

**BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF BERGEN
REGULAR MEETING**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

January 26, 2021

AGENDA

#	<u>ADMINISTRATION RESOLUTIONS</u>
21-A-49T	Approval – WIA/WFJ/WLL One Stop Administration and Oversight
21-A-50T	Approval – Students Suspensions October/November 2020
21-A-51T	Approval - Professional Development Providers and Services 2020-2021 School Year
21-A-52T	Approval – Webinar Expenses
21-A-53T	Approval – First Reading BOE Policies/Regulations
21-A-54T	Approval – Second Reading BOE Policies
21-A-55T	Approval – Webinar Expenses
	<u>PERSONNEL RESOLUTIONS</u>
21-P-81T	Approval 2020-2021 Staff Appointments
21-P-82T	Approval – 2020-2021 Salary Reclassifications – Certificated
21-P-83T	Approval – 2020-2021 Salary Reclassifications – Non-Certificated
21-P-84T	Revised Start Date (BOE: 10/27/20; Res.#21-P-55T)
21-P-85T	Approval – 2020-2021 Long Term Substitute Teacher
21-P-86T	Approval – 2020-2021 Appointments Extra Duty/Extra Pay Positions and Other Hourly Appointments
21-P-87T	Approval – 2020-2021 Leaves of Absence with Pay, Emergency Paid Sick Leave Act and Expanded FMLA
21-P-88T	Approval – Leaves of Absence
21-P-89T	Approval - Retirement
21-P-90T	Approval – 2020-2021 Adult and Continuing Education Staff Salary Authorizations
	<u>FINANCE RESOLUTIONS</u>
21-F-88T	Approval-Payments Of Bills: December 2020 & January 2021
21-F-89T	Monthly Certification- November 2020 Board Secretary/School Financial Report
21-F-90T	Approval of Proposed Program Or Budget Modification And Application For Federal, State and/or Private Federal Fund Projects
21-F-91T	Approval Of Proposed Project(S) Or Program(S) And Application For Federal, State and/or Private Funds: Securing Our Children's Future Bond Act CTE Expansion Grant
21-F-92T	Approval – Change Order No. 2; Student Commons Renovations Bergen County Academies - Hackensack, NJ Louis Gargiulo Company, Inc.
21-F-93T	Approval – Engineering Services – Wall Structural Inspection at Dr. John Grieco Campus In Hackensack
21-F-94T	Approval - Negotiate A Contract To Furnish And Deliver Tools And Service Equipment From 1500i Snap-On Industrial Catalog For Bergen County Technical Schools Cooperative Commencing February 1, 2021 For A Two-Year Period
21-F-95T	Revised - Award Of Contract To Furnish, Deliver And Install A Trak Lathe and A Trak Knee Mill With The Associated Products at BCTS – Paramus Campus.
21-F-96T	Approval – Vendor List Participation In State Contract Purchasing for BCTS 2020-2021 School Year
21-F-97T	Award Of Contract To Furnish And Deliver an Amatrol Portable PLC

	Learning System And The Associated Products For Adult Ed- Hackensack
21-F-98T	Award Of Contract To Furnish And Deliver Leica Dm750 Microscopes and The Associated Products For BCTS – Applied Tech High School
21-F-99T	Approval to Submit necessary paperwork to the NJ Department of Education For The Renovation and Construction of a Child Study Team Office And Renovation To Existing Classroom At Bergen County Technical School's Paramus Campus.
21-F-100T	Approval – WIOA Formula Individual Training Account Log
21-F-101T	Approval – Shared Services Agreement—Technology Support Bergen County Technical Schools and Edgewater Public Schools
21-F-102T	Approval – Shared Services Agreement—Technology Support Bergen County Technical Schools and Rockaway Township Public Schools
21-F-103T	Approval - Authorizing Settlement of Litigation
21-F-104T	Approval – Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Perkins Post-Secondary Grant
21-F-105T	Approval – Acceptance of Special Federal, State and Private Funds and Establishment of Budget: Perkins Secondary Grant Program
21-F-106T	Approval – Acceptance of Special State and Federal Funds
21-F-107T	Award of Contract to Furnish, Deliver and Install a Rio Camera System and the Associated Products for BCTS
21-F-108T	Award of Contract to Furnish, Deliver and Install a Synergy HIM Microplate Reader System and the Associated Products for BCTS

ADMINISTRATION

21-A-49T APPROVAL—WIA/WF NJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

RESOLUTION

WHEREAS the Bergen One-Stop Career Center is the lead One-Stop Operator for Bergen County's Workforce Investment Activity, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED the Board of Education acknowledges receipt of the following reports and summary data and directs that they be conveyed to the Workforce Investment Board as required:

1. PERFORMANCE OF WIOA FUNDS:

As of November 30, 2020 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WF NJ/FS/GA</u>
59 Clients	5 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
4 Clients	0 Clients	1 Clients

2. LEVELS OF SERVICE: Adults 7/1/20-11/30/20

Placed in Training	64
Workforce Learning Link Basic Skills	96
Workforce Learning Link Soft Skills	84

Most requested training services: Project Management, CDL, and Administrative Assistant

3. FINANCIAL SUMMARY: As of November 30, 2020

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	33%	21%
Dislocated Worker	32%	34%
Youth Out-of-School	51%	15%
Work First New Jersey (WF NJ)	33%	21%
Workforce Learning Link	66%	1%
Smart Steps	0%	0%
Program Administration	70%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2021-Program Year 2020 for details).

4. Plant Closings: Rapid Response Nov. 2020 None

21-A-50T

APPROVAL—REPORT OF STUDENT SUSPENSIONS**RESOLUTION**

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **December 2020** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37-2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

December 2020

BCA-H.....	Bergen County Academies, Hackensack	0
BCTHS-P	Bergen County Technical High School, Paramus.....	0
BCTHS-T.....	Bergen County Technical High School, Teterboro	0
BCTHS.....	Applied Technology/BCC Campus.....	0

21-A-51T

APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2020-2021 SCHOOL YEAR**RESOLUTION**

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Erin Gross & Rebecca Jost	Science Teachers Consultants for the Little Ferry Middle School	\$1,100.00 each teacher (grant funded)	2/1/21-4/30/21
Marice Leo	Economic/finance industry Consultant for the Little Ferry Middle School	\$2,200.00 (grant funded)	2/1/21-4/30/21
Atira George Coral Ramos-Ortega	Consultants to support the program at the Bergenfield Middle School	\$2,200.00 each teacher (grant funded)	12/1/20-4/30/21
Christine Beidel	Expert Series: Costume Designer for Winter Musical	\$1,500.00	Trimester 2
Jersey Women Strong, LLC.	Provide physical activity/nutrition program for employees through the NJ Healthy Communities Grant program	\$6,750.00 (grant funded)	2020-2021
Headspace	12 month University Program Mental Health for Students and Teachers Teterboro Campus	\$5,320.00	2020-2021
Evan M. Chait, PT Consultant	Teacher Resiliency Program; Health and Wellness throughout the school year. (10 classes)	\$995.00/class total: \$9,950.00	2020-2021

21-A-52T

APPROVAL—CONFIRMATION—WEBINAR EXPENSES**RESOLUTION**

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
HR	Gary Hall	Webcast 2021; School Law Conference	\$199.00	2/24/21

21-A-53T

APPROVAL—FIRST READING —BOARD OF EDUCATION POLICIES/REGULATIONS**RESOLUTION**

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

Section 2000 – Program

2415.4M Title I – District-Wide Parental Involvement
 2431M Athletic Competition
 2464M Gifted and Talented Students
 2622M Student Assessment

Section 5000 – Students

5620M Expulsion

Section 8000 – Operations

8320M Personnel Records

REGULATIONS – ONE READING ONLY**Section 5000 – Students**

R5111M Eligibility of Resident/Nonresident Students

21-A-54T APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICIES**RESOLUTION**

WHEREAS, the Board of Education **attached** policies listed below were approved on a first reading at the December 8, 2020 meeting; and

WHEREAS, said policies was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policies;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policies is hereby adopted effective immediately:

Section 5000 – Students

5200M	Attendance
5320	Immunization
5330.04M	Administering an Opioid Antidote
5610M	Suspension

21-A-55T APPROVAL—CONFIRMATION—WEBINAR EXPENSES**RESOLUTION**

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Paramus	Anthony Caporaso	Online webinar: Module 4: Special Education	\$500.00	2/10/21, 3/15/21, 4/21/21

POLICIES/REGULATION

FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2415.4M

Title: TITLE I – DISTRICT-WIDE PARENTAL INVOLVEMENT

GENERAL EXPECTATIONS

The District will put into operation programs, activities, and procedures for the involvement of parents in all of its schools having Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the District will ensure that its schools having Title I, Part A programs have the required school-level parental involvement policies which meet the requirements of Section 1118(b) of the ESEA, and each policy includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The District will incorporate the District-Wide Parental Involvement Policy into its plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the District and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the District's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the District will submit any parent comments with the plan when the District submits the plan to the New Jersey Department of Education.

In the event the District is required to reserve and spend at least one percent (1%) of the District's Title I, Part A allocation on parental involvement activities, the District will involve the parents of children served in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent (95%) of the one percent (1%) reserved goes directly to the schools.

The District will be governed by the following statutory definition of parental involvement, and expects Title I schools in the District will carry out programs, activities, and procedures in accordance with this definition.

PARENTAL INVOLVEMENT

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the District will inform parents and parental organizations of its purpose and existence.

HOW THE DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

The information provided here describes how the District will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

1. The District will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
 - a. Through discussions with parents during the annual Title I meeting at back to school night and follow-up PPO meetings;
 - b. Communication through letters, e-mail and phone conversations; and
 - c. Opportunities to develop Parent/School Compact.
2. The District will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. Through discussions at PPO meetings; and

- b. By providing standardized measures of student and overall school progress.
- 3. The District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - a. Through the translation of written and verbal parent correspondences;
 - b. By making student progress indicators, grades, and attendance available in a real-time format through such technology as PowerSchool;
 - c. By posting current information on school projects, events, and curriculum on the District website;
 - d. By providing meeting times and locations for parents to discuss school issues relating to parental involvement; and
 - e. By enabling parents to communicate with staff via email and the telephone.
- 4. The District will coordinate and integrate parental involvement strategies in Title I, Part A with parental involvement strategies under other programs through the use of:
 - a. HSPA Math & Literacy Coaching and Accuplacer Math & Literacy Coaching (Math) software;
 - b. Scholastic Read 180 (English) software; and
 - c. After-school academic enrichment upon request, at no cost to parents.
- 5. The District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The District will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Action that may be taken:

- a. Meetings at the conclusion of each school year at building level (Principals); and
- b. On-line parent surveys (Central Office).

The District will build the school's and parent's capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below:

- 1. The District will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the District or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - a. New Jersey's academic content standards;
 - b. New Jersey's student academic achievement standards;
 - c. The New Jersey and local academic assessments including alternative assessments;
 - d. The requirements of Part A;
 - e. How to monitor their child's progress; and
 - f. How to work with educators.

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.)

- a. Presentations by building administration or staff at PPO meetings;
 - b. Written communications and resource materials; and
 - c. Website/online resources including interactive tutorials (similar to PD 360).
- 2. The District will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- a. Inviting parents to participate in District-run after-school institutes; and
 - b. Making technology available to students whenever available and when it is supported by curriculum.
3. The District will, with the assistance of its schools and parents, educate its teachers, student services personnel, Principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- a. Allowing parents to observe the classes of their children;
 - b. Conducting teacher training on District staff development days; and
 - c. Having each school modeling effective and appropriate communications with parents through written and spoken correspondence as well as parent meetings.
4. The District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children, by:
- a. Allowing parents access to view current curriculum; and
 - b. Allowing parents to access and experience Scholastic Read 180, HSPA Math & Literacy Coaching, and Accuplacer Math & Literacy Coaching programs.
5. The District will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- a. Conduct parent surveys to determine native languages spoken and translation needs; and
 - b. Provide parents with interpreter services upon request for meetings and other communications.

ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A, programs.

Legal references: *No Child Left Behind Act of 2001, §1118*

*United States Department of Education Non-Regulatory Guidance –
Appendix D-District-Wide Parental Involvement Policy*

Adopted (BCTS): 10/27/04 Rev.: 3/15/06 Rev.: 10/12/11 Rev.: 3/21/13 Rev.: 1/28/14
 Rev.: 2/19/15 Rev.: 4/28/16 Rev.: 2/28/17 Rev.: 2/27/18 Rev.: 2/21/19
 Rev.: 4/28/20 Rev.:

Adopted (BCSS): N/A

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2431M

Title: ATHLETIC COMPETITION

EXPLANATION

Public Law 2019, c. 292 became effective for the 2020-2021 school year. The new law was codified at N.J.S.A. 18A:40-41.11 (Emergency action plan for responding to a serious or potentially life-threatening sports-related injury; establishment and implementation; components) and 18A:40-41.12 (Rules and regulations). The statutes require school districts that include any of the grades six (6) through twelve (12) to establish and implement an emergency action plan for responding to a serious or life-threatening sports-related injury sustained while participating in sports and other athletic activities. N.J.S.A. 18A:40-41.11 outlines the required information that must be included in the emergency action plan and requires the plan to be reviewed annually and updated as necessary.

This policy and Regulation No. R2431.1M – Emergency Procedures for Sports and other Athletic Activity, to comply with the requirements of the new law. This policy now includes language required for school districts with any grades six (6) through twelve (12). The title of the regulation has also been revised to align with the language from the new law and outlines all of the requirements place don school districts by N.J.S.A 18A:40-41.11.

Both the policy and regulation are mandated.

THE POLICY

The Board of Education recognizes the value of athletic competition as an integral part of the ~~total~~ school experience. ~~Game activities and practice sessions~~ **Sports and other athletic activities** provide opportunities to learn the values of competition and good sportsmanship.

PROGRAMS OF ATHLETIC COMPETITION

For the purposes of this policy, “programs of athletic competition” include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this District or with any schools outside this District. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic

programs, intramural athletic programs within a school or among schools in the District, and any cheerleading program or activity in the District.

ELIGIBILITY STANDARDS

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the District, the signed consent of his or her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgement of the physical hazards that may be encountered in the activity **in accordance with N.J.A.C. 6A:32-9.1(d).**

Student participation in a program of athletic competition shall be governed by the following eligibility standards:

- To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.
- A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in District sponsored programs of athletic competition. An attendance record is unsatisfactory if the number of absences exceed the limitations established in Policy No. 5200M – Attendance.
- A student who is absent for a school day, whether excused or unexcused, may not participate in District sponsored programs of athletic competition the afternoon or evening of that school day.
- A student who is serving an in-school or out-of-school suspension may not participate in District sponsored programs of athletic competition while serving the suspension.
- A student in any grade who fails to observe school rules for student conduct may forfeit his or her eligibility for participation in District sponsored programs of athletic competition.

Notice of the District's eligibility requirements shall be made available and given to all students.

REQUIRED EXAMINATIONS – INTERSCHOLASTIC OR INTRAMURAL TEAM OR SQUAD

Students enrolled in grades nine (9) through twelve (12) must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad **and any cheerleading program or activity.**

The examination shall be conducted within three hundred sixty-five (365) days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent for the provision of health care pursuant to N.J.A.C. 6A:16-1.3. If a student does not have a medical home, the District shall provide the examination at the school physician's office or other comparably equipped facility. The parent may choose either the school physician or his or her own private physician to provide this medical examination. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation No. R2431.2M and shall be documented using the Pre-Participation Physical Evaluation Form required by the Department of Education. In either case, such examination shall not be performed at the expense of the District.

The District shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

The District shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

PRIVILEGED INFORMATION

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

FIRST AID AND EMERGENCY TREATMENT PROCEDURES

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by law or the Superintendent.

The Superintendent or his or her designee shall establish and implement an emergency action plan for responding to a serious or potentially life-threatening sports-related injury in accordance with N.J.S.A. 18A:40-41.11. The plan shall document the proper procedures to be followed when a student sustains a serious injury while participating in sports or other athletic activity in accordance with N.J.S.A. 18A:40-41.11.

The emergency action plan shall be reviewed and updated as necessary. The plan shall be rehearsed annually in each school by the individuals who will be responsible for executing the plan in an emergency pursuant to N.J.S.A. 18A:40-41.11

~~The Superintendent or his or her designee shall prepare and present to the Board of Education for its approval procedures for the emergency treatment of responding to a non-serious or non-life-threatening injury sustained by a student while participating in sports or other athletic activity. injuries and disabilities that occur in the course of any athletic program activity. Emergency~~ These procedures shall be reviewed **annually, updated as necessary**, ~~by the Board not less than once in each school year and shall be~~ disseminated to appropriate staff members.

INTERSCHOLASTIC STANDARDS

The Board of Education shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board of Education adopts the Constitution, Bylaws, Rules, and Regulations of the NJSIAA as Board policy and shall review such rules on a regular basis to ascertain that they continue to be in conformity with the objectives of this Board.

The Superintendent or his or her designee shall annually prepare, approve, and present to the Board of Education for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events and practices and shall inform the Board of changes in that schedule.

Legal reference: *N.J.S.A. 2C:21-11; 18A:11-3 through 11-6; 18A:40-41; **18A:40-41.10; 18A:40-41.11**; 26:5C-1 through 5C-31 (The AIDS Assistance Act)*

*N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 and 16-2.2; **6A:32-9.1**; 8:57-4.1 through 8:57-4.16*

Cross references: Policy Nos. 2425 – Physical Education
5200M – Attendance
5310M – Health Examinations
8441M – Care of Injured and Ill Persons

Adopted (BCTS): 9/11/02 Rev.: 8/27/03 Rev.: 4/28/04 Rev.: 6/26/12 Rev.: 4/30/13
Rev: 1/24/17 Rev.: 9/25/18 Rev.:

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2464M

Title: GIFTED AND TALENTED STUDENTS

EXPLANATION

Public Law 2019, c. 338 was passed and is effective for the 2020-2021 school year. The new law was codified at N.J.S.A. 18A:35-34 through 18A:35-39 (Strengthening Gifted and Talented Education Act) and outlines the requirements placed on school districts regarding their "Gifted and Talented Education Programs". This policy aligns with the language in N.J.S.A. 18A:35-34 through 18A:35-39. It includes requirements regarding the accessibility and development of the Gifted and Talented Education Program, submission of an annual report to the New Jersey Department of Education (NJDOE), a complaint procedure for individuals who believe the District has violated N.J.S.A. 18A:35-34 through 18A:35-39, and notice requirements for the District's policy on "Gifted and Talented Education Programs".

THE POLICY

The Board of Education recognizes its responsibility to identify gifted and talented students within the District and to provide these students with appropriate instructional adaptations and services. To that end, the Board directs each such student in the District be identified and offered an appropriate education program and services.

DEFINITIONS

For purposes of this policy, the term "gifted and talented students" means students who possess or demonstrate high levels of ability in one or more content areas when compared to their chronological peers in the District and who require modifications of their educational program if they are to achieve goals that accord with and match their capabilities.

For the purpose of this policy, "instructional adaptation" means an adjustment or modification to instruction enabling a student who is gifted and talented to participate in, benefit from, and demonstrate knowledge and application of the New Jersey Student Learning Standards in one or more content areas at the instructional level of the student, not just the student's grade level.

DISTRICT RESPONSIBILITIES

The Superintendent of Schools or his or her designee shall ensure that the appropriate instructional adaptations are designed for students who are gifted and talented.

The Superintendent or his or her designee will develop procedure for an ongoing grade nine (9) through grade twelve (12) identification process for gifted and talented students that includes multiple measures in order to identify student strengths in intellectual ability, creativity, or a specific academic area. The District shall ensure equal access to a continuum of gifted and talented education services. The identification process shall include consideration of all students, including those who are English language learners and those with Individualized Education Plans or 504 Plans.

The Superintendent or his or her designee will develop and document appropriate curricular and instructional modifications used for gifted and talented students including content, process, products, and learning environments, and including, but not limited to, additional education activities such as academic competitions, guest speakers, and lessons with a specialist.

The Superintendent or his or her designee will take into consideration the Gifted Programming Standards Position Statements, and White Papers of the National Association for Gifted Children in identifying and serving gifted and talented students.

The District will provide the time and resources to develop, review, and enhance instructional tools with modifications for helping gifted and talented students acquire and demonstrate mastery of the required knowledge and skills specified by the standards at the instructional level of the student.

The District will actively assist and support professional development for teachers, educational services staff, and school leaders in the area of gifted and talented instruction.

REPORTING REQUIREMENTS

The District shall file with the New Jersey Department of Education Coordinator for Gifted and Talented Services a report by October 1, 2020, and thereafter on a schedule that coincides with the District's New Jersey Quality Single Accountability Continuum (QSAC) review pursuant to N.J.S.A. 18A:7A-11 (Progress reports; assessment of quality performance indicators; report to commissioner). The report shall include, but not be limited to, the gifted and talented continuum of services, policies, and procedures implemented in the District; the total number of students receiving gifted and talented services in each grade level from grade nine (9) through grade twelve (12) disaggregated by race, gender, special education designation, and English language learner designation; the professional development opportunities provided for teachers, educational services staff, and school leaders about gifted and

talented students, their needs, and educational development; and the number of staff employed by the District whose job responsibilities include identification of and providing services to gifted and talented students. Programs for gifted and talented students will be periodically evaluated for their continuing efficacy and adjusted accordingly.

COMPLAINTS AND APPEALS

An individual who believes that the District has not complied with the provisions of N.J.S.A. 18A:35-34 through 18A:35-39 (Strengthening Gifted and Talented Education Act) may file a complaint with the Board of Education. This policy for filing a complaint shall be linked to the homepage of the Board's Internet website. The Board shall issue a decision, in writing, to affirm, reject, or modify the District's action in the matter. The individual may then file a petition of appeal of the Board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.A. 18A:6-9 (Jurisdiction over controversies and disputes under school law not relating to higher education and rules of the commissioner and the state board) and the procedures set forth in State Board of Education regulations.

The District shall make detailed information available on its website regarding the policies and procedures used to identify students as gifted and talented and the continuum of services offered to gifted and talented students. The information shall include the criteria used for consideration for eligibility for the gifted and talented services, including the multiple measures used in the identification process to match a student's needs with services, and any applicable timelines in the identification process.

Legal references: *P.L. 108-382, Sec. 10201 et seq.*

N.J.S.A. 18A:61A-2; 18A:35-4.16; 18A:35-34 through 35-39

N.J.A.C. 6A:8-1.3; 6A:8-3.1(a)5

Adopted (BCTS):

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2622M

Title: STUDENT ASSESSMENT

The Commissioner of Education, in accordance with N.J.S.A. 18A:7C-1 et seq., 18A:7E-2, and 7E-3, may implement assessments of student achievement in any grade(s) and by such assessments as he or she deems appropriate. The Commissioner shall report to the state Board of Education the results of such assessments.

The Commissioner shall implement a system and related schedule of statewide assessments to evaluate student achievement of the New Jersey Student Learning Standards (NJSLS). The Commissioner, with the approval of the state Board of Education, shall define the scope and level of student performance on statewide assessments that demonstrate thorough understanding of the knowledge and skills delineated by the NJSLS at grade levels three (3) through twelve (12). After consultation with the Commissioner, the state Board of Education shall establish by resolution uniform statewide criteria defining adequate school district progress toward meeting the NJSLS.

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; ~~and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject.~~ Teachers and administrators will utilize the data derived from state assessments to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.

Pursuant to N.J.A.C. 6A:8-4.1(b) and 8-4.1(c), all students at grade levels three (3) through twelve (12), and at any other grade(s) designated by the Commissioner pursuant to N.J.A.C. 6A:8-4.1(a), shall take all appropriate statewide assessments as scheduled. There is no provision for a student to opt-out of statewide assessments. If a student is absent on a testing date, the student will be expected to take the missed test on another school day. Parents and students will be informed of all scheduled testing dates, including make-up testing dates for students who missed the initial testing date.

