a known history of anaphylaxis when the nurse or trained designee in good faith believes the student is having an anaphylactic reaction <u>or</u> any student whose parent has <u>not</u>;</b> a) Provided written authorization for the administration of epinephrine; b) Provided written orders from the physician or advanced practice nurse that the student requires epinephrine for anaphylaxis; c) Received written notice from the board of education (BOE) or nonpublic school chief school administrator that the agencies and their employees or agents have no liability as a result of an injury arising from the administration of epinephrine; and d) Signed a statement releasing the BOE or nonpublic school of liability.	(N.J.S.A. 18A:40-12.5a-d and N.J.S.A. 18A:40-12.6)
C.	Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders	(N.J.A.C. 6A:16-2.1(a)3)
D.	Provide Health Care	(N.J.A.C. 6A:16-2.1(a) 4)
	1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP and Medical Home Practitioner's orders.	(N.J.A.C. 6A:16-2.1(a)10 (N.J.S.A. 45:11-23)- New Jersey Board of Nursing Statutes



## District Nursing Services Plan October 1, 2022

2.	Isolate, exclude and re-admit any student or employee with a communicable disease	(N.J.A.C. 6A:16-2.4 (a))
3.	Report "Reportable Communicable Disease" to County health officer	(N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2(d))
4.	Arrange for transportation and supervision of students in need of emergency health care	(N.J.A.C. 6A:16-2.1(a) 4(iv))
5.	Notify parents of need for emergency care	(N.J.A.C. 6A:16-2.1(a)4(v))
6.	Administer emergency medications i.e., anaphylaxis (epinephrine) or asthma medications etc.	(N.J.A.C. 6A:16-2.1 (a) 4)
7.	Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs and instruction of staff.	(N.J.A.C. 6A:16-2.1(a)10 and (N.J.A.C. 6A:16-2.3(b)3(xii))
8.	Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care.	(N.J.A.C 6A:16-2.3(b)3(i))
E.	Administer asthma related care	
1.	Obtain training for administration of medication via nebulizer	(N.J.S.A.18A:40-12.8(a) & (N.J.A.C. 6A:16-2.1(a).5.ii)
2.	Maintain one nebulizer per school	(N.J.A.C. 6A:16-2.2(e))
3.	Require Students to have a current "Asthma Action Plan	(N.J.A.C. 6A:16-2.1(a)5.iii)
F.	Health history and examinations	(N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1(a)6)
1.	Provide health examination for students without medical homes	(N.J.A.C. 6A:16-2.2(f))
G.	Establish and maintain procedures for universal precautions	(N.J.A.C. 6A:16-2.1(a)7)
H.	Provide nursing services to nonpublic school located in district	(N.J.A.C. 6A:16-2.1(a)8)
I.	Instruct students/ teachers/staff:	(N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)3. xv
1.	communicable diseases, blood borne pathogens	
2.	Asthma management	
3.	Anaphylaxis and symptoms of hyperglycemia and hypoglycemia	
4.	classroom health curriculum (not CSN with a "Non-Instructional" certificate)	
5.	other health concerns	
J.	Provide information for:	
1.	NJ Family Care program	(N.J.A.C. 6A:16-2.2(j))

## District Nursing Services Plan October 1, 2022

K.	Implementation of the Nurse Practice Act by.....	
L.	Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
	1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	
	2. Provision of nursing care for actual or potential emotional health problems	
	3. Health teaching in health office	
	4. Health teaching in classroom	
	5. Health counseling	

## II. Summary of Nursing Services Required to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.3(b)3)

Indicated number students for which you are providing services. From the list below add or delete nursing services that are provided or not provided by your schools within district, respectively.

Services Required to Address Specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, procedures and administration of medications, procedures or treatments.	Applied Technology High School	Bergen County Technical School-Paramus	Bergen County Technical School-Teterboro	Bergen County Academies
First-Aid, splinting, Ace-wrap etc.	301	562	675	360
Dental: tooth avulsion, caries, braces, etc.	301	15	675	8
Health Screenings Ht., Wt., & BP yearly	301	279	675	317
Visual Acuity screening K,2,4,6,8,10	95	68	158	25
Auditory screening K,1,2,3,7,11	60	73	179	288
Scoliosis screening biennially age 10-18	95	68	2	267
Diabetic Glucose testing, insulin pump management	3	3	2	5
Mantoux/PPD testing	0	0	0	0
Medication Administration- daily	0	8	0	2
Medication Administration - PRN	301	562	675	10
Nebulizer/inhalers/peak flow measurements	29	25	42	2
Tube feedings	0	0	0	0



## District Nursing Services Plan October 1, 2022

Urinary catheterization		0	0	0	0
Ventilator care		0	0	0	0
Referral for vision evaluations		95	20	158	4
Referral for hearing evaluations		60	2	179	3
Referral for Alcohol and drug use/abuse testing		0	25	2	5
Referral for pregnancy		0	0	0	0
Nursing Diagnosis /Case-finding of actual or potential physical health problems		25	40	30	1900
Provision of nursing care for actual or potential emotional health problems		20	200	60	500
Case finding		0	0	0	0
Health teaching in health office		301	562	675	1700
Health teaching in classroom		60	0	0	1
Health counseling		301	562	675	1000
<b>Other</b>					6
<b>Number of TOTAL visits</b>		2345	3074	4862	6403

### **III. Emergency Management (N.J.A.C. 6A:16-2.1(a)4)**

- (Emergency management is a description of how nursing services will be provided in all emergency situations for the entire school district. Add or delete the following services provided or not provide by your school district, respectively)

#### **A. Acute Care Management Plan:**

1. Creation and maintenance of an Emergency Management Kit (“Go-box”, crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or and Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
  - a) AEDs (Automatic External Defibrillators) deployment and delegates trained (reference Janet’s Law Requirement)
  - b) CPR trained school nurse
  - c) Asthma Nebulizer trained nurses
  - d) Universal Precautions trained staff
  - e) CPR trained coaches/athletic trainers/teachers/staff

#### **B. IEHP’s/Chronic Care Management Plans:**

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
2. Asthma Action Plan
3. Diabetic Action Plan
4. Lock-Down Health Care Action Plan
5. Shelter-In-Place Health Care Action Plan

#### **C. District Crisis Management Plan:**

1. Triage Action Plans in District Crisis Management Plan

#### **D. Community Rescue Squad and Emergency Paramedic Services**

1. How is emergency response services provided to your district schools?

#### IV. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A:16-2.3(b))

Schools →		Applied Technology High School	Bergen County Technical School- Paramus	Bergen County Technical School- Teterboro	Bergen County Academies
Grade levels		9-12	9-12	9-12	9-12
Enrollment number as of Oct. 1 <sup>st</sup> .		301	562	675	1118
Number of students receiving:					
Special Services/ IEPs		9	371	26	1
504s		16	10	33	33
I&Rs		2	0	36	0
IHPs		26	15	62	0
IEHPs		9	6	33	0
Nursing Assignments- number of:					
N.J.A.C. 6A:9B-14.3	Certified School Nurse- CSN	1	1	1	2
	Registered Nurse- not CSN	0	0	0	0
	Licensed Practice Nurse- LPN	0	0	0	0
N.J.A.C. 6A:9B-14.3(b)	CPR Certified	6	1	1	2
N.J.A.C. 6A:9B-14.3 (b)	AED Certified	6	1	1	2
N.J.A.C. 6A:16-2.1(a)5.iii	Asthma Nebulizer trained	1	1	1	2
Unlicensed Assistive Personnel Assignments					
Nursing Assistants		0	0	0	0
Health Aides		0	0	0	0



District Nursing Services Plan October 1, 2022

**Nursing Services and Additional Medical Services provided to Non-Public Schools**  
[<http://www.nj.gov/education/nonpublic/health/>]

**Non-public nursing services (N.J.A.C. 6A:16-2.1(a)8)**

**1. Non-public nursing services are not provided in XYZ town as there are no non-public schools in the town boundaries OR services are provided by the XXXX Provider to the following schools located in district...**

**(Please submit to Executive County Business Official by October 1, 2022):**

- A written statement verifying that the required conference was held with the nonpublic school: consultation agreement form (PDF)
- A copy of the contract with another agency to provide the services, if applicable, and approved minutes of the district board of education meeting approving the contract, which describes the methods by which the health services to nonpublic school students will be provided for the ensuing year, including a *rationale for the distribution of funds* (PDF); and
- A description of the type and number of services that were provided during the previous school year on a form approved by the Commissioner of Education:(PDF).

**VI. Additional District Nursing Services Information:**

**Add any additional data that your school district requires be disclosed in this Nursing Services Plan.**

**Nursing Services Plan reviewed by:**

Ronald Rigolosi  
School Physician Name

Bridget Sorem

**District Supervisor**

Dr. Howard Lerner, Superintendent

**CSA Name**

Ronald G. Rigolosi, MD 9/20/2022  
Signature Date

[Signature] 9/20/2022  
Signature Date

[Signature] 9/20/22  
Signature Date

**Signature Date**

# **POLICIES/REGULATIONS**

## **FIRST READING**

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: ADMINISTRATION**  
**Number: 1245M**

**Title: SUPERINTENDENT – ATTENDANCE**

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The regular and prompt attendance of the Superintendent of Schools is an essential element in the efficient operation of the District. It sets an example for all administrators, certificated staff members, and noncertificated staff members to follow in order to attain the high standards of the District's educational program. The Board of Education is vitally and continually interested in the attendance of each employee and believes that the exemplary attendance of the Superintendent is an important criterion that will result in the satisfactory job performance of all Board employees.

The privilege of District employment imposes on the Superintendent the responsibility to be responsive to the job every scheduled working day.

### **WORK YEAR AND WORK HOURS**

The Superintendent shall work a twelve-month year in accordance with the calendar adopted by the Board of Education. Pursuant to the twelve-month Personnel Calendar for Administrators, Central Office Staff and Technology Personnel, the Superintendent shall receive all allowable leave days cited for the school year. ~~The Superintendent shall submit, for approval, a written request to the President of the Board or his or her designee prior to the date such leave is to be taken.~~

As a professional, administrative employee, the Superintendent is expected to take such time as is necessary to complete the duties and meet the obligations of the position (see Superintendent's job description) and attain or exceed the educational goals established for the District. Therefore, he or she shall not have assigned work hours and shall not be entitled to overtime payments or supplemental payments for time worked when not required.

### **LEAVE REQUESTS – VACATION DAYS**

The Superintendent shall receive a fixed number of vacation days per year in accordance with the terms of his or her contract. The Superintendent shall submit, for approval, a written request to the President of the Board or his or her designee ~~prior to the date for any~~ such vacation leave is to be taken.

## **ACCUMULATION OF VACATION LEAVE**

The Superintendent may accumulate and carry over from one year to the other, one (1) year's worth of vacation days.

## **LEAVE REQUESTS – SICK AND PERSONAL DAYS**

The Superintendent shall receive a fixed number of sick leave days and personal leave days annually in accordance with the terms of his or her contract. Notice for personal leave must be made prior to the date the leave is to be taken or, if impracticable, as soon thereafter as possible. The Superintendent shall notify the President of the Board or his or her designee when he or she will be out of work due to illness.

## **ACCUMULATION OF AND COMPENSATION FOR SICK OR PERSONAL LEAVE**

Personal days may not be accumulated from one year to the next and no compensation shall be provided for any unused personal days at the end of any contract year.

Any sick days not used shall accumulate. Payment for unused sick days shall be available only upon retirement. Upon meeting these requirements, the Superintendent may be compensated for unused sick leave at his or her current per diem rate up to an amount not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00), **except to the extent otherwise allowed by law.**

## **BEREAVEMENT DAYS**

The Superintendent shall receive five (5) consecutive days of leave upon the death of a member of his or her immediate family. Immediate family member shall include as follows: husband or wife, mother or father, children, brothers or sisters, mother/father-in-law, grandparents and other relatives, if living in the same domicile at the time of death.

Upon the death of a friend or other relative the Superintendent shall receive one (1) day to a maximum of two instances per year.

## **CAUSES FOR DISCIPLINARY ACTION**

If the Superintendent fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with Board policy, falsifies the reason for an absence, is absent without authorization, ~~is repeatedly tardy,~~ or accumulates an excessive number of absences without good cause, he or she may be subject to disciplinary action.

## **TRACKING THE SUPERINTENDENT'S RATE OF ABSENCE**

The Board is directed to ascertain the rate of absence of the Superintendent in accordance with the terms of his or her contract. Whenever the rate of absence in any contract year extends beyond the contractual leave time allowed by his or her contract, the Board shall develop a plan for the review and improvement of the Superintendent's

attendance. The review and improvement plan shall require the collection and analysis of attendance data, the monitoring of future attendance patterns over a finite period of time, and a second review of his or her attendance history from the inception of the improvement plan to its end.

Adopted (BCTS): 3/2/11 Rev.:  
Adopted (BCSS): 3/16/11 Rev.:

# POLICIES

## SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

Section: **BYLAWS**  
Number: **0163**

Title: **QUORUM**

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A quorum of the Board of Education shall consist of a minimum of three (3) Board members, and no business shall be conducted in the absence of a quorum, except when the Doctrine of Necessity is invoked.

**All Board meetings shall be called to commence not later than 8:00 p.m. of the designated day but, if In the event a quorum is not present at the time for which the meeting is called, the Board member or Board members present hour of convening, the meeting may be recessed recess the meeting to a time not later than 9:00 p.m. of the same day; and, if a quorum be not present at that time, is not then present, the member or members present may adjourn the meeting to commence not later than 8:00 p.m. of another day, but not more than seven days following the date for which the original meeting was called, but no further recess or adjournment of the meeting shall be made a later date within seven days.**

The Board of Education recognizes ~~that~~ there may be matters that come before the Board or acts required of Board members in their official capacity where the Board member may have a conflict of interest or the act **by a Board member** would be in violation of N.J.S.A. 18A:12-24. In these matters, the Board member(s) **shall will** remove **themselves himself/herself** from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter. The Board will consider this matter without the Board member(s) who has the conflict.

In the event a matter comes before the Board or an act is required of a Board member in **their his/her** official capacity that is a conflict or would be in violation of N.J.S.A. 18A:12-24, the Board would still be required to have a quorum to consider the matter. However, the New Jersey Department of Education and the School Ethics Commission ~~has~~ envisioned this prohibition could create a situation in which **the number of conflicted Board members would prevent so many Board members have a conflict, that the Board would be unable** to take action on a matter. Therefore, when more than a quorum of the Board members must abstain from voting on a matter **due to a conflict or the act would be in violation of N.J.S.A. 18A:12-24**, the Board will invoke the Doctrine of Necessity consistent with the New Jersey Department of Education and School Ethics Commission guidelines as follows:

- A. Board Member(s) in Conflict - Less Than a Majority of The Board
1. In the event a Board member(s) has a conflict of interest where the Board member will act in **their his/her** official capacity, the Board member must remove **themselves himself/herself** from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

2. In the event a Board member is unsure whether ~~they he/she~~ or any other Board member has a conflict of interest or whether the matter, if acted upon by a Board member(s) is in violation of N.J.S.A. 18A:12-24 - Prohibited Acts, the School Board Attorney will make a determination.
3. The School Board Attorney will provide the Board of Education an opinion on whether the matter is a conflict of interest or act prohibited by N.J.S.A. 18A:12-24 - Prohibited Acts.
4. If the Board member(s) believes ~~they he/she have has~~ a conflict of interest where ~~they he/she~~ will act in ~~their his/her~~ official capacity or if the School Board Attorney renders an opinion ~~that~~ the Board member has a conflict of interest where the Board member will act in ~~their his/her~~ official capacity, the Board member will remove ~~themselves himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

**B. Board Member(s) in Conflict - A Majority of Board Members in Conflict**

1. In the event:
  - a. A Board member(s) believes ~~they he/she have has~~ a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where he/she will act in his/her official capacity~~; or
  - b. If the School Board Attorney renders an opinion ~~that the~~ a Board member(s) has a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where the Board member will act in his/her official capacity~~; and
  - c. The number of Board members that have a conflict would make it so the Board would be unable to take action on the matter, then the Board may invoke the ~~“Rule [or Doctrine]~~ of Necessity.” (Citing U.S. v. Will, 449 U.S. 200 (1980)).

**C. ~~Rule [Or Doctrine]~~ Of Necessity**

1. The Doctrine of Necessity may be invoked when more than a quorum of the Board must abstain from voting on a matter.
2. There are three prerequisites necessary for a Board to invoke the Doctrine of Necessity:
  - a. The Board must be unable to act without the members in conflict taking part;
  - b. There must be a pressing need for action, i.e. the matter cannot be laid aside until another date; and
  - c. There can be no alternative forum that can grant the same relief.



~~(Allen v. Toms River Regional Board of Education, 233 N.J. Super 651 (Law Division 1989)).~~

3. When the School Board Attorney advises the Board the Doctrine of Necessity must be invoked in order to obtain a quorum on a vote, the Board must **publicly state:**  
~~announce that it is invoking the Doctrine.~~
  - a. **That it is invoking the Doctrine of Necessity;** ~~The announcement must include the reason the Board must invoke the Doctrine of Necessity including stating the nature of each Board members conflict.~~
  - b. **The specific reason/purpose for which the Doctrine of Necessity is being invoked;** ~~and The announcement will be in writing and should be recorded in the minutes of the meeting by the Board Secretary at the point when the vote takes place.~~
  - c. **The specific nature of the conflict of interest for each Board member that has a conflict of interest;** ~~It is enough for the Board to announce it is invoking the Doctrine and a Board Resolution is not required.~~
    - (1) **The specific nature of the conflict of interest for each Board member should include the Board member's name; the name of the immediate family member or relative which is the basis for the conflict of interest, and the position that immediate family member or relative holds; or**
    - (2) **If the specific nature of the conflict of interest for a Board member is a conflict other than an immediate family member or relative, the announcement should include the conflict which is the basis for the conflict of interest.**
4. When the Board invokes the Doctrine of Necessity, it will adopt a Resolution setting forth the same information as outlined in C.3. above.
54. When the Board invokes the Doctrine of Necessity, the Resolution will be:
  - a. **Read at a regularly scheduled public meeting;**
  - b. **Posted in such places the Board posts public notices for thirty days; and**
  - c. **Provided to the School Ethics Commission** ~~When the Board announces the Doctrine of Necessity is being invoked, the details, parameters and/or other pertinent facts of the matter to be voted should be revealed on an agenda for the public meeting in which the matter is to be voted upon.~~
65. The Board members who have a conflict in the matter are prohibited from:
  - a. **Participating in any discussions on the matter prior to the announcement of the invocation of the Doctrine of Necessity at the and public meeting; and**

- b. **Being present in an executive session when the matter is being discussed**  
~~From entering an executive session in order to discuss the merits of the matter or contract; and~~
  - c. ~~From~~ **Offering their opinions on the matter at any time prior to the announcement or the invocation of the Doctrine of Necessity and public meeting.**
- 6. ~~The Board members who have a conflict in the matter may only participate to the extent they may vote after the motion to approve and/or ratify the matter has been made and seconded and the Doctrine of Necessity has been thoroughly explained to the public.~~
  - 7. **The Board members who have a in conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.**
  - 8. **The Board members who have a in conflict may explain their reasons for not voting just before the vote.**

N.J.S.A. **18A:10-6**; 18A:12-24

New Jersey School Ethics Commission – Advisory Opinions A10-93(b), ~~and~~  
A07-94, **and C07-96**

**New Jersey School Ethics Commission – Resolution on Invoking the Doctrine  
of Necessity – June 25, 2018**

Adopted (BCTS): 11/1/01 Rev.: 4/6/11

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: ADMINISTRATION**  
**Number: 1511M**

**Title: BOARD OF EDUCATION WEBSITE ACCESSIBILITY**

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It is the goal of the Board of Education that the information on the school district's Internet websites are accessible to individuals with disabilities in compliance with the requirements of Federal law (Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35) and New Jersey law (N.J.S.A. 18A:36-35.1).

**A. Federal Law – American with Disabilities Act (ADA)**

1. For the purposes of - the Federal law - Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35 and this Policy, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.
2. The accessibility of online content and functionality will be measured according to the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).
3. By conforming to the benchmarks for measuring accessibility set forth above, the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website.
4. To ensure the district's website conforms with the above benchmarks for measuring accessibility, the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:
  - a. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;

- b. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:**
- (1) Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;**
  - (2) Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;**
  - (3) If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;**
  - (4) If online forms and tables are used, making those elements accessible;**
  - (5) Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;**
  - (6) Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;**
  - (7) Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;**
  - (8) Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and**
  - (9) Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.**
- c. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.**

**B. New Jersey Law – N.J.S.A. 18A:36-35.1**

- 1. For the purpose of New Jersey law – N.J.S.A. 18A:36-35.1 and this Policy, “internet website or web service” includes any webpage, website, web service, online curriculum, or online third party or open educational resource product that is made available to enrolled students or the public by the school district.**
- 2. Pursuant to N.J.S.A. 18A:36-35.1, no school district shall make available to the enrolled students of the district or school or to the public an Internet website or web service unless the Internet website or web service complies with the most up-to-date version of the World Wide Web Consortium’s (W3C) Web Content Accessibility Guidelines (WCAG) if the Guidelines are approved by the Commissioner of Education, or any other applicable guidelines or requirements as may be designed or approved by the Commissioner of Education.**
- 3. In accordance with N.J.S.A. 18A:36-35.1.a. and b., the school district is required to submit a statement of assurance attesting to compliance with N.J.S.A. 18A:36-35.1 as required by the Commissioner of Education.**

**This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district’s goals and ensure compliance with applicable Federal and State laws.**

Legal References:      *Section 504 of the Rehabilitation Act of 1973*  
                                 *Title II of the Americans with Disabilities Act of 1990*  
                                 *34 C.F.R. Part 104; 28 C.F.R. Part 35*  
                                 ***N.J.S.A. 18A:36-35.1***

Adopted (BCTS):

Adopted (BCSS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: PROGRAM**  
**Number: 2415M**

**Title: EVERY STUDENT SUCCEEDS ACT**

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The Every Student Succeeds Act (ESSA) is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965 that provides Federal funds to help all New Jersey's school children achieve. The purpose of the ESSA is to ensure all students have equitable access to high-quality educational resources and opportunities and to close educational achievement gaps. The Board of Education elects to augment the instructional program of students by projects supported by Federal funds allocated under the ESSA and the district will comply with the requirements of all the programs authorized by the ESSA.

The district may be eligible for several grant programs funded through the ESSA, including, but not limited to, Title I through Title VII. Many of the Titles of the ESSA have several parts and subparts that provide a funding source for specific purposes.

### APPLICATION PROCEDURE

The district will submit an annual ESSA Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and the ESSA for the district to be considered for funding under the ESSA.

