

**Board of Education of the Vocational Schools
in the County of Bergen
Regular Meeting**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

August 30, 2022

Agenda

#	<u>ADMINISTRATION RESOLUTIONS</u>
23-A-01T	Approval – WIOA/WFJNJ/WLL One-Stop Administration and Oversight
22-A-02T	Approval – Report of Student Suspensions
22-A-03T	Approval of Superintendent Decision Regarding HIB Cases
23-A-04T	Approval – Professional Development Providers and Services 2022-2023 School Year
23-A-05T	Approval – Hosting BCA-EXPO 2023 at the Bergen County Academy
23-A-06T	Approval - BCTS Enrollment in NJSIAA for 2022-2023 School Year
23-A-07T	Approval - Academic and Technical Course Offerings 2022-2023
23-A-08T	Approval - District Evaluation Advisory Committee 2022-2023 School Year
23-A-09T	Approval - District School Improvement Panels Committee 2022-2023 School Year
23-A-10T	Approval - Agreement with Ohr Yisroel
23-A-11T	Approval - First Reading - Board of Education Policies/Regulation
23-A-12T	Approval - Second Reading Final Adoption Board of Education Policy
23-A-13T	Approval - One Reading - Board of Education Regulation
23-A-14T	Approval - First and Only Reading - Deletion of BOE Policies
23-A-15T	Approval – Appointment of the Superintendent to the ESCNJ Board of Directors for 2022-2023 School Year
23-A-16T	Approval – First Amendment to the Structured Learning Experience/Work Based Learning Agreement – Bergen County Technical Schools and New Jersey Institute of Technology
23-A-17T	Approval – Dual Enrollment Agreement – William Paterson University and Bergen County Technical Schools - 2022-2023 School Year
23-A-18T	Approval - Confirmation—Field Trips
23-A-19T	Approval - Confirmation—Travel/Webinar Expenses
23-A-20T	Approval - Agreement with Heichal Hatorah
23-A-21T	Approval - Dual Enrollment Agreement/Middle College Program – Fairleigh Dickinson University and Bergen County Technical Schools - 2022-2023 School Year
23-A-22T	Opposing the Proposed Increases to the School Employees Health Benefits Program
23-A-23T	Approval of the District’s “Safe Return Plan” School Year 2022-2023
23-A-24T	Approval of District Guidance for Chapter 27 Emergency Virtual or Remote Instruction Plan, for the 2022-2023 School Year
23-A-25T	Approval – Employee Handbook for the Bergen County Technical School District 2022-2023 School Year
23-A-26T	Approval – Evaluation Instruments for Teachers and Reflective Practice Portfolio Agreement
23-A-27T	Approval – Agreement for Mental Health Assessments/School Clearances with West Bergen Mental Healthcare
23-A-28T	Approval—Bergen County Technical Schools Mentoring Plan for Assisting and Induction of Novice Teachers—2022-2023
23-A-29T	Approval – Agreement with Jill Pantaleo, LCSW and Associates D/B/A Bergen County Therapy – Mental Health Initiative 2022-2023 School Year.
	<u>PERSONNEL RESOLUTIONS</u>
23-P-01T	Approval - 2022 – 2023 Staff Appointments
23-P-02T	Approval - 2022-2023 Salary Reclassification(S)—Certificated
23-P-03T	Approval - 2022-2023 Salary Status / Reclassification(S)—Non-Certificated
23-P-04T	Approval - Revised 2022-2023 Schedule of Holidays For 12-Month Personnel

	Revised 2022-2023 Schedule of Holidays for Day Care Center Personnel
23-P-05T	Approval - 2022-2023 District Substitute Teacher(S)
23-P-06T	Approval - 2022-2023 Fringe Benefit(S)
23-P-07T	Approval - 2022-2023 Job Description(S)
23-P-08T	Approval - 2022-2023 Staff Salaries - Corrections
23-P-09T	Approval - 2022-2023 Summer Work Authorization
23-P-10T	Approval - 2021-2022 Appointments Extra Duty/Extra Pay Positions Approval - 2021-2022 Other Hourly Appointments Approval - 2022-2023 Appointments Extra Duty/Extra Pay Positions Approval - 2022-2023 Other Hourly Appointments
23-P-11T	Approval - Leave(S) Of Absence
23-P-12T	Approval - Resignation(S)
23-P-13T	Approval - Retirement(S)
23-P-14T	Approval – Return to Work –Resolution - District Employee (Id #6597)
23-P-15T	Approval – Revision of Resolution Number
23-P-16T	Revised – Approval - 2022 - 2023 Emergency Medical Services Staff BOR 06/28/22; Resol. # 22-P-158t
23-P-17T	Approval - 2022-2023 Stage Crew Salary Guide 2022-2023 Stage Crew Staff
23-P-18T	Approval - Reclassification(S) — Transfer
23-P-19T	Approval - 2022-2023 Long Term Substitute Teacher(S)
	<u>FINANCE RESOLUTIONS</u>
23-F-001	Approval—Payment of Bills: June 2022 to Aug 2022
23-F-002	Monthly Certification— May 2022 Board Secretary/School Financial Report
23-F-003	Monthly Certification— June 2022 Board Secretary/School Financial Report
23-F-004	Line Item Transfers – May 31, 2022
23-F-005	Line Item Transfers – June 30, 2022
23-F-006	Approval of Proposed Project(S) Or Program(S) and Application for Federal, State and/or Private Funds--McKinney-Vento Education of Homeless Children and Youth Program--Continuation Grant (Year 3 of 3)
23-F-007	Approval of Proposed Project(S) Or Program(S) and Application for Federal, State and/or Private Funds--Individuals with Disabilities Act (Idea), Part B
23-F-008	Approval –Renewal Agreement – Computer Solutions, Inc. BCTS - \$15,864
23-F-009	Approval--Shared Services Agreement for Site Technician Services Between River Edge BOE and BCTS BOE for a Level 2 Technician (7/1/2022 to 6/30/2023)
23-F-010	Approval—Shared Services Agreement for Site Technician Services and Technology Support Services Between Ridgefield BOE and BCTS BOE for Level 1 Technician (7/1/2022 to 6/30/2023)
23-F-011	Approval—Shared Services Agreement for Site Technician Services— Technology Support Services Between Ridgefield BOE and BCTS BOE for Levels 1, 2 and 3 Technicians as Needed (7/1/2022 to 6/30/2023)
23-F-012	Shared Services Agreement with Region V Council - (Bus Driver Training)
23-F-013	Approval--Shared Services Agreement for Site Technician Services and Technology Support Services Between East Newark BOE and BCTS BOE for a Level 2 Technician (7/1/2022 to 6/30/2023)
23-F-014	Negotiate a Contract to Furnish and Deliver Educational Supplies for the 2022-2023 School Year as Follows: Auto, Physical Education / Athletics and Engineering--Vendor: Various Bid #23-01RR-Contract
23-F-015	Revised - Renewal of the Food Service Management Contract for the 2022-2023 School Year. Vendor: Compass Group USA, Inc., D.B.A. Chartwells Corporation Subsidy (\$13,553.43) Bid CC #20-PC1 State ID #79-BCTSC

23-F-016	Negotiation - Award of Contract to Provide Non-Scheduled Pupil Transportation Services for BCTS, Commencing September 1, 2022 to August 31, 2023, With the Option to Renew. Vendor: Valley Transportation LLC, Old Tappan, NJ Bid #23-PC1RR-Contract State ID #79-BCTSc
23-F-017	Award of Contract to Provide On-Call Electrical Services for BCTS, Commencing September 1, 2022, for A One-Year Period, with the Option to Renew. Vendors: Various. Bid #23-PC4 State ID #79-BCTSC
23-F-018	Award of Contract to Provide Compactor Rental/Waste Disposal Services for BCTS, Commencing September 1, 2022, for A Three-Year Period, With the Option to Renew-- Vendor: Direct Waste Services, Inc., Newark, NJ Bid #23-PC5R State ID #79-BCTSC
23-F-019	Approval – 2022-2023 Auditorium Rate Schedule
23-F-020	Approval – EMS Training Tuition Rates 2022-2023 SY
23-F-021	Approval of Personnel Salaries Charged to Grants July 1, 2021 to June 30, 2022
23-F-022	Approval – Acceptance of Workforce Innovation Opportunity Act (WIOA) Audit for Fiscal Year July 1, 2021 to June 30, 2022
23-F-023	Approval – Cafeteria Pos System Software License and Support Agreement Bergen County Technical Schools (Payschools)
23-F-024	Approval – Maintenance Agreement for Proprietary Hardware and Software at the New Educational Facility. Vendor: Honeywell Building Solutions
23-F-025	Withdrawal of Funds from Maintenance Reserve Account: Cleanup at the Hackensack Campus
23-F-026	Withdrawal of Funds from Maintenance Reserve Account: HVAC Repairs at the Hackensack Campus
23-F-027	Approval – Renewal of NJ State Interscholastic Athletic Association Membership
23-F-028	Acceptance of Special State and Federal Funds – WFNJ Tanf and Ga/Snap
23-F-029	Acceptance of Special State and Federal Funds – WIOA Data Reporting and Analysis
23-F-030	Acceptance of Special State and Federal Funds – WIOA Adult and Dislocated Worker
23-F-031	Acceptance of Special State and Federal Funds – WIOA Youth
23-F-032	Acceptance of Special State and Federal Funds – Workforce Learning Link
23-F-033	Approval – WIOA Youth Contract Modification Log
23-F-034	Approval – WFNJ Contract Modification Log
23-F-035	Approval – WIOA Formula Individual Training Account (ITA) Log -6/21/22-8/22/22
23-F-036	Approval – WIOA Formula On-The-Job Training (OJT) Log-6/21/22-8/22/22
23-F-037	Approval – WIOA Youth Contract Log-7/1/22 -6/30/23
23-F-038	Approval – WFNJ Contract Log - 7/1/22 -6/30/23
23-F-039	Acceptance of Special Federal, State and Private Funds and Establishment of Budget-- Individuals with Disabilities Act (Idea), Part B – Flow Through
23-F-040	Approval – Acceptance of Special County Funds – Project Search
23-F-041	Approval – Authorizing Settlement of Litigation
23-F-042	Approval – Vendor List Participation in State Contract Purchasing for BCTS 2021-2022 School Year: Updates for June 2022
23-F-043	Award of Contract to Furnish and Deliver Various Building Materials and Supplies for BCTS--Vendor: Continental Trading and Hardware, Inc., Newark, NJ--\$29,726.00
23-F-044	Approval—Shared Services Agreement for Level 1 Technician Services Between Edgewater BOE and BCTS BOE (7/1/2022 to 6/30/2023)
23-F-045	Approval—Shared Services Agreement for Level 2 Site Technician Services and Technology Support Services Between Edgewater BOE and BCTS BOE (7/1/2022 to 6/30/2023)
23-F-046	Award of Contract to Furnish and Deliver A 2022 toucan 26e Mast Boom Lift for Bergen County Academies. Vendor: US Aerials & Equipment, LLC, Long Island City, NY \$58,900.00 Bid #23-05

23-F-047	Acceptance of Special Federal, State and Private Funds and Establishment of Budget Every Student Succeeds Act (ESSA) Consolidated Formula Subgrant
23-F-048	Acceptance of Special Federal, State and Private Funds and Establishment of Budget / Online Teaching & Learning Initiative
23-F-049	Acceptance of Special Federal, State and Private Funds and Establishment of Budget/ Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
23-F-50	Amendment to The Memorandum of Understanding Between The New Jersey Motor Vehicle Commission and Bergen County Tech Schools Expiring September 23, 2026
23-F-51	Acceptance of Special Federal, State and Private Funds and Establishment of Budget Displaced Homemaker Grant

ADMINISTRATION

23-A-01T APPROVAL—WIOA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

RESOLUTION

WHEREAS the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED The Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1. **PERFORMANCE OF WIOA FUNDS:**

As of June 30, 2022, we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
204 Clients	36 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
3 Clients	3 Clients	4 Clients

2. **LEVELS OF SERVICE:** Adults 7/1/21-6/30/22

Placed in Training	246
Workforce Learning Link Basic Skills	149
Workforce Learning Link Soft Skills	333

Most requested training services: CDL, Administrative Assistant, Medical Assistant, Accounting and Bookkeeping, Certified Paralegal, Medical Billing and Coding, Cosmetology/Hairstyling, Project Management, and Small Business and Entrepreneurship

3. **FINANCIAL SUMMARY:** As of June 30, 2022

	<u>% Obligated % Total Budget Funding Distribution</u>	
<u>WIOA</u>		
Adult	36%	20%
Dislocated Worker	66%	33%
Youth Out-of-School	54%	20%
Work First New Jersey (WFNJ)	70%	15%
Workforce Learning Link	82%	2%
WIOA Other Grants	8%	2%
Program Administration	83%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2022-Program Year 2021 for details).

4. **Store Closings:** Virtual Rapid Response June 2022: None

23-A-02T

APPROVAL—REPORT OF STUDENT SUSPENSIONS

RESOLUTION

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **June 2022** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37-2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

June 2022

BCA-H Bergen County Academies, Hackensack 0
BCTHS-P Bergen County Technical High School, Paramus 0
BCTHS-T Bergen County Technical High School, Teterboro 0
BCTHS Applied Technology/BCC Campus 0

principals/ch

23-A-03T

APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASES

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on June 28, 2022, the Superintendent reported on the following matters to the Board of Education:

BCTS School Year 2021-2022 HIB Case #15

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

23-A-04T

APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2022-2023 SCHOOL YEAR

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Brown University Choices Program	Provide a Three-year Site License for a Digital Series to Support the Social Studies Curriculum at Paramus Campus	\$6,102.00	3 Year License 7/5/22-7/5/25

NAME	SERVICE	RATE	DATE
Englewood Hospital Medical Center	Provide Introduction to Surgery for 8 BCA Students per 3 Trimester	\$20,000/Trimester Total \$60,000	2022-2023 School Year
Silver Strong & Associates	Provide Ten (10) Virtual Professional Development Workshops on Diversity, Student Wellness, and Interdisciplinary Projects for the District	\$15,500.00 (ESSA – Title II-A Funded, FY 2023)	2022-2023 School Year
Solution Tree	Provide Six (6) Licenses for “Global PD for Teams-Building” for the District	\$29,400.00 (ESSA – Title II-A, Funded, FY 2023)	2022-2023 School Year
Solution Tree	Provide a Virtual Professional Development Program for Adult Ed “Ready for the Workforce”	\$1,500.00 Funded, Perkins Post-Secondary	9/23/22
Brandon George Snap-on Industrial Sales Rep.	Provide Automotive Engineering Design Discussion to Students at Teterboro Campus.	No Cost to District	9/29/22
Michael Moskowitz, Consulting Services	Provide Consultation and Course Curriculum Development for IIDT-UXUI.	\$20,000.00	2022-2023 School Year
Englewood Hospital & Medical Services	Renewal of Services for 2021-2022 between BCA and Englewood Hospital/Medical Center	\$15,000/Trimester \$45,000/Total School Year	2021-2022 School Year
Emily Walker Expert Series	Dramaturg Will Work with Students in the Bringing a Show to NY Project on Developing New Script.	\$1,000.00/Trimester 1	2022-2023 School Year
Headspace	12 Month University Program Service	\$5,586.00	8/15/2022- 8/14/2023

23-A-05T APPROVAL—HOSTING BCA-EXPO 2023 AT THE BERGEN COUNTY ACADEMY

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the Bergen County Academies to run the BCA-Expo 2023 Science Fair. This Science Fair will serve as the qualifying round for students to attend the International Science and Engineering Fair (ISEF). All events will take place at the Bergen County Academy Building during the months of March/April 2023.

AS/eh

23-A-06T APPROVAL - BCTS ENROLLMENT IN NJSIAA FOR 2022-2023 SCHOOL YEAR

RESOLUTION

WHEREAS, BCTS enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey, and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education would have to adopt as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA; and

WHEREAS, NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school; and

WHEREAS, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments;

THEREFORE, BCTS will enroll as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) for the 2022-2023 school year for the annual fee of \$2,500.

23-A-07T APPROVAL—ACADEMIC AND TECHNICAL COURSE OFFERINGS 2022-2023

RESOLUTION

WHEREAS the Office of Curriculum and Instruction annually reviews and appropriately revises course offerings for each academic year; and

WHEREAS the full text of each course offered in the school district is on file in the Office of Curriculum and Instruction; and

WHEREAS the course offerings provide for the statutory graduation requirements;

BE IT RESOLVED that the **attached list** of course offerings for the academic and technical courses available during the 2022-2023 school year be approved effective September 1, 2022 through June 30, 2023.

RP/eh

**23-A-08T APPROVAL—DISTRICT EVALUATION ADVISORY COMMITTEE 2022-2023
SCHOOL YEAR**

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the following members for the District Evaluation Advisory Committee (DEAC) for the 2022-2023 School Year.

- Dr. Howard Lerner – Superintendent – BCTS & BCSS
- William Connelly – BCTS Board President
- Allison Porfido – Parent
- Andrea Sheridan – Assistant Superintendent – BCTS
- Richard Panicucci – Assistant Superintendent for Curriculum & Instruction – BCTS & BCSS
- Russell Davis – Principal – Bergen Academies
- Anthony Caporaso – Director of Special Education
- Elizabeth Mansfield – Teacher
- Ghazala Nomani - Teacher
- Daniel Olivo – Teacher
- Gene Walsh – Teacher
- Amanda Sloodmaker – Teacher

RP/eh

**23-A-09T APPROVAL—DISTRICT SCHOOL IMPROVEMENT PANELS COMMITTEE 2022-2023
SCHOOL YEAR**

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the following members for the District School Improvement Panels for the 2022-2023 School Year.

<u>ATHS</u>	<u>Bergen Academies</u>	<u>Paramus</u>	<u>Teterboro</u>	<u>Northern Valley High School</u>
Richard Panicucci	Richard Panicucci	Richard Panicucci	Richard Panicucci	Richard Panicucci
Tim Casperson	Tim Casperson	Tim Casperson	Tim Casperson	Andrea Sheridan
Dennis Montone	Russell Davis	Jeremy Wertheim	David Tankard	Tim Casperson
Katoya Winfield-Pierce	Raymond Bath	Melanie Alston-Balaputra	Rosario Alves	Lauren Rotondella
Amanda Sloomaker	Paul Kaser	Tim Regan	Marci Hernandez	Jessica Pacheco
		Elizabeth Mansfield	Monet Kendall	Laura Pinkman
			Lindsay Marella	
			Cristal Cornelio	
			Dan Olivo	
			Joseph Conry	

RP/eh

23-A-10T APPROVAL - AGREEMENT WITH OHR YISROEL

RESOLUTION

WHEREAS, the Board of Education and Ohr Yisroel, a non-public school located in Tenafly, New Jersey have entered into an agreement, in the form annexed hereto, under which the Board shall furnish one (1) staff member to provide STEM instruction to Ohr Yisroel in three (3) separate courses during the 2022-2023 school year; and

WHEREAS, funding for the position will be provided to the Board of Education through the NJ STEM Initiative, a program that allows qualified public school teachers to teach STEM subjects to participating nonpublic schools;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby ratifies and approves the Agreement with Ohr Yisroel of Tenafly, New Jersey, in the form annexed hereto; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School Business Administrator be and hereby is authorized to execute the Agreement and take such other proper measures to implement the terms of this Resolution.

23-A-11T APPROVAL - FIRST READING —BOARD OF EDUCATION POLICIES/REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

FIRST READING

Section 0000 – Bylaws

0163

Quorum

Section 1000 – Administration

1511M Board of Education Website Accessibility

Section 2000 – Program

2415M Every Student Succeeds Act
2415.04M District-Wide Parent and Family Engagement
2415.50M School Parent and Family Engagement

Section 3000 – Certificated Staff Members

3270 Professional Responsibilities

Section 5000 – Students

5513M Care of School Property
5517 School District Issued Student Identification Cards
5722M Student Journalism

Section 7000 – Property

7410M Maintenance and Repair

23–A–12T APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICY

RESOLUTION

WHEREAS, the Board of Education **attached** policies listed below were approved on a first reading at the June 28, 2022 meeting; and

WHEREAS, said policies was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policies;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policies is hereby adopted effective immediately:

Section 2000 – Program

2340 Field Trips

23–A–13T APPROVAL—ONE READING —BOARD OF EDUCATION REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** Board of Education Regulation and agrees to adapt this regulation after one reading;

REGULATIONS – ONE READING ONLY

Section 2000 – Program

R2461.06M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Certified and Licensed Personnel
R2461.9M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Statewide and District-Wide Assessment Programs
R2461.10M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Full Educational Opportunity
R2461.12M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Length of School Day and Academic Year
R2461.14M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities
R2461.15M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Operation of an Extended Academic Year Program
R2461.19M	Special Education Receiving Schools and Shared-Time Vocational Technical Schools – Behavior Modification Program

Section 9000 – Community

R9320M Law Enforcement Agencies

23-A-14T APPROVAL—FIRST AND ONLY READING—DELETION OF BOE POLICIES

RESOLUTION

BE IT RESOLVED that the Board of Education discusses and entertains public comment on the following **attached** Board of Education Policies and agrees to the deletion of such Policies after one reading only.

DELETIONS

1648.13M School Employee Vaccination Requirements
2432 School-Sponsored Publications

23-A-15T APPROVAL – APPOINTMENT OF THE SUPERINTENDENT TO THE ESCNJ BOARD OF DIRECTORS FOR 2022-2023 SCHOOL YEAR

RESOLUTION

WHEREAS, the Educational Services Commission of New Jersey is committed to utilizing all available resources to assure that mandated federal and state educational programs and services are available to students registered in public, nonpublic and charter schools; and

WHEREAS, the Educational Services Commission of New Jersey is comprised of Superintendents and Board of Education members from throughout New Jersey pursuant to the provision of P.L.192-1989, Chapter 254; and

WHEREAS, Dr. Howard Lerner has been elected to the Representative Assembly of the Educational Services Commission of New Jersey for a one-year term from September 1, 2022 to June 30, 2023;

BE IT RESOLVED, that the Board approves Dr. Howard Lerner to serve on the Board of Directors for the Educational

Services Commission of New Jersey.

JS/eh

**23-A-16T APPROVAL – FIRST AMENDMENT TO THE STRUCTURED LEARNING EXPERIENCE/WORK
BASED LEARNING AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS AND NEW JERSEY
INSTITUTE OF TECHNOLOGY**

RESOLUTION

WHEREAS, Board of Education at the August 30, 2022 meeting approved the agreement between NJ Institute of Technology and the Bergen County Technical Schools; and

WHEREAS, NJIT submitted the attached First Amendment to The Structured Learning Experience/Work Based Learning Agreement;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Board of Education approves the amendment to the agreement between New Jersey Institute of Technology and Bergen County Technical Schools – BCA Hackensack Campus.

RP: AS/eh

**23-A-17T APPROVAL – DUAL ENROLLMENT AGREEMENT – WILLIAM PATERSON UNIVERSITY AND
BERGEN COUNTY TECHNICAL SCHOOLS - 2022-2023 SCHOOL YEAR**

RESOLUTION

WHEREAS, William Paterson University will offer a variety of courses which shall provide college credits to students who meet the criteria as set forth in the attached dual enrollment agreement between William Paterson University and Bergen County Technical Schools;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the aforementioned Agreement for enrollment programs between William Paterson University and Bergen County Technical Schools for the 2022-2023 School Year.

RP: AS/eh

23-A-18T APPROVAL—CONFIRMATION—FIELD TRIPS

RESOLUTION

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

<u>School</u>	<u>Hackensack Campus</u>
Destination	National FFA Convention, Indianapolis Conv. Center, 100 S. Capitol Ave. IN
Dates	10/25/22-10/28/22
Purpose of Trip	Agrisience Research Program/National and Local FFA Chapters Competitive Event
Participant	12 students, 2 teachers
Total Cost of Trip	\$15,789.45
Total Cost to Board	\$0
Student Cost	\$15,789.45
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Clare Kennedy	\$2,187.45

Andee Dixon (Paramus) \$2,193.50 (Sponsored)
Rachel Stott
Suzanne Price-Halligan

<u>School</u>	<u>Hackensack Campus</u>
Destination	World Food Prize – Global Youth Institute (Virtual)
Dates	10/17/22
Purpose of Trip	Student Entered Competition and was Selected as the NJ Delegate.
Participant	1 student, 1 teacher
Total Cost of Trip	\$0
Total Cost to Board	
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Clare Kennedy	

<u>School</u>	<u>Hackensack Campus</u>
Destination	Mini-Research Grant Award Presentations, NY Institute of Tech., Norther Blvd. Old Westbury, NY
Dates	10/21/22
Purpose of Trip	Mini-grant Award recipients to NYIT to meet the MRGA Committee, NYT Faculty, Campus Tour of STEM Labs.
Participant	4 students, 3 teachers
Total Cost of Trip	\$0
Total Cost to Board	
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Clare Kennedy	
Doug Kim	
German Sabio	

<u>School</u>	<u>BCA Campus – Previously Board Approved 6-28-22 – Adding Alternate</u>
Destination	Club Getaway: Freshmen Class Trip, Kent CT.
Dates	9/7/22-9/9/22
Purpose of Trip	Freshman Orientation Overnight Trip, Get to Know Teachers and Students
Participant	290 students, 23 teachers
Total Cost of Trip	\$111,754.00
Total Cost to Board	
Student Cost	\$111,754.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Paul Kaser	\$596.00
Laura Hynes	\$596.00
Michael Lemma	\$596.00
Julia Lewitt	\$476.00
Catherine Fillebrown	\$476.00
Hillary Villarosa	\$476.00
Kymberly Acuna	\$476.00
Ericka Smith	\$476.00
Emily Pagano	\$476.00
Katie Janssen	\$476.00
Christine Wallace	\$476.00
Luke Miller	\$476.00
Eric Zhang	\$476.00
German Sabio	\$476.00
Joe Marmora	\$476.00
Tim Adriance	\$476.00

Justin Seventko \$476.00
 Joe Gutierrez \$476.00
 Bob Symons \$476.00
 Alison Belkin – Alternate
 Natalia Maks – Alternate
 Oliver Dobrich – Alternate
 Bryan Respass – Alternate
Nancy Sytsma - Alternate

<u>School</u>	<u>ATHS Campus</u>
Destination	Annual Senior Citizens Festival, Van Saun Park, Paramus, NJ
Dates	9/13/22
Purpose of Trip	School Based Service Project
Participant	15 students, 1 teacher
Total Cost of Trip	\$0
Total Cost to Board	
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Sydney Zulli	

<u>School</u>	<u>ATHS Campus</u>
Destination	YMCA Camp Bernie, 327 Turkey Top Road, Port Murray, NJ 07865
Dates	9/6/22
Purpose of Trip	Team Building, Leadership Training, Help Students Get to Know Each Other.
Participant	83 students, 1 teacher
Total Cost of Trip	\$8,864.00
Total Cost to Board	
Student Cost	\$8,864.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Amanda Sloomaker	
Katoya Pierce	
Taylor Valentine	
Alex Rodriguez	
Cali Farley	
Sydney Zulli	
Lauren Feorenzo	
Juliette Castro	
Steevi Brandt – Alternate	
Francesca Chacon - Alternate	

<u>School</u>	<u>BCA Campus</u>
Destination	Professional Theatre Productions: The Wolves, 91 Univ. Place, Princeton, NJ
Dates	10/13/22
Purpose of Trip	Observe Professional Acting, Critique, Increase Knowledge of Curriculum.
Participant	49 students, 3 teachers
Total Cost of Trip	\$825.00
Total Cost to Board	
Student Cost	\$825.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Stephen Kaplan	\$25.00
Victoria Pero	\$25.00
Laurie Crochet	\$25.00

<u>School</u>	<u>BCA Campus</u>
Destination	Philadelphia Area College Tour, Villanova Univ. Univ. of Penn, Swarthmore College, Temple Univ.
Dates	10/6/22-10/8/22
Purpose of Trip	Gain Understanding of College Search Process, Network with BCA Alumni
Participant	48 students, 4 teachers
Total Cost of Trip	\$28,434.16
Total Cost to Board	
Student Cost	\$28,434.16
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Paul Kaser	\$1,616.76
Anthony Natelli	\$1,633.04
Nancy Sousa	\$1,614.95
Alison Belkin	\$1,601.41
Michael Smith – Alternate	
Kymberly Acuna-Alternate	

<u>School</u>	<u>Teterboro Campus</u>
Destination	9 th Grade Team Building Trip, 256 Macopin Rd., West Milford, NJ, Hands In 4 Youth Camp
Dates	9/19/22
Purpose of Trip	Team Building for 9 th Graders
Participant	173 students, 15 teachers
Total Cost of Trip	\$9,517.00
Total Cost to Board	\$9,517.00
Student Cost	\$
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Ryhana Ahmed	
Andrea Buccino	
Eric Buser	
Paul Castiglia	
Kevin Dominguez	
Nicholas Elefter	
Sharon Genicoff	
Dan Gosselink	
Hillary Kim	
Amanda Lentino	
Kevin Lin	
Joanna Lu	
Lindsay Marella	
Stella Mimidas	
Laura Nardelli	
Doug Naccarra	
Mary O'Connor	
Carlos Pena	
Allan Rosso	
Amy Surraco	
Sydney Zulli	

23-A-19T APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES

RESOLUTION

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Paramus	Alston- Balaputra, Melanie	2022 NJPSA/FFA/NJASCD Fall Conference, Borgata Hotel, Atlantic City, NJ	\$748.48 Paid by BOE	10/13/22-10/14/22
BCA	Sousa, Nancy	NACAC Conference 2022, George R. Brown Conv. Ctr., Houston, TX	\$2,186.20 Paid by BOE	9/21/22-9/24/22
Central Office	Miceli, Michael	FLIBS – Environmental Systems and Societies Workshop, Trade Winds Island Grand Resort, St. Pete Beach, FL	\$3,265.30 Paid by BOE	11/12/22-11/16/22
Paramus	Maceri, Rosario	Intermittent Electrical & Drivability Diagnostics Strategies, Woodbridge, NJ	\$315.18 Paid by BOE	9/7/22-9/8/22
Teterboro	Centeno, Bridget Pavese, Randi	AENJ – Art Educators of NJ Conference, 1 Ocean Blvd. Long Branch, NJ	\$885.16 Paid by BOE	10/12/22-10/14/22
Central/Business Office	Susino, John Connelly, William Kim, Jason Meyerson, Lawrence Enrique, Ivonne DeLisio, Louis	NJ School Board Association Workshop, Atlantic City Convention Center, 1 Convention Boulevard, Atlantic City, NJ	\$701.50/Per Attendee \$2200.00/Group Registration Fee \$2,901.50 Paid by BOE	10/24/22-10/26/22

23-A-20T

APPROVAL - AGREEMENT WITH HEICHAL HATORAH

RESOLUTION

WHEREAS, the Board of Education and Heichal Hatorah, a non-public school located in Teaneck, New Jersey have entered into an agreement, in the form annexed hereto, under which the Board shall furnish one (1) staff member to provide STEM instruction to Heichal Hatorah in classes stipulated under the program courses during the 2022-2023 school year; and

WHEREAS, funding for the position will be provided to the Board of Education through the NJ STEM Initiative, a program that allows qualified public school teachers to teach STEM subjects to participating nonpublic schools;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby ratifies and approves the Agreement with Heichal Hatorah of Teaneck, New Jersey, in the form annexed hereto; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School Business Administrator be and hereby is authorized to execute the Agreement and take such other proper measures to implement the terms of this Resolution.

**23-A-21T APPROVAL – DUAL ENROLLMENT AGREEMENT/MIDDLE COLLEGE PROGRAM – FAIRLEIGH
DICKINSON UNIVERSITY AND BERGEN COUNTY TECHNICAL SCHOOLS - 2022-2023 SCHOOL
YEAR**

RESOLUTION

WHEREAS, Fairleigh Dickinson University will offer college courses to students at the Bergen County Technical School – District wide who meet the criteria as set forth in the attached dual enrollment agreement, otherwise known as the Middle College Program, between Fairleigh Dickinson University and Bergen County Technical Schools;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the aforementioned agreement between Fairleigh Dickinson University and Bergen County Technical Schools for 2022-2023 School Years.

RP: AS/eh

**23-A-22T OPPOSING THE PROPOSED INCREASES TO THE SCHOOL EMPLOYEES HEALTH BENEFITS
PROGRAM**

RESOLUTION

WHEREAS, the School Employees Health Benefits Program (SEHBP), governed by *N.J.S.A. 52:14-17.46 et seq.*, offers medical, prescription drug, and dental coverage to participating school district employees, retirees, and eligible dependents; and

WHEREAS, all SEHBP plans are self-funded, meaning that the money paid out for benefits comes directly from an SEHBP fund supplied by participating local employers and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SEHBP, the School Employees Health Benefits Commission is the executive organization responsible for overseeing the SEHBP; and

WHEREAS, the School Employees Health Benefits Commission, comprised of state officials, union representatives and a representative of the New Jersey School Boards Association, annually considers the calendar year premium levels for the Local Education Employee Group of the SEHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Education Employee Group; and

WHEREAS, the School Employees' Health Benefits Plan Design Committee has the responsibility for and authority over the various plans and components of the plans, including for medical benefits, prescription benefits, dental, vision, and any other health care benefits, offered and administered by the SEHBP; and

WHEREAS, existing law requires three members of the School Employees' Health Benefits Plan Design Committee to be appointed by the Governor as representatives of public employers (i.e., local school districts) whose employees are enrolled in the program, but currently all such representatives are state-level appointees;

WHEREAS, the recommended rate changes for medical and prescription drug coverage for the Active 2023 Local Education Employer Group is 15.1%, which includes a 15.3% increase for active employees enrolled in NJ DIRECT 10/15 and a 14.9% increase for active employees enrolled in the NJ Educators Health Plan (NJEHP); and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer, as well as school employees, at a time where there is record inflation; and

WHEREAS, since employees enrolled the NJEHP pay a percentage of salary toward their health benefits per P.L.2020, c.44, commonly referred to as “Chapter 44”, any increase in NJEHP premiums will fall almost entirely upon local boards of education, placing a severe strain on their budgets; and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local school districts that will translate into higher property tax bills for struggling families; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Vocational Schools in the County of Bergen call upon the School Employees Health Benefits Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

BE IT FURTHER RESOVLED, that the Board of Education of the Vocational Schools in the County of Bergen urge the Legislature to adopt legislation expanding the composition of the School Employees Health Benefits Commission and the School Employees’ Health Benefits Plan Design Committee to include additional representatives from local school district management; and

BE IT FURTHER RESOLVED, that the Board of Education of the Vocational Schools in the County of Bergen urge the Legislature and executive branch to examine the impact that “Chapter 44” has had on school district budgets and to adopt legislation that will reverse any of its negative consequences and provide relief to those districts; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Sacco, Senator Pou, Senator Sarlo, Senator Johnson, Senator Lagana, Senator Schepisi, Senator Corrado, Assemblyman Mejia, Assemblywoman Jimenez, Assemblywoman Sumter, Assemblyman Wimberly, Assemblyman Calabrese, Assemblyman Schaer, Assemblywoman Haider, Assemblywoman Park, Assemblyman Tully, Assemblywoman Swain, Assemblyman Auth, Assemblywoman DeFuccio, Assemblyman DePhillips, Assemblyman Rooney, and the New Jersey School Boards Association.

23-A-23T APPROVAL OF THE DISTRICT’S “SAFE RETURN PLAN” SCHOOL YEAR 2022-2023

RESOLUTION

WHEREAS, on March 11, 2021 President Joseph Biden signed into law PL 117-2 the American Rescue Plan Act (“ARP”) of 2021 which includes additional funding of the Elementary and Secondary School Emergency Relief Fund (“ESSER”) whose said purpose is supporting local educational agencies (“LEAs”) in preparing for and responding to the impact of the COVID-19 on educators, students, and families; and

WHEREAS, Section 2001(i)(1) of the ARP Act requires each LEA that receives ARP ESSER funds to develop and make publicly available on the district website a “*Safe Return Plan*” identifying the district’s blueprint for the safe return to in-person instruction and continuity of service for all district schools; and

WHEREAS, Section 2001(i)(2) requires that an LEA seek public comment and take those comments into account in finalization of its plan; and

WHEREAS, Section 2001(i)(1) of the ARP Act also requires each LEA that receives ARP ESSER funds to submit plan to its state educational authority by June 27, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the District's *Safe Return* to School Plan School Year 2022-2023 (Updated June, 2022).

23-A-24T APPROVAL OF DISTRICT GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PLAN, FOR THE 2022-2023 SCHOOL YEAR

RESOLUTION

WHEREAS, the New Jersey Department of Education (NJDOE) mandated the resumption of in-person instruction for the 2022-2023 school year; and set guidelines outlining the minimum standards necessary for the restart and reopening of schools, including the submission to the NJDOE a plan outlining how the school district will meet or exceed the minimum standards and plan for a safe reentry and in-person instruction for students and staff; and

WHEREAS, In April 2020, Governor Murphy issued an executive order which became P.L.2020,c27. This law provides for the continuity of instruction in the event of a public-health related district closure, so that the district can utilize virtual or remote instruction to satisfy the 180-day requirement;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby ratifies and approves the District's Plan that sets forth how Virtual and Remote Instruction shall be provided to students in case of emergency district closure; and

BE IT FURTHER RESOLVED, that the Board of Education hereby ratifies and approves the District's guidance for Chapter 27 Emergency Virtual or remote Instruction Programs for the 2022-2023 School Year, and further confirms the action of the Superintendent of Schools in submitting same to the Bergen County Superintendent of Schools and NJ Commissioner of Education in accordance with applicable law.

HL/eh

**23-A-25T APPROVAL – EMPLOYEE HANDBOOK FOR THE BERGEN COUNTY TECHNICAL
SCHOOL DISTRICT 2022-2023 SCHOOL YEAR**

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Employee Handbook for the 2022-2023 School Year. (Copy of the handbook on file -HR Department)

HL/eh

**23-A-26T APPROVAL – EVALUATION INSTRUMENTS FOR TEACHERS AND REFLECTIVE PRACTICE
PORTFOLIO AGREEMENT**

RESOLUTION

BE IT RESOLVED, that the Board of Education approves Evaluation Instruments (Copy on file at Superintendent's Office) for the certificated staff member position and Teacher Reflective Practice Portfolio Agreement, to be used as an evaluation instrument for highly effective teachers during the 2022-2023 school year:

- Teacher
- Guidance Counselor
- Child Study Team Member
- Speech/Language Specialist
- School Nurse
- Principal/Vice Principal
- Supervisor

AS/eh

**23-A-27T APPROVAL – AGREEMENT FOR MENTAL HEALTH ASSESSMENTS/SCHOOL CLEARANCES
WITH WEST BERGEN MENTAL HEALTHCARE**

RESOLUTION

WHEREAS, the Board of Education wishes to enter into an agreement with West Bergen Mental Healthcare to provide Mental Health assessments services to students referred by Bergen Tech Crisis Intervention Team for the 2022-2023 school year; and

WHEREAS, West Bergen is properly licensed to provide the required services utilizing licensed, professional clinical staff and, to that end, is willing and able to provide such staff and services to Bergen County Technical Schools;

NOW THEREFORE BE IT RESOLVED, the Board of Educations of the BCTS approves the agreement between West Bergen Mental Healthcare, Inc. and Bergen County Technical Schools commencing September 1, 2022 and ending June 30, 2023 at the compensation payments as set forth in the agreement.

RP: AS/eh

**23-A-28T APPROVAL—BERGEN COUNTY TECHNICAL SCHOOLS MENTORING PLAN FOR ASSISTING AND
INDUCTION OF NOVICE TEACHERS—2022-2023**

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the attached District Mentoring Plan 2022–2023 for assisting and induction of novice teachers; and

BE IT RESOLVED that the Board of Education direct the Superintendent to submit the executed plan to the New Jersey Department of Education County Superintendent.

RP/eh

**23-A-29T APPROVAL – AGREEMENT WITH JILL PANTALEO, LCSW AND ASSOCIATES D/B/A BERGEN
COUNTY THERAPY – MENTAL HEALTH INITIATIVE 2022-2023 SCHOOL YEAR.**

RESOLUTION

WHEREAS, the Board of Education seeks to enhance the mental health services available to all of its students by creating and implementing a wellness program in connection with mental health agencies and local colleges and universities and, to that end, has a need for qualified, credentialed, licensed individuals to provide services to students and their families; and

WHEREAS, Jill A. Pantaleo, LCSW and Associates, LLC d/b/a Bergen County Therapy is a therapy practice of long standing in Bergen County possessing properly qualified and credentialed individuals to perform services to support the aforementioned mental health initiative; and

WHEREAS, the Board of Education and Jill A. Pantaleo, LCSW and Associates, LLC d/b/a Bergen County Therapy, have arrived at an agreement in principle, in the form annexed hereto, for a cost not to exceed \$82,620.00 which the Superintendent of Schools recommends for approval as in the best interests of the school district;

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby ratifies and approves the aforementioned Agreement in the form annexed hereto subject to the final review and approval by the Board Attorney; and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator/Board Secretary be and hereby authorized to execute the Agreement and implement the terms of this Resolution for the 2022-2023 School Year.

Bergen County Workforce Development Board
Bergen One-Stop Career Center

Accrued Expense & Obligation Report: Fiscal Year 2022-Program Year 2021
July 1, 2021 thru June 30, 2022 as of 06/30/22

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 1,630,543	\$ 586,627	36%	\$ 537,676	\$ 1,043,916	<p>ADMIN \$656,443 8%</p> <p>WLL \$151,459 2%</p> <p>WFNJ \$1,263,349 15%</p> <p>OUT-OF-SCHOOL YOUTH \$1,623,657 20%</p> <p>IN-SCHOOL YOUTH \$- 0%</p> <p>OTHER GRANTS \$162,971 2%</p> <p>ADULT \$1,630,543 20%</p> <p>DISLOCATED WORKER \$2,692,029 33%</p>
Dislocated Worker (DW)	\$ 2,692,029	\$ 1,778,937	66%	\$ 1,661,251	\$ 913,092	
Total Adult	\$ 4,322,572	\$ 2,365,564	55%	\$ 2,198,927	\$ 1,957,008	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 1,623,657	\$ 884,134	54%	\$ 703,434	\$ 739,523	
Total Youth	\$ 1,623,657	\$ 884,134	54%	\$ 703,434	\$ 739,523	
TANF	\$ 703,749	\$ 475,433	68%	\$ 323,383	\$ 228,316	
GA/SNAP & SNAP ONLY	\$ 559,600	\$ 413,839	74%	\$ 379,339	\$ 145,761	
Total WFNJ	\$ 1,263,349	\$ 889,272	70%	\$ 702,722	\$ 374,077	
Workforce Learning Link (WLL)	\$ 151,459	\$ 123,935	82%	\$ 123,935	\$ 27,524	
Total WLL	\$ 151,459	\$ 123,935	82%	\$ 123,935	\$ 27,524	
Program Administration	\$ 656,443	\$ 542,327	83%	\$ 542,327	\$ 114,116	
Total Admin	\$ 656,443	\$ 542,327	83%	\$ 542,327	\$ 114,116	
WIOA Data Reporting & Analysis	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -	
WIOA Other OJT	\$ 150,000	\$ -	0%	\$ -	\$ 150,000	
Total Other Grants	\$ 162,971	\$ 12,971	8%	\$ 12,971	\$ 150,000	
Total	\$ 8,180,451	\$ 4,818,203	59%	\$ 4,284,316	\$ 3,362,248	

HACKENSACK 2022-2023 COURSES

Course Number	Course Name	Grade 09	Grade 10	Grade 11	Grade 12
103103	~Fresh Bio_Chem Lab 09				
103203	~Soph Ch_Ph Lab 10				
104103	~Fresh Eng_Sci Lab 09				
104203	~Soph Eng_Sci Lab 10				
110613	AP Biology				
110613	AP Biology				
110621	Research in Cell Biology				
110621	Research in Cell Biology				
110721	Botany				
110721	Botany				
110721	Botany				
110923	AP Psychology				
110931	Sports Medicine				
110931	Sports Medicine				
110931	Sports Medicine				
110941	Intro to Surgical Techniques				
110941	Intro to Surgical Techniques				
111113	Biology				
112313	Biology				
113113	Biology				
114123	Biology				
115113	Biology				
118313	IB Env Systems SL				
120311	Introduction to Microscopy				
120311	Introduction to Microscopy				
120311	Introduction to Microscopy				
120321	Medicinal Chemistry				
120321	Medicinal Chemistry				
120321	Medicinal Chemistry				
120611	Foundations of Nano				
120611	Foundations of Nano				
120623	AP Chemistry				
120623	AP Chemistry				
120631	Organic Chem I				
120631	Organic Chem I				
121113	Chemistry				
121213	Chemical Sys Eng				
122116	Chemistry I				
122226	Chemistry II				
124233	Chemistry				

125213	Chemistry				
130591	Quantum Mechanics				
130591	Quantum Mechanics				
130591	Quantum Mechanics				
130601	Einsteins Relativity				
130601	Einsteins Relativity				
130601	Einsteins Relativity				
130651	Astronomy				
130651	Astronomy				
130651	Astronomy				
130661	Earthquake				
130751	Sports Science				
130751	Sports Science				
130751	Sports Science				
130781	Astrophysics				
130781	Astrophysics				
130781	Astrophysics				
130791	~Physics Problem Solving				
130791	~Physics Problem Solving				
131213	Physics				
131323	Adv Physics				
132116	Physics I				
132226	Physics II				
132413	AP Physics C				
132413	AP Physics C				
133313	Physics				
134323	Physics				
140023	Adv Algebra				
140033	Math Analysis I				
140033	Math Analysis I				
140043	AdvMathAnalysis I				
140053	Math Analysis II				
140053	Math Analysis II				
140063	AdvMathAnalysisII				
140063	AdvMathAnalysisII				
140093	Calculus I				
140093	Calculus I				
140103	AP Calculus AB				
140103	AP Calculus AB				
140113	AP Calculus BC				
140113	AP Calculus BC				
140123	AP Analyt Calc (BC+)				
140123	AP Analyt Calc (BC+)				
140133	Statistics				
140133	Statistics				
140143	Math Struct Proofs				

140153	Adv PreCalc_Discrete				
140153	Adv PreCalc_Discrete				
140163	Multi V Calc				
140173	Adv Math Topics				
140183	Lin Alg_Dif Eq				
140193	AP Statistics				
140193	AP Statistics				
140223	Data Structures				
140403	~Financial Lit_Online				
140571	~Skepticism in Data Analysis				
140571	~Skepticism in Data Analysis				
140601	~BC Calculus Extension				
140631	~Math Prob Sem				
140631	~Math Prob Sem				
140901	~Strategies in Mathematics				
140911	Numerical Analysis				
140911	Numerical Analysis				
140911	Numerical Analysis				
148413	IB Math HL				
148423	IB Math SL				
150201	~Design for 3D Printing				
150201	~Design for 3D Printing				
150201	~Design for 3D Printing				
150206	~Design for 3D Printing				
150206	~Design for 3D Printing				
150411	~Civ Eng_Architecture				
150411	~Civ Eng_Architecture				
150411	~Civ Eng_Architecture				
150441	~Interactive Design I				
150441	~Interactive Design I				
150561	BioEngineering				
150561	BioEngineering				
150561	BioEngineering				
150721	~Intro to Video Prod				
150721	~Intro to Video Prod				
150721	~Intro to Video Prod				
150871	Intro to Robotics				
150871	Intro to Robotics				
150871	Intro to Robotics				
150981	Foundations of Comp Sci_1				
150981	Foundations of Comp Sci_1				
150981	Foundations of Comp Sci_1				
151131	Computer Assisted Design				
151141	Makerspace				
151151	Electronics				
152231	Makerspace_Program				

152241	Intro Obj Program				
152251	Materials_Tolerances				
152316	Eng Applications Prog				
152326	Electrical Eng				
152423	Adv Electrical Eng				
152433	Eng Capstone				
155003	Adv Physics for Engineering				
160123	Amer Lit I				
160223	Amer Lit II				
160333	World Lit I				
160411	~The Personal Essay				
160411	~The Personal Essay				
160411	~The Personal Essay				
160423	World Lit II				
160431	~Poetry Workshop				
160431	~Poetry Workshop				
160431	~Poetry Workshop				
160551	Mythology				
160551	Mythology				
160581	Creative Writing				
160581	Creative Writing				
160581	Creative Writing				
160591	Screenwriting				
160591	Screenwriting				
160591	Screenwriting				
160651	Science Fiction				
160651	Science Fiction				
160881	~Intro to Journalism				
160881	~Intro to Journalism				
160881	~Intro to Journalism				
161001	~Intro to Film Studies				
161001	~Intro to Film Studies				
161001	~Intro to Film Studies				
161011	Intro to Dystopian Literature				
161011	Intro to Dystopian Literature				
168313	IB World Lit I HL				
168323	IB Literature_Language I HL				
168433	IB World Lit II HL				
168443	IB Literature_Language IHL				
170143	World History I				
170243	World History II				
170323	20th Century Amer History				
170401	Women in East Asia				
170401	Women in East Asia				
170401	Women in East Asia				
170423	20th Century Amer Hist II				

170463	AP Government				
170463	AP Government				
170501	Modern Russian History I				
170501	Modern Russian History I				
170501	Modern Russian History I				
170741	Model UN				
170741	Model UN				
170981	Contemporary Ethics				
170981	Contemporary Ethics				
170981	Contemporary Ethics				
178313	IB Hist of Amer I HL				
178323	Theory of Knowledge				
178413	IB Hist of Amer IIHL				
178422	Theory of Knowledge				
180113	Francais I_II Acc				
180133	Francais III				
180193	Francais II				
180233	Mandarin III				
180273	Mandarin I_II Acc				
180303	Mandarin II				
180403	Espanol II				
180413	Espanol I_II Acc				
180433	Espanol III				
180581	~Intro to ASL C				
180581	~Intro to ASL C				
180581	~Intro to ASL C				
180591	~Spanish Customs & Traditions				
180591	~Spanish Customs & Traditions				
180591	~Spanish Customs & Traditions				
188113	IB Francais V SL				
188123	IB Francais V HL				
188143	IB Francais IV SL				
188193	IB Francais IV HL				
188213	IB Mandarin IV Ab Initio				
188233	IB Mandarin V Ab Initio				
188413	IB Espanol V SL				
188423	IB Espanol V HL				
188443	IB Espanol IV SL				
188483	IB Espanol IV HL				
190126	~Art Fundamentals				
190126	~Art Fundamentals				
190126	~Art Fundamentals				
190561	~Ceramics				
190601	~Creative Art Wkshop				
190601	~Creative Art Wkshop				
190603	AP Studio Art				

190603	AP Studio Art				
190623	AP Art History				
190623	AP Art History				
190633	~Pre AP Studio Art				
190633	~Pre AP Studio Art				
200696	~Musicians Wkshp				
200772	~Adv Prob Music Theo				
200946	~Music & Society				
200951	~Concert Choir				
200951	~Concert Choir				
200951	~Concert Choir				
207123	Musicianship				
207133	Digital Keyboarding				
207232	Elec Music Synthesis				
207311	Digital Recording Lab				
207321	Music & Society				
207323	AP Music Theory in Digital Age				
207323	AP Music Theory in Digital Age				
207323	AP Music Theory in Digital Age				
207411	Conducting				
207411	Conducting				
207422	Sr Music Media Sem				
207431	Adv Prob Music Theo Tech				
210591	~Theatre Production				
210591	~Theatre Production				
210591	~Theatre Production				
210601	~Yoga				
210601	~Yoga				
210701	~Public Speaking				
210701	~Public Speaking				
210931	~Fashion and Sewing				
210931	~Fashion and Sewing				
210931	~Fashion and Sewing				
210933	~Fashion Design and Sewing				
210933	~Fashion Design and Sewing				
210986	~Theatre Fundamentals				
217103	Voice & Speech I				
217113	Acting I				
217152	~Dance I				
217223	Theatre History II				
217252	~Dance II				
217253	ActingII_Playwriting_ThHistI				
217313	Acting III				
217413	Acting IV				
217423	Directing				
217433	Voice & Speech II				

217503	~Dance III_IV				
217503	~Dance III_IV				
230771	Marketing				
230771	Marketing				
230771	Marketing				
233013	AP Micro Economics				
233013	AP Micro Economics				
233163	Management_Marketing				
233223	Business Finance_Applications				
233423	AP Macro Economics				
233443	AP Comp Sci A				
233443	AP Comp Sci A				
238313	IB Economics_HL				
238413	IB Economics_HL				
240601	Bio Ethics				
240601	Bio Ethics				
240601	Bio Ethics				
244161	Experimental Biology_9 1				
244171	Experimental Biology_9 2				
244181	Experimental Biology_9 3				
244261	Experimental Biology_10 1				
244271	Experimental Biology_10 2				
244281	Experimental Biology_10 3				
244323	Anatomy and Physiology				
250531	~Culinary Design				
250531	~Culinary Design				
250536	~Culinary Design				
250536	~Culinary Design				
250536	~Culinary Design				
250536	~Culinary Design				
250591	~Veganism				
250591	~Veganism				
250591	~Veganism				
255123	Intro Hospt_Cul Arts				
255223	Hotel Mgmt_CulTheory				
255323	Entrep_Adv Cul Arts				
255433	Hospitality Mgmt				
258343	IB Business Mgmt SL 11				
258423	IB Business Mgmt SL 12				
258433	IB Business Mgmt HL 12				
260003	Web Apps with Databases				
260003	Web Apps with Databases				
260003	Web Apps with Databases				
260603	Foundations of Comp Sci				
260603	Foundations of Comp Sci				
260603	Foundations of Comp Sci				

260613	Intro Sys Programming				
260613	Intro Sys Programming				
260623	Software Engineering				
260623	Software Engineering				
260661	Machine Learning				
260661	Machine Learning				
260661	Machine Learning				
260671	~Processors				
260671	~Processors				
260671	~Processors				
260681	Front End Web Dev				
260681	Front End Web Dev				
260681	Front End Web Dev				
266081	MRL-Xploration				
266081	MRL-Xploration				
266091	Structured Query Lang				
266091	Structured Query Lang				
266091	Structured Query Lang				
266153	Intro to Comp Sci				
266253	AP Comp Sci A Data Structs				
266363	Math Foundations of CS				
266373	Functional Programming				
266383	Computational Theory				
266433	Capstone_CS				
266511	Assembly Language Basics				
266511	Assembly Language Basics				
266531	Physical Computing				
268103	IB Computer Science SL				
270651	~Digital Photography				
270651	~Digital Photography				
270651	~Digital Photography				
270711	~Paper Art				
270711	~Paper Art				
270711	~Paper Art				
270831	~Intro to UX Design				
270831	~Intro to UX Design				
270831	~Intro to UX Design				
270841	~Intro to Photoshop				
270841	~Intro to Photoshop				
270853	~Design and Digital Media				
270853	~Design and Digital Media				
277146	Intro to Visual Arts I				
277156	Intro to Visual Arts II				
277226	Design_Prod I				
277236	Design_Prod II				
277326	Emerging Tech I				

277336	Emerging Tech II				
277426	Visual Art Intern I				
277436	Visual Art Intern II				
310121	~Health_Wellness				
310132	~PE [09]				
310221	~Driver's Education				
310232	~PE [10]				
310313	~Health_First Aid Online				
310313	~Health_First Aid Online				
310423	~PE [11_12]				
310423	~PE [11_12]				
310463	~Senior Experience				
320001	~Study Hall				
320001	~Study Hall				
320111	~Guidance Seminar				
320121	~Guidance Seminar				
320131	~Guidance Seminar				
320141	~Guidance Seminar				
320151	~Guidance Seminar				
320161	~Guidance Seminar				
320171	~Guidance Seminar				
320211	~Sophomore Seminar				
320221	~Sophomore Seminar				
320231	~Sophomore Seminar				
320241	~Sophomore Seminar				
320251	~Sophomore Seminar				
320261	~Sophomore Seminar				
320311	~Junior Seminar				
320321	~Junior Seminar				
320331	~Junior Seminar				
320341	~Junior Seminar				
320351	~Junior Seminar				
320361	~Junior Seminar				
320371	~Junior Seminar				
330043	~Clubs				
330043	~Clubs				
330043	~Clubs				
331001	~Alternative Energy				
331021	~Entrepreneurial Sci				
331021	~Entrepreneurial Sci				
331041	~ProjectChoir				
331041	~ProjectChoir				
331181	~Yearbook				
331181	~Yearbook				
331471	~Entrepreneurship_BCA Mart				
331471	~Entrepreneurship_BCA Mart				

331491	~Mission Mars				
331531	~Physics Con_Tests				
331531	~Physics Con_Tests				
331601	~Adv Leadership & Development				
331621	~Experiments in Optics				
331651	~Concorde				
331651	~Concorde				
331971	~Agri Sustainability_Hydroponics				
331971	~Agri Sustainability_Hydroponics				
334001	~Aquaponics				
334001	~Aquaponics				
334071	~Voices				
334091	~Political Resist Through Film				
334091	~Political Resist Through Film				
334101	~Amplify Your Instrument				
334101	~Amplify Your Instrument				
334201	~Chemistry Olympiad				
334251	~Imaging Techniques				
334251	~Imaging Techniques				
334291	Playwriting I				
334291	Playwriting I				
334301	~3D Printing for STEAM				
334301	~3D Printing for STEAM				
334331	~Lets Build a Web Page				
334341	~Markets_Trading				
334351	~Rocketry				
334351	~Rocketry				
334381	~Water Quality Monitoring				
334381	~Water Quality Monitoring				
334401	~Automotive Engineering				
334401	~Automotive Engineering				
334411	~Bringing a Show to NY				
334411	~Bringing a Show to NY				
334421	~Art of Public Speaking				
334421	~Art of Public Speaking				
334431	~Creative Writing				
334431	~Creative Writing				
334441	~Poetry Composition_Performance				
334441	~Poetry Composition_Performance				
334451	~Podcasts_Society				
334451	~Podcasts_Society				
334461	~Soaps_Telenovelas_Korean Dramas				
334461	~Soaps_Telenovelas_Korean Dramas				
334471	~SAT_ACT Prep				
334471	~SAT_ACT Prep				
334481	~Zoology				

334481	~Zoology				
334491	~The Art of Propaganda				
334501	~Mouse Trap Car				
334501	~Mouse Trap Car				
334511	~Predict Future with Math				
334511	~Predict Future with Math				
334531	~U Build It				
334531	~U Build It				
334541	~Nonfiction_Lure of the Local				
334541	~Nonfiction_Lure of the Local				
341101	Appl Math to Physics				
341101	Appl Math to Physics				
341121	~Musical Theater Wksp				
341151	~The Art and Design of Chocolate				

PARAMUS 2022-2023 COURSES

Course Number	Course Name	Grade 09	Grade 10	Grade 11	Grade 12
411114	Biology 9				
411124	Biology 9				
421208	Chemistry				
422218	Biology				
422228	Biology 11				
431218	Physics 10				
431218	Physics 10				
441134	Concepts of Geometry9				
441134	Concepts of Geometry9				
441144	Concepts of Geometry9				
441144	Concepts of Geometry9				
441154	Geometry9				
441208	Concepts of Int. Algebra				
441258	Intermediate Algebra				
441294	Concepts of Intermediate Algebra				
441348	Concepts of Geometry				
441358	Geometry				
441358	Geometry				
441428	Algebra II				
441428	Algebra II				
441438	Accelerated Algebra II				
441448	Concepts of Algebra II				
441448	Concepts of Algebra II				
441494	Statistics				
461108	LA Literacy for the 21st Century				
461118	Academic Lit I				
461208	Foundations of Literature				
461238	Academic Lit II				
461328	American Literature				
461338	American Literature				
461338	American Literature				
461438	World Literature				
461444	World Literature - Dual Credit				
461469	World Literature				
471108	Financial Literacy				
471108	Financial Literacy				
471134	Financial Literacy				
471228	US History I				
471228	US History I				
471258	US History I				

471324	World History				
471324	World History				
471338	US History II				
471358	US History II				
471414	World History II				
471424	World History II				
471608	US History I				
471708	US History II				
471718	World History				
481118	Spanish I				
481118	Spanish I				
481118	Spanish I				
481228	Spanish II				
481228	Spanish II				
481238	Spanish II				
491408	Art				
491414	Intro to Guitar				
520138	Fund of IT				
520208	Intro to Computer Technologies				
520308	Intermediate Computer Technologies				
520408	Advanced Computer Technologies				
540104	Fundamentals of Health Care				
540224	EMR 1				
540304	Anatomy & Clinical I				
540324	EMR 2				
540324	EMR 2				
540404	Anatomy & Clinical II				
540668	Examination Room Procedures				
540674	Fundamentals of Vet Assisting				
540684	Office Procedures				
540694	Veterinary Nursing				
542208	Medical Terminology				
550128	Fund of Cul Arts				
550188	Auto Tech Prep				
550198	Cul. Arts Prep				
550248	Intro to Cul/Pastry				
550308	Contemporary Apps of Cul/Pastry Arts				
550408	Advanced Seminar of Cul/Pastry Arts				
560118	Fund of ASE				
560138	Fund of ACR				
560218	Intro to ASE				
560228	Intro to Skin Care 10				
560308	Application of Skin Care				
560314	Applications of Auto Systems				
560358	Applications of ACR				
560414	Advanced Systems Seminar				

560478	Advanced Applications of ACR				
560488	Advanced Application of Skin Care				
565188	Fund of Skin Care				
570124	Fundamentals of Visual Storytelling				
570224	Introduction to Digital Communication				
570314	Drawing				
570324	Production & Post Production				
570424	Multi-Media Production				
570444	Painting				
580138	Fund of Cosmo				
580168	Fund of Envir Dsgn and Heavy Equipn				
580178	Fund of SAC				
580228	Intro to SAC				
580258	Intro to ACR				
580268	Introduction Environmental Construction				
580274	Animal Science Adv				
580348	Application of Cosmo				
580358	Animal Science				
580368	Applications of SAC				
580374	Hydroponics				
580378	Lands Plants & Materials				
580394	Aquaponics				
580488	Adv Cosmo Techniques				
580538	Fund of Cosmo2				
580852	Intro to Cosmo				
581228	Intro to GBT				
581328	Appl of GBT				
582438	Advanced SAC				
582448	Principles of Environment Design and Con				
590118	Fund of GBT				
590128	Intro to MakerSpace				
590414	Advanced Applications of Green Building				
611106	Phys Educ 09				
611112	Family Living 09				
611206	Phys Educ 10				
611212	Driver Theory				
611306	Phys Educ 11				
611322	First Aid 11				
611406	Phys Educ 12				
611412	Family Life 12				
611506	Phys Educ_09				
611512	Family Living_09				
611606	Phys Educ_10				
611612	Driver Theory_10				
611706	Phys Educ_11				
611712	First Aid_11				

611806	Phys Educ_12				
611812	Family Life_12				
620001	~Study Hall				
680008	Homeroom				
680008	Homeroom				
680008	Homeroom				
680008	Homeroom				

TETERBORO 2022-2023 COURSES

Course Number	Course Name	Grade			
		09	10	11	12
711414	Anatomy & Phys				
712324	Biology H				
715054	AP Biology				
722224	Chemistry H				
725014	AP Chemistry				
725014	AP Chemistry				
732124	Physics H				
735084	AP Physics C				
735084	AP Physics C				
735094	Waves and Modern Physics				
735174	AP Physics 2				
735174	AP Physics 2				
741344	Alg II_Trig				
741344	Alg II_Trig				
742064	Calculus H				
742064	Calculus H				
742114	Algebra I H				
742214	Math Analysis I H				
742214	Math Analysis I H				
742214	Math Analysis I H				
742224	Geometry H				
742224	Geometry H				
742324	Math Analysis II H				
742324	Math Analysis II H				
742324	Math Analysis II H				
742334	Pre-Calculus H				
742334	Pre-Calculus H				
743214	WGS101:Intro Women's&Gender Stds_Fin Li				
743214	WGS101:Intro Women's&Gender Stds_Fin Li				
745014	AP Calculus AB				
745014	AP Calculus AB				
745014	AP Calculus AB				
745016	MAT397 Calculus III				
745414	AP Calculus B_C				
745414	AP Calculus B_C				
745424	AP Statistics				
745424	AP Statistics				
762104	English I H				
762214	English II H				

762314	English III H				
762414	English IV H				
765454	AP English Lit				
765464	AP English Lang/Comp				
765474	WRT 105 Practices in Academic Writing				
772014	AP Psychology				
772024	Intro to Research and Financial Literacy				
772114	Global Studies H				
772224	US History I H				
772224	US History I H				
772334	US History II H				
772334	US History II H				
772344	SOC 101 Introduction to Sociology				
772344	SOC 101 Introduction to Sociology				
773024	American Film/Fin Literacy				
773024	American Film/Fin Literacy				
774124	Global Challenge				
774124	Global Challenge				
775254	AP US Gov & Politics				
775344	AP US History				
775344	AP US History				
776124	AP Human Geography				
781114	French I				
781214	French II				
781214	French II				
781714	Mandarin I				
782314	French III H				
782314	French III H				
782314	French III H				
782714	Mandarin II				
782714	Mandarin II				
783314	Spanish III H				
783314	Spanish III H				
783334	Spanish III Conversation and Culture				
783334	Spanish III Conversation and Culture				
783334	Spanish III Conversation and Culture				
783614	AP Spanish Language and Culture				
783614	AP Spanish Language and Culture				
783714	Mandarin III				
783714	Mandarin III				
784114	Spanish I				
784214	Spanish II				
784214	Spanish II				
784214	Spanish II				
784424	SPA 201 Intermediate Spanish				
784424	SPA 201 Intermediate Spanish				

784724	AP Chinese Language and Culture				
792114	AP Seminar				
792124	AP Research				
792124	AP Research				
793014	Drawing Fund				
793014	Drawing Fund				
793044	Painting				
793044	Painting				
795014	AP Art				
803014	Chorus				
803014	Chorus				
803014	Chorus				
803024	Band				
803024	Band				
803024	Band				
803054	Music Appreciation				
803054	Music Appreciation				
821124	Introduction to Digital Media				
821262	Intro to Broadcast Media				
821272	Graphics and Animation				
821362	Broadcast Media and Journalism				
821372	Advanced Video and Audio Production				
821434	Capstone in Broadcast Media				
831114	Intro to Bus.Manage				
831234	Strategy Formulation				
831254	AP Macroeconomics				
831354	Deriv. Trading				
831414	Entrepreneurship				
831414	Entrepreneurship				
831444	Portfolio Management				
831484	ACC 151 Intro to Financial Accounting				
831494	Financial Markets and Institutions				
835244	AP Microeconomics				
835244	AP Microeconomics				
835344	AP Microeconomics				
836014	AP Computer Science Principles				
836024	AP Computer Science Principles				
836034	AP Computer Science Principles				
851114	Culinary Essentials I				
851214	Nutrition Fd_Health				
851324	Culinary Essentials II				
851334	Chemistry of Food				
851434	Microbiology of Food				
851445	Advanced CulinologyÆ				
860264	Intro to Culinology?				
861124	Fd in AutoEng. Desig				

861213	Intro to Automotive Technology				
861274	Engineering Design Lab				
861494	Capstone in AED				
861504	Systems Analysis				
862314	Digital Electronics				
871114	Fdn of Graphic Design through ArtHistory				
871294	Fundamentals of 2D Design & Drawing				
871394	Graphic Design Studio I				
871414	Graphic Design Studio II/Prof Practice				
891214	Criminology				
892414	Sr. Sem/Fin Literacy				
892424	CHE 113 Forensic Science				
892432	Constitutional Law				
892433	PAF 101 Intro Analysis of Public Policy				
901114	Intro to Law & Just				
911111	Social Issues				
911123	Phys Ed 9-10				
911221	Health and Wellness				
911223	Phys Ed 9-10				
911323	Phys Ed 11-12				
911323	Phys Ed 11-12				
911411	Family Living				
911411	Family Living				
921414	Senior Experience				
951035	CPS 155 Intro to Cybersecurity				
951134	Intro to Programming				
951234	Networking I				
951244	Intermediate Programming				
951324	Advanced Programming				
951484	ECS 102 Introduction to Computing				
951494	Cloud Computing				
951504	ECN 305 Personal Finance				
951614	Art of Gaming				
951614	Art of Gaming				
971114	Found in Fashion Des				
971234	Apparel Design I				
971244	Fashion Art & Design I				
971344	Apparel Design II				
971354	Fashion Art & Design II				
971464	Fashion Art & Design III				
971474	Apparel Design III				
982214	Intro Eng. Des				
982224	Digital Electronics				
982514	Intro to Aerospace				
982524	Aerospace Engineering Principles				
982534	Applied Aerospace Engineering				

982544	Space Systems				
982554	Aerospace Engineering Seminar				
990004	Lunch				
990004	Lunch				
990004	Lunch				
990004	Lunch				
990005	Lunch - AP Lab Sci				
990005	Lunch - AP Lab Sci				
990005	Lunch - AP Lab Sci				
999998	Study Hall				
999998	Study Hall				
999998	Study Hall				
999998	Study Hall				
999999	Homeroom				
999999	Homeroom				
999999	Homeroom				
999999	Homeroom				

Applied Tech 2022-2023 COURSES

Course Number	Course Name	Grade 09	Grade 10	Grade 11	Grade 12
1000001	SAT Prep Math				
1000011	SAT Prep English				
1000021	Career and College Readiness				
1701414	CTE Lab				
1711414	Anatomy & Physiology I (C)				
1712124	Biology9 (C)				
1712324	Biology (C)				
1712514	Biology Lab				
1712514	Biology Lab				
1722224	Chemistry (C)				
1732124	Physics				
1732134	Physics 11				
1742114	Algebra I				
1742224	Geometry				
1742334	Algebra II				
1745434	Statistics				
1762104	Academic Literacy				
1762214	American Literature 10				
1762314	World Literature				
1762424	English Composition				
1772224	US History I				
1772334	US History II				
1772344	Sociology (C)				
1772354	World History				
1781714	Mandarin (C)				
1784114	Spanish (C)				
1784214	Spanish II (C)				
1793034	Drafting (C)				
1795324	World Music				
1881114	Medical Explorations				
1881124	Healthcare Simulations I				
1881214	Medical Terminology (C)				
1881224	Healthcare Simulations II				
1911113	WEX - PE/Health (C)				
1911213	WEX - PE/Health10 (C)				
1911313	WEX - PE/Health11 (C)				
1920082	ATHS Skills				
1920212	Mandarin II (C)				
1920452	Minicourse				
1920452	Minicourse				

1920462	PC Maintenance (C)				
1957034	Intro to Cybersecurity				
1957044	Intro to Networking				
1957064	Cyber Workshop 10				
1982114	Engineering Design				
1982214	Introduction to Mechatronics				
1982314	Smart Machines				
1982324	Machine Tools (C)				
1982524	Engineering Workshop				
1982534	Engineering Workshop 10				
1982544	Intro to Programming (C)				
1990004	Lunch				
1990004	Lunch				
1990004	Lunch				

NORTHERN VALLEY 2022-2023 COURSES

[illegible]

**AGREEMENT BETWEEN OHR YISROEL AND
THE BOARD OF EDUCATION OF BERGEN COUNTY TECHNICAL SCHOOLS**

THIS AGREEMENT, is by and between the Board of Education of the Bergen County Technical School District, a public board of education organized and existing under N.J.S.A. 18a:46-29 et seq. with offices located at 540 Farview Avenue, Paramus, NJ 07652 ("BCTS" or "District") and Ohr Yisroel, a New Jersey nonpublic school with principal offices located at 39 Harold Street, Tenafly, NJ 07670 ("Nonpublic School").

WHEREAS, Nonpublic School seeks to operate STEM Classes as part of its program offerings utilizing a qualified teacher certified under the laws of the state of New Jersey for the 2022-2023 school year; and

WHEREAS, BCTS employs qualified teachers capable of providing STEM instruction who it is willing to make available to Nonpublic School under the terms and conditions of this agreement;

NOW, THEREFORE, subject to the terms, conditions, and promises set forth herein, and for other good and valuable consideration, the parties agree as follows:

1. BCTS shall provide its employee, Rosanna Mazurkiewicz, ("Teacher") to Nonpublic School on a part-time basis for purposes of teaching certain STEM courses, as set forth herein, consistent with the provisions of this Agreement for the 2022-2023 school year.
2. **TEACHER'S DUTIES.**
 - a. Teacher shall teach the following classes according to the following schedules:

Course 1	
Title: Algebra 1 - Schedule: 3:25pm - 4:00pm, M-Th	Total annual hours: 90
Course 2	
Title: Geometry - Schedule: 4:00pm - 4:35pm, M-Th	Total annual hours: 90
Course 3	
Title: Algebra 2 - Schedule: 4:35pm - 5:10pm, M-Th	Total annual hours: 90
 - b. The total annual instructional hours for all courses shall be 270.
 - c. It is understood and agreed that Teacher shall be responsible for maintaining records of her hours worked under this agreement and submitting timesheets to BCTS.
 - d. Nonpublic School shall exercise good faith to adhere to the teaching schedule set forth above. Any changes to the schedule shall only be in consultation with, and with the consent of, BCTS.
3. **LOCATION.** Classes for the courses referred to above shall be held at Nonpublic School's facility. The facility is currently located at 39 Harold Street, Tenafly, NJ 07670. In the event that the school moves to a new facility, classes will be held at the new location. The classes shall be held consistent with the terms and conditions herein and subject to applicable program guidelines.
4. **TERM.** The Term of this Agreement shall begin on August 30, 2022 and shall expire on June 17, 2023 (Term").
" ").

5. INDEMNIFICATION. Ohr Yisroel hereby covenants and agrees to indemnify, and hold harmless the Board of Education of the Bergen County Technical School District, and its Board members/trustees, officers, directors, faculty, staff, and agents from and against any and all claims, losses, damages, settlements, judgments, fines, penalties, costs and expenses, including reasonable attorney's fees and costs, arising out of the acts, errors, or omissions of Ohr Yisroel, its agents, servants and/or employees, in connection with or in any way related to this Agreement.
6. ACCEPTANCE. Acceptance of this Agreement shall be acknowledged by the respective signatures of the authorized agents of the parties.

OHR YISROEL

BOARD OF EDUCATION OF THE BERGEN
COUNTY TECHNICAL SCHOOL DISTRICT

BY: _____
Printed Name:
Principal

BY: _____
Dr. Howard Lerner, Superintendent

Date: _____

Date: _____

FIRST AMENDMENT TO THE STRUCTURED LEARNING EXPERIENCE/WORK BASED LEARNING AGREEMENT

This First Amendment to the Structured Learning Experience/Work Based Learning Agreement (“Amendment”) is made effective as of the last signature date set forth below (“Effective Date”) by and between by and between **New Jersey Institute of Technology** (“NJIT” or “Business/Agency”), a public research university, on located at 323 Dr. Martin Luther King Jr. Blvd., Newark, New Jersey 07102, and **Bergen County Academies** (“BCA” or “School”), with an office located at 200 Hackensack Avenue, Hackensack, New Jersey 07601, Anaya Ganeshan (“Student”) and Sridhar Ganeshan (“Parent”). Collectively NJIT, BCA, Student and Parent shall be known as the “Parties.”

1. **Purpose of Amendment.** The purpose of this Amendment is to modify certain terms and conditions of the Structured Learning Experience/Work Based Learning Agreement between the parties effective June , 2022 (“SLE Agreement”) related to certain insurance and other obligations of NJIT and the rights of the Parties in the SLE Agreement.

2. **Construction of Documents.** Except as specifically amended by or inconsistent with this Amendment, all of the terms and provisions of the SLE Agreement shall remain unchanged and continue in full force and effect. In the event of any inconsistency between the terms of this Amendment and the terms of the SLE Agreement, the terms of this Amendment shall prevail. In this Amendment, capitalized terms shall have the same meanings set out in the Agreement.

3. **Releases and FERPA.** No later than two (2) weeks prior to the day the Student begins the internship, which is the basis of the SLE Agreement, BCA shall provide to NJIT completed and signed documents, such as the media release form, health form, and a code of conduct form. To provide the aforementioned materials to NJIT, BCA will obtain written permission from the Parent of Student permitting the transmittal of such information as required by the Family Educational Rights and Privacy Act of 1974 (FERPA). Upon request by NJIT, BCA shall provide copies of such releases to demonstrate compliance with this requirement. NJIT and BCA will keep all education records strictly confidential in accordance with FERPA and its implementing regulations at 34 C.F.R. 99.1 et seq. and N.J.A.C. 6A:32-7.1 et seq.

4. **Insurance.** The insurance requirements set forth in the SLE Agreement is deleted its entirety and replaced with the following:

Insurance: NJIT and BCA shall each shall provide for general liability coverage insuring itself and its employees and students against any and all claims for bodily injury, death and/or property damage resulting from the performance of this Agreement with coverage for any claims thereunder subject to N.J.S.A. 59:1-1 et. Seq., the State of New Jersey Tort Claims Act.

5. **Limitation of Liability.** NJIT shall not have any liability to any other Party to the SLE Agreement for consequential, exemplary, special, or punitive damages even if advised of the possibility of such damages. Except as otherwise contained herein, NJIT disclaims all warranties and representations, either express or implied, with respect to the field learning to be provided hereunder on a best efforts’ basis.

6. **Minors on Campus.** The SLE Agreement is amended to deleted the ability of the school district to conduct criminal background checks on NJIT’s mentors. NJIT shall comply with its published policy entitled Minors on Campus <https://www5.njit.edu/policies/sites/policies/files/Minors%20on%20Campus%20Policy%20Signed%208%2015%202019.pdf>. NJIT shall provide BCA with a copy of the background check of Student’s designated mentor performed consistent with the Minors on Campus policy.

7. **Notices.** All notices, consents, demands and other communications between the Parties under or regarding the SLE Agreement shall be in writing (which includes facsimile) and shall be sent to the recipient's address set forth above.

8. **Force Majeure:** If the performance of any obligation under the SLE Agreement on the part of NJIT should be prevented or delayed by an event of force majeure beyond its reasonable control, including but not limited to acts of war, revolution, insurrection, terrorism, civil unrest, epidemic/pandemics, strikes or work stoppages, fire, flood, earthquake or other natural disaster, then NJIT and BCA shall confer and collaborate to arrive at a solution that will permit the student to satisfy Student's SLE curriculum requirement.

9. **Adherence to NJIT Policies:** The Parties acknowledge and agree that Student is expected to adhere to NJIT's policies, including but not limited to NJIT's COVID-19 and Code of Conduct, and Student and may be dismissed for failure to abide by the same.

10. **No Joint Venture.** Nothing in the SLE Agreement implies an employee/employer or joint venture relationship, partnership or agency between the Parties. The Parties shall be that of independent contractors with respect to each other. Further, this Agreement is not intended to and shall not be so construed as to create any independent rights for Student.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this Amendment as of the day and year below written.

New Jersey Institute of Technology

Bergen County Academies

Signature

Signature

Atam Dhawn, PhD

Name

Name

Interim Provost and Senior Executive Vice President

President

Title

Title

Dated: _____

Dated: _____

Anya Ganeshan, SLE Student

Sridhar Ganeshan, Parent

Dated: _____

Dated: _____



DUAL ENROLLMENT AGREEMENT

2022-2023

BETWEEN

Bergen County Technical

Schools District

540 Fairview Avenue

Paramus NJ 07652

AND

William Paterson University

300 Pompton Road

Wayne, New Jersey 07470



The University offers a vast array of learning opportunities in its classrooms, laboratories, and studios, and throughout the campus, as well as at various off-campus locations. William Paterson's faculty members provide a valuable blend of accomplished scholarship and practical, applied experience. Among the University's faculty are 35 Fulbright scholars and recipients of numerous other awards, grants, and fellowships. Students benefit from individualized attention from faculty mentors, small class sizes, and numerous research, internship, and clinical experiences. The university is also accredited by the Middle States Commission on Higher Education.

The University and Bergen County Technical Schools District are entering into this dual enrollment agreement in order to allow Bergen County Technical Schools District students the opportunity to take college-level courses on-site at Bergen County Technical Schools District.