STATEWIDE ASSESSMENT SYSTEM

~~The Superintendent or his or her designee shall develop and annually present to the Board of Education for its approval an assessment program that complies with the rules of the state Board of Education.~~

The Board of Education shall, according to a schedule prescribed by the Commissioner, administer the applicable statewide assessments, including the following major components: ~~the elementary assessment component for grades three (3) through five (5); the middle school assessment component for grades six (6) through eight (8);~~ the high school ~~end-of-course~~ assessments **in ELA and Algebra I**; and the alternative assessment for students with disabilities; and provide notification to each student entering grades **nine (9)** through twelve (12) of the statewide assessment schedule.

The Department of Education shall implement the elementary component of the statewide assessment of the NJSLs consisting of continued administration of mathematics and English language arts in grades three (3), four (4), and five (5), and of science in grade five (5).

The Department of Education shall implement the middle school component of the statewide assessment of the NJSLs consisting of the following: continued administration of mathematics and English language arts in grades six (6), seven (7), and eight (8); and of science in grade eight (8).

The Department of Education shall implement a high school assessment program component of the NJSLs that assesses, ~~at a minimum,~~ English language arts and ~~mathematics Algebra I in grade nine (9), all grade 10 students, and of science to in all grade eleven (11) students. Participation in ELA 11 shall not be required unless the student did not pass the ELA 10 or an alternative assessment to fulfill the graduation requirement. Eleventh grade~~ **Participation in an end of course mathematics assessment** shall not be required unless the student did not pass the Algebra I or an alternative assessment to fulfill graduation requirement.

The Board of Education shall provide appropriate accommodations or modifications to the statewide assessment system as specified by the Department of Education for English Language Learners (ELLs) and students with disabilities as defined in N.J.A.C 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the IEP or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d)1. The Board may administer the statewide assessments in mathematics to ELLs in their native language, when available, and/or English. The Board of Education shall have the option for a first-year ELL of substituting a Department of Education-approved language proficiency test only for the English language arts section of the elementary or middle school component of the statewide assessment, when the student has entered the United States after July 1 of the calendar year prior to the test administration.

The Board of Education shall ensure students with disabilities as defined in N.J.A.C 6A:14-1.3 participate in statewide assessments in accordance with N.J.A.C. 6A:14-4.10.

At specific times prescribed by the Commissioner of Education, the Board of Education shall administer the alternative assessment for students with disabilities to students with severe disabilities who cannot participate in other assessments due to the severity of their disabilities. The Department of Education shall implement the alternative assessment for students with disabilities according to the schedules in N.J.A.C. 6A:8-4.1(c)1, 4.1(c)2,

and 4.1(c)3. The alternative assessment for students with disabilities measures the progress of students who have been determined eligible for the alternative assessment for student with disabilities by the IEP team in accordance with N.J.A.C. 6A:14-4.10.

The Board of Education shall implement alternative ways for students to demonstrate graduation proficiency in accordance with N.J.A.C. 6A:8-5.1(f).

TEST ADMINISTRATION PROCEDURES AND SECURITY MEASURES

The Board of Education shall be responsible for ensuring the security of all components of the statewide assessment system that are administered within the District. All statewide assessments shall be administered in accordance with the Department of Education's required test administration procedures and security measures. Any breach of such procedures or measures shall be immediately reported to the Superintendent or his or her designee.

DOCUMENTATION OF STUDENT ACHIEVEMENT

The Department of Education shall provide the Superintendent with documentation of student performance after each test administration in accordance with the provisions of N.J.A.C. 6A:8-4.2. Information regarding individual student test scores shall only be released in accordance with federal and state law.

The Board of Education shall transmit within ten (10) business days any official records, including transcripts, of students who transfer to other school districts or institutions.

The Board of Education shall maintain an accurate record of each student's performance on statewide assessments.

The Board of Education shall maintain for every student a ninth (9th) grade through graduation transcript that contains the following, as available:

1. Results of all applicable state assessments, including assessments that satisfy graduation requirements set forth in N.J.A.C. 6A:8-5.1(a)6;
2. Results of any English language proficiency assessments according to N.J.A.C. 6A:8-5.1(h);
3. Evidence of instructional experience and performance in the NJSLs;
4. Evidence of technological literacy;
5. Evidence of career education instructional experiences and career development activities; **and**
6. ~~Evidence of state-issued occupational licenses and credentials, industry-recognized occupational credentials, and/or technical skill assessments for~~

~~students enrolled in Department of Education-approved career and technical education programs pursuant to N.J.A.C. 6A:19-3.2; and~~

7. Any other information deemed appropriate by the Board of Education.

ACCOUNTABILITY

The Superintendent shall report preliminary and final results of annual assessments to the Board of Education within sixty (60) days of receipt of information from the New Jersey Department of Education pursuant to N.J.A.C. 6A:8-4.3(a). The Board of Education will provide parents, students, and citizens with results of annual assessments according to N.J.A.C. 6A:8-4.2. The Board shall provide appropriate instruction to improve skills and knowledge for students performing below the established levels of student proficiency in any content area either on statewide or local assessments. All students shall be expected to demonstrate the knowledge and skills of the NJSLs as measured by the statewide assessment system.

ANNUAL REVIEW AND EVALUATION OF SCHOOL DISTRICTS

The Department of Education shall review the performance of schools and school districts in accordance with the provisions of N.J.A.C. 6A:8-4.4.

PUBLIC REPORTING

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the Department of Education shall report annually to the state Board of Education and the public on the progress of all students and student subgroups including students with disabilities in meeting the NJSLs as measured by the statewide assessment system by publishing and distributing the Department of Education's annual New Jersey School Report Card in accordance with N.J.S.A. 18A:7E-2 through 7E-5. After each test administration, the Department of Education shall report to the Board of Education on the performance of all students and of student subgroups. The Department of Education shall report performance on the APA with the same frequency and in the same detail as it reports on other statewide assessments, including school and District means, and the number and percentage of participating students. In public reporting of school and District performance data, the Department of Education shall not compromise the confidentiality of individual students.

PARENTAL NOTIFICATION

Parents shall be informed of the District assessment system and of any special tests that are to be administered to their children.

Legal reference: *N.J.S.A. 18A:7C-1 et seq.; 18A:7E-1 et seq.*

N.J.A.C. 6A:8-4.1 through 8-4.5 (Implementation of the Statewide Assessment System); 6A:8-5.1 through 8-5.2 (Implementation of Graduation Requirements); 6A:14-1.1 through 14-1.3 (Special Education-General Provisions); 6A:14-3.7; 6A:14-4.10

Adopted (BCTS): 6/20/05 Rev.: 8/24/07 Rev.: 12/11/12 Rev.: 5/30/13 Rev.: 6/18/15
Rev.: 10/18/16 Rev.: 6/27/17 Rev.: 12/8/20 Rev.:
Adopted (BCSS): 6/20/05 Rev.: 8/23/07 Rev.: 12/18/12 Rev.: 5/21/13 Rev.: 6/16/15
Rev.: 10/20/16 Rev.: 6/20/17 Rev.: 12/15/20 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5620M

Title: EXPULSION

EXPLANATION

P.L. 2019, Chapter 479 was signed into law and codified at N.J.S.A. 18A:37-2c – Meeting between student and school personnel after multiple suspensions or proposed expulsion from public school; identification of behavior or health difficulties; intervention or referral services; construction with other laws; regulations. The new statute requires the Principal or his or her designee to convene a meeting between a student and appropriate school personnel after a student has been suspended a multiple number of times or who may be subject to a proposed expulsion from public school to identify any of the student's behavior or health difficulties, as soon as practicable. The statute also allows the Principal or his or her designee to hold this meeting if it is the first time a student is suspended, if the administrator deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties.

When immediate removal of a student is due to a violation of the "Zero Tolerance for Guns Act", an assault upon a school employee or Board member with or without a weapon, the meeting required by the new law shall take place after the student is removed from the school's regular education program.

This policy is mandated by law.

THE POLICY

The Board of Education recognizes that expulsion from this District is the most severe sanction that can be imposed upon a student.

PROCEDURAL REQUIREMENTS

Due to the severity of this sanction, tThe Board of Education may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after it has provided **the following:**

1. ~~The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c)3 and 16-7.4, and as outlined in this p~~**Policy No. 5610M – Suspension, and Regulation**

No. R5610M – Suspension Procedures, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and

2. **An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation No. R5610M.** ~~only after the Board has provided an appropriate education program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation No. R5610M.~~
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. ~~6A:16-9.1 through 16-9.3~~, **6A:16-9.2 – Program criteria; Alternative Educational Programs**, and N.J.A.C. 6A:16-10.2 – Home or out-of-school instruction for a general education student for reasons other than a temporary or chronic health condition; N.J.A.C. 6A:14-2.1 **through 14-2.10** – Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.13 – Special Education, Programs **options and instruction**, whichever are applicable.
 - b. The educational services provided, either in school or out of school, shall be comparable to those provided in the public schools for students of similar grades and attainments pursuant to N.J.S.A. 18A:38-25 – **Attendance required of children between six and 16; exceptions.**

APPEALS PROCEDURE

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the New Jersey Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 3-1.17 (under Controversies and Disputes – General Provisions). The Board shall continue to provide an appropriate educational program or services in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.

MEETING OF CONCERNED PARTIES

In accordance with the provisions of N.J.S.A. 18A:37-2c – Meeting between student and school personnel after multiple suspensions or proposed expulsion from public school; identification of behavior or health difficulties; intervention or referral services; construction with other laws; regulations, in the event a student may be subject to a proposed expulsion from school, the Principal or his or her designee shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team. The purpose of the meeting shall be to identify any behavior or health difficulties experienced by the student and, where appropriate, to provide supportive interventions or referrals to school or community resources that may assist the student in addressing the identified difficulties.

IMPACT OF "ZERO TOLERANCE FOR GUNS ACT" ON STATUTE

The requirements of N.J.S.A. 18A:37-2c shall not apply when a student's immediate removal or suspension from the school's regular education program is required pursuant to: the provisions of the "Zero Tolerance for Guns Act," (N.J.S.A. 18A:37-7 through 37-12); N.J.S.A. 18A:37-2.1 – Assault by pupil upon teacher, administrator, board member or employee of board of education; suspension; expulsion proceedings; N.J.S.A. 18A:37-2.2 – Assault with weapon, removal from regular education program; or in any other instance in which the safety and security of other students or school staff requires the student's immediate removal from school. In these instances, the meeting required pursuant to N.J.S.A. 18A:37-2c shall take place as soon as practicable following the student's removal from the school's regular education program.

CONFORMANCE WITH FEDERAL LAW

The provisions of N.J.S.A. 18A:37-2c shall be construed in a manner consistent with the "Individuals with Disabilities Act," 20 U.S.C. § 1400 et seq.

STUDENTS WITH DISABILITIES

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6:14 (Special Education). An expulsion of a student with a disability from a receiving school district shall be conducted in accordance with N.J.A.C. 6A:14.

Legal Reference: *N.J.S.A. 18A:37-1 through 37-19 (Discipline of Pupils); 18A:38-25; 18A:54-20*

N.J.A.C. 6A:16-7.4; 6A:14-1 through 14-10 (Special Education)

Cross Reference: Policy No. 2460M – Special Education
5610M – Suspension

Regulation No. R2460M – Special Education

Adopted (BCTS): 5/3/00 Rev.: 2/26/03 Rev.: 3/24/04 Rev.: 11/22/05 Rev.: 2/25/09
Rev.: 2/3/15 Rev.:

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: OPERATIONS
Number: 8320M

Title: PERSONNEL RECORDS

EXPLANATION

This policy and Regulation No. R8320M – Personnel Records, have been revised to provide additional guidance regarding public access to personnel file information. N.J.A.C. 6A:32-4.3 – Access to personnel records, requires the Board of Education to make certain employee records and information available for public access pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA), but in accordance with N.J.S.A. 18A:6-120. – School improvement panel; panel composition; oversight of evaluations and mentoring; confidentiality of evaluations, Paragraph (d) and 6-121. Evaluations of principals, assistant principals and vice-principals; confidentiality of evaluations, Paragraph (d). A new Section VII. Public Access to Employee Records and Information, replaces the current Section VII – Computerized Records, and establishes the records that are available for public access.

This policy and the regulation are now mandated as the information regarding public access to personnel files is a legal requirement.

THE POLICY

The Board of Education believes that the orderly operation of the District requires the retention of all records bearing upon an employee's qualifications for employment and employment history.

CREATION OF PERSONNEL FILE

The Board requires that sufficient records be compiled and maintained to demonstrate an employee's qualifications for the position assigned; compliance with federal, state, and local benefit programs; conformity to District rules; the proper conduct of evaluations; and the employee's entitlement, as appropriate, to tenure and seniority.

FILE MAINTENANCE

The Superintendent or his or her designee shall be responsible for the custody and maintenance of personnel records. A single, central file of documents shall be maintained; temporary, subsidiary records will be permitted for ease in data gathering only. An

employee's personnel file shall be maintained for **six (6)** ~~ten (10)~~ years following his or her termination of District service, **provided the employment history record card is maintained a minimum of eighty (80) years.**

RECORDS AVAILABLE TO THE PUBLIC

A Board of Education and private agencies that provide educational services by means of public funds shall make employee records and information available for public access pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act, but in accordance with Paragraph (d) of N.J.S.A. 18A:6-120. – School improvement panel; panel composition; oversight of evaluations and mentoring; confidentiality of evaluations and Paragraph (d) of N.J.S.A. 18A:6-121. – Evaluations of principals, assistant principals and vice-principals; confidentiality of evaluations.

~~Records maintained in the personnel files of this District are not public records and are not open to inspection except as provided for in this policy. Board minutes, other public records of this District and any computerized files maintained by this District may include only an employee's name, title, position, assignments, salary, payroll record, length of service in the District, and in military service, the date and reason for separation from service in this District, and the amount and type of pension a former employee receives.~~

INSPECTION BY SCHOOL ADMINISTRATORS

School administrators may inspect personnel records to the extent that such inspection is required in the performance of the inspector's duties.

CONFIDENTIAL PERSONNEL INFORMATION

Board members may have access to confidential information in the personnel files of only those employees recommended for or subjected to an employment action requiring a vote of the Board or where access to the information is essential for the performance of the Board member's duties. Board member access to personnel files is limited to the relevant portion of the file and is available only through the Superintendent. Board members may freely inspect employment applications filed by candidates for district positions.

INSPECTION OF OWN FILE

An employee may inspect his or her personnel file provided that the employee requests such access in writing, reviews the record in the presence of the administrator designated to maintain the file, makes no alteration or addition to the file or removes any material from it, and signs a log attached to the file indicating the date on which it was inspected.

An employee may appeal to the Superintendent the inclusion or exclusion of records or for appropriate administrative review of the accuracy of any record in his or her personnel file.

RULES FOR FILE MAINTENANCE

The Superintendent shall prepare rules enumerating the records to be maintained for each employee of this District, including, as a minimum and as appropriate to the position, the completed application form, employment contract(s), a copy of the employee's qualifying certification, transcripts, report of an employment physical examination, oath of allegiance, criminal background check, retirement registration, hospitalization forms, annuity forms, rate of compensation, attendance record, assignments to positions, completed evaluations, reports of disciplinary incidents, records of special awards or distinctions, and reports of annual or special physical and mental examinations.

Legal references: *N.J.S.A. 18A:18A-14.2; 18A:40-19; 18A:66-32; 47:1A-1 et seq.*

N.J.A.C. 6A:32-4.3

Adopted (BCTS): 10/17/01 Rev.:
Adopted (BCSS): 1/23/02 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: STUDENTS
Number: R5111M

TITLE: ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

I. Definitions

- A. "Affidavit student" means a student attending, or seeking to attend, school in a district pursuant to N.J.S.A. 18A:38-1b and N.J.A.C. 6A:22-3.2(a).
- B. "Appeal" means contested case proceedings before the Commissioner of Education pursuant to N.J.A.C. 6A:3 (Controversies and Disputes).
- C. "Applicant" means a parent, guardian, or a resident supporting an affidavit student who seeks to enroll a student in a school district; or an unaccompanied homeless youth or adult student who seeks to enroll in a school district.
- D. "Commissioner" means the New Jersey Commissioner of Education or his or her designee.
- E. "Guardian" means a person to whom a court of competent jurisdiction has awarded guardianship or custody of a child, provided that a residential custody order shall entitle a child to attend school in the residential custodian's school district unless it can be proven that the child does not actually live with the custodian. "Guardian" also means the Department of Children and Families for purposes of N.J.S.A. 18A:38-1.

II. Eligibility to Attend School – Students Domiciled in the District

- A. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District if the student is domiciled within the District.
 - 1. A student is domiciled in the District when he or she is living with a parent or guardian whose domicile is located within the District.
 - a. When a student's parents or guardians are domiciled within different school districts and there is no court order or written agreement between the parents designating the district of

attendance, the student's domicile is the district of the parent or guardian with whom the student lives for the majority of the school year. This provision shall apply regardless of which parent has legal custody.

b. When a student's physical custody is shared on an equal time, alternating week/month, or other similar basis so the student is not living with one parent or guardian for a majority of the school year and there is no court order or written agreement between the parents designating the district of attendance, the student's domicile is the present domicile of the parent with whom the student resided on the last school day prior to October 16 preceding the application date.

i. When a student resided with both parents, or with neither parent, on the last school day prior to the preceding October 16, the student's domicile is the domicile of the parent with whom the parents indicate the student will be residing on the last school day prior to the ensuing October 16. When the parents do not designate or cannot agree upon, the student's likely residence as of that date, or if on that date the student is not residing with the parent previously indicated, the student shall attend school in the district of domicile of the parent with whom the student actually lives as of the last school day prior to October 16.

ii. When the domicile of the student with disabilities as defined in N.J.A.C. 6A:14 cannot be determined pursuant to N.J.A.C. 6A:22-3.1, nothing shall preclude an equitable determination of shared responsibility for the cost of such student's out-of-district placement.

c. When a student is living with a person other than a parent, nothing in N.J.A.C. 6A:22-3.1 is intended to limit the student's right to attend school in the parent or guardian's district of domicile pursuant to the provisions of N.J.A.C. 6A:22.

d. No school district shall be required to provide transportation for a student residing outside the district for all or part of the school year unless transportation is based upon the home of the parent domiciled within the district or otherwise.

2. A student is domiciled in the District when he or she has reached the age of eighteen (18) or is emancipated from the care and custody of a parent and has established a domicile within the District.

3. A student is domiciled in the District when the student has come from outside the state and is living with a person domiciled in the District who will be applying for guardianship of the student upon expiration of the six-month "waiting period" of New Jersey residency required pursuant to N.J.S.A. 2A:34-54 ("home state" definition) and N.J.S.A. 2A:34-65.a(1). However, a student may later be subject to removal proceedings if application for guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period or if guardianship is applied for and denied.
 4. A student is domiciled in the District when his or her parent resides within the District on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.
 5. A student is domiciled in the District if the Department of Children and Families is acting as the student's guardian and has placed the student in the District.
- B. When a student's dwelling is located within two (2) or more local districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the district of domicile for school attendance purposes shall be the municipality to which the majority of the dwelling's property tax is paid, or to which the majority of the dwelling's or unit's property tax is paid.
1. When property tax is paid in equal amounts to two (2) or more municipalities, and there is no established assignment for students residing in the affected dwellings, the district of domicile for school attendance purposes shall be determined through assessment of individual proofs as provided pursuant to N.J.A.C. 6A:22-3.4 (Proof of Eligibility).
 2. This provision shall not preclude the attendance of currently enrolled students who were permitted to attend the school district prior to December 17, 2001.
 3. When a student's parent elects to exercise such entitlement, nothing in N.J.A.C. 6A:22-3.1 shall exclude a student's right to attend the school district of domicile although the student is qualified to attend a different school district pursuant to N.J.S.A. 18A:38-1.b or the temporary residency (less than one year) provision of N.J.S.A. 18A:38-1.d.
- C. Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other section of law to the contrary, a child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National

Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in any of the armed forces of the United States in a time of war or national emergency, shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. The school district shall not be responsible for providing transportation for the child if the child lives outside of the district. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

III. Eligibility to Attend School – Other Students Eligible to Attend School

- A. The Board of Education, as a county vocational school district within the meaning and intent of N.J.S.A. 18A:54-11 through 54-41, including but not limited to N.J.S.A. 18A:54-20.1, shall admit students who apply for admission and are accepted for attendance at any of the schools of the county vocational school district.
- B. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-1.b if that student is kept in the home of a person other than the student's parent or guardian, and the person is domiciled in the District and is supporting the student without remuneration as if the student were his or her own child.
 - 1. A student is not eligible to attend this school in this district pursuant to the above provision unless:
 - a. The student's parent or guardian has filed, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and that the student is not residing with the other person solely for the purpose of receiving a free public education; and
 - b. The person keeping the student has filed, if so required by the Board of Education:
 - i. A sworn statement that he or she is domiciled within the District, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal

obligations for the student pertaining to school requirements; and

- ii. A copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner.
- 2. A student shall not be deemed ineligible under this provision because required sworn statements cannot be obtained when evidence is presented that the underlying requirements of the law are being met notwithstanding the inability of the resident or student to obtain the sworn statements.
 - 3. A student shall not be deemed ineligible under this provision when evidence is presented that the student has no home or possibility of school attendance other than with a District resident who is not the student's parent but is acting as the sole caretaker and supporter of the student.
 - 4. A student shall not be deemed ineligible under this provision solely because a parent or guardian gives gifts or makes limited contributions, financial or otherwise, toward the student's welfare provided the resident keeping the student receives from the parent or guardian no payment or other remuneration for regular maintenance of the student.
 - 5. Pursuant to N.J.S.A. 18A:38-1.c, any person who fraudulently allows a child or another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.
- C. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the District, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the school year during which the parent or guardian returns from active military duty.
- D. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled

by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-1.d if the student's parent or guardian temporarily resides within the District and elects to have the student attend school in the District of temporary residence, notwithstanding the existence of a domicile elsewhere.

1. When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of the student attending school within the district of temporary residence;
 2. When one of a student's parents or guardians temporarily resides in a district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with N.J.A.C. 6A:22-3.1(a)1i. However, no student shall be eligible to attend school based upon a parent or guardian's temporary residence in a district unless the parent or guardian demonstrates, if required by the Board of Education the temporary residence is not solely for purposes of a student's attending the district.
- E. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-1.f if the student's parent or guardian moves to another district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2, Education of Homeless Children.
- F. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-2 if the student is placed by court order or by a society, agency, or institution in the home of a district resident pursuant to N.J.S.A. 18A:38-2. As used in this section, "court order" shall not encompass orders of residential custody under which provisions of N.J.S.A. 18A:38-1 govern claims of entitlement to attend a school in a district and the applicable standards set forth in N.J.A.C. 6A:22.
- G. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-3.b if the student previously resided in the District and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of this District. A district admitting a student pursuant to N.J.S.A. 18A:38-3.b shall not be obligated for transportation costs.

