

**Board of Education of the Vocational Schools
in the County of Bergen
Regular Meeting**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

May 31, 2022

Agenda

#	<u>ADMINISTRATION RESOLUTIONS</u>
22-A-114T	Approval – WIOA/WFJ/WLL One-Stop Administration and Oversight
22-A-115T	Approval – Report of Student Suspensions
22-A-116T	Appointment – Affirmative Action Officer/Compliance Officer
22-A-117T	Approval – Comprehensive Equity Plan for 2022-2023 School Year
22-A-118T	Approval – Affirmative Action Team
22-A-119T	Approval – Professional Development Providers and Services 2021-2022 School Year
22-A-120T	Approval – Confirmation – Travel/Webinar Expenses
22-A-121T	Approval – Confirmation – Field Trips
22-A-122T	Approval – First Reading – Board of Education Policies/Regulations
22-A-123T	Approval – Second Reading Final Adoption Board of Education Policy
22-A-124T	Approval – First and Only Reading – Deletion of BOE Policies
22-A-125T	Approval – Student Teaching/Intern – Ramapo College of New Jersey
22-A-126T	Approval – Student Teaching/Intern – Ramapo College of New Jersey
22-A-127T	Approval – Preliminary Approval for Travel
	<u>PERSONNEL RESOLUTIONS</u>
22-P-130T	Approval – 2022-2023 Staff Appointments
22-P-131T	Approval – 2021-2022 Salary Reclassification(s) Non-Certificated
22-P-132T	Approval – 2022-2023 Renewal of Contracts Non-Tenured Custodial/Maintenance Staff Members
22-P-133T	Approval – 2022-2023 Renewal of Contracts Non-Tenured Secretarial Staff Members
22-P-134T	Approval – 2022-2023 Renewal of Contracts Non-Tenured Custodial and Maintenance Supervisory Staff
22-P-135T	Approval – 2021-2022 Fringe Benefits(s)
22-P-136T	Approval – 2021-2022 Job Description(s)
22-P-137T	Approval – 2021-2022 Long Term Substitute Teacher(s)
22-P-138T	Approval – 2021-2022 Mentors for Provisional Teachers
22-P-139T	Approval – 2022-2023 Summer Work Authorization
22-P-140T	Approval – 2021-2022 Appointments Extra Duty/Extra Pay Positions Approval – 2021-2022 Other Hourly Appointments Approval – 2022-2023 Appointments Extra Duty/Extra Pay Positions Approval – 2022-2023 Other Hourly Appointments
22-P-141T	Approval- Leave(s) of Absence
22-P-142T	Revised Approval – Leave(s) of Absence
22-P-143T	Approval – Suspension with Pay
22-P-144T	Approval – Resignation(s)
22-P-145T	Approval – Retirement(s)
22-P-146T	Approval – Superintendent’s Attainment of Merit Goals for 2021-2022
22-P-147T	Approval – Submission of Draft Assistant Superintendent for Curriculum and Instruction’s Employment Contract for Preliminary Executive County Superintendent Review
22-P-148T	Approval – Submission of Draft Assistant Superintendent’s Employment Contract for Preliminary Executive County Superintendent Review

22-P-149T	Approval – Submission of Draft Business Administrator/Board Secretary’s Employment Contract for Preliminary Executive County Superintendent Review
22-P-150T	Approval – Reclassification(s)-Transfer
22-P-151T	Approval – 2021-2022 District Substitute Teacher(s)
22-P-152T	Approval – Suspension with Pay
	<u>FINANCE RESOLUTIONS</u>
22-F-176T	Approval – Payment of Bills:
22-F-177T	Monthly Certification – March 2022 Board Secretary/School Financial Report
22-F-178T	Line Item Transfer(s) – March 2022
22-F-179T	Approval – Submit Necessary Paperwork to the NJ Department of Education and Amendment to the District’s Long-Range Facility Plan – Renovation Teterboro Campus - Art Classroom
22-F-180T	Approval – Submit Necessary Paperwork to the NJ Department of Education and Amend the District’s Long-Range Facility Plan – Expansion/Renovation Paramus Campus - Culinary Arts
22-F-181T	Approval – Submit Necessary Paperwork to the NJ Department of Education and Amend the District’s Long Range Facility Plan for Expansion/Renovation Automotive Program Teterboro Campus
22-F-182T	Approval – Shared Services Agreement for Site Technician Services Between North Arlington Public Schools BOE and BCTS BOE, Level 1 Technician
22-F-183T	Approval – Shared Services Agreement for Site Technician Services Between Oradell Public Schools BOE and BCTS BOE for Level 1 Technician
22-F-184T	Approval – Shared Services Agreement for Site Technician Services Between East Rutherford Public Schools BOE and BCTS BOE Level 1 Technician
22-F-185T	Approval – Shared Services Agreement for Site Technician Services Between East Rutherford Public Schools BOE and BCTS BOE Level 2 Technician
22-F-186T	Approval – Shared Services Agreement for Site Technician Services Between Carlstadt Public Schools BOE and BCTS BOE Level 1 Technician
22-F-187T	Approval – Shared Services Agreement for Site Technician Services Between Northvale Public Schools BOE and BCTS BOE for Level 1 Technician
22-F-188T	Approval – Renewal of Appointment of District Right to Know PEOSH Hazard Communications Standard for BCTS.
22-F-189T	Approval – Mast Construction Contract for Technical Operations and Construction Project Management Services for BCTS
22-F-190T	Renewal – Contract to Provide Boiler Cleaning, Maintenance and Emergency Repair Services for BCTS
22-F-191T	Renewal – Contract to Provide Emergency On-Call Asbestos Removal and Repair Services at Various Locations Throughout BCTS
22-F-192T	Approval – Award Contract – Policy Alert and Support Services
22-F-193T	Approval of Proposed Project(s) or Program(s) and Application for Federal, State and/or Private Funds (ESEA)
22-F-194T	Refusal to Submit Application for Special Federal, State and/or Private Funds (ESEA)
22-F-195T	Refusal to Submit Application for Special Federal, State and/or Private Funds (ESEA)
22-F-196T	Award of Contract to Furnish and Deliver Educational Supplies for 2022-2023 School Year
22-F-197T	Renewal of the Food Service Management Contract Between BCTS BOE and Compass Group, USA 2022-2023 School Year
22-F-198T	Award of Contracts to Provide On-Call Plumbing Services at Various Locations Throughout BCTS
22-F-199T	Approval – Renewal for Student Blanket Accident Insurance Policy for Adult Program and EMS Training 2022-2023 School Year
22-F-200T	Approval – Renewal for Student Blanket Accident Insurance Policy for BCTS Students 2022-2023 School Year
22-F-201T	Approval – Shared Services Agreement Site Technician Services – Technology Support Services Between Moonachie and BCTS BOE Level 1 Technician
22-F-202T	Approval – WIOA Formula Individual Training Account Log
22-F-203T	Award of Contract to Provide On-Call Maintenance, Repairs, Annual Testing and Inspection Services for Fire Alarm Systems at Various BCTS Schools
22-F-204T	Award of Contract to Furnish and Deliver Educational Supplies for the 2022-2023

22-F-205T	Award of Construction Contract to Murray Paving & Concrete, LLC for Various Construction Projects Throughout BCTS—Project Total \$352,077.63
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ADMINISTRATION

22-A-114T APPROVAL—WIOA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

WHEREAS the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED The Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1. **PERFORMANCE OF WIOA FUNDS:**

As of April 30, 2022, we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
192 Clients	26 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
2 Clients	2 Clients	3 Clients

2. **LEVELS OF SERVICE:** Adults 7/1/21-4/30/22

Placed in Training	222
Workforce Learning Link Basic Skills	149
Workforce Learning Link Soft Skills	269

Most requested training services: CDL, Administrative Assistant, Medical Assistant, Accounting and Bookkeeping, Certified Paralegal, Medical Billing and Coding, Cosmetology/Hairstyling, Project Management, and Small Business and Entrepreneurship

3. **FINANCIAL SUMMARY:** As of April 30, 2022

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	40%	20%
Dislocated Worker	67%	33%
Youth Out-of-School	61%	20%
Work First New Jersey (WFNJ)	85%	15%
Workforce Learning Link	70%	2%
WIOA Other Grants	8%	2%
Program Administration	78%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2022-Program Year 2021 for details).

4. **Store Closings:** Virtual Rapid Response April 2022: None

22-A-115T

APPROVAL—REPORT OF STUDENT SUSPENSIONS

RESOLUTION

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **April 2022** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37-2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

April 2022

BCA-H	Bergen County Academies, Hackensack	0
BCTHS-P	Bergen County Technical High School, Paramus	0
BCTHS-T	Bergen County Technical High School, Teterboro	2
BCTHS	Applied Technology/BCC Campus	0

principals/eh

22-A-116T

APPOINTMENT- AFFIRMATIVE ACTION OFFICER/COMPLIANCE OFFICER

RESOLUTION

WHEREAS the District is required to appoint an Affirmative Action Officer and one or more individuals to ensure compliance with federal educational equity laws and regulations under Title IV, Title VI and Title IX;

BE IT RESOLVED the Board of Education hereby appoints Tara Bohan, Director of Instruction (BCSS), to serve as the Affirmative Action Officer/Compliance Officer: Title IV/Title VI/Title IX for the Bergen County Vocational Schools, and to perform all duties associated with this role, for the 2022-2023 school year.

TB/AM

22-A-117T

APPROVAL – COMPREHENSIVE EQUITY PLAN FOR 2022-2023 SCHOOL YEAR

RESOLUTION

BE IT RESOLVED, that the Board of Education hereby approves the continued implementation of the 2019-2022 Comprehensive Equity Plan (CEP) for the academic year 2022-2023 and the attached completed Statement of Assurance.

TB: eh

22-A-118T

APPROVAL – AFFIRMATIVE ACTION TEAM

RESOLUTION

WHEREAS, the State of New Jersey has required each district to establish an Affirmative Action Team to assist in the development of the District's Three Year Comprehensive Equity Plan; and

WHEREAS, the team needs the approval of the District's Board of Education;

BE IT RESOLVED, the following recommended staff members be appointed as members of the District's Affirmative Action Team for 2022-2023 School Year:

- Tara Bohan, Director of Instruction/District Affirmative Action Officer
- Richard Panicucci, Assistant Superintendent of Curriculum and Instruction
- Gary Hall, Director of Human Resources
- Naomi Conklin, Human Resources Manager
- Paula Coppola, Human Resources Manager
- Maria Dvorozniak, Grants and Contracts Administrator
- William Muller, District Athletic Director
- Marie Bogdanowich, Student Assistance Counselor, Building Level AAO, Paramus Campus
- Nancy Scully-Sytsma, Student Assistance Counselor, Building Level AAO, Bergen Academies
- Laura Nardelli, Student Assistance Counselor

TB: eh

22-A-119T APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2021-2022 SCHOOL YEAR

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Hootsuite Enterprise Inc.	Build and Manage Brand and Strengthen Relationships with Customers	\$19,999.80	12/16/2021-12/15/2022
NWEA	Provide Mapping Software for Paramus Tech Campus	\$4,455.00	2022-2023 school year
NEWSELA	Provide a Subscription Differentiated Instruction Aligned to State Education Standards for students at the Paramus Campus	\$7,139.00	2022-2023 school year
Texthelp Inc.	EquatIO Mathematical Software	\$2,700.00	2022-2023 school year
Pear Deck, Inc.	Provide an Interactive Platform Connecting Teachers and Students Districtwide (ESSER FY21 Grant)	\$10,090.34	2022-2023 school year
Karyn Delray Kelly Hammond	Provide two Professional Development Workshops for Digital Humanities for Staff at BCA/BCT	\$500.00 each	2021-2022 school year
LearnWell	Academic Home Instruction at High Focus for Teterboro Student, A.P.	\$50.00 per hour	4/20/22-5/20/22
Yianna Papadimos	Theatre Expert Series: Composer/Lyricist for Musical	\$3,500.00/trimester	Trimester 1

NAME	SERVICE	RATE	DATE
National Security Service	Provide Cyber Security Program at ATHS	\$0	5/16/22
CBH Care	Youth Mental Health First Aid Course: Suicide Prevention and Mental Health Wellness Curriculum K-12.	\$28,235.63	2022-2023 school year
LearnWell	Academic Home Instruction at High Focus for Teterboro Student, A.L.	\$50.00 per hour	5/10/22-6/6/22
Four Winds Hospital	Academic Home Instruction for Teterboro Student, A.P., 10 hours a week.	\$60.00 per hour	4/25/22-5/4/22
CCBH Instructors	Academic Home Instruction for Paramus Student, D.G., 10 hours week.	\$95.00 per hour	4/11/22-6/24/22
Turnitin LLC	Provide an Originality and Identification of Potential Cheating Service.	\$16,285.50	2022-2023 school year
DeltaMath Solutions, Inc.	Provide District Wide Subscription for Math-Specific Homework and Assessment Online Platform.	\$4,500.00	2022-2023 school year
WorkPlaceDiversity.com	Provide a Network 30-Job Posting Package Across Seven Different Diverse Job Boards.(Perkins Secondary Education Program FY)	\$3,000.00	2022-2023 school year
McGraw Hill	Provide Subscription for ALEKS Mathematics for Paramus, Teterboro and Applied Tech.	\$16,146.00	2022-2023 school year
Digital Theatre+	Provide Two-Year Renewal of an Online Subscription District-Wide	\$2,080.12	2022-2024 school year
LearnWell	Academic Home Instruction at High Focus for Teterboro Student, A.P.	\$50.00 per hour	3/30/22-4/12/22
Leslie Nagy, M.D.	Provide 3 Psychiatric Evaluations.	\$700.00 per evaluation Cancellation fee \$350.00	2021-2022 school year

22-A-120T APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES

RESOLUTION

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Central Administration	Bridget Sorem	Legal One HIB Law: Year in Review (Online) Learn Major Changes in State & Federal Statutes	\$150.00 (paid by board)	6/15/22
Academy	Kaplan, Stephen Pero, Victoria	2022 Theatre Day for Teachers; Montclair State University	\$350.00	5/13/22 (date changed - previously approved 12/7/21 for 1/7/22)
Central Office	Jodice, Thomas	Virtual/Online NJ/PA Asbestos Contractors/Supervisor Refresher	\$165.00	6/1/22
Teterboro	Genicoff, Sharon	Counseling Experiences, Practices and Access to Support Students, NACAC Conference 2022 Houston, TX	\$1,581.50	9/21/22-9/24/22
Adult Ed.	Lynch, Victor	2022 COE Summer Conference Requirement for COE Study, Hyatt Regency Hotel, Wichita, KS	\$2,083.80	7/21/22-7/23/22
Academy	Zubov, Igor	2022 AAPT In-person Summer Meeting, Methods for Teaching Physics, Amway Grand Plaza, Grand Rapids, Michigan	\$2,088.00	7/10/22-7/12/22
Academy	Pagano, Emily	AP Psychology for New AP Teacher Collaborate and Develop Creative/Engaging Lessons, The Taft Education Center, Waterown, CT	\$1,440.70	6/26/22-7/1/22
Central Administration	Hall, Gary	HIPAA Update 2022 (Virtual) COVID Waivers, Strategies, Compliance, and Information Sharing	\$180.00	6/3/22
Central Administration	Hall, Gary	NJSBA's Virtual Labor & Employment Summit	\$99.00	6/13/22

22-A-121T

APPROVAL—CONFIRMATION—FIELD TRIPS

RESOLUTION

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

<u>School</u>	<u>IIDT BCTS Old Tappan Campus</u>
Destination	Storm King Interactive Design Field Trip, New Windsor, NY
Dates	6/2/22 (Previously approved for 5/24/22)
Purpose of Trip	Expose students to various forms of art and design
Participant	40 students, 4 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Antonina Luppino	
Tim Casperson	
Richard Panicucci	
Andrea Sheridan	

<u>School</u>	<u>Paramus Campus</u>
Destination	Van Saun County Park, 216 Forest Ave., Paramus, NJ
Dates	6/13/22
Purpose of Trip	Teambuilding activities and leadership skills
Participant	40 students, 2 teachers
Total Cost of Trip	\$604.58
Total Cost to Board	\$0
Student Cost	\$604.58
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Linda Midolo	
Katie Koziul	
Mary Hogan (alternate)	

<u>School</u>	<u>Hackensack Campus</u>
Destination	Jenkinson's Aquarium, 300 Ocean Ave N., Point Pleasant, NJ 08742
Dates	6/20/22
Purpose of Trip	NOAA Coral Restoration Project, Student Research, Impending Senior Interns
Participant	20 students, 5 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Clare Kennedy	
Justin Seventko	
Michael Liva	
Mark Tronicke	
David Reeves	

<u>School</u>	<u>Hackensack Campus</u>
Destination	Bleshman Luau Dance Event, 333 E. Ridgewood Ave., Paramus, NJ
Dates	6/3/22
Purpose of Trip	Peer leadership group community event and the students of Bleshman School
Participant	45 students, 2 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Nancy Scully Sytsma	
Jennifer Andalaro	

<u>School</u>	<u>Hackensack Campus</u>
	<u>(Trip Board Approved at March Board Meeting – Amend to add alternates)</u>
Destination	Lehigh University, Bethlehem, PA
Dates	6/20/22-6/23/22
Purpose of Trip	Annual College Exploration Experience Program for BCA Juniors
Participant	180 students, 14 teachers and 2 alternates
Total Cost of Trip	\$94,424.00
Total Cost to Board	\$0
Student Cost	\$94,424.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Paul Kaser	\$763.75
Nancy Sousa	\$763.75
Anthony Natelli	\$763.75
Kym Acuna	\$763.75
Eric Zhang	\$557.75
Bob Symons	\$557.75
Joe Marmora	\$557.75
Luke Miller	\$557.75
Justin Seventko	\$557.75
Elizabeth Fuentes	\$557.75
Val Kaba	\$557.75
Julie Lewitt	\$557.75
Emily Pagano	\$557.75
Danielle Kouefati	\$557.75
Greg Kalata (alternate)	
Alison Belkin (alternate)	
Natalia Maks (alternate)	
Michael Smith (alternate)	

<u>School</u>	<u>Paramus Campus</u>
Destination	National Leadership & Skills Conf., 265 Peachtree Center Ave., Atlanta, GA
Dates	6/20/22-6/25/22
Purpose of Trip	National Baking Competition, Scholarship Opportunities, Leadership Events
Participant	3 students, 2 teachers
Total Cost of Trip	\$8,583.00
Total Cost to Board	\$0
Student Cost	\$8,583.00 - Title IV Grant Funded
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Agnes Tuliszevska	\$1,935.00
Michael Malure	\$1,935.00

22–A-122T APPROVAL - FIRST READING —BOARD OF EDUCATION POLICIES/REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

FIRST READING

Section 1000 – Administration

1648.15M Recordkeeping for Healthcare Settings in School Buildings

Section 2000 – Program

2416.01M Postnatal Accommodations for Students
2417M Student Intervention and Referral Services
2461M Special Education Receiving Schools and
 Shared-Time Vocational Technical Schools

Section 3000 – Certificated Staff Members

3161 Examination for Cause

Section 4000 – Noncertificated Staff Members

4161 Examination for Cause

Section 5000 – Students

5512M Harassment, Intimidation, and Bullying

Section 8000 – Operations

8420M Emergency and Crisis Situations

Section 9000 – Community

9320M Cooperation with Law Enforcement Agencies

22–A–123T APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICY

RESOLUTION

WHEREAS, the Board of Education **attached** policies listed below were approved on a first reading at the April 28, 2022 meeting; and

WHEREAS, said policies was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policies;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policies is hereby adopted effective immediately:

SECOND READING

Section 7000 – Property

7540 Joint Use of Facilities

22-A-124T APPROVAL—FIRST AND ONLY READING—DELETION OF BOE POLICIES

RESOLUTION

BE IT RESOLVED that the Board of Education discusses and entertains public comment on the following **attached** Board of Education Policies and agrees to the deletion of such Policies after one reading only.

DELETION

Section 1000 – Administration

1648.14M Safety Plan for Healthcare Settings in School Buildings
(To be abolished but kept)

22-A-125T APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

RESOLUTION

WHEREAS Superintendent **Dr. Howard Lerner**, has recommended that **Sean Bandfield** be approved for a student teaching assignment;

BE IT RESOLVED that **Sean Bandfield** be approved for student teaching with no compensation, subject to the following conditions:

- | | |
|---------------------------|--|
| 1. Participating College: | Ramapo College |
| 2. Contact staff member: | D. Dubose |
| 3. Assignment dates: | SY 2022-2023 |
| 4. | Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Sean Bandfield** regarding this approval as soon as is practicable.

PC/eh
source of funds: n/a

22-A-126T APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

RESOLUTION

WHEREAS Superintendent **Dr. Howard Lerner**, has recommended that **Michelle Scher** be approved for a student teaching assignment;

BE IT RESOLVED that **Michelle Scher** be approved for student teaching with no compensation, subject to the following conditions:

- | | |
|---------------------------|--|
| 1. Participating College: | Ramapo College |
| 2. Contact staff member: | D. Dubose |
| 3. Assignment dates: | SY 2022-2023 |
| 4. | Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Michelle Scher** regarding this approval as soon as is practicable.

PC/eh
source of funds: n/a

22-A-127T

APPROVAL—PRELIMINARY APPROVAL FOR TRAVEL

RESOLUTION

WHEREAS, a teacher will travel to Centennial, CO to attend training in the Automotive Engineering Curriculum to acquire new and effective ways to teach engineering programs; and

WHEREAS, there is a need for the Board to pre-approve the following trip and submit it for approval by the Executive County Superintendent;

BE IT RESOLVED, preliminary approval by the Board of Education is granted; and

BE IT FURTHER RESOLVED that this request for teacher travel be submitted to the Executive County Superintendent for review and approval, and all work-related travel forms shall be completed for final Board approval.

School

Destination

Dates

Purpose of Trip

Participants

Total Cost of Trip

Total Cost to Board

Participating Staff:

Erik Buser

Teterboro Campus

The Switch Lab Workshop, Centennial, CO

8/8/22-8/12/22

Trained in Curriculum for Electric Vehicle Science and Technology

1 Teacher

\$7,082.16

\$7,082.16

Reimbursement Amount

JS/eh

Source of funds: various

Bergen County Workforce Development Board
Bergen One-Stop Career Center

Accrued Expense & Obligation Report: Fiscal Year 2022-Program Year 2021
July 1, 2021 thru June 30, 2022 as of 04/30/22

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 1,630,543	\$ 656,901	40%	\$ 429,907	\$ 973,642	<p>ADMIN \$656,443 8%</p> <p>WLL \$151,459 2%</p> <p>WFNJ \$1,263,349 15%</p> <p>OUT-OF-SCHOOL YOUTH \$1,623,657 20%</p> <p>IN-SCHOOL YOUTH \$- 0%</p> <p>OTHER GRANTS \$162,971 2%</p> <p>ADULT \$1,630,543 20%</p> <p>DISLOCATED WORKER \$2,692,029 33%</p>
Dislocated Worker (DW)	\$ 2,692,029	\$ 1,814,616	67%	\$ 1,411,396	\$ 877,413	
Total Adult	\$ 4,322,572	\$ 2,471,517	57%	\$ 1,841,303	\$ 1,851,055	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 1,623,657	\$ 994,770	61%	\$ 653,569	\$ 628,887	
Total Youth	\$ 1,623,657	\$ 994,770	61%	\$ 653,569	\$ 628,887	
TANF	\$ 703,749	\$ 570,736	81%	\$ 259,732	\$ 133,013	
GA/SNAP & SNAP ONLY	\$ 559,600	\$ 503,465	90%	\$ 323,011	\$ 56,135	
Total WFNJ	\$ 1,263,349	\$ 1,074,201	85%	\$ 582,743	\$ 189,148	
Workforce Learning Link (WLL)	\$ 151,459	\$ 106,338	70%	\$ 104,558	\$ 45,121	
Total WLL	\$ 151,459	\$ 106,338	70%	\$ 104,558	\$ 45,121	
Program Administration	\$ 656,443	\$ 513,651	78%	\$ 448,964	\$ 142,792	
Total Admin	\$ 656,443	\$ 513,651	78%	\$ 448,964	\$ 142,792	
WIOA Data Reporting & Analysis	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -	
WIOA Other OJT	\$ 150,000	\$ -	0%	\$ -	\$ 150,000	
Total Other Grants	\$ 162,971	\$ 12,971	8%	\$ 12,971	\$ 150,000	
Total	\$ 8,180,451	\$ 5,173,448	63%	\$ 3,644,108	\$ 3,007,003	

Comprehensive Equity Plan Statement of Assurance 2022-2023

send the signed form to your Executive County Superintendent
by June 30, 2022

School District, Charter School or Renaissance School Project Information School Year 2022-2023:

Name of County: Bergen

Name of School District/Charter School/Renaissance School Project: Bergen County Technical Schools

Address: 540 Farview Avenue, Paramus, NJ 07652

Affirmative Action Officer (AAO): Tara Bohan, Dir. of Instruction/AAO Telephone #: 201-343-6000 x4079

AAO Email: tarboh@bergen.org

Alternate Contact Person: Mitchell Badiner Telephone #: 201-343-6000 x4070

Title: Director of Instruction

Email: mitbad@bergen.org

1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2021-2022 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
2. The school district, charter school or renaissance school project will continue to fully implement the NJDOE approved 2019-2022 Comprehensive Equity Plan through the 2022-2023 school year.
3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification:

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: Howard Lerner, Ed.D., Superintendent

Signature: _____

Date: 5/31/22

POLICIES/REGULATIONS

FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: ADMINISTRATION
Number: 1648.15M

Title: RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19

The Board of Education is committed to providing a safe and healthy workplace for all employees. The school district shall maintain its records in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021 as adopted by the Public Employees Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey. The provisions of the ETS have expired and are no longer in effect for school districts except for the provisions addressing recordkeeping, outlined in 29 CFR §1910.502(q). The ETS and this Policy are only applicable for employees working in the school nurse’s office and any adjoining clinical areas in the school building.

DEFINITIONS

For the purpose of this Policy, “employee” means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present. Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse’s office or any adjoining clinical areas.

For the purpose of this Policy, “healthcare setting” means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services. Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse’s office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building.

POLICY 1648.14

The school district will retain all versions of Policy 1648.14 – Safety Plan for Healthcare Settings in School Buildings, to comply with the ETS while the ETS remains in effect, even after Policy 1648.14 has been abolished.

ESTABLISH AND MAINTAIN COVID-19 LOG

The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.

The school district will record the information in the COVID-19 log within twenty-four hours of learning the employee is COVID-19 positive. The school district will maintain the COVID-19 log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.

By the end of the next business day after a request, the school district will provide for examination and copying: all versions of Policy 1648.14; the individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and a version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

29 CFR §1910.502(q)

Adopted BCTS:

Adopted BCSS:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **PROGRAM**
Number: **2416.01M**

Title: **POSTNATAL ACCOMMODATIONS FOR STUDENTS**

The Board of Education recognizes students may be returning to school shortly after their child's birth and may need to breastfeed their child or to express breast milk during the school day. The school district will accommodate a student who wants to breastfeed or express breast milk while attending school in the district.

A student shall be permitted to breastfeed their child or to express breast milk while attending school in accordance with a schedule provided by the student to the school nurse, who shall consult with the Principal or designee. The district encourages the student develop a schedule that does not impact a student's instructional time and encourages a student to schedule such time to breastfeed or to express breast milk during study hall time, lunch time, or other non-instructional times of the school day. The student may bring to school a breast pump and any other equipment necessary to express breast milk on school grounds. The student shall not incur an academic penalty for using any reasonable accommodations offered to the student and shall be provided the opportunity to make up any work missed due to such use.

The Principal or designee, in consultation with the school nurse, will designate a lactation/breastfeeding room that is shielded from view and free from intrusion by other students, staff members, and the public. The location must be functional as a space for breastfeeding or expressing breast milk and shall include an electrical outlet, a chair, and nearby access to running water. Expressed breast milk may be stored in a refrigerator in the school building or in the student's personal cooler. If the space is not a dedicated lactation/breastfeeding room, it must be available when needed. A space temporarily converted into a lactation/breastfeeding room or made available when needed by the student is sufficient; however, a bathroom, even if private, is not a permissible location. A student opting to breastfeed their child in the lactation/breastfeeding room will be responsible to make arrangements for their child to be brought to the school in accordance with a time schedule agreed to by the Principal or designee.

All staff members will assist in providing a positive atmosphere of support for students who are returning to school after the birth of their child. Conduct by a staff member or student that reasonably interferes with a student's performance in school; creates an intimidating, hostile, or offensive environment for a student that is complying with the provisions of this Policy; or that inhibits a student's ability to breastfeed their child or express breast milk while in school will not be tolerated.

The Principal shall ensure Policy 2416.01 is distributed to pregnant students and students who are returning to school after the birth of their child.

N.J.S.A. 26:4C-1; 26:4C-2; 26:4C-3

Adopted BCSS:
Adopted BCTS:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2417M

Title: STUDENT INTERVENTION AND REFERRAL SERVICES

The Board of Education directs the establishment and implementation in each school building in which general education students are served, a coordinated system for planning and delivering intervention and referral services designed to assist students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1 and 6A:16-8.2. The Board of Education shall choose ~~the adopts this~~ appropriate multidisciplinary team approach, **such as the Response to Intervention (RTI) or a Multi-Tiered System of Support (MTSS) model** for planning and delivering the services required under N.J.A.C. 6A:16-8.