Admissions Criteria

All high school students taking courses for college credit must be able to demonstrate their ability to manage college-level course work and meet the academic criteria; A GPA of 3.0 for high school seniors and a GPA of 3.25 for high school juniors. High achieving high school sophomores may be eligible, at the school district's discretion. Bergen County Technical Schools District is responsible for identifying eligible students for each high school dual enrollment course and provide that information to WP prior to the start of the academic year.

Upon entry into the dual enrollment program, Bergen County Technical Schools District students are simultaneously *conditionally* admitted to William Paterson University (WPU).

Future matriculated enrollment at WPU is contingent upon satisfactory completion of the respective dual enrollment coursework and attainment of the post-secondary/high school diploma. Our most competitive candidates for admission possess a 3.00 cumulative high school GPA on an unweighted 4.00 scale.

To activate formal matriculation, students will be required to file the first year/freshmen admissions application without a fee, submit the high school transcript with evidence of at least 16 Carnegie (or college) units*, and supply any needed standardized test scores (for select majors, Honors College, and scholarship consideration) by January 1 of their senior year.

After undergraduate admissions review, a second letter from the Office of University Admissions will confirm formal admission to the university if all the preceding conditions are met.

* The 16 Carnegie (or college) units/credits are the high school courses of math, science, English, history, etc. required for high school graduation.



Model I

- A. In this agreement for dual enrollment, the high school teacher is approved as meeting the standards of an adjunct faculty member by the William Paterson faculty in the relevant department. The high school teacher is certified by the state of New Jersey, and is an employee of the school district, so is paid by the school district. The supervising college professor receives compensation from William Paterson to supervise the high school teacher.**
- B. The following courses may be offered for the 2022-23 school year on-site at Bergen County Technical Schools District.**
 - 1. CS 2100 Web Page and Site Design**
 - 2. CS 2350 Fundamentals of Computer Hardware**
 - 3. MUSI 1240 Music Fundamentals**
 - 4. MUSI 1150 Understanding Music**
 - 5. MUSI 2150 Understanding Jazz***
- C. Each Bergen County Technical Schools District student who takes any of the above listed college courses approved for academic credit will be charged a special tuition and fees rate of \$100.00 per academic credit or \$300.00 per 3 credit class for the 2022-2023 year. For this tuition, the Bergen County Technical Schools District students will be provided the requisite instruction by the high school teacher supervised by a WPU professor and will, upon successful completion of the course, have their grade recorded on an official William Paterson University transcript using the William Paterson University's standard grade notations. Bergen County Technical Schools District students will be enrolled as non-matriculated students at the University. All William Paterson University regulations governing non-matriculated students shall apply to those students who are enrolled for college credit in the courses noted and those students will be allowed full use of William Paterson University's Library.**

Student Admission and Registration Information

- A. Application and Tuition**
 - 1. Students will apply to the University via a non-matriculated admissions application. The application fee will be waived.**
 - 2. Before any Bergen County Technical Schools District student can be registered for a William Paterson University Dual Enrollment course, an online consent form must be signed and submitted by the parent or legal guardian. Upon receipt of this document, a WP staff member will register students for their course.**
 - 3. Students will be billed directly by William Paterson University for the above**



listed courses.

4. Textbooks and other instructional materials will be an additional cost.
5. Minimum enrollment is 10 students per course. If enrollment falls below these minimums, Bergen County Technical Schools District agrees to pay WPU any shortfall in the amount needed at the minimum to meet their supervising professor expenses.

B. Deadlines: Bergen County Technical Schools District is responsible for ensuring all students and cooperating high school instructors adhere to the William Paterson University deadlines established below:

1. Application: Fall/full year courses- September 30th. Spring- January 30th.
2. Registration (including parental consent forms): Fall/full year courses- October 15th. Spring- February 15th.
3. Withdrawals: Fall/full year courses- October 30th. Spring- March 5th.
4. Payment: Fall/full year courses- November 15th. Spring- March 15th.

C. The University will grant advanced standing for students who have taken the courses listed in paragraph A above if they receive a grade of "C" or higher.

***If a Bergen County Technical Schools student attends WP after high school graduation, the WP Music Department is approving this jazz course for dual enrollment at Bergen County Technical Schools as a University Core Curriculum (UCC) course for non-music majors, but not for students accepted into a Music major at WP.**



**HIGH SCHOOL DUAL ENROLLMENT AGREEMENT
BETWEEN
WILLIAM PATERSON UNIVERSITY
AND
BERGEN COUNTY TECHNICAL SCHOOLS**

Date: _____

For Bergen County Technical Schools:

For William Paterson University:

Dr. Howard Lerner
District Superintendent

Dr. Joshua B. Powers
Provost and Senior Vice President for
Academic Affairs

Dr. Wartyna Davis
Dean, College of Arts, Humanities, &
Social Sciences

Dr. Venkat Sharma
Dean, College of Science & Health



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

August 8, 2022

Dr. Howard Lerner, Superintendent
540 Farview Avenue
Paramus, New Jersey 07652

Dear Dr. Howard Lerner,

This is to notify you that the nonpublic school, Heichal Hatorah, has been approved by the New Jersey Department of Education (NJDOE) as a recipient of the FY2023 Teach STEM Classes in Nonpublic Schools grant. This grant is available to nonpublic schools that have formed a partnership with a public school teacher employed by a school district and their school district. The grant program provides additional remuneration for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school. The grant award is based on the application submitted by the nonpublic school on March 31, 2022, in partnership with Oliver Dobrich, who is employed by your district, and the signed agreements. The approved grant award for Oliver Dobrich is \$12,715.04, which is based on the teacher's 2021-22 employment contract with your district at an hourly rate of \$61.13, and a maximum of 208 hours of teaching. The final grant award will be calculated based on the teacher's hourly rate from their 2022-23 employment contract and the actual hours taught at the nonpublic school, not to exceed the maximum hours listed above.

Following this letter is a Statement of Assurance that must be signed and returned to NonpublicSTEMGrant@doe.nj.gov **no later than August 31, 2022.**

[N.J.S.A. 18A:6-137 et seq.](#) states the following:

- Approved grant funds shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:

- A participating teacher shall receive an amount equal to the teacher's annual salary as calculated on a per-hour basis multiplied by the number of hours the teacher teaches STEM classes at a nonpublic school under the program.
- Payments received by a participating teacher under the grant program shall not be considered "compensation" under N.J.S.18A:66-2.

Accounting and Payment Process

Grant funding for the teacher will be reimbursed by the NJDOE to the district in two payments: for teaching that occurs from July 1, 2022 through January 31, 2023, and then again for teaching that occurs from February 1, 2023, through June 30, 2023. The school district will need to collect timesheets from the teacher that must be signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school. After completion of the first project period (Jan. 31, 2023) and the end of the fiscal year (June 30, 2023), the school district must submit to the Office of Finance a payroll expenditure report, including the teacher's name, payroll dates and amounts paid. The NJDOE will provide reporting instructions at a later date. The NJDOE will then reimburse the school district for the hours the teacher worked at the nonpublic school.

Revenue to the school district for this grant should be recorded in special revenue fund in new revenue code 20-3212 "Nonpublic Teacher STEM Grant," new line number 762, in the special revenue fund "Revenue from State Sources" section. Appropriations should be recorded in fund 20 in new program code 481, for "Nonpublic Teacher STEM Grant," in functions and objects as allowed by the grant program. The total expenses under this program will be recorded on new appropriation line 88135.

If you have any questions or concerns, please contact Greg Kocher at NonpublicSTEMGrant@doe.nj.gov.

Sincerely,



Jessani Gordon, Director
Interdistrict School Choice and Nonpublic School
Programs

c: Christopher Irving, Acting Assistant Commissioner – Division of Field Support and Services
Paula Bloom, Acting Executive Director – Division of Field Support and Services



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

**FY2023 Teach STEM Classes in Nonpublic Schools Grant Award to District Teachers
Statement of Assurances for Districts**

As the duly authorized chief school administrator of the school district in which Oliver Dobrich is employed, I am aware that the New Jersey Department of Education (Department) has approved the application submitted on March 31, 2022, for Heichal Hatorah (Nonpublic School) to form a partnership with Oliver Dobrich (Teacher) to teach STEM classes at the nonpublic school in FY2023 at such times and during such hours mutually agreed upon by the teacher, nonpublic school, and school district, which may include hours beyond regular public school day hours such as extended day, evening, or weekend programming. The teacher's salary, number of teaching hours, and maximum award amount are specified in the award notification letter dated August 8, 2022. I certify that Bergen County Vocational Technical School District shall:

- Submit to the Office of Finance all required documents to support the amounts paid to the teacher grantee for teaching that occurs from July 1, 2022 through January 31, 2023, and then again for teaching that occurs from February 1, 2023, through June 30, 2023. The Department will reimburse the district based on the teacher's hourly salary, as indicated in the attached notification letter, and hours worked.
- Fully comply with the statute ([N.J.S.A. 18A:6-137 et seq.](#)) governing the grant program, noting the following provisions:
 - Approved grant funds shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:
 - A participating teacher shall receive an amount equal to the teacher's annual salary as calculated on a per-hour basis multiplied by the number of hours the teacher teaches STEM classes at a nonpublic school under the program.
 - Payments received by a participating teacher under the grant program shall not be considered "compensation" under N.J.S.A. 18A:66-2.

District Name

Signature of Chief School Administrator
(Electronic signature is acceptable)

Date

Name and Title of Chief School Administrator



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

August 8, 2022

Teri Normand, Chief School Administrator
Heichal Hatorah
70 Sterling Place
Teaneck, New Jersey 07666

Dear Dr. Howard Lerner,

The New Jersey Department of Education (NJDOE) is pleased to inform you that Heichal Hatorah has been approved as a recipient of the FY2023 Teach STEM Classes in Nonpublic Schools grant. This grant opportunity is available to nonpublic schools that have formed a partnership with a public school teacher employed by a school district and their school district. The award is based on the application your school submitted on March 31, 2022, in partnership with the teacher, Oliver Dobrich, and Bergen County Vocational Technical School District, and the agreements provided. The approved grant award is \$12,715.04, which is based on the teacher's 2021-22 employment contract with the public school district at an hourly rate of \$61.13, and a maximum of 208 hours of teaching, as specified in the grant application. If the teacher's FY2022-23 contracted salary was not included with the application, please provide it, as their final hourly rate will be based on it. The NJDOE will reimburse the teacher's school district for actual hours taught, not to exceed the maximum number of hours listed above, in two annual payments for teaching that occurs from July 1, 2022 through January 31, 2023, and then again for teaching that occurs from February 1, 2023 through June 30, 2023.

The application and accompanying documents from your school constitute a binding agreement between your school and your partnering teacher, their district of employment and the NJDOE. Following this letter is a Statement of Assurance that must be signed and returned to NonpublicSTEMGrant@doe.nj.gov **no later than August 31, 2022.**

The NJDOE will contact the teacher awardee's school district to notify them of the grant award and to provide the accounting and payment process. Grant funding will be provided on a biannual basis by the NJDOE through the school district and will require the nonpublic school to verify and sign the teacher awardee's timesheets.

As stated in the legislation and the application, at the conclusion of each school year, the nonpublic schools participating in this grant program agree to submit a report on the nonpublic school's implementation of the program, including:

- (1) The teacher's class schedule for grant year, including the days and classroom hours that the participating eligible teacher taught in the nonpublic school;
- (2) Any scheduling obstacles that were encountered and how they were addressed;
- (3) Recommendations to improve the program and its effectiveness;
- (4) Any observational information pertinent to the program;
- (5) Copy of any teacher's proof of enrollment in a degree program or a coherent sequence of courses in science, mathematics, technology, or computer science for any partnering teacher who does not have certification in a STEM field;
- (6) Copy of a valid and effective provisional or standard instructional certificate issued by the State Board of Examiners with an endorsement in a science field, mathematics, technology education, or computer science education for any partnering teacher who obtains certification during the grant period; and
- (7) Additional information requested by the Commissioner.

If you have any questions or concerns, please contact Greg Kocher at NonpublicSTEMGrant@doe.nj.gov.

Sincerely,



Jessani Gordon, Director
Interdistrict School Choice and Nonpublic School
Programs

c: Christopher Irving, Acting Assistant Commissioner – Division of Field Support and Services
Paula Bloom, Acting Executive Director – Division of Field Support and Services



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

**FY2023 Teach STEM Classes in Nonpublic Schools Grant Award to District Teachers
Statement of Assurances for Nonpublic Schools**

As the duly authorized chief school administrator of Heichal Hatorah in which Oliver Dobrich, currently employed by Bergen County Vocational Technical School District, will teach STEM classes in FY2023, I am aware that the New Jersey Department of Education (NJDOE) has approved the application submitted on March 31, 2022. The teacher's salary, number of teaching hours, and maximum award amount are specified in the award notification letter dated August 8, 2022. I certify that Heichal Hatorah shall:

- Fully comply with the information as submitted in the aforementioned application, including the subjects and hours taught and represented in the Agreements between the Teacher, School District and Nonpublic School (labeled as 5.1) and the Agreement between the teacher and the nonpublic school (5.2). The teacher shall teach only the classes stipulated under the program.
- Verify the hours of STEM teaching by the teacher at the school and sign their timesheets. The teacher shall be paid through their school district of employment, and the NJDOE will reimburse the district in two annual payments: for teaching that occurs from July 1, 2022 through January 31, 2023, and then again for teaching that occurs from February 1, 2023, through June 30, 2023.
- Fully comply with the statute ([N.J.S.A. 18A:6-137 et seq.](#)) governing the grant program, noting the following provisions:
 - The teacher shall provide only secular instruction at the nonpublic school;
 - At the conclusion of each school year, a nonpublic school participating in the grant program established pursuant to section 2 of P.L.2019, c.256 (C.18A:6-138) shall submit a report to the Commissioner of Education containing information on the school's implementation of the program. The report shall include, but need not be limited to, information regarding: (1) the days and classroom hours that the participating eligible teacher taught in the nonpublic school; (2) any scheduling obstacles that were encountered and how they were addressed; (3) any recommendations to improve the program and its effectiveness; and (4) any observational information pertinent to the program.

Nonpublic School Name

Signature of Chief School Administrator
(Electronic signature is accepted)

Date

Name and Title of Chief School Administrator



**FAIRLEIGH
DICKINSON
UNIVERSITY**

**PETROCELLI CENTER FOR
CONTINUING STUDIES**
Metropolitan Campus
1000 River Road, H-DH1-02
Teaneck NJ 07666
201-692-6500 Voice
201-692-6505 Fax

**Middle College Program
Agreement between
Fairleigh Dickinson University
and
Bergen County Technical Schools District
2022-2023 Academic Year**

This Agreement is entered into on this 8th day of August 2022 by and between Fairleigh Dickinson University ("FDU") having a location at 1000 River Road, Teaneck, New Jersey 07666 and the Bergen County Technical Schools District ("HS") located at 540 Farview Ave., Paramus, NJ 07652 ("Agreement"). This Agreement sets out the terms and conditions of the Dual Enrollment Program, otherwise known as the Middle College Program.

NOW THEREFORE, in consideration of the mutual promises herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. This Agreement shall become effective on August 8, 2022 and shall remain in effect for the 2022-2023 academic year.
2. The primary locations of the Middle College Program will be at the Applied Technology High School (ATH), Bergen County Academies - Hackensack (BCA), Bergen County Technical High School - Teterboro (BCT), and Bergen County Technical High School – Paramus (BCP). The dual enrollment courses taught at these locations are equivalent in rigor to courses taught by FDU.
3. HS shall recommend HS faculty members to participate in the Middle College Program; such faculty must hold a minimum of a Master's Degree in the appropriate subject area or equivalent experience. Documentation of degrees, via college or university official transcripts, shall be provided to FDU.
4. Faculty selected from HS who teach in the Program will receive no remuneration from FDU.
5. Final selection of courses and faculty will be made by appropriate FDU personnel.
6. The following courses and teachers have been reviewed and approved for the Middle College Program:

COURSE TITLE	CREDITS	FACULTY	SCHOOL
The Global Challenge (CE-E106)	3	Gebhardt J. Zurburg	ATH
Advanced Theater (AO-E116)	3	Victoria Pero	BCA
Calculus I (MA-E107)	3	Elizabeth Casarico	BCA
Anatomy and Physiology (BI-E111)	3	Clare Kennedy	BCA
Economics I (EC-E101)	3	Puneet Sawhney	BCA
Introduction to Visual Art (AO-E106)	3	MiYoung Min	BCA
Literature and Composition I (EN-E101)	3	Richard Weems Pat DiAmico-King	BCA
Literature and Composition II (EN-E102)	3	Donna Villanova William Hathaway	BCA
U.S. History II (HI-E102)	3	William Madden Katherine Blake Christine Wallace Luke Miller	BCA
Anatomy and Physiology (BI-E111)	3	Jamie Chang Matthew Thom	BCT
Constitutional Law I (PO-E101)	3	Genevieve Allard	BCT
Entrepreneurship (BU-E106)	3	Mabel Van Daalen	BCT
Graphic Design Studio II (AO-E131)	3	Bridget Wheeler	BCT
Introduction to Digital Media (AO-E125)	3	Bruce Miller	BCT
Organic Chemistry (CH-E103)	3	Jayasree Sankar	BCT
Painting (AO-E111)	3	Randi Lynn Rose-Pavese	BCT
Series Hybrids and Electric Vehicles (AT-E201)	3	Robert Magee Ray Ferraro	BCT
The Global Challenge (CE-E106)	3	Allan Rosso Genevieve Allard	BCT

7. All eligible students and their parent(s) and/or guardian(s) shall be initially informed about the opportunities for student participation in the Middle College Program by HS. FDU agrees to provide all reasonable support to HS, including providing materials to HS for their distribution of materials via email and website and/or other methods of communication.
8. HS must securely send FDU the names, dates of birth, home addresses, email addresses, and course titles of all the students exercising the option to participate in the Middle College Program. FDU staff will register these students in-house through assisted enrollment.
9. Students who meet all of the following criteria are qualified to initially participate in the Middle College Program:
 - a. The student is a high school freshman, sophomore, junior or senior at HS,
 - b. The student is making satisfactory progress toward fulfilling applicable secondary school graduation requirements and has the appropriate academic background,
 - c. The administration of HS shall determine the eligibility of students for enrollment and participation in Middle College Program for each new registration period,
 - d. Students who are interested in being considered for the Middle College Program must have the written endorsement of the administration of HS.
10. FDU shall be responsible for grade reporting and transcripts.
11. The tuition cost for the 2022-2023 academic year per course is \$267.00¹ for each 3-credit course. Tuition payment is the responsibility of the student/parent/guardian and shall be made at the time of registration.
12. **Notices.** Every notice required or permitted under this Agreement shall, unless otherwise specifically provided herein, be given in writing and may be sent by either United States Postal Service Certified Mail, return receipt requested, or by reputable overnight courier, provided that such courier obtains and makes available to its customers evidence of delivery. All notices shall be addressed by the party giving, making or sending the notice to the other party at their address set forth below or to such other address as either party may designate from time to time by written notice.
Notice shall be deemed to be given upon receipt, provided, however, that in the event a party shall refuse to accept delivery, the notice shall nevertheless be deemed to be given upon the date of refusal to accept delivery. Notwithstanding the above, a notice of change of address shall not be effective until received.

¹ Tuition rates for 3-credit courses are subject to change at the end of each academic year.

Fairleigh Dickinson University
1000 River Road
Teaneck, New Jersey 07666
Attn: General Counsel

Bergen County Technical Schools District
540 Farview Ave.
Paramus, NJ 07652
Attn: Superintendent

Other routine communications should be directed to Ms. Jakyrre S. Tyson, Director of the Middle College and Pre-College Programs at Fairleigh Dickinson University.

13. **Miscellaneous Provisions**

- a. During the term of this Agreement, both parties shall keep all student information strictly confidential in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations at 34 C.F.R. § 99.1 et seq. and N.J.A.C. 6A: 32-7.1 et seq.
- b. It is expressly understood that FDU and the BOE are independent contractors.
- c. The parties to this Agreement hereby agree that they shall not discriminate on the basis of race, sex, gender, creed, color, national origin, marital status, ancestry, age, marital status, affectional or sexual orientation, gender identity or expression, pregnancy status, veteran status religion, disability, or socioeconomic status, and that each shall fully comply with all Federal and State statutes, and all rules and regulations promulgated thereunder, concerning discrimination in connection with their respective obligations pursuant to this Agreement.
- d. This Agreement shall be governed by the laws of the State of New Jersey, including but not limited to N.J.S.A. 18A and N.J.A.C. 6A.
- e. This Agreement constitutes the entire Agreement and understanding between the parties relating to the subject matter it addresses and supersedes all other agreements, representations and understandings between the parties with respect thereto. This Agreement may not be supplemented or modified without a written and dated amendment signed by both parties.
- f. In the event a court of competent jurisdiction declares any provision of the Agreement to be void, the remaining provisions shall be deemed severed and shall remain enforceable to the full extent permitted by law.
- g. This Agreement may be executed in counterparts.
- h. This Agreement is subject to ratification and final approval by HS after receipt from FDU of a signed Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

Bergen County Technical Schools District

by: _____
Dr. Howard Lerner
Superintendent

Date:

Fairleigh Dickinson University

by: _____
Michael J. Avaltroni, Ph.D.
University Provost &
Senior Vice President for Academic Affairs

Date:

Updated August 19, 2022

Bergen County Technical Schools **District Plan SY 2022-2023** **Pandemic Recovery Plan**

Our Purpose Today and for Upcoming Meetings

- Committee reviewed guidance together and, as a committee, recommend District plan:

Setting Our Health & Safety Protocols for Summer 2022 and September 2022

- As of present, we are not required to submit/publish any additional plan.
- In the past 24 months, the committee has met weekly to revisit many areas of the plan and see what revisions are needed pertaining to the current pandemic climate.

Vaccinated & Unvaccinated

- Discontinuation of vaccination status monitoring and record management by Human Resources and a team of verifiers.
- Discontinuation of district-wide confidential database of staff vaccination records.

Committee Recommendation on Masking:

- Staff/Students may choose to wear masks in all settings.
- A mask is required for students/staff returning from COVID isolation period from days 6-10.

Committee Recommendations on Facilities

- Ventilation - Continue to maintain and check as per COVID protocols.
- Cleaning protocols:
 - Continue pre-COVID cleaning protocols, except for areas where a person has been sick or tested positive for COVID, then COVID cleaning protocols apply.
 - Common areas will be cleaned more frequently, especially between lunches.
 - Frequently touched surfaces (door handles, light switches, etc) will be cleaned more frequently
 - If a program requires additional protocols, due to their specific student population, those can be included.

Committee Recommendation on Handwashing and Respiratory Etiquette:

- All protocols to remain the same

Committee Recommendations of Cafeteria/Food Service/Meals

- All pre-COVID procedures in place

Transportation – CDC & NJDOH:

- Masking is not required
- If occupancy allows, maximize distancing as much as possible

Committee Recommendation on Health Screening

- Discontinuation of temperature checks, effective 9/1/2022.
- Discontinuation of morning student/staff health self-screening form submission, effective 9/1/2022.
- Effective 9/1/2022, use updated “one-symptom/two-symptom” exclusion list. If presenting with more than one COVID-like symptom from “two-symptom” list, or single symptom from “one-symptom” list, stay home and contact the school nurse for guidance.

Committee Recommendation on Exclusion

- Parents should not send students to school when sick (use “one-system/two-symptom” list).
- If student displays symptom(s) while in school, same protocol followed:
 - Exclusion
 - COVID testing recommended
- Exclusion policies (per CDC & DOH guidelines):
 - **Symptoms:**
 - If symptoms warrant exclusion, and not tested – 10-day quarantine
 - If tested and negative with symptom improvement, may return
 - If test positive – remain out and isolate for 5-day quarantine. If symptom improvement, can return on day 6 and mask through day 10.
- District will have continued ongoing discussions with the NJDOH to see where county is heading with regard to COVID cases (e.g., low/moderate/high)
- District will provide a letter to program administrators to send out to parents/guardians prior to the start of the school year (once approved by Superintendent)
- District will send out a letter to staff regarding policies prior to orientation

Committee Recommendation on Contact Tracing

- Discontinuation of Contact Tracing.



Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year

The New Jersey Department of Education (Department) remains at the ready to assist every local educational agency (LEA) in returning to full-time, in-person instruction for school year (SY) 2022-2023. This includes providing LEAs with guidance in the event of declared emergencies resulting in a district-wide closure. The Department appreciates the challenges that LEAs had to overcome during the 2021-2022 SY as LEAs faced a myriad of decisions affecting both the safety of their students and staff as well as the instructional experience. The Department is encouraging LEAs to reflect upon their experiences with virtual and remote instruction when planning for the 2022-2023 SY.

In April 2020, Governor Murphy issued an executive order that became [P.L.2020, c.27](#). This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to *N.J.S.A. 18A:7F-9*. **In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (Plan) to the New Jersey Commissioner of Education.** This plan would be implemented during an LEA closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A chief school administrator or lead person must consult with the board of education or board of trustees, if practicable, prior to implementing the LEA's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the New Jersey Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and other such matters as determined by the New Jersey Commissioner of Education.

LEAs must include the statutory and regulatory requirements listed in the "LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 SY," in plans for virtual or remote instruction for the 2022-2023 school year. The 2022-2023 SY plans must be approved by the board of education or board of trustees (board) of each LEA and approved by the respective County Office of Education before being posted predominately on the LEA's website. **The board-approved plan and checklist are due to the respective County Office of Education no later than September 30, 2022.** In the event that the LEA is directed by a public health agency or officer to provide virtual or remote instruction before garnering County Office of Education approval of the Plan, the approval date will be retroactive. Questions should be directed to the [County Office of Education](#).



Local Education Agency Guidance for Virtual or Remote Instruction Plan Attestation for the 2022-2023 SY

The New Jersey Department of Education (Department) is providing the following guidance pursuant to *N.J.S.A. 18A:7F-9(c)* and *N.J.A.C. 6A:32-13.1* and *13.2*, to assist LEAs in the development of their 2022-2023 virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year's plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure.

For each of the areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the Plan and list the corresponding Plan page number, or mark "no" if the information is not contained in the Plan. The chief school administrator or lead person is expected to provide an explanation to the County Office of Education for all areas marked "no."

By September 30, 2022, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for 2022-2023 SY along with this form to their county office of education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

LEA Checklist for Virtual or Remote Instruction Programs for the 2022-2023 SY

LEAs must enter the page number where each checklist item may be found in the virtual or remote instruction program submitted to the [County Office of Education](#).

Contact Information

County:

Name of District, Charter School, APSSD or Renaissance School Project:

Chief School Administrator/Charter or Renaissance Leader Name/APSSD Leader:

Phone Number of Contact:

Equitable Access and Opportunity to Instruction

Question	LEA Yes or No
1. Is the LEA ensuring equitable access and opportunity to instruction for all students?	



Question	Page Number	LEA Yes or No	County Yes or No
2. Does the program ensure that all students varied and age-appropriate needs are addressed?			
3. Is the program designed to maximize student growth and learning to the greatest extent possible? Synchronous and/or asynchronous virtual or remote learning plans which will maximize student growth and learning.			
4. Does the program describe how the LEA will continuously measure student growth and learning in a virtual or remote instruction environment?			
5. Does the program describe how the LEA will measure and address any ongoing digital divide issues, including a lack of internet access, network access and/or sufficient access to devices?			

Notes on Equitable Access to Instruction



Addressing Special Education Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the provision of virtual or remote instruction to implement Individual Education Programs (IEPs) for students with disabilities to the greatest extent possible, including accessible materials and platforms?			
2. Does the program address methods to document IEP implementation including the tracking of services, student progress, as well as provision of accommodations and modifications?			
3. Does the program describe how case managers will follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible?			
4. Does the program address procedures to conduct IEP meetings, evaluations and other meetings to identify, evaluate and/or reevaluate students with disabilities?			

Notes on Special Education Needs



Addressing English language learners (ELL) Plan Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of ELLs?			
2. Does the program describe how the LEA communicates with families of ELLs including providing translation materials, interpretative services, and literacy level appropriate information?			
3. Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers?			
4. Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee)?			

Notes on Supporting ELL Educational Needs



Attendance Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the LEA's attendance policies, including how the LEA will determine whether a student is present or absent, how a student's attendance will factor into promotion, retention, graduation, discipline, and any other decisions that will reflect the student's performance?			
2. Does the program describe how the LEA communicates with the family when a student is not participating in online instruction and/or submitting assignments?			

Notes on Attendance Plan

Safe Delivery of Meals Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?			

Notes on Safe Delivery of Meals



Facilities Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?			

Notes on the Facilities Plan Other

Other Considerations

Does the program contain the following considerations?	Page Number	LEA Yes or No	County Yes or No
a. Accelerated learning opportunities			
b. Social and emotional health of staff and students			
c. Title I Extended Learning Programs			
d. 21 st Century Community Learning Center Programs			
e. Credit recovery			
f. Other extended student learning opportunities			
g. Transportation			
h. Extra-curricular programs			
i. Childcare			
j. Community programming			

Notes on Other Considerations



APSSD Applicable Only: Sharing Plans

Was the program shared with all sending districts? Yes No

Notes on APSSD Sharing Plans

Essential Employees

Question	Page Number	LEA Yes or No	County Yes or No
1. The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA's transition to remote or virtual instruction.			

Notes on Essential Employees

Board Approval

Date of board approval (mm/dd/yyyy):

Notes on Board Approval

Posted on Website

1. Is the program posted on the school district/APSSD/Charter/Renaissance School Project Website? Yes No

2. Link to website:

BCTS Virtual/Remote Instruction Plan SY 2022-2023

Committee Recommendation on how Virtual and Remote Instruction will be provided.

1. Students who cannot attend school due to an emergency closing will be provided remote instruction, following all core content curriculum in both academic and technical classes.
2. Teachers will continue to evaluate students for learning loss and recommend students for additional support.
3. Physical Education classes will be held remotely with activities such as yoga, physical exercise, walking, strength conditioning as well as written assignments.
4. The social and emotional health of students and staff will be supported by mental health wellness groups, including our district-wide mental health initiative, "Navigating Success Through Wellness," will be conducted through Zoom or other remote platform for students, staff and parents.
5. Extracurricular clubs and athletic programs will be conducted via remote platforms such as Zoom.
6. I.E.P. Meetings will be conducted virtually to identify and continue services. Students will be monitored on a weekly basis to ensure that services, accommodations and modifications are addressed in a timely manner. Should testing be required to determine I.E.P. services, the student will be seen individually by a staff member in-person, following all the safety guidelines implemented during an active pandemic climate. (ie.: masks, social distancing,
7. All students will have the opportunity to recover credits missed due to extraordinary physical or emotional reasons.
8. Students will be given the opportunity to accelerate their learning opportunities by attending online courses, seminars and workshops.
9. Extended learning opportunities are also available after school hours on a virtual platform.
10. If students are in need of ELL services, staff will remotely provide the services they were provided in building. As always, ELL services and materials will be provided to the families. Our staff and administration will continue ongoing training and implementing strategies for culturally responsive teaching.
11. Attendance will be taken remotely in each class. If a student is not present, guidance is notified and our regular attendance procedures will remain in place. If it is an extensive time period we will provide home instruction. If a student is not participating in online instruction and not submitting assignments, guidance will convene with the student and the parents to work together to ensure the student gets back on track. If mental health services are needed, they will be provided.

12. Buildings, grounds and facilities will be continuously sanitized and maintained by custodial staff throughout building closure, including extended periods of time.
13. Incoming and current student population have been evaluated for WIFI and technology needs and remote learning equipment is purchased and distributed including iPads, laptops, Myfi's, Chromebooks. In the event that pandemic conditions worsen and it is no longer safe to hold classes inside the buildings, a virtual learning environment for both teachers and students will occur.
14. This virtual learning environment applies to all students and staff, and education will continue on a full-remote schedule.
15. While on a completely remote schedule, there is no need to provide transportation to students. Transportation of documents, supplies and administrative paperwork will continue to be distributed by our internal mail and messenger services.
16. Childcare services for staff will be handled on a case by case basis, including administrator and employee input and feedback. Community programming will continue on a virtual basis, utilizing remote platforms such as zoom to continue.
17. Title I Extended learning programs will continue, engaging on a remote/virtual platform such as Zoom.
18. 21st Century community Learning Center Programs will continue, engaging on a remote/virtual platform such as Zoom.

All high school campuses will utilize a Hyflex instructional model if and when a fully remote schedule is lifted and re-entry will be safely executed. By dividing each grade in half – enabling half of each class to attend within the building classroom while the other half will join through Zoom or other virtual platforms simultaneously. Wherever possible, students will remain in the same classroom with teachers rotating in an effort to minimize the number of students in the hallways during passing time. All teachers will be inside the building teaching for the entire school day. The schedule rotates each week, and Principals may modify scheduling to accommodate programs such as Shared Time. Students will attend the school building every other week depending on their cohort schedule.

1. School organized Extracurricular activities will take place virtually.
2. I.E.P. implementation is accomplished through virtual team meetings, which includes a case manager, student, general education teacher, technical teacher, and special education teacher through Zoom virtual conference calls after consent is obtained from each parent/guardian. I.E.P. drafts are created and emailed to parents for review prior to meeting and a finalized I.E.P. is completed and sent by email to parents for final consent and implementation. All documents, correspondence with parents, and associated documents such as teacher comments, educational, psychological, social, and Neurological information are entered into the Frontline I.E.P. Direct system. Modifications and accommodations are shared with teachers working with students. Teachers also have the ability to view I.E.P. for proper implementation in the classroom.

3. TOSD/TOH's will provide support in both scheduled Zoom meetings as well as extra help sessions.
4. Case Managers will monitor lessons through weekly virtual check-ins on Google Classroom and Schoology to ensure that modifications and accommodations are in compliance with the I.E.P. Observations and recommendations will then be recorded in Frontline I.E.P. and shared with support teachers.
5. CSTs will utilize e-mail and/or phones for contact with the educational team and administration on a daily basis.
6. Teaching staff will continue to train and identify students with Learning Loss.

The BCTS District Restart Plans may be found here:

www.bergen.org

Committee Recommendation on the Impact of Virtual or Remote Learning on the School Lunch and School Breakfast Programs

1. District meals for students are prepared by Chartwells. Chartwells is following all of the DOH protocols in the preparation, packaging and distribution of food. A schedule of pick-up days/times during the week has been created and established for students who are remote to be able to pick up five days of meals.
2. Meals for the week, both breakfast and lunch, will be distributed each Monday for virtual students between the hours of 10:00 a.m. and 11:30 a. m. BCTS will provide two pick up locations for families:

Teterboro Technical School	Paramus Rehabilitation
504 Route 46 West	296 East Ridgewood Ave.
Teterboro, NJ 07608	Paramus, NJ 07052
3. In the event we are on the A/B Remote schedule, schools will employ staggered meal schedules in the cafeteria, cafeteria menu will be grab-and-go only, and discontinue self- service and buffet style meals. Overflow classrooms and outdoor areas may be utilized and will be designated for dining purposes to reduce the cafeteria population during meal times. One directional seating with six feet between diners will be observed. Cafeterias and common areas will be marked with one-way directional tape to reduce congestion and physical proximity.
4. Morning and afternoon duty staff to ensure social distancing during lunch meal service to continue during remote operations in conjunction with local schools if possible.

Committee Recommendation on the required length of a virtual or remote instruction day.

Bergen County Technical School
Virtual/Remote Instruction Plan
SY: 2022-2023

1. A remote plan has been developed and all class schedules will remain the same on the remote plan and meet the 4 hours a day of instruction excluding lunch and physical education.
2. Parents are advised of a clearly defined deadline to submit requests for full remote learning.
3. An Administrator and Counselor are identified on each campus to answer questions.
4. Google informational documents were sent to each family.
5. School Days are a minimum of four hours of instruction per day, excluding lunch and recess.
6. Mental health support groups are being conducted for staff, parents and students, to help those struggling with transitional issues or any other mental health topics.
7. Additional tutors added to staff, enabled by the American Rescue Plan Grant.
8. Myfi's have been ordered and delivered to accommodate families without internet access.
9. An additional 450 Chromebooks and MacBook Airs were ordered and delivered to accommodate new students and shared time students.
10. An additional 50 laptops including Surface Pros (for math and science curriculums) have been ordered and distributed to staff.
11. New headsets have been ordered for clearer communication dependent on the need for the possibility of remote instruction.
12. PowerSchool has been updated with additional emergency contact via the "student information card".
13. Webcams have been installed for all instructional spaces.
14. PowerSchool forms launched to reduce paper handling.



Employee Handbook

**Bergen County Technical Schools District
Bergen County Special Services School District**

www.bergen.org

Approved: 8/05
Revised: 8/30/22 BCSS
8/30/22 BCTS

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DISCLAIMER

The purpose of this handbook is to provide descriptive information and practical guidance to new and current District employees. It supersedes any prior handbook. This handbook is not a contract of employment. No information contained in this handbook should be construed as a contract of employment or guarantee of continued employment.

This handbook does not supersede any individual employment contract or collectively negotiated agreement. Neither this handbook nor any other guideline, policy or practice of the Board of Education creates an employment contract.

No one is authorized to provide any employee with an employment contract or special arrangement concerning the terms or conditions of employment unless the contract or arrangement is in writing and signed by the Superintendent of Schools and is formally approved by the Board of Education.

This handbook does not create an express or implied contract or guarantee employment for any length of time or under any particular condition or any special arrangement.

This notice applies to employees of the Bergen County Technical Schools District and Bergen County Special Services School District regardless of date of hire.



BERGEN COUNTY TECHNICAL SCHOOLS/SPECIAL SERVICES

District Administrative Office

540 Farview Avenue, Paramus, New Jersey 07652 • Tel. 201.343.6000 ext. 4069 • Fax 201.996.7249 • email: howler@bergen.org

Howard Lerner, Ed.D.
Superintendent

Dear Staff Member,

Welcome to the Bergen County Technical Schools and Special Services School Districts. It is my pleasure to wish you every success in your new position with us. You are now a member of an educational institution with a proud history and a bright and promising future.

As a component of our success, we depend on the dedicated efforts of all employees working together to provide the best possible education for our students. Both Districts are committed to the principles and values expressed in their Vision and Mission Statements. We are all working together toward the common goal of providing our students with excellent educational services and opportunities. Our focus is on the important role that each and every employee has in the development of self-fulfilled and accomplished students.

At the Bergen County Technical Schools and Special Services School Districts we are extremely proud of the special type of education that our employees provide. The fine reputation we enjoy has been achieved through a strong sense of teamwork with respect for the rights and feelings of fellow employees, our students and their families. The contribution of each employee, regardless of position, is vital to our continued success.

Our employee handbook is designed to provide you with an overview of the Districts that will help you during your term of employment. The information about the policies, benefits, procedures and opportunities available will guide you in performing to the best of your abilities and developing and realizing your potential as one of our valued employees. Please be sure to read this handbook carefully. If you have any questions the Human Resources Department or your supervisor will be happy to assist you.

I look forward to meeting you and wish you good luck and success.

Very truly yours,

Howard Lerner, Ed.D.
Superintendent of Schools

PURPOSE

The District developed this handbook to provide all employees with information concerning mutual expectations and the District educational community. It is based on policies and regulations adopted and issued by the Board, which are governed by federal, state and local laws. Please read the handbook carefully and keep it for future reference. Your supervisor or a member of the Human Resources Department will be glad to help you if you need more information.

The provisions of this handbook apply to all employees of the Bergen County Technical Schools and Special Services School Districts unless stated otherwise. A portion of each District's employees is covered by various collective bargaining agreements. To the extent that the terms of a collective bargaining agreement differ from the terms contained in this handbook, the provisions of the collective bargaining agreement will take precedence with respect to employees covered by it.

The District reserves the right to add, delete and/or revise any policies, regulations or other provisions set forth in this handbook. The District also reserves the right to add, delete or revise programs, plans, benefits or administrative guides as may be deemed appropriate at any time without reissuing any portion of this handbook. It is the responsibility of each employee to remain informed as to all such changes.

The Employee Handbook is available online on the District's website at www.bergen.org.

GOAL

Excellence in Educational Service

Realizing the mission of the Bergen County Technical Schools District and the Bergen County Special Services School District is to exceed the expectations of our community in the educational services we deliver.

The Districts' Commitments

- Maintaining the highest level of educational service performance by seeking the best qualified teaching and student support staff available;
- Maintaining the highest level of process/system needs to support educational service excellence; and
- Maintaining the highest level of managerial skills necessary to provide educational service excellence.

STANDARDS FOR EXCELLENCE IN EDUCATIONAL SERVICE

Personal and Professional Excellence

Follow the goal of the District – Exceed Expectations.

- Anticipate and be sensitive to the needs of the members of the District community and respond quickly to requests, inquiries or problems.
- Involve yourself and encourage others to actively participate in District-sponsored programs whenever possible.
- Conduct meetings and conferences in offices or conference rooms, not in hallways or other public areas.
- Orient and train new staff members. Be supportive by offering help and set an example of cooperation.
- Be aware of responsibilities and complete all assignments.
- Give and receive feedback in a private and constructive manner.
- Demonstrate poise and emotional control under stressful conditions.
- Schedule meetings realistically to eliminate waiting, and allow time for people to get to consecutive meetings. Start and end meetings as scheduled.
- Know and practice the Districts' principles of our educational services philosophy.
- Be cognizant of District services, programs, policies and procedures.
- Be responsible for actively contributing to performance improvement.
- Volunteer to share expertise.
- Ask, if you do not know.

Employee Relations Philosophy

- You are responsible and accountable for treating all employees in a non-discriminatory manner. Each employee should be treated with dignity and respect; harassment will not be tolerated.
- You can expect to work in a positive work climate. All employees are responsible and accountable for contributing to this environment within their District.
- All employees are afforded a procedure for grieving management decisions thought to be unfair or unjust. Please see "GRIEVANCE PROCEDURE" in the Employee Information section of the Handbook.
- All employees should report any incident of discrimination or harassment to their supervisor.
- The Human Resources Department maintains an "open door" policy with respect to any problems and/or issues concerning District employment practices, policies and procedures.

Commitment and Responsibility

Show trust and respect to and appreciation and support of all co-workers, students, family members and the community at large.

- Show appreciation for everyone's contributions to our students' education.
- Work as a team member, using initiative to help others.
- Follow through with issues and provide feedback to individuals concerned.
- Assume that your co-workers' time is as valuable as your own.
- Return phone calls and respond to inquiries within the same day.
- Be ready to work at the start of the assigned schedule and return from meals and breaks on time.
- Adhere to the District's dress code and display your ID badge visibly at all times.

Attitude

Treat all individuals with respect and kindness regardless of personal likes or dislikes.

- Make eye contact, smile, greet and acknowledge people as you meet or pass them.
- Support, foster and maintain a friendly attitude and a polite manner.
- Represent the District in a positive manner when involved in community activities.
- Listen to and respect opinions that may differ from yours.
- Show self-control in dealing with difficult situations.
- Do not gossip about individuals or the District.
- Respect a family's right to advocate for students.
- Respect the educational community.

Communication

Show interest and concern when speaking with staff, students, family members and the community at large.

- Listen attentively and respond effectively.
- Communicate directly and tactfully with colleagues to resolve specific issues.
- Use names whenever possible; address persons appropriately, e.g., Dr., Mrs., Mr.
- Maintain a moderate tone of voice; never use inappropriate language.
- Be aware of and use positive body language at all times.
- Be aware of and know how to access interpreter services.
- Always identify yourself.

Telephone Etiquette

- Demonstrate appropriate and courteous telephone etiquette; answer promptly, identify yourself and your position.
- Get the caller's permission before putting him or her on hold; thank the caller for holding when you return to that line.
- Do not leave callers on hold for an extended period of time; ask if they wish to remain on hold.
- Use speakerphones only when necessary.
- Offer a caller the option of using the voice mail option if the respondent is unavailable.

Caring and Courtesy

Always offer assistance to students, visitors and staff.

- Escort individuals to their destinations whenever possible.
- Be considerate by minimizing noise levels throughout all District facilities.
- Apologize for problems and inconveniences and/or unmet expectations.
- Stop a non-student activity to fulfill a student need.
- Use common terms of courtesy such as "Please," "Thank You" and "Excuse Me".
- Estimate the duration of any delay and apologize when an individual is kept waiting.
- Take pride in the environment. Promote safety, neatness and cleanliness by reporting hazardous conditions and maintenance problems.
- Place trash and recyclables in appropriate receptacles.

Privacy

Respect the privacy and confidentiality of students, family members, visitors and staff.

- Never discuss student information in the presence of others or in any public areas.
- Knock on the door before entering any room and identify yourself.
- Refrain from intruding on sensitive discussions concerning student matters.
- Confidential information is to be discussed only with appropriate individuals.
- Speakerphones are never to be used when talking with students or family members or discussing other confidential information.

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Bergen County Special Services School District is to effectively address the unique social, emotional, physical, intellectual and career needs of students by creating positive, stimulating and encouraging learning environments in schools, homes and communities. Through dynamic collaborations with families and partnerships with community resources, the District will enable each learner to realize his or her highest potential and to become a self-directed and contributing member of society.

OVERVIEW

Bergen County Special Services (BCSS) is a unique county-wide public school district that was established through an act passed by the New Jersey Legislature in 1971. Distinguished as the first special services school district in New Jersey, Bergen County is now one of eight such districts funded by the county, state and sending schools.

Students are placed in the least restrictive environment according to developmental and chronological levels. Flexible and highly individualized learning environments are designed to meet individual needs. BCSS offers local school districts a wide range of programs incorporating the most effective and up-to-date technology available to meet the needs of students with diverse learning disabilities. The District also offers an extensive array of services to facilitate the transition from school to adult life, including employment and/or postsecondary education. A team of qualified professionals conducts individual assessments to develop personalized, holistic plans to ensure each student's successful integration into full community living.

The school programs at BCSS are organized into five (5) separate divisions known as continuums. Each continuum includes a broad range of special education classifications, and is designed for students in pre-Kindergarten through the secondary grade level. These include:

Autism Continuum

The Autism Continuum is designed to meet the academic, social, behavioral and vocational needs of students who are classified with Autism Spectrum Disorder, Asperger's Syndrome, Pervasive Developmental Disorder, and Pervasive Developmental Disorder-Not Otherwise Specified. Students range in age from three (3) to 21. Learners attending the programs are provided with highly individualized instructional formats based upon the principles of Applied Behavior Analysis (ABA). These empirically-based teaching methodologies are the most effective educational interventions for learners with autism according to ongoing research efforts. Services include occupational, physical and speech therapies; educational technology; family training; home program coordination; and augmentative communication assessment. Programs include language, social, behavioral,

and academic development. Students enrolled in these programs are usually authorized to substitute the state's Dynamic Learning Maps (DLM) for state-required standardized tests.

The secondary program utilizes the support services of a job coach and an industrial arts teacher to assist students with internships and employment in local communities. BCSS holds membership in Autism New Jersey, Inc. (formerly COSAC), and maintains professional connections with the Douglass Developmental Disabilities Center at Rutgers University.

Schools in this continuum include Washington Elementary (ages 3 – 12), Washington @ Emerson (ages 7 – 12), New Bridges Middle School/High School (ages 11 – 21).

Behavioral Skills Continuum

Programs within this continuum are designed for students with emotional and/or learning disabilities who require educational, supportive, and/or ongoing counseling to develop positive social and emotional interactions and ultimately, the ability to self-monitor their personal growth and development. Students learn to assume responsibility for their actions by understanding consequences of behavior, predicting outcomes of behavior, and exercising control of behavior.

Psychological education-oriented sites emphasize that achievement helps to improve self-concept, which in turn leads to greater achievement. Behavior management sites utilize specific external factors such as behavior modification tools. A system of positive behavior management is used to motivate students to gain inner control. A clearly defined behavior monitoring plan establishes baseline behaviors, charts progress and provides systematic intervention.

Several of these programs are located in public schools; therefore, in addition to providing counseling and inclusion options, these settings lend themselves to alternative interventions such as peer tutoring, contracting, student publications, and sports programs. Some of these programs are structured to provide intensive therapeutic intervention, work-based learning experiences, and alternative strategies for learning. Curriculum in these programs is aligned to the New Jersey Student Learning Standards; students participate in all state-mandated testing.

Schools in this continuum include Brownstone School (Pre-School – 8), Evergreen Program (9 – 12), Gateway High School (9 – 12), NOVA Elementary (3 – 6), NOVA North (7 – 12), North Street School (9 – 12), and Venture Program (7 – 12).

Deaf and Hard of Hearing Continuum

The Deaf and Hard of Hearing Continuum offers programs in Midland Park and Hackensack, and is the largest and most comprehensive of its kind in New Jersey. Children from grades Pre-K through 12 are educated either through an Auditory-Oral or a Total Communication approach. The Auditory-Oral track focuses on the development of listening and oral speech skills, while the Total Communication track incorporates sign language and finger spelling in addition to speech, speech-reading, and auditory

amplification. Both approaches emphasize the development of communication skills through intensive speech and language training in conjunction with the use of residual hearing.

The Deaf and Hard of Hearing programs are located in public schools within Midland Park and Hackensack. This arrangement offers students various levels of mainstreaming participation appropriate to each student's needs. Mainstreaming may include collaborative teaching, participation in lunch and recreation periods, or a full spectrum of academic and extracurricular activities. All of our students are eligible to participate in physical education, sports, music, art, and library instruction. In addition, a variety of cultural enrichment activities are offered throughout the year such as performances by the National Theater of the Deaf.

Schools in this continuum include Elementary Hearing Impaired Program/Midland Park (HIP) (ages 3 through grade 6), Elementary Hearing Impaired Program/Union Street School in Hackensack (HIP) (Pre-K through grade 4), and Secondary Hearing Impaired Program/Midland Park High School (SHIP) (7 – 12).

Life Skills Continuum

Programs within the Life Skills Continuum offer education and related services to students who exhibit cognitive and/or physical disabilities. Emphasis is placed upon intensive instruction in age-appropriate independent living skills, generalization of skills across multiple environments, and community-based functional instruction. Career education and development of social skills enable students to become contributing members of society. Job coaches assist students in obtaining and maintaining employment. All students and families are linked to adult service providers so they can continue to receive the supports needed to succeed in life. Students in these programs typically participate in the alternative assessment, Dynamic Learning Maps (DLM).

Programs in this continuum include Blesham Regional Day School (ages 3 - 21), Visions Paramus Elementary (K – grade 4), Visions Paramus Middle School (grades 5 – 8), Visions Paramus High School (grades 9 – 12), Visions Emerson (grades 7 – 12), Transition Center @ Wood-Ridge (ages 10 – 21), Project SEARCH, Career Crossroads (grades 11, 12, 12+), and Springboard North and Springboard South.

The Springboard Program offers a full-time program for students with disabilities who have completed four years in a comprehensive high school program, either mainstreamed or self-contained and who may benefit from intensive instruction related to their transition outcomes. Instruction emphasizes the skills and abilities that a student with a disability will need to work and live as an independent adult. The curriculum addressed in the Springboard Program includes independent living skills, occupational guidance, career preparation, personal and social skills development and self-advocacy skills. The Springboard Program uses extensive community-based instruction as well as business and industry participation to give students opportunities to use skills in real-life environments.

All students in the Springboard Program are required to participate in Community-Based Instructional internship rotations and have the added personnel resources of job coaches, job developers, teachers and case managers. In addition, the Springboard faculty works

collaboratively with adult support agencies to ensure that each student has the support for a successful transition from school to adult life.

Project SEARCH is a full-time program located at Holy Name Medical Center, 718 Teaneck Road, Teaneck, NJ. In partnership with Bergen County Project SEARCH and the Bergen County Workforce Development Board, BCSS will offer students with disabilities full immersion in a variety of work settings during their last year of school in order to increase students' employment opportunities. The program provides full day services for up to 12 students. The site is staffed with one (1) appropriately certified teacher and one job coach. The goal of the program is to prepare students to obtain and maintain employment, establish linkages to adult supports, and utilize public transportation including Access Link as needed.

Preschool Continuum

Bergen Early Learning Alliance (BELA) Integrated Pre-K. The BELA program educates preschool students in a typical day care center. This integrated program offers students who are classified pre-school disabled the opportunity to be fully included with age appropriate peers. The supports of a special education teacher and teacher assistants provide students with direct instruction, in-class supports and general education teacher consultation. A structured curriculum, Curiosity Corner, related services and enrichment activities in physical education, art and music are all components of this program. Parents also have the option of accessing before- and after-school day care services.

Consultant Model Programs

In order to serve a greater number of students with disabilities, BCSS developed Consultant Model Programs. These programs involve partnerships with local school districts that have identified a cadre of students with similar educational needs and BCSS, which provides the staff and services needed to appropriately serve these students within their home districts. Currently, there are six (6) programs operating under this model.

Manchester Program educates 9th through 12th grade students with multiple disabilities.

Washington @ Hanover educates students between the ages of seven and nine, who have been classified with Autism Spectrum Disorder (ASD), Asperger's Syndrome (AS), Pervasive Developmental Disorder (PDD), and Pervasive Developmental Disorder-Not Otherwise Specified (PDD-NOS).

Washington @ Passaic Valley Regional High School is designed to meet the academic, social, behavioral, and vocational needs of high school students who are diagnosed with ASD, AS, PDD, and PDD-NOS. The program offers students highly individualized instructional formats based upon the principles of ABA. Services include occupational, physical, and speech therapies; family training; home program coordination and augmentative communication assessment. Programs include language, social, behavioral, and academic development. Washington @ PVRHS utilizes the support services of a full-time job coach to assist students with internships, as well as employment experiences within local communities.

Visions Becton educates students with multiple disabilities in grades nine (9) through twelve (12).

Washington @ Tri-Valley operates in seven different school locations, providing academic, behavioral, social and vocational services to students ages 3 through 21 who are classified with ASD, AS, PDD, PDD-NOS.

BCSS Hackensack Collaborative Preschool Program at BELA is a half day preschool program for PSH three (3) year old students in an A.M. or P.M. session.

Adult Day Programs

The Paramus and Wood-Ridge Adult Training Centers are designed for individuals with intellectual disabilities who benefit from facility-based and community-based instruction in the following areas:

- Prevocational Training/Volunteerism
- Social Competency
- Skill Development
- Community Inclusion

Careers Through Technology (CTT) is a technology-based program for adults aged 21 and older with physical and/or intellectual disabilities residing in Bergen County. Funded by the Division of Developmental Disabilities, the program utilizes a person centered planning approach to locate job sampling and volunteer opportunities. This dynamic program offers an instructional blend of technology instruction, employment preparedness skills, career exploration, travel training, advocacy, time management, social skills in the work setting, critical thinking skills, community linkages, and transitioning-to-independence discussion groups.

The Progressive Paths program provides a positive and nurturing environment for individuals that benefit from a higher staffing ratio than the BCSS Adult Training Centers. This program provides individual and small group instruction in prevocational skills, skills of daily living and community-based instruction. The program focuses on increasing independence and the ability to connect with others, as well as the ability to effectively respond to tasks and challenges and follow a daily routine.

BCSS has developed a highly structured program called Stepping Stones for adults with intellectual disabilities who benefit from instruction in small sequential steps, multiple opportunities for reinforcement, and a higher level of staffing for behavioral supports.

The Stepping Stones program provides instruction in prevocational skill development, skills of daily living, leisure-based activities and community inclusion activities.

Specialized Services

Services for Students in Non-Public Schools are provided under Chapters 192/193 of New Jersey State law. Students may receive compensatory education, supplemental instruction, English as a Second Language, speech services, evaluation and classification and home

instruction from certified teachers employed by the Bergen County Special Services School District. Specialized services are provided to eligible students through 192/193 and the federal IDEA statutes.

Hospital Instruction Program provides unique educational services to students from Kindergarten to senior high school who are in confined settings. These environments range from day treatment to inpatient and residential placements. The individual length of instruction is dependent on the medical, emotional or substance abuse treatment services provided. Students are prepared academically and emotionally to ensure successful return to the home, school and community.

Suspension Alternative Program (SAP) provides students with a therapeutic alternative to a more traditional suspension. The program is operated in collaboration with the Bergen County Division of Family Guidance. The program's goal is to provide students who are in grades 5 to 12 with proactive interventions prior to an out-of-school suspension. The three major components of the program address students' emotional, behavioral and academic functioning by providing academic remediation, intensive counseling and mentoring. A family assessment is used to assist families in linking with social and support services agencies.

Educational Enterprises

This is a division of Bergen County Special Services. The inclusion of students with disabilities in their local schools and communities is a legislative mandate and often challenging to successfully implement for educators. Bergen County Special Services provides services to local school districts that are cost-effective and customized to the specific needs of each local district, enabling those districts to maximize their educational resources.

Some of the services provided to students in their home district by a team of highly qualified professionals include:

- Adaptive equipment;
- Transition Services;
- Assistive Technology;
- Autism Behavioral Services;
- Occupational, Physical, and Speech Therapy;
- Therapeutic Adventure;
- Sound Solutions; and
- Inclusion, Classroom Management, Behavior Intervention Strategies, Teachers and Paraprofessionals.

The District's services represent the most effective and up-to-date technology available in the nation, resulting in student achievement that surpasses the expectations of parents and local school districts. Students are placed in the least restrictive environment according to individual needs. A meaningful partnership among staff, parents, local district, and other agencies ensures enhanced opportunities for individual student achievement. The District offers many opportunities for communication involvement and representation at all levels. Parents and staff work together to ensure that student needs are identified and addressed.

Bergen County Special Services Career Crossroads Vocational Programs

The Bergen County Special Services School District offers shared-time vocational programs at its Paramus campus for students in grades eleven (11), twelve (12), and twelve plus (12+). Students are currently enrolled in Sales & Customer Service and Hospitality & Food Service training programs. Additional research regarding the employment outlook for various occupations will determine additional programs that BCSS will develop and implement in the near future.

Sales & Customer Service is designed to prepare participants for entry-level retail sales and customer service-related positions; this comprehensive program provides support for successful entry and advancement in service-related careers. Customer service, sales, and literacy standards have been integrated into a fully-developed Sales and Service Curriculum based on the National Retail Federation Foundation (NRFF)'s Sales and Service Learning Program. A unique component of the program, the new Crossroads Gift Shop, will allow students to work in a retail setting and provide opportunities for hands-on experience in marketing, merchandising, inventory, and customer service.

Hospitality & Food Service is a comprehensive program is designed to prepare participants for entry-level hospitality and food-service related positions, and provide support for successful entry and advancement in food service and hospitality-related careers. Food service, preparation, and hospitality coursework have been integrated into a fully-developed Hospitality and Food Service Curriculum. This program encompasses food specific areas including food prep, food sanitation and safety, hospitality, and workplace readiness. Students study aspects of the field through direct application and development of skills in practical situations.

Bergen County Special Services CAPE (Collaboration, Access, Planning, and Education) Resource Center

The CAPE Resource Center further expands the District's services by offering access to educational opportunities for families, individuals and service providers serving the special needs population in the greater Bergen County area. Over thirty years of experience has shown us that one of the greatest challenges facing families and individuals is learning to navigate the system of services for people with disabilities throughout their lifespan. As a result, we created a one-stop information and assistance center that is open to everyone who is involved in the special needs community. The center serves as a "clearinghouse" of information related to disability resources located throughout the greater Bergen County region, and promotes awareness of and linkages to services, information and resources. We offer informational, educational, professional development and networking opportunities to professionals and parents to enhance service coordination, information sharing and skills building. As a one-stop information and assistance center, we partner with other service providers to conduct workshops, trainings, educational seminars and other meetings related to client services directly at the CAPE.

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT

MISSION STATEMENT

Free public education for all children is a cornerstone of a democratic society that values the worth and dignity of each individual. The primary goal of this Board of Education shall be to offer each child in this District the educational opportunity that will enable him or her to function politically, economically, and socially in that democratic society.

The Board, as the agent responsible for the education of the children of the District, will provide a planned program of learning that incorporates into its curriculum the lessons and experiences, within and without the classroom, needed to realize the educational goals of this District. The Board appreciates the need for constant improvement of the instructional program and will strive unremittingly to provide an educational system that assists each student in becoming a self-respecting individual who can function effectively and satisfyingly. It is the expectation of this District that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

The Board will seek out and work cooperatively with the available resources of home and community including business and industry, in the improvement of the educational program. The Board will endeavor to employ a high caliber, well-prepared staff of adequate size and size-ranging abilities. Moreover, the Board will provide students and staff, as needs dictate and means permit, with adequate educational supplies, equipment, and facilities.

The purpose of education in the schools of this District is to facilitate the development of each child to his or her greatest potential. The school staff shall recognize individual differences among students and encourage their achievement and progress, not only in basic skills but also in the ability to think independently and critically. The school staff shall help students to understand our democratic society; to believe in it and to act fairly in their relationships with others; to develop in themselves attitudes of respect and helpfulness toward others; to want, and to be able to perform well, some portion of the work, of the world; to acquire knowledge and skills necessary to do this with satisfaction to themselves and society; to understand and use effective methods in framing the questions and tackling the problems that they encounter in their lives to the end that they may function politically, economically and socially in a democratic society.

OVERVIEW

The Bergen County Technical Schools District provides full- and part-time technical instruction to over 20,000 secondary and adult students on campuses in Hackensack, Teterboro, and Paramus. Secondary programs include the Bergen County Academies on the John Grieco Campus in Hackensack, comprising seven magnet high school programs with a career focus; Bergen County Technical High School-Teterboro Campus, a full-time program with nine (9) technical concentrations; Bergen County Technical High School-Paramus Campus, a secondary program with a full time option for students with an Individualized Education Plan (IEP), and a shared-time option for students from local

sending districts with or without an IEP; Applied Technology High School, a full-time program located on the campus of Bergen Community College combining academic and technical training with dual-credit college courses in two technical concentrations; and the Bergen County Institutes for Science and Technology at Northern Valley Regional High School. Postsecondary programs include the Adult and Continuing Education Division and the Bergen Workforce Center.

The District traces its beginnings to the late 1940s, when it served as a training center for adults. Because technical and vocational schooling is always closely tied to the job market, the cornerstone of the Bergen County Technical Schools District's success has been its ability to adapt to the changing needs of local industry.

BERGEN COUNTY ACADEMIES – DR. JOHN GRIECO CAMPUS

A model of excellence and reform in the 21st century, the Bergen County Academies (BCA), located in Hackensack, offers seven specialized programs with a career focus. The Academies prepare students to live, work, and lead in a global community through a special blend of rigorous professional, technical and academic courses. Through a selective admissions process, the Academies accept students from towns throughout the County. Bergen County Academies continues to be recognized for its outstanding academic programs, and was awarded a “2015 Blue Ribbon School of Excellence” by the United States Department of Education and recently recognized by U.S. News & World Report as the #3 STEM High School in the nation.

The campus boasts an impressive array of research labs, which allow students to discover their passion in the following areas: Agriscience, biotechnology, chemical engineering, computer science, electrical engineering, interactive design, nanotechnology, microscopy, robotics, and optics. Graduates attend a wide range of prestigious national and international universities and colleges.

Recent Accolades

- Recognized as one of the Top High Schools in New Jersey and the Nation.
- Member of the NCSSS - The National Consortium of Secondary STEM Schools.
- Over 70 National Science Talent Search Semifinalists since 2002.
- Home of 8 National Science Talent Search Finalists since 2002.
- Home of a member of the 2019 Canadian Math Olympiad Team.
- Home of the 2017 winner of the Regeneron National Science Talent Search.
- Home of a member of the 2015 U.S. International Math Olympiad Team.
- Home of a member of the 2013 U.S. International Biology Olympiad Team.

Academy for the Advancement of Science and Technology (AAST)

AAST is designed for students who have a strong interest in mathematics, science, and technology. Students in AAST have a passion for science and a curiosity to explore modern scientific questions through a comprehensive, hands-on curriculum. The AAST core curriculum incorporates classes taken with other academy students while emphasizing its own academy focus. For example, AAST students take multiple courses in biology,

chemistry, and physics while completing studies in chemical engineering, microscopy, organic chemistry, and modern physics. Graduates from AAST are prepared to continue studies a wide range of scientific disciplines or to pursue areas such as medicine, law, and public policy, which will continue to be informed by the sciences as the 21st century progresses.

Academy for Engineering and Design Technology (AEDT)

AEDT is designed for students who have an interest in the engineering sciences, including design technology, electrical engineering, electronics and biomedical engineering. AEDT focuses on general engineering disciplines and prepares students for entrance into college engineering programs. Projects include product development, civil or architectural designs, robotic competitions, and much more. Students must have a strong desire to solve problems using math, science, and technology, like to work with their hands, and apply their creativity to engineering. Articulation agreements with several universities enable AEDT students to receive college credit for some of the core courses taken in this program.

Academy for Business and Finance/International Baccalaureate (ABFIB)

ABFIB seeks to provide students a comprehensive introduction into the theories and real-world applications of business, finance, and economics as well as a thorough academic program in mathematics, humanities, foreign language, and the arts. Students learn basic and advanced business principles in multiple high-level core courses such as accounting, corporate finance, financial markets, money & banking, management, marketing, entrepreneurship, and economics. Students have the opportunity to learn and apply financial concepts using real-world tools such as the Bloomberg Terminal located in our financial Markets Lab; students also have the unique opportunity to obtain Bloomberg certification. ABFIB students participate in a number of competitions related to their field of study and interests such as the Federal Reserve Challenge and DECA, which help them develop and apply competencies in business and finance. ABFIB students in 11th and 12th grade may enroll in the internationally respected International Baccalaureate Diploma Program.

Academy for Culinary Arts and Hospitality Administration (ACAHA)

Students in this academy demonstrate a strong interest and passion for culinary arts as well as restaurant/hotel administration. ACAHA students train in a sophisticated culinary facility that rivals many professional restaurant kitchens. The curriculum includes the study of entrepreneurship and business aspects of hotel and restaurant management. Electives in marketing, culinary enterprises and the hospitality industry are emphasized. Culinary students who are more interested in the business aspect of the food trade industry, rather than food preparation, may focus on that aspect of study. The program offers an honors-level core curriculum augmented by elective options in all facets of food preparation, facility management, customer service, and entrepreneurship. The course of study at ACAHA leads to certification from the National Restaurant Association Education Foundation. ACAHA students in 11th and 12th grade may enroll in the internationally respected International Baccalaureate Diploma Program.

Academy for Medical Science Technology (AMST)

The AMST program is intensive and professionally grounded in medical science and technical courses not generally offered to students at the secondary school level. The AMST addresses complex medical issues through academic research infused with technology. A dual approach involving basic and applied scientific strategies is utilized to investigate and evaluate current areas in medical research. Professionals from both the medical and educational communities are brought together to create a collaborative environment utilizing a variety of innovative educational methodologies. Through its “Mini Med School” Project, students enjoy affiliations with a number of prestigious organizations in the region, including Valley Hospital, Columbia Presbyterian Medical Center, Hackensack University Medical Center, and Englewood Hospital and Medical Center.

Academy for Technology and Computer Science (ATCS)

ATCS offers a curriculum that provides students with a strong foundation in the core concepts of computer science, experience in a broad variety of programming skills and paradigms, and a focus on the application of programming to practical challenges. ATCS students develop a strong foundational understanding of programming, computer architecture, data structures and algorithms, and program analysis. Students extend their skills in computing through projects and electives of their choice, often including processor design, web application development, robotics, cybersecurity, and mechatronics. The program is oriented around underlying ideas that will never become obsolete even as technologies change. ATCS students will be prepared for college majors such as computer science, computer engineering, or information systems.

Academy for Visual and Performing Arts (AVPA)

AVPA offers three areas of concentration: visual arts, music, and theater arts. Students choose from a wide array of required and optional electives that augment a strong honors level academic core. Ideal candidates demonstrate an ability and interest in either visual/graphic communications or theater/music arts. The AVPA Music Program offers an academic, honors-level curriculum that includes Advanced Placement Music Theory and Advanced Problems in Music Theory, which go beyond AP Theory curriculum. Theater students interested in pursuing a college major in theater or film are offered a rigorous training program with core courses that include sequences in acting, voice and speech, theater history and direction and writing. The visual arts concentration is a college preparatory program specializing in technology, art, animation, publishing, multi-media and interactive design. The curriculum embraces new technology while emphasizing traditional skills and principle of design, and offers classes that focus on the melding of technology, art, and printing.

BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO CAMPUS

A model of excellence and reform in the 21st century, the Bergen County Technical High School – Teterboro (BCTHS – Teterboro), is located within ten (10) miles of New York City. Prospective students from seventy towns in Bergen County are selected through a rigorous admissions process that evaluates middle school grades, standardized test scores, teacher recommendations and assessments in writing and math. The school's enrollment is 675 students and mirrors the diversity of Bergen County.

National Recognition

Recently surpassing the 17th anniversary of the first graduating class, BCTHS – Teterboro has emerged as one of the premier schools both at the state and federal levels. Recent accolades include:

- Ranked #3 in New Jersey, #58 nationally, and #21 nationally in STEM high schools by U.S. News & World Report's in 2018
- Ranked #4 in New Jersey School Performance Report 2016-2017
- Apple Distinguished Program 2013-2015
- Ranked #63 nationally in Newsweek's "America's Top High Schools 2018"

Curriculum

The school's college preparatory curriculum provides for a broad scope of knowledge in science, mathematics, social studies, language arts, world language, and the creative arts. Selecting from nine (9) majors (Aerospace Engineering, Law & Justice, Culinary®, Automotive Engineering and Design, Fashion Design & Merchandising, Strategic Asset Management, Computer Science, Commercial Art & Graphic Design, and Digital & Media Arts). Students follow a coherent scope and sequence of courses that are Advanced Placement, Honors, or College Level. Aligned to New Jersey Student Learning Standards (NJSLAS), and partnering universities, students are well prepared for college and beyond.

BERGEN COUNTY TECHNICAL HIGH SCHOOL – PARAMUS CAMPUS

The Paramus Campus provides students with a strong academic and technical foundation to pursue either postsecondary educational opportunities or entrance into the workforce upon graduation. The school is committed to serving the needs of students with both full-time and shared-time programs that provide training in eleven (11) technical areas: Automotive Collision Repair, Automotive Technology (A.S.E.), Cosmetology, Culinary Arts, Green Building Trades, Healthcare Occupations, Information Technology, Environmental Design, Skin Care & Esthetics, Veterinary Assistant/Animal Care, and Media Production. Students learn in classrooms and career-specific technical labs that mirror future academic and professional environments.

Full-Time High School Program

Our full-time program provides both academic and technical educational opportunities for students with an Individualized Education Plan (IEP). Upon graduation, all students are

awarded a state-endorsed diploma. All academic courses mirror objectives and requirements as set forth in the New Jersey Core Curriculum Content Standards.

Shared-Time High School Program

Shared-time students attend the technical program for up to one-half of each school day, with the remainder spent in their local high schools. This program provides students an excellent opportunity to learn a technical trade while completing most of their academic requirements at the local home district. A shared-time student may have an IEP, but it is not required. All shared-time students are required to take an academic course each year to help meet the graduation requirements of the local sending district. Registration for these courses must be done in writing from the local district's guidance department or child study team.

APPLIED TECHNOLOGY HIGH SCHOOL (ATHS)

This high school program located on the Paramus Campus of Bergen Community College provides students a unique educational experience through a blend of academic high school curriculum, college classes, and hands-on technical training. ATHS currently offers three (3) technical concentrations, Engineering Technology, Health Professions, and Cybersecurity.

Engineering Technology: With a curriculum that is centered on “smart machines,” students learn to apply math, science, and technology to hands-on projects in the fields of automation, electronics, and advanced manufacturing. Students acquire the essential skills needed to pursue a career in a wide variety of areas including engineering technology. Technical training is coupled with the dual enrollment coursework needed to allow students to earn advanced standing into several technical associates programs at the community college, including an A.A.S. program in General Engineering Technology. Rigorous coursework in the humanities as well as an emphasis on the development of soft skills essential to networking, conducting presentations, and interacting with professionals complete this well-balanced program. Students who complete their Associates Degree at Bergen Community College may transfer their credits to all four-year public colleges and universities in New Jersey.

Health Professions: The Health Professions Program offers hands-on, college-level coursework in healthcare as well as required high school academics. Through access to the College's state-of-the-art lab facilities, students apply health science content in real-world patient simulations. Students are given the opportunity to earn college credit and gain clinical experiences through a curriculum that emphasizes science and the human and organizational side of healthcare. The program emphasizes the concept of teamwork as essential to patient well-being, provides students a strong foundation in science, and addresses the health workforce needs of New Jersey and the surrounding region. Graduates will be prepared to enter degree programs in areas such as health science, nursing, paramedic science, dental hygiene, sonography, and respiratory care.

Cybersecurity: Applied Tech's newest program offers a curriculum centered on data security. Utilizing a blend of academic high school curriculum, college classes, and

hands-on technical training, students will learn to apply programming, networking, and forensics to hands-on projects in the fields of cybersecurity. Students will learn essential skills needed to pursue a career in a wide variety of areas including programming, information technology, and law enforcement. Dual-enrollment coursework will allow students to earn advanced standing into several technical associates programs at Bergen Community College, including an A.A.S. program in Cybersecurity. Students completing their Associates Degree at BCC may transfer their credits to all four-year public colleges and universities in New Jersey.

Applied Technology High School students participate in all district sports, clubs, and organizations, that are offered to students attending the Hackensack, Paramus, and Teterboro campuses.

BERGEN COUNTY INSTITUTES FOR SCIENCE & TECHNOLOGY

Located on the Demarest and Old Tappan campuses of the Northern Valley Regional High School district, the Institutes for Science and Technology comprises two programs: UX/UI Design in the Institute for Interactive Design and the Institute for Sports Medicine and Exercise Science. These four-year Career & Technical Education programs are open to all residents of Bergen County.

IIDT introduces students to the exciting field of UX/UI Design. UX refers to User Experience Design, while UI refers to User Interface Design. This evolving multidisciplinary field underlies many of today's fastest growing industries, including web-based communications, advertising, and entertainment. In this course, students examine UX design at work and evaluate its effectiveness through movies and television, video games, mobile technology, hardware, museum exhibits and of course, the web. Throughout, students will also be introduced to a variety of technology hardware and software, including virtual reality, app design, and 3D modeling software.

The Institute for Sports Medicine and Exercise Science is a four-year sequence of courses involving the study and application of the scientific principles that underpin physical performance. The program incorporates the traditional disciplines of anatomy and physiology, biomechanics, sport psychology, athletic training, and nutrition. Students cover a range of topics and carry out experimental investigations in both laboratory and field settings to acquire the knowledge and understanding necessary to critically analyze human performance, optimize athletic output, and minimize injury. Projects include designing stretching regimens for teams and individuals in various sports during freshman year, to designing diet and nutrition plans for athletes participating in a range of sports during senior year. Students will examine the relationship between heart rate, respiration rate, and exercise as part of the Anatomy & Physiology course, and become familiar with examining the neuromuscular function and biomechanics of athletes and how they affect speed, agility, balance and coordination in their Movement & Performance course.

ADULT & CONTINUING EDUCATION

In 1982, the Bergen County Technical Schools (BCTS) introduced full time postsecondary programs to its curriculum. These programs enable students to obtain the specialized training needed to gain entry into vocational or technical occupations. Students possessing a high school diploma or equivalent are eligible to apply for admission to the Adult & Continuing Education Full-Time Day Program. Students age 16 or older may apply to the Adult & Continuing Education Part-Time Evening Program with written permission from a parent and high school guidance counselor. All full-time day program require attendance at an information session and a personal interview with an admissions counselor. This allows the school to provide prospective students with complete information regarding program and facility availability.

Adult Day Program

The Adult & Continuing Education Full-Time Day Program offers the latest specialized professional training for high-wage, high-demand occupations. Students master marketable job skills using state-of-the-art equipment and techniques. Programs are offered in Management Information Systems, General (Business Professional/Administrative Assistant), Electrician, Plumbing Technology/Plumber, and Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician.

Students are offered career counseling, vocational testing, job placement assistance, and financial aid (if qualified). Additionally, adult students are offered a work-based activity (WBA) internship in their program. The Bergen County Technical Schools Adult & Continuing Education program's reputation and connections with local industry enhance the opportunity for excellent job placement. Training is located on the Hackensack Campus. Experienced, highly qualified, certificated, and noncertificated instructors provide a practical, hands-on approach to training in fields where skilled employees are needed.

Adult Evening Program

The Adult & Continuing Education Evening Program offers courses in Apprenticeship Training, Carpentry, Collision Repair, Computer Training (PC), and Technical Computer Training in the Autodesk Premier Training Center and Regional Cisco Networking Academy. Makerspace, Home Maintenance and Repair, Electrical Technology, Firemen-Stationary Engineering, Water & Wastewater Operation, Home Inspection Program, HVAC/R Non-Apprentice, Plumbing, and Welding and lifestyle classes are also offered.

High School Equivalency (HSE) Test Preparation & English as a Second Language (ESL) Programs

The District offers day and evening classes in HSE test preparation and English as a Second Language instruction.

HSE test preparation classes are offered to participants who wish to earn a high school equivalency diploma to enter employment or retain employment, or to enter a post-secondary or training programs of study. ESL classes are offered to participants who wish

to improve their English language skills in order to secure unsubsidized employment or retain employment, or to enter post-secondary education or training.

English for Employment and Training in a tuition-based intensive program enabling participants to improve language skills in listening, speaking, reading, and writing for further educational training and/or better employment preparation. Students also become familiar with job search techniques and acquire basic computer literacy skills.

BERGEN ONE-STOP CAREER CENTER

Bergen County Technical Schools has served as administrative entity for a number of job training grants for adults since 1995, when the District opened the Bergen Workforce Center. The largest federal grant, the Workforce Investment Opportunity Act (WIOA) continues to provide the Workforce Investment Development Board the responsibility to oversee policy on local workforce development, and Bergen One-Stop Career Center (BOSCC), a Proud Partner of America's Jobs Centers, to implement workforce initiatives.

The BOSCC, located at 60 State Street, Hackensack, NJ, is a consortium of workforce service providers operated through WIOA and other grants, and the New Jersey Department of Labor (NJDOL). Additional grants under the Bergen County Technical Schools District include WorkFirst NJ, which provides job training skills to individuals receiving temporary assistance, and Workforce Learning Link, which offers adult learners the ability to upgrade their academic skills preparing them for employment.

In the past, various workforce providers and agencies offered services in a number of different locations throughout the area. In 2006, these providers came together under one roof, with WIOA named as the lead operator of the consortium. In addition to WIOA, partner agencies include the following local Department of Labor divisions: the

Business Resource Center, Workforce Development, Vocational Rehabilitation, Employment Services and Unemployment Insurance. There are also representatives at the Center from the Displaced Homemakers Grant, Easter Seals/55 Plus, Veterans Services, and the Bergen County Board of Social Services.

The BOSCC serves both prospective workers and employers in Bergen County, and strives to provide the county with a skilled labor force. It operates as a drop-in center for individuals seeking career counseling and job development skills. Through workshops and one-on-one sessions, counselors offer career counseling, resume writing, on-the-job training, and targeted job fairs. There is an extensive public access area, where individuals are connected to a number of online job banks or can prepare cover letters and resumes.

Leading employers throughout the county, such as Verizon, Whole Foods, and UPS, utilize the BOSCC's Business Resource Center to recruit and screen prospective employees. The Business Resource Center also helps companies find information about new business development, loan programs and labor laws. When a company experiences a layoff or plant closing, a state response team accompanied by a representative of the BOSCC is sent to ease the separation, and assist displaced workers re-enter the workforce.

The BOSCC serves as a broker for training and educational grants for disadvantaged or displaced workers, placing eligible clients in leading post-secondary schools, colleges, and in counseling programs offered by community organizations. Programs for at risk youth desiring to obtain a state issued high school diploma are provided educational services in Garfield, Cliffside Park, Hackensack Drop in Center and the Bergen Community College Ciarco Center in Hackensack. At risk youth participating in the WIOA program are able to secure funding for occupational training or an On the Job Training Contract.

WORKFORCE INVESTMENT DEVELOPMENT BOARD

Bergen County Technical Schools serves as the administrative entity for the Workforce Investment Opportunity Act of 2015, a federal job training grant. An integral component of this grant is The Bergen Workforce Investment Development Board (WDB). The WDB provides oversight to the state's largest county workforce development system by enabling residents and business to utilize programs through the Bergen One-Stop Career Center, the Business Resource Center, and the Youth Investment Council, as well as training, education and literacy programs.