- H. A student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this District pursuant to N.J.S.A. 18A:38-7.7 through 38-7.14 (concerning school age persons residing on federal property within the state) if the student resides on federal property within the state.
- I. In accordance with N.J.S.A. 18A:38-1.1, a student who is not considered homeless under N.J.S.A. 18A:7B-12 and who moves to a new district during the academic year as a result of a family crisis shall be permitted to remain enrolled in the original district of residence for the remainder of the school year without the payment of tuition. A student attending an academic program during the summer, who is otherwise eligible except for the timing of the move, shall be permitted to remain in the original district for the remainder of the summer program if it is considered an extension of the preceding academic year.
1. For purposes of N.J.A.C. 6A:22-3.2(h) and Policy No. 5111M – Eligibility of Resident (County) and Nonresident (Out-of-County) Students, and this regulation, “family crisis” shall include, but not be limited to:
 - a. An instance of abuse such as domestic violence or sexual abuse;
 - b. A disruption to the family unit caused by death of a parent or guardian; or
 - c. An unplanned displacement from the original residence such as fire, flood, hurricane, or other circumstances that render the residence uninhabitable.
 2. Upon notification of the move by the parent or guardian, the original district of residence shall allow the student to continue attendance and shall provide transportation services to and from the student’s new domicile in accordance with N.J.S.A. 18A:39-1. The original district of residence may request from the parent or guardian and may review supporting documentation about the reason(s) for the move; however, any such review shall not interrupt the student’s continued enrollment in the district and in the current school of attendance with the provision of transportation.
 - a. Examples of documentation include, but are not limited to, newspaper articles, insurance claims, police or fire reports, notes from health professionals, custody agreements, or any other legal document.

3. If the parent or guardian or the relevant documentation indicates the child is homeless pursuant to N.J.S.A. 18A:7B-12, the district liaison shall assume the coordination of enrollment procedures pursuant to N.J.A.C. 6A:17-2.5 and the student shall not be eligible for enrollment under N.J.S.A. 18A:38-1.1.
4. If the original district of residence determines the situation does not meet the family crisis criteria outlined in Section 8.a. above, the Superintendent or his or her designee shall notify the parent or guardian in writing. The notification shall inform the parent or guardian of his or her right to appeal the decision within twenty-one (21) calendar days of his or her receipt of the notification, and shall state that if such appeal is denied, he or she may be assessed the costs for transportation provided to the new residence during the period of ineligible attendance. It shall also state whether the parent or guardian is required to withdraw the student by the end of the twenty-one (21) day appeal period in the absence of an appeal.
 - a. The parent or guardian may appeal by submitting the request in writing with supporting documentation to the Executive County Superintendent of the county in which the original district of residence is situated.
 - b. Within thirty (30) calendar days of receiving the request and documentation, the Executive County Superintendent shall issue a determination whether the situation meets the family crisis criteria set forth in Section 8.a. above. The original district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued.
 - c. If the Executive County Superintendent determines the situation does not constitute a family crisis, the district may submit to the Executive County Superintendent for approval the cost of transportation to the ineligible student's new domicile. The Executive County Superintendent shall certify the transportation costs to be issued to the parent or guardian for the period of ineligible attendance.
5. When the original district of residence determines the situation constitutes a family crisis pursuant to N.J.S.A. 18A:38-1.1, the Superintendent or his or her designee shall immediately notify the parent or guardian in writing.

- a. When the original district of residence anticipates the need to apply for reimbursement of transportation costs, it shall send to the Executive County Superintendent a request and documentation of the family crisis for confirmation the situation meets the criteria set forth in Section III.I.1. above.
 - b. Within thirty (30) days of receiving the district's request and documentation, the Executive County Superintendent shall issue a determination of whether the situation meets the criteria for a family crisis. The original district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued, and shall not be reimbursed for additional transportation costs unless the Executive County Superintendent determines the situation is a family crisis or as directed by the Commissioner upon appeal.
6. In providing transportation to students under N.J.S.A. 18A:38-1.1, the Board of Education shall use the most efficient and cost-effective means available and in conformance with all laws governing student transportation.
7. At the conclusion of the fiscal year in which the Executive County Superintendent has determined the situation constitutes a family crisis, the original district of residence may apply to the Executive County Superintendent for a reimbursement of eligible costs for transportation services.
 - a. Eligible costs shall include transportation for students who are required to be transported pursuant to N.J.S.A. 18A:39-1.
 - b. The district shall provide documentation of the transportation costs for the eligible student(s) to the Executive County Superintendent who shall review and forward the information to the Departments Office of School Facilities and Finance for reimbursement payment(s) to the district.
 - c. Payment to the district shall be made in the subsequent fiscal year and shall equal the approved cost less the amount of transportation aid received for the student(s).
8. Nothing in N.J.A.C. 6A:22-3.2 shall prevent the Board of Education from allowing a student to enroll without the payment of tuition pursuant to N.J.S.A. 18A:38-3.a.

9. Nothing in N.J.A.C. 6A:22-3.2 shall prevent a parent or district from appealing the Executive County Superintendent's decision(s) to the Commissioner in accordance with N.J.A.C. 6A:3-1.3. If the Commissioner of Education determines the situation is not a family crisis, his or her decision shall state which of the following shall pay the transportation costs incurred during the appeal process: the state, district, or parent.

IV. Housing and Immigration Status

- A. A student's eligibility to attend school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.
- B. Except as set forth in Section a. below, immigration/visa status shall not affect eligibility to attend school. Any student over five (5) and under twenty (20) years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, who is domiciled in the District or otherwise eligible to attend school in the District pursuant to N.J.A.C. 6A:22-3.2 (Other Students Eligible to Attend School) shall be enrolled without regard to, or inquiry concerning, immigration status. However, the provisions of N.J.S.A. 18A:38-1 (Attendance at School Free of Charge) and N.J.A.C. 6A:22 (Student Residency) shall not apply to students who have obtained or are seeking to obtain a Certificate of Eligibility for Nonimmigrant Student Status (INS Form I-20) from the District in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school, called the "F-1" Visa.

C. **F-1 Visa Students**

F-1 Visa students will not be admitted to this District.

D. **J-1 Visa Students**

J-1 Visa students will not be admitted to this District

- V. Nothing in Policy No. 5111M – Eligibility of Resident (County) and Nonresident (Out-of-County) Students, this regulation, or N.J.A.C. 6A:22-3.2 (Student Residency) shall be construed to limit the discretion of the Board to admit nonresident students, or the ability of a nonresident student to attend school with or without payment of tuition, with the consent of the District Board pursuant to N.J.S.A. 18A:38-3.a.

VI. Proof of Eligibility

- A. The Board of Education shall accept a combination of any of the following forms or similar forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the District:
1. Property tax bills; deeds; contracts of sale; leases; mortgages; signed letters from landlords; and other evidence of property ownership, tenancy, or residency;
 2. Voter registrations; licenses; permits; financial account information; utility bills; delivery receipts; and other evidence of personal attachment to a particular location;
 3. Court orders; state agency agreements; and other evidence of court or agency placements or directives;
 4. Receipts; bills; cancelled checks; insurance claims or payments; and other evidence of expenditures demonstrating personal attachment to a particular location, or, to support the student;
 5. Medical reports; counselor or social worker assessments; employment documents; unemployment claims; benefit statements; and other evidence of circumstances demonstrating family or economic hardship, or temporary residency;
 6. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, person keeping an "affidavit student," adult student, person with whom a family is living, or others, as appropriate;
 7. Documents pertaining to military status and assignment; and
 8. Any other business record or document issued by a governmental entity.
- B. The Board of Education may accept forms of documentation not listed above, and shall not exclude from consideration any documentation or information presented by an applicant.
- C. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form, or subset of documents without regard to other evidence presented.

- D. The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school. They include, but are not limited to:
1. Income tax returns;
 2. Documentation or information relating to citizenship or immigration/visa status, except as set forth in N.J.A.C. 6A:22-3.3(b);
 3. Documentation or information relating to compliance with local housing ordinances or conditions of tenancy; and
 4. Social security numbers.
- E. The Board of Education may consider, in a manner consistent with federal law, documents or information referenced in Section D. above, or pertinent parts thereof if voluntarily disclosed by the applicant. However, the Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.
- F. **In the case of a dispute between the District and the parents of a student in regard to a student's eligibility to enroll in the District or to remain enrolled in the District pursuant to the provisions of N.J.S.A. 18A:38-1, the District may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent's name and address for use in verifying a student's eligibility for enrollment in the District. The NJMVC shall disclose to the District the information requested in accordance with procedures established by the NJMVC. However, the District shall not condition enrollment in the District on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.**

VII. Registration Forms and Procedures for Initial Assessment

- A. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that:
1. Are consistent with the forms provided by the Commissioner of Education;
 2. Do not seek information prohibited by N.J.A.C. 6A:22 or any other provision of statute or rule;
 3. Summarize, for the applicant's reference, the criteria for attendance set forth in N.J.S.A. 18A:38-1, and specify the nature and form of any sworn statement(s) to be filed;

4. Clearly state the purpose for which the requested information is being sought in relation to the criteria; and
 5. Notify applicants that an initial eligibility determination is subject to a more thorough review and evaluation and that an assessment of tuition is possible if an initially admitted applicant is later found ineligible.
- B. The Board of Education shall make available sufficient numbers of registration forms and trained registration staff to ensure prompt eligibility determinations and enrollment. Enrollment applications may be taken by appointment, but appointments shall be promptly scheduled and shall not unduly defer a student's attendance at school.
1. If the District uses separate forms for affidavit student applications rather than a single form for all types of enrollment, affidavit student forms shall comply in all respects with the provisions of Section VII. A. above. When affidavit student forms are used, the District shall provide them to any person attempting to register a student of whom he or she is not the parent or guardian, even if not specifically requested.
 - a. The Board of Education or its agents shall not demand or suggest that guardianship or custody must be obtained before enrollment will be considered for a student living with a person other than the parent or guardian since such student may qualify as an affidavit student.
 - b. The Board of Education or its agents shall not demand or suggest that an applicant seeking to enroll a student or whom the applicant has guardianship or custody produce affidavit student proofs.
 2. A District-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.
- C. Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials.
1. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the District if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

2. When a student appears ineligible based on information provided in the initial application, the District shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the District's determination and an intent to appeal to the Commissioner of Education.

An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed without a hearing before the Board if no appeal is filed within the twenty-one (21) day period established by N.J.S.A. 18A:38-1.

- D. When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six (6) and sixteen (16), applicants also shall be asked to complete a written statement indicating the student will be attending school in another district or nonpublic school or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement that the student will be attending school in another district or nonpublic school, or receiving instruction elsewhere than at a school, designated staff shall report to the district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for purposes of ensuring compliance with compulsory education laws, N.J.S.A. 9:6-1 (Abuse, abandonment, cruelty and neglect of child; what constitutes). Staff shall provide the District or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff also shall indicate admission to the District has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.
- E. Enrollment or attendance in the District shall not be conditioned on advance payment of tuition in whole or in part when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.
- F. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2 (Education of Homeless Children).
- G. Enrollment or attendance in the District shall not be denied based upon the absence of a certified copy of the student's birth certificate or other proof of his or her identity as required with thirty (30) days of initial enrollment pursuant to N.J.S.A. 18A:36-25.1.

- H. Enrollment in the District shall not be denied based upon the absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.1 through 57-4.24 (concerning immunization of students against communicable diseases).
- I. When enrollment in the District, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the District's receipt of records or further assessment of the student.

VIII. Notice of Ineligibility

- A. When a student is found ineligible to attend the District pursuant to N.J.A.C. 6A:22-1.1 and 22-1.2 [Purpose, Scope and Definitions (concerning Student Residency)], or the student's initial application is found to be deficient upon subsequent review or investigation, the District shall immediately provide notice to the applicant that is consistent with Commissioner-provided sample form(s) and meets the requirements of N.J.S.A. 6A:22-4 et seq.
 - 1. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; directed to the address at which the applicant claims to reside.
- B. Notices of ineligibility shall include:
 - 1. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made:
 - a. The description shall be sufficient to allow the applicant to understand the reason for the decision and determine whether to appeal; and
 - b. The description shall identify the specific subsection of N.J.S.A. 18A:38-1 under which the application was decided.
 - 2. In cases of provisional eligibility, a clear description of the missing documents or information that still must be provided before a final eligibility status can be attained under the applicable provision of N.J.S.A. 18A:38-1;
 - 3. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one (21) days of the notice

date, along with an informational document provided by the Commissioner describing how to file an appeal;

4. A clear statement of the student's right to attend school for the twenty-one (21) day period during which an appeal can be made to the Commissioner of Education. It also shall state the student will not be permitted to attend school beyond the twenty-first (21st) day following the notice date if missing information is not provided or an appeal is not filed;
5. A clear statement of the student's right to continue attending school while an appeal to the Commissioner is pending;
6. A clear statement that, if an appeal is filed with the Commissioner of Education and the applicant does not sustain the burden of demonstrating the student's right to attend the District, or the applicant withdraws the appeal, fails to prosecute or abandons the appeal by any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one (21) day period and the period during which the appeal was pending before the Commissioner;
7. A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal:
 - a. If removal is based on the student's move from the District, the notice of ineligibility shall also provide information as to whether District policy permits continued attendance, with or without tuition, for students who move from the District during the school year.
8. The name of a contact person in the District who can assist in explaining the notice's contents; and
9. When no appeal is filed, notice that the parent or guardian shall still comply with compulsory education laws. In the absence of a written statement from the parent or guardian that the student will be attending school in another district or a nonpublic school, or receiving instruction elsewhere than at a school, the District staff shall notify the district of actual domicile/residence, or the Department of Children and Families, of a potential instance of "neglect" pursuant to N.J.S.A. 9:6-1. For purposes of facilitating enforcement of the state compulsory education requirement (N.J.S.A. 18A:38-25), staff shall

provide the student's name, the name(s) of the parent/guardian/ resident, address to the extent known, denial of admission based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere.

IX. Removal of Currently Enrolled Students

- A. Nothing in N.J.A.C. 6A:22-1.1 through 22-6.3 (Student Residency) and this regulation shall preclude the Board of Education from identifying, through further investigation or periodic requests for revalidation of eligibility, students enrolled in the District who may be ineligible for continued attendance due to error in an initial assessment, changed circumstances or newly discovered information.
- B. When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for removal.
 - 1. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2. However, the notice shall also provide for a hearing before the Board of Education prior to a final decision on removal.
- C. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student," has been informed of his or her entitlement to a hearing before the Board of Education.
- D. Once the hearing is held, or if the parent, guardian, adult student, or resident keeping an "affidavit student," does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2.
- E. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board of Education or a Board Committee, at the discretion of the full Board. If a Board Committee conducts the hearing, the Committee shall make a recommendation to the full Board of Education for action. However, no student shall be removed from a school of the District except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 through 4-21 (Open Public Meetings Act).

X. Appeal to the Commissioner of Education

An applicant may appeal to the Commissioner of Education a District determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition,

which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3.

- A. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of “affidavit student” ineligibility determinations shall be filed by the resident keeping the student.

XI. Assessment and Calculation of Tuition

- A. If no appeal to the Commissioner of Education is filed by the parent, guardian, adult student, or District resident keeping an “affidavit” student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student’s ineligible attendance, including the twenty-one (21) day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner.

- 1. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

- B. If an appeal to the Commissioner of Education is filed by the parent, guardian, adult student, or District resident keeping an “affidavit” student and the petitioner does not sustain the burden of demonstrating the student’s right to attend the District, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition for the period during which the hearing and decision on appeal were pending, and for up to one year of a student’s ineligible attendance in a district prior to the appeal’s filing and including the twenty-one (21) day period to file an appeal.

- 1. Upon the Commissioner’s finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition for up to one year of ineligible attendance pursuant to N.J.A.C. 6A:22-6.1(a) plus the period of ineligible attendance after the appeal was filed. If the record of the appeal includes a calculation reflecting the tuition rate(s) for the year(s) at issue, the per diem tuition rate for the current year and the date on which the student’s ineligible attendance began, the Commissioner may order payment of tuition as part of his or her decision. In doing so, the Commissioner shall consider whether the ineligible attendance was due to the District’s error. If the record does not include such a calculation and the Board of Education has filed a counterclaim for tuition, the counterclaim shall proceed to a hearing notwithstanding that the petition has been abandoned.

2. An order of the Commissioner of Education assessing tuition is enforceable through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division, in accordance with pursuant to N.J.S.A. 2A:58-10.
- C. Tuition assessed pursuant to the provisions of N.J.A.C. 6A:22-6 shall be calculated on a per student basis for the period of a student's ineligible enrollment, up to one year, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23A-17.1 (Method of determining tuition rates for regular public schools). The individual student's record of daily attendance shall not affect the calculation.
- D. Nothing in N.J.A.C. 6A:22-1.1 through 22-6.3 (Student Residency) shall preclude an equitable determination by the Board of Education or the Commissioner of Education that tuition shall not be assessed for all or part of any period of a student's ineligible attendance in the District when the particular circumstances of a matter so warrant. In making the determination, the Board of Education or Commissioner shall consider whether the ineligible attendance was due to the District's error.

Issued (BCTS): 3/15/06 Rev.: 6/13/11 Rev.: 2/28/17 Rev.: 8/27/19 Rev.:
Issued (BCSS): N/A

POLICIES

SECOND READING

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5200M

TITLE: ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six (6) and sixteen (16) shall cause the child to regularly attend school. The Board of Education requires students enrolled in this District to attend school regularly in compliance with the laws of New Jersey.

Notwithstanding the requirements of reporting student absences in the school register for state and federal reporting purposes, “excused” and “unexcused” student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, and the award of course credit is a local Board decision outlined in N.J.A.C. 6A:16-7.6 and this policy and Regulation No. R5200M, both titled “Attendance.” In compliance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of this policy and regulation, a student’s absence from school will either be excused or unexcused. Unexcused absences will count toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to school personnel, the Principal or his or her designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence.

Students who are absent from school for any reason are responsible for the completion of assignments missed because of the absence. In accordance with N.J.S.A. 18A:36-14, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternative test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

EXTENDED OR REPEATED ABSENCES

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.

Students shall be subjected to the District's response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation No. R5200M.

UNEXCUSED ABSENCES

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of the Board of Education and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

UNEXCUSED ABSENCES – STUDENTS WITH DISABILITIES

In the case of a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's individualized education program, pursuant to 20 U.S.C. §§1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C. 6A:14; accommodation plan under 29 U.S.C. §§794 and 750(20); and individualized healthcare plan and individualized emergency healthcare plan, pursuant to N.J.A.C. 6A:16-2.3(b)5xxii.

COMPUTATION – AVERAGE DAILY ATTENDANCE RATE

The Superintendent or his or her designee shall calculate and monitor the average daily attendance rate for the District and for each school in the District. Whenever the average daily attendance rate for the District or for a school in the District does not meet the New Jersey Department of Education requirements, the Superintendent or his or her designee shall develop a District improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

Legal Reference: *N.J.S.A. 18A:36-14; 18A: 36-25.6; 18A:38-25; N.J.S.A. 34:2-21.1*

N.J.A.C. 6A:16-7.6; 6A:30-5.2; 6A:32-8.3

Adopted (BCTS): 9/11/02 Rev.: 5/25/05 Rev.: 11/3/08 Rev.: 7/13/11 Rev.: 7/22/14
Rev.: 2/3/15 Rev.:

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5320

Title: IMMUNIZATION

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the Board of Education requires the immunization of students against certain diseases in accordance with New Jersey State statute and rules of the New Jersey State Department of Health and Senior Services.

IMMUNIZATION REQUIRED FOR ADMISSION TO SCHOOL

A student shall not knowingly be admitted or retained in school if the parent has not submitted acceptable evidence of the child's immunization, according to schedules specific in N.J.A.C. 8:57-4 (Immunization of Pupils In School). However, a child may be admitted to school on a provisional basis in accordance with the requirements as outlined in N.J.A.C. 8:57-4.5 and Regulation No. R5320 – Immunization.

MEDICAL CONTRAINDICATIONS AND RELIGIOUS BELIEFS

Medical or religious exemptions to immunizations shall be in accordance with the requirements as outlined in N.J.A.C. 8:57-4.3 (Medical exemptions) and N.J.A.C. 8:57-4.4 (Religious exemptions). For students with a medical exemption pursuant to N.J.A.C. 8:57-4.3, the school nurse shall annually review student immunization records to confirm the medical condition for the exemption from immunization continues to be applicable in accordance with N.J.A.C. 6A:16-2.3(b)3.v.

LIMITATIONS OF IMMUNIZATION PROGRAM

No immunization program, other than that expressly required by the rules of the New Jersey State Department of Health and Senior Services or by order of the New Jersey State Commissioner of Health and Senior Services, may be conducted in District schools without the express approval of the Board.

Adopted (BCTS): 9/11/02 Rev.: 4/29/09 Rev.:
Adopted (BCSS): 11/13/02 Rev.: 4/29/09 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5330.04M

Title: ADMINISTERING AN OPIOID ANTIDOTE

N.J.S.A. 18A:40-12.24.a requires schools to adopt a policy for the emergency administration of an opioid antidote to a student, staff member, or other person who is experiencing an opioid overdose.

N.J.S.A. 18A:40-12.24.a(1) requires schools with any of the grades nine (9) through twelve (12) to comply with the provisions of the law.

N.J.S.A. 18A:40-12.23 et seq. permits schools with students in other grades to comply with the provisions of N.J.S.A. 18A:40-12.24.a.(1). Therefore, the Board of Education having such schools extends the provisions of N.J.S.A. 18A:40-12.23 through 40-12.27 to schools with any of the grades Kindergarten through twelve (12).

N.J.S.A. 18A:40-12.24 requires a school to obtain a standing order for opioid antidotes pursuant to the "Overdose Prevention Act" (N.J.S.A. 24:6J-1 through 6J-6). The school shall maintain a supply of opioid antidotes under the standing order in a secure, but unlocked and easily accessible location. The opioid antidotes shall be accessible in the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building. In addition, the Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds.

The school nurse and a designated employee who volunteers to administer an opioid antidote pursuant to N.J.S.A. 18A:40-12.24.c. are required to be trained for the administration of an opioid antidote in accordance with N.J.S.A. 18A:40-12.25.b. The school nurse or a designated employee who volunteers to administer an opioid antidote shall be promptly available on site in the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time.

N.J.S.A. 18A:40-12.24 permits the school nurse or a designated trained employee to administer an opioid antidote to any person whom the nurse or the trained designated employee who in good faith believes is experiencing an opioid overdose.

An overdose victim shall be transported to a hospital emergency room by emergency medical responders after the administration of an opioid antidote, even if the person's symptoms appear to have resolved.

In accordance with N.J.S.A. 24:6J-4.a.(1)(f), a prescriber or other health care practitioner, as appropriate, may prescribe or dispense an opioid antidote directly or through a standing order to a school, school district, or school nurse. In accordance with N.J.S.A. 24:6J-4.a.(2)(c), whenever the law expressly authorizes or requires a school or school district to obtain a standing order for opioid antidotes, the school nurse(s) employed or engaged by the school or school district shall be presumed by the prescribing or dispensing health care practitioner to be capable of administering the opioid antidote, consistent with the express statutory requirement.

Notwithstanding the provisions of N.J.S.A. 24:6J-4.a.(3)(b) to the contrary, if the law expressly authorizes or requires a school, school district, or school nurse to administer or dispense opioid antidotes pursuant to a standing order under N.J.S.A. 24:6J-4 et seq., the standing order issued shall be deemed to grant the authority specified by the law, even if such authority is not specifically indicated on the face of the standing order.

In accordance with the provisions of N.J.S.A. 18A:40-12.26, no school employee, including a school nurse or any other officer or agent of a Board of Education or charter school, or a prescriber of opioid antidotes for a school through a standing order, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.23 et seq. Good faith shall not include willful misconduct, gross negligence, or recklessness.

Any school, school district, school nurse, school employee, or any other officer or agent of a Board of Education or charter school who administers or permits the administration of an opioid antidote in good faith in accordance with the provisions of N.J.S.A. 18A:40-12.24 and pursuant to a standing order issued under N.J.S.A. 24:6J-4 shall not, as a result of any acts or omissions, be subject to any criminal or civil liability or any disciplinary action for administering, or permitting the administration of the opioid antidote in accordance with N.J.S.A. 24:6J-1 through 6J-6 (Overdose Prevention). Nothing in this policy shall be interpreted to prohibit the administration of an opioid antidote to a student, staff member, or other person in an emergency during school hours or during on-site school-sponsored activities by an emergency medical responder or other person authorized by law to administer an opioid antidote, in accordance with N.J.S.A. 24:6J-1 through 6J-6.