Students who are experiencing learning, behavior, or health difficulties shall be referred to the school's Intervention and Referral Services (I&RS) Team.

The intervention and referral services shall be provided to **support** ~~aid~~ students in the general education program and may be provided for students who have been determined to need special education programs and services pursuant to N.J.A.C. 6A:16-8.1(a). The intervention and referral services provided for students who have been determined to need special education programs and services shall be coordinated with the student's Individualized Education Program Team, as appropriate. **Child Study Team members and, to the extent appropriate, specialists in the area of disability may participate on intervention and referral services teams, pursuant to N.J.A.C. 6A:14-3.1(d)6.**

The functions of the system of intervention and referral services in each school building which general education students are served shall be pursuant to N.J.A.C. 6A:16-8.2(a) and as outlined in Regulation 2417.

Records of all requests for assistance, all intervention and referral services action plans, and all related student information shall be maintained in accordance with Federal and State laws and regulations and New Jersey administrative code pursuant to N.J.A.C. 6A:16-8.2(a)9.

The I&RS Team **in each school building** shall review and assess the effectiveness of ~~the provisions of~~ each intervention and referral services action plan in achieving the **identified** outcomes, ~~identified in each action plan~~ and modify each action plan to achieve the outcomes, as appropriate.

At a minimum, the I&RS Team shall annually review the intervention and referral services action plans and the actions taken as a result of the building's system of intervention and referral services, and make recommendations to the Principal for improving school programs and services, as appropriate.

At the end of the school year, the Principal shall, in consultation with the I&RS Team, develop a report on the concerns and issues identified by the I&RS Team and the effectiveness of the services provided in achieving the outcomes identified in the intervention and referral services action plans. This report shall be provided to the Superintendent of Schools.

Legal References: N.J.A.C. 6A:14; 6A:16-8.1; 6A:16-8.2

Adopted (BCTS): 9/11/02 Rev.: 5/25/05 Rev.: 11/3/08 Rev.: 2/3/15 Rev.:
Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2461M

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS

To demonstrate compliance with N.J.A.C. 6A:14-1.1 et seq. and Part B of the Individuals with Disabilities Education Act, the Board adopts this Policy and corresponding Regulations/Procedures. This Policy and corresponding Regulations/Procedures will be submitted with a Special Education Assurance Statement for Receiving Schools to the County Office of Education no later than July 30, 2017 for approval.

1. All students with disabilities who are placed in a receiving school by a district Board of Education must have an Individualized Education Program (IEP) in effect prior to the delivery of services.
2. The receiving school will collaborate with the district Board of Education to ensure that a free, appropriate public education is available for all students with disabilities between the ages of three and twenty-one enrolled in the receiving school including students with disabilities who are suspended from school.
3. The compilation, maintenance, access to, and confidentiality of, student records will be in accordance with N.J.A.C. 6A:32-7.
4. Students with disabilities who are placed in receiving schools by a district Board of Education will be provided special education and related services at no cost to their parents according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3.
5. The programs and services provided by the receiving school will be in accordance with the requirements of N.J.A.C. 6A:14-1.1 et seq.
6. All personnel serving students with disabilities will be appropriately certified and licensed, where a license is required, in accordance with State and Federal law. **Additionally, all personnel serving students with disabilities are assigned to teach only the classes for which they hold appropriate certification.**
7. The receiving school will only terminate the placement of a student with disabilities according to the procedures in N.J.A.C. 6A:14-7.7(a) and (b).

8. The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services will be identified and appropriate in-service training will be provided. The receiving school shall maintain information to demonstrate its efforts to:
 - a. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
 - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
 - c. Acquire and disseminate to teachers, administrators, and related services personnel, significant knowledge derived from educational research and other sources and how the receiving school will, if appropriate, adopt promising practices, materials and technology;
 - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
 - e. Provide for joint training activities of parents and special education, related services, and general education personnel.
9. The receiving school will work with all sending school districts and ensure that students with disabilities are included in Statewide and district-wide assessment programs with appropriate accommodations, where necessary, according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in Statewide assessments or the applicable alternate assessment, in grades three, four, five, six, seven, eight, and high school in the applicable grade levels and courses. **The receiving school must ensure that Statewide assessments and alternate assessments are provided to students with disabilities onsite at the receiving school and that assessments are administered by receiving school staff members.**
10. Full educational opportunity to all students with disabilities is provided, **including courses and classes that will enable students with disabilities to meet requirements needed to receive a State-endorsed diploma, as appropriate. The receiving school shall maintain documentation of the curriculum and materials utilized, including a description of how the New Jersey State Learning Standards will be implemented.**
11. The receiving school will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP.

12. The receiving school will ensure that the length of the school day and academic year shall be as long as that established for nondisabled students in accordance with N.J.A.C. 6A:14-4.1(c) and must include at least four hours of actual school work instruction in accordance with N.J.A.C. 6A:14-7.6(i).
13. The receiving school will ensure that educational programs are open to observation at all times to the representatives of the sending districts and of the Department of Education in accordance with N.J.A.C. 6A:14-7.6(g).
14. The receiving school shall follow all requirements set forth in N.J.A.C. 6A:14-7.3 for amending the policies, procedures, the services provided, or the location of facilities.
15. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(h) to operate an extended academic year program.
16. The receiving school shall employ a full-time non-teaching Principal who shall be responsible for administration and supervision of the school as required by N.J.A.C. 6A:14-7.6(d).
17. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.4 for submission of fiscal information and obtaining valid certificates of fire inspection and if applicable, health, HVAC inspections, and, if applicable, sewerage plant.
18. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(j) to notify the Department of Education a minimum of ninety days prior to ceasing operation or if there is a change in ownership.
19. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:23A-18.22 regarding behavior modification programs and shall adopt a Policy that defines the procedures, evidence-based strategies, techniques, and approaches used in the behavior modification program.

Behavior modification shall not include:

- a. **Cash or checks;**
- b. **The replacement of meals or components of meals on a regular basis; or**
- c. **High-dollar value items such as personal electronics.**

Adopted (BCTS): 9/26/17 Rev.:

Adopted (BCSS): 2/27/02 Rev.: 4/27/11 Rev.: 2/28/12 Rev.: 9/19/17 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: CERTIFICATED
STAFF MEMBERS**
Number: 3161

Title: EXAMINATION FOR CAUSE

The Board of Education may require the physical and/or psychiatric examination of any teaching staff member who shows evidence of deviation from normal physical or mental health in accordance with N.J.A.C. 6A:32-6.3(b).

The Superintendent shall require a physical and/or psychiatric examination on a teaching staff member whenever, in the judgment of the Superintendent, a teaching staff member shows evidence of deviation from normal physical or mental health, to determine the teaching staff member's physical and mental fitness to perform with reasonable accommodation the position the teaching staff member currently holds, or to detect any health risks to students and other employees.

NOTIFICATION OF CERTIFICATED STAFF MEMBER

A teaching staff member that is required to undergo a physical and/or psychiatric examination shall be provided a written statement of reasons for the required examination(s) and notice the teaching staff member has the right to request a hearing with the Board. The hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the teaching staff member the opportunity to appear before the Board to refute the reasons for the required examination(s), provided any such hearing is requested by the teaching staff member in writing within five working days of the teaching staff member's receipt of the written statement of reasons. A teaching staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the teaching staff member failed to timely request a hearing before the Board or failed to persuade the Board at the hearing that the teaching staff member should not be required to submit to the appropriate examination(s). The Board's determination at the conclusion of such a hearing is appealable to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals pursuant to N.J.A.C. 6A:32-6.3(b)2.

The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board. The examination may be performed by a physician or institution of the teaching staff member's own choosing, approved by the Board, and at the teaching staff member's own expense in accordance with N.J.S.A. 18A:16-3 and N.J.A.C. 6A:32-6.3.

If the teaching staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s) the Board is not required to designate the physician or institution submitted for consideration by the teaching staff member, but shall not act unreasonably in withholding its approval of the physician or institution. The Board shall require the teaching staff member to authorize the release of the examination results to the Superintendent.

If the results of any such examination indicate mental abnormality or communicable disease, the teaching staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the teaching staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.

In order to return to work, the teaching staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent. The examination must be conducted by a physician or institution upon which the Board and teaching staff member confer and agree. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the teaching staff member's choice, the cost shall be borne by the teaching staff member.

REQUIRED ACTION OF CERTIFICATED STAFF MEMBER

A teaching staff member who refuses to submit to the examination required by this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

Legal reference: *42 U.S.C.A. 12101*
 N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4; 18A:25-7;
 18A:28-5; 18A:30-1 et seq.
 N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted (BCTS): 9/11/02 Rev: 4/20/05 Rev.: 5/17/06 Rev.:
Adopted (BCSS): 10/16/02 Rev.: 4/20/05 Rev.: 5/17/06 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: NONCERTIFICATED
STAFF MEMBERS**
Number: 4161

Title: EXAMINATION FOR CAUSE

The Board of Education may require the physical and/or psychiatric examination of any support staff member who shows evidence of deviation from normal physical or mental health in accordance with N.J.A.C. 6A:32-6.3(b).

The Superintendent shall require a physical and/or psychiatric examination on a support staff member whenever, in the judgment of the Superintendent, a support staff member shows evidence of deviation from normal physical or mental health, to determine the support staff member's physical and mental fitness to perform with reasonable accommodation the position the support staff member currently holds, or to detect any health risks to students and other employees.

NOTIFICATION OF CERTIFICATED STAFF MEMBER

A support staff member that is required to undergo a physical and/or psychiatric examination shall be provided a written statement of reasons for the required examination(s) and notice the support staff member has the right to request a hearing with the Board. The hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the support staff member the opportunity to appear before the Board to refute the reasons for the required examination(s), provided any such hearing is requested by the support staff member in writing within five working days of the support staff member's receipt of the written statement of reasons. A support staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the support staff member failed to timely request a hearing before the Board or failed to persuade the Board at the hearing that the support staff member should not be required to submit to the appropriate examination(s). The Board's determination at the conclusion of such a hearing is appealable to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals pursuant to N.J.A.C. 6A:32-6.3(b)2.

The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board. The examination may be performed by a physician or institution of the support staff member's own choosing, approved by the Board, and at the support staff member's own expense in accordance with N.J.S.A. 18A:16-3 and N.J.A.C. 6A:32-6.3.

If the support staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s) the Board is not required to designate the physician or institution submitted for consideration by the support staff member, but shall not act unreasonably in withholding its approval of the physician or institution. The Board shall require the support staff member to authorize the release of the examination results to the Superintendent.

If the results of any such examination indicate mental abnormality or communicable disease, the support staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the support staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.

In order to return to work, the support staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent. The examination must be conducted by a physician or institution upon which the Board and support staff member confer and agree. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the support staff member's choice, the cost shall be borne by the support staff member.

REQUIRED ACTION OF CERTIFICATED STAFF MEMBER

A support staff member who refuses to submit to the examination required by this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

Legal reference: *42 U.S.C.A. 12101*
 N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4; 18A:25-7;
 18A:28-5; 18A:30-1 et seq.
 N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted (BCTS): 9/11/02 Rev.: 4/20/05 Rev.: 5/17/06 Rev.:
Adopted (BCSS): 10/16/02 Rev.: 4/20/05 Rev.: 5/17/06 Rev.:

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5512M

TITLE: ~~HAZING~~ HARASSMENT, INTIMIDATION, AND BULLYING (M)

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A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); ~~or~~ adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. ~~When~~ ~~Where~~ parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided ~~such~~ parental rights have not been terminated by a court of appropriate jurisdiction.

B. Harassment, Intimidation, and Bullying Definition

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that

- a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of **–or create reasonable fear of–** physically or emotionally harming a student or damaging the student’s property, ~~or placing a student in reasonable fear of physical or emotional harm to their his/her person or damage to their his/her property;~~ or
- b. Has the effect of insulting or demeaning any student or group of students; or
- c. Creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students’ abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and

4. Report acts of harassment, intimidation, and bullying to the designated school staff member.
- D. Consequences and Appropriate Remedial Actions

~~Consequences and Appropriate Remedial Actions—Students~~

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Consequences – Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board’s approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1.

Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student’s disability, if any, and to the extent relevant; the developmental age of the student; and the student’s history of problem behaviors and performance consistent with the Board’s approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;

4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.

In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

~~Factors for Determining Consequences—Student Considerations~~

1. ~~Age, developmental and maturity levels of the parties involved and their relationship to the school district;~~
2. ~~Degrees of harm;~~
3. ~~Surrounding circumstances;~~
4. ~~Nature and severity of the behavior(s);~~
5. ~~Incidences of past or continuing patterns of behavior;~~
6. ~~Relationships between the parties involved; and~~
7. ~~Context in which the alleged incidents occurred.~~

~~Factors for Determining Consequences—School Considerations~~

- ~~1. School culture, climate, and general staff management of the learning environment;~~
- ~~2. Social, emotional, and behavioral supports;~~
- ~~3. Student-staff relationships and staff behavior toward the student;~~
- ~~4. Family, community, and neighborhood situation; and~~
- ~~5. Alignment with Board policy and regulations/procedures.~~

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

~~Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct.~~

~~The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.~~

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Consequences

- ~~1. Admonishment;~~
- ~~2. Temporary removal from the classroom;~~
- ~~3. Deprivation of privileges;~~
- ~~4. Classroom or administrative detention;~~
- ~~5. Referral to disciplinarian;~~
- ~~6. In-school suspension;~~
- ~~7. Out-of-school suspension (short term or long term);~~
- ~~8. Reports to law enforcement or other legal action; or~~
- ~~9. Expulsion.~~

Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways **to** ~~they~~ ~~he or she can~~ solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of **their** ~~his or her~~ actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;

13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.

Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure **they** ~~he or she~~ **do** ~~does~~ not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;
12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;

15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
31. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.

Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victim's² physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.

E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. **The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.**

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. **The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.** The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. **The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.**

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and

respond to harassment, intimidation, or bullying of students in the district;

- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
 - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
 - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.
- The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

{Option—Principal’s Preliminary Determination

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14. The Superintendent or designee may sign off on the preliminary determination.

~~The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.~~

~~The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student’s record under State or Federal law.~~

~~The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.~~

~~A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.~~

~~The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State’s monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]~~

The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. **The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.**

~~An investigation concerning a staff member shall not be conducted by a staff member who is supervised by the staff member being investigated or who is an administrator in the district. The Principal or designee, in consultation with the Superintendent or designee, will appoint a staff member to complete these investigations.~~

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling **as a result of the finding of the investigation**, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action **including seeking further information**, as necessary.

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or

bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. **A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).**

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a

larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, "acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "upstander" programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator

after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.45, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding,

termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent **or designee** shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website.

The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.

The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.

L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 ~~et seq.~~

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

P. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts ~~and potentially bias crimes~~ and school officials must report to law enforcement officials **any bias related acts, in accordance with N.J.A.C. 6A:16-6.3(e), either serious acts or those which may be part of a larger pattern in accordance with and pursuant** to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

Legal References: *N.J.S.A. 18A:37-13 through 18A:37-~~32~~37*
 N.J.A.C. 6A:16-7.1 et seq.; ~~6A:16-7.9 et seq.~~
 Model Policy and Guidance for Prohibiting Harassment, Intimidation,
 and Bullying on School Property, at School-Sponsored Functions and
 on School Buses – April 2011 – New Jersey Department of Education
 Memorandum – New Jersey Commissioner of Education – Guidance
 for Schools on Implementing the Anti-Bullying Bill of Rights Act –
 December 16, 2011

Adopted (BCTS): 9/11/02 Rev.: 5/21/03 Rev.: 9/22/04 Rev.: 10/12/11 Rev.:
Adopted (BCSS): 10/16/02 Rev.: 5/21/03 Rev.: 9/28/04 Rev.: 9/20/11 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: OPERATIONS
Number: 8420M

Title: EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement comprehensive written plans, procedures, and mechanisms to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and support services for staff, students, and their families.

“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district’s plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year. **Notwithstanding any other provision of law to the contrary, the school district shall ensure that a school security drill that occurs when students are present:**

- 1. Includes clear, developmentally and age-appropriate messaging to students and staff at the conclusion of the drill that the event is a drill and that no current danger exists;**
- 2. Does not expose students to content or imaging that is not developmentally or age-appropriate;**
- 3. Is paired with trauma-informed approaches to address any student inquiries or concerns which may arise as a result of a school security drill;**
- 4. Does not include the use of fake blood, real or prop firearms, or the simulations of gun shots, explosions, or other sounds or visuals that may induce panic or traumatic response from a student or school district employee;**
- 5. Does not require a student to role play as a victim, but may include first aid training in which students participate; and**
- 6. Is accessible to students with disabilities and mental health conditions, and provides all necessary accommodations for these students.**

The Principal or designee shall provide written notification to the parent of a student enrolled in the school following completion of a school security drill, which notice shall be provided to the parent by no later than the end of the school day on which the school security drill is conducted.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1. **The school district may permit emergency personnel access to the buildings and grounds of its schools for school security drills that are scheduled outside of school hours and during such times as students are not present.**

The school district shall review and update its school security drill procedures using a process that coincides with the review of the school safety and security plan developed pursuant to N.J.A.C. 6A:16-5.1 and collects input from emergency personnel; parents of students enrolled in the school district; teachers and staff employed in the district; mental health professionals; and student government representatives from multiple grade levels.

The school district shall annually track data on such measures and information as required by the Commissioner of Education, and shall report the data to the Commissioner.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds in accordance with N.J.A.C. 6A:16-5.1.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

Legal References : N.J.S.A. 2C:33-3
N.J.S.A. 18A:41-1; 18A:41-2; 18A:41-6; 18A:41-7; **18A:41-7a.**
N.J.A.C. 6A:16-5.1; ~~6A:27-11.2~~

Adopted (BCTS): 10/17/01 Rev.: 5/25/05 Rev.: 11/3/10 Rev.: 7/13/11 Rev.: 6/24/21
Rev.: 1/25/22 Rev.:

Adopted (BCSS): 1/23/02 Rev.: 5/25/05 Rev.: 10/20/10 Rev.: 7/26/11 Rev.: 6/22/21
Rev.: 12/14/21 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: COMMUNITY
Number: 9320M

Title: COOPERATION WITH LAW ENFORCEMENT AGENCIES

The Board of Education recognizes that keeping students and staff safe and helping children understand and respect the law is best served by a close and cooperative relationship with local law enforcement.

The Board adopts this Policy and Regulation 9320 in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school staff and law enforcement authorities in all matters relating to the unlawful possession, distribution and disposition of controlled dangerous substances, including anabolic steroids, as defined in N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, drug paraphernalia as defined in N.J.S.A. 2C:36-1, alcoholic beverages; firearms, as defined in N.J.S.A. 2C:39-1.f.; and other deadly weapons as defined in N.J.S.A. 2C:39-1.r.

The Board adopts Policy and Regulation 9320 in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school district staff and law enforcement authorities in all matters relating to the planning and conduct of law enforcement activities and operations occurring on school grounds, including arrest procedures, undercover school operations, and mandatory reporting the offenses listed in the Memorandum of Agreement between Education and Law Enforcement Officials (MOA).

The Superintendent or designee shall institute a program of such communication and cooperation with law enforcement in accordance with N.J.A.C. 6A:16-6.1.

This Policy and Regulation 9320 shall be submitted for review and approval to the Executive County Superintendent in accordance with N.J.A.C. 6A:16-6.2(a)2.

The Superintendent or designee shall annually review the MOA as adopted by the Board to ensure this Policy and Regulation 9320 are in accordance with the requirements outlined therein.

Legal Reference: N.J.A.C. 6A:16-6.1.; 6A:16-6.2; 6A:16-6.4.

Adopted (BCTS): 10/17/01 Rev.: 2/26/03 Rev.:
Adopted (BCSS): 1/23/02 Rev.: 2/26/03 Rev.:

POLICIES

SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **PROPERTY**
Number: **7540**

Title: JOINT USE OF FACILITIES

~~In accordance with this policy, the Board may, as opportunity or need arises and as it is entitled to do so by law, join with the Board of Chosen Freeholders of this county in acquiring, improving, equipping, operating, or maintaining jointly used facilities. Jointly used facilities are those from which the District and other members of the community may derive benefits.~~

The Board of Education **supports** ~~advocates~~ the joint expenditure of **school** district funds and municipal or county funds to provide ~~these~~ facilities from which the entire community, ~~children and adults alike~~, may derive benefits.

~~In accordance with this policy, T~~he Board may, as the opportunity or need arises, ~~and as it is entitled to do so by law, join with the Board of~~ **County Commissioners** ~~Chosen Freeholders of the this county in acquiring, improving, equipping, operating, or maintaining jointly used facilities~~ **in accordance with applicable law.**

Legal References: N.J.S.A. 18A:20-19 ~~et seq.~~; 18A:20-34

Adopted (BCTS): 10/17/01 Rev.:
Adopted (BCSS): 1/23/02 Rev.:

DELETION OF POLICIES

TO BE ABOLISHED BUT KEPT

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: ADMINISTRATION
Number: 1648.14M

Title: SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19

A. Purpose and Scope

The Board of Education is committed to providing a safe and healthy workplace for all employees and has adopted this Policy that shall be the school district's COVID-19 Plan (Plan) that includes procedures to minimize the risk of transmission of COVID-19, in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021. The ETS, 29 CFR §1910 - Subpart U, applies to all settings where any school district employee or contracted service provider provides healthcare services or health care support services. Public Employees' Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey, has adopted the ETS in full. However, its applicability for school districts is primarily restricted to the nurse's office and any adjoining clinical areas and not the entire school building.

The Board, administration, and the COVID-19 Safety Coordinator(s) will work collaboratively with all employees in the development, implementation, monitoring, and updating of this Plan.

1. Definitions

- a. "Employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present.
 - (1) Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.
- b. "Healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services.

- (1) Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse's office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building in accordance with 29 CFR §1910.502(a)(3)(i).
 - c. For the purpose of this Policy, additional definitions shall be those definitions listed in 29 CFR §1910.502(b).
2. The school district has multiple healthcare settings that are substantially similar; therefore; has developed and adopted this single Plan for these substantially similar healthcare settings, with site-specific considerations included in this Plan. The healthcare settings in the school district are listed in Appendix 1.
 - a. Any school district health care settings that are not substantially similar, the school district shall develop and adopt separate COVID-19 Plans for each healthcare setting and list them in Appendix 1.

B. Roles and Responsibilities for School District Employees

1. The school district's goal in adopting this Policy is to prevent the transmission of COVID-19 in the school district's healthcare settings. All staff members are responsible for supporting, complying with, and providing recommendations to further improve this Plan.
2. The Superintendent will designate a COVID-19 Safety Coordinator(s) who shall implement and monitor this Plan. The COVID-19 Safety Coordinator(s) shall have the school district's full support in implementing and monitoring this Plan, and has authority to ensure compliance with all aspects of this Plan.

C. Hazard Assessment and Worker Protections

1. The Superintendent of Schools or designee will conduct a specific hazard assessment of its healthcare settings to determine potential hazards related to COVID-19.
 - a. A hazard assessment will be conducted initially and whenever changes in a healthcare setting in the school district create a new potential risk of employee exposure to COVID-19 (e.g., new work activities in the healthcare setting).

2. The Superintendent has developed and the Board has adopted this Plan that includes the procedures the school district will use to determine an employee's vaccination status as outlined in Appendix 2.
 - a. In the event the Superintendent or designee cannot or does not determine or confirm the vaccination status of an employee, the employee shall be presumed to be unvaccinated.
3. All completed hazard assessment forms and results will be attached to this Plan in Appendix 3 and will be accessible to all employees at each school district facility.
4. The school district will address the hazards identified by the assessment, and have included in this Plan the procedures to minimize the risk of transmission of COVID-19 for each employee. These procedures are included in the following Appendices:
 - a. Patient Screening and Management
 - (1) In healthcare settings in the school district where direct patient care is provided, the school district will include protocols addressing patient screening and management in Appendix 4.
 - b. Standard and Transmission-Based Precautions
 - (1) The school district will develop and implement procedures to adhere to Standard and Transmission-Based Precautions in accordance with CDC's "Guidelines for Isolation Precautions" which are included in Appendix 5.
5. Personal Protective Equipment (PPE)
 - a. The school district will provide and ensure that employees wear approved facemasks or a higher level of respiratory protection.
 - b. The school district will include protocols to address PPE for healthcare settings in Appendix 6.
6. Physical Distancing
 - a. The school district will ensure that each employee is separated from all other people in the healthcare setting by at least six

feet when indoors, unless it can be demonstrated that such physical distance is not feasible for a specific activity.

(1) Where maintaining six feet of physical distance is not feasible, the school district will ensure employees are as far apart from other people as possible.

- b. Physical distancing will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
- c. The school district will include protocols to address physical distancing for healthcare settings in Appendix 7.

7. Physical Barriers

- a. The school district will install physical barriers at each fixed work location outside of direct patient care areas where each employee is not separated from all other people by at least six feet of distance and spacing cannot be increased, unless it can be demonstrated that it is not feasible to install such physical barriers.
- b. Physical barriers will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
- c. The school district will include protocols to address physical barriers for healthcare settings in Appendix 8.

8. Cleaning and Disinfecting in the Healthcare Setting

- a. The school district will implement policies and procedures for cleaning, disinfecting, and hand hygiene, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
- b. The school district will include protocols to address cleaning and disinfecting for healthcare settings in Appendix 9.

9. Ventilation

- a. The school district will implement procedures for each facility's heating, ventilation, and air conditioning (HVAC) system and include protocols addressing ventilation for healthcare settings in Appendix 10.

- b. Ventilation policies and procedures will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.
- c. The Superintendent or designee will identify the building manager, HVAC professional, or maintenance employee who can certify that the HVAC system(s) are operating in accordance with the ventilation provisions of the ETS and list the individual(s) in Appendix 10.

D. Health Screening and Medical Management

1. Health Screening

- a. “Screening” means, for the purpose of this Policy, asking questions to determine whether a person is COVID-19 positive or has symptoms of COVID-19.
- b. The school district will include protocols to address health screening for employees in Appendix 11.

2. Employee Notification to Employer of COVID-19 Illness or Symptoms

- a. The school district will include protocols to address employee notification to employer of COVID-19 illness or symptoms for employees in Appendix 11.

3. Employer Notification to Employees of COVID-19 Exposure in the Healthcare Setting

- a. The school district will include protocols to address employer notification of COVID-19 exposure to employees in Appendix 11.

4. Medical Removal from the Healthcare Setting

- a. The school district will include protocols to address medical removal from the healthcare setting for employees in Appendix 11.

5. Return to Work Criteria

- a. The school district will include protocols to address return to work criteria for employees in Appendix 11.

6. Medical Removal Protection Benefits

- a. The school district will continue to pay employees who have been removed from the healthcare setting under the medical removal provisions of the ETS. When an employee has been removed from the healthcare setting and is not working remotely or in isolation, the school district shall pay and provide benefits in accordance with the Plan addressed in Appendix 12.

E. Vaccinations

1. The school district encourages employees to receive the COVID-19 vaccination as a part of a multi-layered infection control approach. The school district will support COVID-19 vaccination for each employee by providing reasonable time and paid leave to each employee for vaccination and any side effects experienced following vaccination.
2. The school district will include protocols to address vaccination for employees in Appendix 13.

F. Training

1. The school district will implement policies and procedures for employee training, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.
2. The school district will include protocols to address training for employees in Appendix 14.

G. Anti-Retaliation

1. The school district will inform each employee that employees have a right to the protections required by the ETS, and that employers are prohibited from discharging or in any manner discriminating against any employee for exercising their right to protections required by the ETS, or for engaging in actions that are required by the ETS.
2. The school district will not discharge or in any manner discriminate against any employee for exercising their right to the protections required by the ETS, or for engaging in actions that are required by the ETS.

H. Requirements Implemented at No Cost to Employees

1. The school district will comply with the provisions of ETS at no cost to its employees, with the exception of any employee self-monitoring conducted under D. above.

I. Recordkeeping

1. The school district will retain all versions of this Policy to comply with the ETS while the ETS remains in effect.
2. The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work.
 - a. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.
3. The school district will record the information on the COVID-19 log within twenty-four hours of learning that the employee is COVID-19 positive.
 - a. The school district will maintain the COVID-19 log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law.
 - b. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.
4. By the end of the next business day after a request, the school district will provide, for examination and copying:
 - a. All versions of this Policy which is the written Plan for all employees;
 - b. The individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and
 - c. A version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee

was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

J. Reporting

1. The school district will report to PEOSH:
 - a. Each work-related COVID-19 fatality within eight hours of the school district learning about the fatality;
 - b. Each work-related COVID-19 in-patient hospitalization within twenty-four hours of the school district learning about the in-patient hospitalization.

K. Monitoring Effectiveness

1. The school district and the COVID-19 Safety Coordinator(s) will work collaboratively with employees to monitor the effectiveness of this Plan so as to ensure ongoing progress and efficacy.
2. The school district will update this Policy as needed to address changes in specific COVID-19 hazards and exposures in the healthcare setting.

This Policy and its Appendices will be made available upon request.