The WDB is charged with creating effective policy, planning strategic workforce initiatives, and building workforce collaborations that enhance workforce skills and productivity within Bergen County.

EMERGENCY MEDICAL SERVICES TRAINING CENTER

With the support and encouragement of the Bergen County Board of Chosen Freeholders, the Board of Education of Bergen County Technical Schools District initiated the Emergency Medical Services (EMS) Training Center in February 1976. With their continued support, the center has grown to be the largest ambulance and rescue training facility in the northeast.

The Bergen County Emergency Medical Services Training Center (BCEMSTC) is Bergen County's comprehensive training and education facility for emergency services personnel. The training center plans, develops and delivers quality programs to enhance the ability of emergency services providers to protect life and property. Located in Paramus, N.J., the EMS Training Center trains students in four major programs: Emergency Medical Technician, Rescue Technician, Rescue Task Force/Bleeding Control, and Hazardous Materials. This modern training center is equipped with the latest in computerization and presentation equipment as well as state-of-the-art demonstration and teaching aids.

DAY CARE CENTER

The Bergen County Technical Schools Day Care Center is located adjacent to the Bergen County Academies in Hackensack, New Jersey. This inclusive childcare program is jointly sponsored by the District and the Bergen County Board of Chosen Freeholders. A licensed, state-of-the-art facility that was established in 1987, the Day Care Center accepts

children from birth through age 6. The preschool inclusion program offers a rich learning experience for three- and four-year-old students with and without disabilities. Early childhood certified personnel prepare and follow an age-appropriate curriculum when planning daily lessons. These plans focus on necessary cognitive, social/emotional and physical development skills. Motor skills are developed daily on either of our two playgrounds. Enrollment in the program is open to all.

AFFIRMATIVE ACTION

The Bergen County Technical Schools and Special Services School Districts strictly adhere to their Boards of Education affirmative action and anti-harassment policies to ensure equal education opportunities for all students and equal employment opportunities for all persons. In conformance with these policies the Districts affirm not to discriminate in their education programs, activities, employment or admission procedures and practices on the basis of race, color, age, creed, religion, ancestry, national origin, socioeconomic status, affectional or sexual orientation, gender, gender identification or expression, disability or marital status.

If a student, parent, or staff member has a complaint regarding these matters, he or she should contact the appropriate supervisor. If not satisfied with the determination, the complainant then may contact the District's Affirmative Action Officer.

Tara Bohan, Director of Instruction
Public Agency Compliance Officer/Affirmative Action Officer for the
Bergen County Technical Schools and Special Services School District
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4079

HARASSMENT, INTIMIDATION, AND BULLYING

The Boards of Education prohibit acts of harassment, intimidation or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation or bullying, like other disruptive and violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying.

Suspected incidents of harassment, intimidation or bullying must be reported first to your appropriate supervisor. An Anti-Bullying Specialist is assigned to each school building or program and investigates each potential case. He or she will begin the investigation process. The Supervisor of Safety and Security oversees all matters concerning harassment, intimidation and bullying.

Bridget Sorem, Supervisor of Safety and Security
Bergen County Technical Schools and Special Services School District
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4010

CONSCIENTIOUS EMPLOYEE PROTECTION ACT

“WHISTLEBLOWER ACT”

The law prohibits an employer from taking any retaliatory action against an employee because the employee does any of the following:

1. Discloses, or threatens to disclose, to a supervisor or to a public body an activity, policy or practice of the employer or another employer, with whom there is a business relationship, that the employee reasonably believes is in violation of a law, or a rule or regulation issued under the law, or, in the case of an employee who is a licensed or certified health care professional, reasonably believes constitutes improper quality of patient care;
2. Provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into any violation of law, or a rule or regulation issued under the law by the employer or another employer, with whom there is a business relationship, or, in the case of an employee who is a licensed or certified health care professional, provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into quality of patient care; or
3. Objects to, or refuses to participate in, any activity, policy or practice which the employee reasonably believes is:
 - In violation of a law, or a rule or regulation issued under the law or, if the employee is a licensed or certified health care professional, constitutes improper quality of patient care;
 - Fraudulent or criminal; or
 - Incompatible with a clear mandate of public policy concerning the public health, safety or welfare or protection of the environment.*N.J.S.A. 34:19-3.*

Your employer has designated the following contact person to answer your questions or provide additional information regarding you rights and responsibilities under this act.

Gary P. Hall, Director of Human Resources
Bergen County Technical/Special Services School Districts
540 Farview Avenue
Paramus, NJ 07652
201-343-6000, Ext. 6062

EMPLOYEE INFORMATION

Please be advised that these guidelines are for informational purposes only. Unless stated otherwise, these guidelines apply to employees of both Districts. They are not to be substituted for any law, statute, code, policy and/or regulation. If you have any questions concerning procedural precedence, ask your supervisor or contact the Human Resources Department.

Please refer to the District's website, www.bergen.org, for more information about specific topics including District policies, regulations, and procedures.

The District encourages its staff to support the philosophy of Standards for Excellence in Educational Service and take pride in its commitment to students and clients. As an employee, you will be part of a team that promotes conduct consistent with these values:

- Caring
- Communication
- Courtesy
- Dignity
- Individual Commitment
- Individual Responsibility
- Personal Excellence
- Professional Excellence
- Respect
- Sensitivity
- Support
- Understanding

These guidelines have been developed based on federal and state law and Board of Education policies and regulations to assist employees in reaching the highest level of excellence possible.

The following guidelines are listed in alphabetical order. Please review them so that you are aware of the expectations, standards, rights and responsibilities of all employees.

Affirmative Action

It is the District's policy to strive to overcome the effects of any previous patterns of discrimination and/or harassment in employment practices. District procedures are systematically monitored to insure continuing compliance with federal and state anti-discrimination laws and regulations. If you have any concerns regarding affirmative action related issues, please contact your District's Affirmative Action Officer (AAO). Your supervisor will inform you how to contact your AAO.

For more specific information, see the section of the Handbook entitled "AFFIRMATIVE ACTION".

Alcoholic Beverages

The Board of Education prohibits teaching and support staff members from possessing, using, distributing, or being under the influence of alcohol during work hours or at school-sponsored functions where the staff member has been assigned job responsibilities. In addition, the Board of Education is committed to a safe, efficient, alcohol-free workplace that protects the District's students as well as the health and safety of its employees and the general public. The Board requires all employees who perform any safety-sensitive function to be free of alcohol and will test those employees who operate a commercial motor vehicle.

See also "SUBSTANCE ABUSE" in this section of the Handbook.

Arrest and Indictment

All staff members must submit to the Superintendent a written report of the staff member's arrest or indictment for any crime or offense within fourteen (14) calendar days of such occurrence. In addition, the staff member must report to the Superintendent the disposition of any charges within seven (7) calendar days.

Attendance and Punctuality

Quality education demands that staff be punctual and consistent in their attendance. Tardiness seriously interferes with the efficient operation of the District in providing educational excellence and places extra burdens on others. Poor attendance and/or lack of punctuality may result in disciplinary action. All employees are responsible for accurately recording their time at work on the appropriate sign-in sheet.

Audio/Video Taping, etc.

Staff members and students, with certain exceptions, may not videotape, photograph, film, or audiotape other members of the District community. In order to do so, the individual must obtain the permission of the appropriate authority.

Benefits

For a summary of benefits, including health, retirement, life insurance, pension, etc., see the section of the Handbook entitled "EMPLOYEE BENEFITS".

Bereavement Leave

See "LEAVE OF ABSENCE – COMPENSATED" in this section of the Handbook.

Change in Employee Information

If your personal information changes (i.e., name, address, home and mobile telephone number(s), personal email address, educational information, driver's license information, emergency notification information, marital status, family relationships, etc.) shall be given to your immediate supervisor or program secretary.

Complete the form and return it to the supervisor who will forward the information to the Payroll Department and the Human Resources Department. If you are a BCTS employee, you will inform the Payroll Department and the Human Resources Department by email with the changes. Human Resources and Payroll Departments will receive this information.

Confidential Information

Federal and state law requires that certain information contained in personnel records remain confidential. Unauthorized access to and disclosure of confidential information are considered serious violations of the law and District policies. In the event that any such violation occurs, disciplinary action may be taken.

Public information, that is, information that may not be deemed confidential, includes, but is not limited to certain personnel and pension records (name, title, salary, payroll record, length of service, amount and type of pension received, etc.) and certain information concerning crimes reported.

COVID-19

See “COVID-19 Information” at the end of the Employee Information section of the Handbook.

Disability Benefits

For a summary of disability benefits, see the section of the Handbook entitled “EMPLOYEE BENEFITS”.

Disability Etiquette

The Americans with Disabilities Act (ADA) of 1990 was conceived with the goal of integrating individuals with disabilities into all aspects of American life. Sensitivity toward individuals with disabilities is not only in the spirit of the ADA, it makes good business sense. Disability etiquette can help you to better serve the District and students and it is an easy way to make individuals with disabilities feel welcome.

When you use disability etiquette, employees and students with disabilities feel more comfortable and work more productively.

- Ask before you help.
- Be sensitive about physical contact.
- Think before you speak.
- Respond graciously to requests.
- Do not make assumptions.

Disciplinary Procedure

The District directs all staff members to observe New Jersey Statutes and Administrative Codes, Rules of the New Jersey State Department of Education and Board policies and regulations governing staff conduct.

Disciplinary action may include verbal and written warnings as well as corrective action plans as appropriate and, in some cases, will provide for progressive penalties for repeated violations. Penalties may include, but are not limited to, suspension, withholding of a salary increment and dismissal. Whenever a staff member's employment status is on the Board of Education's agenda, that staff member shall receive notice of the meeting and will have the option of appearing before the Board in private session with or without a person of their choosing being present as well.

District-Wide Employees

All staff are hired as district-wide employees. Every assignment is based on the current needs of the District including the best interests of the students as well as enrollment in the programs. Such needs may change at any time.

Drugs

See "SUBSTANCE ABUSE" in this section of the Handbook.

Employee Assistance Program (EAP)

Bergen County offers an assistance program to all District staff members. Assistance is provided for, but not limited to, the following issues: marriage and family matters, money management, legal problems, alcoholism, drug abuse, gambling, psychological problems and medical issues.

The EAP telephone number is (201) 342-1338.

Employee Code of Ethics

Certificated Staff Members

The Board of Education endorses a code of ethics for its certificated staff members that is based on the code published by the National Education Association. The District's code of ethics adheres to two main principles: commitment to students and commitment to the teaching profession.

Specifically, with respect to the first principle, every educator in the District honors the worth and dignity of each human being and shall undertake the pursuit of academic excellence and the advancement of democratic principles. In the course of his or her daily work, each educator shall guarantee an equal educational opportunity for all and shall strive to help each student realize his or her potential as a worthy and effective member of our democratic society.

The District's code of ethics addresses its commitment to the teaching profession because the public invests in educators a trust and responsibility requiring the highest ideals of professional service. Each educator shall make every effort to raise professional standards

that promote a climate encouraging the exercise of consummate professional judgment and create and maintain those conditions that attract persons worthy of the public trust.

Noncertificated Staff Members

The Board of Education requires noncertificated staff members to act in a professional manner that conforms to its philosophy. Staff members must uphold all policies, rules and regulations issued by the Board of Education. Staff members must commit themselves to providing the best possible services for the students of the District and endeavor to establish good working relationships with all employees.

Employee Evaluations – Certificated

The District recognizes the importance of employee evaluations in the reinforcement of performance strengths and the remediation of weaknesses.

Teachers – N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5; 6A:10-3.1 and 10-3.2; 6A:10-4.1 through 10-4.4.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings: highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Teaching Staff Members, Excluding Teachers and Administrators - N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5 and 6A:10-6.2.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Examples of these job titles include educational services staff members, guidance counselors, school nurses, library/media specialists, therapists, and other teaching staff members working under an educational services certificate. It does not include teachers, Principals, Vice Principals, Assistant Principals and administrators such as directors and/or supervisors.

Administrators, Excluding Principals, Vice Principals, and Assistant Principals - N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Administrators are appropriately certificated staff members, employed in the District in an administrative and/or supervisory role who hold a valid and effective standard, provisional, or emergency administrative certificate. They may be directors, supervisors or any other administrative or supervisory position in the District. The term “administrator” does not include Principals, Vice Principals, or Assistant Principals.

Principals, Vice Principals, and Assistant Principals - N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5; 6A:10-5.1 through 10-5.4; and 6A:10-7.1 through 10-7.3.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings: highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Noncertificated Staff Members

For evaluation purposes, employees shall be grouped into position classifications based upon similarities of duties, responsibilities and qualifications. The evaluation process shall be similar for all employees in a single classification.

The evaluation process shall provide for the recognition and commendation of effective performance, the identification and remediation of performance deficiencies and the recommendation of discipline or dismissal when an employee fails to improve his or her performance. Evaluation procedures shall provide that each employee is informed of the specific objectives of his or her position and the standards that will be used to assess the employee’s performance against those objectives.

Supervisors will evaluate employees on an annual basis. Any records created in the evaluation process will become part of the employee’s file and subject to Board of Education policies concerning personnel records.

Employee Liability for Student Welfare

Each staff member must maintain a standard of care, control and protection of students commensurate with the staff member’s assigned duties and responsibilities. In addition, certain staff members are responsible for the supervision of students.

Staff members should not voluntarily assume responsibility for duties that they cannot reasonably perform. The assumption of such voluntary responsibilities carries the same potential for liability as do assigned responsibilities.

Staff members must provide for proper student safety and welfare and report immediately to the appropriate supervisor any accident or safety hazard detected.

Staff members must not:

- Send students on personal errands;
- Transport students in a personal vehicle without the approval of their supervisor;
- Require students to perform tasks that may be detrimental to their health or well-being; and
- Use personal furnishings and equipment in the classroom without appropriate permission.

Staff members are required to report immediately to their supervisor any instance of substance abuse, violence, vandalism, harassment, intimidation, bullying, accidents, or suspected child abuse in accordance with District policy.

Employee Portal

BCSS and BCTS uses Computer Solutions, Inc. (CSI) as their administrative software platform. Employees have access to their employment records online through an “Employee Portal”, which is a web-based access point to the following information:

All employees will need to create an account in order to access:

- Pay stubs;
- Record of health benefits;
- Record of attendance; and
- W-2 forms.

The Districts will no longer be issuing this information on paper. It is available on the Employee Portal using the appropriate website:

BCSS Employees: <https://ssportal.bergen.org>

BCTS Employees: <https://techportal.bergen.org>

By default, your user name is going to be your Bergen.org email.

The portal not only gives access to this information, but it gives you the ability to print out any of the information.

Employee Solicitation and Distribution

Employees are neither permitted to solicit other employees or students nor distribute literature during working time.

Employment Contracts

Contracts are issued on an annual basis after approval by the Board of Education.

Employment Verification

Upon written request, the Human Resources Department and Payroll Department will provide employment verification, which shall be limited to dates of employment, job title and salary verification.

Equal Employment Opportunity

District employment applications and pre-employment inquiries conform to the guidelines of the New Jersey Division of Civil Rights. All employees and applicants for employment are afforded an equal opportunity to receive equal and fair treatment in all terms and conditions of their employment without regard to race, color, creed, national origin, religion, ancestry, gender identity or expression, age, gender, socioeconomic status, disability, marital status, affectional or sexual orientation.

Gifts and Conflicts of Interest

District staff member shall not accept any gift, favor, service or other object of value under circumstances from which it might be reasonably inferred that such gift, service or other object of value was given or offered for the purpose of influencing the staff member in the discharge of their duties. The District discourages the presentation of gifts to staff members by students and parents.

Grievance Procedure

The term “grievance” means a complaint by any employee that there has been an inequitable, improper application or interpretation of the rules, regulations or contract affecting the terms and conditions of the individual’s employment or a violation of District policy.

Affiliated Staff

For the grievance procedures applicable to union-represented employees, refer to your collective bargaining agreement.

Non-affiliated Staff

If the staff member does not file a written statement of his or her grievance within fifteen school days after he or she knew or should have known of the act or condition on which the grievance is based, then the right to proceed with the grievance shall be deemed to have been waived.

A staff member with a grievance shall discuss it with his or her supervisor with the objective of resolving the matter informally. If no resolution is reached at this level, the staff member shall file a written statement of his or her grievance with the Superintendent.

The Superintendent shall be obligated to give the individual an appointment to discuss his or her grievance within fifteen school days of the receipt of the written statement.

If no resolution is achieved at this level the grieving party shall present his or her written grievance to the Board of Education within ten school days of the receipt of the Superintendent's written response. The Board Secretary shall establish a date on which the Board of Education shall hear the grievance. The Board of Education's written answer shall be delivered within ten school days of this meeting.

This completes the final action of the grievance procedure.

Harassment, Intimidation and Bullying

The Board of Education prohibits acts of harassment, intimidation and bullying (HIB). Such acts, like other disruptive and violent behaviors, are conduct that disrupts both a student's ability to learn and the District's ability to educate its students in a safe and disciplined environment. Staff members shall demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate HIB. Initially, any allegations of HIB must be reported to your appropriate supervisor. If you have any concerns regarding HIB-related issues, please contact the District's Safety and Security Coordinator. Your supervisor will inform you how to contact the Safety and Security Coordinator.

For more specific information, see the section of the Handbook entitled "HARASSMENT, INTIMIDATION AND BULLYING".

Holiday Paid Leave

Affiliated Staff

The District will compensate affiliated staff members for holidays in accordance with the holiday provisions of their collective bargaining agreement and the Board of Education approved school calendars.

Non-affiliated Staff

The Board of Education will determine compensation for holidays for non-affiliated staff members on an annual basis.

Unless specified in your collective bargaining agreement, if recognized holidays fall on a Saturday or Sunday, the Superintendent will determine the day on which the holiday will be observed.

Inclement Weather Conditions

The Superintendent will determine if the District facilities are to be closed. Staff members will be notified by telephone. Certain departments will be required to report to work and those employees will be notified accordingly. Delayed District opening instructions will be conveyed to employees by telephone. Please note that on days when the District is

closed or opening is delayed, you may call (201) 343-6000, press 4 for special announcements, or visit www.bergen.org. for special announcements.

In the event of a delayed opening, BCTS will open ninety (90) minutes after the usual time unless otherwise specified and BCSS will open sixty (60) minutes after the usual time unless otherwise specified or the employee is assigned to a host school, in which case the employee follows the host school's determination. Central Office staff members should report sixty (60) minutes after the usual time unless otherwise specified.

Leaves of Absence – Compensated

It is the responsibility of all employees to notify their supervisor and the Human Resources Department of any leave of absence.

Direct deposit of pay may be stopped if prior to the end of the fiscal year an employee uses all compensated leave. If an employee uses all compensated leave before the end of a fiscal year, the Payroll Department may stop direct deposit of the salary check.

Bereavement

In general, employees shall be paid at their regular rate of pay in the event of the death of an immediate family member. An immediate family member is defined as follows: spouse, mother or father, mother/father-in-law, children, brothers or sisters or any other relatives, if living in the same domicile as that of the employee at the time of death. The specific number of days allowed is stated in your collective bargaining agreement or the fringe benefits section for your job description.

Employees may be entitled to bereavement day(s) for the death of a relative not in the employee's immediate family. Please refer to your collective bargaining agreement or the fringe benefits section in your job description for this information.

Jury Duty

In general, the District will indemnify all full time and part time employees against loss of pay incurred by a call to jury duty. No employee will be penalized in any way for an absence caused by service on a panel of grand or petit jurors. The time absent will not be charged against personal leave and will count toward District service. Employees must return any payment received for jury service in order to collect their full District salary.

Military Leave

The District recognizes that military service rendered by any employee in the defense of the United States or in maintaining preparedness for foreign or domestic conflict is a service benefiting all citizens. Such service shall neither act to penalize employees nor deprive them of benefits that would have been received had the period of military service been spent in District employment.

Any person granted a leave of absence for active duty will be re-employed by the District upon being honorably discharged or separated from military service, provided that the

person has given notice before the end of the military leave of his or her intention to return to District employment.

Personal Leave

District employees may receive a specific number of days off to be taken to attend to personal business. This shall be in addition to vacation and sick leave. Employees should review their collective bargaining agreement or the fringe benefits section for their job description to determine the number of personal leave days and related provisions. Personal leave cannot be carried over and used in a subsequent year.

Sick Leave

Sick leave means the absence of any employee because of personal illness or injury or because the employee has been involuntarily excluded from school for medical reasons by the District's medical personnel. Your supervisor will inform you of the departmental procedure for notification of illness. After a specific number of consecutive days of illness and upon returning to work, you may be required to submit documentation from your health care provider verifying your illness. Please review your collective bargaining agreement or fringe benefits section for your job description to determine how many sick days you are allowed and any other related provisions that may apply.

All allowable days of sick leave not utilized within either one school year or one fiscal year, as may be applicable, shall be accumulated and may be used for additional sick leave as needed in subsequent years.

Sick leave should be used only for the bona fide illness of the employee. According to District Regulation R1642M and the New Jersey Earned Sick Leave Law, earned sick leave may also be used for the following:

- Time needed for the employee to aid or care for a family member of an employee during diagnosis, care, treatment of, or recovery from the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member.
- Absence necessary due to circumstances resulting from the employee, or a family member of an employee, being a victim of domestic or sexual violence for the purpose of medical attention needed to recover.
- A closure of the employee's workplace, school or place of care of a child of an employee due to an epidemic or other public health emergency.
- Time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher or other professional staff member responsible for the child's education.

See the above-referenced Regulation for more details.

It is not intended as additional vacation time, personal time or time to take care of an ill family member. Furthermore, any appointments for medical or medically related purposes must be made before or after, but not during the workday.

Vacation Leave

Employees may receive vacation time based on the applicable collective bargaining agreement or as stated in the fringe benefits section for your job description. All requests for vacation leave are subject to approval by your immediate supervisor.

Leaves of Absence - Uncompensated

All requests for leaves of absences MUST be submitted in writing to the Human Resources Department and your immediate supervisor.

Family Leave

In accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA), the District will grant staff members up to twelve weeks leave of absence in a twelve month period upon advance notice so that such member may provide care for the birth or adoption of a child or the serious health condition of a spouse, parent, child or the staff member. The method used to determine the twelve month period is a rolling twenty-four months, measured backwards from the date an employee last used any FMLA.

The District provides for uncompensated leaves of absence in accordance with federal and state laws and their policies for any employee. Absence from duties may be required for a foreseeable event of disability such as pregnancy, childbirth, surgery or serious health-related matter. At the expiration of the uncompensated leave of absence, the employee may return to District employment in a position for which he or she is appropriately qualified and/or certified.

Contact the Human Resources Department to discuss specific personal eligibility requirements.

Lunch Periods

See your collective bargaining agreement or fringe benefits section for your job description, as applicable. Additional clarification, if necessary, will be provided by your supervisor.

Nepotism

It is the intent of the Board of Education to avoid both the reality and the appearance of any impropriety or conflict of interest in its hiring practices and procedures. The Board of Education will not appoint a relative of a Board member or the Superintendent of Schools to any paid position in the District, unless permitted by law or Board policy. This does not apply to the employment of substitutes, interns and any other temporary employee.

Orientation Program

New employees may be required to attend a mandatory orientation program on a date specified by the Board of Education. Employees' supervisors will provide specific

orientation to familiarize new hires with departmental procedures, policies, etc.

Outside Activities

The Board of Education reserves the right to determine when an employee's activities outside the school interfere with an employee's performance and the discharge of his or her responsibilities to the District.

The BCSS Board of Education prohibits providing private educational, therapeutic or counseling services or any other services for compensation to any student enrolled in the District.

The BCTS Board of Education prohibits providing private educational, therapeutic or counseling services or any other services for compensation to any student enrolled in the District, but only if the student is not enrolled in the certificated staff member's class and/or their caseload.

Overtime

Employees may be required to work overtime, as determined by their collective bargaining agreement and/or their work assignment as determined by their supervisor.

Parking

In most cases the District provides parking for employees at their work location. Employees must park only in those areas designated for such use. The District is not responsible for loss or damage to employees' vehicles and/or their personal property.

Paychecks

For a summary of information regarding your paycheck, payday and other financial information, see the section of the Handbook entitled "FINANCIAL INFORMATION" and "EMPLOYEE PORTAL".

Personal Appearance

The image of the District is reflected in its employees. For purposes of maintaining an environment conducive to academic productivity, the following criteria have been established for staff members, volunteers and other representatives of the District.

- Employees are required to wear identification badges at all times while on District property unless otherwise advised by the supervisor.
- Personnel should present a business-like appearance. Attire must be neat, clean and appropriate to the District's professional setting.
- No clothing or accessories shall be worn that constitute a danger to the health or safety of the wearer or others.
- Certain types of clothing shall not be worn. They include, but are not limited to, tank tops, halter tops, muscle shirts, sweat clothes, torn clothing or clothing containing foul language or obscene images.

- Employees who are required to wear uniforms must keep them clean and neat.
- Personal cleanliness and good body hygiene are required in the District environment.
- For safety and sanitary reasons, no overly encumbering or excessive jewelry should be worn. Fingernail length and facial hair should not interfere with one's ability to perform all required job tasks or present any safety hazards.
- All other aspects of personal appearance will be covered by existing safety, health and infection control policies and regulations.

In the event a supervisor determines that a staff member's appearance does not meet the District's policy requirements, the staff member shall be advised accordingly. If similar instances recur, the supervisor may write a reprimand that shall be placed in the staff member's personnel file.

Privacy – Staff Members' Rights

Staff members have a right to privacy in facilities provided by the District or District-owned property. This includes, but is not limited to, an office, a storage closet, a filing cabinet, a locker, and/or a desk. In addition, this right extends to, but is not limited to, District-owned computers and technology equipment.

The expectation of the right to privacy, however, is reduced for searches conducted in an investigation of work-related employee misconduct or by legitimate District policies or regulations or if there is reasonable suspicion that the staff member is violating a law or school policy. As a result, staff members should be on notice that District facilities and District-owned property are subject to searches without a search warrant.

In order to avoid exposing personal belongings to such a search, staff members are discouraged from storing personal papers and effects in these facilities or District-owned property.

Professional Development

Certificated Staff Members

The Board of Education encourages all certificated staff members to pursue a program of continuing professional development through course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations and independent scholarship. All certificated staff members, including licensed teachers and educational services personnel who work in a school district or non-public school requiring licensure, are required to complete twenty (20) clock hours of state-approved continuing professional development and/or in-service training every school year.

Noncertificated Staff Members

The Board of Education believes that continued training and study is essential to the improvement of employee performance and the acquisition of technological skills. The

Board of Education encourages all employees to participate in appropriate training programs.

Promotions, Reassignments and Transfers

It is the policy of the District to fill vacancies by promoting, reassigning or transferring qualified employees. Vacancies are posted on the District websites, in employee lunch and break rooms and other common areas throughout the District buildings. Notify your supervisor if you are interested in a transfer, promotion or reassignment. All requests for transfers or reassignments must be submitted to the Human Resources Department in writing.

Protection Against Retaliation (“Whistleblower Act”)

The Board of Education will take no retaliatory action, by discharge, demotion, suspension or any other adverse means, against an employee who conscientiously discloses or threatens to disclose to a supervisor or public body an activity, policy or practice of this Board or any District officer that the employee reasonably believes to be in violation of law or rule; provides information to or testifies before a public body conducting an investigation, hearing or inquiry into any alleged violation of law by the Board of Education or an officer of this District; or objects to or refuses to participate in an activity, policy or practice of this District that the employee reasonably believes to be in violation of law or rule, fraudulent, criminal, or incompatible with a clear mandate of public policy concerning the public health, safety or welfare or protection of the environment.

See Section XIII of the Handbook entitled “CONSCIENTIOUS EMPLOYEE PROTECTION ACT.”

Public Statements

No statement, which in any way involves the District, its policies or its students may be given out by any employee unless authorized to do so by the Superintendent.

Reduction in Force

Certificated Staff

When certificated staff member positions have been abolished, the District will transfer, reassign or dismiss affected certificated staff members as required by law. Dismissals resulting from a reduction in force shall not be made by reason of residence, age, sex, marriage, race, religion or political affiliation, but shall be made on the basis of seniority according to standards established by the Commissioner of Education.

Tenured and seniority entitlements will govern the transfer and dismissal of tenured certificated staff members affected by a reduction in force. However, when two or more tenured certificated staff members within the same employment category are affected by a reduction in force and they possess identical seniority entitlement to that category, the certificated staff member who has demonstrated greater competence shall

be retained in that category. The Board of Education may consider the scope of certification in making its decision. The Superintendent shall develop and maintain District seniority lists and shall recommend dismissals and transfers in a reduction in force in accordance with those lists.

Noncertificated Staff

The Board of Education reserves the right in accordance with statutory law to abolish any existing position in whole or in part or to reduce the number of employees in such positions. The Superintendent shall recommend to the Board of Education the abolition of existing positions, but shall meet and confer with the recognized employee organization before so doing.

Not all secretarial/clerical and other noncertificated personnel who have seniority in their positions as stated in their collective bargaining agreements/fringe benefits section of the job description shall be selected for layoff in accordance with length of service in the District. In such cases noncertificated positions shall be apportioned into categories on the basis of the skills and qualifications required to perform efficiently the duties of each category. Staff with seniority shall be considered to have an entitlement only to those positions for which they possess the requisite skills and qualifications.

Unless specifically addressed in a collective bargaining agreement, in the event a reduction in the number of custodians/maintenance personnel under tenure becomes necessary, those having the least number of years to their credit shall be dismissed in preference to any other such personnel having a longer term of service.

Reporting Violence, Vandalism, Alcohol and Other Drug Offenses

Any employee who observes or has direct knowledge from a participant or victim of an act of violence, domestic violence, or the possession or distribution of alcohol or other drugs on school grounds, and any school employee who reports a student for being under the influence of alcohol or other drugs, shall file a report describing the incident to the employee's immediate supervisor.

Residency Requirements

In accordance with the "New Jersey First Act" all employees hired into a position on or after September 1, 2011, must reside in New Jersey. A newly hired employee who does not reside in the state will have one year after the date employment begins to relocate residency to New Jersey. An employee who does not do so is subject to termination of employment. All employees who live in New Jersey may not move out of state if they want to continue to be employed. The law allows an exemption on the basis of critical need or hardship. Contact the Human Resources Department for further information.

Resignation

Certificated Staff

Any certificated staff member, under tenure of service, desiring to relinquish his or her

position shall provide the District sixty days written notice of his or her intention, unless the Board of Education approves a shorter notice. If said employee fails to give such notice the certificated staff member shall be deemed guilty of unprofessional conduct and the Commissioner may suspend his or her certification for a period of not more than one year.

Noncertificated Staff

A noncertificated staff member wishing to relinquish his or her position shall provide the Board of Education with notification in accordance with the time lines set forth in his or her employment contract, fringe benefits section for the job description or collective bargaining agreement.

Returning to Work from Illness or Injury

Under certain conditions, the recovery of an employee from an illness or injury and the effective and efficient operation of the school district may be best served by the employee's return to work before he or she is medically able to resume unrestricted performance of all his or her job responsibilities.

Light duty is temporarily assigning an employee to work that is physically or mentally less demanding than his or her normal job duties. A light duty placement will be in a pre-existing position that is open and does not require the creation of a position specifically for the purpose of providing work for an employee who is medically unable to perform some or all of his or her normal duties.

An employee assigned to light duty is expected to and shall schedule all medical examinations and treatment (including but not limited to physical therapy, work conditioning, work hardening, etc.) outside of his or her assigned workday.

Revisions of Handbook

The District may change information in this handbook at any time. It is your responsibility to acquaint yourself with and abide by the contents and all revisions of this handbook. Notification of changes in handbook information shall be provided by the District.

Rules and Procedures

This Employee Handbook is revised annually. Any changes made between revision dates shall be made available through alternative information sources. In addition to the policies and regulations issued by the Board of Education, each facility has rules and procedures that are specific to that site or program. Supervisors shall inform their employees of these rules and procedures. Listed below are some of the infractions that, if committed, may result in disciplinary action. The District reserves the right to determine the appropriate level of disciplinary action.

This is not a complete list, but only an indication of some of the more common infractions.

- Falsification or unauthorized alteration of records, e.g., employment applications and time sheets;
- Excessive lateness or absenteeism;
- Unsatisfactory job performance;
- Insubordination;
- Unauthorized disclosure of confidential information contained in personnel, student, or other District records;
- Threatening or provoking a fight;
- Gambling;
- Possession of weapons;
- Destruction, damage, or misuse of District property;
- Unauthorized use, and/or possession of intoxicating beverages on District premises or property or drinking during working hours;
- Unauthorized sale, transfer, use, and/or possession of controlled dangerous substances (CDS), prescription drugs, and anabolic steroids;
- Reporting to work under the influence of intoxicating beverages, CDS, or anabolic steroids;
- Abuse or inconsiderate treatment of another employee or a student;
- Refusal to carry out the instructions of a supervisor;
- Leaving the job without permission during regularly scheduled working hours;
- Sleeping while on duty;
- Violation of smoking regulations;
- Non-compliance with the dress code;
- Violating health and safety policies, regulations, and rules; and
- Unprofessional, immoral, inappropriate, or indecent conduct.

This list of infractions is not issued for the purpose of restricting the legitimate rights and activities of employees, but rather is intended to help employees by defining and protecting the rights and safety of all concerned.

Sexual Harassment

The sexual harassment of any employee or student is strictly forbidden. Sexual harassment includes all unwelcome sexual advances, requests for sexual favors and verbal or physical contacts of a sexual nature. Sexually offensive speech and conduct are wholly inappropriate to the harmonious employment relationships necessary to the operation of the District and are intolerable in a workplace to which the students are exposed.

Any employee or agent of the Board of Education found to have sexually harassed another employee or student will be subject to discipline, which may include termination of employment. Any employee exposed to sexual harassment by another employee, student or agent of this Board of Education is encouraged to report the harassment to their supervisor.

Staff Identification Badges

The District recognizes that building security measures are important for the safety and welfare of all students, staff, parents, and community members. In acknowledging this important responsibility, the District requires all employees to visually display District

issued identification badges at all times while in District buildings, on school property or at other District facilities. Generally, the identification badge shall be worn around the neck; however, in certain cases badges may be clipped to an article of clothing that is located above the waist. Please notify the Human Resources Department should you lose your identification badge.

Student/Client Identification Badges

The District will provide each student and client with an ID badge at the start of the school year. Students and clients must wear their ID badge at all times while on campus. This is necessary so that staff administrators are able to distinguish between students/clients and trespassers.

Students – Communication via Electronic Media

Staff members are expected to avoid any behavior that might compromise their status as authority figures and role models for students. To that end, personal communication and interaction between students and staff members, whether verbal or non-verbal, through electronic media is to be limited to a student's school work or school activities. Personal communications and interaction between all school staff and students via electronic media shall be appropriate and consistent with the policies of the Board of Education and in accordance with professional standards of good and acceptable behavior. Under no circumstances may any staff member communicate with a student using their own personal communication devices.

Substance Abuse

The Board of Education prohibits the employees of the District, while on duty and in the presence of students from using or consuming or being under the influence of intoxicating beverages, anabolic steroids, and other controlled dangerous substances, the misuse of legally prescribed drugs, and engaging in the trafficking of drugs. Compliance with this standard of behavior is mandatory. For purposes of this prohibition, substances include:

- All CDS as defined and prohibited in New Jersey Statutes and Codes;
- All chemicals that release toxic vapors as defined and prohibited in New Jersey Statutes and Codes;
- All alcoholic beverages; and
- Anabolic steroids.

The District will make every effort to educate its employees regarding the misuse of illegal substances, alcohol, drugs and anabolic steroids. Further, it will assist and provide guidance to employees who have a problem concerning the abuse of these substances.

See also, “**EMPLOYEE ASSISTANCE PROGRAM**” in this section of this Handbook.
Supervisor

Your supervisor has been delegated the authority to instruct you regarding the performance of your duties, oversee your work, evaluate your performance on the job,

apprise you of the rules, regulations, policies and procedures issued by the Board of Education and perform other traditional supervisory functions. The first person with whom to discuss any question or problem concerning your work is your supervisor. When he or she is unable to answer your question or resolve your problems, it is your supervisor's responsibility to obtain the answers for you.

Surveillance

The District may use electronic surveillance devices in school buildings and on school grounds to improve the security and safety of staff, students, and the District community at large. Notice of such surveillance shall be provided.

Technology Devices Provided by Board of Education to Staff Members

The Board of Education may provide technology devices, which are the property of the Board, to staff members to be used in their school business related responsibilities. Staff members shall not have any expectation of privacy in the use of these devices. In addition, these devices may have security settings, monitoring or auditing software, tracking technology, and any other software that could monitor the use of the device. All devices provided to staff members must be returned upon request by the Superintendent or his or her designee or termination of employment with the District.

Termination

Tenured Certificated and Noncertificated Employees

The Board of Education will challenge the continued employment of any tenured certificated or noncertificated staff member who demonstrates inefficiency in the performance of his or her duties, is incapable of performing those duties, violates the public trust through unbecoming conduct or displays by other means unfitness for District employment. The Board of Education will file certification of tenure charges against a tenured certificated or tenured noncertificated staff member if it is determined that the gravity of the charges and the probity of supporting evidence is sufficient to warrant such action.

Nontenured Certificated Employees

Pursuant to and in compliance with the contract termination clause, the Board of Education may end the employment of a certificated staff member not under tenure under any of these circumstances:

- A request made by the employee for reasons accepted as valid and in the best interest of both the employer and the employee;
- By mutual agreement of both the employee and the employer that termination of the contract is best for the school system; or
- By direct request from the employer.

Nontenured Noncertificated Employees

The Board of Education will enter into a contractual agreement with each nontenured noncertificated staff member providing, in part, for the termination of employment by either party. The Board of Education may terminate the employment of an employee for incompetence, immorality, unfitness for service, insubordination, reduction in force or other good cause. Any notification of termination for cause will include a full statement of the reasons for the dismissal upon written request by the employee.

Tuition Reimbursement

The Board of Education is dedicated to providing employees with maximum opportunities to achieve their personal and professional goals. To this end, the Board of Education offers tuition reimbursement for qualified staff who wish to continue their education by enrolling in a course or degree program that is expected to result in significant and tangible improvement in the individual's skill level with a corresponding benefit to the District. Please refer to your collective bargaining agreement or fringe benefits section of your job description to determine eligibility for this benefit.

Additional information is provided in the "Employee Benefits" section of the handbook under "TUITION REIMBURSEMENT".

Uniforms

If an employee is required to wear a uniform for the specific position hired, the uniform must be worn at all times while on duty. Uniforms are not for personal use and should not be worn other than while on duty.

Union Membership

The Districts recognize the following unions:

Bergen County Technical Schools District

- Bergen County Vocational-Technical Schools Education Association, Inc.;
- Bergen County Technical Schools Secretarial Personnel Association;
- Bergen County Vocational-Technical Association of Custodial and Maintenance Personnel;
- Bergen County Vocational-Technical Schools Principals, Vice-Principals and Supervisors Association;
- Bergen County Vocational-Technical Schools District Supervisors Association.; and
- Bergen County Technical Schools Custodial Supervisors and Head Custodians Association.

Bergen County Special Services School District

- Bergen County Special Services Education Association;
- Bergen County Special Services School District 192/193 Association;

- Bergen County Special Services School District Custodial/Maintenance Association; and
- Bergen County Special Services School District Administrators Association.

Once hired, new employees will be contacted by their respective union representative who will discuss all aspects of membership in the appropriate union. All union members should contact their union representative to obtain a copy of the current collective bargaining agreement.

Use of District Communications Systems

District-owned communication systems and devices such as mail, telephones, facsimile machines, computers, tablets, email and the Internet may not be used by employees for personal solicitation or other purposes unrelated to District business.

The Board of Education provides computer networks, computers, resources, and Internet access to its specific staff members for educational purposes only. District staff users are responsible for good behavior on computer networks, and computers just as they are when using other District- provided means of communication.

Communications on the computer networks and computers are often public in nature. Policies and regulations governing behavior and communications apply. The District networks, Internet access and computers are provided for District staff users to conduct research and communicate with others. Access to computer networks and computers is given to District staff users who agree to act in a considerate and responsible manner. Computer and Internet access is a privilege; not a right. Access entails responsibility. District staff users of the computer networks and computers are responsible for their own behavior and communications over the computer networks and computers. It is understood that District staff users will comply with District standards and will honor their agreement to abide by federal, state, and local laws and the policies and regulations of the District as acknowledged by acceptance of employment in the District. Beyond the clarification of such standards, the District is not responsible for the actions of individuals utilizing the computer networks and computers who violate the policies and regulations of the Board of Education.

Because of the complex association between the many government agencies and computer networks and computers, the end user of these computer networks and computers must adhere to strict regulations. Regulations are provided so that District staff users are aware of their responsibilities and the consequences of violating federal, state and/or local law and the District's policies and regulations.

Use of Personal Cellular Telephones

The use of one's own cellular telephone during the workday is restricted. Therefore, except under certain specific circumstances, staff members employed by the Board of Education may not use their own personal cellular telephones during the performance of their assigned duties or while operating District equipment or vehicles. Please refer to the Board of Education's Policy and Regulation Manual for a description of the circumstances under which the use of personal cellular telephones is permissible.

Vacation Time

See “LEAVES OF ABSENCE – COMPENSATED” in this section of the Handbook.

Workers’ Compensation

See the section of the Handbook entitled “HEALTH AND SAFETY”.

Working Hours

Working hours shall be determined by your collective bargaining agreement and/or the work assignment given to you by your supervisor.

COVID-19 Information

The Office of Human Resources has sent “Notices to Staff” regarding COVID-19 guidelines. These include “Updated COVID-19 Isolation & Quarantine Guidelines” effective 1/17/2022, and “COVID-19 Travel Advisory (Post-Travel Quarantine) which was updated 2/14/2022.

All staff members should refer to these notices when diagnosed with COVID-19 or realizing close contact with someone with the disease. Staff should also be aware of the post-travel guidelines and adhere to all.

EMPLOYEE BENEFITS

This summary contains highlights of the benefit plans available to you. For more complete information, please consult your District's Employee Benefits Specialist.

Medical, prescription, dental, vision, disability, and long-term care insurance coverage may be part of the District's benefits program. New employees will be scheduled for a benefits orientation prior to their benefit eligibility date. Your Employee Benefits Specialist will explain in detail all the options that are available. For additional information consult your collective bargaining agreement or the fringe benefits sheet of your job description. Employees share in the cost of medical and/or prescription benefits via semi-monthly payroll deductions.

Medical Coverage

In general, full time and part time employees who work twenty-five hours or more per week are eligible for medical coverage after completing two full months of continuous employment with the District. BCTS and BCSS ten month employees hired on the first day of September shall receive coverage effective immediately. Employees may insure themselves and/or eligible dependents, if applicable.

You may insure yourself and your eligible dependents. Eligible dependents as defined by the New Jersey State Employee Health Benefit Plan include your spouse, domestic partner, civil union partner, child(ren) (until age twenty- six, regardless of the child's marital, student, or financial dependency status – even if the young adult no longer lives with his or her parents), dependent children with disabilities, and continued coverage for overage children. Children include natural children, stepchildren, foster children, legally adopted children, and any children in a guardian-ward relationship. Medical coverage will be available to eligible children through December 31 of the year they turn age twenty-six.

If the employee does not enroll him or herself and/or any eligible dependents in a medical insurance plan when he or she first becomes eligible for medical benefits, they must wait until the annual open enrollment period starts (usually in October for commencement of participation the following January).

If an employee has a life altering event affecting their personal health coverage, i.e., death, marriage, remarriage, change in domestic partner relationship, divorce or birth/adoption of a child, loss of other coverage, the employee must notify their Employee Benefits Specialist within thirty (30) days from the date of the change.

Through the Benefitsolver portal employees must create an account in order to elect or waive participation with the New Jersey State Employees Health Benefits Program. All qualifying events must be made through the Benefitsolver portal no later than sixty (60) days after the qualifying event unless otherwise specified. Failure to make these changes timely will cause a postponement of the benefit changes effected by your qualifying event until the next open enrollment period. Supporting documentation in compliance with State requirements must accompany qualifying event notification.

Any questions are to directed to your Employee Benefit Specialist.

The website for New Jersey State Employees Health Benefits Program is
<http://www.nj.gov/treasury/pensions/>

Prescription Drug Coverage

Full time employees are eligible for coverage after completing two full months of continuous employment.

Bergen County Technical Schools and BCSS ten-month employees hired on the first day of September shall receive coverage effective immediately.

Prescription drug coverage will be available to eligible children up to the end of the month in which they turn twenty-six years of age.

The website for BCSS employees is
<http://www.maxor.com/maxorplus/members>

The website for BCTS employees is
https://www.optumrx.com/oe_stateofnewjersey/landing

Dental Coverage – Delta Dental Plan of New Jersey, Inc.

Full time employees are eligible for coverage on the first of the month after completing two full months of continuous employment. You may enroll yourself and your eligible dependents for coverage. Dependent children are covered until they reach the age of nineteen (19). Full time students are covered to their 23rd birthday.

Bergen County Technical Schools and BCSS ten month employees hired on the first day of September shall receive coverage effective immediately.

The website is
<http://www.deltadentalnj.com>

Vision

If applicable, your collective bargaining agreement or fringe benefits sheet of your job description will set forth your specific eligible coverage.

The website is
<https://www.e-nva.com>

Consolidated Omnibus Budget Reconciliation Act (COBRA)

Employees of the District covered by the group medical, prescription, dental and/or vision plans have the right to choose continuation of coverage in the event the above-mentioned coverage is discontinued because of a reduction in hours or the termination of employment. For the details of eligibility to continue coverage under COBRA, please contact your District's Employee Benefits Specialist.

In addition to the above health benefits, certain other benefits are provided by the state and/or the District.

Pension

Teachers' Pension and Annuity Fund (TPAF)

Employees hired for positions requiring certification by the New Jersey Department of Education as members of a regular teaching or professional staff of a public school system in New Jersey are required to enroll in the TPAF as a condition of employment. You cannot join TPAF if you are a temporary or substitute employee, replacing an individual on a leave of absence or retired and receiving a monthly retirement allowance from another public retirement system in New Jersey.

Public Employees Retirement System (PERS)

Membership in the PERS is generally required as a condition of employment for most employees. You are required to enroll in PERS if you are employed on a regular basis in a position covered by Social Security and you are not required to be a member of any other state or local government retirement system on the basis of the same position. Although most employees are required to enroll in the retirement system when hired, in some instances (for example, if you are a per diem employee or hired as a temporary or provisional employee by an employer covered by Civil Services) you may not qualify for enrollment in the system until up to one year from the date of employment.

Membership in TPAF or PERS for individuals enrolled after May 21, 2010, is based on hours worked.

Defined Contribution Retirement Program (DCRP)

If you are ineligible to be a member under either TPAF or PERS, you may be eligible to enroll in the DCRP.

For more information, please visit the following website:
<http://www.nj.gov/treasury/pensions/>

Life Insurance/Accidental Death and Dismemberment

All pensionable employees are eligible on the first day of hire for life insurance and accidental death and dismemberment insurance. New hires over the age of 60 must show proof of insurability-notified and handled by the state. One-half of the premium amount is contributed by the employee and one-half by the District. Your premium contribution is mandatory for the first year of employment. After year one, you may stop contributing your portion of the premium. As a result, the original insurance amount will be reduced by one-half. Be advised that if you make this election, you can never reinstate the original option. The benefit is equal to three times the annual salary for employees covered by PERS. The benefit is equal to three and one-half times the annual salary for TPAF covered employees. The benefit is equal to one and one-half times the salary of the DCRP covered employees; contributions are made by the employer only.

Longevity/Service Adjustment

Employees may be entitled to a service adjustment after working in the District for a specified number of years. Review your collective bargaining agreement or the fringe benefits section of your job description for specific information and eligibility.

Tuition Reimbursement

Employees may be eligible to receive reimbursement for tuition expenses for courses if the following requirements are met:

- Prior written approval from the Superintendent or his or her designee; and
- The bursar's receipts and the original transcript of the course(s) indicating the award of a grade of "B" (or its equivalent) or better must be submitted ninety (90) days after completion of the course.

You must notify the Superintendent or his or her designee of your intent to take the course(s) two (2) months prior to the start of class(es). Upon approval, reimbursement shall be set based on tuition amount and number of credits allowed. Courses must be directly related to your professional responsibilities in the District. Please review your collective bargaining agreement and/or your fringe benefits section of your job description.

Tax Sheltered Investment

All employees may elect to participate in various tax sheltered investment plans. Under this arrangement, an employee authorizes the amount of money to be withheld each pay period on a "pre-tax" basis. Federal taxes on salary are computed after this deduction is made, thereby lowering the taxable income amount. At the time the money is withdrawn, taxes will be assessed. District employees may contact their Employee Benefits Specialist for a listing of financial advisory firms. The Districts do not contribute or match the employee's deductions.

Credit Union

All District employees may elect to participate in the credit union immediately upon hire. The credit union provides the convenience of direct deposit and numerous other banking features. For more information contact the Greater Alliance Federal Credit Union at (201) 599-5500.

Retirement Benefits

Based on your collective bargaining agreement or fringe benefits section of your job description you may be eligible for financial reimbursement of sick leave, personal days, vacation time or other District retirement benefits based on your years of District service. Employees who are considering retirement must contact their employee benefits specialist to clarify the proper procedure for filing for retirement benefits.

Employees **must** register on-the Member Benefits Online System (MBOS) and the myNewJersey website.

In order to do so go to the New Jersey Division of Pensions at:
<http://www.state.nj.us/treasury/pensions/mbos-register.shtml>

Unemployment Insurance

Employees who become unemployed may be eligible for unemployment benefits under the New Jersey Unemployment Insurance Law. The District absorbs one-half of the cost of providing these benefits.

Temporary Disability Insurance

The District does not participate in Temporary Disability Insurance offered through the State of New Jersey. Employees can contact the Human Resources Department to obtain information to purchase a private plan of their choice.

FINANCIAL INFORMATION

Pay and Pay Periods

You will be paid by direct deposit twice a month. Direct deposit is mandatory to all District employees. The form to initiate this practice is available in the Payroll Department, the Human Resources Department, and the employee portal.

BCSS and BCTS no longer produces direct deposit statements. Direct deposit may be discontinued if the employee has used all available compensated leave time. An employee will be required to reapply for direct deposit in the following school year. Once a direct deposit application has been processed and moneys have been transmitted to the bank, a staff member may request deletion of the direct deposit of a specific pay date. In order to ensure that the deletion is successful, a check to replace the direct deposit cannot be issued until six (6) banking days after the pay day requested by the employee.

Paycheck Information

Payroll information will be available on the Employee Portal each payday. Please review your payroll earnings to assure its accuracy. If any information is inaccurate and/or you would like to change deductions, etc., please contact the Payroll Department.

Employees will need to create an account in order to access their direct deposit statements and W-2 forms. Employees may access the employee portal in one of two ways: 1) Go to www.bergen.org and select the District in which you are employed and click on employee portal, or 2) Go to the websites listed below.

BCSS Employees: <https://ssportal.bergen.org>

BCTS Employees: <https://techportal.bergen.org>

The Technology Department will assign user names and temporary passwords and send them to employees by email. If an employee has any issues in accessing their employee portal, contact the Technology Department.

Payroll Deductions and Withholdings

An employer is required by law to make certain withholdings against wages. Employees of the District are subject to Federal Income Tax, New Jersey State Income Tax, FICA, Medicare Tax, New Jersey Family Leave Insurance Tax, and New Jersey State Unemployment Insurance.

There are other mandated deductions, such as the Internal Revenue Code §414H defined benefit plans.

You will complete an application for enrollment and your Employee Benefits Specialist will forward it to Trenton. Pension deductions may take as long as four months or longer to commence. Once the New Jersey Division of Pensions and Benefits certifies enrollment, your pension deduction and a retroactive deduction will be made to assure service credit beginning with your date of hire. These deductions are made on a tax-

deferred basis. In addition to the pension plan, the New Jersey Division of Pensions and Benefits offers voluntary plans for retirement savings.

For more information, please visit the following website:

<http://www.state.nj.us/treasury/pensions/>

Employees are subject to a state-mandated deduction from their pensionable salary for the cost of their medical and prescription insurance benefits.

Premium Only Plan (POP) allows employees to pay their portion of insurance premiums with pre-tax dollars. This formalizes the treatment of employee contributions toward health benefits as S-125 payroll contributions before federal income and FICA (Social Security and Medicare) taxes are calculated.

Flexible Spending Account (FSA) allows employees to make pre-tax contributions for expenses paid for child care, deductibles and eligible medical expenses not otherwise covered under a health insurance plan. Money deducted from an employee's pay into an FSA is also not subject to payroll taxes.

Retirement savings plans also are available through various private companies that have been authorized by the Board of Education. You may elect to have wages withheld on a pre-tax basis for an Internal Revenue Code §403(b) Salary Reduction Agreement and Governmental Internal Revenue Code §457 Salary Deferral Agreement.

If you are interested in any of these options, consult the "EMPLOYEE BENEFITS" Section of the Handbook under the "Tax Sheltered Annuity" heading or contact the Employee Benefits Specialist in the Human Resources Department for a list of companies authorized to offer these services.

There also will be a deduction for life insurance. For more information on life insurance, please see the section of the Handbook entitled "EMPLOYEE BENEFITS".

Many positions in the District are affiliated with a union. Union membership dues will be withheld from your wages. If you are eligible for membership in the union and decline it, a representation fee of no more than eighty-five percent (85%) of what would have been your membership fee will be deducted during the second half of the school year.

The Greater Alliance Federal Credit Union offers membership to District employees. For more information contact the credit union at (201) 599-5500.

Salary Changes

Non-affiliated employees are eligible for increases in accordance with established wage and salary guidelines announced by the District's Board of Education each year. Employees covered by collective bargaining agreements are eligible for increases negotiated between their bargaining representatives and the Districts.

Garnishments, Tax Levies and Assignments of Wages

In the event that your salary is garnished, the District is required by law to deduct the determined amount from your paycheck each payroll period and remit it to the appropriate party. All such information will be treated as personal and confidential.

For additional information or clarification, please contact the Payroll Department. Please note: neither District participates in the New Jersey State Disability Program. Disability insurance may be available through the New Jersey Education Association (NJEA) covered by Prudential, at group rates. Premiums are paid by deduction for both districts.

Private disability insurance also is available from AFLAC and Met Life. Premiums are paid by payroll deduction for employees of both school districts.

Additional life insurance coverage may be purchased through UNUM and is eligible for payroll deduction of premiums.

HEALTH AND SAFETY

It is a goal of the District to provide a work environment free of safety and health hazards. As an employee of the District, you are a participant in providing safe working conditions.

Safety

Safety is a way of preventing accidents. There are many and various causes of accidents.

- Attitude – anger, carelessness, showing off, etc.;
- Conditions – cluttered aisles, hallways and stairs; tools, supplies and equipment not put away, etc.;
- Lack of knowledge; and
- Error in judgment.

The District shall provide, publish, and post safety rules for the prevention of accidents and instruction for safety and accident prevention; provide protective devices where they are required by law and provide suitable and safe equipment. Ways to prevent accidents.

1. Do your job correctly:
 - Know and follow standard operating procedures;
 - Wear proper clothing and personal protective equipment when required;
 - Do not take chances;
 - Never operate equipment without permission; and
 - Be sure shields and guards are in place whenever appropriate.
2. Report any unsafe condition, equipment, procedure or unsafe act of any employee to your supervisor.
3. Obey warning signs.
4. Maintain tools, equipment and materials in a safe operating condition and use them only for their intended purpose.
5. Learn to do your job in the best and safest way possible.
6. Bend and lift objects properly.
7. Ask for assistance when necessary.
8. Use caution when transporting or assisting students.
9. Walk, do not run.
10. Wear shoes and attire appropriate for the job.
11. Use common sense.

Bloodborne Pathogens Exposure Control Plan

“Bloodborne pathogens” are disease-producing microorganisms present in human blood. They can cause illnesses in human beings that include, but are not limited to, Hepatitis B Virus (HBV) and Human Immunodeficiency Virus (HIV).

“Parenteral contact” means access to the body other than through the mouth and alimentary canal, e.g., mucous membranes and the skin. Such contact may be achieved by piercing, biting, cutting or abrading the skin.

“Occupational exposure” means reasonably anticipated skin, eye, mucous membrane or parenteral contact with blood or any other body fluid that may result from the performance of an employee’s duties.

- Employees in this District who have occupational exposure are those employees whose duties require close contact with students as cited in the District’s Exposure Control Plan. Universal precautions shall be observed to prevent contact with blood and other potentially infectious materials.
- Employees with occupational exposure must participate in an online training program, which shall be provided at no cost to the employee. Employees also shall receive training whenever any modifications in their employment affect exposure except that any such training may be limited to the new exposures created.
- With certain exceptions, Hepatitis B vaccinations may be made available to each employee identified as having occupational exposure after the employee has received training in bloodborne pathogens.

Emergency Management and Disaster Procedures

Copies of the BCTS and BCSS Districts School Emergency Planning Guide & Crisis Management Handbook are available in school building/administrative offices throughout the Districts. Standard emergency procedures and protocols are identified in the manual to protect and sustain life, alleviate emotional trauma, support emotional recovery from crisis events and minimize personal injury and/or damage to property. Building administrators/supervisors will review building security and safety policies and procedures exclusive to their facility with staff annually.

Every employee must know the location of the fire alarm boxes and the fire extinguishers nearest to their work area. It is important for all employees to check with their supervisor concerning the fire and disaster safety procedures developed specifically for their facility, to include knowledge of lockdown, evacuation and shelter-in-place actions and protocols.

Inform your supervisor of all injuries and dangerous situations.

Dial 911.

The Rule in Case a Fire or Disaster Occurs:

- R – Rescue** any staff or students in the immediate area;
- A – Sound the alarm** by activating a fire alarm box;
- C – Confine** the fire or disaster area by closing any doors; and
- E – Evacuate** the remainder of the building.

Move evacuees to a “safe area” to be designated at that time by the supervisor. It is the duty of every employee to safeguard the lives of the students by preventing them from becoming unnecessarily frightened and by removing them from areas in which a fire or disaster occurs.

Housekeeping

We are proud of the general appearance of District facilities and the efforts of the custodial and maintenance staffs to keep the Districts’ facilities clean, attractive and pleasant. Please keep your immediate work area neat and orderly. Good housekeeping is essential for safety and contributes to the well-being of the students and co-workers.

Personal Property

The safekeeping of your personal property is your responsibility. The District advises you not to bring large amounts of money or valuable possessions to work. Keep your valuables in a safe place. The District cannot be responsible if any loss occurs. You should immediately report to your supervisor the loss of personal belongings or those of students and visitors.

Reporting Accidents and Injuries

Every accident must be reported and documented in writing to the school nurse and supervisor of the individual making such report. To ensure the employee’s rights under the New Jersey Workers’ Compensation Laws, all injuries must be reported to the Human Resources Department immediately. Questions concerning accidents and the procedures to follow may be addressed to the Human Resources Department.

Employees should never leave work to go to the doctor without first advising their supervisor who, in turn, must notify the Human Resources Department. This ensures compliance with Workers’ Compensation Laws. Claims may be delayed or denied for failure to follow the District’s rules regarding medical treatment.

All programs have Emergency Operation Plans (EOP). It is every employee’s responsibility to become familiar with his or her EOP and it is every supervisor’s responsibility to review the EOP with his or her staff.

Reporting Unusual Occurrences

Report anything out of the ordinary immediately to your supervisor.

Smoking

The District maintains smoke-free environments. In accordance with New Jersey law, the District prohibits smoking at all times in District buildings or on District grounds, except as part of classroom instruction or a theatrical production.

Telephone Calls

Incoming personal calls are not permitted during working hours except in an emergency situation. Similarly, outgoing personal calls may be made only if an emergency occurs.

DIRECTORIES OF THE DISTRICTS

Shared Administration

Howard Lerner, Ed.D., Superintendent of Schools
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4005

John Susino, Business Administrator/Board Secretary
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4056

Gary Hall, Director of Human Resources
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6062

Edmund Hayward, Director of Technology
200 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 3369

Technical Schools District

Andrea Sheridan, Assistant Superintendent
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4012

Richard Panicucci, Assistant Superintendent for Curriculum and Instruction
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 2046

Special Services School District

Mitchell Badiner, Director of Instruction
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4070

Tara Bohan, Director of Instruction
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4079

Danielle Russo, Supervisor of Instruction
327 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6012

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT

Bergen County Academies
200 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 3349

Principal

Russell Davis

Technical High School – Teterboro Campus
504 Route 46 West
Teterboro, NJ 07608
(201) 343-6000, Ext. 7700

Principal

David Tankard

Technical High School – Paramus Campus
East 275-285 Pascack Road
Paramus, NJ 07652
(201) 343-6000, Ext. 8500

Principal

Jeremy Wertheim

Applied Technology High School
c/o Bergen Community College
400 Paramus Road
Technology Building
Paramus, NJ 07652
(201) 343-6000 Ext. 6805

Principal

Dennis Montone

Bergen County Institutes for Science & Technology
c/o Northern Valley Regional High School at Old Tappan
140 Central Avenue
Old Tappan, NJ 07675
(201) 343-6000 Ext. 4012

Assistant Superintendent

Andrea Sheridan

Bergen County Institutes for Science & Technology
c/o Northern Valley Regional High School at Demarest
150 Knickerbocker Road
Demarest, NJ 07627
(201) 343-6000 Ext. 4012

Assistant Superintendent

Andrea Sheridan

Adult and Continuing Education Program
190 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 2274

Principal

Victor Lynch

Workforce Investment Development Board
25 Rockwood Place, Suite 205
Englewood, NJ 07631
(201) 343-8830, Ext. 4004

Director

Tammy Mollinelli

Bergen One-Stop Career Center
60 State Street
Hackensack, NJ 07601
(201) 343-6000, Ext. 5501

Coordinator

Lynda Wolf

Day Care Center
284 Hackensack Avenue (Rear)
Hackensack, NJ 07601
(201) 343-6000, Ext. 4654

Director

Alisa Miller

Emergency Medical Services Training Center
East 281 Pascack Road
Paramus, NJ 07652 (201) 343-3407

Director

Michael Tarantino

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Adult Services

Careers Through Technology

296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000 Ext. 6031

Coordinator

Janice D'Aiuto

Paramus Adult Training Center

296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6031

Coordinator

Janice D'Aiuto

Stepping Stones

296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6031

Coordinator

Janice D'Aiuto

Wood-Ridge Adult Training Center

304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 3602

Coordinator

Janice D'Aiuto

Progressive Paths

304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 3602

Coordinator

Janice D'Aiuto

Contracted and Specialized Services

CAPE Center

540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4076

Executive Coordinator

Linda Wieseneck

Career Crossroads
c/o Paramus Technical High School Solar House
285 Pascack Road
Paramus, NJ 07652
(201) 343-6000, Ext. 4304

Principal

Robert Mortorano

Hospital Programs
c/o New Bridge Medical Center
230 East Ridgewood Avenue
Paramus, NJ 07652
(201) 967-4281

Supervisor of Instruction

Danielle Russo

Services to Non-Public Schools – 192/193
327 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6017

Supervisor of Instruction

Danielle Russo

Suspension Alternative Program
284 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 2422

Director of Instruction

Mitchell Badiner

Transition Services/Educational Enterprises/Sound Solutions

540 Farview Avenue
Paramus, New Jersey 07652
(201) 343-6000, Ext. 6501

Supervisor

Grisel Espinosa

Autism Continuum

Sandra Melicharek, Principal

Washington Elementary School
355 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6461

Supervisor

Lauren Besante

Washington @ Emerson
c/o Patrick M. Villano School
100 High Street
Emerson, NJ 07630
(201) 343-6000, Ext. 6461

Supervisor

Lauren Besante

Washington @ Emerson
c/o Emerson Jr./Sr. High School
131 Main Street
Emerson, NJ 07630
(201) 343-6000, Ext. 6461

Supervisor

Lauren Besante

Washington @ Hanover
c/o Bee Meadow Elementary School
120 Reynolds Avenue
Whippany, NJ 07981
(201) 343-6000, Ext. 5850

Principal

Sandra Melicharek

Washington New Bridges Middle/High School
296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4591

Supervisor

Marissa Gynn-Ricafort

Washington @ Passaic Valley
c/o Passaic Valley Regional High School
100 East Main Street
Little Falls, NJ 07424
(201) 343-6000, Ext. 5850

Behavior Department Director

Jackie Dubil Craig

Washington @ Tri-Valley/Bergenfield
c/o Lincoln Elementary School
115 Highview Avenue
Bergenfield, NJ 07621
(201) 385-8600, Ext. 1358

Supervisor

Laure Wisse

Washington @ Tri-Valley/Bergenfield
c/o Roy W. Brown Middle School
130 South Washington Avenue
Bergenfield, NJ 07621
(201) 385-8600, Ext. 1358

Supervisor Laure Wisse

Washington @ Tri-Valley/Bergenfield
c/o Bergenfield High School
80 South Prospect Avenue
Bergenfield, NJ 07621
(201) 385-8600, Ext. 1358

Supervisor Laure Wisse

Washington @ Tri-Valley/Bergenfield
c/o Hoover School
273 Murray Hill Terrace
Bergenfield, New Jersey 07621
(201) 385-8600, Ext. 1358

Supervisor Laure Wisse

Washington @ Tri-Valley/Bergenfield
c/o Franklin Elementary School
2 North Franklin Avenue
Bergenfield, New Jersey 07621
(201) 385-8600, Ext. 1358

Supervisor Laure Wisse

Washington @ Tri-Valley/Dumont
c/o Grant School
100 Grant Avenue
Dumont, NJ 07628
(201) 385-8600, Ext. 1358

Supervisor Laure Wisse

Washington @ Tri-Valley/Dumont
c/o Lincoln School
80 Prospect Avenue
Dumont, NJ 07628
(201) 385-8600, Ext. 1358

Supervisor Laure Wisse

Washington - Behavior Department
296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 5850

Behavior Department Director

Jackie Dubil Craig

Behavioral Skills Continuum

Brownstone School
c/o St. Philip the Apostle School
492 Saddle River Road
Saddle Brook, NJ 07663
(201) 343-6000, Ext. 8675

Principal

David Perez

Evergreen Program
c/o Leonia High School
100 Christie Heights Street
Leonia, NJ 07605
(201) 343-6000, Ext. 3502

Principal

Kelly Lopez

Gateway High School
c/o Congregation Beth Tikvah
304 East Midland Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 3502

Principal

Kelly Lopez

Manchester Program
c/o Manchester Regional High School
70 Church Street
Haledon, NJ 07508
(973) 389-2849

Director of Instruction

Mitchell Badiner

North Street School
200 North Street
Teterboro, NJ 07608
(201) 336-3958

Interim Supervisor

Nichole Gersht

NOVA Elementary
c/o Patrick M. Villano School
100 High Street
Emerson, NJ 07630
(201) 343-6000, Ext. 5800

Principal

Kelly Lopez

NOVA North
c/o Emerson Jr./Sr. High School
Main Street
Emerson, NJ 07630
(201) 343-6000, Ext. 5812

Principal

Kelly Lopez

Venture Program
c/o Congregation Beth Tikvah
304 East Midland Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 3502

Principal

Kelly Lopez

Deaf or Hard of Hearing Continuum

Rasheda Garcia, Supervisor

Hearing Impaired Program (HIP)
c/o Godwin School
41 East Center Street
Midland Park, NJ 07432
(201) 343-6000, Ext. 6480

Supervisor

Rasheda Garcia

Hearing Impaired Program (HIP)
c/o Highland School
31 Highland Avenue
Midland Park, NJ 07432
(201) 343-6000, Ext. 6480

Supervisor

Rasheda Garcia

Hearing Impaired Program (HIP)

Union Street School
334 Union Street
Hackensack, NJ 07601
(201) 343-6000, Ext. 6400

Supervisor

Lisa Stewart

Secondary Hearing Impaired Program (SHIP)

c/o Midland Park Jr./Sr. High School
250 Prospect Street
Midland Park, NJ 07432
(201) 343-6000, Ext. 6490

Supervisor

Melissa Brockway

Life Skills Continuum

Project SEARCH

c/o Holy Name Hospital
718 Teaneck Road
Teaneck, NJ 07666
(201) 343-6000, Ext. 4079

Director of Instruction

Tara Bohan

Springboard

321 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 3521

Principal

Robert Mortorano

Transition Center @ Wood-Ridge

304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 3602

Principal

Robert Mortorano

Multiple Handicapped Continuum

Bleshman Regional Day School

333 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6442

Principal

Gail Coe

Visions @ Becton
c/o Becton Regional High School
120 Paterson Avenue
East Rutherford, NJ 07073
(201) 343-6000, Ext. 4017

Principal

Robert Mortorano

Visions @ Emerson
c/o Emerson Jr./Sr. High School
Main Street
Emerson, NJ 07630
(201) 343-6000, Ext. 5800

Principal

Kelly Lopez

Visions @ Paramus/Elementary School
c/o Parkway School
145 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6565

Supervisor

Grisel Espinosa

Visions @ Paramus/Middle School
c/o West Brook School
460 Roosevelt Boulevard
Paramus, NJ 07652
(201) 343-6000, Ext. 6565

Supervisor

Grisel Espinosa

Visions @ Paramus/High School
c/o Paramus High School
99 East Century Road
Paramus, NJ 07652
(201) 343-6000, Ext. 6565

Supervisor

Grisel Espinosa

Pre-School Continuum

BELA
Bergen Early Learning Alliance
284 Hackensack Avenue (Rear Entrance)
Hackensack, NJ 07601
(201) 343-6000, Ext. 4663

Director of Instruction

Tara Bohan

BCSS HACKENSACK COLLABORATIVE PRESCHOOL PROGRAM

c/o Bergen Early Learning Alliance
284 Hackensack Avenue (Rear Entrance)
Hackensack, NJ 07601
(201) 343-6000, Ext. 4663

Director of Instruction

Tara Bohan

COUNTY ADMINISTRATION

BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION

William Connelly, *President*
Jason Kim, *Vice President*
Lawrence Meyerson, Ed. D
Ivonne Enrique
Louis DeLisio, *Interim Executive County Superintendent*

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Kelly Epstein
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BERGEN COUNTY EXECUTIVE

James J. Tedesco III

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Ramon M. Hache, Sr., *Commissioner*
Germaine N. Ortiz, *Commissioner*
Steven A. Tanelli, *Commissioner*



120 Chestnut Street, Ridgewood, NJ 07450 – 201-444-3550
 140 Chestnut Street, Ridgewood, NJ 07450 – 201-528-8075
 One Cherry Lane, Ramsey, NJ 07446 – 201-934-1160

Contract for Mental Health Assessments/School Clearances with The Bergen County Technical Schools District

THIS AGREEMENT is entered into by and between the BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN, with offices located at 540 Farview Avenue, Paramus, NJ, 07652 (hereinafter Bergen Tech), and WEST BERGEN MENTAL HEALTHCARE, INC. with administrative offices located at 120 Chestnut Street, Ridgewood, NJ, 07450 (hereinafter West Bergen),

WHEREAS, in furtherance of the health and well-being of its student population of its four campuses and programs, Bergen Tech wishes to purchase services from West Bergen, namely mental health and/or risk assessments; and West Bergen Mental Healthcare, Inc. is licensed to provide the required services utilizing licensed, clinical staff; and

WHEREAS, West Bergen is properly licensed to provide the required services utilizing licensed, professional clinical staff and, to that end is willing and able to provide such staff and services to Bergen Tech; and

NOW THEREFORE, based on the mutual promises and understanding of the parties set forth herein, together with the other good and valuable consideration set forth herein, the parties agree as follows:

A. Term of Agreement

This agreement shall be in effect from September 1, 2022 through June 30, 2023. The parties may agree, in writing, to renew and /or extend this agreement for additional one (1) year terms.

This Agreement may be canceled or terminated unilaterally by either party upon the provision of two (2) months' notice of termination to the other party. In the event of such termination or cancellation, West Bergen shall remain entitled to receive payment for all services rendered and/or performed in connection with this agreement through the effective date of cancellation or termination.

B. Scope of Services To Be Provided By West Bergen Mental Healthcare, Inc.:

- Mental health assessments will be provided by West Bergen to students referred by Bergen Tech's Crisis Intervention Team or other designated representative.
- West Bergen shall provide a licensed, qualified, clinical professional such as a licensed clinical social worker, (LCSW), licensed social worker, (LSW), licensed associate counselor (LAC), licensed professional counselor (LPC), or advanced practice nurse (APN), psychologist at one of West Bergen's counseling centers, or at other such location as agreed upon by the parties, to conduct the risk assessment.
- The mental health assessment referred to above will be completed according to the attached "Guidance Document"/ protocols and School Clearance Draft Policy provided by Steven Fogarty, ESQ. A "school clearance" letter will be issued if applicable.
- Follow-up recommendations will be provided by West Bergen to Bergen Tech separately from the clearance letter.
- In most situations, the students referred by Bergen Tech will be assessed on the same day as the referral is made. If this is not possible, the assessment will be conducted within 24 hours of referral or the district representative will be informed immediately as to the reason and the assessment will be conducted as soon as possible following such notification.

In unusual circumstances, where the initial information/discussion with the school reflects a student's elevated or enhanced level of risk, West Bergen will consult with the district representative, regarding the severity of the risk and the advisability of conducting the screening in a hospital setting.

C. Confidentiality:

West Bergen Mental Healthcare Inc., as a mental healthcare provider, is governed by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other state and federal laws regarding confidentiality of client health information. West Bergen acknowledges that the services to be rendered are of a confidential nature, and to that end, will utilize its best efforts to maintain the confidentiality of Bergen Tech and Bergen Tech's pupils. West Bergen shall utilize its best efforts to have its employees comply with this provision.

Notwithstanding anything to the contrary contained herein, in the event that West Bergen receives or is served with a subpoena commanding the production of pupil records or information, West Bergen shall immediately provide Bergen Tech with the subpoena. West Bergen shall not furnish any pupil records or health records unless it

receives prior approval from Bergen Tech or until such time as an appropriate court order is furnished compelling the production of such records.

To ensure that full communication between the agency and The Academies' and Technical Schools' staff can occur, each party to this agreement will request from the parent or guardian, a signed Authorization for the Release of Information regarding the student.

D. Indemnification of Both West Bergen Mental Healthcare and Bergen Tech and Insurance Obligations:

- (1) The Bergen County Technical Schools District agrees to hold harmless and indemnify West Bergen Mental Healthcare Inc., its trustees, directors, officers, employees or agents from and against any and all claims, losses and suites or liabilities, of any nature which may be asserted against them by third parties in conjunction with performance of West Bergen's and its Board, directors, officers, employees and agents under this agreement.
- (2) West Bergen Mental Healthcare, Inc. agrees to hold harmless The Bergen County Technical Schools District, its trustees, directors officers, employees or agents from and against any and all claims, losses and suites or liabilities, of any nature which may be asserted against them by third parties in conjunction with performance of The Bergen County Technical Schools District and its Board, directors, officers, employees and agents under this agreement.
- (3) West Bergen shall obtain and maintain during the duration of this Agreement, at its own expense, comprehensive general liability insurance with the limits of no less than one million dollars, (\$1,000,000), per incident and three million dollars, (\$3,000,000) aggregate, insuring Bergen Tech against any and all liability or claims arising out of, connected with or resulting directly from West Bergen's performance of services under this Agreement. The policy shall name Bergen Tech as an additional insured. A copy of said certificate of insurance shall be provided upon execution of this Agreement and shall be attached to the Agreement as Exhibit "A".
- (4) West Bergen shall also procure full and appropriate worker's compensation insurance in the appropriate statutory amount for all of its employees affiliated with this Agreement.

E. Changes-Amendments:

In the event that either party seeks to modify the schedule of services to be provided hereunder, that party will provide the other with a minimum of ten (10) business days'

notice. Any amendment to the schedule or provisions of this agreement that are acceptable to both parties shall be memorialized in a writing signed by the parties hereto.

F. Compensation/Payment:

The fee for the school clearance process will depend on the licensing level of the clinician required by the Bergen County Technical Schools District. In most situations, a licensed master's level clinician can conduct these assessments, except as otherwise agreed to by the parties and permitted by law.

West Bergen's fees in conjunction with the services provided hereunder are as follows:

- For an assessment completed by a licensed clinician such as an LSW, LCSW, LAC or LPC or psychologist the rate is \$179.00.
- For an assessment completed by an Advance Practice Nurse, Board Certified in Behavioral Health, the rate is \$230.00.

West Bergen Mental Healthcare will submit individual invoices to the attention of:

Dawn Sykes
Bergen County Technical Schools
540 Farview Avenue
Paramus, NJ 07652

Bergen Tech staff will provide West Bergen Mental Healthcare with a signed contract for the provision of agreed upon services as outlined herein. The subsequent vouchers should be directed to the attention of:

The Billing Department
West Bergen Mental Healthcare
120 Chestnut Street
Ridgewood, NJ 07450

Any notices hereunder shall be in writing and delivered by Certified Mail, Return Receipt Requested or recognized overnight carrier addressed to the individuals above and deemed to be given on the day of delivery.

G. Miscellaneous

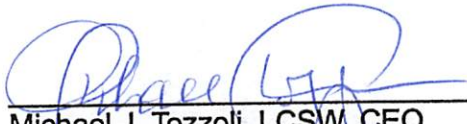
- (1) The recitals on the first page of this Agreement are not merely recitals, but form a material part of this Agreement and are fully incorporated herein and made a part hereof.

- (2) West Bergen will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, marital status, affectional or sexual orientation, sex or any other protected category as set forth in New Jersey Law Against Discrimination, N.J.S.A. 10A:5-1 *et seq.* and any regulation implementing the same.
- (3) Any staff or individuals provided by either party to provide service pursuant to this Agreement shall be employees of that party and shall not be considered employees of the other party. As such, they shall not be entitled to any reimbursement, compensation, fringe benefits, or payment of benefits that the other party may provide to its own staff members.
- (4) Neither party shall transfer or assign any of its rights or obligations under this Agreement without the prior expressed written consent of the other party.
- (5) This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of New Jersey, the Superior Court of the State of New Jersey, County of Bergen.

In Witness Whereof, the parties have executed this Contract as of the date set forth below:

West Bergen Mental Healthcare

The Bergen County Technical Schools
District



Michael J. Tozzoli, LCSW, CEO
West Bergen Mental Healthcare, Inc.

Dr. Howard Lerner, Superintendent

Date

Date

BERGEN COUNTY TECHNICAL SCHOOLS

District Mentoring Plan

2022-23

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PROGRAM GOALS

Bergen County Technical Schools support the continued improvement of teachers new to the district through its Mentoring Program. The purpose of the Mentoring Program is to link the Protégé teacher with a veteran teacher upon whom he/she can rely on for assistance and guidance. During this mentoring period, ongoing collaboration will facilitate the growth of the Protégé teacher toward the highest levels of professional practice during his/her first years of teaching in the district.

The BCTS mentoring program provides for a yearlong mentoring partnership for teachers new to the field of education, or in some cases new to the District. For experienced teachers who are new to the district, the mentoring program should offer a partnership designed to provide support with local policy, procedures and curriculum.

Specific program goals should include:

- **Retaining quality teachers**
- **Improving beginning teachers' skills and performance**
- **Supporting teacher morale, communications, and collegiality**
- **Building a sense of professionalism, positive attitude**
- **Facilitating a seamless transition into the first year of teaching**
- **Putting theory into practice**
- **Preventing teacher isolation**
- **Building self-reflection**

A mentoring program should focus on the following:

- **Curriculum**
- **Teaching effectiveness**
- **Classroom climate**
- **Identification of school problems**
- **Student behavior and discipline**
- **Meeting the needs of all students**
- **Parent/teacher relationships**
- **Emotional and personal support**
- **Orientation to the school, policies, and procedures**

CONFIDENTIALITY STATEMENT

It is important that the Protégé be able to discuss problems openly with the mentor, so that they may be addressed in a timely and informed manner. The mentor is not an evaluator of the Protégé but, rather, a collaborator with the Protégé. As a result of this confidentiality, the mentor is not expected to share written or verbal information with any evaluator/administrator.