The Overdose Prevention Act provides that when a person, in good faith, seeks medical assistance for an individual believed to be experiencing a drug overdose, whether the person is seeking assistance for himself or herself or another, the person calling for help and the person experiencing the overdose shall not be arrested, charged, prosecuted, or convicted for certain criminal offenses enumerated in N.J.S.A. 2C:35-30(a)(1-6) and N.J.S.A. 2C:35-31(a)(1-6).

Notwithstanding the provisions of any law, rule, regulation, ordinance, or institutional or organizational directive to the contrary, any person or entity authorized to administer an opioid antidote pursuant to N.J.S.A. 24:6J-4, may administer to an overdose victim, with full immunity: a single dose of any type of opioid antidote that has been approved by the United States Food and Drug Administration for use in the treatment of opioid overdoses; and up to three (3) doses of an opioid antidote that is administered through an intranasal application, or

through an intramuscular auto-injector, as may be necessary to revive the overdose victim. Prior consultation with, or approval by, a third-party physician or other medical personnel shall not be required before an authorized person or entity may administer up to three (3) doses of an opioid antidote, as provided in N.J.S.A. 24:6J-4, to the same overdose victim.

A school district may enter into a shared services arrangement with another school district for the provision of opioid antidotes pursuant to N.J.S.A. 18A:40-12.27 if the arrangement will result in cost saving for the school districts.

This policy and Regulation No. R5330.04M – Administering an Opioid Antidote, shall be reviewed and approved by the school physician prior to Board of Education adoption and whenever this policy is revised. This policy shall be made available to school staff members, parents, and students in handbooks, on the District's website, or through any other appropriate means of publication.

Legal Reference: *N.J.S.A. 18A:40-12.23; 18A:40-12.24; 18A:40-12.25; 18A:40-12.26; 18A:40-12.27*

N.J.S.A. 24:6J-1 et seq.

Adopted (BCTS): 4/30/19 Rev.:
Adopted (BCSS): 4/23/19 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5610M

Title: SUSPENSION

The Board of Education recognizes that the temporary exclusion of a student from the educational program of this District is a severe sanction that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him or her, or of the habitual use of profanity or obscene language, or who shall cut, deface, or otherwise damage any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to the conduct as defined in N.J.S.A. 18A:37-2 (Causes for suspension or expulsion of pupils), the District's Policy No. 5600M – Student Discipline/Code of Conduct, and Regulation No. R5600M – Student Discipline/Code of Conduct in accordance with N.J.A.C. 6A:16-7.1 through 16-7.10 (Student Conduct).

SUSPENSION – DEFINITION

For purposes of this policy, “suspension” means the temporary removal of a student from the regular instructional program.

For purposes of this policy “short term suspension” means a suspension for one, but not more than ten (10) consecutive school days or less and “long term suspension” means a suspension of more than ten (10) consecutive school days.

AUTHORITY TO SUSPEND A STUDENT

In accordance with the provisions of N.J.S.A. 18A:37-4, only the Principal, who shall report any suspension to the Superintendent as soon as possible, may suspend a student. The Superintendent shall report the suspension to the Board of Education at its next regular meeting. The Principal or the Superintendent, prior to the second regular meeting of the Board following the suspension, may reinstate the suspended student, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty (30) calendar days of the suspension, to consider that student's expulsion from school.

At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

PROCEDURAL DUE PROCESS – SHORT-TERM SUSPENSION

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or his or her designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2 (Short-term Suspensions). To the extent the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension.

PROCEDURAL DUE PROCESS – LONG-TERM SUSPENSION

In each instance of a long-term suspension, the District shall assure the rights of the student pursuant to N.J.A.C. 16A:16-7.3 (Long-term Suspensions).

SUSPENSION – STUDENTS WITH DISABILITIES

The District will comply with the requirements of N.J.A.C. 6A:16-7.2 and 16-7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14., for each student with a disability who is subject to a short-term or long-term suspension.

INSTRUCTION WHILE ON SUSPENSION

In each instance of a short- or long-term suspension, the District shall provide academic instruction, either in school or out of school that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 16-10. These services shall be provided within five (5) school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.

MULTIPLE SUSPENSIONS/PROPOSED EXPULSION

In the event a student has experienced multiple suspension or may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team in accordance with the provisions of N.J.S.A. 18A:37-2c.

EXPUNGEMENT OF RECORD

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy No. 8330M – Student Records. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this District; any such student will be designated in a way that does not reveal the identity of the student.

Legal reference: *N.J.S.A. 18A:37-1 through 37-12 (Discipline of Pupils); N.J.S.A. 18A:54-20g [Vocational Districts]*
N.J.A.C. 6A:14-2.8 et seq.; 6A:16-7.2; 6A:16-7.3; 6A:32-7.7

Adopted (BCTS): 5/3/00 Rev.: 6/23/04 Rev.: 8/18/04 Rev.: 4/29/09 Rev.: 2/3/15
Rev.: 12/12/17 Rev.:
Adopted (BCSS): N/A

PERSONNEL

21-P-81T APPROVAL—2020 – 2021 STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ATHS.....Applied Technical High School (BCC), Paramus
BCA.....Bergen County Academies, Hackensack
BCDCC.....Bergen County Day Care Center, Hackensack
BCSSBergen County Special Services
BCTECBergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
ADULT.....Adult Education, Hackensack

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
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Armonaitis, William (N)	Teacher of Emergency Medical Technology	BCVHS, Paramus
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CERTIFICATION:

COE: Teacher of Emergency Medical Technicians

Salary: Col V, Step 10: \$85,050. + Doc. \$1,072. = \$86,122. per annum pro rata
Effective: 12/09/2020 to 06/30/2021

Corizzi, Thomas (R)	Teacher of Mathematics	BCTHS, Teterboro
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CERTIFICATION:

Teacher of Mathematics

Salary: Col III, Step 6: \$69,999. per annum pro rata
Effective: 02/08/2021 to 06/30/2021
Note: Replacement for staff who resigned

Zamora, Sheryl (T) Teacher of Social Studies (Limited Contract) BCVHS, Paramus

CERTIFICATION:
Teacher of Social Studies

Salary: Col V, Step 2: \$60,980. per annum pro rata
Effective: 01/04/2021 to 05/27/2021
Note: Limited Contract due to teacher's LOA

NON-CERTIFICATED
NAME

POSITION

SCHOOL/LOCATION

Fay, Daniel (N) Specialist: Computer DISTRICT, Shared Svcs

Salary: \$42,000. per annum pro rata
Effective: 01/19/21 to 06/30/21
Note: Shared Services Harrington Park/Edgewater

Foss, Joseph (R) Custodian DISTRICT, Hackensack

Salary: Col. 1, Step 1: \$45,979. + 2nd Shift \$917. = \$46,896. per annum pro rata
Effective: 01/04/21 to 06/30/21
Note: Replacement for staff who is retiring.

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

21-P-82T APPROVAL—2020-2021 SALARY RECLASSIFICATION—CERTIFICATED

RESOLUTION

BE IT RESOLVED that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

CERTIFICATED
NAME

POSITION

SCHOOL/LOCATION

Casarico, Elizabeth Teacher of Mathematics BCA, Hackensack

From: Col. III, Step 10 (60%) \$48,759. + Long. \$2,268. = \$51,027. per annum
To: Col. III, Step 10 (100%) \$81,265. + Long. \$3,780. = \$85,045. per annum pro rata
Effective: 01/04/2021
Note: Replacement of Teacher who resigned

Cornelio, Cristal Teacher of Social Studies BCTHS, Teterboro

From: Col. II, Step 5: \$65,658. per annum
To: Col. III, Step 5: \$67,182. per annum
Effective: 09/01/2020

Gosselink, Daniel Teacher of Social Studies BCTHS, Teterboro

From: Col. II, Step 11: \$81,810. per annum
To: Col. III, Step 11: \$84,080. per annum
Effective: 09/01/2020

Hamill, Brianna Teacher of Physical Education BCTHS, Teterboro

From: Col. IV, Step 7: \$74,097. per annum
To: Col. V, Step 7: \$76,024. per annum
Effective: 09/01/2020

Lancaster, Jonathan Teacher of Social Studies BCTHS, Teterboro

From: Col. II, Step 5: \$65,658. per annum
To: Col. III, Step 5: \$67,182. per annum
Effective: 09/01/2020

Liso, Matthew Teacher of Mathematics ATHS, Paramus

From: Col. III, Step 3: \$61,549. per annum
To: Col. IV, Step 3: \$62,661. per annum
Effective: 09/01/2020

McManus, Rosemarie School Nurse ATHS, Paramus

From: Col. III, Step 9: \$78,448. per annum
To: Col. V, Step 9: \$82,041. per annum
Effective: 09/01/2020

Miyazawa, Soon Mi Teacher of Social Studies BCTHS, Teterboro

From: Col. I, Step 4: \$60,507. per annum
To: Col. II, Step 4: \$62,965. per annum
Effective: 09/01/2020 to 12/31/2020

Quinn, James Teacher of the Handicapped BCVHS, Paramus

From: Col. I, Step 3: \$57,950. per annum
To: Col. II, Step 3: \$60,274. per annum
Effective: 09/01/2020

Silva, Breanna Teacher of Mathematics BCVHS, Paramus

From: Col. II, Step 5: \$65,658. per annum
To: Col. III, Step 5: \$67,182. per annum
Effective: 09/01/2020

Sorem, Bridget Teacher of English BCTEC, Paramus

From: Col. III, Step 10: \$81,265. per annum
To: Col. V, Step 10: \$85,050. per annum
Effective: 09/01/2020

Spinelli, Louis Teacher of Music BCA, Hackensack

From: Col. III, Step 6: \$69,999. + Ext. Day \$10,586. = \$80,585. per annum
To: Col. IV, Step 6: \$71,238. + Ext. Day \$10,586. = \$81,824. per annum
Effective: 09/01/2020

Strothers, Antonia School Psychologist ATHS, Paramus

From: Col. V, Step 5: \$70,006. per annum
To: Col. V, Step 5: \$70,006. + Doct \$1,072. = \$71,078. per annum
Effective: 09/01/2020

Wilson, Patricia Teacher of Art BCVHS, Paramus

From: Col. IV, Step 11: \$85,533. + Long. \$700 = \$86,233. per annum
To: Col. V, Step 11: \$88,059. + Long. \$700 = \$88,759. per annum
Effective: 09/01/2020

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

21-P-83T APPROVAL—2020-2021 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Makus, Bryan: Specialist: Computer

From: \$53,045. per annum
To: \$70,000. per annum pro rata
Effective: 01/01/2021 to 06/30/2021
Note: Due to additional technology responsibilities

Manzione, Stephen: Mail Clerk/Courier

From: \$11.00 per hour
To: \$12.00 per hour
Effective: 01/01/21 to 06/30/21
Note: Minimum wage

McCann, William: Custodian

From: Col. 1, Step 2: \$47,374. + 2nd Shift \$917. = \$48,291. per annum
To: Col. 1, Step 2: \$47,374. + Boiler: \$1,100. + 2nd Shift \$917. = \$49,391. per annum pro rata
Effective: 12/08/2020 to 06/30/2021
Note: Boiler license

Ruehl, Kathleen: DCC Caregiver

From: \$21,398 per annum
To: \$21,840 per annum pro rata
Effective: 01/01/2021 to 06/30/2021
Note: Minimum Wage

Langenstein, Bonnie: DCC Caregiver

From: \$21,417 per annum
To: \$21,840 per annum pro rata
Effective: 01/01/2021 to 06/30/2021
Note: Minimum Wage

Haas, Morgan: DCC Caregiver

From: \$11.00 per hour
To: \$12.00 per hour
Effective: 01/01/2021 to 06/30/2021
Note: Minimum Wage

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

21-P-84T APPROVAL – REVISED START DATE (BOE: 10/27/2020; Resol. #21-P-55T)

RESOLUTION

BE IT RESOLVED that the following salary member's employment status be approved, as provided by the budget, in accord with the rates and dates specified:

Villarosa, Hillary – Teacher of French

From: 01/04/21
To: 01/11/21

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

21-P-85T APPROVAL—2020-2021 LONG TERM SUBSTITUTE TEACHER

RESOLUTION

BE IT RESOLVED that Louis Leichtweisz, who holds valid HVAC license, be appointed as a long term substitute teacher at the Bergen County Adult Education Center, Hackensack, to be compensated as follows:

Salary: \$204 per diem
Effective: 01/11/2021 to 02/12/2021
Note: Coverage for staff absence

**21-P-86T APPROVAL— 2020-2021 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2020-2021 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2020-2021

<u>Curriculum Projects:</u>	Gutierrez, Joseph	1 st payment - \$612.00 Middle School Career Exploration *Partially grant funded Perkins Secondary Education Program
	Pergolizzi, Robert	1 st payment - \$612.00 Middle School Career Exploration *Partially grant funded Perkins Secondary Education Program
	Sawhney, Puneet	1 st payment - \$612.00 Middle School Career Exploration *Partially grant funded Perkins Secondary Education Program
	Yassin, Ahlam	1 st payment - \$612.00 Diversity in Healthcare
	Zhang, Yu	1 st payment - \$612.00 Middle School Career Exploration *Partially grant funded Perkins Secondary Education Program
<u>Home Instruction:</u>	Branda, John Student: AJ	\$82 per hour Max. hours: 12 Effective: 12/07/2020
	Kim, Rosalyn Student: AJ	\$82 per hour Max. hours: 12 Effective: 12/07/2020
	Pinyan, Jonathan Student: AJ	\$82 per hour Max. hours: 12 Effective: 12/07/2020

Respass, Bryan Student: AJ	\$82 per hour Max. hours: 6 Effective: 12/07/2020
Sorrentino, Elizabeth Student: AJ	\$82 per hour Max. hours: 12 Effective: 12/07/2020
Spinelli, Louis Student: AJ	\$82 per hour Max. hours: 12 Effective: 12/07/2020
Tolmo, Eva Student: AJ	\$82 per hour Max. hours: 12 Effective: 12/07/2020
James, Dina Student: SP	\$82 per hour Max. hours: 9 Effective: 12/15/2020
Lancaster, Jonathan Student: SP	\$82 per hour Max. hours: 18 Effective: 12/15/2020
Spinelli, Louis Student: SP	\$82 per hour Max. hours: 36 Effective: 12/15/2020
Walsh, Gene Student: SP	\$82 per hour Max. hours: 18 Effective: 12/15/2020
Callahan, Christopher Student: TL	\$82 per hour Max. hours: 16 Effective: 01/04/2021
Hager, Raymond Student: TL	\$82 per hour Max. hours: 16 Effective: 01/04/2021
Midolo, Linda Student: TL	\$82 per hour Max. hours: 16 Effective: 01/04/2021
Moran, Ian Student: TL	\$82 per hour Max. hours: 16 Effective: 01/04/2021
Murro, Kelly Student: TL	\$82 per hour Max. hours: 8 Effective: 01/04/2021
Pantano, Joseph Student: TL	\$82 per hour Max. hours: 8 Effective: 01/04/2021

Zweben, Dana
Student: TL

\$82 per hour
Max. hours: 16
Effective: 01/04/2021

Accuplacer Remediation

Rate: Hourly per diem

Effective: 12/04/2020 to 03/01/2021

Kaplan, Keith

Nardo, Linda

Max.
Hours
10
10

Admissions Work - BCA

Rate: Hourly per diem

Effective: SY 20-21

Buccino, Andrea

Max.
Hours
50

After School Tutoring for ATHS students

Rate: Hourly per diem*

Effective: 11/11/2020 to 03/01/2021

Brandt, Steevi

Liso, Matthew

Rodriguez, Alex

Rodsan, Alexa

Saravia, Jessie

Valentine, Taylor

Max.
Hours
30
30
30
30
30
30

*Grant funded. Perkins Secondary Education Program

AV Hours

Rate: Hourly per diem

Effective: SY 2020-2021

Miller, Bruce

Max.
Hours
200

Lesson Plan Writing for Gender/Implicit and Racial Issues

Rate: Hourly per diem

Effective: 02/01/2021 to 06/01/2021

Berwick, Carly

Blake, Katherine

Cornelio, Crystal

Hernandez, Marcella

Whitley, Kathryn

Max.
Hours
15
15
15
15
15

Mentoring – Teacher Bridge Program

Rate: \$1,000*

Effective: SY 2020-2021

Yanniotis, Andreas

*Funded by NJDOE

Remote Grading online AP Psychology Class

Rate: Hourly per diem

Effective: 12/14/2020 to 06/01/2021

Pagano, Emily

Max.
Hours
60

APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS

ADVISORS:

Drama Club (Split)
Drama Club (Split)

Recommended Staff

<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Farley	Heather	\$1,325	SY 20-21
Liso	Matthew	\$1,325	SY 20-21

BERGEN COUNTY ACADEMIES – HACKENSACK

ADVISORS:

Debate Team
Math Team
Student Council

Recommended Staff

<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Russo	Christopher	\$2,650	SY 20-21
Abramson	Michael	\$2,650	SY 20-21
Zhang	Yu	\$2,650	SY 20-21

COORDINATORS:

Math Coordinator
Math Assistant Coordinator
Music Coordinator
Play Coordinator (Musical)
Play Coordinator (Musical)
Play Coordinator (Musical)
Play Assistant Coordinator (Musical)
Play Assistant Coordinator (Musical)
Play Assistant Coordinator (Musical)

Pinyan	Jonathan	\$11,043	SY 20-21
Abramson	Michael	\$8,284	SY 20-21
Lemma	Michael	\$10,599	SY 20-21
Kaplan	Stephen	\$2,650	SY 20-21
Crochet-Hyslop	Laurie	\$2,650	SY 20-21
Spinelli	Louis	\$2,650	SY 20-21
Pero	Victoria	\$1,962	SY 20-21
Lang	Scott	\$1,962	SY 20-21
Wilson	David	\$1,962	SY 20-21

BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO

ADVISORS:

Model United Nations
Student Council

Recommended Staff

<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Golle	Erica	\$2,650	SY 20-21
Conry	Joseph	\$2,650	SY 20-21

ATHLETICS - DISTRICT

ASSIGNMENT:

DELETE - Basketball Assistant Coach (Boys)

Volleyball Head Coach (Girls)

Volleyball Assistant Coach (Girls)

DELETE – Fencing Head Coach

Fencing Assistant Coach

DELETE – Fencing Assistant Coach

Fencing Head Coach

Recommended Staff

<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Leary	James	\$7,842	SY 20-21
Kingsley	Matthew	\$10,385	SY 20-21
Van Boeckel	Erik	\$7,421	SY 20-21
Van Boeckel	Erik	\$10,386	SY 20-21
Van Boeckel	Erik	\$7,421	01/11/2021
Brown	Jeanne	\$7,421	SY 20-21
Brown	Jeanne	\$10,386	01/11/2021

**21-P-87T APPROVAL – 2020-2021 LEAVES OF ABSENCE WITH PAY –
EMERGENCY PAID SICK LEAVE ACT (EPSLA) AND EXPANDED FMLA**

RESOLUTION

BE IT RESOLVED, that Salvatore Ardizzone, Custodian, Bergen County Technical Education Center, Paramus, be granted a paid federal statutory EPSLA leave of absence with benefits for six (6) days for the period November 30, 2020 through December 7, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Timothy Casperson, District Supervisor of Humanities, 540 Farview Avenue, Paramus, be granted a paid federal statutory EPSLA leave of absence with benefits for seven (7) days for the period November 29, 2020 through December 8, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Regolo Lexardo, Custodian, Bergen County Academies, Hackensack, be granted a paid federal statutory EPSLA leave of absence with benefits for eight (8) days for the period December 14, 2020 through December 23, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Robert Magee, Teacher of Auto Body Repair, Bergen County Technical High School, Teterboro, be granted a paid federal statutory EPSLA leave of absence with benefits for three (3) days for the period October 19, 2020 through October 21, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Dana Malone, Teacher of the Handicapped, Bergen County Technical High School, Teterboro, be granted a paid federal statutory EPSLA leave of absence with benefits for five (5) days for the period October 19, 2020 through October 23, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Dana Malone, Teacher of the Handicapped, Bergen County Technical High School, Teterboro, be granted a paid federal statutory EPSLA and unpaid Expanded Federal Leave of Absence with benefits for five (5) days for the period October 26, 2020, through October 30, 2020, for a reason requiring two-thirds of regular per diem rate up to a maximum of \$200 per day (EPSLA). The costs of employee pay and/or health benefits during the leave period, not to exceed two (2) weeks (EPSLA), and not to exceed twelve (12) weeks (Expanded Federal Family Leave), to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Dana Malone, Teacher of the Handicapped, Bergen County Technical High School, Teterboro, be granted a paid federal statutory Expanded Federal Family Leave of Absence with benefits for thirty-three (33) days for the period November 9, 2020, through December 23, 2020, for a reason requiring two-thirds of regular per diem rate up to a maximum of \$200 per day (Expanded Federal Family Leave). The costs of employee pay and/or health benefits during the leave period, not to exceed twelve (12) weeks (Expanded Federal Family Leave), to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that William McCann, Maintenance/Custodian, Bergen County Vocational High School, Paramus, be granted a paid federal statutory EPSLA leave of absence with benefits for seven (7) days for the period November 17, 2020 through November 25, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Michelle Pinke, Supervisor, Bergen County Academies, Hackensack, be granted a paid federal statutory EPSLA leave of absence with benefits for eight (8) days for the period October 12, 2020 through October 21, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Tina Putkisto, Custodian, Applied Technology High School, Paramus, be granted a paid federal statutory EPSLA leave of absence with benefits for ten (10) days for the period December 10, 2020 through December 23, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Nancy Sousa, School Counselor, Bergen County Academies, Hackensack, be granted a paid federal statutory EPSLA leave of absence with benefits for two (2) days for the period December 7, 2020 through December 8, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Minghua Xu, Teacher of Chinese, Bergen County Academies, Hackensack, be granted a paid federal statutory EPSLA leave of absence with benefits for two (2) days for the period October 20, 2020 through October 21, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Kevin Vacciana, Custodian, Bergen County Academies, Hackensack, be granted a paid federal statutory EPSLA leave of absence with benefits for four (4) days for the period December 15, 2020 through December 18, 2020 for a reason requiring regular pay rate up to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

21-P-88T APPROVAL — LEAVE(S) OF ABSENCE

RESOLUTION

BE IT RESOLVED, that Steevi Brandt, Teacher of English, Applied Technology High School, Paramus, will be granted an unpaid federal statutory family leave of absence with benefits for the period May 19, 2021 through May 26, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Steevi Brandt, Teacher of English, Applied Technology High School, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period May 27, 2021 through June 22, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Dana Malone, Teacher of the Handicapped, Bergen County Technical High School, Teterboro, will be granted an unpaid Expanded federal statutory family leave of absence with benefits for the period November 2, 2020 through November 6, 2020. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Dana Malone, Teacher of the Handicapped, Bergen County Technical High School, Teterboro, be granted an unpaid federal statutory family leave of absence with benefits for the period February 10, 2021 through March 2, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Dana Malone, Teacher of the Handicapped, Bergen County Technical High School, Teterboro, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period March 3, 2021 through June 1, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Abdul Mirza, Custodian, Academies High School, Hackensack, will be granted an unpaid leave of absence with no benefits for the period September 16, 2020 through October 18, 2020.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

21-P-89T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Proietti, James	Teacher of Health and Physical Ed	Teterboro	Effective 03/01/2021
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**21-P-90T APPROVAL—2020-2021 ADULT AND CONTINUING EDUCATION STAFF
SALARY AUTHORIZATION(S)**

RESOLUTION

BE IT RESOLVED that the attached listing of Adult and Continuing Education staff be appointed at the rate(s) indicated, effective as per the dates specified.