29 CFR §1910.502

Occupational Safety and Health Administration Fact Sheet Subpart U COVID-19

Healthcare Emergency Temporary Standard

Occupational Safety and Health Administration Model Plan

Adopted (BCTS): 1/25/22

Adopted (BCSS): 12/14/21

Appendix 1 – Identifying the Healthcare Settings in the School District:

Location of healthcare setting in the school district buildings listed below:

Facility Location	Worksite-Specific COVID-19 Considerations
Adult & Continuing Ed. 200 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Applied Tech. H.S. 400 Paramus Rd. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Facility Location	Worksite-Specific COVID-19 Considerations
Bergen County Academies 200 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Bergen County Tech. Schools – Paramus 275/285 Pascack Rd Paramus, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Bergen County Tech. Schools – Teterboro 504 Rte. 46 & Central Ave. Teterboro, NJ 07608 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Bergen Early Learning Alliance (BELA) 284 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Blesman Regional Day 333 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Facility Location	Worksite-Specific COVID-19 Considerations
Brownstone School c/o St. Philip the Apostle School 492 Saddle River Rd. Saddle Brook, NJ 07663 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Gateway / Venture 304 E. Midland Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
HIP Union Street 334 Union Street Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
North Street School 200 North Street Teterboro, NJ 07608 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Springboard North 321 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Suspension Alternative Program 284 Hackensack Ave. Hackensack, NJ 07601 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Facility Location	Worksite-Specific COVID-19 Considerations
Transition Center 304 Valley Boulevard Wood-Ridge, NJ 07450 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Washington Elementary 355 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises
Washington New Bridges Middle / High School 296 E. Ridgewood Ave. Paramus, NJ 07652 Nurse's Office	Isolation Room / Area available if need to quarantine individuals arises

Appendix 2 – Vaccination Status Plan:

Please refer to Policy #1648.13M

SCHOOL EMPLOYEE
VACCINATION REQUIREMENTS

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Appendix 3 – Completed Hazard Forms and Results:

Please see the attached Hazard Assessment Forms and Results

Please refer to High Contact Surface Sanitizing Initiative

Please refer to Cleaning Protocols Summary

Appendix 4 – Patient Screening and Management:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Appendix 5 – Standard and Transmission-Based Precautions:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Please refer to Policy #5310M

HEALTH SERVICES

Please refer to High Contact Surface Sanitizing Initiative

Please refer to Cleaning Protocols Summary

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 6 – Personal Protective Equipment (PPE):

- [1. Describe how employees will be provided facemasks and instruction about when and how they should be worn or used.
2. Identify job tasks, if any, in which the use of a facemask presents a hazard of serious injury or death.
3. Describe the procedures for providing employees PPE in accordance with Standard and Transmission-Based Precautions in healthcare settings in accordance with CDC's "Guidelines for Isolation Precautions."
4. Describe employer procedures for providing PPE to employees with exposure to people with suspected or confirmed COVID-19.]

Please refer to Policy #1648 -

RESTART AND RECOVERY PLAN

Please refer to Policy #5310 -

HEALTH SERVICES

Appendix 7 – Physical Distancing:

- [1. Describe how healthcare setting flows, such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel, will be adjusted to ensure physical distancing.
2. Describe physical healthcare setting changes, such as increased distance between workstations, check-in and checkout stations, etc., that will be implemented to ensure physical distancing.
3. Describe how people in the healthcare setting will be prevented from gathering in groups in common areas and “bottlenecks,” including corridors, meeting rooms, stairways, breakrooms, entrances, exits, and elevators.
4. Describe how aisles, tables, counters, check-in and checkout stations, etc. will be arranged and how the flow will be directed to allow for physical distancing between people.
5. Identify protocols such as telehealth, telework, flexible work hours, staggered shifts, or additional shifts that can be used to reduce the number of employees in the healthcare setting at one time.]

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Please refer to Policy #5310M

HEALTH SERVICES

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 8 – Physical Barriers:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Appendix 9 – Cleaning and Disinfecting:

Please refer to Policy #1648M

RESTART AND RECOVERY PLAN

Please refer to High Contact Surface Sanitizing Initiative

Please refer to Cleaning Protocols Summary

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 10 - Ventilation:

The following individual(s) is responsible for maintaining the HVAC system(s) and can certify that it is operating in accordance with the ventilation provisions of OSHA's COVID-19 ETS. <i>(e.g., Maintenance employee, HVAC service contractor(s))</i>	
<u>Name/Contact Information:</u> Tom Jodice, Coordinator of Facilities	<u>Location:</u> <i>Bergen County Technical Schools and Special Services District</i>

Please refer to Policy #7421

INDOOR AIR QUALITY
STANDARDS

See BCSS Safe Return to School Plan September 2021

See BCTS Restart Plan SY 2021-2022 – Final

Appendix 11 – Health Screening and Medical Management for Employees:

Please refer to Policy #1648M	RESTART AND RECOVERY PLAN
Please refer to Policy #5310M	HEALTH SERVICES
Please refer to Policy #3432	SICK LEAVE
Please refer to Policy #3433	VACATIONS/LEAVE TIME
See BCSS Safe Return to School Plan September 2021	
See BCTS Restart Plan SY 2021-2022 – Final	

Appendix 12 – Medical Removal Protection Benefits:

Please refer to Policy #4440	LEAVES OF ABSENCE – CONTRIBUTION TOWARDS HEALTH COVERAGE
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Appendix 13 – Vaccinations:

Please refer to Policy #3433	VACATIONS / LEAVE TIME
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Appendix 14 – Training:

Please refer to Policy #1648M	RESTART AND RECOVERY PLAN
See BCSS Safe Return to School Plan September 2021	
See BCTS Restart Plan SY 2021-2022 – Final	

COVID-19 related regulations and policies are delivered in the following formats:

Staff Meetings
Nurse Presentations During Staff Meetings
Parent and Community Forums
Restart Committee Meetings
Pandemic Response Committee Meetings
Letters to the School Community

PERSONNEL

22-P-130T APPROVAL—2022 – 2023 STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individual(s) be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ADULTAdult Education, Hackensack
ATHSApplied Technical High School (BCC), Paramus
BCABergen County Academies, Hackensack
BCDCCBergen County Day Care Center, Hackensack
BCSS.....Bergen County Special Services
BCTEC.....Bergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
NVRHS.....Institute for Interactive Design, Demarest/Old Tappan

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Kouvel, Cristina (R)	Teacher of Spanish	BCVHS, Paramus

CERTIFICATION:

Teacher of Spanish

Salary: SY 22-23: Col. I, Step 11: \$79,984. per annum

Effective: 09/01/2022 to 06/30/2023

Note: Replacement of staff who transferred

Pacheco, Jessica (N)	Teacher of Graphic Arts	NVRHS, Demarest/Old Tappan
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CERTIFICATION:

Teacher of Graphic Design

Salary: SY 22-23: Col. V, Step 11: \$89,829. per annum

Effective: 09/01/2022 to 06/30/2023

Pinkman, Laura (N)

Teacher of Health Fitness

NVRHS, Demarest/Old Tappan

CERTIFICATION:

Teacher of Health Fitness

Salary: SY 22-23: Col. V, Step 14: \$99,036. per annum

Effective: 09/01/2022 to 06/30/2023

Note: Grant funded

NON-CERTIFICATED

NAME

POSITION

SCHOOL/LOCATION

Ferreras, Monica (R)

Day Care Center Care Giver Part-time

BCDCC, Hackensack

Salary: \$15.00 per hour

Effective: 05/23/22 to 06/30/22

Note: Replacement of staff who retired.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

22-P-131T APPROVAL—2021-2022 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Faciolince, Andres

Specialist: Computer

DISTRICT, Shared Services

Salary: \$72,000. per annum pro rata

Effective: 05/01/22 to 06/30/22

Note: Replacement for staff who resigned

Friedland, Denise

Broker Counselor

WIA, Hackensack

Salary: \$56,000. per annum pro rata

Effective: 05/02/22 to 06/30/22

Note: Increase of job duties

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**22-P-132T APPROVAL—2022-2023 RENEWAL OF CONTRACTS
NON-TENURED CUSTODIAL / MAINTENANCE STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, written notice be given to the attached listing of non-tenured custodial / maintenance staff members that contracts for employment for the period July 1, 2022, to June 30, 2023, will be offered to them.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by first class mail.

**22-P-133T APPROVAL— 2022-2023 RENEWAL OF CONTRACTS
NON-TENURED SECRETARIAL STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, upon the recommendation of Howard Lerner, Ed.D., Superintendent of Schools, written notice be given to the attached listing of non-tenured secretarial staff members that contracts for employment for the period July 1, 2022 to June 30, 2023, will be offered to them.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by first class mail.

**22-P-134T APPROVAL—2022-2023 RENEWAL OF CONTRACTS
NON-TENURED CUSTODIAL AND MAINTENANCE SUPERVISORY STAFF**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, written notice be given to the attached listing of non-tenured Custodial and Maintenance supervisory staff members that contracts for employment for the period July 1, 2022, to June 30, 2023, will be offered to them.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by first class mail.

22-P-135T APPROVAL—2021-2022 FRINGE BENEFIT(S)

RESOLUTION

BE IT RESOLVED that the attached Fringe Benefit(s) for the following employment position which is not within a bargaining unit, be approved for the dates specified:

- Makerspace Coordinator
- Registrar

22-P-136T APPROVAL —2021-2022 JOB DESCRIPTION(S)

RESOLUTION

BE IT RESOLVED that the attached Job Description(s) for the following employment position be approved:

- Makerspace Coordinator
- Registrar

22-P-137T APPROVAL—2021-2022 LONG TERM SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED, that Lauren Kappmeier, who holds valid County Substitute certificate, be appointed as a long term substitute teacher at the Bergen County Technical Education Center, Paramus, to be compensated as follows:

Salary: \$204. per diem
Effective: 05/16/22 to 06/15/22
Note: Coverage for teacher who resigned

22-P-138T APPROVAL –2021-2022 MENTORS FOR PROVISIONAL TEACHERS

RESOLUTION

WHEREAS, the New Jersey Department of Education has set forth guidelines for newly hired teachers, both alternate and traditional routes, who hold a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing to be mentored, and

WHEREAS, the following teaching staff participated in the District's approved mentor training program and have been assigned to provide this service for the 2021-2022 school year,

BE IT RESOLVED that the following approved mentors be compensated at the rates specified below:

<u>Name</u>	<u>Amount</u>
Calandra, Gabriella	\$1,000
Conlon, Kenneth	\$550
Dixon, Andee	\$1,000
Hommen, Maureen	\$550
Mendelsohn, William	\$1,000
Mihas, Maria	\$1,000
Regan, Timothy	\$1,000 (WA)
Regan, Timothy	\$1,000 (BM)

22-P-139T APPROVAL—2022-2023 SUMMER WORK AUTHORIZATION

RESOLUTION

BE IT RESOLVED, that the following staff members be approved for work from June 24, 2022 to August 31, 2022 at their hourly/per diem rate based upon their 2022-2023 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<u>Name</u>	<u>Hours/Days</u>	<u>Rate</u>
Acuna, Kymberly	15 days	Per diem
Albert, Catherine**	20 days	Per diem
Allard, Genevieve	5 days	Per diem
Andaloro, Jennifer	15 days	Per diem
Baffo, Patience	150 hrs.	Hourly per diem
Belkin, Alison	15 days	Per diem
Beyers, Melissa*	20 days	Per diem
Bogdanowich, Marie	15 days	Per diem
Boyle, Diane	20 days	Per diem
Buccino, Andrea	25 days	Per diem
Caroselli, Christopher	20 days	Per diem
Cohen, Sofia	64 hours	Hourly per diem
Conlon, Kenneth	25 days	Per diem
Dale, Jennifer	35 days***	Per diem
DeMarco, Tonilynne	15 days	Per diem
Eichenlaub, Richard**	20 days	Per diem
Feorenzo, Lauren	15 days	Per diem
Genicoff, Sharon	20 days	Per diem
Guinta, Jamie**	20 days	Per diem
Hager, Raymond	18 days	Per diem
Hynes, Laura*	20 days	Per diem
Kaser, Paul	20 days	Per diem
Keane, Patrick**	20 days	Per diem
Keane, Patrick	3 days	Per diem
Kendall, Monet	20 days	Per diem
Koziol, Kaitlyn	45 days	Per diem
Kramer, Mark	8 hours	Hourly per diem

Lemma, Michael	3 days	Per diem
Lucianna, Neal**	20 days	Per diem
Mansfield, Elizabeth	25 days	Per diem
Marella, Lyndsey	500 hours	Hourly per diem
Maye, Carol*	20 days	Per diem
McMahon, Meghan	35 days***	Per diem
McManus, Rosemarie*	20 days	Per diem
Moris, Natalia**	20 days	Per diem
Nardelli, Laura	15 days	Per diem
Natelli, Anthony	15 days	Per diem
Patel, Jaimini**	20 days	Per diem
Pena, Carlos	20 days	Per diem
Pinto, Judith	20 days	Per diem
Respass, Bryan	5 days	Per diem
Ristovski, Laura**	8 days	Per diem
Scully-Sytsma, Nancy	20 days	Per diem
Seventko, Justin	8 hours	Hourly per diem
Sienkiewicz, Katherine**	7 days	Per diem
Slootmaker, Amanda	10 days	Per diem
Smith, Michael	15 days	Per diem
Soudant Flynn, Danielle*	20 days	Per diem
Sousa, Nancy	20 days	Per diem
Surraco, Amy	10 days	Per diem
Tomanelli, Krista**	20 days	Per diem
Valentine, Taylor	2 days	Per diem
Verdiramo, AnneMarie**	7 days	Per diem
Zulli, Sydney	15 days	Per diem

*Revised BOE 04/28/22; Resol. # 22-P-127T (Hourly per diem to Per diem)

**Grant funded

***35 days to be shared

**22-P-140T APPROVAL— 2021-2022 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2021-2022 OTHER HOURLY APPOINTMENTS
APPROVAL— 2022-2023 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2022-2023 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2021-2022

<u>Curriculum Projects:</u>	Gemici, Emre	1 st payment - \$627.00 Intro to Programming
	Rose, Randi	1 st payment - \$627.00 Art of Gaming
	Barbetta, Joseph	Final payment - \$1,883.00* Engineering Applications w/Programming *Grant funded
	King, Katelyn	1 st payment - \$627.00 Bergenfield Green Program

Home Instruction:

Buonadonna, Carl Student: AP	\$84 per hour Max. hours: 8 Effective 05/05/22
Centeno, Bridget Student: AP	\$84 per hour Max. hours: 8 Effective 05/05/22
Hamill, Brianna Student: AP	\$84 per hour Max. hours: 4 Effective 05/05/22
Miletic, Vanessa Student: AP	\$84 per hour Max. hours: 8 Effective 05/05/22
Moogan, Thomas Student: AP	\$84 per hour Max. hours: 8 Effective 05/05/22
Olivo, Daniel Student: AP	\$84 per hour Max. hours: 8 Effective 05/05/22
Sankar, Jaysaree Student: AP	\$84 per hour Max. hours: 8 Effective 05/05/22
Bennett, James Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22
Kruger, Ryan Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22
Michaels, Sarah Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22
Moogan, Thomas Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22
O'Connor, Mary Student: AS	\$84 per hour Max. hours: 9 Effective 04/21/22
Olivo, Daniel Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22
Sfeir, Norina Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22
VanDaalen, Mable Student: AS	\$84 per hour Max. hours: 18 Effective 04/21/22

Gattegno, Jennifer Student: SV	\$84 per hour Max. hours: 10 Effective 04/13/22
Gulistan, Evren Student: SV	\$84 per hour Max. hours: 10 Effective 04/13/22
Heid, Amy Student: SV	\$84 per hour Max. hours: 10 Effective 04/13/22
Nardo, Linda Student: SV	\$84 per hour Max. hours: 10 Effective 04/13/22
Nardomarino, Laura Student: SV	\$84 per hour Max. hours: 10 Effective 04/13/22

Advisory Committee Work

Rate: \$150 per meeting

Effective: SY 2021-2022

Pantano, Joseph

Max.

Amount

\$300

*Meeting dates 11/12/21 and 03/11/22 as per Teacher's Contract; Page 17, Article D

Covid-19 Contract Tracing

Rate: Hourly per diem

Effective: SY 2021-2022

Hynes, Laura*

Max. Hrs.

20

*In addition to hours approved at BOE 01/25/22; Resol. #22-P-81T

Curriculum Special Projects

Rate: Hourly per diem

Carey, Diane
Casarico, Elizabeth
Magee, Robert

Max.

Hrs.

10
20*
10
20*

Curriculum

Update 9th, 11, 12th Curricula
Apex Calc Course
Assessment Design for System
Analysis Course
Apex Calc Course

Effective

05/01/22 to 08/01/22
05/01/22 to 09/01/22
07/01/22 to 08/15/22
05/01/22 to 09/01/22

Seventko, Justin

*20 Hours to be split

Employee Benefits Coverage

Rate: \$500 per week

Effective: 06/01/22 to 06/30/22

Lansey, Lori

Max.

Weeks

5

Lunch Duty

Rate: \$10. Per lunch period

Effective: 04/25/22 to 06/30/22

Sciarra, Lauren

Campus

Paramus

Overload – Teacher

Rate: \$7,383 per annum

Sciarra, Lauren

Campus

Paramus

Effective

04/25/22 to 06/23/22

Teacher Relief

Rate: \$59.00 per hour

Effective: 01/03/22 to 06/23/22

Pfaff, Andrew

Max. Hrs.

48

EXTRA DUTY/EXTRA PAY SY 2022-2023

Curriculum Projects:

LoBello, Virginia

1st payment - \$643.00

Required ESL Identification and Exit/Entry
For 2022

Academy After Hours Summer Virtual Programs

Rate: \$48.57 per hour*

Effective: 7/11/22 to 09/02/22

Max.

Hours

School

Djedji, Djakoure

25

BCA

Eaton, Leslie

50

BCA

Fuess, Danielle

25

BCA

Isecke, David

50

BCA

Kim, Rosalyn

50

BCA

Thomas, Anthony

50

BCA

*Pending settlement of the 2022-2023 Adult/Continuing Education Guide

Curriculum Revisions

Rate: Hourly per diem

Effective: 07/01/22 to 08/15/22

Max.

Hrs.

Curriculum

Lancaster, Jonathan

10

US History I

Lancaster, Jonathan

10

Global History

Technology Intern(s)

Rate: Current minimum wage

Effective: SY 22-23

Moretti, Christopher

Max.

Hours

25 hrs. per week

Laboratory Assistant (Part-time)

Rate: \$59 per hour*

Effective: SY 22-23

Leonardi, Donna

*Max amount not to exceed \$30,000 for SY 22-23

Summer CTE Enrichment Program

Rate: \$68.00 per hour*

Effective: 06/27/22 to 07/29/22

Max.

Hours

School

Barbetta, Joseph

64

BCA

Branda, Dominic

64

BCA

Branda, John

64

BCA

Dobrich, Oliver

64

BCA

Lemma, Michael

64

BCA

Maks, Natalia	64	BCA
Nodarse, Carlos	64	BCA
Sawhney, Puneet	64	BCA
Seventko, Justin	64	BCA

*Grant funded ED/EP Special Project

Summer CTE Science Research Program

Rate: \$68.00 per hour*

Effective: 06/27/22 to 07/29/22

	<u>Max. Hours</u>	<u>School</u>
Dogru, Ozgur	64	BCA
Kennedy, Clare	64	BCA
Smith, Ericka	112	BCA
Sabio, German	112	BCA
Waldron, Alyssa	120	BCA
Leonardi, Donna	112	BCA

*Grant funded ED/EP Special Project

22-P-141T APPROVAL — LEAVE(S) OF ABSENCE

RESOLUTION

BE IT RESOLVED, that Jennifer Andaloro, School Counselor, Bergen County Academies, Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period October 17, 2022 through December 16, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Isabel Caminiti, Administrative Systems Specialist, 540 Farview Avenue, Paramus, will be granted an unpaid discretionary leave of absence with no benefits for the period June 29, 2022 through July 1, 2022.

BE IT RESOLVED, that Patrick Keane, School Psychologist, Bergen County Academies, Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period June 1, 2022 through June 23, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Cynthia Mak, Bergen County Technical High School, Teterboro, will be granted an unpaid federal statutory family leave of absence with benefits for the period May 25, 2022 through June 23, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Cynthia Mak, Bergen County Technical High School, Teterboro, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 1, 2022 through October 26, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Cynthia Mak, Bergen County Technical High School, Teterboro, will be granted an unpaid New Jersey statutory family leave of absence with benefits for the period October 27, 2022 through November 23, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Cynthia Mak, Bergen County Technical High School, Teterboro, will be granted an unpaid Child Rearing leave of absence with no benefits for the period November 24, 2022 through June 30, 2023.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

22-P-142T REVISED - APPROVAL — LEAVE(S) OF ABSENCE (BOE 03/29/22; Resol. #22-P-111T)

RESOLUTION

BE IT RESOLVED, that Sheavon Mason, Bergen County Technical High School, Teterboro, will be granted an unpaid federal statutory family leave of absence with benefits for the period February 28, 2022 through April 29, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

22-P-143 APPROVAL – SUSPENSION WITH PAY

RESOLUTION

WHEREAS, the Superintendent has received information suggesting that a district employee (ID #4011) may have engaged in unprofessional conduct and/or unacceptable job performance; and

WHEREAS, based on the aforementioned information, the Superintendent has recommended that district employee #4011 be suspended with pay effective Thursday, May 5, 2022, pending final resolution of this matter;

NOW THEREFORE BE IT RESOLVED, that the suspension with pay of district employee #4011 is hereby ratified and approved effective May 5, 2022, pending further official investigation and/or action of the Board; and

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit written notice regarding this action to the above named individual as soon as is practicable, either personally or by certified mail, return receipt requested.

22-P-144T APPROVAL—RESIGNATION(S)

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Goff, Michael	Assistant Football Coach	Effective 03/10/2022
Lopacinski, Ryan	Specialist: Computer	Effective 06/04/2022
Luppino, Antonina	Teacher of Graphic Arts	Effective 07/01/2022
Mykytok, Michael	Track Coach	Effective 07/01/2022
Rodsan, Alexa	Teacher of Mathematics	Effective 07/01/2022
Rogalskaia, Liubov	Teacher of Computer Science	Effective 06/01/2022
Wallman, Anne	Broker/Education	Effective 05/28/2022

22-P-145T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

Bigelow, Maryellen	Secretary	District Office	Effective 07/01/2022
Scicchitano, Rosario	Custodian	Paramus	Effective 07/01/2022
Welfel, William	Technology Manager	District-Technology	Effective 09/01/2022

22-P-146T APPROVAL — SUPERINTENDENT’S ATTAINMENT OF MERIT GOALS FOR 2021-2022

RESOLUTION

WHEREAS, the Board previously approved quantitative and qualitative merit goals for the Superintendent for the school year 2021-2022 (Resolution No. 21-P-186T); and

WHEREAS, the Board has reviewed the Superintendent’s report on his progress toward and attainment of the aforementioned 2021-2022 merit goals;

BE IT RESOLVED, that the Board affirms and approves the Superintendent’s complete attainment of all merit goals approved by the Board for the Superintendent for the 2021-2022 school year; and

BE IT FURTHER RESOLVED, that the Board certifies said affirmation and approval for submission to the Executive County Superintendent of Schools for review and approval.

22-P-147T APPROVAL – SUBMISSION OF DRAFT ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION’S EMPLOYMENT CONTRACT FOR PRELIMINARY EXECUTIVE COUNTY SUPERINTENDENT REVIEW

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the submission of a draft employment contract for the Assistant Superintendent for Curriculum and Instruction, covering the school years 2022 to 2023, to the Executive County Superintendent of Schools for review and approval pursuant to N.J.A.C. 6A:23A-3.1.

22-P-148T APPROVAL – SUBMISSION OF DRAFT ASSISTANT SUPERINTENDENT’S EMPLOYMENT CONTRACT FOR PRELIMINARY EXECUTIVE COUNTY SUPERINTENDENT REVIEW

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the submission of a draft employment contract for the Assistant Superintendent, covering the school years 2022 to 2023, to the Executive County Superintendent of Schools for review and approval pursuant to N.J.A.C. 6A:23A-3.1.

22-P-149T APPROVAL – SUBMISSION OF DRAFT BUSINESS ADMINISTRATOR/BOARD SECRETARY’S EMPLOYMENT CONTRACT FOR PRELIMINARY EXECUTIVE COUNTY SUPERINTENDENT REVIEW

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the submission of a draft employment contract for the Business Administrator/Board Secretary, covering the school years 2022 to 2023, to the Executive County Superintendent of Schools for review and approval pursuant to N.J.A.C. 6A:23A-3.1.

22-P-150T APPROVAL-RECLASSIFICATION(S)—TRANSFER

RESOLUTION

BE IT RESOLVED, that the following staff member(s) transfer be approved, in accord with the dates specified:

Zota, Eldir, Custodian

From: BCTHS, Teterboro

To: BCTEC, Paramus

Effective: 07/01/22 to 06/30/23

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

22-P-151T APPROVAL—2021-2022 DISTRICT SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED, that the following listing of District Substitute Teacher(s) be approved for school year 2021-2022.

<u>Name</u>	<u>Subject</u>	<u>Effective Date</u>
Farrell, II, Kenneth	Grades N-12; All subjects	05/24/2022

22-P-152 APPROVAL – SUSPENSION WITH PAY

RESOLUTION

WHEREAS, the Superintendent has received information suggesting that a district employee (ID #6597) may have engaged in unprofessional conduct and/or unacceptable job performance; and

WHEREAS, based on the aforementioned information, the Superintendent has recommended that district employee #6597 be suspended with pay effective Friday, May 27, 2022, pending final resolution of this matter;

NOW THEREFORE BE IT RESOLVED, that the suspension with pay of district employee #6597 is hereby ratified and approved effective May 27, 2022, pending further official investigation and/or action of the Board; and

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit written notice regarding this action to the above named individual as soon as is practicable, either personally or by certified mail, return receipt requested.

2022-2023 BCTS RENEWAL OF CONTRACT
CUSTODIAL/MAINTENANCE STAFF MEMBERS

<u>Name</u>	<u>Emp.Date</u>	
Abarca, Julio	10/22/2002	julaba@bergen.org
Agudelo, William	11/26/2001	wilagu@bergen.org
Ardizzone, Salvatore	1/2/2019	salard@bergen.org
Bartone, Bradley	11/13/2000	brabar@bergen.org
Beutel, Terence	7/1/2017	terbeu@bergen.org
Campbell, Dain	10/12/2020	daicam@bergen.org
Campbell, Daniel	1/25/2018	dancam@bergen.org
DeLaFuente, Jason	6/1/2005	jasdel@bergen.org
Di Martino, Rosario	8/4/2014	rosdim@bergen.org
Domicolo, Nunzio	7/1/2021	nundom@bergen.org
Foss, Joseph	1/4/2021	josfos@bergen.org
Garcia, Alexander	9/1/2017	alegar@bergen.org
Garcia, Alexandra	1/18/2022	alegarci@bergen.org
Giallombardo, Joseph	3/21/2001	josgia@bergen.org
Grant, James	8/10/2015	jamgran@bergen.org
Greco, Franco	8/19/2013	fragre@bergen.org
Hot, Valjbona	11/15/2021	valhot@bergen.org
Iser, Esteban	4/1/2014	estise@bergen.org
Koeller, Laura	10/29/2001	laukoe@bergen.org
Kqira, Besnik	9/1/2012	beskqi@bergen.org
Leo, Joseph	5/1/2018	josleo@bergen.org
Mansfield, Barry	8/7/1995	barman@bergen.org
McCann, William	7/29/2019	wilmcc@bergen.org
Militello, Vito	2/28/2005	vitmil@bergen.org
Montero, Hector	10/1/1992	hecmon@bergen.org
Moore, Patrick	2/1/2014	patmoo@bergen.org
Navarro, Edilia	4/19/2021	edinav@bergen.org
Nieves, Miguel	7/23/2018	mignie@bergen.org
OCampo, Maria	2/5/2018	maroca@bergen.org
OConnor, Michael	1/2/2001	micoco@bergen.org
Oriach, Suleica	9/13/2021	sulori@bergen.org
Plokhooy, Darryl	2/1/2019	darplo@bergen.org
Putkisto, Tina	3/18/2019	tinput@bergen.org
Ramirez, Ruben	2/5/1998	rubram@bergen.org
Rodriguez, Pasiana	2/10/2020	pasrod@bergen.org
Rosado, Gregory	1/2/2018	greros@bergen.org
Shehaj, Saimir	7/18/2017	saishe@bergen.org
Shoemaker, Barry	4/8/2015	barsho@bergen.org
Simon, Steve	11/26/2012	istsim@bergen.org
Suriel, Manuel	9/11/2006	mansur@bergen.org
Vacciana, Kevin	12/16/2019	kewac@bergen.org
Watson, Richard	8/14/2006	ricwat@bergen.org
Whitney, Michael	2/1/2016	micwhit@bergen.org
Zota, Edlir	2/18/2019	edlzot@bergen.org

Board Approved: 5/31/2022

**BERGEN COUNTY TECHNICAL SCHOOLS
2022-2023 CONTRACT RENEWALS
NON-TENURED SECRETARIAL STAFF**

<u>NAME</u>	<u>HIRE DATE</u>	<u>TENURE DATE</u>	<u>TITLE/LOCATION</u>
<u>LESS THAN ONE YEAR</u>			
Lopez-Rios, Jennifer	7/1/2021	7/2/2024	Secretary, Paramus
Lounsbery, Chelsea	2/23/22	2/24/2025	Secretary, BCA
Pineciler, Mary	2/10/2022	2/11/2025	Secretary, Technology
Villani, Janine	2/7/2022	2/8/2025	Secretary, BCA
<u>ONE YEAR</u>			
DiGia, Christine	2/22/2021	2/23/2024	Secretary, District
<u>LESS THAN TWO YEARS</u>			
Merturi, Florina	7/13/2020	7/14/2023	Secretary, ATHS
Pais-Crosson, Linda	9/29/2020	9/30/2023	Secretary, District
<u>TWO YEARS</u>			
Guarino, Cynthia	3/2/2020	3/3/2023	Secretary, District
Rivera, Vanessa	3/9/2020	3/10/2023	Secretary, Paramus
Salzano, Katie	2/18/2020	2/19/2023	Secretary, EMS
<u>LESS THAN THREE YEARS</u>			
Moffitt, Kristin	10/16/2019	10/17/2022	Secretary, Hackensack
Sykes, Dawn	7/23/2019	7/24/2022	Confidential, District

BERGEN COUNTY TECHNICAL SCHOOLS
2022-2023 CONTRACT RENEWALS
CUSTODIAL AND MAINTENANCE SUPERVISORY STAFF

Name	Title	Hire Date
Addice, James	Head Custodian	12/1/1992
Bonardi, David	Custodial Supervisor	5/16/1994
Maccioli, Nicholas	Head Custodian	1/2/2018
Malajian, Richard	Custodial Supervisor	2/1/2010
Mastricova, James	Custodial Supervisor	5/15/2000
Porschen, Drew	Custodial Supervisor	3/2/2021
Reilly, John	Head Custodian	1/24/1995
Somers, Kathryn	Head Custodian	8/22/2005
Travis, Ramsey	Head Custodian	8/7/2017
Wiseman, William	Head Custodian	5/1/2012

jimadd@bergen.org
davbon@bergen.org
nicmac@bergen.org
ricmal@bergen.org
jimmas@bergen.org
drepor@bergen.org
johrei@bergen.org
katsom@bergen.org
ramtra@bergen.org
wilwis@bergen.org

FRINGE BENEFITS- 12 Month Personnel
(Noncertificated)

COORDINATOR OF E.M.S.	SPECIALIST - GRANTSWRITER
EMT COORDINATOR	SPECIALIST - GRANTS ACCOUNTANT
E.M.S. ADMINISTRATIVE SPECIALIST	SPECIALIST - HEALTH ASSISTANT
FINANCIAL AID OFFICER	SPECIALIST - PROJECT COORDINATOR
SPECIALIST - ASSISTANT PROJECT COORD.	SPECIALIST - RESOURCE
SPECIALIST - COMPUTER	TECHNOLOGY MANAGER
ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY PROGRAM MANAGER	
ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY PROGRAM FACILITATOR	
MAKERSPACE COORDINATOR	
REGISTRAR	

For the period July 1, 2021 - June 30, 2022

Work Schedule	May be scheduled to normally work any five (5) days of the district work week, including Saturday and/or Sunday.
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Hired into the position on or after 7/1/05

Forty (40) hour week; schedule to be determined by Supervisor.