### COVERED PROGRAMS

Formula grants under the ESSA are non-competitive grants that school districts are eligible for based on the make-up of their student bodies. These formula grants for each Title are committed to different purposes and may be used to support different activities and programs.

### TITLE I

The largest Federal program supporting elementary and secondary education is Title I. The ESSA strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also requires minimum qualifications for teachers and paraprofessionals in Title I programs.

The school district must use the best available measure for identifying children from low-income families to: identify eligible school attendance areas, determine the ranking of each area, and determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English Language Learner (ELL) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

#### **TYPE OF TITLE I PROGRAM**

The school district will offer a Target Assistance Program Title I program.

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving students. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.]

#### **NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY SYSTEM**

The district will comply with the accountability system established by the New Jersey Department of Education and outlined in the New Jersey State Plan and approved by the United States Department of Education.

#### **FISCAL RESPONSIBILITY**

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and the ESSA.

#### **STAFF**

The district will comply with the staff certification requirements of the ESSA and the NJDOE. In addition, the district will ensure all paraprofessionals meet the requirements as established by the ESSA and as outlined in Policy 4125 – Employment of Support Staff Members.

#### **PARENT AND FAMILY ENGAGEMENT**

The district will comply with the requirements as outlined in Policy 2415.04 – Title I – District-Wide Parent and Family Engagement and Policy 2415.50 – Title I – School Parent and Family Engagement as applicable in accordance with the NJDOE and the ESSA.

#### **STUDENT SURVEYS, ANALYSIS, AND/OR EVALUATIONS**

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive Federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Student Surveys, Analysis, and/or Evaluations in accordance with the PPRA.

## **UNSAFE SCHOOL CHOICE OPTION**

**In the event there is a school in the district designated as Persistently Dangerous in accordance with the Victims of Violent Criminal Offenses as outlined in the ESSA, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and the ESSA.**

## **PROPERTY**

**Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines.**

## **CAPITAL EXPENSES**

**The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school students; ensure accounts for any capital funding is separately maintained; and assure lease purchase agreements are consistent with applicable statute and administrative code.**

## **POST-AWARD REQUIREMENTS**

**The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.**

## **SUPPLEMENT, NOT SUPPLANT**

**Grant funds provided under Federal programs, including the ESEA of 1965 as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA of 1965 as amended by the ESSA.**

## **EVALUATION**

**The Superintendent or designee will evaluate the ESSA programs as required by the United States and the New Jersey Departments of Education.**

**Legal References:       Elementary and Secondary Education Act of 1965  
                                  (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.**

## **Adopted (BCTS):**



- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: PROGRAM**  
**Number: 2415.4M**

**Title: TITLE I – DISTRICT-WIDE PARENT AND FAMILY  
PARENTAL INVOLVEMENT ENGAGEMENT**

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In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

### A. General Expectations

1. The school district agrees to implement the following statutory requirements:
  - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
  - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
  - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
  - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and

uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
  - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
    - (a) That parents play an integral role in assisting their child's learning;
    - (b) That parents are encouraged to be actively involved in their child's education at school;
    - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
    - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.

B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
  - a. *Engage with PPO Executive Board*
  - b. *Engage with parents at PPO general meetings*
  - c. *Allow parents to participate in the creation of criteria for successful implementation*
2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. *Engage with PPO Executive Board*
  - b. *Engage with parents at PPO general meetings and share data on program outcomes*
  - c. *Allow parents to participate in the creation of criteria for successful implementation*
3. The school district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
  - a. *Budgetary planning and the allocation of grant funds*
  - b. *Assist in the selection of assessment tools that can be utilized for student program entrance and exit*
4. The school district will coordinate and integrate parent and family engagement strategies in Title I, Part A with parent and family engagement strategies under the following other programs (Such as: Head Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:
  - a. *Connect parents with other county resources such as SPAN, Bergen Promise, and DVR*
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are

disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.

*a. Series of reflection focus groups at general PPO meetings*

*b. Series of discussions on strategies to increase stakeholder engagement at general PPO meetings*

6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- (1) The challenging State academic standards;
- (2) The State and local academic assessments including alternate assessments;
- (3) The requirements of Title I, Part A;
- (4) How to monitor their child's progress; and
- (5) How to work with educators:

*(a) Provide online resources on how to partner with schools*

b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:

*(1) Include resources and support in the School Parent Compact*

*(2) Provide additional resources online*

- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

**(1) Title 1 teachers provide overviews at department meetings**

- d. The school district will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

**(1) Supporting student placement in work-based learning**

**(2) Partner with county agencies such as Bergen County Therapy and DVR**

- e. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

**(1) Provide information in multiple languages**

**(2) Use multiple communication channels (i.e. mail, email, online surveys, etc.)**

**C. Discretionary District-Wide Parent and Family Engagement Policy Components**

- 1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
  - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;

- b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- d. Training parents to enhance the involvement of other parents;
- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

#### D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

*Elementary and Secondary Education Act, Title I, Section 1116(a)(2)*

Adopted (BCTS): 10/27/04 Rev.: 3/15/06 Rev.: 10/12/11 Rev.: 3/21/13 Rev.: 1/28/14  
 Rev.: 2/19/15 Rev.: 4/28/16 Rev.: 2/28/17 Rev.: 2/27/18 Rev.: 2/21/19  
 Rev.: 4/28/20 Rev.: 2/23/21 Rev.:

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: PROGRAM**  
**Number: 2415.5M**

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**Title: TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT**

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**A. District Expectations**

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements:
  - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
  - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
  - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
  - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
  - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).
  - f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure

that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)

- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
  - (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
    - (a) That parents play an integral role in assisting their child’s learning;
    - (b) That parents are encouraged to be actively involved in their child’s education at school;
    - (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
    - (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.
- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

- 1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:
  - a. ***Engage with PPO Executive Board***
  - b. ***Engage with parents at PPO general meetings***
  - c. ***Allow parents to participate in the creation of criteria for successful implementation***
- 2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to



explain the requirements of this part and the right of the parents to be involved:

***a. Multiple meetings are held in coordination with the PPO general meeting schedule***

3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement:

***a. Families have opportunities to attend multiple meetings and/or engage asynchronously***

4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

***a. Not applicable as our district only has one school that receives Title I assistance.***

5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:

- (1) The challenging, state academic standards;
- (2) The state and local academic assessments including alternate assessments;
- (3) The requirements of Title I, Part A;
- (4) How to monitor their child's progress; and
- (5) How to work with educators to improve the achievement of their children.

***b. Provide online resources on how to partner with schools***

6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

- a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement, by:

***(1) Include resources and support in the School Parent Compact***

***(2) Provide additional resources online***

- b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools, by:

***(1) Coordinate with PPO Executive board to assist parents in connecting with other families***

***(2) Connect parents to SPAN.***

- c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

***(1) Supporting student placement in work-based learning***

***(2) Partner with county agencies such as Bergen County Therapy and DVR***

- d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon

request, and, to the extent practicable, in a language the parents can understand:

**(1) Provide information in multiple languages**

**(2) Use multiple communication channels (i.e. mail, email, online surveys, etc.)**

7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs: [Such as: Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs], by:

**a. Connect parents with other county resources such as SPAN, Bergen Promise, and DVR**

8. The school will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies:

**a. Series of reflection focus groups at general PPO meetings**

**b. Series of discussions on strategies to increase stakeholder engagement at general PPO meetings**

9. The school will take the following actions to involve parents in the process of school review and improvement:

**a. Engage with PPO Executive Board**

**b. Engage with parents at PPO general meetings**

**c. Allow parents to participate in the creation of criteria for successful implementation**

10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the

Annual School Plan (ASP) when the school makes the plan available to the local educational agency:

- a. Comments are submitted directly to the Principal of our Title I school.*

C. Shared Responsibilities for High Student Academic Achievement

- 1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:

- a. Provide online resources on how to partner with schools*

D. Discretionary School Parent and Family Engagement Policy Components

- 1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:
  - a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
  - b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.
  - c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
  - d. Train parents to enhance the involvement of other parents.
  - e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.
  - f. Adopt and implement model approaches to improve parent and family engagement.

- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request:

E. Accessibility

- 1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand:  
(List actions)

- a. ***All outreach and dissemination of information is done in multiple languages***
- b. ***All outreach and dissemination of information is done through multiple communication channels (mail, email, district website)***

F. Adoption

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

*Legal Reference: Elementary and Secondary Education Act, Title I, Section 1116(a)(2)*

Adopted BCTS:

Adopted BCSS: N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: CERTIFICATED  
STAFF MEMBERS**  
**Number: 3270**

**Title: PROFESSIONAL RESPONSIBILITIES**

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The Board of Education will establish and enforce rules for the assignment of specific duties to certificated staff members and for the conduct of teaching staff members during the work day.

**Certificated staff members assigned specific instructional responsibilities and as designated by the Superintendent shall prepare regular lesson plans** ~~The Board directs the Superintendent to requires the preparation of lesson plans each teacher that implement the goals and objectives of the educational program.~~ Teachers shall also be responsible for providing adequate direction and guidance to substitutes. Lesson plans ~~will~~ **shall** be subject to ~~periodic~~ review by **the certificated staff member's Principal or designee and/or immediate supervisor as assigned by the Superintendent.**

~~The Superintendent shall apply uniformly throughout the district, except as may otherwise be provided in this policy, the following additional rules for teaching staff member conduct:~~

- ~~1. During the work day, teaching staff members may be assigned extra or alternative duties by the \_\_\_\_\_ in accordance with Board Policy No. 3134;~~
- ~~2. Teaching staff members are expected to attend every faculty meeting unless expressly excused by the \_\_\_\_\_;~~

**During the work day, certificated staff members may be assigned extra or alternative duties by the Principal or designee in accordance with Policy 3134. Certificated staff members are to attend every faculty meeting unless expressly excused by the Principal or designee.**

### **Optional**

~~{A teaching staff member who is excused from attending a faculty meeting must meet with the \_\_\_\_\_ the following day to review the topics covered at the meeting;}~~

- ~~3. Teaching staff members may not leave the school grounds during mealtime without the express permission of the \_\_\_\_\_.~~

~~Teaching staff members who are assigned as department heads or who are assigned to work on curriculum revision during the regular school day will be given an appropriate reduction in teaching assignments.~~

**Legal References:**     *N.J.S.A. 18A:27-4*  
                              *N.J.A.C. 6A:9-3.3*

Adopted (BCTS): 9/11/02   Rev.:  
Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section:** **STUDENTS**  
**Number:** **5513M**

**Title: CARE OF SCHOOL PROPERTY**

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The Board of Education believes ~~that~~ the schools **district** should help students learn to respect property and ~~instill to develop~~ feelings of pride in ~~their school community institutions~~. The Board ~~requires charges~~ each student ~~enrolled in the this~~ district **to responsibly with responsibility** ~~for the proper care for~~ of school property and the school supplies and equipment entrusted to ~~the student his/her use by the school district~~.

### TEXTBOOKS – PUNISHMENT AND FINES

Students who cause damage to school property will be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or defacement of a textbook and reserves the right to withhold a report card or diploma from any student whose payment of a fine is in arrears.

The Superintendent or his or her designee shall develop rules for the safekeeping and accounting of textbooks and prepare a schedule of fines for lost and damaged textbooks.

### CHRONIC OFFENDERS

A student who demonstrates chronic and/or serious disregard for property may be referred to the child study team.

Legal references: *N.J.S.A. 18A:34-2; 18A:37-3*

*N.J.A.C. 6A:23-6.6*

Cross reference: Policy No. 2520 – Instructional Supplies  
7610 - Vandalism  
8461 – Reporting Violence and Vandalism  
9260 – Parental Liability for Vandalism

Adopted (BCTS): 9/11/02 Rev.: 5/25/05

Adopted (BCSS): N/A

- ☒ BCTS Policy No. 5513M  
☐ BCSS Policy No. N/A



- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section:** **STUDENTS**  
**Number:** **5517**

**Title: SCHOOL DISTRICT ISSUED STUDENT IDENTIFICATION CARDS**

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The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents, and community members present in school buildings. In recognizing this important responsibility, the Principal or his or her designee shall require students to wear, as indicated below, District-issued Identification Cards (Identification Card) at all times.

### **STUDENT IDENTIFICATION CARDS REQUIRED**

At the start of each school year, an Identification Card will be issued to each student enrolled in the high schools of the District.

#### **[Required For Any Grades Seven through Twelve**

**The Identification Card shall have printed on the back the telephone number for the New Jersey Suicide Prevention Hopeline (NJ Hopeline) and contact information for a crisis text line pursuant to N.J.S.A. 18A:6-113.1. The district may, in addition to the telephone number for the NJ Hopeline and contact information for a crisis text line, provide the contact information for the National Suicide Prevention Lifeline, a school district crisis center, or any other mental health support services pursuant to N.J.S.A. 18A:3B-73.2.]**

The Principal or his or her designee may require a student to present their Identification Card at any time during the school day or at any time during a school-sponsored activity on school grounds.

### **PROPER DISPLAY OF STUDENT IDENTIFICATION CARDS**

Each student must wear the Identification Card on a breakaway lanyard hanging from the student's neck in clearly visible sight. The Identification Card cannot be worn on a shirtsleeve, pants, dangling out of a pocket, under a coat or jacket, or at the bottom of the student's shirt. If a student is wearing a garment of outerwear, the lanyard must be displayed on the outside of the garment.

A student shall be excused from wearing the Identification Card during classes where it presents a hazard to student safety. In these instances, the Identification Card must be properly secured.

Notwithstanding any provision of this policy, the Principal or his or her designee may also require students to wear an Identification Card at any school-sponsored, off-campus activity, including but not limited to, field trips or interscholastic sports programs pursuant to N.J.S.A. 18A:36-43a. The provision of this policy shall not be construed to require a student to carry or wear the Identification Card while participating in an athletic contest or competition, an activity involving fine arts or performing arts, or any other activity that the Commissioner of Education determines does not require the physical possession of an Identification Card. An Identification Card used in accordance with N.J.S.A. 18A:36-43a shall include, but need not be limited to, the following information: the student's name; an up-to-date photograph; and the current school year.

At the beginning of each class the teacher will ensure that the information on the Identification Card matches that of the student presenting the Identification Card.

The Identification Card must not be defaced or otherwise altered and must remain free of stickers, markings, other photographs on both the front and back of the card.

## **FAILURE TO DISPLAY/POSSESS IDENTIFICATION CARD**

If a student does not have his or her Identification Card in his or her possession or fails to display the Identification Card in accordance with the requirements of this policy, he or she shall be subject to the following consequences:

1<sup>st</sup> Violation – Phone call to the student's home by the designated administrator.

2<sup>nd</sup> Violation – Lunch detention.

3<sup>rd</sup> Violation – One day after school detention (ASD).

4<sup>th</sup> Violation – Two (2) days ASD.

5<sup>th</sup> Violation – Five (5) days lunch detention.

6<sup>th</sup> Violation – One day in-school suspension (ISS).

Subsequent violations will result in the assignment of multiple days of ISS or out-of-school suspension (OSS).

All consequences are cumulative for the entire school year.

Refusal by a student to provide access or fails to display his or her Identification Card as required to a teacher, administrator, security police, or bus driver shall be deemed an act of insubordination.

## **STUDENT WITHOUT AN IDENTIFICATION CARD**

If a student is not in possession of his or her Identification Card on a school day:

- The teacher will issue the student a one-day Temporary Identification Card that must be worn in accordance with the requirements of this policy during the school day.
- This Temporary Identification Card must be dated.
- The last period teacher shall collect all Temporary Identification Cards and destroy them before class is dismissed.

The teacher must email the names of all students who are issued Temporary Identification Cards to the designated school administrator who will then assign consequences for failure of the student to have in his or her possession the Identification Card. (See Failure to Display/Possess Identification Card, above.)

## **REPLACING AN IDENTIFICATION CARD**

The student must immediately replace any lost, stolen, altered, damaged and/or defaced Identification Card. To do so, the student must go to the main office either between 7:30 AM and 8:05 AM or during the student's designated lunch period to present the damaged Identification Card to be replaced or request replacement of a lost or stolen Identification Card. The cost of replacement is ten dollars (\$10.00). A fine will be recorded in PowerSchool if a student is unable to pay for the replacement on the day he or she comes to the main office.

The cost of a replacement lanyard shall be one dollar (\$1.00).

Any student who fails to have the Identification Card in their possession or fails to present it when required may be denied access to an event or activity and may be subject to appropriate discipline.

An Identification Card issued in accordance with this policy shall not be considered a government record pursuant to P.L. 1963, c.73 (N.J.S.A. 47:1A-1 through 1A-13, Examination and Copies of Public Records), P.L. 2001, c.404 (N.J.S.A. 47:1A-5, Custodian of government records to permit inspection, examination and copying; certain information to be redacted; purchase of records; immediate access in certain circumstances), or the common law concerning access to government records.

Legal reference: *N.J.S.A. 18A:36-43*

Adopted (BCTS): 2/26/03 Rev.: 1/28/20 Rev.:  
Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

Section: **STUDENTS**  
Number: **5722M**

**TITLE: STUDENT JOURNALISM**

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The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally-protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

### DEFINITIONS

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

## **FREEDOM OF SPEECH**

**Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities, or produced in conjunction with a class in which the student is enrolled. Subject to 1. through 5. below, student journalists are responsible for determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists.**

**This Policy does not authorize or protect expression by a student that:**

- 1. Is libelous or slanderous;**
- 2. Constitutes an unwarranted invasion of privacy;**
- 3. Is profane or obscene;**
- 4. Violates Federal or State law; or**
- 5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.**

**The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.**

**A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.**

**When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.**

**A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be**

submitted in writing to the Superintendent or designee within five school days of the written determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

**Legal References:** N.J.S.A. 18A:36-44; 18A:36-45

Adopted BCTS:  
BCSS:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section: PROPERTY**  
**Number: 7410M**

**Title: MAINTENANCE AND REPAIR**

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The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

### **DEFINITION – COMPREHENSIVE MAINTENANCE PLAN**

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A “comprehensive maintenance plan” means a school district’s multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

### **REQUIRED ACTIVITIES**

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

### **INTEGRATION IN ANNUAL BUDGET**

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

### **REQUIRED REPORTS**

The school district’s comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.



The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district's annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district's budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.]

*Legal References*     *N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50; 18A:18A-43; 18A:21-1*  
*N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3; 6A:26-20.4;*  
*6A:26-20.5; 6A:26-20.6; 6A:26-20.8*

Adopted (BCTS): 10/17/01   Rev.: 8/30/10   Rev.:  
Adopted (BCSS): 1/23/02   Rev.: 6/24/10   Rev.:

## PERSONNEL

### 23-P-20T APPROVAL—2022 – 2023 STAFF APPOINTMENTS

#### RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New      R - Replacement      RI – Reinstatement      T - Temporary

Schools/Locations:

ATHS .....Applied Technical High School (BCC), Paramus  
BCA .....Bergen County Academies, Hackensack  
BCDCC .....Bergen County Day Care Center, Hackensack  
BCSS .....Bergen County Special Services  
BCTEC .....Bergen County Technical Education Center, Paramus  
BCTHS .....Bergen County Technical High School, Teterboro  
BCVHS .....Bergen County Vocational High School, Paramus  
BOCC .....Bergen One-Stop Career Center, Hackensack  
ADULT .....Adult Education, Hackensack  
NVRHS .....Northern Valley Regional High School, Demarest

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Arocho Soto, Javier (R)	Teacher of Auto Mechanics	BCVHS, Paramus

CERTIFICATION:

COE: Teacher of Automotive Technology

Salary: Col. 1, Step 13: \$85,202. + Sal. Adj. \$725. = \$85,927. per annum pro rata

Effective: 11/14/22 to 06/30/23

Note: Replacement for staff who retired

Orsun, Fatma (R)	Teacher of Computer Science Technology	BCTHS, Teterboro
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CERTIFICATION:

Teacher of Computer Science Technology

Salary: Col. V, Step 11: \$89,829. per annum pro rata

Effective: 10/31/22 to 06/30/23

Note: Replacement for staff who resigned

NON-CERTIFICATED  
NAME

POSITION

SCHOOL/LOCATION

Lacap-Mahayag, Abigail (R)	Secretary	BCTHS, Teterboro
	Salary: C1, Step 2: \$48,138. per annum pro rata Effective: 09/15/22 to 06/30/23 Note: Replacement for staff who was reclassified	
Lindsell, Robert (N)	Head Custodian	BCVHS, Paramus
	Salary: \$54,000. + 2 <sup>nd</sup> Shift \$1,200. = \$55,200. per annum pro rata Effective: 09/06/22 to 06/30/23	
Mayer IV, John J. (R)	Specialist: Computer	DISTRICT, Shared Services
	Salary: \$85,000. per annum pro rata Effective: 11/28/22 to 06/30/23 Note: Replacement for staff who was promoted	
Otero, Franko (R)	Specialist: Computer	DISTRICT, Shared Services
	Salary: \$42,000. per annum pro rata Effective: 09/28/22 to 06/30/23 Note: Replacement for staff who resigned	
Posada-Osorio, Jordan (N)	Specialist: Computer	DISTRICT, Shared Services
	Salary: \$42,000. per annum pro rata Effective: 09/06/22 to 06/30/23	
Tannariello, Dara (R)	Academic Tutor	BCTHS, Teterboro
	Salary: \$55,000. per annum pro rata Effective: 09/28/22 to 06/30/23	
Wiggins, Elease (R)	Broker/Education (Part-time)	ADULT ED, Hackensack
	Salary: \$40.00 per hour Effective: 09/28/22 to 06/30/23 Note: Grant funded. Max. 24 hour per week. Replacement for staff who resigned	
Xhogu, Mariglen (R)	Custodian	BCVHS, Paramus
	Salary: Col. 1, Step 1: \$48,104. + 2 <sup>nd</sup> shift \$1,017. = \$49,121. per annum pro rata Effective: 09/06/22 to 06/30/23 Note: Replacement for staff transferred	

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-21T      APPROVAL—2022-2023 SALARY RECLASSIFICATION(S)—CERTIFICATED**

**RESOLUTION**

BE IT RESOLVED, that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

Rotondella, Lauren                                      Teacher of Art                                      NVRHS, Demarest

From:      Col. III, Step 7: \$74,278. per annum  
To:          Col. IV, Step 7: \$75,586. per annum  
Effective:   09/01/22 to 06/30/23

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-22T      APPROVAL—2022-2023 SALARY STATUS / RECLASSIFICATION(S)—NON-CERTIFICATED**

**RESOLUTION**

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Broadnax, Tarla                                      Secretary                                      ADULT, Hackensack

From:      Col. 1, Step 8: \$57,882. + Long. \$1,350. = \$59,232. per annum  
To:          Col. I, Step 10: \$61,130. + Long. \$1,350. = \$62,480. per annum  
Effective:   07/01/22 to 06/30/23  
Note:      Received 2 additional steps for reporting to Principal per contract

Fox, Kathleen, EMT Coordinator

From:      EMT Instructor: \$53,954. per annum  
To:          EMT Coordinator: \$58,500. per annum pro rata  
Effective:   09/01/2022 to 06/30/2023  
Note:      Replacement for staff who retired

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-23T      APPROVAL – REVISED START DATE**

**RESOLUTION**

BE IT RESOLVED that the following salary member's employment status be approved, as provided by the budget, in accord with the rates and dates specified:

Downey, Lindsay

From:      09/13/22  
To:          09/06/22

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-24T      APPROVAL-RECLASSIFICATION(S)—STATUS/LOCATION**

**RESOLUTION**

BE IT RESOLVED, that the following staff member(s) status be approved, in accord with the dates specified:

Zulli, Sydney

From:        School Social Worker  
To:            Student Assistance Counselor (SAC)  
Effective:    09/01/22 to 06/30/23

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-25T      APPROVAL—2022-2023 ADULT AND CONTINUING EDUCATION STAFF  
SALARY AUTHORIZATIONS**

**RESOLUTION**

BE IT RESOLVED that the attached listing of Adult and Continuing Education staff be appointed at the rates indicated, effective as per the dates specified.