**BERGEN COUNTY TECHNICAL SCHOOLS
ADULT AND CONTINUING EDUCATION**

SALARY AUTHORIZATION

	NAME	POSITION	EFFECTIVE DATE	STEP	RATE
1.	FACIOLINCE, ANDRES	OFFICE MANAGER/ FACILITATOR	07/01/2020	N/A	\$ 47.62

*ACCT. # 11000252101DT / 61-950-200-100-IN

Board Approval: 01/26/2021

FINANCE RESOLUTIONS

21-F-88T APPROVAL—PAYMENT OF BILLS: DECEMBER 2020 & JANUARY 2021

RESOLUTION

WHEREAS, the Secretary has presented certain warrants to the Board of Education with a recommendation that they be paid; and

WHEREAS, the Board of Education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the Board of Education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

<u>Dates</u>	<u>Check Numbers</u>	All Funds <u>Account 955-1020731</u>	<u>Total</u>
12/8/20-1/21/21	007307-007486	\$8,438,934.64	
12/8/20-1/21/21	S37865-S37919	\$1,136,231.26	\$9,575,165.90

<u>Date</u>	<u>Check Numbers</u>	Unemployment Comp Ins Fund <u>Account 955-1020782</u>	<u>Total</u>
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<u>Date</u>	<u>Check Numbers</u>	Escrow Account <u>Account 50214</u>	<u>Total</u>
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PB/JS

21-F-89T MONTHLY CERTIFICATION—NOVEMBER 30, 2020 BOARD SECRETARY/SCHOOL FINANCIAL REPORT

RESOLUTION

WHEREAS pursuant to N.J.A.C. 6:20-2.12(e)*, we, the Board of Education, confirm that as of November 30, 2020 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the Board of Education does hereby approve the attached monthly certifications, and Board Financial Reports.

PB/JS

Source of Funds: per Attached

**21-F-90T APPROVAL OF PROPOSED PROGRAM OR BUDGET MODIFICATION AND APPLICATION FOR
FEDERAL, STATE AND/OR PRIVATE FEDERAL FUND PROJECTS**

PERKINS SECONDARY GRANT PROGRAM

RESOLUTION

BE IT RESOLVED the Board of Education approves submission of the modification(s) for the following grant(s):

<u>Funding Source</u>	<u>Prior Submit Resolution No.</u>	<u>Program Title</u>	<u>Amount of Application</u>		
			<u>Federal</u>	<u>Reserve</u>	<u>Total</u>
Federal – FY ‘21 Carl D. Perkins Act	21-F-84T	Perkins Secondary Grant Program	\$784,202	\$88,411	\$872,613

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver the necessary modification on behalf of the Board of Education of the Bergen County Technical Schools.

**21-F-91T APPROVAL OF PROPOSED PROJECT(S) OR PROGRAM(S) AND APPLICATION
FOR FEDERAL, STATE AND/OR PRIVATE FUNDS**

**Securing Our Children’s Future Bond Act
CTE Expansion Grant**

RESOLUTION

WHEREAS, pursuant to PL 2018, chapter 119, New Jersey voters approved the Securing Our Children’s Future ballot question in November of 2018, authorizing \$275 million in state bonding to expand career and technical education (“CTE”) within county vocational school districts; and

WHEREAS, there is growing demand for career-focused education, including opportunities that prepare young people for well-paying careers that do not necessarily require a four-year degree; and

WHEREAS, the Securing Our Children’s Future Bond Act will provide grants only and directly to county vocational-technical school districts for the specific purpose of increasing the capacity in their districts to prepare students for high-demand, technically skilled careers in key industry sectors that align with labor market demands and economic development goals; and

WHEREAS, the New Jersey Department of Education has given notice that funds are now available and county vocational school districts may apply for such; and

WHEREAS, the New Jersey Department of Education has determined that grants will be awarded via a competitive grant process based on a scoring rubric and geographical region, and divided into two groups based on the estimated cost of the project; and

WHEREAS, the New Jersey Department of Education has determined that the groups shall consist of “smaller projects” with a cost of \$25 million or less and “larger projects” that exceed \$25 million but no more than \$40 million; and

WHEREAS, the need exists in the County of Bergen to expand the available number of CTE opportunities at its county vocational schools as the number of applicants far exceeds the amount available for instruction; and

WHEREAS, the current facilities at Bergen County’s vocational schools are at full capacity; and

WHEREAS, the Bergen County Technical School District has determined that in order to increase the availability of CTE instruction, it has become necessary to construct a new CTE high school that will add approximately 260 instructional spaces (the "Project"); and

WHEREAS, the Securing Our Children's Future Grant will award grants of 75% of the cost of constructing a new CTE facility, including but not limited to, architectural and engineering fees, furniture and equipment purchases, and legal fees up to a maximum project cost of \$40 million, with a required "local" county match of 25% of the that total cost; and

WHEREAS, the Bergen County Technical School District seeks to submit a grant application and has reviewed all the data supplied in the application and in its attachments, and certifies that all data contained therein is true and correct, and in conformance with the Securing Our Children's Future Bond Act and regulations at N.J.A.C. 6A:26A;

NOW, THEREFORE, BE IT RESOLVED the Board of Education approves submission of the following application(s) for federal, state and/or private funds to support programs in the district:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Application</u>
State – FY '21 NJ Department of Education	Securing Our Children's Future Bond Act – CTE Expansion Grant	75% of \$34,500,000
County of Bergen		25% of \$34,500,000

AND BE IT FURTHER RESOLVED that the cost of the project is estimated to be \$34,500.000, with 75% of the cost to be funded by the State of New Jersey through the grant referred to herein, and 25% of the cost to be funded by the County of Bergen, with the County also responsible to provide contingency funding in the event of unanticipated cost overruns exceeding the amount of the grant for the project; and

BE IT FURTHER RESOLVED that no return of any pro rata share of the grant to NJDOE will be required as the Board is the owner of the real property on which the CTE high school will be constructed;

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver the necessary applications on behalf of the Board of Education of the Bergen County Technical Schools.

**21-F-92T APPROVAL – CHANGE ORDER NO. 2 – STUDENT COMMONS RENOVATIONS BERGEN COUNTY
ACADEMIES - HACKENSACK, NEW JERSEY – LOUIS GARGIULO COMPANY, INC. –
INCREASE - \$14,742.70**

RESOLUTION

WHEREAS, Louis Garguilo Company, Inc., was retained by the Bergen County Technical School Board of Education at the August 27, 2019 regular meeting (Resolution 20-F-50T), for the Student Commons Renovation at the Bergen Academy, Hackensack, New Jersey, and

WHEREAS, on August 25, 2020, Resolution 21-F-35T Louis Garguilo Company, Inc. issued Change Order #1 with regard to the Student Commons Renovations at the Bergen Academy, Hackensack, New Jersey, and

WHEREAS, Louis Gargiulo Company, Inc., has submitted the following change order proposal which has been approved by the Architect:

<u>Change Order</u>	<u>Description</u>	<u>Amount</u>
	Amount of Original Contract	\$637,000.00
	The Net Change by Previously Authorized Change Orders	0.00
CO #1	The Contract sum increased by Change Order #1	\$61,215.76
	The TOTAL Contract sum increased by Change Order #1	698,215.76

CO #2	The Contract sum increased by Change Order #2 – (Per the Attached Scope of Work)	\$14,742.70
	The New Contract Sum Including Change Orders #1 and #2	\$712,958.46

NOW THEREFORE BE IT RESOLVED that the Board approves Change Order No.2 in the amount of \$14,742.70 for a new total contract sum of \$712,958.46.

JS/rc

**21-F-93T APPROVAL – ENGINEERING SERVICES – WALL STRUCTURAL INSPECTION AT DR. JOHN GRIECO CAMPUS IN HACKENSACK
VENDOR: REMINGTON & VERNICK ENGINEERS**

RESOLUTION

WHEREAS, a need exists to provide Professional Engineering Services to provide a structural inspection at the Bergen County Academies in order to evaluate the feasibility of removing two stud walls and installing a doorway opening; and

WHEREAS, Remington & Vernick Engineers has submitted the attached proposal to provide professional services related to this project;

NOW THEREFORE BE IT RESOLVED, based on the recommendation of the Business Administrator, the Board of Education approves the attached proposal for professional engineering services, provided by Remington & Vernick Engineers located at One Harmon Plaza, Secaucus, NJ for a fee not to exceed \$4,750.00.

JS/am

**21-F-94T APPROVAL - NEGOTIATE A CONTRACT TO FURNISH AND DELIVER TOOLS AND SERVICE EQUIPMENT FROM 1500i SNAP-ON INDUSTRIAL CATALOG FOR BERGEN COUNTY TECHNICAL SCHOOLS COOPERATIVE COMMENCING FEBRUARY 1, 2021 FOR A TWO-YEAR PERIOD
VENDOR: SNAP-ON INDUSTRIAL, A DIVISION OF IDSC HOLDINGS, LLC, KENOSHA, WI**

BID #21-PC5RR CONTRACT
State ID# 79-BCTSC

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq., advertised two times to Establish a Contract for 1500i Snap-On Industrial Catalog or Approved Equal to Furnish and Deliver Tools and Service Equipment for BCTSC Commencing December 15, 2020 or Date of Award for a Two-Year Period, and

WHEREAS, no valid bids were received on two occasions, and

WHEREAS, 18A:18A-5c allows for Boards of Education, after bidding twice, to negotiate a contract;

NOW THEREFORE BE IT RESOLVED, after negotiating with the only vendor who submitted a proposal, and after review by the Purchasing Department, and based on the recommendation of the Business Administrator, the Board of Education awards the contract to Snap-On Industrial, A Division of IDSC Holdings, LLC, Kenosha, WI as follows:

SNAP-ON INDUSTRIAL 1500i CATALOG	PERCENTAGE DISCOUNT
Category A	40%
Category B	40-54%
Category C	9-35%
Category D	30%
Category H	0-30%
Category I	0-60%
Category J	0-25%
Category K	0%
Category L	0-10%
Category M	0-20%
Category N	0-20%
Category O	0-20%
Category R	0-20%
Category S	0-20%
Category T	0-20%
Category V	0%
Category W	20%
Category X	0%
Category Y	0-20%
Category Z	0%

Source of Funds: Various

21-F-95T

REVISED - AWARD OF CONTRACT TO FURNISH, DELIVER AND INSTALL A TRAK LATHE AND A TRAK KNEE MILL WITH THE ASSOCIATED PRODUCTS AT BCTS – PARAMUS CAMPUS. VENDOR: SOUTHWESTERN INDUSTRIES, INC., RANCHO DOMINGUEZ, CA \$89,193.00

BID #21-03

RESOLUTION

WHEREAS, on August 25, 2020 the Board of Education, approved the resolution #21-F-22T to Furnish, Deliver and Install ShopBot Desktop MAX ATC, a Trak Lathe and a Trak Knee Mill with the Associated Products; and

WHEREAS, there was an error in the amount specified in the resolution title;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the corrected amount of \$89,193.00 to be awarded to Southwestern Industries, Inc.

Table A

<u>Item #</u>	<u>Qty.</u>	<u>Unit of Measure</u>	<u>Product #</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	2	each	TRAK-1440EX	TRAK Lathe, 14" x 40", with ProtoTRAK ELX CNC	\$ 20,595.50	\$ 41,191.00
2	32	hours	TRAINING	Customer Training for TRAK 1440EX LATHE, 16 hours	included	included
3	2	each	CHUCK – 6/D4	Chuck – 6" D1-4	\$ 702.00	\$ 1,404.00
4	2	each	TRL TOOL-3/4	Tooling Kit, 3/4" for 1440EX, 1630SX, 1630SSX, 1630RX, 1630HS-RX, 1845SX, 1845RX	\$ 1,008.00	\$ 2,016.00
----	----	----	-----	Total for TRAK1440EX LATHE	-----	\$ 44,611.00
5	2	each	TRAK-K3KMX	TRAK K3 Knee Mill, 32"x16", 3HP, w/PTKMX CNC	\$ 21,495.50	\$ 42,991.00
6	4	hours	TRAINING	Customer Training for TRAK 1440EX LATHE, 2 hours	included	included
7	2	each	P-TRAK RSG	Remote Stop/Go Switch	\$ 218.70	\$ 437.40
8	2	each	WISE-6	Vise, 6", Kurt DX6, Includes Mounting Hardware	\$ 576.80	\$ 1,153.60
----	----	----	-----	Total for TRAKK3KMX KNEE MILL	-----	\$ 44,582.00
GRAND TOTAL (All Inclusive)						\$ 89,193.00

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Purchasing Department to re-bid Table B that has not been awarded.

JS/jd

21-F-96T APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR BERGEN COUNTY TECHNICAL SCHOOLS 2020-2021 SCHOOL YEAR

RESOLUTION

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (See attached) pursuant to all conditions of the individual State contracts;

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/am

**21-F-97T AWARD OF CONTRACT TO FURNISH AND DELIVER AN AMATROL PORTABLE PLC
LEARNING SYSTEM AND THE ASSOCIATED PRODUCTS FOR ADULT ED- HACKENSACK
VENDOR: ALLEGHENY EDUCATIONAL SYSTEMS, INC., TARENTUM, PA \$90,459.00**

BID #21-04R

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver an Amatrol Portable PLC Learning System and the Associated Products or Approved Equal for Adult Ed - Hackensack, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on January 12, 2021,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Assistant Superintendent for Curriculum and Instruction, the Board of Education awards the contract to the lowest responsible bidder, Allegheny Educational Systems, Inc., Tarentum, Pa as follows:

<u>Item #</u>	<u>Qty.</u>	<u>Unit of Measure</u>	<u>Product #</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	4	Each	990-PS712	Portable PLC Learning System – Siemens S71200	\$ 8,119.00	\$32,476.00
2	3	Each	990-MC1	Portable Electric Motor Control Learning System (Regular Banana Leads)	\$ 9,751.00	\$29,253.00
3	3	Each	990-DV1	Portable AC Variable Frequency Drives Learning System	\$ 8,910.00	\$26,730.00
4	25	Each	206-HS12	eLearning Library Subscription Amatrol Main Library – Secondary Only, 12 Months, Entire Library, 1 Person	\$ 80.00	\$ 2,000.00
				GRAND TOTAL (ALL INCLUSIVE) +		\$90,459.00

Source of Funds: 20.361.400.731.VN
13.330.100.600.PS
20.361.100.600.VN

**21-F-98T AWARD OF CONTRACT TO FURNISH AND DELIVER LEICA DM750 MICROSCOPES AND THE ASSOCIATED PRODUCTS FOR BCTS – APPLIED TECH HIGH SCHOOL
VENDOR: I MILLER PRECISION OPTICAL INSTRUMENTS, INC., FEASTERVILLE, PA \$75,668.25**

BID #21-06

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver Leica DM750 Microscopes and the Associated Products or Approved Equal for BCTS – Applied Tech High School; and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on January 7, 2021;

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Assistant Superintendent for Curriculum and Instruction, the Board of Education awards the contract to the lowest responsible bidder, I Miller Precision Optical Instruments, Inc., Feasterville, PA as follows:

<u>Item #</u>	<u>Qty.</u>	<u>Unit of Measure</u>	<u>Product # / Leica #</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	35	each	DM750 / 13613005	Leica Binocular, Fluorescence-Capable Microscope	\$2,146.29	\$75,120.15
2	35	each	N/A / 13613900	U.S. Power Cords	\$15.66	\$548.10
GRAND TOTAL: \$ 75,668.25						

Source of Funds: 20.362.400.731.VN

JS/dt

21-F-99T APPROVAL –APPROVAL TO SUBMIT NECESSARY PAPERWORK TO THE NEW JERSEY DEPARTMENT OF EDUCATION FOR THE RENOVATION AND CONSTRUCTION OF A CHILD STUDY TEAM (“CST”) OFFICE AND RENOVATION TO EXISTING CLASSROOM AT BERGEN COUNTY TECHNICAL SCHOOL’S PARAMUS CAMPUS BY DI CARA RUBINO ARCHITECTS

RESOLUTION

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of the renovation and construction off a Child Study Team (“CST”) office and renovation of existing classroom at the Bergen County Technical High School Paramus Campus; and

WHEREAS, on January 28, 2020 via resolution #20-F-127T, Board approved DiCara Rubino Architects, a Board approved architect, to design and engineer a new CST office as well as classroom renovation located at BCTS’ Paramus Campus; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by DiCara/Rubino, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding, and

WHEREAS, the district's Long-Range Facilities Plan has previously been amended to include this project; and

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the school business administrator, approves and authorizes DiCara/Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of State Project number 03-0290-030-21-1000, renovation and construction of a CST office and renovation to classroom at Bergen County Technical School's Paramus Campus.

21-F-100T APPROVAL—WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT LOG—7/1/20-6/30/21

RESOLUTION

BE IT RESOLVED the Board of Education approves the WIOA Formula/WFJ Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is attached and made part of this resolution.

VP/JS
Source of funds: see attached

21-F-101T APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY TECHNICAL SCHOOLS AND EDGEWATER PUBLIC SCHOOLS

RESOLUTION

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support (Level 1 Technician) by Bergen County Technical Schools to Edgewater Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Edgewater Board of Education per the attached agreement, commencing January 1, 2021 and ending June 30, 2021.

EH: JS/am

**21-F-102T APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY
TECHNICAL SCHOOLS AND ROCKAWAY TOWNSHIP PUBLIC SCHOOLS**

RESOLUTION

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Rockaway Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Rockaway Township School District per the attached agreement, commencing October 1, 2020 and ending June 30, 2021.

EH: JS/am

21-F-103T APPROVAL - AUTHORIZING SETTLEMENT OF LITIGATION

RESOLUTION

WHEREAS, the Board of Education ("Board") is a defendant in a lawsuit bearing Docket No. BER-L-000054-20 in which the plaintiff asserted claims arising out of plaintiff's previous employment relationship with the Board; and

WHEREAS, the Board's insurance carrier (Summit Risk Services), litigation counsel (Todd McGarvey of Anderson Shah, LLC), and Board Attorney have each recommended an amicable resolution and settlement of plaintiff's claims, together with plaintiff's release of all claims against the Board; and

WHEREAS the Board seeks to avoid the cost and expense of further litigation and to approve and enter into a Settlement Agreement and General Release with Plaintiff; and

WHEREAS, the settlement is not an admission of fault or wrongdoing by the Board, but a proposal to fully resolve all disputed claims between the parties without the cost and expense of a trial and potential exposure to the Board of significant legal fees and costs;

NOW, THEREFORE, BE IT RESOLVED that the settlement of this lawsuit, and the Settlement Agreement and General Release with plaintiff evaluated by the Board in Executive Session, be and is hereby ratified and approved subject to such final review, modifications and/or amendments deemed necessary and appropriate by the Board Attorney and the Board's litigation counsel, which potential modifications and/or amendments shall not alter the substantive rights and parties thereto; and

BE IT FURTHER RESOLVED that the Superintendent of Schools or School Business Administrator/Board Secretary be and hereby is authorized to execute the Settlement Agreement and General Release on behalf of the Board of Education, and, together with the Board Attorney be and hereby is authorized and directed to take all necessary and appropriate action to effectuate the terms of this Resolution and settlement; and

BE IT FURTHER RESOLVED that the recitals are hereby incorporated as if restated herein in full, and this Resolution shall take effect immediately.

**21-F-104T APPROVAL - ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET**

Perkins Post-Secondary Grant Program

RESOLUTION

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Grant</u>
Federal – FY ‘21 Carl D. Perkins Act	Perkins Post-Secondary Grant Program	\$143,707

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<u>Program Information</u>	<u>Account Number</u>	<u>Budget Category</u>	<u>Amount</u>
Program Director:	20.361.100.600.VN	Supplies and Materials	\$10,360
R. Panicucci	20.361.200.100.VN	Personal Services – Salaries	37,130
	20.361.200.200.VN	Personal Services – Employee Benefits	7,425
Grant Period:		Purchased Professional Education	
July 1, 2020 – June 30, 2021	20.361.200.300.VN	Services	2,660
	20.361.400.731.VN	Instructional Equipment	86,132
		TOTAL	\$143,707

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**21-F-105T APPROVAL - ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET**

Perkins Secondary Grant Program

RESOLUTION

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Grant</u>		
		Federal	Reserve	TOTAL
Federal – FY '21 Carl D. Perkins Act	Perkins Secondary Grant Program	Grant No. 20.362 \$784,202	Grant No. 20.363 \$88,411	\$872,613

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<u>Program Information</u>	<u>Account Number</u>	<u>Budget Category</u>	<u>Amount</u>	
			Federal	Reserve
Program Director:	20.362.100.100.VN	Personal Services – Salaries	\$60,940	
R. Panicucci	20.362.100.600.VN	Supplies and Materials	6,163	
	20.362.200.100.VN	Personal Services – Salaries	31,322	
Grant Period:	20.362.200.200.VN	Personal Services – Employee Benefits	29,361	
July 1, 2020 to	20.362.200.300.VN	Purch'd. Prof. & Tech. Services	93,643	
June 30, 2021	20.362.200.500.VN	Other Purchased Services	8,000	
	20.363.200.600.VN	Supplies and Materials	10,296	86,661
	20.362.400.731.VN	Instructional Equipment	544,477	88,411
		Total	\$784,202	88,411
		GRAND TOTAL	\$872,613	

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

21-F-106T APPROVAL - ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS

RESOLUTION

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

<u>Funding Source</u>	<u>Program Description</u>	<u>Total Grant</u>
NJ Department of Labor	Workforce Learning Link	\$47,000
	Addition/Decrease	90,000
	Revised Total	\$137,000
Period – July 1, 2019 to June 30, 2020		

and

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

Program: Workforce Learning Link
Administrator: Tammy Molinelli

BERGEN COUNTY ONE STOP – WORKFORCE LEARNING LINK		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
20 845 130 109 V1	SALARIES	\$ 51,513
20 845 130 200 V1	EMPLOYEE BENEFITS	25,179
20 845 130 441 V1	RENT	2,476
20 845 130 500 V1	OTHER PURCHASED SERVICES	108
20 845 130 610 V1	SUPPLIES & MATERIALS	4,424
20 845 235 109 V1	ADMIN SALARIES	4,476
20 845 235 200 V1	ADMIN EMPLOYEE BENEFITS	1,078
20 845 235 320 V1	ADMIN PURCHASED PROF/TECH SVCS	637
20 845 235 530 V1	ADMIN TELEPHONE	109
20 4480 845 V1	REVENUE	\$ 90,000

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**21-F-107T AWARD OF CONTRACT TO FURNISH, DELIVER AND INSTALL A RIO CAMERA SYSTEM
AND THE ASSOCIATED PRODUCTS FOR BERGEN COUNTY ACADEMIES
VENDOR: GATAN, INC., WARRENDALE, PA \$114,658.00**

BID #21-08

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish, Deliver and Install a Rio Camera System and the Associated Products or Approved Equal for Bergen County Academies; and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on January 12, 2021;

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Assistant Superintendent for Curriculum and Instruction, the Board of Education awards the contract to the lowest responsible bidder, Gatan, Inc., Warrendale, PA as follows:

Item #	Qty.	Unit of Measure	Product #	Description	Total Price
1	1	each	1809.B	Rio Camera, 9 MP, Bottom Mount, 200 kV or Approved Equal High resolution: 9-megapixel, CMOS camera for both low and high-dose applications that use at beam voltages up to 200 kV. Bottom-mount version of the camera with a retractable sensor. Requires the GEN3 housing, a Rio-compatible computer, Rio 9 Suite and installation.	\$ 77,190.00