Summer: Five (5) day work week.

Specialist: Project Coordinator - Summer: Five (5) day work week.

Vacation

Hired before 07/01/00:

Twenty-two (22) days with five (5) days carry-over.

After ten (10) years, one (1) additional vacation day -
total twenty-three (23) days.

Hired on or after 07/01/00:

1-10 years: 15 days with 5 days carry-over

after 10 years: 22 days with 5 days carry-over

Note:

Vacation subject to prior approval of immediate supervisor.

Vacation days are accrued each year and are pro-rated for staff employed less than a full year. During first year of employment, vacation days cannot be used until July 1st of the new school year.

Sick Leave

Twelve (12) days - cumulative

Note: Pro-rated for staff employed for less than twelve (12) months.

One-half (1/2) accrued number of sick days times per diem salary at time of retirement to a maximum of \$15,000

Annual Physical

Maximum of \$300 for complete physical and/or optical examination not paid by insurance. Payment will be made only upon presentation of medical insurance reimbursement form (*Customer's Explanation of Benefits*) and a physician's receipt submitted no later than ninety (90) days following the date of the examination.

Continuing Education

Continuing education not to exceed \$2,500 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Personal Leave

Hired before 07/01/00:

Four (4) days - non-cumulative. If none used, it will be converted to one (1) additional sick day.

Hired on or after 07/01/00:

Four (4) days - non-cumulative

Note: Pro-rated for staff employed for less than twelve (12) months.

Emergency Leave

Death of relative immediate family - four (4) consecutive days.

Immediate family shall be defined as follows:

-husband or wife	-children
-mother or father	-brothers or sisters
-mother/father-in-law	-grandparents
-other relatives, if living in the same domicile at the time of death.	

Death of a friend or other relative - one (1) day.

Maximum two (2) per year.

Early Release

Staff members who leave work due to illness or any personal emergency, will not be charged with sick days on the first two (2) occasions. Thereafter, however, staff members will be charged a full sick day regardless of the time they leave work.

Health Benefits

(Subject to change
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Employees hired on or before December 31, 1996:

SEHBP

DENTAL INSURANCE

PRESCRIPTION INSURANCE - \$1.00 Co-pay

VISION CARE INSURANCE

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**Health Benefits
(Continued)**DISABILITY

60% of monthly base (\$3,500 maximum) 90 days elimination period or accumulated sick days whichever is greater. Three percent (3%) cost of living adjustment shall not be provided by the insurance carrier. However, the Board shall provide the three (3%) percent cost of living adjustment subject to the conditions specified in the Teachers' Contract.

Employees hired January 1, 1997 through June 30, 2008

- A. Year one (1) of employment
 - 1. SEHBP
 - 2. Dental--orthodontic services
 - 3. Prescription \$5.00 co-pay
- B. Year two (2) of employment
 - Vision Care added.

Hired on or after 7/1/2008:

Health: SEHBP

Prescription: Co-pay \$ 5.00 – Generic
 \$10.00 – Preferred
 \$15.00 – Non-preferred

Mail order: Co-pay \$10.00 - Generic
 \$20.00 - Preferred
 \$30.00 – Non-preferred

Dental/Orthodontics: \$1500 maximum per year/\$2000 maximum lifetime.

Salary Advancement

Salary advancement is not automatic but subject to satisfactory annual evaluation and recommendation by the Superintendent of Schools or his/her designee.

Work Year/Calendar

Follow schedule of holidays for twelve (12) month personnel

Notice of Termination

Hired before 07/01/03:

Thirty (30) days

Hired on or after 07/01/03:

Fourteen (14) days notice.

Board approved: 05/31/2022

BERGEN COUNTY TECHNICAL SCHOOLS**JOB DESCRIPTION**

TITLE: Makerspace Coordinator

QUALIFICATIONS:

1. Varied professional experience, both in classroom settings and outside of schools; Former entrepreneurs encouraged, having demonstrated ability to independently develop professional connections and skills
2. Bachelor's degree in related field;
3. Excellent organizational and interpersonal skills
4. Genuine excitement for and ability to work with students, faculty, staff, and parents
5. Knowledge and experience with physical programming, robotics, coding, and wearable technology
6. Experience working on multiple projects simultaneously
7. Experience using Laser Cutters, 3D Printers, and a variety of design software
8. Experience or comfort learning and leading STEM related arts and crafts activities.
9. Candidates should be open to learning and teaching children new skills.
10. Candidates should work well independently.

REPORTS TO: Director of Technology

PERFORMANCE RESPONSIBILITIES:

1. Facilitating workshops and training for faculty and students in areas including, but not limited to: making, tinkering, innovation, problem based learning, design thinking, and rapid prototyping
2. Develop curriculum for innovative maker activities
3. Providing inspiration and support for faculty and students in developing and implementing new innovative learning opportunities
4. Ability to support outreach activities to encourage engagement
5. Gather, analyze, and report data on program effectiveness
6. Maintaining the machines, tools, materials, safe use, and schedule of the Makerspace
7. Ability to effectively troubleshoot and problem solve a variety of hardware and software problems, including software and hardware that may be initially unfamiliar.
8. Experience serving people of diverse ages and cultural/ethnic/language backgrounds in a library, makerspace, or other informal or formal learning environment.
9. Be committed to student learning, personal growth, and professional development
10. Proficient with Google Applications, Microsoft Office Suite, and the Adobe Suite.

TERMS OF EMPLOYMENT: Twelve (12) months

BOARD APPROVED: 05/31/2022

BERGEN COUNTY TECHNICAL SCHOOLS**TITLE: REGISTRAR****I. QUALIFICATIONS:**

- A. Bachelor's degree in Computer Science area or extensive equivalent field experience in computer technology and applications.
- B. Work experience of three to five years in an academic environment.
- C. Experience with Apple and Microsoft Operating Systems.
- D. Knowledge of basic office procedures, record keeping and organization.
- E. Extensive experience with student information systems and student information reporting requirements.
- F. Knowledge of word processing, database and/or spreadsheet applications to meet state reporting requirements.
- G. Demonstrate the ability to work within a team of people.
- H. Such alternatives to the above as the Board deems appropriate and acceptable under state law.

II. REPORTS TO: Technology Manager**III. PERFORMANCE RESPONSIBILITIES:**

- A. Assume primary responsibility for the data integrity of the district's student information systems.
- B. Provide oversight and assistance for all incoming and outgoing students
- C. Routinely verifies the accuracy of data in the student information system based on communication with school personnel.
- D. Prepare, complete, and submit reports for state, federal, and central office use.
- E. Receive and properly handle information requests from school staff, external districts, and other agencies in a confidential manner.
- F. Assist in the generation of student tuition contracts.
- G. Guide program secretaries on proper use and maintenance of student information to properly meet the needs of the district.
- H. Coordinate with the district testing coordinator for proper registration of students for state testing.
- I. Assist program secretaries in the enrollment process for the school lunch program.
- J. Coordinate the school admissions process with program staff to ensure proper data flow for incoming students.
- K. Assist district personnel in completion of NJSMART and NJHOMEROOM submissions related to student enrollment.
- L. Perform such other duties as may be assigned.

IV. APPOINTMENT: Appointment shall be made by the Board of Education annually, upon the recommendation of the Superintendent of Schools.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Not eligible for tenure. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certified staff evaluation.

FINANCE RESOLUTIONS
Board of Education Meeting
May 31, 2022

22-F-176T APPROVAL—PAYMENT OF BILLS—APRIL 26, 2022 TO MAY 25, 2022

Resolution

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

All Funds		
<u>Check Numbers</u>	<u>Account 955-1020731</u>	<u>Total</u>
010026—010173	7,748,722.21	
S41872—S41932	1,353,176.75	9,101,898.96
Unemployment Comp Ins Fund		
<u>Check Numbers</u>	<u>Account 955-1020782</u>	<u>Total</u>
	-0-	-0-
Escrow Account		
<u>Check Numbers</u>	<u>Account 345-50179</u>	<u>Total</u>
	-0-	-0-

JS/DK/kk

**22-F-177T MONTHLY CERTIFICATION--MARCH 2022 BOARD SECRETARY/SCHOOL
FINANCIAL REPORT**

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20-2.12(e)*, we, the board of education, confirm that as of March 31, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/DK/kk

Source of Funds: per Attached

22-F-178T LINE ITEM TRANSFERS—MARCH 2022

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20-2.12(e)*, we, the board of education, confirm that as of March 31, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attached

**22-F-179T APPROVAL--SUBMIT NECESSARY PAPERWORK TO THE NJ DEPARTMENT OF
EDUCATION AND AMENDMENT TO THE DISTRICT'S LONG-RANGE FACILITY PLAN
FOR THE RENOVATION/CONVERSION OF ROOM 511, LOCATED ON BERGEN COUNTY
TECHNICAL SCHOOLS' TETERBORO CAMPUS, INTO AN ART CLASSROOM
VENDOR: DI CARA RUBINO ARCHITECTS**

Resolution

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the "Board or BCTS"), desires to proceed with a school facilities project consisting generally of the renovation and conversion of the interior space of Room 511, located on the Bergen County Technical High School Teterboro Campus, into an art classroom; and

WHEREAS, on March 29, 2022 via resolution #22-F-147T the Board authorized Di Cara|Rubino Architects, a Board approved architectural firm, to design and engineer the renovation and conversion of the interior space of Room 511, located on the Bergen County Technical High School's Teterboro Campus, into an art classroom; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by Di Cara|Rubino, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding, and

WHEREAS, the District's Long-Range Facilities Plan will need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Board authorizes Di Cara|Rubino to amend the District's Long-Range Facility Plan for the inclusion of said project, and

BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the school business administrator, approves and authorizes Di Cara|Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of the renovation and conversion of Room 511, located on the Bergen County Technical School's Teterboro Campus, into an art classroom.

JS/kk

**22-F-180T APPROVAL –SUBMIT NECESSARY PAPERWORK TO THE NJ DEPARTMENT OF
EDUCATION AND AMEND THE DISTRICT’S LONG-RANGE FACILITY PLAN FOR THE
EXPANSION/RENOVATION/CONSTRUCTION OF INSTRUCTIONAL SPACES FOR THE
CULINARY ARTS PROGRAM LOCATED ON BERGEN COUNTY TECHNICAL SCHOOLS’
PARAMUS CAMPUS--VENDOR: DI CARA|RUBINO ARCHITECTS**

Resolution

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (hereafter the “Board”), desires to proceed with a school facilities project consisting generally of the expansion, renovation and construction of instructional spaces for the culinary arts program located on the Bergen County Technical Schools’ Paramus Campus; and

WHEREAS, on March 29, 2022 via resolution #22-F-145T, the Board approved Di Cara|Rubino Architects, a Board approved architectural firm, to design and engineer the expansion, renovation and construction of instructional spaces for the culinary arts program located on the Bergen County Technical Schools’ Paramus Campus; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects; and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by Di Cara|Rubino, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding; and

WHEREAS, the district’s Long-Range Facilities Plan will need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

BE IT FURTHER RESOLVED that the Board of Education, upon recommendation of the school business administrator, approves and authorizes Di Cara|Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of this project; and

BE IT FURTHER RESOLVED that the Board authorizes Di Cara|Rubino to make such amendment to the district’s Long-Range Facility Plan as necessary for the submission of this project to the New Jersey Department of Education.

JS/kk

**22-F-181T APPROVAL--SUBMIT NECESSARY PAPERWORK TO THE NJ DEPARTMENT OF
EDUCATION AND AMEND THE DISTRICT’S LONG-RANGE FACILITY PLAN FOR
THE EXPANSION/RENOVATION/CONSTRUCTION OF SPACES RELATED TO THE
AUTOMOTIVE PROGRAM AS WELL AS OTHER INSTRUCTIONAL AND FACILITY
SPACES LOCATED ON THE BERGEN COUNTY TECHNICAL SCHOOLS’ TETERBORO
CAMPUS--VENDOR: AECOM ARCHITECTS**

Resolution

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (hereafter the “Board”), desires to proceed with a school facilities project consisting generally of the expansion, renovation and construction of spaces related to the automotive program as well as other instructional and facility spaces located on the Bergen County Technical Schools’ Teterboro Campus; and

WHEREAS, on March 29, 2022 via resolution #22-F-153T, the Board approved AECOM Architects, a Board approved architectural firm, to design and engineer the expansion, renovation and construction of spaces related to the automotive program as well as other instructional and facility spaces located on the Bergen County Technical Schools’ Teterboro Campus; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects; and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by AECOM, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding; and

WHEREAS, the district’s Long-Range Facilities Plan will need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

BE IT FURTHER RESOLVED that the Board of Education, upon recommendation of the school business administrator, approves and authorizes AECOM Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of this project; and

BE IT FURTHER RESOLVED that the Board authorizes AECOM to make such amendment to the district’s Long-Range Facility Plan as necessary for the submission of this project to the New Jersey Department of Education.

JS/kk

**22-F-182T APPROVAL – SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES
BETWEEN NORTH ARLINGTON PUBLIC SCHOOLS BOARD OF EDUCATION AND
BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR LEVEL 1
TECHNICIAN (7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to North Arlington Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the North Arlington Board of Education per the attached agreement, commencing July 1, 2022, and ending June 30, 2023.

EH/JS/KK
Attachment—Agreement

**22-F-183T APPROVAL – SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES
BETWEEN ORADELL PUBLIC SCHOOLS BOARD OF EDUCATION AND BERGEN
COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR LEVEL 1 TECHNICIAN
(7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to

render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities;
and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Oradell Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the Oradell Board of Education per the attached agreement, commencing July 1, 2022, and ending June 30, 2023.

JS/kk
Attachment--Agreement

**22-F-184T APPROVAL – SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES
BETWEEN EAST RUTHERFORD PUBLIC SCHOOLS BOARD OF EDUCATION AND
BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR LEVEL 1
TECHNICIAN (7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities;
and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to East Rutherford Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 1 Technician to the East Rutherford Board of Education commencing July 1, 2022, and ending June 30, 2023.

JS/kk
Attachment—Agreement

**22-F-185T APPROVAL – SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES
BETWEEN EAST RUTHERFORD PUBLIC SCHOOLS BOARD OF EDUCATION AND
BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR
LEVEL 2 TECHNICIAN (7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities;
and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 2 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to East Rutherford Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 2 Technician to the East Rutherford Board of Education commencing July 1, 2022, and ending June 30, 2023.

JS/kk
Attachment—Agreement

**22-F-186T APPROVAL--SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES
BETWEEN CARLSTADT PUBLIC SCHOOLS BOARD OF EDUCATION AND BERGEN
COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR LEVEL 1 TECHNICIAN
(7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Carlstadt Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the Carlstadt board of education per the attached agreement, commencing July 1, 2022 and ending June 30, 2023.

EH/JS/KK
Attachment—Agreement

**22-F-187T APPROVAL – SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES
BETWEEN NORTHVALE PUBLIC SCHOOLS BOARD OF EDUCATION AND BERGEN
COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR LEVEL 1 TECHNICIAN
(7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Northvale Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the Northvale Public Schools Board of Education per the attached agreement, commencing July 1, 2022 and ending June 30, 2023.

JS/kk
Attachment—Agreement

**22-F-188T APPROVAL—RENEWAL OF APPOINTMENT OF DISTRICT RIGHT TO KNOW PEOSH
HAZARD COMMUNICATIONS STANDARD FOR BERGEN COUNTY TECHNICAL
SCHOOLS--VENDOR: RULLO & JUILLET ASSOCIATES, INC. \$6,599**

Resolution

WHEREAS, pursuant to Compliance Specifications New Jersey Worker and Community Right to Know Act N.J.S.A. 34:5q-1 et seq. PEOSH Hazard Communications Standard 29 CFR Parts 1910, 1915, 1917, 1918, 1926 and 1928, it is recommended that Rullo & Juillet Associates, Inc. be reappointed as the District Right to Know and PEOSH Hazard Communications Standard Consultant to Bergen County Technical Schools for the 2022-2023 school year in the amount of \$6,599.00, and

WHEREAS, PEOSH Hazard Communications training is required for employees. Rullo & Juillet offers both Initial and Update session for fees of \$750.00 and \$650.00 respectively, and

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the appointment and payment for the above-mentioned policy renewal.

JS/KK

Attachment—PEOSH Hazard Compliance Specs

**22-F-189T APPROVAL--MAST CONSTRUCTION CONTRACT FOR TECHNICAL OPERATIONS AND
CONSTRUCTION PROJECT MANAGEMENT SERVICES FOR BERGEN COUNTY
TECHNICAL SCHOOLS--VENDOR: MAST CONSTRUCTION--\$110,400**

Resolution

WHEREAS, the need exists to provide Technical Operations and Construction Project Management Services for the Bergen County Technical School District located at 540 Farview Avenue, Paramus, New Jersey, and

WHEREAS, Mast Construction Services, Inc. is Board approved for Construction Management Services, and

WHEREAS, Mast Construction has submitted the attached proposal for Construction Management Services to support Bergen County Technical Schools with staff augmentation to accomplish multiple facility project goals based on the following table:

Facilities/Project Management Support	Duration	Fee Per Month	Total
10 Man Days Per Month	12 Months	\$9,200.00	\$110,400

THEREFORE, BE IT RESOLVED that the Board of Education approves Mast Construction Services, Inc. to provide Technical Operations and Construction Project Management Services for Bergen County Technical School District located at 540 Farview Avenue Paramus, New Jersey for a total cost of \$110,400.

JS/kk

Attachment – Proposal

**22-F-190T RENEWAL - CONTRACT TO PROVIDE BOILER CLEANING, MAINTENANCE AND
EMERGENCY REPAIR SERVICES FOR BERGEN COUNTY TECHNICAL SCHOOLS:
(7/1/2022 TO 6/30/2023)--VENDOR: EXPRESS HEATING COMPANY, INC.**

BID #20-PC18
State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on June 23, 2020 (resolution #20-F-255T) to provide boiler cleaning, maintenance and emergency repair services for BCTSC, commencing July 1, 2020 or date of award, for a two-year period, with the option to renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the purchasing department, and based on the recommendation of the director of facilities, the Board of Education awards the renewal of the contract as follows:

BERGEN COUNTY TECHNICAL SCHOOLS 2022—2023 SY

Qty.	Boilers/Burners	BTU Input	Location	Fireside Only Cleaning Closing & Restarting
2	Burners Cleaver Brooks Fire Tube Boilers	10,461,000 each	Teterboro Campus Rt. 46W & Central Ave. Teterboro, NJ	\$ 2,900.00 / boiler
1	H. B. Smith Boiler #G028-W-5	916,500.00	Horticulture Building 180 Hackensack Ave. Hackensack, NJ	\$ 1,500.00 / boiler
1	Weil McLain LGB-5 - Boiler	520,000.00	Pal Building 284 Hackensack Ave. Hackensack, NJ	\$ 0.00 / boiler
1	Weil McLain LGB-4 - Boiler	400,000.00	Pal Building 284 Hackensack Ave. Hackensack, NJ	\$ 600.00 / boiler
2	Cleaver Brooks Boilers	12,553,000 3,569,000	Academy Campus 200 Hackensack Ave. Hackensack, NJ	\$ 2,940.00 / boiler
1	Weil McLain Boiler	325,000	11 Carol Court Hackensack, NJ	\$ 450.00 / boiler
4	AERCO	3000 MBU each	Paramus Tech. Ed. E. 285 Pascack Road Paramus, NJ	\$ 400.00 / boiler
1	Burnham V34 Boiler	100,000.00	Paramus Tech-Horticulture Bldg E. 285 Pascack Road Paramus, NJ	\$ 0.00 / boiler
1	Weil McLain Ultra 399	400,000	Small Animal Care 285 Pascack Road Paramus, NJ	\$ 400.00 / boiler
2	AERCO - Benchmark	2,500.000 each	Paramus Voc. School E. 275 Pascack Road Paramus, NJ	\$ 400.00 / boiler
1	H.B. Smith Boiler	366,000	Daycare Building. 284 Hackensack Ave.,(Rear) Hackensack, NJ	\$ 975.00 / boiler
1	Hydrotherm Boiler	770,000	EMS Building E. 285 Pascack Road Paramus, NJ	\$ 550.00 / boiler

ON-CALL WORK RATES:

Hourly Rate	Straight Time 7:30am – 4:00pm	Overtime 4:01pm – 7:29am & All Day Saturday	Sundays & Holidays
Boiler Mechanic	\$ 95.00 / hour	\$ 95.00 / hour	\$ 95.00 / hour
Boiler Helper	\$ 80.00 / hour	\$ 80.00 / hour	\$ 80.00 / hour

MSRP/List Price - 20%
Vendor Cost for Material + 20% Markup

JS/JD/kk

**22-F-191T RENEWAL – CONTRACT TO PROVIDE EMERGENCY ON-CALL ASBESTOS REMOVAL
AND REPAIR SERVICES AT VARIOUS LOCATIONS THROUGHOUT BERGEN COUNTY
TECHNICAL SCHOOLS (7/1/2022 TO 6/30/2023)
VENDOR: DYV ENTERPRISES LLC, PATERSON, NJ**

BID #20-PC17
State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on June 23, 2020 (Resolution #20-F-256T) to Provide On-Call asbestos removal and repair services at various locations throughout BCTSC, commencing July 1, 2020, or date of award, for a two-year period, with the option to renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the director of facilities, the Board of Education awards the renewal of the contract as follows:

SUB-CHAPTER 8**	Straight Time-Rate 7:30AM - 5:00PM	Overtime-Rate 5:00PM - 7:29AM & All Day Saturday	Sunday & Holiday Rate
Foreman	\$75.00	\$75.00	\$75.00
Journeyman	\$73.00	\$73.00	\$73.00

NON-SUB- CHAPTER 8**	Straight Time-Rate 7:30AM - 5:00PM	Overtime-Rate 5:00PM - 7:29AM & All Day Saturday	Sunday & Holiday Rate
Foreman	\$75.00	\$75.00	\$75.00
Journeyman	\$73.00	\$73.00	\$73.00

Waste Disposal: \$ 25.00 / cu. ft.

JS/jd/kk

**22-F-192T APPROVAL – AWARD CONTRACT – POLICY ALERT AND SUPPORT SERVICES
(7/1/2022 TO 6/30/2023)--VENDOR: STRAUSS ESMAY ASSOCIATES, LLP--\$4,835**

Resolution

BE IT RESOLVED, that the Board of the Bergen County Technical Schools confirms the action of the Business Administrator and awards a contract to Strauss Esmay Associates, LLP, to provide policy alert and support services for the 2022-2023 School Year at a rate of \$4,835.00.

Account No. 13.416.200.500.GM

JS/kk
Attachment--Policy

**22-F-193T APPROVAL OF PROPOSED PROJECT(S) OR PROGRAM(S) AND APPLICATION FOR
FEDERAL, STATE AND/OR PRIVATE FUNDS—ELEMENTARY AND SECONDARY
EDUCATION ACT (ESEA) CONSOLIDAED FORMULA SUBGRANT**

Resolution

BE IT RESOLVED the Board of Education approves submission of the following application(s) for federal, state and/or private funds to support programs in the district:

Funding Source	Program Title	Amount of Application
FY '23 – Federal Department of Education	Elementary and Secondary Education Act (ESEA) Consolidated Formula Subgrant	\$294,189.00
	Allocation of funds is as follows:	
	Title I, Part A	\$229,983
	Title II, Part A	\$49,423
	Title IV, Part A	\$14,783

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver the necessary applications on behalf of the Board of Education of the Bergen County Technical Schools.

JS/WL/kk

22-F-194T REFUSAL TO SUBMIT APPLICATION FOR SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS--ESEA CONSOLIDATED FORMULA SUBGRANT, TITLE III: DECLINE TO SUBMIT

Resolution

WHEREAS, the Federal government provides funding under Title II of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Subgrant program to qualified school districts; and,

WHEREAS, only those school districts entitled to \$10,000 or more may apply for Title III funds; and

WHEREAS, districts entitled to less than \$10,000 in Title III funds must form consortia in order to meet the \$10,000 minimum requirement amount; and,

WHEREAS, the amount allocated to this District is less than \$10,000,

NOW THEREFORE BE IT RESOLVED, the Board of Education shall not submit an application for Title III funds in the amount specified below:

Funding Source	Program Title	Amount Declined
FY '23 – Federal Department of Education	Elementary and Secondary (ESEA) Consolidated Subgrant, Title III	\$294.00

BE IT FURTHER RESOLVED that notwithstanding the District's declining to submit an application for Title III funds this year, it shall not preclude the District from submitting an application for said monies in any subsequent year.

JS/WL/kk

22-F-195T REFUSAL TO SUBMIT APPLICATION FOR SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS--ESEA CONSOLIDATED FORMULA SUBGRANT, TITLE III, IMMIGRANT: DECLINE TO SUBMIT

Resolution

WHEREAS, the Federal government provides funding under Title II of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Subgrant program to qualified school districts; and,

WHEREAS, only those school districts entitled to \$10,000 or more may apply for Title III, Immigrant, funds; and,

WHEREAS, districts entitled to less than \$10,000 in Title III, Immigrant, funds must form consortia in order to meet the \$10,000 minimum requirement amount; and,

WHEREAS, the amount allocated to this District is less than \$10,000;

NOW THEREFORE BE IT RESOLVED, the Board of Education shall not submit an application for Title III funds in the amount specified below:

Funding Source	Program Title	Amount Declined
FY '23 – Federal Department of Education	Elementary and Secondary (ESEA) Consolidated Subgrant, Title III, Immigrant	\$9,948.00

BE IT FURTHER RESOLVED that notwithstanding the District's declining to submit an application for Title III, Immigrant funds this year, it shall not preclude the District from submitting an application for said monies in any subsequent year.

JS/WL/kk

**22-F-196T AWARD OF CONTRACT TO FURNISH AND DELIVER EDUCATIONAL SUPPLIES FOR
THE 2022-2023 SCHOOL YEAR AS FOLLOWS: PHYSICAL EDUCATION/ATHLETICS
VENDORS: VARIOUS**

BID #23-01R

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for sealed bids to Furnish and Deliver Educational Supplies for the 2022-2023 School Year as follows: Auto, Physical Education/Athletics, Engineering and Culinary/Baking; and

WHEREAS, in accordance with the advertisement, two (2) bids were received and publicly opened and read aloud in the Board of Education office on May 10, 2022, and those bids carefully analyzed on a line item basis;

NOW THEREFORE BE IT RESOLVED, based on the recommendations of the Instructors in the affected departments, the Board of Education accepts the lowest responsible bids, on a line item basis, as follows:

PHYSICAL EDUCATION/ATHLETICS		
BSN SPORTS, LLC, FARMERS BRANCH, TX	Page 26: 12	\$19.96
ALBOE DESIGNS, WALLINGTON, NJ	Page 31: 1, 2	\$1,300.00
	GRAND TOTAL AWARDED:	\$1,319.96

BE IT FURTHER RESOLVED that the Board of Education authorizes the Purchasing Department to negotiate for those items not bid on pursuant to N.J.S.A. 18A-18A-5 (c).