**23-P-26T      APPROVAL—      2022 - 2023 EMERGENCY MEDICAL SERVICES STAFF**

**RESOLUTION**

BE IT that the attached list of 12-Month Emergency Medical Services staff be approved at the rates indicated for the school year 2022-2023.

**23-P-27T      APPROVAL—2022-2023 SUMMER WORK AUTHORIZATION**

**RESOLUTION**

BE IT RESOLVED, that the following staff members be approved for work from June 24, 2022 to August 31, 2022 at their hourly/per diem rate based upon their 2022-2023 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<b><u>Name</u></b>	<b><u>Hours/Days</u></b>	<b><u>Rate</u></b>
Guinta, Jamie*	1 day	Per diem
Ristovski, Laura**	3 days	Per diem
Verdiramo-Terranova, AnneMarie***	2 days	Per diem
Liva, Michael****	28.5 hours	\$49.30/hr.
McManus, Rosemarie**	1 day	Per diem

\*Grant funded. In addition to days approved at BOE 05/31/22; Resol. #22-P-139T.

\*\* In addition to days approved at BOE 05/31/22; Resol. #22-P-139T.

\*\*\*In addition to days approved at BOE 05/31/22; Resol. #22-P-139T and BOE 08/30/22; Resol. 23-P-09T

\*\*\*\*In addition to hours approved at BOE 06/28/22; Resol. #22-P-165T

Arimborgo, Rebecca	60	ATHS
Cohen, Steven	60	ATHS
Liso, Matthew	60	ATHS
Monesmith, Debra	60	ATHS
Zurburg, Gebhardt	60	ATHS
Feuss, Danielle	60	BCA
Kim, Deok Yang	60	BCA
Monesmith, Debra	60	BCA
Pinyan, Jonathan	60	BCA
Spinelli, Louis	60	BCA
Callahan, Christopher	60	Paramus
Fletcher, Esther	60	Paramus
Guinta, Jamie	60	Paramus
Gulistan, Evren	60	Paramus
Gunsauls, Christine	60	Paramus
Hager, Raymond	60	Paramus
Hogan, Mary	60	Paramus
Hughes, Erin	60	Paramus
Kaplan, Keith	60	Paramus
Midolo, Linda	60	Paramus
Moran, Ian	60	Paramus
Ortelere, Lisa	60	Paramus
Perrucci, Lisa	60	Paramus
Pfaff, Andrew	60	Paramus
Quinn, James	60	Paramus
Ristovski, Laura	60	Paramus
Rupinski, Kyle	60	Paramus
VanBoeckel, Eric	60	Paramus
Zweben, Dana	60	Paramus

Bennett, James	60	Teterboro
Biggins, Mary	60	Teterboro
Cirone, Stephanie	60	Teterboro
Cornelio, Cristal	60	Teterboro
Dalzell, Matthew	60	Teterboro
Duran, Juan	60	Teterboro
Gosselink, Daniel	60	Teterboro
Hernandez, Marcella	60	Teterboro
Kruger, Ryan	60	Teterboro
Malone, Dana	60	Teterboro
Marella, Lindsay	60	Teterboro
Robin, Melissa	60	Teterboro
Snyder, Anna	60	Teterboro
Soderman, Stephanie	60	Teterboro
VanDaalen, Mabel	60	Teterboro
Zavorotniy, Yuriy	60	Teterboro

\*Grant funded

**Counselor Coverage - Teterboro**

**Rate: Hourly per diem**

**Effective: 09/01/22 to 06/30/23**

**Max. Hrs.**

Genicoff, Sharon	100 hrs.*
Kendall, Monet	100 hrs.*
Pena, Carlos	100 hrs.*

\*Max. 5 hours per week

**Curriculum Project**

**Rate: Hourly per diem**

**Max. Hrs.**

**Project**

**Effective**

Demeter, Scott	20	AP U.S. History support No. Valley	09/01/22 to 05/15/23
Silva, Breanna	10	Geometry	07/01/22 to 10/31/22
Zweben, Dana	10	Geometry	07/01/22 to 10/31/22

**Delta Math Training**

**Rate: Hourly per diem\***

**Effective: 06/24/22 to 08/31/22**

**Max. Hrs.**

Ogden, Christine	1
Vieni, Joan	1

\*In addition to hours approved at BOE 08/30/22; Resol. #23-P-10T

**FLIBS – IB Professional Development – DP**  
**Environmental Systems & Societies (Category 2)**

**Max.**  
**Days**

**St. Pete Beach, FL**

**Rate: Per diem**

**Effective: 11/13/22**

Downey, Lindsay	1
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**Freshman Orientation – Bus Duty**

**Rate: Hourly per diem**

**Effective: 08/30/22 to 08/31/22**

**Max. Hrs.**

Miller, Luke	4
Zhang, Yu	4

**Horace Mann Model United Nations Conference**  
**New York, NY**

**Rate: Per diem**

**Effective: 10/15/22**

Janssen, Katherine	1
Kramer, Mark	1
Miller, Luke	1
Pagano, Emily	1
Wallace, Christine	1

**Max.**  
**Days**

**Northern Valley Contractual Work Day Overage**

**Rate: Hourly per diem**

**Effective: SY 22-23**

Pacheco, Jessica	77.5 hrs. (Based on 25 minutes per day; 186 days)
Pinkman, Laura	77.5 hrs. (Based on 25 minutes per day; 186 days)
Rotondella, Lauren	77.5 hrs. (Based on 25 minutes per day; 186 days)

**Max. Hrs.**

**Overload – Teacher**

**Effective: SY 2022-2023**

	<b><u>Campus</u></b>	<b><u>Rate</u></b>
Isecke, Benjamin	BCA	\$12,540
Respass, Bryan	BCA	\$8,360
Wang, Matthew	BCA	\$16,720
Albert, Catherine	Paramus	\$7,568
Alvarez, John	Paramus	\$7,568
Banta, Chanelle	Paramus	\$7,568
Boyle, Diane	Paramus	\$7,568
Cadavid, Veronica	Paramus	\$7,568
Caroselli, Christopher	Paramus	\$7,568
Chomin, Michael	Paramus	\$7,568
Eichenlaub, Richard	Paramus	\$7,568
Guinta, Jamie	Paramus	\$7,568
Gulistan, Evren	Paramus	\$7,568
Gunsauls, Christine	Paramus	\$7,568
Jett, Amy	Paramus	\$7,568
Hogan, Mary	Paramus	\$7,568
Hughes, Erin	Paramus	\$7,568
Koziol, Kaitlyn	Paramus	\$7,568
Kozlova, Ekaterina	Paramus	\$7,568
Lastra, Stephen	Paramus	\$7,568
Lee, Yoonok	Paramus	\$7,568
Lucianna, Neal	Paramus	\$7,568
Lynch, Ryan	Paramus	\$7,568
Mazurkiewicz, Rosanna	Paramus	\$7,568
Mihas, Maria	Paramus	\$7,568
Moran, Ian	Paramus	\$7,568
Murro, Kelly	Paramus	\$7,568
Nardomarino, Laura	Paramus	\$7,568
Pandich, Jeffrey	Paramus	\$7,568
Percevault, Lisa	Paramus	\$7,568
Perrucci, Lisa	Paramus	\$7,568
Peters-Ascenzo, Regan	Paramus	\$7,568
Quinn, James	Paramus	\$7,568
Rupinski, Kyle	Paramus	\$7,568
Schram, Thomas	Paramus	\$7,568
Sciarra, Lauren	Paramus	\$7,568



Tomanelli, Krista	Paramus	\$7,568
Whitley, Kathryn	Paramus	\$7,568
Wolf, Samantha	Paramus	\$7,568
Wilson, Patricia	Paramus	\$7,568
VanBoeckel, Eric	Paramus	\$7,568
Zweben, Dana	Paramus	\$7,568
Gemici, Emre	Teterboro	\$7,568
Thom, Matthew	Teterboro	\$7,568
VanDaalen, Mabel	Teterboro	\$7,568

**Princeton Model United Nations Conference**  
**East Brunswick, NJ**

**Rate: Per diem**

**Effective: 11/19/22 to 11/20/22**

Demeter, Scott	<b><u>Max.</u></b> <b><u>Days</u></b>
Janssen, Katherine	2
Kramer, Mark	2
Miller, Luke	2
Pagano, Emily	2
Wallace, Christine	2

**BERGEN COUNTY ACADEMIES – HACKENSACK**

<b><u>ADVISORS:</u></b>	<b><u>Recommended Staff</u></b>		<b><u>Amount</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
Class Assistant Advisor 10 <sup>th</sup> Grade	Fiero Ripoll	Katie	\$1,935	SY 22-23

**HOURLY COMPENSATION:**

Conflict Resolution (Certified SPS and CST only)	Keane	Patrick	Hourly Per Diem	SY 22-23
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**PER YEAR COMPENSATION:**

After School Duty Assignment	Lancaster	Jonathan	\$2,572	SY 22-23
<b>DELETE</b> – Before/After School Duty Assignment	Miller	Luke	\$2,572	SY 22-23

**APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS**

<b><u>ADVISORS:</u></b>	<b><u>Recommended Staff</u></b>		<b><u>Amount</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
Yearbook Assistant Advisor	Castro	Juliette	\$2,901	SY 22-23

**HOURLY COMPENSATION:**

Conflict Resolution (Certified SPS and CST only)	Moris	Natalia	Hourly Per Diem	SY 22-23
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**BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS**

<b><u>ADVISORS:</u></b>	<b>Recommended Staff</b>		<b><u>Amount</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
Federal Reserve Challenge	Kaplan	Keith	\$2,784	SY 22-23
Mock Congress	Whitley	Katherine	\$2,784	SY 22-23
Model United Nations	Sciarra	Lauren	\$2,784	SY 22-23
Student Newspaper	Kozlova	Ekaterina	\$2,784	SY 22-23

**HOURLY COMPENSATION:**

Conflict Resolution (Certified SPS and CST only)	Ristovski	Laura	Hourly Per Diem	SY 22-23
Conflict Resolution (Certified SPS and CST only)	Sienkiewicz	Kathryn	Hourly Per Diem	SY 22-23
Conflict Resolution (Certified SPS and CST only)	Verdiramo-Terranova	AnneMarie	Hourly Per diem	SY 22-23

**PER YEAR COMPENSATION:**

Before/After School Duty Assignment	Peters-Ascenzo	Regan	\$5,144	09/19/22
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**NORTHERN VALLEY REGIONAL HIGH SCHOOL - DEMAREST**

<b><u>ADVISORS:</u></b>	<b>Recommended Staff</b>		<b><u>2022-23</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	
HOSA	Pinkman	Laura	\$2,784

**NORTHERN VALLEY REGIONAL HIGH SCHOOL – OLD TAPPAN**

<b><u>ADVISORS:</u></b>	<b>Recommended Staff</b>		<b><u>2022-23</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	
HOSA	Pinkman	Laura	\$2,784

**BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO**

<b><u>ADVISORS:</u></b>	<b>Recommended Staff</b>		<b><u>Amount</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
Drama Club	Muller	Laura	\$2,784	SY 22-23
Model United Nations	Buonadonna	Carl	\$2,784	SY 22-23

**COORDINATORS:**

Math Coordinator	Elefther	Nicholas	\$11,602	SY 22-23
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**HOURLY COMPENSATION:**

Home Instruction	O'Connor	Mary	\$86 per hour	SY 22-23
Proctoring	O'Connor	Mary	\$66 per hour	SY 22-23

**PER YEAR COMPENSATION:**

Before/After School Duty Assignment	Branda	Dominic	\$5,144	SY 22-23
Before/After School Duty Assignment	O'Connor	Mary	\$5,144	SY 22-23

**PER SESSION COMPENSATION:**

<b><u>Interpreter Services</u></b> (Not to exceed 30-minutes)	Kim	Hillary	\$30 per session	SY 22-23
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**ATHLETICS - DISTRICT**

	<b>Recommended Staff</b>			
<b><u>Assignment</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Amount</u></b>	<b><u>Effective</u></b>
DELETE - Lead Teacher	Van Boeckel	Erik	\$3,867.33	07/01/22
ADD – Lead Teacher	Lynch	Ryan	\$3,867.33	07/01/22

**23-P-29T      APPROVAL — LEAVE(S) OF ABSENCE**

**RESOLUTION**

BE IT RESOLVED, that Susan Daniw, Specialist: Computer, District-Technology, Hackensack, will be granted an unpaid discretionary leave of absence with no benefits for the period September 19, 2022 through October 30, 2022.

BE IT RESOLVED, that Jennifer Lopez-Rios, Secretary, Bergen County Technical Education Center, Paramus, will be granted an unpaid federal statutory family leave of absence with benefits for the period January 4, 2023 through January 12, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jennifer Lopez-Rios, Secretary, Bergen County Technical Education Center, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period January 13, 2023 through March 28, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jennifer Lopez-Rios, Secretary, Bergen County Technical Education Center, Paramus, will be granted an unpaid New Jersey statutory family leave of absence with benefits for the period March 29, 2023 through April 6, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jennifer Lopez-Rios, Secretary, Bergen County Technical Education Center, Paramus, will be granted an unpaid discretionary leave of absence with no benefits for the period April 7, 2023 through June 29, 2023.

BE IT RESOLVED, that Hector Montero, Custodian, Bergen County Technical High School, Teterboro, will be granted an unpaid medical leave of absence with no benefits for the period October 1, 2022 through December 31, 2022.

**23-P-30T      APPROVAL—RESIGNATION(S)**

**RESOLUTION**

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Berwick, Carly	Teacher of English	Effective 11/09/22
Espinosa, Robert	Broker/Manager Counselor & Training	Effective 11/05/22

**BERGEN COUNTY TECHNICAL SCHOOLS  
ADULT AND CONTINUING EDUCATION**

SALARY AUTHORIZATION

	NAME	POSITION	EFFECTIVE DATE	STEP	RATE
1.	CIAURRO, BRIAN	TEACHER	10/03/2022	1	\$ 50.80

Board Approval: 09/27/2022

# EMS Salaries 22-23

23-P-26T

<b>Instructor Name</b>	<b>Title</b>	<b>22-23</b>	<b>Email</b>
Belli, Robert	Instructor	\$33.07	riverdude8@aol.com
Gatto, Phillip	Instructor	\$33.07	phillip.gatto@outlook.com
Gill, Sean	Instructor	\$33.07	seangill56@gmail.com

BOE: 09/27/22

**BCTS FINANCE RESOLUTIONS**  
**September 27, 2022 BoE Meeting @ 5:00 p.m.**

**23-F-052T      APPROVAL—PAYMENT OF BILLS AUGUST 19, 2022 TO SEPTEMBER 23, 2022**

**Resolution**

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

	<b><u>All Funds</u></b>	
<b><u>Check Numbers</u></b>	<b><u>Account 955-1020731</u></b>	<b><u>Total</u></b>
010692-010898	4,979,643.20	
S4280-S42868	1,785,673.60	<b>6,765,316.80</b>
=		
	<b><u>Escrow Account</u></b>	
<b><u>Check Numbers</u></b>	<b><u>Account 345-50179</u></b>	<b><u>Total</u></b>
	<b><u>Escrow Account</u></b>	
<b><u>Check Numbers</u></b>	<b><u>Account 50214</u></b>	<b><u>Total</u></b>

JS/DK/kk  
Attachments

**23-F-053T      MONTHLY CERTIFICATION—JULY 2022 BOARD SECRETARY / SCHOOL  
FINANCIAL REPORT**

**Resolution**

WHEREAS, pursuant to N.J.A.C. 6:20-2.12(e)\*, we, the board of education, confirm that as of JULY 31, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk  
Source of Funds: per Attached  
Attachment: monthly certifications

**23-F-054T      LINE ITEM TRANSFERS—JULY 31, 2022**

**Resolution**

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)\*, we, the board of education, confirm that as of JULY 31, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2.12(b)\* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*\*Citations are subject to change due to periodic amendments.*

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: per Attached

**23-F-055T      APPROVAL—VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING  
FOR BERGEN COUNTY TECHNICAL SCHOOLS 2022-2023 SCHOOL YEAR: 9/2022**

**Resolution**

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

**Attachment:** New Jersey State Contract Vendors

**23-F-056T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET: INDIVIDUALS WITH DISABILITIES ACT (IDEA), PART  
B – FLOW THROUGH**

**Resolution**

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, that the Board of Education accepts the following special federal, state and private grant funds:

<b>Funding Source</b>	<b>Program Title</b>	<b>Amount of Grant</b>
Federal – Individuals with Disabilities Act FY23	Individuals with Disabilities Act (IDEA), Part B – Flow Through	\$560,012



BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b>Program Information</b>	<b>Budget Category</b>	<b>Account Number</b>	<b>Amount</b>
Grant Period: 7/1/2022 – 9/30/2023	Employee Benefits	20-250-200-200-VN	166,769
	Personal Services – Salaries	20-250-100-100-VN	16,456
	Personal Services – Salaries	20-250-200-100-VN	360,230
Program Director: A. Caporaso	Supplies and Materials	20-250-200-600-VN	16,557
		<b>TOTAL</b>	<b>\$560,012</b>

BE IT FURTHER RESOLVED, the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/PB/kk

**23-F-057T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET: EVERY STUDENT SUCCEEDS ACT (ESSA)  
CONSOLIDATED FORMULA SUBGRANT**

**Resolution**

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, that the Board of Education accepts the following special federal, state and private grant funds:

<b>Funding Source</b>	<b>Program Title</b>	<b>Amount of Grant</b>
Federal Department of Education FY23	Every Student Succeeds Act (ESSA) Consolidated Formula Subgrant	\$294,189
	Allocation of funds is as follows:	
	Title I, Part A – Basic, Concentration, Targeted & EFIG	\$229,983
	Title II, Part A	\$49,423
	Title IV, Part A	\$14,783

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b>Program Information</b>	<b>Budget Category</b>	<b>Account Number</b>	<b>Amount</b>
Title I, Part A	Personal Services – Salaries	20-232-100-100-VN	152,307
Grant Period: 7/1/22 – 9/30/23	Personal Services – Employee Benefits	20-232-200-200-VN	77,676
Program Director: R. Panicucci		<b>TOTAL</b>	<b>\$229,983</b>

<b>Program Information</b>	<b>Budget Category</b>	<b>Account Number</b>	<b>Amount</b>
Title II, Part A	Purchased Professional Education Services	20-240-200-300-VN	19,523
Grant Period: 7/1/22 – 9/30/23	Supplies and Materials	20-270-200-600-VN	29,900
Program Director: R. Panicucci		<b>TOTAL</b>	<b>\$49,423</b>

Program Information	Budget Category	Account Number	Amount
Title IV, Part A	Other Purchased Services	20-280-200-500-VN	10,000
Grant Period: 7/1/22 – 9/30/23	Other Objects	20-280-200-800-VN	4,783
Program Director: R. Panicucci		<b>TOTAL</b>	<b>\$14,783</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/PB/kk

**23-F-058T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET: ONLINE TEACHING & LEARNING INITIATIVE**

**Resolution**

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
State FY23 – Department of Labor Office of Adult Literacy	Online Teaching & Learning Initiative	\$133,085

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Account Number	Budget Category	Amount
Program Director: Ghazala Nomani	20-620-100-101-V1	Salaries	\$13,560
	20-620-100-101-V2	Salaries	3,616
	20-620-100-101-V3	Salaries	904
	20-620-100-600-V1	Supplies	46,415
	20-620-100-600-V2	Supplies	12,377
	20-620-100-600-V3	Supplies	3,094
	20-620-200-200-V1	Employee Benefits	1,038
	20-620-200-200-V2	Employee Benefits	277
	20-620-200-200-V3	Employee Benefits	69
	20-620-200-320-VN	Purchased Prof Services (GCBA)	25,753
	20-620-200-321-VN	Purchased Prof Services (BCC)	25,982
Project Period: July 1, 2022 TO September 1, 2022		<b>TOTAL</b>	<b>\$133,085</b>

BE IT FURTHER RESOLVED, the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/PB/kk

**23-F-059T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET: CONSOLIDATED ADULT BASIC SKILLS AND  
INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT**

**Resolution**

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, that the Board of Education accepts the following special federal, state and private grant funds:

<b>Funding Source</b>	<b>Program Title</b>	<b>Amount of Grant</b>
State FY23 – Department of Labor and Workforce Development	Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant	\$1,567,997
	Allocation of funds as follows:	
	Adult Basic Skills (ABS/ESL)	\$810,000
	ABS/ESL Lead Agency Coordination Award	\$16,200
	ABS/ESL Professional Development Award	\$10,530
	Integrated English Literacy and Civics Education (IELCE)	\$410,000
	IELCE Lead Agency Coordination Award	\$4,100
	State Funds	\$317,167