Item #	Qty.	Unit of Measure	Product #	Description	Total Price
				Capabilities and performance specifications are available on website.	
2	1	each	700.LS.1809.00.64.1	Rio 9 Software Suite, 64-bit or Approved Equal Acquisition and analysis software for the Rio camera (64-bit, 1 license). Includes an online and offline copy of DigitalMicrograph, plus offline functionality for image alignment, slice player, and volume tools.	0
3	1	each	711.07861	Rio Computer, 64-bit or Approved Equal Computer for the Rio Camera with no in-situ capabilities (64-bit)	\$ 15,073.00
4	1	each	1000.U2	GEN3 Camera Housing and Flange or Approved Equal Camera housing assemble and flange that is compatible above a GIF system as well as the K2, OneView, and Rio camera	\$ 12,095.00
5	1	each	Rio.T	Rio Installation Includes installation and basic product training performed at the time of install	\$ 10,300.00
				GRAND TOTAL (ALL INCLUSIVE)	\$114,658.00

Source of Funds: 20.362.400.731.VN
11.140.100.618.AC

21-F-108T AWARD OF CONTRACT TO FURNISH, DELIVER AND INSTALL A SYNERGY HIM MICROPLATE READER SYSTEM AND THE ASSOCIATED PRODUCTS FOR BCTS – HACKENSACK
VENDOR: BIOTEK INSTRUMENTS, INC., WINOOSKI, VT \$28,672.20

BID #21-07

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish, Deliver and Install a Synergy Microplate Reader System and the Associated Products or Approved Equal for BCTS – Hackensack, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on January 12, 2021,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Assistant Superintendent for Curriculum and Instruction, the Board of Education awards the contract to the lowest responsible bidder, BioTek Instruments, Inc., Winooski, VT, as follows:

<u>Item #</u>	<u>Qty.</u>	<u>Unit of Measure</u>	<u>Product #</u>	<u>Description*</u>	<u>Unit Price</u>	<u>Total Price</u>
1	1	each	H1M	Synergy™ H1M is a Monochromator-based multimode microplate reader with top and bottom fluorescence intensity, UV-visible absorbance and luminescence detection. Temperature control to 45°C and shaking. Includes Gen5 data analysis software or Approved Equal	\$ 25,285.27	\$25,285.27
2	1	each	GEN5	Gen5™ software offers advanced reader control functionality, powerful data analysis and flexible exporting/reporting tools combined in one easy-to-use software package or Approved Equal. License for 5 installations.	\$ 0.00	\$ 0.00
3	1	each	TAKE3	Micro-Volume Plate: Up to sixteen 2 µL samples can be measured, along with up to two BioCells and one standard stoppered cuvette measurement. Take3 automated interface in Gen5 Data Analysis Software. Compatible with BioTek's microplate spectrophotometers and multi-mode readers with absorbance mode or Approved Equal	\$ 2,230.39	\$ 2,230.39
4	1	each	COMPLAP	Laptop Computer Minimum Specifications or Approved Equal: •Microsoft® Windows® 10 Professional 64 •AMD 7th Gen A9-9410 APU (3.5 GHz, 1 MB cache, 2 cores) •Chipset integrated with processor •(15.6 inch) diagonal HD anti-glare flat LED-backlit 1366 x 768 •4GB 2133MHz DDR4 SDRAM(1 x 4 GB) •500 GB 7200 rpm SATA. DVD+/-RW SuperMulti DL •2 USB 3.0; 2 USB 2.0; 1 HDMI; 1 headphone/microphone combo •1 AC power; 1 RJ-45; 1 VGA •1 multi-format digital media reader •HD audio with DTS Studio Sound™; Two stereo speakers •Integrated microphone (dual-microphone array when equipped with optional webcam) •720p HD webcam •Broadcom 802.11b/g/n (1x1) and Bluetooth® 4.0 Combo •45 W Smart AC adapter; 65 W Smart AC adapter •4-cell, 44 WHr Li-ion	\$ 495.79	\$ 495.79
5	1	each	SVCICT1	The instrument installation must include furnish, deliver and setup per authorized vendor. Standard training on the use of the instrument and software must be conducted. User(s) must be trained to program the primary assay protocol and applicable data analysis.	\$ 661.05	\$ 661.05
GRAND TOTAL (ALL INCLUSIVE)					\$28,672.50	

Source of Funds: 20.362.400.731

JS/dt

BERGEN COUNTY TECHNICAL SCHOOLS

**BILLS LIST CERTIFICATION
BUDGETARY LINE ITEM STATUS**

I have reviewed the attached bill listing and certify that to the best of my knowledge and belief, all bills have been reviewed and approved by authorized district personnel and that all bills are for bona fide, necessary purchases of materials or services that have been received or rendered to the district. In addition, all expenditures have been properly classified within the District's financial records as submitted to the Board of Trustees of the Bergen County Technical Schools, and furthermore, no budgetary line item account has been over expended.

(N.J.A.C. 6A:23-2.11)



John Susino
Board Secretary

1/25/21
Date

**BERGEN COUNTY TECHNICAL SCHOOLS
APPROVAL OF PAYMENT OF BILLS**

Month: Dec 2020 - Jan 2021

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
12/08/2020 - 1/21/2021	007307 - 007486	8,438,934.64	
12/08/2020 - 1/21/2021	S37865 - S37919	<u>1,136,231.26</u>	9,575,165.90

<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020782</u>	
		<u>0.00</u>	0.00

<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
			0.00

Check Journal
Rec and Unrec checks

Bergen County Vo-Tech Schools
Hand and Machine checks

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01/21/21 11:44

Starting date 12/8/2020

Ending date 1/21/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
006754	✓ 09/17/20	01/19/21	1828	RICOH AMERICAS CORPORATION		(9,022.83)
007028	✓ 10/22/20	01/19/21	S154	TRUNITY		(3,125.25)
007080	✓ 11/20/20	12/09/20	1093	BOARD OF VOCATIONAL EDUCATION		(2,904.86)
007307	12/14/20		5195	DIRECTV. INC.		132.99
007308	12/21/20		1695	WOMEN'S RIGHTS INFORMATION CENTER		18,500.00
007309	12/21/20		1028	OTTERSTEDT AGENCY		64,076.00
007310	12/21/20		1511	PSE&G		98,241.46
007311	12/21/20		1661	SUEZ WATER NEW JERSEY		11,012.04
007312	12/23/20		S029	TEACHIQ AB		2,595.00
007313	01/21/21		6606	AIR MAINTENANCE SOLUTIONS, LLC		18,302.85
007314	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007317 Stub	
007315	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007317 Stub	
007316	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007317 Stub	
007317	01/21/21		5918	AIRGAS USA,LLC		1,420.44
007318	01/21/21		A535	AMERICAN HEART ASSOCIATION		4,806.90
007319	01/21/21		3203	AMERICAN INSTITUTE		1,329.83
007320	01/21/21		H252	ANDERSON; EDWARD		550.00
007321	01/21/21		Z451	ARONOWITZ;ANGELA		15.00
007322	01/21/21		O702	B & H CORP		2,365.40
007323	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007324 Stub	
007324	01/21/21		1059	B & H PHOTO-VIDEO INC		38,558.10
007325	01/21/21		M528	BCASSP		75.00
007326	01/21/21		1124	BERGEN COUNTY DEPT OF HEALTH SERVICES		720.00
007327	01/21/21		1833	BFI		3,964.00
007328	01/21/21		2675	BLEJWAS ASSOCIATES, INC.		8,052.00
007329	01/21/21		1093	BOARD OF VOCATIONAL EDUCATION		9,795.36
007330	01/21/21		6308	BOARD OF VOCATIONAL EDUCATION		2,120.00
007331	01/21/21		C183	BRIGHT HORIZON INSTITUTE		1,200.00
007332	01/21/21		O725	BRIONES; EMILIO		827.00
007333	01/21/21		R719	BT SPECIALTIES		441.95
007334	01/21/21		4161	CABLEVISION EDUCATION		273.78
007335	01/21/21		6918	CABLEVISION LIGHTPATH		24,949.52
007336	01/21/21		M352	CAMBRIDGE UNIVERSITY PRESS		1,116.67
007337	01/21/21		5856	CAREER SAFE		1,275.00
007338	01/21/21		4466	CHRISTINE VALMY INTERNATIONAL SCHOOL		1,430.00
007339	01/21/21		2817	CITY OF HACKENSACK		818.00
007340	01/21/21		1159	CLIFFSIDE PARK BD OF EDUCATION		27,000.00
007341	01/21/21		S742	COCKRELL SCHOOL OF ENGINEERING		3,500.00
007342	01/21/21		2195	COLDSTAT REFRIGERATION		3,866.60

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
007343	01/21/21		1170	COMMERCIAL INTERIORS DIRECT, INC.		4,996.02
007344	01/21/21		P221	CONSTANT CONTACT, INC		1,638.00
007345	01/21/21		7233	CONTINENTAL TRADING AND HARDWARE, INC		924.70
007346	01/21/21		5505	COUNTY OF BERGEN		764,476.54
007347	01/21/21		1814	C-TECH ASSOCIATES, INC.		6,698.55
007348	01/21/21		J242	DAVILA;DIANA		124.06
007349	01/21/21		D281	DEAN, MD;JASON		1,200.00
007350	01/21/21		4228	DELL ASAP SOFTWARE		6,223.00
007351	01/21/21		O364	DELLICKER STRATEGIES, LLC		19,926.00
007352	01/21/21		Q223	DI CARA/RUBINO ARCHITECTS		13,261.28
007353	V 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007354 Stub	
007354	01/21/21		1214	DICK BLICK ART MATERIALS		6,127.32
007355	01/21/21		5195	DIRECTV. INC.		132.99
007356	01/21/21		2933	DOWNES TREE SERVICE		6,200.00
007357	01/21/21		3322	DRC/CTB		3,259.20
007358	01/21/21		6552	DYV ENTERPRISES LLC		27,060.50
007359	01/21/21		6601	EARTH NETWORKS INC		1,500.00
007360	01/21/21		1298	EASTWICK COLLEGE		804.23
007361	01/21/21		1552	EASTWICK COLLEGE - NUTLEY		1,006.29
007362	01/21/21		1961	ELECTRONIX EXPRESS		5,000.00
007363	01/21/21		6688	ELEVATOR MAINTENANCE CORP		650.00
007364	01/21/21		5857	ENGLEWOOD HOSPITAL AND MEDICAL CENTER		30,000.00
007365	V 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007366 Stub	
007366	01/21/21		7651	EXPRESS HEATING CO., INC		54,078.88
007367	01/21/21		2778	E-Z WHEELS DRIVING SCHOOL, INC.		3,999.00
007368	01/21/21		7669	FASTENAL		237.70
007369	01/21/21		2492	FEA		249.00
007370	01/21/21		7550	FIRE AND SECURITY TECHNOLOGIES		2,135.00
007371	01/21/21		C911	FORTE;MICHAEL		125.00
007372	01/21/21		Q389	FP MAILING SOLUTIONS		56.85
007373	01/21/21		1816	GAVINS		7,774.91
007374	01/21/21		7296	GENETEC INC		915.00
007375	01/21/21		Z554	GOLF TEAM PRODUCTS, INC		481.00
007376	01/21/21		1063	GREATER BERGEN COMMUNITY ACTION, INC.		85,740.00
007377	01/21/21		G997	GREENIUS		1,800.00
007378	01/21/21		2386	HACKENSACK CHAMBER OF COMMERCE		75.00
007379	01/21/21		6061	HANG UP AND DRIVE, INC.		1,500.00
007380	01/21/21		A624	HANKS;TATYANA		320.00
007381	01/21/21		R259	HK METALCRAFT		2,548.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
007382	01/21/21		3232	HOHOKUS SCHOOL OF TRADE & TECH SCIENCE		3,266.67
007383	01/21/21		1289	HOME DEPOT CREDIT SERVICES		1,067.64
007384	01/21/21		1304	HUBERT CO		3,619.22
007385	01/21/21		7666	HUDL		3,000.00
007386	01/21/21		2505	IDEAL DRIVING SCHOOL		2,995.00
007387	01/21/21		1328	JAMECO ELECTRONIC COMPONENTS		163.86
007388	01/21/21		U197	JERSEY TRACTOR TRAILER TRAINING, INC		43,000.00
007389	01/21/21		T023	JERSEY WOMEN STRONG, LLC		6,750.00
007390	01/21/21		F230	JOHNSON CONTROLS		4,861.54
007391	01/21/21		1854	JONES & BARTLETT LEARNING, LLC		66,921.56
007392	01/21/21		1342	KEEHN POWER PRODUCTS		16.00
007393	01/21/21		X715	KLEIN;SHELBY		92.38
007394	01/21/21		5204	LAUMAR ROOFING		3,936.00
007395	01/21/21		2504	LAWSON PRODUCTS, INC.		2,091.31
007396	01/21/21		2341	LIFE TECHNOLOGIES CORPORATION		975.96
007397	01/21/21		7684	LIFE TECHNOLOGIES CORPORATION		1,238.04
007398	01/21/21		2972	LIFESAVERS INC.		804.00
007399	01/21/21		3047	LINA		2,534.62
007400	01/21/21		1368	LINCOLN TECHNICAL INSTITUTE		1,333.34
007401	01/21/21		2371	LTI, INC.		2,450.00
007402	01/21/21		U157	MAGARACI;LAURA		92.35
007403	01/21/21		E745	MARSHALL;KAREN		121.25
007404	01/21/21		4447	MARY POMERANTZ ADVERTISING		1,041.38
007405	01/21/21		5989	MCGRAW-HILL SCHOOL EDUCATION		787.31
007406	01/21/21		1789	METRO FIRE & SAFETY EQUIPMENT CO.		1,055.00
007407	01/21/21		1401	MGL PRINTING SOLUTIONS		579.00
007408	01/21/21		X406	MICROSOFT CORPORATION		2,370.08
007409	01/21/21		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		1,952.25
007410	01/21/21		7383	MURRAY CONTRACTING LLC		58,173.09
007411	01/21/21		3741	MUSIC & ARTS CENTER		7,353.29
007412	01/21/21		1422	NASCO		1,675.78
007413	01/21/21		6197	NATIONAL HEALTH CAREER ASSOCIATION		6,000.00
007414	01/21/21		K995	NATIONAL RESTAURANT ASSOCIATION		1,798.23
007415	01/21/21		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,630.22
007416	01/21/21		7120	NCSSS		3,000.00
007417	01/21/21		6624	NEW JERSEY MOTOR VEHICLE COMMISSION		150.00
007418	01/21/21		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASS		1,690.00
007419	01/21/21		1464	NEW PIG CORP		487.02
007420	01/21/21		5262	OFFICE CONCEPTS		4,355.88

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007421	01/21/21		Z172	PANTALEO LSCW; JILL A.		7,665.00
007422	01/21/21		1473	PARISIAN BEAUTY ACADEMY		7,964.60
007423	01/21/21		7248	PASSON'S SPORTS & US GAMES, BSN		1,000.00
007424	01/21/21		V095	PATHOGEND OF NEW JERSEY		5,186.46
007425	01/21/21		7288	PEARSON CLINICAL ASSESSMENT		517.99
007426	01/21/21		1861	PEARSON EDUCATION		7,879.55
007427	01/21/21		P355	PEDIATRIC THERAPY PROFESSIONALS		100.00
007428	01/21/21		H522	PHONESOAP, LLC		952.55
007429	01/21/21		1518	PITSCO EDUCATION		49.00
007430	01/21/21		7276	POWER SCHOOL GROUP LLC		4,682.24
007431	01/21/21		4298	PRIME HEALTHCARE SERVICES		330.00
007432	01/21/21		D337	PRINT SOLUTIONS		2,114.63
007433	01/21/21		1506	PRO-ED JOURNALS		55.00
007434	01/21/21		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		1,049.00
007435	01/21/21		2672	RAMAPO COLLEGE		3,437.50
007436	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007442 Stub	
007437	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007442 Stub	
007438	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007442 Stub	
007439	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007442 Stub	
007440	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007442 Stub	
007441	✓ 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007442 Stub	
007442	01/21/21		1828	RICOH AMERICAS CORPORATION		28,877.49
007443	01/21/21		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
007444	01/21/21		3876	ROBOTECH CAD SOLUTIONS		4,000.00
007445	01/21/21		3228	ROSETTA STONE		5,180.00
007446	01/21/21		6250	RUBICON WEST LLC		1,168.00
007447	01/21/21		6166	RUTGERS UNIVERSITY BUSINESS SCHOOL		20,680.00
007448	01/21/21		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		12,398.65
007449	01/21/21		M625	RUTGERS, THE STATE UNIVERSITY OF NJ		695.00
007450	01/21/21		3515	SAM TELL & SON, INC.		1,592.64
007451	01/21/21		E552	SEGAL-GONZALEZ;ROBIN		2,500.00
007452	01/21/21		5756	SHERWOOD DAIRY LLC		14.76
007453	01/21/21		4975	SHI INTERNATIONAL CORP.		36,993.67
007454	01/21/21		X730	SIMMONS;CORY		125.00
007455	01/21/21		3854	SOLUTION TREE		600.00
007456	01/21/21		2344	STANDARD INSURANCE COMPANY		593.19
007457	01/21/21		J015	STANS SPORT CENTER. IN		1,126.50
007458	01/21/21		1609	STAUBLE; GEORGE		867.60
007459	01/21/21		1597	STEWART MACDONALD'S GUITARY SHOP SUPPL'		313.19

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
007460	01/21/21		1661	SUEZ WATER NEW JERSEY		6,296.73
007461	01/21/21		5413	TECH TIRE SUPPLY CO		983.77
007462	01/21/21		7188	THE ELECTRONIC SHOP, LLC		5,294.65
007463	V 01/21/21	01/21/21		00.0 \$ Multi Stub Void	#007464 Stub	
007464	01/21/21		7052	THOMAS SCIENTIFIC		28,922.68
007465	01/21/21		R447	TOP NOTCH REPAIRS INC		173.00
007466	01/21/21		U981	TROXELL COMMUNICATIONS INC		10,800.00
007467	01/21/21		S154	TRUNITY		3,335.00
007468	01/21/21		6134	TSA TEAMS		350.00
007469	01/21/21		3651	TTI ENVIRONMENTAL, INC.		4,437.50
007470	01/21/21		L319	UGI ENERGY SERVICES, LLC		4,530.34
007471	01/21/21		Z081	UNI TEMP		4,689.05
007472	01/21/21		R598	UNION COUNTY VOCATIONAL TECHNICAL SCHOC		567.22
007473	01/21/21		1664	UNIVERSAL ELECTRIC MOTOR SRVCS		688.00
007474	01/21/21		1679	V.E. RALPH & SON INC		12,103.98
007475	01/21/21		6919	VALIANT NATIONAL AV SUPPLY		998.00
007476	01/21/21		1682	VAN DINE'S FOUR WHEEL DRIVE CENTER INC.		766.27
007477	01/21/21		3512	VANWELL ELECTRONICS, INC.		140.00
007478	01/21/21		2034	VERIZON WIRELESS		6,100.17
007479	01/21/21		V300	VILLANI;ANTHONY		125.00
007480	01/21/21		Q326	WAHNON; JOHN PAUL		748.00
007481	01/21/21		6622	WALLINGTON PLUMBING SUPPLIES		16,227.50
007482	01/21/21		7199	WARDS SCIENCE/VWR INTERNATIONAL LLC		7,158.08
007483	01/21/21		1710	WEINER; MURRAY		867.60
007484	01/21/21		6076	WILLIAM J. GUARINI, INC.		2,763.00
007485	01/21/21		1695	WOMEN'S RIGHTS INFORMATION CENTER		13,100.00
007486	01/21/21		2521	XEROX		2,064.88
201201	H 12/14/20		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 12/14/2020	114,475.13
201202	H 12/15/20		4864	DCRP BOARD SHARE		320.49
201203	H 12/23/20		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 12/23/2020	93,370.18
201204	H 12/23/20		4864	DCRP BOARD SHARE		91.89
201205	H 12/22/20		7292	MAXOR PLUS		292,758.44
201206	H 12/30/20		PAY	PAYROLL VENDOR		4,717,766.92
201207	H 12/30/20		PAY	PAYROLL VENDOR		(11,174.55)
201208	H 12/30/20		1616	STATE OF NJ-HEALTH BENEFITS FD		850,553.30
201209	H 12/31/20		1096	BOARD OF VOCATIONAL EDUCATION		112,103.77
210101	H 01/05/21		1616	STATE OF NJ-HEALTH BENEFITS FD		801.87
210102	H 01/15/21		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 1/15/21	102,512.93
210103	H 01/15/21		4864	DCRP BOARD SHARE		150.23

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210104	H 01/19/21		7292	MAXOR PLUS		217,813.17

Fund Totals

10	General Fund	\$1,134,197.48
11	General Current Expense	\$5,816,003.70
13	Special Schools	\$358,036.17
20	Special Revenue Funds	\$707,005.64
30	Capital Projects Funds	\$86,235.37
61	ENTERPRISE FUND	\$167,800.32
62	INTERNAL SERVICE FUND	\$169,655.96
Total for all checks listed		\$8,438,934.64

Prepared and submitted by: _____

Board Secretary

Date

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Bergen County Vo-Tech Schools
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Starting date 12/8/2020

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S37865	01/21/21		R388	ACUNA; KIMBERLY		1,489.50
S37866	01/21/21		4906	AMERICAN TECHNICAL PUBLISHERS, INC.		98.07
S37867	01/21/21		N419	Apple Inc		99.00
S37868	01/21/21		1750	APPLE INC		91,600.00
S37869	01/21/21		6931	ATLANTIC,TOMORROWS OFFICE		3,270.07
S37870	01/21/21		7087	BECKMAN COULTER INC		7,066.00
S37871	01/21/21		5318	BERGEN BLENDED ACADEMY		853.00
S37872	01/21/21		1071	BERGEN COMMUNITY COLLEGE		35,995.00
S37873	01/21/21		5600	BERGEN COMMUNITY COLLEGE		629.83
S37874	01/21/21		1072	BERGEN COUNTY SPECIAL SERVICES		550,000.00
S37875	01/21/21		1089	BERGEN COUNTY TECHNICAL SCHOOL		4,011.42
S37876	01/21/21		1128	BIO SHINE INC		14,857.05
S37877	01/21/21		A932	BOGDANOWICH; MARIE		3,500.00
S37878	01/21/21		6990	CAPITAL SUPPLY CO.		1,847.50
S37879	01/21/21		7625	CAROSELLI; CHRISTOPHER		2,101.50
S37880	01/21/21		1812	CDW-G		25,724.88
S37881	01/21/21		1313	CENGAGE LEARNING		8,451.75
S37882	01/21/21		1190	CHARTWELLS		55,979.74
S37883	01/21/21		1905	COMMAND RADIO		806.90
S37884	01/21/21		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		821.05
S37885	01/21/21		6449	COMPUTER DESIGN AND INTEGRATON LLC		10,587.05
S37886	01/21/21		7710	COMPUTER SOLUTIONS INC		30.00
S37887	01/21/21		1838	DELL MARKETING; L.P.		25,371.37
S37888	01/21/21		1204	DELTA DENTAL PLAN OF NJ		53,487.00
S37889	01/21/21		5362	DISCOVERY BENEFITS, INC.		262.30
S37890	01/21/21		2813	DISCOVERY EDUCATION		3,000.00
S37891	01/21/21		1218	E.A. MORSE & COMPANY		6,546.06
S37892	01/21/21		V704	FEEHAN;RUTH		123.67
S37893	01/21/21		A538	FINANCIAL TRADING SYSTEM		5,000.00
S37894	01/21/21		6791	GEESE CHASERS OF NORTH JERSEY		2,418.00
S37895	01/21/21		7719	GPC, INC		36,533.00
S37896	01/21/21		1684	GRAINGER		13,280.41
S37897	01/21/21		3002	GUTHRIE; PETER		2,988.20
S37898	01/21/21		U245	INTERSTATE WASTE SERVICES		4,045.50
S37899	01/21/21		1329	JEWEL ELECTRICAL SUPPLY		15,126.88
S37900	01/21/21		1884	KENNEDY; CLARE		160.05
S37901	01/21/21		6854	KI C/O MACO OFFICE SUPPLY		569.40
S37902	01/21/21		N845	LIBERTY INSTITUTE		592.60
S37903	01/21/21		6921	LIGHTPATH		10,248.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S37904	01/21/21		4982	MAST CONSTRUCTION SERVICES, INC.		27,600.00
S37905	01/21/21		K805	NALCO WATER-AN ECOLAB COMPANY		805.48
S37906	01/21/21		1444	NATIONAL OCCUPAT COMPETENCY TEST INST		1,904.00
S37907	01/21/21		1462	NOWELL,P.A.		12,489.00
S37908	01/21/21		4707	ROBOT SHOP, INC.		5,796.90
S37909	01/21/21		2002	SCHOOL SPECIALTY		1,782.81
S37910	01/21/21		7275	SPINELLI; LOUIS		2,192.38
S37911	01/21/21		6829	STAPLES CONTRACT & COMMERCIAL INC		6,010.46
S37912	01/21/21		1601	STORR TRACTOR COMPANY		59,142.17
S37913	01/21/21		1382	THE MAIN LOCK SHOP		98.50
S37914	01/21/21		5513	THOMSON REUTERS - WEST PUBLISHING CORP		2,963.00
S37915	01/21/21		2073	TIKIJIAN; DANIELLE		246.50
S37916	01/21/21		4071	TSUJ. CORPORATION		6,041.40
S37917	01/21/21		7724	ULTRAPRO PEST PROTECTION		8,040.00
S37918	01/21/21		2771	W.B. MASON COMPANY, INC.		1,539.96
S37919	01/21/21		L796	WOLF;LYNDA		6.95