Source of Funds: Various
JS/hm/kk

**22-F-197T RENEWAL OF THE FOOD SERVICE MANAGEMENT CONTRACT BETWEEN BERGEN
COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION AND COMPASS GROUP USA,
INC. FOR THE 2022-2023 SCHOOL YEAR
VENDOR: COMPASS GROUP USA, INC., D.B.A. CHARTWELLS CORPORATION
(SUBSIDY: \$20,924.66)**

BID CC #20-PC1
State ID #79-BCTSC

Resolution

WHEREAS, on May 17, 2019, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for Competitive Contracts from all interested State Approved Food Service Management Companies wishing to bid on a contract to provide food management services for a one-year period with the option to renew; and

WHEREAS, the Board of Education awarded the contract on June 20, 2019, Resolution #19-F-253T; and

WHEREAS, the District has decided to renew the contract for an additional one-year period at the current index rate of 7.5%, and

WHEREAS, Chartwells Corporation guarantees that the bottom line on the operational financial report for the school year will result in a loss status for the District. If the actual bottom line is lesser than this amount, Chartwells will subsidize the

bottom line of the School Food Authority up to 100% of Chartwells' Management Fee, provided the following conditions are met:

1. Reimbursement rates for National School Lunch Program meals shall not be less than the rates in effect for the prior school year;
2. The number of days meals are served during the school year shall be no less than 180 days;
3. The number of serving periods, locations, serving times and types of service shall not change dramatically;
4. The student enrollment does not drop drastically;
5. Service will not be interrupted as a result of fire, work stoppage, strike or school closing; and

WHEREAS, the proposal met all state and local requirements;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the renewal of this contract for an additional twelve (12) month period as follows:

Guaranteed Subsidy	(\$20,924.66)
Management Fee - flat fee	\$81,843.38
(Contract on file with the Business Administrator)	

Source of Funds: Various
JS/DT/kk

22-F-198T AWARD OF CONTRACTS TO PROVIDE ON-CALL PLUMBING SERVICES AT VARIOUS LOCATIONS THROUGHOUT BERGEN COUNTY TECHNICAL SCHOOLS, COMMENCING JUNE 1, 2022, FOR A TWO-YEAR PERIOD, WITH THE OPTION TO RENEW--VENDORS: VARIOUS

BID #22-PC19
State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide On-Call Plumbing Services at Various Locations Throughout BCTSC, Commencing June 1, 2022, or Date of Award, for a Two-Year Period, with the Option to Renew; and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on April 13, 2022;

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contracts as follows:

**PRIMARY VENDOR:
AERO PLUMBING & HEATING CO., INC., VIENNA, NJ**

On-Call Plumbing Hourly Rate

-----	Straight Time 7:00 AM – 5:00 PM	Overtime 5:01 PM – 6:59 AM and All Day Saturday	Holidays/Sundays
Journeyman Labor Rate/Hour	\$ 100.00	\$ 150.00	\$ 200.00
Helper Labor Rate/Hour	\$ 99.00	\$148.50	\$ 198.00

Use of Heavy Equipment / Backhoe / Bucket Loader: \$100.00 per hour
Use of Heavy Equipment / Backhoe / Bucket Loader: \$800.00 per day
Use of Heavy Equipment / Backhoe / Bucket Loader: \$4,000.00 per week

**SECONDARY VENDOR:
WILLIAM J. GUARINI, INC., JERSEY CITY, NJ**

On-Call Plumbing Hourly Rate

-----	Straight Time 7:00 AM – 5:00 PM	Overtime 5:01 PM – 6:59 AM and All Day Saturday	Holidays/Sundays
Journeyman Labor Rate/Hour	\$ 105.00	\$ 157.50	\$ 210.00
Helper Labor Rate/Hour	\$ 105.00	\$157.50	\$ 210.00

Use of Heavy Equipment / Backhoe / Bucket Loader: \$110.00 per hour
 Use of Heavy Equipment / Backhoe / Bucket Loader: \$880.00 per day
 Use of Heavy Equipment / Backhoe / Bucket Loader: \$4,400.00 per week

JS/DT/jd/kk

**22-F-199T APPROVAL—RENEWAL FOR STUDENT BLANKET ACCIDENT INSURANCE POLICY
FOR THE ADULT PROGRAM AND EMS TRAINING PROGRAM FOR 2022-2023 SY--\$9,123**

Resolution

WHEREAS, the board of education's insurance broker has recommended the renewal of the adult students' and EMS program accident policy at the following rate for the period July 1, 2022 to June 30, 2023:

TERM	ANNUAL PREMIUM
2022 - 2023	\$9,123
2021 - 2022	\$9,133

NOW THEREFORE BE IT RESOLVED, the board of education approves the payment for the above mentioned policy for the Adult Program and EMS Training Program.

JS/kk

Attachment—Insurance Quote

**22-F-200T APPROVAL—RENEWAL FOR STUDENT BLANKET ACCIDENT INSURANCE POLICY
FOR BERGEN COUNTY TECHNICAL SCHOOLS STUDENTS FOR 2022-2023 SY--\$64,409**

Resolution

WHEREAS, the board of education's insurance broker has recommended the renewal of the student accident policy for Bergen County Technical School students at the following rate for the period July 1, 2022 to June 30, 2023:

TERM	ANNUAL PREMIUM
2022 - 2023	\$64,409.00
2021-2022	\$64,500.25

NOW THEREFORE BE IT RESOLVED, the board of education approves the payment for the Bergen County Technical School student accident insurance policy renewal.

JS/kk

Attachment—Insurance Quote

**22-F-201T APPROVAL--SHARED SERVICES AGREEMENT SITE TECHNICIAN SERVICES--
TECHNOLOGY SUPPORT SERVICES BETWEEN MOONACHIE AND BERGEN COUNTY
TECHNICAL SCHOOL BOARD OF EDUCATION FOR LEVEL 1 TECHNICIAN
(7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools BOARD OF EDUCATION to Moonachie Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the Moonachie Public Schools Board of Education per the attached agreement, commencing July 1, 2022, and ending June 30, 2023.

EH/JS/KK
Attachment—Agreement

22-F-202T APPROVAL—WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT LOG--4/20/22-5/23/22

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered by the Superintendent as described on the Individual Training Account Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment---ITA Log
Source of funds: see attached

**22-F-203T AWARD OF CONTRACT TO PROVIDE ON-CALL MAINTENANCE, REPAIRS, ANNUAL
TESTING AND INSPECTION SERVICES FOR FIRE ALARM SYSTEMS AT VARIOUS
LOCATIONS THROUGHOUT BERGEN COUNTY TECHNICAL SCHOOLS,
COMMENCING JUNE 1, 2022, FOR A TWO-YEAR PERIOD, WITH THE OPTION TO
RENEW--VENDOR: HAIG'S SERVICE CORPORATION, GREEN BROOK, NJ**

**BID #22-PC16RR
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide On-Call Maintenance, Repairs, Annual Testing and Inspection Services for Fire Alarm Systems at Various Locations Throughout BCTSC, Commencing June 1, 2022, or Date of Award, for a Two-Year Period, with the Option to Renew; and

WHEREAS, the bids received on the re-bid were rejected in order for the specifications to be revised; and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on May 20, 2022,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract, on a line item basis, to the lowest responsible bidder, Haig's Corporation, Green Brook, NJ as follows:

**PART A:
FIRE ALARM MAINTENANCE AND REPAIR**

Straight Time-Rate 7:30 AM – 5:00 PM	Overtime-Rate 5:00 PM - 7: 29 AM & all day Saturday	Sundays & Holidays Rate
\$ 110.00 /hour	\$ 165.00 /hour	\$ 220.00 /hour

**PART B:
INITIAL AND/OR ANNUAL INSPECTION & CLEANING OF THE FIRE ALARM SYSTEM
(Twice/year - July & December)**

Item #	Unit of Measure	Location / Heads Approximate Number (may vary slightly)	Make	Unit price
1	Each	Adult Education / 69	Silent Knight 5880	\$700.00 / inspection
2	Each	EMS / 44	Edwards – 5721B	\$500.00 / inspection
3	Each	Hazmat Building / 12	Ademco	\$300.00 / inspection
4	Each	Small Animal Care / 11	Silent Knight 5721B	\$300.00 / inspection
5	Each	11 Carol Court / 14	Fire Lite Alarm-MS5024	\$300.00 / inspection
6	Each	PAL Building / 21	Fire-Lite MS 5024	\$300.00 / inspection

**PART C:
SCHOOLBUS WHEELCHAIR SUPPRESSION SYSTEM INSPECTION
(June of every year or at the discretion of the Transportation Manager)**

Item #	Quantity***	Unit of Measure	Make	Unit Cost:	Total:
16	7	Each	Amerex Wheelchair Suppression System	No Bid	

JS/DT/jd/kk

**22-F-204T AWARD OF CONTRACT TO FURNISH AND DELIVER EDUCATIONAL SUPPLIES FOR
THE 2022-2023 SCHOOL YEAR AS FOLLOWS: SCIENCE
VENDORS: VWR INTERNATIONAL, LLC, ROCHESTER, NY: \$59,401.86**

BID #23-02R

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for sealed bids to Furnish and Deliver Educational Supplies for the 2022-2023 School Year as follows: Landscaping, Science and Small Animal Care; and

WHEREAS, no bids were received for Landscaping and Small Animal Care; and

WHEREAS, in accordance with the advertisement, one (1) bid was received for Science, publicly opened and read aloud in the Board of Education office on May 10, 2022, and carefully analyzed on a line item basis;

NOW THEREFORE BE IT RESOLVED, based on the recommendations of the Instructors in the affected departments, the Board of Education accepts the lowest responsible bids, on a line item basis, as follows:

SCIENCE		
VWR INTERNATIONAL, LLC, ROCHESTER, NY	Page 26: 1, 24-30; Page 27: 2-7, 12, 14, 16-18; Page 28: 6, 13, 16-19, 26, 28, 30; Page 29: 8-10, 12, 17, 18, 20, 21, 23, 24, 28, 30	\$59,401.86
	TOTAL AWARDED:	\$59,401.86

BE IT FURTHER RESOLVED that the Board of Education authorizes the Purchasing Department to negotiate for those items not bid on pursuant to N.J.S.A. 18A-18A-5 (c).

Source of Funds: Various
JS/DT/hm/kk

**22-F-205T AWARD OF CONSTRUCTION CONTRACT TO MURRAY PAVING & CONCRETE, LLC.
FOR VARIOUS CONSTRUCTION PROJECTS THROUGHOUT BERGEN COUNTY
TECHNICAL SCHOOLS--PROJECT TOTAL \$352,077.63**

Resolution

WHEREAS, the District has determined that various facility and building upgrades located throughout the Bergen County Technical School District (hereinafter referred to as “BCTS”) is needed to meet current educational and instructional requirements; and

WHEREAS, the State of New Jersey allows school districts and other public agencies to purchase goods and services via a cooperative or state contract, including construction services; and

WHEREAS, the Division of Local Government Services’ of the State of New Jersey, Department of Community Affairs, has determined that job ordering contracting can be utilized for public works contracts; and

WHEREAS, the Division of Local Government Services has defined public works to be the “building, altering, repairing, improving or demolishing any public structure or facility constructed or acquired by a contracting unit to house local government or school district functions”; and

WHEREAS, BCTS is a participant in the Educational Services Commission of New Jersey, a State of New Jersey approved cooperative purchasing entity; and

AND WHEREAS, Murray Paving and Concrete, LLC. has been awarded the job ordering contract for Educational Services Commission of New Jersey, ESCNJ #20/21-03;

NOW THEREFORE BE IT RESOLVED that the Board of Education contract with Murray Paving and Concrete, LLC. for the renovation and construction of various district facilities, as identified below, located throughout the Bergen County Technical Schools’ system in an amount not to exceed \$352,077.63; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the School Business Administrator to issue purchase orders for said projects listed below:

Project Name	Project Location	Project Cost
ATHS New Doors	ATHS	\$9,520.26
BCA Air Balancing	BCA	\$38,848.31
Paramus Room 334 Renovation	Paramus	\$93,330.98
Paramus Center Core Storage/Closet Fabrication and Install	Paramus	\$13,648.05
Teterboro Generator Replacement	Teterboro	\$196,730.03

JS/kk

Starting date 4/26/2022 Ending date 5/25/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S41872	05/13/22		K357	OTTERSTEDT INSURANCE AGENCY		45,495.00
S41876	05/25/22		4092	ALSCHEN; SERGEI		333.00
S41877	05/25/22		3719	AMERICAN PROTECTIVE SYSTEM, INC.		6,631.25
S41878	05/25/22		N419	Apple Inc		49.00
S41879	05/25/22		5318	BERGEN BLENDED ACADEMY		8,550.75
S41880	05/25/22		1071	BERGEN COMMUNITY COLLEGE		37,871.00
S41881	05/25/22		5600	BERGEN COMMUNITY COLLEGE		13,898.33
S41882	05/25/22		1072	BERGEN COUNTY SPECIAL SERVICES		3,300.00
S41883	05/25/22		2063	BERGEN COUNTY SPECIAL SERVICES		5,390.00
S41884	05/25/22		1089	BERGEN COUNTY TECHNICAL SCHOOL		886.72
S41885	05/25/22		5616	BLOOMBERG FINANCE L.P.		71,811.00
S41886	05/25/22		T997	CARROLL; YVONNE		600.00
S41887	05/25/22		1812	CDW-G		40,685.57
S41888	05/25/22		1190	CHARTWELLS		118,578.54
S41889	05/25/22		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		37.53
S41890	05/25/22		Z461	CONSTELLATION NEW ENERGY		19,275.13
S41891	05/25/22		2973	CRAFTMASTER HARDWARE CO. INC.		3,384.00
S41892	05/25/22		T863	CROWN CASTLE FIBER LLC		6,600.00
S41893	05/25/22		C071	CRUZ REYES; ESTHER		3,500.00
S41894	05/25/22		1838	DELL MARKETING; L.P.		1,892.02
S41895	05/25/22		1204	DELTA DENTAL PLAN OF NJ		57,056.80
S41896	05/25/22		7667	FRONTLINE TECHNOLOGIES GROUP LLC		1,000.00
S41897	05/25/22		Z927	GARCIA; ALEX		160.00
S41898	05/25/22		1684	GRAINGER		9,569.99
S41899	05/25/22		R373	GUTIERREZ; JOSEPH		245.37
S41900	05/25/22		5276	HAYWARD; EDMUND		125.54
S41901	05/25/22		N429	HOOTSUITE INC		19,999.80
S41902	05/25/22		U245	INTERSTATE WASTE SERVICES		1,880.00
S41903	05/25/22		1329	JEWEL ELECTRICAL SUPPLY		468.23
S41904	05/25/22		F230	JOHNSON CONTROLS		5,795.36
S41905	05/25/22		3948	KASER; PAUL		259.33
S41906	05/25/22		1884	KENNEDY; CLARE		10.29
S41907	05/25/22		R735	KING; KATELYN		149.00
S41908	05/25/22		6395	KOUFATI; DANIELLE		898.00
S41909	05/25/22		7314	LAN ASSOCIATES		132.50
S41910	05/25/22		5458	LEARN WELL		731.50
S41911	05/25/22		S892	MAKS; NATALIA		333.00
S41912	05/25/22		4982	MAST CONSTRUCTION SERVICES, INC.		18,300.00
S41913	05/25/22		2414	MOLINELLI; TAMMY		1,370.00

Check Journal

Bergen County Vo-Tech Schools

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Rec and Unrec checks

Hand and Machine checks

05/25/22 15:53

Starting date 4/26/2022

Ending date 5/25/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S41914	05/25/22		7383	MURRAY CONTRACTING LLC		197,644.37
S41915	05/25/22		K805	NALCO WATER-AN ECOLAB COMPANY		836.30
S41916	05/25/22		1444	NATIONAL OCCUPAT COMPETENCY TEST INST		5,141.50
S41917	05/25/22		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		578,215.07
S41918	05/25/22		1462	NOWELL,P.A.		13,671.00
S41919	05/25/22		5064	REGAN; TIMOTHY		600.00
S41920	05/25/22		1775	RIDGEWOOD PRESS		792.00
S41921	05/25/22		2002	SCHOOL SPECIALTY		2,480.71
S41922	05/25/22		6829	STAPLES CONTRACT & COMMERCIAL INC		6,433.55
S41923	05/25/22		1604	STUDENT ACTIVITY FUND		306.00
S41924	05/25/22		1909	STUDENT ACTIVITY FUND		696.00
S41925	05/25/22	05/25/22	3049	TREASURER, STATE OF NEW JERSEY		
S41926	05/25/22		Z386	TROXELL		16,625.00
S41927	05/25/22		4071	TSUJ. CORPORATION		170.00
S41928	05/25/22		7724	ULTRAPRO PEST PROTECTION		4,281.00
S41929	05/25/22		Z081	UNI TEMP		11,749.78
S41930	05/25/22		2771	W.B. MASON COMPANY, INC.		4,748.67
S41931	05/25/22		5362	WEX HEALTH INC		227.90
S41932	05/25/22		1714	YANKEE LINEN INC		1,304.35

Starting date 4/26/2022 Ending date 5/25/2022

Fund Totals		
10	General Fund	\$8,690.00
11	General Current Expense	\$820,419.77
12	Capital Outlay	\$49,543.10
13	Special Schools	\$1,169.53
20	Special Revenue Funds	\$193,007.77
30	Capital Projects Funds	\$159,736.86
60	CAFETERIA	\$113,860.72
61	ENTERPRISE FUND	\$4,950.00
62	INTERNAL SERVICE FUND	\$1,799.00
Total for all checks listed		\$1,353,176.75

Prepared and submitted by: _____
Board Secretary

Date

Starting date 4/26/2022 Ending date 5/25/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009795	03/24/22	04/26/22	2762	NASSP		(372.25)
010026	04/26/22		2762	NASSP		372.25
010027	05/10/22		1790	MUSIC THEATRE INTERNATIONAL		400.00
010028	05/25/22		6460	A2 HOSTING, INC.		239.88
010029	05/25/22	05/25/22		00.0 \$ Multi Stub Void	#010030 Stub	
010030	05/25/22		6606	AIR MAINTENANCE SOLUTIONS, LLC		11,114.44
010031	05/25/22		N502	ALBOE DESIGNS		1,849.96
010032	05/25/22		A535	AMERICAN HEART ASSOCIATION		5,483.85
010033	05/25/22		3203	AMERICAN INSTITUTE		4,026.02
010034	05/25/22		1016	ATRA JANITORIAL SUPPLY CO INC		11,683.80
010035	05/25/22		2201	AVTECH TECHNOLOGY, INC.		3,175.00
010036	05/25/22		1059	B & H PHOTO-VIDEO INC		12,603.45
010037	05/25/22		5176	BERGEN COMMUNITY COLLEGE		1,580.25
010038	05/25/22		7322	BERGEN COMMUNITY COLLEGE		4,600.00
010039	05/25/22		2318	BERGEN COUNTY SHERIFF'S OFFICE B		510.00
010040	05/25/22		C423	BIRDS BEWARE, INC		1,200.00
010041	05/25/22		A621	BLD GROUP LLC		450.00
010042	05/25/22		U888	BRIGHTLY SOFTWARE INC		1,316.04
010043	05/25/22		1114	BURMAX COMPANY INC		100.00
010044	05/25/22		4161	CABLEVISION EDUCATION		136.92
010045	05/25/22		6918	CABLEVISION LIGHTPATH		29,908.23
010046	05/25/22		J212	CAMWOOD BATS		199.90
010047	05/25/22		1145	CAROLINA BIOLOGICAL SUPPLY CO		206.97
010048	05/25/22		6867	CASCADE SCHOOL SUPPLIES		136.22
010049	05/25/22		6263	CHA CONSULTING, INC		2,183.00
010050	05/25/22		O085	CME ASSOCIATES		428.75
010051	05/25/22		2195	COLDSTAT REFRIGERATION		2,843.57
010052	05/25/22		1170	COMMERCIAL INTERIORS DIRECT, INC.		3,655.78
010053	05/25/22		7233	CONTINENTAL TRADING AND HARDWARE, INC		560.00
010054	05/25/22		2790	COUNTY OF BERGEN		10,769.23
010055	05/25/22		5505	COUNTY OF BERGEN		644,350.00
010056	05/25/22		E701	CUSTOMUSB.COM		278.70
010057	05/25/22		D281	DEAN, MD;JASON		675.00
010058	05/25/22		4228	DELL ASAP SOFTWARE		178,933.14
010059	05/25/22		Q223	DI CARA/RUBINO ARCHITECTS		168,226.25
010060	05/25/22		1214	DICK BLICK ART MATERIALS		3,261.40
010061	05/25/22		6457	DIRECT ENERGY BUSINESS		16,974.00
010062	05/25/22		5195	DIRECTV. INC.		142.99
010063	05/25/22		1552	EASTWICK COLLEGE - NUTLEY		955.98

Starting date 4/26/2022 Ending date 5/25/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010064	05/25/22		L817	ELEASE LLC		550.00
010065	05/25/22		T135	F.W. WEBB COMPANY		3,627.86
010066	05/25/22		2492	FEA - FOUNDATION FOR EDUCALTIONAL ADMIN.		400.00
010067	05/25/22		I483	FELIZ-PATRON;TANIA		1,250.00
010068	05/25/22		7550	FIRE AND SECURITY TECHNOLOGIES		357.50
010069	05/25/22		S253	FISHER & SON COMPANY, INC		6,289.00
010070	05/25/22		1250	FISHER SCIENTIFIC CO		4,041.90
010071	05/25/22		1251	FLAGHOUSE INC		907.55
010072	05/25/22		E127	FLYNN;PATRICK		1,250.00
010073	05/25/22		M820	FORDHAM UNIVERSITY		1,075.00
010074	05/25/22		Q389	FP MAILING SOLUTIONS		56.85
010075	05/25/22		L385	FREGA;FRANK		270.06
010076	05/25/22		Z411	GET A CAN		270.00
010077	05/25/22		1063	GREATER BERGEN COMMUNITY ACTION, INC.		50,778.03
010078	05/25/22		P230	GROSS;ERIN		2,510.00
010079	05/25/22		Q930	HISTORY UNERASED		3,000.00
010080	05/25/22		3232	HOHOKUS SCHOOL OF TRADE & TECH SCIENCE		1,733.33
010081	05/25/22		1305	HOLY NAME MEDICAL CENTER		1,156.00
010082	05/25/22		1289	HOME DEPOT CREDIT SERVICES		1,406.95
010083	05/25/22		Y988	HOME DEPOT PRO		2,890.75
010084	05/25/22		6086	HOPATCONG RIGGING, INC.		1,200.00
010085	05/25/22		X231	HPE SOLUTIONS		300.00
010086	05/25/22		1310	HUNTER EQUIPMENT SERVICE, LLC		1,645.60
010087	05/25/22		2505	IDEAL DRIVING SCHOOL		3,995.00
010088	05/25/22		U197	JERSEY TRACTOR TRAILER TRAINING, INC		22,625.00
010089	05/25/22		R537	JOST;REBECCA		2,510.00
010090	05/25/22		K586	KRATTIGER;JAZMIN A.		120.00
010091	05/25/22		C877	L ECOLE VALRHONAED		1,449.00
010092	05/25/22		C273	LAS COMP INSTITUTE OF IT		21,066.66
010093	05/25/22		2504	LAWSON PRODUCTS, INC.		2,868.83
010094	05/25/22		2972	LIFESAVERS INC.		1,815.80
010095	05/25/22		6921	LIGHTPATH		6,542.00
010096	05/25/22		3047	LINA		760.74
010097	05/25/22		X292	MATH & MOVEMENT		269.50
010098	05/25/22		V128	MAX IQ CORP		2,500.00
010099	05/25/22		2013	MCMASTER CARR		233.20
010100	05/25/22		7375	MONTCLAIR STATE UNITVERSITY		175.00
010101	05/25/22		F681	MOSKOWITZ;MIKE		750.00
010102	05/25/22		G702	MRCC		225.00

Starting date 4/26/2022 Ending date 5/25/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010103	05/25/22		1422	NASCO		184.60
010104	05/25/22		5203	NATIONAL VISION ADMINISTRATORS,LLC		9,316.67
010105	05/25/22		7544	NERAC		6,250.00
010106	05/25/22		E832	NETWORKWISE, LLC		1,000.00
010107	05/25/22		X913	NEW JERSEY DEPT. OF EDUCATION		4,975.13
010108	05/25/22		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		845.00
010109	05/25/22		A805	NEW PATHWAY COUNSELING SERVICES INC		2,280.00
010110	05/25/22		1434	NEW READERS PRESS		560.09
010111	05/25/22		S023	NIVAR;RAFAEL		211.75
010112	05/25/22		4517	NJ MOTOR VEHICLE COMMISSION		50.00
010113	05/25/22		N552	NJEA/LGBTQUIA+		224.00
010114	05/25/22		X247	NJPSA		150.00
010115	05/25/22		Z946	NORTH JERSEY LAND CARE SERVICES, LLC		7,878.00
010116	05/25/22		Z242	NORTHEAST JANITORIAL SUPPLY		3,071.00
010117	05/25/22		7277	O.C.A. BENEFIT SERVICES, LLC		184.50
010118	05/25/22		6991	OAKWOOD SOLUTIONS		798.00
010119	05/25/22		G788	OCCUPATIONAL MEDICINE		200.00
010120	05/25/22		Y248	PALOS SPORTS, INC.DBA SCHOOL HEALTH CORI		222.78
010121	05/25/22		1473	PARISIAN BEAUTY ACADEMY		2,408.33
010122	05/25/22		1514	PC RUSSELL DAVIS		494.89
010123	05/25/22		5022	PERKIN ELMER HEALTH SCIENCES,INC.		11,640.00
010124	05/25/22		3422	PESI HEALTHCARE		399.99
010125	05/25/22		2091	POCKET NURSE		137.98
010126	05/25/22		1505	POWER EQUIPMENT SERVICES LLC		5,752.00
010127	05/25/22		5594	PROJECT LEAD THE WAY, INC.		2,400.00
010128	05/25/22		1511	PSE&G		83,760.85
010129	05/25/22		E834	QUINCY COMPRESSOR LLC		1,431.19
010130	05/25/22		P555	RHEE;JAMES		100.00
010131	05/25/22		Z622	RICHARDSON;TIA		125.00
010132	✓ 05/25/22	05/25/22		00.0 \$ Multi Stub Void	#010134 Stub	
010133	✓ 05/25/22	05/25/22		00.0 \$ Multi Stub Void	#010134 Stub	
010134	05/25/22		1828	RICOH AMERICAS CORPORATION		8,188.00
010135	05/25/22		1526	RIDELL/ALL AMERICAN SPORTS		506.40
010136	05/25/22		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
010137	05/25/22		7467	RISE VISION		5,031.90
010138	05/25/22		1544	RUTGERS, THE STATE UNIVERSITY		431.00
010139	05/25/22		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		3,200.00
010140	05/25/22		L039	RYANS PET SUPPLIES		391.72
010141	05/25/22		P154	RYU; NAMJEONG		64.00

Starting date 4/26/2022 Ending date 5/25/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010142	05/25/22		7191	S.A.N.E.		536.30
010143	05/25/22		3309	SALON INTERIORS		2,227.00
010144	05/25/22		1855	SARGENT WELCH		15.83
010145	05/25/22		5297	SCANTRON CORPORATION		948.00
010146	05/25/22		3976	SCIENTIFIC APPARATUS SERVICE,INC		1,225.00
010147	05/25/22		K636	SHERWIN-WILLIAMS		434.49
010148	05/25/22		5756	SHERWOOD DAIRY LLC		103.74
010149	05/25/22		4975	SHI INTERNATIONAL CORP.		47,095.08
010150	05/25/22		2619	SILVER STRONG & ASSOC, LLC		1,500.00
010151	05/25/22		O434	SMART STITCH EMBROIDERY		984.25
010152	05/25/22		X834	SPECIALIZED FIRE & SECURITY, INC		5,940.00
010153	05/25/22		2344	STANDARD INSURANCE COMPANY		598.18
010154	05/25/22		X925	SUCCESS ADVERTISING INC		404.33
010155	05/25/22		1661	SUEZ WATER NEW JERSEY		8,353.62
010156	05/25/22		F780	SUPERIOR DISTRIBUTORS		223.16
010157	05/25/22		1885	THE TERRE COMPANY		1,385.00
010158	05/25/22		2337	TREASURER STATE OF NEW JERSEY		30.00
010159	05/25/22		7672	TREASURER STATE OF NJ		659.00
010160	05/25/22		D903	TREASURER, STATE OF NEW JERSEY		35.00
010161	05/25/22		1663	UNITED PARCEL SERVICE		268.22
010162	05/25/22		4936	UNITED SALES USA GROUP		348.95
010163	05/25/22		1679	V.E. RALPH & SON INC		1,029.85
010164	05/25/22		1682	VAN DINE'S FOUR WHEEL DRIVE CENTER INC.		5,589.94
010165	05/25/22		1682	VAN DINE'S MOTORS INC		1,096.14
010166	05/25/22		2034	VERIZON WIRELESS		2,095.72
010167	05/25/22		6076	WILLIAM J. GUARINI, INC.		300.00
010168	05/25/22		3950	WILLIAM PATERSON UNIVERSITY		4,004.28
010169	05/25/22		S421	WILLS; JENNIFER		1,250.00
010170	05/25/22		1695	WOMEN'S RIGHTS INFORMATION CENTER		19,650.00
010171	05/25/22		1713	XEROX CORPORATION		2,231.99
010172	05/25/22		U180	ZOOM DRAIN		7,864.06
010173	05/25/22		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
220404	H 04/27/22		1616	STATE OF NJ-HEALTH BENEFITS FD		780,859.80
220405	H 04/27/22		1616	STATE OF NJ-HEALTH BENEFITS FD		818.58
220406	H 04/29/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 4/29/2022	104,820.31
220407	H 04/29/22		4864	DCRP BOARD SHARE		137.53
220408	H 04/29/22		PAY	PAYROLL VENDOR		4,812,385.47
220409	H 04/30/22		1096	BOARD OF VOCATIONAL EDUCATION		142,196.53
220410	H 04/27/22		1616	STATE OF NJ-HEALTH BENEFITS FD		0.10