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b>Program Information</b>	<b>Account Number</b>	<b>Budget Category</b>	<b>Amount</b>
Program Director:	20-619-100-100-V1	Salaries	\$149,490
	20-619-100-100-V2	Salaries	92,372
	20-619-100-100-V3	Salaries	7,289
	20-619-100-101-V1	Salaries	134,676
	20-619-100-101-V2	Salaries	49,408
	20-619-100-101-V3	Salaries	8,116
	20-619-100-600-V1	Supplies	8,940
	20-619-100-600-V2	Supplies	4,900
	20-619-100-600-V3	Supplies	1,000
	20-619-100-610-V1	Classroom Supplies	3,892
	20-619-100-610-V2	Classroom Supplies	2,943
	20-619-100-610-V3	Classroom Supplies	130
	20-619-100-612-V1	Software	1,080
	20-619-100-612-V3	Software	500
	20-619-100-613-V1	Assessment	2,000
	20-619-100-613-V2	Assessment	1,000
	20-619-100-613-V3	Assessment	375
	20-619-100-614-V2	Occupational Testing	11,025
	20-619-200-200-V1	Employee Benefits	37,373
	20-619-200-200-V2	Employee Benefits	23,093
	20-619-200-200-V3	Employee Benefits	1,822
	20-619-200-201-V1	Employee Benefits	10,303
	20-619-200-201-V2	Employee Benefits	3,780
	20-619-200-201-V3	Employee Benefits	621
	20-619-200-320-VN	Purch Prof Services (GBCA)	244,000
	20-619-200-321-VN	Purch Prof Services (BCC)	414,000
	20-619-200-580-V1	Travel	100
	20-619-200-580-V2	Travel	100
	20-619-200-600-V1	Office Supplies	4,164

Program Information	Account Number	Budget Category	Amount
	20-619-200-600-V2	Office Supplies	1,379
	20-619-200-600-V3	Office Supplies	130
	20-619-200-800-V1	Professional Development	10,530
	20-619-200-860-V1	Lead Agency Coordinator	16,200
	20-619-200-860-V2	Lead Agency Coordinator	4,100
		<b>SUBTOTAL</b>	<b>1,250,831</b>
	20-621-100-100-V1	Salaries	\$76,402
	20-621-100-100-V2	Salaries	10,180
	20-621-100-100-V3	Salaries	5,420
	20-621-100-101-V1	Salaries	14,250
	20-621-100-101-V3	Salaries	750
Ghazala Nomani	20-621-200-200-V1	Employee Benefits	22,737
	20-621-200-200-V2	Employee Benefits	7,758
	20-621-200-200-V3	Employee Benefits	7,255
	20-621-200-201-V1	Employee Benefits	1,090
	20-621-200-201-V3	Employee Benefits	58
	20-621-200-320-VN	Purch Prof Services (GBCA)	63,433
	20-621-200-321-VN	Purch Prof Services (BCC)	107,834
Project Period: July 1, 2022 TO June 30, 2023		<b>SUBTOTAL</b>	<b>317,167</b>
		<b>GRAND TOTAL</b>	<b>1,567,997</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/PB/kk

**23-F-060T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET: DISPLACED HOMEMAKER GRANT**

**Resolution**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
State – Department of Children and Families FY23	Displaced Homemaker Grant	\$150,000

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Budget Category	Account Number	Amount
Project Period: 7/1/22 – 6/30/23	Personal Services – Salaries	20-604-200-100-VN	116,038
	Personal Services – Employee Benefits	20-604-200-200-VN	15,085
Program Director: M. Dvorozniak	Other Purchased Services	20-604-200-500-VN	4,575
	Supplies and Materials	20-604-200-600-VN	150
	Other	20-604-200-800-VN	14,152
		<b>TOTAL</b>	<b>\$150,000</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/PB/kk

**23-F-061T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET: PERKINS POST-SECONDARY GRANT PROGRAM**

**Resolution**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<b>Funding Source</b>	<b>Program Title</b>	<b>Amount of Grant</b>
Federal – FY '23 Carl D. Perkins Act	Perkins Post-Secondary Grant Program	\$137,833

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b>Program Information</b>	<b>Account Number</b>	<b>Budget Category</b>	<b>Amount</b>
Grant Period: 7/1/2022 – 6/30/2023	20-361-100-300 VN	Purchased Technical Services	8,000
	20-361-100-600 VN	Supplies & Materials	5,000
	20-361-200-100 VN	Salaries	35,000
Program Director: R. Panicucci	20-361-200-200 VN	Employee Benefits	7,500
	20-361-200-300 VN	Purchased Professional Services	3,975
	20-361-400-731 VN	Instructional Equipment	78,358
		<b>TOTAL</b>	<b>\$137,833</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/WL/kk

**23-F-062T      APPROVAL— AGREEMENT: THOMAS SHORTMAN TRAINING SCHOLARSHIP &  
SAFETY FUND AND BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION  
LEASE AGREEMENT FOR THE 2022-2023 SCHOOL YEAR**

**Resolution**

WHEREAS, Bergen County Technical Schools seeks to continue a collaborative relationship with Thomas Shortman Training Scholarship & Safety Fund (TSTF) to provide classroom space for training purposes and agrees to permit TSTF to use four (4) classrooms in its facility located at the Adult Education Center, 190 Hackensack Avenue, Hackensack, New Jersey; and

WHEREAS, TSTF will reimburse and/or pay BCTS during the trimester \$2,000 per class, not to exceed \$12,000 per trimester (\$36,000 per annum); and

WHEREAS, the term of agreement shall be for the period commencing September 1, 2022 through June 30, 2023;

NOW THEREFORE BE IT RESOLVED, that Bergen County Technical School Board of Education authorizes the **attached** agreement between Thomas Shortman Training Scholarship & Safety Fund and Bergen County Technical Schools Board of Education to provide classroom space for the 2022-2023 School Year.

JS/kk  
Attachment—Agreement

**23-F-063S      RETRACTION OF PROPOSED PROJECT(S) OR PROGRAM(S) AND APPLICATION FOR  
FEDERAL, STATE AND/OR PRIVATE FUNDS--MCKINNEY-VENTO EDUCATION OF  
HOMELESS CHILDREN AND YOUTH PROGRAM CONTINUATION GRANT (YEAR 3 OF 3)**

**Resolution**

BE IT RESOLVED the Board of Education approves the retraction of this resolution submitted at the August 30, 2022 BCTS BoE meeting as it is not a BCTS resolution;

<b>Funding Source</b>	<b>Program Title</b>	<b>Amount of Application</b>
FY23 – Federal Department of Education <u>Grant Period:</u> July 1, 2022 – June 30, 2023	McKinney-Vento Education of Homeless Children and Youth Program Continuation Grant (Year 3 of 3)	\$250,065

BE IT FURTHER RESOLVED, the resolution will be submitted for BCSS BoE approval at the BCSS September meeting.

JS/WL/kk

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**23-F-064T      APPROVAL—SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES  
AND TECHNOLOGY SUPPORT SERVICES BETWEEN HAWORTH BOE AND BCTS BOE  
FOR LEVELS 1, 2 AND 3 TECHNICIANS AS NEEDED (7/1/2022 TO 6/30/2023)**

**Resolution**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1, 2 and 3 Technicians along with technology support services by Bergen County Technical Schools Board of Education to HAWORTH Public Schools Board of Education on an as-needed basis;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/TK/kk  
Attachment—Agreement

**23-F-065T      APPROVAL – SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES  
BETWEEN WOODCLIFF LAKE PUBLIC SCHOOLS BOE AND BCTS BOE FOR LEVEL 1  
TECHNICIAN AND SUPPORT SERVICES (7/1/2022 TO 6/30/2023)**

**Resolution**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to WOODCLIFF LAKE Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the WOODCLIFF LAKE Board of Education per the attached agreement, commencing July 1, 2022, and ending June 30, 2023.

JS/kk  
Attachment--Agreement

**23-F- 066T      WITHDRAWAL OF FUNDS FROM MAINTENANCE RESERVE ACCOUNT FOR  
AUDITORIUM REPAIRS AT THE TETERBORO CAMPUS**

**Resolution**

WHEREAS, the District has funds in a maintenance reserve account; and

WHEREAS, N.J.A.C. 6A-26A.1 allows school districts to withdraw funds from its maintenance reserve fund to use for the required maintenance of a facility;

NOW THEREFORE BE IT RESOLVED, the Board approves the withdrawal of maintenance reserve funds in the amount of \$13,373.50 for Auditorium Repairs at the Teterboro Campus.

JS/PB/kk

**23-F-067T      RENEWAL - CONTRACT TO PROVIDE PAINTING SERVICES, ON AN AS NEEDED BASIS,  
FOR INTERIOR AND EXTERIOR AREAS THROUGHOUT BCTS, COMMENCING  
OCTOBER 1, 2022, FOR AN ADDITIONAL ONE-YEAR PERIOD:  
VENDOR: GPC INC., MILLBURN, NJ**

**BID #21-PC2  
State ID #79-BCTSC**

**Resolution**

WHEREAS, the Board of Education awarded the contract on September 22, 2020 (resolution #21-F-49T) to Provide Painting Services on an As Needed Basis for Interior and Exterior Areas throughout BCTSC, Commencing October 1, 2020, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the renewal of the contract as follows:

Line Item	Description	PRICE / Sq. Ft. 1 - 9,999 (Total Per Job)	PRICE / Sq. Ft. 10,000 – 19,999 (Total Per Job)	PRICE / Sq. Ft. 20,000 – 29,999 (Total Per Job)	PRICE / Sq. Ft. 30,000 + (Total Per Job)
---	<b><u>Flat/Semi-Gloss Latex</u></b>				
1	Walls	\$ 0.35 per sq ft	\$ 0.35 per sq ft	\$ 0.35 per sq ft	\$ 0.35 per sq ft
2	Ceilings including roof joists	\$ 1.75 per sq ft	\$ 1.75 per sq ft	\$ 1.75 per sq ft	\$ 1.75 per sq ft
3	Door Jamb (inside & outside)	\$ 40.00 each	\$ 40.00 each	\$ 40.00 each	\$ 40.00 each
4	Window Trim/Baseboard Trim	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft
5	Garage Doors	\$ 10.00 per sq ft	\$ 10.00 per sq ft	\$ 10.00 per sq ft	\$ 10.00 per sq ft
6	Wood Surfaces	\$ 0.60 per sq ft	\$ 0.60 per sq ft	\$ 0.60 per sq ft	\$ 0.60 per sq ft
7	Stair Risers	\$ 2.00 per sq ft	\$ 2.00 per sq ft	\$ 2.0 per sq ft	\$ 2.00 per sq ft
---	<b><u>Urethane Oil Base</u></b>				
8	Wood-Doors (inside)	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each
9	Wood-Doors (outside)	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each
10	Wood-Doors (inside & outside)	\$ 60.00 each	\$ 60.00 each	\$ 60.00 each	\$ 60.00 each
11	Wood Surfaces	\$ 2.00 per sq ft	\$ 2.00 per sq ft	\$ 2.00 per sq ft	\$ 2.00 per sq ft
---	<b><u>Gloss Oil Base</u></b>				
12	Doors Jambs (metal) inside & outside	\$ 40.00 each	\$ 40.00 each	\$ 40.00 each	\$ 40.00 each
13	Doors (metal) inside & outside	\$ 40.00 each	\$ 40.00 each	\$ 40.00 each	\$ 40.00 each
14	Doors (metal) inside	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each
15	Doors (metal) outside	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each	\$ 30.00 each
16	Radiators: baseboard	\$ 5.00 per linear ft	\$ 5.00 per linear ft	\$ 5.00 per linear ft	\$ 5.00 per linear ft
17	Radiators: Free standard Recessed	\$ 150.00 each	\$ 150.00 each	\$ 150.00 each	\$ 150.00 each
18	Univents	\$ 200.00 each	\$ 200.00 each	\$ 200.00 each	\$ 200.00 each
19	Railings	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft
20	Drop Ceiling Grid	\$ 1.00 per linear ft	\$ 1.00 per linear ft	\$ 1.00 per linear ft	\$ 1.00 per linear ft
21	Metal Surfaces	\$ 1.00 per linear ft	\$ 1.00 per linear ft	\$ 1.00 per linear ft	\$ 1.00 per linear ft
22	Metal Surfaces (window frames)	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft
23	Garage Doors	\$ 5.00 per sq ft	\$ 5.00 per sq ft	\$ 5.00 per sq ft	\$ 5.00 per sq ft
---	<b><u>Semi-Gloss Latex</u></b>				
24	Stripes 0-6" wide	\$ 2.00 per linear ft	\$ 2.00 per linear ft	\$ 2.00 per linear ft	\$ 2.00 per linear ft
25	Stripes 6"-12" wide	\$ 2.50 per linear ft	\$ 2.50 per linear ft	\$ 2.50 per linear ft	\$ 2.50 per linear ft
26	Stripes 12"-18" wide	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft	\$ 3.00 per linear ft
---	<b><u>Masonry Paint</u></b>				
27	Walls (concrete)	\$ 0.50 per sq ft	\$ 0.50 per sq ft	\$ 0.50 per sq ft	\$ 0.50 per sq ft
28	Floors (concrete)	\$ 1.00 per sq ft	\$ 1.00 per sq ft	\$ 1.00 per sq ft	\$ 1.00 per sq ft
29	Ceilings (concrete)	\$ 2.00 per sq ft	\$ 2.00 per sq ft	\$ 2.00 per sq ft	\$ 2.00 per sq ft
---					
30	Power Washing – As Needed+	\$ 0.30 per sq ft	\$ 0.30 per sq ft	\$ 0.30 per sq ft	\$ 0.30 per sq ft
31	Extra Prep Work – As Needed+	\$ 1.00 per sq ft	\$ 1.00 per sq ft	\$ 1.00 per sq ft	\$ 1.00 per sq ft

#### **Rental of Specialized Equipment**

Specialized Equipment	Per Week Rate	Per 8 Hour Day Rate	Per Hour Rate
Power Lift Rental	\$ 1,200.00	\$ 400.00	\$ 200.00

JS/DT/jd/kk



**23-F-068T      AWARD OF CONTRACT TO FURNISH AND DELIVER ULTIMAKER S5 PRO BUNDLE 2  
DESKTOP 3D PRINTERS AND A FORM 3L BASIC PACKAGE AND THE ASSOCIATED  
PRODUCTS FOR BCTS  
VENDOR: DYNAMISM INCORPORATED, CHICAGO, IL    \$58,075.40**

**BID #23-03RR**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver Ultimaker S5 Pro Bundle 2 Desktop 3D Printers and Form 3L Basic Package and the Associated Products, or Approved Equal, for BCTS; and

WHEREAS, there were no bids received on two occasions; and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on September 2, 2022.

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Technology, the Board of Education awards the contract to the lowest responsible bidder as follows:

**PART A – APPLIED TECH HIGH SCHOOL**

Item #	Qty	Unit of Measure	Product Code	Description	Unit Price	Total Price
1	5	each	Ultimaker S5 Pro Bundle 2	Ultimaker S5 Printer, S5 Material Station, S5 Air Manager, Ultimaker 16 Pack Engineering Filament <ul style="list-style-type: none"> <li>• 4pc PLA 750g</li> <li>• 4pc Nylon 750g</li> <li>• 4pc ABS 750g</li> <li>• 2pc PVA 750g</li> <li>• 2pc Breakaway Filament</li> </ul>	\$11,717	\$58,585
2	5	each	Ultimaker S5	Ultimaker S5 Note: One-year manufacturer's warranty, includes Ultimaker Essentials/Personal License	Included	Included
3	5	each	Ultimaker S5 Material Station	Ultimaker S5 Material Station: One-year manufacturer's warranty, compatible with Ultimaker S5 only	Included	Included
4	5	each	Ultimaker S5 Air Manager	Ultimaker S5 Air Manager: One-year manufacturer's warranty, compatible with Ultimaker S5 only	Included	Included
5	5	each	Ultimaker 16 Pack Engineering Filament	16 spool Ultimaker Brand NFC Engineering Filament pack-10% discount <ul style="list-style-type: none"> <li>• 2 rolls each of PLA-NFA: Black, White</li> <li>• 2 rolls each of Nylon-NFC: Black, Transparent</li> <li>• 2 rolls of ABS-NFC: Black, White</li> <li>• 2 rolls PVA-NFC 750g</li> <li>• 2 rolls of Breakaway - NFC</li> </ul>	Included	Included
6	10	each	Ultimaker NFC PLA-Black	PLA Filament: .75kg Ultimaker PLA Filament, 2.85mm, Black Contains NFC Chip for Ultimaker 3 and S5	Included	Included
7	10	each	Ultimaker NFC PLA-White	PLA Filament: .75kg Ultimaker PLA Filament, 2.85mm, White Contains NFC Chip for Ultimaker 3 and S5	Included	Included
8	10	each	Ultimaker NFC Nylon - Black	Nylon Filament: .75kg Ultimaker Nylon Filament, 2.85mm, Black Contains NFC Chip for Ultimaker 3 and S5	Included	Included
9	10	each	Ultimaker NFC Nylon- Transparent	Nylon Filament: .75kg Ultimaker Nylon Filament, 2.85mm, Transparent Contains NFC Chip for Ultimaker 3 and S5	Included	Included
10	10	each	Ultimaker NFC ABS- Black	ABS Filament: .75kg Ultimaker ABS Filament, 2.85mm, Black Contains NFC Chip for Ultimaker 3 and S5	Included	Included
11	10	each	Ultimaker NFC ABS- White	ABS Filament: .75kg Ultimaker ABS Filament, 2.85mm, White Contains NFC Chip for Ultimaker 3 and S5	Included	Included

Item #	Qty	Unit of Measure	Product Code	Description	Unit Price	Total Price
12	10	each	Ultimaker NFC PVA- 750g	PVA Filament: 750kg Ultimaker PVA Filament, 2.85mm, Natural Contains NFC Chip for Ultimaker 3 and S5	Included	Included
13	10	each	Ultimaker NFC Breakaway- White	BREAKAWAY Filament: 750kg Ultimaker Breakaway Filament, 2.85mm, White Contains NFC Chip for Ultimaker 3 & S5 <i>**Please note must be used with AA (BUILD MATERIAL) Print Core</i>	Included	Included
				Discount		(\$509.60)
				<b>Grand Total</b>		<b>\$58,075.40</b>

BE IT FURTHER RESOLVED, that Part B will be bid under Special Services.

JS/DT/jd/kk

**23-F-069T      RENEWAL--CONTRACT TO PROVIDE ON-CALL REFRIGERATION SERVICES ON VARIOUS EQUIPMENT THROUGHOUT BCTS, COMMENCING OCTOBER 1, 2022, FOR AN ADDITIONAL ONE-YEAR PERIOD: VENDOR: SSSS, LLC D/B/A COLDSTAT REFRIGERATION, PARAMUS, NJ**

**BID #21-PC3**  
**State ID #79-BCTSC**

**Resolution**

WHEREAS, the Board of Education awarded the contract on September 22, 2020 (resolution #21-F-50T) to Provide On-Call Refrigeration Services on Various Equipment throughout BCTSC, Commencing October 1, 2020, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the renewal of the contract as follows:

	<b>Rate- Straight Time 7:00am---5:00pm</b>	<b>Rate- Overtime 5:01pm---6:59am and Saturdays</b>	<b>Rate- Holidays and Sundays</b>
Journeyman (mechanic)	\$ 90.00 / hour	\$ 135.00 / hour	\$ 180.00 / hour
Helper	\$ 45.50 / hour	\$ 68.25 / hour	\$ 91.00 / hour

Discount off MSRP/list price 35%  
Vendor Cost for Material plus 20 % Markup

JS/DT/jd/kk

**23-F-070T      APPROVAL – WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG – 8/23/22 – 9/20/22**

**Resolution**

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached

**23-F-071T      APPROVAL – WIOA YOUTH CONTRACT LOG – 7/1/22 -6/30/23**

**Resolution**

BE IT RESOLVED the Board of Education approves the WIOA Youth Contract Log entered into by the Superintendent as described on the Youth Contract Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached

**23-F-072T      APPROVAL – PROPRIETARY SPECIFICATION FOR THE PURCHASE OF A SWITCH VEHICLE TRAINER, CURRICULUM, AND THE ASSOCIATED PRODUCTS  
VENDOR: SWITCH VEHICLES, INC., SEBASTOPOL, CA**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A:18A-15(d) and N.J.A.C. 5:34-9.1 et seq. desires to purchase proprietary Switch Vehicle Curriculum Club Membership; and

WHEREAS, Switch Vehicles, Inc., Sebastopol, CA is the sole provider of Switch Vehicle Relay Lab Kits (the "Product"), which the District seeks to obtain to provide hands-on training for its Automotive Engineering students; and

WHEREAS, the Product is of a specialized nature as District currently utilizes and has invested in the trainer and curriculum for educational purposes and desires to purchase another system in order to supplement the existing trainer and curriculum, as the Product is the industry standard and will likely be the product used by District students at the post-secondary level and use of another product would impair the functionality of existing facilities; and

WHEREAS, the Product is necessary for the conduct of the District's affairs as the District has invested significant funds in the purchase of a Switch Vehicle in 2020 and, also, into the training of a Teacher of Automotive Engineering focusing on the Switch Vehicle and its components;

WHEREAS, the New Jersey Public School Contracts Law and implementing regulations enables the District to advertise for proprietary items after obtaining Board approval;

NOW THEREFORE BE IT RESOLVED, based on the recommendation of the Assistant Superintendent of Curriculum and Instruction, the Board of Education authorizes the Purchasing Department to publicly advertise with proprietary specifications for the aforementioned membership and Product.

JS/DT/jd/kk

**23-F-73T      AWARD OF CONTRACT TO PROVIDE ON-CALL HVAC AND PREVENTATIVE MAINTENANCE SERVICES FOR BCTS, COMMENCING OCTOBER 1, 2022, FOR A TWO-YEAR PERIOD, WITH THE OPTION TO RENEW  
VENDOR: UNITEMP MECHANICAL DEGREES, LLC, SOMERSET, NJ**

**BID #23-PC6R**  
**State ID #79-BCTSC**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. re-advertised for sealed bids to Provide On-Call HVAC and Preventative Maintenance Services for BCTSC, Commencing October 1, 2022, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the initial bid received was rejected in order to revise the specifications, and

WHEREAS, upon rebid, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on September 23, 2022,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract to the lowest responsible bidder, Unitemp Mechanical Degrees, LLC, Somerset, NJ as follows:

**FIRST 24-MONTH PERIOD**

	<b>Rate - Straight Time 7:00am-5:00pm</b>	<b>Rate - Overtime 5:01pm--6:59am and Saturdays</b>	<b>Rate - Holidays and Sundays</b>
Journeyman	\$ 125.00 / hour	\$ 148.00hour	\$ 155.00 / hour
Helper	\$ 75.00 / hour	\$ 140.00 / hour	\$ 140.00 / hour

10% Mark-up allowed on parts/equipment

JS/DT/jd/kk

**23-F-074T PURCHASE OF HUMAN ORFeome V 1 GATEWAY EXPRESSION VECTOR: pANTt7 cGST – COMPLETE COLLECTION FOR BERGEN COUNTY ACADEMIES  
ARIZONA STATE UNIVERSITY, TEMPE, AZ. - \$49,039.00**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. desires to purchase a Collection: 90/90 Human ORFeome V1 (Gateway Expression Vector: pANT7 cGST) – Complete eCollection Total number of clones in the collection: 10842, and

WHEREAS, this collection is provided by Arizona State University, a Public University, and

WHEREAS, the Public School Contracts Law N.J.S. A 18A:18A-5b allows public entities to enter into a contract with the United States of America, the State of New Jersey, county or municipality or any board, body, officer, agency, authority or board of education or any other state or subdivision thereof, to purchase products, without the need for public bidding,

NOW THEREFORE BE IT RESOLVED, after review by the School Business Administrator, and based on the recommendation of the Assistant Superintendent of Curriculum and Instruction, the Board of Education authorizes the purchase of the Human Clone Collection from Arizona State University, Tempe, Arizona for a Grand Total not to exceed \$49,039.00.