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Fund Totals		
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10	General Fund	\$269.46
11	General Current Expense	\$815,638.43
12	Capital Outlay	\$60,582.78
13	Special Schools	\$23,575.13
20	Special Revenue Funds	\$103,887.00
30	Capital Projects Funds	\$51,622.58
60	CAFETERIA	\$48,392.90
61	ENTERPRISE FUND	\$29,725.98
62	INTERNAL SERVICE FUND	\$2,537.00
Total for all checks listed		\$1,136,231.26

Prepared and submitted by: _____
Board Secretary

Date

All Funds

CASH REPORT

Prepared and Submitted By: Ed Beer

Prepared and Submitted By:

1/14/24
Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$6,401,524.34
102 - 106	Cash Equivalents		\$6,080,812.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$18,166,697.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$4,094,547.30	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$6,606,612.92	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$10,711,660.22

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$2.99)

Resources:

301	Estimated revenues	\$73,257,182.29	
302	Less revenues	(\$49,119,512.91)	\$24,137,669.38

Total assets and resources

\$65,498,359.95

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$77,222,134.76	\$67,821,929.98	\$9,400,204.78
Revenues	(\$73,257,182.29)	(\$49,119,512.91)	(\$24,137,669.38)
Subtotal	<u>\$3,964,952.47</u>	<u>\$18,702,417.07</u>	<u>(\$14,737,464.60)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$6,077,195.97)	\$6,077,195.97
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,964,952.47</u>	<u>\$12,625,221.10</u>	<u>(\$8,660,268.63)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$706,524.00)	\$706,524.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,964,952.47</u>	<u>\$11,918,697.10</u>	<u>(\$7,953,744.63)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,964,952.47</u>	<u>\$11,918,697.10</u>	<u>(\$7,953,744.63)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$3,964,952.47</u>	<u>\$12,625,221.10</u>	<u>(\$8,660,268.63)</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 General Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy	33,066,697	0	33,066,697	33,066,697		0
00150	10-1320	Tuition from LEAs Within State	29,784,285	0	29,784,285	9,714,725	Under	20,069,560
00220	10-13[2-4]0	Other Tuition	1,550,000	0	1,550,000	367,237	Under	1,182,763
00300	10-1__	Unrestricted Miscellaneous Revenues	591,509	0	591,509	272,178	Under	319,331
00310	10-1991	GED Testing Center Fees	129,277	0	129,277	2,500	Under	126,777
00330	10-1__	Interest Earned on Maintenance Reserve	100,000	368,876	468,876	0	Under	468,876
00390	10-2000	Unrestricted	850,000	1,100,000	1,950,000	0	Under	1,950,000
00440	10-3132	Categorical Special Education Aid	1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid	213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid	2,840,879	0	2,840,879	2,840,879		0
00495	10-3199	DOE Loan Against State Aid	1,021,925	0	1,021,925	1,021,925		0
00540	10-4200	Medicaid Reimbursement	20,991	0	20,991	630	Under	20,361
Total			71,788,306	1,468,876	73,257,182	49,119,513		24,137,669
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers	10,048,373	0	10,048,373	2,931,047	7,117,326	0
02180	11-140-100-106	Other Salaries for Instruction	249,406	0	249,406	64,853	184,553	0
02200	11-140-100-320	Purchased Professional – Educational Ser	115,000	0	115,000	8,400	0	106,600
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series	37,500	0	37,500	11,510	15,687	10,303
02260	11-140-100-610	General Supplies	770,000	120,539	890,539	283,940	147,418	459,181
02280	11-140-100-640	Textbooks	175,000	2,156	177,156	45,236	31,190	100,729
02300	11-140-100-800	Other Objects	20,000	0	20,000	3,389	1,136	15,475
02500	11-150-100-101	Salaries of Teachers	65,000	0	65,000	1,634	63,366	0
02540	11-150-100-320	Purchased Professional – Educational Ser	20,000	0	20,000	1,043	665	18,292
11000	11-230-100-101	Salaries of Teachers	92,291	0	92,291	26,477	65,814	0
12000	11-240-100-101	Salaries of Teachers	107,519	0	107,519	29,077	78,442	0
13000	11-3__-100-101	Salaries of Teachers	12,165,669	0	12,165,669	3,532,869	8,632,800	0
13040	11-3__-100-320	Purchased Professional-Educational Servi	827,000	0	827,000	35,261	600,000	191,739
13080	11-3__-100-[4-5]	Other Purchased Services (400-500 series	4,000	0	4,000	0	1,000	3,000
13100	11-3__-100-610	General Supplies	581,250	93,159	674,409	285,730	152,519	236,160
13120	11-3__-100-640	Textbooks	198,600	6,378	204,978	85,152	18,029	101,797
13140	11-3__-100-8__	Other Objects	15,000	0	15,000	129	2,871	12,000
14000	11-310-100-101	Salaries of Teachers	178,550	0	178,550	3,240	175,310	0
14040	11-310-100-320	Purchased Professional-Educational Servi	124,000	0	124,000	0	0	124,000
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series	68,000	0	68,000	14,069	21,697	32,234
14100	11-310-100-610	General Supplies	387,000	263,522	650,522	369,680	86,950	193,892
14120	11-310-100-640	Textbooks	10,000	0	10,000	2,941	0	7,059
14140	11-310-100-8__	Other Objects	18,000	247	18,247	4,840	1,094	12,313
15000	11-320-100-101	Salaries of Teachers	100,000	0	100,000	13,036	86,964	0
15100	11-320-100-610	General Supplies	72,000	188,475	260,475	173,356	61,625	25,493
17000	11-401-100-1__	Salaries	790,000	0	790,000	155,325	634,675	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	1,700	0	1,700	0	1,000	700

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	165,200	3,968	169,168	8,324	15,962	144,883
45200	11-000-230-610	General Supplies	10,000	137	10,137	1,074	218	8,845
45260	11-000-230-890	Miscellaneous Expenditures	56,000	0	56,000	50,460	89	5,451
45280	11-000-230-895	BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,862,758	0	1,862,758	714,859	1,147,899	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	618,902	0	618,902	254,660	364,242	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	16,850	69	16,919	59	1,569	15,291
46120	11-000-240-6__	Supplies and Materials	39,500	1,248	40,748	1,438	1,713	37,597
46140	11-000-240-8__	Other Objects	28,000	12,361	40,361	21,748	3,114	15,499
47000	11-000-251-1__	Salaries	1,299,570	0	1,299,570	493,209	806,361	0
47040	11-000-251-340	Purchased Technical Services	175,200	0	175,200	93,533	18,427	63,240
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	17,000	95	17,095	4,138	5,998	6,959
47100	11-000-251-6__	Supplies and Materials	32,000	49	32,049	1,790	2,432	27,827
47180	11-000-251-890	Other Objects	11,200	0	11,200	1,497	1,224	8,479
47500	11-000-252-1__	Salaries	3,250,168	0	3,250,168	1,325,980	1,924,188	0
47520	11-000-252-330	Purchased Professional Services	100,000	0	100,000	0	100,000	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	1,215,000	111,488	1,326,488	477,078	222,616	626,795
47580	11-000-252-6__	Supplies and Materials	270,000	447,950	717,950	578,650	36,850	102,450
47600	11-000-252-8__	Other Objects	5,000	0	5,000	1,463	167	3,370
48500	11-000-261-1__	Salaries	602,039	0	602,039	214,080	387,959	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	425,000	9,159	434,159	120,655	158,907	154,597
48530	11-000-261-421	Lead Testing of Drinking Water	0	368,876	368,876	358,904	9,973	0
48540	11-000-261-610	General Supplies	175,000	57,479	232,479	109,076	73,057	50,346
49000	11-000-262-1__	Salaries	2,991,573	0	2,991,573	1,212,567	1,758,424	20,582
49040	11-000-262-3__	Purchased Professional and Technical Ser	250,000	0	250,000	0	250,000	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	640,000	51,587	691,587	184,797	342,555	164,235
49120	11-000-262-490	Other Purchased Property Services	110,000	0	110,000	36,638	62,859	10,502
49140	11-000-262-520	Insurance	500,000	0	500,000	0	500,000	0
49160	11-000-262-590	Miscellaneous Purchased Services	2,500	140	2,640	708	696	1,236
49180	11-000-262-610	General Supplies	355,000	57,586	412,586	103,836	120,319	188,431
49200	11-000-262-621	Energy (Natural Gas)	400,000	0	400,000	9,498	330,502	60,000
49220	11-000-262-622	Energy (Electricity)	1,300,000	0	1,300,000	338,215	961,785	0
49260	11-000-262-626	Energy (Gasoline)	30,000	0	30,000	(2,595)	20,000	12,595
49280	11-000-262-8__	Other Objects	15,000	212	15,212	6,202	287	8,723
50000	11-000-263-1__	Salaries	254,252	0	254,252	88,727	165,525	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	40,000	158	40,158	10,620	18,754	10,784
50060	11-000-263-610	General Supplies	5,000	0	5,000	3,157	1,352	491
51000	11-000-266-1__	Salaries	35,000	0	35,000	3,643	31,357	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	165,000	0	165,000	0	165,000	0
51060	11-000-266-610	General Supplies	5,000	0	5,000	0	2,970	2,030
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	516,734	0	516,734	139,791	376,943	0

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
81200	13-629-200-1__ Salaries	483,948	65,000	548,948	233,955	314,993	0
81220	13-629-200-2__ Personnel Services – Employee Benefits	200,000	0	200,000	80,718	96,747	22,535
81260	13-629-200-[4-5] Other Purchased Services (400-500 series	52,800	120	52,920	2,990	15,212	34,718
81280	13-629-200-6__ Supplies and Materials	12,000	990	12,990	0	6,557	6,433
81300	13-629-200-8__ Other Objects	4,000	0	4,000	2,409	882	710
83000	13-640-200-1__ Salaries	85,277	0	85,277	32,540	52,737	0
83020	13-640-200-6__ Supplies and Materials	44,000	0	44,000	395	1,078	42,527
Total		71,788,306	5,433,829	77,222,135	24,325,940	43,495,990	9,400,205

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Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$924,679.65)
411	Intergovernmental accounts payable - state			\$4,218.70
421	Accounts payable			\$27,830.47
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.24
	Other current liabilities			\$1,886.01
	Total liabilities			\$33,935.42

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$4,274,104.47
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$10,320,788.68		
602	Less: Expenditures	(\$1,782,828.20)		
	Less: Encumbrances	(\$3,917,518.60)	(\$5,700,346.80)	\$4,620,441.88
	Total appropriated			\$8,894,546.35

Unappropriated:

770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$356,585.87)
	Total fund balance			\$8,537,960.48
	Total liabilities and fund equity			<u>\$8,571,895.90</u>

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	20,000	49,417	69,417	45,417	Under	24,000
00830	Total Revenues from Federal Sources	9,610,000	284,786	9,894,786	719,588	Under	9,175,198
	Total	9,630,000	334,203	9,964,203	765,005		9,199,198
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	20,000	60,175	80,175	1,964	26,847	51,364
88120	Vocational Education	20,000	0	20,000	(1,531)	21,531	0
88140	Other	320,000	222,629	542,629	286,712	175,645	80,272
88740	Total Federal Projects	9,270,000	407,985	9,677,985	1,495,683	3,693,496	4,488,806
	Total	9,630,000	690,789	10,320,789	1,782,828	3,917,519	4,620,442

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$63,538.07)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$3,621,152.93

Resources:

301	Estimated revenues	\$7,040,477.35	
302	Less revenues	(\$3,455,678.25)	\$3,584,799.10

Total assets and resources

\$7,142,413.96

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$9,594,583.02	\$3,587,186.99	\$6,007,396.03
Revenues	(\$7,040,477.35)	(\$3,455,678.25)	(\$3,584,799.10)
Subtotal	<u>\$2,554,105.67</u>	<u>\$131,508.74</u>	<u>\$2,422,596.93</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,554,105.67</u>	<u>\$131,508.74</u>	<u>\$2,422,596.93</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,554,105.67</u>	<u>\$131,508.74</u>	<u>\$2,422,596.93</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,554,105.67</u>	<u>\$131,508.74</u>	<u>\$2,422,596.93</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,554,105.67</u>	<u>\$131,508.74</u>	<u>\$2,422,596.93</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		0	7,040,477	7,040,477	3,455,678	Under	3,584,799
Total		0	7,040,477	7,040,477	3,455,678		3,584,799
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-__-__-73_ Capital Project Equipment	0	442,500	442,500	0	0	442,500
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	336,869	336,869	37,636	260,652	38,581
89080	30-000-4__-45_ Construction Services	0	6,522,935	6,522,935	1,252,576	1,215,929	4,054,430
89100	30-000-4__-61_ General Supplies	0	1,531,451	1,531,451	503,626	91,328	936,496
89180	30-000-4__-8__ Other Objects	0	760,828	760,828	191,009	34,430	535,389
Total		0	9,594,583	9,594,583	1,984,848	1,602,339	6,007,396

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 Debt Service Funds

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$38,680.80)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$10,372.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$664.00
	Other current liabilities		\$201,155.80
	Total liabilities		\$212,191.80

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$600,122.70
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$865,000.00	
602	Less: Expenditures	(\$104,846.34)	
	Less: Encumbrances	(\$600,122.70)	(\$704,969.04)
	Total appropriated		\$760,153.66

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$760,153.66
	Total liabilities and fund equity		<u>\$972,345.46</u>

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		865,000	0	865,000	6,476	Under	858,524
Total		865,000	0	865,000	6,476		858,524
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		865,000	0	865,000	104,846	600,123	160,031
Total		865,000	0	865,000	104,846	600,123	160,031

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$829,320.51
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$284,646.26	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$284,646.26

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$132,081.07

Resources:

301	Estimated revenues	\$2,901,200.00	
302	Less revenues	(\$1,077,772.05)	\$1,823,427.95

Total assets and resources

\$3,069,475.79

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,901,200.00	\$2,554,234.37	\$346,965.63
Revenues	(\$2,901,200.00)	(\$1,077,772.05)	(\$1,823,427.95)
Subtotal	<u>\$0.00</u>	<u>\$1,476,462.32</u>	<u>(\$1,476,462.32)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,476,462.32</u>	<u>(\$1,476,462.32)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,476,462.32</u>	<u>(\$1,476,462.32)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,476,462.32</u>	<u>(\$1,476,462.32)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,476,462.32</u>	<u>(\$1,476,462.32)</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,901,200	0	2,901,200	1,077,772	Under	1,823,428
Total	2,901,200	0	2,901,200	1,077,772		1,823,428

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,901,200	0	2,901,200	948,251	1,605,984	346,966
Total	2,901,200	0	2,901,200	948,251	1,605,984	346,966

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$274,601.51)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$3,436,296.47
	Total liabilities			\$3,436,296.47

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$1,281,812.08
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$2,203,200.00		
602	Less: Expenditures	(\$817,340.05)		
	Less: Encumbrances	(\$1,281,812.08)	(\$2,099,152.13)	\$104,047.87
	Total appropriated			\$1,385,859.95

Unappropriated:

770	Fund balance, July 1		\$164,082.41	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	Total fund balance			\$1,549,942.36
	Total liabilities and fund equity			<u>\$4,986,238.83</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,203,200	0	2,203,200	51,850	Under	2,151,350
Total		2,203,200	0	2,203,200	51,850		2,151,350
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,203,200	0	2,203,200	817,340	1,281,812	104,048
Total		2,203,200	0	2,203,200	817,340	1,281,812	104,048



**REMINGTON
& VERNICK
ENGINEERS**

One Harmon Plaza, Suite 210
Secaucus, NJ 07094
O: (201) 624-2137
F: (201) 624-2136

December 8, 2020

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue, Suite 2300
Paramus, New Jersey 07652

**RE: Bergen County Technical School District
Bergen County Academies - Dr. John Grieco Campus
Existing Wall Structural Inspection and CMU Wall Opening Design**

Dear Mr. Susino,

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to submit this proposal covering a structural inspection performed on December 3, 2020 and to provide engineering services for the 284 Building Boxing Room CMU wall opening design.

As you are aware, RVE was appointed the District's Engineer of Record on November 2, 2020 for a fee not to exceed \$25,000. It is anticipated that the work performed and being proposed is to be executed under this appointment.

Existing Walls Structural Inspection

On December 3, 2020, a structural inspection at the Bergen County Academies - Dr. John Grieco Campus was performed in order to evaluate the feasibility of removing two stud walls and installing a doorway opening through an 8" CMU block wall. The inspection consisted of a visual inspection of the existing walls. Upon completion of the inspection, a letter dated December 4, 2020 outlining RVE's findings was issued to your offices.

CMU Wall Opening Design

It was determined from RVE's survey that a wall opening would require a properly designed lintel beam to carry the dead weight of the CMU block wall above. We therefore propose providing the District with a lintel beam design based on a proposed 10'-0" high by 7'-3" wide opening; the design will also accommodate a steel roll-up door. Upon completion of the design RVE will provide signed and sealed sets of drawings necessary for construction permits to the District; it is anticipated that the Contractor will be responsible for submitting all permits.

Fee

Our Fee for covering the inspection performed on December 3, 2020 and the proposed lintel design will be invoiced on a time-and-material basis with a maximum not-to-exceed amount of \$4,750.

Bergen County Academies - Dr. John Grieco Campus
Existing Wall Structural Survey and CMU Wall Opening Design

If you agree with this proposal, please sign below and return to our office so that we may begin the work.

X

Accepted, John Susino

Date

Should you have any questions or require additional information, please do not hesitate to contact our office at (201) 624-2137.

Sincerely,

REMINGTON & VERNICK ENGINEERS



Paul D. Cray, PP, PE, CME
Regional Manager

cc: Richard Arango, RVE
Kenneth Ressler, RVE
Jordan Cecinini, RVE
Jacqueline Trovato, RVE

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	18-GNSV2-00348	02/01/21	888-998-7284
AB Selex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
A Lembo Car & Truck Collision	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89274	07/20/21	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/21	631-969-2600
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89279	07/20/21	973-926-0166
Alliance Bus Group formerly Arcola Sales & Service	Automotive Parts Heavy Duty Vehicles 15,000 lbs.	42086	08/09/21	973-926-0166
American Mobile Glass	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	07/20/21	201-507-8500
AT&T	Glass, Automotive & Windshield Repair	40175	04/30/21	973-697-0808
Atlantic Coast Marketing Inc.	Wireless Devices & Services	82584	02/28/21	732-610-6988
Atlantic Plumbing Supply Corp	Publication Media	86064	02/28/21	732-610-6988
Automotive Brake Company	Plumbing & Heating Supplies/Equipment	89798	10/30/21	877-803-0325
AVAYA, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86000	2/29/2021	732-929-0400
Beyer Brothers	Telecommunications Equipment and Services	80802	01/31/21	201-342-0636
Beyer Brothers	Vehicles, Trucks, Class 2, PU Utility/Dump with Snow Plow	88727	08/25/21	908-696-5587
Beyer Brothers	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89258	07/20/21	973-644-3200
Beyer of Morristown, LLC	Automotive Parts Heavy Duty Vehicles-15,000 lbs	42069	08/09/21	201-943-3100
BFI	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00211	07/27/21	201-943-3100
Brantley Brothers	Furniture, Office & Lounge	81630	04/30/21	973-267-8300
Bridgestone Americas, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	40144	10/31/21	973-503-0730
Broadway Moving and Storage	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	973-824-9500
Bus Parts Warehouse	Moving Svcs for DPMC & Cooperative Purchasing Participants	40142	10/31/21	615-937-3343
Business Furniture Inc.(BFI)	Automotive Parts Heavy Duty Vehicles-15,000 lbs	42088	08/09/21	609-396-4561
Campbell Freightliner	Office & Lounge Furniture-Herman Miller	81620	04/30/21	800-635-5537
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	07/20/21	973-795-6463
Canon USA	Automotive Parts Heavy Duty Vehicles-15,000 lbs	42074	08/09/21	732-287-1500
Canon Business Solutions	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40462	01/11/22	201-225-7794
Carman Chemical Company	NJ Cost per Copy	82707	12/31/21	631-330-2613
CDW Government LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Data Communications Equipment	87718	05/31/21	866-776-7415
CDW Government LLC (EMC Corp)	Software License & Related Services	89849	06/30/21	866-776-7415
CDW Government LLC (Microsoft)	NASPO Valuepoint Computer (formerly WCSA Contract - INJCP)	89968	07/31/21	866-776-7415
CDW Government LLC	NASPO VALUEPOINT Computer	40166	07/31/21	866-776-7415
Charles F. Connolly	Computer Equipment, Peripherals & Related Services	89974	07/31/21	866-773-7348
Chas S. Winner Inc (Winner Ford)	AC, HVAC, Repair Parts	41607	05/31/21	201-998-8080
Chas S. Winner Inc.	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	08/25/21	856-427-2795
Cherry Valley Tractor Sales	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	07/27/21	856-427-2795
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/21	856-983-0111
Circle Brake of Passaic County	Skid Steer Loader w/Quick-Detach. Bucket Various Afts & Trailer	78905	09/08/21	856-983-0111
Cisco Systems Inc.	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/21	973-772-3824
Cisco Systems Inc.	Data Communications Equipment	87720	05/31/21	732-346-2193
Clarus Glassboards, LLC	NASPO VALUEPOINT Computer	89966	07/31/21	215-620-2074
Cliffside Body Corp	Library & School Supplies	17-FOOD-00269	08/22/21	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/21	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/21	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/21	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/21	201-666-0131
Commercial Furniture Group	Furniture, Office & Lounge	81613	04/30/21	422-623-0031
Commercial Interiors Direct Inc.	Furniture, Office & Lounge	81610	04/30/21	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg. Tandus	81755	06/30/21	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg. Milliken	81752	06/30/21	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/21	973-839-8394