Starting date 4/26/2022

Ending date 5/25/2022

Chk#		Date	Rec date	Code	Vendor name	Check Comment	Check amount
220501	H	05/13/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 5/13/2022	105,173.16
220502	H	05/13/22		4864	DCRP BOARD SHARE		838.01
220503	H	05/18/22		7292	MAXOR PLUS		235,469.99

Fund Totals

10	General Fund	\$209,993.47
11	General Current Expense	\$6,103,845.12
12	Capital Outlay	\$8,712.62
13	Special Schools	\$247,477.79
20	Special Revenue Funds	\$593,053.34
30	Capital Projects Funds	\$175,813.13
60	CAFETERIA	\$64.00
61	ENTERPRISE FUND	\$240,570.03
62	INTERNAL SERVICE FUND	\$169,192.71
Total for all checks listed		\$7,748,722.21

Prepared and submitted by: _____

Board Secretary

_____ Date

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: March 31, 2022

CASH REPORT				
FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	15,562,054.05	8,474,097.75	8,344,117.23	15,692,034.57
2 Special Revenue Fund - Fund 20	(1,517,805.40)	880,350.32	818,371.60	(1,455,826.68)
3 Capital Projects Fund - Fund 30	(1,507,842.29)	1,532,019.71	198,570.96	(174,393.54)
4 Enterprise Funds - Fund 61, Fund 62	1,119,889.09	331,724.81	651,420.63	800,193.27
5 Enterprise Fund (Fund 5X) Cafeteria	11,953.30	131,928.74	102,243.52	41,638.52
6 Total Governmental Funds (Lines 1 Thru 5)	13,668,248.75	11,350,121.33	10,114,723.94	14,903,646.14
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	7,000.00	2,807,789.51	2,807,789.51	7,000.00
8 Payroll Agency	148,216.84	2,298,508.38	2,266,362.90	180,362.32
9 Other (attach list) - Unemploy Insur	502,279.08	17.34	0.00	502,296.42
10 Total Trust & Agency Funds (lines 7 thru 9)	657,495.92	5,106,315.23	5,074,152.41	689,658.74
11	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00
13 Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	0.00	0.00
17 Escrow Direct	126,550.03	4.86	0.00	126,554.89
18 Total All Funds (lines 6,10,13,14,15,16, &17)	14,452,294.70	16,456,441.42	15,188,876.35	15,719,859.77

Prepared and Submitted By:




Date

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$8,607,319.37
102 - 106	Cash Equivalents		\$7,086,515.20
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$6,781,207.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$1,798,771.13	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,835,126.34	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$7,644,397.47

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$74,090,120.07	
302	Less revenues	(\$63,441,917.88)	\$10,648,202.19

Total assets and resources

\$40,767,641.23

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$163,129.44
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,079,861.92
	Total liabilities		\$3,242,991.36

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$26,128,366.86
761	Capital reserve account - July	\$7,082,400.39	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$7,082,400.39
764	Maintenance reserve account - July	\$537,647.71	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$537,647.71
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$1,371.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$78,817,798.07	
602	Less: Expenditures	(\$51,465,907.77)	
	Less: Encumbrances	(\$21,400,688.86)	(\$72,866,596.63)
	Total appropriated		\$39,700,987.40

Unappropriated:


770	Fund balance, July 1		\$2,551,340.47
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$4,727,678.00)
	Total fund balance		\$37,524,649.87
	Total liabilities and fund equity		<u>\$40,767,641.23</u>

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$78,817,798.07	\$72,866,596.63	\$5,951,201.44
Revenues	(\$74,090,120.07)	(\$63,441,917.88)	(\$10,648,202.19)
Subtotal	<u>\$4,727,678.00</u>	<u>\$9,424,678.75</u>	<u>(\$4,697,000.75)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$7,082,400.39)	\$7,082,400.39
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>\$2,342,278.36</u>	<u>\$2,385,399.64</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$537,647.71)	\$537,647.71
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>\$1,804,630.65</u>	<u>\$2,923,047.35</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>\$1,804,630.65</u>	<u>\$2,923,047.35</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$4,727,678.00</u>	<u>\$2,342,278.36</u>	<u>\$2,385,399.64</u>

Prepared and submitted by :


Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	67,430,233	92,478	67,522,711	57,743,420	Under	9,779,291
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	21,862	0	21,862	2,951	Under	18,911
Total		73,997,642	92,478	74,090,120	63,441,918		10,648,202
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,480,866	400,054	11,880,920	7,829,508	3,246,837	804,575
11160	Total Basic Skills/Remedial – Instruct.	96,412	0	96,412	67,916	28,496	0
12160	Total Bilingual Education – Instruction	104,495	0	104,495	74,112	30,383	0
15180	TOTAL VOCATIONAL PROGRAMS	15,963,342	137,616	16,100,958	10,093,314	4,563,722	1,443,922
17100	Total School-Sponsored Co/Extra Curricul	844,700	0	844,700	621,782	200,058	22,860
17600	Total School-Sponsored Athletics – Instr	1,001,192	3,940	1,005,132	648,778	265,900	90,454
25100	Total Other Instructional Programs - Ins	420,000	50,000	470,000	348,901	104,036	17,063
29680	Total Undistributed Expenditures – Atten	128,214	0	128,214	97,471	30,743	0
30620	Total Undistributed Expenditures – Healt	563,178	3,148	566,326	417,499	129,755	19,072
40580	Total Undistributed Expend – Speech, OT,	284,487	0	284,487	210,167	74,320	0
41660	Total Undist. Expend. – Guidance	2,431,167	0	2,431,167	1,741,471	685,816	3,880
42200	Total Undist. Expend. – Child Study Team	1,008,785	39,340	1,048,125	678,771	355,657	13,697
43200	Total Undist. Expend. – Improvement of I	1,492,302	298	1,492,600	1,087,613	302,301	102,686
43620	Total Undist. Expend. – Edu. Media Serv.	139,740	0	139,740	106,334	26,705	6,701
44180	Total Undist. Expend. – Instructional St	102,500	0	102,500	4,710	9,651	88,139
45300	Support Serv. - General Admin	1,775,857	491,033	2,266,890	1,352,995	800,499	113,396
46160	Support Serv. - School Admin	2,628,796	30,081	2,658,877	1,993,423	633,356	32,098
47200	Total Undist. Expend. – Central Services	1,639,121	2,767	1,641,888	1,105,989	456,007	79,892
47620	Total Undist. Expend. – Admin. Info. Tec	4,978,627	59,536	5,038,163	3,567,663	1,321,973	148,527
51120	Total Undist. Expend. – Oper. & Maint. O	8,481,951	200,434	8,682,385	5,343,980	2,464,282	874,122
52480	Total Undist. Expend. – Student Transpor	761,019	1,760	762,779	352,839	387,105	22,835
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,064,600	0	14,064,600	8,585,982	3,765,497	1,713,121
75880	TOTAL EQUIPMENT	0	1,045,741	1,045,741	834,001	188,639	23,101
76260	Total Facilities Acquisition and Constr	57,894	2,261,265	2,319,159	2,067,694	241,370	10,095
77140	Total Post-Secondary Programs - Instruct	505,557	54,849	560,406	364,560	172,227	23,619
77280	Total Post-Secondary Programs – Support	115,000	0	115,000	92,103	22,886	11
78180	Total Other Special Schools - Instructio	971,646	45,542	1,017,188	538,087	270,111	208,990
78320	Total Other Special Schools – Support Se	474,993	(2,169)	472,824	326,265	119,434	27,125
81180	Total Vocational Evening-Local Instructi	454,471	258	454,729	194,839	254,665	5,225
81320	Total Vocational Evening-Local-Support S	897,345	(5,335)	892,010	654,717	202,234	35,059
83060	Total GED Testing Centers	129,385	0	129,385	62,422	46,028	20,935
Total		73,997,642	4,820,156	78,817,798	51,465,908	21,400,689	5,951,201

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		33,562,698	0	33,562,698	33,562,697	Under	1
00150	10-1320	Tuition from LEAs Within State		31,561,650	0	31,561,650	22,729,677	Under	8,831,973
00220	10-13[2-4]0	Other Tuition		1,550,000	0	1,550,000	1,160,247	Under	389,753
00300	10-1__	Unrestricted Miscellaneous Revenues		526,500	0	526,500	270,989	Under	255,511
00310	10-1991	GED Testing Center Fees		129,385	0	129,385	19,810	Under	109,575
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	92,478	192,478	0	Under	192,478
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		3,452,071	(1,306,385)	2,145,686	2,145,686		0
00495	10-3199	DOE Loan Against State Aid		410,733	1,306,385	1,717,118	1,717,118		0
00540	10-4200	Medicaid Reimbursement		21,862	0	21,862	2,951	Under	18,911
Total				73,997,642	92,478	74,090,120	63,441,918		10,648,202

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-__-101	Grades 9-12 – Salaries of Teachers		10,021,626	0	10,021,626	6,993,086	3,028,540	0
02180	11-140-100-106	Other Salaries for Instruction		223,240	0	223,240	139,148	84,092	0
02200	11-140-100-320	Purchased Professional – Educational Ser		100,000	0	100,000	23,850	4,750	71,400
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		35,000	0	35,000	17,418	7,108	10,473
02260	11-140-100-610	General Supplies		838,000	394,637	1,232,637	581,585	107,241	543,812
02280	11-140-100-640	Textbooks		175,000	1,916	176,916	6,819	1,648	168,448
02300	11-140-100-800	Other Objects		3,000	3,500	6,500	5,679	596	225
02500	11-150-100-101	Salaries of Teachers		65,000	0	65,000	55,235	9,765	0
02540	11-150-100-320	Purchased Professional – Educational Ser		20,000	0	20,000	6,687	3,096	10,217
11000	11-230-100-101	Salaries of Teachers		96,412	0	96,412	67,916	28,496	0
12000	11-240-100-101	Salaries of Teachers		104,495	0	104,495	74,112	30,383	0
14000	11-310-100-101	Salaries of Teachers		7,280,368	(50,000)	7,230,368	4,930,512	2,221,940	77,916
14040	11-310-100-320	Purchased Professional-Educational Servi		934,000	0	934,000	225,450	0	708,550
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		54,000	0	54,000	26,298	9,487	18,215
14100	11-310-100-610	General Supplies		916,850	79,851	996,701	415,071	128,483	453,147
14120	11-310-100-640	Textbooks		125,000	(591)	124,409	62,388	3,602	58,419
14140	11-310-100-8__	Other Objects		18,000	2,024	20,024	11,336	923	7,765
15000	11-320-100-101	Salaries of Teachers		5,789,124	0	5,789,124	3,922,488	1,866,636	0
15040	11-320-100-320	Purchased Professional-Educational Servi		600,000	0	600,000	290,000	290,000	20,000
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	86	3,914	0
15100	11-320-100-610	General Supplies		197,000	104,332	301,332	174,696	38,493	88,142
15120	11-320-100-640	Textbooks		35,000	0	35,000	27,932	0	7,068
15140	11-320-100-8__	Other Objects		10,000	2,000	12,000	7,057	243	4,700
17000	11-401-100-1__	Salaries		810,000	0	810,000	611,850	198,150	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	0	1,700	608	840	252
17060	11-401-100-8__	Other Objects		33,000	0	33,000	9,324	1,068	22,608
17500	11-402-100-1__	Salaries		727,192	0	727,192	477,430	249,762	0

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17520	11-402-100-[3-5] Purchased Services (300-500 series)	104,000	0	104,000	69,076	2,616	32,308
17540	11-402-100-6__ Supplies and Materials	130,000	1,692	131,692	96,370	11,839	23,483
17560	11-402-100-8__ Other Objects	40,000	2,248	42,248	5,902	1,683	34,663
25000	11-4__-100-1__ Salaries	420,000	50,000	470,000	348,901	104,036	17,063
29500	11-000-211-1__ Salaries	128,214	0	128,214	97,471	30,743	0
30500	11-000-213-1__ Salaries	499,178	0	499,178	378,271	120,907	0
30540	11-000-213-3__ Purchased Professional and Technical Ser	38,000	(1,241)	36,759	25,857	5,000	5,902
30580	11-000-213-6__ Supplies and Materials	8,500	2,148	10,648	986	3,797	5,864
30600	11-000-213-8__ Other Objects	17,500	2,241	19,741	12,385	50	7,306
40500	11-000-216-1__ Salaries	284,487	0	284,487	210,167	74,320	0
41500	11-000-218-104 Salaries of Other Professional Staff	2,103,985	0	2,103,985	1,523,722	580,263	0
41520	11-000-218-105 Salaries of Secretarial and Clerical Ass	242,182	0	242,182	176,325	65,857	0
41560	11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	41,423	39,697	3,880
42000	11-000-219-104 Salaries of Other Professional Staff	756,868	0	756,868	457,503	299,365	0
42020	11-000-219-105 Salaries of Secretarial and Clerical Ass	177,417	0	177,417	130,623	46,794	0
42060	11-000-219-320 Purchased Professional – Educational Ser	22,500	20,000	42,500	35,085	6,710	705
42140	11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	0	6,000	2,616	251	3,133
42160	11-000-219-6__ Supplies and Materials	40,000	19,340	59,340	49,110	2,397	7,833
42180	11-000-219-8__ Other Objects	6,000	0	6,000	3,834	140	2,026
43020	11-000-221-104 Salaries of Other Professional Staff	1,021,039	0	1,021,039	800,542	220,497	0
43040	11-000-221-105 Salaries of Secretarial & Clerical Assis	215,763	0	215,763	162,756	53,007	0
43100	11-000-221-320 Purchased Prof. – Educational Services	45,000	0	45,000	17,451	5,920	21,629
43140	11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	0	80,500	50,405	11,069	19,026
43160	11-000-221-6__ Supplies and Materials	40,000	298	40,298	11,256	1,309	27,734
43180	11-000-221-8__ Other Objects	90,000	0	90,000	45,203	10,500	34,297
43500	11-000-222-1__ Salaries	62,240	0	62,240	38,175	24,065	0
43560	11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	0	75,000	68,159	2,640	4,201
43580	11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120	11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	0	62,500	2,260	9,651	50,589
44160	11-000-223-8__ Other Objects	40,000	0	40,000	2,450	0	37,550
45000	11-000-230-1__ Salaries	669,157	0	669,157	448,868	220,289	0
45040	11-000-230-331 Legal Services	275,000	(70,000)	205,000	117,710	82,291	5,000
45060	11-000-230-332 Audit Fees	66,000	0	66,000	0	66,000	0
45070	11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	0	10,000	2,704	7,296	0
45080	11-000-230-334 Architectural/Engineering Services	100,000	514,130	614,130	325,712	284,390	4,028
45100	11-000-230-339 Other Purchased Professional Services	172,500	(23,150)	149,350	61,184	50,000	38,166
45140	11-000-230-530 Communications/Telephone	250,000	70,000	320,000	236,435	79,467	4,098
45160	11-000-230-585 BOE Other Purchased Services	1,000	0	1,000	0	0	1,000
45180	11-000-230-590 Misc Purch Services (400-500 series, O/T	165,200	54	165,254	101,208	9,441	54,605
45200	11-000-230-610 General Supplies	10,000	0	10,000	6,644	200	3,155
45260	11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	52,531	1,125	2,344

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		1,916,957	0	1,916,957	1,458,383	458,574	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		634,239	0	634,239	482,024	152,215	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		12,600	1,060	13,660	1,222	6,634	5,804
46120	11-000-240-6__	Supplies and Materials		39,000	25,855	64,855	33,674	10,093	21,087
46140	11-000-240-8__	Other Objects		26,000	3,166	29,166	18,119	5,841	5,207
47000	11-000-251-1__	Salaries		1,403,721	0	1,403,721	961,301	442,420	0
47040	11-000-251-340	Purchased Technical Services		175,200	0	175,200	121,735	9,081	44,384
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		17,000	0	17,000	6,964	2,805	7,231
47100	11-000-251-6__	Supplies and Materials		32,000	2,767	34,767	8,092	1,035	25,639
47180	11-000-251-890	Other Objects		11,200	0	11,200	7,897	665	2,638
47500	11-000-252-1__	Salaries		3,358,627	25,000	3,383,627	2,588,430	795,197	0
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	50,000	50,000	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,215,000	28,816	1,243,816	741,740	378,537	123,539
47580	11-000-252-6__	Supplies and Materials		300,000	4,220	304,220	184,459	98,139	21,622
47600	11-000-252-8__	Other Objects		5,000	1,500	6,500	3,033	101	3,366
48500	11-000-261-1__	Salaries		627,639	(40,000)	587,639	383,205	204,434	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		545,000	94,468	639,468	533,680	97,292	8,497
48540	11-000-261-610	General Supplies		175,000	69,021	244,021	175,332	30,101	38,589
49000	11-000-262-1__	Salaries		3,092,210	0	3,092,210	2,257,423	834,787	0
49040	11-000-262-3__	Purchased Professional and Technical Ser		250,000	(81,500)	168,500	75,000	75,000	18,500
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		547,500	20,105	567,605	230,036	132,262	205,307
49120	11-000-262-490	Other Purchased Property Services		110,000	0	110,000	60,483	30,125	19,392
49140	11-000-262-520	Insurance		500,000	0	500,000	0	500,000	0
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	0	2,500	578	500	1,422
49180	11-000-262-610	General Supplies		355,000	46,703	401,703	296,918	71,609	33,176
49200	11-000-262-621	Energy (Natural Gas)		400,000	0	400,000	163,044	116,956	120,000
49220	11-000-262-622	Energy (Electricity)		1,300,000	0	1,300,000	886,680	223,320	190,000
49260	11-000-262-626	Energy (Gasoline)		30,000	0	30,000	11,377	18,623	0
49280	11-000-262-8__	Other Objects		15,000	235	15,235	6,270	220	8,745
50000	11-000-263-1__	Salaries		272,102	40,000	312,102	227,860	51,685	32,557
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		40,000	25,500	65,500	23,184	18,231	24,085
50060	11-000-263-610	General Supplies		5,000	21,701	26,701	4,600	11,830	10,271
51000	11-000-266-1__	Salaries		35,000	0	35,000	6,873	28,127	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		175,000	0	175,000	1,440	10,060	163,500
51060	11-000-266-610	General Supplies		5,000	4,200	9,200	0	9,118	82
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		487,019	0	487,019	331,604	155,415	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	1,764	774	6,462
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		170,000	1,760	171,760	18,877	146,915	5,968
52400	11-000-270-593	Misc. Purchased Services - Transportatio		84,000	0	84,000	0	84,000	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	0	0	8,000

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Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460	11-000-270-8__	Other objects	3,000	0	3,000	595	0	2,405
71020	11-000-291-220	Social Security Contributions	1,305,000	0	1,305,000	675,409	293,295	336,297
71060	11-000-291-241	Other Retirement Contributions - PERS	2,420,000	0	2,420,000	1,926,514	0	493,486
71160	11-000-291-260	Workmen's Compensation	635,000	0	635,000	0	635,000	0
71180	11-000-291-270	Health Benefits	9,332,600	0	9,332,600	5,671,683	2,835,426	825,491
71200	11-000-291-280	Tuition Reimbursement	120,000	0	120,000	67,589	2,475	49,936
71220	11-000-291-290	Other Employee Benefits	252,000	0	252,000	244,787	(698)	7,912
75500	12-000-100-73__	Undistributed Expenditures - Instruction	0	418,274	418,274	380,676	34,019	3,579
75560	12-000-21__-73__	Undist. Expend. - Supp Serv. - Related &	0	4,000	4,000	0	3,990	10
75680	12-000-252-73__	Undistributed Expenditures - Admin. Info	0	426,943	426,943	406,811	13,300	6,832
75720	12-000-262-73__	Undist. Expend. - Custodial Services	0	163,358	163,358	33,903	116,778	12,677
75740	12-000-263-73__	Undist. Expend. - Care and Upkeep of Gro	0	30,288	30,288	9,733	20,552	3
75860	12-___-__00-73__	Special Schools (All Programs)	0	2,878	2,878	2,878	0	0
76080	12-000-400-450	Construction Services	0	2,261,265	2,261,265	2,019,800	241,370	95
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	47,894	0	47,894	47,894	0	0
77000	13-330-100-101	Salaries of Teachers	404,457	0	404,457	280,105	124,352	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	10,600	(1,362)	9,238	874	6,238	2,126
77080	13-330-100-610	General Supplies	65,000	59,369	124,369	91,681	31,325	1,363
77100	13-330-100-640	Textbooks	18,000	(3,422)	14,578	(13,798)	9,518	18,858
77120	13-330-100-8__	Other Objects	7,500	264	7,764	5,699	794	1,271
77180	13-330-200-2__	Personnel Services - Employee Benefits	115,000	0	115,000	92,103	22,886	11
78000	13-4__-100-101	Salaries of Teachers	608,646	0	608,646	393,668	214,978	0
78120	13-4__-100-610	General Supplies	363,000	45,542	408,542	144,419	55,133	208,990
78200	13-4__-200-1__	Salaries	240,593	0	240,593	160,042	80,551	0
78220	13-4__-200-2__	Personnel Services - Employee Benefits	170,000	0	170,000	141,278	22,503	6,219
78240	13-4__-200-3__	Purchased Professional and Technical Svc	15,600	0	15,600	5,000	9,074	1,526
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series	33,000	(2,289)	30,711	15,491	3,079	12,142
78280	13-4__-200-6__	Supplies and Materials	6,800	120	6,920	1,653	1,045	4,222
78300	13-4__-200-8__	Other Objects	9,000	0	9,000	2,801	3,183	3,016
81000	13-629-100-101	Salaries of Teachers	424,971	0	424,971	179,794	245,177	0
81120	13-629-100-610	General Supplies	28,500	258	28,758	15,045	9,488	4,225
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	0	1,000
81200	13-629-200-1__	Salaries	603,544	0	603,544	470,194	133,350	0
81220	13-629-200-2__	Personnel Services - Employee Benefits	210,001	0	210,001	143,031	43,695	23,276
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	2,622	55,422	38,289	13,094	4,039
81280	13-629-200-6__	Supplies and Materials	27,000	(7,957)	19,043	3,051	11,947	4,045
81300	13-629-200-8__	Other Objects	4,000	0	4,000	152	148	3,700
83000	13-640-200-1__	Salaries	85,885	0	85,885	49,653	36,232	0
83020	13-640-200-6__	Supplies and Materials	43,500	0	43,500	12,768	9,797	20,935
Total			73,997,642	4,820,156	78,817,798	51,465,908	21,400,689	5,951,201

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,455,826.68)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$97,491.00	
142	Intergovernmental - Federal	(\$0.42)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$97,490.58

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$13,363,637.20	
302	Less revenues	(\$3,946,780.42)	\$9,416,856.78

Total assets and resources

\$8,058,520.68

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$1,455,826.68)
411	Intergovernmental accounts payable - state			\$12,694.43
421	Accounts payable			\$693.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.24
	Other current liabilities			\$1,366.01
	Total liabilities			\$14,753.68

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$4,635,144.08
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$13,824,236.46		
602	Less: Expenditures	(\$5,780,469.46)		
	Less: Encumbrances	(\$4,174,544.82)	(\$9,955,014.28)	\$3,869,222.18
	Total appropriated			\$8,504,366.26

Unappropriated:

770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance		(\$460,599.26)	
	Total fund balance			\$8,043,767.00
	Total liabilities and fund equity			<u>\$8,058,520.68</u>

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$13,824,236.46	\$9,955,014.28	\$3,869,222.18
Revenues	(\$13,363,637.20)	(\$3,946,780.42)	(\$9,416,856.78)
Subtotal	<u>\$460,599.26</u>	<u>\$6,008,233.86</u>	<u>(\$5,547,634.60)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$6,008,233.86</u>	<u>(\$5,547,634.60)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$6,008,233.86</u>	<u>(\$5,547,634.60)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$6,008,233.86</u>	<u>(\$5,547,634.60)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$460,599.26</u>	<u>\$6,008,233.86</u>	<u>(\$5,547,634.60)</u>

Prepared and submitted by :


Board Secretary

Date

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	35,871	35,871	11,871	Under	24,000
00830	Total Revenues from Federal Sources	9,370,000	3,912,766	13,282,766	3,892,062	Under	9,390,704
88740	Total Federal Projects	0	45,000	45,000	42,847	Under	2,153
Total		9,370,000	3,993,637	13,363,637	3,946,780		9,416,857
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	209,236	209,236	19,880	38,299	151,056
88140	Other	120,000	429,199	549,199	276,603	32,195	240,401
88740	Total Federal Projects	9,250,000	3,815,802	13,065,802	5,483,986	4,104,051	3,477,765
Total		9,370,000	4,454,236	13,824,236	5,780,469	4,174,545	3,869,222

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Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740 20-1___ Other Revenue from Local Sources	0	35,871	35,871	11,871	Under	24,000
00775 20-441[1-6] Title I	170,000	1,596	171,596	108,094	Under	63,502
00780 20-445[1-5] Title II	35,000	3,108	38,108	38,108		0
00790 20-447[1-4] Title IV	0	13,460	13,460	836	Under	12,624
00804 20-4419 ARP - IDEA Basic	0	104,832	104,832	78,401	Under	26,431
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	300,833	Under	238,121
00810 20-4430 Vocational Education	870,000	(3,599)	866,401	395,283	Under	471,118
00814 20-4540 ARP - ESSER	0	1,358,431	1,358,431	0	Under	1,358,431
00815 20-4440 Adult Basic Education	1,100,000	146,978	1,246,978	473,836	Under	773,142
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,600,000	1,546,083	8,146,083	2,110,285	Under	6,035,798
00823 20-4534 CRRSA Act - ESSER II	0	379,884	379,884	241,392	Under	138,492
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	19,997	Under	18,792
00825 20-4___ Other	120,000	259,250	379,250	124,997	Under	254,253
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	Under	2,153
Total	9,370,000	3,993,637	13,363,637	3,946,780		9,416,857

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	209,236	209,236	19,880	38,299	151,056
88140 20-___-___-___ Other	120,000	429,199	549,199	276,603	32,195	240,401
88500 20-___-___-___ Title I	170,000	1,596	171,596	126,087	30,578	14,931
88520 20-___-___-___ Title II	35,000	3,108	38,108	38,108	0	0
88560 20-___-___-___ Title IV	0	13,460	13,460	3,986	0	9,474
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	396,050	97,797	45,107
88640 20-___-___-___ Vocational Education	870,000	(3,599)	866,401	460,325	391,015	15,061
88641 20-223-___-___ ARP-IDEA Basic Grant Program	0	104,832	104,832	85,240	0	19,592
88660 20-___-___-___ Adult Education	1,100,000	146,978	1,246,978	713,317	505,396	28,265
88680 20-___-___-___ Private Industry Council (JTPA/WIOA)	6,600,000	1,419,573	8,019,573	2,669,932	2,304,308	3,045,333
88705 20-478-___-___ Bridging the Digital Divide	0	243,796	243,796	197,043	39,704	7,049
88709 20-483-___-___ CRRSA Act - ESSER II Grant Program	0	379,884	379,884	242,247	64,848	72,789
88710 20-484-___-___ CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	19,997	14,019	4,773
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	0	2,153
88713 20-487-___-___ ARP-ESSER Grant Program	0	1,358,431	1,358,431	488,808	656,386	213,238
Total	9,370,000	4,454,236	13,824,236	5,780,469	4,174,545	3,869,222

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$174,393.54)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$3,385,748.00

Resources:

301	Estimated revenues	\$41,151,577.07	
302	Less revenues	(\$3,790,852.57)	\$37,360,724.50

Total assets and resources

\$40,572,078.96

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$174,393.54)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$0.00
	Total liabilities			\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$3,823,598.20
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$42,461,094.75		
602	Less: Expenditures	(\$3,210,081.14)		
	Less: Encumbrances	(\$2,514,080.52)	(\$5,724,161.66)	\$36,736,933.09
	Total appropriated			\$40,560,531.29
	Unappropriated:			
770	Fund balance, July 1			\$1,321,065.35
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$1,309,517.68)

Total fund balance **\$40,572,078.96**
Total liabilities and fund equity **\$40,572,078.96**