ROLES AND RESPONSIBILITIES

All mentors will meet at the beginning of the school year with their Protégé teachers to provide an initial orientation and to schedule activities for the new school year.

Protégé Teacher will:

- Play an active role in the mentoring relationship
- Critically reflect on his/her own practices
- See and learn from experienced teachers at work
- Participate regularly in programs organized for Protégé Teachers (including online activities)
- Remain open to feedback in order to develop as a professional

Mentor will:

- Participate in a mentor training program
- Guide Protégé teachers in the process of self-reflection
- Provide instructional support
- Provide professional support

- Provide personal support
- Maintain a confidential relationship with the Protégé Teacher
- Maintain a comprehensive mentoring log
- Serve as a resource

The district's administrative office will:

- Explain the mentoring process
 - Make provisions for training
 - Share available mentoring resources
 - Maintain mentor database for mentor selection
 - Provide and collect logs of contact time
 - Follow up on recommendations made by each group
 - Create and analyze Protégé /mentor surveys
 - Update and revise mentoring program plan annually
- Provide an orientation program for all new teachers (provisional and experienced) to the district.

MENTOR SELECTION AND QUALIFICATIONS

- Certification is required; whenever possible in the same subject as the novice teacher
- At least 3 years teaching experience, with at least 2 completed within previous 5
- Mentor demonstrates a record of success in the classroom
- Beginning in 2014-15, mentor has earned a summative rating of Effective or Highly Effective on most recent summative evaluation
- In cases where summative evaluation is delayed, mentor has earned rating of Effective or higher on teacher practice instrument
- The Principal will be responsible for the selection of mentors. Mentors who were not previously trained will be made aware they must agree to complete training

LIST OF PAIRING FACTORS

The following factors are helpful in determining a good match of mentors with Protégé teachers:

- Teaching experience
- Grade level
- Content area
- Availability of common planning time
- Teaching style and philosophy
- Protégés needs

It should be stressed from the outset that no match is permanent and can be changed at the request of either person.

MENTOR TRAINING

BCTS has developed a formal training program based on the following guidelines. The training has been managed at the district level and carried out by staff members. Training for new mentors will take place in September. Thereafter it will be offered throughout the year as needed.

Mentors must receive training in the skills of effective mentoring and strategies for supporting Protégé teachers to be successful in the classroom and district. This training should be managed at the district level because this ensures the same quality of training for all of their mentors. In choosing trainers, districts should look to their own teachers who have proven to be master teachers and experienced mentors. The training program will include the following:

- The district's teacher evaluation rubric and practice instrument
- NJ Professional Standards for Teachers
- NJ Core Content Curriculum Standards
- Classroom observation skills
- Facilitating adult learning
- Leading reflective conversations about practice
- Using student work to evaluate and inform practice
- Classroom management

COMPENSATION

The mentor will receive a stipend as per the teachers contract. Mentors and Protégé teachers will conference at least once a week. It is understood that weekly/daily meetings are necessary for the support program to be successful. In order to receive the stipend the mentor must submit all collected log sheets to the district office.

In addition, when necessary, a teacher will be compensated at his/her hourly rate for the planning and delivery of mentor training sessions.

MENTORING LOG FORMAT

All entries should include the following information:

- Names of mentor/ Protégé teacher
- Date/time
- Length of meeting
- Topic discussed (Be specific)
- Observations (When applicable)

The mentor must submit a completed Mentoring Log form to the district office in order to receive compensation. These logs are not used for evaluation purposes and are kept confidential. Provided on the next page is a sampling of a mentor log.

SAMPLE MENTOR LOG

Protégé teacher: _____

Mentoring teacher: _____

<u>Date</u>	<u>Time</u>	<u>Topics Discussed</u>
1/24/14	2:30 – 3:30	Reviewed schedules to determine best time for meeting. Discussed areas of concern and assessed needs within classrooms. Answered questions related to new ATLAS unit planning website.
1/31/14	2:20 – 4:00	Discussed reading strategies to be applied within small group instruction. Whole class versus small group instruction .
2/9/14	2:20 – 3:15	Looked at individual IEPs, Discussed concerns and specific needs of individual students
2/16/14	2:25 – 3:30	How can we work on PARRC objectives in reading within the science classroom? Discussion of reading instruction

APPENDICES

Mentoring Program Evaluation

Mentor / Protégé Checklist

Mentoring Task Calendar

Mentor Log Template

Interview Protocol for a Pre-Conference

Danielson Teacher Classroom Performance Assessment Form

Interview Protocol for a Post-Conference

The Danielson Framework Self-Reflection Tool

MENTORING PROGRAM EVALUATION / SURVEY

In May, all mentors and Protégé teachers will be required to complete an online survey to help the district evaluate the quality of the mentoring program and identify strengths and areas for improvement.

All surveys must be completed and submitted in May so that results can be compiled and discussed in order to update the program for the following year.

MENTOR / PROTÉGÉ CHECKLIST

School Layout

- ☐ Washrooms
- ☐ Teachers' work area
- ☐ Teacher's lunch area
- ☐ Main office/secretaries
- ☐ Supply room
- ☐ Custodians' office
- ☐ Bus map
- ☐ Teachers' parking
- ☐ Nurse's Office
- ☐ Guidance Office
- ☐ Child Study Office
- ☐ Music rooms
- ☐ Art rooms
- ☐ Language rooms
- ☐ Gym/health rooms
- ☐ CTE rooms

Building Procedures

- _____ Staff meetings
- _____ Working hours for teachers per contract
- _____ Extra duties
- _____ Clubs and activities
- _____ Field trips (buses/chaperones, etc.)
- _____ Homeroom attendance
- _____ Open House
- _____ Parent/Teacher Conferences
- _____ Movement of students (exits/lunchtime, etc.)
- _____ Dress codes (students and teachers)
- _____ District-Wide Emergency Response Book
- _____ Lunch supervision
- _____ Student accidents/emergencies
- _____ Issues specific to the building
- _____ Cafeteria procedures
- _____ Computer lab
- _____ 504 plans

Access to Resources and Resource People

- ____ Supply requisitions
- ____ Computer access for teachers
- ____ Computer access for students
- ____ Ordering textbook
- ____ Ordering consumables (lab supplies, CTE supplies)
- ____ Building technical support person
- ____ Instructional technologies
- ____ Student Assistance Counselor
- ____ Guidance Counselors
- ____ Case Managers
- ____ Custodians
- ____ Supervisors
- ____ School nurse

Curriculum

- _____ Review of current text and materials
- _____ Review of district scope & sequence
- _____ Central office curriculum staff
- _____ Management/pacing of curriculum
- _____ Daily plan procedures/ expectations
- _____ Subject matter “experts” on staff
- _____ Teaching teams (if applicable)
- _____ Grading procedures
- _____ Homework/testing policies
- _____ report cards/progress reports
- _____ Opening day schedule (plans and procedures)
- _____ First week of planning
- _____ Substitute plans folder
- _____ Assessment dates (PARRC, PSAT etc.)

Organization of Classroom

- _____ options for room arrangement
- _____ Student traffic patterns
- _____ Safety
- _____ Technology
- _____ Storage and access of classroom materials
- _____ Student access to classroom materials
- _____ displaying fire drill procedures

Special Education

- _____ IEP process
- _____ IEP services
- _____ Review of IEPs
- _____ Role of Case Manager
- _____ Special Education Procedures
- _____ IEP meetings/yearly review protocol

Discipline

- _____ establishing expectations for classroom behavior
- _____ What works for the mentor
- _____ Behavior expectations of students outside of class

Personal and Professional Procedures

- _____ Review of teachers' contract
- _____ Snow days/call list
- _____ Procedure for calling in sick
- _____ Personal and professional days
- _____ Professional development opportunities
- _____ Confidentiality of student
- _____ Confidentiality of collegial issues
- _____ Evaluation process (see contract)
- _____ Union issues/introduction to representative in building

Mentoring Task Calendar

Upon

Assignment of

Protégé

☐ Initial
 Introduction
☐ Exchange
 Phone Numbers /
 Email addresses
☐ Teachers
 Contract

Prior to First

Day of School

☐ Preparation
 of materials for
 start of school
☐ Building
 Layout
☐ Tour of
 copiers, etc
☐
 Fire/Emergency
 Drill Procedures
☐ Building
 Accessibility
☐ Reserving
 Rooms for
 Activities
☐
 Confidentiality
 Issues
☐ Introduction
 to Technology
 (phones, email,
 computers,
 smartboards, etc)
☐ ATLAS Unit
 Plan
 Requirements
☐ Substitute
 Folder

☐ Danielson
 Framework

☐ Duty
 Expectations
☐ Cafeteria
 Duty Procedures
☐ Before
 School
 Procedures
☐ Dismissal
 Procedures
☐ Attendance
 Procedures
☐ Mailbox
 location
☐ E-mail
 Procedures
☐ Faculty
 Bathroom
 locations
☐ Teacher
 Absence/Contact
 Person and
 number
☐ Specific
 Building Issues
☐ Plan
 weekly meetings
 with

protégé /record
in mentoring log
____ Dress code
____ Procedures
for Ordering
Supplies
____ Copies of
Curriculum/Texts

September

____ Review
Substitute
Procedures
(Contact person)
____ IEP Folders
and Forms
____ Discuss
Professional
Days/

Courses/Worksh
ops/
Reimbursement
____ Main Office
forms (health,
address,
emergency cards)
____ Review
Evaluation
Forms/

Professional
Development
Goals
____ Review
Open House
Dates and
Schedules
____ Parent
Communication
____ Staff/
Departmental
Meetings

Holidays/School
Culture
____ Discipline
Protocol
____ Staff
Development Day
calendar
____ School
Website

October

____ Continue to
meet weekly/
document in
mentoring log
____ Provide
Instructional
Feedback

(Protégé
Self-Reflection)
____ Progress
Reports
Comments
____ Field Trip
Procedures/
forms

____ Extra-Curric
ular Activities
____ Review
Evaluation
Document
____ Assessment
Tools
____ Discuss
Personal Days
____ New Staff
visits Mentor's
classroom
____ Summative
Evaluation
Process

____ SGO process
____ Social Media
Policy
____ Classroom
Repair / Work
orders

November

____ Continue to
meet weekly/

document in
mentoring log
____ Provide
Instructional
Feedback
(Protégé
Self-Reflection)
____ Prepare for
Parent /IEP
Conferences
____Preparation
for close of
Marking
Period/Trimester
grades
____ Early
Release Policies

Documentation
to bring to IEP
meetings
____Strategies
for Parent
Communication
____ Keeping
Parent
Communication
Logs
____ College
Recommendation
Letter examples

December

____Continue to
meet weekly/
document in
mentoring log
____ Provide
Instructional
Feedback
(Protégé
Self-Reflection)
____ Prepare for
Progress
Reports
____ Prepare
classroom for
Vacation

January

____Continue to
meet weekly/
document in
mentoring log
____ Provide
Instructional
Feedback
(Protégé
Self-Reflection)
____ Prepare for
Report Cards

____ Prepare for
Midterms

February

____Continue to
meet weekly/
document in
mentoring log
____ Provide
Instructional
Feedback
(Protégé
Self-Reflection)
____ Discuss
upcoming
Standardized
Testing

March

____Continue to
meet weekly/
document in
mentoring log
____ Provide
Instructional
Feedback
(Protégé
Self-Reflection)

____ Review
Summative
Evaluation
Process
____ Review SGO
process
____ Extra Duty /
Extra Pay for
following year

April

____ Continue to
meet weekly/
document in
mentoring log
____ PARRC
Preparation/Testi
ng
____ Order
materials for
following year
____ New
Teacher/Mentor
complete survey
on-line

May / June

____ Continue to
meet weekly/
document in
mentoring log

____ Provide
Instructional
Feedback
(Protégé
Self-Reflection)
____ Next Year
Student
Placement Input
____ Mentoring
Logs Due
____ Mentoring
Program
Evaluation Due
____ Explain 'End
of Year'
Activities
____ Prepare for
Final Exams
____ Complete
Student Files
____ Explain
Room Closing
____ Review and
reflect the year,
talk, prepare, for
the next year
____ Explain
'Last Day of
School'
Procedures

Mentor Weekly Meeting Log

Mentor: _____

Protégé : _____

Date	Time	Topic Discussed

Interview Protocol for a Pre-observation (Planning) Conference

Teacher:

Campus:

Observation Date:

1. How does this lesson “fit” in the sequence for this unit as a whole?
2. Briefly describe the students in this class, including those with special needs and/or accommodations and how you will differentiate accordingly.
3. What are your learning outcomes for this lesson? What did you want the students to understand, and how will we know that they have developed those understandings?
4. Walk me through this lesson. How will you engage the students in the learning? What will you do? What will the students do? Provide any worksheets or other materials the students will be using.
5. Is this a new lesson or one that has been refined over time? Is there anything that you would like me to specifically observe during the lesson to assist you in developing this lesson further?

Teacher Classroom Performance Assessment
Boards of Education of the Technical Schools and Special Services



County of Bergen

Teacher: <div style="text-align: center;">(Last Name)</div>	Observation Date: <div style="text-align: center;">(First Name)</div>
Time Frame:	Class Assignment:
School Program:	Tenure: (Check one) YES: NO:
Number of Students Present (During the Observation):	Total Teaching Load:
Evaluator:	Position:
Observation Number:	
Pre-observation Conference Date:	Post-observation Conference Date:

SUMMARY: *One or two sentences that provide context for the observation (i.e. type of activity or class)*

EVALUATION CODES:

U - Unsatisfactory:	The teacher does not yet appear to understand the concepts underlying this component. Working on the practices associated with the elements will enable the teacher to grow and develop in this area.
B - Basic:	The teacher appears to understand the concepts underlying the component and attempts to implement its elements, but implementation is sporadic or otherwise not successful
P - Proficient:	The teacher clearly understands the concepts underlying the component and implements it effectively.

D - Distinguished:	The teacher's mastery of technique in this criterion not only leads to successful learning and development, but can also serve as a viable source for the mentoring of other district instructors.
NA – Not Applicable:	The observer was not able to assess this criterion due to circumstances that were beyond the instructor's control.

DOMAIN 1: PLANNING & PREPARATION

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
1A. Demonstrating Knowledge of Content and Pedagogy	Teacher's plans display little knowledge of the content, prerequisite relationships between different aspects of the content, or the instructional practices specific to that discipline.	Teacher's plans reflect some awareness of the important concepts in the discipline, prerequisite relationships between them, and the instructional practices specific to that discipline.	Teacher's plans reflect solid knowledge of the content, prerequisite relationships between important concepts, and the instructional practices specific to that discipline.	Teacher's plans reflect extensive knowledge of the content and the structure of the discipline. The teacher actively builds on knowledge of prerequisites and misconceptions when describing instruction or seeking causes for student misunderstanding.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
1B. Demonstrating Knowledge of Students	Teacher demonstrates little or no knowledge of students' backgrounds, cultures, skills, language proficiency, interests, and special needs, and does not seek such understanding.	The teacher indicates the importance of understanding students' backgrounds, cultures, skills, language proficiency, interests, and special needs, and attains this knowledge for the class as a whole.	The teachers actively seek knowledge of students' backgrounds, cultures, skills, language proficiency, interests, and special needs, and attains this knowledge for groups of students.	The teacher actively seeks knowledge of students' backgrounds, cultures, skills, language proficiency, interests, and special needs from a variety of sources, and attains this knowledge for individual students.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
1C. Setting Instructional Outcomes	Instructional outcomes are unsuitable for students, represent trivial or low-level learning, or are stated only as activities. They do not permit viable methods of assessment.	Instructional outcomes are of moderate rigor and are suitable for some students, but consist of a combination of activities and goals, some of which permit viable methods of assessment. They reflect more than one type of learning, but the teacher makes no attempt at coordination or integration.	Instructional outcomes are stated as goals reflecting high-level learning and curriculum standards. They are most suitable for most students in the class, represent different types of learning, and can be assessed. The outcomes reflect opportunities for coordination.	Instructional outcomes are stated as goals that can be assessed, reflecting rigorous learning and curriculum standards. They represent different types of content, offer opportunities for both coordination and integration, and take account of the needs of individual students.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
1D. Demonstrating Knowledge of Resources	The teacher demonstrates little or no familiarity with resources to enhance own knowledge, to use in teaching, or for students who need them. The teacher does not seek such knowledge.	The teacher demonstrates some familiarity with resources available through the school or district to enhance own knowledge, to use in teaching, or for students who need them. The teacher does not seek to extend such knowledge.	The teacher is fully aware of the resources available through the school or district to enhance own knowledge, to use in teaching, or for students who need them.	The teacher seeks out resources in and beyond the school or district in professional organizations, on the Internet, and in the community to enhance own knowledge, to use in teaching, and for students who need them.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
1E. Designing Coherent Instruction	The series of learning experiences is poorly aligned with the instructional outcomes and does not represent a	The series of learning experiences demonstrates partial alignment with instructional outcomes, and some	The teacher coordinates knowledge of content, of students, and of resources to design a series of learning experiences aligned to	The teacher coordinates knowledge of content, of students, and of resources, to design a series of learning experiences aligned to instructional outcomes,

	coherent structure. The experiences are suitable for only some students.	of the experiences are likely to engage students in significant learning. The lesson or unit has a recognizable structure and reflects partial knowledge of students and resources.	instructional outcomes and suitable for groups of students. The lesson or unit has a clear structure and is likely to engage students in significant learning.	differentiated where appropriate to make them suitable to all students and likely to engage them in significant learning. The lesson or unit structure is clear and allows for different pathways according to student needs.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
1F. Designing Student Assessments	The teacher's plan for assessing student learning contains no clear criteria or standards, is poorly aligned with the instructional outcomes, or is inappropriate for many students. The results of assessment have minimal impact on the design of future instruction.	The teacher's plan for student assessment is partially aligned with the instructional outcomes, without clear criteria, and inappropriate for at least some students. The teacher intends to use assessment results to plan for future instruction for the class as a whole.	Teacher's plan for student assessment is aligned with the instructional outcomes, uses clear criteria, and is appropriate to the needs of students. The teacher intends to use assessment results to plan for future instruction for groups of students.	The teacher's plan for student assessment is fully aligned with the instructional outcomes, with clear criteria and standards that show evidence of student contribution to their development. Assessment methodologies may have been adapted for individuals, and the teacher intends to use assessment results to plan future instruction for individual students.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

DOMAIN 2: CLASSROOM ENVIRONMENT

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
2A. Creating an Environment	Classroom interactions, both between the teacher and students, and	Classroom interactions, both between the teacher and students and	Classroom interactions between the teacher and students and among students are polite and	Classroom interactions between the teacher and individual students are highly respectful,

of Respect and Rapport	among students, are negative, inappropriate, or insensitive to students' cultural backgrounds and are characterized by sarcasm, put-downs, or conflict.	among students, are generally appropriate and free from conflict, but may be characterized by occasional displays of insensitivity or lack of responsiveness to cultural or developmental differences among students.	respectful, reflecting general warmth and caring, and are appropriate to the cultural and developmental differences among groups of students.	reflecting genuine warmth and caring and sensitivity to students' cultures and levels of development. Students themselves ensure high levels of civility among members of the class.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
2B. Establishing a Culture for Learning	The classroom environment conveys a negative culture for learning, characterized by low teacher commitment to the subject, low expectations for student achievement, and little or no student pride in work.	The teacher's attempt to create a culture for learning is partially successful, with little teacher commitment to the subject, modest expectations for student achievement, and little student pride in work. Both the teacher and students appear to be "only going through the motions."	The classroom culture is characterized by high expectations for most students and genuine commitment to the subject by both teacher and students, with students demonstrating pride in their work.	High levels of student energy and teacher passion for the subject create a culture for learning in which everyone shares a belief in the importance of the subject and all students hold themselves to high standards of performance – for example, by initiating improvements to their work.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
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2C. Managing Classroom Procedures	Instructional time is lost because of inefficient classroom routines and procedures for transitions, handling of supplies, and performance of noninstructional duties.	Instructional time is lost because classroom routines and procedures for transitions, handling of supplies, and performance of noninstructional duties are only partially effective.	Instructional time is lost because of classroom routines and procedures for transitions, handling of supplies, and performance of noninstructional duties, which occur smoothly.	Contribute to the seamless operation of classroom routines and procedures for transitions, handling of supplies, and performance of noninstructional duties.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
2D. Managing Student Behavior	No evidence that standards of conduct have been established and little or no teacher monitoring of student behavior. Response to student misbehavior is repressive or disrespectful of student dignity.	Shows that the teacher has made an effort to establish standards of conduct for students. The teacher tries, with uneven results, to monitor student behavior and respond to student misbehavior.	Standards of conduct appear to be clear to students, and the teacher monitors student behavior against those standards. The teacher's response to student misbehavior is appropriate and respects the students' dignity.	Standards of conduct are clear, with evidence of student participation in setting them. The teacher's monitoring of student behavior is subtle and preventive, and the teacher's response to student misbehavior is sensitive to individual student needs. Students take an active role in monitoring the standards of behavior.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
2E. Organizing Physical Space	Physical environment is unsafe, or some students don't have access to learning. Alignment between the physical arrangement and the lesson activities is poor.	Classroom is safe, and essential learning is accessible to most students; the teacher's use of physical resources, including computer technology, is moderately effective. The teacher may attempt to modify the physical arrangement to suit learning activities, with partial success.	Classroom is safe, and learning accessible to all students; the teacher ensures that the physical arrangement is appropriate to the learning activities. The teacher makes effective use of physical resources, including computer technology.	Classroom is safe, and the physical environment ensures the learning of all students, including those with special needs. Students contribute to the use or adaptation of the physical environment to advance learning. Technology is used skillfully, as appropriate to the lesson.

<i>Check appropriate box to the right</i>				
EVIDENCE:				

DOMAIN 3: INSTRUCTION

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
3A.Communicating with Students	Expectations for learning, directions and procedures, and explanations of content are unclear or confusing to students. The teacher's use of language contains errors or is inappropriate for students' cultures or levels of development	Directions for learning, directions and procedures, and explanations of content are clarified after initial confusion; the teacher's use of language is correct but may not be completely appropriate for students' cultures or levels of development.	Directions for learning, directions and procedures, and explanations of content are clear to students' cultures and levels of development.	Directions for learning, directions and procedures, and explanations of content are clear to students. The teacher's oral and written communication is clear and expressive, appropriate for students' cultures and levels of development, and anticipates possible student misconceptions.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
3B. Using Questioning and Discussion Techniques	Teacher's questions are low level or inappropriate, eliciting limited student participation and recitation rather than discussion.	If the teacher's questions elicit a thoughtful response, but most are low-level, posed in rapid succession. The teacher's attempts to engage all students in the discussion are only partially successful.	If the teacher's questions elicit a thoughtful response, and the teacher allows sufficient time for students to answer. All students participate in the discussion, with the teacher stepping aside when appropriate.	Questions reflect high expectations and are culturally and developmentally appropriate. Students formulate many of the high-level questions and ensure that all voices are heard.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
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3C. Engaging Students in Learning	ies and assignments, materials and groupings of students are inappropriate for the instructional outcomes or students' cultures or levels of understanding, resulting in little intellectual engagement. The lesson has no structure or is poorly paced.	ies and assignments, materials, and groupings of students are partially appropriate to the instructional outcomes or students' cultures or levels of understanding, resulting in moderate intellectual engagement. The lesson has a recognizable structure, but that structure is not fully maintained.	ies and assignments, materials, and groupings of students are fully appropriate for the instructional outcomes and students' cultures and levels of understanding. All students are engaged in work of a high level of rigor. The lesson's structure is coherent, with appropriate pace and closure.	ts, throughout the lesson, are highly intellectually engaged in significant learning, and make material contributions to the activities, student groupings, and materials. The lesson is adapted as necessary to the needs of individuals, and the structure and pacing allow for student reflection and closure.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
3D. Using Assessment in Instruction	ment is not used in instruction, either through monitoring of progress by the teacher or students, or through feedback to students. Students are unaware of the assessment criteria used to evaluate their work.	ment is occasionally used in instruction, through some monitoring of progress of learning by the teacher and/or students. Feedback to students is uneven, and students are aware of only some of the assessment criteria used to evaluate their work.	ment is regularly used in instruction, through self-assessment by students, monitoring of progress of learning by the teacher and/or students, and high-quality feedback to students. Students are fully aware of the assessment criteria used to evaluate their work.	ment is used in a sophisticated manner in instruction, through student involvement in establishing the assessment criteria, self-assessment by students, monitoring of progress by both students and teacher, and high-quality feedback to students from a variety of sources.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
3E. Demonstrating Flexibility and Responsiveness	cher adheres to the instruction plan, even when a change would improve the lesson or address students' lack of interest. The teacher brushes aside student questions; when students experience difficulty the teacher	cher attempts to modify the lesson when needed and to respond to student questions, with moderate success. The teacher accepts responsibility for student success, but has only a limited	cher promotes the successful learning of all students, making adjustments as needed to instruction plans and accommodating student questions, needs, and interests.	cher seizes an opportunity to enhance learning, building on a spontaneous event or student interests. The teacher ensures the success of all students, using an extensive repertoire of instructional strategies.

	blames the students or their home environment.	repertoire of strategies to draw on.		
<i>Check appropriate box to the right</i>				
EVIDENCE:				

DOMAIN 4: PROFESSIONAL RESPONSIBILITIES

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
4A. Reflecting on Teaching	cher does not accurately assess the effectiveness of the lesson and has no idea about how the lesson could be improved.	cher provides a partially accurate and objective description of the lesson but does not cite specific evidence. The teacher makes only general suggestions as to how the lesson might be improved.	cher provides an accurate and objective description of the lesson, citing specific evidence. The teacher makes some specific suggestions as to how the lesson might be improved.	cher's reflection on the lesson is thoughtful and accurate, citing specific evidence. The teacher draws on an extensive repertoire to suggest alternative strategies and predicts the likely success of each.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

COMPONENT	Unsatisfactory	Basic	Proficient	Distinguished
4B. Maintaining Accurate Records	cher's system for maintaining both instructional and noninstructional records are either nonexistent or in disarray, resulting in errors and confusion.	cher's systems for maintaining both instructional and noninstructional records are rudimentary and only partially effective.	cher's systems for maintaining both instructional and noninstructional records are accurate, efficient, and effective.	cher's systems for maintaining both instructional and noninstructional records are accurate, efficient, and effective, and students contribute to its maintenance.
<i>Check appropriate box to the right</i>				
EVIDENCE:				

Recommendations:

Interview Protocol for a Post-observation (Reflection) Conference

Teacher:

Campus:

Observation Date:

6. In general, how successful was the lesson? Did the students learn what you intended for them to learn? How do you know?

7. If you were able to bring samples of student work, what do those samples reveal about those students' levels of engagement and understanding?

8. Comment on your classroom procedures, student conduct, and your use of physical space. To what extent did these contribute to student learning?

9. Did you depart from your plan? If so, how, and why?

10. Comment on different aspects of your instructional delivery (e.g., activities, grouping of students, materials, and resources). To what extent were they effective?

11. If you had a chance to teach this lesson again to the same group of students, what would you do differently?

The Danielson Framework: Self-Reflection Tool

Self-Reflection Form

Purpose: The self-reflection will serve three purposes: (1) to create a time and place for you to reflect on your practice and assess your performance, (2) to help inform and facilitate a reflective dialogue between a mentor teacher and their protégé, and (3) to help identify areas for improvement and areas for growth.

Directions: The Protégé teacher will complete self-reflections throughout the year. The timing will be decided between the mentor teacher and their protégé. No written responses are required for the prompts. Educators should focus only on the most relevant questions, with the goal being to prompt thinking regarding strengths and areas for growth. This process will help facilitate meaningful and targeted conversations between the mentor teacher and their protégé, where the protégé and mentor can collaborate to establish Professional Growth goals and reflect on growth throughout the year.

Part 1: Prompts for Reflection

Beginning of Year Prompts: (First 2 weeks of September)

1. What strategies can I employ to help improve student learning outcomes this school year? What data, procedures, and information can I use to drive my instructional choices to ensure that I meet the educational needs of all the students in my classroom?
2. What can I do to make sure my support team and/or colleagues know my needs and can help guide me through tough decisions?
3. In what ways could I improve and monitor the extent to which I am being consistent enough for the students to comprehend my management expectations?
4. How can I build rapport and respectful relationships with my students to help boost their learning?
5. How do I begin to plan to that the reflective cycle of inquiry (plan-teach-assess-reflect) is routinely a part of my daily practice?
6. What are the areas would I like focus on this year for my professional growth and what types of activities do I think would be helpful to continuously grow and improve my instructional practice and impact on student learning? *(Your answers to this question should also be reflected in your PDP-created within the first 30 days)*

Mid-Year Prompts: (January-February)

1. Are there any new areas of focus I would like to add or amend in my growth plan? Or additional activities I would like to consider?
2. As I review my students' data, are they making significant progress? In what area(s) are the students excelling/struggling?
3. Am I differentiating instruction sufficiently to meet the instructional needs of all my students? Am I providing the rigor to the assignments? Are my

instructional choices meaningful and relevant to my students? What changes do I need to make now to ensure success for all my students?

4. What specific skills, protocols, and tools do I need to improve my instructional effectiveness throughout the rest of the school year?

End of Year Prompts: (April-June)

1. Did my students make significant learning gains? What were some of instructional practices that allowed my students to grow and learn this school year? And what practices did not promote growth?
2. How can I prepare/change my instructional practices for next year to drive improved student learning?
3. How can I use data more effectively to drive instruction and ensure that all of my students are successful next year?
4. What has been the area of my greatest professional learning and growth this school year? To what can I attribute to that growth?
5. In what ways should I focus my professional growth and learning for next year?

AGREEMENT

This Agreement is made on this _____ day of _____, 2022 by and between the **BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN**, a public board of education duly organized and existing under N.J.S.A. 18A:54-1 *et seq.*, with principal offices located at 540 Farview Avenue, Paramus, New Jersey 07652 (hereinafter “Bergen Tech” or “Board”) and **BERGEN COUNTY THERAPY**, with principal offices located at 68 Franklin Turnpike, Waldwick, New Jersey 07463 (hereinafter, “BCT”).

WITNESSETH

WHEREAS, Bergen Tech seeks to enhance the mental health service available to all students in each of the school’s four (4) high schools by creating and implementing a wellness program in conjunction with mental health agencies and local colleges and universities; and

WHEREAS, Bergen Tech has a need for qualified, credentialed licensed clinical social workers, psychologists, dietitians, behavioral consultants, parent support and/or their equivalent to provide services to students and their families in connection with the aforementioned mental health initiative (the “Mental Health Initiative”); and

WHEREAS, BCT is a therapy practice of long-standing in Bergen County who represents that it possesses properly qualified individuals to provide services and support Bergen Tech’s mental health initiative;

NOW THEREFORE, based on the mutual promises and premises set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

I. RESPONSIBILITIES OF BCT

BCT and Bergen Tech shall collaborate in connection with the implementation of the Mental Health Initiative. BCT shall specifically be responsible for the following services and activities:

- A. Provide qualified and credentialed individuals to provide mental health services set forth herein. The individuals to be provided by BCT shall be a licensed clinical social workers, registered yoga teacher and registered dietitian (collectively, “LCSW”).
- B. BCT shall provide such LCSW as may be required by Bergen Tech to supervise interns participating in the program who are students of the Ramapo College Master of Social Work program. The LCSW shall be available four (4) days per week for up to four (4) hours per day. The LCSW shall rotate among each of Bergen Tech’s four (4) campuses equally, spending one (1) day per week at each campus.
- C. BCT shall provide a Registered Yoga Teacher who is also a Registered dietitian (“RYT/RDN”) to provide skill-based techniques for students, including meditation, mindfulness, and/or yoga for individual students and small groups, as well as psychoeducation in the areas of sleep, nutrition, mindfulness, and holistic approaches to wellness. The RYT/RDN shall be available four hours per day, four days a week,
- D. BCT shall furnish such qualified individuals to provide four (4) hours of professional development workshops plus four (4) hours of prep time per each of Bergen Tech’s four (4) campuses, for a total of thirty-two (32) hours, for the Term of this Agreement. Professional development will include workshops targeting the specific needs being identified by the social work interns.

- E. BCT shall furnish a qualified individual to facilitate a monthly support group, together with a Bergen Tech counselor, for parents struggling with mental health issues affecting their high school student for two (2) hours per month plus two (2) hours of prep time per month, for a total of four (4) hours per month.
- F. Survey students on all Bergen Tech campuses regarding mental health needs and provide recommendations for resources that will address student needs. This survey will be limited strictly to wellness.
- G. Provide focus groups with students to determine what students believe are their needs and the needs of the school. Focus groups will be voluntary and intended to aid in the design and development of the services to best meet the student's needs. A parent focus group will also be utilized to allow parents to provide feedback regarding utilization of services.
- H. Participate with Bergen Tech in revising and maintaining a referral protocol on each Bergen Tech campus. The protocol will also include a re-entry protocol to be followed when a student returns from hospitalization and a school clearance. A protocol for a "Restorative Group" to address students conflict and HIB incidents will also be implemented.

- I. Participate in Mental Health Awareness and the annual event at each of Bergen Tech's four (4) campuses.
- J. Review Bergen Tech's mental health curriculum, with respect to each campus, to identify areas that can be added on or improved upon in grades 9 through 12, including, but not limited to, the areas of anxiety, depression, substance use, and suicide prevention.
- K. Participate in school climate initiative and school climate teams on each campus who will work with students and staff to infuse mental health into the fiber of each school day, which may include: short weekly meditations, daily quotes, student awareness campaigns. Peer leadership groups will also be trained to facilitate and assist in creating caring school communities.
- L. The agents, servants and employees of BCT performing or assigned to perform services under this Agreement shall be subject to a criminal history record check as set forth in N.J.S.A. 18A:6-7.1 to -7.5. The criminal history record check shall be furnish by Bergen Tech, at Bergen Tech's sole cost.

II. RESPONSIBILITIES OF BERGEN TECH

- A. Bergen Tech shall work collaboratively with BCT on matters relating to this Agreement, including those identified in Article I, above. Bergen Tech shall provide administration and oversight of the Mental Health Initiative including, but not limited to, but may collaborate with BCT with respect to program development and integration with the school community as a whole, over which Bergen Tech shall possess sole discretion and authority.

- B. Bergen Tech shall furnish all facilities that may be required to be used in connection with this Agreement and the Mental Health initiative.

III. FINANCIAL TERMS AND CONSIDERATION

For the Term of this Agreement, Bergen Tech shall pay BCT for work actually performed while school and students are in session, as follows:

- A. For supervision of Ramapo college Master of Social Work interns set forth in Article I(B), Bergen Tech shall pay BCT for the use of use of one (1) LCSW at an hourly rate of \$60. The LCSW shall provide services four (4) days per week, four (4) hours per day, for a sum not to exceed \$38,400 per year.
- B. For the provision of Skill-based techniques for students and psychoeducation set forth in Article I(C), Bergen Tech shall pay BCT for the use of a RYT/RDN at an hourly rate of \$60 per hour. The RYT/RDN shall provide services four (4) days per week, four (4) hours per day, for a sum not to exceed \$38,400 per year.
- C. For the provision of professional development services set forth in Article I(D), Bergen Tech shall pay BCT at an hourly rate of \$60, for a maximum of four (4) hours of professional development workshops plus four (4) hours of prep time per campus, for a total of thirty-two (32) hours, during the Term of this Agreement, for a sum not to exceed \$1,920 per year.
- D. For services rendered in connection with parenting education and support group set forth in Article I(E), Bergen Tech shall pay BCT at an hourly rate of \$60 for a maximum of two (2) hours per month plus two (2) hours of prep time, for a total of four (4) hours per month, for the term of this Agreement, for a sum not to exceed \$2,400 per year.
- E. For the provision of necessary technological support and software for wellness screenings and related services, Bergen Tech shall pay BCT a sum not to exceed \$1500 per year.

- F. BCT shall be responsible to submit to Bergen Tech itemized billing of all services performed on a monthly basis, together with a properly completed and executed voucher form reflecting the amount of payment requested. Bergen Tech shall tender payment promptly following Board approval of the voucher.

IV. INDEPENDENT RELATIONSHIP

- A. The parties are separate, independent legal entities and, except to the extent provided herein, or elsewhere at law, neither party shall have any agency authority to bind the other. The relationship between Bergen Tech and BCT is one of independent contractor. Nothing in this Agreement shall be construed to establish any employer/employee, agency, joint venture, or partnership relationship between BCT and Bergen Tech.
- B. All individuals assigned by BCT to perform services under this Agreement are independent contractors of BCT and shall not be considered employees of Bergen Tech. As such, the individuals performing services on behalf of BCT shall not be entitled to any reimbursement, compensation, payment and/or benefits that Bergen Tech may provide to its own staff members. In turn, any staff provided by Bergen Tech to perform any services related to this Agreement shall remain employees of Bergen Tech, shall not be considered employee(s) of BCT and, thus, shall not be entitled to any reimbursement, compensation, payment and/or benefits that BCT may provide to its own staff members.

V. DURATION

- A. This Agreement shall be effective for one (1) year, beginning September 1, 2022 and continuing through June 30, 2023 (hereinafter, the “Term” or “Term of Agreement”).

Each individual school year comprising the Term shall be referred to, individually, as a “School Year” for the initial Term and any renewal Term of the Agreement.

- B. Except as otherwise set forth herein, during the initial Term of this Agreement, and any renewal Term, either party may cancel or terminate this Agreement for any reason by providing the other with three (3) months’ prior written notification of that party’s intent to cancel or terminate this Agreement.
- C. Alternatively, the parties may agree to any mutually acceptable termination provision and date. In the event that the parties agree to any termination provision or arrangements inconsistent with Article IV (B), such agreement shall be in writing and signed by authorized party representatives.
- D. The parties may elect to renew this Agreement upon mutual written Agreement. All provisions, covenants, terms and conditions of this Agreement shall remain in full force and effect during any renewal Term unless otherwise modified in writing and signed by the parties.

VI. CONFIDENTIALITY

- A. The parties acknowledge that the services rendered hereunder are of a confidential nature. Each party and its respective agents, servants, employees shall use their best efforts to maintain the confidentiality of the other party, the other party’s staff, and the students of Bergen Tech. To that end, Bergen Tech and BCT shall, at all times, comply with applicable standards of documentation and confidentiality mandated by law and by state and federal regulatory agencies and accrediting agencies, including but not limited to the New Jersey Department of Education, as the same may be modified and amended from time to time, including the applicable requirements of the Health

Insurance Portability and Accountability Act of 1996 (“HIPAA”), the standards of Joint Commission on Accreditation of Healthcare Organizations, administrative and medical record policies and guidelines established and approved by Bergen Tech.

- B. The parties further acknowledge that Bergen Tech is a public body corporate and politic that is subject to the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 *et seq.* (“OPRA”) and understand that Bergen Tech will maintain confidentiality only to the extent permitted by OPRA and other applicable law. BCT shall provide timely notice to Bergen Tech of any request received by BCT under OPRA so as to permit Bergen Tech respond appropriately to the request within the bounds of the law.
- C. In the event BCT receives a subpoena to produce any information or records relating to Bergen Tech’s staff providing services, or students receiving services, under this Agreement, BCT shall immediately provide Bergen Tech. BCT shall not furnish any confidential information or records related to the services provided by BCT, or relating to Bergen Tech students or staff, without Bergen Tech’s prior consent and/or approval, a subpoena or an appropriate court order compelling the production of such information or records. If Bergen Tech is opposed to the release of any information or records, Bergen Tech shall file a motion to quash the subpoena or file such other judicial or administrative proceeding it deems necessary to quash the subpoena. BCT agrees not to release any information or records pending the outcome of the motion or other proceeding. Bergen Tech shall bear all costs and expenses for such legal action or response.
- D. In the event that Bergen Tech receives a subpoena to produce any information or records relating to BCT staff providing services under Agreement, Bergen Tech shall immediately provide BCT with said subpoena. Bergen Tech shall not furnish any confidential information pertaining to BCT staff under this Agreement without BCT’s prior written consent and/or approval, a subpoena or an appropriate court order compelling the production of such

information or records. If BCT is opposed to the release of any information or records, BCT shall file a motion to quash the subpoena or file such other judicial or administrative proceeding it deems necessary to quash the subpoena. Bergen Tech agrees not to release any information or records pending the outcome of the motion or other proceeding. BCT shall bear all costs and expenses for such legal action or response.

VII. LIABILITY

- A. BCT and Bergen Tech shall each be individually responsible for liabilities resulting from their own or their employees', independent contractors', agents', servants', visitors' or licensees' respective negligence, willful misconduct or omission.
- B. Each party shall obtain and maintain during the duration of the Agreement, at its own cost and expense, comprehensive general liability insurance with coverage limits of no less than one million dollars (\$1,000,000) per incident and one million dollars (\$1,000,000) aggregate, insuring the other party against any and all liability or claims arising out of, connected with or resulting directly from and during the Term of this Agreement and the Mental Health Initiative. The policy of either party shall name the other party as an additional insured. A copy of said certificate of liability insurance shall be attached to this Agreement.
- C. Each party shall also procure full and appropriate workers' compensation insurance in the appropriate statutory amount for all of its employees affiliated with the Mental Health Initiative. A copy of said certificate of workers' compensation insurance shall be attached to this Agreement.
- D. Bergen Tech assumes all liability for, and agrees to indemnify, defend and hold harmless BCT, its Trustees, officers, directors, employees, independent contractors,

agents and servants, from and against any and all expenses, including but not limited to reasonable attorney's fees, claims, losses, damages and injuries, including but not limited to death, sustained by any person or persons arising out of, resulting from, or incurred in connection with any negligent or willful acts or omissions by Bergen Tech, its employees, agents, or servants related to the performance of Bergen Tech's obligations under the terms of this Agreement.

E. BCT assumes all liability for, and agrees to indemnify, defend and hold harmless Bergen Tech, its Board members, officers, employees, agents and servants from and against any and all expenses, including but not limited to reasonable attorney's fees, claims, losses, damages and injuries, including but not limited to death, sustained by any person or persons arising out of, resulting from, or incurred in connection with, any negligent or willful acts or omissions by BCT, its employees, independent contractors, agents, or servants related to BCT's obligations under the terms of this Agreement.

VIII. AFFIRMATIVE ACTION

The parties shall each comply with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., N.J.A.C. 17:27-1.1 et seq., and N.J.A.C. 6A:7-1.1 et seq., as well as any other applicable State, Federal, and local statutes, rules, regulations, and requirements.

Neither party will discriminate against any employees or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, or sex. Except with respect to affectional or sexual orientation, and gender identity or expression, each party will take affirmative action to ensure that such applicants are recruited and employed in a

nondiscriminatory manner, and that employees are treated equally during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Each party shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth the provisions of this nondiscrimination clause.

Each party will, where applicable, in all solicitations or advertisements for employees placed by or on behalf of the respective party, state that all qualified applicants will receive consideration for employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, or sex.

Each party, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the party's commitments under this act. Each party shall post copies of the notice in conspicuous places available to employees and applicants for employment in the Program. Each party, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time, and the Americans with Disabilities Act.

Each party agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-2.5 or a binding determination of the applicable county employment

goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.1. Each party shall revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-relating testing, as established by applicable New Jersey statutes, regulations, requirements and New Jersey court decisions, and as established by applicable Federal statutes, regulations, requirements and applicable Federal court decisions.

In conforming with the applicable employment goals, each party agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to employees' age, race, creed, color, nation origin, ancestry, marital status, affectional or sexual orientation or sex, gender identity or expression, consistent with applicable New Jersey statutes, regulations, requirements and New Jersey court decisions and applicable Federal statutes, regulations, requirements and Federal court decisions.

Where applicable, each party shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan
Approval Certificate of Employee Information
Report Employee Information Report Form
AA302

Each party shall furnish such reports or other documents to the Division of Contract Compliance and Equal Employment Opportunity as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance and Equal Employment Opportunity for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

IX. NOTICES

Any notice by either party to the other shall be in writing and shall be deemed to have been duly served only if delivered personally or sent by overnight, registered or certified mail/return receipt requested in an addressed, postage paid envelope. Notice shall be deemed to be effective: (a) if delivered personally, upon delivery; and (b) if mailed as set forth herein, upon the third (3rd) day after mailing.

All written notices from BCT to Bergen Tech shall be served upon the following individual, at the following address:

Andrea Sheridan, Assistant Superintendent of Schools
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

All written notices from Bergen Tech to BCT shall be served upon the following individual at the following address:

Jill A. Pantaleo, LCSW
Bergen County Therapy
68 Franklin Turnpike
Waldwick, New Jersey 07463

X. MISCELLANEOUS

- A. The Section/Article headings in this Agreement are intended for convenience only and shall not be taken into consideration in any construction or interpretation of the provisions of this Agreement.
- B. Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other party. Any attempt by either party to transfer or assign any of its rights under this Agreement without the prior written consent of the other party shall be null and void.
- C. If any of the provisions contained in this Agreement are held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall be governed and construed, and

the rights and obligations of the parties hereto, shall be determined in accordance with the laws of the State of New Jersey. The Superior Court of the State of New Jersey, County of Bergen, shall have jurisdiction to hear and determine any claims or disputes pertaining directly or indirectly to this Agreement, with the exception of any disputes that fall within the exclusive jurisdiction of the New Jersey Commissioner of Education, in which case the Commissioner of Education shall have jurisdiction.

- A. This Agreement represents and incorporates the complete and final understanding of BCT and Bergen Tech and supersedes all previous communications and agreements, whether written or oral, with respect to the subject matter of this Agreement. Any amendment or modification to this Agreement shall be effective only upon the execution of a writing by the parties reflecting such amendment or modification referencing the specific sections of this Agreement to be modified.
- B. The failure of either party to exercise any right that it may have under this Agreement shall not constitute a waiver of that right.

THIS AGREEMENT has been read, reviewed, and is understood by both parties, who hereby execute this Agreement to reflect their respective agreement with and consent to all terms and conditions contained herein.

BERGEN COUNTY THERAPY

**BOARD OF EDUCATION OF
BERGEN COUNTY TECHNICAL
SCHOOLS**

Name: _____

Name _____

Date: _____

Date: _____

Title: _____

Title: _____

POLICIES/REGULATIONS

FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **BYLAWS**
Number: **0163**

Title: **QUORUM**

A quorum of the Board of Education shall consist of a minimum of three (3) Board members, and no business shall be conducted in the absence of a quorum, except when the Doctrine of Necessity is invoked.

All Board meetings shall be called to commence not later than 8:00 p.m. of the designated day but, if In the event a quorum is not present at the time for which the meeting is called, the Board member or Board members present hour of convening, the meeting may be recessed recess the meeting to a time not later than 9:00 p.m. of the same day; and, if a quorum be not present at that time, is not then present, the member or members present may adjourn the meeting to commence not later than 8:00 p.m. of another day, but not more than seven days following the date for which the original meeting was called, but no further recess or adjournment of the meeting shall be made a later date within seven days.

The Board of Education recognizes ~~that~~ there may be matters that come before the Board or acts required of Board members in their official capacity where the Board member may have a conflict of interest or the act **by a Board member** would be in violation of N.J.S.A. 18A:12-24. In these matters, the Board member(s) **shall will** remove **themselves himself/herself** from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter. The Board will consider this matter without the Board member(s) who has the conflict.

In the event a matter comes before the Board or an act is required of a Board member in **their his/her** official capacity that is a conflict or would be in violation of N.J.S.A. 18A:12-24, the Board would still be required to have a quorum to consider the matter. However, the New Jersey Department of Education and the School Ethics Commission ~~has~~ envisioned this prohibition could create a situation in which **the number of conflicted Board members would prevent so many Board members have a conflict, that the Board would be unable** to take action on a matter. Therefore, when more than a quorum of the Board members must abstain from voting on a matter **due to a conflict or the act would be in violation of N.J.S.A. 18A:12-24**, the Board will invoke the Doctrine of Necessity consistent with the New Jersey Department of Education and School Ethics Commission guidelines as follows:

- A. Board Member(s) in Conflict - Less Than a Majority of The Board
1. In the event a Board member(s) has a conflict of interest where the Board member will act in **their his/her** official capacity, the Board member must remove **themselves himself/herself** from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

2. In the event a Board member is unsure whether ~~they he/she~~ or any other Board member has a conflict of interest or whether the matter, if acted upon by a Board member(s) is in violation of N.J.S.A. 18A:12-24 - Prohibited Acts, the School Board Attorney will make a determination.
3. The School Board Attorney will provide the Board of Education an opinion on whether the matter is a conflict of interest or act prohibited by N.J.S.A. 18A:12-24 - Prohibited Acts.
4. If the Board member(s) believes ~~they he/she have has~~ a conflict of interest where ~~they he/she~~ will act in ~~their his/her~~ official capacity or if the School Board Attorney renders an opinion ~~that~~ the Board member has a conflict of interest where the Board member will act in ~~their his/her~~ official capacity, the Board member will remove ~~themselves himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

B. Board Member(s) in Conflict - A Majority of Board Members in Conflict

1. In the event:
 - a. A Board member(s) believes ~~they he/she have has~~ a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where he/she will act in his/her official capacity; or~~
 - b. If the School Board Attorney renders an opinion ~~that the~~ a Board member(s) has a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where the Board member will act in his/her official capacity; and~~
 - c. The number of Board members that have a conflict would make it so the Board would be unable to take action on the matter, then the Board may invoke the “~~Rule [or Doctrine]~~ of Necessity.” (Citing U.S. v. Will, 449 U.S. 200 (1980)).

C. ~~Rule [Or Doctrine]~~ Of Necessity

1. The Doctrine of Necessity may be invoked when more than a quorum of the Board must abstain from voting on a matter.
2. There are three prerequisites necessary for a Board to invoke the Doctrine of Necessity:
 - a. The Board must be unable to act without the members in conflict taking part;
 - b. There must be a pressing need for action, i.e. the matter cannot be laid aside until another date; and
 - c. There can be no alternative forum that can grant the same relief.

~~(Allen v. Toms River Regional Board of Education, 233 N.J. Super 651 (Law Division 1989)).~~

3. When the School Board Attorney advises the Board the Doctrine of Necessity must be invoked in order to obtain a quorum on a vote, the Board must **publicly state:**
~~announce that it is invoking the Doctrine.~~
 - a. **That it is invoking the Doctrine of Necessity;** ~~The announcement must include the reason the Board must invoke the Doctrine of Necessity including stating the nature of each Board members conflict.~~
 - b. **The specific reason/purpose for which the Doctrine of Necessity is being invoked;** ~~and The announcement will be in writing and should be recorded in the minutes of the meeting by the Board Secretary at the point when the vote takes place.~~
 - c. **The specific nature of the conflict of interest for each Board member that has a conflict of interest;** ~~It is enough for the Board to announce it is invoking the Doctrine and a Board Resolution is not required.~~
 - (1) **The specific nature of the conflict of interest for each Board member should include the Board member's name; the name of the immediate family member or relative which is the basis for the conflict of interest, and the position that immediate family member or relative holds; or**
 - (2) **If the specific nature of the conflict of interest for a Board member is a conflict other than an immediate family member or relative, the announcement should include the conflict which is the basis for the conflict of interest.**
4. When the Board invokes the Doctrine of Necessity, it will adopt a Resolution setting forth the same information as outlined in C.3. above.
54. When the Board invokes the Doctrine of Necessity, the Resolution will be:
 - a. **Read at a regularly scheduled public meeting;**
 - b. **Posted in such places the Board posts public notices for thirty days; and**
 - c. **Provided to the School Ethics Commission** ~~When the Board announces the Doctrine of Necessity is being invoked, the details, parameters and/or other pertinent facts of the matter to be voted should be revealed on an agenda for the public meeting in which the matter is to be voted upon.~~
65. The Board members who have a conflict in the matter are prohibited from:
 - a. **Participating in any discussions on the matter prior to the announcement of the invocation of the Doctrine of Necessity at the and public meeting; and**

- b. **Being present in an executive session when the matter is being discussed**
~~From entering an executive session in order to discuss the merits of the matter or contract; and~~
 - c. ~~From~~ **Offering** their opinions on the matter at any time prior to the announcement **or the invocation of the Doctrine of Necessity** ~~and public meeting.~~
6. ~~The Board members who have a conflict in the matter may only participate to the extent they may vote after the motion to approve and/or ratify the matter has been made and seconded and the Doctrine of Necessity has been thoroughly explained to the public.~~
7. **The Board members who have a in** conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.
8. **The Board members who have a in** conflict may explain their reasons for not voting just before the vote.

N.J.S.A. **18A:10-6**; 18A:12-24

New Jersey School Ethics Commission – Advisory Opinions A10-93(b), ~~and~~
A07-94, **and C07-96**

**New Jersey School Ethics Commission – Resolution on Invoking the Doctrine
of Necessity – June 25, 2018**

Adopted (BCTS): 11/1/01 Rev.: 4/6/11

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **ADMINISTRATION**
Number: **1511M**

Title: BOARD OF EDUCATION WEBSITE ACCESSIBILITY

It is the goal of the Board of Education that the information on the school district's Internet websites are accessible to individuals with disabilities in compliance with the requirements of Federal law (Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35) and New Jersey law (N.J.S.A. 18A:36-35.1).

A. Federal Law – American with Disabilities Act (ADA)

1. For the purposes of - the Federal law - Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35 and this Policy, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.
2. The accessibility of online content and functionality will be measured according to the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).
3. By conforming to the benchmarks for measuring accessibility set forth above, the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website.
4. To ensure the district's website conforms with the above benchmarks for measuring accessibility, the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:
 - a. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;

- b. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:**
- (1) Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;**
 - (2) Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;**
 - (3) If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;**
 - (4) If online forms and tables are used, making those elements accessible;**
 - (5) Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;**
 - (6) Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;**
 - (7) Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;**
 - (8) Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and**
 - (9) Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.**
- c. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.**

B. New Jersey Law – N.J.S.A. 18A:36-35.1

- 1. For the purpose of New Jersey law – N.J.S.A. 18A:36-35.1 and this Policy, “internet website or web service” includes any webpage, website, web service, online curriculum, or online third party or open educational resource product that is made available to enrolled students or the public by the school district.**
- 2. Pursuant to N.J.S.A. 18A:36-35.1, no school district shall make available to the enrolled students of the district or school or to the public an Internet website or web service unless the Internet website or web service complies with the most up-to-date version of the World Wide Web Consortium’s (W3C) Web Content Accessibility Guidelines (WCAG) if the Guidelines are approved by the Commissioner of Education, or any other applicable guidelines or requirements as may be designed or approved by the Commissioner of Education.**
- 3. In accordance with N.J.S.A. 18A:36-35.1.a. and b., the school district is required to submit a statement of assurance attesting to compliance with N.J.S.A. 18A:36-35.1 as required by the Commissioner of Education.**

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district’s goals and ensure compliance with applicable Federal and State laws.

Legal References: *Section 504 of the Rehabilitation Act of 1973*
 Title II of the Americans with Disabilities Act of 1990
 34 C.F.R. Part 104; 28 C.F.R. Part 35
 N.J.S.A. 18A:36-35.1

Adopted (BCTS):

Adopted (BCSS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2415M

Title: EVERY STUDENT SUCCEEDS ACT

The Every Student Succeeds Act (ESSA) is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965 that provides Federal funds to help all New Jersey's school children achieve. The purpose of the ESSA is to ensure all students have equitable access to high-quality educational resources and opportunities and to close educational achievement gaps. The Board of Education elects to augment the instructional program of students by projects supported by Federal funds allocated under the ESSA and the district will comply with the requirements of all the programs authorized by the ESSA.

The district may be eligible for several grant programs funded through the ESSA, including, but not limited to, Title I through Title VII. Many of the Titles of the ESSA have several parts and subparts that provide a funding source for specific purposes.

APPLICATION PROCEDURE

The district will submit an annual ESSA Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and the ESSA for the district to be considered for funding under the ESSA.

COVERED PROGRAMS

Formula grants under the ESSA are non-competitive grants that school districts are eligible for based on the make-up of their student bodies. These formula grants for each Title are committed to different purposes and may be used to support different activities and programs.

TITLE I

The largest Federal program supporting elementary and secondary education is Title I. The ESSA strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also requires minimum qualifications for teachers and paraprofessionals in Title I programs.

The school district must use the best available measure for identifying children from low-income families to: identify eligible school attendance areas, determine the ranking of each area, and determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English Language Learner (ELL) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

TYPE OF TITLE I PROGRAM

The school district will offer a _____ (School-wide or Target Assistance or Public School Choice) Title I program.

☐ School-wide Program

High-poverty schools (a school with at least 40% poverty or any school below 40% poverty with a waiver issued by the New Jersey Department of Education) are eligible to adopt school-wide programs to raise the achievement of low-achieving students by improving instruction throughout the entire school, thus using Title I funds to serve all children in the school. A school-wide program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.

☐ Target Assistance Program

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving students. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.]

NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY SYSTEM

The district will comply with the accountability system established by the New Jersey Department of Education and outlined in the New Jersey State Plan and approved by the United States Department of Education.

FISCAL RESPONSIBILITY

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and the ESSA.

STAFF

The district will comply with the staff certification requirements of the ESSA and the NJDOE. In addition, the district will ensure all paraprofessionals meet the requirements as established by the ESSA and as outlined in Policy 4125 – Employment of Support Staff Members.

PARENT AND FAMILY ENGAGEMENT

The district will comply with the requirements as outlined in Policy 2415.04 – Title I – District-Wide Parent and Family Engagement and Policy 2415.50 – Title I – School Parent and Family Engagement as applicable in accordance with the NJDOE and the ESSA.

STUDENT SURVEYS, ANALYSIS, AND/OR EVALUATIONS

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive Federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Student Surveys, Analysis, and/or Evaluations in accordance with the PPRA.

UNSAFE SCHOOL CHOICE OPTION

In the event there is a school in the district designated as Persistently Dangerous in accordance with the Victims of Violent Criminal Offenses as outlined in the ESSA, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and the ESSA.

PROPERTY

Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines.

CAPITAL EXPENSES

The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school students; ensure accounts for any capital funding is separately maintained; and assure lease purchase agreements are consistent with applicable statute and administrative code.

POST-AWARD REQUIREMENTS

The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.

SUPPLEMENT, NOT SUPPLANT

Grant funds provided under Federal programs, including the ESEA of 1965 as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA of 1965 as amended by the ESSA.

EVALUATION

The Superintendent or designee will evaluate the ESSA programs as required by the United States and the New Jersey Departments of Education.

**Legal References: Elementary and Secondary Education Act of 1965
 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.**

Adopted (BCTS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2415.04M

**Title: TITLE I – DISTRICT-WIDE PARENT AND FAMILY
PARENTAL INVOLVEMENT ENGAGEMENT**

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
 - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and

uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.

B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
 - a. *Engage with PPO Executive Board*
 - b. *Engage with parents at PPO general meetings*
 - c. *Allow parents to participate in the creation of criteria for successful implementation*
2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. *Engage with PPO Executive Board*
 - b. *Engage with parents at PPO general meetings and share data on program outcomes*
 - c. *Allow parents to participate in the creation of criteria for successful implementation*
3. The school district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
 - a. *Budgetary planning and the allocation of grant funds*
 - b. *Assist in the selection of assessment tools that can be utilized for student program entrance and exit*
4. The school district will coordinate and integrate parent and family engagement strategies in Title I, Part A with parent and family engagement strategies under the following other programs (Such as: Head Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:
 - a. *Connect parents with other county resources such as SPAN, Bergen Promise, and DVR*
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are

disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.

a. Series of reflection focus groups at general PPO meetings

b. Series of discussions on strategies to increase stakeholder engagement at general PPO meetings

6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- (1) The challenging State academic standards;
- (2) The State and local academic assessments including alternate assessments;
- (3) The requirements of Title I, Part A;
- (4) How to monitor their child's progress; and
- (5) How to work with educators:

(a) Provide online resources on how to partner with schools

b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:

(1) Include resources and support in the School Parent Compact

(2) Provide additional resources online

- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

(1) Title 1 teachers provide overviews at department meetings

- d. The school district will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

(1) Supporting student placement in work-based learning

(2) Partner with county agencies such as Bergen County Therapy and DVR

- e. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

(1) Provide information in multiple languages

(2) Use multiple communication channels (i.e. mail, email, online surveys, etc.)

C. Discretionary District-Wide Parent and Family Engagement Policy Components

- 1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
 - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;

- b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- d. Training parents to enhance the involvement of other parents;
- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted (BCTS): 10/27/04 Rev.: 3/15/06 Rev.: 10/12/11 Rev.: 3/21/13 Rev.: 1/28/14
 Rev.: 2/19/15 Rev.: 4/28/16 Rev.: 2/28/17 Rev.: 2/27/18 Rev.: 2/21/19
 Rev.: 4/28/20 Rev.: 2/23/21 Rev.:

Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2415.50M

Title: TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
 - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).
 - f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure

that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)

- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child’s learning;
 - (b) That parents are encouraged to be actively involved in their child’s education at school;
 - (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.
- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

- 1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:
 - a. ***Engage with PPO Executive Board***
 - b. ***Engage with parents at PPO general meetings***
 - c. ***Allow parents to participate in the creation of criteria for successful implementation***
- 2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to

explain the requirements of this part and the right of the parents to be involved:

a. Multiple meetings are held in coordination with the PPO general meeting schedule

3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement:

a. Families have opportunities to attend multiple meetings and/or engage asynchronously

4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

a. Not applicable as our district only has one school that receives Title I assistance.

5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:

- (1) The challenging, state academic standards;
- (2) The state and local academic assessments including alternate assessments;
- (3) The requirements of Title I, Part A;
- (4) How to monitor their child's progress; and
- (5) How to work with educators to improve the achievement of their children.

b. Provide online resources on how to partner with schools

6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

- a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement, by:

(1) Include resources and support in the School Parent Compact

(2) Provide additional resources online

- b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools, by:

(1) Coordinate with PPO Executive board to assist parents in connecting with other families

(2) Connect parents to SPAN.

- c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

(1) Supporting student placement in work-based learning

(2) Partner with county agencies such as Bergen County Therapy and DVR

- d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon

request, and, to the extent practicable, in a language the parents can understand:

(1) Provide information in multiple languages

(2) Use multiple communication channels (i.e. mail, email, online surveys, etc.)

7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs: [Such as: Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs], by:

a. Connect parents with other county resources such as SPAN, Bergen Promise, and DVR

8. The school will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies:

a. Series of reflection focus groups at general PPO meetings

b. Series of discussions on strategies to increase stakeholder engagement at general PPO meetings

9. The school will take the following actions to involve parents in the process of school review and improvement:

a. Engage with PPO Executive Board

b. Engage with parents at PPO general meetings

c. Allow parents to participate in the creation of criteria for successful implementation

10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the

Annual School Plan (ASP) when the school makes the plan available to the local educational agency:

- a. Comments are submitted directly to the Principal of our Title I school.*

C. Shared Responsibilities for High Student Academic Achievement

- 1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:

- a. Provide online resources on how to partner with schools*

D. Discretionary School Parent and Family Engagement Policy Components

- 1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:
 - a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
 - b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.
 - c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
 - d. Train parents to enhance the involvement of other parents.
 - e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.
 - f. Adopt and implement model approaches to improve parent and family engagement.

- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request:

E. Accessibility

- 1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand:
(List actions)

- a. ***All outreach and dissemination of information is done in multiple languages***
- b. ***All outreach and dissemination of information is done through multiple communication channels (mail, email, district website)***

F. Adoption

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Legal Reference: Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted BCTS:

Adopted BCSS: N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: CERTIFICATED
STAFF MEMBERS**
Number: 3270

Title: PROFESSIONAL RESPONSIBILITIES

The Board of Education will establish and enforce rules for the assignment of specific duties to certificated staff members and for the conduct of teaching staff members during the work day.

Certificated staff members assigned specific instructional responsibilities and as designated by the Superintendent shall prepare regular lesson plans ~~The Board directs the Superintendent to requires the preparation of lesson plans each teacher that implement the goals and objectives of the educational program.~~ Teachers shall also be responsible for providing adequate direction and guidance to substitutes. Lesson plans ~~will~~ **shall** be subject to ~~periodic~~ review by **the certificated staff member's Principal or designee and/or immediate supervisor as assigned by the Superintendent.**

~~The Superintendent shall apply uniformly throughout the district, except as may otherwise be provided in this policy, the following additional rules for teaching staff member conduct:~~

- ~~1. During the work day, teaching staff members may be assigned extra or alternative duties by the _____ in accordance with Board Policy No. 3134;~~
- ~~2. Teaching staff members are expected to attend every faculty meeting unless expressly excused by the _____;~~

During the work day, certificated staff members may be assigned extra or alternative duties by the Principal or designee in accordance with Policy 3134. Certificated staff members are to attend every faculty meeting unless expressly excused by the Principal or designee.

Optional

~~{A teaching staff member who is excused from attending a faculty meeting must meet with the _____ the following day to review the topics covered at the meeting;}~~

- ~~3. Teaching staff members may not leave the school grounds during mealtime without the express permission of the _____.~~

~~Teaching staff members who are assigned as department heads or who are assigned to work on curriculum revision during the regular school day will be given an appropriate reduction in teaching assignments.~~

Legal References: *N.J.S.A. 18A:27-4*
 N.J.A.C. 6A:9-3.3

Adopted (BCTS): 9/11/02 Rev.:
Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **STUDENTS**
Number: **5513M**

Title: CARE OF SCHOOL PROPERTY

The Board of Education believes ~~that~~ the schools **district** should help students learn to respect property and ~~instill to develop~~ feelings of pride in ~~their school community institutions~~. The Board ~~requires charges~~ each student ~~enrolled in the this~~ district **to responsibly with responsibility** ~~for the proper care for~~ of school property and the school supplies and equipment entrusted to ~~the student his/her use by the school district~~.

TEXTBOOKS – PUNISHMENT AND FINES

Students who cause damage to school property will be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or defacement of a textbook and reserves the right to withhold a report card or diploma from any student whose payment of a fine is in arrears.

The Superintendent or his or her designee shall develop rules for the safekeeping and accounting of textbooks and prepare a schedule of fines for lost and damaged textbooks.

CHRONIC OFFENDERS

A student who demonstrates chronic and/or serious disregard for property may be referred to the child study team.

Legal references: *N.J.S.A. 18A:34-2; 18A:37-3*

N.J.A.C. 6A:23-6.6

Cross reference: Policy No. 2520 – Instructional Supplies
7610 - Vandalism
8461 – Reporting Violence and Vandalism
9260 – Parental Liability for Vandalism

Adopted (BCTS): 9/11/02 Rev.: 5/25/05

Adopted (BCSS): N/A

- ☒ BCTS Policy No. 5513M
☐ BCSS Policy No. N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5517

Title: SCHOOL DISTRICT ISSUED STUDENT IDENTIFICATION CARDS

The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents, and community members present in school buildings. In recognizing this important responsibility, the Principal or his or her designee shall require students to wear, as indicated below, District-issued Identification Cards (Identification Card) at all times.

STUDENT IDENTIFICATION CARDS REQUIRED

At the start of each school year, an Identification Card will be issued to each student enrolled in the high schools of the District.

[Required For Any Grades Seven through Twelve

The Identification Card shall have printed on the back the telephone number for the New Jersey Suicide Prevention Hopeline (NJ Hopeline) and contact information for a crisis text line pursuant to N.J.S.A. 18A:6-113.1. The district may, in addition to the telephone number for the NJ Hopeline and contact information for a crisis text line, provide the contact information for the National Suicide Prevention Lifeline, a school district crisis center, or any other mental health support services pursuant to N.J.S.A. 18A:3B-73.2.]

The Principal or his or her designee may require a student to present their Identification Card at any time during the school day or at any time during a school-sponsored activity on school grounds.

PROPER DISPLAY OF STUDENT IDENTIFICATION CARDS

Each student must wear the Identification Card on a breakaway lanyard hanging from the student's neck in clearly visible sight. The Identification Card cannot be worn on a shirtsleeve, pants, dangling out of a pocket, under a coat or jacket, or at the bottom of the student's shirt. If a student is wearing a garment of outerwear, the lanyard must be displayed on the outside of the garment.

A student shall be excused from wearing the Identification Card during classes where it presents a hazard to student safety. In these instances, the Identification Card must be properly secured.

Notwithstanding any provision of this policy, the Principal or his or her designee may also require students to wear an Identification Card at any school-sponsored, off-campus activity, including but not limited to, field trips or interscholastic sports programs pursuant to N.J.S.A. 18A:36-43a. The provision of this policy shall not be construed to require a student to carry or wear the Identification Card while participating in an athletic contest or competition, an activity involving fine arts or performing arts, or any other activity that the Commissioner of Education determines does not require the physical possession of an Identification Card. An Identification Card used in accordance with N.J.S.A. 18A:36-43a shall include, but need not be limited to, the following information: the student's name; an up-to-date photograph; and the current school year.

At the beginning of each class the teacher will ensure that the information on the Identification Card matches that of the student presenting the Identification Card.

The Identification Card must not be defaced or otherwise altered and must remain free of stickers, markings, other photographs on both the front and back of the card.

FAILURE TO DISPLAY/POSSESS IDENTIFICATION CARD

If a student does not have his or her Identification Card in his or her possession or fails to display the Identification Card in accordance with the requirements of this policy, he or she shall be subject to the following consequences:

1st Violation – Phone call to the student's home by the designated administrator.

2nd Violation – Lunch detention.

3rd Violation – One day after school detention (ASD).

4th Violation – Two (2) days ASD.

5th Violation – Five (5) days lunch detention.

6th Violation – One day in-school suspension (ISS).

Subsequent violations will result in the assignment of multiple days of ISS or out-of-school suspension (OSS).

All consequences are cumulative for the entire school year.

Refusal by a student to provide access or fails to display his or her Identification Card as required to a teacher, administrator, security police, or bus driver shall be deemed an act of insubordination.

STUDENT WITHOUT AN IDENTIFICATION CARD

If a student is not in possession of his or her Identification Card on a school day:

- The teacher will issue the student a one-day Temporary Identification Card that must be worn in accordance with the requirements of this policy during the school day.
- This Temporary Identification Card must be dated.
- The last period teacher shall collect all Temporary Identification Cards and destroy them before class is dismissed.

The teacher must email the names of all students who are issued Temporary Identification Cards to the designated school administrator who will then assign consequences for failure of the student to have in his or her possession the Identification Card. (See Failure to Display/Possess Identification Card, above.)

REPLACING AN IDENTIFICATION CARD

The student must immediately replace any lost, stolen, altered, damaged and/or defaced Identification Card. To do so, the student must go to the main office either between 7:30 AM and 8:05 AM or during the student's designated lunch period to present the damaged Identification Card to be replaced or request replacement of a lost or stolen Identification Card. The cost of replacement is ten dollars (\$10.00). A fine will be recorded in PowerSchool if a student is unable to pay for the replacement on the day he or she comes to the main office.

The cost of a replacement lanyard shall be one dollar (\$1.00).

Any student who fails to have the Identification Card in their possession or fails to present it when required may be denied access to an event or activity and may be subject to appropriate discipline.

An Identification Card issued in accordance with this policy shall not be considered a government record pursuant to P.L. 1963, c.73 (N.J.S.A. 47:1A-1 through 1A-13, Examination and Copies of Public Records), P.L. 2001, c.404 (N.J.S.A. 47:1A-5, Custodian of government records to permit inspection, examination and copying; certain information to be redacted; purchase of records; immediate access in certain circumstances), or the common law concerning access to government records.

Legal reference: *N.J.S.A. 18A:36-43*

Adopted (BCTS): 2/26/03 Rev.: 1/28/20 Rev.:
Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **STUDENTS**
Number: **5722M**

TITLE: STUDENT JOURNALISM

The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally-protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

DEFINITIONS

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

FREEDOM OF SPEECH

Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities, or produced in conjunction with a class in which the student is enrolled. Subject to 1. through 5. below, student journalists are responsible for determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists.

This Policy does not authorize or protect expression by a student that:

- 1. Is libelous or slanderous;**
- 2. Constitutes an unwarranted invasion of privacy;**
- 3. Is profane or obscene;**
- 4. Violates Federal or State law; or**
- 5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.**

The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.

A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.

When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.

A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be

submitted in writing to the Superintendent or designee within five school days of the written determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

Legal References: N.J.S.A. 18A:36-44; 18A:36-45

Adopted:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROPERTY
Number: 7410M

Title: MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

DEFINITION – COMPREHENSIVE MAINTENANCE PLAN

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A “comprehensive maintenance plan” means a school district’s multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

REQUIRED ACTIVITIES

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

INTEGRATION IN ANNUAL BUDGET

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

REQUIRED REPORTS

The school district’s comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district's annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district's budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.]

Legal References *N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50; 18A:18A-43; 18A:21-1*
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3; 6A:26-20.4;
6A:26-20.5; 6A:26-20.6; 6A:26-20.8

Adopted (BCTS): 10/17/01 Rev.: 8/30/10 Rev.:
Adopted (BCSS): 1/23/02 Rev.: 6/24/10 Rev.:

POLICIES

SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2340

Title: FIELD TRIPS

The Board of Education recognizes that field trips properly planned and integrated with the curriculum are an educationally sound and important part of the program of the schools that can supplement and enrich classroom instruction by providing learning experiences in an environment outside the schools.

FIELD TRIP DEFINED

For purposes of this policy, a “field trip” shall mean any journey made by a group of students away from the school premises, under the supervision of a teacher, such journey being integrally related to an approved course of study.

The Board of Education shall consider field trips that are included in curriculum guides to have been approved in advance. The Board must individually approve all field trips not listed in the curriculum guide.

COST OF FIELD TRIPS – RESPONSIBILITY FOR PAYMENT

The Board of Education may authorize field trips for which all or part of the costs are borne by the students’ parent(s) or legal guardian(s), with the exception of students with financial hardship and students who are required to participate in the field trip as part of their Individualized Education Plan (IEP). If the cost of a field trip must be partially or fully paid for by the students’ parent(s) or legal guardian(s) it shall not be considered mandatory and shall not be a requirement for purposes of successful completion of a class.

The determination of a student’s inability to pay will be based upon the student’s eligibility for free and reduced meals in accordance with Policy No. 8540 – Free and Reduced Rate Meals.

USE OF FEDERAL FUNDS

Under no circumstances may federally-provided funds be used to pay for any of the costs of a field trip if no educational component exists.

STUDENTS WITH DISABILITIES

In cases where a student's disability prohibits him or her from participating in a field trip, the school will make every effort to accommodate the student or provide an alternative educational experience.

BOARD AUTHORITY OVER STUDENTS

Students on field trips remain under the supervision of this Board of Education and are subject to its policies, rules, and regulations.

STUDENT DISOBEDIENCE

A student who violates a Board of Education policy or its rules and regulations or disregards the authority of supervisors on a field trip significantly endangers the safety of other students and may be summarily dismissed from the trip. Should this type of situation arise, the teaching staff member in charge will make arrangements for the dismissed student's transportation to home or school as appropriate. The cost of any such transportation will be borne by the parent(s) or legal guardian(s) of the student. The Board reserves the right to take further disciplinary measures in accordance with Policy No. 5600M – Student Discipline.

FIELD TRIP REGULATIONS

The Superintendent or his or her designee shall prepare regulations for the operation of field trips emphasizing the following considerations:

- Insure that the safety and well being of students shall be protected at all times;
- Seek and obtain prior parental permission for any student to be removed from the District for the purpose of going on a field trip;
- Each field trip is properly planned, integrated with the curriculum, and followed up by appropriate activities that enhance its usefulness;
- The effectiveness of field trip activities is monitored and continually evaluated;
- Teachers are allowed a considerable degree of flexibility and innovation in planning field trips;
- No field trip will be approved unless it contributes to the achievement of specified instructional objectives;

- **No swimming or water sports of any kind shall be allowed during any field trip; and**
- Teachers are not permitted to make on-site alterations to a trip itinerary, except where the health, safety, or welfare of students is imperiled or where changes or substitutions beyond the control of the teacher have frustrated the purpose of the trip.

Legal reference: *N.J.S.A. 18A:36-21 through 36-23; 18A:53-2*

Cross reference: Policy No. 5600M – Student Discipline
8540 – Free and Reduced Rate Meals

Adopted (BCTS): 9/11/02 Rev.: 11/3/08 Rev.: 7/23/13 Rev.: 11/1/13
Adopted (BCSS): N/A

POLICIES

ONE READING ONLY

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: **PROGRAM**
Number: **R2461.06M**

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS – HIGHLY QUALIFIED AND APPROPRIATELY CERTIFIED STAFF AND LICENSED STAFF

A. The receiving school will comply with the requirements that all personnel serving students with disabilities are appropriately certified and licensed, where a license is required, in accordance with the State and Federal Law. **Additionally, the receiving school shall ensure that all personnel serving students with disabilities are assigned to teach only the classes for which they hold appropriate certification.**

1. **The receiving school shall provide a list of professional staff who will provide services to the County Office of Education.**

a. **The list shall verify staff certification and license, if one is required, the function they will perform, and documentation of a completed criminal history review pursuant to N.J.S.A. 18A:6-7.1.**

Issued (BCTS): 9/26/17 Rev.:

Issued (BCSS): 2/27/02 Rev.: 4/27/11 Rev.: 4/24/12 Rev.: 5/24/16 Rev.: 9/19/17
Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: **PROGRAM**
Number: **R2461.09M**

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS – STATEWIDE AND DISTRICT-WIDE ASSESSMENT PROGRAMS

- A. The receiving school will comply with the requirements for Statewide and district-wide assessments in accordance with the provisions as outlined in N.J.A.C. 6A:14-4.10. All students with disabilities will participate in Statewide assessments or the alternate assessment, in grades three, four, five, six, seven, eight, and eleven in accordance with their assigned grade level.**
 - 1. The receiving school shall ensure that Statewide assessments and alternate assessments (NJSLA, DLM) are provided to students with disabilities onsite at the receiving school and that Statewide assessments are administered by receiving school staff members. Students shall not be sent back to their home districts to take any assessment.**

Issued (BCTS): 9/26/17 Rev.:
Issued (BCSS): 4/24/12 Rev.: 5/24/16 Rev.: 9/19/17 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: **PROGRAM**
Number: **R2461.10M**

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS – FULL EDUCATION OPPORTUNITY

The receiving school will comply with the requirements for full educational opportunity to all students with disabilities **including courses and classes that will enable students with disabilities to meet requirements needed to receive a State-endorsed diploma, as appropriate. The receiving school shall maintain documentation of the curriculum and materials currently utilized by the school, including a description of how the New Jersey State Learning Standards will be implemented** ~~in accordance with the provisions as outlined in N.J.A.C. 6A:14-1.1.~~

- A. The receiving school shall ensure the following:**
- 1. The receiving school shall review and update annually the curriculum initially approved by the New Jersey Department of Education. The receiving school shall get approval from the County Office of Education before the receiving school makes any changes to the curriculum or adopts any new curriculum.**
 - 2. In accordance with N.J.A.C. 6A:14-3.7(e)9, students with disabilities will not be exempt from graduation requirements unless the receiving school provides a description of the alternate proficiency to be achieved.d**
 - 3. The receiving school shall have a plan in effect, in accordance with N.J.A.C. 6A:14-1.2(b)19, to establish stability in special education programming.**
 - a. The receiving school’s plan shall take into account the consistency of the location, curriculum, and staffing in the provision of special education services.**
 - b. The receiving school’s plan shall also include the mechanism used to evaluate student progress in the general education curriculum and program efficacy.**

Issued (BCTS): 9/26/17 Rev.:
Issued (BCSS): 4/24/12 Rev.: 5/24/16 Rev.: 9/19/17 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section:
Number:**

**PROGRAM
R2461.12M**

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS – LENGTH OF SCHOOL DAY AND ACADEMIC YEAR

The receiving school will ensure that the length of the school day and academic year shall be as long as that established for nondisabled students in accordance with N.J.A.C. 6A:14-4.1(c) and must include at least four hours of actual school work instruction in accordance with N.J.A.C. 6A:14-7.6(i).

- A. Procedures To Ensure The Length Of The School Day And Academic Year Are As Long As That Established For Nondisabled Students
1. **The receiving school shall ensure that the length of a school day and academic year is consistent with a sample daily schedule and school calendar from one of their sending school districts and must reflect the appropriate age/grade level for those students who attend the receiving school (e.g. elementary, middle, and/or high school) The receiving school must have a school day that is at least as long as that of a selected sending school district.**
 2. **The receiving school will maintain documentation of the school calendar of the sending school district, along with the receiving school's calendar, to ensure compliance** ~~The receiving school must have an academic year calendar that matches that of a selected sending school district.~~
 3. **The receiving school will maintain documentation of a sample student daily schedule from a sending school district, along with a sample receiving school's daily schedule, to ensure compliance** ~~Early dismissal days in the academic year calendar may not exceed the number of early dismissal days reflected in the selected sending district calendar.~~
 4. ~~The receiving school will maintain documentation of the school calendar of the sending school district, along with the receiving school's calendar, to ensure compliance.~~

5. ~~The receiving school will maintain documentation of a sample student daily schedule from a sending school district, along with a sample of the receiving school's daily schedule, to ensure compliance.~~
46. The receiving school will not include shortened school days in its daily schedule or calendar unless such days are reflected in the sending school sample daily schedule and/or school calendar.
57. Any shortened school days for an individual student will be implemented, as needed on an individual basis, and must be reflected in each student's Individualized Education Program (IEP).

Issued (BCTS): 9/26/17 Rev.:

Issued (BCSS): 4/24/12 Rev.: 5/24/16 Rev.: 9/19/17 Rev.:

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section:
Number:**

**PROGRAM
R2461.14M**

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS – AMENDING POLICIES, PROCEDURES, THE SERVICES PROVIDED, OR THE LOCATION OF FACILITIES

The receiving school shall follow all requirements set forth in N.J.A.C. 6A:14-7.3 for amending the policies, procedures/regulations, the services provided, or the location of facilities.

The receiving school shall submit all required documentation and obtain approval from the New Jersey Department of Education, through the County Offices of Education, prior to amending policies and procedures, changing the nature and scope of services provided, and increasing or reducing the services provided, including the number of classes operated.

The receiving school shall submit all required documentation and obtain approval from the New Jersey Department of Education, through the County Offices of Education, prior to changing locations or opening a program at an additional location.

~~A. Procedures To Amend Policies, Procedures/Regulations, The Services Provided, Or The Location Of Facilities~~

~~1. To amend the policies, procedures/regulations, nature and scope of the services provided, or increase or decrease the services provided, the receiving school must send to the County Office of Education:~~

~~a. A copy of the revised policy and/or procedure/regulation;~~

~~b. A revised description of the scope and nature of the services to be offered according to N.J.A.C. 6A:14-7.2(a)3iii(4); and~~

~~c. A list of professional staff who will provide these services. The list shall verify each individual's certification and license, if one is~~

~~required, that a criminal history review pursuant to N.J.S.A. 18A:6-7.1 has been completed for the individual and the function he or she shall perform.~~

- ~~2. To amend the location of facilities, an approved private school for students with disabilities shall submit a copy of the valid health, fire, HVAC inspections, occupancy and, if applicable sewerage plant to the Department of Education through the County Office of Education~~
- ~~3. When a professional staff member leaves or a new professional staff member is hired by an approved private school for students with disabilities, the approved private school shall provide written notification to the Department of Education through the County Office of Education within seven calendar days of the changes.~~

Issued (BCTS): 9/26/17 Rev.:
Issued (BCSS): 9/19/17 Rev.:

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section:
Number:**

**PROGRAM
R2461.15M**

**Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-
TIME VOCATIONAL TECHNICAL SCHOOLS – OPERATION OF
AN EXTENDED ACADEMIC YEAR PROGRAM**

The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(h) to operate an extended academic year program. **Prior to providing an extended academic year program, the receiving school shall submit all required documentation and obtain approval from the New Jersey Department of Education, through the County Offices of Education.**

Issued (BCTS): 9/26/17 Rev.:

Issued (BCSS): 9/19/17 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section:
Number:**

**PROGRAM
R2461.19M**

Title: SPECIAL EDUCATION/RECEIVING SCHOOLS AND SHARED-TIME VOCATIONAL TECHNICAL SCHOOLS – BEHAVIOR MODIFICATION PROGRAM

The receiving school shall follow the requirements set forth in N.J.A.C. 6A:23A-18.22 regarding behavior modification programs and shall adopt a policy that defines the procedures, evidence-based strategies, techniques, and approaches used in the behavior modification program.

A. Behavior modification shall not include:

- 1. Cash or checks;**
- 2. The replacement of meals or components of meals on a regular basis;
or**
- 3. High-dollar value items such as personal electronics.**

~~To ensure compliance the receiving school shall:~~

- ~~1. Maintain documentation of the procedures, evidence-based strategies, techniques, and approaches utilized in the behavior modification program.~~
- ~~2. Maintain documentation which describes, in detail, any type of incentive system utilized as part of a behavior modification program.~~
- ~~3. Ensure that the documentation is readily available for review upon request by the Department of Education either through an onsite monitoring visit or the County Office of Education.~~

Issued (BCTS): 9/26/17 Rev.:
Issued (BCSS): 9/19/17 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: **COMMUNITY**
Number: **R9320M**

Title: ~~**LAW ENFORCEMENT AGENCIES**~~
COOPERATION WITH LAW ENFORCEMENT AGENCIES

- A. Policy 9320 and this Regulation shall be in accordance with the provisions of N.J.A.C. 6A:16-6.2, the Memorandum of Agreement between Education and Law Enforcement Officials (MOA), and shall be:
1. Developed, implemented, and revised, as necessary, in consultation with the county prosecutor and other law enforcement officials as may be designated by the county prosecutor;
 2. Reviewed and approved by the Executive County Superintendent;
 3. Made available annually to all school district staff, students, and parents;
 4. Consistent with reporting, notification, and examination procedures of students suspected of being under the influence of alcohol and other drugs pursuant to N.J.A.C. 6A:16-4.3; and
 5. Consistent with N.J.A.C. 6A:16-7, as appropriate.
- B. The school district's policies and procedures for cooperation with law enforcement agencies shall include the following components:
1. The Superintendent has designated school district staff as liaisons to law enforcement agencies in accordance with the MOA. The MOA includes a description of the liaisons' roles and responsibilities;
 2. Specific procedures for and responsibilities of school district staff in summoning appropriate law enforcement authorities onto school grounds, for the purpose of conducting law enforcement investigations, searches, seizures, or arrests shall be in accordance with the MOA;
 3. Specific procedures and responsibilities of school district staff for notifying parents in instances of law enforcement interviews involving their children shall be consistent with the MOA and the following:

- a. School officials shall not notify the student's parent(s) in instances of suspected child abuse or neglect;
 - b. School officials shall notify the student's parent(s) when the student is the target of the law enforcement investigation; and
 - c. In all other instances, school authorities shall permit law enforcement authorities to determine whether or when a student's parent should be contacted;
4. Specific procedures for and responsibilities of school district staff in cooperating with arrests made by law enforcement authorities on school grounds shall be in accordance with the MOA;
5. Specific procedures for and responsibilities of school district staff in initiating or conducting searches and seizures of students, their property, and their personal effects shall be in accordance with the MOA and the following:
- a. All searches and seizures conducted by school district staff shall comply with the standards prescribed by the United States Supreme Court in *New Jersey v. T.L.O.*, 469 U.S. 325 (1985).
 - b. Questions concerning searches conducted by school officials shall be directed to the appropriate county prosecutor.
 - c. School officials may request that law enforcement authorities assume responsibility for conducting a search or seizure.
 - d. No school district staff member shall impede a law enforcement officer engaged in a lawful search, seizure, or arrest whether pursuant to a warrant or otherwise.
 - e. School district staff shall permit law enforcement authorities, upon their arrival, to assume responsibility for conducting a search or seizure.
 - f. All inspections of lockers, desks, or other objects or personal property on school grounds involving the use of law enforcement drug-detection canines may be undertaken with only the express permission of the county prosecutor or the Director of the Division of Criminal Justice or the Director's designee in the New Jersey Department of Law and Public Safety.
 - g. Questions concerning the legality of a contemplated or ongoing search, seizure, or arrest conducted by a law enforcement officer on school grounds shall be directed to the county prosecutor or in the case of a search, seizure, or arrest undertaken by the Division of Criminal Justice's designee in the New Jersey Department of Law and Public Safety, to the assigned Assistant Attorney General;

6. The procedures for and responsibilities of school district staff, with regard to interviews of students suspected of possessing or distributing a controlled dangerous substance; including anabolic steroids, drug paraphernalia; or a firearm or other deadly weapon shall be in accordance with Policy and Regulation 5530 and the MOA;
7. Procedures for planning, approving, and conducting undercover school operations shall be in accordance with the MOA and the following:
 - a. The Superintendent and Principal shall cooperate with law enforcement authorities in the planning and conduct of undercover school operations. The Superintendent shall approve undercover operations without prior notification to the Board of Education.
 - b. All information concerning requests to undertake an undercover school operation, information supplied by law enforcement authorities to justify the need for and explain a proposed undercover school operation, and all other information concerning an ongoing undercover school operation, including the identity of any undercover officer placed in a school, shall be kept strictly confidential by the Superintendent and Principal.
 - c. The Superintendent and Principal shall not divulge information concerning an undercover school operation to any person without the prior express approval of the county prosecutor or designee.
 - d. The Superintendent, Principal, or any other school district staff or Board member who may have been informed regarding the existence of the undercover school operation shall immediately communicate to the county prosecutor or designee if they subsequently learn of information that suggests the undercover officer's true identity has been revealed, the undercover officer's identity or status as a bona fide member of the school community has been questioned, or the integrity of the undercover school operation has been in any other way compromised;
8. The procedures for and responsibilities of school district staff concerning the safe and proper handling of a seized controlled dangerous substance, including anabolic steroids, drug paraphernalia, or a firearm or other deadly weapon, and the prompt delivery of the items to appropriate law enforcement authorities shall be in accordance with N.J.A.C. 6A:16-6.2, Policy and Regulation 5530, and the MOA;
9. The procedures for and responsibilities of school district staff in notifying authorities of a suspected violation of laws prohibiting the possession; sale or other distribution of a controlled dangerous substance, including anabolic steroids; drug paraphernalia; or a firearm or other deadly weapon shall be in accordance with Policy and Regulation 5530 and the MOA;

10. Provisions for requesting uniformed police attendance at extracurricular school events shall be in accordance with the MOA;
11. Provisions for notifying parents as soon as possible whenever a student is arrested for violating a law prohibiting the possession; sale or other distribution of a controlled dangerous substance, including anabolic steroids; drug paraphernalia; or a firearm or other deadly weapon shall be in accordance with Policy and Regulation 5530;
12. Provisions for in-service training of school district staff concerning policies and procedures established in this subchapter, and the exchange of information regarding the practices of the school district and law enforcement agencies shall be in accordance with the MOA;
13. A MOA with appropriate law enforcement authorities in accordance with N.J.A.C. 6A:16-6, Policy 9320, and this Regulation;
14. An annual process for the Superintendent and appropriate law enforcement officials to discuss the implementation and need for revising the MOA, and to review the effectiveness of policies and procedures implemented pursuant to N.J.A.C. 6A:16-6.2 and the MOA;
15. Provisions for contacting the Chief Executive Officer of the involved law enforcement agency, county prosecutor, and/or Division of Criminal Justice, as necessary, to resolve disputes concerning law enforcement activities occurring on school grounds shall be in accordance with the MOA; and
16. Provisions for directing inquiries or complaints received by school district staff regarding interviews, investigations, arrests, or other operations conducted by sworn law enforcement officers to the appropriate law enforcement agency shall be in accordance with the MOA.

C. Mandatory Reporting

1. There are seven offenses that must be reported to law enforcement if they qualify as mandatory reports, as set forth and explained in further detail in the MOA. These mandatory reports include:
 - a. Whenever any school district staff has reason to believe a student is in possession of a controlled dangerous substance or related paraphernalia, or is involved or implicated in distribution activities regarding controlled dangerous substances, pursuant to N.J.A.C. 6A:16-6.3;
 - b. Whenever any school district staff in the course of their employment develops reason to believe that a firearm or other dangerous weapon has unlawfully been possessed on or off school grounds, a weapon was used in an assault against a student or other school personnel, or that any student or other person has committed an offense with, or while in

possession of, a firearm, whether or not such offense was committed on school grounds or during school operating hours, pursuant to N.J.A.C. 6A:16-5.5, 5.6(d)4 and 6.3(b);

- c. Whenever any school district staff in the course of their employment develops reason to believe that anyone has threatened, is planning, or otherwise intends to cause death, serious bodily injury, or significant bodily injury to another person under circumstances in which a reasonable person would believe that the person genuinely intends at some time in the future to commit the violent act or to carry out the threat, pursuant to N.J.A.C. 6A:16-6.3(c) through (e);
 - d. Whenever any school district staff in the course of their employment develops reason to believe that a crime involving sexual penetration or criminal sexual contact has been committed on school grounds, or by or against a student during school operating hours or during school-related functions or activities, pursuant to N.J.A.C. 6A:16-6.3(d);
 - e. Whenever any school district staff in the course of their employment develops reason to believe that an assault upon a teacher, administrator, other school Board employee, or district Board of Education member has been committed, with or without a weapon, pursuant to N.J.A.C. 6A:16-5.7(d)5;
 - f. Whenever any school district staff in the course of their employment develops reason to believe a “bias-related act” has been committed or is about to be committed on or off school grounds, pursuant to N.J.A.C. 6A:16-6.3(e); and
 - g. Whenever any school employee in the course of their employment develops reason to believe a student is potentially missing, abused, or neglected, pursuant to N.J.A.C. 6A:16-11.1(a)3i. through iii.
- D. Nothing in the policies and procedures required under N.J.A.C. 6A:16-6 and Policy 9320 and this Regulation shall be construed to prohibit school district staff from disclosing information, pursuant to N.J.A.C. 6A:32-7.2 and 7.5(f), if necessary, to protect the immediate health or safety of a student or other persons.
- E. The Superintendent or designee shall annually review Policy 9320 and this Regulation as adopted by the Board to ensure each are in accordance with the requirements outlined in the MOA.

Issued (BCTS): 12/12/01 Rev.: 1/22/03 Rev.:
Issued (BCSS): 1/23/02 Rev.: 2/26/03 Rev.:

DELETION OF POLICIES

TO BE ABOLISHED

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: ADMINISTRATION
Number: 1648.13M

Title: SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

In accordance with Executive Order 253 signed by the Governor of New Jersey on August 23, 2021, the Board of Education shall adopt and maintain a policy that requires all covered workers to either provide adequate proof that they have been fully vaccinated or submit to COVID-19 testing at a minimum of one or two (2) times each week.

EFFECTIVE DATE OF POLICY – OCTOBER 18, 2021

This requirement shall take effect on October 18, 2021, at which time any covered workers that have not provided adequate proof to the District that they are fully vaccinated must submit to COVID-19 testing at a minimum of one to two (2) times each week on an ongoing basis until fully vaccinated.

“COVERED WORKERS” DEFINED

For purposes of Executive Order 253 and this policy, “covered workers” shall include all individuals employed by the Board of Education, both full and part-time including, but not limited to, administrators; teachers; educational support professionals; individuals providing food, custodial, and administrative support services; substitute teachers, whether employed directly by the Board of Education or otherwise contracted; contractors; providers; and any other individuals performing work in the District whose job duties require them to make regular visits to the District, including volunteers.

Covered workers do not include individuals who visit the District only to provide one-time or limited duration repair, services, or construction.

“FULLY VACCINATED” DEFINED

A covered worker shall be considered “fully vaccinated” for COVID-19 two (2) weeks or more after they have received the second (2nd) dose in a two-dose series or two (2) weeks or more after they have received a single-dose vaccine. Individuals will only be considered fully vaccinated after they have received a COVID-19 vaccine that is currently authorized for emergency use Authorization by the United States Food and Drug Administration (FDA) or the World Health Organization (WHO), or that are approved for use by the United States Food and Drug Administration or the World Health Organization.

Workers who are not fully vaccinated, or for whom vaccination status is unknown, or who have not provided sufficient proof of documentation, shall be considered unvaccinated for purposes of this policy, consistent with the provisions of Executive Order 253.

DOCUMENTATION OF VACCINATION

Covered workers shall demonstrate proof of full vaccination status by presenting any of the following documents if they list COVID-19 vaccines currently authorized for emergency use (EUA) by the FDA or the WHO, or that are approved for use by the FDA or the WHO, along with an administration date for each dose:

1. The Centers for Disease Control and Prevention (CDC) COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic or physical copy of the CDC COVID-19 Vaccination Card;
2. Official record from the New Jersey Immunization Information System (NJIS) or other state immunization registry;
3. A record from a health care provider's portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician's assistant, registered nurse, or pharmacist;
4. A military immunization or health record from the United States Armed Forces; or
5. Docket mobile phone application record or any state specific application that produces a digital health record.

DATA COLLECTION COMPLIANCE WITH LAW

The Board of Education's collection of vaccination information from covered workers shall comport with all federal and state laws, including, but not limited to, the Americans with Disabilities Act, that regulate the collection and storage of that information.

SATISFYING EXECUTIVE ORDER 253 REQUIREMENTS

To satisfy the testing requirement of Executive Order 253 and this policy, an unvaccinated covered worker must undergo screening testing up to two (2) times each week, to be determined by the Superintendent of Schools.

An unvaccinated covered worker is required to submit proof of a COVID-19 infection test. The unvaccinated covered worker may choose either antigen or molecular tests that have EUA by the FDA or are operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services.

An unvaccinated covered worker is required to submit proof of a negative result from an acceptable COVID-19 infection for every test result submission date established under the school district's procedure in order to be eligible to work on-site on and after each such test result submission date. An unvaccinated covered worker's failure to do so shall be deemed

voluntary unavailability for work by that worker, and any work absence resulting from such voluntary unavailability shall be unpaid.

Where a Board of Education provides the unvaccinated covered worker with on-site COVID-19 test(s), the District may similarly elect to administer or provide access to either an antigen or molecular test.

If the covered worker is not working on-site in the District during a week when testing would otherwise be required, the Superintendent or his or her designee may not require the worker to submit to testing for that week. This requirement shall not supplant any requirement imposed by the Board of Education regarding diagnostic testing of symptomatic workers or screening testing of vaccinated workers.

TRACKING AND REPORTING REQUIREMENTS

The Board of Education shall track test results required by Executive Order 253 and must report those results to the local public health department.

ALLOWANCE FOR STRICTER OR ADDITIONAL REQUIREMENTS

Nothing in Executive Order 253 and this policy shall prevent a Board of Education from revising this policy to include additional or stricter requirements, as long as such revisions comport with the minimum requirements of Executive Order 253.

Executive Order 253 authorizes the Commissioner of the Department of Health (DOH) to issue a directive supplementing the requirements outlined in Executive Order 253, which may include, but not be limited to, any requirements for reporting vaccination and testing data to the DOH. Actions taken by the Commissioner of the DOH pursuant to Executive Order 253 shall not be subject to the requirements of the Administrative Procedure Act, N.J.S.A. 52:14B-1 through 14B-31.

SUPPLEMENTAL PROTOCOLS

This policy shall be supplemented by Policy No. 1648.11M – Appendix A, which shall include the District’s protocols implementing the provisions of this policy.

The Superintendent is authorized to implement revisions to specific conditions in this policy based on any subsequent executive orders or any additional mandates that affect any provision of this policy. Any such revisions in this policy shall be submitted by the Superintendent to the Board of Education for ratification if the Board cannot approve such revisions before the effective date.

Legal references: *Executive Order 253 – August 23, 2021*

Adopted (BCTS): 11/01/21

Adopted (BCSS): 10/19/21

TO BE ABOLISHED

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2432

Title: SCHOOL-SPONSORED PUBLICATIONS

The Board of Education permits and encourages the preparation and distribution of school-sponsored publications under staff direction in order that students learn the rights and responsibilities of the press in a free society. As part of this learning process, students shall understand that freedom of the press and freedom of expression are not absolute rights; restrictions do exist and they must be strictly observed. Therefore, no school-sponsored publication may contain materials that:

- Are grossly prejudicial to an ethnic, national, religious, or racial group or to either gender;
- Libel any person or persons;
- Infringe upon the rights of privacy protected by law or regulation;
- Seek to establish the supremacy of a particular religious denomination, sect, or point of view over any other;
- Advocate the use or advertise the availability of any substance or material that constitutes a direct and significant danger to the health of students;
- Contain obscenity or material otherwise deemed to be harmful to impressionable students;
- Incite violence, advocate the use of force, or urge the violation of law or school regulations;
- Advertise goods or services for the benefit of profit-making organizations;
- Solicit funds for non-school organizations when the Board has not approved such solicitations;
- Promote, favor, or oppose any candidate for appointment to the Board or the adoption of any bond issue, proposal, or question submitted at any school election; or

- Except as may be required for literary purposes, do not conform to acceptable standards of grammar, clear expression, and responsible research.

Issues on which opposing points of view have been responsibly promoted may be introduced in a school-sponsored publication. Supporters of all positions on any given issue must be allowed an equal opportunity to present their views.

In order to ascertain that school-sponsored publications do not violate the standards established by this policy, the Board requires that each publication be submitted to the Principal for review in advance of its distribution. A publication that contains material in violation of this policy may not be distributed.

Where the Principal cannot show, within two (2) school days, that the publication violates the prohibitions of this policy, the publication must be released for distribution. The Principal's determination, if any, that the publication violates this policy must be supported by references to specific material in the publication. Material cannot be censored merely because it is personally offensive to the reviewer or may tend to embarrass the Board. Students must be offered the opportunity to modify or delete any material that violates this policy.

The Principal's determination may be appealed to the Superintendent and the Board.

The Board requires that the distribution of school publications take place only at the places and during the times established by regulation in order that the instructional program is not disrupted.

Legal reference: *N.J.S.A. 2C:34-3; 18A:42-4*

Adopted (BCTS): 9/11/02
Adopted (BCSS): 10/16/02

PERSONNEL

23-P-01T APPROVAL—2022 – 2023 STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ATHSApplied Technical High School (BCC), Paramus
BCABergen County Academies, Hackensack
BCDCCBergen County Day Care Center, Hackensack
BCSSBergen County Special Services
BCTECBergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
ADULTAdult Education, Hackensack
NVRHSNorthern Valley Regional High School, Demarest

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Banta, Chanelle (R)	Teacher of Health/Physical Education; Teacher of Drivers Education	BCVHS, Paramus

CERTIFICATION:

CEAS: Teacher of Health/Physical Education: Teacher of Drivers Education

Salary: Col. III, Step 5: \$68,533. per annum

Effective: 09/01/22 to 06/30/23

Note: Replacement for staff who passed away

Chacon, Francesca (R)	Teacher of Mathematics	ATHS, Paramus
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CERTIFICATION:

CEAS: Teacher of Mathematics

Salary: Col. III, Step 1: \$57,041. per annum

Effective: 09/01/22 to 06/30/23

Note: Replacement for staff who resigned

Downey, Lindsay (R) Teacher of Biology BCA, Hackensack

CERTIFICATION:
Teacher of Biological Science

Salary: Col. III, Step 6: \$71,406. + Ext. Day \$11,122. = \$82,528. per annum
Effective: 09/13/22 to 06/30/23
Note: Replacement for staff who retired

Fierro-Ripoll, Katie (N) School Counselor BCA, Hackensack

CERTIFICATION:
School Counselor

Salary: Col. III, Step 1: \$57,041. + Ext. Day \$11,122. = \$68,163. per annum
Effective: 09/01/22 to 06/30/23

Krenn, Thomas (T) School Counselor (Limited Contract) BCA, Hackensack

CERTIFICATION:
Student Personnel Services

Salary: Col. V, Step 2: \$62,206. + Ext. Day \$11,122. = \$73,328. per annum
Effective: 09/01/22 to 12/16/22
Note: Replacement for staff on a leave of absence

Luvera, Kathryn (R) Teacher of Social Studies BCTHS, Teterboro

CERTIFICATION:
Teacher of Social Studies

Salary: Col. V, Step 10: \$86,760. per annum
Effective: 09/01/22 to 06/30/23
Note: Replacement for staff transferred to BCA

Mazurkiewicz, Rosanna (R) Teacher of Mathematics BCVHS, Paramus

CERTIFICATION:
Teacher of Mathematics/Teacher of Students with Disabilities

Salary: Col. V, Step 15: \$102,105. per annum
Effective: 09/01/22 to 06/30/23
Note: Replacement for staff who resigned

Rotondella, Lauren (R) Teacher of Art NVRHS, Demarest

CERTIFICATION:
Teacher of Art

Salary: Col. III, Step 7: \$74,278. per annum
Effective: 09/01/22 to 06/30/23
Note: Replacement for staff who resigned

Valentin-Albanese, Jasmine (N) District Supervisor of Research & Innovation DISTRICT, Paramus

CERTIFICATION:

Administrator (Supervisor)

Salary: \$110,000. per annum pro rata

Effective: 07/26/22 to 06/30/23

Note: New district position in Curriculum and Instruction Department

Wang, Ivy (R)

Teacher of Computer Science Technology

BCA, Hackensack

CERTIFICATION:

COE: Teacher of Computer Science Technology

Salary: Col. I, Step 2: \$56,505. + Ext. Day \$11,122. = \$67,627. per annum

Effective: 09/01/22 to 06/30/23

Note: Replacement for staff who resigned

Williams, Bennay (N)

Teacher of Cosmetology

BCTEC, Paramus

CERTIFICATION:

COE: Teacher of Cosmetology/Hairstyling

Salary: Col. III, Step 9: \$80,024 + Sal Adj. \$725. = \$80,749. per annum

Effective: 09/01/22 to 06/30/23

NON-CERTIFICATED

NAME

POSITION

SCHOOL/LOCATION

Biba, Tonin (R)

Custodian

BCTHS, Teterboro

Salary: Col. 1, Step 1: \$48,104. + 2nd shift \$1,017. = \$49,121. per annum pro rata

Effective: 08/08/22 to 06/30/23

Note: Replacement for staff transferred

Ferrante, Roberto (R)

Custodian

BCTHS, Teterboro

Salary: Col. 1, Step 1: \$48,104. + 2nd shift \$1,017. = \$49,121. per annum pro rata

Effective: 08/08/22 to 06/30/23

Note: Replacement for staff transferred

Kule, Bryan (N)

Makerspace Coordinator

DISTRICT, Hackensack

Salary: \$65,000. per annum pro rata

Effective: 07/05/22 to 06/30/23

Monzon, Enid (R)

Broker/Counselor

WIA, Hackensack

Salary: \$46,000. per annum pro rata

Effective: 08/01/22 to 06/30/23

Note: Replacement for staff who resigned

Romero Marmolejo, Natalia (R) Specialist: Computer

DISTRICT, Shared Services

Salary: \$42,000. per annum pro rata
Effective: 08/15/22 to 06/30/23
Note: Replacement for staff who was reclassified

Scott, Denise (R)

Broker/Counselor

WIA, Hackensack

Salary: \$45,000. per annum pro rata
Effective: 08/22/22 to 06/30/23
Note: Replacement for staff who resigned

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

23-P-02T APPROVAL—2022-2023 SALARY RECLASSIFICATION(S)—CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

CERTIFICATED

NAME

POSITION

SCHOOL/LOCATION

Kim, Hilary

Teacher of Mathematics

BCTHS, Teterboro

From: Col. II, Step 3: \$61,486. per annum
To: Col. III, Step 3: \$62,786. per annum
Effective: 09/01/22 to 06/30/23

Ristovski, Laura

Speech Therapist

BCVHS, Paramus

From: BCA: Col. V, Step 15: \$102,105. + Long. \$4,780. = \$106,885. per annum
To: Par. Voc: Col. V, Step 15: \$102,105. + Long. \$4,780. + Ext. Day \$9,533. = \$116,418. per annum
Effective: 09/01/22 to 06/30/23
Note: Split time between Par. Voc. and ATHS. Ext. Day through ATHS

Sloutmaker, Amanda

Teacher of Physics

ATHS, Paramus

From: Col. V, Step 9: \$83,690. + Ext. Day \$11,122. = \$94,812. per annum
To: Col. V, Step 9: \$83,690. per annum
Effective: 09/01/22 to 06/30/23

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

23-P-03T APPROVAL—2022-2023 SALARY STATUS / RECLASSIFICATION(S)—NON-CERTIFICATED
RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Alonso, Isabel, Educational Broker/Employment Readiness Literacy Instructor ESL (Full-time)

From: Educational Broker/Employment Readiness Literacy Instructor ESL (Part-time): \$38.00 per hour
To: Educational Broker/Employment Readiness Literacy Instructor ESL (Full-time): \$67,000. per annum pro rata
Effective: 09/01/2022 to 06/30/2023
Note: Grant funded

DiGia, Christine, Secretary

From: C1, Step 3: \$49,762. per annum
To: C1, Step 3: \$49,762. + Ext. Day \$9,881. = \$59,643. per annum
Effective: 07/01/2022 to 06/30/2023

Hidalgo, Jacob, Technology Manager

From: Specialist: Computer: \$75,290. per annum
To: Technology Manager: \$115,000. per annum
Effective: 07/01/2022 to 06/30/2023
Note: Reclassification due to additional management responsibilities

Kqira, Besnik, Maintenance

From: M1, Step 13: \$71,929. + Boiler \$1,200. = \$73,129. per annum
To: M2, Step 13: \$73,044. + Boiler \$1,200. = \$74,244. per annum
Effective: 07/01/2022 to 06/30/2023

Leo, Joseph, Custodian

From: C1, Step 5: \$53,684. + 2nd Shift \$1,017. = \$54,701. per annum
To: C1, Step 5: \$53,684. + Split Shift \$1,017. = \$54,701. per annum pro rata
Effective: 07/05/2022 to 06/30/2023

Longi, Joseph, Technology Manager

From: Specialist: Computer: \$87,758. per annum
To: Technology Manager: \$115,000. per annum pro rata
Effective: 09/01/2022 to 06/30/2023
Note: Replacement for staff who retired

Mihalik, Andrew, Specialist: Computer

From: Specialist: Computer: \$42,000. per annum
To: Specialist: Computer: \$52,000. per annum pro rata
Effective: 08/01/2022 to 06/30/2023
Note: Increased job responsibilities

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-04T APPROVAL— REVISED 2022-2023 SCHEDULE OF HOLIDAYS FOR 12-MONTH PERSONNEL
REVISED 2022-2023 SCHEDULE OF HOLIDAYS FOR DAY CARE CENTER
PERSONNEL**

RESOLUTION

BE IT RESOLVED, that the attached revised 2022-2023 Schedule of Holidays for 12-Month Personnel, and the 2022-2023 Schedule of Holidays for Day Care Center Personnel be approved, and

BE IT FURTHER RESOLVED, that the Superintendent may modify this calendar for emergency school closings exclusively except that the days of attendance for teachers will not exceed 183.

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit copies of these documents to all administrators and the leadership of the various associations within the school district.

23-P-05T APPROVAL—2022-2023 DISTRICT SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED, that the following listing of District Substitute Teacher(s) be approved for school year 2022-2023.

Jaffe, Laurie	Grades N-12; All subjects
Mayers, Kenneth	Teacher of French
Pavlu, William	Grades N-12; All subjects
Redlitz, Joseph	Grades N-12; All subjects

23-P-06T APPROVAL—2022-2023 FRINGE BENEFIT(S)

RESOLUTION

BE IT RESOLVED, that the attached Fringe Benefit(s) for the following employment position which is not within a bargaining unit, be approved for the school year 2022-2023:

- Adult Education Educational Broker - Employment Readiness/Literacy Instructor (Full-time)

23-P-07T APPROVAL —2022-2023 JOB DESCRIPTION(S)

RESOLUTION

BE IT RESOLVED, that the attached Job Description(s) for the following employment position be approved for the school year 2022-2023:

- Adult Education Educational Broker - Employment Readiness/Literacy Instructor (Full-time)

23-P-08T APPROVAL – 2022-2023 STAFF SALARIES - CORRECTIONS

RESOLUTION

BE IT RESOLVED, that the attached salary listing, which shall be made a part of this resolution for the period July 1, 2022, through June 30, 2023, be approved, and

BE IT FURTHER RESOLVED, that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

23-P-09T APPROVAL—2022-2023 SUMMER WORK AUTHORIZATION

RESOLUTION

BE IT RESOLVED, that the following staff members be approved for work from June 24, 2022 to August 31, 2022 at their hourly/per diem rate based upon their 2022-2023 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<u>Name</u>	<u>Hours/Days</u>	<u>Rate</u>
Aleman, Robert	24 days	Per diem
Carey, Diane	8 hrs.	Hourly per diem
Castella, Frank	3 hours	Hourly per diem
Cohen, Sofia	64 hours**	Hourly per diem
Crane, Todd	10 days	Per diem
DeSena, Daniel	24 days	Per diem
Foote, Gretchen	24 days	Per diem
Gottlieb, Dawn	64 hours***	\$40 per hour
Ihemaguba, Akunna	64 hours***	\$40 per hour
Joa, Nancy	20 days	Per diem
Keane, Patrick	2 days*	Per diem
Maher, Kevin	3 hours	Hourly per diem
Radimer, Wiet	64 hours***	\$40 per hour
Respass, Bryan	15 days*	Per diem
Uma, Awa	24 days	Per diem
Valentine, Taylor	3 days*	Per diem
Verdiramo-Terranova, AnneMarie	1 day*	Per diem
Yob, Michael****	3 hours	Hourly per diem
Zulli, Sydney	3 days*	Per diem

*In addition to days approved at BOE 05/31/22; Resol. #22-P-139T. P. Keane add'l days not grant funded

**Revised to Grant funded; prior approval at BOE 05/31/22; Resol. #22-P-139T

***Grant funded, Effective 07/05/22 to 07/28/22

****In addition to hours approved at BOE 06/28/22; Resol. #22-P-165T

**23-P-10T APPROVAL— 2021-2022 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2021-2022 OTHER HOURLY APPOINTMENTS
APPROVAL— 2022-2023 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2022-2023 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2021-2022

<u>Curriculum Projects:</u>	Gemici, Emre	Final payment - \$1,883.00 Intro to Programming
	King, Katelyn	Final payment - \$1,883.00 Bergenfield Green Program
	Rose, Randi	Final payment - \$1,883.00 Art of Gaming

Advisory Committee Work

Rate: \$150 per meeting

Effective: SY 2021-2022

Sfeir, Norina

Max.

Amount

\$300

Affirmative Action Video

Rate: Hourly per diem

Effective: 07/01/22 to 08/31/22*

Hager, Raymond

Max.

Hours

60 hours*

*Effective date extended through 08/31/22. BOE 02/22/22; Resol. #22-P-93T

Overload – Teacher

Effective: SY 2021-2022

	<u>Campus</u>	<u>Amount</u>
Spinelli, Louis	BCA	\$4,180.00

BERGEN COUNTY ACADEMIES – HACKENSACK

Recommended Staff

<u>ADVISORS:</u>	<u>Last Name</u>	<u>First Name</u>	<u>2021-22</u>
Robotics Club	Barbetta	Joseph	\$2,716

EXTRA DUTY/EXTRA PAY SY 2022-2023

Home Instruction:

Carey, Jessica Student: CY	\$86 per hour Max. hours: 22 Effective 06/28/22
Dominguez, Kevin Student: CY	\$86 per hour Max. hours: 10 Effective 06/28/22
Gemici, Emri Student: CY	\$86 per hour Max. hours: 10 Effective 06/28/22
McKenna, Matthew Student: CY	\$86 per hour Max. hours: 15 Effective 06/28/22
Mimidas, Stella Student: CY	\$86 per hour Max. hours: 15 Effective 06/28/22
Pena, Carlos Student: CY	\$86 per hour Max. hours: 10 Effective 06/28/22

Admissions Work

Rate: Hourly per diem

Effective: SY 22-23

Pinto, Judith

Max.

Hours

60

Applied Technology High School - Intern

Rate: Current minimum wage

Effective: SY 22-23

Malakas, Eric

Max.

Hours

10 hrs. per week

BCA Research EXPO

Rate: Hourly per diem

Effective: 09/01/22 to 06/30/22

Dogru, Ozgur

Guthrie, Peter

Kaser, Paul

Kennedy, Clare

Kim, Deok

Leonardi, Donna

Liva, Michael

Nodarse, Carlos

Penev, Krassimir

Reeves, David

Sabio, German

Smith, Ericka

Stott, Rachel

Tampone-Rios, Evelyn

Waldron, Alyssa

Wang, Matthew

Max.

Hrs.

250 hrs. shared

Chemical Inventory

Rate: Hourly per diem

Effective: SY 22-23

Crane, Laura

Max.

Hours

30

CNC Training

Rate: Hourly per diem

Effective: 07/12/22 to 08/31/22

Elefther, Nicholas

Yanniotis, Andreas

Max.

Hours

10

10

Covid-19 Contact Tracing

Rate: Hourly per diem

Effective: 07/01/22 to 08/31/22

Beyers, Melissa

McManus, Rosemarie

Soudant Flynn, Danielle

Max. Hrs.

18

25

24

Culinary Preparation

Rate: Hourly per diem

Effective: SY 22-23

Branda, John

Adriance, Timothy

Max. Hrs.

120 hrs. shared

Curriculum Revisions

Rate: Hourly per diem

Effective: 07/01/22 to 08/15/22

Lancaster, Jonathan
Lancaster, Jonathan

Max. Hrs.

10
10

Project

US History I
Global History

Delta Math Training

Rate: Hourly per diem

Effective: 06/24/22 to 08/31/22

Casarico, Elizabeth
Dalzell, Matthew
Djedji, Djakoure
Fletcher, Esther
Heitzman, Carla
Kaplan, Keith
Lin, Kevin
Liso, Matthew
Malone, Dana
Moogan, Thomas
Ogden, Christine
Perrucci, Lisa
Seventko, Justin
Silva, Breanna
Vieni, Joan
Zangara, Amy
Zweben, Dana
Marella, Lindsay
Lee, Yoonok

Max. Hrs.

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National Leadership Fashion Design Conference

San Diego, CA

Rate: Per diem

Effective: 07/01/22 to 07/03/22

George, Annama

Max.

Days

3

Nationwide Eclipse Ballooning Project

Rate: Hourly per diem

Effective: 07/01/22 to 10/28/22

Elefther, Nicholas

Max. Hrs.

5

Overload – Teacher

Effective: SY 2022-2023

	<u>Campus</u>	<u>Amount</u>
Castella, Frank	ATHS	\$7,568
Cohen, Steven	ATHS	\$2,400*
Hager, Raymond	ATHS	\$7,568
Maher, Kevin	ATHS	\$7,568
Slootmaker, Amanda	ATHS	\$7,568
Yob, Michael	ATHS	\$2,400*
Zurburg, Gebhardt	ATHS	\$7,568

*Max. 40 hours at SY 22-23 Teacher Relief Rate of \$60 per hour

Summer IEP Meetings

Rate: Hourly per diem*

Effective: 07/01/22 to 08/31/22

Max. Amount

Gunsauls, Christine
Hogan, Mary
Percevault, Lisa
Quinn, James
Soderman, Stephanie

\$3,500*

*Grant funded; Maximum Amount split between all is \$3,500.

Summer CTE Enrichment Program

Rate: \$68.00 per hour*

Max.

Hours

Effective

Armonaitis, William	12 per week	07/05/22 to 07/28/22
Arrelano, Marie	12 per week	07/05/22 to 07/28/22
Bennett, James	90 hours	06/24/22 to 07/29/22
Carey, Diane	12 per week	07/05/22 to 07/28/22
Dixon, Andee	12 per week	07/05/22 to 07/28/22
Leon, Stephanie	12 per week	07/05/22 to 07/28/22
Maceri, Rosario	12 per week	07/05/22 to 07/28/22
Maks, Natalia	150 hours	06/24/22 to 07/29/22
Malure, Michael	12 per week	07/05/22 to 07/28/22
Marella, Lindsay	150 hours	06/24/22 to 07/29/22
Massaro, Brittany	12 per week	07/05/22 to 07/28/22
Neville, Harriet	12 per week	07/05/22 to 07/28/22
Pantano, Joseph	12 per week	07/05/22 to 07/28/22
Patterson, Christopher	12 per week	07/05/22 to 07/28/22
Pero, Victoria	64 hours	06/27/22 to 07/08/22
Regan, Timothy	12 per week	07/05/22 to 07/28/22
Ridgell, Charles	12 per week	07/05/22 to 07/28/22
Rome, Thomas	12 per week	07/05/22 to 07/28/22
Tuliszewska, Agnes	12 per week	07/05/22 to 07/28/22

*Grant funded

Technology Summer Interns

Rate: Current Minimum Wage

Effective

Date

Max.

Hours

Loc.

Criscuolo, Nicole	07/05/22 – 08/31/22	100	BCA - Lab
Kapinos, Robert	07/05/22 – 09/30/22	30 per week	Technology

Technology Interns

Rate: \$15.00 per hour

Effective: SY 22-23

Max.

Hours

Shah, Aashvi	25 hrs. per week
Shah, Aesha	25 hrs. per week

The Switch Lab Workshop

Centennial, CO

Rate: Per diem

Effective: 08/07/22 to 08/12/22

Max. Days

Buser, Erik 6 days

BERGEN COUNTY ACADEMIES – HACKENSACK

<u>COORDINATORS:</u>	Recommended Staff		<u>Amount</u>	<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>		
DELTETE: One Act Festival	Kaplan	Stephen	\$2,784	SY 22-23
DELETE: Play Coordinator (Musical)	Kaplan	Stephen	\$2,784	SY 22-23
DELETE: Play Assistant	Kaplan	Stephen	\$2,784	SY 22-23
DELETE: Sunday Math Coach	Plotnick	Daniel	\$6,219	SY 22-23
ADD: Music Coordinator	Kaplan	Stephen	\$11,136	SY 22-23

BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS

<u>ADVISORS:</u>	Recommended Staff		<u>2022-23</u>
	<u>Last Name</u>	<u>First Name</u>	
Robotics Club	Kaplan	Keith	\$2,784

COORDINATORS:

Admissions Committee Member	Soudant-Flynn	Danielle	\$1,115
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HOURLY COMPENSATION:

Proctoring	Peters-Ascenzo	Regan	\$66 per hour
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BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO

<u>PER YEAR COMPENSATION:</u>	Recommended Staff		<u>2022-23</u>
	<u>Last Name</u>	<u>First Name</u>	
Before/After School Duty Assignment	Cirone	Stephanie	\$5,144

ATHLETICS - DISTRICT

<u>Assignment</u>	Recommended Staff		<u>2022-23</u>	<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>		
DELETE - Soccer Head Coach (Boys)	Ocampo	Steven	\$10,912	07/01/22
DELETE – Soccer Assistant Coach (Boys)	Kalata	Grzegorz	\$7,797	07/01/22
ADD - Soccer Head Coach (Boys)	Kalata	Grzegorz	\$10,912	07/01/22
ADD – Soccer Assistant Coach (Girls)	Moogan	Thomas	\$7,797	07/01/22
REVISE – Soccer Assistant Coach (Boys)	Kaplan	Keith	\$7,797	07/01/22
Lead Teacher	Marmora	Joseph	\$3,867.33	07/01/22
Lead Teacher	Walsh	Gene	\$3,867.33	07/01/22
Lead Teacher	Miller	Luke	\$3,867.33	07/01/22
Lead Teacher	Zweben	Dana	\$3,867.33	07/01/22
Lead Teacher	Pandich	Jeffrey	\$3,867.33	07/01/22
Lead Teacher	Van Boeckel	Erik	\$3,867.33	07/01/22

23-P-11T APPROVAL — LEAVE(S) OF ABSENCE

RESOLUTION

BE IT RESOLVED, that Claudia Cubias, Broker/MIS Computer Technician, WIA, Hackensack, will be granted an unpaid medical leave of absence with no benefits for the period June 21, 2022 through June 24, 2022.

BE IT RESOLVED, that Hector Montero, Custodian, Bergen County Technical High School, Teterboro, will be granted an unpaid medical leave of absence with no benefits for the period July 1, 2022 through September 30, 2022.

BE IT RESOLVED, that Enid Monzon, Broker/Counselor, WIA, Hackensack, will be granted an unpaid discretionary leave of absence with no benefits for the period August 29, 2022 through September 2, 2022.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

23-P-12T APPROVAL—RESIGNATION(S)

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Bloom, Brenden	Specialist: Computer	Effective 08/20/2022
Emeh, Ike	Broker/Counselor	Effective 07/06/2022
Ocampo, Steven	Coach	Effective 07/01/2022
Ohannessian, Taleen	Broker/Counselor	Effective 08/06/2022

23-P-13T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Katchen, Mary Grace	Confidential Secretary	BCA, Hackensack	Effective 03/01/2023
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23-P-14T APPROVAL – RETURN TO WORK –RESOLUTION - DISTRICT EMPLOYEE (ID #6597)

WHEREAS, the Superintendent received information suggesting that a district employee (ID #6597) may have engaged in unprofessional conduct and/or unacceptable job performance; and

WHEREAS, based on the aforementioned information, the Superintendent recommended that district employee #6597 be suspended with pay effective Friday, May 27, 2022 pending final resolution of this matter; and

WHEREAS, the administration has investigated the matter and determined there are no employment performance or conduct concerns that warrant continued exclusion of the district employee (ID #6597) from work; and

WHEREAS, the Superintendent has recommended that district employee (ID #6597) return to work Thursday, July 21, 2022;

NOW THEREFORE BE IT RESOLVED, that the Board hereby ratifies the suspension with pay of district employee (ID #6597) for the period May 27, 2022, through July 21, 2022.

23-P-15T APPROVAL – REVISION OF RESOLUTION NUMBER

WHEREAS, the last Personnel resolution on the Board of Education’s May 31, 2022 agenda and the first Personnel resolution on the Board of Education’s June 27, 2022 agenda were both inadvertently numbered “22-P-152T”; and

WHEREAS, each such resolution requires its own unique number in the Board of Education’s records;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves revision of the number of the last Personnel resolution on the Board of Education’s May 31, 2022 agenda to “22-P-175T”.

**23-P-16T REVISED - APPROVAL—2022 - 2023 EMERGENCY MEDICAL SERVICES STAFF
BOE 06/28/22; Resol. # 22-P-158T**

RESOLUTION

BE IT RESOLVED, that the attached list of 12-Month Emergency Medical Services staff be approved at the rates indicated for the school year 2022-2023.

**23-P-17T APPROVAL — 2022-2023 STAGE CREW SALARY GUIDE
2022-2023 STAGE CREW STAFF**

RESOLUTION

BE IT RESOLVED, that the attached 2022-2023 Stage Crew Salary Guide be approved, and

BE IT FURTHER RESOLVED, that the attached list of Stage Crew staff be approved at the rates indicated for the school year 2022-2023.

23-P-18T APPROVAL-RECLASSIFICATION(S) — TRANSFER

RESOLUTION

BE IT RESOLVED, that the following staff member(s) transfer be approved, in accord with the dates specified:

Ristovski, Laura

From: Speech Therapist, BCA, Hackensack

To: Speech Therapist, BCVHS, Paramus/ATHS Paramus

Effective: 09/01/2022 to 06/30/2023

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

23-P-19T APPROVAL—2022-2023 LONG TERM SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED that Rachel Arena, who holds a valid COE-Teacher of Animal Services, be appointed as a long term substitute teacher at the Bergen County Technical Education Center, Paramus, to be compensated as follows:

Salary: \$204 per diem

Effective: 09/01/22 to 10/03/22

Note: Replacement for teacher who resigned



BERGEN COUNTY TECHNICAL SCHOOLS / SPECIAL SERVICES

Office of Human Resources

540 Farview Avenue, Paramus, NJ 07652-2915 • Tel. (201) 343-6000 • Fax (201) 265-6907 • TDD (201) 265-1147

2022-2023 Schedule of Holidays for Twelve (12) Month Personnel
Administrators, Central Office Staff and Technology Personnel

Monday	July 4, 2022	Independence Day
Monday	September 5, 2022	Labor Day
Monday	September 26, 2022	Rosh Hashanah
Wednesday	October 5, 2022	Yom Kippur
Thursday	November 10, 2022	NJEA Convention
Friday	November 11, 2022	NJEA Convention
Thursday	November 24, 2022	Thanksgiving Holiday
Friday	November 25, 2022	Thanksgiving Recess
Monday	December 26, 2022	Christmas Day – Observed
Tuesday	December 27, 2022	Board of Education Day (1)
Wednesday	December 28, 2022	Board of Education Day (2)
Thursday	December 29, 2022	Board of Education Day (3)
Friday	December 30, 2022	Board of Education Day (4)
Monday	January 2, 2023	New Year's Day – Observed
Monday	January 16, 2023	Martin Luther King, Jr.'s Birthday Observed
Monday	February 20, 2023	Presidents' Day – Washington's Birthday Obs.
Friday	April 7, 2023	Good Friday
Monday	April 10, 2023	Columbus Day – Observed
Monday	May 29, 2023	Memorial Day
Friday	June 16, 2023	Juneteenth
Floating Holiday		Election Day – November 8, 2022
Floating Holiday		Veteran's Day – November 11, 2022
Floating Holiday		Lincoln's Birthday – February 12, 2023

Early Dismissal (2:00 p.m. with half hour lunch - unless otherwise notified)

- Friday, September 2, 2022
- Wednesday, November 23, 2022
- Friday, December 23, 2022

Adopted: 3/29/2022, 8/30/2022

Instructor Name	Title	22-23	Email	
Ahlstedt, Steve	Instructor	\$33.07	steahl@bergen.org	
Alvarez, Joseph	Instructor	\$33.07	josalv@bergen.org	Hired 9/1/2021
Azzolino, Mark	Instructor Aide	\$16.15	marazz@bergen.org	Hired 3/30/2022
Barbieri, David	Instructor	\$33.07	davbar@bergen.org	Hired 3/30/2022
Bartlett, Richard J.	Instructor	\$33.07	ricbartl@bergen.org	
Bernard, Jeffrey	Instructor	\$33.07	jeffer@bergen.org	Revised from 6/28/22
Berthold, James	Instructor	\$33.07	jamber@bergen.org	
Braun, Peter	Instructor	\$33.07	petbra@bergen.org	
Bunio, Carol	Instructor	\$33.07	carbun@bergen.org	
Butler, Thomas J.	Instructor	\$33.07	thobtl@bergen.org	
Camisa, Nicholas	Instructor	\$33.07	niccam@bergen.org	
Cannon, Stephen P.	Instructor	\$33.07	stecan@bergen.org	
Cassiello, Steven	Instructor Aide	\$16.15	stecas@bergen.org	Hired 3/30/2022
Cauwels, Michael	Instructor	\$33.07	miccau@bergen.org	
Cochrane, Shawn P.	Instructor	\$33.07	shacoc@bergen.org	
Conboy, Roderick	Instructor	\$33.07	rodcon@bergen.org	Hired 9/1/2021
D'Amore-Bottaro, Daryl	Part Time Secretary	\$29.13	dardam@bergen.org	
De Rosa, Alfred	Instructor	\$33.07	alfder@bergen.org	Revised from 6/28/22
De Young, Phyllis A.	Instructor	\$33.07	phydey@bergen.org	
Dirr, Pamela	Instructor Aide	\$16.15	pamdir@bergen.org	
Dyl, Joseph	Instructor	\$33.07	josdyl@bergen.org	
Ehrlich, Kenneth	Instructor	\$33.07	kenehr@bergen.org	
Elkin, Jamie L.	Instructor	\$33.07	jamelk@bergen.org	
Emmer, Fred J.	Instructor	\$33.07	freemm@bergen.org	
Epper, Teresa A.	Instructor	\$33.07	terepp@bergen.org	
Evans II, Donald L.	Instructor	\$33.07	doneva@bergen.org	
Garvey, James T.	Instructor	\$33.07	jamgar@bergen.org	
Grassi, Joe	Instructor	\$33.07	josgra@bergen.org	
Harris, Joseph	Instructor	\$33.07	joshar@bergen.org	Revised from 6/28/22
Hilliard, Aaron C.	Instructor	\$33.07	aarhil@bergen.org	
Hogan, Chris	Instructor	\$33.07	chrhog@bergen.org	
Honig, Kenneth	Instructor	\$33.07	kenhon@bergen.org	
Imbrenda, Christopher	Instructor	\$33.07	chrimb@bergen.org	Hired 3/30/2022
Infield, Mark S.	Instructor	\$33.07	marinf@bergen.org	
Kalisch, Gloria	Instructor	\$33.07	glokal@bergen.org	Hired 9/1/2021
Kicks, Alan F.	Instructor	\$33.07	alakic@bergen.org	
Kim, Charles	Instructor Aide	\$16.15	chakim@bergen.org	
Kochaniec, Christine	Instructor	\$33.07	chrkoc@bergen.org	
Kuerzi, Joan	Instructor	\$33.07	joakue@bergen.org	
Leidy, Lester	Instructor	\$33.07	leslei@bergen.org	
Leventhal, Barry	Instructor	\$33.07	bleventhal@bergen.org	
Lichtblau, Mark	Instructor Aide	\$16.15	marlic@bergen.org	
Painchaud, Robert J.	Instructor	\$33.07	robpai@bergen.org	
Pecoraro, John	Instructor	\$33.07	johpec@bergen.org	
Pecoraro, Peter	Coordinator	\$42.64	petpec@bergen.org	
Rhodes, Dennis	Instructor	\$33.07	denrho@bergen.org	
Richards, Mark	Instructor	\$33.07	marric@bergen.org	
Rose, Tom	Instructor	\$33.07	thoros@bergen.org	
Salzano, Katie	Part Time Secretary	\$26.45	katsal@bergen.org	
Silvia, Richard	Instructor	\$33.07	ricsil@bergen.org	Hired 9/1/2021
Spero, Anthony T.	Instructor	\$33.07	antspe@bergen.org	
Stewart, Craig	Instructor	\$33.07	craste@bergen.org	
Stewart, Roseann	Instructor	\$33.07	rosste@bergen.org	
Szanto, Roger J.	Instructor	\$33.07	rogsza@bergen.org	
Taormina, Joseph	Instructor	\$33.07	jostao@bergen.org	

Instructor Name	Title	22-23	Email	
Tiedemann, Matthew	Instructor	\$33.07	mattie@bergen.org	
Veenema, Mark	Instructor	\$33.07	marven@bergen.org	* Resigned 1/28/2022
Wagner, Jason	Instructor	\$33.07	jaswag@bergen.org	
Ward, Michael	Instructor	\$33.07	micwar@bergen.org	
Warin, James	Instructor	\$33.07	jamwar@bergen.org	Hired 9/1/2021
Waxman, Steve	Assistant Coordinator	\$36.29	stewax@bergen.org	
Ziemkiewicz, Matthew R.	Coordinator	\$42.64	matzie@bergen.org	

BOE: 06/28/22; Revised 08/30/22

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: ADULT EDUCATION EDUCATIONAL BROKER-
EMPLOYMENT READINESS/LITERACY INSTRUCTOR**

QUALIFICATIONS:

1. Bachelor's degree with a minimum of at least one year experience providing employment readiness and HSE or ESL workshops/instruction required.
2. Master's Degree with at least one year experience developing and leading employment readiness/transition and ESL or HSE workshops/instruction preferred.
3. Familiarity with distance learning and computer skills helpful.
4. Must be willing to work a flexible schedule that includes day and evening hours.
5. Must have consistently reliable transportation.
6. New Jersey residency, as required by law.
7. Such alternatives to the above as the Board deems appropriate and acceptable under state law.

REPORTS TO: Principal or Adult Education Administrator

OVERVIEW: This position, which may be grant-funded or locally funded, is dedicated to providing contextualized ESL and/or HSE courses that are customized to support adult client transition to post-secondary education, training and/or employment placement, retention and advancement. Activities associated with this position are mandated by requirements of the New Jersey Department of Labor & Workforce Development (NJDLWD- the grant funder) and the federal Workforce Innovations Opportunity Act for grant-funded staff.

PERFORMANCE RESPONSIBILITIES:

1. Develop and facilitate in-person and/or on-line (distance learning) HSE preparation and/or ESL literacy courses and/or workshops that are customized to include the employment readiness and life skills needed (as defined by the funder) for adults to transition to post-secondary training/education and/or the workplace.
2. Schedule and conduct individual appointments with adult clients to provide employment readiness/job search/placement assistance (including resume writing, interviewing skills, preparation of cover letters, and proper completion of employment applications online and in hard copy formats, time management and workplace communication skills).
3. Interact with Adult Division admissions and financial aid staff and with representatives of the One Stop to facilitate client transition to training and the workplace.
4. Follow-up with ESL and HSE clients after program exit to identify movement along their chosen career pathways and resulting placement outcomes.
5. Outreach to employers to develop job placement options for HSE and ESL clients.

6. Present workshops for clients on various transition, employability and soft skills topics related to successful employment and to the development of career pathway planning.
7. Administer NJDLWD approved assessments and participate in the determination of client eligibility to enroll.
8. Maintain required program records, including attendance sheets, client progress records/performance reports, and client career/literacy portfolios.
9. Comply with all applicable rules, regulations, and policies to the Board of Education and Adult Education.
10. Assist the administration implementing all policies and/or rules governing adult client conduct; develop reasonable rules of behavior and procedure for the broker's specific area of responsibility.
11. Cooperate as an active team member in the development of the total Adult program.
12. Create an environment conducive to learning and trust and appropriate to the maturity and interests of the adult clients.
13. Acknowledge and respect individual differences of each adult client and provide the adult client with appropriate educational and transition experiences.
14. Maintain all records and data applicable to adult client progress and skill development.
15. Foster sound relationships with adult clients, fellow program staff members, and administration through established channels of communication.
16. Facilitate and coach adult client's integration into the work setting, as appropriate.
17. Facilitate and assist adult clients in developing and maintaining good work habits including reliability, punctuality, following directions, communication with co-workers and supervisors.
18. Attend meetings and serve on committees, as appropriate.
19. Perform additional or alternative duties, which are within the scope of employment as may be assigned by supervisor.

APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent.

TERMS OF EMPLOYMENT: Non-certificated; may be Full-Time or Part-Time/Hourly, as needed; may be grant-funded or locally funded; Twelve (12) months per year. Pay rate to be established by the Board of Education upon recommendation of the Superintendent or designee.

EVALUATION: Performance of this position will be evaluated annually, in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

BOARD APPROVED: 5/26/15; Revised 6/28/15; Revised 8/24/15;
Revised August 30, 2022

BCTS Salary Corrections
SY 22-23

23-P-08T

Last Name	First Name	Title	Col	Step	Base Sal	Long	Ext Day	Atypical	Total
DONATELLO	PATRICIA	SECRETARY	20	11	\$62,754	\$1,350	\$9,881	\$0	\$73,985
PALAIA	ZELJKA	SECRETARY	20	15	\$69,250	\$2,100	\$9,881	\$0	\$81,231
RODRIGUEZ	CHERYL	SECRETARY	20	19	\$75,746	\$2,100	\$9,881	\$0	\$87,727
SCHLOEMANN	COLLEEN	SECRETARY	20	7	\$56,258	\$0	\$9,881	\$0	\$66,139
FIELD	PATRICIA	SECRETARY	20	10	\$61,130	\$2,100	\$0	\$9,881	\$73,111

**Stage Crew Salary Guide
2022-2023**

<u>Category</u>	<u>2022-2023</u>
Student (High School)	\$11.70 per hour
Entry Level	\$24.33 per hour
After One (1) year	\$25.41 per hour
After Two (2) years	\$26.61 per hour
Assistant Manager	\$28.23 per hour

Board approved: 08/30/22

Stage Crew Staff Salaries

23-P-17T

22-23

<u>Name</u>	<u>Category</u>	<u>Hourly Rate</u>	<u>Pending Paperwork</u>
An, Joelle	Entry Level	\$24.33	
Benitez, Herbert	After 2 yrs	\$26.61	
Bodnar, Alec	After 1 yr	\$25.41	
Boyd, James	After 2 yrs	\$26.61	
Cavotto, Robert	After 2 yrs	\$26.61	
Polan-Clarke, Allison	After 2 yrs	\$26.61	
Coombe, James	After 2 yrs	\$26.61	
Davis, Justyn	After 2 yrs	\$26.61	
Desmond, Molly	After 2yrs	\$26.61	
Egan, Peace	Student	\$11.70	
Eucker, Eric	Assistant Mgr	\$28.23	
Fabi, Jordan	After 2 yrs	\$26.61	
Felker, Alex	Assistant Mgr	\$28.23	
Ferraro, Vincent	Assistant Mgr	\$28.23	
Fogel, Alex	After 2 yrs	\$26.61	
Heenan, Joseph	After 2 yrs	\$26.61	
Ingallienra, Emma	After 2 yrs	\$26.61	
Kassoy, Nicholas	After 2 yrs	\$26.61	
Levy, Daniel	After 2 yrs	\$26.61	
Machuca, Hilmi-Jimmy-Shayne	Assistant Mgr	\$28.23	
Maravillas, Sofia	Student	\$11.70	
Mascolo, Phillip	After 2 yrs	\$26.61	
Mc Gowan, Myles	After 2 yrs	\$26.61	
O'Brien, Erin	After 2 yrs	\$26.61	
Onnembo, Johnathan	After 2 yrs	\$26.61	
Plokhooy, Darryl	After 2yrs	\$26.61	
Plokhooy, Dwayne	After 2yrs	\$26.61	
Rick, Jeremy	After 2 yrs	\$26.61	
Rick, William	After 2yrs	\$26.61	
Sam, Sabrina	After 2 yrs	\$26.61	
Szentmiklosky, Samantha	After 2 yrs	\$26.61	
Stanton, Emma	After 2 yrs	\$26.61	

Pending Paperwork

Gupta, Kinjal	Student	\$11.70	1
Lord, Nate	Student	\$11.70	1
Nam, Kaz	Student	\$11.70	1
Ramani, Anikka	Student	\$11.70	1
Reddy, Trisha	Student	\$11.70	1
Rosario, Amiee	Student	\$11.70	1
Turner, Edward	Student	\$11.70	1
Sidharth, Sidharth	Entry Level	\$24.33	1
DelRe, Michael	Entry Level	\$24.33	2
Magdadar, Rachel	Entry Level	\$24.33	2
Ortiz, Pedro	Entry Level	\$24.33	2

1 = Students

2 = Entry Level



BERGEN COUNTY TECHNICAL SCHOOLS / SPECIAL SERVICES

Office of Human Resources

540 Farview Avenue, Paramus, NJ 07652-2915 • Tel. (201) 343-6000 • Fax (201) 265-6907 • TDD (201) 265-1147

2022-2023 Schedule of Holidays for Day Care Center Personnel

Monday	July 4, 2022	Independence Day
Monday	September 5, 2022	Labor Day
Monday	September 26, 2022	Rosh Hashanah
Wednesday	October 5, 2022	Yom Kippur
Thursday	November 24, 2022	Thanksgiving Holiday
Friday	November 25, 2022	Thanksgiving Recess
Monday	December 26, 2022	Christmas Eve - Observed
Tuesday	December 27, 2022	Christmas Day - Observed
Friday	December 30, 2022	New Year's Eve - Observed
Monday	January 2, 2023	New Year's Day - Observed
Monday	January 16, 2023	Martin Luther King, Jr.'s Birthday - Observed
Monday	February 20, 2023	President's Day – Washington's Birthday Obs.
Friday	April 7, 2023	Good Friday
Monday	May 29, 2023	Memorial Day
Friday	June 16, 2023	Juneteenth
Floating Holiday	November 8, 2022	Election Day

Adopted: 4/28/2022, 8/30/2022

FRINGE BENEFITS- 12 Month Personnel
(Noncertificated)

COORDINATOR OF E.M.S. EMT COORDINATOR E.M.S. ADMINISTRATIVE SPECIALIST FINANCIAL AID OFFICER SPECIALIST - ASSISTANT PROJECT COORD. SPECIALIST - COMPUTER ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY PROGRAM MANAGER ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY PROGRAM FACILITATOR ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY INSTRUCTOR (Full-Time) MAKERSPACE COORDINATOR (Full-Time) REGISTRAR	SPECIALIST - GRANTSWRITER SPECIALIST - GRANTS ACCOUNTANT SPECIALIST - HEALTH ASSISTANT SPECIALIST - PROJECT COORDINATOR SPECIALIST - RESOURCE TECHNOLOGY MANAGER
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For the period July 1, 2022 - June 30, 2023

Work Schedule	May be scheduled to normally work any five (5) days of the district work week, including Saturday and/or Sunday.
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Hired into the position on or after 7/1/05

Forty (40) hour week; schedule to be determined by Supervisor.
 Summer: Five (5) day work week.

Specialist: Project Coordinator – Summer: Five (5) day work week.

Vacation	<u>Hired before 07/01/00:</u> Twenty-two (22) days with five (5) days carry-over. After ten (10) years, one (1) additional vacation day - total twenty-three (23) days.
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Hired on or after 07/01/00:

1-10 years: 15 days with 5 days carry-over
 after 10 years: 22 days with 5 days carry-over

Note:

Vacation subject to prior approval of immediate supervisor.
 Vacation days are accrued each year and are pro-rated for staff employed less than a full year. During first year of employment, vacation days cannot be used until July 1st of the new school year.

Sick Leave	Twelve (12) days - cumulative
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Note: Pro-rated for staff employed for less than twelve (12) months.

One-half (1/2) accrued number of sick days times per diem salary at time of retirement to a maximum of \$15,000

Annual Physical	Maximum of \$300 for complete physical and/or optical examination not paid by insurance. Payment will be made only upon presentation of medical insurance reimbursement form (<i>Customer's Explanation of Benefits</i>) and a physician's receipt submitted no later than ninety (90)
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days following the date of the examination.

Continuing Education

Continuing education not to exceed \$2,500 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Personal Leave

Hired before 07/01/00:

Four (4) days - non-cumulative. If none used, it will be converted to one (1) additional sick day.

Hired on or after 07/01/00:

Four (4) days - non-cumulative

Note: Pro-rated for staff employed for less than twelve (12) months.

Emergency Leave

Death of relative immediate family - four (4) consecutive days.

Immediate family shall be defined as follows:

-husband or wife	-children
-mother or father	-brothers or sisters
-mother/father-in-law	-grandparents
-other relatives, if living in the same domicile at the time of death.	

Death of a friend or other relative - one (1) day.

Maximum two (2) per year.

Early Release

Staff members who leave work due to illness or any personal emergency, will not be charged with sick days on the first two (2) occasions. Thereafter, however, staff members will be charged a full sick day regardless of the time they leave work.

Health Benefits

(Subject to change
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Employees hired on or before December 31, 1996:

SEHBP

DENTAL INSURANCE

PRESCRIPTION INSURANCE - \$1.00 Co-pay

VISION CARE INSURANCE

**Health Benefits
(Continued)**DISABILITY

60% of monthly base (\$3,500 maximum) 90 days elimination period or accumulated sick days whichever is greater. Three percent (3%) cost of living adjustment shall not be provided by the insurance carrier. However, the Board shall provide the three (3%) percent cost of living adjustment subject to the conditions specified in the Teachers' Contract.

Employees hired January 1, 1997 through June 30, 2008

- A. Year one (1) of employment
 - 1. SEHBP
 - 2. Dental--orthodontic services
- B. Year two (2) of employment
 - Vision Care added.

Hired on or after 7/1/2008:

Health: SEHBP

Prescription

Dental/Orthodontics: \$1500 maximum per year/\$2000 maximum lifetime.

All employees, regardless of hire date:

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan: \$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member pays difference" (mail order; 90 days)

Salary Advancement

Salary advancement is not automatic but subject to satisfactory annual evaluation and recommendation by the Superintendent of Schools or his/her designee.

Work Year/Calendar

Follow schedule of holidays for twelve (12) month personnel

Notice of Termination

Hired before 07/01/03:

Thirty (30) days

Hired on or after 07/01/03:

Fourteen (14) days notice.

BCTS FINANCE RESOLUTIONS
August 30, 2022 BoE Meeting @ 5:00 p.m.

23-F-001T APPROVAL—PAYMENT OF BILLS JUNE 24, 2022 THROUGH AUGUST 19, 2022

Resolution

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

<u>Dates</u>	<u>Check Numbers</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
6/24/2022 - 6/30/2022	010389 - 010468	1,178,115.62	
6/24/2022 - 6/30/2022	S42361 - S42383	220,592.09	\$1,398,707.71
7/01/2022 - 8/18/2022	010469 - 010691	5,112,520.92	
7/01/2022 - 8/18/2022	S42463 – S42794	1,114,154.07	\$6,226,674.99

<u>Dates</u>	<u>Check Numbers</u>	<u>Escrow Account Account 345-50179</u>	<u>Total</u>
6/09/2022	1154 - 1159	4,200.00	\$4,200.00

<u>Dates</u>	<u>Check Numbers</u>	<u>Escrow Account Account 50214</u>	<u>Total</u>
6/09/2022	1154	400.00	
6/09/2022	1155	1,500.00	
6/09/2022	1156	1,000.00	
6/09/2022	1157	400.00	
6/09/2022	1158	400.00	
6/09/2022	1159	500.00	\$4,200.00

JS/DK/kk
 Attachments

**23-F-002T MONTHLY CERTIFICATION—MAY 2022 BOARD SECRETARY / SCHOOL
 FINANCIAL REPORT**

Resolution

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of May 31, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk
 Source of Funds: per Attached
 Attachment: monthly certifications

**23-F-003T MONTHLY CERTIFICATION—JUNE 2022 BOARD SECRETARY / SCHOOL
FINANCIAL REPORT**

Resolution

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of June 30, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk

Source of Funds: per Attached

Attachment: monthly certifications

23-F-004T LINE ITEM TRANSFERS—MAY 31, 2022

Resolution

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of May 31, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attached

23-F-005T LINE ITEM TRANSFERS—JUNE 30, 2022

Resolution

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of June 30, 2022, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attached

**23-F-006T APPROVAL OF PROPOSED PROJECT(S) OR PROGRAM(S) AND APPLICATION FOR
FEDERAL, STATE AND/OR PRIVATE FUNDS--MCKINNEY-VENTO EDUCATION OF
HOMELESS CHILDREN AND YOUTH PROGRAM CONTINUATION GRANT (YEAR 3 OF 3)**

Resolution

BE IT RESOLVED the Board of Education approves submission of the following application(s) for federal, state and/or private funds to support programs in the district:

Funding Source	Program Title	Amount of Application
FY23 – Federal Department of Education <u>Grant Period:</u> July 1, 2022 – June 30, 2023	McKinney-Vento Education of Homeless Children and Youth Program Continuation Grant (Year 3 of 3)	\$250,065

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver the necessary applications on behalf of the Board of Education of the Bergen County Technical Schools.

JS/WL/kk

**23-F-007T APPROVAL OF PROPOSED PROJECT(S) OR PROGRAM(S) AND APPLICATION FOR
FEDERAL, STATE AND/OR PRIVATE FUNDS. INDIVIDUALS WITH DISABILITIES ACT
(IDEA), PART B**

Resolution

BE IT RESOLVED the Board of Education approves submission of the following application(s) for federal, state and/or private funds to support programs in the district:

Funding Source	Program Title	Amount of Application
FY23 – Federal Individuals with Disabilities Act <u>Grant Period:</u> July 1, 2022 – September 30, 2023	Individuals with Disabilities Education Act (IDEA), Part B	\$560,012

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver the necessary applications on behalf of the Board of Education of the Bergen County Technical Schools.

JS/WL/kk

23-F-008T APPROVAL –RENEWAL AGREEMENT – COMPUTER SOLUTIONS, INC. \$15,864

Resolution

WHEREAS, the need exists for Bergen County Technical Schools to have software support services for HR, Payroll and Budgetary Accounting Modules and

WHEREAS, Computer Solutions, Inc., (CSI), located at Six Commerce Street, Suite 2, Branchburg, New Jersey, has provided the district with software support for the 2021-2022 school year, and

WHEREAS, both parties wish to continue the services of the above-referenced contract for the 2022-2023 school year for a fee of \$15,864 under contract #82541;

NOW THEREFORE BE IT RESOLVED, that the Board confirms the action of the Board Secretary, and award a renewal contract to Computer Solutions, Inc., to provide software support services for Bergen County Technical Schools for the 2022-2023 school year at a fee of \$15,864

Account No. 11.000.251. 340.GB

JS/PB/kk

23-F-009T APPROVAL—REVISED SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES BETWEEN RIVER EDGE BOE AND BCTS BOE FOR A LEVEL 2 TECHNICIAN (7/1/2022 TO 6/30/2023)

Resolution

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of one Level 2 technician, along with technology support services by Bergen County Technical Schools Board of Education to RIVER EDGE Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/BW/kk

Attachment—Agreement

23-F-010T APPROVAL—SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES—TECHNOLOGY SUPPORT SERVICES BETWEEN RIDGEFIELD BOE AND BCTS BOE FOR A LEVEL 1 TECHNICIAN THREE DAYS PER WEEK (7/1/2022 TO 6/30/2023)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with technology support services by Bergen County Technical Schools Board of Education to RIDGEFIELD Public Schools Board of Education for three (3) days per week;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/BW/kk

Attachment—Agreement

23-F-011T APPROVAL—SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES BETWEEN RIDGEFIELD BOE AND BCTS BOE FOR LEVELS 1, 2 AND 3 TECHNICIANS AS NEEDED (7/1/2022 TO 6/30/2023)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1, 2 and 3 Technicians along with technology support services by Bergen County Technical Schools Board of Education to RIDGEFIELD Public Schools Board of Education on an as-needed basis;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/BW/kk
Attachment—Agreement

23-F-012S SHARED SERVICES AGREEMENT WITH REGION V COUNCIL (RIVER EDGE BOE)

Resolution

WHEREAS, the Board of Education seeks to enter into an Agreement with Region V Council for Special Education/River Edge Board of Education ("Region V") to provide school busses and related facilities to Region V in furtherance of that district's school bus driver training and certification program in the form annexed hereto; and

NOW, THEREFORE, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby ratify and approve the Agreement with Region V Council for Special Education/River Edge Board of Education in the form annexed hereto and authorizes the Superintendent of Schools and School Business Administrator to take such action as may be required to implement the terms of this Resolution, including but not limited to execution of the Agreement.

JS/WS/kk
Attachment—Shared Services Agreement

**23-F-013T APPROVAL—SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES—
TECHNOLOGY SUPPORT SERVICES BETWEEN EAST NEWARK BOE AND BCTS BOE
FOR A LEVEL 2 TECHNICIAN TWO DAYS PER WEEK (7/1/2022 TO 6/30/2023)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 2 Technician along with technology support services by Bergen County Technical Schools Board of Education to EAST NEWARK Public Schools Board of Education for two (2) days per week;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/BW/kk
Attachment—Agreement

**23-F-014T NEGOTIATE A CONTRACT TO FURNISH AND DELIVER EDUCATIONAL SUPPLIES
FOR THE 2022-2023 SCHOOL YEAR AS FOLLOWS: AUTO, PHYSICAL EDUCATION /
ATHLETICS AND ENGINEERING--VENDOR: VARIOUS**

BID #23-01RR-CONTRACT

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised two times to Furnish and Deliver Educational Supplies for the 2022-2023 School Year as follows: Auto, Physical Education/Athletics, Engineering and Culinary/Baking; and

WHEREAS, on the first occasion, no bids were received; and

WHEREAS, on the second occasion, again no bids were received; and

WHEREAS, 18A:18A-5c allows for Board of Education after bidding twice to negotiate a contract;

NOW THEREFORE BE IT RESOLVED, after negotiating with the vendors, the Board of Education awards the contracts to the lowest responsible bidders, as follows:

AUTO		
GAVINS, PATERSON, NJ	Page 3: 1, 3, 17, 25, 26, 61, 62, 87 & 93	\$2,080.00

PHYSICAL EDUCATION/ATHLETICS		
GOLFBALLS.COM, LAFAYETTE, LA	Page 4: 1; Page 5: 1	\$1,339.60
STAN'S SPORT CENTER, INC. HOBOKEN, NJ	Page 3: 1-4, Page 6: 1-4; Page 7: 1-3; Page 8: 6-11	\$6,733.28

ENGINEERING		
HIGH ALTITUDE SCIENCE, LLC, TAMPA, FL	Page 4: 4	\$819.00
THE ELECTRONIC SHOP LLC, PASSAIC, NJ	Page 3: 1-27	\$3,533.95

GRAND TOTAL AWARDED:	\$14,505.83
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BE IT FURTHER RESOLVED that the Board of Education authorizes the purchasing department to negotiate for those items not bid on pursuant to N.J.S.A. 18A-18A-5 (c).

Source of Funds: Various

JS/DT/hm/kk

**23-F-015T REVISED - RENEWAL OF THE FOOD SERVICE MANAGEMENT CONTRACT FOR THE
2022-2023 SCHOOL YEAR--VENDOR: COMPASS GROUP USA, INC., D.B.A. CHARTWELLS
CORPORATION SUBSIDY (\$13,553.43)**

**BID CC #20-PC1
State ID #79-BCTSC**

Resolution

WHEREAS, on May 17, 2019, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for Competitive Contracts from all interested State Approved Food Service Management Companies wishing to bid on a contract to provide food management services for a one-year period with the option to renew, and

WHEREAS, the Board of Education awarded the contract on June 20, 2019, Resolution #19-F-253T, and

WHEREAS, the Board of Education renewed the contract on May 31, 2022, Resolution #22-F197T, and

WHEREAS, the District has decided to renew the contract for an additional one-year period at the current index rate of 7.5%, and

WHEREAS, the Compass Group USA, Inc., revised their proposal to reflect a subsidy of \$13,553.43, instead of \$20,924.66, and

WHEREAS, Chartwells Corporation guarantees that the bottom line on the operational financial report for the school year will result in a loss status for the District, and all guarantees are unlimited, provided the following conditions are met:

1. Reimbursement rates for National School Lunch Program meals shall not be less than the rates in effect for the prior school year;
2. The number of days meals are served during the school year shall be no less than 180 days;
3. The number of serving periods, locations, serving times and types of service shall not change dramatically;
4. The student enrollment does not drop drastically;
5. Service will not be interrupted as a result of fire, work stoppage, strike or school closing, and,

WHEREAS the proposal met all state and local requirements,

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the renewal of this contract for an additional twelve (12) month period as follows:

Guaranteed Subsidy	(\$13,553.43)
Management Fee - flat fee	\$81,834.38
(Contract on file with the Business Administrator)	

BE IT FURTHER RESOLVED, that all other terms and conditions remain the same.

Source of Funds: Various

JS/DT/kk

**23-F-016T NEGOTIATION - AWARD OF CONTRACT TO PROVIDE NON-SCHEDULED PUPIL
TRANSPORTATION SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2022
TO AUGUST 31, 2023, WITH THE OPTION TO RENEW
VENDOR: VALLEY TRANSPORTATION LLC, OLD TAPPAN, NJ**

**BID #23-PC1RR-CONTRACT
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised two times for sealed bids to Provide Non-Scheduled Pupil Transportation Services for BCTSC, Commencing September 1, 2022 to August 31, 2023, Or Date of Award, with the Option to Renew, and

WHEREAS, valid bids were not received on either occasion, and

WHEREAS, 18A:18A-5c allows for Boards of Education, after bidding twice, to negotiate a contract,

NOW THEREFORE BE IT RESOLVED, after negotiating with the only vendor who submitted a proposal, and after review by the Purchasing Department, and based on the recommendation of the Transportation Manager, the Board of Education awards the contract, on a line item basis, to Valley Transportation, LLC, Old Tappan, NJ as follows:

	Category A: 1 through 3 hours- Minimum Charge	Category A: Overtime Rate (Price Per Hour) *	Category B: Activity Bus
School Bus-54 passenger	\$ 450.00	\$ 150.00	\$ 150.00
School Van-16 passenger	\$ 450.00	\$ 150.00	\$ 150.00
School Van-20 passenger	\$ 450.00	\$ 150.00	\$ 150.00
Wheelchair School Van	\$ 450.00	\$ 150.00	\$ 150.00

*The overtime rate will be calculated in 15-minute increments per the general specifications.

Category C: Overnight Trips	
Up to 350 Miles Round Trip	Per Vehicle Per Day
School Bus-54 passenger	\$ 1,500.00
School Van-16 passenger	\$ 1,500.00
School Van-20 passenger	\$ 1,500.00
Wheelchair School Van	\$ 1,500.00
351 to 500 Miles Round-trip	Per Vehicle Per Day
School Bus-54 passenger	\$ 2,000.00
School Van-16 passenger	\$ 2,000.00
School Van-20 passenger	\$ 2,000.00
Wheelchair School Van	\$ 2,000.00

Category D: Drop-Off and Pick-Up Only (25-mile radius) (Including NYC)			
		Drop-Off	Pick-Up
School Bus – 54 Passenger		\$ 350.00	\$ 350.00
School Bus – 16 Passenger		\$ 350.00	\$ 350.00
School Bus – 20 Passenger		\$ 350.00	\$ 350.00
Wheelchair School Van		\$ 350.00	\$ 350.00
Category E: Drop-Off and Pick-Up Only (25-50 mile radius) (Including NYC)			
School Bus – 54 Passenger		\$ 550.00	\$ 550.00
School Bus – 16 Passenger		\$ 550.00	\$ 550.00
School Bus – 20 Passenger		\$ 550.00	\$ 550.00
Wheelchair School Van		\$ 550.00	\$ 550.00
Category F: Drop-Off and/or Pick-Up Only JFK & LaGuardia Airport			
School Bus – 54 Passenger		\$ 525.00	\$ 525.00
Category G: Drop-Off and/or Pick-Up Newark Airport			
School Bus – 54 Passenger		\$ 425.00	\$425.00
Category H: Late Buses per diem – awarded to one company – must have three buses			
	North	Central	South
School Bus – 54 Passenger	\$ 350.00	\$ 350.00	\$ 350.00

Cancellation Fee: \$ 500.00

(If scheduled activity is cancelled less than 90 minutes prior to pick-up time)

JS/JD/kk

23-F-017T AWARD OF CONTRACT TO PROVIDE ON-CALL ELECTRICAL SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2022, FOR A ONE-YEAR PERIOD, WITH THE OPTION TO RENEW--VENDORS: VARIOUS

**BID #23-PC4
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide On-Call Electrical Services for BCTSC, Commencing September 1, 2022, or Date of Award, for a One-Year Period, with the Option to Renew for an Additional Year, and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on July 26, 2022,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contracts as follows:

FIRST 12 MONTH PERIOD

PRIMARY VENDOR

TSUJ CORPORATION., KINNELON, NJ

	<u>Rate - Straight Time</u> 7:00am---5:00pm	<u>Rate - Overtime</u> 5:01pm---6:59am and Saturdays	<u>Rate - Holidays</u> and Sundays
Journeyman (electrician)	\$ 88.00 / hour	\$ 132.00 / hour	\$ 132.00 / hour
Helper	\$ 45.00 / hour	\$ 67.50 / hour	\$ 67.50 / hour

Lift Truck Rental Cost	Crane Rental Cost
<u>Daily Rate:</u> \$ 140.00 - (8 hours)	<u>Daily Rate:</u> \$ 400.00 - (8 hours)
<u>Hourly Rate:</u> \$ 35.00	<u>Hourly Rate:</u> \$ 100.00
<u>Weekly Rate:</u> \$ 380.00	<u>Weekly Rate:</u> \$ 1,000.00

SECONDARY VENDOR

VANORE ELECTRIC INC., HACKENSACK, NJ

	<u>Rate - Straight Time</u> 7:00am---5:00pm	<u>Rate - Overtime</u> 5:01pm---6:59am and Saturdays	<u>Rate - Holidays</u> and Sundays
Journeyman (electrician)	\$ 116.65 / hour	\$ 174.98 / hour	\$ 233.30 / hour
Helper	\$ 54.25 / hour	\$ 81.38 / hour	\$ 108.50 / hour

Lift Truck Rental Cost	Crane Rental Cost
<u>Daily Rate:</u> \$ 1,400.00 - (8 hours)	<u>Daily Rate:</u> Invalid
<u>Hourly Rate:</u> \$ 200.00	<u>Hourly Rate:</u> Invalid
<u>Weekly Rate:</u> \$ 6,000.00	<u>Weekly Rate:</u> Invalid

JS/JD/kk

23-F-018T AWARD OF CONTRACT TO PROVIDE COMPACTOR RENTAL/WASTE DISPOSAL SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2022, FOR A THREE-YEAR PERIOD, WITH THE OPTION TO RENEW--VENDOR: DIRECT WASTE SERVICES, INC., NEWARK, NJ

**BID #23-PC5R
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. re-advertised for sealed bids to Provide Compactor Rental/Waste Disposal Services for BCTSC, Commencing September 1, 2022, or Date of Award, for a Three-Year Period with the Option to Renew, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 2, 2022, and

WHEREAS, the Teterboro Campus no longer requires a container, so it will be utilized at the Paramus Campus, for the same terms,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract to Direct Waste Services, Inc., Newark, NJ, as follows:

Container/ Compactor Location	Number/Description	Size	Rental Fee/Month	Trucking Charge	Disposal Charge
Bergen County Academy 200 Hackensack Avenue Hackensack, NJ 07601	(1) Self-Contained Compactor/Sealed	30 yd.	\$ 0 / month	\$ 245.50	\$ 94.00 / ton
Teterboro/Paramus Route 46W & Central Ave. Teterboro, NJ 07608	(1) Self-Contained Compactor/Sealed	30 yd.	\$ 0 / month	\$ 245.50	\$ 94.00 / ton
Various locations throughout Bergen County (on an as needed basis)	(1) Self-Contained Compactor/Sealed	30 yd.	\$ 350.00 / month	\$ 245.50	\$ 94.00 / ton

JS/JD/kk

23-F-019T APPROVAL - 2022-2023 AUDITORIUM RATE SCHEDULE

Resolution

WHEREAS, the Auditorium of the Bergen County Academies is provided to students and members of the community to assist the School in accomplishing its mission as a public institution of education; and

WHEREAS, the accomplishment of the educational mission of the School shall be considered to have first priority in all decisions concerning the use of the Auditorium; and

WHEREAS, the use of the Auditorium shall not be authorized when such use may disturb the conduct of School activities; and

WHEREAS, the Board of Education has determined that to provide maximum opportunities for high-quality cultural experiences for students, faculty, staff and other members of the community, the Auditorium may be rented by outside individuals, companies, etc; and

WHEREAS, annually it is necessary to establish a rental schedule for groups outside of the Bergen Tech community;

NOW THEREFORE BE IT RESOLVED that the attached auditorium rate schedule shall be in effect for the 2022-2023 school year.

JS/kk

Attachment-- auditorium rate schedule

23-F-020T APPROVAL – EMS TRAINING TUITION RATES 2022-2023 SCHOOL YEAR

Resolution

WHEREAS, tuition charges are a major source of revenue;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the following rate structure for the EMS Training program to be in effect July 1, 2022 through June 30, 2023. There are no changes in the rates from last year;

Course	Tuition Rate
EMT Basic	\$1,500.00 – or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Basic Bridge	\$1,500.00 – or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Integrated Refresher Program	\$240.00 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment

Course	Tuition Rate
EMT Integrated Refresher Program – Class A	\$80.00 – or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Integrated Refresher Program – Class B	\$80.00 – or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Integrated Refresher Program – Class C	\$80.00 – or Amount Equal to the NJ State Dept. of Health Training Fund Payment
Fire Rescue Extrication	\$45.00
Rescue Technician Basic	\$80.00
Rescue Technician Recertification	\$60.00
Haz Mat Technician	\$85.00
First Responder Basic	\$65.00 – Non-Members of Emergency Services Personnel
First Responder Basic	\$35.00 – Fire, Police, Rescue & EMS Members with a completed Department Authorization Form
First Responder Recertification	\$55.00 – Non-Members of Emergency Services Personnel
First Responder Recertification	\$25.00 – Fire, Police Rescue & EMS Members with a completed Department Authorization Form
Defensive Driver	\$80.00
ICS EMS Branch Command	\$30.00
Incident Command 100	\$30.00
Incident Command 200	\$35.00
Incident Command 300	\$85.00
Incident Command 400	\$65.00
Healthcare Provider CPR Instructor	\$185.00
Healthcare Provider CPR Basic	\$60.00
Health Care Provider CPR Recertification	\$55.00
Heartsaver CPR	\$45.00
Heartsaver First Aid	\$85.00
Heartsaver First Aid w/ CPR & AED	\$90.00
Heartsaver Pediatric First Aid	\$65.00
Family and Friends CPR	\$65.00
Family & Friends First Aid for Children	\$70.00
Rescue Task Force	\$35.00
All Hazmat classes except technician	\$10.00
Bleeding Control	Exempt
Out of County Fee	\$25.00 Per Semester
Customized Training – Continuing Education	\$10.00 Minimum Fee Per CEU/Per Student/Per Director's Approval/Plus an additional \$25.00 Per Semester /Out of County Fee if Applicable
Customized Training – First Responder Basic	\$40.00 Minimum Fee Per Student/Per Director's Approval/Plus an additional \$25.00 Per Semester/ Out of County Fee if Applicable
Customized Training First Responder Recertification	\$30.00 Minimum Fee Per Student/Per the Director's Approval/Plus an additional \$25.00 Per Semester/ Out of County Fee if Applicable
Customized Training – Private Sector All Programs	\$10.00 Minimum Fee/Per Student/Per Hour/Per Program/Per the Director's Approval
Elevator/Escalator Rescue Class	\$10.00 Minimum Fee/Per Student
Rappelling/Rope Rescue Class	\$15.00 Minimum Fee/Per Student
SORA Basic	\$100.00/person
SORA Recertification	\$50.00/person
Driving Simulator	\$10.00/person
Exempt:	
EMT	Members of Volunteer First Aid Squads with a completed NJ State Training Fund Certificate of Eligibility Form. (Tuition and Out of County Fees)
EMT	Integrated Refresher Program, Class A, Class B & Class C: Members of Bergen County Volunteer Ambulance Squads with a completed Bergen County Tuition Exemption Form or a completed NJ State Training Fund Certificate of Eligibility Form. (Tuition and Out of County Fees)
Elective CEU's	Current NJ EMT's who are members of Bergen County Volunteer Ambulance Squads with a completed Bergen County Tuition Exemption Form. (Tuition and Out of County Fees)
CEU	1.50/CEU (10 CEU class cost: \$15.00)
First Responder Programs	Fire, Police, Rescue & EMS members with a completed Department Authorization Form. (Tuition and Out of County Fees)
Rescue Task Force/Bleeding Control	Current Emergency Responder who are members of Bergen County Emergency Services agency with appropriate identification. (Tuition and Out of County Fees)

**23-F-021T APPROVAL OF PERSONNEL SALARIES CHARGED TO GRANTS
JULY 1, 2021 TO JUNE 30, 2022**

Resolution

WHEREAS grant regulations require salaries charged to grants be reported to the Board of Education,

NOW THEREFORE BE IT RESOLVED the Board of Education approves the attached list of personnel salary charges as specified.

JS/PB/kk
Attachment—backup

**23-F- 022T APPROVAL-ACCEPTANCE OF WORKFORCE INNOVATION OPPORTUNITY ACT
(WIOA) AUDIT FOR FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022**

Resolution

WHEREAS, the Board of Education has engaged the firm of Lerch, Vinci and Higgins of Fair Lawn New Jersey to conduct an audit of the financial operations for the fiscal year that concluded on June 30, 2022 of the Workforce Innovation Opportunity Act (WIOA); and

WHEREAS, the audit of WIOA financial statements included a single audit and a sub-recipient grant audit in compliance with New Jersey Department of Labor regulations; and

WHEREAS, this audit has been completed and reports filed with the New Jersey Department of Labor; and

NOW THEREFORE BE IT RESOLVED, the Board of Education does hereby accept the report and recommendations and directs that the appropriate corrective actions be taken; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to file a certified copy of this resolution with the Department of Labor as required by law.

JS/PB/kk

**23-F-023T APPROVAL – CAFETERIA POS SYSTEM SOFTWARE LICENSE AND SUPPORT
AGREEMENT BERGEN COUNTY TECHNICAL SCHOOLS**

Resolution

BE IT RESOLVED, that the Board of Education confirms the action of the Board Secretary and awards a contract to Pay Schools to provide Cafeteria POS System Software License and Support Agreement for the 2022-2023 school year at a rate of \$4,969.04.

JS/NS/kk

**23-F-024T APPROVAL - MAINTENANCE AGREEMENT FOR PROPRIETARY HARDWARE AND
SOFTWARE AT THE NEW EDUCATIONAL FACILITY
VENDOR: HONEYWELL BUILDING SOLUTIONS**

Resolution

WHEREAS, the need exists for the maintenance of proprietary hardware and software required for the maintenance of the HVAC building controls at the New Educational Facility, and

WHEREAS, Honeywell Building Solutions, Morris Plains, NJ, is the only vendor who can provide such services,

NOW THEREFORE BE IT RESOLVED, that the Business Administrator be authorized to issue a purchase order for maintenance of the proprietary HVAC controls system for a one-year period from September 1, 2022 to August 31, 2023, for a price not to exceed \$63,748.00 and,

BE IT FURTHER RESOLVED that this procurement is being made pursuant to NJSA 18A:18A-5a (19) as an exception to the bidding requirements for the support or maintenance of proprietary computer hardware and software.

JS/kk

23-F-025T WITHDRAWAL OF FUNDS FROM MAINTENANCE RESERVE ACCOUNT: CLEANUP AT THE HACKENSACK CAMPUS

Resolution

Whereas, the District has funds in a maintenance reserve account; and

Whereas, N.J.A.C. 6A-26A.1 allows school districts to withdraw funds from its maintenance reserve fund to use for the required maintenance of a facility;

Now Therefore Be It Resolved, the Board approves the withdrawal of maintenance reserve funds in the amount of \$50,520 for cleanup at the Hackensack Campus.

JS/PB/kk

22-F-026T WITHDRAWAL OF FUNDS FROM MAINTENANCE RESERVE ACCOUNT: HVAC REPAIRS AT THE HACKENSACK CAMPUS

Resolution

Whereas, the District has funds in a maintenance reserve account; and

Whereas, N.J.A.C. 6A-26A.1 allows school districts to withdraw funds from its maintenance reserve fund to use for the required maintenance of a facility;

Now Therefore Be It Resolved, the Board approves the withdrawal of maintenance reserve funds in the amount of \$14,134.81 for HVAC Repairs at the Hackensack Campus.

JS/PB/kk

22-F-027T APPROVAL - RENEWAL OF NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP

Resolution

WHEREAS pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq), it is necessary for member schools to adopt by resolution membership in the NJSIAA, and

WHEREAS Bergen County Technical Schools would like to renew their NJ State Interscholastic Athletic Association Membership,

NOW THEREFORE BE IT RESOLVED that this resolution be approved renewing Bergen County Technical Schools' membership with NJSIAA.

JS/kk

23-F-28T

ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WFNJ TANF AND GA/SNAP

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	TANF	\$ 721,576
WorkFirst New Jersey	GA/SNAP	\$ 576,092
	Total	\$ 1,297,668
Period – July 01, 2022 to June 30, 2023		

and

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

Program: WorkFirst NJ – TANF & GA/SNAP

Administrator: Tammy Molinelli

BERGEN COUNTY JOB CENTER – TANF, GA/SNAP

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 849 240 109 V1	SALARIES	\$ 80,958
20 849 240 200 V1	EMPLOYEE BENEFITS	49,002
20 849 240 324 V1	CONTRACTED SERVICES	368,017
20 849 240 329 V1	OCCUPATIONAL TRAINING	20,000
20 849 240 330 V1	PROGRAM CONTRACTED SERVICES	22,400
20 849 240 441 V1	RENT	37,000
20 849 240 500 V1	OTHER PURCHASED SERVICES	8,000
20 849 240 510 V1	TRAVEL & SUBSISTENCE	400
20 849 240 530 V1	TELEPHONE	1,500
20 849 240 610 V1	SUPPLIES	10,000
20 849 241 324 V1	CONTRACTED SERVICES - CASE MGMT	22,750
20 849 248 109 V1	SALARIES-TANF VERIFICATION	9,180
20 849 248 200 V1	BENEFITS-TANF VERIFICATION	7,820
20 848 240 108 V1	ADMIN SALARIES WDB	29,115
20 848 240 109 V1	ADMIN SALARIES non WDB	25,000
20 848 240 200 V1	ADMIN EMPLOYEE BENEFITS	17,776
20 848 240 320 V1	ADMIN PURCHASED PROF/TECH SVCS	3,050
20 848 240 441 V1	ADMIN RENT	5,000
20 848 240 500 V1	ADMIN OTHER PURCHASED SERVICES	1,350
20 848 240 510 V1	ADMIN TRAVEL & SUBSISTENCE	400
20 848 240 530 V1	ADMIN TELEPHONE	258
20 848 240 580 V1	ADMIN CONFERENCES	400
20 848 240 610 V1	ADMIN SUPPLIES	1,000
20 848 240 800 V1	ADMIN MEMBERSHIPS	1,200
20 849 250 109 V1	SALARIES	129,230
20 849 250 200 V1	EMPLOYEE BENEFITS	64,776
20 849 250 324 V1	CONTRACTED SERVICES	251,400
20 849 250 330 V1	PROGRAM CONTRACTED SERVICES	17,600
20 849 250 441 V1	RENT	26,000
20 849 250 500 V1	OTHER PURCHASED SERVICES	12,655
20 849 250 510 V1	TRAVEL & SUBSISTENCE	200
20 849 250 530 V1	TELEPHONE	1,100
20 849 250 610 V1	SUPPLIES	4,000
20 848 250 108 V1	ADMIN SALARIES WDB	23,973
20 848 250 109 V1	ADMIN SALARIES non WDB	20,832

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 848 250 200 V1	ADMIN EMPLOYEE BENEFITS	14,046
20 848 250 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	2,200
20 848 250 441 V1	ADMIN RENT	3,600
20 848 250 500 V1	ADMIN OTHER PURCHASED SERVICES	1,180
20 848 250 510 V1	ADMIN TRAVEL & SUBSISTENCE	400
20 848 250 530 V1	ADMIN TELEPHONE	200
20 848 250 580 V1	ADMIN CONFERENCES	600
20 848 250 610 V1	ADMIN SUPPLIES	1,000
20 848 250 800 V1	ADMIN MEMBERSHIPS	1,100
20 4480 849 V1	REVENUE	\$ 1,143,988
20 4480 848 V1	REVENUE	\$ 153,680

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

23-F-29T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WIOA DATA REPORTING AND ANALYSIS

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Data Reporting & Analysis	\$12,971
	TOTAL	\$12,971
Period – July 1, 2022 to June 30, 2023		

and

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BERGEN COUNTY JOB CENTER – DATA REPORTING & ANALYSIS		
Account Number	Description	2022-2023 Budget
20 833 130 500 V1	OTHER PURCHASED SERVICES	\$ 12,971
20 4480 833 V1	REVENUE	\$ 12,971

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

23-F-30T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WIOA ADULT AND DISLOCATED WORKER

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Adult	\$ 1,558,312
	WIOA Dislocated Worker	\$ 2,136,211
TOTAL		\$ 3,694,523
Period July 01, 2022 to June 30, 2023		

and

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BERGEN COUNTY JOB CENTER – ADULT

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 825 130 109 V1	SALARIES	\$ 43,869
20 825 130 200 V1	EMPLOYEE BENEFITS	23,654
20 825 130 280 V1	TUITION REIMBURSEMENT	500
20 825 130 324 V1	INDIVIDUAL TRAINING ACCT	101,764
20 825 130 326 V1	ON THE JOB TRAINING	34,221
20 825 130 327 V1	INCUMBENT WORKER	30,000
20 825 130 329 V1	CONTRACTED SERVICES	1,098,594
20 825 130 380 V1	NEEDS BASE	6,000
20 825 130 441 V1	RENT	25,672
20 825 130 500 V1	OTHER PURCHASED SERVICES	8,482
20 825 130 510 V1	TRAVEL & SUBSISTENCE	700
20 825 130 530 V1	TELEPHONE	3,000
20 825 130 580 V1	CONFERENCES	14,025
20 825 130 610 V1	SUPPLIES & MATERIALS	12,000
20 825 130 800 V1	MEMBERSHIPS	0
20 825 235 108 V1	ADMIN SALARIES	44,975
20 825 235 109 V1	ADMIN SALARIES	50,438
20 825 235 200 V1	ADMIN EMPLOYEE BENEFITS	26,385
20 825 235 320 V1	ADMIN PURCH PROF/TECH SERVICE	5,213
20 825 235 329 V1	ADMIN CONTRACTED SERVICES	8,608
20 825 235 441 V1	ADMIN RENT	6,828
20 825 235 500 V1	ADMIN OTHER PURCHASED SERVICES	5,653
20 825 235 510 V1	ADMIN TRAVEL & SUBSISTENCE	600
20 825 235 530 V1	ADMIN TELEPHONE	290
20 825 235 580 V1	ADMIN CONFERENCES	2,558
20 825 235 610 V1	ADMIN SUPPLIES & MATERIALS	2,483
20 825 235 800 V1	ADMIN MEMBERSHIPS	1,800
20 4480 825 V1	REVENUE	\$ 1,558,312

BERGEN COUNTY JOB CENTER – DISLOCATED WORKER

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 831 130 109 V1	SALARIES	\$ 186,930
20 831 130 200 V1	EMPLOYEE BENEFITS	108,844
20 831 130 280 V1	TUITION REIMBURSEMENT	1,125
20 831 130 324 V1	INDIVIDUAL TRAINING ACCT	139,601
20 831 130 326 V1	ON THE JOB TRAINING	74,503
20 831 130 327 V1	INCUMBENT WORKER	50,000
20 831 130 328 V1	E LEARNING INITIATIVE	5,000
20 831 130 329 V1	CONTRACTED SERVICES	1,136,706
20 831 130 380 V1	NEEDS BASE	40,000

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 831 130 441 V1	RENT	119,651
20 831 130 500 V1	OTHER PURCHASED SERVICES	19,979
20 831 130 510 V1	TRAVEL & SUBSISTENCE	2,000
20 831 130 530 V1	TELEPHONE	6,000
20 831 130 580 V1	CONFERENCES	19,226
20 831 130 610 V1	SUPPLIES & MATERIALS	13,025
20 831 130 800 V1	MEMBERSHIPS	0
20 831 235 108 V1	ADMIN SALARIES	76,714
20 831 235 109 V1	ADMIN SALARIES	53,731
20 831 235 200 V1	ADMIN EMPLOYEE BENEFITS	38,181
20 831 235 320 V1	ADMIN PURCH PROF/TECH SERV	11,000
20 831 235 329 V1	ADMIN CONTRACTED SERVICES	1,995
20 831 235 441 V1	ADMIN RENT	15,025
20 831 235 500 V1	ADMIN OTHER PURCHASED SERVICES	5,957
20 831 235 510 V1	ADMIN TRAVEL & SUBSISTENCE	1,000
20 831 235 530 V1	ADMIN TELEPHONE	1,000
20 831 235 580 V1	ADMIN CONFERENCES	3,636
20 831 235 610 V1	ADMIN SUPPLIES & MATERIALS	3,882
20 831 235 800 V1	ADMIN MEMBERSHIPS	1,500
20 4480 831 V1	REVENUE	\$ 2,136,211

and

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

23-F-31T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WIOA YOUTH

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved, NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Youth	\$1,512,863
Period July 01, 2022 to June 30, 2023		

and

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BERGEN COUNTY JOB CENTER – YOUTH

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 826 131 109 V1	SALARIES	\$ 41,743
20 826 131 110 V1	SALARIES (WORK EXPERIENCE)	530
20 826 131 200 V1	EMPLOYEE BENEFITS	6,055
20 826 131 201 V1	EMPLOYEE BENEFITS (WORK EXPERIENCE)	1,458

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 826 131 323 V1	GROUP TRAINING – OUT OF SCHOOL	564,000
20 826 131 324 V1	INDIVIDUAL TRAINING ACCOUNT	24,139
20 826 131 325 V1	WORK EXPERIENCE	270,328
20 826 131 326 V1	ON THE JOB TRAINING	50,000
20 826 131 329 V1	CONTRACTED SERVICES	272,315
20 826 131 380 V1	NEED BASE	31,000
20 826 131 441 V1	RENT	63,111
20 826 131 500 V1	OTHER PURCHASED SERVICES	10,982
20 826 131 510 V1	TRAVEL & SUBSISTENCE	1,000
20 826 131 530 V1	TELEPHONE	3,000
20 826 131 580 V1	CONFERENCES	13,616
20 826 131 610 V1	SUPPLIES& MATERIALS	8,300
20 826 235 108 V1	SALARIES	52,741
20 826 235 109 V1	SALARIES	21,048
20 826 235 200 V1	EMPLOYEE BENEFITS	18,261
20 826 235 320 V1	PURCH PROFESS/TECH SERVICES	5,500
20 826 235 329 V1	CONTRACTED SERVICES	28,544
20 826 235 441 V1	RENT	6,826
20 826 235 500 V1	OTHER PURCHASED SERVICES	8,099
20 826 235 510 V1	TRAVEL & SUBSISTENCE	600
20 826 235 530 V1	TELEPHONE	500
20 826 235 580 V1	CONFERENCES	2,613
20 826 235 610 V1	SUPPLIES & MATERIALS	5,554
20 826 235 800 V1	MEMBERSHIPS	1,000
20 4480 826 V1	REVENUE	\$ 1,512,863

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

23-F-032T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WORKFORCE LEARNING LINK

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	Workforce Learning Link	\$81,000
Period – July 01, 2022 to June 30, 2023		

and

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BERGEN COUNTY JOB CENTER – WORKFORCE LEARNING LINK

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 845 130 109 V1	SALARIES	\$ 38,773
20 845 130 200 V1	EMPLOYEE BENEFITS	19,910

ACCOUNT NUMBER	DESCRIPTION	2022-2023 BUDGET
20 845 130 380 V1	NEED BASED	400
20 845 130 441 V1	RENT	8,900
20 845 130 500 V1	OTHER PURCHASED SERVICES	1,247
20 845 130 530 V1	TELEPHONE	400
20 845 130 610 V1	SUPPLIES & MATERIALS	5,700
20 845 235 108 V1	ADMIN SALARIES	
20 845 235 109 V1	ADMIN SALARIES	2,919
20 845 235 200 V1	ADMIN EMPLOYEE BENEFITS	859
20 845 235 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	700
20 845 235 441 V1	ADMIN RENT	670
20 845 235 500 V1	ADMIN OTHER PURCHASED SERVICES	222
20 845 235 530 V1	ADMIN TELEPHONE	50
20 845 235 580 V1	ADMIN CONFERENCES	
20 845 235 610 V1	ADMIN SUPPLIES	250
20 845 235 800 V1	ADMIN MEMBERSHIPS	
20 4480 845 V1	REVENUE	\$ 81,000

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

23-F-033 APPROVAL-WIOA YOUTH CONTRACT MODIFICATION LOG

Resolution

BE IT RESOLVED the Board of Education approves the YOUTH Contract Modification Log entered into by the Superintendent as described on the YOUTH Contract Modification Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment

23-F-034 APPROVAL-WFNJ CONTRACT MODIFICATION LOG

Resolution

BE IT RESOLVED the Board of Education approves the WFNJ Contract Modification Log entered into by the Superintendent as described on the WFNJ Contract Modification Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment

23-F-035 APPROVAL-WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG 6/21/22--8/22/22

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment

23-F-036 APPROVAL-WIOA FORMULA ON-THE-JOB TRAINING (OJT) LOG 6/21/22-8/22/22

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula On-The-Job Training (OJT) Account Log entered into by the Superintendent as described on the OJT Contract Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment

23-F-037 APPROVAL-WIOA YOUTH CONTRACT LOG-7/1/22 -6/30/23

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Youth Contract Log entered into by the Superintendent as described on the Youth Contract Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment

23-F-038 APPROVAL - WFNJ CONTRACT LOG - 7/1/22 -6/30/23

Resolution

BE IT RESOLVED the Board of Education approves the WFNJ Contract Log entered into by the Superintendent as described on the WFNJ Contract Log, which is attached and made part of this resolution.

JS/RK/kk
Attachment

**23-F-39T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET
INDIVIDUALS WITH DISABILITIES ACT (IDEA), PART B – FLOW THROUGH**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
Federal – Individuals with Disabilities Act FY23	Individuals with Disabilities Act (IDEA), Part B – Flow Through	\$560,012

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Budget Category	Account Number (TBD)	Amount
Grant Period: 7/1/2022 – 9/30/2023	Employee Benefits		\$166,769
	Personal Services – Salaries		\$16,456
	Personal Services – Salaries		\$360,230
Program Director: A. Caporaso	Supplies and Materials		\$16,557
		TOTAL	\$560,012

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/MD/wl/kk

23-F-40T APPROVAL – ACCEPTANCE OF SPECIAL COUNTY FUNDS – PROJECT SEARCH

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special county, state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following county, state or federal grant:

Funding Source	Program Description	Total Grant
County of Bergen	Project SEARCH	\$4,018.00

and

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer it:

Program: Project SEARCH
Administrator: Tammy Molinelli

Account Number	Description	Amount
20 843 130 500 V1	Project SEARCH	\$4,018.00

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

23-F-41T APPROVAL--AUTHORIZING SETTLEMENT OF LITIGATION **(DO NOT PLACE ATTACHMENT ON DISTRICT WEBSITE—FOR BOARD MEMBERS ONLY)** ***CONFIDENTIAL***

Resolution

WHEREAS, the Board of Education (“Board”) is a defendant in a lawsuit bearing Docket No. BER-L-3369-20 in which the plaintiff asserted claims pursuant to the N.J. Law Against Discrimination, N.J.S.A. 10:5-1 *et seq.* during their employment with the Board; and

WHEREAS, the Board’s insurance carrier and defense attorneys for the Board (Mary McDonnell of Pfund McDonnell) and the Board Attorney have recommended an amicable resolution and settlement of Plaintiffs’ claims, including Plaintiffs’ release of all claims against the Board; and

WHEREAS the Board is desirous of avoiding the cost and expense of further litigation and, also, desires to approve and enter into a Release with Plaintiffs as explained to the Board by the Board Attorney; and

WHEREAS, the settlement is not an admission of fault or wrongdoing by the Board, but a proposal to fully resolve all disputed claims between the parties without the cost and expense of a trial and potential exposure to the Board of significant legal fees, costs and a damages award;

NOW, THEREFORE, BE IT RESOLVED, by the Board of education that it is in the best interests of the Board and school district to accept the recommendation of the Board's insurance carrier, defense attorneys and Board Attorney to settle the lawsuit referred to herein; and

BE IT FURTHER RESOLVED that the settlement of this lawsuit be and is hereby approved and accepted subject to such final review, modifications and/or amendments deemed necessary and appropriate by the Board Attorney, which potential modifications and/or amendments shall not alter the substantive rights and parties thereto; and

BE IT FURTHER RESOLVED that the Superintendent of Schools and/or School Business Administrator be and hereby is authorized to execute the Settlement Agreement and Release on behalf of the Board of Education, and the Superintendent, Business Administrator, Board Attorney and Board's defense attorneys and insurance carrier be and hereby are authorized and directed to take all necessary and appropriate action to effectuate the settlement; and

BE IT FURTHER RESOLVED that the recitals are hereby incorporated as if restated herein in full, and this Resolution shall take effect immediately.

JS/WS/kk

Attachment—DO NOT PLACE ON DISTRICT WEBSITE, FOR BOARD MEMBERS ONLY

**23-F-042T APPROVAL—VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING
FOR BERGEN COUNTY TECHNICAL SCHOOLS 2022-2023 SCHOOL YEAR: 8/2022**

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey **State Contract Vendors (see attached)** pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment: New Jersey State Contract Vendors

**23-F-043T AWARD OF CONTRACT TO FURNISH AND DELIVER VARIOUS BUILDING MATERIALS
AND SUPPLIES FOR BCTS
VENDOR: CONTINENTAL TRADING AND HARDWARE, INC., NEWARK, NJ \$29,726.00**

BID #23-04

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver Various Building Materials and Supplies for BCTS, and

WHEREAS, in accordance with the advertisement, one (1) company submitted bid and was received, publicly opened and read aloud in the Board of Education office on August 19, 2022,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract to the lowest responsible bidder, after analyzing on a line item basis, Continental Trading and Hardware, Inc. Newark, NJ as follows:

PART A

Item #	Qty	Description	Unit of Measure	Warranty	Unit Price	Total Price
1	75	Ultra-Rib 18ga Metal Decking, 16'	each	-----	Not awarding	Not awarding
2	30	Ultra-Rib Metal Cap	each	20 years	\$20	\$600
3	1	FastenMaster Color Match Screws, 2-1/4" with washers, pail	each	20 years	\$500	\$500
4	24	GE Color Match Silicone	each	5 years	\$8	\$192
5	30	Georgia Pacific 5/8" Plywood Ac Pine 4' x 8'	each	10 years	\$65	\$1,950
6	100	Trex Transend Material, 1" x 6" x 16' Color: Spiced Rum	each	10 years	\$95	\$9,500
7	4	Cortex, 250' Square Screws, Color: Spiced Rum, Pails	each	15 years	\$320	\$1,280
8	25	White Contemporary Trek Rail, 6' Rail Kit	each	15 years	\$205	\$5,125
9	25	Trek 39" Post Sleeve, White	each	15 years	\$44	\$1,100
10	25	Trek Post Skirt, 4" x 4", White	each	15 years	\$6	\$150
11	25	Trek Post Flat Cap, 4" x 4", White	each	15 years	\$13	\$325
12	20	Kleer PVC Sheet 3/4" x 4' x 8', White	each	20 years	\$150	\$3,000
13	200	Hardie Siding, Select Cedarmill, 1" x 6"-12' Long, Painted, Color: Timber Bark	each	20 years	\$16	\$3,200
			Grand Total (all inclusive)		\$26,922	

PART B

Item #	Qty	Unit of Measure	Product Code	Description	Unit Price	Total Price
1	30	each	DI-65	10' OSHA Scaffold Plank, Solid Sawn Grade-stamped Southern Yellow Pine, 2" x 10" x 10'	\$49	\$1,470
2	10	each	N/A	8' Scaffold Brace	\$32	\$320
3	10	each	N/A	Blue Scaffolding, 5x6'x4"	\$99	\$990
4	10	each	N/A	Scaffold Toggle Pins	\$2.40	\$24
Grand Total (all inclusive)					\$2,804	

BE IT FURTHER RESOLVED, that the District will rebid item number one since it exceeded the budget amount appropriated for the item.

JS/DT/jd/kk

23-F-044T APPROVAL—SHARED SERVICES AGREEMENT FOR LEVEL 1 TECHNICIAN SERVICES BETWEEN EDGEWATER BOE AND BCTS BOE (7/1/2022 TO 6/30/2023)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician by Bergen County Technical Schools Board of Education to EDGEWATER Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to support to the Edgewater Board of Education per the attached agreement, commencing July 1, 2022 and ending June 30, 2023.

JS/BW/kk
Attachment—Agreement

23-F-045T APPROVAL—SHARED SERVICES AGREEMENT FOR LEVEL 2 SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES BETWEEN EDGEWATER BOE AND BCTS BOE (7/1/2022 TO 6/30/2023)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of a Level 2 Technician can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Edgewater Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Edgewater Board of Education per the attached agreement, commencing July 1, 2022 and ending June 30, 2023.

JS/BW/kk
Attachment—Agreement

23-F-46T AWARD OF CONTRACT TO FURNISH AND DELIVER A 2022 TOUCAN 26E MAST BOOM LIFT FOR BERGEN COUNTY ACADEMIES--VENDOR: US AERIALS & EQUIPMENT, LLC, LONG ISLAND CITY, NY \$58,900.00

BID #23-05

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver a Toucan 26E Mast Boom Lift, or Approved Equal, for Bergen County Academies, and

WHEREAS, in accordance with the advertisement, one (1) company submitted bid and was received, publicly opened and read aloud in the Board of Education office on August 10, 2022,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract to the lowest responsible bidder, US Aerials & Equipment, LLC, Long Island City, NY as follows:

Item #	Qty	Unit of Measure	Product Code	Description*	Unit Price	Total Price
1	1	each	26E	<u>2022 Toucan Mast Boom Lift</u> <ul style="list-style-type: none">• Platform Height: 8.05 m / 26 ft 5 in• Platform Capacity: 226.80 kg/500lb• Machine Width: 0.99 m / 3 ft 3 in• Vertical telescopic mast with a jib lets you reach up and over obstacles in tighter spaces than an articulating boom• Non-marking tires and efficient electric power for indoor jobs• 25% gradeability for outside work	\$58,900	\$58,900
Grand Total (all inclusive) +						\$58,900

JS/DT/jd/kk

**23-F-47T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET
EVERY STUDENT SUCCEEDS ACT (ESSA) CONSOLIDATED FORMULA SUBGRANT**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
Federal Department of Education FY23	Every Student Succeeds Act (ESSA) Consolidated Formula Subgrant	\$294,189
	Allocation of funds is as follows:	
	Title I, Part A – Basic, Concentration, Targeted & EFIG	\$229,983
	Title II, Part A	\$49,423
	Title IV, Part A	\$14,783

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Budget Category	Account Number (TBD)	Amount
Title I, Part A	Personal Services – Salaries		152,307
Grant Period: 7/1/22 – 9/30/23	Personal Services – Employee Benefits		77,676
Program Director: R. Panicucci		TOTAL	\$229,983

Program Information	Budget Category	Account Number (TBD)	Amount
Title II, Part A	Purchased Professional Education Services		19,523
Grant Period: 7/1/22 – 9/30/23	Supplies and Materials		29,900
Program Director: R. Panicucci		TOTAL	\$49,423

Program Information	Budget Category	Account Number (TBD)	Amount
Title IV, Part A	Other Purchased Services		10,000
Grant Period: 7/1/22 – 9/30/23	Other Objects		4,783
Program Director: R. Panicucci		TOTAL	\$14,783

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/WL/kk

**23-F-48T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET / ONLINE TEACHING & LEARNING INITIATIVE**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
State FY23 – Department of Labor Office of Adult Literacy	Online Teaching & Learning Initiative	\$133,085

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Account Number (TBD)	Budget Category	Amount
<u>Program Director:</u>			
Ghazala Nomani		Salaries/Professional Development	21,185
		Supplies	111,899
<u>Project Period:</u> July 1, 2022 through September 1, 2022	TOTAL		\$133,085

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/WL/kk

**23-F-49T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET
CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY
AND CIVICS EDUCATION GRANT**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
State FY23 – Department of Labor and Workforce Development	Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant	\$1,567,997
	Allocation of funds as follows:	
	Adult Basic Skills (ABS/ESL)	\$810,000
	ABS/ESL Lead Agency Coordination Award	\$16,200
	ABS/ESL Professional Development Award	\$10,530
	Integrated English Literacy and Civics Education (IELCE)	\$410,000
	IELCE Lead Agency Coordination Award	\$4,100
	State Funds	\$317,167

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Account Number (TBD)	Budget Category	Amount
<u>Program Director:</u>			
Ghazala Nomani			
Project Period: July 1, 2022 through June 30, 2023		SUBTOTAL	\$1,567,997

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

23-F-050T AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW JERSEY MOTOR VEHICLE COMMISSION AND BERGEN COUNTY TECH SCHOOLS EXPIRING SEPTEMBER 23, 2026

Resolution

WHEREAS, the New Jersey Motor Vehicle Commission (“Commission” or “MVC”) is amending its Memorandum of Understanding (“MOU”) with your organization pursuant to Section D. MOU Modification and Termination to include the following two provisions;

THEREFORE, under Section B. Program Participant’s Obligations, the Program Participant is strictly prohibited from using Commission records to conduct surveillance or to investigate or locate an individual for reasons not specifically related to motor vehicle activity. If reselling the data and/or information, the Program Participant shall require the third-parties/end-users to represent in writing to the Program Participant that they agree not to use Commission records to conduct surveillance or to investigate or locate an individual for reasons not specifically related to motor vehicle activity. For purposes of this MOU, non-motor vehicle activity includes but is not limited to, immigration enforcement, matchmaking services, debt collection unrelated to motor vehicles, and litigation not related to motor vehicles, including, but not limited to, premises liability actions, domestic and/or family actions, medical malpractice actions, and workers’ compensation actions where the underlying claim is not motor vehicle related; and

NOW THEREFORE, BCTS must continue to enforce compliance with both the Federal’s Driver’s Privacy Protection Act of 1994, 18 U.S.C. 2721-2725 and the New Jersey Drivers’ Privacy Protection Act, N.J.S.A. 39:2-3.3, *et seq.*, which acts govern your organization’s employees and agents’ access to personal information while carrying out its functions as outlined in the Memorandum of Understanding which expires September 23, 2026. All other provisions of the Memorandum of Understanding which expires September 23, 2026 granting Bergen County Tech Schools access to information remain in full force and effect;

BE IT RESOLVED that the Board of Education accepts the new provisions of the existing MOU through September 23, 2026 or until other overriding provisions are written.

JS/kk

**23-F-51T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND
ESTABLISHMENT OF BUDGET
DISPLACED HOMEMAKER GRANT**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

Funding Source	Program Title	Amount of Grant
State – Department of Children and Families FY23	Displaced Homemaker Grant	\$150,000

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Budget Category	Account Number (TBD)	Amount
	Personal Services – Salaries		\$116,038
Project Period: 7/1/22 – 6/30/23	Personal Services – Employee Benefits		\$15,085
Program Director: M. Dvorozniak	Consultants and Professional Fees		\$4,575
	Materials and Supplies		\$150
	Other		\$14,152
		TOTAL	\$150,000

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/MD/WL/kk

Check Journal

Bergen County Vo-Tech Schools

Rec and Unrec checks

Hand and Machine checks

08/18/22 10:56

Starting date 6/24/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42361	06/30/22		3393	ABRAMSON; MICHAEL		19.07
S42362	06/30/22		1750	APPLE INC		4,663.85
S42363	06/30/22		2063	BERGEN COUNTY SPECIAL SERVICES		7,950.03
S42364	06/30/22		1089	BERGEN COUNTY TECHNICAL SCHOOL		2,204.13
S42365	06/30/22		1313	CENGAGE LEARNING		4,945.55
S42366	06/30/22		1190	CHARTWELLS		103,828.12
S42367	06/30/22		T863	CROWN CASTLE FIBER LLC		3,300.00
S42368	06/30/22		5276	HAYWARD; EDMUND		122.97
S42369	06/30/22		U245	INTERSTATE WASTE SERVICES		5,462.99
S42370	06/30/22		1329	JEWEL ELECTRICAL SUPPLY		1,130.04
S42371	06/30/22		F230	JOHNSON CONTROLS		9,778.17
S42372	06/30/22		5458	LEARN WELL		4,222.75
S42373	06/30/22		4982	MAST CONSTRUCTION SERVICES, INC.		28,300.00
S42374	06/30/22		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		80.00
S42375	06/30/22		1462	NOWELL,P.A.		17,517.00
S42376	06/30/22		C994	PICCIONI;JAMES		75.00
S42377	06/30/22		4954	PINYAN; JONATHAN		33.47
S42378	06/30/22		2002	SCHOOL SPECIALTY		259.51
S42379	06/30/22		1909	STUDENT ACTIVITY FUND		1,110.00
S42380	06/30/22		1277	THE GOODHEART-WILLCOX CO. INC		1,170.00
S42381	06/30/22		Z081	UNI TEMP		23,841.97
S42382	06/30/22		2771	W.B. MASON COMPANY, INC.		245.27
S42383	06/30/22		1714	YANKEE LINEN INC		332.20

Starting date 6/24/2022 Ending date 6/30/2022

Fund Totals		
10	General Fund	\$1,110.00
11	General Current Expense	\$101,237.46
13	Special Schools	\$5,378.83
20	Special Revenue Funds	\$730.92
30	Capital Projects Funds	\$19,100.00
60	CAFETERIA	\$89,734.88
61	ENTERPRISE FUND	\$2,475.00
62	INTERNAL SERVICE FUND	\$825.00
Total for all checks listed		\$220,592.09

Prepared and submitted by: _____
Board Secretary

Date

Check Journal

Bergen County Vo-Tech Schools

Rec and Unrec checks

Hand and Machine checks

08/18/22 15:21

Starting date 7/1/2022

Ending date 8/18/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42463	07/13/22		4583	BROWN & BROWN METRO INC.		73,532.00
S42622	08/04/22		R388	ACUNA; KIMBERLY		97.50
S42623	08/04/22		N419	Apple Inc		49.00
S42624	08/04/22		1750	APPLE INC		88,246.90
S42625	08/04/22		6931	ATLANTIC,TOMORROWS OFFICE		8,262.34
S42626	08/04/22		1059	B & H PHOTO-VIDEO INC		57,874.79
S42627	08/04/22		1041	BCTS CLEARING ACCOUNT		16,306.80
S42628	08/04/22		1071	BERGEN COMMUNITY COLLEGE		30,999.00
S42629	08/04/22		1072	BERGEN COUNTY SPECIAL SERVICES		4,400.00
S42630	08/04/22		2063	BERGEN COUNTY SPECIAL SERVICES		3,826.38
S42631	08/04/22		1089	BERGEN COUNTY TECHNICAL SCHOOL		890.02
S42632	08/04/22		1128	BIO SHINE INC		15,368.58
S42633	08/04/22		O312	CADAVID;VERONICA		2,338.00
S42634	08/04/22		1812	CDW-G		694.47
S42635	08/04/22		J042	CDW-G		1,302.48
S42636	08/04/22		1905	COMMAND RADIO		1,782.00
S42637	08/04/22		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		1,372.88
S42638	08/04/22		5711	CONLON; KEN		825.00
S42639	08/04/22		Z461	CONSTELLATION NEW ENERGY		23,599.64
S42640	08/04/22		T863	CROWN CASTLE FIBER LLC		3,600.00
S42641	08/04/22		1838	DELL MARKETING; L.P.		109,003.71
S42642	08/04/22		1204	DELTA DENTAL PLAN OF NJ		113,807.41
S42643	08/04/22		L019	EDMENTUM		16,100.00
S42644	08/04/22		N989	FOOTE;GRETCHEN		621.00
S42645	08/04/22		2554	GEORGE; ANNA		424.93
S42646	08/04/22		1684	GRAINGER		2,581.97
S42647	08/04/22		R373	GUTIERREZ; JOSEPH		1,774.82
S42648	08/04/22		5276	HAYWARD; EDMUND		550.19
S42649	08/04/22		4755	INFOBASE PUBLISHING		3,031.48
S42650	08/04/22		U245	INTERSTATE WASTE SERVICES		2,198.38
S42651	08/04/22		1329	JEWEL ELECTRICAL SUPPLY		15,960.29
S42652	08/04/22		F230	JOHNSON CONTROLS		4,882.31
S42653	08/04/22		5864	KAPLAN; KEITH		1,405.56
S42654	08/04/22		3948	KASER; PAUL		97.50
S42655	08/04/22		L161	LISO;MATTHEW		391.85
S42656	08/04/22		1876	LYNCH; VICTOR K.		946.23
S42657	08/04/22		6226	MAINTAINCO INCORPORATED		1,263.00
S42658	08/04/22		4982	MAST CONSTRUCTION SERVICES, INC.		18,300.00
S42659	08/04/22		6031	MCGRAW HILL ORDER SERVICES		16,146.00

Rec and Unrec checks Hand and Machine checks

08/18/22 15:21

Starting date 7/1/2022 Ending date 8/18/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42660	08/04/22		1400	METUCHEN CENTER INC		24,832.96
S42661	08/04/22		7556	MUSIC IN MOTION		239.19
S42662	08/04/22		K805	NALCO WATER-AN ECOLAB COMPANY		362.43
S42663	08/04/22		5494	NATELLI; ANTHONY		102.55
S42664	08/04/22		6783	O'CONNOR; MARY		775.00
S42665	08/04/22		1470	OXFORD UNIVERSITY PRESS		533.13
S42666	08/04/22		X420	PAGANO;EMILY		77.31
S42667	08/04/22		4683	PONCE; LUCIA		2,313.00
S42668	08/04/22		2721	PRIHODA; STACY		75.00
S42669	08/04/22		1521	PROVIDET SERVICE ASSOC INC		11,100.00
S42670	08/04/22		L421	R SCHOOLTODAY (DWC)		1,245.00
S42671	08/04/22		1775	RIDGEWOOD PRESS		156.00
S42672	08/04/22		5867	SAFETY KLEEN SYSTEMS, INC		222.20
S42673	08/04/22		3969	SODERMAN; STEPHANIE		1,875.00
S42674	08/04/22		6829	STAPLES CONTRACT & COMMERCIAL INC		350.08
S42675	08/04/22		2780	SUSINO; JOHN		75.00
S42676	08/04/22		4676	T. FARESE & SONS, INC.		5,978.77
S42677	08/04/22		1382	THE MAIN LOCK SHOP		45.00
S42678	08/04/22		4071	TSUJ. CORPORATION		3,400.00
S42679	08/04/22		7724	ULTRAPRO PEST PROTECTION		697.00
S42680	08/04/22		Z081	UNI TEMP		12,103.63
S42681	08/04/22		Z305	VILLAROSA; HILLARY		1,998.72
S42682	08/04/22		2771	W.B. MASON COMPANY, INC.		2,458.33
S42683	08/04/22		3409	WALSH; GENE		1,564.73
S42684	08/04/22		7199	WARDS SCIENCE/VWR INTERNATIONAL LLC		1,731.81
S42685	08/04/22		5362	WEX HEALTH INC		232.20
S42686	08/04/22		1714	YANKEE LINEN INC		307.50
S42764	08/18/22		W696	ALSTON-BALAPUTRA; MELANIE		1,566.89
S42765	08/18/22		1750	APPLE INC		84,314.55
S42766	08/18/22		1041	BCTS CLEARING ACCOUNT		13,168.00
S42767	08/18/22		1089	BERGEN COUNTY TECHNICAL SCHOOL		865.44
S42768	08/18/22		6504	BODGANOWICH; MARIE		3,500.00
S42769	08/18/22		4583	BROWN & BROWN METRO INC.		6,000.00
S42770	08/18/22		1812	CDW-G		1,047.47
S42771	08/18/22		1190	CHARTWELLS		9,580.26
S42772	08/18/22		1204	DELTA DENTAL PLAN OF NJ		57,328.42
S42773	08/18/22		7667	FRONTLINE TECHNOLOGIES GROUP LLC		74,830.76
S42774	08/18/22		7666	HUDL		17,200.00
S42775	08/18/22		U245	INTERSTATE WASTE SERVICES		3,463.18

Rec and Unrec checks Hand and Machine checks

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Starting date 7/1/2022 Ending date 8/18/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42776	08/18/22		1329	JEWEL ELECTRICAL SUPPLY		8,314.19
S42777	08/18/22		F230	JOHNSON CONTROLS		35,437.30
S42778	08/18/22		4373	KOELLER; LAURA		75.00
S42779	08/18/22		3518	MPS		3,050.59
S42780	08/18/22		7383	MURRAY CONTRACTING LLC		13,648.05
S42781	08/18/22		1462	NOWELL,P.A.		12,177.00
S42782	08/18/22		Z890	PACHECO; JESSICA		115.00
S42783	08/18/22		6975	POLACK; CAROL		839.08
S42784	08/18/22		7276	POWER SCHOOL HOLDINGS LLC		16,589.00
S42785	08/18/22		2002	SCHOOL SPECIALTY		3,586.98
S42786	08/18/22		6829	STAPLES CONTRACT & COMMERCIAL INC		93.78
S42787	08/18/22		1601	STORR TRACTOR COMPANY		559.12
S42788	08/18/22		4071	TSUJ. CORPORATION		10,908.23
S42789	08/18/22		7724	ULTRAPRO PEST PROTECTION		286.00
S42790	08/18/22		Z081	UNI TEMP		14,565.72
S42791	08/18/22		2771	W.B. MASON COMPANY, INC.		12.62
S42792	08/18/22		L796	WOLF;LYNDA		56.99
S42793	08/18/22		1714	YANKEE LINEN INC		106.50
S42794	08/18/22		3901	ZUBOV; IGOR		1,162.00

Starting date 7/1/2022 Ending date 8/18/2022

Fund Totals		
10	General Fund	\$4,400.00
11	General Current Expense	\$812,814.67
12	Capital Outlay	\$149,379.89
13	Special Schools	\$3,070.04
20	Special Revenue Funds	\$52,343.62
30	Capital Projects Funds	\$47,115.40
60	CAFETERIA	\$9,580.26
61	ENTERPRISE FUND	\$34,625.19
62	INTERNAL SERVICE FUND	\$825.00
Total for all checks listed		\$1,114,154.07

Prepared and submitted by: _____
Board Secretary

Date

Check Journal Bergen County Vo-Tech Schools
 Rec and Unrec checks Hand and Machine checks

23-F-001T

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08/18/22 10:54

Starting date 6/24/2022 Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009948	04/25/22	06/30/22	F230	JOHNSON CONTROLS		(4,049.84)
010323	06/23/22	06/29/22	D337	PRINT SOLUTIONS		(7,200.00)
010389	06/30/22		W702	AARON STEEEL WORKS LLC		1,200.00
010390	06/30/22		1929	ADVANCED VIDEO SURVEILLANCE,INC.		3,698.53
010391	06/30/22	06/30/22		00.0 \$ Multi Stub Void	#010393 Stub	
010392	06/30/22	06/30/22		00.0 \$ Multi Stub Void	#010393 Stub	
010393	06/30/22		5918	AIRGAS USA,LLC		654.57
010394	06/30/22		1877	AIRPOWER INTERNATIONAL INC.		1,923.00
010395	06/30/22		1906	ALAN PARTY RENTALS		529.25
010396	06/30/22		3085	AMERICAN 3B SCIENTIFIC		1,065.37
010397	06/30/22		A535	AMERICAN HEART ASSOCIATION		5,955.80
010398	06/30/22		3203	AMERICAN INSTITUTE		760.89
010399	06/30/22		1059	B & H PHOTO-VIDEO INC		8,928.23
010400	06/30/22		Y289	BELARMINO; NILLET		15.25
010401	06/30/22		2318	BERGEN COUNTY SHERIFF'S OFFICE B		720.00
010402	06/30/22		A621	BLD GROUP LLC		225.00
010403	06/30/22		R719	BT SPECIALTIES		797.89
010404	06/30/22		4623	BTII INSTITUTE		4,000.00
010405	06/30/22		4161	CABLEVISION EDUCATION		136.92
010406	06/30/22		M352	CAMBRIDGE UNIVERSITY PRESS		5,957.84
010407	06/30/22		1145	CAROLINA BIOLOGICAL SUPPLY CO		813.95
010408	06/30/22		I699	CASELLA; JOYCETTE		54.00
010409	06/30/22		2408	CASIE		900.00
010410	06/30/22		3712	COMPREHENSIVE BEHAVIORAL HEALTHCARE IN		1,750.00
010411	06/30/22		1764	CONTENT PARTY RENTALS, INC.		376.55
010412	06/30/22		O364	DELLICKER STRATEGIES, LLC		25,000.00
010413	06/30/22		1212	DERBY APPLIANCES		998.72
010414	06/30/22		6457	DIRECT ENERGY BUSINESS		1,914.89
010415	06/30/22		F928	EMERGING TECHNOLOGIES INSTITUTE		2,119.39
010416	06/30/22		T135	F.W. WEBB COMPANY		3,341.90
010417	06/30/22		7502	FLIBS		975.00
010418	06/30/22		3074	FOUR WINDS HOSPITALS		240.00
010419	06/30/22		Q389	FP MAILING SOLUTIONS		56.85
010420	06/30/22		1063	GREATER BERGEN COMMUNITY ACTION, INC.		43,650.00
010421	06/30/22		1305	HOLY NAME MEDICAL CENTER		345.00
010422	06/30/22		E207	IDESIGN PRINTING AND COPY CENTER		504.18
010423	06/30/22		7154	INSTRUMENTALIST AWARDS		467.00
010424	06/30/22		1340	J.W. PEPPER & SON INC		62.99
010425	06/30/22		U197	JERSEY TRACTOR TRAILER TRAINING, INC		4,000.00

Starting date 6/24/2022 Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010426	06/30/22		7060	JOSTENS		3,154.07
010427	06/30/22		R240	KIM; HYESEUNG		74.65
010428	06/30/22		B723	LEE; HYEONSEO		250.00
010429	06/30/22		1354	LERCH, VINCI & HIGGINS		6,330.00
010430	06/30/22		2341	LIFE TECHNOLOGIES CORPORATION		26,139.96
010431	06/30/22		1368	LINCOLN TECHNICAL INSTITUTE		500.00
010432	06/30/22		3174	LINCOLN TECHNICAL INSTITUTE		354.55
010433	06/30/22		S153	LYNCH; JACQUELINE		119.00
010434	06/30/22		7621	MISTAWAY FILTRATION SYSTEMS		2,108.22
010435	06/30/22		X897	MONTOYA; LILIANA		120.00
010436	06/30/22		5137	NACAC		420.00
010437	06/30/22		2315	NASSP		8,084.80
010438	06/30/22		7699	NEGRI; JACK		430.00
010439	06/30/22	06/30/22	I436	NJASBO		
010440	06/30/22		Z946	NORTH JERSEY LAND CARE SERVICES, LLC		7,878.00
010441	06/30/22		Z172	PANTALEO LSCW; JILL A.		19,891.00
010442	06/30/22		1473	PARISIAN BEAUTY ACADEMY		3,173.33
010443	06/30/22		1423	PHCC-NJ		880.00
010444	06/30/22		2091	POCKET NURSE		3,424.96
010445	06/30/22		P378	PORRATA; GEORGE		125.00
010446	06/30/22		1505	POWER EQUIPMENT SERVICES LLC		1,346.15
010447	06/30/22		D337	PRINT SOLUTIONS		2,248.05
010448	06/30/22		3346	PRO DATA INC.		1,900.00
010449	06/30/22		1526	RIDELL/ALL AMERICAN SPORTS		490.00
010450	06/30/22		3876	ROBOTECH CAD SOLUTIONS		4,000.00
010451	06/30/22		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		6,830.00
010452	06/30/22		A486	SAMFELI GLOBAL INSTITUTE		1,320.00
010453	06/30/22		1590	SEICKEL & SONS INC		541.00
010454	06/30/22		K636	SHERWIN-WILLIAMS		1,091.12
010455	06/30/22		4975	SHI INTERNATIONAL CORP.		13,738.66
010456	06/30/22		K163	SHUMAN; CHRISTIANE		120.00
010457	06/30/22		6030	SNAP ON INDUSTRIAL		254.00
010458	06/30/22		X925	SUCCESS ADVERTISING INC		339.12
010459	06/30/22		1661	SUEZ WATER NEW JERSEY		9,671.62
010460	06/30/22		T558	THAT GUY WITH THE PUZZLES LLC		1,300.00
010461	06/30/22		Z288	THIRD ROCK MEDIA GROUP, LLC		1,200.00
010462	06/30/22		7052	THOMAS SCIENTIFIC		2,403.25
010463	06/30/22		7587	UNITED SUPPLY CORP		226.01
010464	06/30/22		6622	WALLINGTON PLUMBING SUPPLIES		499.44

Starting date 6/24/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010465	06/30/22		6076	WILLIAM J. GUARINI, INC.		315.00
010466	06/30/22		1695	WOMEN'S RIGHTS INFORMATION CENTER		7,200.00
010467	06/30/22		E997	ZHIKHAREV; GEORGIY		27.25
010468	06/30/22		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
220606	H 06/28/22		1616	STATE OF NJ-HEALTH BENEFITS FD		783,465.27
220608	H 06/30/22		1096	BOARD OF VOCATIONAL EDUCATION		139,549.77
220609	H 06/30/22		1498	PC JOHN SUSINO		1,493.25

Fund Totals

10	General Fund	\$250.00
11	General Current Expense	\$735,463.65
12	Capital Outlay	\$2,619.98
13	Special Schools	\$39,603.33
20	Special Revenue Funds	\$270,420.96
60	CAFETERIA	\$171.15
61	ENTERPRISE FUND	\$95,129.36
62	INTERNAL SERVICE FUND	\$34,457.19
Total for all checks listed		\$1,178,115.62

Prepared and submitted by: _____

Board Secretary

Date

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Starting date 7/1/2022

Ending date 8/18/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010469	08/04/22		A948	ACCESS TRAINING		140.00
010470	08/04/22		6606	AIR MAINTENANCE SOLUTIONS, LLC		23,004.66
010471	08/04/22		L398	ALLENDALE BOARD OF EDUCATION		75.00
010472	08/04/22		W710	ALTICE MEDIA SOLUTIONS		13,000.00
010473	08/04/22		4268	AMERICAN CAP AND GOWN		840.00
010474	08/04/22		6901	AMERICAN REGISTRY FOR INTERNET NUMBERS		1,000.00
010475	08/04/22		6083	AMERICAN SAFETY COUNCIL, INC		1,047.00
010476	08/04/22		1016	ATRA JANITORIAL SUPPLY CO INC		129.96
010477	08/04/22		D270	AVS TECHNOLOGY		1,494.10
010478	08/04/22		I768	BCASA		500.00
010479	08/04/22		M528	BCASSP		150.00
010480	08/04/22		B028	BCSCA		165.00
010481	08/04/22		W681	BCSCA		315.00
010482	08/04/22		4125	BERGEN COUNTY DIRECTOR'S OF GUIDANCE		30.00
010483	08/04/22		2318	BERGEN COUNTY SHERIFF'S OFFICE B		645.00
010484	08/04/22		1077	BERGEN COUNTY UTILITIES AUTHORITY-WPC		655.00
010485	08/04/22		O341	BIG NORTH CONFERENCE		4,090.00
010486	08/04/22		W184	BINDER LIFE INC		849.00
010487	08/04/22		C423	BIRDS BEWARE, INC		1,200.00
010488	08/04/22		5468	BRANFORD INSTITUTE		500.00
010489	08/04/22		1486	BSN SPORTS,LLC		111.50
010490	08/04/22		R719	BT SPECIALTIES		74.41
010491	08/04/22		1114	BURMAX COMPANY INC		886.71
010492	08/04/22		4161	CABLEVISION EDUCATION		136.92
010493	08/04/22		6918	CABLEVISION LIGHTPATH		30,376.58
010494	08/04/22		4451	CALIFON CONSULTANTS LLC		1,410.00
010495	08/04/22		1145	CAROLINA BIOLOGICAL SUPPLY CO		560.25
010496	08/04/22		6180	CBT NUGGETS, LLC		11,980.00
010497	08/04/22		J042	CDW-G		32,226.82
010498	08/04/22		2528	CENTER FOR EDUCATION & EMPLOYMENT LAW		159.00
010499	08/04/22		2195	COLDSTAT REFRIGERATION		90.00
010500	08/04/22		3679	COMP TIA		320.00
010501	08/04/22		7233	CONTINENTAL TRADING AND HARDWARE, INC		1,167.48
010502	08/04/22		1993	COUNCIL ON OCCUPATIONAL EDUCATIONAL, INC		3,380.00
010503	08/04/22		1181	COUNTY OF BERGEN		6,930.00
010504	08/04/22		2790	COUNTY OF BERGEN		9,230.77
010505	08/04/22		1814	C-TECH ASSOCIATES, INC.		5,888.31
010506	08/04/22		O364	DELLICKER STRATEGIES, LLC		45,074.80
010507	08/04/22		V416	DELTAMATH SOLUTIONS, INC		4,500.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010508	08/04/22		Q223	DI CARA/RUBINO ARCHITECTS		84,751.63
010509	08/04/22		6457	DIRECT ENERGY BUSINESS		1,701.57
010510	08/04/22		5195	DIRECTV. INC.		142.99
010511	08/04/22		O949	DRAGON RESCUE MANAGMENT INC		2,568.00
010512	08/04/22		6451	EBSCO INFORMATION SERVICES		2,216.00
010513	08/04/22		6907	EDUCATIONAL DATA SERVICES		13,770.00
010514	08/04/22		6688	ELEVATOR MAINTENANCE CORP		640.00
010515	08/04/22		T135	F.W. WEBB COMPANY		6,358.05
010516	08/04/22		G124	FARRAR FILTER COMPNAY		4,938.68
010517	08/04/22		2492	FEA - FOUNDATION FOR EDUCALTIONAL ADMIN.		400.00
010518	08/04/22		1250	FISHER SCIENTIFIC CO		2,039.44
010519	08/04/22		2774	GRAYBAR ELECTRIC		6,766.28
010520	08/04/22		1063	GREATER BERGEN COMMUNITY ACTION, INC.		54,487.00
010521	08/04/22		4328	HAIG SERVICE CORPORATION		180.00
010522	08/04/22		E114	HARTMAN PUBLISHING		982.37
010523	08/04/22		2791	HERFF JONES, INC,		45.90
010524	08/04/22		1289	HOME DEPOT CREDIT SERVICES		531.39
010525	08/04/22		V957	HUDLEY; ASHLEY		105.00
010526	08/04/22		5228	I-CAR		1,850.00
010527	08/04/22		5944	INTERNATIONAL BACCALAUREATE ORG		14,610.00
010528	08/04/22		K238	ITHAKA		3,120.00
010529	08/04/22		7268	K & S MUSIC, INC.		1,309.82
010530	08/04/22		5204	LAUMAR ROOFING		3,060.00
010531	08/04/22		1354	LERCH, VINCI & HIGGINS		1,330.00
010532	08/04/22		G646	LEVEL DATE, INC.		2,936.40
010533	08/04/22		6921	LIGHTPATH		6,542.00
010534	08/04/22		3047	LINA		771.56
010535	08/04/22		1879	MACO OFFICE SUPPLIES		8,911.72
010536	08/04/22		3849	MALACHY MECHANICAL		127.50
010537	08/04/22		2013	MCMASTER CARR		251.33
010538	08/04/22		3069	MEDAMERICA INSURANCE CO.		8,596.07
010539	08/04/22		1789	METRO FIRE & SAFETY EQUIPMENT CO.		560.00
010540	08/04/22		6609	MOBILITY ELEVATOR & LIFT CO.		1,695.00
010541	08/04/22		V772	MONTEJO; GINA		287.00
010542	08/04/22		6428	NAFME		129.00
010543	08/04/22		2315	NASSP		480.00
010544	08/04/22		5203	NATIONAL VISION ADMINISTRATORS,LLC		9,149.14
010545	08/04/22		7120	NCSSS		650.00
010546	08/04/22		5146	NCTM		149.00

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010547	08/04/22		6876	NEW JERSEY ASSOCIATION OF DESIGNATED PEI		125.00
010548	08/04/22		E666	NEW JERSEY MATHEMATICS LEAGUE		90.00
010549	08/04/22	08/04/22		00.0 \$ Multi Stub Void	#010550 Stub	
010550	08/04/22		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		16,055.00
010551	08/04/22		1439	NJ ASSOC OF SCHOOL BUSINESS OFFICIALS		990.00
010552	08/04/22		2280	NJAPSA		195.00
010553	08/04/22		2373	NJASA		6,838.00
010554	08/04/22		D441	NJCCVTS		19,903.00
010555	08/04/22		M218	NJPSAFEA - LEGAL ONE		150.00
010556	08/04/22		2902	NJSBA		22,308.85
010557	08/04/22		5280	NJSEAA		250.00
010558	08/04/22		5384	NJSIAA		2,500.00
010559	08/04/22		J849	NJTAC		1,390.00
010560	08/04/22		Z946	NORTH JERSEY LAND CARE SERVICES, LLC		3,500.00
010561	08/04/22		T331	PAYSCHOOLS		4,969.04
010562	08/04/22		7288	PEARSON CLINICAL ASSESSMENT		155.00
010563	08/04/22		7047	PENN JERSEY PAPER CO.		3,594.00
010564	08/04/22		2189	PERRY'S FLORIST		487.99
010565	08/04/22		6617	POSTMASTER		1,200.00
010566	08/04/22		1505	POWER EQUIPMENT SERVICES LLC		5,090.08
010567	08/04/22		4390	PRESIDENT INDUSTRIAL PRODUCTS		2,218.80
010568	08/04/22		X911	PRIVACY SHIELDS CLASSROOM PRODUCTS LLC		334.80
010569	08/04/22		1508	PROJECT ADVENTURE INC		5,526.57
010570	08/04/22		Q800	PROJECT INVENT		500.00
010571	08/04/22		5594	PROJECT LEAD THE WAY, INC.		6,400.00
010572	08/04/22		1501	PROMARK DIRECT MARKETING CONCEPTS INC		695.00
010573	08/04/22		1511	PSE&G		100,280.10
010574	08/04/22		1526	RIDELL/ALL AMERICAN SPORTS		379.50
010575	08/04/22		4430	ROCKLER WOODWORKING & HARDWARE		1,862.56
010576	08/04/22		F502	ROTH; SCOTT		800.00
010577	08/04/22		6250	RUBICON WEST LLC		10,748.00
010578	08/04/22		1549	RULLO & JUILLET ASSOCIATES,INC.		6,599.00
010579	08/04/22		7586	S&S WORLDWIDE		35.99
010580	08/04/22		D867	SCENARIO LEARNING, LLC		6,726.72
010581	08/04/22		2022	SCHOLASTIC CLASSROOM MAGAZINES		618.75
010582	08/04/22		L831	SCHOOL HEALTH COOPERATION		4,971.03
010583	08/04/22	08/04/22		00.0 \$ Multi Stub Void	#010584 Stub	
010584	08/04/22		K636	SHERWIN-WILLIAMS		11,326.48
010585	08/04/22		4975	SHI INTERNATIONAL CORP.		111,201.24

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010586	08/04/22		5021	SILICON SOLAR, INC.		104.95
010587	08/04/22		7382	SILVERGATE PREP		1,728.00
010588	08/04/22		J879	SMOLIN LUPIN AND COMPANY, PA		1,617.19
010589	08/04/22		3854	SOLUTION TREE		384.43
010590	08/04/22		2344	STANDARD INSURANCE COMPANY		1,196.36
010591	08/04/22		1603	STRAUSS ESMAY ASSOCIATES, LLP		4,835.00
010592	08/04/22		X925	SUCCESS ADVERTISING INC		349.94
010593	08/04/22		4081	SWEETWATER-MUSIC TECH DIRECT		699.00
010594	08/04/22		L332	TECHNO CNC SYSTEMS		355.97
010595	08/04/22		6074	TESTOUT		4,750.00
010596	08/04/22		L009	THE MUSIC SHOP		1,214.68
010597	08/04/22		6439	THE TAFT SCHOOL CORPORATION		1,350.00
010598	08/04/22		1885	THE TERRE COMPANY		1,406.00
010599	08/04/22		2337	TREASURER STATE OF NEW JERSEY		212.00
010600	08/04/22		6950	TURNITIN, LLC		16,285.50
010601	08/04/22		U315	U CERTIFY		282.00
010602	08/04/22		6571	ULINE SHIPPING SUPPLIES		5,069.80
010603	08/04/22		4936	UNITED SALES USA GROUP		712.92
010604	08/04/22		7561	UNIVERSITY OF FASHION INC		550.00
010605	08/04/22		1679	V.E. RALPH & SON INC		18,034.68
010606	08/04/22		1682	VAN DINE'S MOTORS INC		751.25
010607	08/04/22		P756	VEOLIA WATER NEW JERSEY		7,711.14
010608	08/04/22		2034	VERIZON WIRELESS		2,882.73
010609	V 08/04/22	08/04/22		00.0 \$ Multi Stub Void	#010610 Stub	
010610	08/04/22		6622	WALLINGTON PLUMBING SUPPLIES		8,998.09
010611	08/04/22		1710	WEINER; MURRAY		1,020.60
010612	08/04/22		1695	WOMEN'S RIGHTS INFORMATION CENTER		12,750.00
010613	08/04/22		S760	WORKPLACEDIVERSITY.COM		3,000.00
010614	08/04/22		1713	XEROX CORPORATION		2,161.16
010615	08/04/22		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
010616	08/04/22		B349	ZUNIGA;ALICIA		48.13
010617	08/18/22		5012	ACKERSON DRAPERY&DECORATING SVC INC		1,877.40
010618	08/18/22		S546	AGUIA;YVONNE		100.00
010619	08/18/22		6606	AIR MAINTENANCE SOLUTIONS, LLC		22,225.12
010620	08/18/22		N292	AIR PURIFIERS, INC		495.00
010621	08/18/22		2482	ASCD		89.00
010622	08/18/22		P797	AURORA EDUCATIONAL TECHNOLOGY		1,000.00
010623	08/18/22		D270	AVS TECHNOLOGY		5,150.00
010624	08/18/22		Q192	BCA PPO (PARENT PARTNERSHIP ORGANIZATION		2,130.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
010625	08/18/22		O529	BCWCA		250.00
010626	08/18/22		2675	BLEJWAS ASSOCIATES, INC.		533.16
010627	08/18/22		1486	BSN SPORTS,LLC		19.41
010628	08/18/22		6918	CABLEVISION LIGHTPATH		30,375.43
010629	08/18/22		1145	CAROLINA BIOLOGICAL SUPPLY CO		666.00
010630	08/18/22		O085	CME ASSOCIATES		352.00
010631	08/18/22		7187	CRYSTAL CLEAR GLASS		1,980.00
010632	08/18/22		6457	DIRECT ENERGY BUSINESS		66,342.20
010633	08/18/22		5195	DIRECTV. INC.		149.24
010634	08/18/22		2290	EAI EDUCATION		112.56
010635	08/18/22		1105	ENCYCLOPEDIA BRITANNICA INC.		950.00
010636	08/18/22		5831	ENGLEWOOD HOSPITAL & MEDICAL CENTER		45,000.00
010637	08/18/22		2153	FEDEX		3.02
010638	08/18/22		1250	FISHER SCIENTIFIC CO		25,594.39
010639	08/18/22		Z411	GET A CAN		270.00
010640	08/18/22		F385	GOMEZ; LUISA		120.00
010641	08/18/22		2356	GOVERNMENT FINANCE OFFICERS ASSOC.		280.00
010642	08/18/22		1289	HOME DEPOT CREDIT SERVICES		314.77
010643	08/18/22		6181	HUDSON COMMUNITY ENTERPRISES		150.00
010644	08/18/22		J232	JUCA; CRISTHIAN		125.00
010645	08/18/22		O353	KANG; HWA		16.00
010646	08/18/22		1354	LERCH, VINCI & HIGGINS		28,770.00
010647	08/18/22		B127	LEXISNEXIS MATTHEW BENDER		169.10
010648	08/18/22		6921	LIGHTPATH		6,542.00
010649	08/18/22		3047	LINA		771.56
010650	08/18/22		3849	MALACHY MECHANICAL		848.46
010651	08/18/22		6342	MCCARTER & ENGLISH, LLP		1,127.00
010652	08/18/22		2315	NASSP		385.00
010653	08/18/22		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		845.00
010654	08/18/22		1446	NEW JERSEY SCHOOL BOARDS ASSOC		99.00
010655	08/18/22		F376	NJ SAFE SCHOOLS PROGRAM		739.00
010656	08/18/22		6295	NJIGLL		75.00
010657	08/18/22		Z242	NORTHEAST JANITORIAL SUPPLY		1,535.50
010658	08/18/22		7277	O.C.A. BENEFIT SERVICES, LLC		3,500.00
010659	08/18/22		1500	PC- DAVID TANKARD		300.00
010660	08/18/22		P623	PC DENNIS MONTONE		300.00
010661	08/18/22		1498	PC JOHN SUSINO		2,600.00
010662	08/18/22		1514	PC RUSSELL DAVIS		500.00
010663	08/18/22		6024	PC- VICTOR LYNCH		300.00

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010664	08/18/22		B325	PC-JEREMY WERTHEIM		500.00
010665	08/18/22		1505	POWER EQUIPMENT SERVICES LLC		2,328.70
010666	08/18/22		7413	POWER SCHOOL GROUP LLC		28,344.65
010667	08/18/22		D337	PRINT SOLUTIONS		4,615.32
010668	08/18/22		1511	PSE&G		102,229.39
010669	08/18/22		Y142	RAJASINGHAM; GEETHANJALI		239.00
010670	V 08/18/22	08/18/22		00.0 \$ Multi Stub Void	#010673 Stub	
010671	V 08/18/22	08/18/22		00.0 \$ Multi Stub Void	#010673 Stub	
010672	V 08/18/22	08/18/22		00.0 \$ Multi Stub Void	#010673 Stub	
010673	08/18/22		1828	RICOH AMERICAS CORPORATION		7,927.00
010674	08/18/22		5041	RIGOLOSI;RONALD A.; M.D.		7,500.00
010675	08/18/22		E353	SASS; ALICE		239.00
010676	08/18/22		H678	SCHAPPERT;CATHERINE		344.00
010677	08/18/22		K636	SHERWIN-WILLIAMS		1,078.27
010678	08/18/22		4975	SHI INTERNATIONAL CORP.		2,341.79
010679	08/18/22		X925	SUCCESS ADVERTISING INC		243.00
010680	08/18/22		H604	SWITCH VEHICLES		1,403.00
010681	08/18/22		3100	TEXAS INSTRUMENTS		49.00
010682	08/18/22		1663	UNITED PARCEL SERVICE		368.18
010683	08/18/22		7587	UNITED SUPPLY CORP		181.34
010684	08/18/22		Z361	UNITED SUPPLY CORP		261.00
010685	08/18/22		2034	VERIZON WIRELESS		2,662.82
010686	08/18/22		6076	WILLIAM J. GUARINI, INC.		210.00
010687	08/18/22		1713	XEROX CORPORATION		2,076.94
010688	08/18/22		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
010689	08/18/22		1758	BOROUGH OF PARAMUS		195.00
010690	08/18/22		1758	BOROUGH OF PARAMUS		7,000.00
010691	08/18/22		1758	BOROUGH OF PARAMUS		1,650.00
220701	H 07/15/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 7/15/2022	14,261.69
220702	H 07/15/22		4864	DCRP BOARD SHARE		513.15
220703	H 07/29/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 7/29/2022	14,493.78
220704	H 07/29/22		4864	DCRP BOARD SHARE		131.83
220705	H 07/28/22		7292	MAXOR PLUS		129,686.54
220706	H 07/28/22		1616	STATE OF NJ-HEALTH BENEFITS FD		935,666.57
220707	H 07/12/22		1616	STATE OF NJ-HEALTH BENEFITS FD		818.68
220708	H 07/28/22		1616	STATE OF NJ-HEALTH BENEFITS FD		818.68
220709	H 07/29/22		PAY	PAYROLL VENDOR		2,502,846.13
220710	H 07/31/22		1096	BOARD OF VOCATIONAL EDUCATION		153,189.07
220801	H 08/15/22		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 8/15/22	14,265.75

Starting date 7/1/2022

Ending date 8/18/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
220802	H 08/15/22		4864	DCRP BOARD SHARE		415.20

Fund Totals		
10	General Fund	\$47,521.22
11	General Current Expense	\$3,785,667.68
12	Capital Outlay	\$11,585.89
13	Special Schools	\$230,577.70
20	Special Revenue Funds	\$457,911.92
30	Capital Projects Funds	\$102,860.35
60	CAFETERIA	\$4,985.04
61	ENTERPRISE FUND	\$264,089.79
62	INTERNAL SERVICE FUND	\$207,321.33
Total for all checks listed		\$5,112,520.92

Prepared and submitted by:

Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

23-F-002T

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$7,868,637.20
102 - 106	Cash Equivalents		\$7,087,048.01
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,181,207.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$852,592.36	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,831,627.97	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$6,694,720.33

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$74,090,120.07	
302	Less revenues	(\$70,039,163.51)	\$4,050,956.56

Total assets and resources

\$27,882,569.10

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$160,413.54
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,048,813.50
	Total liabilities		\$3,209,227.04

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$14,170,233.28
761	Capital reserve account - July	\$7,082,400.39	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$7,082,400.39
764	Maintenance reserve account - July	\$537,647.71	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$537,647.71
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$1,371.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$78,817,798.07	
602	Less: Expenditures (\$64,317,215.58)		
	Less: Encumbrances (\$9,442,555.28)	(\$73,759,770.86)	\$5,058,027.21
	Total appropriated		\$26,849,679.59

Unappropriated:

770	Fund balance, July 1		\$2,551,340.47
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$4,727,678.00)
	Total fund balance		\$24,673,342.06
	Total liabilities and fund equity		<u>\$27,882,569.10</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$78,817,798.07	\$73,759,770.86	\$5,058,027.21
Revenues	(\$74,090,120.07)	(\$70,039,163.51)	(\$4,050,956.56)
Subtotal	<u>\$4,727,678.00</u>	<u>\$3,720,607.35</u>	<u>\$1,007,070.65</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$7,082,400.39)	\$7,082,400.39
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>(\$3,361,793.04)</u>	<u>\$8,089,471.04</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$537,647.71)	\$537,647.71
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>(\$3,899,440.75)</u>	<u>\$8,627,118.75</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,727,678.00</u>	<u>(\$3,899,440.75)</u>	<u>\$8,627,118.75</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$4,727,678.00</u>	<u>(\$3,361,793.04)</u>	<u>\$8,089,471.04</u>

Prepared and submitted by :



Board Secretary

7/21/22

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	67,430,233	92,478	67,522,711	64,158,314	Under	3,364,397
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,877,687		(182,140)
00570	SUBTOTAL – Revenues from Federal Sources	21,862	0	21,862	3,163	Under	18,699
Total		73,997,642	92,478	74,090,120	70,039,164		4,050,957
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,480,866	302,314	11,783,180	9,945,366	1,208,471	629,343
11160	Total Basic Skills/Remedial – Instruct.	96,412	0	96,412	87,321	9,091	0
12160	Total Bilingual Education – Instruction	104,495	0	104,495	95,287	9,208	0
15180	TOTAL VOCATIONAL PROGRAMS	15,963,342	52,366	16,015,708	13,193,668	2,106,280	715,760
17100	Total School-Sponsored Co/Extra Curricul	844,700	7,400	852,100	791,496	39,257	21,347
17600	Total School-Sponsored Athletics – Instr	1,001,192	3,940	1,005,132	908,009	18,583	78,540
25100	Total Other Instructional Programs - Ins	420,000	110,000	530,000	475,218	36,317	18,465
29680	Total Undistributed Expenditures – Atten	128,214	0	128,214	119,042	9,172	0
30620	Total Undistributed Expenditures – Healt	563,178	3,148	566,326	520,075	30,111	16,139
40580	Total Undistributed Expend – Speech, OT,	284,487	0	284,487	266,473	16,399	1,615
41660	Total Undist. Expend. – Guidance	2,431,167	0	2,431,167	2,185,890	239,169	6,108
42200	Total Undist. Expend. – Child Study Team	1,008,785	39,340	1,048,125	840,334	193,333	14,458
43200	Total Undist. Expend. – Improvement of I	1,492,302	(4,843)	1,487,459	1,335,370	75,270	76,819
43620	Total Undist. Expend. – Edu. Media Serv.	139,740	0	139,740	114,091	18,948	6,701
44180	Total Undist. Expend. – Instructional St	102,500	0	102,500	11,541	38,735	52,224
45300	Support Serv. - General Admin	1,775,857	491,033	2,266,890	1,674,154	528,226	64,510
46160	Support Serv. - School Admin	2,628,796	30,081	2,658,877	2,428,921	202,350	27,606
47200	Total Undist. Expend. – Central Services	1,639,121	2,767	1,641,888	1,330,802	234,250	76,835
47620	Total Undist. Expend. – Admin. Info. Tec	4,978,627	59,536	5,038,163	4,541,999	467,867	28,297
51120	Total Undist. Expend. – Oper. & Maint. O	8,481,951	197,160	8,679,111	6,509,596	1,617,027	552,488
52480	Total Undist. Expend. – Student Transpor	761,019	1,760	762,779	448,423	289,919	24,437
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,064,600	(100,900)	13,963,700	10,572,851	1,058,700	2,332,149
75880	TOTAL EQUIPMENT	0	1,169,746	1,169,746	873,210	276,801	19,735
76260	Total Facilities Acquisition and Constr	57,894	2,362,165	2,420,059	2,302,732	107,169	10,158
77140	Total Post-Secondary Programs - Instruct	505,557	54,849	560,406	429,259	107,633	23,514
77280	Total Post-Secondary Programs – Support	115,000	0	115,000	107,015	7,974	11
78180	Total Other Special Schools - Instructio	971,646	12,542	984,188	691,852	149,179	143,157
78320	Total Other Special Schools – Support Se	474,993	30,831	505,824	373,312	70,526	61,986
81180	Total Vocational Evening-Local Instructi	454,471	258	454,729	273,254	176,765	4,710
81320	Total Vocational Evening-Local-Support S	897,345	(5,335)	892,010	796,000	65,836	30,174
83060	Total GED Testing Centers	129,385	0	129,385	74,655	33,989	20,741
Total		73,997,642	4,820,156	78,817,798	64,317,216	9,442,555	5,058,027

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110 10-1210 County Tax Levy	33,562,698	0	33,562,698	33,562,697	Under	1
00150 10-1320 Tuition from LEAs Within State	31,561,650	0	31,561,650	29,025,092	Under	2,536,558
00220 10-13[2-4]0 Other Tuition	1,550,000	0	1,550,000	1,228,105	Under	321,895
00300 10-1___ Unrestricted Miscellaneous Revenues	526,500	0	526,500	321,730	Under	204,770
00310 10-1991 GED Testing Center Fees	129,385	0	129,385	20,690	Under	108,695
00330 10-1___ Interest Earned on Maintenance Reserve	100,000	92,478	192,478	0	Under	192,478
00390 10-2000 Unrestricted	850,000	0	850,000	0	Under	850,000
00440 10-3132 Categorical Special Education Aid	1,618,948	0	1,618,948	1,618,948		0
00470 10-3177 Categorical Security Aid	213,795	0	213,795	213,795		0
00480 10-3178 Adjustment Aid	3,452,071	(1,306,385)	2,145,686	2,327,826		(182,140)
00495 10-3199 DOE Loan Against State Aid	410,733	1,306,385	1,717,118	1,717,118		0
00540 10-4200 Medicaid Reimbursement	21,862	0	21,862	3,163	Under	18,699
Total	73,997,642	92,478	74,090,120	70,039,164		4,050,957

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140 11-140-___-101 Grades 9-12 – Salaries of Teachers	10,021,626	0	10,021,626	8,976,766	1,028,486	16,374
02180 11-140-100-106 Other Salaries for Instruction	223,240	0	223,240	179,589	43,651	0
02200 11-140-100-320 Purchased Professional – Educational Ser	100,000	0	100,000	28,600	5,000	66,400
02240 11-140-100-[4-5] Other Purchased Services (400-500 series	35,000	0	35,000	23,259	2,525	9,216
02260 11-140-100-610 General Supplies	838,000	285,898	1,123,898	636,880	126,997	360,021
02280 11-140-100-640 Textbooks	175,000	1,916	176,916	6,819	1,648	168,448
02300 11-140-100-800 Other Objects	3,000	4,500	7,500	7,156	164	180
02500 11-150-100-101 Salaries of Teachers	65,000	10,000	75,000	70,174	0	4,826
02540 11-150-100-320 Purchased Professional – Educational Ser	20,000	0	20,000	16,123	0	3,878
11000 11-230-100-101 Salaries of Teachers	96,412	0	96,412	87,321	9,091	0
12000 11-240-100-101 Salaries of Teachers	104,495	0	104,495	95,287	9,208	0
14000 11-310-100-101 Salaries of Teachers	7,280,368	(120,000)	7,160,368	6,302,225	854,508	3,635
14040 11-310-100-320 Purchased Professional-Educational Servi	934,000	0	934,000	765,015	6,500	162,485
14080 11-310-100-[4-5] Other Purchased Services (400-500 series	54,000	0	54,000	32,073	4,012	17,915
14100 11-310-100-610 General Supplies	916,850	37,601	954,451	436,391	133,608	384,451
14120 11-310-100-640 Textbooks	125,000	(591)	124,409	65,977	12,252	46,180
14140 11-310-100-8___ Other Objects	18,000	2,024	20,024	12,071	400	7,553
15000 11-320-100-101 Salaries of Teachers	5,789,124	0	5,789,124	5,022,662	766,462	0
15040 11-320-100-320 Purchased Professional-Educational Servi	600,000	27,000	627,000	336,845	290,000	155
15080 11-320-100-[4-5] Other Purchased Services (400-500 series	4,000	0	4,000	210	3,790	0
15100 11-320-100-610 General Supplies	197,000	104,332	301,332	185,050	32,905	83,377
15120 11-320-100-640 Textbooks	35,000	0	35,000	27,932	1,572	5,496
15140 11-320-100-8___ Other Objects	10,000	2,000	12,000	7,217	270	4,514
17000 11-401-100-1___ Salaries	810,000	0	810,000	780,858	27,340	1,802
17020 11-401-100-[3-5] Purchased Services (300-500 series)	1,700	0	1,700	608	840	252
17060 11-401-100-8___ Other Objects	33,000	7,400	40,400	10,030	11,077	19,293
17500 11-402-100-1___ Salaries	727,192	0	727,192	725,480	1,712	0

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Bergen County Vo-Tech Schools

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Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17520 11-402-100-[3-5] Purchased Services (300-500 series)	104,000	0	104,000	72,447	6,254	25,298
17540 11-402-100-6__ Supplies and Materials	130,000	1,692	131,692	103,844	8,933	18,915
17560 11-402-100-8__ Other Objects	40,000	2,248	42,248	6,238	1,683	34,327
25000 11-4__-100-1__ Salaries	420,000	110,000	530,000	475,218	36,317	18,465
29500 11-000-211-1__ Salaries	128,214	0	128,214	119,042	9,172	0
30500 11-000-213-1__ Salaries	499,178	0	499,178	472,551	26,627	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	(1,241)	36,759	30,857	0	5,902
30580 11-000-213-6__ Supplies and Materials	8,500	2,148	10,648	1,904	3,434	5,309
30600 11-000-213-8__ Other Objects	17,500	2,241	19,741	14,763	50	4,928
40500 11-000-216-1__ Salaries	284,487	0	284,487	266,473	16,399	1,615
41500 11-000-218-104 Salaries of Other Professional Staff	2,103,985	0	2,103,985	1,915,124	186,634	2,228
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	242,182	0	242,182	213,158	29,024	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	57,608	23,512	3,880
42000 11-000-219-104 Salaries of Other Professional Staff	756,868	(20,000)	736,868	573,861	160,497	2,510
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	177,417	0	177,417	160,350	17,067	0
42060 11-000-219-320 Purchased Professional – Educational Ser	22,500	43,000	65,500	48,844	13,626	3,030
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	0	6,000	2,791	76	3,133
42160 11-000-219-6__ Supplies and Materials	40,000	16,340	56,340	49,808	1,927	4,604
42180 11-000-219-8__ Other Objects	6,000	0	6,000	4,679	140	1,181
43020 11-000-221-104 Salaries of Other Professional Staff	1,021,039	0	1,021,039	982,359	38,680	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	215,763	0	215,763	198,804	16,959	0
43100 11-000-221-320 Purchased Prof. – Educational Services	45,000	(3,000)	42,000	23,371	1,000	17,629
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	3,000	83,500	60,368	7,466	15,666
43160 11-000-221-6__ Supplies and Materials	40,000	(4,843)	35,157	12,233	9,763	13,161
43180 11-000-221-8__ Other Objects	90,000	0	90,000	58,234	1,403	30,363
43500 11-000-222-1__ Salaries	62,240	0	62,240	45,932	16,308	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series)	75,000	0	75,000	68,159	2,640	4,201
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	0	62,500	9,091	11,075	42,333
44160 11-000-223-8__ Other Objects	40,000	0	40,000	2,450	27,659	9,891
45000 11-000-230-1__ Salaries	669,157	(34,000)	635,157	552,495	82,662	0
45040 11-000-230-331 Legal Services	275,000	(70,000)	205,000	142,217	57,784	5,000
45060 11-000-230-332 Audit Fees	66,000	0	66,000	66,000	0	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	0	10,000	4,647	5,353	0
45080 11-000-230-334 Architectural/Engineering Services	100,000	548,130	648,130	351,445	296,657	28
45100 11-000-230-339 Other Purchased Professional Services	172,500	(42,150)	130,350	61,184	50,000	19,166
45140 11-000-230-530 Communications/Telephone	250,000	70,000	320,000	284,150	27,077	8,773
45160 11-000-230-585 BOE Other Purchased Services	1,000	0	1,000	0	0	1,000
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	165,200	19,054	184,254	152,090	7,694	24,470
45200 11-000-230-610 General Supplies	10,000	0	10,000	6,696	550	2,754
45260 11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	53,231	450	2,319

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Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		1,916,957	0	1,916,957	1,782,469	134,488	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		634,239	0	634,239	591,768	42,471	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		12,600	1,060	13,660	1,372	6,527	5,762
46120	11-000-240-6__	Supplies and Materials		39,000	25,855	64,855	34,849	12,634	17,372
46140	11-000-240-8__	Other Objects		26,000	3,166	29,166	18,464	6,231	4,472
47000	11-000-251-1__	Salaries		1,403,721	0	1,403,721	1,181,868	221,853	0
47040	11-000-251-340	Purchased Technical Services		175,200	0	175,200	123,302	8,291	43,607
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		17,000	0	17,000	8,508	2,084	6,408
47100	11-000-251-6__	Supplies and Materials		32,000	2,767	34,767	8,997	1,358	24,412
47180	11-000-251-890	Other Objects		11,200	0	11,200	8,126	665	2,409
47500	11-000-252-1__	Salaries		3,358,627	25,000	3,383,627	3,148,757	231,635	3,235
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	50,000	50,000	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,215,000	28,816	1,243,816	1,076,130	152,607	15,078
47580	11-000-252-6__	Supplies and Materials		300,000	4,220	304,220	262,832	33,570	7,818
47600	11-000-252-8__	Other Objects		5,000	1,500	6,500	4,279	55	2,166
48500	11-000-261-1__	Salaries		627,639	(40,000)	587,639	473,086	114,553	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		545,000	147,900	692,900	631,512	61,328	60
48540	11-000-261-610	General Supplies		175,000	57,021	232,021	192,486	12,946	26,589
49000	11-000-262-1__	Salaries		3,092,210	0	3,092,210	2,740,076	352,134	0
49040	11-000-262-3__	Purchased Professional and Technical Ser		250,000	(82,500)	167,500	75,000	75,000	17,500
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		547,500	18,673	566,173	298,190	87,368	180,619
49120	11-000-262-490	Other Purchased Property Services		110,000	0	110,000	80,735	14,519	14,747
49140	11-000-262-520	Insurance		500,000	(35,000)	465,000	0	458,580	6,420
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	0	2,500	974	599	927
49180	11-000-262-610	General Supplies		355,000	78,429	433,429	361,717	68,923	2,789
49200	11-000-262-621	Energy (Natural Gas)		400,000	0	400,000	242,174	97,826	60,000
49220	11-000-262-622	Energy (Electricity)		1,300,000	(50,000)	1,250,000	1,060,103	142,975	46,922
49260	11-000-262-626	Energy (Gasoline)		30,000	0	30,000	11,377	18,623	0
49280	11-000-262-8__	Other Objects		15,000	235	15,235	6,897	75	8,263
50000	11-000-263-1__	Salaries		272,102	40,000	312,102	281,926	16,037	14,139
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		40,000	36,500	76,500	36,708	39,750	41
50060	11-000-263-610	General Supplies		5,000	21,701	26,701	6,112	11,354	9,234
51000	11-000-266-1__	Salaries		35,000	0	35,000	9,232	25,768	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		175,000	0	175,000	1,290	9,550	164,160
51060	11-000-266-610	General Supplies		5,000	4,200	9,200	0	9,118	82
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		487,019	0	487,019	415,776	71,243	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	3,378	476	5,146
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		170,000	1,760	171,760	28,354	134,200	9,206
52400	11-000-270-593	Misc. Purchased Services - Transportatio		84,000	0	84,000	0	84,000	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	0	0	8,000

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460 11-000-270-8__ Other objects	3,000	0	3,000	915	0	2,085
71020 11-000-291-220 Social Security Contributions	1,305,000	0	1,305,000	824,002	103,404	377,594
71060 11-000-291-241 Other Retirement Contributions - PERS	2,420,000	(9,350)	2,410,650	1,926,514	0	484,136
71160 11-000-291-260 Workmen's Compensation	635,000	9,350	644,350	644,350	0	0
71180 11-000-291-270 Health Benefits	9,332,600	(100,900)	9,231,700	6,851,876	951,790	1,428,033
71200 11-000-291-280 Tuition Reimbursement	120,000	0	120,000	76,487	2,332	41,181
71220 11-000-291-290 Other Employee Benefits	252,000	0	252,000	249,621	1,174	1,205
75500 12-000-100-73__ Undistributed Expenditures - Instruction	0	537,138	537,138	411,760	122,630	2,748
75560 12-000-21_-73__ Undist. Expend. - Supp Serv. - Related &	0	4,000	4,000	0	3,990	10
75600 12-000-220-73__ Undist. Expend. - Support Serv. - Inst.	0	5,141	5,141	0	5,141	0
75680 12-000-252-73__ Undistributed Expenditures - Admin. Info	0	426,943	426,943	406,811	13,300	6,832
75720 12-000-262-73__ Undist. Expend. - Custodial Services	0	163,358	163,358	36,439	116,778	10,141
75740 12-000-263-73__ Undist. Expend. - Care and Upkeep of Gro	0	30,288	30,288	15,323	14,962	3
75860 12-___-00-73__ Special Schools (All Programs)	0	2,878	2,878	2,878	0	0
76080 12-000-400-450 Construction Services	0	2,362,165	2,362,165	2,254,838	107,169	158
76200 12-000-400-800 Other Objects	10,000	0	10,000	0	0	10,000
76210 12-000-400-896 Assessment for Debt Service on SDA Fundi	47,894	0	47,894	47,894	0	0
77000 13-330-100-101 Salaries of Teachers	404,457	0	404,457	347,975	56,482	0
77060 13-330-100-[4-5] Other Purchased Services (400-500 series	10,600	(1,362)	9,238	874	6,238	2,126
77080 13-330-100-610 General Supplies	65,000	59,369	124,369	89,955	31,550	2,864
77100 13-330-100-640 Textbooks	18,000	(3,422)	14,578	(15,554)	11,875	18,257
77120 13-330-100-8__ Other Objects	7,500	264	7,764	6,009	1,488	267
77180 13-330-200-2__ Personnel Services - Employee Benefits	115,000	0	115,000	107,015	7,974	11
78000 13-4_-100-101 Salaries of Teachers	608,646	0	608,646	522,648	85,998	0
78120 13-4_-100-610 General Supplies	363,000	12,542	375,542	169,204	63,181	143,157
78200 13-4_-200-1__ Salaries	240,593	0	240,593	187,528	53,065	0
78220 13-4_-200-2__ Personnel Services - Employee Benefits	170,000	0	170,000	156,248	3,533	10,219
78240 13-4_-200-3__ Purchased Professional and Technical Svc	15,600	0	15,600	5,000	9,074	1,526
78260 13-4_-200-[4-5] Other Purchased Services (400-500 series	33,000	30,711	63,711	16,333	3,331	44,047
78280 13-4_-200-6__ Supplies and Materials	6,800	120	6,920	2,415	28	4,477
78300 13-4_-200-8__ Other Objects	9,000	0	9,000	5,789	1,494	1,717
81000 13-629-100-101 Salaries of Teachers	424,971	0	424,971	256,026	168,945	0
81120 13-629-100-610 General Supplies	28,500	258	28,758	17,228	7,820	3,710
81140 13-629-100-640 Textbooks	1,000	0	1,000	0	0	1,000
81200 13-629-200-1__ Salaries	603,544	0	603,544	574,243	29,301	0
81220 13-629-200-2__ Personnel Services - Employee Benefits	210,001	0	210,001	173,429	24,486	12,086
81260 13-629-200-[4-5] Other Purchased Services (400-500 series	52,800	2,622	55,422	40,318	4,891	10,214
81280 13-629-200-6__ Supplies and Materials	27,000	(7,957)	19,043	7,751	7,118	4,172
81300 13-629-200-8__ Other Objects	4,000	0	4,000	260	40	3,700
83000 13-640-200-1__ Salaries	85,885	0	85,885	61,729	24,156	0
83020 13-640-200-6__ Supplies and Materials	43,500	0	43,500	12,926	9,833	20,741

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
83020	13-640-200-6__ Supplies and Materials	43,500	0	43,500	12,926	9,833	20,741
Total		73,997,642	4,820,156	78,817,798	64,317,216	9,442,555	5,058,027

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,475,177.09)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$97,491.00	
142	Intergovernmental - Federal	(\$0.42)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$97,490.58

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$13,731,164.20	
302	Less revenues	(\$5,437,006.78)	\$8,294,157.42

Total assets and resources

\$6,916,470.91

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$1,475,177.09)
411	Intergovernmental accounts payable - state			\$12,694.43
421	Accounts payable			\$693.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.24
	Other current liabilities			\$1,366.01
	Total liabilities			\$14,753.68

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$3,516,335.98
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$14,191,763.46		
602	Less: Expenditures	(\$7,290,046.23)		
	Less: Encumbrances	(\$3,055,736.72)	(\$10,345,782.95)	\$3,845,980.51
	Total appropriated			\$7,362,316.49

Unappropriated:

770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$460,599.26)
	Total fund balance			\$6,901,717.23
	Total liabilities and fund equity			<u>\$6,916,470.91</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$14,191,763.46	\$10,345,782.95	\$3,845,980.51
Revenues	(\$13,731,164.20)	(\$5,437,006.78)	(\$8,294,157.42)
Subtotal	<u>\$460,599.26</u>	<u>\$4,908,776.17</u>	<u>(\$4,448,176.91)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$4,908,776.17</u>	<u>(\$4,448,176.91)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$4,908,776.17</u>	<u>(\$4,448,176.91)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$460,599.26</u>	<u>\$4,908,776.17</u>	<u>(\$4,448,176.91)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$460,599.26</u>	<u>\$4,908,776.17</u>	<u>(\$4,448,176.91)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	40,000	40,000	0	Under	40,000
00745	Total Revenues from Local Sources	0	35,871	35,871	11,871	Under	24,000
00830	Total Revenues from Federal Sources	9,370,000	4,240,293	13,610,293	5,382,288	Under	8,228,005
88740	Total Federal Projects	0	45,000	45,000	42,847	Under	2,153
Total		9,370,000	4,361,164	13,731,164	5,437,007		8,294,157
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	208,874	208,874	19,928	38,313	150,634
88140	Other	120,000	429,199	549,199	299,630	15,096	234,473
88740	Total Federal Projects	9,250,000	4,183,691	13,433,691	6,970,489	3,002,328	3,460,874
Total		9,370,000	4,821,763	14,191,763	7,290,046	3,055,737	3,845,981

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	40,000	40,000	0	Under	40,000
00740 20-1___ Other Revenue from Local Sources	0	35,871	35,871	11,871	Under	24,000
00775 20-441[1-6] Title I	170,000	1,596	171,596	144,082	Under	27,514
00780 20-445[1-5] Title II	35,000	3,108	38,108	38,108		0
00790 20-447[1-4] Title IV	0	13,460	13,460	836	Under	12,624
00804 20-4419 ARP - IDEA Basic	0	104,832	104,832	85,240	Under	19,592
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	396,050	Under	142,904
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	0	Under	242,527
00808 20-4543 ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	Under	40,000
00809 20-4544 ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	0	Under	45,000
00810 20-4430 Vocational Education	870,000	(3,599)	866,401	623,484	Under	242,917
00814 20-4540 ARP - ESSER	0	1,358,431	1,358,431	0	Under	1,358,431
00815 20-4440 Adult Basic Education	1,100,000	146,978	1,246,978	768,319	Under	478,659
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,600,000	1,546,083	8,146,083	2,913,925	Under	5,232,158
00823 20-4534 CRRSA Act - ESSER II	0	379,884	379,884	242,247	Under	137,637
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	19,997	Under	18,792
00825 20-4___ Other	120,000	259,250	379,250	150,000	Under	229,250
88711 20-485-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	Under	2,153
Total	9,370,000	4,361,164	13,731,164	5,437,007		8,294,157

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	0	208,874	208,874	19,928	38,313	150,634
88140 20-___-___ Other	120,000	429,199	549,199	299,630	15,096	234,473
88500 20-___-___ Title I	170,000	1,596	171,596	162,075	5,759	3,762
88520 20-___-___ Title II	35,000	3,108	38,108	38,108	0	0
88560 20-___-___ Title IV	0	13,460	13,460	3,986	0	9,474
88620 20-___-___ I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	490,184	33,614	15,156
88640 20-___-___ Vocational Education	870,000	(3,599)	866,401	753,382	92,265	20,755
88641 20-223-___ ARP-IDEA Basic Grant Program	0	104,832	104,832	85,240	0	19,592
88660 20-___-___ Adult Education	1,100,000	146,978	1,246,978	898,349	336,702	11,928
88680 20-___-___ Private Industry Council (JTPA/WIOA)	6,600,000	1,419,935	8,019,935	3,316,611	1,977,292	2,726,032
88705 20-478-___ Bridging the Digital Divide	0	243,796	243,796	236,747	0	7,049
88709 20-483-___ CRRSA Act - ESSER II Grant Program	0	379,884	379,884	242,247	64,848	72,789
88710 20-484-___ CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	19,997	14,019	4,773
88711 20-485-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	0	2,153
88713 20-487-___ ARP-ESSER Grant Program	0	1,358,431	1,358,431	680,717	477,830	199,884
88714 20-488-___ ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	0	0	242,527
88715 20-489-___ ARP ESSER Evidence Based Summer Enrich	0	40,000	40,000	0	0	40,000
88716 20-490-___ ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	0	40,000
88717 20-491-___ ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	0	0	45,000
Total	9,370,000	4,821,763	14,191,763	7,290,046	3,055,737	3,845,981

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$721,216.91)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$3,385,748.00

Resources:

301	Estimated revenues	\$41,151,577.07	
302	Less revenues	(\$3,790,852.57)	\$37,360,724.50

Total assets and resources

\$40,025,255.59

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank				(\$721,216.91)
411	Intergovernmental accounts payable - state				\$0.00
421	Accounts payable				\$0.00
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$0.00
	Other current liabilities				\$0.00
	Total liabilities				\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$4,516,230.87	
761	Capital reserve account - July	\$0.00			
604	Add: Increase in capital reserve	\$0.00			
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00			
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00		
764	Maintenance reserve account - July	\$0.00			
606	Add: Increase in maintenance reserve	\$0.00			
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00		
766	Reserve for Cur. Exp. Emergencies - July	\$0.00			
607	Add: Increase in cur. exp. emer. reserve	\$0.00			
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00		
762	Reserve for Adult Education		\$0.00		
750-752,76x	Other reserves		\$0.00		
601	Appropriations	\$42,461,094.75			
602	Less: Expenditures	(\$3,756,904.51)			
	Less: Encumbrances	(\$3,206,713.19)	(\$6,963,617.70)	\$35,497,477.05	
	Total appropriated			\$40,013,707.92	

Unappropriated:

770	Fund balance, July 1			\$1,321,065.35	
771	Designated fund balance			\$0.00	
303	Budgeted fund balance			(\$1,309,517.68)	
	Total fund balance				\$40,025,255.59
	Total liabilities and fund equity				<u>\$40,025,255.59</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

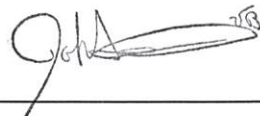
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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,461,094.75	\$6,963,617.70	\$35,497,477.05
Revenues	(\$41,151,577.07)	(\$3,790,852.57)	(\$37,360,724.50)
Subtotal	<u>\$1,309,517.68</u>	<u>\$3,172,765.13</u>	<u>(\$1,863,247.45)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$3,172,765.13</u>	<u>(\$1,863,247.45)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$3,172,765.13</u>	<u>(\$1,863,247.45)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,309,517.68</u>	<u>\$3,172,765.13</u>	<u>(\$1,863,247.45)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,309,517.68</u>	<u>\$3,172,765.13</u>	<u>(\$1,863,247.45)</u>

Prepared and submitted by :


Board Secretary

Date

7/21/22

Revenues:**Expenditures:**

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,461,095	42,461,095	3,756,905	3,206,713	35,497,477
	Total	0	42,461,095	42,461,095	3,756,905	3,206,713	35,497,477

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	41,151,577	41,151,577	3,790,853	Under	37,360,725
Total	0	41,151,577	41,151,577	3,790,853		37,360,725

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-73_ Capital Project Equipment	0	654,994	654,994	111,422	123,187	420,385
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	4,680,643	4,680,643	1,500,571	2,302,181	877,890
89080 30-000-4__-45_ Construction Services	0	35,382,006	35,382,006	1,423,507	613,976	33,344,523
89100 30-000-4__-61_ General Supplies	0	1,220,168	1,220,168	653,113	28,200	538,855
89180 30-000-4__-8__ Other Objects	0	523,285	523,285	68,292	139,169	315,824
Total	0	42,461,095	42,461,095	3,756,905	3,206,713	35,497,477

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

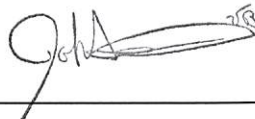
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Funds

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$27,142.86
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$131,163.00

Resources:

301	Estimated revenues	\$1,315,000.00	
302	Less revenues	(\$1,052,824.08)	\$262,175.92

Total assets and resources

\$420,481.78

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$2,967.00
	Other current liabilities		\$104,058.86
	Total liabilities		\$107,025.86

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$113,527.96
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,315,000.00	
602	Less: Expenditures	(\$1,001,544.08)	
	Less: Encumbrances	(\$113,527.96)	(\$1,115,072.04)
	Total appropriated		\$313,455.92

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$313,455.92
	Total liabilities and fund equity		<u>\$420,481.78</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

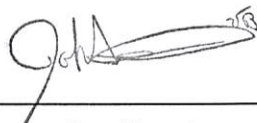
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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,315,000.00	\$1,115,072.04	\$199,927.96
Revenues	(\$1,315,000.00)	(\$1,052,824.08)	(\$262,175.92)
Subtotal	<u>\$0.00</u>	<u>\$62,247.96</u>	<u>(\$62,247.96)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$62,247.96</u>	<u>(\$62,247.96)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$62,247.96</u>	<u>(\$62,247.96)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$62,247.96</u>	<u>(\$62,247.96)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$62,247.96</u>	<u>(\$62,247.96)</u>

Prepared and submitted by :


Board Secretary


Date

Revenues:**Expenditures:**

es:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	635,000	680,000	1,315,000	1,001,544	113,528	199,928
Total	635,000	680,000	1,315,000	1,001,544	113,528	199,928

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	635,000	680,000	1,315,000	1,052,824	Under	262,176
Total	635,000	680,000	1,315,000	1,052,824		262,176

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	635,000	680,000	1,315,000	1,001,544	113,528	199,928
Total	635,000	680,000	1,315,000	1,001,544	113,528	199,928

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$613,392.88
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$285,678.04	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$285,678.04

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$79,739.00

Resources:

301	Estimated revenues	\$3,502,200.00	
302	Less revenues	(\$2,850,324.17)	\$651,875.83

Total assets and resources

\$1,630,685.75

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$15,700.00
	Other current liabilities		\$1,008,324.28
	Total liabilities		\$1,024,024.28

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$463,685.17
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,502,200.00	
602	Less: Expenditures	(\$2,895,538.53)	
	Less: Encumbrances	(\$463,685.17)	(\$3,359,223.70)
	Total appropriated		\$606,661.47

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$606,661.47
	Total liabilities and fund equity		<u>\$1,630,685.75</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,502,200.00	\$3,359,223.70	\$142,976.30
Revenues	(\$3,502,200.00)	(\$2,850,324.17)	(\$651,875.83)
Subtotal	<u>\$0.00</u>	<u>\$508,899.53</u>	<u>(\$508,899.53)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$508,899.53</u>	<u>(\$508,899.53)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$508,899.53</u>	<u>(\$508,899.53)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$508,899.53</u>	<u>(\$508,899.53)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$508,899.53</u>	<u>(\$508,899.53)</u>

Prepared and submitted by :


Board Secretary

7/21/22
Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	3,158,700	343,500	3,502,200	2,850,324	Under	651,876
Total	3,158,700	343,500	3,502,200	2,850,324		651,876
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	3,158,700	343,500	3,502,200	2,895,539	463,685	142,976
Total	3,158,700	343,500	3,502,200	2,895,539	463,685	142,976

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,158,700	343,500	3,502,200	2,850,324	Under	651,876
	Total 3,158,700	343,500	3,502,200	2,850,324		651,876
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,158,700	343,500	3,502,200	2,895,539	463,685	142,976
	Total 3,158,700	343,500	3,502,200	2,895,539	463,685	142,976

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$153,556.80)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$18,900.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$18,900.00

Loans Receivable:

131	Interfund	\$3,351,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,351,064.00

Other Current Assets

\$63,906.00

Resources:

301	Estimated revenues	\$2,376,000.00	
302	Less revenues	(\$1,253,300.00)	\$1,122,700.00

Total assets and resources

\$4,403,013.20

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$153,556.80)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$3,710,870.47
	Total liabilities			\$3,710,870.47

Fund Balance:

Appropriated:

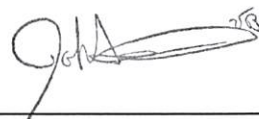
753,754	Reserve for encumbrances		\$360,289.34	
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$2,376,000.00		
602	Less: Expenditures	(\$1,943,542.17)		
	Less: Encumbrances	(\$360,289.34)	(\$2,303,831.51)	
	Total appropriated		\$432,457.83	
	Unappropriated:			
770	Fund balance, July 1		\$259,684.90	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	Total fund balance			\$692,142.73
	Total liabilities and fund equity			<u>\$4,403,013.20</u>

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,376,000.00	\$2,303,831.51	\$72,168.49
Revenues	(\$2,376,000.00)	(\$1,253,300.00)	(\$1,122,700.00)
Subtotal	<u>\$0.00</u>	<u>\$1,050,531.51</u>	<u>(\$1,050,531.51)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,050,531.51</u>	<u>(\$1,050,531.51)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,050,531.51</u>	<u>(\$1,050,531.51)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,050,531.51</u>	<u>(\$1,050,531.51)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,050,531.51</u>	<u>(\$1,050,531.51)</u>

Prepared and submitted by :



Board Secretary

7/21/22

Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,206,000	170,000	2,376,000	1,253,300	Under	1,122,700
Total		2,206,000	170,000	2,376,000	1,253,300		1,122,700
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,206,000	170,000	2,376,000	1,943,542	360,289	72,168
Total		2,206,000	170,000	2,376,000	1,943,542	360,289	72,168

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 62 INTERNAL SERVICE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,206,000	170,000	2,376,000	1,253,300	Under	1,122,700
Total	2,206,000	170,000	2,376,000	1,253,300		1,122,700

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,206,000	170,000	2,376,000	1,943,542	360,289	72,168
Total	2,206,000	170,000	2,376,000	1,943,542	360,289	72,168

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23-F-002T


DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: May 31, 2022

CASH REPORT				
FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	15,580,252.57	7,044,619.86	7,670,987.22	14,953,885.21
2 Special Revenue Fund - Fund 20	(1,765,379.16)	1,054,119.00	763,916.93	(1,475,177.09)
3 Capital Projects Fund - Fund 30	(385,666.92)	0.00	335,549.99	(721,216.91)
4 Enterprise Funds - Fund 61, Fund 62	522,837.23	382,603.08	445,604.23	459,836.08
5 Enterprise Fund (Fund 5X) Cafeteria	31,990.64	109,076.94	113,924.72	27,142.86
6 Total Governmental Funds (Lines 1 Thru 5)	13,984,034.36	8,590,418.88	9,329,983.09	13,244,470.15
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	7,000.00	3,001,182.03	3,001,182.03	7,000.00
8 Payroll Agency	112,277.94	2,387,624.94	2,375,613.33	124,289.55
9 Other (attach list) - Unemploy Insur	545,467.58	19.48	0.00	545,487.06
10 Total Trust & Agency Funds (lines 7 thru 9)	664,745.52	5,388,826.45	5,376,795.36	676,776.61
11	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00
13 Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	0.00	0.00
17 Escrow Direct	126,580.27	5.20	0.00	126,585.47
18 Total All Funds (lines 6,10,13,14,15,16, &17)	14,775,360.15	13,979,250.53	14,706,778.45	14,047,832.23

Prepared and Submitted By:




Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$7,159,608.75
102 - 106	Cash Equivalents		\$7,085,518.79
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$670,069.12	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$4,754,538.65	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$5,435,107.77

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$4,081.30

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$19,684,316.61

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,301,890.62
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,403,332.53
	Total liabilities		\$4,705,223.15

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,423,746.06
761	Capital reserve account - July	\$7,585,518.96	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$7,585,518.96
764	Maintenance reserve account - July	\$495,169.64	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$495,169.64
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$1,371.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$12,505,805.66

Unappropriated:

770	Fund balance, July 1		\$2,473,287.80
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$14,979,093.46
	Total liabilities and fund equity		<u>\$19,684,316.61</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools


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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$7,585,518.96)	\$7,585,518.96
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$7,585,518.96)</u>	<u>\$7,585,518.96</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$495,169.64)	\$495,169.64
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$8,080,688.60)</u>	<u>\$8,080,688.60</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$8,080,688.60)</u>	<u>\$8,080,688.60</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$7,585,518.96)</u>	<u>\$7,585,518.96</u>

Prepared and submitted by :



Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	67,430,233	92,478	67,522,711	66,947,768	Under	574,943
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	21,862	0	21,862	3,163	Under	18,699
Total		73,997,642	92,478	74,090,120	72,646,477		1,443,643
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,480,866	(17,375)	11,463,491	11,107,903	332,917	22,670
11160	Total Basic Skills/Remedial – Instruct.	96,412	625	97,037	97,023	0	14
12160	Total Bilingual Education – Instruction	104,495	1,400	105,895	105,874	0	21
15180	TOTAL VOCATIONAL PROGRAMS	15,963,342	139,741	16,103,083	15,049,794	1,000,444	52,845
17100	Total School-Sponsored Co/Extra Curricul	844,700	63,200	907,900	890,310	8,869	8,721
17600	Total School-Sponsored Athletics – Instr	1,001,192	(20,884)	980,308	936,068	37,652	6,588
25100	Total Other Instructional Programs - Ins	420,000	165,350	585,350	585,182	0	168
29680	Total Undistributed Expenditures – Atten	128,214	1,625	129,839	129,828	0	11
30620	Total Undistributed Expenditures – Healt	563,178	25,798	588,976	570,755	2,545	15,675
40580	Total Undistributed Expend – Speech, OT,	284,487	10,200	294,687	294,626	0	61
41660	Total Undist. Expend. – Guidance	2,431,167	1,800	2,432,967	2,414,884	0	18,083
42200	Total Undist. Expend. – Child Study Team	1,008,785	3,065	1,011,850	920,606	7,109	84,135
43200	Total Undist. Expend. – Improvement of I	1,492,302	(4,843)	1,487,459	1,377,031	14,486	95,942
43620	Total Undist. Expend. – Edu. Media Serv.	139,740	0	139,740	120,609	0	19,131
44180	Total Undist. Expend. – Instructional St	102,500	0	102,500	47,073	4,989	50,438
45300	Support Serv. - General Admin	1,775,857	491,033	2,266,890	1,842,772	293,071	131,048
46160	Support Serv. - School Admin	2,628,796	58,081	2,686,877	2,651,356	7,043	28,478
47200	Total Undist. Expend. – Central Services	1,639,121	(76,733)	1,562,388	1,431,308	11,072	120,008
47620	Total Undist. Expend. – Admin. Info. Tec	4,978,627	362,236	5,340,863	5,024,348	277,770	38,745
51120	Total Undist. Expend. – Oper. & Maint. O	8,481,951	145,560	8,627,511	8,029,796	298,945	298,769
52480	Total Undist. Expend. – Student Transpor	761,019	(11,290)	749,729	600,136	0	149,593
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,064,600	(1,868,000)	12,196,600	11,949,318	0	247,282
75880	TOTAL EQUIPMENT	0	2,129,476	2,129,476	985,318	1,137,331	6,827
76260	Total Facilities Acquisition and Constr	57,894	3,137,165	3,195,059	2,302,732	880,909	11,418
77140	Total Post-Secondary Programs - Instruct	505,557	54,849	560,406	490,107	15,806	54,493
77280	Total Post-Secondary Programs – Support	115,000	0	115,000	114,191	0	809
78180	Total Other Special Schools - Instructio	971,646	32,325	1,003,971	837,299	40,656	126,016
78320	Total Other Special Schools – Support Se	474,993	831	475,824	403,513	42,543	29,768
81180	Total Vocational Evening-Local Instructi	454,471	(27,842)	426,629	303,375	515	122,740
81320	Total Vocational Evening-Local-Support S	897,345	22,765	920,110	871,417	9,075	39,618
83060	Total GED Testing Centers	129,385	0	129,385	83,270	0	46,115
Total		73,997,642	4,820,156	78,817,798	72,567,821	4,423,746	1,826,231

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110 10-1210 County Tax Levy	33,562,698	0	33,562,698	33,562,698		0
00150 10-1320 Tuition from LEAs Within State	31,561,650	0	31,561,650	31,634,440		(72,790)
00220 10-13[2-4]0 Other Tuition	1,550,000	0	1,550,000	1,349,406	Under	200,594
00300 10-1___ Unrestricted Miscellaneous Revenues	526,500	0	526,500	380,533	Under	145,967
00310 10-1991 GED Testing Center Fees	129,385	0	129,385	20,690	Under	108,695
00330 10-1___ Interest Earned on Maintenance Reserve	100,000	92,478	192,478	0	Under	192,478
00390 10-2000 Unrestricted	850,000	0	850,000	0	Under	850,000
00440 10-3132 Categorical Special Education Aid	1,618,948	0	1,618,948	1,618,948		0
00470 10-3177 Categorical Security Aid	213,795	0	213,795	213,795		0
00480 10-3178 Adjustment Aid	3,452,071	(1,306,385)	2,145,686	2,145,686		0
00495 10-3199 DOE Loan Against State Aid	410,733	1,306,385	1,717,118	1,717,118		0
00540 10-4200 Medicaid Reimbursement	21,862	0	21,862	3,163	Under	18,699
Total	73,997,642	92,478	74,090,120	72,646,477		1,443,643

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140 11-140-___-101 Grades 9-12 – Salaries of Teachers	10,021,626	(40,000)	9,981,626	9,980,868	0	758
02180 11-140-100-106 Other Salaries for Instruction	223,240	(18,000)	205,240	204,647	0	593
02200 11-140-100-320 Purchased Professional – Educational Ser	100,000	0	100,000	93,600	0	6,400
02240 11-140-100-[4-5] Other Purchased Services (400-500 series	35,000	0	35,000	25,957	1,136	7,907
02260 11-140-100-610 General Supplies	838,000	171,759	1,009,759	681,365	326,930	1,464
02280 11-140-100-640 Textbooks	175,000	(158,084)	16,916	6,819	4,852	5,245
02300 11-140-100-800 Other Objects	3,000	4,500	7,500	7,221	0	279
02500 11-150-100-101 Salaries of Teachers	65,000	11,650	76,650	76,643	0	7
02540 11-150-100-320 Purchased Professional – Educational Ser	20,000	10,800	30,800	30,784	0	16
11000 11-230-100-101 Salaries of Teachers	96,412	625	97,037	97,023	0	14
12000 11-240-100-101 Salaries of Teachers	104,495	1,400	105,895	105,874	0	21
14000 11-310-100-101 Salaries of Teachers	7,280,368	(278,500)	7,001,868	6,988,627	0	13,241
14040 11-310-100-320 Purchased Professional-Educational Servi	934,000	69,500	1,003,500	1,001,418	0	2,082
14080 11-310-100-[4-5] Other Purchased Services (400-500 series	54,000	0	54,000	34,205	655	19,140
14100 11-310-100-610 General Supplies	916,850	366,201	1,283,051	497,401	784,979	672
14120 11-310-100-640 Textbooks	125,000	(40,591)	84,409	67,520	11,879	5,010
14140 11-310-100-8___ Other Objects	18,000	2,024	20,024	12,746	4,750	2,528
15000 11-320-100-101 Salaries of Teachers	5,789,124	(198,625)	5,590,499	5,587,619	0	2,880
15040 11-320-100-320 Purchased Professional-Educational Servi	600,000	27,000	627,000	626,845	0	155
15080 11-320-100-[4-5] Other Purchased Services (400-500 series	4,000	0	4,000	468	0	3,532
15100 11-320-100-610 General Supplies	197,000	190,732	387,732	195,412	192,281	39
15120 11-320-100-640 Textbooks	35,000	400	35,400	29,454	5,901	45
15140 11-320-100-8___ Other Objects	10,000	1,600	11,600	8,079	0	3,521
17000 11-401-100-1___ Salaries	810,000	66,600	876,600	876,484	0	116
17020 11-401-100-[3-5] Purchased Services (300-500 series)	1,700	0	1,700	928	520	252
17060 11-401-100-8___ Other Objects	33,000	(3,400)	29,600	12,898	8,349	8,353
17500 11-402-100-1___ Salaries	727,192	20,150	747,342	747,306	0	36

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17520 11-402-100-[3-5] Purchased Services (300-500 series)	104,000	(10,500)	93,500	75,550	17,370	581
17540 11-402-100-6__ Supplies and Materials	130,000	(6,132)	123,868	105,516	18,152	200
17560 11-402-100-8__ Other Objects	40,000	(24,402)	15,598	7,696	2,131	5,771
25000 11-4__-100-1__ Salaries	420,000	165,350	585,350	585,182	0	168
29500 11-000-211-1__ Salaries	128,214	1,625	129,839	129,828	0	11
30500 11-000-213-1__ Salaries	499,178	22,650	521,828	521,791	0	37
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	(1,241)	36,759	30,857	0	5,902
30580 11-000-213-6__ Supplies and Materials	8,500	2,148	10,648	2,764	2,545	5,338
30600 11-000-213-8__ Other Objects	17,500	2,241	19,741	15,343	0	4,398
40500 11-000-216-1__ Salaries	284,487	10,200	294,687	294,626	0	61
41500 11-000-218-104 Salaries of Other Professional Staff	2,103,985	1,800	2,105,785	2,105,718	0	67
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	242,182	0	242,182	231,667	0	10,515
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	77,499	0	7,501
42000 11-000-219-104 Salaries of Other Professional Staff	756,868	(56,275)	700,593	627,265	0	73,328
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	177,417	(0)	177,417	175,214	0	2,203
42060 11-000-219-320 Purchased Professional – Educational Ser	22,500	43,000	65,500	60,621	0	4,879
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	(675)	5,325	2,791	132	2,402
42160 11-000-219-6__ Supplies and Materials	40,000	17,015	57,015	50,037	6,977	1
42180 11-000-219-8__ Other Objects	6,000	0	6,000	4,679	0	1,321
43020 11-000-221-104 Salaries of Other Professional Staff	1,021,039	(1,525)	1,019,514	998,267	0	21,247
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	215,763	1,525	217,288	217,272	0	16
43100 11-000-221-320 Purchased Prof. – Educational Services	45,000	(3,000)	42,000	26,451	0	15,549
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	3,000	83,500	64,193	0	19,307
43160 11-000-221-6__ Supplies and Materials	40,000	(4,843)	35,157	12,570	14,486	8,102
43180 11-000-221-8__ Other Objects	90,000	0	90,000	58,278	0	31,722
43500 11-000-222-1__ Salaries	62,240	0	62,240	49,811	0	12,429
43560 11-000-222-[4-5] Other Purchased Services (400-500 series)	75,000	0	75,000	70,799	0	4,201
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	0	62,500	15,214	4,989	42,297
44160 11-000-223-8__ Other Objects	40,000	0	40,000	31,859	0	8,141
45000 11-000-230-1__ Salaries	669,157	(34,000)	635,157	618,615	0	16,542
45040 11-000-230-331 Legal Services	275,000	(71,000)	204,000	171,972	0	32,029
45060 11-000-230-332 Audit Fees	66,000	0	66,000	66,000	0	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	1,000	11,000	10,977	0	23
45080 11-000-230-334 Architectural/Engineering Services	100,000	562,130	662,130	369,845	292,112	173
45100 11-000-230-339 Other Purchased Professional Services	172,500	(56,150)	116,350	81,184	0	35,166
45140 11-000-230-530 Communications/Telephone	250,000	68,450	318,450	302,972	0	15,478
45160 11-000-230-585 BOE Other Purchased Services	1,000	0	1,000	0	0	1,000
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	165,200	20,604	185,804	160,014	150	25,639
45200 11-000-230-610 General Supplies	10,000	0	10,000	7,243	808	1,948
45260 11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	53,950	0	2,050

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		1,916,957	28,000	1,944,957	1,944,511	0	446
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		634,239	12,800	647,039	646,962	0	77
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		12,600	(1,740)	10,860	1,372	173	9,316
46120	11-000-240-6__	Supplies and Materials		39,000	15,855	54,855	35,406	4,054	15,395
46140	11-000-240-8__	Other Objects		26,000	3,166	29,166	23,105	2,817	3,244
47000	11-000-251-1__	Salaries		1,403,721	(79,500)	1,324,221	1,272,937	0	51,284
47040	11-000-251-340	Purchased Technical Services		175,200	0	175,200	131,262	7,868	36,070
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		17,000	0	17,000	9,163	200	7,637
47100	11-000-251-6__	Supplies and Materials		32,000	2,767	34,767	9,590	3,004	22,173
47180	11-000-251-890	Other Objects		11,200	0	11,200	8,356	0	2,844
47500	11-000-252-1__	Salaries		3,358,627	76,500	3,435,127	3,434,915	0	212
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	75,000	0	25,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,215,000	74,016	1,289,016	1,234,414	43,278	11,324
47580	11-000-252-6__	Supplies and Materials		300,000	210,220	510,220	275,385	234,492	343
47600	11-000-252-8__	Other Objects		5,000	1,500	6,500	4,634	0	1,866
48500	11-000-261-1__	Salaries		627,639	(105,000)	522,639	521,373	0	1,266
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		545,000	318,900	863,900	776,071	87,369	460
48540	11-000-261-610	General Supplies		175,000	88,221	263,221	202,644	60,532	45
49000	11-000-262-1__	Salaries		3,092,210	(56,425)	3,035,785	3,022,724	0	13,061
49040	11-000-262-3__	Purchased Professional and Technical Ser		250,000	(150,000)	100,000	100,000	0	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		547,500	(4,327)	543,173	343,379	69,867	129,927
49120	11-000-262-490	Other Purchased Property Services		110,000	0	110,000	97,179	0	12,821
49140	11-000-262-520	Insurance		500,000	(35,000)	465,000	458,580	0	6,420
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	0	2,500	974	264	1,262
49180	11-000-262-610	General Supplies		355,000	101,429	456,429	411,703	44,688	38
49200	11-000-262-621	Energy (Natural Gas)		400,000	(71,300)	328,700	261,120	0	67,580
49220	11-000-262-622	Energy (Electricity)		1,300,000	(50,000)	1,250,000	1,244,882	0	5,118
49260	11-000-262-626	Energy (Gasoline)		30,000	0	30,000	18,332	0	11,668
49280	11-000-262-8__	Other Objects		15,000	235	15,235	7,466	160	7,609
50000	11-000-263-1__	Salaries		272,102	46,425	318,527	318,491	0	36
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		40,000	36,500	76,500	56,736	19,716	48
50060	11-000-263-610	General Supplies		5,000	21,701	26,701	12,468	730	13,503
51000	11-000-266-1__	Salaries		35,000	0	35,000	9,973	0	25,027
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		175,000	0	175,000	165,701	6,500	2,799
51060	11-000-266-610	General Supplies		5,000	4,200	9,200	0	9,118	82
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		487,019	0	487,019	459,724	0	27,295
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	3,930	0	5,070
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		170,000	(11,290)	158,710	51,567	0	107,143
52400	11-000-270-593	Misc. Purchased Services - Transportatio		84,000	0	84,000	84,000	0	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	0	0	8,000

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460 11-000-270-8__ Other objects	3,000	0	3,000	915	0	2,085
71020 11-000-291-220 Social Security Contributions	1,305,000	(150,000)	1,155,000	1,153,387	0	1,613
71060 11-000-291-241 Other Retirement Contributions - PERS	2,420,000	(477,350)	1,942,650	1,926,514	0	16,136
71160 11-000-291-260 Workmen's Compensation	635,000	9,350	644,350	644,350	0	0
71180 11-000-291-270 Health Benefits	9,332,600	(1,618,000)	7,714,600	7,511,233	0	203,367
71200 11-000-291-280 Tuition Reimbursement	120,000	0	120,000	93,905	0	26,095
71220 11-000-291-290 Other Employee Benefits	252,000	368,000	620,000	619,928	0	72
75500 12-000-100-73_ Undistributed Expenditures - Instruction	0	1,317,268	1,317,268	454,870	859,148	3,250
75560 12-000-21_-73_ Undist. Expend. - Supp Serv. - Related &	0	4,000	4,000	3,990	0	10
75600 12-000-220-73_ Undist. Expend. - Support Serv. - Inst.	0	5,141	5,141	5,141	0	0
75680 12-000-252-73_ Undistributed Expenditures - Admin. Info	0	554,943	554,943	406,811	147,869	263
75720 12-000-262-73_ Undist. Expend. - Custodial Services	0	163,358	163,358	96,305	63,848	3,205
75740 12-000-263-73_ Undist. Expend. - Care and Upkeep of Gro	0	81,888	81,888	15,323	66,466	99
75860 12-___-00-73_ Special Schools (All Programs)	0	2,878	2,878	2,878	0	0
76080 12-000-400-450 Construction Services	0	3,137,165	3,137,165	2,254,838	880,909	1,418
76200 12-000-400-800 Other Objects	10,000	0	10,000	0	0	10,000
76210 12-000-400-896 Assessment for Debt Service on SDA Fundi	47,894	0	47,894	47,894	0	0
77000 13-330-100-101 Salaries of Teachers	404,457	(11,000)	393,457	379,456	0	14,001
77060 13-330-100-[4-5] Other Purchased Services (400-500 series	10,600	9,638	20,238	874	13,160	6,204
77080 13-330-100-610 General Supplies	65,000	59,369	124,369	112,295	615	11,458
77100 13-330-100-640 Textbooks	18,000	(3,422)	14,578	(9,429)	1,444	22,563
77120 13-330-100-8__ Other Objects	7,500	264	7,764	6,910	587	267
77180 13-330-200-2__ Personnel Services - Employee Benefits	115,000	0	115,000	114,191	0	809
78000 13-4__-100-101 Salaries of Teachers	608,646	30,000	638,646	638,499	0	147
78120 13-4__-100-610 General Supplies	363,000	2,325	365,325	198,800	40,656	125,868
78200 13-4__-200-1__ Salaries	240,593	(30,000)	210,593	202,424	0	8,169
78220 13-4__-200-2__ Personnel Services - Employee Benefits	170,000	0	170,000	164,564	0	5,436
78240 13-4__-200-3__ Purchased Professional and Technical Svc	15,600	0	15,600	5,000	9,074	1,526
78260 13-4__-200-[4-5] Other Purchased Services (400-500 series	33,000	30,711	63,711	21,994	33,000	8,717
78280 13-4__-200-6__ Supplies and Materials	6,800	120	6,920	2,443	294	4,182
78300 13-4__-200-8__ Other Objects	9,000	0	9,000	7,088	175	1,737
81000 13-629-100-101 Salaries of Teachers	424,971	(28,100)	396,871	279,100	0	117,771
81120 13-629-100-610 General Supplies	28,500	258	28,758	24,275	515	3,968
81140 13-629-100-640 Textbooks	1,000	0	1,000	0	0	1,000
81200 13-629-200-1__ Salaries	603,544	28,100	631,644	631,602	0	42
81220 13-629-200-2__ Personnel Services - Employee Benefits	210,001	0	210,001	186,582	0	23,419
81260 13-629-200-[4-5] Other Purchased Services (400-500 series	52,800	2,622	55,422	45,152	2,028	8,242
81280 13-629-200-6__ Supplies and Materials	27,000	(7,957)	19,043	7,751	7,047	4,245
81300 13-629-200-8__ Other Objects	4,000	0	4,000	330	0	3,670
83000 13-640-200-1__ Salaries	85,885	0	85,885	69,047	0	16,838
83020 13-640-200-6__ Supplies and Materials	43,500	0	43,500	14,222	0	29,278

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Fund

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
83020 13-640-200-6__ Supplies and Materials	43,500	0	43,500	14,222	0	29,278
Total	73,997,642	4,820,156	78,817,798	72,567,821	4,423,746	1,826,231

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$2,008,577.91)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$403,846.97	
142	Intergovernmental - Federal	\$2,536,755.47	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,940,602.44

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$932,024.53

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank				(\$2,008,577.91)
411	Intergovernmental accounts payable - state				\$17,523.70
421	Accounts payable				\$375,141.40
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$4,105.81
	Other current liabilities				\$1,366.01
	Total liabilities				\$398,136.92

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$533,887.61	
761	Capital reserve account - July	\$0.00			
604	Add: Increase in capital reserve	\$0.00			
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00			
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00	
764	Maintenance reserve account - July	\$0.00			
606	Add: Increase in maintenance reserve	\$0.00			
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00			
607	Add: Increase in cur. exp. emer. reserve	\$0.00			
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00		\$0.00	
762	Reserve for Adult Education			\$0.00	
750-752,76x	Other reserves			\$0.00	
601	Appropriations	\$0.00			
602	Less: Expenditures	\$0.00			
	Less: Encumbrances	\$0.00	\$0.00	\$0.00	
	Total appropriated			\$533,887.61	

Unappropriated:

770	Fund balance, July 1			\$0.00	
771	Designated fund balance			\$0.00	
303	Budgeted fund balance			\$0.00	
	Total fund balance				\$533,887.61
	Total liabilities and fund equity				<u>\$932,024.53</u>

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Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

Report of the Secretary to the Board of Education
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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	40,000	40,000	0	Under	40,000
00745	Total Revenues from Local Sources	0	35,871	35,871	8,624	Under	27,248
00830	Total Revenues from Federal Sources	9,370,000	4,240,293	13,610,293	8,876,285	Under	4,734,008
88740	Total Federal Projects	0	45,000	45,000	42,847	Under	2,153
Total		9,370,000	4,361,164	13,731,164	8,927,755		4,803,409

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	219,560	219,560	20,740	0	198,819
88140	Other	120,000	429,199	549,199	315,119	0	234,080
88740	Total Federal Projects	9,250,000	4,173,005	13,423,005	8,518,607	533,888	4,370,510
Total		9,370,000	4,821,763	14,191,763	8,854,467	533,888	4,803,409

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	40,000	40,000	0	Under	40,000
00740 20-1___ Other Revenue from Local Sources	0	35,871	35,871	8,624	Under	27,248
00775 20-441[1-6] Title I	170,000	1,596	171,596	171,596		0
00780 20-445[1-5] Title II	35,000	3,108	38,108	38,108		0
00790 20-447[1-4] Title IV	0	13,460	13,460	13,460		0
00804 20-4419 ARP - IDEA Basic	0	104,832	104,832	85,240	Under	19,592
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	535,840	Under	3,114
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	0	Under	242,527
00808 20-4543 ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	Under	40,000
00809 20-4544 ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	0	Under	45,000
00810 20-4430 Vocational Education	870,000	(3,599)	866,401	845,980	Under	20,421
00814 20-4540 ARP - ESSER	0	1,358,431	1,358,431	884,018	Under	474,413
00815 20-4440 Adult Basic Education	1,100,000	146,978	1,246,978	1,118,700	Under	128,278
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,600,000	1,546,083	8,146,083	4,775,928	Under	3,370,155
00823 20-4534 CRRSA Act - ESSER II	0	379,884	379,884	242,247	Under	137,637
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	19,997	Under	18,792
00825 20-4___ Other	120,000	259,250	379,250	145,171	Under	234,079
88711 20-485-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	Under	2,153
Total	9,370,000	4,361,164	13,731,164	8,927,755		4,803,409

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	0	219,560	219,560	20,740	0	198,819
88140 20-___-___ Other	120,000	429,199	549,199	315,119	0	234,080
88500 20-___-___ Title I	170,000	1,596	171,596	171,596	0	0
88520 20-___-___ Title II	35,000	3,108	38,108	38,108	0	0
88560 20-___-___ Title IV	0	13,460	13,460	13,460	0	0
88620 20-___-___ I.D.E.A. Part B (Handicapped)	475,000	63,954	538,954	535,840	0	3,114
88640 20-___-___ Vocational Education	870,000	(3,599)	866,401	845,980	0	20,421
88641 20-223-___ ARP-IDEA Basic Grant Program	0	104,832	104,832	85,240	0	19,592
88660 20-___-___ Adult Education	1,100,000	146,978	1,246,978	1,118,700	0	128,278
88680 20-___-___ Private Industry Council (JTPA/WIOA)	6,600,000	1,409,249	8,009,249	4,283,827	533,888	3,191,534
88705 20-478-___ Bridging the Digital Divide	0	243,796	243,796	236,747	0	7,049
88709 20-483-___ CRRSA Act - ESSER II Grant Program	0	379,884	379,884	242,247	0	137,637
88710 20-484-___ CRRSA Act - Learning Acceleration Grant	0	38,789	38,789	19,997	0	18,792
88711 20-485-___ CRRSA Act - Mental Health Grant	0	45,000	45,000	42,847	0	2,153
88713 20-487-___ ARP-ESSER Grant Program	0	1,358,431	1,358,431	884,018	0	474,413
88714 20-488-___ ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	0	0	242,527
88715 20-489-___ ARP ESSER Evidence Based Summer Enrich	0	40,000	40,000	0	0	40,000
88716 20-490-___ ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	0	40,000
88717 20-491-___ ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	0	0	45,000
Total	9,370,000	4,821,763	14,191,763	8,854,467	533,888	4,803,409

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$340,954.98)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$3,385,748.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$3,044,793.02

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$340,954.98)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$80,238.71
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$0.00
	Total liabilities			\$80,238.71

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$4,024,742.96
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$0.00		
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	
	Total appropriated		\$4,024,742.96	

Unappropriated:

770	Fund balance, July 1			(\$1,060,188.65)
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$2,964,554.31
	Total liabilities and fund equity			<u>\$3,044,793.02</u>

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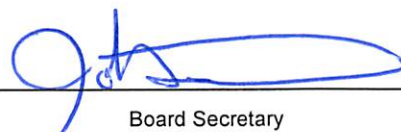
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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary

Date

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,461,095	42,461,095	4,202,026	4,024,743	34,234,326
	Total	0	42,461,095	42,461,095	4,202,026	4,024,743	34,234,326

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	41,151,577	41,151,577	4,535,997	Under	36,615,580
Total	0	41,151,577	41,151,577	4,535,997		36,615,580

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-73_ Capital Project Equipment	0	737,901	737,901	151,553	326,052	260,296
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	4,675,410	4,675,410	1,664,780	2,137,540	873,089
89080 30-000-4__-45_ Construction Services	0	35,502,315	35,502,315	1,591,536	1,302,475	32,608,304
89100 30-000-4__-61_ General Supplies	0	1,016,651	1,016,651	658,504	166,873	191,273
89180 30-000-4__-8__ Other Objects	0	528,819	528,819	135,653	91,803	301,363
Total	0	42,461,095	42,461,095	4,202,026	4,024,743	34,234,326

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state			\$0.00	
421	Accounts payable			\$0.00	
431	Contracts payable			\$0.00	
451	Loans payable			\$0.00	136
481	Deferred revenues			\$0.00	102
	Other current liabilities			\$0.00	
	Total liabilities			\$0.00	

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00	
761	Capital reserve account - July	\$0.00			
604	Add: Increase in capital reserve	\$0.00			
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00			136
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00		102
764	Maintenance reserve account - July	\$0.00			
606	Add: Increase in maintenance reserve	\$0.00			
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00		
766	Reserve for Cur. Exp. Emergencies - July	\$0.00			
607	Add: Increase in cur. exp. emer. reserve	\$0.00			
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00		
762	Reserve for Adult Education			\$0.00	
750-752,76x	Other reserves			\$0.00	
601	Appropriations	\$0.00			
602	Less: Expenditures	\$0.00			136
	Less: Encumbrances	\$0.00	\$0.00	\$0.00	102
	Total appropriated			\$0.00	

Unappropriated:

770	Fund balance, July 1			\$0.00	
771	Designated fund balance			\$0.00	
303	Budgeted fund balance			\$0.00	
	Total fund balance				\$0.00
	Total liabilities and fund equity				<u>\$0.00</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Funds

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		(\$67,426.67)	
102 - 106	Cash Equivalents		\$0.00	
111	Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
118	Emergency Reserve Account		\$0.00	138
121	Tax levy Receivable		\$0.00	132

Accounts Receivable:

132	Interfund	\$0.00		
141	Intergovernmental - State	\$1,507.28		
142	Intergovernmental - Federal	\$77,469.86		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$78,977.14	

Loans Receivable:

131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00	

Other Current Assets

\$134,113.95

Resources:

301	Estimated revenues	\$0.00		
302	Less revenues	\$0.00	\$0.00	

Total assets and resources

\$145,664.42

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

101	Cash in bank				(\$67,426.67)
411	Intergovernmental accounts payable - state				\$0.00
421	Accounts payable				\$0.00
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$2,967.00
	Other current liabilities				\$142,697.42
	Total liabilities				\$145,664.42

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances				\$0.00
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00		
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00	
764	Maintenance reserve account - July		\$0.00		
606	Add: Increase in maintenance reserve		\$0.00		
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July		\$0.00		
607	Add: Increase in cur. exp. emer. reserve		\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00	
762	Reserve for Adult Education			\$0.00	
750-752,76x	Other reserves			\$0.00	
601	Appropriations		\$0.00		
602	Less: Expenditures	\$0.00			
	Less: Encumbrances	\$0.00	\$0.00	\$0.00	
	Total appropriated			\$0.00	

Unappropriated:

770	Fund balance, July 1			\$0.00	
771	Designated fund balance			\$0.00	
303	Budgeted fund balance			\$0.00	
	Total fund balance				\$0.00
	Total liabilities and fund equity				<u>\$145,664.42</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		635,000	680,000	1,315,000	1,263,354	Under	51,646
Total		635,000	680,000	1,315,000	1,263,354		51,646
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		635,000	680,000	1,315,000	1,224,715	0	90,285
Total		635,000	680,000	1,315,000	1,224,715	0	90,285

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Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	635,000	680,000	1,315,000	1,263,354	Under	51,646
Total	635,000	680,000	1,315,000	1,263,354		51,646

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	635,000	680,000	1,315,000	1,224,715	0	90,285
Total	635,000	680,000	1,315,000	1,224,715	0	90,285

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$759,525.63
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$246,653.28	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$246,653.28

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$128,024.13

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$1,134,203.04

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$110,049.71
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$60,587.35
	Other current liabilities		\$963,565.98
	Total liabilities		\$1,134,203.04

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$1,134,203.04</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		3,158,700	343,500	3,502,200	3,239,585	Under	262,615
Total		3,158,700	343,500	3,502,200	3,239,585		262,615
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		3,158,700	343,500	3,502,200	3,284,343	0	217,857
Total		3,158,700	343,500	3,502,200	3,284,343	0	217,857

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,158,700	343,500	3,502,200	3,239,585	Under	262,615
Total	3,158,700	343,500	3,502,200	3,239,585		262,615

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,158,700	343,500	3,502,200	3,284,343	0	217,857
Total	3,158,700	343,500	3,502,200	3,284,343	0	217,857

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		\$443,448.59
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$12,705.43	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$18,600.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$31,305.43

Loans Receivable:

131	Interfund	\$3,351,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,351,064.00

Other Current Assets

\$63,906.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$3,889,724.02

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$59,505.10
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,830,218.92
	Total liabilities		\$3,889,724.02

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$3,889,724.02</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

Bergen County Vo-Tech Schools

08/17/22 11:02

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,206,000	170,000	2,376,000	2,087,352	Under	288,648
Total		2,206,000	170,000	2,376,000	2,087,352		288,648
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,206,000	170,000	2,376,000	2,227,688	0	148,312
Total		2,206,000	170,000	2,376,000	2,227,688	0	148,312

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,206,000	170,000	2,376,000	2,087,352	Under	288,648
Total	2,206,000	170,000	2,376,000	2,087,352		288,648
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,206,000	170,000	2,376,000	2,227,688	0	148,312
Total	2,206,000	170,000	2,376,000	2,227,688	0	148,312

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: June 30, 2022

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS					
1	General Fund - 10	14,953,885.21	6,581,618.19	7,290,375.86	14,245,127.54
2	Special Revenue Fund - Fund 20	(1,475,177.09)	656,571.60	1,189,972.42	(2,008,577.91)
3	Capital Projects Fund - Fund 30	(721,216.91)	745,144.72	364,882.79	(340,954.98)
4	Enterprise Funds - Fund 61, Fund 62	459,836.08	1,270,533.22	527,395.08	1,202,974.22
5	Enterprise Fund (Fund 5X) Cafeteria	27,142.86	128,601.63	223,171.16	(67,426.67)
6	Total Governmental Funds (Lines 1 Thru 5)	13,244,470.15	9,382,469.36	9,595,797.31	13,031,142.20
TRUST AND AGENCY FUNDS (FUND 6X)					
7	Payroll	7,000.00	2,838,677.67	2,838,677.67	7,000.00
8	Payroll Agency	124,289.55	2,305,270.82	2,311,842.52	117,717.85
9	Other (attach list) - Unemploy Insur	545,487.06	20,265.71	0.00	565,752.77
10	Total Trust & Agency Funds (lines 7 thru 9)	676,776.61	5,164,214.20	5,150,520.19	690,470.62
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	126,565.47	148.24	4,200.00	122,513.71
18	Total All Funds (lines 6,10,13,14,15,16, &17)	14,047,812.23	14,546,831.80	14,750,517.50	13,844,126.53

Prepared and Submitted By:



7/29/22
Date

Transfers by Transfer Number

Bergen County Vo-Tech Schools

23-F-003T

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Start date 5/1/2022

End date 5/31/2022

08/10/22 11:13

TR#	Transfer Description	Amount	To Account		From Account	
10435	05/10/22 :Curriculum- Equipment	5,141.00	12-000-221-732-DI	EQUIPMENT	11-000-221-610-DI	SUPPLIES & MATERIALS
10441	05/11/22 :EMS SERVICES	33,000.00	13-413-200-500-EM	OTHER PURCHASED SERVICES	13-413-100-619-EM	GENERAL
10442	05/13/22 :TETERBORO EQUIPMENT	8,450.00	12-000-100-730-TT	INSTRUCTIONAL EQUIPMENT	11-310-100-610-TT	GENERAL SUPPLIES
10450	05/24/22 :N VALLEY FIELD TRIP	1,600.00	11-401-100-890-NV	OTHER OBJECTS	11-310-100-610-NV	GENERAL SUPPLIES
10487	05/31/22 :MAINTENANCE SERVICES	10,000.00	11-000-262-300-DO	PURCHASED PROF & TECH	11-000-261-610-DO	GENERAL SUPPLIES
10488	05/31/22 :MAINTENANCE SERVICES	11,000.00	11-000-263-420-DO	CLEANING REPAIR AND	11-000-262-300-DO	PURCHASED PROF & TECH
		69,191.00	Report Total			

Transfers by Transfer Number

Bergen County Vo-Tech Schools

23-F-004T

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Start date 6/1/2022

End date 6/30/2022

08/10/22 11:13

TR#		Transfer Description	Amount	To Account		From Account	
10502	06/13/22	:Equipment- EMS	2,620.00	12-000-100-730-EM	INSTRUCTIONAL EQUIPMENT	13-413-100-610-EM	GENERAL SUPPLIES
10545	06/21/22	:Equipment- Academy	4,139.00	12-000-100-730-AC	EQUIPMENT	11-140-100-610-AC	GENERAL SUPPLIES
10548	06/24/22	:Equipment- EMS	7,597.00	12-000-100-730-EM	INSTRUCTIONAL EQUIPMENT	13-413-100-610-EM	GENERAL SUPPLIES
10559	06/28/22	:ATHLETICS EQUIPMENT	13,950.00	11-402-100-610-AT	SUPPLIES & MATERIALS	- - - -	
			19,100.00	12-000-100-731-AT	EQUIPMENT	- - - -	
			13,050.00	- - - -		11-000-270-512-AT	CONTRACTED SERVICES-BUSES
			20,000.00	- - - -		11-402-100-890-AT	OTHER OBJECTS
10632	06/30/22	:ADULT DAY PROF SERVICES	11,000.00	13-330-100-500-PS	OTHER PURCHASED SERVICES	13-330-100-101-PS	SALARIES OF TEACHERS
10633	06/30/22	:EMS SALARIES	30,000.00	13-413-100-101-EM	SALARIES OF TEACHERS	13-413-200-100-EM	SALARIES
10634	06/30/22	:ADULT EVENING SALARIES	28,100.00	13-629-200-100-DA	SALARIES	13-629-100-101-DA	SALARIES OF TEACHERS
10644	06/30/22	:SALARIES-ATTEND,NURSE,(1,625.00	11-000-211-100-TT	SALARIES	11-000-219-104-TT	SALARIES OF OTHER PROF
			22,650.00	11-000-213-100-AC	SALARIES	11-000-219-104-TT	SALARIES OF OTHER PROF
			10,200.00	11-000-216-100-AC	SALARIES	11-000-219-104-TT	SALARIES OF OTHER PROF
			1,800.00	11-000-218-104-PT	SALARIES OF OTHER PROF	11-000-219-104-TT	SALARIES OF OTHER PROF
10645	06/30/22	:SALARIES NURSING	8,519.20	11-000-213-100-BC	SALARIES	11-000-213-100-AC	SALARIES
			2,668.00	11-000-213-100-PT	SALARIES	11-000-213-100-AC	SALARIES
			6,327.80	11-000-213-100-TT	SALARIES	11-000-213-100-AC	SALARIES
10646	06/30/22	:SALARIES THERAPISTS	1,006.39	11-000-216-100-PT	SALARIES	11-000-216-100-AC	SALARIES
10647	06/30/22	:SALARIES GUIDANCE	54,818.59	11-000-218-104-PT	SALARIES OF OTHER PROF	- - - -	
			41,036.69	11-000-218-104-TT	SALARIES OF OTHER PROF	- - - -	
			85,453.97	- - - -		11-000-218-104-AC	SALARIES OF OTHER PROF
			10,401.31	- - - -		11-000-218-104-BC	SALARIES OF OTHER PROF
10648	06/30/22	:SALARIES CST SECRETARIES	287.00	11-000-219-105-PV	SALARIES OF SEC & CLERICAL	11-000-219-105-DD	SALARIES OF SEC & CLERICAL
			60.77	11-000-219-105-TT	SALARIES OF SEC & CLERICAL	11-000-219-105-DD	SALARIES OF SEC & CLERICAL
10649	06/30/22	:CST SUPPLIES	675.00	11-000-219-610-DD	SUPPLIES & MATERIALS	11-000-219-580-DD	TRAVEL
10650	06/30/22	:CURRICULUM SALARIES	1,525.00	11-000-221-105-DI	SALARIES OF SEC & CLERICAL	11-000-221-104-DI	SALARIES OF OTHER PROF
10651	06/30/22	:ARCHITECT/ENGINEERING	14,000.00	11-000-230-334-DS	ARCHITECT/ENGINEERING FEES	11-000-230-339-DS	OTHER PURCHASED PROF
10652	06/30/22	:AUDITOR FEES	1,000.00	11-000-230-333-DS	EXPENDITURE AND INTERNAL	11-000-230-331-DS	LEGAL
10653	06/30/22	:RENTALS	1,550.00	11-000-230-440-DS	RENTALS	11-000-230-530-DS	COMMUNICATIONS -
10655	06/30/22	:PRINCIPAL SALARIES	3,000.00	11-000-240-103-AC	SALARIES OF PRINCIPALS	11-000-251-100-DB	SALARIES-BUSINESS OFFICE

Transfers by Transfer Number

Bergen County Vo-Tech Schools

Page 2 of 4

Start date 6/1/2022

End date 6/30/2022

08/10/22 11:13

TR#		Transfer Description	Amount	To Account		From Account	
10655	06/30/22	:PRINCIPAL SALARIES	2,800.00	11-000-240-103-AT	SALARIES OF	11-000-251-100-DB	SALARIES-BUSINESS OFFICE
			17,000.00	11-000-240-103-PT	SALARIES OF PRINCIPALS	11-000-251-100-DB	SALARIES-BUSINESS OFFICE
			5,200.00	11-000-240-103-TT	SALARIES OF PRINCIPALS	11-000-251-100-DB	SALARIES-BUSINESS OFFICE
10656	06/30/22	:PRINCIPAL SECT SALARIES	5,500.00	11-000-240-105-AC	SALARIES OF SEC & CLERICAL	- - - -	
			3,300.00	11-000-240-105-BC	SALARIES OF CLERICAL AND	- - - -	
			1,000.00	11-000-240-105-PT	SALARIES OF SEC & CLERICAL	- - - -	
			3,000.00	11-000-240-105-TT	SALARIES OF SEC & CLERICAL	- - - -	
			2,800.00	- - - -		11-000-240-580-AC	TRAVEL
			5,000.00	- - - -		11-000-240-610-BC	SUPPLIES AND MATERIALS
			5,000.00	- - - -		11-000-240-610-PT	SUPPLIES & MATERIALS
10657	06/30/22	:TECHNOLOGY SALARIES	37,000.00	11-000-252-100-DT	SALARIES	11-000-251-100-DB	SALARIES-BUSINESS OFFICE
			14,500.00	11-000-252-101-DT	SALARIES-OVERTIME	11-000-251-100-DB	SALARIES-BUSINESS OFFICE
10658	06/30/22	:MAINT SERVICES/SUPPLIES	171,000.00	11-000-261-420-DO	CLEANING	- - - -	
			31,200.00	11-000-261-610-DO	GENERAL SUPPLIES	- - - -	
			25,000.00	- - - -		11-000-261-100-DO	SALARIES
			40,000.00	- - - -		11-000-261-101-DO	SALARIES - (OVERTIME)
			50,000.00	- - - -		11-000-262-100-DO	SALARIES
			67,500.00	- - - -		11-000-262-300-DO	PURCHASED PROF & TECH
			19,700.00	- - - -		11-000-262-621-DO	ENERGY-NATURAL GAS
10660	06/30/22	:OPERATIONS SUPPLIES	23,000.00	11-000-262-610-DO	GENERAL SUPPLIES	11-000-262-420-PT	CLEANING
10661	06/30/22	:GROUNDS SALARIES	1,800.00	11-000-263-100-DO	SALARIES	11-000-262-110-DO	SALARIES - STUDENTS
			4,625.00	11-000-263-101-DO	SALARIES-OVERTIME	11-000-262-110-DO	SALARIES - STUDENTS
10662	06/30/22	:OTHER EMPLOYEE BENEFITS	368,000.00	11-000-291-290-DB	OTHER EMPLOYEE BENEFITS	11-000-291-241-DB	OTHER RETIREMT
10665	06/30/22	:TEACHER SALARIES	1,650.00	11-150-100-101-HI	SALARIES OF TEACHERS	11-320-100-101-PV	SALARIES OF TEACHERS
			625.00	11-230-100-101-PT	SALARIES OF TEACHERS	11-320-100-101-PV	SALARIES OF TEACHERS
			1,400.00	11-240-100-101-PV	SALARIES OF TEACHERS	11-320-100-101-PV	SALARIES OF TEACHERS
			12,700.00	11-401-100-109-AC	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
			4,550.00	11-401-100-109-BC	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS

Transfers by Transfer Number

Bergen County Vo-Tech Schools

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Start date 6/1/2022

End date 6/30/2022

08/10/22 11:13

TR#	Transfer Description	Amount	To Account		From Account	
10665	06/30/22 :TEACHER SALARIES	29,000.00	11-401-100-109-PV	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
		20,350.00	11-401-100-109-TT	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
		21,350.00	11-403-100-109-AC	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
		1,800.00	11-403-100-109-BC	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
		16,000.00	11-403-100-109-PV	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
		16,200.00	11-403-100-109-TT	SALARIES	11-320-100-101-PV	SALARIES OF TEACHERS
10666	06/30/22 ::NV/ATHS EDUC SERVICES	61,000.00	11-310-100-320-BC	PURCHASED PROF ED	11-310-100-101-TT	SALARIES OF TEACHERS
		8,500.00	11-310-100-320-NV	PURCHASED PROF ED	11-310-100-101-TT	SALARIES OF TEACHERS
10667	06/30/22 :ATHLETICS SALARIES	8,500.00	11-402-100-109-AT	SALARIES	11-402-100-500-AT	OTHER PURCHASED SERVICES
		2,000.00	11-402-100-109-AT	SALARIES	11-402-100-580-AT	TRAVEL
		3,000.00	11-402-100-109-AT	SALARIES	11-402-100-610-AT	SUPPLIES & MATERIALS
		6,650.00	11-402-100-109-AT	SALARIES	11-402-100-890-AT	OTHER OBJECTS
10668	06/30/22 :PARAMUS TEXTBOOKS	400.00	11-320-100-640-PV	TEXTBOOKS	11-320-100-890-PV	OTHER OBJECTS
10669	06/30/22 :PARAMUS VOC SUPPLIES	12,900.00	11-320-100-610-PV	GENERAL SUPPLIES	- - - -	
		73,500.00	11-320-100-618-PV	SUPPLIES AND	- - - -	
		13,400.00	- - - -		11-310-100-614-PT	GENERAL SUPPLIES(FOOD
		45,000.00	- - - -		11-320-100-100-PV	SALARIES OF TEACHERS -
		28,000.00	- - - -		11-320-100-101-PV	SALARIES OF TEACHERS
10670	06/30/22 :PARAMUS VOC SUPPLIES	12,250.00	11-320-100-610-PV	GENERAL SUPPLIES	11-320-100-614-PV	GENERAL SUPPLIES(CULINARY)
		50.00	11-320-100-610-PV	GENERAL SUPPLIES	11-320-100-618-PV	SUPPLIES AND
10671	06/30/22 :INSTRUCTIONAL EQUIPMENT	297,000.00	12-000-100-730-AC	EQUIPMENT	- - - -	
		178,000.00	12-000-100-730-BC	EQUIPMENT	- - - -	
		36,100.00	12-000-100-730-NV	INSTRUCTIONAL EQUIPMENT	- - - -	
		129,500.00	12-000-100-730-PV	INSTRUCTIONAL EQUIPMENT	- - - -	
		87,300.00	12-000-100-730-TT	INSTRUCTIONAL EQUIPMENT	- - - -	
		220,900.00	- - - -		11-000-291-272-DB	HEALTH
		40,000.00	- - - -		11-140-100-101-AC	SALARIES OF TEACHERS
		18,000.00	- - - -		11-140-100-106-AC	OTHER SALARIES FOR
		110,000.00	- - - -		11-140-100-619-AC	SUPPLIES AND MATERIALS-BIO

Transfers by Transfer Number

Bergen County Vo-Tech Schools

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Start date 6/1/2022

End date 6/30/2022

08/10/22 11:13

TR#		Transfer Description	Amount	To Account		From Account	
10671	06/30/22	:INSTRUCTIONAL EQUIPMENT	160,000.00	-	- - -	11-140-100-640-AC	TEXTBOOKS
			49,000.00	-	- - -	11-310-100-100-TT	SALARIES OF TEACHERS -
			40,000.00	-	- - -	11-310-100-101-TT	SALARIES OF TEACHERS
			40,000.00	-	- - -	11-310-100-640-BC	TEXTBOOKS
			50,000.00	-	- - -	11-310-100-640-TT	TEXTBOOKS
10672	06/30/22	:GROUNDS EQUIPMENT	51,600.00	12-000-263-732-DO	EQUIPMENT-GROUNDS	11-000-262-621-DO	ENERGY-NATURAL GAS
10673	06/30/22	:CONSTRUCTION PROJECTS	775,000.00	12-000-400-450-DO	CONSTRUCTION SERVICES	11-000-291-270-DB	HEALTH BENEFITS
10674	06/30/22	:TECHNOLOGY	45,200.00	11-000-252-500-DT	OTHER PURCHASED SERVICES	11-000-291-270-DB	HEALTH BENEFITS
			206,000.00	11-000-252-610-DT	GENERAL SUPPLIES	11-000-291-270-DB	HEALTH BENEFITS
			128,000.00	12-000-252-732-DT	EQUIPMENT	11-000-291-270-DB	HEALTH BENEFITS
10679	06/30/22	:HOME INSTRUCTION SERVICES	10,800.00	11-150-100-320-HI	PURCHASED PROF ED	11-401-100-890-TT	OTHER OBJECTS
10680	06/30/22	::N VALLEY SUPPLIES	150,000.00	11-310-100-610-NV	GENERAL SUPPLIES	11-000-291-220-DB	SOCIAL SECURITY
			100,000.00	11-310-100-610-NV	GENERAL SUPPLIES	11-000-291-241-DB	OTHER RETIREMT
			142,000.00	11-310-100-610-NV	GENERAL SUPPLIES	11-000-291-270-DB	HEALTH BENEFITS
10694	06/30/22	:Equipment- Athletics	18,774.00	12-000-100-731-AT	EQUIPMENT	11-402-100-610-AT	SUPPLIES & MATERIALS
			4,806,034.72	Report Total			



Catherine Danahy
Superintendent of Schools

Louise A. Napolitano
Board Secretary/Business Administrator

June 23, 2022

The following is a true copy of the original resolution that the River Edge Board of Education passed at their meeting of June 22, 2022

Motion by Ms. Dansky
Seconded by Mr. Sim

That the Board of Education approve the Shared Service Agreement for Technology Support Services between the River Edge Board of Education and Bergen County Technical Schools Board of Education for the 2022-2023 school year for the period beginning on July 1, 2022 to June 30, 2023 for services that will consist of site technician services as well as technology support services to the River Edge School District. (Addendum)

Ayes: Ms. Brown, Ms. Dansky, Mr. Herbst, Mr. Papiris, Mr. Sim, Ms. Kang

Nays: None

Abstentions: None

Certification

I hereby certify that the within Resolution was adopted by the River Edge Board of Education by a majority vote at its duly authorized meeting on June 22, 2022.

Dated: June 23, 2022

Louise Napolitano
Board Secretary/Business Administrator

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand Twenty two, by and between **River Edge Board of Education** (hereinafter referred to as "**River Edge**"), having offices located at 410 Bogert Road, River Edge NJ 07661 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and River Edge are both authorized to provide the services of a Level 2 technician, and technology support services for their respective entities; and

WHEREAS, Bergen and River Edge are of the opinion that the services of a Level 2 technician, and technology support services can be more efficiently and economically provided to

each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a Level 2 technician and technology support services by Bergen to provide network technician and technology support services to River Edge;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of Level 2 technician and technology support services to River Edge.

2. Standards and Scope of Performance

a. The Level II Technician shall provide the following services to River Edge for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with River Edge's hardware and software systems and components including desktop, network, server and wireless systems;
2. Assist in the planning and development of all technology improvements and purchases;
3. The set-up, installation, breakdown and configuration of River Edge's computer hardware and software systems and components;

4. General network and server administration services.

b. Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to River Edge utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;
11. SIS support;

3. Costs

a. Level 2 Technician River Edge shall pay Bergen ninety four thousand dollars (\$94,000), which is the cost of the Level 2 technician salary plus benefits, for the services of the Level 2 technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

b. Technology Support Services River Edge shall pay Bergen twenty four thousand dollars (\$24,000) for the services of the technology support services to be performed

under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. River Edge may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if River Edge (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to River Edge a voucher for payment of the costs set forth in Paragraph 3 of this Agreement.

River Edge shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. River Edge assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by River Edge, its agents, servants or employees related to the performance of River Edge's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold River Edge and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout

the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For River Edge:

410 Bogert Road, River Edge NJ 07661
Business Administrator/Board Secretary
River Edge Public School District
410 Bogert Road,
River Edge NJ 07661

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such

jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

River Edge agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, River Edge shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that River Edge violates this provision, River Edge shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of River Edge's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

RIVER EDGE BOARD OF EDUCATION

By: Louise A. Napolitano
Louise A. Napolitano
Business Administrator/
Board Secretary

By: Eun Kang
Eun Kang
Board President

BERGEN COUNTY TECHNICAL
SCHOOLS BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand Twenty Two, by and between **Ridgefield Board of Education** (hereinafter referred to as "**Ridgefield**"), having offices located at 555 Chestnut St, Ridgefield, NJ 07657 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Ridgefield are both authorized to provide the services of a Level 1 technician (.6).

WHEREAS, Bergen and Ridgefield are of the opinion that the services of a Level 1 technician (.6) can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a Level 1 technician (.6) by Bergen to provide computer technician to Ridgefield;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of Level 1 technician three days per week, to Ridgefield.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Ridgefield full time for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Ridgefield's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Ridgefield's computer hardware and software systems and components;
3. Any other technology services as requested by the district.

3. Costs

a. Level 1 Technician (.6) Ridgefield shall pay Bergen forty six thousand seven hundred dollars (\$46,700), which is the cost of the Level 1 technician salary inclusive of benefits, for the services of the Level 1 technician (.6) to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023. This amount to be prorated from the actual start of the technician.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. Ridgefield may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Ridgefield (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Ridgefield a voucher for payment of the costs set forth in Paragraph 3 of this Agreement. Ridgefield shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. Ridgefield assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Ridgefield, its agents, servants or employees related to the performance of Ridgefield's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Ridgefield and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's

fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any

obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Ridgefield:

Ms. Julyana Ortiz
Business Administrator/Board Secretary
Ridgefield Public School District
555 Chestnut Street,
Ridgefield, NJ 07657

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one

instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.


17. Limitation of Employment

Ridgefield agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Ridgefield shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Ridgefield violates this provision, Ridgefield shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy,

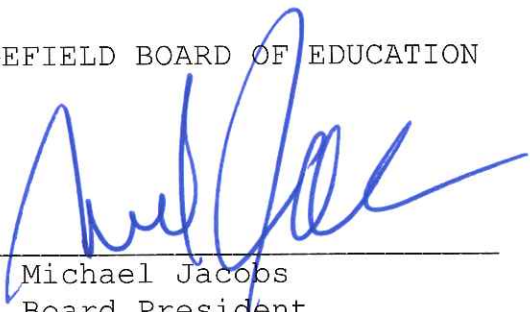
Bergen may also terminate this Agreement without prior notice in the event of Ridgefield's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

By: 
Julyana Ortiz
Business Administrator/
Board Secretary

RIDGEFIELD BOARD OF EDUCATION

By: 
Michael Jacobs
Board President

BERGEN COUNTY TECHNICAL
SCHOOLS BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between **Ridgefield School District** (hereinafter referred to as "**Ridgefield**"), having offices located at 555 Chestnut Street, Ridgefield, NJ 07657 and the Bergen County Technical School District Board of Education (hereinafter referred to as "**Bergen Tech**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

WHEREAS, Bergen Tech and **Ridgefield** are both authorized to provide the services of technology support services for their respective entities; and

WHEREAS, Bergen Tech and **Ridgefield** are of the opinion that the services of technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology support services by Bergen Tech to provide technical support services to **Ridgefield**;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen Tech agrees to provide the services of general technology Support services to **Ridgefield** on an as needed basis.

2. Standards and Scope of Performance

- a. Level I - Support Technician - Bergen Tech agrees to provide the Ridgefield School District with Level I support which includes desktop level support services.

- b. Level II - Server Administration - Bergen Tech agrees to provide the Ridgefield School District with Level II support which includes all support listed above as well as server administration and trouble-shooting support services.
- c. Level III - Network Administration - Bergen Tech agrees to provide the Ridgefield School District with Level III support which includes all support listed above as well as Network administration and trouble-shooting support services.

3. Costs

- a. Level I - Support Technician - **Ridgefield** shall pay Bergen Tech an hourly rate of \$80.00 for support technician services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

Ridgefield shall pay Bergen Tech an hourly rate of \$120.00 for support technician services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

- b. Level II - Server Administration - **Ridgefield** shall pay Bergen Tech an hourly rate of \$95.00 for server administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

Ridgefield shall pay Bergen Tech an hourly rate of \$142.50 for support server administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

- c. Level III - Network Administration - **Ridgefield** shall pay Bergen Tech an hourly rate of \$110.00 for network administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed**

basis to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

Ridgefield shall pay Bergen Tech an hourly rate of \$165.00 for network administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

In the event of a dispute between the parties over the amount due under the terms of this Agreement, the challenged amount shall be paid by **Ridgefield** without prejudice to its right to file a lawsuit to determine the amount actually owed Bergen Tech. An adjustment to the amount due should be made consistent with any decision of the court.

4. Duration

- a. This Agreement shall commence on July 1, 2021 and shall end on June 30, 2022. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.
- b. **Ridgefield** may terminate this Agreement if Bergen Tech (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.
- c. Bergen Tech may terminate this Agreement if **Ridgefield** (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen Tech shall submit to **Ridgefield** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. **Ridgefield** shall reimburse Bergen Tech before the first day of the following month.

6. Indemnification and Insurance

- a. **Ridgefield** assumes all liability for, and agrees to indemnify and hold Bergen Tech and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **Ridgefield**, its agents, servants or employees related to the performance of **Ridgefield's** obligations under the terms of this Agreement.
- b. Bergen Tech assumes all liability for, and agrees to indemnify and hold **Ridgefield** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen Tech, its agents, servants or employees related to the performance of Bergen Tech's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this

Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen Tech:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical School District
540 Farview Ave.
Paramus, New Jersey 07652

For Ridgefield:

Ms. Julyana Ortiz
Business Administrator/Board Secretary
Ridgefield School District
555 Chestnut Street,
Ridgefield, NJ 07657

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

A copy of this document shall be available for public inspection at the offices of both parties immediately after a passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).


17. Limitation of Employment

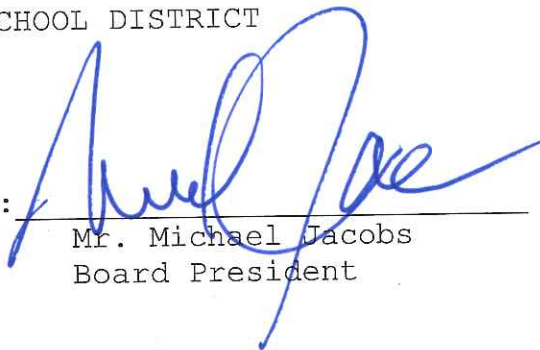
Ridgefield agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Ridgefield shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Ridgefield violates this provision, Ridgefield shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Ridgefield's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

RIDGEFIELD
SCHOOL DISTRICT

By: 
Ms. Julyana Ortiz
Business Administrator/
Board Secretary

By: 
Mr. Michael Jacobs
Board President

Dated: 6/23/22

Dated: _____

BERGEN TECH REGIONAL
HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

Dated: _____

Dated: _____

SHARED SERVICES AGREEMENT

THIS AGREEMENT is made this _____ day of _____ by and among:

REGION V COUNCIL FOR SPECIAL EDUCATION/RIVER EDGE BOARD OF EDUCATION, a body politic and corporate of the State of New Jersey, with administrative offices located at 700 Kinderkamack Road, Suite 302, Oradell, New Jersey 07649 hereinafter referred to as "Region V," the **BOARD OF EDUCATION OF THE BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT**, a public board of education of the State of New Jersey organized and existing under N.J.S.A. 18A:46-29 *et seq.*, with administrative offices located at 540 Farview Avenue, Paramus, New Jersey 07652 (hereinafter referred to as "BCSS" or "Bergen Special Services"), and **THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN**, a public board of education organized and existing under N.J.S.A. 18A:54-1 *et. seq.* with administrative offices located at 540 Farview Avenue, Paramus, New Jersey 07652 (hereinafter referred to as "Bergen Tech"). Bergen Tech and BCSS may also be referred to herein as "Board of Education."

WITNESSETH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act") authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, as a result of a shortage of qualified and certified school bus drivers, Region V seeks to provide a training program whereby individuals can obtain certification to serve as a school bus driver in the State of New Jersey and, to that end, has a need for school busses ("School busses" or "School Vehicles") for training purposes;

WHEREAS, BCSS and Bergen Tech each own certain school busses that are used for educational, administrative and operational purposes of each school district and subject to their own operational needs, BCSS and Bergen Tech each seeks to make certain available to Region V a school bus in furtherance of Region V's school bus driver certification program; and

WHEREAS, the terms and conditions of this undertaking are set forth below; and

WHEREAS, the parties have each duly authorized proper officials to enter into and execute this Agreement through the accompanying Resolutions attached as Exhibits A, B, and C, hereto

NOW, THEREFORE, based on the promises and premises set forth herein, the parties agree as follows:

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. Scope of Services.

A. Region V agrees to borrow school busses from BCSS and/or Bergen Tech, and Bergen Tech and BCSS each agrees to lend school busses to Region V for its use on a temporary basis in accordance with the terms of this Agreement. The Parties understand that the school busses must be primarily available for the use and needs of BCSS and Bergen Tech. Therefore, the school busses will be made available whenever not in use, or scheduled to be used by BCSS and Bergen Tech, and, then, it will only be made available for the Region V's use at the sole discretion of the School Business Administrator of BCSS and Bergen Tech.

B. The school busses provided to Region V by Bergen Tech and BCSS shall be for the purpose of facilitating Region V's school bus driver training purposes only. Region V shall return to Board of Education each school bus provided upon the conclusion of each training program, or upon request of Board of Education as set forth herein.

C. Region V shall be responsible for registering all participants in the school bus driver certification program, the cost of which is currently estimated to be \$2,500.00. The training program furnished by Region V shall be 50 hours in duration. Region V shall be responsible to retain a qualified and certified instructor for the training program and shall compensate the instructor \$150.00 per hour. The instructor shall not be an employee, agent, or servant of BCSS or Bergen Tech. Region V shall split the net proceeds of the program equally between it and the Board of Education providing the bus driver training program. The net proceeds shall be calculated by deducting the cost to administer and implement the program, including but not limited to, the cost of the certified instructor, instructional materials, cost of fuel, any repair or damage to a vehicle, routine maintenance, added increased insurance costs and any other similar costs that are incidental to the school bus driver training program. Region V shall pay Bergen Tech and/or BCSS immediately upon the conclusion of each training program.

D. Board of Education shall provide a location and/or school facility to Region V for driver training purposes, including behind-the-wheel training of participants in the school bus driver certification. The parties understand that the location and/or facility must be primarily available for the use and needs of BCSS and Bergen Tech who, therefore, will have discretion in determining which of, and when, their locations or facilities will be made available and used for that purpose. The parties to this Agreement shall confer and use best efforts to collaborate with respect to scheduling the time and place when and where driver training will occur consistent with this section.

2. Responsibilities of the Parties – Operation of the Loaner Program.

A. When and if Region V wishes to borrow School Vehicle(s) from BCSS or Bergen Tech, Region V's Contact Person shall submit to the Board of Education's Contact Person a written request to borrow School Vehicle(s). Bergen Tech and BCSS will endeavor to provide a bus for the duration of each training class.

- B. The Boards of Education may each adopt a form for the written request. Regardless of whether or not the Boards of Education adopts such a form, the written request shall contain, at minimum, the following information:
- i. The type of, or specific, School Vehicle(s) requested;
 - ii. The duration for which Region V wishes to borrow the School Vehicle(s). Because the Board of Education has a limited number of School Vehicle(s), the duration will, in the absence of extenuating circumstances, be limited to two (2) weeks;
 - iii. Any other information that Region V wishes to include with its request;
 - iv. Any other information required by the Board of Education, in its discretion, to evaluate Region V's request.
- C. If the Board of Education, upon review of the written request, determines that the requested School Vehicle(s) is available for loan, the Board of Education will loan the School Vehicle(s) to Region V on the following terms:
- i. Prior to taking custody of the School Vehicle(s), Region V must provide the Board of Education with a certificate of insurance, demonstrating compliance with the insurance requirements below, naming Bergen Tech and BCSS, and their respective officers, agents, and employees, as Additional Insureds, consistent with the Insurance requirements of Section 9, below.
 - ii. The Board of Education will permit Region V to take custody of the School Vehicle(s) at a location designated by the Board of Education, prior to or at which time Region V's Contact Person will sign a statement indicating and agreeing to the following:
 - a. The make, model, vehicle identification number, serial number, or other vehicle-specific identification of the School Vehicle(s) being borrowed;
 - b. The date on which the School Vehicle(s) will be borrowed;
 - c. The date by which the School Vehicle(s) will be returned;
 - iii. The Parties may subsequently, in writing, agree to permit Region V to keep the School Vehicle(s) beyond the date set forth on the statement, subject, however, to the Board of Education's continuing and overriding right to recall the School Vehicle(s) immediately, regardless of reason.
 - iv. Region V agrees that persons assigned to operate the School Vehicle(s) ("operators") will possess all required licenses to operate the School Vehicle(s) and

will have fulfilled all applicable training requirements in accordance with applicable standards, including but not limited to those set forth by the New Jersey Department of Education prior to operating said School Vehicle(s). A sufficient number of personnel will be trained to comply with this requirement and shall keep current through continuous training courses as necessary.

- v. Region V agrees to utilize the School Vehicle(s) in full and complete compliance with all Federal, State, and Local standards and requirements. In the event the Board of Education determines that Region V has failed to utilize the School Vehicle(s) in conformance with all Federal, State, and Local standards and requirements, Region V shall immediately return the School Vehicle(s) to the Board of Education in the manner directed by the Board of Education.
- vi. Board of Education shall be responsible for all fueling and routine maintenance of the School Vehicle(s) during such time as the School Vehicle(s) is in Region V's custody. Region V shall be liable to the Board of Education for any costs of fuel incurred as a result of Region V's school bus training program and/or other costs incurred by the Board of Education as a result of Region V's negligence with respect to School Vehicle(s) provided under this Agreement.
- vii. Region V shall be responsible for repairing any damage to the School Vehicle(s) or equipment failure occurring while the School Vehicle(s) is in Region V's custody.
- viii. Region V shall maintain written records regarding receipt, possession and regular maintenance of the School Vehicle(s).
- ix. Region V shall return the School Vehicle(s) to the Board of Education in the same or better condition than when Region V borrowed it, and with the same amount of fuel as when RegionV5 took possession of the School Vehicle.
- x. Region V will return the School Vehicle(s) immediately to the Board of Education upon the Board of Education's request, regardless of reason.

3. Term.

The term of this Agreement shall commence on the Effective Date, and shall remain in effect for a period of one (1) year. The parties may, in their discretion, agree to subsequent, successive renewal terms. This Agreement will continue in effect on the terms and conditions provided herein for the full term of the Agreement, unless either Party elects to terminate said Agreement upon thirty (30) days' notice to the other Party. Said election to terminate does not relieve Region V from any responsibility for maintenance or repair of the School Vehicle(s) occasioned by County's use of the School Vehicle(s). In the event the Board of Education terminates this Agreement, the Board of Education shall have no liability to Region V for any losses or additional costs that may be incurred by Region V as a result of the Board of Education's termination of this Agreement.

4. Compensation and Backup Documentation.

Consistent with Section 1C, above, Region V will provide Bergen Tech and BCSS with written documentation reflecting the number of participants in each training program, the amount of monies received from participants who have enrolled in each program, the anticipated schedule of training sessions, and the program instructor's hours.

5. Contact Person.

Region V agrees to appoint a person to act as a liaison to serve as the Contact Person between the Board of Education and Region V in order to support and facilitate the orderly and efficient distribution of School Vehicle(s) and related relevant information. The Board of Education's Contact Person shall be the School Business Administrator or his/her designee.

6. Other Agreements.

The Board of Education reserves the right to enter into any other contract with other public or private entities for the performance of any service or services which may be included within the scope of services provided in this Agreement. Nothing in this Agreement shall prohibit the Board of Education from entering into agreements to purchase, maintain, rent, loan, sell, or otherwise dispose of School Vehicle(s) to other public or private entities.

7. Dispute Regarding Payment.

As provided in N.J.S.A. 40A:65-1, et seq., in the event of any dispute as to the amount to be paid under the terms of this Agreement, the full amount to be paid in accordance with Paragraph 1C shall be paid. If through subsequent negotiation, litigation, or settlement, the amount due shall be determined agreed to or adjudicated to be less than was actually so paid, the Board of Education shall promptly repay the excess.

8. Risk of Loss; Indemnification.

Region V hereby assumes all risk of damage, injury, liability or loss, including but not limited to damage to any property whatsoever and injury to, or death of, any person whomsoever, occurring by reason of, or in connection with, or as a result of, Region V's use of the School Vehicle(s), including any loss occasioned by failure of the apparatus to perform as intended. Region V shall be solely responsible for any and all theft and/or damage which shall be occasioned by Region V's use, or occurs while the School Vehicle(s) is being utilized or in the possession of Region V, and all such costs shall be borne solely by Region V.

Region V agrees to defend, indemnify and hold harmless the Board of Education, including its officers, employees and agents ("Board Indemnified Parties"), from any and all liability and claims for damages or injury to persons or property, including death, caused by, or resulting from, or arising out of this Agreement or any of the obligations assumed by the Board of Education or Region V hereunder.

The Board of Education assumes all liability for, and agrees to indemnify and hold Region V and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Board of Education, its agents, servants or employees related to the performance of the Board of Education's obligations under the terms of this Agreement.

Region V, upon notice from the Board of Education, shall resist and defend, at the expense of Region V, such action or proceeding with counsel satisfactory to the Board of Education. In addition, the Board of Education may engage separate counsel to appear on its behalf in such action or proceeding without waiving its rights or Region V's obligation to defend, indemnify, and hold harmless the Board of Education, including its officers, employees, and agents, under this paragraph.

9. Insurance.

During the term of this Agreement, Region V shall maintain General Liability Insurance (\$1 Million Per Occurrence/\$2 Million Aggregate), Auto Liability Insurance (\$1 Million CSL (including Symbol 8 & 9- Hired/non-owned auto liability), Hired & Non-Owned Auto Physical Damage Coverage, workers' compensation for all employees, and Umbrella Liability Insurance (\$1 Million) to cover any potential claims arising out of the use of the School Vehicle(s) under this Agreement. Region V shall not take any action to cancel or materially change any of the insurance requirements under this Agreement without the Board of Education's prior written approval of such cancellation or change. The Certificates of Insurance must provide for thirty (30) days' notice of cancellation to the Board of Education in the event that a County's policy is cancelled for any reason. Region V expressly understands and agrees that any insurance protection required by this Agreement shall in no way limit Region V's obligations assumed in this Agreement and shall not be construed to relieve Region V from liability in excess of such coverage.

If any liability, claim of liability, or alleged cause of action shall arise during the term of this Agreement, the party who is responsible for said operator at the time said occurrence has arisen shall be the sole responsible party, shall indemnify and hold harmless any and all other parties to this Agreement, and shall be the party solely responsible for providing applicable motor vehicle liability insurance coverage, with all other parties as Additional Insureds on said motor vehicle liability insurance coverage.

It is understood that, while the Board of Education is the titled owner to the School Vehicle(s) for purposes of shared use, all parties acknowledge that the party responsible for the operator of the School Vehicle(s) at the time of an occurrence will be the party solely responsible for the provision of motor vehicle liability insurance coverage, with said insurance providing defense and indemnification to all other parties as Additional Insureds, except where County requests the use of a driver employed by the Board of Education, or the use of a driver employed by the Board of Education is otherwise required, in which case Region V shall be responsible for the provision of the motor vehicle liability insurance coverage and/or indemnity required by this Agreement.

10. Operator's License.

Region V must provide the Board of Education with an updated list of names setting forth each and every person legally permitted to operate the School Vehicle(s), and provide copies of all drivers' abstracts and necessary licenses and permits for each operator. Region V must maintain the list and drivers' abstracts and make same available to the Board of Education upon request.

11. Dispute Resolution.

In the event a dispute shall arise concerning the terms and conditions of this Agreement, the parties hereto agree to be governed by and construed and enforced in accordance with the laws of the State of New Jersey.

12. No Waiver.

The failure of a Party to insist on strict performance of any or all of the terms of this Agreement, or to exercise any right or remedy under this Agreement, shall not constitute a waiver or relinquishment of any nature regarding such right or remedy or any other right or remedy. No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the Party giving such waiver, and no such waiver shall be deemed a waiver of any subsequent breach or default of the same or similar nature.

13. Relationship of the Parties.

Accept as otherwise provided herein, nothing shall create any association, joint venture, partnership, or agency relationship of any kind between the parties. Neither party may create or assume any liability, obligation or expense on behalf of the other, to use the other's monetary credit in conducting any activities under this Agreement.

14. Notices.

All notices, demand, consents, approvals, requests required or permitted to be given to or served upon the Board of Education shall be in writing. Any such notice, demand, consent, approval, request, instrument or document shall be sufficiently given or served if sent by certified or registered mail, postage prepaid, addressed at the address set forth below, or at such other address as it shall designate by notice, as follows:

If to Region V:

Lisa Bernardo, Region V Coordinator
Region V Council for Special Education
700 Kinderkamack Road, Suite 201
Oradell, New Jersey 07649

If to the Board of Education:

John Susino, School Business Administrator
Board of Education of the Bergen County Vocational-
Technical Schools

540 Farview Avenue
Paramus, New Jersey 07652

With a copy to:

William C. Soukas, Esq.
Nowell, P.A.
155 Polifly Road
Hackensack, NJ 07601

Stephen R. Fogarty, Esq.
21-00 Route 208 South
Fair Lawn, New Jersey 07410

15. Miscellaneous.

This Agreement may only be modified in writing, duly authorized and signed by each Board of Education and Region V. All notices, statements or other documents required by this Agreement shall be hand-delivered or mailed to the Board of Education Contact or Region V Contact.

16. Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

17. No Assignment.

This Agreement may not be assigned by either party without the written consent of the other. Under no circumstances shall Region V grant custody of the School Vehicle(s) to any third party without the express written consent of the Board of Education's Contact Person.

18. No Third Party Beneficiaries.

This Agreement shall inure to the benefit of the Parties hereto and their successors and permitted assignees. No other person, corporation, company, partnership or other entity shall be deemed a third party or other beneficiary of this Agreement.

19. Counterparts.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

20. Entire Agreement.

This Agreement sets forth the entire understanding of the parties hereto with respect to the transactions contemplated herein. No change or modification of this Agreement shall be valid unless the same shall be in writing and signed by all the parties hereto.

21. Severability.

If any clause, sentence, paragraph, section or part of this Agreement shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof, directly involved in the controversy in which such judgment shall have been rendered.

22. Title and Headings.

Titles and headings to sections or paragraphs herein are inserted merely for convenience of reference and are not intended to be a part of or to affect the meaning or interpretation of this Agreement.

23. Recitals.

The recitals set forth above are incorporated into the body of this Agreement as if set forth at length herein.

24. Effective Date.

This Agreement shall become effective upon passage of an authorizing Resolutions by Region V and the Board of Education as required by the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., and execution hereof by both Region V Executive and the Superintendent of Schools and/or the respective authorized representatives of either party.

[Signature page(s) to follow]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

BOARD OF EDUCATION OF THE BERGEN
COUNTY SPECIAL SERVICES SCHOOL
DISTRICT

By: _____
Howard Lerner, Ed. D.
Superintendent of Schools

ATTEST:

BOARD OF EDUCATION OF THE
VOCATIONAL SCHOOLS IN THE COUNTY
OF BERGEN

By: _____
Howard Lerner, Ed.D.
Superintendent of Schools

ATTEST:

SPECIAL EDUCATION REGION V

By: _____

SHARED SERVICES AGREEMENT
Level 2 Technician

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty two, by and between **East Newark Board of Education** (hereinafter referred to as "**East Newark**"), having offices located at 501 North Third Street, East Newark, NJ 07029 and the Bergen County Technical School District Board of Education (hereinafter referred to as "**Bergen Tech**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

WHEREAS, Bergen Tech and **East Newark** are both authorized to provide the services of technology support services for their respective entities; and

WHEREAS, Bergen Tech and **East Newark** are of the opinion that the services of technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology support services by Bergen Tech to provide technical support services to **East Newark**;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen Tech agrees to provide the services of a Level II Technician (.4) to **East Newark**.

2. Standards and Scope of Performance

a. The Level II Technician shall provide the following services to **East Newark** for the duration of this Agreement:

- i. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with **East Newark's** hardware and software systems and components; including desktop, network, server and wireless systems;
- ii. The set-up, installation, breakdown and configuration of **East Newark's** computer hardware and software systems and components;
- iii. General network administration services.
- iv. Assist in the planning and development of all technology improvements and purchases;
- v. Assist with State reporting and submissions.

b. The Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to East Newark utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include but limited to:

- c. Server administration;
- d. Server setup and reconfiguration;
- e. Network management;
- f. Security assessment;
- g. Website management;
- h. Hardware and software support;
- i. Printer maintenance;
- j. E-Mail administration;
- k. Technology inventory;
- l. Scheduled staff training;
- m. SIS support;
- n. ERate Support and planning;

3. Costs

- a. Level II -Technician (.4) - East Newark shall pay Bergen Tech thirty eight thousand four hundred dollars (\$38,400.00), which is the cost of a level II technician salary for 2 days per week, inclusive of benefits, whose services are to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023. (Prorated from actual start date)
- b. Technology Support Services East Newark shall pay Bergen Tech twenty four thousand dollars (\$24,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023. (Prorated from actual start date)

In the event of a dispute between the parties over the amount due under the terms of this Agreement, the challenged amount shall be paid by **East Newark** without prejudice to its right to file a lawsuit to determine the amount actually owed Bergen Tech. An adjustment to the amount due should be made consistent with any decision of the court.

4. Duration

- a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.
- b. **East Newark** may terminate this Agreement if Bergen Tech (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.
- c. Bergen Tech may terminate this Agreement if **East Newark** (1) persistently or repeatedly fails to make payment in

accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen Tech shall submit to **East Newark** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. **East Newark** shall reimburse Bergen Tech before the first day of the following month.

6. Indemnification and Insurance

- a. **East Newark** assumes all liability for, and agrees to indemnify and hold Bergen Tech and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **East Newark**, its agents, servants or employees related to the performance of **East Newark's** obligations under the terms of this Agreement.
- b. Bergen Tech assumes all liability for, and agrees to indemnify and hold **East Newark** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen Tech, its agents, servants or employees related to the performance of Bergen Tech's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen Tech:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical School District
540 Farview Ave,
Paramus, New Jersey 07652

For East Newark:

Emidio D'Andrea
Business Administrator
East Newark Board of Education
501 North Third Street
East Newark, NJ 07029

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Passaic, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective

16. Public Inspection

A copy of this document shall be available for public inspection at the offices of both parties immediately after a passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).

17. Limitation of Employment

East Newark agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, East Newark shall not directly or indirectly offer employment

to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that East Newark violates this provision, East Newark shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of East Newark's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

EAST NEWARK
PUBLIC SCHOOLS
BOARD OF EDUCATION

By: Emidio D'Andrea
Emidio D'Andrea
Business Administrator

By: Carla Fernandez
Carla Fernandez
Board President

Dated: 7/14/22

Dated: 7/14/2022

BERGEN TECH REGIONAL
HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

Dated: _____

Dated: _____

Bergen County Academies Auditorium 2022-2023 Rate Schedule

Class	Rate
P-Performance	\$3,250.00 (\$650.00/hour) (5-hour minimum)

This rate **DOES NOT INCLUDE** the minimum staff required.

LESSEE AGREES TO HIRE THE BOARD'S PERSONNEL TO STAFF THE EVENT

* PERSONNEL ARE HIRED FOR A MINIMUM OF FIVE (5) HOURS *

Should the event exceed the initial five (5) hour period, the Auditorium Manager will assess the additional hour(s) at the appropriate rate listed below.

Class	Rate
R-Rehearsal	\$1,600.00 (\$400.00/hr.) (4-hour minimum)

If contracted separately four (4) hour minimum applies.

STAFF IS NOT INCLUDED

Class	Rate
T-Take-in / Take-OUT	\$1,000.00 (\$250.00/hr.) (4-hour minimum)

If contracted separately four (4) hour minimum applies

STAFF IS NOT INCLUDED

SERVICES INCLUDED IN CLASS P PERFORMANCE

Heating and Ventilation	Air Conditioning
Lobby and Public Restrooms	Use of Box Office
Stage Level Dressing Rooms	Stage Intercom System

Bergen County Academies Auditorium 2022-2023 Services Rate Schedule Hourly Rates and/or Flat Fees for Services

Auditorium Manager (1) Consultation Fee	\$44.50 per/hr.
Auditorium Manager Event Fee	Prevailing Overtime Rate (1.5 or 2 times std. per/hr. rate)
Stage Crew (3)	\$32.50 per/hr.
Custodian (2) Mon-Fri 8:00am-11:00pm	\$191.35 flat rate fee (5hrs)

Additional time (after the 5 hours flat fee) Charged at prevailing overtime rate.

NOTE: The above personnel comprise the Minimum Staff Requirements as described in Section 28 of the Agreement.

The above rates are for services rendered from the designated arrival time (including set-up) until the auditorium is restored to its previous condition following lessee's usage.

Lessee agrees to compensate all personnel assigned by the Auditorium Manager at the above rates.

Stage Crew labor beyond 8 hours and between the hours of 12:00 midnight and 8:00 a.m. will be charged at 1.5 times the regular hourly rate. If Stage Crew is already on the 1.5 times rate, the hours between 12 midnight and 8:00 a.m. will be charged at DOUBLE (2 times) the regular hourly rate.

Due to Stage Crew availability it may become necessary to employ **UNION STAGE HANDS** from **Bergen County Local 632 I.A.T.S.E.** at their prevailing hourly rate at the time of usage. Lessee will be notified in writing no less than one week (7 days) prior to the Event. Lessee agrees to direct payment on the same day services are rendered.

Bergen County Security

In an effort to provide support in enforcing the rules and regulations outlined in the Auditorium Rental Agreement as they relate to the use of our facility by non-school events the Lessee is required to hire a uniformed officer from Bergen County Security for all scheduled performances held in the Bergen Academies Auditorium. The officer(s) will be paid \$50.00 per hour with a four (4) hour minimum for single performance events.

Bergen County Academies Auditorium 2022-2023 Equipment Rate Schedule

Follow Spot(s)	
Robert Juliat Topaze MSR 1200 watt (max 2)	\$150.00 ea.
Robe Forte Profile SFX Lights (max 4)	\$200.00 ea.
Lighting Instruments	\$25.00 ea.
(In excess of house plot)	
Platforms	\$10.00 ea.
Orchestra Pit cover change	\$950.00
Vinyl Dance Floor (Marley Type)	\$300.00
(30' x 50' max.)	
Wireless Microphones (one included/for each additional)	\$50.00
Supplemental Audio System Level # 1	\$250.00
Supplemental Audio System Level # 2	\$500.00
Basement Dressing Rooms (2)	\$75.00 ea.
First Floor Cafeteria Room # 111	\$300.00
(as dressing room or for warm-up)	
Half of Gym	\$300.00
(as dressing room for large events)	
*Baby Grand Piano	\$300.00
Gaffers Tape (per roll/ full rolls only)	\$ 25.00

***Lessee Agrees to contract the Board's piano tuner when using the piano.**

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
232SN	ESEA-TITLE I, PART A 7/1/2021-9/30/2022	20-232-100-100-VN		Keith Kaplan	\$ 95,016.00	28,505.00
				Linda Nardo	\$ 88,940.00	88,940.00
250-VN	IDEA PART B, FLOW THROUGH 7/1/2021-9/30/2022	20-250-100-100-VN		Cristal Cornelio	\$66/Hour	5,742.00
				Juan Duran	\$66/Hour	104.28
				Danielle Feuss	\$66/Hour	924.00
				Jennifer Gattegno	\$66/Hour	528.00
				Jamie Guinta	\$66/Hour	858.00
				Christine Gunsauls	\$66/Hour	1,109.46
				Mary Hogan	\$66/Hour	1,065.67
				Deok Kim	\$66/Hour	198.00
				Ryan Kruger	\$66/Hour	843.42
				Lindsay Marella	\$66/Hour	473.22
				Laura Ristovski	\$66/Hour	1,056.00
				Stephanie Soderman	\$66/Hour	165.00
				Loius Spinelli	\$66/Hour	1,320.00
				Igor Zubov	\$66/Hour	1,815.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
250-VN	IDEA PART B, FLOW THROUGH 7/1/2021-9/30/2022	20-250-200-100-VN		Catherine Albert	\$ 79,823.00	13,309.37
				Jon Bercovici	\$ 118,576.00	49,830.00
				Richard Eichenlaub	\$ 83,960.00	83,960.00
				Jamie Guinta	\$ 88,940.00	88,940.00
				Krista Tomanelli	Per diem	76,388.00
				Catherine Albert	Per diem	2,793.84
				Richard Eichenlaub	Per diem	4,198.00
				Patrick Keane	Per diem	4,433.66
				Neal Lucianna	Per diem	5,755.50
				Jaimini Patel	Per diem	5,431.58
				Krista Tomanelli	Per diem	3,873.35
				Jamie Guinta	Per diem	8,141.70
361VN	Perkins Post Secondary 7/1/2020-6/30/2022	20-361-200-100-VN		Lisa Alessandrino	\$ 76,863.00	9,607.86
				Alexa Markel	68,000.00	28,640.14
362VN	Perkins Secondary 7/1/2021-6/30/20212	20-362-100-100-VN		Antonina Luppino	65,010	65,010.00
				Michael Yob	98,055	88,249.50
				Robert Pergolizzi	Curric Project	1,883.00
				Ravinder Bajwa	\$66/hour	3,168.00
				Carly Berwick	\$66/hour	528.00
				Cristal Cornelio	\$66/hour	528.00
				Joseph Gutierrez	\$66/hour	1,947.00
				Marcella Hernandez	\$66/hour	528.00
				Puneet Sawhney	\$66/hour	2,112.00
				Kathryn Whitley	\$66/hour	528.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
362VN	Perkins Secondary 7/1/2021-6/30/20212	20-362-100-100-VN		Yu Whang	\$66/hour	2,046.00
				Olivia Amorosi	\$66/hour	1,980.00
				Maria Arellano	\$66/hour	3,168.00
				William Armonatis	\$66/hour	2,904.00
				Dominic Branda	\$66/hour	1,848.00
				John Branda	\$66/hour	2,112.00
				Diane Carey	\$66/hour	3,168.00
				Frank Castella	\$66/hour	1,386.00
				Andee Dixon	\$66/hour	3,168.00
				Michael Lemma	\$66/hour	2,112.00
				Stephanie Leon	\$66/hour	2,970.00
				Rosario Maceri	\$66/hour	2,376.00
				Joseph Pantano	\$66/hour	3,168.00
				Timothy Regan	\$66/hour	3,168.00
				Charles Ridgell	\$66/hour	2,376.00
				Thomas Rome	\$66/hour	2,178.00
				Puneet Sawhney	\$66/hour	1,584.00
				Agnieszka Tuliszezwska	\$66/hour	3,168.00
				Daelene Vrabel	\$66/hour	2,970.00
362VN	Perkins Secondary 7/1/2021-6/30/20212	20-362-200-100-VN		Ravinder Bajwa	\$66/hour	330.00
				Joseph Gutierrez	\$66/hour	33.00
				Puneet Sawhney	\$66/hour	132.00
				Yu Whang	\$66/hour	264.00
				Joseph Gutierrez	Curric Project	2,510.00
				Robert Pergolizzi	Curric Project	627.00
				Puneet Sawhney	Curric Project	2,510.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
362VN	Perkins Secondary 7/1/2021-6/30/2022	20-362-200-100-VN		Yu Whang	Curric Project	2,510.00
483VN	CRRSA Act-ESSER II 3/13/20-9/30/23	20-483-100-100-VN		Joseph Barbetta	\$66/Hour	4,950.00
				Mark Bonanomi	\$66/Hour	2,618.22
				Veronica Cadavid	\$66/Hour	3,168.00
				Clare Kennedy	\$66/Hour	2,640.00
				John Colineri	\$66/Hour	2,970.00
				Djakoure Djedji	\$66/Hour	2,574.00
				Raymond Hager	\$66/Hour	3,168.00
				Erin Hughes	\$66/Hour	3,102.00
				Deok Kim	\$66/Hour	3,168.00
				Ian Moran	\$66/Hour	2,178.00
				Kyle Rupinski	\$66/Hour	3,564.00
				Christopher Russo	\$66/Hour	1,584.00
				Hillary Villarosa	\$66/Hour	1,584.00
				Samantha Wolf	\$66/Hour	2,706.00
				Minghua Xu	\$66/Hour	2,178.00
				Igor Zubov	\$66/Hour	3,168.00
				Dana Zweben	\$66/Hour	5,544.00
				Nicholas Elefther	\$66/Hour	3,168.00
				Eric Paul	\$66/Hour	4,224.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
483VN	CRRSA Act-ESSER II 3/13/20-9/30/23	20-483-200-100-VN		Carmen Addeo	\$48.57/Hour	1,675.67
				James Ahearn	\$48.57/Hour	4,765.68
				Jessica Bemke	\$48.57/Hour	1,857.18
				Ceri Carlson	\$48.57/Hour	1,894.23
				Brielle Coe	\$48.57/Hour	2,142.90
				Diane Culmone	\$48.57/Hour	4,063.79
				Lizbeth Hoehl	\$48.57/Hour	285.72
				Bdebra Hooyman	\$48.57/Hour	1,857.18
				Laszlo Horvath	\$48.57/Hour	2,000.04
				Hashmenn Khan	\$48.57/Hour	5,618.30
				William Kocher	\$48.57/Hour	2,285.76
				Victor Michel	\$48.57/Hour	4,914.36
				Erin Mulligan	\$48.57/Hour	3,523.88
				Jeffrey Paterson	\$48.57/Hour	2,142.90
				Robert Polizzano	\$48.57/Hour	2,000.04
				Douglas Roem	\$48.57/Hour	2,285.76
				Jessica Sanchez	\$48.57/Hour	2,857.20
				Tamanna Sarowar	\$48.57/Hour	369.05
				Joshua Sheby	\$48.57/Hour	2,357.19
				David Vasquez Rivas	\$48.57/Hour	3,666.74
				Michael Ward	\$48.57/Hour	3,392.92

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
484 VN	CRRSA Act-Accelerated Learning 3/13/20-9/30/23	20-484-100-100-VN		Oliver Dobrich	\$66.00/Hour	4,224.00
				Kevin Maher	\$66.00/Hour	1,386.00
				Carlos Nodarse	\$66.00/Hour	4,224.00
				Christopher Patterson	\$66.00/Hour	3,168.00
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Carmen Addeo	\$48.57/Hour	15,955.25
				James Ahearn	\$48.57/Hour	19,925.85
				Ceri Carlson	\$48.57/Hour	17,628.06
				Diane Culmone	\$48.57/Hour	14,813.85
				Marlene Hill	\$48.57/Hour	12,045.37
				Lizbeth Hoehl	\$48.57/Hour	15,383.62
				Hashmenn Khan	\$48.57/Hour	19,985.40
				William Kocher	\$48.57/Hour	15,445.26
				Peter Pecoraro	\$48.57/Hour	7,722.64
				Robert Polizzano	\$48.57/Hour	9,349.73
				Douglas Roem	\$48.57/Hour	40,288.84
				Jessica Sanchez	\$48.57/Hour	22,508.33
				Joshua Sheby	\$48.57/Hour	22,997.90
				David Tarshik	\$48.57/Hour	1,578.53
				David Vasquez Rivas	\$48.57/Hour	7,261.22
				Steven Waxman	\$48.57/Hour	10,887.47
				Melissa Beyer	\$60.27/Hour	5,424.30
				Laura Hynes	\$85.02/Hour	9,684.61
				Carol Maye	\$62.81/Hour	6,135.92
				Rosemarie McManus	\$60.66/Hour	4,670.82
				Mary Soudant-Flynn	\$68.01/hour	5,440.80

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Michael Abramson	\$10-\$12.20/period	756.40
				Kymberly Acuna	\$10-\$12.20/Period	402.60
				Timothy Adriance	\$10-\$12.20/Period	97.60
				Catherine Albert	\$10-\$12.20/Period	820.00
				Sergei Alschen	\$10-\$12.20/Period	244.00
				John Alvarez	\$10-\$12.20/Period	800.00
				Jennifer Andalaro	\$10-\$12.20/Period	1,293.20
				Rebecca Arimborgo	\$10-\$12.20/Period	1,180.00
				Theodora Ballas	\$10-\$12.20/Period	244.00
				Joseph Barbetta	\$10-\$12.20/Period	512.40
				Alison Belkin	\$10-\$12.20/Period	1,171.20
				James Bennett	\$10-\$12.20/Period	400.00
				Carly Berwick	\$10-\$12.20/Period	219.60
				Mary Biggins	\$10-\$12.20/Period	360.00
				Katherine Blake	\$10-\$12.20/Period	97.60
				Diane Boyle	\$10-\$12.20/Period	640.00
				Steevi Brandt	\$10-\$12.20/Period	1,680.00
				Erik Buser	\$10-\$12.20/Period	50.00
				Veronica Cadavid	\$10-\$12.20/Period	1,420.00
				Gabriella Calandra	\$10-\$12.20/Period	671.00
				Christopher Caroselli	\$10-\$12.20/Period	3,120.00
				Elizabeth Casarico	\$10-\$12.20/Period	402.60
				Stephanie Cirone	\$10-\$12.20/Period	20.00
				Kenneth Conlon	\$10-\$12.20/Period	1,410.00
				Joseph Conry	\$10-\$12.20/Period	1,700.00
				Laura Crane	\$10-\$12.20/Period	366.00
				Michelle Crimmel	\$10-\$12.20/Period	73.20

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Laurie Crochet	\$10-\$12.20/Period	1,207.80
				Djakoure Djedji	\$10-\$12.20/Period	902.80
				Oliver Dobrich	\$10-\$12.20/Period	597.80
				Kevin Dominguez	\$10-\$12.20/Period	60.00
				Juan Duran	\$10-\$12.20/Period	400.00
				Richard Eichenlaub	\$10-\$12.20/Period	1,570.00
				Nicholas Elefther	\$10-\$12.20/Period	1,330.00
				Heather Farley	\$10-\$12.20/Period	1,420.00
				Danielle Feuss	\$10-\$12.20/Period	488.00
				Catherine Fillebrown	\$10-\$12.20/Period	158.60
				Fred Fogg	\$10-\$12.20/Period	610.00
				Elizabeth Fuentes	\$10-\$12.20/Period	414.80
				Elaine Gaggis	\$10-\$12.20/Period	420.00
				Jennifer Gattegno	\$10-\$12.20/Period	1,480.00
				Annamma George	\$10-\$12.20/Period	110.00
				Emre Gemici	\$10-\$12.20/Period	420.00
				Jamie Guinta	\$10-\$12.20/Period	790.00
				Peter Guthrie	\$10-\$12.20/Period	402.60
				Joseph Gutierrez	\$10-\$12.20/Period	902.80
				Brianna Hamill	\$10-\$12.20/Period	360.00
				Carla Heitzman	\$10-\$12.20/Period	860.10
				Marcella Hernandez	\$10-\$12.20/Period	400.00
				Dina James	\$10-\$12.20/Period	1,085.80
				Katherine Janssen	\$10-\$12.20/Period	353.80
				Amy Jett	\$10-\$12.20/Period	740.00
				Grzegorz Kalata	\$10-\$12.20/Period	305.00
				Stephen Kaplan	\$10-\$12.20/Period	292.80

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Paul Kaser	\$10-\$12.20/Period	305.00
				Patrick Keane	\$10-\$12.20/Period	146.40
				Clare Kennedy	\$10-\$12.20/Period	378.20
				PatriciaKenny	\$10-\$12.20/Period	414.80
				Deok Kim	\$10-\$12.20/Period	732.00
				Rosalyn Kim	\$10-\$12.20/Period	244.00
				Danielle Kouefati	\$10-\$12.20/Period	390.40
				Kaitlyn Koziol	\$10-\$12.20/Period	810.00
				Mark Kramer	\$10-\$12.20/Period	744.20
				Thomas Krenn	\$10-\$12.20/Period	671.00
				Ryan Kruger	\$10-\$12.20/Period	370.00
				Jonathan Lancaster	\$10-\$12.20/Period	360.00
				Scott Lang	\$10-\$12.20/Period	829.60
				Shih Lee	\$10-\$12.20/Period	690.00
				Michael Lemma	\$10-\$12.20/Period	305.00
				Stephanie Leon	\$10-\$12.20/Period	350.00
				Jacqueline Lepinski	\$10-\$12.20/Period	800.00
				Julia Lewitt	\$10-\$12.20/Period	146.40
				Kevin Lin	\$10-\$12.20/Period	50.00
				Neal Lucianna	\$10-\$12.20/Period	760.00
				William Madden	\$10-\$12.20/Period	146.40
				Natalia Maks	\$10-\$12.20/Period	878.40
				Elizabeth Mansfield	\$10-\$12.20/Period	40.00
				Lindsay Marella	\$10-\$12.20/Period	1,190.00
				Joseph Marmora	\$10-\$12.20/Period	1,146.80
				Kristy McGoldrick	\$10-\$12.20/Period	780.00
				Sarah Michaels	\$10-\$12.20/Period	30.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Stella Mmidas	\$10-\$12.20/Period	10.00
				Miyoung Min	\$10-\$12.20/Period	908.90
				Thomas Moogan	\$10-\$12.20/Period	10.00
				Ian Moran	\$10-\$12.20/Period	790.00
				Douglas Naccara	\$10-\$12.20/Period	1,500.00
				Athony Natelli	\$10-\$12.20/Period	1,000.40
				Mary O'Connor	\$10-\$12.20/Period	780.00
				Christine Ogden	\$10-\$12.20/Period	305.00
				Emily Pagano	\$10-\$12.20/Period	463.60
				Jaimini Patel	\$10-\$12.20/Period	360.00
				Eric Paul	\$10-\$12.20/Period	73.20
				Krassimir Penev	\$10-\$12.20/Period	366.00
				Lisa Percevault	\$10-\$12.20/Period	1,610.00
				Robert Pergolizzi	\$10-\$12.20/Period	231.80
				Victoria Pero	\$10-\$12.20/Period	768.60
				Regan Peters-Ascenzo	\$10-\$12.20/Period	790.00
				Judith Pinto	\$10-\$12.20/Period	1,159.00
				Jonathan Pinyan	\$10-\$12.20/Period	1,012.60
				Suzanne Price-Halligan	\$10-\$12.20/Period	183.00
				Laura Ristovski	\$10-\$12.20/Period	640.00
				Alexa Rodsan	\$10-\$12.20/Period	1,470.00
				Liubov Rogalskaia	\$10-\$12.20/Period	260.00
				Mateusz Rojek	\$10-\$12.20/Period	20.00
				Randi Rose	\$10-\$12.20/Period	370.00
				Allan Rosso	\$10-\$12.20/Period	390.00
				German Sabo	\$10-\$12.20/Period	85.40
				Thomas Schram	\$10-\$12.20/Period	820.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Erica Sciametta	\$10-\$12.20/Period	360.00
				Lauren Sciarra	\$10-\$12.20/Period	330.00
				Nancy Scully-Sytsma	\$10-\$12.20/Period	134.20
				Justin Seventko	\$10-\$12.20/Period	841.80
				Katherine Sienkiewicz	\$10-\$12.20/Period	810.00
				Amanda Sloomaker	\$10-\$12.20/Period	1,220.00
				Stephanie Soderman	\$10-\$12.20/Period	90.00
				Elizabeth Sorrentino	\$10-\$12.20/Period	366.00
				Nancy Sousa	\$10-\$12.20/Period	1,024.80
				Louis Spinelli	\$10-\$12.20/Period	549.00
				Robert Symons	\$10-\$12.20/Period	1,012.60
				Luke Thawley	\$10-\$12.20/Period	780.00
				Eva Tolmo	\$10-\$12.20/Period	451.40
				Krista Tomanelli	\$10-\$12.20/Period	740.00
				Taylor Valentine	\$10-\$12.20/Period	1,130.00
				Erik Vanboeckel	\$10-\$12.20/Period	10.00
				Mabel Vandaalen	\$10-\$12.20/Period	10.00
				Annemarie Verdiramo-Terranova	\$10-\$12.20/Period	740.00
				Joan Vieni	\$10-\$12.20/Period	300.00
				Hillary Villarosa	\$10-\$12.20/Period	36.60
				Alyssa Waldron	\$10-\$12.20/Period	298.90
				Gene Walsh	\$10-\$12.20/Period	305.00
				Richard Weems	\$10-\$12.20/Period	317.20
				David Wilson	\$10-\$12.20/Period	561.20
				Daphne Xhemali-Torres	\$10-\$12.20/Period	300.00
				Mingua Xu	\$10-\$12.20/Period	183.00
				Andrea Yanniotis	\$10-\$12.20/Period	1,590.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30, 2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT	
487VN	American Rescue Plan 3/13/20-9/30/24	20-487-200-100-VN		Michael Yob	\$10-\$12.20/Period	1,480.00	
				Amy Zangara	\$10-\$12.20/Period	841.80	
				Yu Zhang	\$10-\$12.20/Period	402.60	
				Igor Zubov	\$10-\$12.20/Period	829.60	
				Kenneth Zurich	\$10-\$12.20/Period	817.40	
				Dana Zweben	\$10-\$12.20/Period	800.00	
			20-487-200-860-VN		Maria Dvorozniak	\$ 92,700	16,269.00
			20-487-100-100-VN		Rhyana Ahmad	\$ 55,000	39,050.00
				Micheline Attieh	\$ 55,000	23,100.00	
				Sofia Cohen	\$ 55,000	28,600.00	
				Cara Coniff	\$ 55,000	40,975.00	
				Dawn Gottlieb	\$ 55,000	35,200.00	
				Akunna Ihemaguba	\$ 55,000	33,825.00	
				Wiet Radimer	\$ 55,000	40,425.00	
				Abigail Seraphin	\$ 55,000	32,725.00	

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
619	Consolidated Adult Basic Skills & Integrated English Literacy & Civics 7/1/21-6/30/22	20-619-100-100-V1-V3		Sylvia Carmichael	\$ 58,042.00	57,273.80
				Carol Cochi	\$ 65,037.00	65,037.12
				Ghazala Nomani	\$ 118,534.00	118,534.08
		20-619-100-101-V1-V3		Isabel Alonso	\$37/Hour	26,203.00
				Hope Blecher	\$37/Hour	17,668.88
				Silvia Carmichael	\$ 58,042	3,100.41
				Carol Cochi	\$ 65,037	1,388.00
				Lauren Dephillips	\$37/Hour	1,369.00
				Gretchen Foote	\$37/Hour	5,644.25
				Denise Friedland	\$37/Hour	7,499.00
				Ketevan Giorgidze-Demirtas	\$37/Hour	5,513.00
				Kelly Hackett	\$29.02/Hour	31,615.43
				Jewel Hilton	\$37/Hour	1,080.00
				Ida Hogan	\$37/Hour	24,440.72
				Richlene Joannides	\$37/Hour	4,743.50
				Rafaelo Kazakov	\$37/Hour	9,813.00
				Jane Kelly	\$37/Hour	24,649.00
				Dian Middleton	\$37/Hour	10,045.00
				Bernadette Moore	\$37/Hour	13,198.25
				Ghazala Nomani	\$ 118,534	2,023.68
				Elena Sarraf	\$37/Hour	17,006.00
				Clifford Singer	\$37/Hour	19,945.00
				Laura Troy	\$37/Hour	6,381.50
				Degoria White-Stevenson	\$37/Hour	2,738.00
				Yinghong Xie	\$37/Hour	19,579.50

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2021 - JUNE 30,2022

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
619	Consolidated Adult Basic Skills & Integrated English Literacy & Civics 7/1/21-6/30/22	20-619-200-860-V1-V2		Peter Bellani	\$ 192,422.00	18,120.00
604VN	Displaced Homemakers 7/1/21-6/30/22	20-604-200-100-VN		Laura Troy	\$ 64,628.00	64,627.92
				Anne Wallman	\$ 46,000.00	44,289.77

**BCTS/BCJC
WFNJ CONTRACT LOG
Board Resolution August 30, 2022**

<u>Account Number</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Obligation</u>
<u>TANF</u>					
20-849-241-324V1	1070	22-780	BC Board of Social Svcs	317016	\$ 22,750
20.849.240.324 V1	1695	22-770	Women's Rights Info Ctr	317017	\$ 249,600
20.849.240.324 V1 (Rollover)	1695	22-770	Women's Rights Info Ctr	317017	\$ 98,250
20.849.240.330 V1	2790	22-720	BC Dept of Human Svcs	317018	\$ 22,400
<u>GA/SNAP</u>					
20.849.250.324 V1	1695	22-770	Women's Rights Info Ctr	317017	\$ 200,200
20.849.250.324 V1 (Rollover)	1695	22-770	Women's Rights Info Ctr	317017	\$ 12,300
20.849.250.330 V1	2790	22-720	BC Dept of Human Svcs	317018	\$ 17,600

**BCTS/BCJC
WFNJ CONTRACT MODIFICATION LOG
Board Resolution August 30, 2022**

<u>Account Number</u>	<u>Vendor</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Original Budget</u>	<u>Inc. (Decr.)</u>	<u>Modified Budget</u>
<u>TANF</u>							
20.849.240.324 V1	1695	20-770	Women's Rights Info Ctr.	117019	\$ 140,400.00	\$ (69,900.00)	\$ 70,500.00
20.849.240.324 V1 (Rollover)	1695	20-770	Women's Rights Info Ctr.	117019	\$ 21,600.00	—	\$ 21,600.00
<u>GA/SNAP</u>							
20.849.250-324 V1	1695	20-770	Women's Rights Info Ctr.	117019	\$ 154,700.00	\$ (68,750.00)	\$ 85,950.00
20.849.250.324 V1 (Rollover)	1695	20-770	Women's Rights Info Ctr. (16,650 SNAP + 4,050 GA/SNAP)	117019	\$ 20,700.00	—	\$ 20,700.00
<u>TOTAL:</u>					<u>\$ 337,400.00</u>	<u>\$ (138,650.00)</u>	<u>\$ 198,750.00</u>

BCTS/BCJC
ITA CONTRACT LOG
BOARD RESOLUTION, AUGUST 30, 2022

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324 V1	Robotech CAD	3876	317001	SANCHEZ, Wilfredo	6/23/22 - 9/8/22	\$ 4,000	TM	200
20.831.130.324 V1	Rutgers CCPD	7378	317002	MERRILL, Julie	6/27/22 - 9/18/22	\$ 3,115	LT	225
20.831.130.324 V2	Americation Career	X468	317003	BROWN, Sandra	7/11/22 - 10/14/22	\$ 4,000	LT	330
20.831.130.324 V2	Bergen Community	5600	317004	MANUEL, Jerelena	8/9/22 - 2/17/23	\$ 2,525	LT	460
20.831.130.324 V2	Jersey Tractor	U197	317005	JOHNSON, Daryl	8/1/22 - 9/9/22	\$ 4,000	SR	180
20.831.130.324 V2	Jersey Tractor	U197	317005	RODRIGUEZ, Adonis	9/12/22 - 10/7/22	\$ 2,625	SR	80
20.831.130.324 V2	Kaizen Technologies	3856	317006	CORNETTI, Claudiu	8/8/22 - 10/22/22	\$ 4,000	SR	300
20.831.130.324 V2	Kaizen Technologies	3856	317006	NELLURI, Prasad	8/8/22 - 1/25/23	\$ 4,000	TM	490
20.831.130.324 V2	Las Comp	C273	317007	BILLS, Natasha	8/15/22 - 12/2/22	\$ 4,000	LT	320
20.831.130.324 V2	Las Comp	C273	317007	CHARLES, Ketty Jean	8/15/22 - 12/30/22	\$ 4,000	LT	400
20.831.130.324 V2	Las Comp	C273	317007	GALLAGHER, Leah	7/25/22 - 12/9/22	\$ 4,000	SR	400
20.831.130.324 V2	Las Comp	C273	317007	GREEN, Michelle	8/15/22 - 11/4/22	\$ 4,000	LT	240
20.831.130.324 V2	Las Comp	C273	317007	PAVON, Flavia	7/25/22 - 12/9/22	\$ 4,000	DF	400
20.831.130.324 V2	Lincoln Tech Paramus	3174	317008	LLOYD, Infinity	8/1/22 - 7/24/23	\$ 4,000	DF	1500
20.831.130.324 V2	Rutgers CCPD	7378	317002	CRUZ, Keiry	8/15/22 - 10/30/22	\$ 4,000	SR	220
20.831.130.324 V2	Rutgers EE - Piscataway	6166	317009	SUDOL, Wioletta	9/29/22 - 12/22/22	\$ 3,495	DF	35
20.831.130.324 V2	William Paterson	3950	317010	SETT, Jeanine	7/13/22 - 4/13/23	\$ 2,598	SR	700
20.825.130.324 V2	ACE Healthare	6703	317011	FALGIANO, Christine	8/23/22 - 10/4/22	\$ 3,200	LT	120
20.825.130.324 V2	Americation Career	X468	317003	CASTELLANOS, Cristeen	7/15/22 - 12/2/22	\$ 4,000	DF	500
20.825.130.324 V2	Eastwick - Ramsey	1298	317012	THWEATT, Shenece	7/25/22 - 10/14/23	\$ 3,591.40	DF	1584
20.825.130.324 V2	Jersey Tractor	U197	317005	BRIM, Grace	8/22/22 - 9/30/22	\$ 4,000.00	LT	180
20.825.130.324 V2	Jersey Tractor	U197	317005	CANTY, Karon	7/18/22 - 8/26/22	\$ 4,000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	317005	COLEMAN, Donald	7/11/22 - 8/19/22	\$ 4,000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	317005	DORELAS, Marcos	7/25/22 - 9/2/22	\$ 4,000	SR	180
20.825.130.324 V2	Jersey Tractor	U197	317005	GIANNINI, Randolph	8/15/22 - 9/23/22	\$ 4,000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	317005	HAMMOND, Cyrus	8/22/22 - 9/30/22	\$ 4,000	SR	180
20.825.130.324 V2	Jersey Tractor	U197	317005	HAWKINS, Rashard	9/5/22 - 10/14/22	\$ 4,000	SR	180

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.825.130.324 V2	Jersey Tractor	U197	317005	HECK, William	9/5/22 - 10/14/22	\$ 4,000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	317005	REYES, Kennedy	7/25/22 - 9/2/22	\$ 4,000	SR	180
20.825.130.324 V2	Jersey Tractor	U197	317005	WONG, Jeffrey	7/11/22 - 8/19/22	\$ 4,000	SR	180
20.825.130.324 V2	Jersey Tractor	U197	317005	ZORRILLA, Bryan	9/5/22 - 10/14/22	\$ 4,000	TM	180
20.825.130.324 V2	Rutgers NJAES	A381	317013	ZARRO, Michele	9/10/22 - 12/3/22	\$ 1,475	LT	36

BCTS/BCJC
OJT CONTRACT LOG
BOARD RESOLUTION, AUGUST 30, 2022

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.326 V2	Cubitac Cabinetry	F206	317014	NICOLLS, Avante	7/11/22 - 11/18/22	\$ 5,832	KT	720

BCTS/BCJC
WIOA YOUTH CONTRACT MODIFICATION LOG
Board Resolution August 30, 2022

<u>Account Number</u>	<u>Vendor #</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Original Budget</u>	<u>Inc. (Decr.)</u>	<u>Modified Budget</u>
20.826.131.323V2	1063	20-805	Greater Bergen Community Action	117001	\$ 300,000.00	\$ (50,750.00)	\$ 249,250.00
20.826.131.323V2 (Facility Reimbursement)	1063	20-805	Greater Bergen Community Action	117001	\$ 24,000.00	-	\$ 24,000.00
<u>TOTAL:</u>					\$ 324,000.00	\$ (50,750.00)	\$ 273,250.00

**BCTS/BCJC
WFNJ CONTRACT LOG
Board Resolution August 30, 2022**

<u>Account Number</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Obligation</u>
<u>TANF</u>					
20-849-241-324V1	1070	22-780	BC Board of Social Svcs	317016	\$ 22,750
20.849.240.324 V1	1695	22-770	Women's Rights Info Ctr	317017	\$ 249,600
20.849.240.324 V1 (Rollover)	1695	22-770	Women's Rights Info Ctr	317017	\$ 98,250
20.849.240.330 V1	2790	22-720	BC Dept of Human Svcs	317018	\$ 22,400
<u>GA/SNAP</u>					
20.849.250.324 V1	1695	22-770	Women's Rights Info Ctr	317017	\$ 200,200
20.849.250.324 V1 (Rollover)	1695	22-770	Women's Rights Info Ctr	317017	\$ 12,300
20.849.250.330 V1	2790	22-720	BC Dept of Human Svcs	317018	\$ 17,600

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	18-GNSV2-00348	01/31/23	888-998-7284
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/23	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/23	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
Affordable Interior Systems, Inc.	Furniture: Office, Lounge	19-FOOD-00876	04/30/23	
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/22	973-926-0166
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/23	973-926-0166
Alliance Bus Group	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/22	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	10/30/22	732-929-0400
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	856-778-1400
Automotive Brake Company	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86000	02/25/23	201-342-0636
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/23	908-696-5587
Beyer Brothers, Corp.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00922	08/04/23	973-644-3200
Beyer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89263	11/20/22	201-943-3100
Beyer of Morristown, LLC	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/22	973-644-3200
Bradley-Sciocchetti, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88691	10/31/22	856-663-3022
Brantley Brothers	Moving Svcs for DPMC & Cooperative Purchasing Participants	40144	10/31/22	973-824-9500
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	40142	10/31/22	609-396-4561
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	04/30/23	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office	81721	04/30/23	973-795-6463
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/22	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40462	10/11/22	201-225-7794
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Computer Equipment, Peripherals & Related Services	89974	02/28/23	866-773-7348
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	02/28/23	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	02/28/23	866-776-7415
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/23	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/22	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/23	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/23	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/22	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/23	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/23	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/23	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/23	201-666-0131
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	sales@commercialinteriorsdirect.com
Commercial Interiors Direct Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Concord Products Co Inc	Furniture: Office & Lounge	81614	04/30/23	856-933-3000
Consolidated Steel & Alum	Fence, Chain Link, Install & Replacement	88680	10/31/22	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88697	10/31/22	contracts@coreiaq.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/23	908-879-2525
Daco Limited Partnership dba Dauphin	Furniture: Office & Lounge	81616	04/30/23	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/23	GovContractSupport@JohnDeere.com
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	02/28/23	512-513-8701
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	02/28/23	Stephanie.Schrader@dell.com
Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Ditto Sales (dba Versteel)	Furniture: Office & Lounge	81731	04/30/23	800-876-2120

EB Fence	Fence, Chain Link, Install & Replacement	88679	10/31/22	609-704-8884
EMC	Computer Equipment, Peripherals & Related Services	89968	02/28/23	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-396-1211
Epus Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Epus Technology Inc. (Lenovo)	Computer Equipment, Peripherals & Related Services	83891	02/28/23	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	04/30/23	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Film Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	19-GNSV1-00443	05/31/23	781-828-0026
Forbo Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	12/31/22	570-450-0222
FP Mailing Solutions (FrancoTYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/12/23	630-827-5637
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	609-561-5300
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2922
Frank Mazza and Son, Inc.	Carpet & Pading, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	908-686-6333
Franklin Griffin Electric, LLC	Electrical Equipment, Supplies North, Central & South Regions	88957	09/30/22	609-695-6121
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	greg@genesafety.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88696	10/31/22	cassandra.kaler@gshgroup.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	jennifer.higgins@mannington.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	12/31/22	info.na@forbo.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2922
Gillespie Group	Carpet & Pading, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	908-686-6333
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
GovConnect	Computer Equipment, Peripherals & Related Services	89974	02/28/23	800-800-0019
Granger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/23	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services: Data Center Management Solutions	85151	10/09/22	800-791-5454
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannan Floor Covering	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	12/31/22	908-686-6333
Hannan Floor Covering	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2922
Hannan Floor Covering	Carpet & Pading, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	908-686-6333
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	609-513-1513
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2922
Hertrich Fleet Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/22	800-698-9825
Hertrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/22	800-698-9825
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	04/30/23	336-431-7101
Hitachi Vanitar, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	02/28/23	
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	uscommunities@homedepot.com
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/22	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	02/28/23	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	02/28/23	847-922-2977
Impact Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00606	11/29/22	281-445-1100
Indiana Furniture Industries	Furniture: Office & Lounge	81622	04/30/23	800-422-5727
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet & Pading, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	800-336-0225 ext. 5635
J & J Invision	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	800-241-4586
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/23	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabicated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Supression Systems	83717	10/23/22	973-295-8835
Johnson Communication	Cabling Products & Services: Data Center Management Solutions	85152	10/09/22	201-428-2025
Johnson G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/23	201-428-2025
Keen Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/23	201-489-4454
Kreuger International	Furniture: Office & Lounge	81720	04/30/23	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/22	800-421-5354
Lawmen Supply	Law Enforcement Firearms Equipment and Supplies (Jason Dure, rep)	17-FLEET-00740	04/30/23	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/22	800-890-8198
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/23	215-741-3960
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	02/28/23	973-244-9111
Lifesavers, Inc.	Building MGMT - Life Safety Equipment & AED	84689	08/14/22	
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88689	10/31/22	609-883-0900
Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	

M & G Auto Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/23	201-868-6700
Mannington Commercial	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	12/31/22	706-602-6517
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	88692	10/31/22	
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	02/28/23	703-673-7871
Millennium, Inc.	Communication Wiring Services	88740	03/19/23	973-296-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/23	215-943-9100
Mohawk Carpet Distribution, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2292
Motorola Solutions, Inc.	Radio Communication Equipment and Accessories	83909	04/30/23	609-324-3653
MRA International	Computer Equipment, Peripherals & Related Services	89974	02/28/23	732-222-0997
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	10/31/22	
Municibid	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/23	800-531-6074
National Office Furniture	Furniture: Office & Lounge	81721	04/30/23	800-482-1213
New Jersey D+A152:E152oor Works	Overhead/Rolling Doors & Operators, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/22	732-651-1600
P&A Auto Part, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/23	leon@tonsa.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/23	804-496-6912
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/23	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/23	000-000-0000
Quadiant, Inc.	Mailroom Equipment & Maintenance	41267	04/14/23	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mannington	81751	12/31/22	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	12/31/22	908-565-2292
RFS Commercial Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	12/31/22	908-686-6333
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	10/11/22	978-621-1276
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Route 23 Auto Mall	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/22	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/23	732-363-0600
Safeco	Furniture: Office & Lounge	81729	04/30/23	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/23	201-867-3309
Shaw Industries, Inc., dba Shaw Contract Flooring Service	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	23-FOOD-18184	12/31/22	908-884-6324
Simonlk Transporation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	40140	10/31/22	856-234-1068
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	40116	02/28/23	732-868-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Storr Tractor Company	Parts & Repairs for Lawn & Grounds Equipment	43038	02/16/23	sbradley@storrtractor.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/23	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/23	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/23	800-437-0700
Troxell Communications, Inc.	Library & School Supplies	17-FOOD-00244	08/30/22	800-578-8858
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/14/23	201-963-9312
Turnout Uniforms	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/14/23	973-812-1568
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/23	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/22	718-439-9387
Valk Manufacturing	Snow Plows, D.O.T and Authorities	77724	10/31/22	717-766-0711
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/23	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/23	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	04/30/23	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/23	888-926-2766
Warshauer Generator, LLC	Mobile Light Towers	19-FLEET-00839	05/02/23	732-741-6400
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/23	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/23	609-434-5671
Wayne Auto Parts	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/23	wayneautosupply@optonline.net
Xerox	Copiers, Maint., and Supplies	40469	10/11/22	732-750-7514
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand Twenty two, by and between **Edgewater Board of Education** (hereinafter referred to as "**Edgewater**"), having offices located at 251 Undercliff Avenue, Edgewater, New Jersey 07603 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Edgewater are both authorized to provide the services of a Level 1 technician .

WHEREAS, Bergen and Edgewater are of the opinion that the services of a Level 1 technician can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a Level 1 technician by Bergen to provide computer technician to Edgewater;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of Level 1 technician full time, to Edgewater.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Edgewater full time for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Edgewater's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Edgewater's computer hardware and software systems and components;
3. Any other technology services as requested by the district.

3. Costs

a. Level 1 Technician full time Edgewater shall pay Bergen seventy six thousand seven hundred dollars (\$76,700), which is the cost of the Level 1 technician salary inclusive of benefits, for the services of the Level 1 technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. Edgewater may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Edgewater (1) persistently or repeatedly fails to make payment in

accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Edgewater a voucher for payment of the costs set forth in Paragraph 3 of this Agreement. Edgewater shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. Edgewater assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Edgewater, its agents, servants or employees related to the performance of Edgewater's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Edgewater and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or

employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this

Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Edgewater:

Wally Lindsley
Business Administrator/Board Secretary
Edgewater Public School District
251 Undercliff Avenue
Edgewater, New Jersey 07603

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New

Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

Edgewater agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Edgewater shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Edgewater violates this provision, Edgewater shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Edgewater's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

EDGEWATER BOARD OF EDUCATION

By: Wally A Lindsley
Wally Lindsley
Business Administrator/
Board Secretary

By: 
Sandy Klein
Board President

BERGEN COUNTY TECHNICAL
SCHOOLS BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand Twenty two, by and between **Edgewater Board of Education** (hereinafter referred to as "**Edgewater**"), having offices located at 251 Undercliff Avenue, Edgewater, New Jersey 07603 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Edgewater are both authorized to provide the services of a Level 2 technician, and technology support services for their respective entities; and

WHEREAS, Bergen and Edgewater are of the opinion that the services of a Level 2 technician, and technology support services can be more efficiently and economically provided to

each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a Level 2 technician and technology support services by Bergen to provide network technician and technology support services to Edgewater;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of Level 2 technician and technology support services to Edgewater.

2. Standards and Scope of Performance

a. The Level II Technician shall provide the following services to Edgewater for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Edgewater's hardware and software systems and components including desktop, network, server and wireless systems;
2. Assist in the planning and development of all technology improvements and purchases;
3. The set-up, installation, breakdown and configuration of Edgewater's computer hardware and software systems and components;

4. General network and server administration services.
- b. Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to Edgewater utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:
 1. Server administration;
 2. Server setup and reconfiguration;
 3. Network management;
 4. Security assessment;
 5. Website management;
 6. Hardware and software support;
 7. Printer maintenance;
 8. E-Mail administration;
 9. Technology inventory;
 10. Scheduled staff training;
 11. SIS support;

3. Costs

a. Level 2 Technician Edgewater shall pay Bergen ninety four thousand dollars (\$94,000), which is the cost of the Level 2 technician salary plus benefits, for the services of the Level 2 technician to be performed under this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

b. Technology Support Services Edgewater shall pay Bergen twenty thousand dollars (\$20,000) for the services of the technology support services to be performed under

this Agreement for the period beginning July 1, 2022 and ending June 30, 2023.

4. Duration

a. This Agreement shall commence on July 1, 2022 and shall end on June 30, 2023. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. Edgewater may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Edgewater (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Edgewater a voucher for payment of the costs set forth in Paragraph 3 of this Agreement.

Edgewater shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. Edgewater assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Edgewater, its agents, servants or employees related to the performance of Edgewater's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Edgewater and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout

the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Edgewater:

Wally Lindsley
Business Administrator/Board Secretary
Edgewater Public School District
251 Undercliff Avenue
Edgewater, New Jersey 07603

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such

jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

Edgewater agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Edgewater shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Edgewater violates this provision, Edgewater shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Edgewater's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

EDGEWATER BOARD OF EDUCATION

By: Wally A. Lindsley
Wally Lindsley
Business Administrator/
Board Secretary

By: [Signature]
Sandy Klein
Board President

BERGEN COUNTY TECHNICAL
SCHOOLS BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President