Source of Funds: 20-362-100-600-VN  
PO # VT 300975

JS/DT/jd/kk

Starting date 8/19/2022 Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42804	09/23/22		N419	Apple Inc		196.00
S42805	09/23/22		1750	APPLE INC		576,656.10
S42806	09/23/22		6931	ATLANTIC,TOMORROWS OFFICE		13,392.00
S42807	09/23/22		1059	B & H PHOTO-VIDEO INC		6,030.48
S42808	09/23/22		H864	BCTS BERGEN MAKERSPACE		2,750.00
S42809	09/23/22		5318	BERGEN BLENDED ACADEMY		6,994.03
S42810	09/23/22		5600	BERGEN COMMUNITY COLLEGE		7,466.68
S42811	09/23/22		1089	BERGEN COUNTY TECHNICAL SCHOOL		896.34
S42812	09/23/22		1128	BIO SHINE INC		6,990.98
S42813	09/23/22		4583	BROWN & BROWN METRO INC.		3,000.00
S42814	09/23/22		N859	BUSER; ERIK		2,487.11
S42815	09/23/22		1812	CDW-G		22,468.77
S42816	09/23/22		1313	CENGAGE LEARNING		31,490.77
S42817	09/23/22		1190	CHARTWELLS		34,230.04
S42818	09/23/22		1905	COMMAND RADIO		4,752.00
S42819	09/23/22		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		2,316.55
S42820	09/23/22		7710	COMPUTER SOLUTIONS INC		15,864.00
S42821	09/23/22		Z461	CONSTELLATION NEW ENERGY		124.53
S42822	09/23/22		2973	CRAFTMASTER HARDWARE CO. INC.		4,320.00
S42823	09/23/22		T863	CROWN CASTLE FIBER LLC		6,600.00
S42824	09/23/22		1838	DELL MARKETING; L.P.		531,468.09
S42825	09/23/22		1204	DELTA DENTAL PLAN OF NJ		59,358.73
S42826	09/23/22		J070	DUDESOLUTIONS,INC		7,602.39
S42827	09/23/22		7667	FRONTLINE TECHNOLOGIES GROUP LLC		1,000.00
S42828	09/23/22		1684	GRAINGER		23,512.19
S42829	09/23/22		O947	HEADSPACE		5,586.00
S42830	09/23/22		U245	INTERSTATE WASTE SERVICES		3,425.48
S42831	09/23/22		1329	JEWEL ELECTRICAL SUPPLY		14,369.88
S42832	09/23/22		F230	JOHNSON CONTROLS		1,059.96
S42833	09/23/22		5795	KI C/O BFI		2,503.91
S42834	09/23/22		6854	KI C/O MACO OFFICE SUPPLY		42,100.72
S42835	09/23/22		L997	KOZLOVA; EKATERINA		1,115.29
S42836	09/23/22		1374	LEMMA; MICHAEL		94.00
S42837	09/23/22		4982	MAST CONSTRUCTION SERVICES, INC.		18,300.00
S42838	09/23/22		6031	MCGRAW HILL ORDER SERVICES		9,021.65
S42839	09/23/22		1400	METUCHEN CENTER INC		16,438.35
S42840	09/23/22		7383	MURRAY CONTRACTING LLC		157,859.28
S42841	09/23/22		K805	NALCO WATER-AN ECOLAB COMPANY		128.46
S42842	09/23/22		1444	NATIONAL OCCUPAT COMPETENCY TEST INST		230.00

Starting date 8/19/2022

Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42843	09/23/22		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		11,495.00
S42844	09/23/22		1462	NOWELL,P.A.		21,809.60
S42845	09/23/22		G431	OCONNOR; MARY		825.00
S42846	09/23/22		3313	ORIGENE TECHNOLOGIES, INC.		9,525.50
S42847	09/23/22		1490	PAXTON PATTERSON LLC		30.30
S42848	09/23/22		1518	PITSCO EDUCATION LLC		184.45
S42849	09/23/22		2721	PRIHODA; STACY		118.20
S42850	09/23/22		1521	PROVIDET SERVICE ASSOC INC		3,000.00
S42851	09/23/22		1775	RIDGEWOOD PRESS		52.00
S42852	09/23/22		X931	ROSADO;GREGORY		75.00
S42853	09/23/22		W174	SAVVAS LEARNING COMPANY LLC		1,698.98
S42854	09/23/22		2002	SCHOOL SPECIALTY		5,714.56
S42855	09/23/22		7000	SHOEMAKER; BARRY		163.70
S42856	09/23/22		3969	SODERMAN; STEPHANIE		1,625.00
S42857	09/23/22		6829	STAPLES CONTRACT & COMMERCIAL INC		7,444.95
S42858	09/23/22		1601	STORR TRACTOR COMPANY		15,757.86
S42859	09/23/22		7115	THE HON COMPANY C/O MACO		4,655.44
S42860	09/23/22		1382	THE MAIN LOCK SHOP		49.00
S42861	09/23/22		6776	THERMO FISHER SCIENTIFIC ASHEVILLE, LLC		285.00
S42862	09/23/22		4071	TSUJ. CORPORATION		10,574.47
S42863	09/23/22		7724	ULTRAPRO PEST PROTECTION		286.00
S42864	09/23/22		2180	VAN DAALEN; MABEL		1,650.00
S42865	09/23/22		X512	VIENI;JOAN		18.67
S42866	09/23/22		2771	W.B. MASON COMPANY, INC.		733.41
S42867	09/23/22		7199	WARDS SCIENCE/VWR INTERNATIONAL LLC		43,236.35
S42868	09/23/22		5362	WEX HEALTH INC		464.40

Starting date 8/19/2022      Ending date 9/23/2022

Fund Totals		
11	General Current Expense	\$823,390.42
12	Capital Outlay	\$508,405.24
13	Special Schools	\$15,806.20
20	Special Revenue Funds	\$80,638.67
30	Capital Projects Funds	\$267,806.31
60	CAFETERIA	\$34,230.04
61	ENTERPRISE FUND	\$4,850.00
62	INTERNAL SERVICE FUND	\$50,546.72
Total for all checks listed		\$1,785,673.60

Prepared and submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Starting date 8/19/2022 Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010471	✓ 08/04/22	08/29/22	L398	ALLEDALE BOARD OF EDUCATION		(75.00)
010624	✓ 08/18/22	09/19/22	Q192	BCA PPO (PARENT PARTNERSHIP ORGANIZATION		(2,130.00)
010658	✓ 08/18/22	09/14/22	7277	O.C.A. BENEFIT SERVICES, LLC		(3,500.00)
010692	09/08/22		G702	MRCC		225.00
010693	09/23/22		1045	A.M. LEONARD INC		1,784.39
010694	09/23/22		5012	ACKERSON DRAPERY&DECORATING SVC INC		15,055.02
010695	09/23/22		1007	ACT INC		2,000.00
010696	09/23/22		6924	ADORAMA		13,709.32
010697	09/23/22		M525	AENJ		400.00
010698	09/23/22		D397	AERO PLUMBING AND HEATING CO., INC		736.50
010699	✓ 09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010700 Stub	
010700	09/23/22		6606	AIR MAINTENANCE SOLUTIONS, LLC		21,116.04
010701	✓ 09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010704 Stub	
010702	✓ 09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010704 Stub	
010703	✓ 09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010704 Stub	
010704	09/23/22		5918	AIRGAS USA,LLC		1,330.05
010705	09/23/22		T838	ALL RISK INC		13,373.50
010706	09/23/22		2981	ALLEGHENY EDUCATIONAL SYSTEMS		1,870.47
010707	09/23/22		3203	AMERICAN INSTITUTE		3,145.90
010708	09/23/22		2867	AMERICAN SEWING SUPPLIES		1,139.76
010709	09/23/22		X468	AMERICATION CAREER AND TRAINING SCHOOL		909.09
010710	09/23/22		Y758	ASB/RES, LLC		495.00
010711	09/23/22		2482	ASCD		445.00
010712	09/23/22		K467	ATLANTIC SCHOOL		640.00
010713	09/23/22		D270	AVS TECHNOLOGY		3,322.05
010714	09/23/22		2201	AVTECH TECHNOLOGY, INC.		6,404.44
010715	09/23/22		Q192	BCA PPO (PARENT PARTNERSHIP ORGANIZATION		2,130.00
010716	09/23/22		S328	BCASBO C/O JENNIFER PFOHL		250.00
010717	09/23/22		H864	BCTS BERGEN MAKERSPACE		250.00
010718	09/23/22		5176	BERGEN COMMUNITY COLLEGE		12,744.75
010719	09/23/22		L398	BERGEN COUNTY ASSOCIATION OF SCHOOL SEC		75.00
010720	09/23/22		E201	BERGEN COUNTY CONSORTUM		210.00
010721	09/23/22		1124	BERGEN COUNTY DEPT OF HEALTH SERVICES		5,000.00
010722	09/23/22		3686	BERGEN COUNTY EMS TRAINING CTR		80.00
010723	09/23/22		2318	BERGEN COUNTY SHERIFF'S OFFICE B		330.00
010724	09/23/22		W184	BINDER LIFT INC		849.00
010725	09/23/22		N028	BLACKBOARD, INC		5,728.39
010726	09/23/22		W181	BLD GROUP LLC		225.00
010727	09/23/22		3701	BLUEGAUNTLET FENCING GEAR, INC.		2,412.50



Starting date 8/19/2022 Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010728	09/23/22		5303	BMT MICRO, INC.		3,562.50
010729	09/23/22		1093	BOARD OF VOCATIONAL EDUCATION		3,506.33
010730	09/23/22		J738	BROOKAIRE COMPANY, LLC		775.68
010731	09/23/22		1108	BSN SPORTS, LLC		3,634.29
010732	09/23/22		1486	BSN SPORTS,LLC		4,460.80
010733	09/23/22		1114	BURMAX COMPANY INC		12,452.74
010734	09/23/22		4161	CABLEVISION EDUCATION		273.96
010735	09/23/22		6918	CABLEVISION LIGHTPATH		30,375.45
010736	09/23/22		5463	CAMCOR, INC.		5,423.74
010737	09/23/22		3169	CARE PLUS NJ, INC.		450.00
010738	09/23/22		5856	CAREER SAFE		2,944.00
010739	09/23/22		1145	CAROLINA BIOLOGICAL SUPPLY CO		93.39
010740	09/23/22		6867	CASCADE SCHOOL SUPPLIES		45.30
010741	09/23/22		M556	CB MANAGEMENT SERVICES, INC.		5,775.00
010742	09/23/22		1165	CIVIT PRODUCTS INC		295.00
010743	09/23/22		6461	CLASSIC SPORT FLOORS		9,056.24
010744	09/23/22		O085	CME ASSOCIATES		127.00
010745	09/23/22		2195	COLDSTAT REFRIGERATION		1,640.23
010746	09/23/22		1170	COMMERCIAL INTERIORS DIRECT, INC.		22,262.98
010747	09/23/22		1136	COMMUNICAN		1,648.35
010748	09/23/22		3679	COMP TIA		138.14
010749	09/23/22		7233	CONTINENTAL TRADING AND HARDWARE, INC		52,830.99
010750	09/23/22		Z342	COURTHOUSE AUTOBODY		4,063.03
010751	09/23/22		F206	CUBITAC CABINETRY		1,422.52
010752	09/23/22		H542	DEMCO		31.22
010753	09/23/22		Q223	DI CARA/RUBINO ARCHITECTS		78,974.31
010754	09/23/22		1214	DICK BLICK ART MATERIALS		1,472.80
010755	09/23/22		6457	DIRECT ENERGY BUSINESS		1,389.19
010756	09/23/22		K463	DISPLACED HOME MAKERS NETWORK OF NJ, INC		500.00
010757	09/23/22		6552	DYV ENTERPRISES LLC		50,520.00
010758	09/23/22		2290	EAI EDUCATION		9,889.72
010759	09/23/22		1298	EASTWICK COLLEGE		374.55
010760	09/23/22		K522	EDUCATION WEEK		97.00
010761	09/23/22		6515	ELECTUDE USA LLC		5,327.00
010762	09/23/22		6688	ELEVATOR MAINTENANCE CORP		320.00
010763	09/23/22		F928	EMERGING TECHNOLOGIES INSTITUTE		1,377.61
010764	09/23/22		5831	ENGLEWOOD HOSPITAL & MEDICAL CENTER		60,000.00
010765	09/23/22		W477	ENVIRONMENTAL DESIGN, INC		5,200.00
010766	09/23/22		5676	EXEMPLIS CORPORATION C/O BFI		627.76

Starting date 8/19/2022 Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010767	09/23/22		T135	F.W. WEBB COMPANY		1,820.05
010768	09/23/22		C424	FAMILY, CAREER & COMMUNITY LEADERS OF AN		875.00
010769	09/23/22		G124	FARRAR FILTER COMPNAY		2,985.20
010770	09/23/22		7585	FAST SPRING		395.00
010771	09/23/22		7669	FASTENAL		375.33
010772	09/23/22		7227	FERGUSON ENTERPRISE		7,485.90
010773	09/23/22		7550	FIRE AND SECURITY TECHNOLOGIES		1,652.25
010774	09/23/22		1250	FISHER SCIENTIFIC CO		1,220.52
010775	09/23/22		S056	FIVE STAR FABRIC HOUSE		1,917.00
010776	09/23/22		1251	FLAGHOUSE INC		499.95
010777	09/23/22		2409	FLORIDA LEAGUE OF IB SCHOOLS (FLIBS)		975.00
010778	09/23/22		I563	FM GENERATOR INC		3,200.00
010779	09/23/22		5708	FOREIGN AFFAIRS		59.95
010780	09/23/22		G837	FORMATIVE		5,887.00
010781	09/23/22		X915	FOUNDATION BUILDING MATERIALS		3,962.88
010782	09/23/22		J322	GALLAGHER; LEAH		115.00
010783	09/23/22		V819	GOLFBALLS.COM		1,339.60
010784	09/23/22		1063	GREATER BERGEN COMMUNITY ACTION, INC.		36,178.60
010785	09/23/22		X698	GSETA		1,950.00
010786	09/23/22		4328	HAIG SERVICE CORPORATION		90.00
010787	09/23/22		L953	HANDS IN 4 YOUTH		9,517.00
010788	09/23/22		7508	HAPPY CHEF UNIFORMS		75.47
010789	09/23/22		R986	HARMEYER; BORIS		65.50
010790	09/23/22		2453	HENRY SCHEIN INC.		407.29
010791	09/23/22		3232	HOHOKUS SCHOOL OF TRADE & TECH SCIENCE		955.56
010792	09/23/22		2505	IDEAL DRIVING SCHOOL		3,129.42
010793	09/23/22		D684	IDS AUTOSHRED		242.00
010794	09/23/22		H510	INTRADO CORPORATION		9,066.75
010795	09/23/22		U197	JERSEY TRACTOR TRAILER TRAINING, INC		37,333.34
010796	09/23/22		M522	JOHNSON;DARYL		125.00
010797	09/23/22		5289	JONES & BARTLETT LEARNING		2,995.00
010798	09/23/22		F128	KI C/O MACO OFFICE SOURCE		28,310.72
010799	09/23/22		1346	KNOX COMPANY		9,118.00
010800	09/23/22		V312	KURTZ BROTHERS, INC		148.30
010801	09/23/22		P200	LABSTER INC		12,000.00
010802	09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010803 Stub	
010803	09/23/22		C273	LAS COMP INSTITUTE OF IT		44,755.56
010804	09/23/22		2504	LAWSON PRODUCTS, INC.		6,525.17
010805	09/23/22		1361	LEVITT'S PLANT FOOD SUPPLY		2,289.10

Starting date 8/19/2022 Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010806	09/23/22		6921	LIGHTPATH		6,542.00
010807	09/23/22		3047	LINA		771.56
010808	09/23/22		1368	LINCOLN TECHNICAL INSTITUTE		1,000.00
010809	09/23/22		3174	LINCOLN TECHNICAL INSTITUTE		1,204.25
010810	09/23/22		3849	MALACHY MECHANICAL		85.00
010811	09/23/22		B824	MAP RESTAURANT SUPPLIES		5,150.00
010812	09/23/22		J258	MATH MEDIC		240.00
010813	09/23/22		U644	MAXKNOWLEGE INC		447.00
010814	09/23/22		6342	MCCARTER & ENGLISH, LLP		141.00
010815	09/23/22		1789	METRO FIRE & SAFETY EQUIPMENT CO.		580.00
010816	09/23/22		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		987.22
010817	09/23/22		1790	MUSIC THEATRE INTERNATIONAL		6,654.00
010818	09/23/22		1422	NASCO		312.27
010819	09/23/22		2315	NASSP		385.00
010820	09/23/22		1428	NATIONAL FIRE PROTECTION ASSOC		175.00
010821	09/23/22		6261	NATIONAL OFFICE FURNITURE		6,324.60
010822	09/23/22		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,623.68
010823	09/23/22		3589	NEW JERSEY RESTAURANT & HOSPITALITY ASSC		100.00
010824	09/23/22		1465	NEWMAN'S FISH FOODS INC		112.50
010825	09/23/22		7487	NEWSELA		7,139.00
010826	09/23/22		C460	NICHE.COM		1,990.00
010827	09/23/22		T592	NJ CERAMIC SUPPLY		350.10
010828	09/23/22		6196	NJAPERD		199.00
010829	09/23/22		N956	NJIDA		125.00
010830	09/23/22		H621	NJSCHOOLJOBS.COM		3,200.00
010831	09/23/22		1241	NORTH JERSEY FRIENDSHIP HOUSE		1,431.99
010832	09/23/22		Z946	NORTH JERSEY LAND CARE SERVICES, LLC		3,500.00
010833	09/23/22		Z242	NORTHEAST JANITORIAL SUPPLY		1,535.50
010834	09/23/22		1468	O. DI BELLA MUSIC INC		3,709.60
010835	09/23/22		7277	O.C.A. BENEFIT SERVICES, LLC		369.00
010836	09/23/22		L027	ON-SITE FLEET SERVICE INC		257.50
010837	09/23/22		Z172	PANTALEO LSCW; JILL A.		45,000.00
010838	09/23/22		1473	PARISIAN BEAUTY ACADEMY		7,066.66
010839	09/23/22		N365	PAVON;FLAVIA		115.00
010840	09/23/22		2091	POCKET NURSE		537.97
010841	09/23/22		Q052	POWER LEARNING		41,920.00
010842	09/23/22		7413	POWER SCHOOL GROUP LLC		28,360.00
010843	09/23/22		E443	PRECIOUS STONES COACHING		250.00
010844	09/23/22		K213	PRODUCTIVE COMPUTING, INC		2,994.00

Starting date 8/19/2022 Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010845	09/23/22		B079	PROSTOCK AUTOMOTIVE WAREHOUSE		899.98
010846	09/23/22		1511	PSE&G		137,645.17
010847	09/23/22		X260	RADIATION DETECTION COMPANY		333.92
010848	09/23/22		O730	RED RIVER TECHNOLOGY LLC		1,000.00
010849	09/23/22		M767	REYES; XIOMARA		53.50
010850	09/23/22		K422	REYES;KENNEDY		125.00
010851	09/23/22		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
010852	09/23/22		G395	RMAC SUPPLIES CO.		5,308.25
010853	09/23/22		3876	ROBOTECH CAD SOLUTIONS		8,000.00
010854	09/23/22		2715	RSC ARCHITECTS		5,400.00
010855	09/23/22		5714	RUTGERS UNIVERSITY		3,400.00
010856	09/23/22		6769	RUTGERS, THE STATE UNIVERSITY OF NER JER		739.00
010857	09/23/22		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		3,117.03
010858	09/23/22		1855	SARGENT WELCH		661.94
010859	09/23/22		L831	SCHOOL HEALTH COOPERATION		1,022.18
010860	09/23/22		1568	SCHOOL HEALTH SUPPLY		1,656.15
010861	09/23/22		1590	SEICKEL & SONS INC		8,484.00
010862	09/23/22		D090	SEWINGMACHINESPLUS.COM		3,449.94
010863	09/23/22		K636	SHERWIN-WILLIAMS		1,230.00
010864	09/23/22		5756	SHERWOOD DAIRY LLC		157.14
010865	09/23/22		4975	SHI INTERNATIONAL CORP.		50,437.64
010866	09/23/22		7198	SITE ONE LANDSCAPE SUPPLY		1,273.58
010867	09/23/22		3854	SOLUTION TREE		30,515.57
010868	09/23/22		G517	SPECIALTY AUTOMOTIVE EQUIPMENT CO.		2,000.00
010869	09/23/22		2344	STANDARD INSURANCE COMPANY		1,196.36
010870	✓ 09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010872 Stub	
010871	✓ 09/23/22	09/23/22		00.0 \$ Multi Stub Void	#010872 Stub	
010872	09/23/22		1614	STATE OF NEW JERSEY		90,457.56
010873	09/23/22		X925	SUCCESS ADVERTISING INC		2,008.87
010874	09/23/22		5526	SURVEYMONKEY, INC		276.00
010875	09/23/22		Z785	T & M ENGINEERING		1,286.25
010876	09/23/22		1626	TEACHER'S DISCOVERY		119.00
010877	09/23/22		3780	TED PELLA, INC.		2,909.05
010878	09/23/22		6074	TESTOUT		2,800.00
010879	09/23/22		H728	THE AUTOMOTIVE TRAINING GROUP		229.00
010880	09/23/22		W640	THE GILLESPIE GROUP		11,704.55
010881	09/23/22		7672	TREASURER STATE OF NJ		2,100.00
010882	09/23/22		1781	TREASURER, STATE OF NEW JERSEY		309,759.72
010883	09/23/22		3049	TREASURER, STATE OF NEW JERSEY		182.00

## Check Journal

## Bergen County Vo-Tech Schools

Page 6 of 7

Rec and Unrec checks

Hand and Machine checks

09/23/22 11:47

Starting date 8/19/2022

Ending date 9/23/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010884	09/23/22		N876	TRI STATE FOLDING PARTITIONS INC		1,950.00
010885	09/23/22		Z361	UNITED SUPPLY CORP		44.79
010886	09/23/22		P756	VEOLIA WATER NEW JERSEY		7,649.24
010887	09/23/22		2034	VERIZON WIRELESS		2,724.09
010888	09/23/22		O895	VWR		4,518.64
010889	09/23/22		B558	VWR INTERNATIONAL		506.47
010890	09/23/22		6622	WALLINGTON PLUMBING SUPPLIES		6,565.68
010891	09/23/22		1707	WARD'S NATURAL SCIENCE ESTABLISHMENT INC		18.75
010892	09/23/22		6076	WILLIAM J. GUARINI, INC.		900.00
010893	09/23/22		Y804	WILLIAM MARCIANO PIANO TUNER/TECHNICIAN		465.00
010894	09/23/22		4895	WILLIAM PATERSON UNIVERSITY		3,125.00
010895	09/23/22		1708	WOLFRAM RESEARCH INC		6,631.98
010896	09/23/22		1695	WOMEN'S RIGHTS INFORMATION CENTER		10,650.00
010897	09/23/22		Z955	WWD		129.00
010898	09/23/22		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
220803	H 08/31/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 8/31/2022	12,942.21
220804	H 08/31/22		4864	DCRP BOARD SHARE		88.24
220805	H 08/31/22		PAY	PAYROLL VENDOR		2,138,047.47
220806	H 08/31/22		1616	STATE OF NJ-HEALTH BENEFITS FD		930,894.33
220807	H 08/31/22		1616	STATE OF NJ-HEALTH BENEFITS FD		818.68
220808	H 08/31/22		1096	BOARD OF VOCATIONAL EDUCATION	AUGUST 2022	127,564.51
220901	H 09/15/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 9/15/2022	106,322.06
220902	H 09/15/22		4864	DCRP BOARD SHARE		479.91

Starting date 8/19/2022      Ending date 9/23/2022

Fund Totals		
10	General Fund	\$119,264.27
11	General Current Expense	\$3,481,365.56
12	Capital Outlay	\$18,942.25
13	Special Schools	\$173,900.68
20	Special Revenue Funds	\$677,044.78
30	Capital Projects Funds	\$103,447.31
60	CAFETERIA	\$119.00
61	ENTERPRISE FUND	\$246,882.36
62	INTERNAL SERVICE FUND	\$158,676.99
Total for all checks listed		\$4,979,643.20

Prepared and submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 1 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Assets and Resources

**Assets:**

101	Cash in bank		\$8,399,850.44
102 - 106	Cash Equivalents		\$7,585,780.85
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$34,233,952.00

**Accounts Receivable:**

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$5,710,040.78	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$944,654.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$6,665,194.78

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$3,079.96

**Resources:**

301	Estimated revenues	\$76,405,090.00	
302	Less revenues	(\$39,996,826.93)	\$36,408,263.07

**Total assets and resources**

**\$93,296,121.10**

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 2 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$1,920,986.07
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$3,407,732.53
	<b>Total liabilities</b>	<b>\$5,328,718.60</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances	\$66,740,310.55
761	Capital reserve account - July	\$7,585,518.96
604	Add: Increase in capital reserve	\$0.00
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00
309	Less: Bud. w/d cap. reserve excess costs	\$7,585,518.96
764	Maintenance reserve account - July	\$495,169.64
606	Add: Increase in maintenance reserve	\$0.00
310	Less: Bud. w/d from maintenance reserve	\$495,169.64
766	Reserve for Cur. Exp. Emergencies - July	\$0.00
607	Add: Increase in cur. exp. emer. reserve	\$0.00
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00
762	Reserve for Adult Education	\$1,371.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$80,828,836.06
602	Less: Expenditures (\$3,416,780.96)	
	Less: Encumbrances (\$66,740,310.55)	(\$70,157,091.51)
	<b>Total appropriated</b>	<b>\$85,494,114.70</b>

Unappropriated:

770	Fund balance, July 1	\$2,473,287.80
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	<b>Total fund balance</b>	<b>\$87,967,402.50</b>
	<b>Total liabilities and fund equity</b>	<b>\$93,296,121.10</b>



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

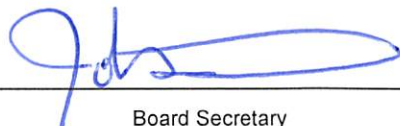
Page 3 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$80,828,836.06	\$70,157,091.51	\$10,671,744.55
Revenues	(\$76,405,090.00)	(\$39,996,826.93)	(\$36,408,263.07)
Subtotal	<u>\$4,423,746.06</u>	<u>\$30,160,264.58</u>	<u>(\$25,736,518.52)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$7,585,518.96)	\$7,585,518.96
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$22,574,745.62</u>	<u>(\$18,150,999.56)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$495,169.64)	\$495,169.64
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$22,079,575.98</u>	<u>(\$17,655,829.92)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$22,079,575.98</u>	<u>(\$17,655,829.92)</u>
Less: Adjustment for prior year	(\$4,423,746.06)	(\$4,423,746.06)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$18,150,999.56</u>	<u>(\$18,150,999.56)</u>

Prepared and submitted by :

  
Board Secretary

Date

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 4 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	69,839,126	0	69,839,126	34,274,312	Under	35,564,814
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	20,417	0	20,417	26,968		(6,551)
Total		76,405,090	0	76,405,090	39,996,827		36,408,263
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,939,265	332,917	12,272,182	121,973	11,336,778	813,431
11160	Total Basic Skills/Remedial – Instruct.	100,267	0	100,267	0	100,267	0
12160	Total Bilingual Education – Instruction	109,685	0	109,685	0	109,685	0
15180	TOTAL VOCATIONAL PROGRAMS	17,646,553	980,044	18,626,597	102,715	16,091,965	2,431,917
17100	Total School-Sponsored Co/Extra Curricul	844,700	8,869	853,569	1,068	820,476	32,025
17600	Total School-Sponsored Athletics – Instr	1,033,437	37,652	1,071,089	60,849	857,423	152,817
25100	Total Other Instructional Programs - Ins	430,000	0	430,000	17,660	402,340	10,000
29680	Total Undistributed Expenditures – Atten	133,711	0	133,711	11,152	122,559	0
30620	Total Undistributed Expenditures – Healt	598,310	2,545	600,855	25,835	543,631	31,389
40580	Total Undistributed Expend – Speech, OT,	304,666	0	304,666	3,207	301,459	0
41660	Total Undist. Expend. – Guidance	2,726,581	0	2,726,581	75,104	2,566,477	85,000
42200	Total Undist. Expend. – Child Study Team	910,907	7,109	918,016	33,202	847,689	37,126
43200	Total Undist. Expend. – Improvement of I	1,625,379	14,486	1,639,865	141,280	1,288,536	210,049
43620	Total Undist. Expend. – Edu. Media Serv.	141,976	0	141,976	13,808	110,591	17,577
44180	Total Undist. Expend. – Instructional St	102,500	4,989	107,489	4,041	18,778	84,671
45300	Support Serv. - General Admin	1,745,036	293,071	2,038,107	142,413	1,707,007	188,686
46160	Support Serv. - School Admin	2,709,967	7,043	2,717,010	234,977	2,417,399	64,634
47200	Total Undist. Expend. – Central Services	1,617,478	11,072	1,628,550	128,832	1,435,960	63,758
47620	Total Undist. Expend. – Admin. Info. Tec	5,365,486	277,770	5,643,256	501,136	3,861,705	1,280,415
51120	Total Undist. Expend. – Oper. & Maint. O	8,567,991	298,945	8,866,936	385,849	6,793,494	1,687,592
52480	Total Undist. Expend. – Student Transpor	765,070	0	765,070	33,956	596,461	134,653
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,264,500	0	13,264,500	1,105,611	9,638,728	2,520,161
75880	TOTAL EQUIPMENT	0	1,159,853	1,159,853	116,486	1,043,379	(11)
76260	Total Facilities Acquisition and Constr	57,894	880,909	938,803	0	880,909	57,894
77140	Total Post-Secondary Programs - Instruct	518,331	13,684	532,015	33,342	472,571	26,103
77280	Total Post-Secondary Programs – Support	125,000	0	125,000	7,432	82,568	35,000
78180	Total Other Special Schools - Instructio	1,024,606	40,656	1,065,262	20,484	684,433	360,345
78320	Total Other Special Schools – Support Se	487,303	42,543	529,846	23,140	385,074	121,632
81180	Total Vocational Evening-Local Instructi	461,471	515	461,986	4,281	426,853	30,852
81320	Total Vocational Evening-Local-Support S	925,110	9,075	934,185	61,444	721,553	151,188
83060	Total GED Testing Centers	121,910	0	121,910	5,504	73,564	42,842
Total		76,405,090	4,423,746	80,828,836	3,416,781	66,740,311	10,671,745

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 5 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		34,233,952	0	34,233,952	34,233,952		0
00150	10-1320	Tuition from LEAs Within State		33,256,764	0	33,256,764	0	Under	33,256,764
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	36,468	Under	1,563,532
00300	10-1__	Unrestricted Miscellaneous Revenues		526,500	0	526,500	3,892	Under	522,608
00310	10-1991	GED Testing Center Fees		121,910	0	121,910	0	Under	121,910
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	0	100,000	0	Under	100,000
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,611,919	0	1,611,919	1,611,919		0
00495	10-3199	DOE Loan Against State Aid		2,250,885	0	2,250,885	2,250,885		0
00540	10-4200	Medicaid Reimbursement		20,417	0	20,417	26,968		(6,551)
Total				76,405,090	0	76,405,090	39,996,827		36,408,263

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-__-101	Grades 9-12 – Salaries of Teachers		10,451,025	0	10,451,025	34,811	10,416,214	0
02180	11-140-100-106	Other Salaries for Instruction		229,240	0	229,240	10,887	218,353	0
02200	11-140-100-320	Purchased Professional – Educational Ser		105,000	0	105,000	0	60,000	45,000
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		35,000	1,136	36,136	195	24,309	11,632
02260	11-140-100-610	General Supplies		838,000	324,930	1,162,930	70,994	495,826	596,110
02280	11-140-100-640	Textbooks		175,000	4,852	179,852	0	45,381	134,471
02300	11-140-100-800	Other Objects		6,000	2,000	8,000	1,219	5,563	1,219
02500	11-150-100-101	Salaries of Teachers		75,000	0	75,000	3,866	71,134	0
02540	11-150-100-320	Purchased Professional – Educational Ser		25,000	0	25,000	0	0	25,000
11000	11-230-100-101	Salaries of Teachers		100,267	0	100,267	0	100,267	0
12000	11-240-100-101	Salaries of Teachers		109,685	0	109,685	0	109,685	0
14000	11-310-100-101	Salaries of Teachers		8,071,486	0	8,071,486	19,027	8,052,459	0
14040	11-310-100-320	Purchased Professional-Educational Servi		1,502,000	0	1,502,000	0	0	1,502,000
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		52,500	655	53,155	0	41,091	12,064
14100	11-310-100-610	General Supplies		906,850	764,579	1,671,429	41,338	1,004,929	625,162
14120	11-310-100-640	Textbooks		130,000	11,879	141,879	982	11,879	129,018
14140	11-310-100-8__	Other Objects		18,000	4,750	22,750	7,150	7,778	7,822
15000	11-320-100-101	Salaries of Teachers		6,094,717	0	6,094,717	10,012	6,084,705	0
15040	11-320-100-320	Purchased Professional-Educational Servi		625,000	0	625,000	0	606,199	18,801
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	0	4,000	0
15100	11-320-100-610	General Supplies		197,000	192,281	389,281	18,211	258,859	112,210
15120	11-320-100-640	Textbooks		35,000	5,901	40,901	5,888	11,048	23,965
15140	11-320-100-8__	Other Objects		10,000	0	10,000	107	9,019	875
17000	11-401-100-1__	Salaries		810,000	0	810,000	93	809,907	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	520	2,220	0	2,220	0
17060	11-401-100-8__	Other Objects		33,000	8,349	41,349	975	8,349	32,025
17500	11-402-100-1__	Salaries		749,437	0	749,437	7,390	742,047	0

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 6 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17520 11-402-100-[3-5] Purchased Services (300-500 series)	109,000	17,370	126,370	16,686	25,601	84,082
17540 11-402-100-6__ Supplies and Materials	135,000	18,152	153,152	27,383	86,800	38,969
17560 11-402-100-8__ Other Objects	40,000	2,131	42,131	9,390	2,976	29,765
25000 11-4__-100-1__ Salaries	430,000	0	430,000	17,660	402,340	10,000
29500 11-000-211-1__ Salaries	133,711	0	133,711	11,152	122,559	0
30500 11-000-213-1__ Salaries	534,310	0	534,310	24,111	510,199	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	0	38,000	0	30,000	8,000
30580 11-000-213-6__ Supplies and Materials	8,500	2,545	11,045	677	3,432	6,936
30600 11-000-213-8__ Other Objects	17,500	0	17,500	1,047	0	16,453
40500 11-000-216-1__ Salaries	304,666	0	304,666	3,207	301,459	0
41500 11-000-218-104 Salaries of Other Professional Staff	2,389,583	0	2,389,583	56,352	2,333,231	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	251,998	0	251,998	18,753	233,245	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	0	0	85,000
42000 11-000-219-104 Salaries of Other Professional Staff	633,995	0	633,995	22,722	611,273	0
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	184,912	0	184,912	10,030	174,882	0
42060 11-000-219-320 Purchased Professional – Educational Ser	60,000	0	60,000	0	50,000	10,000
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	132	6,132	44	4,088	2,000
42160 11-000-219-6__ Supplies and Materials	20,000	6,977	26,977	0	7,447	19,531
42180 11-000-219-8__ Other Objects	6,000	0	6,000	405	0	5,595
43020 11-000-221-104 Salaries of Other Professional Staff	1,135,194	0	1,135,194	97,599	1,037,595	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	229,685	0	229,685	17,862	211,823	0
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	0	50,000	0	0	50,000
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	0	80,500	16,100	6,920	57,480
43160 11-000-221-6__ Supplies and Materials	40,000	14,486	54,486	0	14,633	39,852
43180 11-000-221-8__ Other Objects	90,000	0	90,000	9,719	17,565	62,717
43500 11-000-222-1__ Salaries	64,476	0	64,476	4,012	60,465	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	0	75,000	9,797	50,126	15,077
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	4,989	67,489	4,251	18,778	44,461
44160 11-000-223-8__ Other Objects	40,000	0	40,000	(210)	0	40,210
45000 11-000-230-1__ Salaries	649,336	0	649,336	45,094	604,242	0
45040 11-000-230-331 Legal Services	250,000	0	250,000	0	248,000	2,000
45060 11-000-230-332 Audit Fees	70,000	0	70,000	0	70,000	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	0	10,000	1,330	8,670	0
45080 11-000-230-334 Architectural/Engineering Services	125,000	292,112	417,112	9,200	393,312	14,600
45100 11-000-230-339 Other Purchased Professional Services	112,000	0	112,000	11,434	75,000	25,566
45140 11-000-230-530 Communications/Telephone	300,000	0	300,000	22,891	276,888	221
45160 11-000-230-585 BOE Other Purchased Services	1,000	0	1,000	0	0	1,000
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	160,700	150	160,850	1,000	30,087	129,763
45200 11-000-230-610 General Supplies	10,000	808	10,808	0	808	10,000
45260 11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	51,464	0	4,536

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 7 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,978,047	0	1,978,047	168,766	1,809,281	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	653,820	0	653,820	55,313	598,507	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	12,600	173	12,773	46	336	12,391
46120	11-000-240-6__	Supplies and Materials	38,500	4,054	42,554	713	4,358	37,483
46140	11-000-240-8__	Other Objects	27,000	2,817	29,817	10,140	4,917	14,760
47000	11-000-251-1__	Salaries	1,424,478	0	1,424,478	113,161	1,311,318	0
47040	11-000-251-340	Purchased Technical Services	136,300	7,868	144,168	13,770	115,093	15,305
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	13,500	200	13,700	0	6,148	7,552
47100	11-000-251-6__	Supplies and Materials	32,000	3,004	35,004	911	3,401	30,691
47180	11-000-251-890	Other Objects	11,200	0	11,200	990	0	10,210
47500	11-000-252-1__	Salaries	3,645,486	0	3,645,486	285,499	3,359,987	0
47520	11-000-252-330	Purchased Professional Services	100,000	0	100,000	0	75,000	25,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	1,265,000	43,278	1,308,278	121,677	281,809	904,792
47580	11-000-252-6__	Supplies and Materials	350,000	234,492	584,492	93,810	144,659	346,023
47600	11-000-252-8__	Other Objects	5,000	0	5,000	150	250	4,600
48500	11-000-261-1__	Salaries	566,439	0	566,439	39,136	527,303	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	550,000	87,369	637,369	10,938	374,027	252,404
48540	11-000-261-610	General Supplies	215,000	60,532	275,532	7,891	92,641	175,000
49000	11-000-262-1__	Salaries	3,206,246	0	3,206,246	221,100	2,985,146	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	150,000	0	150,000	0	100,000	50,000
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	547,500	44,867	592,367	18,371	165,932	408,063
49120	11-000-262-490	Other Purchased Property Services	110,000	0	110,000	8,366	91,134	10,500
49140	11-000-262-520	Insurance	525,000	0	525,000	0	525,000	0
49160	11-000-262-590	Miscellaneous Purchased Services	2,500	264	2,764	140	624	2,000
49180	11-000-262-610	General Supplies	390,000	44,688	434,688	33,086	185,841	215,762
49200	11-000-262-621	Energy (Natural Gas)	400,000	0	400,000	1,702	298,298	100,000
49220	11-000-262-622	Energy (Electricity)	1,300,000	0	1,300,000	23,600	1,026,400	250,000
49260	11-000-262-626	Energy (Gasoline)	30,000	0	30,000	0	30,000	0
49280	11-000-262-8__	Other Objects	15,000	160	15,160	412	160	14,588
50000	11-000-263-1__	Salaries	290,306	0	290,306	19,083	271,223	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	40,000	44,716	84,716	2,024	66,806	15,886
50060	11-000-263-610	General Supplies	10,000	730	10,730	0	2,341	8,389
51000	11-000-266-1__	Salaries	35,000	0	35,000	0	35,000	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	180,000	6,500	186,500	0	6,500	180,000
51060	11-000-266-610	General Supplies	5,000	9,118	14,118	0	9,118	5,000
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	544,570	0	544,570	37,897	506,673	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	9,000	0	9,000	0	1,788	7,212
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	112,500	0	112,500	(3,941)	0	116,441
52400	11-000-270-593	Misc. Purchased Services - Transportatio	88,000	0	88,000	0	88,000	0
52440	11-000-270-615	Transportation Supplies	8,000	0	8,000	0	0	8,000

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 8 of 37

09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460 11-000-270-8__ Other objects	3,000	0	3,000	0	0	3,000
71020 11-000-291-220 Social Security Contributions	1,310,000	0	1,310,000	98,199	1,209,914	1,887
71060 11-000-291-241 Other Retirement Contributions - PERS	2,200,000	0	2,200,000	0	0	2,200,000
71160 11-000-291-260 Workmen's Compensation	665,000	0	665,000	0	665,000	0
71180 11-000-291-270 Health Benefits	8,702,000	0	8,702,000	739,010	7,763,814	199,177
71200 11-000-291-280 Tuition Reimbursement	120,000	0	120,000	4,988	0	115,012
71220 11-000-291-290 Other Employee Benefits	267,500	0	267,500	263,414	0	4,086
75500 12-000-100-73_ Undistributed Expenditures - Instruction	0	879,548	879,548	116,486	763,074	(11)
75680 12-000-252-73_ Undistributed Expenditures - Admin. Info	0	147,869	147,869	0	147,869	0
75720 12-000-262-73_ Undist. Expend. - Custodial Services	0	63,848	63,848	0	63,848	0
75740 12-000-263-73_ Undist. Expend. - Care and Upkeep of Gro	0	66,466	66,466	0	66,466	0
75860 12-___-00-73_ Special Schools (All Programs)	0	2,122	2,122	0	2,122	0
76080 12-000-400-450 Construction Services	0	880,909	880,909	0	880,909	0
76200 12-000-400-800 Other Objects	10,000	0	10,000	0	0	10,000
76210 12-000-400-896 Assessment for Debt Service on SDA Fundi	47,894	0	47,894	0	0	47,894
77000 13-330-100-101 Salaries of Teachers	412,231	0	412,231	14,246	397,985	0
77060 13-330-100-[4-5] Other Purchased Services (400-500 series	10,600	11,038	21,638	13,000	6,260	2,378
77080 13-330-100-610 General Supplies	70,000	615	70,615	1,113	66,771	2,732
77100 13-330-100-640 Textbooks	18,000	1,444	19,444	282	1,444	17,718
77120 13-330-100-8__ Other Objects	7,500	587	8,087	4,701	111	3,275
77180 13-330-200-2__ Personnel Services - Employee Benefits	125,000	0	125,000	7,432	82,568	35,000
78000 13-4__-100-101 Salaries of Teachers	661,606	0	661,606	16,992	644,614	0
78120 13-4__-100-610 General Supplies	363,000	40,656	403,656	3,492	39,819	360,345
78200 13-4__-200-1__ Salaries	247,903	0	247,903	13,458	234,445	0
78220 13-4__-200-2__ Personnel Services - Employee Benefits	175,000	0	175,000	9,682	105,318	60,000
78240 13-4__-200-3__ Purchased Professional and Technical Svc	15,600	9,074	24,674	0	9,074	15,600
78260 13-4__-200-[4-5] Other Purchased Services (400-500 series	33,000	33,000	66,000	0	35,632	30,368
78280 13-4__-200-6__ Supplies and Materials	6,800	294	7,094	0	431	6,664
78300 13-4__-200-8__ Other Objects	9,000	175	9,175	0	175	9,000
81000 13-629-100-101 Salaries of Teachers	426,471	0	426,471	4,281	422,190	0
81120 13-629-100-610 General Supplies	30,000	515	30,515	0	4,663	25,852
81140 13-629-100-640 Textbooks	1,000	0	1,000	0	0	1,000
81160 13-629-100-8__ Other Objects	4,000	0	4,000	0	0	4,000
81200 13-629-200-1__ Salaries	616,310	0	616,310	52,600	563,710	0
81220 13-629-200-2__ Personnel Services - Employee Benefits	225,000	0	225,000	6,003	134,784	84,213
81260 13-629-200-[4-5] Other Purchased Services (400-500 series	52,800	2,028	54,828	2,841	14,839	37,148
81280 13-629-200-6__ Supplies and Materials	27,000	7,047	34,047	0	7,819	26,227
81300 13-629-200-8__ Other Objects	4,000	0	4,000	0	400	3,600
83000 13-640-200-1__ Salaries	78,410	0	78,410	5,504	72,906	0
83020 13-640-200-6__ Supplies and Materials	43,500	0	43,500	0	658	42,842
Total	76,405,090	4,423,746	80,828,836	3,416,781	66,740,311	10,671,745

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 9 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,750,357.99)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$270,145.87	
142	Intergovernmental - Federal	\$2,125,708.47	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,395,854.34

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$14,643,206.01	
302	Less revenues	(\$58,328.90)	\$14,584,877.11

**Total assets and resources**

**\$15,230,373.46**

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$1,750,357.99)
411	Intergovernmental accounts payable - state			\$17,523.70
421	Accounts payable			\$364,740.23
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$4,105.81
	Other current liabilities			\$1,366.01
	<b>Total liabilities</b>			<b>\$387,735.75</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,835,349.55	
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$15,177,093.62		
602	Less: Expenditures (\$334,455.91)			
	Less: Encumbrances (\$4,835,349.55)	(\$5,169,805.46)	\$10,007,288.16	
	<b>Total appropriated</b>		<b>\$14,842,637.71</b>	

Unappropriated:

770	Fund balance, July 1		\$0.00	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	<b>Total fund balance</b>			<b>\$14,842,637.71</b>
	<b>Total liabilities and fund equity</b>			<b><u>\$15,230,373.46</u></b>



Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$15,177,093.62	\$5,169,805.46	\$10,007,288.16
Revenues	(\$14,643,206.01)	(\$58,328.90)	(\$14,584,877.11)
Subtotal	<u>\$533,887.61</u>	<u>\$5,111,476.56</u>	<u>(\$4,577,588.95)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,111,476.56</u>	<u>(\$4,577,588.95)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,111,476.56</u>	<u>(\$4,577,588.95)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,111,476.56</u>	<u>(\$4,577,588.95)</u>
Less: Adjustment for prior year	(\$533,887.61)	(\$533,887.61)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$4,577,588.95</u>	<u>(\$4,577,588.95)</u>

Prepared and submitted by :

  
Board Secretary

\_\_\_\_\_  
Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	40,000	40,000	0	Under	40,000
00745	Total Revenues from Local Sources	250,000	26,947	276,947	0	Under	276,947
00770	Total Revenues from State Sources	0	317,167	317,167	0	Under	317,167
00830	Total Revenues from Federal Sources	9,200,000	4,806,939	14,006,939	58,329	Under	13,948,610
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		9,450,000	5,193,206	14,643,206	58,329		14,584,877

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	264,778	264,778	0	108,364	156,414
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	0	342,418	342,418	0	194,974	147,445
88140	Other	150,000	229,250	379,250	5,995	144,431	228,824
88740	Total Federal Projects	9,050,000	4,890,647	13,940,647	328,461	4,387,581	9,224,605
Total		9,450,000	5,727,094	15,177,094	334,456	4,835,350	10,007,288

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 13 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
				0	40,000	40,000	0	Under	40,000
00737	20-1760	Student Activity Fund Revenue		250,000	0	250,000	0	Under	250,000
00740	20-1	Other Revenue from Local Sources		0	26,947	26,947	0	Under	26,947
00765	20-32	Other Restricted Entitlements		0	317,167	317,167	0	Under	317,167
00775	20-441[1-6]	Title I		170,000	0	170,000	0	Under	170,000
00780	20-445[1-5]	Title II		35,000	14,423	49,423	0	Under	49,423
00804	20-4419	ARP - IDEA Basic		0	19,592	19,592	0	Under	19,592
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		475,000	85,012	560,012	46,972	Under	513,040
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt		0	242,527	242,527	0	Under	242,527
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day		0	40,000	40,000	0	Under	40,000
00809	20-4544	ARP ESSER NJTSS Mental Health Support		0	45,000	45,000	0	Under	45,000
00810	20-4430	Vocational Education		870,000	33,729	903,729	0	Under	903,729
00814	20-4540	ARP - ESSER		0	474,413	474,413	0	Under	474,413
00815	20-4440	Adult Basic Education		1,100,000	283,916	1,383,916	0	Under	1,383,916
00820	20-4700	Private Industry Council (JTPA/WIOA)		6,400,000	3,182,647	9,582,647	11,357	Under	9,571,290
00823	20-4534	CRRSA Act - ESSER II		0	137,637	137,637	0	Under	137,637
00824	20-4535	CRRSA Act - Learning Acceleration Grant		0	18,792	18,792	0	Under	18,792
00825	20-4	Other		150,000	229,250	379,250	0	Under	379,250
88711	20-485-	CRRSA Act - Mental Health Grant		0	2,153	2,153	0	Under	2,153
Total				9,450,000	5,193,206	14,643,206	58,329		14,584,877

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20- - -	Local Projects		0	264,778	264,778	0	108,364	156,414
84200	20-475-	Student Activity Fund		250,000	0	250,000	0	0	250,000
88100	20- - -	Adult Education		0	342,418	342,418	0	194,974	147,445
88140	20- - -	Other		150,000	229,250	379,250	5,995	144,431	228,824
88500	20- - -	Title I		170,000	0	170,000	0	0	170,000
88520	20- - -	Title II		35,000	14,423	49,423	0	44,900	4,523
88620	20- - -	I.D.E.A. Part B (Handicapped)		475,000	85,012	560,012	38,766	358,943	162,303
88640	20- - -	Vocational Education		870,000	33,729	903,729	6,720	258,927	638,082
88641	20-223-	ARP-IDEA Basic Grant Program		0	19,592	19,592	959	8,996	9,637
88660	20- - -	Adult Education		1,100,000	150,831	1,250,831	26,142	1,099,262	125,427
88680	20- - -	Private Industry Council (JTPA/WIOA)		6,400,000	3,586,538	9,986,538	167,929	2,220,024	7,598,584
88709	20-483-	CRRSA Act - ESSER II Grant Program		0	137,637	137,637	29,927	44,418	63,292
88710	20-484-	CRRSA Act - Learning Acceleration Grant		0	18,792	18,792	15,090	0	3,702
88711	20-485-	CRRSA Act - Mental Health Grant		0	2,153	2,153	0	0	2,153
88713	20-487-	ARP-ESSER Grant Program		0	474,413	474,413	2,928	352,111	119,374
88714	20-488-	ARP ESSER Accel. Learning Coaching Supt		0	242,527	242,527	0	0	242,527
88715	20-489-	ARP ESSER Evidence Based Summer Enrich		0	40,000	40,000	40,000	0	0
88716	20-490-	ARP ESSER Evidence Based Bynd Sch Day		0	40,000	40,000	0	0	40,000
88717	20-491-	ARP ESSER NJTSS Mental Health Support		0	45,000	45,000	0	0	45,000
Total				9,450,000	5,727,094	15,177,094	334,456	4,835,350	10,007,288

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Funds

Assets and Resources

**Assets:**

101	Cash in bank		(\$1,222.48)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$3,385,748.00

**Resources:**

301	Estimated revenues	\$34,234,318.77	
302	Less revenues	(\$339,732.50)	\$33,894,586.27

**Total assets and resources**

\$37,279,111.79

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank				(\$1,222.48)
411	Intergovernmental accounts payable - state				\$0.00
421	Accounts payable				\$105,786.45
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$0.00
	Other current liabilities				\$0.00
	<b>Total liabilities</b>				<b>\$105,786.45</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances			\$4,021,726.94	
761	Capital reserve account - July	\$0.00			
604	Add: Increase in capital reserve	\$0.00			
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00			
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00	
764	Maintenance reserve account - July	\$0.00			
606	Add: Increase in maintenance reserve	\$0.00			
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00			
607	Add: Increase in cur. exp. emer. reserve	\$0.00			
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00		\$0.00	
762	Reserve for Adult Education			\$0.00	
750-752,76x	Other reserves			\$0.00	
601	Appropriations	\$38,259,061.73			
602	Less: Expenditures	(\$25,547.74)			
	Less: Encumbrances	(\$4,021,726.94)	(\$4,047,274.68)	\$34,211,787.05	
	<b>Total appropriated</b>			<b>\$38,233,513.99</b>	

**Unappropriated:**

770	Fund balance, July 1			(\$1,060,188.65)	
771	Designated fund balance			\$0.00	
303	Budgeted fund balance			\$0.00	
	<b>Total fund balance</b>				<b>\$37,173,325.34</b>
	<b>Total liabilities and fund equity</b>				<b><u>\$37,279,111.79</u></b>

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

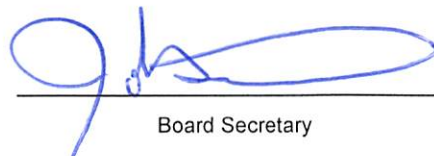
Page 16 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$38,259,061.73	\$4,047,274.68	\$34,211,787.05
Revenues	(\$34,234,318.77)	(\$339,732.50)	(\$33,894,586.27)
Subtotal	<u>\$4,024,742.96</u>	<u>\$3,707,542.18</u>	<u>\$317,200.78</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$3,707,542.18</u>	<u>\$317,200.78</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$3,707,542.18</u>	<u>\$317,200.78</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$3,707,542.18</u>	<u>\$317,200.78</u>
Less: Adjustment for prior year	(\$4,024,742.96)	(\$4,024,742.96)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$317,200.78)</u>	<u>\$317,200.78</u>

Prepared and submitted by :



Board Secretary

Date

Report of the Secretary to the Board of Education  
 Bergen County Vo-Tech Schools

Page 17 of 37  
 09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	34,234,319	34,234,319	339,733	Under	33,894,586
Total		0	34,234,319	34,234,319	339,733		33,894,586
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	38,259,062	38,259,062	25,548	4,021,727	34,211,787
Total		0	38,259,062	38,259,062	25,548	4,021,727	34,211,787

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 107

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 18 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	34,234,319	34,234,319	339,733	Under	33,894,586
Total	0	34,234,319	34,234,319	339,733		33,894,586

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-____-73_ Capital Project Equipment	0	576,348	576,348	0	326,052	250,296
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	3,010,629	3,010,629	13,613	2,123,927	873,089
89080 30-000-4__-45_ Construction Services	0	33,910,772	33,910,772	0	1,302,475	32,608,297
89100 30-000-4__-61_ General Supplies	0	368,147	368,147	11,935	177,470	178,742
89180 30-000-4__-8__ Other Objects	0	393,166	393,166	0	91,803	301,363
Total	0	38,259,062	38,259,062	25,548	4,021,727	34,211,787



Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Funds

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 20 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 21 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

\_\_\_\_\_ Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Funds

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Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$69,758.97	
102 - 106	Cash Equivalents		\$0.00	
111	Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
118	Emergency Reserve Account		\$0.00	57
121	Tax levy Receivable		\$0.00	24

Accounts Receivable:

132	Interfund	\$0.00		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	(\$0.02)		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.02)	

Loans Receivable:

131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00	

Other Current Assets

\$131,163.00

Resources:

301	Estimated revenues	\$840,257.53		
302	Less revenues	(\$55,257.53)	\$785,000.00	

Total assets and resources

\$985,921.95

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

Page 24 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$4,969.04
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$2,967.00
	Other current liabilities		\$142,697.42
	<b>Total liabilities</b>		<b>\$150,633.46</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$700,000.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$840,257.53	
602	Less: Expenditures (\$4,969.04)		
	Less: Encumbrances (\$700,000.00)	(\$704,969.04)	\$135,288.49
	<b>Total appropriated</b>		<b>\$835,288.49</b>

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$835,288.49</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$985,921.95</u></b>

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

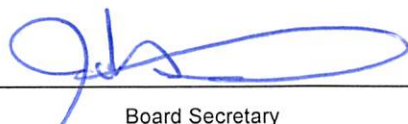
Page 25 of 37  
09/12/22 11:24

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$840,257.53	\$704,969.04	\$135,288.49
Revenues	(\$840,257.53)	(\$55,257.53)	(\$785,000.00)
Subtotal	<u>\$0.00</u>	<u>\$649,711.51</u>	<u>(\$649,711.51)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$649,711.51</u>	<u>(\$649,711.51)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$649,711.51</u>	<u>(\$649,711.51)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$649,711.51</u>	<u>(\$649,711.51)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$649,711.51</u>	<u>(\$649,711.51)</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	840,258	0	840,258	55,258	Under	785,000
Total	840,258	0	840,258	55,258		785,000

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	840,258	0	840,258	4,969	700,000	135,288
Total	840,258	0	840,258	4,969	700,000	135,288



**Revenues:****Expenditures:**

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	840,258	0	840,258	4,969	700,000	135,288
<b>Total</b>	<b>840,258</b>	<b>0</b>	<b>840,258</b>	<b>4,969</b>	<b>700,000</b>	<b>135,288</b>

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$813,783.05
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$313,156.33	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$313,156.33

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$85,593.31

Resources:

301	Estimated revenues	\$3,275,200.00	
302	Less revenues	(\$332,606.44)	\$2,942,593.56

**Total assets and resources**

**\$4,155,126.25**

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$102,018.28
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$60,587.35
	Other current liabilities		\$963,565.98
	<b>Total liabilities</b>		<b>\$1,126,171.61</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$2,710,155.71
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,275,200.00	
602	Less: Expenditures (\$246,245.36)		
	Less: Encumbrances (\$2,710,155.71)	(\$2,956,401.07)	\$318,798.93
	<b>Total appropriated</b>		<b>\$3,028,954.64</b>

Unappropriated:

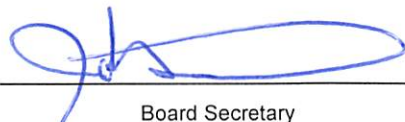
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$3,028,954.64</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$4,155,126.25</u></b>

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,275,200.00	\$2,956,401.07	\$318,798.93
Revenues	(\$3,275,200.00)	(\$332,606.44)	(\$2,942,593.56)
Subtotal	<u>\$0.00</u>	<u>\$2,623,794.63</u>	<u>(\$2,623,794.63)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,623,794.63</u>	<u>(\$2,623,794.63)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,623,794.63</u>	<u>(\$2,623,794.63)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,623,794.63</u>	<u>(\$2,623,794.63)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,623,794.63</u>	<u>(\$2,623,794.63)</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	3,275,200	0	3,275,200	332,606	Under	2,942,594
Total	3,275,200	0	3,275,200	332,606		2,942,594
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	3,275,200	0	3,275,200	246,245	2,710,156	318,799
Total	3,275,200	0	3,275,200	246,245	2,710,156	318,799

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,275,200	0	3,275,200	332,606	Under	2,942,594
Total	3,275,200	0	3,275,200	332,606		2,942,594

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,275,200	0	3,275,200	246,245	2,710,156	318,799
Total	3,275,200	0	3,275,200	246,245	2,710,156	318,799

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$285,996.65
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$3,351,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,351,064.00

**Other Current Assets**

\$63,906.00

**Resources:**

301	Estimated revenues	\$2,196,200.00	
302	Less revenues	\$0.00	\$2,196,200.00

**Total assets and resources**

\$5,897,166.65

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$58,035.32
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,830,218.92
	<b>Total liabilities</b>		<b>\$3,888,254.24</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$1,931,724.28
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,196,200.00	
602	Less: Expenditures (\$187,287.59)		
	Less: Encumbrances (\$1,931,724.28)	(\$2,119,011.87)	\$77,188.13
	<b>Total appropriated</b>		<b>\$2,008,912.41</b>

**Unappropriated:**

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$2,008,912.41</b>
	<b>Total liabilities and fund equity</b>		<b>\$5,897,166.65</b>



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

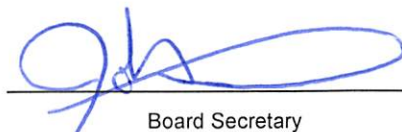
Page 35 of 37  
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Starting date 7/1/2022 Ending date 7/31/2022 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,196,200.00	\$2,119,011.87	\$77,188.13
Revenues	(\$2,196,200.00)	\$0.00	(\$2,196,200.00)
Subtotal	<u>\$0.00</u>	<u>\$2,119,011.87</u>	<u>(\$2,119,011.87)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,119,011.87</u>	<u>(\$2,119,011.87)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,119,011.87</u>	<u>(\$2,119,011.87)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,119,011.87</u>	<u>(\$2,119,011.87)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,119,011.87</u>	<u>(\$2,119,011.87)</u>

Prepared and submitted by :



Board Secretary

Date

**Revenues:**

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	0	Under	2,196,200
Total	2,196,200	0	2,196,200	0		2,196,200

**(Total of Accounts W/O a Grid# Assigned)**

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,196,200	0	2,196,200	187,288	1,931,724	77,188
<b>Total</b>	<b>2,196,200</b>	<b>0</b>	<b>2,196,200</b>	<b>187,288</b>	<b>1,931,724</b>	<b>77,188</b>

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**Revenues:****Expenditures:**

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,196,200	0	2,196,200	187,288	1,931,724	77,188
<b>Total</b>	<b>2,196,200</b>	<b>0</b>	<b>2,196,200</b>	<b>187,288</b>	<b>1,931,724</b>	<b>77,188</b>

## DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: July 31, 2022

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - 10	14,245,127.54	4,778,570.63	3,043,279.88	15,980,418.29
2	Special Revenue Fund - Fund 20	(2,008,577.91)	603,077.00	339,644.08	(1,745,144.99)
3	Capital Projects Fund - Fund 30	(340,954.98)	339,732.50	0.00	(1,222.48)
4	Enterprise Funds - Fund 61, Fund 62	1,202,974.22	339,839.64	443,034.16	1,099,779.70
5	Enterprise Fund (Fund 5X) Cafeteria	(67,426.67)	137,185.64	0.00	69,758.97
6	Total Governmental Funds (Lines 1 Thru 5)	13,031,142.20	6,198,405.41	3,825,958.12	15,403,589.49
<b>TRUST AND AGENCY FUNDS (FUND 6X)</b>					
7	Payroll	7,000.00	1,651,197.64	1,651,197.64	7,000.00
8	Payroll Agency	117,717.85	1,034,238.01	1,104,293.80	47,662.06
9	Other (attach list) - Unemploy Insur	565,752.77	20.43	0.00	565,773.20
10	Total Trust & Agency Funds (lines 7 thru 9)	690,470.62	2,685,456.08	2,755,491.44	620,435.26
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	122,513.71	12.25	0.00	122,525.96
18	Total All Funds (lines 6,10,13,14,15,16, &17)	13,844,126.53	8,883,873.74	6,581,449.56	16,146,550.71

Prepared and Submitted By:



8/31/22

Date



Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	18-GNSV2-00348	01/31/23	888-998-7284
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/23	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/23	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/23	NJDEP@acvenviro.com
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/24/23	NJDEP@acvenviro.com
Affordable Interior Systems, Inc.	Furniture: Office, Lounge	19-FOOD-00876	04/30/23	
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/22	973-926-0166
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/23	973-926-0166
Alliance Bus Group	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/22	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	10/30/22	732-929-0400
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	856-778-1400
Automotive Brake Company	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86000	02/25/23	201-342-0636
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/23	908-696-5587
Beyer Brothers, Corp.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00922	08/04/23	973-644-3200
Beyer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89263	11/20/22	201-943-3100
Beyer of Morristown, LLC (will be allowed to expire in NJSTART until the extension agreement letter has been signed)	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/23	973-644-3200
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/23	800-578-8858
Bradley-Sciocchetti, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88691	10/31/22	856-663-3022
Brantley Brothers	Moving Svcs for DPMC & Cooperative Purchasing Participants	40144	10/31/22	973-824-9500
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	40142	10/31/22	609-396-4561
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	04/30/23	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office	81721	04/30/23	973-795-6463
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/22	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40462	10/11/22	201-225-7794
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Computer Equipment, Peripherals & Related Services	89974	02/28/23	866-773-7348
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	02/28/23	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	02/28/23	866-776-7415
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/23	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/22	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/23	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/23	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/23	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/23	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/23	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/23	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/23	201-666-0131
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	sales@commercialinteriorsdirect.com
Commercial Interiors Direct Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Concord Products Co Inc	Furniture: Office & Lounge	81614	04/30/23	856-933-3000
Consolidated Steel & Alum	Fence, Chain Link, Install & Replacement	88680	10/31/22	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88697	10/31/22	contracts@coreia.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/23	908-879-2525
Daco Limited Partnership dba Dauphin	Furniture: Office & Lounge	81616	04/30/23	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/23	GovContractSupport@JohnDeere.com
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	02/28/23	512-513-8701
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	02/28/23	Stephanie.Schrader@dell.com



Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Dillo Sales (dba Versteel)	Furniture: Office & Lounge	81731	04/30/23	800-876-2120
EB Fence	Fence, Chain Link, Install & Replacement	88679	10/31/22	609-704-8884
EMC	Computer Equipment, Peripherals & Related Services	89968	02/28/23	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-396-1211
Epulis Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Epulis Technology Inc. (Lenovo)	Computer Equipment, Peripherals & Related Services	89968	02/28/23	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/23	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	04/30/23	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ STAR1)	19-FLEET-00708	03/31/24	615-937-3343
Film Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	19-GNSV1-00443	05/31/23	781-828-0026
Forbo Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	12/31/22	570-450-0222
FP Mailing Solutions (Francotyp Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/23	630-827-5837
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	609-561-5300
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2292
Frank Mazza and Son, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	908-666-6333
Gillespie Group	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-666-6333
Gillespie Group	Carpet/Flooring/Supply & Install - Mohawk	81756	12/31/22	908-666-6333
GovConnect	Computer Equipment, Peripherals & Related Services	89974	02/28/23	800-800-0019
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
Granger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/23	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/22	800-791-5454
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4244
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	12/31/22	908-686-6333
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2292
Heritage Floor Covering, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	609-513-1513
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	908-565-2292
Heritage Floor Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/23	800-698-9825
Herlich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/22	800-698-9825
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	04/30/23	336-431-7101
Hitachi Vanara, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	02/28/23	uscommnities@homedepot.com
Home Depot USA, Inc. The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	973-347-4210
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/22	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	02/28/23	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	02/28/23	847-922-2977
Impac Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00606	11/29/22	281-445-1100
Indiana Furniture Industries	Furniture: Office & Lounge	81622	04/30/23	800-422-5727
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	800-336-0225 ext. 5635
J & J Industries dba J & J Invision	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	800-241-4586
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/23	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/22	973-295-8835
Johnson Communication	Cabling Products & Services; Data Center Management Solutions	85152	10/09/22	201-428-2025
Johnson Communication	Communication Wiring Services	88766	03/19/23	201-428-2025
Johnston G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/23	201-428-2025
Keen Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/12/23	201-489-4454
Keer Electrical Supply Co., Inc.	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Krueger International	Furniture: Office & Lounge	81720	04/30/23	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/23	800-421-5554
Lawmen Supply	Law Enforcement Firearms Equipment and Supplies (Jason Dune, rep)	17-FLEET-00740	04/30/23	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/22	800-890-8198
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	02/28/23	215-741-3960
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88889	10/31/22	



Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
M & G Auto Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/23	201-868-6700
Mannington Commercial	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	706-602-6517
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	88692	10/31/22	
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	02/28/23	703-673-7871
Millennium, Inc.	Communication Wiring Services	88740	03/19/23	973-296-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/23	215-943-9100
Mohawk Carpet Distribution, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2292
Motorola Solutions, Inc	Radio Communication Equipment and Accessories	83909	04/30/23	609-324-3653
MRA International	Computer Equipment, Peripherals & Related Services	89974	02/28/23	732-222-0997
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	10/31/22	
Municipibid	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/23	800-531-6074
National Office Furniture	Furniture: Office & Lounge	81721	04/30/23	800-482-1213
New Jersey D+A152:E152oor Works	Overhead/Rolling Doors & Operators, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/22	732-651-1600
P&A Auto Part, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/23	leon@tonsa.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/23	804-496-6912
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/23	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/23	000-000-0000
Quadient, Inc.	Mailroom Equipment & Maintenance	41267	04/14/23	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mannington	81751	12/31/22	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2292
RFS Commercial Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	908-686-6333
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	10/11/22	978-621-1276
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Route 23 Auto Mall	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/22	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/23	732-363-0600
Safeco	Furniture: Office & Lounge	81729	04/30/23	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/23	201-867-3309
Shaw Industries, Inc., dba Shaw Contract Flooring Service	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	23-FOOD-18184	12/31/22	908-884-6324
Simonk Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	40140	10/31/22	856-234-1068
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	40116	02/28/23	732-868-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Storr Tractor Company	Parts & Repairs for Lawn & Grounds Equipment	43038	02/16/23	sbradley@storrtractor.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/23	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/23	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/23	800-437-0700
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/14/23	201-963-9312
Turnout Uniforms	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/14/23	973-812-1568
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/23	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/23	718-439-9387
Valk Manufacturing	Snow Plows, D.O.T and Authorities	77724	10/31/22	717-766-0711
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/23	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/23	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	04/30/23	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/23	888-926-2766
Warshauer Generator, LLC	Mobile Light Towers	19-FLEET-00839	05/02/23	732-741-6400
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/23	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/23	609-434-5671
Wayne Auto Parts	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/23	wayneautosupply@optonline.net
Xerox	Copiers, Maint., and Supplies	40469	10/11/22	732-750-7514
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com





**Space Agreement/ Thomas Shortman Training Scholarship and Safety Fund and Board of Education, Bergen County Technical Schools**

This agreement is effective from September 1st, 2022 to June 30, 2023 between *Board of Education of the Bergen County Vocational and Technical School District*, with main offices located at 540 Fairview Avenue, Paramus, New Jersey 07652, (hereinafter, the "Board" or "Bergen Tech"), and the Thomas Shortman Training Scholarship & Safety Fund (TSTF), with main offices located at 25 West 18<sup>th</sup> Street, New York NY 10011-4676.

Whereas the TSTF desires to engage *Bergen Tech* to provide classroom space for training eligible program participants and its members in three (3) trimester(s) per academic year and perform certain services for the TSTF pursuant to the terms and conditions set forth in this agreement.

**Scope of Services**

**□ Personnel:**

All teaching personnel shall be provide by TSTF and shall be paid directly by TSTF. Bergen Tech shall not be responsible for the hiring of or payment of teaching personnel.

**□ Space**

*Bergen Tech* agrees to permit the TSTF to use 4 classrooms in its facility located at the **Adult and Continuing Education Center** facility located at 190 Hackensack Avenue, Hackensack, New Jersey 07601 (the "Property"), as instructional space for purposes of this Agreement. The classroom(s) shall be suitable for accommodating students with desks or appropriate work stations and shall be made available to the TSTF on the following times and dates. Classes shall be held according with the following schedule: September 17, 2022 – December 10, 2022; January 21, 2023– March 18, 2023; and April 1, 2023 – June 17, 2023.

#Classrooms	Class	Type of room	Dates (from-to)	Day(s) of Week	Class Hours	Max Wks per Trimester	Total Hours per Trimester
1	ESL I	Academic	9/17/22-6/10/23	Saturday	9-1	11	44
1	ESL II	Academic	9/17/22-6/10/23	Saturday	9-1	11	44
1	Black Seal	Industry	9/17/22-6/10/23	Saturday	9-1	11	44
1	Any	Quick Course	Various	Saturday	12-4pm	1	4

It is anticipated by TSTF that the use of the classrooms on the aforementioned dates shall be for the respective classes identified above. Instructors and/or consultants shall be employees of TSTF. TSTF shall follow the District's school calendar and will not run classes on holidays as indicated on the District School Calendar. *BCTS* shall notify the TSTF of schedule changes due to conditions beyond the control of the *BCTS* (such as bad weather, or other unforeseen circumstances). *BCTS* agrees to reschedule make-up classes as soon as possible at no additional cost to TSTF.

TSTF agrees to maintain the classroom space and Property in state of good repair and shall commit no act of waste thereon. To the extent that TSTF and/or omissions, negligence, or misuse cause any damage to any of Bergen Tech's personal property or the Property, TSTF agrees to pay reasonable cost of repair thereof.

Due to the COVID-19 pandemic, during the term of this Agreement, BCTS will be operating all its physical classes on campus with the respective safety measures. As such, classes may need to be conducted remotely upon TSTF sole discretion. TSTF will notify BCTS of the modality of the classes to be offered (remotely or face-to-face) prior to commencement of classes. TSTF shall reserve the right not to enroll its members in the classes should remote instruction not be acceptable to them.

**Materials and Curriculum** books, tests, and other training materials, including materials/supplies/tools for construction trades will be provided by TSTF and delivered to the training site.

**Technology:**

Bergen Tech agrees to provide to the TSTF all the technology where needed



## Administrative Details

### Authority /Discrimination

**Bergen Tech** shall have no authority to enter into any contract or agreement on behalf of the TSTF. Neither party shall discriminate against any person on the basis of age, sex, race, disability, religion, color, marital status, veteran status, sexual orientation or national origin, or any other category protected by federal, state and/or local law. The parties will comply with all the applicable laws and regulations of the United States of America and the State of New Jersey.

### Payment

TSTF agrees to reimburse and/or pay to **Bergen Tech** during the trimester \$2000 per each class, not to exceed of \$12,000.00 per trimester, (\$36,000 per annum).

A maximum of 15 students per class, per trimester may be referred from TSTF. Said amount shall include all expenses including facilities, security, utilities and housekeeping. Classes will run if there is a minimum of 10 students enrolled in each class. TSTF will evaluate class size after the third session and retains the option to cancel the class and pay pro-rated expenses to **Bergen Tech**. Total payment will be in one check withing two weeks after the last day of class. **Bergen Tech** will invoice Building Services 32BJ, Accounts Payable for all class related expenses.

### Insurance/Liability and Indemnification

TSTF will provide a certificate of insurance evidencing Liability Insurance (occurrence form) with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate and an umbrella liability policy with a \$10,000,000 limit, including additional insured status for BCTS. A certificate showing proof of Workers Compensation and Disability Benefits should be provided. TSTF will have in force a liability insurance policy that covers member students while engaging in studies on site and provide proof of insurance to BCTS.

TSTF agrees to indemnify and hold harmless **Bergen Tech**, its respective Board of Trustees, officers, agents and employees from any and all responsibility, costs, claims, judgments actions (including attorney's fees) or any liability of any kind and nature arising directly from the performance of services by TSTF, its contractors, agents, employees and volunteers under this Agreement, including the obligation of TSTF to defend any suit or claim brought against **Bergen Tech**, except where such liability was caused in whole or in part by any act or negligence of , its officers, agents or employees.

**Bergen Tech** agrees to indemnify and hold harmless TSTF, its respective Board of Trustees, officers, agents, employees, members, students and invitees from any and all responsibility, costs, claims, judgments, actions (including attorney's fees) or liability of any nature, kind and description whatsoever, directly or indirectly arising out of or resulting from the performances of services by **Bergen Tech**, its contractors, subcontractors, agents, employees and volunteers under this agreement, including but not limited to the obligation of **Bergen Tech** to defend any suits or claims brought against TSTF.

### Contact Person

**Bergen Tech** and TSTF shall each designate a contact person who shall be responsible for communication between the two entities.

#### **Bergen County Technical Schools:**

Mr. John Susino Phone: (201)343-6000 x 4056

E-mail: johsus@bergen.org

#### **TSTF:**

Ms. Jhoanna Campos Phone: (973)733-9670 x 2281

E-mail: jcampos@32bjfunds.com

### Ownership

Any information obtained by **Bergen Tech** under this agreement, any reports or other materials that **Bergen Tech** will prepare and any other materials developed as a result of this project will be the property of the TSTF. All information acquired through this review will be held in the strictest of confidence.

### Term

The term of this Agreement shall be from September 1, 2022 through June 30, 2023 unless as otherwise modified by written agreement of both parties, and cannot be cancelled except as follows: **Bergen Tech** and TSTF mutually agree to cancel this contract releasing both parties from any liability or damage hereunder if wither **Bergen Tech** or TSTF is unable to fulfill the terms and conditions of this agreement due to any act beyond the parties' control. Cancellation can be within 30 days from either party. TSTF shall have the right to cancel this Agreement without cause upon 30 days' notice. If **Bergen Tech** cancels, reimbursement will be for services rendered only. **Bergen Tech** agrees to refund any monies paid for services not rendered.

### Modification

Modifications shall be signed by both parties and added as riders, or attachments to this agreement.

### Assignability

This agreement shall not be assigned without the expressed written authorization of the parties.

Legal Correspondence

All legal notices to *Bergen Tech* that relate to the terms of Agreement shall be sent Certified Mail, Return Receipt requested to The Bergen County Vocational and Technical Schools District, Attn: Mr. John Susino, Business Administrator, 540 Fairview Avenue, Paramus, New Jersey 07652.

All legal notices for TSTF that relate to the terms and conditions of this Agreement shall be sent Certified Mail, Return Receipt requested to Building Service 32BJ Thomas Shortman Training, Scholarship and Safety Fund, Attn: Peter Goldberger , 32BJ Thomas Shortman Training, Scholarship and Safety Fund, 25 West 18<sup>th</sup> St, New York NY 10011-4676.

For TSTF

For *Bergen County Technical Schools*

\_\_\_\_\_  
Peter Goldberger  
Executive Director

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
John Susino  
Business Administrator

\_\_\_\_\_  
(Date)

XII j.

**SHARED SERVICES AGREEMENT**  
**TECHNOLOGY SUPPORT SERVICES**

**THIS AGREEMENT** made this 1st day of July, in the year Two Thousand and Twenty two, by and between **Haworth School District** (hereinafter referred to as "**Haworth**"), having offices located at 205 Valley Road Haworth, NJ 07641 and the Bergen County Technical School District Board of Education (hereinafter referred to as "**Bergen Tech**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

**WHEREAS**, Bergen Tech and **Haworth** are both authorized to provide the services of technology support services for their respective entities; and

**WHEREAS**, Bergen Tech and **Haworth** are of the opinion that the services of technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

**WHEREAS**, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology support services by Bergen Tech to provide technical support services to **Haworth**;

**NOW THEREFORE**, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen Tech agrees to provide the services of general technology Support services to **Haworth** on an as needed basis for the purpose of project based computer deployment and basic training.

## 2. Standards and Scope of Performance

- a. Level I - Support Technician - Bergen Tech agrees to provide the Haworth School District with Level I support which includes desktop level support services.
- b. Level II - Server Administration - Bergen Tech agrees to provide the Haworth School District with Level II support which includes all support listed above as well as server administration and trouble-shooting support services.
- c. Level III - Network Administration - Bergen Tech agrees to provide the Haworth School District with Level III support which includes all support listed above as well as Network administration and trouble-shooting support services.

## 3. Costs

- a. Level I - Support Technician - **Haworth** shall pay Bergen Tech an hourly rate of \$80.00 for support technician services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

**Haworth** shall pay Bergen Tech an hourly rate of \$120.00 for support technician services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

- b. Level II - Server Administration - **Haworth** shall pay Bergen Tech an hourly rate of \$95.00 for server administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

**Haworth** shall pay Bergen Tech an hourly rate of \$142.50 for support server administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

- c. Level III - Network Administration - **Haworth** shall pay Bergen Tech an hourly rate of \$110.00 for network administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

**Haworth** shall pay Bergen Tech an hourly rate of \$165.00 for network administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

In the event of a dispute between the parties over the amount due under the terms of this Agreement, the challenged amount shall be paid by **Haworth** without prejudice to its right to file a lawsuit to determine the amount actually owed Bergen Tech. An adjustment to the amount due should be made consistent with any decision of the court.

#### 4. Duration

- a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.
- b. **Haworth** may terminate this Agreement if Bergen Tech (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.
- c. Bergen Tech may terminate this Agreement if **Haworth** (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

#### 5. Payment Procedures

Bergen Tech shall submit to **Haworth** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a

monthly basis. **Haworth** shall reimburse Bergen Tech before the first day of the following month.

6. Indemnification and Insurance

- a. **Haworth** assumes all liability for, and agrees to indemnify and hold Bergen Tech and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **Haworth**, its agents, servants or employees related to the performance of **Haworth's** obligations under the terms of this Agreement.
- b. Bergen Tech assumes all liability for, and agrees to indemnify and hold **Haworth** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen Tech, its agents, servants or employees related to the performance of Bergen Tech's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen Tech:

Mr. John Susino  
Business Administrator/Board Secretary  
Bergen County Technical School District  
540 Farview Ave.  
Paramus, New Jersey 07652

For Haworth:

Mr. Paul Wolford  
Business Administrator/Board Secretary  
Haworth School District  
205 Valley Road  
Haworth, NJ 07641

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the

parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

A copy of this document shall be available for public inspection at the offices of both parties immediately after a passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).

17. Limitation of Employment

Haworth agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Haworth shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Haworth violates this provision, Haworth shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing

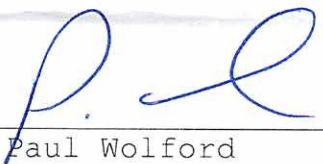



remedy, Bergen may also terminate this Agreement without prior notice in the event of Haworth's violation of this provision.

**IN WITNESS WHEREOF**, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

HAWORTH  
SCHOOL DISTRICT

By:   
Paul Wolford  
Business Administrator/  
Board Secretary

By:   
Michael Rodino  
Board President

Dated: 7/1/2022

Dated: 8/24/22

BERGEN TECH REGIONAL  
HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION

By: \_\_\_\_\_  
John Susino  
Business Administrator/  
Board Secretary

By: \_\_\_\_\_  
William Connelly  
Board President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**SHARED SERVICES AGREEMENT**  
**SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES**

**THIS AGREEMENT** made this 1st day of July, in the year Two Thousand and Twenty two, by and between **Woodcliff Lake Board of Education** (hereinafter referred to as "**Woodcliff Lake**"), having offices located at 134 Woodcliff Ave, **Woodcliff Lake**, NJ 07677 and the Bergen County Technical Schools Board of Education (hereinafter referred to as "**Bergen**"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS**, Bergen and **Woodcliff Lake** are authorized to provide the services of a site technician services for their respective entities; and

**WHEREAS**, Bergen and **Woodcliff Lake** are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

**WHEREAS**, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to **Woodcliff Lake**;

**NOW THEREFORE**, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of (1) Level 1 site technician to **Woodcliff Lake**.

a. The Level 1 site technician shall provide the following services to **Woodcliff Lake** for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any basic or rudimentary computer related issues;
2. The set-up, installation, breakdown and configuration of **Woodcliff Lake's** computer hardware and software systems and components;
3. Assist in day to day duties of the site administrator.

b. Bergen further agrees to provide Technology Support Services for the duration of this Agreement, technology support services to **Woodcliff Lake** utilizing experienced professional Information Technology Technicians in conjunction

with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

2. Costs

a. Level 1 Site Technician Services. **Woodcliff Lake** shall pay Bergen seventy six thousand seven hundred dollars (\$76,700), which is the cost of the site technician's salary inclusive of benefits, to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

b. Technology Support Services; **Woodcliff Lake** shall each pay Bergen twenty nine thousand eight hundred dollars, (\$29,800) for the services of the technology support

services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

3. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. **Woodcliff Lake** may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if **Woodcliff Lake** (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

4. Payment Procedures

Bergen shall submit to **Woodcliff Lake** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement

on a monthly basis. **Woodcliff Lake** shall reimburse Bergen before the first day of the following month.

5. Indemnification and Insurance

a. **Woodcliff Lake** assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **Woodcliff Lake**, its agents, servants or employees related to the performance of **Woodcliff Lake's** obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold **Woodcliff Lake** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout

the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

6. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

7. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

8. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

9. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

10. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino  
Business Administrator/Board Secretary  
Bergen County Technical Schools  
540 Farview Ave,  
Paramus, New Jersey 07652

For Woodcliff Lake:

Mr. Matthew Lynaugh  
Business Administrator/Board Secretary  
Woodcliff Lake Board of Education  
134 Woodcliff Avenue  
Woodcliff Lake, New Jersey 07677

11. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.



12. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

13. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

14. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

15. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

16. Limitation of Employment

Woodcliff Lake agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement,

Woodcliff Lake shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Woodcliff Lake violates this provision, Woodcliff Lake shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Woodcliff Lake's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

*Matthew L. Lynaugh*

By: \_\_\_\_\_  
Matthew Lynaugh  
Business Administrator

WOODCLIFF LAKE  
SCHOOL DISTRICT  
BOARD OF EDUCATION

By: *Jeff Hoffman*  
Jeff Hoffman  
Board President

BERGEN COUNTY  
TECHNICAL SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_  
John Susino  
Business Administrator/  
Board Secretary

By: \_\_\_\_\_  
William Connelly  
Board President

**BCTS/BCJC**  
**ITA CONTRACT LOG**  
**BOARD RESOLUTION, SEPTEMBER 27, 2022**

<b><u>Account #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Vendor #</u></b>	<b><u>PO#</u></b>	<b><u>Client Name</u></b>	<b><u>Period</u></b>	<b><u>Obligation</u></b>	<b><u>Counselor</u></b>	<b><u>Hours</u></b>
20.831.130.324 V2	Americation Career	X468	317003	JOHNSON, Edward	9/15/2022 - 2/2/23	4000	TM	500
20.831.130.324 V2	Bergen Blended	5318	317019	COLLETTI, Kim	9/12/22 - 2/17/23	4000	SR	400
20.831.130.324 V2	Jersey Tractor	U197	317005	PENA, Edwin	9/12/22 - 10/21/22	4000	SR	180
20.831.130.324 V2	Jersey Tractor	U197	317005	SZPERNOGA, Andrzej	9/19/22 - 10/28/22	4000	SR	180
20.831.130.324 V2	Jersey Tractor	U197	317005	TARGETT, Toby	9/12/22 - 10/21/22	4000	DF	180
20.831.130.324 V2	Las Comp	C273	317007	DOUGLAS, Shandeen	9/12/22 - 11/11/22	4000	SR	180
20.831.130.324 V2	Las Comp	C273	317007	LENTSI, Stanislav	9/12/22 - 12/2/22	4000	TM	240
20.831.130.324 V2	Master Driving	3755	317020	PARRA, Darren	9/12/22 - 11/7/22	3990	TM	160
20.831.130.324 V2	Robotech CAD	3876	317001	LEO, Frank	9/6/22 - 11/21/22	4000	DF	200
20.831.130.324 V2	Rutgers CCPD	7378	317002	BROOKS, Deborah	9/19/22 - 3/26/23	4000	TM	530
20.831.130.324 V2	Rutgers CCPD	7378	317002	DIMAGGIO, Roberta	9/19/22 - 12/11/22	3315	SR	225
20.825.130.324 V1	American Institute	3203	317024	BUDHU, Claire	9/21/22 - 9/14/23	4000	DS	750
20.825.130.324 V1	Passaic County Technical	G495	317025	CAMPBELL, Pauline	8/24/22 - 8/1/24	4000	LT	1500
20.825.130.324 V2	Bergen Blended	5318	317019	MULLIGAN, Jeanie	9/6/22 - 1/31/23	4000	LT	400
20.825.130.324 V2	Bergen Community College	5600	317004	HAMSHO, Suzanne	9/19/22 - 11/30/22	1087	LT	60
20.825.130.324 V2	BCTS Adult & Continuing Ed	1093	317021	DETINICH, Sergey	9/9/22 - 6/18/23	1390	TM	1053
20.825.130.324 V2	Jersey Tractor	U197	317005	BRIGHT, Jeryn	9/12/22 - 10/21/22	4000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	317005	CORSO, Christopher	9/19/22 - 10/28/22	4000	DF	180
20.825.130.324 V2	Jersey Tractor	U197	317005	FLORKEVICZ, Joseph	8/29/22 - 10/7/22	4000	TM	180
20.825.130.324 V2	Las Comp	C273	317007	ARIAS, Diana	9/12/22 - 11/11/22	4000	LT	180
20.825.130.324 V2	Las Comp	C273	317007	CORDERO-MARTINEZ, Haru	9/12/22 - 11/11/22	4000	SR	180
20.825.130.324 V2	Las Comp	C273	317007	NUNEZ, Stephanie	9/19/22 - 1/6/23	4000	TM	320
20.825.130.324 V2	Las Comp	C273	317007	SOUTO, Shirley	9/12/22 - 1/27/23	4000	LT	400
20.825.130.324 V2	Master Driving	3755	317020	BAEZ, Rangel	9/12/22 - 11/7/22	3990	TM	160
20.825.130.324 V2	Passaic County Comm. College	2212	317022	CURBELO, Nancy	9/12/22 - 12/1/22	3050	DF	150
20.825.130.324 V2	Winsor's Tractor	2211	317023	MCFADDEN, Lacreacia	9/19/2022 - 10/7/22	4000	LT	120

**BCTS/BCJC**  
**WIOA Youth CONTRACT LOG**  
**Board Resolution September 27, 2022**

<u>Account Number</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Obligation</u>
20.826.131.323 V1	1063	22-805	Greater Bergen Community Action	317015	\$ 450,000
20.826.131.323 V1 (Facility Reimbursement)	1063	22-805	Greater Bergen Community Action	317015	\$ 24,000