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,461,094.75	\$5,724,161.66	\$36,736,933.09
Revenues	(\$41,151,577.07)	(\$3,790,852.57)	(\$37,360,724.50)
Subtotal	<u>\$1,309,517.68</u>	<u>\$1,933,309.09</u>	<u>(\$623,791.41)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$1,933,309.09</u>	<u>(\$623,791.41)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$1,933,309.09</u>	<u>(\$623,791.41)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$1,933,309.09</u>	<u>(\$623,791.41)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,309,517.68</u>	<u>\$1,933,309.09</u>	<u>(\$623,791.41)</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	41,151,577	41,151,577	3,790,853	Under	37,360,725
Total		0	41,151,577	41,151,577	3,790,853		37,360,725
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,461,095	42,461,095	3,210,081	2,514,081	36,736,933
Total		0	42,461,095	42,461,095	3,210,081	2,514,081	36,736,933

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980	30-____ Other Financing Sources	0	41,151,577	41,151,577	3,790,853	Under	37,360,725
Total		0	41,151,577	41,151,577	3,790,853		37,360,725

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-____-73_ Capital Project Equipment	0	659,994	659,994	111,422	123,187	425,385
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	4,230,567	4,230,567	1,134,812	2,165,355	930,400
89080	30-000-4__-45_ Construction Services	0	35,827,081	35,827,081	1,265,712	34,901	34,526,469
89100	30-000-4__-61_ General Supplies	0	1,220,168	1,220,168	629,844	51,468	538,856
89180	30-000-4__-8_ Other Objects	0	523,285	523,285	68,292	139,169	315,824
Total		0	42,461,095	42,461,095	3,210,081	2,514,081	36,736,933

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00	
102 - 106	Cash Equivalents		\$0.00	
111	Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
118	Emergency Reserve Account		\$0.00	37
121	Tax levy Receivable		\$0.00	108

Accounts Receivable:

132	Interfund	\$0.00		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	\$0.00		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00	

Loans Receivable:

131	Interfund	\$0.00		37
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00	108

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00		
302	Less revenues	\$0.00	\$0.00	

Total assets and resources

\$0.00

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state			\$0.00	
421	Accounts payable			\$0.00	
431	Contracts payable			\$0.00	
451	Loans payable			\$0.00	37
481	Deferred revenues			\$0.00	108
	Other current liabilities			\$0.00	
	Total liabilities			\$0.00	

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00	
761	Capital reserve account - July	\$0.00			
604	Add: Increase in capital reserve	\$0.00			
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00			37
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00		108
764	Maintenance reserve account - July	\$0.00			
606	Add: Increase in maintenance reserve	\$0.00			
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00		
766	Reserve for Cur. Exp. Emergencies - July	\$0.00			
607	Add: Increase in cur. exp. emer. reserve	\$0.00			
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00		
762	Reserve for Adult Education		\$0.00		
750-752,76x	Other reserves		\$0.00		
601	Appropriations	\$0.00			
602	Less: Expenditures	\$0.00			37
	Less: Encumbrances	\$0.00	\$0.00	\$0.00	108
	Total appropriated			\$0.00	

Unappropriated:

770	Fund balance, July 1		\$0.00		
771	Designated fund balance		\$0.00		
303	Budgeted fund balance		\$0.00		
	Total fund balance				\$0.00
	Total liabilities and fund equity				<u>\$0.00</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools


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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 40 Debt Service Funds

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$41,638.52
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$131,163.00

Resources:

301	Estimated revenues	\$1,315,000.00	
302	Less revenues	(\$776,255.58)	\$538,744.42

Total assets and resources

\$711,545.94

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$2,967.00
	Other current liabilities		\$104,058.86
	Total liabilities		\$107,025.86

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$404,117.12
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,315,000.00	
602	Less: Expenditures	(\$710,479.92)	
	Less: Encumbrances	(\$404,117.12)	(\$1,114,597.04)
	Total appropriated		\$604,520.08
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$604,520.08
	Total liabilities and fund equity		\$711,545.94

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,315,000.00	\$1,114,597.04	\$200,402.96
Revenues	(\$1,315,000.00)	(\$776,255.58)	(\$538,744.42)
Subtotal	<u>\$0.00</u>	<u>\$338,341.46</u>	<u>(\$338,341.46)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$338,341.46</u>	<u>(\$338,341.46)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$338,341.46</u>	<u>(\$338,341.46)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$338,341.46</u>	<u>(\$338,341.46)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$338,341.46</u>	<u>(\$338,341.46)</u>

Prepared and submitted by :



Board Secretary

Date

Report of the Secretary to the Board of Education
 Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		635,000	680,000	1,315,000	776,256	Under	538,744
Total		635,000	680,000	1,315,000	776,256		538,744
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		635,000	680,000	1,315,000	710,480	404,117	200,403
Total		635,000	680,000	1,315,000	710,480	404,117	200,403

Report of the Secretary to the Board of Education
 Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	635,000	680,000	1,315,000	776,256	Under	538,744
Total	635,000	680,000	1,315,000	776,256		538,744

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	635,000	680,000	1,315,000	710,480	404,117	200,403
Total	635,000	680,000	1,315,000	710,480	404,117	200,403

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$689,903.70
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$230,985.03	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$230,985.03

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$79,739.00

Resources:

301	Estimated revenues	\$3,502,200.00	
302	Less revenues	(\$2,346,075.23)	\$1,156,124.77

Total assets and resources

\$2,156,752.50

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$31,700.00
	Other current liabilities			\$1,008,324.28
	Total liabilities			\$1,040,024.28

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$966,573.86
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$3,502,200.00		
602	Less: Expenditures	(\$2,385,471.78)		
	Less: Encumbrances	(\$966,573.86)	(\$3,352,045.64)	\$150,154.36
	Total appropriated			\$1,116,728.22
	Unappropriated:			
770	Fund balance, July 1		\$0.00	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	Total fund balance			\$1,116,728.22
	Total liabilities and fund equity			\$2,156,752.50

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

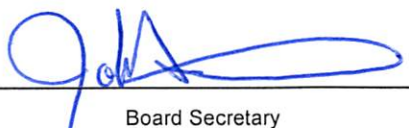
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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,502,200.00	\$3,352,045.64	\$150,154.36
Revenues	(\$3,502,200.00)	(\$2,346,075.23)	(\$1,156,124.77)
Subtotal	<u>\$0.00</u>	<u>\$1,005,970.41</u>	<u>(\$1,005,970.41)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,005,970.41</u>	<u>(\$1,005,970.41)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,005,970.41</u>	<u>(\$1,005,970.41)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,005,970.41</u>	<u>(\$1,005,970.41)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,005,970.41</u>	<u>(\$1,005,970.41)</u>

Prepared and submitted by :


Board Secretary

Date

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	3,158,700	343,500	3,502,200	2,346,075	Under	1,156,125
Total	3,158,700	343,500	3,502,200	2,346,075		1,156,125

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	3,158,700	343,500	3,502,200	2,385,472	966,574	150,154
Total	3,158,700	343,500	3,502,200	2,385,472	966,574	150,154

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,158,700	343,500	3,502,200	2,346,075	Under	1,156,125
Total	3,158,700	343,500	3,502,200	2,346,075		1,156,125

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,158,700	343,500	3,502,200	2,385,472	966,574	150,154
Total	3,158,700	343,500	3,502,200	2,385,472	966,574	150,154

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		\$110,289.57
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$37,800.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$37,800.00

Loans Receivable:

131	Interfund	\$3,351,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,351,064.00

Other Current Assets

\$63,906.00

Resources:

301	Estimated revenues	\$2,336,000.00	
302	Less revenues	(\$1,215,500.00)	\$1,120,500.00

Total assets and resources

\$4,683,559.57

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state			\$0.00	
421	Accounts payable			\$0.00	
431	Contracts payable			\$0.00	
451	Loans payable			\$0.00	137
481	Deferred revenues			\$0.00	108
	Other current liabilities			\$3,710,870.47	
	Total liabilities			\$3,710,870.47	

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$615,093.56	
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00		37
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00	10
764	Maintenance reserve account - July		\$0.00		
606	Add: Increase in maintenance reserve		\$0.00		100
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July		\$0.00		
607	Add: Increase in cur. exp. emer. reserve		\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00	
762	Reserve for Adult Education			\$0.00	
750-752,76x	Other reserves			\$0.00	
601	Appropriations		\$2,336,000.00		
602	Less: Expenditures	(\$1,622,995.80)			27
	Less: Encumbrances	(\$615,093.56)	(\$2,238,089.36)	\$97,910.64	17
	Total appropriated			\$713,004.20	
	Unappropriated:				
770	Fund balance, July 1			\$259,684.90	
771	Designated fund balance			\$0.00	
303	Budgeted fund balance			\$0.00	
	Total fund balance				\$972,689.10
	Total liabilities and fund equity				<u>\$4,683,559.57</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

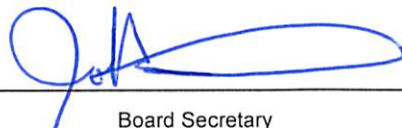
Page 35 of 37
04/18/22 10:08

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,336,000.00	\$2,238,089.36	\$97,910.64
Revenues	(\$2,336,000.00)	(\$1,215,500.00)	(\$1,120,500.00)
Subtotal	<u>\$0.00</u>	<u>\$1,022,589.36</u>	<u>(\$1,022,589.36)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,022,589.36</u>	<u>(\$1,022,589.36)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,022,589.36</u>	<u>(\$1,022,589.36)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,022,589.36</u>	<u>(\$1,022,589.36)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,022,589.36</u>	<u>(\$1,022,589.36)</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2021 Ending date 3/31/2022 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,206,000	130,000	2,336,000	1,215,500	Under	1,120,500
Total		2,206,000	130,000	2,336,000	1,215,500		1,120,500
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,206,000	130,000	2,336,000	1,622,996	615,094	97,911
Total		2,206,000	130,000	2,336,000	1,622,996	615,094	97,911

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Starting date 7/1/2021 Ending date 3/31/2022 Fund: 62 INTERNAL SERVICE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,206,000	130,000	2,336,000	1,215,500	Under	1,120,500
Total	2,206,000	130,000	2,336,000	1,215,500		1,120,500

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,206,000	130,000	2,336,000	1,622,996	615,094	97,911
Total	2,206,000	130,000	2,336,000	1,622,996	615,094	97,911

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Transfers by Transfer Number

Bergen County Vo-Tech Schools

22-F-178T

Page 1 of 1

Start date 3/1/2022

End date 3/31/2022

05/13/22 13:37

TR#	Transfer Description	Amount	To Account		From Account	
10345	03/01/22 :Paramus Tech- Subscriptions	524.00	11-310-100-890-PT	OTHER OBJECTS	11-310-100-640-PT	TEXTBOOKS
10353	03/10/22 :Operations- Cleaning	3,067.00	11-000-261-420-DO	CLEANING	11-000-262-420-AC	CLEANING
10354	03/11/22 :Other Objects- Health Service	786.00	11-000-213-890-AC	OTHER OBJECTS	11-000-213-300-AC	PURCHASED PROF & TECH
10357	03/14/22 :Paramus Voc- Subscription	524.00	11-310-100-890-PT	OTHER OBJECTS	11-310-100-640-PT	TEXTBOOKS
10368	03/18/22 :Paramus Tech- Other Objects	976.00	11-310-100-890-PT	OTHER OBJECTS	11-310-100-640-PT	TEXTBOOKS
10369	03/18/22 :Grounds Supplies	6,356.00	11-000-263-610-DO	SUPPLIES AND MATERIALS	11-000-262-610-DO	GENERAL SUPPLIES
10370	03/22/22 :NURSING EQUIPMENT BCA	4,000.00	12-000-213-732-AC	EQUIPMENT NURSING	11-140-100-610-AC	GENERAL SUPPLIES
10371	03/22/22 :OPERATIONS SUPPLIES	50,000.00	11-000-262-610-DO	GENERAL SUPPLIES	11-000-262-300-DO	PURCHASED PROF & TECH
10372	03/22/22 :GROUNDS SUPPLIES	10,000.00	11-000-263-610-DO	SUPPLIES AND MATERIALS	11-000-262-300-DO	PURCHASED PROF & TECH
10374	03/23/22 :BCA EQUIPMENT	10,500.00	12-000-100-730-AC	EQUIPMENT	11-000-262-420-AC	CLEANING
10378	03/25/22 :SECURITY SUPPLIES	5,200.00	11-000-266-600-DO	SUPPLIES AND	11-000-262-420-DO	CLEANING
10379	03/28/22 :BCA HEALTH SUPPLIES	2,400.00	11-000-213-610-AC	SUPPLIES & MATERIALS	11-140-100-610-AC	GENERAL SUPPLIES
10405	03/31/22 :TECHNOLOGY SALARIES	25,000.00	11-000-252-101-DT	SALARIES-OVERTIME	11-000-252-610-DT	GENERAL SUPPLIES
10406	03/31/22 :GROUNDS SALARIES	40,000.00	11-000-263-101-DO	SALARIES-OVERTIME	11-000-261-100-DO	SALARIES
		159,333.00	Report Total			

NORTH ARLINGTON BOARD OF EDUCATION

222 Ridge Road • North Arlington, NJ 07031
Phone: (201) 991-6800 Ext. 3064 | Fax (201) 991-8226

Samantha Dembowski

School Business Administrator/Board Secretary
sdembowski@navikings.org

I, Samantha Dembowski, School Business Administrator/ Board Secretary of the North Arlington Board of Education, herby certify that the following resolution is a true excerpt of the official minutes of the April 26, 2022 Public Meeting of the North Arlington Board of Education.

RESOLUTION TO APPROVE A SHARED SERVICES CONTRACT BETWEEN NORTH ARLINGTON BOARD OF EDUCATION AND BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of School recommends that the North Arlington Board of Education approve a shared services contract between the North Arlington Board of Education and Bergen County Technical Schools Board of Education for the period beginning on July 1, 2022 to June 30, 2023; and


WHEREAS, the contract for services will consist of site technician services as well as technology support services to the North Arlington School District.

BE IT RESOLVED that the North Arlington Board of Education approve a shared services contract between the North Arlington Board of Education and Bergen County Technical Schools Board of Education for the period beginning on July 1, 2022 to June 30, 2023.

BE IT FURTHER RESOLVED that the contract for services will consist of site technician services as well as technology support services to the North Arlington School District.

On Motion by Mr. McDermott, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

Respectfully yours,



Samantha Dembowski
SD:at



SHARED SERVICES AGREEMENT--NORTH ARLINGTON
LEVEL 3 SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between North Arlington Board of Education (hereinafter referred to as "North Arlington", having offices located at 222 Ridge Road, North Arlington, NJ 07031 and the Bergen County Technical Schools Board of Education (hereinafter referred to as "Bergen", having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and North Arlington are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and North Arlington are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to North Arlington;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 3 technician to North Arlington.

2. Standards and Scope of Performance

a. The Level 3 Technician shall provide the following services to North Arlington for forty (40) hours per week for the duration of this Agreement:

1. The Level 3 Technician will provide all technical coverage including but not limited to network, server and administrative support. This includes supervision of technical staff and support for administrative functions throughout the district.

b. Bergen further agrees to provide Technology Support Services for the duration of this Agreement, technology support services to North Arlington utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

3. Costs

a. Level 3 Technician Services. North Arlington shall pay Bergen One hundred ten thousand dollars (\$110,000), which is the cost of the Level 3 technician's salary inclusive of benefits, to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

b. Technology Support Services; North Arlington shall pay Bergen Thirty one thousand eight hundred dollars (\$31,800) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. North Arlington may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if North Arlington (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to North Arlington a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. North Arlington shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. North Arlington assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by North Arlington, its agents, servants or employees related to the performance of North Arlington's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold North Arlington and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Ave,
Paramus, New Jersey 07652

For North Arlington:

Mrs. Samantha Dembowski
Business Administrator
North Arlington Board of Education
222 Ridge Road,
North Arlington, NJ 07031

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such

jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

NORTH ARLINGTON agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, NORTH ARLINGTON shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that NORTH ARLINGTON violates this provision, NORTH ARLINGTON shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of NORTH ARLINGTON's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

NORTH ARLINGTON BOARD OF ED

By: Samantha Dembowski
Samantha Dembowski
Business Administrator/
Board Secretary

By: Heather Gilgallon
Heather Gilgallon
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT--ORADEL BOE
LEVEL 1 SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between Oradell Board of Education (hereinafter referred to as "Oradell"), having offices located at 350 Prospect Avenue, Oradell, New Jersey 07649 and the Bergen County Technical Schools Board of Education (hereinafter referred to as "Bergen"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Oradell are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and Oradell are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to Oradell;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of 1 Level 1 site technician to Oradell.

a. The Level 1 site technician shall provide the following services to Oradell on a full time basis for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any basic or rudimentary computer related issues;
2. The set-up, installation, breakdown and configuration of Oradell's computer hardware and software systems and components;
3. Assist in day to day duties of the site administrator.

b. Bergen further agrees to provide Technology Support Services for the duration of this Agreement, technology support services to Oradell utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

2. Costs

a. Site Technician Services. Oradell shall pay Bergen seventy six thousand seven hundred dollars (\$76,700), which is the cost of the site technician's salary inclusive of benefits, to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023

b. Technology Support Services. Oradell shall each pay Bergen nineteen thousand dollars (\$19,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

3. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Oradell may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Oradell (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

4. Payment Procedures

Bergen shall submit to Oradell a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. Oradell shall reimburse Bergen before the first day of the following month.

5. Indemnification and Insurance

a. Oradell assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees,

students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Oradell, its agents, servants or employees related to the performance of Oradell's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Oradell and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

6. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the

parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

7. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

8. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

9. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

10. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Ave,
Paramus, New Jersey 07652

For Oradell:

Mr. John Marmora
Business Administrator
Oradell Board of Education
350 Prospect Avenue
Oradell, New Jersey 07649

11. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

12. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

13. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

14. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

15. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

16. Limitation of Employment

Oradell agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Oradell shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed

by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Oradell violates this provision, Oradell shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Oradell's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ORADELL BOARD OF EDUCATION

By: John M. Marmora
John Marmora
Business Administrator/
Board Secretary

By: Dorothy Watson-Nichols
Dorothy Watson-Nichols
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT--EAST RUTHERFORD
LEVEL 1 SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between East Rutherford Board of Education (hereinafter referred to as "East Rutherford"), having offices located at 100 Uhland Street, East Rutherford, New Jersey 07073 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and East Rutherford are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and East Rutherford are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to East Rutherford;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 1 technician to East Rutherford.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to East Rutherford for forty (40) hours per week for the duration of this Agreement:

- i. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with East Rutherford's hardware and software systems and components;
- ii. The set-up, installation, breakdown and configuration of East Rutherford's computer hardware and software systems and components;
- iii. General network administration services.

3. Costs

- a. Level 1 Technician East Rutherford shall pay Bergen seventy nine thousand dollars (\$79,000), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. East Rutherford may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if East Rutherford (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to East Rutherford a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. East Rutherford shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. East Rutherford assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by East Rutherford, its agents, servants or employees related to the performance of East Rutherford's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold East Rutherford and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout

the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For East Rutherford:

Mr. Cameron Cox
Business Administrator
East Rutherford Board of Education
100 Uhland Street
East Rutherford, New Jersey 07073

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New

Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

16. Limitation of Employment

East Rutherford agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, East Rutherford shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that East Rutherford violates this provision, East Rutherford shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of East Rutherford's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

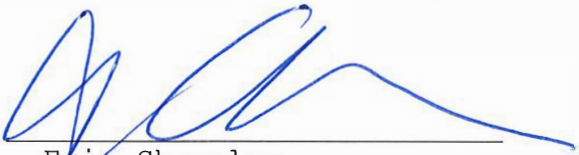
EAST RUTHERFORD BOARD OF ED

By: _____


Cameron Cox

Business Administrator/
Board Secretary

By: _____



Erin Shemeley
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____

John Susino
Business Administrator/
Board Secretary

By: _____

William Connelly
Board President

SHARED SERVICES AGREEMENT--EAST RUTHERFORD
LEVEL 2 SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between East Rutherford Board of Education (hereinafter referred to as "East Rutherford"), having offices located at 100 Uhland Street, East Rutherford, New Jersey 07073 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and East Rutherford are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and East Rutherford are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to East Rutherford;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 2 technician to East Rutherford.

2. Standards and Scope of Performance

a. The Level 2 technician shall provide the following services to East Rutherford for forty (40) hours per week for the duration of this Agreement:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

b. Bergen further agrees to provide for the duration of this Agreement, technology support services to East Rutherford utilizing experienced professional

Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration; (Advanced)
2. Server setup and reconfiguration; (Advanced)
3. Network management; (Advanced)
4. Security assessment; (Advanced)
5. Website management; (Advanced)
6. Hardware and software support; (Advanced)
7. Printer maintenance; (Advanced)
8. E-Mail administration; (Advanced)
9. Technology inventory; (Advanced)
10. Scheduled staff training; (Advanced)
11. Phone and Cellular Support;
12. Coordinate ERate program with Consultant
13. Student Information System back-end support

3. Costs

- a. Level 2 Technician East Rutherford shall pay Bergen ninety four thousand dollars (\$94,000), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.
- b. Technology Support Services East Rutherford shall pay Bergen Nineteen thousand dollars (\$19,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. East Rutherford may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if East Rutherford (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to East Rutherford a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. East Rutherford shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. East Rutherford assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by East Rutherford, its agents, servants or employees related to the performance of East Rutherford's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold East Rutherford and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout

the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For East Rutherford:

Mr. Cameron Cox
Business Administrator
East Rutherford Board of Education
100 Uhland Street
East Rutherford, New Jersey 07073

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New

Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection


Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

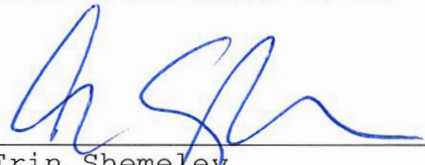
16. Limitation of Employment

East Rutherford agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, East Rutherford shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that East Rutherford violates this provision, East Rutherford shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of East Rutherford's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

EAST RUTHERFORD BOARD OF ED

By: 
Cameron Cox
Business Administrator/
Board Secretary

By: 
Erin Shemeley
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
LEVEL 1 SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between Carlstadt Board of Education (hereinafter referred to as "Carlstadt"), having offices located at 550 Washington Street, Carlstadt, New Jersey 07072 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Carlstadt are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and Carlstadt are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

3. Costs

- a. Level 1 Technician Carlstadt shall pay Bergen Seventy six thousand seven hundred dollars (\$76,700), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.
- b. Technology Support Services Carlstadt shall pay Bergen Nineteen thousand dollars (\$19,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Carlstadt may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority

harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Carlstadt Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Carlstadt's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

CARLSTADT BOARD OF ED

By: Megan S. Slamb
Megan Slamb
Business Administrator/
Board Secretary

By: Frank Ficetola
Frank Ficetola
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: John Susino
John Susino
Business Administrator/
Board Secretary

By: William Connelly
William Connelly
Board President

NORTHVALE PUBLIC SCHOOL
OFFICE OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

441 TAPPAN ROAD
NORTHVALE, NEW JERSEY 07647

LOUIS B. TURCO
TURCOL@NVNET.ORG

PHONE: 201-768-8484
FAX: 201-768-4948

April 28, 2022

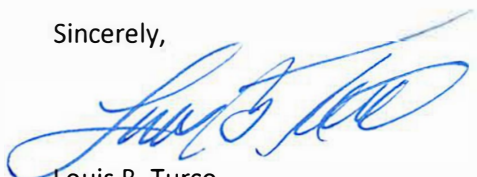
Ava Miller
Assistant Board Secretary
Bergen County Technical Schools
540 Fairview Avenue
Paramus, New Jersey 07652

Dear Ms. Miller,

Enclosed please find our signed agreement between Bergen County Technical Schools and Northvale Board of Education for Technology Services for the 2022-2023 school year. This was approved at our March 17, 2022 meeting.

Please sign and send back a fully executed contract. Thank you.

Sincerely,



Louis B. Turco
School Business Administrator/
Board Secretary

LBT/ac
Encl.

SHARED SERVICES AGREEMENT--NORTHVALE BOE
LEVEL 1 SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between Northvale Board of Education (hereinafter referred to as "Northvale"), having offices located at 441 Tappan Road, Northvale, New Jersey 07647 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Northvale are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and Northvale are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to Northvale;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 1 technician to Northvale.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Northvale for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Northvale's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Northvale's computer hardware and software systems and components;
3. General network administration services.

b. The Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to Northvale utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

3. Costs

- a. Level 1 Technician Northvale shall pay Bergen seventy six thousand seven hundred dollars (\$76,700), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.
- b. Technology Support Services Northvale shall pay Bergen twenty five thousand dollars (\$25,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Northvale may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority

having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Northvale (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Northvale a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. Northvale shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. Northvale assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Northvale, its agents, servants or employees related to the performance of Northvale's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Northvale and its agents, servants, employees,

harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent

breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Ave,
Paramus, New Jersey 07652

For Northvale:

Mr. Louis Turco
Business Administrator/Board Secretary
Northvale Board of Education
441 Tappan Road
Northvale, New Jersey 07647

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.


16. Limitation of Employment

Northvale agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Northvale shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Northvale violates this provision, Northvale shall

pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Northvale's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

NORTHVALE BOARD OF ED

By: 
Louis Turco
Business Administrator/
Board Secretary

By: 
Jennifer Venditti
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connolly
Board President

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:

RULLO & JUILLET ASSOCIATES, INC.

ADDRESS:

**878 POMPTON AVE STE A1
CEDAR GROVE NJ 07009-1266**

EFFECTIVE DATE:

04/17/91

TRADE NAME:

SEQUENCE NUMBER:

0079409

ISSUANCE DATE:

08/27/08

James J. Pusano
Director
New Jersey Division of Revenue

FORM BRC

104-081 D205840V

RULLO & JUILLET ASSOCIATES, INC.

878 Pompton Avenue, Suite A1
Cedar Grove, New Jersey 07009
973-857-3141 Phone
973-857-3398 Fax

May 31, 2022

John Susino, Business Administrator
Bergen County Vocational School District
327 East Ridgewood Avenue
Paramus, New Jersey 07652

Dear Mr. Susino:


Thank you for selecting *Rullo & Juillet Associates, Inc.* as your Right To Know and Hazard Communication consultant in the past.

Our firm looks forward to serving your compliance needs during the 2022-2023 School Year. We are seeking reappointment now. Please see our enclosed detailed specifications. Our fee for these services will be \$6,599.00.

PEOSH Hazard Communications training is required for your employees. We offer both Initial and Update sessions that are held on your premises for fees of \$750.00 and \$650.00, respectively.

Thank you again for your consideration in the past. Our firm looks forward to a long and mutually beneficial relationship.

Sincerely,


Jeanine A. Juillet, Vice President

RULLO & JUILLET ASSOCIATES, INC.

878 Pompton Ave, Suite A1
Cedar Grove, New Jersey 07009
973-857-3141 Phone
973-857-3398 Fax

Compliance Specifications New Jersey Worker and Community Right To Know Act N.J.S.A. 34:5Q-1 et seq. PEOSH Hazard Communications Standard 29 CFR Parts 1910, 1915, 1917, 1918, 1926 and 1928

1. Take a complete Physical Inventory of all hazardous products and potentially hazardous products stored at every Facility.
2. Physical Inventories are completed by Facility and broken up into specific Rooms and/or Areas within that Facility.
3. Facilities include all occupied and all unoccupied spaces. Basements, attics, additions, service wings, garages, warehouses, outer buildings as well as storage sheds, etc. are included in the Physical Inventory.
4. Facility Reports are prepared based upon the requirements established by the New Jersey Department of Health and Senior Services-Right To Know Division (DOH).
5. Facility Reports are formatted as Right To Know Surveys. Right To Know Surveys include the Employer Identification Number assigned by the DOH for the specific building as well as SIC and NAICS numbers. Surveys require the quantity of each product in the inventory, container type and size, and number of exposed employees. This information is recorded as an integral part of the Physical Inventory.
6. Right To Know surveys require a break down of Hazardous ingredients for each product. Hazardous Chemical Names, their assigned Substance Numbers, Chemical Abstract Numbers, and Department of Transportation Numbers are listed on Surveys. Special Health Hazards are identified for each chemical and appropriate Special Health Hazards are identified for each chemical. Special Health Hazard codes are entered onto Survey Reports.
7. Product ingredients are compared to the current Right to Know Hazardous substance List. If a product ingredient is identified, that substance is listed on the Survey Report.
8. Physical Inventories of every product include the Manufacturer's and/or Distributor's name, address, phone number and/or web address.
9. Material Safety Data Sheets/Safety Data Sheets (MSDS/SDSs) are obtained from the manufacturer's website by using the information obtained in Step 8.
10. MSDS/SDSs that have to be requested by mail are followed up with second request letters approximately three to five weeks after an initial request.

11. Reports are generated showing specific request dates for first and second requests as required by the DOH. A complete Mailing Report is generated for each MSDS/SDS requested.
12. MSDS/SDSs are saved to flash drives. Alphabetical icons are inserted for ease of identifying these safety documents. Product Indexes are also included.
13. Master Central Files of MSDS/SDSs are prepared for the Headquarters location. These files include one MSDS/SDS of every product found at any of the organization's facilities as required by law. Master Central files are prepared similar to Facility MSDS/SDSs as stated in Step 12.
14. Right To Know surveys are categorized by Large and by Small Quantities at Single Locations as required by the DOH. Complete survey Reports are available for each Facility by Large and by Small quantities.
15. We will prepare a Hazard Communications Plan (Plan) for each Facility and tailor every Plan to the specific requirements of the Facility. Responsible Officials are identified by name. Two copies of each Facility's Plan are prepared, one for the Facility itself and one copy for the administrative site.
16. Product labels will be provided upon request.
17. Each facility's Right To Know Survey will be filed on the New Jersey Department of Health's website. Requirements include identifying each product's complete name, manufacturer, CAS and DOT numbers, container codes, inventory, number of exposed employees, specific health hazards, exact location and usage. Verification of the correct filing of each product will be done.
18. Consultant will verify with Shirelle Shelton, Director, Right To Know Program- New Jersey Department of Health that all filing requirements have been met prior to the July 15 deadline.

**MAST** CONSTRUCTION SERVICES, INC.

May 2, 2022

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical School District
540 Farview Avenue, Room 2300
Paramus, New Jersey 07625

Re: Technical Operations and Project Management

Dear Mr. Susino,

MAST Construction Services, Inc. (**MAST**) is pleased to submit this proposal for project management services to support Bergen County Technical School Districts (BCTS), with staff augmentation to accomplish multiple facility project goals.

We have included in our proposal the following sections:

- I. Project Understanding & Services
- II. Project Fee & Schedule
- III. Authorization

I. PROJECT UNDERSTANDING & SERVICES

We understand that BCTS have multiple facilities upgrades and new projects that are in process and need support with technical operations and Project Management for a period of one year. The projects are as follows:

1. BCA –Locker Rooms
2. BCA – Gymnasium HVAC Improvements
3. BCA – Clocktower
4. BCA – Rooms 136 & 138
5. BCA – Room 152
6. BCA – Science Labs 147, 251, 253, & 255
7. Union Street Renovation
8. BCTS Paramus – Generator
9. BCTS Paramus – Field (Behind Potter’s Field)
10. BCTS Paramus – Culinary & Baking Classrooms
11. BCTS Bleshman – HVAC Rooftop Units
12. BCTS Teterboro – HVAC Commissioning Project
13. BCTS Teterboro – New Cafeteria Project
14. BCTS Teterboro – Art Classroom
15. BCTS Teterboro – FEMA Generator
16. BCTS Teterboro – Auto Shop/Engineering Classroom
17. BCTS Teterboro – Law Room Project

MAST CONSTRUCTION SERVICES, INC.

We have dedicated (1) Project Manager (3 days per week), to manage and implement the above-mentioned projects. With our Institutional knowledge of the District's Operations and Facilities, we will provide the following services:

- Support BCTS in management of minor construction & maintenance projects
- Chair and attend meetings required to support projects
- Assist with Bidding / Award & Procurement
- Managing budget & costs of current projects
- Tracking expenditures
- Managing and track schedules

II. PROJECT FEE

MAST offers to provide the above scope of services for a lump sum of \$110,400 to be paid on a monthly basis as follows:

FACILITIES/PROJECT MANAGEMENT SUPPORT	DURATION	FEE PER MONTH	TOTAL
10 Man days a Month	12 Months	\$9,200	\$110,400


III. AUTHORIZATION

Written authorization is necessary for continuance of this work. Signing below will signify your acceptance of all the terms in this proposal agreement.

I trust that the above meets with your favor, and we look forward to working with the School Districts on these projects.

Please call me with any questions you may have.

Sincerely,



Jim Napolitano
Vice President

Cc: Ted Domuracki

Accepted By:
Bergen County Technical School District

Mr. John Susino
Business Administrator/Board Secretary

Date



STRAUSS ESMAY ASSOCIATES, L.L.P.

School Policy & Regulation Consultants

May 2022

Dear Policy Alert & Support Service (PASS) Subscriber:

Enclosed please find an invoice for your 2022-2023 Strauss Esmay subscription services. Your 2022-2023 PASS subscription includes:

- ☐ **Policy Alerts** provided throughout the year that provide new and revised Policy and Regulation Guides to be in compliance with new and/or revised laws, statutes, and codes. Strauss Esmay Associates typically revises and/or develops more than sixty policies and/or regulations per school year;
- ☐ A monthly issue of the *New Jersey School Digest*, which reports selected legal decisions affecting education in New Jersey;
- ☐ Access to **Educational Law Access for New Jersey Online (ELANOnline)**, Strauss Esmay's internet service that provides online access via www.straussesmay.com to Policy and Regulation Guides linked to authorizing Statutes (N.J.S.A. 18A), Administrative Codes (N.J.A.C. 6 & 6A), and to our *New Jersey School Digest* Cumulative. PASS clients can search, view, and download new and revised policy and regulation guides, statutes, codes, and *School Digest* cases using a web browser; and
- ☐ **Unlimited consultation** to clients on policy issues.

Your PASS subscription fee includes password access for one user to **ELANOnline**. Additional **ELANOnline** users may be added for \$95.00 per year, per user. Contact our office if you have not yet obtained an **ELANOnline** password. The 2022-2023 PASS fee is \$2,645.00. There is a \$50 increase in the PASS Fee for 2022-2023. All other fees will remain the same.

In the event your district or school has **DISTRICTOnline**, there is an additional annual fee of \$1,695.00 included on the invoice. Additional passwords requested above the fifteen user passwords provided in the basic **DISTRICTOnline** contract may be purchased for \$95.00 per year, per user.

If your district or school has **PUBLICACCESSOnline Bylaws and Policies**, there is an annual fee of \$395.00 included on the invoice. If your district or school also has **PUBLICACCESSOnline Regulations**, there will be an additional annual fee of \$100.00 included on the invoice.

We sincerely appreciate the trust and confidence your district or school has in Strauss Esmay Associates and wish you a successful ending to your school year.

Very truly yours,
STRAUSS ESMAY ASSOCIATES, LLP

Sandra J. Nicastro
 President

Enclosure



Monarch Management Corp.

3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230



800-662-2778

www.mmc-ins.com

Student Accident Coverage Proposal For Bergen County Tech School Adult Program & EMS Programs

Agent: Brown & Brown Metro

Applicant: Bergen County Tech School Adult Program & EMS Programs

Line of Coverage(s): Mandatory and Catastrophic Student Accident Insurance

Proposed Policy Period: July 1, 2022, 12:01 A.M. Through July 1, 2023 12:01 A.M.

Quote Valid Through: July 1, 2022

Issuing Company: United States Fire Insurance Company a Crum & Forster Company (*an Admitted Carrier*)

AM Best Rating: A, XIV - Admitted (Current carrier ratings may be found at www.AMBest.com.)

Issuing Company: Federal Insurance Company a Chubb Company (*an Admitted Carrier*)

AM Best Rating: A++, XV - Admitted (Current carrier ratings may be found at www.AMBest.com.)

Mandatory Commission Rate: 10%

Catastrophic Commission Rate: 10%

We are pleased to enclose the Accident Insurance Quote, effective as of the date indicated above.

Please take a moment and review the proposal for accuracy. Make sure the following is correct and items listed are attached:

- ☐ Quotes attached for all plans requested Please note that coverage may vary from what was requested.
- ☐ Name of the insured
- ☐ Policy Period
- ☐ Note: Policies are Agency Billed

This proposal is a summary of coverage. Please refer to the policy for a complete description of all terms, conditions & exclusions of coverage. In the event of differences in benefits or limits, the policy will prevail. Higher limits may be available.

Please note that as a retail agent you do not have binding authority or authority to issue certificates of insurance. A written request is required prior to the expiration date of this quote in order to bind coverage. If request to bind coverage is not received prior to the effective date, the file will be closed.

Policies and/or renewal amendment(s) will be distributed to your attention within 30 days of receipt of application and payment, or policy effective date, whichever is later.

Please let me know if you have any questions or if you are in need of any additional information.

Thank you,
Monarch Management Corporation.



Monarch Management Corp.

3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230



800-662-2778

www.mmc-ins.com

Student Accident Coverage Proposal

For

Bergen County Tech School - Adult Programs & EMS Program

- **Student Coverage Including Interscholastic**

Coverage:	All School
Plan Option:	Gold
Maximum Benefit per Injury:	\$25,000
Benefit Period per Injury:	2 Year(s)
Payment Basis:	Full Excess
Deductible per Injury:	\$0.00

Mandatory Plan Annual Premium: **\$6,657.00**

- **Catastrophic Student Coverages**

Coverage:	All School
Maximum Benefit per Injury:	\$7,500,000
Benefit Period per Injury:	10 Years
Payment Basis:	Full Excess
Deductible per Injury:	\$25,000
Catastrophic Cash Benefit per Injury:	\$0

Catastrophic Plan Annual Premium: **\$2,466.00**

Effective Date: Quote valid through July 1, 2022

Mandatory Carrier: United States Fire Insurance Company (a Crum & Forster Company)
Rating: A, XIV (an Admitted Carrier) (Current rating may be found at AMBest.com)

Catastrophic Carrier: Federal Insurance Company (a Chubb US Group of Insurance Company)
Rating: A++, XV (an Admitted Carrier) (Current rating may be found at AMBest.com)



Monarch Management Corp.
3201 Cherry Ridge Dr., Suite D405
San Antonio, Tx 78230

MANDATORY & VOLUNTARY BLANKET MASTER INSURANCE APPLICATION

Application is hereby made for a plan of BLANKET ACCIDENT INSURANCE based on the following statements and representations:

Policyholder: Name of School / School District: Bergen County Special Services School - Adult Programs & EMS Program

Requested Effective Date: July 1, 2022 at 12:01 A.M. Requested Expiration Date: July 1, 2023 at 12:01 A.M.

Street Address: _____

City: _____ State: NJ Zip: _____

Mailing Address (if different) _____

Contact Person: _____ Title: _____

Telephone: _____ Fax: _____ E-mail: _____

Mandatory Accident Coverage

Coverage:	<input checked="" type="checkbox"/> All School <input type="checkbox"/> Sports & Activities
Accident Medical Benefits:	<input checked="" type="checkbox"/> Gold <input type="checkbox"/> Silver <input type="checkbox"/> Bronze <input type="checkbox"/> Other
Notes:	US Fire / Gold / AS / 2 BP / \$0.00 Ded / 100% Coins

Total Mandatory Premium Due: \$6,657.00

Voluntary Accident Coverage

Coverage:	<input type="checkbox"/> Offer Voluntary Coverage
Voluntary Premium:	Paid by parent or guardian upon plan selection and online enrollment.
Notes:	N / A

The terms and conditions of the requested plan of insurance may vary in certain states as required by the laws of those states. The terms of the policy when issued will govern. It is agreed the insurance applied for will not become effective unless a) this application is received and approved by Monarch Management Corporation based on current rules and requirements; b) the policy is accepted by the applicant; and c) the required premium is paid when due.

The applicant represents the information contained in this application is true and correct and forms the basis of the requested insurance. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

POLICYHOLDER SIGNATURE

Authorized Signature of Applicant

Printed or typed name of Applicant's Authorized Representative

Date

LICENSED BROKER/AGENT SIGNATURE

Licensed Broker/Agent

Wayne Malzone / NJ 1059039 - NPN 7218078

License Number

Date

Return to: joann.martinez@bbrown.com

Monarch Management Corp., 3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230.



CATASTROPHIC BLANKET MASTER INSURANCE APPLICATION

Monarch Management Corp.
3201 Cherry Ridge Dr., Suite D405
San Antonio, Tx 78230

Application is hereby made for plan(s) of BLANKET ACCIDENT INSURANCE based on the following statements and representations:

Policyholder: Bergen County Special Services School - Adult Programs & EMS Program

Requested Effective Date: July 1, 2022 at 12:01 A.M.

Requested ExpirationDate: July 1, 2023 at 12:01 A.M.

Street Address: _____

City: _____ **State:** NJ **Zip:** _____

Contact Person: _____ **Title:** _____

Telephone: _____ **Fax:** _____ **E-mail:** _____

Classes of Insured Persons: ☐ Including Football ☐ Excluding Football

☒ **Class 1 Option AS:** While participating in or attending any regularly scheduled and supervised activity of the School, including interscholastic sports and including interscholastic football; or while participating in or attending an authorized and sponsored activities (including after school session or weekends) of the Policyholder on premises designed by the Policyholder. This includes direct and uninterrupted travel to and from such activities in a vehicle designated by the Policyholder and to or from the student's residence to attend regular Policy holder sessions.

☐ **Class 1 Option AA:** While participating as a member of a team during a supervised, scheduled and approved official season practice or game of the Policyholder, including band members, cheerleaders, majorettes, participants of intramural sports, gym classes, coaches, managers, trainers and non-sport extracurricular activities (including interscholastic football). This includes adult-supervised, direct and uninterrupted travel with other members of the team to and from such activities in a vehicle designated by the Policyholder.

Plans: (\$10,000 Accidental Death and up to \$20,000 Accidental Dismemberment included with all options)

☒ **Accident Medical Benefit**

Total Maximum for all Accident Medical Benefits

☐ \$1,000,000

☐ \$2,000,000

☐ \$6,000,000

☒ \$7,500,000

☐ **Catastrophic Cash Benefit**

☐ Option 1

☐ Option 2

☐ Other

Maximum Benefit Amount: \$500,000

\$1,000,000

\$ _____

Maximum Benefit Period: 10 Years

20 Years

____ Years

Annual Premium: \$2,466.00

The terms and conditions of the requested plan of insurance may vary in certain states as required by the laws of those states. The terms of the policy when issued will govern. It is agreed the insurance applied for will not become effective unless a) this application is received and approved by Monarch Management Corp. based on current rules and requirements; b) the policy is accepted by the applicant; and c) the required premium is paid when due.

The applicant represents the information contained in this application is true and correct and forms the basis of the requested insurance. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

POLICYHOLDER SIGNATURE

Authorized Signature of Applicant

Printed or typed name of Applicant's Authorized Representative

Date

LICENSED BROKER/AGENT SIGNATURE

Licensed Broker/Agent

Wayne Malzone/NJ 1059036 – NPN 7218078

License Number

Date

Return to: joann.martinez@bbrown.com

Monarch Management Corp., 3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230

(MMC Notes: Chubb / AS / \$7.5 M / \$0)



Monarch Management Corp.

3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230

22-F-200T



800-662-2778

www.mmc-ins.com

Student Accident Coverage Proposal For Bergen County Technical School

Agent: Brown & Brown Metro

Applicant: Bergen County Technical School

Line of Coverage(s): Mandatory, Voluntary, and Catastrophic Student Accident Insurance
Proposed Policy Period: July 1, 2022, 12:01 A.M. Through July 1, 2023 12:01 A.M.
Quote Valid Through: July 1, 2022

Issuing Company: United States Fire Insurance Company a Crum & Forster Company (*an Admitted Carrier*)
AM Best Rating: A, XIV - Admitted (Current carrier ratings may be found at www.AMBest.com.)

Issuing Company: Federal Insurance Company a Chubb Company (*an Admitted Carrier*)
AM Best Rating: A++, XV - Admitted (Current carrier ratings may be found at www.AMBest.com.)

Mandatory Commission Rate: 10%
Voluntary Commission Rate: 10%
Catastrophic Commission Rate: 10%

We are pleased to enclose the Accident Insurance Quote, effective as of the date indicated above.

Please take a moment and review the proposal for accuracy. Make sure the following is correct and items listed are attached:

- ☐ Quotes attached for all plans requested Please note that coverage may vary from what was requested.
- ☐ Name of the insured
- ☐ Policy Period
- ☐ Note: Policies are Agency Billed

This proposal is a summary of coverage. Please refer to the policy for a complete description of all terms, conditions & exclusions of coverage. In the event of differences in benefits or limits, the policy will prevail. Higher limits may be available.

Please note that as a retail agent you do not have binding authority or authority to issue certificates of insurance. A written request is required prior to the expiration date of this quote in order to bind coverage. If request to bind coverage is not received prior to the effective date, the file will be closed.

Policies and/or renewal amendment(s) will be distributed to your attention within 30 days of receipt of application and payment, or policy effective date, whichever is later.

Please let me know if you have any questions or if you are in need of any additional information.

Thank you,
Monarch Management Corporation.



Monarch Management Corp.

3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230



800-662-2778

www.mmc-ins.com

Student Accident Coverage Proposal For Bergen County Technical School

- **Student Coverage Including Interscholastic**

Coverage:	All School
Plan Option:	Gold
Maximum Benefit per Injury:	\$25,000
Benefit Period per Injury:	2 Year(s)
Payment Basis:	Full Excess
Deductible per Injury:	\$0.00

Mandatory Plan Annual Premium: \$61,333.00

- **Catastrophic Student Coverages**

Coverage:	All School
Maximum Benefit per Injury:	\$7,500,000
Benefit Period per Injury:	10 Years
Payment Basis:	Full Excess
Deductible per Injury:	\$25,000
Catastrophic Cash Benefit per Injury:	\$0

Catastrophic Plan Annual Premium: \$3,076.00

- **Extended Student Coverage Options**

Coverage:	Voluntary Students	
Maximum Benefit per Injury:	\$25,000	
Benefit Period per Injury:	1 Year	
Payment Basis:	Primary	
Deductible per Injury:	\$0	
Plan Options:	<u>Premier Plan</u>	<u>Economy Plan</u>
At School Grades PK-12	\$ 93.00	\$ 64.00
At School Grades PK-12 (Without Sports)	\$ 20.00	\$ 13.00
24 Hour Grades PK-12	\$195.00	\$127.00
24 Hour Grades PK-12 (Without Sports)	\$ 95.00	\$ 62.00
Football Grades 10-12	\$288.00	\$187.00
Spring Football Grades 9-12	\$116.00	\$ 75.00

The Extended Voluntary Plan is purchased on an individual basis by the Students.

Effective Date: Quote valid through July 1, 2022

Mandatory/Voluntary Carrier: United States Fire Insurance Company (a Crum & Forster Company)
Rating: A, XIII (an Admitted Carrier) (Current rating may be found at AMBest.com)

Catastrophic Carrier: Federal Insurance Company (a Chubb US Group of Insurance Company)
Rating: A++, XV (an Admitted Carrier) (Current rating may be found at AMBest.com)



Monarch Management Corp.
3201 Cherry Ridge Dr., Suite D405
San Antonio, Tx 78230

MANDATORY & VOLUNTARY BLANKET MASTER INSURANCE APPLICATION

Application is hereby made for a plan of BLANKET ACCIDENT INSURANCE based on the following statements and representations:

Policyholder: Name of School / School District: **Bergen County Technical School**

Requested Effective Date: July 1, 2022 at 12:01 A.M. Requested Expiration Date: July 1, 2023 at 12:01 A.M.

Street Address: _____

City: _____ State: NJ Zip: _____

Mailing Address (if different) _____

Contact Person: _____ Title: _____

Telephone: _____ Fax: _____ E-mail: _____

Mandatory Accident Coverage

Coverage:	<input checked="" type="checkbox"/> All School <input type="checkbox"/> Sports & Activities
Accident Medical Benefits:	<input checked="" type="checkbox"/> Gold <input type="checkbox"/> Silver <input type="checkbox"/> Bronze <input type="checkbox"/> Other
Notes:	US Fire / Gold / AS / 2 BP / \$0.00 Ded / 100% Coins

Total Mandatory Premium Due: \$61,333.00

Voluntary Accident Coverage

Coverage:	<input checked="" type="checkbox"/> Offer Voluntary Coverage
Voluntary Premium:	Paid by parent or guardian upon plan selection and online enrollment.
Notes:	

The terms and conditions of the requested plan of insurance may vary in certain states as required by the laws of those states. The terms of the policy when issued will govern. It is agreed the insurance applied for will not become effective unless a) this application is received and approved by Monarch Management Corporation based on current rules and requirements; b) the policy is accepted by the applicant; and c) the required premium is paid when due.

The applicant represents the information contained in this application is true and correct and forms the basis of the requested insurance. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

POLICYHOLDER SIGNATURE

Authorized Signature of Applicant

Printed or typed name of Applicant's Authorized Representative

Date

LICENSED BROKER/AGENT SIGNATURE

Licensed Broker/Agent

Wayne Malzone / NJ 1059039 - NPN 7218078

License Number

Date

Return to: joann.martinez@bbrown.com

Monarch Management Corp., 3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230.



CATASTROPHIC BLANKET MASTER INSURANCE APPLICATION

Monarch Management Corp.
3201 Cherry Ridge Dr., Suite D405
San Antonio, Tx 78230

Application is hereby made for plan(s) of BLANKET ACCIDENT INSURANCE based on the following statements and representations:

Policyholder: Bergen County Technical School

Requested Effective Date: July 1, 2022 at 12:01

Requested ExpirationDate: July 1, 2023 at 12:01 A.M.

A.M. Street Address: _____

City: _____ **State:** NJ **Zip:** _____

Contact Person: _____ **Title:** _____

Telephone: _____ **Fax:** _____ **E-mail:** _____

Classes of Insured Persons: ☐ Including Football ☐ Excluding Football

☒ **Class 1 Option AS:** While participating in or attending any regularly scheduled and supervised activity of the School, including interscholastic sports and including interscholastic football; or while participating in or attending an authorized and sponsored activities (including after school session or weekends) of the Policyholder on premises designed by the Policyholder. This includes direct and uninterrupted travel to and from such activities in a vehicle designated by the Policyholder and to or from the student's residence to attend regular Policy holder sessions.

☐ **Class 1 Option AA:** While participating as a member of a team during a supervised, scheduled and approved official season practice or game of the Policyholder, including band members, cheerleaders, majorettes, participants of intramural sports, gym classes, coaches, managers, trainers and non-sport extracurricular activities (including interscholastic football). This includes adult-supervised, direct and uninterrupted travel with other members of the team to and from such activities in a vehicle designated by the Policyholder.

Plans: (\$10,000 Accidental Death and up to \$20,000 Accidental Dismemberment included with all options)

☒ **Accident Medical Benefit**

Total Maximum for all Accident Medical Benefits

☐ \$1,000,000 ☐ \$2,000,000 ☐ \$6,000,000 ☒ \$7,500,000

☐ **Catastrophic Cash Benefit** ☐ Option 1 ☐ Option 2 ☐ Other
Maximum Benefit Amount: \$500,000 \$1,000,000 \$ _____
Maximum Benefit Period: 10 Years 20 Years _____ Years

Annual Premium: \$3,076.00

The terms and conditions of the requested plan of insurance may vary in certain states as required by the laws of those states. The terms of the policy when issued will govern. It is agreed the insurance applied for will not become effective unless a) this application is received and approved by Monarch Management Corp. based on current rules and requirements; b) the policy is accepted by the applicant; and c) the required premium is paid when due.

The applicant represents the information contained in this application is true and correct and forms the basis of the requested insurance. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

POLICYHOLDER SIGNATURE

Authorized Signature of Applicant

Printed or typed name of Applicant's Authorized Representative

Date

LICENSED BROKER/AGENT SIGNATURE

Licensed Broker/Agent

Wayne Malzone/NJ 1059036 – NPN 7218078
License Number

Date

Return to: joann.martinez@bbrown.com

Monarch Management Corp., 3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230

(MMC Notes: Chubb / AA / \$7.5 M / \$0)

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand Twenty two, by and between **Moonachie Board of Education** (hereinafter referred to as "**Moonachie**"), having one location, Robert L. Craig School, located at 20 West Park Street, Moonachie, New Jersey 07074 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Moonachie are both authorized to provide the services of a level 1 technician and technology support services for their respective entities; and

WHEREAS, Bergen and Moonachie are of the opinion that the services of a level 1 technician and technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a level 1 technician and technology support services by Bergen to provide a level 1 technician and technology support services to Moonachie;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a level 1 technician and technology support services to Moonachie.

2. Standards and Scope of Performance

a. The level 1 technician shall provide the following services to Moonachie for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Moonachie's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Moonachie's computer hardware and software systems and components;
3. General network administration services.

b. Bergen further agrees to provide Technology Support Services for the duration of this Agreement, technology support services to Moonachie utilizing experienced

professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

3. Costs

a. Level One Technician Moonachie shall pay Bergen Eighty two thousand nine hundred dollars (\$82,900.00), which is the cost of the level one technician salary plus benefits, for the services of the level one technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

b. Technology Support Services Moonachie shall pay Bergen thirty five thousand dollars (\$35,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. Moonachie may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Moonachie (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Moonachie a voucher for payment of the costs set forth in Paragraph 3 of this Agreement. Moonachie shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. Moonachie assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Moonachie, its agents, servants or employees related to the performance of Moonachie's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Moonachie and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Ave,
Paramus, New Jersey 07652

For Moonachie:

Ms. Laurel Spadavecchia
Business Administrator/Board Secretary
Moonachie Board of Education
Robert L. Craig School
Moonachie, New Jersey 07074

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

Moonachie agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Moonachie shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Moonachie violates this provision, Moonachie shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Moonachie's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

Moonachie Board of Education

By: Laurel Spadavecchia By: David Vaccaro
Laurel Spadavecchia David Vaccaro
Business Administrator/ Board President
Board Secretary

BERGEN COUNTY TECHNICAL
SCHOOLS BOARD OF EDUCATION

By: _____ By: _____
John Susino William Connelly
Business Administrator/ Board President
Board Secretary

**BCTS/BCJC
ITA CONTRACT LOG
Board Resolution May 31, 2022**

22-F-202T

<u>Account#</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obigation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324 V1	Avtech Institute of Technology	2201	217026	RAMOS, Shelane	4/30/22 - 10/01/22	4,000.00	DF	360
20.831.130.324 V1	Bergen County Technical Schools	1093	217033	WIAK, Piotr	5/23/22 - 2/7/23	4,000.00	DF	819
20.831.130.324 V1	County College of Morris	1872	217041	CHIGNE, Jose	6/7/22 - 12/20/22	3,182.00	SR	93
20.831.130.324 V1	Ideal Driving School Inc.	2505	217027	ALSHAHAD, Bahaaldeem	5/16/22 - 8/5/22	3,995.00	DF	240
20.831.130.324 V1	Ideal Driving School Inc.	2505	217027	PONCE, Xavier E.	5/16/22 - 8/8/22	4,000.00	TM	240
20.831.130.324 V1	Ideal Driving School Inc.	2505	217027	RODRIGUEZ, Roferfillo V	5/9/22 - 7/29/22	3,995.00	DF	240
20.831.130.324 V1	National Career Institute	4367	217014	LIM, Woi Cheng	5/23/22 - 9/19/22	4,000.00	DF	320
20.831.130.324 V1	Parisian Beauty Academy	1473	217008	CANDIA, Elsy De	6/6/22 - 7/18/22	4,000.00	SR	120
20.831.130.324 V1	Parisian Beauty Academy	1473	217008	MURILLO-REYES, Yolani	5/16/22 - 10/05/22	4,000.00	AW	600
20.831.130.324 V1	Rutgers Executive Edu. Camden	5714	217023	SUDOL, Wioletta	4/25/22 - 5/30/22	3,765.00	DF	100
20.831.130.324 V1	William Paterson University	3950	217031	ERSOY, Clara	5/16/22 - 9/15/22	3,299.00	DF	270
20.831.130.324 V1	William Paterson University	3950	217031	GIRO, Gisela	5/2/22 - 8/29/22	3,299.00	SR	270
20.825.130.324 V1	Bergen Blended Academy	5318	217004	ARTHUR, Carolyn	5/23/22 - 10/15/22	4,000.00	AW	400
20.825.130.324 V1	Eastwick College Ramsey	1298	217040	THWEATT, Shenece	4/25/22 - 7/15/22	408.60	DF	180
20.825.130.324 V1	Jersey Tractor Trailor Training	U197	217006	DUNICH-KOLB, Wayne	6/6/22 - 7/15/22	4,000.00	TM	180
20.825.130.324 V1	Jersey Tractor Trailor Training	U197	217006	HUMES, Monica	5/16/22 - 6/24/22	4,000.00	LT	180
20.825.130.324 V1	Jersey Tractor Trailor Training	U197	217006	MILLER, Marie	5/30/22 - 7/8/22	4,000.00	TM	180
20.825.130.324 V1	Jersey Tractor Trailor Training	U197	217006	PORRATA, George	5/16/22 - 6/24/22	4,000.00	TM	180
20.825.130.324 V1	Jersey Tractor Trailor Training	U197	217006	WHITE, Christopher	6/6/22 - 7/15/22	4,000.00	DF	180
20.825.130.324 V1	Parisian Beauty Academy	1473	217008	RODRIGUEZ, Sasha	5/16/22 - 10/5/22	4,000.00	DF	600
20.825.130.324 V1	Robotech CAD Solutions	3876	217010	DITOTO, Amanda	6/23/22 - 9/8/22	4,000.00	DF	200
20.825.130.324 V1	Rutgers CCPD	7378	217011	WINOKER, Steven	5/2/22 - 6/12/22	2,875.00	DF	120
20.825.130.831 V2	Jersey Tractor Trailor Training	U197	217006	GIL, Jordan	4/25/22 - 6/3/22	4,000.00	TM	180
20.826.131.324 V1	Lincoln Tech Paramus	3174	217042	MIAH, Irfan	5/23/22 - 3/10/23	4,000.00	SS	990
20.825.130.326 V1	Smolin, Lupin & Co., PA	J879	217043	MILLER, Sigal	4/18/22 - 8/10/22	6,581.00	KT	585