Vendors	Category	Contract #	Expires	Phone #
Complete Book & Media Supply	Publication Media	86067	02/28/21	800-966-1775
Computer Design & Integration, LLC	Data Communications Equipment	87720	05/31/21	201-931-1420
Concord Products Co Inc	Office Furniture Manufacturer	81614	04/30/21	856-933-3000
Connolly Dist Co	Heating, Ventilation and Air Conditioning Repair Parts	81607	05/31/21	201-998-8080
Consolidated Steel & Alum	Fence, Chain Link, Install & Replacement	86680	10/31/21	908-272-6262
Craftmaster Hardware, LLC	Locking Hardware (Parts Only) T2981	19-FOOD-00846	04/30/21	201-768-0808
Craft Oil Corp. dba Petrochoice	Auto Lubricants, Engine Gear Oils, Greases, Hydraulic	81514	11/29/21	800-451-8523
Dauphin	Furniture: Office & Lounge	81616	04/30/21	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deil Marketing	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	19-TELE-00656	07/31/21	512-513-8701
Deil Marketing	Software License Maintenance & Support	89850	06/30/21	646-573-0885
Deil Marketing	Computer Equipment, Peripherals & Related Services	88796	05/31/21	800-981-3355
Deil Marketing	Data Communications Equipment	19-TELE-00656	03/31/21	512-728-4805
Deil Marketing	Vehicles, Cargo Vans, Class 1/2/3, Regular/Extended	88211	06/01/21	800-782-3673
Dillon LLC T/A Dischman Flemington Road	Furniture: Office & Lounge	81731	04/30/21	800-876-2120
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/21	908-879-2525
EB Fence	Fence, Chain Link, Install & Replacement	88679	10/31/21	609-704-8884
EMC	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	89968	07/31/21	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-396-1211
En Pointe(a PCM Company)	Software & Related Services	89854	06/30/21	877-609-5173
Epius Technology Inc. (Cisco)	Data Communications Equipment	87720	05/31/21	609-528-8912
Epius Technology Inc. (Lenovo)	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	89868	07/31/21	609-628-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/21	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	04/30/21	714-995-4800
Fasiental	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
FDR Hitches	Enclosed Trailers, Single Axle/Double Axle, Up to 7,000lbs. GVWR	19-FLEET-00879	06/27/22	908-259-9500
Film Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	19-GNSV1-00443	05/31/23	781-828-0026
FP Flooring, Inc.	Carpet/Flooring/Supply & Install	81749	06/30/21	570-450-0222
FP Mailing Solutions (Franco TYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/21	630-827-5837
Frank Mezza	Carpet/Flooring/Supply & Install - Mfg/Maintenance	81751	06/30/21	609-561-5300
Franklin Griffith LLC	Electrical Equipment & Supplies North, Central & South Regions	85580	06/30/21	609-695-6121
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial	Environmental Testing Instruments (T0983 NJ START)	85084	05/31/21	973-885-7777
GovConnect	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	89974	07/31/21	800-800-0019
Granger	Industrial Products/MRO Supplies & Equipment (T# M0002)	19-FLEET-00566	06/30/23	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/21	800-791-5454
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-786-43252
H A Dehart & Sons	Maintenance & Repair for Heavy Duty Vehicles (class 5 or higher over 15,000lb)	89272	07/20/21	856-845-2800
Hach	Environmental Testing Instruments (T0983 NJ START)	85091	06/30/21	800-227-4224
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mfg, Mohawk	81753	06/30/21	908-686-6333
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg, Mannington	81751	06/30/21	609-513-1513
Hericht Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	07/27/21	800-688-9825
High Point	Furniture: Office & Lounge	81621	04/30/21	336-431-7101
Home Depot	NJ Vendor number # is M6001 with NJSTART	18-FLEET-00234	12/31/21	732-926-2830
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89257	07/20/21	973-347-4210
Hoover Truck Center	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42068	08/09/21	973-347-4210
HP Hewlett Packard	NASPO Valuepoint Computer	40116	07/31/21	800-277-8988
HP Hewlett Packard	NASPO Valuepoint Computer	89974	07/31/21	847-922-2977
IBM	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	40047	07/31/21	214-258-4025
Indiana Furniture Industries	Furniture: Office & Lounge	81622	04/30/21	800-422-5727
Insight Public Sector Inc	Software License & Related Services	89853	12/31/21	800-467-4448

Vendors	Category	Contract #	Expires	Phone #
Impact Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00606	11/29/21	281-445-1100
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	85294	04/30/21	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00660	04/14/21	908-554-1988
J & J Industries dba J & J Invision	Carpet/Flooring/Supply & Install - Mfg. Mohawk	81753	06/30/21	800-241-4586
J & J Industries dba J & J Invision	Carpet/Flooring/Supply & Install - Mfg. Mohawk	81751	06/30/21	800-241-4586
Jewel Electric Supply	Electrical Equipment & Supplies North, Central & South Regions	19-FOOD-00608	06/30/21	201-653-1613
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/21	973-295-8835
Johnson Communication	Radio Communication Equipment and Accessories	83925	04/30/21	201-428-2025
Johnson Communication	Cabling Products & Services, Data Center Management Solutions	85152	10/09/21	201-428-2025
Johnny On The Spot, LLC	Communication Wiring Services	88766	03/19/21	201-428-2025
Keelin Power Products	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Krueger International	Parts & Repairs for Lawn & Grounds Equipment	43030	02/18/21	201-489-4454
Krueger International	Electrical Equipment & Supplies North, Central & South Regions	85583	06/30/21	973-484-7400
Lakeshore Learning Materials	Furniture, Office & Lounge	81720	04/30/21	800-454-7400
Lamson Supply	Library & School Supplies	17-FOOD-00250	08/30/21	800-421-5354
Lamson Products Inc.	Law Enforcement Firearms Equipment and Supplies (Lason Durie, rep)	17-FLEET-00740	05/14/23	201-994-6137
Lawson	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	85850	01/29/21	800-890-8198
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	42111	08/09/21	215-741-3960
Leisure Unlimited	Sporting Goods - Statewide	43023	02/16/21	215-741-3960
Lenovo (formerly part of IBM)	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	40743	04/30/21	732-283-3113
Lifesavers, Inc.	Building MGMT - Life Safety Equipment & AED	40121	07/31/21	919-294-2860
Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	84668	08/14/21	973-244-9111
Lowes Home Centers	Walk-In Building Supplies NJSTART #18001	85294	04/30/21	609-883-0900
Mail Chevrolet, Inc	Vehicles, Passenger Vans, 8/12/15 Passenger	18-FLEET-00235	07/31/22	704-758-3818
Mannington Mills	Carpet/Flooring/Supply & Install	88228	06/02/21	856-662-7000
Marshallville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	81751	06/30/21	706-602-6517
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	85293	04/30/21	856-338-1314
Mild Atlantic Truck Center	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	40166	03/31/21	703-673-7871
Midland Radiator	Maintenance & Repair Services 15,000 lbs	42075	08/09/21	908-862-8181
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	89282	07/20/21	973-340-0533
Mohawk Group	Carpet/Flooring/Supply & Install	20-GNSV2-01164	05/31/23	215-943-9100
Motorola Solutions, Inc	Radio Communication Equipment and Accessories	81753	06/30/21	908-565-2292
MIRA International	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCIP)	83909	04/30/21	609-324-9653
Municipal	Auctioneering Services: Internet Auctions to Sell Surplus Property	89974	07/31/21	732-222-0997
National Office Furniture	Furniture: Office & Lounge	19-GNSV1-00696	04/30/22	800-531-6074
NeoPost	Furniture: Office & Lounge	81721	04/30/21	800-482-1213
Northeast Equipment	Mailroom Equipment & Maintenance	41267	04/14/21	573-489-8860
Northeastern Transmission Corp.	Parts & Repairs for Lawn & Grounds Equipment	43031	02/16/21	973-256-2040
On Site Fleet Service Inc	Maintenance & Repair Services 15,000 lbs. or Less	10/10/11	03/17/21	973-956-1111
Pasco Scientific	School Bus Repair	89273	07/20/21	732-651-1600
Pemberton Electrical Supply Co., LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Performance Tire Co., Inc.	Electrical Equipment & Supplies North, Central & South Regions	85579	06/30/21	609-418-7877
Hertzberg-New Method, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
PPC Lubricants, Inc.	Publication Media	86070	02/28/21	800-637-6581
Pitney Bowes	Auto Lubricants, Engine Gear Oils, Greases, Hydraulic	81515	11/29/21	800-772-5823
Power Place Inc	Mailroom Equipment & Maintenance	41258	04/14/21	804-498-6912
President Container Group, LLC	Parts & Repairs for Lawn & Grounds Equipment	43039	02/16/21	908-554-2837
ProComm Systems Inc.	Boxes, Commingled DOC & DSS	20-FOOD-01066	01/14/23	201-933-7500
Quality Auto Glass Inc.	Radio Communication Equipment and Accessories-	83931	04/30/21	000-000-0000
Rachels/Michele's Oil Co.	Glass, Automotive & Windshield Repair	40176	04/30/21	908-754-2652
RD Sales Door & Hardware, LLC	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Locking Hardware (Parts Only)	87241	04/30/21	973-248-1222
	Carpet/Flooring/Supply & Install	81748	06/30/21	201-796-0006

RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Maintenance	81751	06/30/21	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install	81752	06/30/21	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install	81753	06/30/21	201-796-0006
Ricoh USA	Copiers, Multi-Function Devices, Maint. Supplies and Print Servs.	40467	01/11/22	978-621-1276
Route 23 Auto Mail	Maintenance & Repair Services 15,000 lbs. or Less	89262	07/20/21	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/21	732-363-0600

Vendors	Category	Contract #	Expires	Phone #
Safeco	Furniture: Office & Lounge	81729	04/30/21	770-615-1314
Saveon T/A Maco Office Supplies	(HON) Furniture: Office & Lounge	81641	04/30/21	201-867-3309
Shaw Contract Flooring Service	Carpent/Flooring/Supply & Install	81754	04/30/21	908-884-6324
SHL International Corp	Software License & Related Services	89851	06/30/21	732-564-8189
Software House International (SHI)	MS/PO Valuepoint Computer(formerly WCSA Computer Contract - 1N/CP	40116	07/31/21	732-868-5904
Software House International (SHI) (HF)	Data Communications Equipment	87718	05/31/21	732-868-5904
Stans Sport Center Inc	Sporting Goods - Statewide	40751	04/30/21	201-798-4466
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	40145	10/31/20	856-848-4654
Stor Tractor	Parts & Repairs for Lawn & Ground Equip	43038	02/16/21	908-722-9830
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	2/29/21	201-787-9490
Tandus Centiva US, LLC	Carpent/Flooring/Supply & Install	81755	06/30/21	800-241-4802
Telle Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/21	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Thomas Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	2/29/21	800-437-0700
Troxell Communications, Inc.	Library & School Supplies	17-FOOD-00244	08/31/21	800-578-8858
Truck Pro DBA Truck Parts Specialists	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42091	08/09/21	201-288-9333
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	06/14/22	201-963-9312
United Electric Supply	Electrical Equipment & Supplies North, Central & South Regions	85581	06/30/21	856-767-8100
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	2/29/21	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/21	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plows, D.O.T and Authorities	88270	01/19/21	201-487-1466
Valk Manufacturing	Snow Plows Parts, and Grader and Loader Blades	77724	08/31/21	717-766-0711
VCOM INTL Multi Media Corp. DBA Valiant IMC (Lenovo)	MS/PO Valuepoint Computer (formerly WCSA Contract - 1N/CP)	40121	07/31/21	732-412-2376
Verizon Business	Data Communication Network Services	85943	02/11/21	908-239-7090
Verizon Wireless	Wireless Devices & Services	82583	02/28/21	215-280-1333
Versistel (dba Dito Sales)	Furniture: Office & Lounge	81731	04/30/21	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/21	609-434-5671
W B Mason	HON Furniture	19-FOOD-00927	04/30/21	888-926-2766
LM Information Delivery, Inc.	Publication Media	86071	02/28/21	610-559-9550
Xerox	Copiers, Maint., and Supplies	40469	01/11/22	732-750-7514

**BCTS/BOSCC
ITA CONTRACT LOG
Board Resolution January 26, 2021**

Res.#21-F-100T

<u>Account#</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.825.130.324V1	Eastwick-Nutley	1552	117006	ALDARI, Yamama	1/25/2021-1/21/2022	4,000.00	SR	528
20.825.130.324V1	Parisian	1473	117007	MARTINEZ, Yasmin	1/5/2021-3/18/2021	1,025.00	SR	307.5
20.825.130.324V1	Ramapo	2672	117011	POWERS, Lisa	2/3/2021-5/17/2021	4,000.00	LT	96
20.825.130.324V1	Rutgers CCPD	7378	117012	ADAMS, Davanie	1/11/2021-7/10/21	4,000.00	LT	510
20.831.130.324V1	American Institute	3203	117018	BEIMAN, Randi	1/25/2021-1/19/2021	4,000.00	SR	990
20.831.130.324V1	American Institute	3203	117018	ROJAS, Esmeralda	12/15/2020-10/16/2021	4,000.00	SR	990
20.831.130.324V1	American Career	X468	117026	POWELL, Ceinette	1/11/2021-4/8/2021	3,850.00	LT	240
20.831.130.324V1	BCTS/Adut	1093	117024	GUZMAN, Stalin	1/11/2021-9/27/2021	4,000.00	SR	819
20.831.130.324V1	County College Morris	1872	117025	LIVardo-Dumaine, Sharon	1/19/2021-6/10/2021	4,000.00	SR	103
20.831.130.324V1	Jersey Tractor	U197	117023	BELLO, Reyneil	1/18/2021-2/12/2021	1,899.82	DF	90
20.831.130.324V1	Jersey Tractor	U197	117023	SIMMONS, Corey	11/23/2020-1/4/2021	4,000.00	SR	180
20.831.130.324V1	LasComp Inst	2174	117010	GREENSTEIN, Jeannie	12/21/2020-5/7/2021	4,000.00	DF	400
20.831.130.324V1	LasComp Inst	2174	117010	PICNIC, Blazenska	12/7/2020-4/23/2021	4,000.00	AW	400
20.831.130.324V1	LasComp Inst	2174	117010	TRAN, Joseph	11/30/2020-3/20/2021	4,000.00	SR	320
20.831.130.324V1	Parisian	1473	117007	WENTWORTH, Mary	2/8/2021-7/21/2021	4,000.00	DF	600
20.831.130.324V1	Ramapo	2672	117011	BREA, Ana	1/4/2021-4/21/2021	4,000.00	DF	96
20.831.130.324V1	Ramapo	2672	117011	FERNANDEZ, Michael	11/23/2020-3/29/2021	4,000.00	SR	96
20.831.130.324V1	Ramapo	2672	117011	OROPALLO-Mekarzel, Lisa	1/4/2021-4/21/2021	4,000.00	DF	96
20.831.130.324V1	Rutgers CCPD	7378	117012	BERMUDO, Devine	1/18/2021-5/1/2021	2,995.00	DF	300
20.831.130.324V1	Rutgers CCPD	7378	117012	MOON, Anna	2/17/2020-5/9/2020	3,115.00	AW	225
20.831.130.324V1	Rutgers CCPD	7378	117012	SUAREZ, Alex	1/11/2021-5/18/2021	3,955.00	DF	360
20.831.130.324V1	Rutgers EX	6166	117004	RIEHL, Barbara	1/25/2021-4/19/2021	3,495.00	AW	35
20.831.130.324V1	Wm Paterson	3950	117013	MESSNER, Jamess	2/22/2020-5/30/2020	2,644.00	LT	80
20.825.130.831V2	Jersey Tractor	U197	117023	DORMAN, Michael	12/21/2020-1/29/2021	4,000.00	DF	180
20.825.130.831V2	Jersey Tractor	U197	117023	MELLA, Adam	1/4/2021-2/12/2021	4,000.00	DF	180
20.825.130.831V2	Jersey Tractor	U197	117023	MONTGOMERY, Jerry	12/14/2020-1/22/2021	4,000.00	DF	180

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of January, in the year Two Thousand Twenty One, by and between **Edgewater Board of Education** (hereinafter referred to as "**Edgewater**"), having offices located at 251 Undercliff Avenue, Edgewater, New Jersey 07603 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Edgewater are both authorized to provide the services of a Level 1 technician (.5).

WHEREAS, Bergen and Edgewater are of the opinion that the services of a Level 1 technician (.5) can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a Level 1 technician (.5) by Bergen to provide computer technician to Edgewater;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of Level 1 technician (2 days/week alternating 3 days/week), to Edgewater.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Edgewater for 2 days per week alternating 3 days per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Edgewater's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Edgewater's computer hardware and software systems and components;
3. Any other technology services as requested by the district.

3. Costs

a. Level 1 Technician (2 Day/Week alternating 3 days/week) Edgewater shall pay Bergen eighteen thousand one hundred dollars (\$18,100), which is the cost of the Level 1 technician salary inclusive of benefits, for the services of the Level 1 technician to be performed under this Agreement for the period beginning January 1, 2021 and ending June 30, 2021.

4. Duration

a. This Agreement shall commence on January 1, 2021 and shall end on June 30, 2021. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. Edgewater may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Edgewater (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Edgewater a voucher for payment of the costs set forth in Paragraph 3 of this Agreement. Edgewater shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. Edgewater assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Edgewater, its agents, servants or employees related to the performance of Edgewater's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Edgewater and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees,

arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any

obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Edgewater:

Ms. Kathleen Marano
Business Administrator/Board Secretary
Edgewater Public School District
251 Undercliff Avenue
Edgewater, New Jersey 07603

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New

Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment


Edgewater agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Edgewater shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Edgewater violates this provision, Edgewater shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Edgewater's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

EDGEWATER BOARD OF EDUCATION

By: Kathleen Marano
Ms. Kathleen Marano
Business Administrator/
Board Secretary

By: 
Thomas Quinton
Board President

BERGEN COUNTY TECHNICAL
SCHOOLS BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
Mr. William Connelly
Board President

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of October, in the year Two Thousand and twenty, by and between **Rockaway School District** (hereinafter referred to as "**Rockaway**"), having offices located at 16 School Road, Hibernia, New Jersey 07842 and the Bergen County Technical School District Board of Education (hereinafter referred to as "**Bergen Tech**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

WHEREAS, Bergen Tech and **Rockaway** are both authorized to provide the services of technology support services for their respective entities; and

WHEREAS, Bergen Tech and **Rockaway** are of the opinion that the services of technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology support services by Bergen Tech to provide technical support services to **Rockaway**;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen Tech agrees to provide the services of general technology Support services to **Rockaway** on an "as needed" basis for the purpose of project based computer deployment and basic training.

2. Standards and Scope of Performance

- a. Level I - Support Technician - Bergen Tech agrees to provide the Rockaway School District with Level I support which includes desktop level support services.
- b. Level II - Server Administration - Bergen Tech agrees to provide the Rockaway School District with Level II support which includes all support listed above as well as server administration and trouble-shooting support services.
- c. Level III - Network Administration - Bergen Tech agrees to provide the Rockaway School District with Level III support which includes all support listed above as well as Network administration and trouble-shooting support services.

3. Costs

- a. Level I - Support Technician - **Rockaway** shall pay Bergen Tech an hourly rate of \$80.00 for support technician services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning October 1, 2020 and ending June 30, 2021.

Rockaway shall pay Bergen Tech an hourly rate of \$120.00 for support technician services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning October 1, 2020 and ending June 30, 2021.

- b. Level II - Server Administration - **Rockaway** shall pay Bergen Tech an hourly rate of \$95.00 for server administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning October 1, 2020 and ending June 30, 2021.

Rockaway shall pay Bergen Tech an hourly rate of \$142.50 for support server administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning October 1, 2020 and ending June 30, 2021.

- c. Level III - Network Administration - **Rockaway** shall pay Bergen Tech an hourly rate of \$110.00 for network administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning October 1, 2020 and ending June 30, 2021.
- d. **Rockaway** shall pay Bergen Tech an hourly rate of \$165.00 for network administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning October 1, 2020 and ending June 30, 2021.

4. Dispute Resolution

- a. In the event of a dispute between the parties over the amount due under the terms of this Agreement, the challenged amount shall be paid by **Rockaway** without prejudice to its right to pursue relief through the dispute resolution provisions set forth herein. Consistent with such dispute resolution proceedings, adjustments shall be made as agreed to by the parties, or as required by the Court.
- b. It is the intent of the parties to resolve any disputes relating to this Agreement amicably and preferably without necessity of litigation wherever possible. To that end, and in the event of a dispute between the parties regarding the amount owed under the terms of this Agreement or any other dispute arising out of of this Agreement, the parties shall discuss and attempt to resolve the dispute in good faith through their respective authorized representative(s) through negotiation.
- c. In the event that the dispute cannot be resolved in that manner, the parties shall engage in mediation before a single mediator agreed to by both parties. If the parties are unable to resolve the matter with the assistance of a mediator, the parties shall consult with the Executive County Superintendent of Bergen County who shall appoint a mediator.
- d. If the parties are unable to resolve the dispute through mediation, the dispute will be resolved in a court of competent jurisdiction.

5. Duration

- a. This Agreement shall commence on October 1, 2020 and shall end on June 30, 2021. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.
- b. **Rockaway** may terminate this Agreement if Bergen Tech (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.
- c. Bergen Tech may terminate this Agreement if **Rockaway** (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

6. Payment Procedures

Bergen Tech shall submit to **Rockaway** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. **Rockaway** shall reimburse Bergen Tech before the first day of the following month.

7. Confidentiality

During the term of Bergen Tech's engagement with Rockaway, Bergen Tech may have access to education records or personally identifiable information contained within those records. The federal Family Educational and Privacy Act (FERPA) protects the confidentiality of student educational records which are maintained by an educational institution and are directly related to the student. Bergen Tech is a public board of education organized and existing under the laws of the State of New Jersey and represents that it is familiar with the requirements of FERPA.

While providing any of the services listed in this Agreement, Bergen Tech shall not release, reveal or disclose any information about a student, unless specifically authorized by Rockaway to do so. Any requests for student information should be referred to Rockaway to evaluate and fulfill, if appropriate, so as to ensure proper compliance with FERPA.

8. Indemnification and Insurance

- a. **Rockaway** assumes all liability for, and agrees to indemnify and hold Bergen Tech and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **Rockaway**, its agents, servants or employees related to the performance of **Rockaway's** obligations under the terms of this Agreement.
- b. Bergen Tech assumes all liability for, and agrees to indemnify and hold **Rockaway** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen Tech, its agents, servants or employees related to the performance of Bergen Tech's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

9. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

10. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

11. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

12. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

13. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen Tech:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical School District
540 Farview Ave.
Paramus, New Jersey 07652

For Rockaway:

Mrs. Rachel DeCarlo
Business Administrator/Board Secretary
Rockaway School District
16 School Road
Hibernia, New Jersey 07842

14. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the

parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

15. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

16. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

17. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

18. Public Inspection

A copy of this document shall be available for public inspection at the offices of both parties immediately after a passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).

19. Non-Solicitation Covenant

Rockaway agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Rockaway shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Rockaway violates this provision, Rockaway shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Rockaway's violation of this provision

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

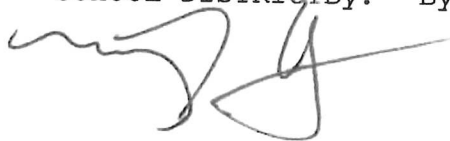
ATTEST:



Rachel DeCarlo
Business Administrator/
Board Secretary

ROCKAWAY

SCHOOL DISTRICT By: By:



Nancy Helbourg
Board President

Dated: 1/20/21

Dated: 1/20/21

BERGEN TECH REGIONAL
HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

By:

John Susino
Business Administrator/
Board Secretary

Bv:

Mr. William Connelly
Board President

Dated:

Dated:
