

**BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF BERGEN  
REGULAR MEETING**

**Board Auditorium  
540 Farview Avenue  
Paramus, New Jersey 07652**

**August 31, 2021**

**AGENDA**

#	<b><u>ADMINISTRATION RESOLUTIONS</u></b>
<b>22-A-01T</b>	Approval – WIA/WFJ/WLL One Stop Administration and Oversight
<b>22-A-02T</b>	Approval - Professional Development Providers and Services 2021-2022 School Year
<b>22-A-03T</b>	Approval – Representative Assembly of Educational Services
<b>22-A-04T</b>	Renewal Memorandum Of Understanding Among Bergen County Workforce Development Board, Board Of Education And Bergen County Executive – One Stop Operator
<b>22-A-05T</b>	Approval—District Evaluation Advisory Committee 2021-2022 School Year
<b>22-A-06T</b>	Approval—District School Improvement Panels Committee 2021-2022 School Year
<b>22-A-07T</b>	Approval – Affiliation Agreement – Between Bergen County Technical Schools And Capella University
<b>22-A-08T</b>	Approval—Academic And Technical Course Offerings 2021-2022
<b>22-A-09T</b>	Approval—Student Teaching / Intern—Ramapo College Of New Jersey
<b>22-A-10T</b>	Approval—Student Teaching / Intern—Ramapo College Of New Jersey
<b>22-A-11T</b>	Approval—Student Teaching / Intern—Ramapo College Of New Jersey
<b>22-A-12T</b>	Approval—Student Teaching / Intern—Ramapo College Of New Jersey
<b>22-A-13T</b>	Approval – Agreement For Mental Health Assessments/School Clearances With West Bergen Mental Healthcare
<b>22-A-14T</b>	Approval – Articulation Agreement – Bergen Community College And Bergen County Teterboro Campus For 2021-2022 School Year
<b>22-A-15T</b>	Approval – Employee Handbook For The Bergen County Technical School District 2021-2022 School Year
<b>22-A-16T</b>	Approval – Evaluation Instruments For Teachers And Reflective Practice Portfolio Agreement
<b>22-A-17T</b>	Approval – Articulation Agreement – Felician University and Bergen County Technical Schools - Adult Education For 2021-2022 School Year
<b>22-A-18T</b>	Approval – First Reading; BOE Policies/Regulations
<b>22-A-19T</b>	Approval – Field Trips
<b>22-A-20T</b>	Approval – Dual Agreement – FD University and BCTS
<b>22-A-21T</b>	Approval – Student Teaching (Ramapo College)
<b>22-A-22T</b>	Approval – Student Teaching ( Capella University)
<b>22-A-23T</b>	Approval of District Guidance For Chapter 27 Emergency Virtual Or Remote Instruction Plan, For The 2021-2022 School Year
<b>22-A-24T</b>	Approval – Webinar Expenses
<b>22-A-25T</b>	Approval — Renewal Of Memorandum Of Understanding with NJ Vehicle Commission
	<b><u>PERSONNEL RESOLUTIONS</u></b>
<b>22-P-01T</b>	Approval – 2021-2022 Staff Appointments
<b>22-P-02T</b>	Approval – 2021-2022 Salary Reclassification - Certificated
<b>22-P-03T</b>	Approval – 2020-2021 & 2021-2022 Salary Reclassification – Non-Certificated

<b>22-P-04T</b>	Approval Reclassifications – Status/location
<b>22-P-05T</b>	Approval – 2021-2022 Adult and Continuing Education Staff Salary Authorizations
<b>22-P-06T</b>	Approval – 2021-2022 District Substitute Teachers
<b>22-P-07T</b>	Approval – 2021-2022 EMT Temperature Takers
<b>22-P-08T</b>	Approval – 2021-2022 Fringe Benefits
<b>22-P-09T</b>	Approval – 2021-2022 Job Descriptions
<b>22-P-10T</b>	Approval – 2021-2022 Summer Work Authorization
<b>22-P-11T</b>	Approval – 2021-2022 Staff Salaries Corrections
<b>22-P-12T</b>	Approval – 2020-2021 & 2021-2022 Appointments Extra Duty/Extra Pay Positions and Other Hourly Appointments
<b>22-P-13T</b>	Approval – Leave(s) of Absence
<b>22-P-14T</b>	Approval – Leave(s) of Absence With Pay
<b>22-P-15T</b>	Approval – Resignations
<b>22-P-16T</b>	Approval – Retirements
<b>22-P-17T</b>	Approval – 2021-2022 Employment Contract for Assistant Superintendent for Curriculum and Instruction
<b>22-P-18T</b>	Approval – 2021-2022 Assistant Superintendent Contract
<b>22-P-19T</b>	Approval – 2021-2022 Business Administrator/Board Secretary's Contract
<b>22-P-20T</b>	Approval—2021-2024 Memorandum Of Understanding Between The Board of BCTS and The Bergen County Vocational-Technical Association Of Custodial And Maintenance Personnel
<b>22-P-21T</b>	Approval—2021-2022 Custodial And Maintenance Salaries
<b>22-P-22T</b>	Approval —Bergen County Vocational Technical Schools District Supervisors Association Memorandum Of Understanding for the 2021-2024 Agreement Of Terms And Conditions Of Employment
<b>22-P-23T</b>	Approval – 2021-2022 District Supervisors Salaries
<b>22-P-24T</b>	Approval – 2021-2022 Stage Crew Staff
<b>22-P-25T</b>	Approval—Sidebar Agreement Amending The 2020-2023 Bergen County Vocational-Technical Schools Education Association Contract
<b>22-P-26T</b>	Approval – Return To Work –Resolution - District Employee
<b>22-P-27T</b>	Approval - Revised 2021-2022 School Calendar For Teachers and Students and Revised 2021-2022 Schedule Of Holidays For 12-Month Personnel
<b>22-P-28T</b>	Approval - 2021-2024 Memorandum Of Understanding Between The Board Of Education of BCTS And The Bergen County Technical Schools Secretarial Personnel Association
	<b><u>FINANCE RESOLUTIONS</u></b>
<b>22-F-01T</b>	Approval-Payments Of Bills: June & July 2021
<b>22-F-02T</b>	Monthly Certification- May and June 2021 Board Secretary/School Financial Report
<b>22-F-03T</b>	Line Item Transfers – May/June 2021
<b>22-F-04T</b>	Acceptance of Special Federal, State And Private Funds And Establishment Of Budget: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
<b>22-F-05T</b>	Acceptance of Special Federal, State And Private Funds And Establishment of Budget: Individuals with Disabilities Education Act (IDEA) – Part B – Flow Through
<b>22-F-06T</b>	Acceptance of Special Federal, State And Private Funds And Establishment of Budget: displaced homemaker grant
<b>22-F-07T</b>	Approval Of Proposed Project(S) Or Program(S) And Application For Federal, State and/or Private Funds
<b>22-F-08T</b>	Acceptance Of Special Federal, State And Private Funds and Establishment Of Budget: Education Stabilization Fund 84.425E Education Stabilization Fund 84.425F
<b>22-F-09T</b>	Amendment Of Acceptance Of Special Federal, State and/or Private Funds And Establishment Of Budget: Hazard Mitigation Grant

<b>22-F-10T</b>	Approval – BCTS Contract With County Of Bergen Department Of Health To Provide Blood-borne Pathogen Services for 7/1/21--6/30/23 School Year
<b>22-F-11T</b>	Approval – Acceptance of Donation-Paramus Campus
<b>22-F-12T</b>	Approval – Acceptance of Donation-Adult Education
<b>22-F-13T</b>	Approval – Acceptance of Donation-BCA
<b>22-F-14T</b>	Approval – Property record outsourcing services BCTS
<b>22-F-15T</b>	APPROVAL—FINAL ADOPTION 2021–2022 CAPITAL BUDGET
<b>22-F-16T</b>	APPROVAL— FINAL ADOPTION 2021–2022 SCHOOL YEAR BUDGET
<b>22-F-17T</b>	APPROVAL—SECONDARY AND UPGRADED PROGRAM TUITION RATES 2021–2022 SCHOOL YEAR
<b>22-F-18T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Carlstadt Public Schools
<b>22-F-19T</b>	Approval – Shared Services Agreement; Technology Support BCTS and East Rutherford Public Schools
<b>22-F-20T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Edgewater Public Schools
<b>22-F-21T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Fair Lawn Public Schools
<b>22-F-22T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Northern Valley Public Schools
<b>22-F-23T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Wyckoff Public Schools
<b>22-F-24T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Rockaway Township Public Schools
<b>22-F-25T</b>	Approval – Shared Services Agreement; Technology Support BCTS and Ridgefield Public Schools
<b>22-F-26T</b>	Approval – Vendor List Participation In State Contract Purchasing For Bergen County Technical Schools 2021-2022 School Year
<b>22-F-27T</b>	Approval Of Personnel Salaries Charged To Grants July 1, 2020 To June 30, 2021
<b>22-F-28T</b>	Renewal - Contract To Provide On-Call Maintenance/Repairs And Upon Request Inspection To The Burglar Alarm Systems At Various Locations Throughout BCTS For An Additional One-Year Period
<b>22-F-29T</b>	Renewal - Contract To Provide On-Call Electrical Services For BCTS, Commencing August 26, 2021, for an Additional One-Year Period
<b>22-F-30T</b>	Award Of Contract To Furnish And Deliver A Protomax Personal Abrasive Waterjet Cutting Table And The Associated Products for BCTS Makerspace
<b>22-F-31T</b>	Award Of Contract To Furnish And Deliver Various Building Materials And Supplies for BCTS
<b>22-F-32T</b>	Award Of Contract To Establish a Contract For Competitive Bid Prices For Cooperative Purchasing Services for BCTS Commencing September 1, 2021, For A Two-Year Period
<b>22-F-33T</b>	Award Of Contract To Provide Asbestos Management And Inspection Services For BCTS, Commencing September 1, 2021, For A Two Year Period, With The Option To Renew
<b>22-F-34T</b>	Approval to Submit Necessary Paperwork to the NJ Department of Education For The Installation of an Energy Backup Systems (Generator) At Bergen County Technical School's Paramus Campus By CME Engineering
<b>22-F-35T</b>	Approval to submit necessary paperwork to NJ Department of Education And Amendment To The District's Long Range Facility Plan, If Necessary, For The Renovation Of The Interior Space At The District's Adult And Continuing Education Facility Located At Bergen County Technical School's Hackensack Campus By DI CARA/RUBINO ARCHITECTS
<b>22-F-36T</b>	Approval to submit necessary paperwork to the NJ Department of Education and Amendment To The District's Long Range Facility Plan, If Necessary, For Interior Renovation And Construction Of An Exterior Stair Addition At Bergen County Technical School's Paramus Campus
<b>22-F-37T</b>	Approval to submit necessary paperwork to the NJ Department of Education and amendment to the district's long range facility plan, if necessary, for the restoration of room 511 located at the BCTS Teterboro Campus.
<b>22-F-38T</b>	Approval – Change Order- Bergen County Technical Schools – Replace

	Various Sections Of The Roof At The Teterboro Campus
<b>22-F-39T</b>	Withdrawal Of Funds From Maintenance Reserve Account: Asbestos Removal – BCA Campus
<b>22-F-40T</b>	Approval—WIOA Formula Individual Training Account Log: 7/1/21-6/30/22
<b>22-F-41T</b>	Approval—WIOA Youth Contract Log—7/1/21–6/30/22
<b>22-F-42T</b>	Approval—WFNJ Contract Log—7/1/21-6/30/22
<b>22-F-43T</b>	Approval - Acceptance Of Special State And Federal Funds
<b>22-F-44T</b>	Approval - Acceptance Of Special State And Federal Funds
<b>22-F-45T</b>	Approval - Acceptance Of Special State And Federal Funds
<b>22-F-46T</b>	Approval - Acceptance Of Special State And Federal Funds
<b>22-F-47T</b>	Renewal - Contract To Provide On-Call HVAC and Preventative Maintenance Services for BCTS, Commencing October 1, 2021, for an Additional One-Year Period
<b>22-F-48T</b>	Approval – Professional Services Interior Renovations - Teterboro Campus
<b>22-F-49T</b>	Approval - Shared Services Agreement with The Palisades Park Board of Education-Introduction To Motions Graphics
<b>22-F-50T</b>	Approval Change Bank Account Signatures – Student Activity Account at ATHS

## ADMINISTRATION

### 22-A-01T      APPROVAL—WIA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

#### RESOLUTION

WHEREAS the Bergen One-Stop Career Center is the lead One-Stop Operator for Bergen County's Workforce Investment Activity, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED the Board of Education acknowledges receipt of the following reports and summary data and directs that they be conveyed to the Workforce Investment Board as required:

1.      PERFORMANCE OF WIOA FUNDS:

As of June 2021 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
250 Clients	17 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
7 Clients	0 Clients	2 Clients

2.      LEVELS OF SERVICE: Adults      7/1/20-6/30/21

Placed in Training	274
Workforce Learning Link Basic Skills	329
Workforce Learning Link Soft Skills	292

Most requested training services: Project Management, CDL, and Administrative Assistant

3.      FINANCIAL SUMMARY: As of June 30, 2021:

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	48%	21%
Dislocated Worker	66%	33%
Youth Out-of-School	58%	15%
Work First New Jersey (WFNJ)	61%	21%
Workforce Learning Link	68%	2%
Smart Steps	0%	0%
Program Administration	86%	78%

(See Accrued Expense & Obligation Report: Fiscal Year 2021-Program Year 2020 for details).

4.      Plant Closings: Virtual Rapid Response June 2021: Certech Wood-Ridge, NJ; Mondelez Fair Lawn

**22-A-02T      APPROVAL—PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2021-2022  
SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Third Rock Media Group	Advertising for new classes for the Adult Education	\$2,100.00	2021-2022
Discovery Education	Science and Math Agreement for the District	\$33,320.00 (funded by emergency relief fund)	2021-2022
Solution Tree	500 Licenses for Global PD Library for the district	\$32,500.00 (funded by grant)	2021-2022
Showbie	Showbie Pro Plus + leadership program a digital document manager that allows users to annotate collaborate, assess students in a paperless manner (75 teachers at Teterboro)	\$8,925.00 (funded by emergency relief fund)	2021-2022
Edulastic	Analytics and reporting program with technical support for the district	\$4,000.00 (funded by emergency relief fund)	2021-2022
Guttman Community College	2 Workshops and development of pedagogy on racial and gender equity and intersectionality for the district	\$3,000.00	2021-2022
History Un erased	2 Virtual Equity Leadership Training Programs district wide	\$3,000.00 (grant funded)	10/5/21 & 11/9/21
Dr. Damon Fellman	5 neurological Evaluations	\$450.00	2021-2022
Dr. Esther Fridman	10 psychiatric Evaluations	\$625.00	2021-2022
Dr. Ilyse H. O'Desky	Evaluations as needed	\$4,000.00/evaluation	2021-2022
Professional development programs:			
Solution Tree	Adult School: Improving Engagement in Adult CTE and addressing the Social and Emotional Needs of Students post COVID (district-wide)	\$9,950.00 (funded by grant)	10/1/21
Solution Tree	Paramus Campus: Engaging Parents as Caregivers (2 parts)	\$3,000.00 (funded by grant)	10/22/21 & 11/12/21
Solution Tree	BCA & Teterboro: Formative Assessment	\$3,000.00 (funded by grant)	10/18/21 & 10/29/21

NAME	SERVICE	RATE	DATE
Marzano Resources	District-wide: The New Art and Science of Teaching	\$5,975.00	10/1/21
Marzano Resources	BCA & Teterboro: Student Engagement; Motivating and Inspiring Students	\$7,000.00	10/1/21
Texthelp Inc.	EquatIO mathematical Software for students district-wide	\$3,000.00	2021-2022
Dr. Erika McDowell	Affirmative Action Training (via Zoom)	\$350.00	9/27/21
FEA Legal One	Professional Development Workshop for CST and special services teachers; Paramus Campus	\$5,300.00	10/1/21 & 4/22/22
Life Insight Center	Outside testing services for diagnostic evaluation as needed	\$1200.00	2021-2022
Kathleen Rotter, Ed.D.	Professional Development Training for the district CST and special education teachers	\$2,250.00 (2.5 days)	October & November 2021

**22-A-03T APPROVAL—REPRESENTATIVE ASSEMBLY OF THE EDUCATIONAL SERVICES**

**RESOLUTION**

WHEREAS, Pursuant to 18A:6-51 each district should have a representative to the Commission's Board who may be the Chief School administrator or a member of the local board of education;

BE IT RESOLVED, in accord with P.L. 192-1989, Chapter 254, the Bergen County Technical Schools Board of Education elected Dr. Howard Lerner, Superintendent of Schools to the Representative Assembly of the Educational Services Commission of New Jersey from July 1, 2021 to June 30, 2022.

JS/am

**22-A-04T RENEWAL MEMORANDUM OF UNDERSTANDING AMONG BERGEN COUNTY WORKFORCE DEVELOPMENT BOARD, BOARD OF EDUCATION AND BERGEN COUNTY EXECUTIVE – ONE STOP OPERATOR**

**RESOLUTION**

WHEREAS, the Board of Education currently serves as the Bergen County One Stop Career Center Operator under a Memorandum of Agreement with the Workforce Development Board and Bergen County Executive through June 30, 2021 ("MOU"); and

WHEREAS, the Workforce Development Board has advised the Board of Education that the Board of Education has met the requirements of the New Jersey Combined State Plan for the Workforce Innovation and Opportunity Act (WIOA) 2018 Modification to be considered a successful One-Stop Operator; and

WHEREAS, the Workforce Development Board seeks to extend the term of the MOU for an additional two (2) year period from July 1, 2021 through June 30, 2023 in the form of Addendum annexed hereto; and

**NOW, THEREFORE, BE IT RESOLVED** the Memorandum of Understanding Among the Bergen County Workforce Development Board, Board of Education of the Vocational Schools in the County of Bergen, and Bergen County Executive as to the Appointment of the One-Stop Career Center Operator extending the term of the same by two years through June 30, 2023 be and hereby is ratified and approved **in the form annexed hereto**; and

**BE IT FURTHER RESOLVED** that the Superintendent of Schools be and hereby is authorized the renewal of MOU on behalf of the Board of Education and to take all lawful action to implement the terms of this Resolution.

**20-A-05T            APPROVAL—DISTRICT EVALUATION ADVISORY COMMITTEE 2021-2022  
SCHOOL YEAR**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education approves the following members for the District Evaluation Advisory Committee (DEAC) for the 2021-2022 School Year.

- Dr. Howard Lerner – Superintendent, BCTS & BCSS
- William Connelly - BCTS Board President
- Allison Porfido – Parent
- Andrea Sheridan – Assistant Superintendent, BCTS
- Richard Panicucci – Assistant Superintendent of Curriculum & Instruction, BCTS & BCSS
- Russ Davis – Principal, Bergen County Academics
- Anthony Caporaso – Director of Special Education
- Elizabeth Henriquez – Teacher
- Ghazala Nomani - Teacher
- Daniel Olivo – Teacher
- Gene Walsh – Teacher
- Amanda Sloomaker - Teacher

RP/am

**22-A-06T            APPROVAL—DISTRICT SCHOOL IMPROVEMENT PANELS COMMITTEE 2021-2022  
SCHOOL YEAR**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education approves the following members for the District School Improvement Panels for the 2021-2022 School Year.

<b>Academy Campus</b>	<b>ATHS</b>	<b>Paramus Campus</b>	<b>Teterboro Campus</b>	<b>Northern Valley HS</b>
Richard Panicucci	Richard Panicucci	Richard Panicucci	Richard Panicucci	Richard Panicucci
Tim Casperson	Katoya Winfield-Pierce	Tim Casperson	Tim Casperson	Andrea Sheridan
Russell Davis	Dennis Montone	Jeremy Wertheim	David Tankard	Tim Casperson
Raymond Bath	Tim Casperson	Melanie Alston-Balaputra	Rosario Alves	Antonina Lupino
Paul Kaser	Taylor Valentin	Agnieszka Tuliszevska	Jonathan Lancaster	
			Ken Conlon	
			Joseph Conry	
			Amy Surraco	
			Monet Kendall	



**22-A-07T      APPROVAL – AFFILIATION AGREEMENT – BETWEEN BERGEN COUNTY  
TECHNICAL SCHOOLS AND CAPELLA UNIVERSITY**

**RESOLUTION**

WHEREAS, Capella University would like to enter into agreement with Bergen County Technical Schools in order to provide clinical training experiences for their students; and

WHEREAS, Bergen County Technical Schools is willing to make its professional staff and facilities available for the purpose of providing clinical training to the students, on the terms set forth in the attached agreement;

BE IT RESOLVED, that upon recommendation of Andrea Sheridan, Assistant Superintendent, the Superintendent of BCTS is authorized to enter into the aforementioned agreement between Capella University and Bergen County Technical Schools for the time period 6/1/2021 through 6/1/2026.

AS/am

**22-A-08T      APPROVAL—ACADEMIC AND TECHNICAL COURSE OFFERINGS 2021-2022**

**RESOLUTION**

WHEREAS the Office of Curriculum and Instruction annually reviews and appropriately revises course offerings for each academic year; and

WHEREAS the full text of each course offered in the school district is on file in the Office of Curriculum and Instruction; and

WHEREAS the course offerings provide for the statutory graduation requirements;

BE IT RESOLVED that the **attached list** of course offerings for the academic and technical courses available during the 2021–2022 school year be approved effective September 1, 2021 through June 30, 2022.

RP/am

**22-A-09T      APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY**

**RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Gina Vassallo** be approved for a student teaching assignment;

BE IT RESOLVED that **Gina Vassallo** be approved for student teaching with no compensation, subject to the following conditions:

- |                           |  |
|---------------------------|--|
| 1. Participating College: | Ramapo College   |
| 2. Contact staff member:  | Desiree DuBose   |
| 3. Assignment dates:      | SY 2021-2022   |
| 4.                        | Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Gina Vassallo** regarding this approval as soon as is practicable.

PC/am

22-A-10T      APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

**RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Regina Guzzo** be approved for a student teaching assignment;

BE IT RESOLVED that **Regina Guzzo** be approved for student teaching with no compensation, subject to the following conditions:

- |                           |   |
|---------------------------|---|
| 5. Participating College: | Ramapo College  |
| 6. Contact staff member:  | Kristine Bersch   |
| 7. Assignment dates:      | SY 2021-2022  |
|                           | Theory and Practice of Social Work III & IV/Field Instruction<br>III & IV Field Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Regina Guzzo** regarding this approval as soon as is practicable.

PC/am

22-A-11T      APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

**RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Jane Lee** be approved for a student teaching assignment;

BE IT RESOLVED that **Jane Lee** be approved for student teaching with no compensation, subject to the following conditions:

- |                           |   |
|---------------------------|---|
| 8. Participating College: | Ramapo College  |
| 9. Contact staff member:  | Kristine Bersch   |
| 10. Assignment dates:     | SY 2021-2022  |
| 11.                       | Theory and Practice of Social Work I & II/Field Instruction I & II Field<br>Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Jane Lee** regarding this approval as soon as is practicable.

22-A-12T      APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

**RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Doreen Ner** be approved for a student teaching assignment;

BE IT RESOLVED that **Doreen Ner** be approved for student teaching with no compensation, subject to the following conditions:

- |                            |   |
|----------------------------|---|
| 12. Participating College: | Ramapo College  |
| 13. Contact staff member:  | Kristine Bersch   |
| 14. Assignment dates:      | SY 2021-2022  |
| 15.                        | Theory and Practice of Social Work I & II/Field Instruction I & II Field<br>Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Doreen Ner** regarding this approval as soon as is practicable.

AS/am

**22-A-13T            APPROVAL – AGREEMENT FOR MENTAL HEALTH ASSESSMENTS/SCHOOL CLEARANCES  
WITH WEST BERGEN MENTAL HEALTHCARE**

**RESOLUTION**

WHEREAS, the Board of Education wishes to enter into an agreement with West Bergen Mental Healthcare to provide Mental Health assessments services to students referred by Bergen Tech Crisis Intervention Team for the 2021-2022 school year; and

WHEREAS, West Bergen is properly licensed to provide the required services utilizing licensed, professional clinical staff and, to that end, is willing and able to provide such staff and services to Bergen County Technical Schools;

NOW THEREFORE BE IT RESOLVED, the Board of Educations of the BCTS approves the agreement between West Bergen Mental Healthcare, Inc. and Bergen County Technical Schools commencing September 1, 2021 and ending June 30, 2022 at the compensation payments as set forth in the agreement.

RP: AS/am

**22-A-14T            APPROVAL – ARTICULATION AGREEMENT – BERGEN COMMUNITY COLLEGE AND BERGEN  
COUNTY TETERBORO CAMPUS FOR 2021-2022 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, Bergen Community College will offer variety of courses which shall provide college credits to students who meet the criteria as set forth in the agreement between Bergen County Technical Schools – Teterboro Campus and Bergen Community College;

BE IT RESOLVED that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the attached Agreement for a dual enrollment program between Bergen Community College and Bergen County Technical Schools Teterboro Campus for the 2021-2022 School Year.

RP: AS/am

**22-A-15T            APPROVAL – EMPLOYEE HANDBOOK FOR THE BERGEN COUNTY TECHNICAL  
SCHOOL DISTRICT 2021-2022 SCHOOL YEAR**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Employee Handbook for the 2021-2022 School Year. (Copy of the handbook on file -HR Department)

HL/am

**22–A–16T      APPROVAL – EVALUATION INSTRUMENTS FOR TEACHERS AND REFLECTIVE PRACTICE  
PORTFOLIO AGREEMENT**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education approves Evaluation Instruments for the certificated staff member position and Teacher Reflective Practice Portfolio Agreement, to be used as an evaluation instrument for highly effective teachers during the 2021-2022 school year:

- Teacher
- Guidance Counselor
- Child Study Team Member
- Speech/Language Specialist
- School Nurse
- Principal/Vice Principal
- Supervisor

**22–A–17T      APPROVAL – ARTICULATION AGREEMENT – FELICIAN UNIVERSITY AND BERGEN COUNTY  
TECHNICAL SCHOOLS - ADULT EDUCATION FOR 2021-2022 SCHOOL YEAR**

**Resolution**

WHEREAS, Felician University will offer variety of courses which shall provide college credits to students who meet the criteria as set forth in the agreement between Bergen County Technical Schools Adult & Continuing Education program and Felician University;

BE IT RESOLVED that upon recommendation of Victor Lynch, Principal at the Adult Education, the Superintendent of BCTS is authorized to enter into the attached Articulation Agreement between Felician University and Bergen County Technical Schools for the 2021-2022 School Year.

RP: AS/am

**22–A–18T      APPROVAL—FIRST READING —BOARD OF EDUCATION POLICIES/REGULATIONS**

**RESOLUTION**

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following attached proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

**Section 3000 – Certificated Staff Members**

3221M	Evaluation of Teachers
3223M	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3433	Vacations/Leave Time

**Section 5000 – Students**

5200.2	Attendance – Adult Day Students
5460.02M	Bridge Year Pilot Program

## **REGULATIONS – ONE READING ONLY**

### **Section 2000 – Program**

R2415.20M      Every Student Succeeds Act Complaints

### **Section 5000 – Students**

R5330.01M      Administration of Medical Cannabis

22–A-19T

## **APPROVAL—CONFIRMATION—FIELD TRIPS**

### **RESOLUTION**

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

<b><u>School</u></b>	<b><u>Paramus Campus</u></b>
Destination	Freshman Trip (Hands in 4 Youth; West Milford)
Dates	9/23/21
Purpose of Trip	Annual Freshman Class Trip
Participants	150 students
Total Cost of Trip	\$6,750.00
Total Cost to Board	0
Student Cost	\$6,750.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
12 Teachers	

<b><u>School</u></b>	<b><u>ATHS Campus</u></b>
Destination	Freshman Trip (Hands in 4 Youth; West Milford)
Dates	9/17/21
Purpose of Trip	Annual Freshman Class Trip
Participants	159 students
Total Cost of Trip	\$9,030.00
Total Cost to Board	0
Student Cost	\$9,030.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Katoya Pierce (Lead Teacher)	
9 additional teachers	

<b><u>School</u></b>	<b><u>Academy Campus</u></b>
Destination	Freshman Trip (Hands in 4 Youth; West Milford)
Dates	9/20/21
Purpose of Trip	Annual Freshman Class Trip
Participants	289 students
Total Cost of Trip	\$
Total Cost to Board	0
Student Cost	\$
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Paul Kaser	\$17.50
and 16 Teachers	

BE IT FURTHER RESOLVED that the principal has compiled a list of students and chaperones, together with parental permission forms and insurance.

**22-A-20T                    APPROVAL – DUAL ENROLLMENT AGREEMENT – FAIRLEIGH DICKINSON UNIVERSITY AND  
BERGEN COUNTY TECHNICAL SCHOOLS - 2021-2022 AND 2022-2023 SCHOOL YEARS**

**RESOLUTION**

WHEREAS, Fairleigh Dickinson University will offer college courses to students at the Bergen County Technical School – District wide who meet the criteria as set forth in the attached dual enrollment agreement between Fairleigh Dickinson University and Bergen County Technical Schools;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the aforementioned agreement between Fairleigh Dickinson University and Bergen County Technical Schools for the 2021-2022 and 2022-2023 School Years.

RP: AS/am

**22-A-21T                    APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY**

**RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Shannon Piazza** be approved for a student teaching assignment;

BE IT RESOLVED that **Shannon Piazza** be approved for student teaching with no compensation, subject to the following conditions:

- |                            |  |
|----------------------------|--|
| 16. Participating College: | Ramapo College   |
| 17. Contact staff member:  | Kristine Bersch  |
| 18. Assignment dates:      | SY 2021-2022   |
| 19.                        | Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Shannon Piazza** regarding this approval as soon as is practicable.

**22-A-22T                    APPROVAL—STUDENT TEACHING—CAPELLA UNIVERSITY**

**RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Mark Ellison** be approved for a student teaching assignment;

BE IT RESOLVED that **Mark Ellison** be approved for student teaching with no compensation, subject to the following conditions:

- |                            |                                     |
|----------------------------|-------------------------------------|
| 20. Participating College: | Capella University                  |
| 21. Contact staff member:  | Internship Department               |
| 22. Assignment dates:      | SY 2021-2022<br>Guidance Internship |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Mark Ellison** regarding this approval as soon as is practicable.

PC/am

source of funds: n/a

**22-A-23T      APPROVAL OF DISTRICT GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PLAN, FOR THE 2021-2022 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the New Jersey Department of Education (NJDOE) mandated the resumption of in-person instruction for the 2021-2022 school year; and set guidelines outlining the minimum standards necessary for the restart and reopening of schools, including the submission to the NJDOE a plan outlining how the school district will meet or exceed the minimum standards and plan for a safe reentry and in-person instruction for students and staff; and

WHEREAS, In April 2020, Governor Murphy issued an executive order which became P.L.2020,c27. This law provides for the continuity of instruction in the event of a public-health related district closure, so that the district can utilize virtual or remote instruction to satisfy the 180-day requirement;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby ratifies and approves the District's Plan that sets forth how Virtual and Remote Instruction shall be provided to students in case of emergency district closure; and

BE IT FURTHER RESOLVED, that the Board of Education hereby ratifies and approves the District's guidance for Chapter 27 Emergency Virtual or remote Instruction Programs for the 2021-2022 School Year, and further confirms the action of the Superintendent of Schools in submitting same to the Bergen County Superintendent of Schools and NJ Commissioner of Education in accordance with applicable law.

HL/am

**22-A-24T      APPROVAL—CONFIRMATION—WEBINAR EXPENSES**

**RESOLUTION**

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
BCA	Michelle Pinke	NJPSAFE Special Education Litigation Certificate Program (Virtual)	\$500.00	9/21/21, 10/19/21, 11/17/21

Campus	Employee	Destination	Cost (excludes taxes)	Dates
One Stop	Lynda Wolf	Talent Management Training (Virtual)	\$750.00	8 Sessions in October 2021
Curriculum	Gwenn Lotter	Best Practice in Secondary Small Group Math Instruction (Virtual)	\$299.00	9/28/21, 10/5/21 & 10/12/21
Curriculum	Eric Buser	High Voltage Vehicle Safety Systems (Virtual)	\$275.00	October 2021

**22-A- 25T        APPROVAL — RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH  
NEW JERSEY MOTOR VEHICLE COMMISSION**

**RESOLUTION**

**WHEREAS**, the Board of Education and New Jersey Motor Vehicles Commission (MVC) are parties to a Memorandum of Understanding whereby the MVC provides the school district, with access to driver history and abstract information within the guidelines of permitted uses according to the federal and New Jersey's Drivers' Privacy Protect Act as the school district has beneficial interest in and legitimate business use of such information; and

**WHEREAS**, the parties wish to continue the services of the aforementioned Memorandum of Understanding for a five (5) year term as memorialized in the **attached** form of Memorandum of Understanding;

**NOW THEREFORE BE IT RESOLVED**, based on the favorable recommendation of the Superintendent of Schools, the Board of Education ratifies and/or approves the aforementioned Memorandum of Understanding **in the form annexed** hereto, subject to the final review and approval of the Board Attorney; and

**BE IT FURTHER RESOLVED** that the Superintendent of Schools and School Business Administrator be and hereby are authorized to take such lawful action as may be required to effectuate the terms of this Resolution and the Agreement approved hereunder, including the execution of the same.



# Bergen County Workforce Development Board Bergen One-Stop Career Center

## Accrued Expense & Obligation Report: Fiscal Year 2021-Program Year 2020 July 1, 2020 thru June 30, 2021 as of 06/30/21

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 1,325,934	\$ 637,017	48%	\$ 607,192	\$ 688,917	<p><b>Total Budget Funding Distribution</b></p> <ul style="list-style-type: none"> <li>ADULT: \$1,325,934 (21%)</li> <li>WFLN: \$1,342,774 (21%)</li> <li>DISLOCATED WORKER: \$2,142,551 (33%)</li> <li>OUT-OF-SCHOOL YOUTH: \$985,412 (15%)</li> <li>IN-SCHOOL YOUTH: \$- (0%)</li> <li>ADMIN: \$520,161 (8%)</li> <li>WLL: \$149,015 (2%)</li> <li>OTHER GRANTS: \$- (0%)</li> </ul>
Dislocated Worker (DW)	\$ 2,142,551	\$ 1,414,140	66%	\$ 1,199,957	\$ 728,411	
<b>Total Adult</b>	<b>\$ 3,468,485</b>	<b>\$ 2,051,157</b>	<b>59%</b>	<b>\$ 1,807,149</b>	<b>\$ 1,417,328</b>	
Youth In-School	\$ -	\$ (22,758)	#DIV/0!	\$ (22,758)	\$ 22,758	
Youth Out-of-School	\$ 985,412	\$ 575,922	58%	\$ 481,302	\$ 409,490	
<b>Total Youth</b>	<b>\$ 985,412</b>	<b>\$ 553,164</b>	<b>56%</b>	<b>\$ 458,544</b>	<b>\$ 432,248</b>	
TANF	\$ 826,190	\$ 462,581	56%	\$ 395,859	\$ 363,609	
GA/SNAP & SNAP ONLY	\$ 516,584	\$ 355,503	69%	\$ 302,864	\$ 161,081	
<b>Total WFLN</b>	<b>\$ 1,342,774</b>	<b>\$ 818,084</b>	<b>61%</b>	<b>\$ 698,723</b>	<b>\$ 524,690</b>	
Workforce Learning Link (WLL)	\$ 149,015	\$ 101,723	68%	\$ 101,723	\$ 47,292	
<b>Total WLL</b>	<b>\$ 149,015</b>	<b>\$ 101,723</b>	<b>68%</b>	<b>\$ 101,723</b>	<b>\$ 47,292</b>	
Program Administration	\$ 520,161	\$ 448,184	86%	\$ 445,574	\$ 71,977	
<b>Total Admin</b>	<b>\$ 520,161</b>	<b>\$ 448,184</b>	<b>86%</b>	<b>\$ 445,574</b>	<b>\$ 71,977</b>	
Smart Steps	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
<b>Total Other Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total</b>	<b>\$ 6,465,847</b>	<b>\$ 3,972,312</b>	<b>61%</b>	<b>\$ 3,511,713</b>	<b>\$ 2,493,535</b>	

**MEMORANDUM OF UNDERSTANDING AMONG THE BERGEN  
COUNTY WORKFORCE DEVELOPMENT BOARD, THE BOARD OF  
EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF  
BERGEN, AND BERGEN COUNTY EXECUTIVE, AS THE LOCAL  
CHIEF ELECTED OFFICIAL, AS TO THE APPOINTMENT OF THE  
ONE-STOP CAREER CENTER OPERATOR**

**THIS MEMORANDUM OF UNDERSTANDING (“MOU”)** is made on this \_\_\_\_\_ day of \_\_\_\_\_ 2021 by and between the **BERGEN COUNTY WORKFORCE DEVELOPMENT BOARD**, a body politic and corporate with administrative offices located at 60 State Street, Hackensack, New Jersey 07601, (“WDB”) and **THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN**, a body politic and corporate of the State of New Jersey with administrative offices located at 540 Farview Avenue, Paramus, New Jersey 07652 (“Bergen Tech”) and the **BERGEN COUNTY EXECUTIVE, AS LOCAL CHIEF ELECTED OFFICIAL**, with principal offices located at One Bergen County Plaza, Hackensack, New Jersey 07601.

**WITNESSETH:**

**WHEREAS**, the Workforce Investment Act of 1998, and its successor legislation, the Workforce Investment and Opportunity Act of 2014 (“WIOA”) envisions a strong role for local Workforce Development Boards and the private sector, with local, business-led boards acting as ‘boards of directors’, focusing on strategic planning, policy development and oversight of the local workforce investment system; and

**WHEREAS**, business and labor have an immediate and direct stake in the quality of the Workforce Development System; and

**WHEREAS**, under WIOA, a local Workforce Development Board is required pursuant to 29 U.S.C. § 3122(a) which states,

“Except as provided in subsection (c)(2)(a), there shall be established, and certified by the Governor of the State, a local workforce development board in each local area of a State, to carry out the functions described in subsection (d)(and any functions specified

for the local board under this Act or the provisions establishing a core program) for such area.”

**WHEREAS**, the Governor of the State of New Jersey has designated Bergen County as the Bergen County Workforce Investment Area, eligible for the receipt of federal WIOA funds and state formula and non-formula funds; and

**WHEREAS**, N.J.S.A. 34:15C-15(a) states, “Each workforce investment area shall be under the jurisdiction of a Workforce Investment Board”; and

**WHEREAS**, pursuant to 29 U.S.C. Sections 3151(d)(1), the WDB, with the agreement of the chief elected official, shall designate or certify one-stop operators; and

**WHEREAS**, following the implementation of a competitive process as required by 29 U.S.C. 3151(d)(2)(A), the WDB appointed Bergen Tech as the One-Stop Center Operator (also known as the Bergen County Job Center) for the period July 1, 2021 through June 30, 2023, which appointment has been approved by the Bergen County Executive; and

**WHEREAS**, Bergen Tech and WDB desire to enter into this MOU, pursuant to 29 C.F.R. 662.400, to memorialize the roles and responsibilities as defined in the WIA as applied to the services of the One-Stop Operator; and

**WHEREAS**, where a local organization, such as Bergen Tech, operates in a variety of roles such as local fiscal agent and One-Stop Operator, 20 C.F.R. 679.430 requires that the WDB and Local Chief Elected Official develop a written agreement to clarify how the WDB and Bergen Tech will carry out their respective responsibilities while demonstrating compliance with the WIOA;

**NOW, THEREFORE**, in accordance with the premises and representations set forth herein, the parties agree as follows:

**I. Designation of Bergen Tech as One-Stop Operator**

- A. Bergen Tech shall serve as One-Stop Operator for the period retroactive to July 1, 2021 through June 30, 2023. Consistent with the provision of 20 C.F.R. 678.615(b),

nothing contained herein shall preclude Bergen Tech from competing to be selected as Job Center Operator in any competitive process for the position advertised by the WDB pursuant to 29 U.S.C. 3151(d)(2)(A).

- B. The One-Stop Operator shall also serve and be known or referred to as the Bergen County Job Center Operator. The "Bergen County Job Center" is a part of the "American Job Center" network, a unifying name and brand established by the U.S. Department of Labor ("DOL") in coordination with the U.S. Department of Education ("DOE") that identifies online and in-person workforce development services as part of a single network of publicly-funded services. The One-Stop Operator shall also serve as the Bergen Job Center Operator, with the same role, duties and functions as identified in the course of the competitive process resulting in this contract award.
- C. The appointment of Bergen Tech to the position of One-Stop Operator, as aforesaid, has been approved by the Bergen County Executive pursuant to 29 U.S.C. 3151(d)(1).

## **II. Services To Be Provided By the One-Stop Operator**

- A. The One-Stop Operator shall oversee delivery of the services of the One-Stop Career Center, also known as the Bergen County Job Center, in accordance with the provisions and requirements set forth in the County of Bergen's "BC-RFP-21-002 WDB One Stop Operator" bearing an issue date of February 8, 2021, a true copy of which is annexed hereto as "Exhibit A," subject to and/or with the exception of the items addressed by Bergen Tech in its written response to the aforementioned Request for Proposal and clarification statement to the WDB procurement committee, true copies of which are collectively annexed hereto as "Exhibit B."
- B. Pursuant to 20 C.F.R. 678.620(b), the one-stop operator may not perform the following functions: convene system stakeholders to assist in the development of the local plan; prepare and submit local plans (as required under section 107 of WIOA); be responsible for oversight of itself; manage or significantly participate in the

competitive selection process for one-stop operators; select or terminate one-stop operators, career services, and youth providers; negotiate local performance accountability measures; or develop and submit budget for activities of the local WDB in the local area.

### **III. Firewalls And Internal Controls**

- A. WIOA permits the County Executive to designate a fiscal agent to accept funds for the local area, to receive awards of grants and contracts by or on behalf of the County Executive, to disburse funds for workforce investment activities pursuant to the requirements of WIOA, and support the development of the WDB budget. Through Executive Order of former County Executive Pat Schuber, Bergen Tech was designated as Fiscal Agent to administer program funds under the jurisdiction of the Bergen County Workforce Investment Area and has served as Fiscal Agent continuously, through the current day, since its original appointment as Fiscal Agent.
- B. Bergen Tech also provides at least one (1) of its employees to serve on the Workforce Development Board as required by law pursuant to 29 U.S.C. 3122.
- C. Where local organizations, such as Bergen Tech, function in a variety of roles, 20 C.F.R. 679.430 requires that a written agreement be developed with between the WDB and County Executive to clarify how the organization will carry out its responsibilities while demonstrating compliance with WIOA and corresponding regulations, relevant Office of Management and Budget circulars, and the State's conflict of interest policy.
- D. To that end, and consistent with law, as aforesaid, the following internal controls and measures shall be observed and implemented by the parties:
  - 1. Bergen Tech shall abide by each of the limitations set forth by 20 C.F.R. 678.620(b) in its capacity and role of One-Stop Operator. A true copy of 20 C.F.R. 678.620(b) is attached herewith as Exhibit "C."

2. Bergen Tech shall not be precluded from performing the functions set forth in 20 C.F.R. 678.620(b), however, in the event that such functions are required to be performed by Bergen Tech solely in its capacity as Fiscal Agent.
3. Employees of Bergen Tech who serve as members or trustees of the WDB may abstain or recuse themselves from voting on any matters involving any award of contract or other benefit to Bergen Tech, as may be appropriate, to the extent that such action may constitute a material or impermissible conflict of interest or be required by law. To that end, and in order to permit WDB Board members or trustees with an opportunity to evaluate whether a particular matter involving Bergen Tech presents an impermissible conflict of interest, the WDB shall provide sufficient prior notice to all WDB trustees or members who are employees of Bergen Tech of any and all agenda items relating to Bergen Tech involving or requiring WDB discussion and/or vote or approval.

#### **IV. Miscellaneous**

- A. To the extent applicable to the subject matter of this MOU, the following document is specifically incorporated herein by reference:

“New Jersey State Employment and Training Commission Appendix 4: WIB Certification Application/Criteria dated September 19, 2012 (rev. December 3, 2012)” and as it may be amended. And the SETC publication Roles of a Local Workforce Investment Board: Key Areas for Action, Revised 9/17/2013.

- B. This MOU may be assigned only upon the mutual written agreement of the parties hereto.
- C. If any single part or provision of this MOU is found to be null and void, or is otherwise stricken, the remainder of this MOU shall remain in full force and effect.

#### **V. Amendments to MOU**

This MOU may be renewed or amended from time to time by agreement of the parties in the same manner as this MOU was originally authorized and approved.

Amendments to this MOU shall become effective immediately upon execution by the last (in time) of the parties to this MOU.

**VI. Limitations of MOU**

All of the terms, conditions and covenants contained in this MOU are expressly limited by and subject to the WIOA and its implementing regulations. In the event there shall be deemed to be any inconsistency between the terms of this MOU and the terms of the WIOA, the terms of the WIOA shall prevail. In the event of any partial invalidity or unenforceability of any of the provisions of this MOU, same shall not affect the validity or enforceability of the remaining terms of this MOU.

**VII. Filing**

A copy of this MOU shall be forthwith filed with the New Jersey State Employment Training Commission.

**VIII. Length of MOU**

This MOU shall become effective July 1, 2021, and shall remain in force and in effect until June 30, 2023, unless terminated by the repeal of WIOA, otherwise by action of law, or in accordance with this section.

**IX. Counterparts**

This agreement may be executed in counterparts, each of which will be deemed to be an original, but all of which, taken together, will constitute one and the same agreement.

**X. Acknowledgments**

The following individuals are authorized and approved to execute this MOU and execute and enter into the same on behalf of and as the act of their respective employers and/or entities.

**SIGNATURE PAGE TO  
MEMORANDUM OF UNDERSTANDING AMONG THE BERGEN  
COUNTY WORKFORCE DEVELOPMENT BOARD, THE BOARD OF  
EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF  
BERGEN, AND BERGEN COUNTY EXECUTIVE, AS THE LOCAL  
CHIEF ELECTED OFFICIAL, AS TO THE APPOINTMENT OF THE  
ONE-STOP CAREER CENTER OPERATOR**

---

David Hollenbeck  
Chairperson, Bergen County Workforce Development Board

Date



**SIGNATURE PAGE TO  
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---

James Tedesco, III  
County Executive, County of Bergen

Date

**SIGNATURE PAGE TO  
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ONE-STOP CAREER CENTER OPERATOR**

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Howard Lerner, Ed. D.  
Superintendent of Schools,  
Board of Education of the Vocational Schools in the County of Bergen

Date



## SITE-BASED LEARNING AFFILIATION AGREEMENT

### I. Parties to the Site-Based Learning ("SBL") Training Agreement:

This agreement (the "Agreement"), dated 6/28/2021 is made between: Capella University ("Capella"), located at 225 South 6<sup>th</sup> Street, 9<sup>th</sup> floor, Minneapolis, MN 55402 and The Board of Education of the Vocational Schools in the County of Bergen (the "Site") with its primary location of business at 540 Farview Avenue, Paramus, NJ 07652 for the purpose of establishing guidelines for the cooperative provision of internship and practicum experiences at Site for learners enrolled in certain degree programs at Capella, which may include: Counseling, Education, Health Administration, Human Resources, Nursing, Psychology, Public Health, and Social Work.

### II. Definitions

- A. "Faculty Liaison" is the Capella faculty member supporting the learner(s) in his or her coursework and provides remote supervision of the learner(s). The Faculty Liaison also is the liaison with the Site Supervisor and Site related to the SBL.
- B. "SBL Coordinator" is the Capella employee who facilitates communication between Capella, learners, the Site, and Site Supervisor during the SBL application review and approval process.
- C. "Site" shall be referred to either as the Board of Education or to the building or campus to which learner may be assigned under this Agreement, as the case may require.
- D. "Site Supervisor" is the Site employee who provides direct supervision of the learner(s). The Site Supervisor has the required credentials or licensure, supervision experience and training, time and commitment to train learners pursuant to this Agreement.
- E. "Site-Based Learning" or "SBL" consists of defined activities required for completion of a Capella degree program and may include practicum and/or internship. This experience gives learners the opportunity to practice skills and utilize the competencies necessary for degree completion.

### III. Term and Termination:

This Agreement shall be effective from 6/1/2021 through 6/1/2026. This Agreement shall automatically renew for additional one (1) year terms. Either party may terminate this Agreement at any time upon sixty (60) days' written notice to the other party.

### IV. The Parties Mutually Acknowledge and Agree:

- A. To exchange all information needed for review and approval of the learner outcomes, professional activities, experiences to be included, and professional materials to be utilized in the SBL.
- B. The learners will provide professional services (appropriate to their program of study) under the general oversight of the Site Supervisor at the Site for a prescribed number of hours per week as part of the SBL. The Site Supervisor's supervision of learner shall be specifically limited to those periods only when learner and Site Supervisor are in direct contact or proximity with one another.

- C. The Site may terminate a learner SBL at the Site upon written notice to Capella, including for a learner's violation of Site's rules of professional conduct or Board Policies or Regulations.
- D. The learners shall not, at any time during the term of this Agreement, be considered employees of the Site or Capella.

**V. Capella agrees:**

- A. To assign a SBL Coordinator and Faculty Liaison.
- B. To prepare learners for SBL by means of coursework designed to familiarize them with methods and protocol for the SBL, including a SBL course concurrent with the SBL at Site.
- C. To provide the Site Supervisor with Capella's SBL orientation materials, which shall include, SBL program information, evaluation forms required to monitor and assess the performance of a learner, and the Faculty Liaison's contact information.
- D. To have the SBL Coordinator maintain contact with the Site Supervisor and Faculty Liaison should any changes be anticipated in relation to this Agreement, or should any disagreements arise between learners and the Site Supervisor (acknowledging that the Site Supervisor has primary authority for all activities of the learners at the Site).
- E. To provide, pay for and maintain in full force and effect during the term of this Agreement, general liability, and worker's compensation, in coverage amounts of not less than \$1,000,000 for injuries to one person, \$2,000,000 aggregate levels, and not less than \$1,00,000 for loss or damage to any real or personal property, covering the Faculty Liaison. Learners shall be covered by Capella's general liability policy. Capella shall name Site and Site's officers, representatives, trustees, employees, agents as Additional Insureds on such policy of general liability insurance and shall provide a Certificate of Insurance acceptable to Site prior to the first learner beginning SBL with or at Site.
- F. To assure that each selected learner is a student in good standing at Capella prior to beginning SBL under this Agreement and at all times during the Term of this Agreement. Capella will notify Site immediately if such status is not maintained by learner.

**VI. The Site agrees:**

- A. To provide a copy of the Site Supervisor's resume or curriculum vitae showing relevant experience and a copy of the Site Supervisor's current and active professional license/credential to Capella.
- B. To provide opportunities for learners to engage in a variety of appropriate training activities under the oversight of the Site Supervisor to meet Capella's program requirements and sufficient to evaluate a learner's performance in required knowledge and skills areas.
- C. To provide learners with adequate workspace, telephone, office supplies, and staff to conduct professional activities appropriate to the SBL placement.
- D. To provide learners with information about all safety and emergency policies and practices at the Site.

- E. To provide weekly face-to-face supervisory contact to meet the minimum number of required supervision hours for each quarter, which includes examination of the learners work via the use of either direct observation, audio/video take, review of case records, or collaborative service delivery (e.g., co-therapy).
- F. To approve learners' submitted SBL hours on a regular basis.
- G. To complete and submit written evaluation of learners on the quarterly forms provided to the Site by Capella within the stated deadlines.
- H. To have the Site Supervisor maintain regular contact with the Faculty Liaison, to consist of at least electronic contact three (3) times, at the beginning, middle, and end of the SBL.
- I. To respond to the Faculty Liaison's emails and/or phone calls in a timely manner in order to consult about the learner's progress during the quarter.
- J. To notify the Faculty Liaison promptly when there are any concerns about a learner's performance at the Site.
- K. To notify the Faculty Liaison immediately if there are any changes to a learner's SBL, including dates of placement, hours, activities, supervision, etc.
- L. For learners in Counseling programs only, to provide Counseling learners with the opportunity to use audio or videotapes of his/her counseling sessions in supervision meetings at the Site during each quarter, provided that such audio taping or video taping of counseling sessions is permitted. If taping at the Site is prohibited, live supervision of a learner's counseling sessions will be provided during each quarter.

**VII. Capella will require learners:**

- A. To notify the Faculty Liaison if any changes are made to a learner's SBL, including dates of placement, hours, activities, and on-site supervision.
- B. To follow all relevant Policies, procedures, rules, Regulations, and standards of the Site.
- C. To abide by all rules and regulations in the State in which they are completing SBL.
- D. To be familiar with and uphold the relevant professional ethical guidelines governing all SBL activities.
- E. To participate fully in the SBL course and weekly supervision meetings throughout each quarter.
- F. To submit SBL hours for approval on a weekly basis, or as otherwise required by the learner's program.
- G. To complete and submit all required forms and documents correctly during the quarter by the expected deadlines.
- H. To notify the Faculty Liaison and the Site Supervisor about any changes to the learner's availability at the Site that are different from the work schedule that has been arranged with the Site, or any relevant impairment of competence to perform as expected during SBL, whether the impairment arises from physical, psychological, or other causes.
- I. To notify the Faculty Liaison when an absence of more than 5 days has occurred at the Site.

- J. To notify the Faculty Liaison when on-site supervision is not provided during any week of the quarter.
- K. To participate in additional training and/or education offered or required by the Site, which are required for fulfilling SBL duties, and to be responsible to obtain such additional training and/or education, as deemed necessary by the Site Supervisor and/or Faculty Liaison in order to conduct activities required at the Site in a successful manner.
- L. To represent oneself as a Capella learner at all times during the SBL placement.
- M. To complete all screening procedures, trainings, and checks required by the Site through a third party vendor, which may include: criminal background check, fingerprinting, physical exam, immunizations, or drug testing.
- N. For Doctoral Nursing learners only, to submit his or her project to the Capella IRB and any required institutional committees prior to gathering data or initiating the capstone project at the Site.
- O. For Nursing learners only, to hold a current, unrestricted registered nurse's license in order to participate in SBL, and, if for any reason the status of the registered nurse's license changes, to notify the Faculty Liaison and Site Supervisor immediately.

#### **VIII. Professional Liability Insurance**

- A. Professional liability insurance requirements are described in Exhibit A, attached and incorporated herein. Prior to beginning the SBL Program at the Site, each learner shall be required to provide proof of professional liability insurance acceptable to the Site and consistent with the requirements set forth in Exhibit A.

#### **IX. Miscellaneous**

- A. Capella shall defend, indemnify and hold harmless Site, its agents, officer, employees, trustees and representatives from and against any and all losses, injuries, claims, expenses or other damages, including reasonable attorney's fees, incurred as a result of any act or omission of Capella or any learner under this Agreement.
- B. This Agreement shall be subject to the laws of the State of New Jersey without regard to any conflict of laws principles. All action in relation to the terms hereunder shall be venued in the New Jersey Superior Court located in Bergen County, New Jersey or the Federal District Court of the State of New Jersey with personal and subject matter jurisdiction.
- C. Any portion of this Agreement that is deemed to be unenforceable at law by any Court with jurisdiction may be severed from the Agreement without invalidating any of the remaining portions of the Agreement which, the parties understand, shall be fully enforceable by the parties.
- D. This Agreement reflects the entire agreement between the parties and supersedes all other agreements, whether oral or written, regarding the subject matter hereof. No part of this Agreement may be amended except by written agreement signed by the parties.
- E. By signing this Agreement, the Site represents and warrants that the person signing this Agreement has the present capacity, power, and authority to execute this Agreement, that Site has read and understands all the terms of this Agreement, that Site has been provided adequate time and opportunity to review this Agreement with Site's own attorney, and that Site agrees to be bound by all terms contained herein.

- F. This Agreement may be executed in counterparts and via facsimile with each part being considered an original and all parts being recognized as one in the same document.
- G. The parties agree that they, and each learner or individual providing services hereunder, will comply with all applicable laws, including but not limited to the Family Educational Rights and Privacy Act of 1974 ("FERPA") and Health Insurance Portability and Accountability Act of 1996 ("HIPAA").
- H. **Notification:** Notices required to be provided under this Agreement shall be in writing and shall be deemed to have been duly provided to the other party if mailed via certified mail/return receipt requested, or delivered via overnight courier or messenger, with receipt, as follows:

To the Site:  
Bergen County Technical Schools District  
Attention: Andrea Sheridan, Assistant Superintendent  
540 Farview Avenue  
Paramus, New Jersey 07652

To Capella:  
Capella University  
Attn: General Counsel  
225 S. 6<sup>th</sup> Street, 9<sup>th</sup> Floor  
Minneapolis, MN 55402

IN WITNESS WHEREOF, the parties have each signed this Agreement in their official capacities on the date and year first written above.

**Site:**

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Capella University:**

Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit A

Capella University Program	Capella Requires Learner to Obtain Professional Liability Insurance?	Learner Professional Liability Coverage Amount
Bachelor of Science (BS) in Psychology – Pre-Counseling	No	n/a
Master of Science (MS) in Addiction Studies/Addiction Counseling	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training
MS in Clinical Mental Health Counseling	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training
MS in Marriage and Family Therapy	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training
MS in School Counseling	Yes	1 million occurrence/1 million aggregate-must cover entire duration of training
Doctor of Philosophy (PhD) in Counselor Education and Supervision	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training
All Education Programs	No	n/a
Doctor of Health Administration (DHA)	No	n/a
MS in Human Resource Management	No	n/a
Master of Science in Nursing (MSN) (MSN-FP/ RN-MSN)	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training
Doctor of Nursing Practice (DNP) (BSN-DNP / DNP Prep)	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training
BS in Psychology – General Psychology	No	n/a
Graduate Certificate in Psychology – Applied Behavior Analysis	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
MS in Applied Behavior Analysis	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
MS in Clinical Psychology	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
MS in Clinical Counseling Psychology	Yes	1 million incidental/3 million aggregate-must cover entire duration of training



MS in Counseling Psychology	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
Doctor of Psychology (PsyD) in Clinical Psychology	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
PsyD in School Psychology	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
Specialist Certificate in School Psychology	Yes	1 million incidental/3 million aggregate-must cover entire duration of training
Master of Public Health (MPH)	No	n/a
Doctor of Public Health (DrPH)	No	n/a
Master of Social Work (MSW)	Yes	1 million occurrence/3 million aggregate-must cover entire duration of training



120 Chestnut Street, Ridgewood, New Jersey 07450 201.444.3550 Fax: 201.672.1617 [www.westbergenmental.com](http://www.westbergenmental.com)

### **Contract for Mental Health Assessments/School Clearances with The Bergen County Technical Schools District**

THIS AGREEMENT is entered into by and between the BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN, with offices located at 540 Farview Avenue, Paramus, NJ, 07652 (hereinafter Bergen Tech), and WEST BERGEN MENTAL HEALTHCARE, INC. with administrative offices located at 120 Chestnut Street, Ridgewood, NJ, 07450 (hereinafter West Bergen),

WHEREAS, in furtherance of the health and well-being of its student population of its four campuses and programs, Bergen Tech wishes to purchase services from West Bergen, namely mental health and/or risk assessments; and West Bergen Mental Healthcare, Inc. is licensed to provide the required services utilizing licensed, clinical staff; and

WHEREAS, West Bergen is properly licensed to provide the required services utilizing licensed, professional clinical staff and, to that end is willing and able to provide such staff and services to Bergen Tech; and

NOW THEREFORE, based on the mutual promises and understanding of the parties set forth herein, together with the other good and valuable consideration set forth herein, the parties agree as follows:

#### **A. Term of Agreement**

This agreement shall be in effect from September 1, 2021 through June 30, 2022. The parties may agree, in writing, to renew and /or extend this agreement for additional one (1) year terms.

This Agreement may be cancelled or terminated unilateral by either party upon the provision of two (2) months' notice of termination to the other party. In the event of such termination or cancellation, West Bergen shall remain entitled to receive payment for all services rendered and/or performed in connection with this agreement through the effective date of cancellation or termination.

**B. Scope of Services To Be Provided By West Bergen Mental Healthcare, Inc.:**

- Mental health assessments will be provided by West Bergen to students referred by Bergen Tech's Crisis Intervention Team or other designated representative.
- West Bergen shall provide a licensed, qualified, clinical professional such as a licensed clinical social worker, (LCSW), licensed social worker, (LSW), licensed professional counselor (LPC), advanced practice nurse, (APN) psychologist or psychiatrist at one of West Bergen's counseling centers, or at other such location as agreed upon by the parties, to conduct the risk assessment.
- The mental health assessment referred to above will be completed according to the attached "Guidance Document"/ protocols and School Clearance Draft Policy provided by Steven Fogarty, ESQ. A "school clearance" letter will be issued if applicable.
- Follow-up recommendations will be provided by West Bergen to Bergen Tech separately from the clearance letter.
- In most situations, the students referred by Bergen Tech will be assessed on the same day as the referral is made. If this is not possible, the assessment will be conducted within 24 hours of referral or the district representative will be informed immediately as to the reason and the assessment will be conducted as soon as possible following such notification.

In unusual circumstances, where the initial information/discussion with the school reflects a student's elevated or enhanced level of risk, West Bergen will consult with the district representative, regarding the severity of the risk and the advisability of conducting the screening in a hospital setting.

**C. Confidentiality:**

West Bergen Mental Healthcare Inc., as a mental healthcare provider, is governed by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other state and federal laws regarding confidentiality of client health information. West Bergen acknowledges that the services to be rendered are of a confidential nature, and to that end, will utilize its best efforts to maintain the confidentiality of Bergen Tech and Bergen Tech's pupils. West Bergen shall utilize its best efforts to have its employees comply with this provision.

Notwithstanding anything to the contrary contained herein, in the event that West Bergen receives or is served with a subpoena commanding the production of pupil records or information, West Bergen shall immediately provide Bergen Tech with the subpoena. West Bergen shall not furnish any pupil records or health records unless it receives prior

approval from Bergen Tech or until such time as an appropriate court order is furnished compelling the production of such records.

To ensure that full communication between the agency and The Academies' and Technical Schools' staff can occur, each party to this agreement will request from the parent or guardian, a signed Authorization for the Release of Information regarding the student.

**D. Indemnification of Both West Bergen Mental Healthcare and Bergen Tech and Insurance Obligations:**

- (1) The Bergen County Technical Schools District agrees to hold harmless and indemnify West Bergen Mental Healthcare Inc., its trustees, directors, officers, employees or agents from and against any and all claims, losses and suites or liabilities, of any nature which may be asserted against them by third parties in conjunction with performance of West Bergen's and its Board, directors, officers, employees and agents under this agreement.
- (2) West Bergen Mental Healthcare, Inc. agrees to hold harmless The Bergen County Technical Schools District, its trustees, directors officers, employees or agents from and against any and all claims, losses and suites or liabilities, of any nature which may be asserted against them by third parties in conjunction with performance of The Bergen County Technical Schools District and its Board, directors, officers, employees and agents under this agreement.
- (3) West Bergen shall obtain and maintain during the duration of this Agreement, at its own expense, comprehensive general liability insurance with the limits of no less than one million dollars, (\$1,000,000), per incident and three million dollars, (\$3,000,000) aggregate, insuring Bergen Tech against any and all liability or claims arising out of, connected with or resulting directly from West Bergen's performance of services under this Agreement. The policy shall name Bergen Tech as an additional insured. A copy of said certificate of insurance shall be provided upon execution of this Agreement and shall be attached to the Agreement as Exhibit "A".
- (4) West Bergen shall also procure full and appropriate worker's compensation insurance in the appropriate statutory amount for all of its employees affiliated with this Agreement.

**E. Changes-Amendments:**

In the event that either party seeks to modify the schedule of services to be provided hereunder, that party will provide the other with a minimum of ten (10) business days'

notice. Any amendment to the schedule or provisions of this agreement that are acceptable to both parties shall be memorialized in a writing signed by the parties hereto.

**F. Compensation/Payment:**

The fee for the school clearance process will depend on the licensing level of the clinician required by the Bergen County Technical Schools District. In most situations, a licensed clinician an LCSW or LPC can conduct these assessments, except as otherwise agreed to by the parties and permitted by law.

West Bergen's fees in conjunction with the services provided hereunder are as follows:

- For an assessment completed by a licensed clinician such as an LCSW or LPC or psychologist the rate is \$157.00.
- For an assessment completed by an Advance Practice Nurse, Board Certified in Behavioral Health, the rate is \$210.00.
- For an assessment completed by a psychiatrist, the rate is \$329.00. (There are very limited clinical hours available from West Bergen's child psychiatrist; he will complete the assessment only if it is required by the Academies' Director of Special Services and the psychiatrist is able to do so in the time frame expected.)

West Bergen Mental Healthcare will submit individual invoices to the attention of:

Dawn Sykes  
Bergen County Technical Schools  
540 Farview Avenue  
Paramus, NJ 07652

Bergen Tech staff will provide West Bergen Mental Healthcare with a signed contract for the provision of agreed upon services as outlined herein. The subsequent vouchers should be directed to the attention of:

The Billing Department  
West Bergen Mental Healthcare  
120 Chestnut Street  
Ridgewood, NJ 07450

Any notices hereunder shall be in writing and delivered by Certified Mail, Return Receipt Requested or recognized overnight carrier addressed to the individuals above and deemed to be given on the day of delivery.

**G. Miscellaneous**

- (1) The recitals on the first page of this Agreement are not merely recitals, but form a material part of this Agreement and are fully incorporated herein and made a part hereof.
- (2) West Bergen will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, marital status, affectional or sexual orientation, sex or any other protected category as set forth in New Jersey Law Against Discrimination, N.J.S.A. 10A:5-1 *et seq.* and any regulation implementing the same.
- (3) Any staff or individuals provided by either party to provide service pursuant to this Agreement shall be employees of that party and shall not be considered employees of the other party. As such, they shall not be entitled to any reimbursement, compensation, fringe benefits, or payment of benefits that the other party may provide to its own staff members.
- (4) Neither party shall transfer or assign any of its rights or obligations under this Agreement without the prior expressed written consent of the other party.
- (5) This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of New Jersey, the Superior Court of the State of New Jersey, County of Bergen.

In Witness Whereof, the parties have executed this Contract as of the date set forth below:

West Bergen Mental Healthcare

The Bergen County Technical Schools  
District

\_\_\_\_\_  
Michael J. Tozzoli, LCSW, CEO  
West Bergen Mental Healthcare, Inc.

\_\_\_\_\_  
Dr. Howard Lerner, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# POLICIES/REGULATIONS

## FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

**Section:** CERTIFICATED  
**STAFF MEMBERS**  
**Number:** 3221M

**Title:** EVALUATION OF TEACHERS

### EXPLANATION

The New Jersey State Board of Education adopted revisions to N.J.A.C. 6A:10 – Educator Effectiveness, prior to the governor's declared state of emergency due to the COVID-19 pandemic. The provisions in this Chapter of the Code address the evaluation procedures for all teaching staff members including: classroom teachers (Policy No. 3221M and Regulation No. R3221M); educational services staff members, including school nurses, guidance counselors, child study team members, library media specialist, etc. (Policy No. 3222M and Regulation No. R3222M); administrators, excluding Vice Principals, and Assistant Principals (Policy No. 3223M and Regulation No. R3223M); and Principals, Vice Principals, and Assistant Principals (Policy No. 3224M and Regulation No. R3224M).

The revisions in these updated policies and regulations are minor. The only substantive revision was N.J.A.C. 6A:10-2.1(c) that now requires evaluation rubrics to be submitted to the Commissioner of Education by August 1<sup>st</sup> every year for approval by August 15<sup>th</sup>. The Administrative Code previously required submission of the evaluation rubrics to the Commissioner by June 1<sup>st</sup> for approval August 1<sup>st</sup>.

This Code revision is being updated in each of the policies and regulations noted above.

The revisions in these policies and regulations align with the Administrative Code changes that were adopted by the New Jersey Board of Education before the Governor's declared state of emergency in April 2020 due to the COVID-19 pandemic. These temporary modifications affect the following Administrative Code sections: 6A:10-2.2(a)3; 6A:10-2.5(h) and 10-2.5(k); 6A:10-4.1(b), 4.1(c), and 4.1(d); 6A:10-4.4(c)4; 6A:10-5.1(b), 10-5.1(c), and 10-5.1(d); 6A:10-5.5(e); and 6A:10-6.2(c).

The New Jersey Department of Education notified school districts of these temporary rules and school districts have implemented these temporary rules in their educator evaluation process. These temporary modifications were not incorporated into the revised evaluation policies and regulations because Executive Order 103 was an emergency adoption of temporary modifications to the rules



governing the provisions of educator evaluations and these temporary rules expire once the state of emergency is lifted. Once the temporary rules expire, the Administrative Code provisions incorporated into these revised evaluation policies and regulations, that existed before introduction of Executive Order 103 will likely be back in effect.

These revisions impact the evaluation procedures that the District is required to implement. All policies and regulations cited above are mandated

## THE POLICY

The Board of Education understands the importance of teaching effectiveness to further the development of a professional corps of educators and to increase student achievement. In recognition of these principles, the Board adopts this policy and Regulation No. R3221M for the evaluation of teachers consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey (TEACHNJ) Act and the AchieveNJ administrative codes. This policy and Regulation No. R3221M provide the specifications and requirements for teacher evaluations consistent with TEACHNJ and Achieve NJ. However, the evaluation requirements will not apply to those teachers who teach part time in the Adult Education Division of the Bergen County Technical Schools District.

## DEFINITION – TEACHER

For purposes of this policy and Regulation No. R3221M, “teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned a class roster of students for at least one particular course.

~~The rules in N.J.A.C. subchapter 6A:10 – Educator Effectiveness, shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013, and n~~ No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq., or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the **purpose of conducting the educator** evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47-1 et seq.

The Board of Education shall annually adopt evaluation rubrics for **all** teachers, which shall be submitted to the Commissioner of Education by **August June 1** for approval by August 15 ~~4~~ of each year. The evaluation rubrics shall have four (4) defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teachers and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teachers. The District Evaluation Advisory

Committee ~~may shall~~ be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for teachers as outlined in N.J.A.C. 6A:10-2.3 shall be followed. For each teacher rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5. A School Improvement Panel shall be established in accordance with N.J.A.C. 6A:10-3.1 and with the responsibilities outlined in N.J.A.C. 6A:10-3.2.

The components of the teacher evaluation rubrics as described in N.J.A.C. 6A:10-4.1 shall apply to teachers. Measures of student achievement, as outlined in N.J.A.C. 6A:10-4.2 shall be used to determine the impact it has on student learning. Teacher observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-4.4 and **N.J.S.A. 18A:27-3.1**. Observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b.(8) and N.J.A.C. 6A:10-2.5 and 10-3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).

The teacher practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-7.2.

The Superintendent shall annually notify all teachers of the adopted evaluation policies and procedures/regulations no later than October 1. If a teacher is hired after October 1, the Superintendent shall notify the teacher of the policies and procedures/regulations at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures/regulations within ten (10) teacher working days of adoption.

Legal references: *N.J.S.A. 18A:6-117 through 6-129; 18A:27-3.1*

*N.J.A.C. 6A:10-1.1 through 10-1.4 (General Provisions); 6A:10-2.1 through 10-2.5 (Evaluation of Teaching Staff Members); 6A:10-3.1 through 10-3.2 (School Improvement Panel); 6A:10-4.1 through 10-4.4 (Components of Teacher Evaluation); and 6A:10-7.1 through 10-7.2 (Commissioner Approval of Educator Practice Instruments)*

Adopted (BCTS): 4/29/14 Rev.: 4/28/16 Rev.: 8/29/17 Rev.:  
Adopted (BCSS): N/A

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

## POLICY

Section: CERTIFICATED  
STAFF MEMBERS  
Number: 3223M

Title: EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS,  
VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

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The Board of Education recognizes the importance of administrator effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts this policy for the evaluation of administrators consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey (TEACHNJ) Act and the AchieveNJ administrative codes. This policy and Regulation No. R3223M provide the specifications and requirements for administrator evaluations consistent with both TEACHNJ and AchieveNJ.

### DEFINITION - ADMINISTRATOR

For purposes of this policy and Regulation No. R3223M, “administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A:1.1, employed in the District in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor, or any other administrative or supervisory position in the District. For the purposes of this policy, the regulation, and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

~~The rules in N.J.A.C. 6A:10 – Educator Effectiveness, shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013, and No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq., or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in annual performance reports and all information collected, compiled, and/or maintained by employees for the purpose of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., including, but not limited to, digital records, shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, located at N.J.S.A. 47:1A-1 et seq.~~

The Board shall annually adopt evaluation rubrics for **all** administrators, which shall be submitted to the Commissioner of Education by **August** ~~June~~ 1<sup>st</sup> for approval by August 15<sup>th</sup> of each year. The evaluation rubrics shall have four (4) defined annual ratings: unsatisfactory progressing, proficient, and exemplary. The Board shall meet the

requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of administrators and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all administrators. A District Evaluation Advisory Committee ~~may shall~~ be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for administrators as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each administrator rated unsatisfactory or progressing on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured administrators shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured administrators shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured administrators shall be completed prior to June 30.

The Superintendent annually shall notify all administrators of the adopted evaluation policies and procedures/regulations no later than October 1. If any administrator is hired after October 1, the Superintendent shall notify the administrator of the policies and procedures/regulations at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures/regulations within ten (10) administrator working days of adoption.

Legal reference: *N.J.S.A. 18A:6-117 et seq.; 18A:27-3.1*

*N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5*

Adopted (BCTS): 9/11/02 Rev.: 6/20/06 Rev.: 4/29/14 Rev.: 4/28/16 Rev.: 8/29/17  
Rev.:  
Adopted (BCSS): 10/16/02 Rev.: 6/20/06 Rev.: 5/29/14 Rev.: 4/26/16 Rev.: 8/22/17  
Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## **POLICY**

**Section: CERTIFICATED  
STAFF MEMBERS**  
**Number: 3433**

**Title: VACATIONS/LEAVE TIME**

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Vacation time is neither accrued by nor applicable to teachers in the District.

The in-school work year for all teachers employed on a ten-(10) month basis (other than new teachers who may be required to attend one additional day for orientation) shall not exceed one hundred eighty-three (183) days.

### **TWELVE-MONTH TEACHERS**

The in-school work year for all teachers employed on a twelve-(12) month basis shall be comprised of the work year of teachers employed on a ten-(10) month basis plus an additional twenty (20) workdays between July 1 and August 31. There will be no additional fringe benefits attached to the summer workdays.

### **LENGTH OF CONTRACTS**

All ten (10)-month certificated employee contracts shall be dated from September 1 to June 30. All twelve (12)-month certificated employee contracts shall be dated from July 1 to June 30.

### **TWELVE-MONTH STAFF**

Vacation time for all employees in twelve (12) month positions that are eligible for vacation days shall be earned after an employee completes a twelve (12) month contract year of employment (July 1 to June 30). Vacation days earned for working during a contract year become available to an employee for use on July 1 of the next contract year. A new employee who works less than a full contract year before the next July 1 will earn vacation days on a prorated basis. During the first year of employment an employee may borrow from the vacation entitlement days s/he will receive on the first July 1 following his/her initial district employment. Vacation days "used early" in this manner will be deducted from the balance of earned vacation days the employee receives for use on the next July 1.

### **CARRY OVER OF VACATION TIME**

Unless otherwise approved by the Board, employees who earn vacation days shall have one (1) year to use their vacation time after it becomes available for use. Unless otherwise approved by the Board, an employee shall be permitted to carry over a maximum of five (5) unused vacation days to the next fiscal year. None of the unused vacation days carried over from one year to the next may be carried over to a second year; instead they shall be forfeited.

## **EMERGENCY LEAVE**

The Principal or Program Administrator may grant to any regularly employed teacher emergency leave each year for the following reasons: death in the immediate family; death of a relative not a member of the immediate family; personal business or religious reasons.

## **UNCOMPENSATED LEAVE**

The Board of Education, upon recommendation of the Superintendent, may grant a leave of absence, without pay or benefits, for personal reasons or educational study, to any tenured employee.

Legal reference:      *N.J.S.A. 18A:30-1 through 30-8 (Leaves of Absence)*  
                              *29 U.S.C. 2601 et seq.*

Adopted (BCTS): 9/11/02    Rev.:  
Adopted (BCSS): N/A

☒ BCTS Policy No. 3433  
☐ BCSS Policy No. N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## POLICY

Section: **STUDENTS**  
Number: **5200.2**

**TITLE: ATTENDANCE – ADULT DAY STUDENTS**

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The Bergen County Technical Schools' attendance policy is as follows:

### **ABSENTEEISM/LATENESS**

Absences will be counted when a student is not in attendance for the entire school day. A "lateness" or "early leave" will be counted when a student is present for part of the day. **The total number of hours a student misses due to tardiness or leaving early, will count against their total attendance hours. Refer to the information below for the total number of hours that can be missed and how many tardy arrival/early dismissals are permitted in each program, before a student receives a warning letter, a probation letter, or is terminated.** ~~For the purposes of calculating absences, two (2) lateness's, two (2) early leaves or a combination of one of each of these will count as one absence.~~

The number of personal days permitted is based on the total number of hours in the program.

### **ATTENDANCE POLICY**

#### **Business Administration & Management, General (840 Hours):**

- **Warning Letter – 25 hours of missed class time**
- **Probation Letter – 55 hours of missed class time**
- **Termination Letter – 84 hours of missed class time**
- **2 personal days allowed**
- **6 hours of Professional Time (career-related activities to be approved by the Principal or his or her designee)**

#### **Plumbing Program Class (819 Hours)**

- **Warning Letter – 24 hours of missed class time**
- **Probation Letter – 53 hours of missed class time**

- Termination Letter – 82 hours of missed class time
- 2 personal days allowed
- 6 hours of Professional Time (career-related activities to be approved by the Principal or his or her designee)

#### **HVAC Program Class (1053 Hours)**

- Warning Letter – 36 hours of missed class time
- Probation Letter – 71 hours of missed class time
- Termination Letter – 106 hours of missed class time
- 3 personal days allowed
- 6 hours of Professional Time (career-related activities to be approved by the Principal or his or her designee)

#### **Electrical Program Class (1200 Hours)**

- Warning Letter – 36 hours of missed class time
- Probation Letter – 78 hours of missed class time
- Termination Letter – 120 hours of missed class time
- 3 personal days allowed
- 6 hours of Professional Time (career-related activities to be approved by the Principal or his or her designee)
- ~~A student will receive a warning letter after he or she is absent that number of days equal to one half (1/2) the number of months in the program. For example, if a program is six (6) months long, a warning letter will be sent if a student is absent on three (3) different occasions and will include a request for a student meeting.~~
- ~~A student will receive a probation letter after he or she is absent that number of days equal to the number of months in the program. For example, if a program is six (6) months long, a probation letter will be sent if a student is absent on six (6) different occasions and will include a request for a student meeting.~~



- ~~• If the student is absent for two (2) additional days while on probation, the student will have effectively withdrawn himself or herself from the program. The student will receive notification of the school's decision to terminate their program by mail, and include a request for a student meeting.~~

## **APPEALS**

Students may appeal the probationary status, loss of completion certificate, or program termination. Such appeals will be heard by the appeals committee consisting of the District Superintendent, Assistant Superintendent or their designees and decided on a case-by-case basis with input from the instructor and the school counselor.

For purposes of counting the number of days absent or late, no differentiation will be made between "excused" and "unexcused". Exceptions to this occur when a student is granted an official leave of absence (see below), has a required court appearance, or is observing a religious holiday pursuant to N.J.S.A. 18A:36-14 through 36-36.

Students are required to notify the instructor and attendance officer each day he or she is absent. Students also are required to inform their instructor if they arrive late or need to leave early.

It is the student's responsibility to be aware of their total hours in attendance and any requirements need to earn their program certificate. This information is detailed in the Adult Education Student Handbook.

Students should be fully aware that financial aid awards may be affected by any absence from class. Federal regulations dictate that all Pell Grant or Federal Direct Student Loan recipients must complete no less than one-half (1/2) of the total program hours before the second disbursement of their financial aid may be released. This means that any absence or episodes of lateness will delay the payment of grants or loans and this, in turn, will delay any refund of these funds to which the student may be entitled.

## **LEAVE OF ABSENCE**

In the event of prolonged personal illness or other extenuating circumstances, a leave of absence may be requested. All requests for leaves must be submitted to the Admissions Office in writing. Requests will be granted on an individual basis. A leave of absence will be granted for a period of up to twenty (20) consecutive school days. Any request for an extension of time must include a valid explanation for the extension and will be considered on a case-by-case basis.

Students requesting a leave of absence who are sponsored by an outside agency must first contact their counselor at the agency. Students may be granted only one leave of absence during their program even if such leave is for a period of less than twenty (20) consecutive days.

## CALENDAR

School will meet daily unless otherwise indicated by the district calendar.

Adopted (BCTS): 9/11/02 Rev.: 11/1/11 Rev.: 8/26/14 Rev.:  
Adopted (BCSS): N/A

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

## POLICY

Section: STUDENTS  
Number: 5460.02M

Title: **BRIDGE YEAR PILOT PROGRAM**

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### EXPLANATION

The New Jersey Department of Education published The Bridge Year Pilot Program, P.L. 2020 c.41, Implementation guidance on January 21, 2021. It provides assistance to school districts implementing this law. The purpose of this program is to provide students in the graduating classes of 2021 and 2022 with the opportunity to offset disruptions to learning opportunities and participation in extracurricular activities that might have resulted from the closure of school in Spring 2020 due to the COVID-19 pandemic. This policy and Regulation No. R5460.02M, both titled Bridge Year Pilot Program are being developed to address the requirements of the Program.

The law, policy, and regulation provide specific requirements for a student and the District. The Program, policy, and regulation are mandated for all District with high school students.

### THE POLICY

The New Jersey Commissioner of Education has established a three-year "Bridge Year Pilot Program," under which each school district with a high school shall offer students in the graduating classes of 2021 and 2022 the opportunity to pursue a Bridge Year during the year immediately following their senior year of high school, in accordance with the Provisions of P.L. 2020 c.41. The purpose of the Bridge Year Program shall be to provide participating students with an additional year to address learning loss and missed opportunities in extracurricular activities, including spring sports programs, as a result of the public health state of emergency caused by the COVID-19 pandemic.

### DEFINITION

For the purpose of this policy, "host high school" means the high school that a student, who pursues a Bridge Year pursuant to the provisions of P.L. 2020 c.41, attended as a junior in high school.

## **BRIDGE YEAR LIAISON**

Under the Bridge Year Pilot Program each high school in a school district shall designate a school staff member as a Bridge Year Liaison to serve as the school's central point of contact for students interested in pursuing a Bridge Year and for students participating in a Bridge Year. Nothing in P.L. 2020 c.41 shall be construed to require a school district to hire an individual to serve as a Bridge Year Liaison.

## **STUDENT ELIGIBILITY**

To be eligible to participate in the Bridge year Pilot Program, a student shall be nineteen (19) years of age or younger and shall not turn twenty (20) years of age at any time during the Bridge Year, except that a classified student shall be eligible to participate if the student will turn twenty (20) years of age during the Bridge Year due to services provided pursuant to the student's individualized education program. To participate in the Bridge Year Pilot Program, eligible students must notify their host high school's Bridge Year Liaison by February 15 of their senior year.

The Bridge Year Liaison shall develop, in consultation with Bridge Year students, an Individual Learning Plan (ILP) for each student. To ensure ample time to plan for the implementation of services outlined in the ILP, each Bridge Year student's ILP shall be completed by May 15, but no later than June 1 of the student's senior year.

## **CREDIT REQUIREMENTS**

During the fall semester of the student's Bridge Year, the student shall take between nine (9) and twelve (12) credits at the host high school, the county college that serves the county of the host high school, or a combination thereof. During the spring semester of the student's Bridge year, the student shall take between nine (9) and twelve (12) credits at the county college that serves the county of the host high school. During either semester of the Bridge Year, a student may also take up to three (3) credits offered by a four-year institution of higher education at any high school in the state or at any other location to fulfill the student's credit requirement. At the conclusion of each semester of the Bridge Year, the host high school shall update the student's high school transcript to reflect any high school credits earned during the Bridge Year.

## **ENDING PARTICIPATION IN THE BRIDGE YEAR**

In the event that a student initially decides to pursue a Bridge Year in the fall semester, but does not continue the Bridge Year in the spring semester, the student's host high school shall release all final transcripts and other records as necessary and as may be requested. A student who decides not to continue the Bridge Year in the spring semester shall not be eligible to participate in a spring sports program or extracurricular activities pursuant to P.L. 2020 c.41.

## STATUTORY COMPLIANCE

The State Board of Education shall promulgate regulations pursuant to the "Administrative Procedure Act," P.L. 1968 c.410 (C.52:14B-1 through 14B-31), necessary to effectuate the provisions of P.L. 2020 c.41.

The Higher Education Student Assistance Authority shall promulgate regulations, pursuant to the "Administrative Procedure Act," P.L. 1968, C.410 (C.52:14B-1 through 14B-31), necessary to effectuate the provisions of subsection d. of section 2 of this Act.

Legal references: *P.L. 2020 c.41*

Adopted (BCTS):

Adopted (BCSS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**  
☐ **BERGEN COUNTY SPECIAL SERVICES**

## REGULATION

Section: **PROGRAMS**  
Number: **R2415.20M**

**TITLE: EVERY STUDENT SUCCEEDS ACT ~~NO CHILD LEFT~~  
BEHIND COMPLAINTS**

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~~Pursuant to 20 U.S.C. 7844, Sec 9304 (a)(3)(C) of the No Child Left Behind Act of 2001 (NCLB),~~ **The Every Student Succeeds Act (ESSA) requires the Board of Education to shall** adopt a policy and written procedures that offer parent(s) and legal guardians, public agencies, and other individuals or organizations a method for ~~receiving and resolving~~ **receipt and resolution** of complaints alleging violations in the administration of the ~~ESSA NCLB~~ programs.

- I. Complaint Procedure Alleging a Violation by a School, School District, or Other Agency Authorized by the School District ~~or the New Jersey Department of Education (NJDOE)~~
  - A. A complaint is an ~~written~~ allegation **submitted in writing (mail or email) by an individual or organization** that a school, school district, or other agency authorized by the school district, ~~or the NJDOE~~ has violated the law in the administration of education programs required by the **ESSA** ~~NCLB Act~~.
  - B. A complaint ~~shall~~ **must** identify at a minimum the following:
    1. The alleged ~~ESSA NCLB~~ violation;
    2. **A description of previous steps taken to resolve the matter;**
    3. The facts supporting the alleged violation **as understood by the complainant at the time of submission;** and
    4. Any supporting documentation (e.g., letters, emails, logs, agenda, meeting minutes).
  - C. **A complaint must be submitted to the Executive County Superintendent for the county where the school, school district, or other authorized agency is located. A complaint may be submitted in writing or electronically. If a complaint is submitted electronically, a hard**

~~copy should also be sent to the NJDOE via regular mail at the address indicated below.~~

- D. ~~A complaint shall be submitted to the Superintendent or his or her designee, depending on the nature of the complaint and/or the campus on which the complaint arose. The complaint shall be submitted in writing and mailed, hand delivered, or electronically submitted to the Superintendent or his or her designee.~~
- E. ~~The Superintendent or his or her designee shall be responsible to coordinate the investigation of the allegations in the complaint.~~
- ~~1. The Superintendent or his or her designee shall acknowledge receipt of the complaint to the complainant within ten (10) business days of receipt of the complaint.~~
  - ~~2. The Superintendent or his or her designee may meet with building and District administrative staff, teaching staff, support staff, students, and/or the complainant(s) to determine if a violation of the administration of a NCLB program has occurred.~~
  - ~~3. The Superintendent or his or her designee may request additional information from the complainant regarding the complaint.~~
  - ~~4. The Superintendent or his or her designee shall submit a written report regarding the outcome of the investigation to the complainant.~~
  - ~~5. If the outcome of the investigation concludes a violation has occurred, the Superintendent or his or her designee shall identify and impose the appropriate consequences or corrective action to resolve the complaint.~~
  - ~~6. The outcome of the investigation may conclude the complaint alleges a violation in the administration of a program by the NJDOE and the complainant shall be informed of the NJDOE complaint policy and procedures as outlined in Section II, below.~~
- F. ~~If the complainant is not satisfied with the outcome of the investigation, the complainant may initiate a grievance by submitting a written complaint to the NJDOE to the attention of the County Executive Superintendent. A list of the County Offices of Education and County Executive Superintendents can be found at:~~

<http://www.state.nj.us/njded/regions>

~~or by calling (609) 292-4469.~~

- G. When **a written complaint is received by the Executive County Executive Superintendent**, ~~receives a written complaint, the appropriate NJDOE personnel~~ **the Executive County Superintendent** will issue a **Letter of Acknowledgement** to the complainant within ten (10) **business calendar** days of receipt of the complaint. The letter ~~will shall~~ contain the following information:
1. The date the complaint was received;
  2. A brief statement of the manner in which the **Executive County Superintendent** ~~NJDOE~~ will investigate the complaint;
  3. If necessary, a request for additional information regarding the complaint;
  4. **A resolution date within forty-five (45) calendar days from the date the written complaint was received by the Executive County Superintendent; and**
  5. The name and telephone number of a contact person for status updates; ~~and~~
  6. ~~The County Office received a tentative resolution date that is sixty (60) days from the date the written complaint.~~
- ~~Based on the facts of the alleged violation, an extension of time may be required to resolve the complaint. If an extension is required, the appropriate NJDOE personnel will issue a follow-up letter prior to the initial resolution date informing the complainant of the revised timeframe.~~
- H. The **Executive County Executive Superintendent** will coordinate the investigation of a complaint.
- I. When the investigation is complete, the **Executive County Executive Superintendent** will notify the complainant in writing regarding the outcome of the investigation.
1. **If the Executive County Superintendent determines a violation has occurred, the Executive County Superintendent will identify and impose the appropriate consequences or corrective action as required in accordance with statute and/or regulation to resolve the complaint.**



2. If the complainant is not satisfied with the determination that is made by the Executive County Superintendent, the complainant may submit a written request for review of that determination to the Assistant Commissioner, Division of Learning Supports and Specialized Services via email at [essa@doe.nj.gov](mailto:essa@doe.nj.gov) with subject line "ESEA Complaint Decision Review" or via hard copy at the following address

New Jersey Department of Education  
Assistant Commissioner  
Division of Learning Supports and Specialized Services  
P.O. Box 500  
Trenton, New Jersey 08625-0500

~~J. If a violation has occurred, the Assistant Commissioner assigned to oversee the matter shall identify and impose appropriate consequences or corrective actions as required by regulation to resolve the complaint.~~

~~K. If the complainant does not agree with the NJDOE's decision, the complainant may appeal to the United States Department of Education Secretary at the following address, telephone number, or website:~~

~~Office of Hearings & Appeals  
400 Maryland Avenue, SW  
Washington, DC 20202-4611;~~

~~(202) 619-9700; or~~

~~<http://www.ed-oha.org/index.html>~~

II. Complaint Procedure Alleging a Violation by the NJDOE

- A. A complaint is a written allegation that the NJDOE has violated the law in the administration of education programs required by the ESSA ~~NCLB~~.
- B. A complaint ~~must shall~~ identify at a minimum the following:
1. The alleged ESSA ~~NCLB~~ violation;
  2. A description of previous steps taken to resolve the matter;
  3. The facts supporting the alleged violation as understood by the complainant at the time of submission; and

4. Any supporting documentation (e.g., letters, emails, logs, agenda, meeting minutes).

- C. To initiate a complaint alleging the NJDOE has violated the administration of an ~~ESEA NCLB~~ program, a complainant must submit a written complaint to the New Jersey Department of Education – **Assistant Commissioner, Division of Learning Supports and Specialized Services** via email at [essa@doe.nj.gov](mailto:essa@doe.nj.gov) with subject line “ESEA Complaint or via hard copy sent to the following address: ~~Chief of Staff or the United States Department of Education Secretary at the address indicated below. The NJDOE requests that the complainant first contact the New Jersey Department of Education Chief of Staff to resolve the issue. The address and telephone number are:~~

New Jersey Department of Education  
~~Office of the Chief of Staff~~  
**Assistant Commissioner**  
**Division of Learning Supports and Specialized Services**  
P.O. Box 500  
Trenton, New Jersey 08625-0500

~~(609) 292-4442~~

~~The address, telephone number, and website of the United States Department of Education Secretary are:~~

~~U.S. Department of Education  
Office of Hearings & Appeals  
400 Maryland Avenue, SW  
Washington, DC 20202-4611;~~

~~(202) 619-9700; and~~

~~<http://www.ed-oho.org/index.html>~~

- D. When a written complaint is received by the NJDOE, ~~the an Assistant Commissioner Chief of Staff~~ will assign the investigation of ~~the this~~ complaint to the **appropriate** ~~Office of Strategic Initiatives and Accountability or other designated office. This office~~ **The NJDOE** will issue a Letter of Acknowledgement to the complainant within ten (10) ~~business~~ **calendar** days of receipt of the complaint. This letter shall contain the following information:

1. The date the complaint was received;

2. A brief statement of the manner in which the ~~U.S. Department of Education~~ **NJDOE** will investigate the complaint;
3. If necessary, a request for additional information regarding the complaint;
4. **A resolution date within forty-five (45) calendar days from the date the complaint was received; and**
5. The name and telephone number of a contact person for status updates. ~~and~~
- ~~6. A tentative resolution date that is sixty (60) days from the date that the written complaint was received.~~

~~Based on the facts of the alleged violation, an extension of time may be required to resolve the complaint. If an extension is required, the appropriate NJDOE personnel will issue a follow-up letter prior to the initial resolution date informing the complainant of the revised timeframe.~~

- E. The NJDOE Office ~~assigned by the Assistant Commissioner of Strategic Initiatives and Accountability will coordinate the investigation of to~~ **investigate** a complaint concerning an alleged violation by the NJDOE **will coordinate the investigation of the complaint.** When the investigation is complete, the ~~Assistant Commissioner~~ **Chief of Staff** will notify the complainant in writing regarding the outcome of the investigation.

1. **If the NJDOE Office assigned by the Assistant Commissioner of Education determines a violation by the NJDOE has occurred after conducting an investigation the Assistant Commissioner will identify and impose appropriate consequences or corrective action in accordance with the statute and/or regulation to resolve the complaint.**
2. **If the complainant is not satisfied with the NJDOE's decision, the complainant may request a review of the NJDOE's decision to the Secretary of the United States Department of Education (USDOE). The complainant may send the request, reasons supporting the request, and a copy of NJDOE's resolution to the following address:**

**Secretary United States Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4611**

- ~~F. If it is determined that a violation by the NJDOE has occurred, the Chief of Staff shall identify and impose appropriate consequences or corrective actions as required by regulation to resolve the complaint.~~
- ~~G. If a complainant does not agree with the NJDOE's decision, the complainant may appeal to the United States Department of Education Secretary at the address above.~~

Issued (BCTS): 1/6/10 Rev.:  
Issued (BCSS): N/A

☒ BCTS Regulation No. R2415.20M  
☐ BCSS Regulation No. N/A

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

## REGULATION

Section: STUDENTS  
Number: R5330.01M

**TITLE: ADMINISTRATION OF MEDICAL CANNABIS MARIJUANA**

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A custodial parent, ~~guardian~~, or person having legal custody of a student requesting the administration of medical ~~cannabis marijuana~~ to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the procedures and requirements of N.J.S.A. 18A:40-12.22, N.J.S.A. 24:6I-1 through 6I-3016, and this regulation.

### I. Definitions

For purposes of ~~this Policy No. 5330.01M~~ and this regulation:

- ~~G. "Bona fide physician-patient relationship" means a relationship in which the physician has ongoing responsibility for the assessment, care, and treatment of a qualifying student patient's debilitating medical condition.~~
- ~~H. "Certification" means a statement signed by a physician with whom a qualifying student patient has a bona fide physician-patient relationship, which attests to the physician's authorization for the patient to apply for registration for the medical use of marijuana.~~
- A. "Cannabis marijuana" has the meaning given to **marijuana** in Section 2 of the "New Jersey Controlled Dangerous Substances Act," N.J.S.A. 24:21-12 through 21-56.
- B. "Commission" means the Cannabis Regulatory Commission established pursuant to N.J.S.A. 24:6I-24.
- C. "Designated caregiver(s)" means a resident of New Jersey who:
  - 1. Is at least eighteen (18) years old;
  - 2. Has agreed to assist with a registered qualifying student patient's medical use of cannabis, is not currently serving as a designated caregiver(s) for more than one other qualifying patient, and is not the qualifying student patient's health care practitioner;

3. Is subject to the provisions of N.J.S.A. 24:6I-4.c.(2), has never been convicted of possession or sale of a controlled dangerous substance, unless such conviction occurred after the effective date (October 1, 2010) of N.J.S.A. 24:6I-1 through 6I-30 and was for a violation of federal law related to possession or sale of cannabis that is authorized under N.J.S.A. 24:6I-1 through 6I-30 or N.J.S.A. 18A:40-12.22 through 12.30;
  4. Has registered with the Commission pursuant to N.J.S.A. 24:6I-4 and, except in the case of a designated caregiver(s) who is an immediate family member of the qualified student patient, has satisfied the criminal history background check requirement of N.J.S.A. 24:6I-4; and
  5. Has been designated as designated caregiver(s) by the qualifying student patient when registering or renewing a registration with the Commission or in other written notification to the Commission.
- D. "Health Care Practitioner" means a physician, advanced practice nurse, or physician assistant licensed or certified pursuant to Title 45 of the N.J.S.A. (Professions and Occupations) who:
1. Possesses active registrations to prescribe controlled dangerous substances issued by the United States Drug Enforcement Administration and the Division of Consumer Affairs in the Department of Law and Public Safety;
  2. Is the health care practitioner responsible for the ongoing treatment of a qualifying student patient's qualifying medical condition, the symptoms of that condition, or the symptoms associated with the treatment of that condition, provided; however, that the ongoing treatment shall not be limited to the provision of authorization for a patient to use medical cannabis or consultations solely for that purpose; and
  3. If the qualifying student patient is a minor, a pediatric specialist.
- E. "Medical use of ~~cannabis marijuana~~" means the acquisition, possession, transport, or use of ~~cannabis marijuana~~ or paraphernalia by a registered qualifying student patient as authorized by N.J.S.A. 24:6I-1 through 6I-30 and N.J.S.A. 18A:40-12.22 through 12-30 ~~the New Jersey Compassionate Medical Marijuana Act (Act).~~
- F. "Parent" means the custodial parent, ~~guardian,~~ or person who has legal custody of a qualifying student patient who may also be the **designated**

primary caregiver(s) registered with the Commission and provided a Registry Identification Card by the New Jersey Department of Health to administer medical **cannabis marijuana** to a student in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-4.

~~F. "Physician" means a person licensed to practice medicine and surgery pursuant to Title 45 of the Revised Statutes with whom the qualifying student patient has a bona fide physician-patient relationship and who is the primary care physician, hospice physician, or physician responsible for the ongoing treatment of a qualifying student patient's debilitating medical condition; provided, however, that the ongoing treatment shall not be limited to the provision of authorization for a qualifying student patient to use medical marijuana or consultation solely for that purpose.~~

~~G. "Primary caregiver" or "caregiver" means a resident of the state who:~~

- ~~1. Is at least eighteen (18) years old;~~
- ~~2. Has agreed to assist with a registered qualifying student patient's medical use of marijuana, is not currently serving as primary caregiver for another qualifying patient, and is not the qualifying student patient's physician;~~
- ~~3. Has never been convicted of possession or sale of a controlled dangerous substance, unless such conviction occurred after the effective date [October 1, 2010] of the Act and was for a violation of federal law related to possession or sale of marijuana that is authorized under the Act;~~
- ~~4. Has registered with the Department of Health pursuant to N.J.S.A. 24:6I-4 and has satisfied the criminal history record background check requirement of N.J.S.A. 24:6I-4; and~~
- ~~5. Has been designated as primary caregiver on the qualifying student patient's application or renewal for a Registry Identification Card or in other written notification to the Department of Health.~~

G. **"Qualifying student patient" for the purpose of Policy No. 5330.01M and this regulation** means as resident of the state who is a student enrolled and attending school in this District who has been **authorized for the medical use of cannabis by a health care practitioner** ~~provided with a certification by a physician pursuant to a bona fide physician-patient relationship and has been issued a Registry Identification Card by the New Jersey Department of Health for medical use of marijuana~~ in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-14 through 6I-30.

- H. **“Registration with the Commission” means a person has met the qualification requirements for, and has been registered by the Commission as a registered qualifying patient, designated caregiver(s), or institutional caregiver(s). The Commission shall establish appropriate means for health care practitioners, health care facilities, medical cannabis dispensaries, law enforcement, schools, facilities providing behavioral health services or services for persons with developmental disabilities, and other appropriate entities to verify an individual’s status as a registrant with the Commission.**
- I. “Qualifying patient” means a resident of the state who has been provided with a certification by a physician pursuant to a bona fide physician-patient relationship.
- J. “Registry Identification Card” means a document issued by the Department of Health that identifies a person as a registered qualifying student patient or primary caregiver.

II. Registration – Qualifying Student Patient and **Designated Primary Caregiver(s)**

- A. A qualifying student patient must be authorized to engage in the medical use of ~~cannabis marijuana~~ and the **designated primary** caregiver must be authorized to assist the qualifying student patient with the medical use of **cannabis** ~~marijuana~~ pursuant to the provisions of N.J.S.A. 24:6I-1 through 6I-~~16~~**30**.
- B. A qualifying student patient and their **designated primary** caregiver(s) must complete the registration process in accordance with the provisions of N.J.S.A. 24:6I-4 and any other requirements of the **Commission** ~~New Jersey Department of Health~~.
- C. The qualifying student patient’s parent shall be responsible to immediately inform the Principal or Program Administrator of any change in the status of the student’s **registration with the Commission** ~~Registry Identification Card~~ that would deem the **registration with the Commission** ~~Registry Identification Card~~ null and void due to any reason outlined in N.J.S.A. 24:6I-~~14~~**14e through 6I-30**. ~~or for any other reason.~~
- D. The qualifying student patient’s **designated primary** caregiver(s) shall be responsible to immediately inform the Principal or Program Administrator of any change in the status of any **designated primary** caregiver(s)’s **current registration with the Commission** ~~Registry Identification Card~~ that would deem the **registration with the Commission** ~~Registry Identification Card~~ null and void due to any reason outlined in N.J.S.A. 24:6I-~~14~~**14e through 6I-30**. ~~or for any other reason.~~



III. Submission for Authorization for Administration of Medical ~~Cannabis Marijuana~~

- A. A parent of a qualifying student patient requesting the administration of medical ~~cannabis marijuana~~ to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must submit a written request to the Principal or Program Administrator with **proof of current registration with the Commission** ~~a copy of a current New Jersey Department of Health Registry Identification Cards~~ for the qualifying student patient and the **designated primary** caregiver(s) and a copy of the **health care provider's** ~~physician's~~ order or prescription indicating dosage information and the method of administration for the medical ~~cannabis marijuana~~ to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.

The Principal or Program Administrator may request the parent provide additional documentation from the **health care provider's** ~~physician~~ that the medical ~~cannabis marijuana~~ must be administered during the time of the day when the student is on school grounds, aboard a school bus, or attending a school-sponsored event and the medical ~~cannabis marijuana~~ cannot be administered and/or will not be effective during alternate times when the student is not on school grounds, aboard a school bus, or attending a school-sponsored event.

1. The parent's written request and all supporting documentation must be submitted to the Principal or Program Administrator at least five (5) school days before the first day of the requested administration.
- B. The Principal or Program Administrator shall review the **proof of current registration with the Commission** ~~Registry Identification Cards~~ and supporting documentation **submitted by the parent** with the school physician, the school nurse, and the Superintendent of Schools.
- C. Upon review and approval of the documentation submitted by the parent, the Principal or Program Administrator will inform the parent or **designated primary** caregiver(s), if the parent is not the ~~primary~~ **designated** caregiver(s), in writing with the following information:
1. The location (school, office, etc.) where the **designated primary** caregiver(s) shall report to administer the medical ~~cannabis marijuana~~;
  2. The school staff member(s) who the **designated primary** caregiver(s) must see to coordinate the administration of medical ~~cannabis marijuana~~;
  3. The time the **designated primary** caregiver(s) shall report to administer the medical ~~cannabis marijuana~~;

4. The specific location where the medical **cannabis marijuana** shall be administered to the student; and
  5. A copy of ~~this Policy No. 5330.01M~~ and ~~this r~~Regulation No. ~~R5330.01M~~, both titled Administration of Medical **Cannabis Marijuana**.
- D. In the event the Principal or Program Administrator, after consultation with the school nurse, school physician, and Superintendent, has a question or concern regarding the **current registration with the Commission Registry Identification Cards** or supporting documentation submitted by the parent, the Principal, Program Administrator, or school physician will contact the parent with the question or concern.
- E. The administration of medical **cannabis marijuana** on school grounds, aboard a school bus, or at a school-sponsored event, pursuant to N.J.S.A. 18A:40-12.22, will only be authorized after the approval required by ~~this Policy No. 5330.01M~~ and ~~this r~~Regulation No. ~~R5330.01M~~.

#### IV. Administration of Medical **Cannabis Marijuana**

- A. The medical **cannabis marijuana** shall only be administered by the **designated primary** caregiver(s) and at the approved location, times and method as indicated in the parent's request that was approved in writing by the Principal or Program Administrator.
- B. In accordance with the provision of N.J.S.A. 18A:40-12.22.b.(5), medical **cannabis marijuana** cannot be administered to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event by smoking or other form of inhalation.
- C. ~~The p~~**Prescribed** medical **cannabis marijuana** must always be in the possession of the **designated primary** caregiver(s) and may not be in the possession of the qualifying student patient at any time on school grounds, aboard a school bus, or at a school-sponsored event.
- D. The Principal or Program Administrator, after consultation with the school nurse, school physician, and the Superintendent, will determine a specific location for the administration of the medical **cannabis marijuana** to the qualifying student patient.
  1. The Principal or Program Administrator will designate a private area, if possible, for the **designated primary** caregiver(s) to administer the medical **cannabis marijuana** to the qualifying student patient. The amount of privacy provided for the administration will depend on the approved method of administration and the designated location. The

location may be a nurse's office, a private office, a private restroom facility, or any other location appropriate for the approved method of administration.

- E. The **designated primary** caregiver(s) shall report to the approved location prior to the scheduled time for the administration of medical **cannabis marijuana** to the qualifying student patient. The **designated primary** caregiver(s) must show the **proof of current registration with the Commission Registry Identification Card** and a second form of identification, which shall be a photograph identification.
- F. The Principal, Program Administrator, or supervising school staff member of a school-sponsored event may designate a school staff member to escort the **designated primary** caregiver(s) to the qualifying student patient at the designated time to the designated location for the administration of the medical **cannabis marijuana**.
- G. The Principal or Program Administrator may designate a school staff member to observe the administration of the medical **cannabis marijuana** on school grounds, aboard a school bus, or at a school-sponsored event.
- H. The **designated primary** caregiver(s) shall assist in the administration of medical **cannabis marijuana** to the qualifying student patient in accordance with the method and dosage prescribed by the **health care practitioner physician** and included in the parent's request to the Principal or Program Administrator.
- I. The qualifying student patient shall return to his or her class or event as soon as possible after the administration.
- J. The **designated primary** caregiver(s) will be escorted outside the school building, away from the school bus, or away from the school-sponsored event, if applicable, by a school staff member after the administration of the medical **cannabis marijuana**.
  - 1. The qualifying student patient and/or **designated primary** caregiver(s) may be asked to remain at the location of the administration of **medical cannabis** by the school staff member in the event the student needs some additional time after the administration and before returning to their class or event.
- K. The **designated primary** caregiver(s) shall be responsible for the security of the medical **cannabis marijuana** on school grounds, aboard a school bus, or at a school-sponsored event before, during, and after the administration of the medical **cannabis marijuana**. At no time shall the qualifying student patient have the medical **cannabis marijuana** in their possession except during the

**time the medical cannabis is administered ~~administration process~~ by the  
designated ~~primary~~ caregiver(s).**

Issued (BCTS): 3/28/17 Rev.:  
Issued (BCSS): 3/21/17 Rev.:

☒ BCTS Regulation No. R5330.01M  
☒ BCSS Regulation No. R5330.01M



New Jersey Motor Vehicle Commission

P.O. Box 122  
Trenton, New Jersey 08666-0122

STATE OF NEW JERSEY

**Philip D. Murphy**  
Governor

**Sheila Y. Oliver**  
Lt. Governor

**B. Sue Fulton**  
Chair and Chief Administrator

July 14, 2021

Re: Renewal Application for Account OL008220

Dear Online Access Program Applicant:

Your renewal application for the Online Access Program has been approved. Enclosed is the Agreement that must be signed by the same authorized officer of your company and witnessed by someone else in the Witness section to the left of the authorized officer's signature. Please return the signed Agreement with the annual administrative fee check, in the amount of **\$150.00**, payable to New Jersey Motor Vehicle Commission, **if you have not done so already**. This is an annual administrative fee for the program and transaction costs, which will entitle you to access of up to 5,000 records in a calendar year. Records accessed in excess of this amount will be billed an additional \$150 per each 5,000-record increment. Accounts will be reviewed and billed quarterly and excess quantities of 2,500 or greater (above the initial 5,000 allotment) will be charged as a full 5,000 increment.

Please note that your original application will become part of the Agreement, and it is possible that some access types requested may not have been approved.

If we do not receive the signed Agreement and fee within 30 business days of the date of this letter, we will assume you are no longer interested in participating in this program. If you have any questions, please call our office at (609) 292-4572.

Sincerely,

CAIR Program  
Business & Government Services

Enclosures

**DRIVING  FORWARD**

Visit us at [www.njmvc.gov](http://www.njmvc.gov)

*New Jersey is an Equal Opportunity Employer*

**LIMITED ONLINE ACCESS PROGRAM**

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**NEW JERSEY MOTOR VEHICLE COMMISSION**

**AND**

**BERGEN COUNTY TECHNICAL SCHOOLS**

**THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made and entered into by and between the New Jersey Motor Vehicle Commission, (hereinafter known as the "Commission" or the "MVC"), acting through the Chief Administrator, located at 225 East State Street, Trenton, New Jersey 08666 and BERGEN COUNTY TECHNICAL SCHOOLS, located at 540 FARVIEW AVE. PARAMUS NJ 07652 hereinafter referred to as the "Program Participant" or collectively as "the Parties."**

**WHEREAS**, the Commission makes, maintains or keeps on file as required by law certain driver license, vehicle, and vessel records of individuals licensed and vehicles and vessels registered in this State; and

**WHEREAS**, the Commission also maintains, as an administrative convenience, a computer record of the aforementioned records, hereinafter called the "database"; and

**WHEREAS**, the database and the information contained in it do not constitute public records and the information in the database is not required to be released under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 *et seq.*, but may be released at the discretion of the Commission in such manner as may be determined by the Commission to be administratively appropriate and in accordance with applicable laws and regulations; and

**WHEREAS**, the Program Participant has requested from the MVC, Driver History Abstract information and is within the guidelines of permitted uses according to the federal and New Jersey Drivers' Privacy Protection Act, 18 U.S.C. 2721 to 2725, and N.J.S.A. 39:2-3.3 to 3.6 ("Federal DPPA" and "New Jersey DPPA"), respectively; and

**WHEREAS**, the Commission in its discretion has established a Limited Online Access Program, hereinafter called the "Online Program" or "LOAP," to provide certain information contained in the database, via electronic communications, to businesses or public entities that demonstrate a beneficial interest in and legitimate business use of the database information; and

**WHEREAS**, the Program Participant, in its application for participation in the Online Program, has demonstrated a beneficial interest in and legitimate business use of the database information; and

**WHEREAS**, the Program Participant will not be redisclosing or reselling the information provided by the Commission to any third-parties or end users; and

**WHEREAS**, the provision of such information via electronic communications to the Program Participant is consistent with the laws of the State and with the Commission's policy to balance the needs of the business community with the privacy needs of the public when providing information from the Commission's database.

**NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED** by and between the Commission and the Program Participant that for and in mutual consideration of the covenants herein and pursuant to all federal and State laws and regulations:

## A. GENERAL PROVISIONS

1. The WHEREAS clauses of this MOU are incorporated into this paragraph as though set forth verbatim.

2. The attached "Application for Online Access to Motor Vehicle Records," signed by the authorized representative of the Program Participant on JUNE 30, 2021 containing the handwritten notations and initials of the authorized representative of the MVC's Business and Government Services, hereinafter referred to as the "Application," is incorporated in and specifically made a part of this MOU.

3. The Program Participant certifies that all statements made and information provided in the Application are true to the best of its knowledge.

4. If any of the information contained in the Application changes during the course of this MOU, the Program Participant shall notify the Commission (MVC, Business and Government Services, PO Box 122, Trenton, NJ 08666-0122) within ten (10) days of such changes, in writing.

5. The Program Participant, including each of its employees, shall use the information provided by the Commission pursuant to this MOU only for the purposes explicitly set forth by the Program Participant that have been accepted by the authorized representative of the Commission, hereinafter referred to as "the Permitted Purposes."

**\*Personal information** means information that identifies an individual, including an individual's photograph; social security number; driver identification number; name; address other than the five-digit zip code; telephone number; and medical or disability information, but does not include information on transaction date, vehicular accidents, driving violations, and driver's status.

**\*Personally identifiable information** means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, etc. alone, or when combined with other Personal or Identifying Information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

6. The Program Participant may apply for approval of additional uses of the information provided under this MOU by submitting a new application form setting forth all intended uses, including those already approved and those for which approval is sought.

7. The Program Participant shall pay to the Commission an annual administrative fee of one hundred fifty dollars (\$150.00), payable to New Jersey Motor Vehicle Commission. This is an annual administrative fee for administrative and transaction costs which will authorize Program Participant to access of up to five thousand (5,000) records per calendar year. This fee shall be paid by Program Participant to the Commission by January 31<sup>st</sup> each year. Records accessed in excess of five thousand (5,000) will be billed to Program Participant at the rate of one hundred fifty dollars



(\$150.00) per each five thousand (5,000) record increment. Accounts will be reviewed and billed quarterly and excess quantities of two thousand five hundred (2,500) or greater (above the initial five thousand (5,000) allotment) will be charged as a full five thousand record (5,000) increment. Administrative fees are non-refundable.

8. The Program Participant is not entitled to receive, and the Commission shall not provide, social security numbers, insurance information, or medical information that may be contained in the Commission's database.

9. Upon the Commission's processing of the fully executed MOU and payment of the annual administrative fee, the Program Participant will be authorized to establish, at its sole cost and expense, electronic communications with the Commission, and thereafter to receive from the Commission, via electronic communications, information contained in the database within the scope of the Permitted Purposes and uses as defined in the MOU.

10. If any part, term or provision of this MOU is held by a court of competent jurisdiction to be illegal or in conflict with any law of the State of New Jersey or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the MOU did not contain the particular part, term or provision held to be invalid.

11. This MOU shall be governed by the laws of the State of New Jersey, both as to interpretation and performance, and any action at law, suit in equity or judicial proceeding for the enforcement or breach of this MOU or any provision thereof shall be instituted and maintained in any court of competent jurisdiction in the County of Mercer, State of New Jersey. Any agreement or arrangement signed and entered into on behalf of the State of New Jersey by a State official or employee shall be subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 to 12-3, and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 to -10, and the availability of appropriations.

12. Neither this MOU nor any interest in this MOU may be assigned or transferred.

13. The terms of this MOU shall be effective upon the signing of the MOU by an authorized representative of each party and shall continue in force and effect for five (5) years from the date of the signature by the Commission's Chief Administrator, or until cancelled or amended pursuant to the terms within section "D," Agreement Modification and Termination, whichever occurs earlier. Thirty days (30) prior to the expiration of the MOU, the Program Participant must submit a new Application and pertinent supporting documentation for approval in order to have their account status maintained.

14. This MOU does not create in any individual or entity the status of third-party beneficiary, and this MOU shall not be construed to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the Parties and shall inure solely to the benefit of the Parties. The provisions of this MOU are intended only to assist the Parties in determining and performing their obligations under this MOU. The Parties intend and expressly

agree that only the Parties shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a Party's performance or failure to perform any term or condition of this MOU, or to bring any action for breach of this MOU.

15. This MOU represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

16. By execution of this MOU, the Parties represent that they are duly authorized and empowered to enter into this MOU and to perform all duties and responsibilities established in this MOU. The individuals executing this MOU on behalf of their respective party represent that they have the authority to so bind their respective party.

17. The MVC and Program Participant will accept and submit scanned copies of signatures in connection with the execution of this MOU. Both parties acknowledge the right to opt-out of this arrangement and can request hard copies of the applicable documents to sign and review upon thirty (30) days written notice to the other party. The Program Participant agrees that the MVC reserves the right to refuse to conduct other transactions by means of scanned copies of signatures.

#### **B. PROGRAM PARTICIPANT'S OBLIGATIONS**

1. In accordance with the public policy of the State of New Jersey, as set forth in N.J.A.C. 13:18-11.3(c) and N.J.A.C. 13:18-11.4(f)1, the Program Participant shall only use the information in accordance with this MOU and shall not use the information provided by the Commission pursuant to this MOU for the purpose of commercial solicitation or marketing, political canvassing or campaigning or any similar purpose or objective, and shall not provide such information to any person or entity which seeks to use such information for any of these purposes. If such efforts occur, the Commission may terminate this MOU immediately.

2. The Program Participant shall strictly adhere to both the Federal DPPA and the New Jersey DPPA incorporated herein by reference. A person who knowingly obtains or discloses personal information and/or personally identifiable information from a motor vehicle record for any use not permitted under the Federal DPPA or New Jersey DPPA is guilty of a crime of the fourth degree and shall be liable to the individual to whom the information pertains, who may bring a civil action in the Superior Court.

3. Unless required by law or regulation, the Program Participant shall not accumulate, store or build a file from records obtained from the Commission. Once an MVC record is captured through LOAP it can only be used to satisfy a single request. However, data and information regarding the records requested must be retained by the Program Participant for a minimum of five (5) years and be accessible to the MVC upon request. This data and/or information must include but not be limited to: the user id of the requester, the date of the request, the date the record was received, the unique identifier used to identify the record, the reason for the request, and the permitted purpose for which the information was used.

4. The Program Participant shall not merge any Commission record with any other document gleaned from any other source in order to sell or provide the information to another party as an official Commission record. The Program Participant also shall not copy any part of the entire original data file to sell to another entity or engage in the re-sale of the records to entities that would otherwise be required to purchase the records from the Commission.

5. The Program Participant shall submit to the MVC, a list of all proposed authorized employees or agents ("employee and agent list") that Program Participant seeks to allow to use the electronic communications established for the Online Program and any data and/or information obtained therefrom. The Program Participant shall not permit persons other than its authorized employees or agents on the list to use the electronic communications established for the Program Participant pursuant to this MOU, or any data and/or information obtained therefrom. The Program Participant shall notify the Commission within five (5) business days and immediately revoke access to MVC Personal Information and Personally Identifiable Information when an employee or agent authorized to use the Online Program is no longer working for the Program Participant, or no longer working in a capacity in which access to the Online Program is necessary, or if access to the Online Program should be removed for any other reason. Program Participant shall update its employee and agent list and supply the updated list to the MVC quarterly on the first of the month in February, May, August, and November each year.

6. The Program Participant shall take all steps necessary, including the implementation of appropriate administrative, technical and physical safeguards, to protect the data and information provided by the Commission under this MOU from theft, unauthorized disclosure or any use not specifically permitted under this MOU. All data and information provided by the Commission must be disposed of in accordance with National Institute of Standards and Technology ("NIST") Special Publication (SP) 800-88 rev. 1, Guidelines for Media Sanitization.

7. The Program Participant shall employ cryptographic safeguards to protect all MVC data and information. Cryptographic protections shall include at a minimum: using industry standard encryption algorithms; establishing requirements for encryption of data in transit; establishing requirements for encryption of data at rest; and implementing cryptographic key management processes and controls. No State data and information shall be processed on or transferred to any portable device or portable storage medium including smart devices and/or USB devices, unless that device or storage medium has been approved in advance in writing by the State of New Jersey. The Program Participant shall not transfer State of New Jersey data and information outside of the United States.

8. The Program Participant shall ensure that all equipment storing MVC data and information is secured in a manner that ensures no unauthorized/unnecessary access will occur. The Program Participant must secure all data and information, including data and information back-ups, from manipulation, sabotage, theft or breach of confidentiality and integrity. The Program Participant shall take all steps necessary to ensure only authorized individuals, systems, and processes can access the State's information, including any Personal information and/or personally identifiable information, and Program Participant information and information systems.

9. Data usage, storage, and protection of Personal information and personally identifiable information, as defined in Section A.5 of this MOU are subject to all applicable federal and state statutory and regulatory requirements, as amended from time to time, including, without limitation, those for HIPAA; Tax Information Security Guidelines for Federal, State, and Local Agencies (IRS Publication 1075); New Jersey State tax confidentiality statute; the New Jersey Privacy Notice found at (<https://www.nj.gov/nj/privacy.html>); N.J.S.A. 54:50-8; New Jersey Identity Theft Prevention Act, N.J.S.A. 56:11-44 to -52; and both the Federal DPPA and New Jersey DPPA.

10. The Program Participant shall maintain network security that conforms to current standards set forth and maintained by NIST, including those found at (<http://web.nvd.nist.gov/view/ncp/repository>).

11. The Program Participant must comply with all applicable State and federal laws that require the notification of individuals in the event of unauthorized release of personal information and/or personally identifiable information, or other event requiring notification. In the event of any actual, probable or reasonably suspected breach of security, or any unauthorized access to or acquisition, use, loss, destruction, compromise, alteration or disclosure of any Personal information and/or personally identifiable information (each, a Security Breach) that may concern any MVC confidential information or Personal information and/or personally identifiable information, Program Participant shall:

- (a) Assume responsibility for informing the Commission within 24 (twenty-four) hours and all such appropriate individuals in accordance with applicable law of a Security Breach;
- (b) Designate a single individual employed by the Program Participant who shall be available to the Commission 24 hours per day, seven (7) days per week as a contact regarding Program Participant's obligations under this paragraph and the status of any Security Breach (Incident Response);
- (c) Not provide any other notification or provide any disclosure to the public regarding such Security Breach without the prior written consent of the Commission, unless required to provide such notification or to make such disclosure pursuant to any applicable law, regulation, rule, order, court order, judgment, decree, ordinance, mandate or other request or requirement now or hereafter in effect, of any applicable governmental authority or law enforcement agency in any jurisdiction worldwide (in which case Program Participant shall consult with the Commission and reasonably cooperate with the Commission to prevent any notification or disclosure concerning any Personal information and/or personally identifiable information, security breach, or other MVC Confidential Information);
- (d) Assist the Commission in investigating, remedying and taking any other action the Commission deems necessary regarding any Security Breach and any dispute, inquiry, or claim that concerns the Security Breach;

- (e) Follow all instructions provided by the Commission relating to the MVC Confidential Information affected or potentially affected by the Security Breach;
- (f) Take such actions as necessary to prevent future Security Breaches;
- (g) Unless prohibited by an applicable statute or court order, notify the Commission of any third party legal process relating to any Security Breach including, at a minimum, any legal process initiated by any governmental entity (foreign or domestic); and
- (h) Hold harmless, defend and indemnify the State of New Jersey, its officials, employees, and agents, from and against any claims, damages, or other harm related to such Security Breach.
- (i) All communications must be coordinated with the State of New Jersey by contacting the Commission's Chief Information Security Officer at 609-777-4224 and the Commission's Chief Privacy Officer at 609-777-3831.

12. Within ten (10) days of receipt of a written request from the Commission, the Program Participant shall furnish to the Commission a certified statement of the manner in which the electronic records provided by the Commission and information contained in them are being used or have been used.

**13. The Program Participant is strictly prohibited from using Commission records to conduct surveillance or to investigate or locate an individual for reasons not specifically related to motor vehicle activity, including but not limited to, immigration enforcement, divorce or domestic disputes and matchmaking services.**

14. The Program Participant is responsible for ensuring that only current Commission records (not older than five (5) business days) are offered for resale.

15. The Program Participant shall submit all program fees by check, made payable to the New Jersey Motor Vehicle Commission, and send the check to the Motor Vehicle Commission, PO Box 122, Trenton, New Jersey 08666-0122. Under this MOU, the Program Participant's full account number shall be indicated on the face of each check. Checks without the full account number will be returned without processing.

16. The Program Participant shall hold the Commission harmless in the event of any errors or omissions in the information and/or data furnished under this MOU.

17. The Program Participant shall assume all risks of and responsibility for, and agrees to indemnify, defend, and save harmless the State of New Jersey and its officers and employees from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses of any kind arising out of or alleged to arise out of the use of data and/or information provided under this MOU, whether the use is by the Program Participant or its agents, employees, third-party participants or vendors.

18. The Commission, at its sole option, may, at any time, audit, engage an independent auditor to review and audit, or require the Program Participant to audit or engage an independent

auditor to review and audit, the books and records and/or operations of the Program Participant and/or the technology used by the Program Participant in order to determine compliance with this MOU. While such audit may be required at any time, the Program Participant will be required to bear the cost of this audit no more than once every three years. During any such audit, the Program Participant shall designate a single individual employed by the Program Participant who shall be available to the Commission as a contact regarding the audit.

19. All audits required in this MOU and conducted by the Program Participant shall be retained for a minimum of five (5) years and shall be made available to the MVC upon the MVC's request, which request may be made without prior notice to the Program Participant. Failure to comply with the auditing requirements set forth above shall result in immediate suspension of this MOU.

20. It is the Program Participant's responsibility to know, understand and comply with all MVC IT specifications, including any revisions, amendments and/or successors thereto. This requirement includes compliance with all periodic updates to MVC IT specifications which may be made from time to time. It is the Program Participant's responsibility to monitor and be aware of all updates and/or changes. This provision is not subject to section D.5 of this MOU regarding amendments.

### **C. COMMISSION OBLIGATIONS**

1. Upon the Program Participant's fully processed payment of the administrative fee, the Commission will provide the Program Participant and its authorized employees, information from the database via electronic communications, at the administrative fee rate listed in A.7 of this MOU, and as permitted under this MOU.

### **D. MOU MODIFICATION AND TERMINATION**

1. This MOU may be terminated by the Commission in its sole discretion upon ten (10) days' notice to the Program Participant, sent to the address provided by the Program Participant. This MOU may be terminated immediately without prior notice by the Commission in its sole discretion if it believes individual or public health or individual or public safety may be at risk.

2. The Commission may cancel or amend this MOU without prior notice to the Program Participant if such cancellation or amendment is deemed necessary by the Commission due to any changed requirement in the law or Commission policy that would prohibit such an MOU, or upon a determination by the Commission that there has been a breach of the integrity or security of the data and/or information provided to the Program Participant, or a failure of the Program Participant to comply with established procedures or legal requirements included or incorporated by reference in this MOU.

3. Any breach of the terms of this MOU by the Program Participant will result in the immediate termination of the MOU and the service provided by the Commission under the MOU.

4. This MOU and the service provided to the Program Participant under this MOU shall be terminated by the Commission within thirty (30) days upon its receipt of a written request for such termination by the Program Participant.

5. This MOU may be amended by mutual consent of the Program Participant and the Commission. Any proposed amendment or modification must be submitted in writing to the other party prior to any formal discussion or negotiation of the issue. Any amendment must be signed by both the Program Participant and the Commission in order to become effective and to modify or change this MOU.

#### **E. CONTACT INFORMATION**

1. All notices, questions or concerns that arise in connection with this MOU shall be sent to the individuals designated as contact persons below. Each Party shall update the contact information immediately upon any change.

<b>NJ MOTOR VEHICLE COMMISSION</b>	<b>BERGEN COUNTY TECHNICAL SCHOOLS</b>
Customer Abstract Information Retrieval Unit	STACY PRIHODA
Business and Government Services	ADMINISTRATOR
New Jersey Motor Vehicle Commission	BERGEN COUNTY TECHNICAL SCHOOLS
225 East State Street – 3 East	540 FARVIEW AVE.
PO Box 122	
Trenton, New Jersey 08666-0122	PARAMUS NJ 07652
609-292-4572	201-343-6000 X 6076
Mvc.mvcbpm@mvc.nj.gov	STAPRIH@BERGEN.ORG

IN WITNESS WHEREOF, both parties have caused this MOU to be signed and witnessed.

**BERGEN COUNTY TECHNICAL  
SCHOOLS**

**Witness:**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

**STATE OF NEW JERSEY  
MOTOR VEHICLE COMMISSION**

**Witness:**

**By:** \_\_\_\_\_

B. Sue Fulton  
Chair and Chief Administrator  
Motor Vehicle Commission

**By:** \_\_\_\_\_

James S. Walker  
Deputy Administrator –  
Safety, Inspections and Business Operations  
New Jersey Motor Vehicle Commission

Date: \_\_\_\_\_

**Approved as to form:**

**GURBIR S. GREWAL  
ATTORNEY GENERAL OF NEW  
JERSEY**

**By:** \_\_\_\_\_

Alexander Falciani  
Deputy Attorney General

Date: \_\_\_\_\_

**IMPROPER COMPLETION OF THIS PAGE WILL DELAY MOA PROCESSING.**



## PERSONNEL

### 22-P-01T APPROVAL—2021 – 2022 STAFF APPOINTMENTS

## RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New      R - Replacement      RI – Reinstatement      T - Temporary

Schools/Locations:

ATHS .....Applied Technical High School (BCC), Paramus  
BCA .....Bergen County Academies, Hackensack  
BCDCC.....Bergen County Day Care Center, Hackensack  
BCSS.....Bergen County Special Services  
BCTEC.....Bergen County Technical Education Center, Paramus  
BCTHS .....Bergen County Technical High School, Teterboro  
BCVHS .....Bergen County Vocational High School, Paramus  
BOCC .....Bergen One-Stop Career Center, Hackensack  
ADULT .....Adult Education, Hackensack

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Albert, Catherine (N)	School Psychologist	BCTEC, Paramus

CERTIFICATION:

School Psychologist

Salary: Col. V, Step 8: \$79,823. per annum

Effective: 09/01/21 to 06/30/22

Hodroski II, William (R)	Teacher of Physics	BCA, Hackensack
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CERTIFICATION:

Teacher of Physics

Salary: Col. IV, Step 10: \$83,501. + Ext. Day \$10,851. = \$94,352. per annum

Effective: 09/01/21 to 06/30/22

Note: Replacement for teacher who was transferred

Leyden, Jacqueline (N)	School Counselor	BCVHS, Paramus
<u>CERTIFICATION:</u> School Counselor		
Salary: Col. V, Step 5: \$70,706. per annum Effective: 09/01/21 to 06/30/22		
Lin, Kevin (R)	Teacher of Mathematics (Limited Contract)	BCTHS, Teterboro
<u>CERTIFICATION:</u> Teacher of Mathematics		
Salary: Col. III, Step 2: \$59,321. per annum Effective: 09/01/21 to 06/30/22 Note: Limited Contract. Replacement for staff on LOA		
Malure, Michael (N)	Teacher of Construction Technology	BCTEC, Paramus
<u>CERTIFICATION:</u> COE: Teacher of Construction Technology		
Salary: Col. I, Step 17: \$94,690. + Sal Adj. \$725. = \$95,415. per annum Effective: 09/01/21 to 06/30/22		
Massaro, Brittany (N)	Teacher of Baking	BCTEC, Paramus
<u>CERTIFICATION:</u> COE: Teacher of Baking		
Salary: Col. III, Step 4: \$65,010. per annum Effective: 11/01/21 to 06/30/22		
Mimidas, Stella (R)	Teacher of English	BCTHS, Teterboro
<u>CERTIFICATION:</u> Teacher of English		
Salary: Col. III, Step 6: \$70,699. per annum Effective: 09/01/21 to 06/30/22 Note: Replacement for staff who retired		
Moogan, Thomas (R)	Teacher of Mathematics	BCTHS, Teterboro
<u>CERTIFICATION:</u> Teacher of Mathematics		
Salary: Col. III, Step 7: \$73,543. per annum Effective: 09/01/21 to 06/30/22 Note: Replacement for teacher who resigned		

Zulli, Sydney (N)      School Social Worker      BCTHS, Teterboro/ATHS, Paramus

CERTIFICATION:  
School Social Worker

Salary: Col. III, Step 1: \$56,476. per annum  
Effective: 09/01/21 to 06/30/22

NON-CERTIFICATED  
NAME

POSITION

SCHOOL/LOCATION

Al Khudairi, Yousef (N)      Specialist: Computer      DISTRICT, Hackensack

Salary: \$45,000. per annum pro rata  
Effective: 08/09/21 to 06/30/22

Conklin, Naomi (R)      Human Resources Manager      DISTRICT, 540 Farview Ave.

Salary: \$120,000. per annum pro rata  
Effective: 11/29/21 to 06/30/22

Domicolo, Nunzio (N)      Custodian      DISTRICT, Paramus

Salary: Col. 1, Step 1: \$45,979. + 2<sup>nd</sup> shift \$917. = \$46,896. per annum\*  
Effective: 07/01/21 to 06/30/22  
Note: \*Pending settlement of Custodial Contract

Lee, Yu Young (N)      Specialist: Computer (Social Media/Electronic Communications)      DISTRICT, Hackensack

Salary: \$65,000. per annum  
Effective: 07/01/21 to 06/30/22  
Note: Resigned as Secretary eff 07/01/21.

Mihalik, Andrew (N)      Specialist: Computer      DISTRICT, Shared Services

Salary: \$42,000. per annum  
Effective: 07/01/21 to 06/30/22  
Note: Shared Services East Rutherford

Oriach, Suleica (R)      Custodian/Driver      DISTRICT, Transportation

Salary: C1, Step 1: \$47,009. + Bus Lic. \$1,200. + Split Shift \$1,017. = \$49,226. per annum pro rata  
Effective: 09/13/21 to 06/30/22  
Note: Replacement for staff who was reassigned

Philibosian, Nicole (R)      Broker/Counselor      WIA, Hackensack

Salary: \$47,000. per annum pro rata  
Effective: 09/07/21 to 06/30/22  
Note: Replacement for staff who retired

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**22-P-02T      APPROVAL—2021-2022 SALARY RECLASSIFICATION—CERTIFICATED**

**RESOLUTION**

BE IT RESOLVED that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Keane, Patrick	School Psychologist	BCA, Hackensack

From:      SY 21-22: Col. IV, Step 9: \$80,612. per annum  
To:          SY 21-22: Col. IV, Step 9: \$80,612. + Ext. Day \$10,851. = \$91,463. per annum  
Effective:   09/01/21 to 06/30/22

McMahon, Meghan      Athletic Trainer      DISTRICT, Hackensack

From:      SY 20-21: Athletic Trainer Part-time: Col. III, Step 1: \$55,363./200=\$276.82/7=\$39.55 per hour  
                 (max. 25 hours per week)  
To:          SY 21-22: Athletic Trainer Full-time: Col. III, Step 2: \$59,321. + Ext. Day \$10,851. = \$70,172. per annum  
Effective:   09/01/21 to 06/30/22

Slootmaker, Amanda      Teacher of Physics      ATHS, Paramus

From:      SY 21-22: BCA: Col. V, Step 8: \$79,823. + Ext. Day \$10,851. = \$90,674. per annum  
To:          SY 21-22: ATHS: Col. V, Step 8: \$79,823. + Ext. Day \$9,301. = \$89,124. per annum  
Effective:   07/01/21 to 06/30/22

Torres, Raul      Teacher of English      BCA, Hackensack

From:      SY 21-22: Col. V, Step 14: \$98,055. + Long. \$4,780. + Ext. Day \$10,851. = \$113,686. per annum  
To:          SY 21-22: Col. V, Step 14: \$98,055. + Long. \$4,780. = \$102,835. per annum  
Effective:   09/01/21 to 06/30/22

Zangara, Amy      Teacher of Mathematics      BCA, Hackensack

From:      SY 21-22: Col. III, Step 8: \$76,388. + Ext. Day \$10,851. = \$87,239. per annum  
To:          SY 21-22: Col. III, Step 8: \$76,388. per annum  
Effective:   09/01/21 to 06/30/22

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**22-P-03T      APPROVAL—2020-2021 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED  
APPROVAL—2021-2022 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED**

**RESOLUTION**

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

**SY 2020-2021**

Foss, Joseph

From: C1, Step 1: \$45,979. + 2<sup>nd</sup> Shift \$917. = \$46,896. per annum  
To: C1, Step 1: \$45,979. + 3<sup>rd</sup> Shift \$1,216. = \$47,194. per annum pro rata  
Effective: 01/04/2021 to 06/30/2021  
Note: Shift

**SY 2021-2022**

Arnett, George

From: \$54,854. per annum  
To: \$56,854. per annum pro rata  
Effective: 09/01/2021 to 06/30/2022  
Note: Additional responsibilities

Bellani, Peter

From: \$184,050. + Long. \$2,850. = \$186,900. per annum  
To: \$189,572. + Long. \$2,850. = \$192,422. per annum  
Effective: 07/01/2021 to 06/30/2022  
Note: Additional responsibilities

Coppola, Paula

From: \$103,777. + Long. \$1,450. = \$105,227. per annum  
To: \$113,777. + Long. \$1,450. = \$115,227. per annum  
Effective: 07/01/2021 to 06/30/2022

DeFalco, Joann

From: \$42,616. per annum  
To: \$43,858. per annum  
Effective: 07/01/2021 to 06/30/2022  
Note: Additional responsibilities

Foss, Joseph

From: C1, Step 1: \$47,009. + 2<sup>nd</sup> Shift \$1,017. = \$48,026. per annum  
To: C1, Step 1: \$47,009. + 3<sup>rd</sup> Shift \$1,316. = \$48,325. per annum pro rata  
Effective: 07/01/2021 to 06/30/2022  
Note: Shift

Garcia, Alexander

From: C1, Step 5: \$52,589. + 3<sup>rd</sup> Shift \$1,316. = \$53,905. per annum  
To: C1, Step 5: \$52,589. + Boiler \$1,200. + 3<sup>rd</sup> Shift \$1,316. = \$55,105. per annum pro rata  
Effective: 08/11/2021 to 06/30/2022  
Note: Boiler License

Giugno, Biagio

From: C1, Step 2: \$48,404. + 3<sup>rd</sup> Shift \$1,316. = \$49,720. per annum  
To: C1, Step 2: \$48,404. + Boiler \$1,200. + 3<sup>rd</sup> Shift \$1,316. = \$50,920. per annum pro rata  
Effective: 08/11/2021 to 06/30/2022  
Note: Boiler License

Lawrence, Wendy

From: \$76,949. + Long. \$2,850. = \$79,799. per annum  
To: \$86,949. + Long. \$2,850. = \$89,799. per annum pro rata  
Effective: 10/01/2021 to 06/30/2022  
Note: Additional responsibilities

SanJuan, Noredis

From: \$50,847. per annum  
To: \$52,328. per annum  
Effective: 07/01/2021 to 06/30/2022  
Note: Additional responsibilities

Wallman, Anne

From: \$33,949. per annum  
To: \$46,000. per annum  
Effective: 07/01/2021 to 06/30/2022  
Note: Grant funded

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

## **22-P-04T APPROVAL-RECLASSIFICATION(S)—STATUS/LOCATION**

### **RESOLUTION**

BE IT RESOLVED, that the following staff member(s) status be approved, in accord with the dates specified:

Bigelow, Maryellen

From: Paramus Voc., Paramus  
To: 540 Farview Ave., Paramus  
Effective: 07/01/21 to 06/30/22

Caporaso, Anthony

From: Paramus Voc., Paramus  
To: 540 Farview Ave., Paramus  
Effective: 07/01/21 to 06/30/22

Keane, Patrick

From: Paramus Voc., Paramus  
To: BCA, Hackensack  
Effective: 09/01/21 to 06/30/22

Slootmaker, Amanda

From: BCA, Hackensack  
To: AHS, Paramus  
Effective: 09/01/21 to 06/30/22

Sorem, Bridget

From: Paramus Voc., Paramus  
To: 540 Farview, Paramus  
Effective: 07/01/21 to 06/30/22

Whitney, Michael

From: 2<sup>nd</sup> shift: \$917  
To: Split Shift: \$917  
Effective: 09/15/21 to 06/30/22

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**22-P-05T      APPROVAL—2021-2022 ADULT AND CONTINUING EDUCATION STAFF  
SALARY AUTHORIZATIONS**

**RESOLUTION**

BE IT RESOLVED that the attached listing of Adult and Continuing Education staff be appointed at the rates indicated, effective as per the dates specified.

**22-P-06T      APPROVAL—2021-2022 DISTRICT SUBSTITUTE TEACHER(S)**

**RESOLUTION**

BE IT RESOLVED that the following listing of District Substitute Teacher(s) be approved for school year 2021-2022.

Banicki, Curt	Teacher of Industrial Arts (CEAS), Coop Education Coordinator/ Hazardous Occupations (STD)
Pavlu, William	Grades N-12; All subjects

**22-P-07T      APPROVAL—2021 - 2022 EMT TEMPERATURE TAKERS**

**RESOLUTION**

BE IT RESOLVED that the following list of **EMT TEMPERATURE TAKER** staff be approved at the rates indicated, effective 07/01/21 through 06/30/22.

<b><u>Instructor Name</u></b>	<b><u>Rate/hr.</u></b>
Ahearn, James	\$48.57 (max. 15 hours per week)
Bemke, Jessica	\$48.57 (max. 15 hours per week)
Carlson (Spaziani), Ceri	\$48.57 (max. 15 hours per week)
Culmone, Diane	\$48.57 (max. 15 hours per week)
Hill, Marlene	\$48.57 (max. 15 hours per week)
Hoehl, Lizbeth	\$48.57 (max. 15 hours per week)
Hooyman, Debra	\$48.57 (max. 15 hours per week)
Horvath, Laszlo	\$48.57 (max. 15 hours per week)
Khan, Hashmeen	\$48.57 (max. 15 hours per week)
Kocher, William	\$48.57 (max. 15 hours per week)
Michel, Victor	\$48.57 (max. 15 hours per week)
Mulligan, Erin	\$48.57 (max. 15 hours per week)
Paterson, Jeffrey	\$48.57 (max. 15 hours per week)
Pecoraro, Peter	\$48.57 (max. 15 hours per week)
Roem, Douglas	\$48.57 (max. 15 hours per week)

Sanchez, Jessica	\$48.57 (max. 15 hours per week)
Sarowar, Tamanna	\$48.57 (max. 15 hours per week)
Sheby, Joshua	\$48.57 (max. 15 hours per week)
Tarshik, David	\$48.57 (max. 15 hours per week)
Vasquez, David	\$48.57 (max. 15 hours per week)
Ward, Michael	\$48.57 (max. 15 hours per week)
Waxman, Steven	\$48.57 (max. 15 hours per week)

**22-P-08T APPROVAL—2021-2022 FRINGE BENEFIT(S)**

**RESOLUTION**

BE IT RESOLVED that the attached Fringe Benefit(s) for the following employment position which is not within a bargaining unit, be approved for the dates specified:

- Administrative Systems Specialist

**22-P-09T APPROVAL —2021-2022 JOB DESCRIPTION(S)**

**RESOLUTION**

BE IT RESOLVED that the attached Job Description(s) for the following employment position be approved:

- Administrative Systems Specialist
- Broker/Manager Counseling & Training

**22-P-10T APPROVAL—2021-2022 SUMMER WORK AUTHORIZATION**

**RESOLUTION**

BE IT RESOLVED, that the following staff members be approved for work from June 23, 2021 to August 31, 2021 (\*\*except as indicated below) at their hourly/per diem rate based upon their 2021-2022 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<u>Name</u>	<u>Hours/Days</u>	<u>Rate</u>	<u>School</u>	<u>Note</u>
Acuna, Kimberly	15 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Albert, Catherine	7 days*	Per diem	BCVHS	IEP work
Andaloro, Jennifer	15 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Belkin, Alison	15 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Castella, Frank	1 day	Per diem	ATHS	Health Professions Teacher
Crane, Todd	5 days	Per diem	BCA	Lead Teacher, Add/drop sessions
Eichenlaub, Richard	10 days*	Per diem	BCVHS	IEP Grant funded
Eichenlaub, Richard	10 days	Per diem	BCVHS	IEP
Guinta, Jamie	10 days*	Per diem	BCVHS	IEP Grant funded
Guinta, Jamie	10 days	Per diem	BCVHS	IEP
Hynes, Laura	1 day	Per diem	BCA	Nurse
Kaser, Paul	20 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Keane, Patrick	1 day	Per diem	BCA	Healthcare
Keane, Patrick	10 days*	Per diem	BCA	IEP Grant funded
Keane, Patrick	10 days	Per diem	BCA	IEP
Kramer, Mark	8 hours	Hourly per diem	BCA	**Eff. 06/23/21 to 09/01/21
Kugbedzi-Baffo, Patience	150 hours	Hourly per diem	BCA	Summer Laboratory work
Lemma, Michael	3 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Leydon, Jacqueline	15 days	Per diem	BCVHS	Guidance Counselor work
Lucianna, Neal	10 days*	Per diem	BCTEC	IEP Grant funded



Lucianna, Neal	10 days	Per diem	BCTEC	IEP
Maher, Kevin	1 day	Per diem	ATHS	Mechatronics Teacher
Natelli, Anthony	15 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Patel, Jaimini	10 days*	Per diem	BCVHS	IEP
Patel, Jaimini	10 days	Per diem	BCVHS	IEP
Pfaff, Andrew	3 days	Per diem	ATHS	Remedial Guitar 11
Ristovski, Laura	3 days	Per diem	BCA	Speech
Scully-Sytsma, Nancy	20 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Seventko, Justin	8 hours	Hourly per diem	BCA	**Eff. 06/23/21 to 09/01/21
Sousa, Nancy	15 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Tomanelli, Krista	10 days*	Per diem	BCVHS	IEP Grant funded
Tomanelli, Krista	10 days	Per diem	BCVHS	IEP
Verdiramo, AnnMarie	3 days	Per diem	BCVHS	Speech
Vitanzo, Stephanie	15 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21
Yob, Michael	1 day	Per diem	ATHS	Computer Science Teacher
Zulli, Sydney	15 days	Per diem	BCTHS/ ATHS	Wellness Initiatives and student assistance
Zurich, Kenneth	20 days	Per diem	BCA	**Eff. 06/23/21 to 09/01/21

\*Grant funded

\*\*Revised end date; BOE 05/25/21; Resol. # 21-P-157T

## 22-P-11T APPROVAL – 2021-2022 STAFF SALARIES - CORRECTIONS

### RESOLUTION

BE IT RESOLVED, that the attached salary listing, which shall be made a part of this resolution for the period July 1, 2021, through June 30, 2022, be approved, and

BE IT FURTHER RESOLVED that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

22-P-12T APPROVAL— 2020-2021 APPOINTMENTS  
EXTRA DUTY/EXTRA PAY POSITIONS  
APPROVAL— 2020-2021 OTHER HOURLY APPOINTMENTS  
APPROVAL— 2021-2022 APPOINTMENTS  
EXTRA DUTY/EXTRA PAY POSITIONS  
APPROVAL— 2021-2022 OTHER HOURLY APPOINTMENTS

### RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

#### EXTRA DUTY/EXTRA PAY SY 2020-2021

<u>Curriculum Projects:</u>	Acuna, Kymberly	Final payment - \$1,837.00 CAS Assessment Report 11 <sup>th</sup> & 12 <sup>th</sup> Grades
	Kaser, Paul	Final payment - \$1,837.00 CAS Assessment Report 11 <sup>th</sup> & 12 <sup>th</sup> Grades
	Luppino, Antonina	Final payment - \$1,837.00 Essentials of Interactive Design (Grade 9)

Rome, Thomas                      Final payment - \$1,837.00  
Freshman and Sophomore Multimedia

Rome, Thomas                      Final payment - \$1,837.00  
Junior and Senior Multimedia

Yassin, Ahlam                      Final payment - \$1,837.00  
Diversity in Healthcare

**Home Instruction:**                      Xu, Minghua                      \$82 per hour  
Student: MY                      Max. hours: 3\*  
Effective 05/17/2021

\*In addition to hours approved at BOE 06/24/21; Resol. #21-P-181T

<b><u>Adult Education Student Assessments</u></b>	<b><u>Max.</u></b>	
<b><u>Rate: Hourly rate as indicated below</u></b>	<b><u>Hours</u></b>	<b><u>Rate*</u></b>
<b><u>Effective: 05/01/2021 to 06/30/2021</u></b>		
Nomani, Ghazala	32 hours	\$63.24 per hour
Cochi, Carol	40 hours	\$34.70 per hour
Carmichael, Silvia	40 hours	\$30.36 per hour

\*Grant funded #250VN

<b><u>Curriculum – Aquaponics</u></b>	
<b><u>Rate: Hourly per diem</u></b>	<b><u>Max.</u></b>
<b><u>Effective: 09/01/2020 to 06/30/2021</u></b>	<b><u>Hours</u></b>
Cadavid, Veronica	20 hrs.

**EXTRA DUTY/EXTRA PAY SY 2021-2022**

**Curriculum Projects:**                      Castella, Frank                      Final payment - \$1,883.00  
Anatomy & Physiology II

Wilson, Patricia                      Final payment - \$1,883.00  
Media Arts

Wilson, Patricia                      Final payment - \$1,883.00  
Stop Motion

<b><u>Adult Education Educational Broker-Employment</u></b>	
<b><u>Readiness/Literacy Instructor ESL</u></b>	
<b><u>Rate: \$37.00 per hour*</u></b>	<b><u>Max.</u></b>
<b><u>Effective: SY 2021-2022</u></b>	<b><u>Hours</u></b>
Foote, Gretchen	24 hrs per week
Friedland, Denise	24 hrs. per week
Troy, Laura	24 hrs. per week

\*Grant funded #20.619.100.100 VN

**AV Hours**

**Rate: Hourly per diem**

**Effective: SY 2021-2022**

Miller, Bruce

**Max.**

**Hours**

200

**Covid-19 Tracing**

**Rate: Hourly per diem**

**Effective: SY 2021-2022**

**Max. Hrs.**

Beyers, Melissa	50
Hynes, Laura	50
Maye, Carol	50
McManus, Rosemarie	50
Soudant Flynn, Danielle	50

**Curriculum Project: Cross-Curriculum Writing Instruction**

**Professional Development Material**

**Rate: Hourly per diem**

**Effective: 07/01/21 to 08/30/21**

**Max. Hrs.**

Alvarez, John	10
Peters-Ascenzo, Regan	10
Quinn, James	10
Rupinski, Kyle	10
Whitley, Kathryn	10

**Curriculum Project: Equity and Access of Curriculum**

**Rate: Hourly per diem**

**Effective: 08/10/21**

**Max. Hrs.**

Berwick, Carly	2
Cornelio, Cristal	2
Hernandez, Marcella	2
Whitley, Kathryn	2
Yassin, Ahlam	2

**Curriculum Revisions**

**Rate: Hourly per diem**

**Effective: 05/01/21 to 08/01/21**

**Max.**

**Hours**

Mason, Sheavon	80
Lee, Shih	60
Lee, Shih	20
Mimidas, Stella	20

**Curriculum**

French 1, 2, 3, 4  
Mandarin 1, 2 3  
AP Chinese Culture and Lit.  
English III

**Overload – Teacher**

**Rate: \$7,383 per annum**

**Effective: SY 2021-2022**

**Campus**

**Note**

Hager, Raymond	ATHS
Castella, Frank	ATHS
Liso, Matthew	ATHS
Maher, Kevin	ATHS
Valentine, Taylor	ATHS
Bemis, Leala	Paramus
Cadavid, Veronica	Paramus

\$4,484 Prorated 1/15/22-6/23/22

Callahan, Christopher	Paramus
Chomin, Michael	Paramus
Gulistan, Evren	Paramus
Gunsauls, Christine	Paramus
Heid, Amy	Paramus
Hogan, Mary	Paramus
Hughes, Erin	Paramus
Lastra, Stephen	Paramus
Lee, Yoonok	Paramus
Lynch, Ryan	Paramus
Kozlova, Ekaterina	Paramus
McGoldrick, Kristy	Paramus
Meeney, Brian	Paramus
Moran, Ian	Paramus
Mihas, Maria	Paramus
Murro, Kelly	Paramus
Nardomarino, Laura	Paramus
Ortelere, Lisa	Paramus
Pandich, Jeffrey	Paramus
Perrucci, Lisa	Paramus
Peters-Ascenzo, Regan	Paramus
Quinn, James	Paramus
Rupinski, Kyle	Paramus
Schram, Thomas	Paramus
Thawley, Luke	Paramus
Whitley, Kathryn	Paramus
Wolf, Samantha	Paramus
Wilson, Patricia	Paramus
VanBoeckel, Eric	Paramus
Zweben, Dana	Paramus

**Speech Articulation Therapy - ATHS**

**Rate: Hourly per diem**

**Effective: 07/01/2021 to 06/30/2022**

Ristovski, Laura

**Max.**

**Hours**

4 hours

**Special Projects: BCA**

**Rate: Hourly per diem**

**Effective: 07/01/2021 to 06/30/2022**

Branda, John

Crane, Laura

Pinto, Judith

**Max.**

**Hours**

120 hours

30 hours

60 hours

**Project**

Culinary Preparation

Chemical Inventory

Admissions Work

**Split Schedule Work Day Overage**

**Rate: Hourly per diem**

**Effective: SY 21-22**

Hager, Raymond (ATHS to Paramus)

**Technology Interns**

**Rate: \$12.00 per hour**

**Effective: 07/08/2021 to 09/30/2021**

Francis, Samuel

Mamone, Brandon

Marcelino, Jedrick

**Max.**

**Hours**

25 hrs. per week

25 hrs. per week

25 hrs. per week

**Tormach Training and Curriculum Development**

**Rate: Hourly per diem**

**Effective: 07/01/21 to 09/01/21**

<b><u>Name</u></b>	<b><u>Max Hrs.</u></b>
Buser, Eric	40
Elefther, Nicholas	40
Yanniotis, Andreas	40

**APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS**

<b>Recommended Staff</b>			
<b><u>ADVISORS:</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Rate</u></b>
DELETE - Interact	Zurburg	Gebhardt	\$2,716
Web Club Advisor	Yob	Michael	\$2,716
SY 21-22*			
<b><u>COORDINATORS:</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Rate</u></b>
Treasurer, School Activities Account	Slootmaker	Amanda	\$4,131

\*Prior approval at BOE 6/24/21; Resol. #21-P-181T

**BERGEN COUNTY ACADEMIES – HACKENSACK**

<b>Recommended Staff</b>			
<b><u>ADVISORS:</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Rate</u></b>
Art Club	Maks	Natalia	\$2,716
Chemistry Club	Crane	Laura	\$2,716
Chess Club	Calandra	Gabriela	\$2,716
Class Advisor 9 <sup>th</sup> Grade	Jannsen	Katherine	\$2,413
Class Advisor 10 <sup>th</sup> Grade	Kim	Rosalyn	\$2,413
Class Advisor 11 <sup>th</sup> Grade	Tolmo	Eva	\$2,413
Class Advisor 11th Grade	Kaser	Paul	\$2,413
Class Advisor 12 <sup>th</sup> Grade	Blake	Katherine	\$2,980
Class Advisor 12 <sup>th</sup> Grade	Dobrich	Oliver	\$2,980
Class Assistant Advisor 10th Grade	Sousa	Nancy	\$1,888
Class Assistant Advisor 11th Grade	Ponce	Lucia	\$1,888
Class Assistant Advisor 12 <sup>th</sup> Grade	Miller	Luke	\$2,361
Computer Club - co	Isecke	Benjamin	\$1,358
Computer Club - co	Wang	Matthew	\$1,358
Debate Team	Russo	Christopher	\$2,716
DECA	Gutierrez	Joseph	\$2,716
DECA	Acuña	Kymberly	\$2,716
Drama Club	Pero	Victoria	\$1,358
Drama Club	Spinelli	Louis	\$1,358
Environmental Science Club	Zhang	Yu	\$2,716

Federal Reserve Challenge	Fogg	Fred	\$2,716
FFA	Kennedy	Clare	\$2,716
Frost Valley (now Club Getaway)	Kaser	Paul	\$2,413
HOSA	Dobrich	Oliver	\$2,716
Math Team	Abramson	Michael	\$2,716
Mock Trial	Kim	Rosalyn	\$1,358
Mock Trial	Xu	Mingua	\$1,358
Model United Nations	Kramer	Mark	\$2,716
Model United Nations	Wallace	Christine	\$2,716
Peer Student Leadership	Scully Sytsma	Nancy	\$5,431
Physics Club	Zubov	Igor	\$2,716
Quiz Bowl	Pinyan	Jonathan	\$2,716
Spanish Club	Calandra	Gabriela	\$2,716
Spanish Club - Co-Advisor	Ballas	Theo	\$2,716
Spanish Club - Co-Advisor	Fillebrown	Catherine	\$1,358
Spanish Club - Co-Advisor	Xu	Mingua	\$1,358
Student Council	Zhang	Yu	\$2,716
Student Newspaper	Hathaway	William	\$2,716
Technology Club	Lang	Scott	\$2,716
Technology Club	Nodarse	Carlos	\$2,716
TEK Neeks (now Literary Magazine)	Villanova	Donna	\$2,716
VICA (now SkillsUSA)	Branda	John	\$2,716
Web Club	Kaba	Valmira	\$2,716
Yearbook Advisor	Pagano	Emily	\$5,431
Yearbook Advisor	Tampone Rios	Evelyn	\$5,431
Yearbook Assistant Advisor	Lewitt	Julia	\$3,804

# **COORDINATORS:**

Admissions Chairperson	Pinto	Judith	\$4,345
Admissions Committee Members	Bercovici	John	\$1,088
Admissions Committee Members	Crimmel	Michelle	\$1,088
Admissions Committee Members	Fuentes	Elizabeth	\$1,088
Admissions Committee Members	Heitzman	Carla	\$1,088
Admissions Committee Members	Liva	Michael	\$1,088
Admissions Committee Members	Seventko	Justin	\$1,088
Admissions Committee Members	Sorrentino	Elizabeth	\$1,088
Admissions Committee Members	Walsh	Gene	\$1,088
Affirmative Action/Anti-Bullying Specialist	Scully Sytsma	Nancy	\$9,582
Audio Visual	Lang	Scott	\$1,304
Awards Assembly - co (Senior)	Kaba	Valmira	\$544
Awards Assembly - co (Senior)	Spinelli	Louis	\$544
Awards Assembly - co (World Language)	Ponce	Lucia	\$544
Graduation	Pero	Victoria	\$1,088
Lead Teacher	Crane	Todd	\$11,319

Lead Teacher	Kaplan	Stephen	\$11,319
Lead Teacher	Kaser	Paul	\$11,319
Lead Teacher	Respass	Bryan	\$11,319
Lead Teacher (Counselor)	Zurich	Kenneth	\$11,319
Math Coordinator	Pinyan	Jonathan	\$11,319
Math Assistant Coordinator	Abramson	Michael	\$8,491
Music Coordinator	Lemma	Michael	\$10,864
National Honor Society	Miller	Luke	\$1,088
One Act Festival	Kaplan	Stephen	\$2,716
Parent Partnership Organization	Ogden	Christine	\$1,088
Play Coordinator - Fall Production	Kaplan	Stephen	\$2,716
Play Assistant - Fall Production	Pero	Victoria	\$2,011
Play (Musical) Coordinator - Winter Production	Pero	Victoria	\$2,716
Play (Musical) Assistant	Kaplan	Stephen	\$2,011
Play (Musical) Coordinator - Winter Production	Crochet	Laurie	\$2,716
Play (Musical) Coordinator - Winter Production	Spinelli	Louis	\$2,716
Saturday Math Coach	Askins	Ian	\$6,138
Saturday Math Coach	Kaplan	Keith	\$6,138
School Web Coordinator	Valmira	Kaba	\$2,716
Sunday Math Coach	Plotnick	Daniel	\$6,138
Sunday Math Coach	Vieni	Joan	\$6,138

**HOURLY COMPENSATION:**

Conflict Resolution (Certified SPS and CST only)	Bercovici	Jon	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Keane	Patrick	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Ristovski	Laura	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Scully Sytsma	Nancy	Hourly Per Diem
Detention Coverage (per 10 students)	Acuña	Kymberly	\$54
Detention Coverage (per 10 students)	Tampone Rios	Evelyn	\$54
Emergency – Before/After School Service	Acuña	Kymberly	\$41
Emergency – Before/After School Service	Andaloro	Jennifer	\$41
Emergency – Before/After School Service	Belkin	Alison	\$41
Emergency – Before/After School Service	Kaser	Paul	\$41
Emergency – Before/After School Service	Natelli	Anthony	\$41
Emergency – Before/After School Service	Sousa	Nancy	\$41
Emergency – Before/After School Service	Zurich	Kenneth	\$41

**PER YEAR COMPENSATION:**

Before/After School Duty Assignment	Andaloro	Jennifer	\$2,510
Before/After School Duty Assignment	Branda	John	\$5,019
Before/After School Duty Assignment	Demeter	Scott	\$2,510
Before/After School Duty Assignment	Janssen	Katherine	\$5,019
Before/After School Duty Assignment	Kalata	Grzegorz	\$5,019
Before/After School Duty Assignment	Kouefati	Danielle	\$5,019
Before/After School Duty Assignment/Hallway	Kramer	Mark	\$2,510
Before/After School Duty Assignment	Marmora	Joseph	\$5,019
Before/After School Duty Assignment	Natelli	Anthony	\$5,019
Before/After School Duty Assignment	Nodarse	Carlos	\$5,019
Before/After School Duty Assignment	Samarakone	Victor	\$2,510
Before/After School Duty Assignment/Hallway	Seventko	Justin	\$2,510
Before/After School Duty Assignment	Spinelli	Louis	\$5,019
Before/After School Duty Assignment	Symons	Robert	\$2,510
Before/After School Duty Assignment	Tampone Rios	Evelyn	\$5,019
Before/After School Duty Assignment	Wilson	David	\$5,019
Before/After School Duty Assignment	Zepatos	Carol	\$5,019
Before/After School Duty Assignment	Zurich	Kenneth	\$5,019
After School Duty Assignment	Kramer	Mark	\$2,510
After School Duty Assignment	Miller	Luke	\$5,019
After School Duty Assignment	Seventko	Justin	\$2,510
After School Duty Assignment	Zhang	Yu	\$5,019



**BERGEN COUNTY TECHNICAL EDUCATION CENTER, PARAMUS**

<b><u>HOURLY COMPENSATION:</u></b>	<b>Recommended Staff</b>		<b><u>Rate</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	
Conflict Resolution (Certified SPS and CST only)	Albert	Catherine	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Bogdanowich	Marie	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Lucianna	Neal	Hourly Per Diem

**BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS**

<b><u>HOURLY COMPENSATION:</u></b>	<b>Recommended Staff</b>		<b><u>Rate</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	
Conflict Resolution (Certified SPS and CST only)	Eichenlaub	Richard	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Guinta	Jamie	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Patel	Jaimini	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Sienkiewicz	Kathryn	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Tomanelli	Krista	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Verdiramo	Anne Marie	Hourly Per Diem

**BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO**

<b><u>ADVISORS:</u></b>	<b>Recommended Staff</b>		<b><u>Rate</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	
Dance Club	Marella	Lindsay	\$2,716

**COORDINATORS:**

Lead Teacher	Buccino	Andrea	\$11,319
Lead Teacher	Surraco	Amy	\$11,319

**PER YEAR COMPENSATION:**

Before/After School Duty Assignment	Branda	Dominic	\$5,019
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**ATHLETICS - DISTRICT**

<b><u>ASSIGNMENT:</u></b>	<b>Recommended Staff</b>		<b><u>Rate</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	
Basketball Head Coach (Boys)	Lastra	Stephen	\$11,407
Basketball Head Coach (Girls)	O'Beirne	Sean	\$11,407
Football Assistant Coach	Ghotok	Mhamdnor	\$8,048
Track Assistant Coach	Case	James	\$7,607
Volleyball Assistant Coach (Girls)	DeLuca	Michael	\$7,607

**22-P-13T      APPROVAL — LEAVE(S) OF ABSENCE**

**RESOLUTION**

BE IT RESOLVED, that Christine DiGia, Secretary, 540 Farview Avenue, Paramus, will be granted an unpaid discretionary leave of absence with benefits for the period July 6, 2021 through July 9, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Catherine Fillebrown, Teacher of Chinese, Bergen County Academies, Hackensack, will be granted an unpaid intermittent federal statutory family leave of absence with benefits for the periods May 3, 2021 through May 13, 2021; May 18, 2021 through May 21, 2021; June 1, 2021, June 11, 2021 and June 15, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Brianna Hamill, Teacher of Physical Education, Bergen County Technical High School, Teterboro, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period October 20, 2021 through January 11, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Brianna Hamill, Teacher of Physical Education, Bergen County Technical High School, Teterboro, will be granted an unpaid federal statutory family leave of absence with benefits for the period January 12, 2022 through January 18, 2022. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Benjamin Isecke, Teacher of Computer Science, Bergen County Academies, Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 14, 2021 through October 25, 2021. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jonathan Lancaster, Teacher of Social Studies, Bergen County Technical High School, Teterboro, will be granted an unpaid discretionary leave of absence with no benefits for the period January 7, 2022 through April 7, 2022.

BE IT RESOLVED, that Hector Montero, Custodian, Bergen County Technical High School, Teterboro, will be granted an unpaid medical leave of absence with no benefits for the period September 1, 2021 through December 31, 2021

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

**22-P-14T            APPROVAL – LEAVE(S) OF ABSENCE WITH PAY –EMERGENCY PAID SICK LEAVE ACT  
(EPSLA)**

**RESOLUTION**

BE IT RESOLVED, that Gwendolyn Lotter, District Supervisor, 540 Farview Avenue, Paramus, be granted a paid federal statutory EPSLA leave of absence with benefits for 1 day for the period November 4, 2020, for a reason requiring regular per diem rate to a maximum of \$511 per day. The costs of employee pay and health benefits coverage during the leave period, not to exceed two (2) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

**22-P-15T            APPROVAL—RESIGNATION(S)**

**RESOLUTION**

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED that the following resignation(s) be accepted as per the effective date indicated:

Bennett, Jason	Custodian/Driver	Effective 08/06/2021
Browne, Jeanne	Fencing Coach	Effective 07/01/2021
Corizzi, Thomas	Teacher of Mathematics	Effective 09/01/2021
Horan, Jessica	Head Basketball Coach (Girls)	Effective 07/01/2021
Lastra, Stephen	Assistant Basketball Coach (Boys)	Effective 07/01/2021
Lee, Yu Young	Secretary	Effective 07/01/2021
Leone, Sergio	Employment Literacy Instructor	Effective 08/01/2021
Martin, John	Assistant Football Coach	Effective 07/01/2021
O’Beirne, Sean	Assistant Basketball Coach (Girls)	Effective 09/01/2021
VanBoeckel, Erik	Assistant Fencing Coach	Effective 09/01/2021

**22-P-16T            APPROVAL—RETIREMENT(S)**

**RESOLUTION**

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Cohen, Madeleine	Broker/Chief Examiner	Adult Ed	Effective 09/01/2021
Devine, Ellen	Secretary	BCA	Effective 01/01/2022
Langenstein, Bonnie	Day Care Center Caregiver	Day Care	Effective 10/01/2021
Reina, Onofrio	Construction Supervisor	District	Effective 09/01/2021
Thomas, Marietta	Broker/MIS Computer Tech	WIA	Effective 01/01/2022

**22-P-17T      APPROVAL—2021–2022 ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION’S EMPLOYMENT CONTRACT**

**RESOLUTION**

BE IT RESOLVED that the employment contract for the period July 1, 2021 to June 30, 2022 for the Assistant Superintendent for Curriculum and Instruction, Richard Panicucci, be approved.

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**22-P-18T      APPROVAL—2021–2022 ASSISTANT SUPERINTENDENT’S EMPLOYMENT CONTRACT**

**RESOLUTION**

BE IT RESOLVED that the employment contract for the period July 1, 2021 to June 30, 2022 for the Assistant Superintendent, Andrea Sheridan, be approved.

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**22-P-19T      APPROVAL—2021–2022 BUSINESS ADMINISTRATOR/BOARD SECRETARY’S EMPLOYMENT CONTRACT**

**RESOLUTION**

BE IT RESOLVED that the employment contract for the period July 1, 2021 to June 30, 2022 for the Business Administrator/Board Secretary, John Susino, be approved.

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**22-P-20T      APPROVAL—2021-2024 MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN AND THE BERGEN COUNTY VOCATIONAL-TECHNICAL ASSOCIATION OF CUSTODIAL AND MAINTENANCE PERSONNEL**

**RESOLUTION**

WHEREAS the Board of Education of the Vocational Schools in the County of Bergen, State of New Jersey, has been negotiating with the Bergen County Vocational-Technical Association of Custodial and Maintenance Personnel, regarding the terms and conditions of employment for the period July 1, 2021, through June 30, 2024, and

WHEREAS, a Memorandum of Understanding has been developed and drafted by the negotiating committees of the Board of Education and the Association and contains their mutual understanding, and Salary Schedules A, B, C, and D, copies of which are attached to this resolution and made a part thereof,

NOW THEREFORE BE IT FURTHER RESOLVED that the Board of Education hereby approves the Agreement memorializing the terms and conditions of employment between the Board of Education and the Bergen County Vocational-Technical Association of Custodial and Maintenance Personnel in the form set forth in the attached Memorandum of Understanding; and

BE IT FURTHER RESOLVED that the Board President and Board Secretary are authorized to execute on behalf of the Board of Education the Memorandum of Understanding and the Agreement between the Bergen County Vocational-Technical Association of Custodial and Maintenance Personnel and the Board of Education of the Vocational Schools in the County of Bergen.

**22-P-21T      APPROVAL—2021-2022 CUSTODIAL AND MAINTENANCE SALARIES**

**RESOLUTION**

BE IT RESOLVED that the attached Custodial and Maintenance staff salary listing, which shall be made a part of this resolution for the period July 1, 2021 through June 30, 2022, be approved, and

BE IT FURTHER RESOLVED that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

**22-P-22T      APPROVAL —BERGEN COUNTY VOCATIONAL TECHNICAL SCHOOLS DISTRICT  
SUPERVISORS ASSOCIATION MEMORANDUM OF UNDERSTANDING FOR THE 2021-2024  
AGREEMENT OF TERMS AND CONDITIONS OF EMPLOYMENT**

**RESOLUTION**

WHEREAS, the Board of Education in the Vocational Schools in the County of Bergen, State of New Jersey, has been negotiating with the Bergen County Vocational Technical Schools District Supervisors Association, (the "Association") regarding the terms and conditions of employment for the period July 1, 2021, through June 30, 2024; and

WHEREAS, a Memorandum of Understanding has been developed and drafted by the Board's and Association's respective negotiating committees, and contains and sets forth the parties' mutual understanding and agreement with respect to salary increases, fringe benefits and related terms and conditions of employment and which Memorandum is attached to this resolution and made a part hereof; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Board of Education hereby approves the Agreement memorializing the terms and conditions of employment between the Board of Education and the Bergen County Vocational Technical Schools District Supervisors Association in the form set forth in the attached Memorandum of Understanding; and

BE IT FURTHER RESOLVED that the Board of Education hereby ratifies the administrative implementation of the terms of the Agreement; and

BE IT FURTHER RESOLVED that the Board President and Board Secretary are authorized to execute on behalf of the Board of Education the Memorandum of Understanding and the Agreement between the Board of Education of the Vocational Schools in the County of Bergen and the Bergen County Vocational Technical Schools District Supervisors Association, Inc.

**22-P-23T      APPROVAL—2021-2022 DISTRICT SUPERVISORS SALARIES**

**RESOLUTION**

BE IT RESOLVED that the attached District Supervisor staff salary listing, which shall be made a part of this resolution for the period July 1, 2021 through June 30, 2022, be approved, and

BE IT FURTHER RESOLVED that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

**22-P-24T      APPROVAL — 2021-2022 STAGE CREW STAFF**

**RESOLUTION**

BE IT RESOLVED that the following listing be approved as Stage Crew staff for the period July 1, 2021 through June 30, 2022, at the hourly rates specified which are in accord with the previously approved Stage Crew Salary Guide:

<b>Name</b>	<b>Location</b>	<b>Category</b>	<b>Hrly. Rate</b>	<b>Eff.</b>
Callejas, Jonathan	Hackensack	Student	\$11.38	09/01/21
Tzeng, Alisha	Hackensack	Student	\$11.38	09/01/21
Feng, Edward	Hackensack	Student	\$11.38	09/01/21

**22-P-25T      APPROVAL—SIDEBAR AGREEMENT AMENDING THE 2020-2023 BERGEN COUNTY VOCATIONAL-TECHNICAL SCHOOLS EDUCATION ASSOCIATION CONTRACT**

**RESOLUTION**

BE IT RESOLVED, that the attached Sidebar Agreement amending the 2020-2023 Bergen County Vocational Technical Schools Education Association contract be approved effective 07/01/21; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to sign the attached Sidebar Agreement on behalf of the Board of Education.

**22-P-26T      APPROVAL – RETURN TO WORK –RESOLUTION - DISTRICT EMPLOYEE (ID #100465)**

WHEREAS, the Superintendent received information suggesting that a district employee (ID #100465) may have engaged in unprofessional conduct and/or unacceptable job performance; and

WHEREAS, based on the aforementioned information, the Superintendent recommended that district employee #100465 be suspended with pay effective Tuesday, February 2, 2021 pending final resolution of this matter; and

WHEREAS, the administration has investigated the matter and determined there are no employment performance or conduct concerns that warrant continued exclusion of the district employee (ID #100465) from work; and

WHEREAS, the Superintendent has recommended that district employee (ID #100465) return to work Tuesday, August 17, 2021;

NOW THEREFORE BE IT RESOLVED, that the Board hereby ratifies the suspension with pay of district employee (ID #100465) for the period February 2, 2021, through August 16, 2021.

**22-P-27T      APPROVAL— REVISED 2021-2022 SCHOOL CALENDAR FOR TEACHERS AND STUDENTS  
REVISED 2021-2022 SCHEDULE OF HOLIDAYS FOR 12-MONTH PERSONNEL  
REVISED 2021-2022 - STUDENT ABBREVIATED DAY CALENDAR**

**RESOLUTION**

BE IT RESOLVED that the attached revised 2021-2022 School Calendar for Teachers and Students, the revised 2021-2022 Schedule of Holidays for 12-Month Personnel, and the revised 2021-2022 Student Abbreviated Day Calendar be approved, and

BE IT FURTHER RESOLVED that the Superintendent may modify this calendar for emergency school closings exclusively except that the days of attendance for teachers will not exceed 183.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit copies of these documents to all administrators and the leadership of the various associations within the school district.

**22-P-28T    APPROVAL—2021-2024 MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF  
EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN  
AND THE BERGEN COUNTY TECHNICAL SCHOOLS SECRETARIAL  
PERSONNEL ASSOCIATION**

**RESOLUTION**

WHEREAS the Board of Education of the Vocational Schools in the County of Bergen, State of New Jersey, has been negotiating with the Bergen County Technical Schools Secretarial Personnel Association, regarding the terms and conditions of employment for the period July 1, 2021, through June 30, 2024, and

WHEREAS, a Memorandum of Understanding has been developed and drafted by the negotiating committee of the Board of Education and the Association and contains their mutual understanding, and

BE IT RESOLVED that the Board of Education of the Vocational Schools in the County of Bergen does hereby approve and agree to the terms set forth in the August 31, 2021, Memorandum of Understanding, and

BE IT FURTHER RESOLVED that the Board President and Board Secretary are authorized to sign the Memorandum of Understanding, and

BE IT FURTHER RESOLVED that the Board Attorney is authorized to incorporate the terms of this Memorandum of Understanding into the master contract for the period July 1, 2021, through June 30, 2024, which shall be submitted for final approval by the Board of Education.

**BERGEN COUNTY TECHNICAL SCHOOLS  
ADULT AND CONTINUING EDUCATION**

SALARY AUTHORIZATION

	NAME	POSITION	EFFECTIVE DATE	STEP	RATE
1.	CICERO, ANTHONY	TEACHER	09/01/2021	1	\$ 50.05
2.	FABBRICATORE, SR., NICHOLAS	TEACHER	09/01/2021	1	\$ 50.05
3.	GENETELLI, ROBERT	TEACHER	09/01/2021	1	\$ 50.05

Board Approval: 08/31/2021



**FRINGE BENEFITS- 12 Month Personnel**  
**(Noncertificated)**

**GRANTS COORDINATOR**  
**ADMINISTRATIVE SYSTEMS SPECIALIST**

**For the period July 1, 2021 - June 30, 2022**

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**Work Schedule**

Hired into position on or after 7/1/2006:  
 Summer: Five (5) day work week.

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**Vacation**

Hired before 07/01/00:  
 Twenty (20) days with five (5) days carry-over.  
 After ten (10) years, one (1) additional vacation day -  
 total twenty-one (21) days.

Hired on or after 07/01/00:  
 1-10 years: Fifteen (15) days with five (5) days carry-over  
 after 10 years: Twenty (20) days with five (5) days carry-over

**Note:**  
 Vacation subject to prior approval of immediate supervisor.  
 Vacation days are accrued each year and are pro-rated for staff employed less  
 than a full year. During first year of employment, vacation days cannot be used  
 until July 1<sup>st</sup> of the new school year.

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**Sick Leave**

Twelve (12) days - cumulative

**Note:** Pro-rated for staff employed for less than twelve (12) months.

One-half (1/2) accrued number of sick days times per diem salary at  
 time of retirement to a maximum of \$15,000

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**Annual Physical**

Maximum of \$300 for complete physical and/or optical examination not paid by  
 insurance. Payment will be made only upon presentation of medical insurance  
 reimbursement form (*Customer's Explanation of Benefits*) and a physician's  
 receipt submitted no later than ninety (90) days following the date of the  
 examination.

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**Continuing Education**

Continuing education not to exceed \$2,500 annually. Eligibility is based upon  
 course completion during the reimbursement period between July 1<sup>st</sup> and June  
 30<sup>th</sup> with an approved course Grade B or higher. The coursework may be  
 undergraduate or graduate, but must be from an accredited college or university  
 and must be acceptable for use in a degree program at that institution. Courses  
 must be related to the employee's current or future district job responsibilities,  
 or otherwise approved by the employee's immediate supervisor. All claims for  
 tuition reimbursement must be approved by the Superintendent or his/her  
 designee and submitted no later than ninety (90) days following the completion  
 of the program for which tuition was paid.

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Page 2

**Personal Leave**

Hired before 07/01/00:

Four (4) days - non-cumulative. If none used, it will be converted to one (1) additional sick day.

Hired on or after 07/01/00:

Four (4) days - non-cumulative

Note: Pro-rated for staff employed for less than twelve (12) months.

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**Emergency Leave**

Death of relative immediate family - four (4) consecutive days.  
Immediate family shall be defined as follows:

-husband or wife	-children
-mother or father	-brothers or sisters
-mother/father-in-law	-grandparents
-other relatives, if living in the same domicile at the time of death.	

Death of a friend or other relative – one day.  
Maximum two (2) days per year

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**Early Release**

Staff members who leave work due to illness or any personal emergency, will not be charged with sick days on the first two (2) occasions. Thereafter, however, staff members will be charged a full sick day regardless of the time they leave work.

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**Health Benefits**  
(Subject to change  
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Employees hired on or before December 31, 1996:

SEHBP

DENTAL INSURANCE

PRESCRIPTION INSURANCE - \$1.00 Co-pay

VISION CARE INSURANCE

DISABILITY

Page 3

**HEALTH BENEFITS**  
(Continued)

Employees hired January 1, 1997 through June 30, 2008:

- A. Year one (1) of employment
  - 1. SEHBP
  - 2. Dental--orthodontic services
  - 3. Prescription \$5.00 co-pay
- B. Year two (2) of employment
  - Vision Care added

**Hired on or after 7/1/2008:**

Health: SEHBP

Prescription: Co-pay \$ 5.00 – Generic  
\$10.00 – Preferred  
\$15.00 – Non-preferred

Mail order: Co-pay \$10.00 - Generic  
\$20.00 - Preferred  
\$30.00 – Non-preferred

Dental/Orthodontics: \$1500 maximum per year/\$2000 maximum lifetime.

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**Salary Advancement**

Salary advancement is not automatic but subject to satisfactory annual evaluation and recommendation by the Superintendent of Schools or his/her designee.

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**Work Year/Calendar**

Follow schedule of holidays for twelve (12) month personnel.

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**Notice of Termination**

Thirty (30) days.

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Board approved: 06/24/2021; Rev. 08/31/2021

**BERGEN COUNTY TECHNICAL SCHOOLS****TITLE: ADMINISTRATIVE SYSTEMS SPECIALIST  
(Noncertificated)****I. QUALIFICATIONS:**

- A. Bachelor's degree from an accredited university.
- B. Work experience in a field related to assigned job responsibilities.
- C. Work experience in project management preferred.
- D. Excellent communication skills (oral and written).
- E. Able to research, analyze data, and prepare reports.
- F. Able to formulate and implement or recommend appropriate plans or responses based on data analysis.
- G. Highly developed interpersonal skills.
- H. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**II. REPORTS TO:** Central Office administrator(s) responsible for assigned job responsibilities**III. PERFORMANCE RESPONSIBILITIES:**

Apply independent initiative to perform tasks, and to lead and coordinate the work of others as needed, to accomplish district goals as follows and as may otherwise be assigned. This may include identifying goals and objectives, developing initial and ongoing implementation schedules, and evaluating and reporting on achievement, effectiveness and efficiency.

**A. Administrative Systems:**

- 1. In conjunction with Human Resources, Payroll Department, Business Office and Board of Education agendas, promotes health benefit invoice integrity by reconciling invoices with enrollment changes.
- 2. In conjunction with Human Resources, Payroll Department and the districts' third-party administrator(s), monitors and ensures compliance with district obligations for employee compensation payments under Title 18A and state workers' compensation laws during absences resulting from job-related injuries or illnesses.
- 3. In conjunction with consultants and district department heads and staff, promotes integrity of contracted services invoicing and payment by reconciling district and vendor data and documentation prior to final payment authorization.
- 4. In conjunction with Human Resources, school and curriculum administrators and Business Office, ensures the timely and accurate creation, abolishment, assignment, reassignment and reporting of position control numbers.
- 5. In conjunction with Human Resources and administrative, staff reviews and verifies or revises district job descriptions cyclically and as otherwise needed.
- 6. In conjunction with Human Resources, reviews and verifies or revises district fringe benefits summaries cyclically and as otherwise needed.

7. In conjunction with department heads and staff, facilitates the implementation of electronic, online and/or other systems to improve accuracy and efficiency based on workflow analysis, developed knowledge of system capabilities and limitations, and the development and/or delivery of effective training and operational information resources.

**B. Grants Management:**

1. Works in coordination with other district Grants and Business Office staff to ensure effective grant development and implementation.
2. Develops state and federal funding sources for new and existing grant budgets/projects in both districts. Analyzes and reports on feasibility and cost/benefit implications.
3. Advises and coordinates district staff responsible for various aspects of grant research, development, procurement, implementation and administration to promote timeliness and efficiency.
4. Performs such other grant-related responsibilities as may be assigned.

**C. Performs such other duties as assigned.**

- IV. APPOINTMENT:** Appointment shall be made by the Board of Education annually, upon the recommendation of the Superintendent of Schools.
- V. TERMS OF EMPLOYMENT:** Twelve (12) months per year. Not eligible for tenure. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.
- VI. EVALUATION:** Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on noncertificated staff evaluation.

BOARD APPROVED: 08/31/21

**BERGEN COUNTY TECHNICAL SCHOOLS**

**TITLE:         BROKER/MANAGER COUNSELING & TRAINING**

**QUALIFICATIONS:**

- Baccalaureate Degree preferred.
- Extensive knowledge of the principles and practices involved in the administration of a complex and varied operation, must possess the ability to direct the detailed and diverse activities of others to insure maximum services to clients and to heighten productivity of BCJC's staff.
- Skill in administering assessment tools, using resources, and time management skills. Ability to model and teach interpersonal relationship skills.
- Current knowledge of local and national labor market trends, industries, occupations, and job functions.
- Ability to write clearly, concisely, and effectively.
- Bi-lingual preferred.
- Computer literate.
- Such alternatives to the above qualifications as may be allowed by law and acceptable to the Board of Education.

**REPORTS TO: BERGEN COUNTY JOB CENTER COORDINATOR**

**PERFORMANCE RESPONSIBILITIES:**

1. Ensures that the coordination of programs and services is efficient and effective among BCJC's partners (ES, DVR, Easter Seals, Displaced Homemakers, NJDOL).
2. Fields questions from staff, clients and program partners regarding training services
3. Represents BCJC at community/agency meetings and conferences.
4. Creates team approach to problem solving.
5. Reviews and monitors client eligibility for training as per USDOL guidelines, signs off on ITA's contracts and folders.
6. Submit reports on performance and training as needed.
7. Supervises the actions and daily activities of the department.

8. Coordinates BCJC Operations (postage machine, shredding and other supplies and maintenance in accordance with ES management).
9. Provides virtual and In-Person Information Session
10. Performs such other duties as may be assigned by BCJC's Coordinator

**APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent and/or his/her designee.

**TERMS OF  
EMPLOYMENT:**

Twelve (12) months per year. Salary to be established by the Board of Education upon the recommendation of the Superintendent and/or his/her designee.

**EVALUATION:**

Performance of this position will be evaluated annually, in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluations.

**BOARD APPROVED: 08/31/21**

# BCTS 2021-2022

22-P-11T

## Salaries and Salary Corrections

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Col</u>	<u>Step</u>	<u>Base Sal</u>	<u>Long</u>	<u>Ext Day</u>	<u>Sal Adj</u>	<u>Boil</u>	<u>3rd Shift</u>	<u>Total Sal</u>
CROCHET	LAURIE	TEACHER OF VOCATIONAL ARTS / DANCE	III	9	\$47,539.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,539.00
DOMINGUEZ	KEVIN	TEACHER OF HEALTH AND PHYSICAL EDUCATION	I	1	\$53,363.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,363.00
FEUSS	DANIELLE	TEACHER OF CHEMISTRY	V	10	\$85,901	\$700	\$0.00	\$0.00	\$0.00	\$0.00	\$86,601.00
MCPMAHON	MEGHAN	ATHLETIC TRAINER	III	2	\$42.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.37



**MEMORANDUM OF UNDERSTANDING DATED AUGUST 31, 2021, BETWEEN THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN AND THE BERGEN COUNTY VOCATIONAL-TECHNICAL ASSOCIATION OF CUSTODIAL AND MAINTENANCE PERSONNEL REGARDING THE 2021-2024 TERMS AND CONDITIONS OF EMPLOYMENT.**

**MUTUAL PREPARATION:** This of Memorandum has been developed and drafted by the negotiation committees of the Board and the Association and contains their mutual understanding. All terms and conditions not changed in this Memorandum shall remain as in the 2018-2021 Contract.

Revise

**ARTICLE II**

**RECOGNITION OF AGREEMENT AND CERTAIN PREROGATIVES OF THE BOARD**

- E. The purpose of this Agreement is to define the terms and conditions of employment of all employees represented by the Association for the three (3) year period commencing July 1, **2021** and terminating June 30, **2024**.

Revise

**ARTICLE VI**

**ADDITIONAL COMPENSATION**

- B. Black Seal License:

Employees required to have a Black Seal License shall be paid at the rate per year above his/her base salary as set forth in Schedule D.

3. Employees, except Construction Workers, hired on or after July 1, 2006, who are required to utilize their Black Seal License on a daily basis to monitor the boiler of their assigned facility shall be paid the additional sum of **one thousand (\$1,000)** dollars per year.
4. The total compensation for any employee who utilizes their Black Seal License shall not exceed **one thousand two hundred (\$1,200)** dollars per year.

Revise

**ARTICLE VII**

**SICK LEAVE AND PAYMENT OF ACCUMULATED SICK DAYS AT RETIREMENT**

- E. Upon retirement from the District, Construction Workers, Custodial and Maintenance employees who retire and have rendered five (5) years or more of service, and upon approval of pension payment by the NJ Division of Pension and Benefits, shall be paid for the unused accumulated sick leave days based upon the following formula:

One-half (1/2) of accumulated sick days times \$100  
Maximum payment to any one employee to be **\$10,000**

**The total amount payable to retiring unit members in any fiscal year shall not exceed \$35,000. In any year when there are insufficient funds available for these benefits due to the number or retiring unit members, the amount shall be prorated to the retiring unit members.**

Delete

## **ARTICLE VIII**

### **OTHER LEAVES**

#### **D. State of Emergency**

~~No deduction in salary shall be made for any employee who is absent due to travel restrictions resulting inclement weather which makes it impossible for the employee to report to work. The employee may submit documentation to support the reason for his/her absence. The Superintendent or his/her designee will review the documentation and decide the claim has merit and no deduction shall be made, or available leave time will be charged, or pay deducted (if no paid leave time remains)~~

Revise

## **ARTICLE X**

### **HEALTH BENEFITS**

The parties agree that, medical insurance will be provided through the New Jersey School Employees Health Benefit Program.

A. All employees shall receive the following medical benefits subject to all of the rules and regulations of the New Jersey State Health Benefits Program, or its equivalent, as administered by the New Jersey Division of Pensions and Benefits:

1. Year one (1) of employment-
  - a) State Health Benefits Plan or its equivalent
  - b) Dental/Orthodontic Services
  - c) Prescription \$5.00 co-pay – **SEHBP Standalone plan for N.J. Direct 10 and N.J. Direct 15 medical enrollments; SEHBP for NJEHP and GSP.**
2. Year two (2) of employment-
  - a) Benefits as set forth for year one (1), and
  - b) Vision Care

**The Board and the Association agree that prescription benefits will be provided through the NJDPB/SEHBP “Employee Prescription Drug Plan” (the “Standalone Plan”) as soon as possible. Until then, prescription benefits will continue to be provided as described above.**

### G. Prescription Insurance

The Board shall provide and pay the cost of prescription drug insurance for each regularly employed full-time employee of this Association subject to all of the rules and regulations of the program and such coverage for each employee shall include the employee and eligible family members with a \$5.00 per prescription co-payment. Association members hired prior to January 1, 1992, shall receive prescription coverage with a \$1.00 co-payment.

**SEHBP Standalone plan for N.J. Direct 10 and N.J. Direct 15 medical enrollments; SEHBP for NJEHP and GSP.**

**The Board and the Association agree that prescription benefits will be provided through the NJDPB/SEHBP “Employee Prescription Drug Plan” (the “Standalone Plan”) as soon as possible. Until then, prescription benefits will continue to be provided as described above.**

Revise

## ARTICLE XI

### VACATION LEAVE

- C. A request for vacation of a week or longer during the summer months (June 15<sup>th</sup> — September 15<sup>th</sup>) shall be submitted in writing to the Coordinator of Facilities or his/her designee no later than **May 1<sup>st</sup>** of that-year. Any vacation request of a week or longer during any other time of the year shall be submitted in writing to the Coordinator of Facilities or his/her designee no less than three (3) weeks in advance. Requests may be granted on shorter notice under unexpected or unusual circumstances. Vacations to be granted as first (1<sup>st</sup>) requested – first (1<sup>st</sup>) submission. Confirmation of such requests shall be given within fourteen (14) days of submission except for requests given on shorter notice.

Revise

## ARTICLE XIII

### SCHOOL CLOSING OR EARLY RELEASE DUE TO INCLEMENT WEATHER

- B2. No deduction in salary shall be made for any employee who is absent due to travel restrictions resulting inclement weather which makes it impossible for the employee to report to work. The employee may submit documentation to support the reason for his/her absence. The Superintendent or his/her designee will review the documentation and decide the claim has merit and no deduction shall be made, or available leave time will be charged, or pay deducted (if no paid leave time remains). **The Superintendent or his/her designee shall have the discretion to authorize an employee’s use of available paid leave that was not approved in advance in situations where the employee’s circumstances make it unusually difficult, but not impossible, for him/her to report to work due to travel restrictions resulting in inclement weather.**

Revise

## ARTICLE XXII

### WORKPLACE DEMOCRACY ENHANCEMENT ACT

The Association's access to its members, and to individuals employed by the Board in positions represented by the Association shall be governed by applicable law.

The Board shall provide information to the Association relative to the Association's members, and to individuals employed by the Board in positions represented by the Association, in accordance with applicable law.

An employee's authorization of the payroll deduction of dues for majority representative employee organizations, and the employee's withdrawal of such authorization, shall be in accordance with applicable law.

Revise

## ARTICLE XXVI

### DURATION OF AGREEMENT

This Agreement shall be effective as of July 1, **2021**, and shall continue in effect until June 30, **2024**. This Agreement shall not be extended unless mutual agreement to extend same is reached. In the absence of mutual agreement to extend, it is expressly understood that this Agreement shall expire on the date indicated.

Revise

## LONGEVITY

Service adjustments shall be as follows:

After fifteen (15) years of continuous service with the BCTS - **\$1,325**

After twenty (20) years of continuous service with the BCTS - **\$1,880**

## SALARIES

(MOU only) Salary distribution to the unit members will be mutually agreed to by the parties

3.4% 2021-2022

3.4% 2022-2023

3.4% 2023-2024

THE BERGEN COUNTY VOCATIONAL-  
TECHNICAL ASSOCIATION OF CUSTODIAL  
AND MAINTENANCE PERSONNEL

THE BOARD OF EDUCATION OF THE  
VOCATIONAL SCHOOLS IN THE  
COUNTY OF BERGEN

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Franco Greco  
President

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William Connelly  
President

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Barry Shoemaker  
Secretary

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John Susino  
Board Secretary

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Date

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Date

**Bergen County Technical Schools  
Custodial/Maintenance Salary Guide  
Schedule A  
July 1, 2021-June 30, 2022**

<u>Step</u>	<u>C1</u>	<u>M1</u>	<u>M2</u>
<b>0</b>	-	-	-
<b>1</b>	\$47,009	\$54,094	\$55,209
<b>2</b>	\$48,404	\$55,489	\$56,604
<b>3</b>	\$49,799	\$56,884	\$57,999
<b>4</b>	\$51,194	\$58,279	\$59,394
<b>5</b>	\$52,589	\$59,674	\$60,789
<b>6</b>	\$53,984	\$61,069	\$62,184
<b>7</b>	\$55,379	\$62,464	\$63,579
<b>8</b>	\$56,774	\$63,859	\$64,974
<b>9</b>	\$58,169	\$65,254	\$66,369
<b>10</b>	\$59,564	\$66,649	\$67,764
<b>11</b>	\$60,959	\$68,044	\$69,159
<b>12</b>	\$62,354	\$69,439	\$70,554
<b>13</b>	\$63,749	\$70,834	\$71,949
<b>14</b>	\$65,144	\$72,229	\$73,344
<b>15</b>	\$66,539	\$73,624	\$74,739
<b>16</b>	\$67,934	\$75,019	\$76,134

Service adjustments shall be as follows:

After fifteen (15) years of continuous service with the BCTS - \$1,325

After twenty (20) years of continuous service with the BCTS - \$1,880

Annual increases in salary and reappointments shall not be automatic, but are subject to the recommendation and approval of the Superintendent of Schools.

**Bergen County Technical Schools  
Custodial/Maintenance Salary Guide  
Schedule B  
July 1, 2022-June 30, 2023**

<u>Step</u>	<u>C1</u>	<u>M1</u>	<u>M2</u>
<b>0</b>	-	-	-
<b>1</b>	\$48,104	\$55,189	\$56,304
<b>2</b>	\$49,499	\$56,584	\$57,699
<b>3</b>	\$50,894	\$57,979	\$59,094
<b>4</b>	\$52,289	\$59,374	\$60,489
<b>5</b>	\$53,684	\$60,769	\$61,884
<b>6</b>	\$55,079	\$62,164	\$63,279
<b>7</b>	\$56,474	\$63,559	\$64,674
<b>8</b>	\$57,869	\$64,954	\$66,069
<b>9</b>	\$59,264	\$66,349	\$67,464
<b>10</b>	\$60,659	\$67,744	\$68,859
<b>11</b>	\$62,054	\$69,139	\$70,254
<b>12</b>	\$63,449	\$70,534	\$71,649
<b>13</b>	\$64,844	\$71,929	\$73,044
<b>14</b>	\$66,239	\$73,324	\$74,439
<b>15</b>	\$67,634	\$74,719	\$75,834
<b>16</b>	\$69,029	\$76,114	\$77,229

Service adjustments shall be as follows:

After fifteen (15) years of continuous service with the BCTS - \$1,325

After twenty (20) years of continuous service with the BCTS - \$1,880

Annual increases in salary and reappointments shall not be automatic, but are subject to the recommendation and approval of the Superintendent of Schools.

**Bergen County Technical Schools  
Custodial/Maintenance Salary Guide  
Schedule C  
July 1, 2023-June 30, 2024**

<u>Step</u>	<u>C1</u>	<u>M1</u>	<u>M2</u>
<b>0</b>	-	-	-
<b>1</b>	\$49,269	\$56,354	\$57,469
<b>2</b>	\$50,664	\$57,749	\$58,864
<b>3</b>	\$52,059	\$59,144	\$60,259
<b>4</b>	\$53,454	\$60,539	\$61,654
<b>5</b>	\$54,849	\$61,934	\$63,049
<b>6</b>	\$56,244	\$63,329	\$64,444
<b>7</b>	\$57,639	\$64,724	\$65,839
<b>8</b>	\$59,034	\$66,119	\$67,234
<b>9</b>	\$60,429	\$67,514	\$68,629
<b>10</b>	\$61,824	\$68,909	\$70,024
<b>11</b>	\$63,219	\$70,304	\$71,419
<b>12</b>	\$64,614	\$71,699	\$72,814
<b>13</b>	\$66,009	\$73,094	\$74,209
<b>14</b>	\$67,404	\$74,489	\$75,604
<b>15</b>	\$68,799	\$75,884	\$76,999
<b>16</b>	\$70,194	\$77,279	\$78,394

Service adjustments shall be as follows:

After fifteen (15) years of continuous service with the BCTS - \$1,325

After twenty (20) years of continuous service with the BCTS - \$1,880

Annual increases in salary and reappointments shall not be automatic, but are subject to the recommendation and approval of the Superintendent of Schools.



**Bergen County Technical Schools  
Custodial/Maintenance Salary Guide  
Schedule D  
July 1, 2023-June 30, 2024**

<u>BUS DRIVER</u>	<b>\$1,200</b>
<u>BLACK SEAL LICENSE</u>	
Hired prior to 7/1/06	<b>\$1,200</b>
Hired on or after 7/1/06	\$200 (Obtained) Additional <b>\$1,000</b> (Utilized)
<u>CREW CHIEF</u>	<b>\$2,047</b>
<u>SHIFT DIFFERENTIAL</u>	
2 <sup>nd</sup> Shift - Evening	
3:00 p.m. - 11:00 p.m.	<b>\$1,017</b>
3 <sup>rd</sup> Shift – Night	
6:00 p.m. - 2:00 a.m. or 11:00 p.m. - 7:00 a.m.	<b>\$1,316</b>
Split Shift	<b>\$1,017</b>
10:00 a.m. - 6:00 p.m. or 11:00 a.m. - 7:00 p.m. or 12:00 p.m. - 8:00 p.m. or 1:00 p.m. - 9:00 p.m.	
Weekend Shift	<b>\$540</b>



BCTS Custodial/Maintenance

22-P-21T

SY 21-22

<u>name_last</u>	<u>name_first</u>	<u>Titles</u>	<u>track</u>	<u>step</u>	<u>Base Sal</u>		<u>Long</u>	<u>Boil</u>	<u>Bus1</u>	<u>Shift2</u>	<u>Shft3</u>	<u>Shftw</u>	<u>ShftSplit</u>	<u>Crew</u>	<u>Total</u>
					<u>21-22</u>	<u>Long</u>									
KOIRA	BESNIK	MAINTENANCE / CUSTODIAN	M1	12	\$69,439	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,639
LEO	JOSEPH	CUSTODIAN	C1	4	\$51,194	\$0	\$0	\$0	\$0	\$1,017	\$0	\$0	\$0	\$0	\$52,211
MANSFIELD	BARRY	CUSTODIAN	C1	16	\$67,934	\$1,880	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,014
MCCANN	WILLIAM	CUSTODIAN	C1	3	\$49,799	\$0	\$1,200	\$0	\$1,017	\$0	\$0	\$0	\$0	\$0	\$52,016
MILITELLO	VITO	CUSTODIAN	C1	16	\$67,934	\$1,325	\$1,200	\$0	\$0	\$0	\$1,316	\$0	\$0	\$2,047	\$73,822
MONTERO	HECTOR	CUSTODIAN	C1	16	\$67,934	\$1,880	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,014
MOORE	PATRICK	MAINTENANCE / CUSTODIAN	M1	8	\$63,859	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0	\$1,017	\$0	\$66,076
NAVARRO	EDILIA	CUSTODIAN/DRIVER	C1	1	\$47,009	\$0	\$0	\$1,200	\$0	\$0	\$0	\$0	\$1,017	\$0	\$49,226
NIEVES	MIGUEL	MAINTENANCE / CUSTODIAN	M2	4	\$59,394	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,394
OCAMPO	MARIA	CUSTODIAN	C1	4	\$51,194	\$0	\$1,200	\$0	\$0	\$0	\$1,316	\$0	\$0	\$0	\$53,710
OCONNOR	MICHAEL	CREW CHIEF	M2	16	\$76,134	\$1,880	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$2,047	\$81,261
ORLACH	SULEICA	CUSTODIAN/DRIVER	C1	1	\$47,009	\$0	\$0	\$1,200	\$0	\$0	\$0	\$0	\$1,017	\$0	\$49,226
PLOKHOVY	DARRYL	CUSTODIAN	C1	3	\$49,799	\$0	\$1,200	\$0	\$0	\$0	\$1,316	\$0	\$0	\$0	\$52,315
PUTKISTO	TINA	CUSTODIAN	C1	3	\$49,799	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,999
RAMIREZ	RUBEN	CUSTODIAN	C1	16	\$67,934	\$1,880	\$1,200	\$0	\$1,017	\$0	\$0	\$0	\$0	\$0	\$72,031
RODRIGUEZ	PASIANA	CUSTODIAN	C1	2	\$48,404	\$0	\$0	\$0	\$0	\$0	\$1,316	\$0	\$0	\$0	\$49,720
ROSADO	GREGORY	MAINTENANCE / CUSTODIAN	M2	4	\$59,394	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,594
SCICCHITANO	ROSARIO	CUSTODIAN	C1	16	\$67,934	\$1,325	\$1,200	\$0	\$0	\$0	\$0	\$0	\$1,017	\$2,047	\$72,423
SHEHAJ	SALIMR	CUSTODIAN	C1	5	\$52,589	\$0	\$1,200	\$0	\$0	\$0	\$1,316	\$0	\$0	\$0	\$55,105

# BCTS Custodial/Maintenance

22-P-21T

SY 21-22

<u>name_last</u>	<u>name_first</u>	<u>Titles</u>	<u>track</u>	<u>step</u>	<u>Base Sal</u> <u>21-22</u>	<u>Long</u>	<u>Boil</u>	<u>Bus1</u>	<u>Shft2</u>	<u>Shft3</u>	<u>Shft4</u>	<u>ShftSplit</u>	<u>Crew</u>	<u>Total</u>
SHOEMAKER	BARRY	CUSTODIAN	C1	7	\$55,379	\$0	\$1,200	\$0	\$1,017	\$0	\$0	\$0	\$0	\$57,596
SIMON	STEVE	CUSTODIAN	C1	10	\$59,564	\$0	\$1,200	\$0	\$0	\$1,316	\$0	\$0	\$0	\$62,080
SURIEL	MANUEL	CUSTODIAN	C1	16	\$67,934	\$1,325	\$1,200	\$0	\$0	\$1,316	\$0	\$0	\$0	\$71,775
VACCIANA	KEVIN	CUSTODIAN	C1	3	\$49,799	\$0	\$1,200	\$0	\$1,017	\$0	\$0	\$0	\$0	\$52,016
WATSON	RICHARD	MAINTENANCE / CUSTODIAN	M2	16	\$76,134	\$1,325	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$78,659
WHITNEY	MICHAEL	CUSTODIAN	C1	6	\$53,984	\$0	\$1,200	\$0	\$1,017	\$0	\$0	\$0	\$0	\$56,201
ZOTA	EDLIR	CUSTODIAN	C1	3	\$49,799	\$0	\$1,200	\$0	\$1,017	\$0	\$0	\$0	\$0	\$52,016

MEMORANDUM OF UNDERSTANDING DATED AUGUST 31, 2021, BETWEEN THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN AND THE BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT SUPERVISORS ASSOCIATION REGARDING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR THE PERIOD JULY 1, 2021, THROUGH JUNE 30, 2024.

**MUTUAL PREPARATION:** This Memorandum has been developed and drafted by the negotiating committees of the Board and the Association and contains their mutual understanding. All terms and conditions not changed in this Memorandum shall remain as in the 2018-2021 contract. All terms and conditions changed in this memorandum shall be retroactive to July 1, 2021.

## ARTICLE IX

### **Insurance Protection**

The Board shall provide health benefits insurance to Association members subject to change on an annual basis.

#### **REVISE:**

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

- SEHBP
- SEHBP “Standalone” Plan for N.J. Direct 10 and N.J. Direct 15 medical enrollments; -  
SEHBP for NJEHP and GSP
- Dental/Orthodontics
- Vision
- Disability
- Long Term Care Insurance Program

All the above are family coverage except the disability and long-term care insurance program – employee only.

**(NOTE: The Board and the Association agree that prescription benefits will be provided through the SEHBP/NJDPB “Employee Prescription Drug Plan” (the “Standalone Plan”) as soon as possible. Until then, prescription benefits will continue to be provided as described above.)**

## ARTICLE XI

### **Salary and Emoluments**

#### **REVISE:**

- A. **Salary:** A total of **10.2%** distributed across three (3) years.

**MOU Only:** 2021-2022, 3.6%; 2022-2023, 3.4%; 2023-2024, 3.2%

- B. **Service Adjustment:** 10-years continuous service, **\$2,500**; after 20-years continuous service, \$1,000 (additional).

**ARTICLE XIV**

**Duration of Agreement**

This Agreement shall be effective as of July 1, **2021**, and shall continue in effect until June 30, **2024**, subject to the Association's right to negotiate for a successor Agreement as provided in Article II of this Agreement. This shall not be in the absence of a mutual agreement to extend; it is expressly understood that this Agreement shall expire on the date indicated.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed and attested by their respective officers on the date indicated.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their proper officers on the date and year written.

FOR THE BOARD:

FOR THE ASSOCIATION:

William Connelly  
Board President

Michael Miceli  
President

John Susino  
Board Secretary

Timothy Casperson  
Vice President

**BCTS District Supervisor's Association  
Salary Lists for 2021-2022, 2022-2023, and 2023-2024**

Name	2021-2022	2022-2023	2023-2024
Casperson, Timothy	\$141,118	\$145,916	\$150,585
Lotter, Gwendolyn	\$111,990	\$115,798	\$119,504
Miceli, Michael	\$131,694	\$136,172	\$140,530
Obojkovits, Bonnie	\$148,946	\$154,010	\$158,938

**BCTS District Supervisors**  
**SY 21-22**

22-P-23T

<u>id num</u>	<u>grp by</u>	<u>name last</u>	<u>name first</u>	<u>etitle</u>	<u>Bas Sal</u>	<u>Long</u>	<u>Total</u>
2774	19	CASPERSON	TIMOTHY	DISTRICT SUPERVISOR	\$141,118	\$3,500	\$144,618
6941	19	LOTTER	GWENDOLYN	DISTRICT SUPERVISOR	\$111,990	\$0	\$111,990
7004	19	MICELI	MICHAEL	DISTRICT SUPERVISOR	\$131,694	\$0	\$131,694
4836	19	OBOJKOVITS	BONNIE	DISTRICT SUPERVISOR	\$148,946	\$3,500	\$152,446



**SIDEBAR AGREEMENT**  
**between**  
**THE BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION**  
**and**  
**THE BERGEN COUNTY TECHNICAL SCHOOLS EDUCATION ASSOCIATION**

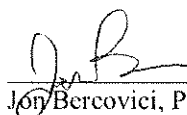
The Bergen County Technical Schools Board of Education ("Board") and the Bergen County Technical School Education Association ("Association") are parties to a collective negotiations agreement that sets forth terms and conditions of employment for positions represented by the Association from July 1, 2020 through June 30, 2023 ("Agreement").

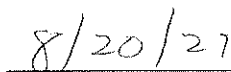
Article VIII(E) and Article IX(E) and (F) of the Agreement set forth terms and conditions related to duty assignments that are performed by high school teachers as part of their job responsibilities for no additional compensation. Article VIII(E)(1)(b) specifies that cafeteria duty should not be assigned to a teacher for more than one (1) marking period or trimester unless on a voluntary basis or unless there are insufficient teachers available during lunch periods for assignment.

The Board and the Association understand and agree that high school student supervision by faculty during lunches is a valuable element of school operation. They also understand and agree that the circumstances of lunch supervision in the 2021-2022 school year are unusual and potentially challenging for faculty in ways related to the COVID-19 pandemic that are expected to be temporary. The federal American Rescue Plan Act of 2021 (Public Law No. 117-2) has provided funding that would allow the Board to provide temporary compensation to teachers for performing student supervision during lunches as part of its effort to return to pre-pandemic operations while the pandemic itself is managed and the pandemic's impacts on society begin to diminish.

Consequently, the Board and the Association mutually agree as follows:

1. Teachers who supervise students during lunches as duty assignments during the 2021-2022 school year will be paid: \$10.00 per lunch period (ATHS, Paramus, Teterboro) or \$12.20 per lunch period (BCA).
2. Lunch supervision will still be considered and managed as a contractual duty assignment consistent with all applicable provisions of the Agreement and/or past practice in all respects other than the compensation entitlement created by this Sidebar Agreement (e.g., administrative assignment of lunch duties in situations where there are insufficient numbers of volunteers to cover building needs, etc.)
3. The compensation entitlement created by this Sidebar Agreement is temporary, and limited to the 2021-2022 school year. Student lunch supervision by faculty will remain and revert to an allowable duty assignment for no additional compensation pursuant to existing provisions of the Agreement and/or past practice after the 2021-2022 school year.
4. These provisions shall not be the basis for a claim of past practice or other obligation that might bind or compel either the Board or the Association to reach similar conclusions or take similar action again in the future.

  
 \_\_\_\_\_  
 Jon Bercovici, President  
 Bergen County Technical Schools  
 Education Association

  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Howard Lerner, Ed.D.  
 Superintendent

\_\_\_\_\_  
 Date

**BERGEN COUNTY TECHNICAL SCHOOLS  
2021-2022 SCHOOL CALENDAR**

**22-P-27T**

September					October					November					December					January				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
		1	2+	3+*					1+	1	2	3	4	5			1	2	3	3	4	5	6	7
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
20	21	22	23	24	18	19	20	21	22	22	23	24*	25	26	20	21	22	23*	24	24	25	26	27	28
27	28	29	30		25	26	27	28	29	29	30				27	28	29	30	31	31				

February					March					April					May					June				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4		1	2	3	4					1	2	3	4	5	6			1	2	3
7	8	9	10	11	7	8	9	10	11	4	5	6	7	8	9	10	11	12	13	6	7	8	9	10
14	15	16	17	18	14	15	16	17	18	11	12	13	14	15	16	17	18	19	20	13	14	15	16	17
21	22	23	24	25	21	22	23	24	25	18	19	20	21	22	23	24	25	26	27	20	21	22	23	24
28					28	29	30	31		25	26	27	28	29	30	31				27	28	29	30	

September	2	First Day Teachers Only+	November	25-26	Thanksgiving Recess – School Closed
	3	Teachers only+	December	24-31	Winter Recess – School Closed
	6	Labor Day-School Closed	January	17	Martin Luther King Jr. – School Closed
	7-8	Rosh Hashanah-School Closed	February	18-22	Presidents Day Recess – School Closed
	9	First day students – all campuses	April	11-14	Spring Recess – School Closed
	16	Yom Kippur– School Closed		15	Good Friday – School Closed
October	1	Curriculum Revision/Advisory Board	May	30	Memorial Day – School Closed
		(BCA, Teterboro, Paramus, & ATHS)	June	17	Juneteenth – School Closed
November	4-5	NJEA Convention – School Closed	June	24	Last Day Students & Teachers

**Key: + Teacher Day      Shaded Boxes – School not in Session      \*Early Dismissal**

**BCTS DAYS OF ATTENDANCE**

<u>Month</u>	<u># Days</u>	<u># Days</u>	<u>Month</u>	<u># Days</u>	<u># Days</u>
	<u>Students</u>	<u>Staff</u>		<u>Students</u>	<u>Staff</u>
September	15	17	February	17	17
October	20	21	March	23	23
November	18	18	April	16	16
December	17	17	May	21	21
January	<u>20</u>	<u>20</u>	June	<u>17</u>	<u>17</u>
	90	93		94	94

**Total      184      187**

The calendar includes four (4) emergency days. In the event that makeup days are needed beyond those, they will first be scheduled during recesses, holidays and/or other days within the school year. Spring recess and staff development dates are also tentative, contingent upon state test dates being finalized. All Student Abbreviated Days are subject to change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. In extreme circumstances, the final day of school may be changed depending upon the number of makeup days required. If that changes, graduation will be moved as well. The minimum number of days of attendance for students within the ten (10) month calendar will be 180. The maximum number of days of attendance for teachers within the ten (10) month calendar will be 183. If any of the four (4) emergency days are not needed, they will be given back by closing school a corresponding number of days in April, May and/or June.

## BCTS Student Abbreviated Days — 2021-2022 School Calendar

### **Bergen County Academies, Hackensack** (including Adult Ed as noted “\*\*”)

Back-to-School Night.....	Thursday, September 30, 2021
*Staff Development/Student Achievement Review.....	Monday, October 18, 2021
*Staff Development/Student Achievement Review.....	Tuesday, November 16, 2021
*Before Thanksgiving Recess .....	Wednesday, November 24, 2021
*Before Winter Recess.....	Thursday, December 23, 2021
Admissions .....	Friday, January 28, 2022
Admissions .....	Tuesday, March 1, 2022
Admissions .....	Thursday, March 3, 2022
*Staff Development/Student Achievement Review.....	Friday, March 25, 2022
*Staff Development/Student Achievement Review.....	Friday, May 27, 2022
*Curriculum Revision/Advisory Boards.....	Friday, May 20, 2022
*Staff Development/Student Achievement Review.....	Tuesday, June 14, 2022
End of Year Procedures.....	Mon-Wed, June 20-22, 2022
Graduation/Last day for Students.....	Friday, June 24, 2022

### **Bergen County Vocational High School, Paramus^**

#### **Applied Technology High School at BCC+** (“+” or “^” indicates this campus only)

+Back to School Night.....	Tuesday September 21, 2021
^Open House.....	Tuesday, September 21, 2021
^Back to School Night .....	Wednesday, September 22, 2021
+Open House.....	Thursday, September 23, 2021
+Open House .....	Tuesday, October 12, 2021
^Open House.....	Wednesday, October 13, 2021
Professional Development/Advisory Boards.....	Friday, October 22, 2021
+Open House .....	Tuesday, October 26, 2021
^Open House .....	Thursday, November 11, 2021
Professional Development/Advisory Boards.....	Friday, November 12, 2021
Before Thanksgiving Recess .....	Wednesday, November 24, 2021
Before Winter Recess.....	Thursday, December 23, 2021
Staff Development .....	Friday, January 14, 2022
Staff Development .....	Friday, February 11, 2022
Professional Development/Advisory Boards.....	Friday, March 11, 2022
Staff Development .....	Friday, March 18, 2022
Professional Development/Advisory Boards.....	Friday, April 22, 2022
Staff Development.....	Thursday, May 12, 2022
End of Year Procedures .....	Mon-Wed, June 20-22, 2022
Graduation/Last day for Students.....	Friday, June 24, 2022

### **Bergen County Technical High School, Teterboro**

Back to School Night .....	Thursday, September 23, 2021
Open House .....	Thursday, October 7, 2021
Open House .....	Tuesday, October 12, 2021
Staff Development/Student Achievement Review.....	Friday, October 29, 2021
Curriculum Revision/Advisory Board .....	Monday, November 8, 2021
Before Thanksgiving Recess .....	Wednesday, November 24, 2021
Before Winter Recess.....	Thursday, December 23, 2021
Staff Development/Student Achievement Review.....	Tuesday, March 1, 2022
Staff Development/Student Achievement Review.....	Friday, March 18, 2022
Staff Development/Student Achievement Review.....	Monday, April 4, 2022
Curriculum Revision/Advisory Board .....	Monday, May 16, 2022
Staff Development/Student Achievement Review.....	Wednesday, May 25, 2022
End of Year Procedures.....	Mon-Wed, June 20-22, 2022
Graduation/Last day for Students.....	Friday, June 24, 2022

**NOTE: All Student Abbreviated Days will change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. Administration will determine whether and when such student abbreviated days will be re-scheduled later in the school year.**

Adopted: 03/23/2021, 08/31/2021

MEMORANDUM OF UNDERSTANDING DATED AUGUST 31, 2021, BETWEEN THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN AND THE BERGEN COUNTY TECHNICAL SCHOOLS SECRETARIAL PERSONNEL ASSOCIATION REGARDING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR THE PERIOD JULY 1, 2021, THROUGH JUNE 30, 2024.

MUTUAL PREPARATION: This Memorandum has been developed and drafted by the negotiating committees of the Board and the Association and contains their mutual understanding. All terms and conditions not changed in this Memorandum shall remain as in the 2021-2024 contract. All terms and conditions changed in this memorandum shall be retroactive to July 1, 2021.

## **PREAMBLE**

This AGREEMENT is made and entered into on this 1st day of July **2021** by and between the BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN, (hereinafter referred to as the "Board") and the SECRETARIAL PERSONNEL ASSOCIATION of the Bergen County Technical Schools (hereinafter referred to as the "Association").

## **ARTICLE V – SALARIES**

The salaries of all employees covered by this Agreement are set forth in: Schedule A **2021-2022**, Schedule B **2022-2023**, and Schedule C **2023-2024**.

### **MOU Only:**

**A total of 10.2% distributed across three (3) years.**

### **MOU Only:**

**Annual percentage increases and individual member allocations to be mutually agreed upon.**

Extra duty/extra pay salaries are set forth in Schedule D for the period **2021-2024**.

## **ARTICLE VII – INSURANCE PROTECTION**

The Board shall provide health benefits insurance through the New Jersey School Employees Health Benefits Program. Coverage for staff employed as full-time secretaries, shall include the employee and the employee's eligible family members for the school years **2021-2024**.

- A. All employees shall receive the following health benefits subject to all of the rules and regulations of the New Jersey School Employees Health Benefits Program, or its equivalent, as administered by the New Jersey Division of Pensions.
  1. Year one (1) of employment –
    - a) SEHBP or its equivalent
    - b) Dental-Orthodontic Services
    - c) **SEHBP/NJDPB Employee Prescription (“standalone”) Plan**

2. Year two (2) of employment-
  - a) Benefits as set forth for year one (1)
  - b) Vision Care Insurance

#### C. PRESCRIPTION DRUG INSURANCE

**The Board and the Association agree that prescription benefits will be provided through the SEHBP/NJDPB "Employee Prescription Drug Plan" (the "Standalone Plan") as soon as possible. Until then, prescription benefits will continue to be provided as described above.)**

### ARTICLE VIII- DAILY WORK HOURS AND WORK SCHEDULES

Office hours for secretaries shall be:

#### A. School Year

Work hours may be offered between the hours of 7:30 a.m. and 4:30 p.m.

**September through June** (one [1] hour for lunch and not to exceed 8 hours per day)

Work hours outside of an 8:00 am to 4:00 pm (i.e., between 7:30 am to 4:30 pm) schedule would be determined by the Principal or Administrator in AGREEMENT with the employee. Should the employee be unable to flex his or her hours, there shall be no reprisals against the employee. However, if no secretary agrees to a flex schedule, the Administrator may appoint one for coverage.

#### School Vacation Days

8:00 a.m. to 3:00 p.m. (one [1] hour for lunch)

**All school vacation days during the school year (September through June)** when students are not in attendance except during the February winter break and the April spring break when the hours shall be 8:00 a.m. to 4:00 p.m.

#### B. Summer Schedule – Staff Hired Before July 1, 2012

A summer secretarial rotation schedule, which shall assign secretaries four (4) consecutive days; i.e., Monday-Thursday, Tuesday-Friday, will be developed at the discretion of the administration so as to provide secretarial coverage of the offices in each of the schools/programs during the summer period.

#### Summer Schedule-Staff Hired on or after July 1, 2012

Staff hired on or after July 1, 2012, shall work a five (5) day work week **eight hours per day including** one hour for lunch per day for the entire school year, **including during the summer months (July and August).**

**For purposes of "X Day" entitlement: 1) prior to June 26, 2019, the word "hired" refers to the start date of a person's most recent continuous district employment in any capacity; and 2) on and after June 26, 2019, the word hired refers to the start date of a person's most recent continuous employment in a represented full-time secretarial**

**position, and/or any other full-time district position(s) that entitled the employee to “X Days” before s/he began employment in a represented full-time secretarial position.**

The Principal or his/her designee, shall establish a lunch time schedule for secretaries to assure office coverage throughout the scheduled school day.

The employer and the employee may by mutual agreement work out an equivalent work week not to exceed the number of hours as stated above.

### **ARTICLE X – VACATION SCHEDULE**

1. All twelve (12) month secretarial employees shall be entitled to the following vacations:

After 1 year of employment	10 days
After 5 years of employment	15 days
After 10 years of employment	20 days
After 15 years of employment	23 days

#### **Delete**

~~Employees hired on or before July 1, 1994, will receive twenty-two (22) vacation days after twelve (12) years.~~

2. In determining the number of contract years worked any period of initial employment greater than one-half a contract year will be considered a full contract year for vacation purposes. Individuals employed for less than six (6) months or individuals terminating employment in the District shall have vacation days prorated.

#### **Revise**

3. All earned vacations should be scheduled and filed in **Frontline (or the method currently used in the district)** with the supervisor two (2) weeks prior to said vacation. **Requests may be granted on shorter notice under unexpected or unusual circumstances.** Employees shall be entitled to take their vacation days between July 1 and June 30. Vacation time shall not accumulate if not used unless approved for carryover for eligible employees.

An employee shall not be deprived of any earned vacation time by the employer.

No request for use of vacation or compensatory time will be granted during the last **five (5) days** or first **five days of student attendance in the school year**. All requests for vacation time must be approved in advance by the immediate Supervisor or his/her designee.

### **ARTICLE XIII - SICK LEAVE**

- F. Upon retirement from the district, and approval of pension payment by the NJ Division of Pensions and Benefits, Association members with less than twenty (20) years of service in the school district who are retiring under PERS- “Regular Service Retirement” shall be paid for accumulated sick leave days based on the following formula:

- One-half accumulated sick days times the current per diem rate to a maximum of **\$12,500**

Upon retirement from the district, and approval of pension payment by the NJ Division of Pensions and Benefits, Association members with twenty (20) or more years of service in the school district who are retiring under PERS- "Regular Service Retirement", and provide 60 days or more notice as of their date of retirement shall be paid for their accumulated sick leave days based on the following formula:

One (1) additional sick day shall be granted for each year of service in this school district. Secretaries hired on or after July 1, 2009, are not eligible for this additional sick day.

- accumulated sick days times the current per diem rate to a maximum of **\$12,500**

The total amount payable for accumulated sick days to any retiring secretary under either formula of this Article shall not exceed **\$12,500**. Additionally, the total amount payable to all retiring secretaries for this benefit in any fiscal year shall not exceed:

<b>2021-2022</b>	<b>Cap of \$51,000</b>
<b>2022-2023</b>	<b>Cap of \$51,000</b>
<b>2023-2024</b>	<b>Cap of \$51,000</b>

#### **ARTICLE XVIII - TEMPORARY LEAVES OF ABSENCE**

The Superintendent of Schools or his/her designee may grant to any regularly employed member of the secretarial staff, temporary or emergency leave, non-cumulative, each year, with pay, for the following reasons:

D. Personal business or religious reasons:

1. Four (4) days – non-cumulative.
2. Bargaining Unit Members must notify their immediate supervisors in advance whenever possible, of each personal day to be taken. Personal days must be approved in advance by the employee's immediate supervisor **except where prior notice was not possible**. No reason needs to be given.
3. It is recognized that there will be unanticipated personal business that will require the use of personal days without prior approval, however, this should be the "exception" and not the "rule."
4. A personal business day cannot be taken during the five (5) days prior to the closing of school in June, or immediately before or after any school holiday or vacation. Exceptions for reasons beyond the control of the employee and acceptable to the Superintendent of Schools or his/her designee may be granted.
5. In any year in which none of these four (4) days are used, one (1) additional sick day shall be added to the employee's accumulated sick leave account.

## **ARTICLE XXI - PROFESSIONAL IMPROVEMENT AND TUITION REIMBURSEMENT**

- A. The Board upon recommendation of the Superintendent will grant during the term of this agreement up to **\$600** for tuition reimbursement per year to any full-time secretarial employee who satisfactorily completes an approved course or seminar directly related to employment as approved in advance or within five (5) working days of registration for the course by the Superintendent of Schools or his/her designee. Payment will be made upon presentation of an official college transcript or other evidence of satisfactory completion of a program and an official receipt of tuition payment. All claims for reimbursement (tuition) must be submitted no later than ninety (90) days following the completion of the program for which tuition was paid.
- B. Achievement/Incentive Bonus of **\$400** per year will be paid to a secretary who takes a course or seminar that is deemed to significantly enhance knowledge or skill in a secretary's current position. To be eligible for the bonus, the course or seminar must be mutually agreed upon by the administrator and the secretary. The secretary must receive a certificate of completion and/or attendance at the end of the course or seminar. This payment shall be non-salary single payment which shall be non-cumulative in subsequent school years.

## **ARTICLE XXII - REPRESENTATION FEE**

### Revised

- A. Amount of Fee  
Prior to the beginning of each membership year, the Association will notify the Board in writing of the amount of the regular membership dues, initiation fees and assessments charged by the Association to its own members for that membership year.  
  
The Board agrees to deduct the representation fee in equal installments, as nearly as possible, from the pay checks paid to each employee during the remainder of the membership year in question. The deductions will begin thirty (30) days after the employee begins his or her employment in a bargaining unit position.
- B. Termination of Employment  
If an employee who is required to pay a representation fee terminates his or her employment with the Board before the Association has received the full amount of the representation fee to which it is entitled under this Article, the Board will deduct the unpaid portion of the fee from the last pay check paid to said employee during the membership year in question and promptly forward same to the Association.
- C. Mechanics  
Except as otherwise provided in this Article, the mechanics for the deduction of representation fees and the transmission of such fees to the Association will, as nearly as possible, be the same as those used for the deduction and transmission of regular membership dues to the Association.



**ARTICLE XXV - DURATION OF AGREEMENT**

THIS AGREEMENT shall be effective as of July 1, **2021**, and shall continue in effect until June 30, **2024**.

THIS AGREEMENT shall be binding upon the parties when signed by their respective Presidents and attested to by their respective secretaries.

THE BERGEN COUNTY TECHNICAL  
SCHOOLS SECRETARIAL PERSONNEL  
ASSOCIATION

THE BOARD OF EDUCATION OF THE  
VOCATIONAL SCHOOLS IN THE  
COUNTY OF BERGEN

\_\_\_\_\_  
Mary Lach, President

\_\_\_\_\_  
William Connelly, Board President

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Zeljka Palaia, Vice President

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John Susino, Board Secretary

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Date

\_\_\_\_\_  
Date

**BERGEN COUNTY TECHNICAL SCHOOLS****SECRETARIAL SALARY GUIDE****2021-2022****SCHEDULE A**

<b>STEP</b>	<b>2021-2022</b>
1	\$44,973
2	\$46,540
3	\$48,107
4	\$49,674
5	\$51,241
6	\$52,808
7	\$54,375
8	\$55,942
9	\$57,509
10	\$59,076
11	\$60,643
12	\$62,210
13	\$63,777
14	\$65,344
15	\$66,911
16	\$68,478
17	\$70,045
18	\$71,612
19	\$73,179
20	\$74,746

Note: Move one Step except Step 18, which moves two Steps.

Service Adjustments shall be as follows:

After ten (10) years of continuous service with BCTS:	\$900
After fifteen (15) years of continuous service with BCTS:	\$1,350
After twenty (20) years of continuous service with BCTS:	<b>\$2,100</b>

**BERGEN COUNTY TECHNICAL SCHOOLS**  
**SECRETARIAL SALARY GUIDE**

**2022-2023**

**SCHEDULE B**

<b>STEP</b>	<b>2022-2023</b>
1	\$46,514
2	\$48,138
3	\$49,762
4	\$51,386
5	\$53,010
6	\$54,634
7	\$56,258
8	\$57,882
9	\$59,506
10	\$61,130
11	\$62,754
12	\$64,378
13	\$66,002
14	\$67,626
15	\$69,250
16	\$70,874
17	\$72,498
18	\$74,122
19	\$75,746

Note: Remain on Step except Step 20, which moves to Step 19.

Service Adjustments shall be as follows:

After ten (10) years of continuous service with BCTS:	\$900
After fifteen (15) years of continuous service with BCTS:	\$1,350
After twenty (20) years of continuous service with BCTS:	<b>\$2,100</b>

**BERGEN COUNTY TECHNICAL SCHOOLS****SECRETARIAL SALARY GUIDE****2023-2024****SCHEDULE C**

<b>STEP</b>	<b>2023-2024</b>
1	\$47,862
2	\$49,561
3	\$51,260
4	\$52,959
5	\$54,658
6	\$56,357
7	\$58,056
8	\$59,755
9	\$61,454
10	\$63,153
11	\$64,852
12	\$66,551
13	\$68,250
14	\$69,949
15	\$71,648
16	\$73,347
17	\$75,046
18	\$76,746

Note: Remain on Step except Step 19, which moves to Step 18.

Service Adjustments shall be as follows:

After ten (10) years of continuous service with BCTS:	\$900
After fifteen (15) years of continuous service with BCTS:	\$1,350
After twenty (20) years of continuous service with BCTS:	<b>\$2,100</b>

**BERGEN COUNTY TECHNICAL SCHOOLS****EXTRA DUTY/EXTRA PAY SALARY GUIDE****2021-2024****SCHEDULE D**

	<u><b>2021-2022</b></u>	<u><b>2022-2023</b></u>	<u><b>2023-2024</b></u>
District Substitute Call Service (Non-Pensionable)	<b>\$9,456</b>	<b>\$9,776</b>	<b>\$10,088</b>
Atypical Schedule (Pensionable)	<b>\$9,556</b>	<b>\$9,881</b>	<b>\$10,197</b>
Extended Day Schedule (Pensionable)	<b>\$9,556</b>	<b>\$9,881</b>	<b>\$10,197</b>

Back-up Substitute Caller stipend: \$17.00 per hour

## **FINANCE RESOLUTIONS**

### **22-F-01T      APPROVAL—PAYMENT OF BILLS: JUNE AND JULY 2021**

#### **RESOLUTION**

WHEREAS, the Secretary has presented certain warrants to the Board of Education with a recommendation that they be paid; and

WHEREAS, the Board of Education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the Board of Education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

<u>Dates</u>	<u>Check Numbers</u>	All Funds <u>Account 955-1020731</u>	<u>Total</u>
6/18/21-6/30/21	008359-008455	\$8,070,839.31	
6/18/21-6/30/21	S39651-S39681	\$120,645.46	\$8,191,484.77
7/1/21-8/25/21	008456-008733	\$6,751,829.82	
7/1/21-8/25/21	S39697-S39956	\$1,205,554.46	\$7,957,384.28

<u>Date</u>	<u>Check Numbers</u>	Unemployment Comp Ins Fund <u>Account 955-1020782</u>	<u>Total</u>
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<u>Date</u>	<u>Check Numbers</u>	Escrow Account <u>Account 345-50179</u>	<u>Total</u>
6/18/21-6/30/21	1148-1153	\$3,900.00	\$3,900.00

PB/JS

### **22-F-02T      MONTHLY CERTIFICATION—MAY AND JUNE 2021 BOARD SECRETARY/SCHOOL FINANCIAL REPORT**

#### **RESOLUTION**

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)\*, we, the Board of Education, confirm that as of May and June, 2021 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2.12(b)\* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

\*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the Board of Education does hereby approve the attached monthly certifications, and Board Financial Reports.

PB/JS

Source of Funds: per Attached

**22-F-03T                      LINE ITEM TRANSFERS – MAY & JUNE 2021**

**RESOLUTION**

WHEREAS, pursuant to N.J.A.C. 6:20-2.12(e)\*, we, the Board of Education, confirm that as of May and June 2021 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

PB/JS/am  
Source of Funds: Per Attached

**22-F-04T                      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND ESTABLISHMENT OF BUDGET**

**Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<b><u>Funding Source</u></b>	<b><u>Program Title</u></b>	<b><u>Amount of Grant</u></b>
State – FY '22 Department of Labor and Workforce Development	Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant	\$1,246,978

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b><u>Program</u></b>	<b><u>Account Number</u></b>	<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
Program Director:	20.619.100.100.V1	Full Time Salaries – ABE Level 1-4 & ESL 1-6	\$187,011
G. Nomani	20.619.100.100.V2	Full Time Salaries – IELCE Level 1-6	46,821
	20.619.100.100.V3	Full Time Salaries – ABE Level 5-6	7,013
Grant Period:		<b>Subtotal</b>	<b>240,845</b>
July 1, 2021 – June 30, 2022			
	20.619.100.101.V1	Part Time Salaries – ABE Level 1-4 & ESL 1-6	148,295

	20.619.100.101.V2	Part Time Salaries – IELCE Level 1-6	56,974
	20.619.100.101.V3	Part Time Salaries – ABE Level 5-6	9,301
		<b>Subtotal</b>	<b>214,570</b>
	20.619.100.600.V1	Books – ABE Level 1-4 & ESL 1-6	5,890
	20.619.100.600.V2	Books – IELCE Level 1-6	7,710
	20.619.100.600.V3	Books – ABE Level 5-6	500
		<b>Subtotal</b>	<b>14,100</b>
	20.619.100.610.V1	Class Supplies – ABE Level 1-4 & ESL 1-6	4,575
	20.619.100.610.V2	Class Supplies – IELCE Level 1-6	11,037
	20.619.100.610.V3	Class Supplies – ABE Level 5-6	100
		<b>Subtotal</b>	<b>15,712</b>
	20.619.100.612.V1	Software ABE 1-4 & ESL 1-6	779
	20.619.100.612.V3	Software IELCE 1-6	926
		<b>Subtotal</b>	<b>1,705</b>
	20.619.100.613.V2	Assessment – IELCE 1-6	2,250
		<b>Subtotal</b>	<b>2,250</b>
	20.619.200.200.V1	Full Time Benefits – ABE Level 1-4 & ESL 1-6	37,402
	20.619.200.200.V2	Full Time Benefits – IELCE Level 1-6	9,365
	20.619.200.200.V3	Full Time Benefits – ABE Level 5-6	1,402
		<b>Subtotal</b>	<b>48,169</b>
	20.619.200.201.V1	Part Time Benefits – ABE Level 1-4 & ESL 1-6	11,344
	20.619.200.201.V2	Part Time Benefits – IELCE Level 1-6	4,358
	20.619.200.201.V3	Part Time Benefits – ABE Level 5-6	712
		<b>Subtotal</b>	<b>16,414</b>
	20.619.200.600.V1	Office Supplies – ABE 1-4 & ESL 1-6	2,676
	20.619.200.600.V2	Office Supplies – IELCE 1-6	2,559
		<b>Subtotal</b>	<b>5,235</b>
	20.619.200.800.V1	Professional Development LWD	11,478
	20.619.200.800.V3	Professional Development LWD	300
		<b>Subtotal</b>	<b>11,778</b>

	20.619.200.860.V1	Lead Agency Consortium	18,120
	20.619.200.860.V2	Lead Agency Consortium	3,080
		<b>Subtotal</b>	<b>21,200</b>
		<b>Bergen Tech Budget</b>	<b>591,978</b>
	20.619.200.320.V1	Purchased Prof. Services – GBCA	243,500
	20.619.200.320.V2	Purchased Prof. Services – BCC	411,500
		<b>Subtotal</b>	<b>655,000</b>
		<b>TOTAL</b>	<b>\$1,246,978</b>



BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**22-F-05T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET**

**Individuals with Disabilities Education Act (IDEA) – Part B – Flow Through**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<b><u>Funding Source</u></b>	<b><u>Program Title</u></b>	<b><u>Amount of Grant</u></b>
FY '22 – Federal Individuals with Disabilities Act	Individuals with Disabilities Education Act (IDEA), Part B – Flow Through	\$538,954

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b><u>Program Information</u></b>	<b><u>Account Number</u></b>	<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
Program Director:	20.250.100.100.VN	Personal Services – Salaries	\$19,100
A. Caporaso	20.250.200.100.VN	Personal Services – Salaries	347,055
Grant Period:	20.250.200.200.VN	Employee Benefits	157,144
July 1, 2021 –	20.250.200.600.VN	Supplies and Materials	15,655
June 30, 2022		<b>TOTAL</b>	<b>\$538,954</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**22-F-06T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET**

**DISPLACED HOMEMAKER GRANT**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Grant</u>
State – FY ‘22 Department of Children and Families	Displaced Homemaker Grant	\$150,000

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<u>Program Information</u>	<u>Account Number</u>	<u>Budget Category</u>	<u>Amount</u>
	20.604.200.100.VN	Personal Services – Salaries	\$113,166
Program Director: M. Dvorozniak	20.604.200.200.VN	Personal Services – Employee Benefits	25,251
	20.604.200.500.VN	Other Purchased Services	575
Grant Period:	20.604.200.580.VN	Travel	200
July 1, 2021 – June 30, 2022	20.604.200.600.VN	General Supplies	200
	20.604.200.800.VN	Other Objects	10,608
		<b>TOTAL</b>	<b>\$150,000</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**22-F-07T      APPROVAL OF PROPOSED PROJECT(S) OR PROGRAM(S) AND APPLICATION FOR FEDERAL, STATE AND/OR PRIVATE FUNDS**

**AMERICAN RESCUE PLAN**

**RESOLUTION**

BE IT RESOLVED the Board of Education approves submission of the following application(s) for federal, state and/or private funds to support programs in the district:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Application</u>
FY ‘22 – Federal Individuals with Disabilities Act	American Rescue Plan	\$104,832

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver the necessary applications on behalf of the Board of Education of the Bergen County Technical Schools.

**22-F-08T      ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET**

**Education Stabilization Fund 84.425E  
and  
Education Stabilization Fund 84.425F**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<b><u>Funding Source</u></b>	<b><u>Program Title</u></b>	<b><u>Amount of Grant</u></b>
Federal – FY -22 Dept. of Education	Education Stabilization Fund 84.425E	\$208,003
	Education Stabilization Fund 84.425F	\$281,849
	<b>TOTAL</b>	<b>\$489,852</b>

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b><u>Program Information</u></b>	<b><u>Account Number</u></b>	<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
Program Director:	20.478.100.610.VN	Supplies and Materials	\$13,749
Victor Lynch	20.478.200.800.VN	Other Objects	246,056
Grant Period:	20.478.400.731.VN	Instructional Equipment	230,047
May 18, 2020 – January 18, 2022		<b>TOTAL</b>	<b>\$489,852</b>

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**22-F-09T      AMENDMENT OF ACCEPTANCE OF SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS AND  
ESTABLISHMENT OF BUDGET**

**HAZARD MITIGATION GRANT**

**RESOLUTION**

WHEREAS the Board of Education has approved certain educational programs and authorized application for federal, state and/or private funds to support them; and

WHEREAS formal, written notification has been received that certain of these grants have been approved; and

WHEREAS the budgetary requirements and/or grant period as initially accepted will no longer serve to carry out the purposes for which this grant was established;

NOW THEREFORE BE IT RESOLVED the Board of Education accepts the said approved modifications to the following grant(s):

<b>Funding Source</b>	<b><u>Orig. Accept. Resolution No.</u></b>	<b><u>Program Title</u></b>	<b><u>Amount of Grant</u></b>
State – FY ‘22 Office of Environmental Management	16-F-04T	Hazard Mitigation Grant	<b>\$229,250</b>

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<b><u>Program</u></b>	<b><u>Account Number</u></b>	<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
Program Director: T. Jodice	20.460.400.720.VN	<b>Buildings</b>	<b>\$229,250</b>
		<b>TOTAL</b>	<b>\$229,250</b>
Grant Period: July 1, 2021 – June 30, 2022			

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**22-F-10T      APPROVAL – BCTS CONTRACT WITH COUNTY OF BERGEN DEPARTMENT OF  
HEALTH TO PROVIDE BLOODBORNE PATHOGEN SERVICES  
FOR 7/1/21–6/30/23 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the Department of Education requires that all employees be trained in procedures to protect oneself from bloodborne pathogens, and

WHEREAS the Department of Education requires that certain classes of employees be vaccinated against infection by bloodborne pathogens, and

WHEREAS the County of Bergen, Department of Health Services provides basic training services as well as Administrative Service training;

NOW THEREFORE BE IT RESOLVED that the Board of Education approves a contract for provision of blood borne pathogen services from 7/1/21– 6/30/23.

<b>Basic Training</b>	<b>Administrative Training</b>
\$15pp	\$10 pp

**21-F-11T                    APPROVAL – ACCEPTANCE OF DONATION FOR BCTS PARAMUS CAMPUS**

**RESOLUTION**

WHEREAS, Policy 7230 authorizes the Board of Education to accept donations for a specific purpose; and

WHEREAS, the Board of Education shall be notified of such donations; and

WHEREAS, Lisa Guinta donated the following items for students at the Paramus Campus:

Carpenter Supplies: nails, screws, bolts, etc.

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the donation; and

BE IT FURTHER RESOLVED, the Board of Education extends appreciation to Lisa Guinta for this very generous donation to the Bergen County Technical Schools.

JS/am

**21-F-12T                    APPROVAL – ACCEPTANCE OF DONATION FOR BCTS ADULT EDUCATION**

**RESOLUTION**

WHEREAS, Policy 7230 authorizes the Board of Education to accept donations for a specific purpose; and

WHEREAS, the Board of Education shall be notified of such donations; and

WHEREAS, Rheem donated the following items for students at the Adult Education Campus:

- Rheem condensing 95% tank less M/N RTGH95DVLN-2 unit at value: \$1885.00
- Rheem Proterra 40 gallon M/N PROPH40T2RH375-SO at value: \$2009.00

THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the donation; and

BE IT FURTHER RESOLVED, the Board of Education extends appreciation to Rheem..... for this very generous donation to the Bergen County Technical Schools.

JS/am

**22-F-13T                    APPROVAL – ACCEPTANCE OF DONATION TO BERGEN COUNTY ACADEMIES CAMPUS**

**RESOLUTION**

WHEREAS, Policy 7230 authorizes the Board of Education to accept monetary donations for a specific purpose; and

WHEREAS, the Board of Education shall be notified of such donations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the following donation and directs the Business Administrator/Board Secretary to deposit these funds in the accounts indicated as follows:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
Trail of Bits, Inc.	\$1000.00	Cybersecurity Club to support CTF Competition

BE IT FURTHER RESOLVED, the Board of Education extends appreciation to Trail of Bits Corporation for this very generous donation to the Bergen County Academies.

**22-F-14T            APPROVAL – PROPERTY RECORD OUTSOURCING SERVICES BERGEN COUNTY  
TECHNICAL SCHOOLS**

**RESOLUTION**

BE IT RESOLVED that the Board confirms the action of the Board Secretary and awards a contract to Duff & Phelps to provide property record outsourcing services for the 2020-2021 school year at a rate of \$1,275.00.

JS/am

**22-F-15T            APPROVAL—FINAL ADOPTION 2021–2022 CAPITAL BUDGET**

**RESOLUTION**

BE IT RESOLVED, the Board of Education does adopt the following 2021–2022 capital budget:

**2021–2022 Capital Budget:** \$2,900,000 including bonding costs

**22-F-16T            APPROVAL— FINAL ADOPTION 2021–2022 SCHOOL YEAR BUDGET**

**RESOLUTION**

WHEREAS, the Board of Education is required to adopt a budget for the 2021–2022 school year; and

WHEREAS, the Board of Education approved a tentative budget at its March 23, 2021 meeting; and

WHEREAS, the District must submit the tentative budget to the County Superintendent of Schools per N.J.S.A. 18A:7F–5; and

WHEREAS, the Bergen County Superintendent of Schools, has approved the submitted budget; and

WHEREAS, at a meeting held on July 20, 2021, the Board of School Estimate for the Vocational Schools in the County of Bergen approved and set the Bergen County tax levy for 2021;

NOW THEREFORE BE IT RESOLVED, the Board of Education does hereby adopt a final budget for the 2021–2022 school year as follows:

**TOTAL BUDGET**

General Fund	\$ 73,997,642
Special Revenue Fund	\$ 9,470,000
Total Budget	<u>\$ 83,467,642</u>

**22–F–17T      APPROVAL—SECONDARY AND UPGRADED PROGRAM TUITION RATES 2021–2022  
SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the Board of Education and administrative staff have reviewed the projected State Aid and County Tax Revenues in relation to the 2021–2022 estimated operating costs; and

WHEREAS, additional revenues will be needed to support the educational programs;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the following rate structure to be in effect July 1, 2021 through June 30, 2022:

**Bergen County Technical Schools (BCTS)**

<b>SCHOOL/PROGRAM</b>	<b>ANNUAL TUITION 2021–2022</b>	<b>OUT–OF–COUNTY FEE (EXTRA CHARGE)</b>
<b>FULL–TIME TECHNICAL PROGRAMS:</b>		
Bergen Academies, Hackensack	\$9,819	\$16,550
Technical High School, Teterboro	\$9,819	\$16,550
Applied Technology Technical High School (BCC)	\$9,819	\$16,550
Northern Valley High School	\$9,819	\$16,550
Above programs with Special Education	\$16,497	\$16,550
Bergen Academies with Speech and Language Services	\$13,212	\$16,550
<b>SHARED–TIME TECHNICAL PROGRAMS</b>		
Technical Education Centers, Paramus	\$7,380	\$11,600
Above program with One Academic	\$9,720	\$11,600
Above program with Two Academics	\$11,466	\$11,600
<b>FULL–TIME VOCATIONAL PROGRAM</b>		
Vocational High School, Paramus	\$27,000	\$16,550

PB/JS/am

**22–F–18T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY  
TECHNICAL SCHOOLS AND CARLSTADT PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Carlstadt Board of Education;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the attached Shared Services Agreement to provide the services of technology support to the Carlstadt Board of Education commencing July 1, 2021 and ending June 30, 2022.

EH: JS/am

**22-F-19T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY  
TECHNICAL SCHOOLS AND EAST RUTHERFORD PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to East Rutherford Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the East Rutherford Board of Education commencing July 1, 2021 and ending June 30, 2022.

EH: JS/am

**22-F-20T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT LEVEL 1  
TECHNICIAN BERGEN COUNTY TECHNICAL SCHOOLS AND EDGEWATER PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of a Level 1 Technician can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Edgewater Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Edgewater Board of Education commencing July 1, 2021 and ending June 30, 2022.

EH: JS/am



**22-F-21T      APPROVAL – TWO SHARED SERVICES AGREEMENTS—TECHNOLOGY SUPPORT BERGEN COUNTY TECHNICAL SCHOOLS AND FAIR LAWN PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreements (level 1 technicians and the 2<sup>nd</sup> agreement is for the upper level technology support by Bergen County Technical Schools to Fair Lawn Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreements to provide the services of technology support to the Fair Lawn Board of Education commencing July 1, 2021 and ending June 30, 2022.

EH: JS/am

**22-F-22T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY TECHNICAL SCHOOLS AND NORTHERN VALLEY REGIONAL**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Northern Valley Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Northern Valley Regional Board of Education per the attached agreement, commencing July 1, 2021 and ending December 31, 2021.

EH: JS/am

**22-F-23T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY TECHNICAL SCHOOLS AND WYCKOFF PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered

to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Wyckoff Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Wyckoff Board of Education commencing July 1, 2021 and ending June 30, 2022.

EH: JS/am

**22-F-24T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY  
TECHNICAL SCHOOLS AND ROCKAWAY TOWNSHIP PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Rockaway Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached Shared Services Agreement to provide the services of technology support to the Rockaway Township School District commencing July 1, 2021 and ending June 30, 2022.

EH: JS/am

**22-F-25T      APPROVAL – SHARED SERVICES AGREEMENT—TECHNOLOGY SUPPORT BERGEN COUNTY  
TECHNICAL SCHOOLS AND RIDGEFIELD PUBLIC SCHOOLS**

**RESOLUTION**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of technology support by Bergen County Technical Schools to Ridgefield Board of Education;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the attached Shared Services Agreement to provide the services of technology support to the Ridgefield Board of Education per the attached agreement, commencing July 1, 2021 and ending June 30, 2022.

**22-F-26T                    APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING  
FOR BERGEN COUNTY TECHNICAL SCHOOLS 2021-2022 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (See attached) pursuant to all conditions of the individual State contracts;

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

**22-F-27T                    APPROVAL OF PERSONNEL SALARIES CHARGED TO GRANTS  
JULY 1, 2020 TO JUNE 30, 2021**

**RESOLUTION**

WHEREAS grant regulations require salaries charged to grants be reported to the Board of Education,

NOW THEREFORE BE IT RESOLVED the Board of Education approves the attached list of personnel salary charges as specified.

**22-F-28T                    RENEWAL - CONTRACT TO PROVIDE ON-CALL MAINTENANCE/REPAIRS AND UPON  
REQUEST INSPECTION TO THE BURGLAR ALARM SYSTEMS AT VARIOUS LOCATIONS  
THROUGHOUT BCTS, COMMENCING JULY 1, 2021, FOR AN ADDITIONAL  
ONE-YEAR PERIOD  
VENDOR: HAIG'S SERVICE CORPORATION, GREEN BROOK, NJ**

BID #20-PC3  
State ID #79-BCTSC

**RESOLUTION**

WHEREAS, the Board of Education awarded the contract on May 28, 2019 (resolution #19-F-214T) to Provide On-Call Maintenance/Repairs and Upon Request Inspection to the Burglar Alarm Systems at Various Locations throughout BCTSC, Commencing July 1, 2019, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the renewal of the contract as follows:

Straight Time-Rate 7:30am-5:00pm	Overtime-Rate 5:01pm-7:29am & All Day Saturday	Sundays & Holidays Rate
\$ 90.00 / hour	\$ 135.00 / hour	\$ 180.00 / hour

Discount OFF MSRP/list price 20%

Vendor Cost for Material + 20% Markup (ONLY ALLOWED IF NO LIST PRICE IS AVAILABLE)

<b><u>Bergen County Technical Schools</u></b>		
<b><u>LOCATIONS</u></b>	<b><u>MAKE</u></b>	<b><u>INSPECTION UPON REQUEST</u></b>
Bergen County Academies	SIMPLEX	\$ 300.00 /school
Teterboro Campus	SIMPLEX	\$ 300.00 /school
Teterboro Auditorium	ADEMCO	\$ 300.00 /school
Paramus Technical Schools	SIMPLEX	\$ 300.00 /school
Paramus Technical Schools	ADEMCO	\$ 300.00 /school
EMS-Paramus	ADEMCO	\$ 300.00 /school
Schools-to-Career, Hackensack	HONEYWELL	\$ 300.00 /school
Day Care Center, Hackensack	FARADAY	\$ 300.00 /school
Adult Education-Hackensack	ADEMCO	\$ 300.00 /school

**22-F-29T                    RENEWAL - CONTRACT TO PROVIDE ON-CALL ELECTRICAL SERVICES FOR BCTS,  
COMMENCING AUGUST 26, 2021, FOR AN ADDITIONAL ONE-YEAR PERIOD  
VENDOR: TSUJ CORPORATION, WAYNE, NJ**

BID #20-PC19  
State ID #79-BCTSC

**RESOLUTION**

WHEREAS, the Board of Education awarded the contract on August 25, 2020 (resolution #21-F-20T) to Provide On-Call Electrical Services for BCTSC, Commencing July 1, 2020 or Date of Award, for a One-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the renewal of the contract as follows:

<b><u>SECOND 12-MONTH PERIOD</u></b>			
<b><u>-----</u></b>	<b><u>Rate-Straight Time</u></b> 7:00am---5:00pm	<b><u>Rate-Overtime</u></b> 5:01pm---6:59am and Saturdays	<b><u>Rate-</u></b> <b><u>Holidays and Sundays</u></b>
Journeyman (electrician)	\$ 85.00 / hour	\$ 127.50 / hour	\$ 127.50 / hour

Helper	\$ 40.00 / hour	\$ 60.00 / hour	\$ 60.00 / hour
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<u>LIFT TRUCK &amp; CRANE RENTAL</u>			
-----	<u>Daily Rate (8 hours)</u>	<u>Hourly Rate</u>	<u>Weekly Rate</u>
Lift Truck Rental	\$ 120.00	\$ 30.00	\$360.00
Crane Rental	\$ 400.00	\$ 100.00	\$ 1,200.00

Discount OFF MSRP/List Price 58 %  
Vendor Cost for Material + 0.00 % (Only Allowed if No List Price is Available)

JS/jd

**22-F-30T AWARD OF CONTRACT TO FURNISH AND DELIVER A PROTOMAX PERSONAL ABRASIVE WATERJET CUTTING TABLE AND THE ASSOCIATED PRODUCTS FOR BCTS-MAKERSPACE VENDOR: OMAX CORPORATION, KENT, WA \$29,304.00**

BID #21-14

**RESOLUTION**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver a ShopBot Gantry Based CNC Router and a ProtoMAX Personal Abrasive Waterjet Cutting Table and the Associated Products or Approved Equal for BCTS, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on June 15, 2021,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Technology, the Board of Education awards the contract to, the lowest responsible bidder, Omax Corporation, Kent, WA as follows:

<u>Ite m #</u>	<u>Qty.</u>	<u>Unit of Measur e</u>	<u>Product #</u>	<u>Description (must attach additional sheet that shows what each system includes). *</u>	<u>Approved Equal*</u>	<u>Unit Price</u>	<u>Total Price</u>
3	1	each	317460	ProtoMAX Personal Abrasive Waterjet Cutting Table to Include: <ul style="list-style-type: none"> <li>- Unit enclosure</li> <li>- XY motion system, cutting platform &amp; cutting head</li> <li>- 15 lbs. garnet hopper</li> <li>- Catcher tank and garnet trap bins</li> <li>- 5hp direct drive pump w/30,000 psi output</li> <li>- Electrical components and cables</li> <li>- Laptop with Intelli-MAX software Pre-Installed</li> <li>- 55lb. Bucket of 85 Grit HPX Garnet</li> <li>- Unlimited Seats of Software</li> <li>- Software Upgrades for Life</li> </ul>		\$26,950.00	\$26,950.00

<u>Item #</u>	<u>Qty.</u>	<u>Unit of Measure</u>	<u>Product #</u>	<u>Description (must attach additional sheet that shows what each system includes). *</u>	<u>Approved Equal*</u>	<u>Unit Price</u>	<u>Total Price</u>
4	1	each	318239	ProtoMAX Spares and Accessories Kit. Includes: extra slats, mixing tubes, orifices, garnet feed line, mixing tube retainer nut, nozzle body O-ring, water filter, splash guard and last chance filters plus the drain water filter tank and water spray nozzle		\$1,850.00	\$1,850.00
5	6	each	318745	85HPX Abrasive Waterjet Garnet, 55lb. buckets		\$84.00	\$504.00
<b>GRAND TOTAL (ALL INCLUSIVE) +</b>						<b>\$29,304.00</b>	

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Purchasing Department to rebid the items that have not been awarded.

Source of funds: 12-000-252-732-DT

JS/hm

**22-F-31T AWARD OF CONTRACT TO FURNISH AND DELIVER VARIOUS BUILDING MATERIALS AND SUPPLIES FOR BCTS**  
**VENDOR: CONTINENTAL HARDWARE, INC., NEWARK, NJ**

BID #22-03

### RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver Various Building Materials and Supplies for BCTS, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 3, 2021,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Construction Supervisor, the Board of Education awards the contract to the lowest responsible bidder, as follows:

### PART A

<u>Item #</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit of Measure</u>	<u>Warranty</u>	<u>Unit Price</u>	<u>Total Price</u>
1	2500	1 x 6 – 12’ Cedarmill Painted PART #CEDARMILL16P	each	10 yr	\$ 11.30	\$ 28,250.00
----	----	-----	----	Part A Grand Total (All Inclusive) \$ 28,250.00		

PART B

<u>Item #</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit of Measure</u>	<u>Warranty</u>	<u>Unit Price</u>	<u>Total Price</u>
1	224	1 x 6 – 16' Sld - Cinnabar Fiberon Symmetry PART #SYMETRYCIN16	each	25 yr	\$ 80.00	\$ 17,920.00
2	10	Trapeze Screws with Plug, 10x2-3/4"-375/Box, Cinnabar PART #TRAPESEBULKIN	box	20 yr	\$ 65.00	\$ 650.00
3	40	Trex - 8' Rail Kit with Balusters PART #LEVEL8WHT	each	25 yr	\$ 150.00	\$ 6,000.00
4	40	Trex - Post Sleeve 4x4-39" PART #POSTWHT96	each	25 yr	\$ 15.00	\$ 600.00
5	40	Trex - Post Skirt / Pyramid Caps 4x4 PART #CAPKITWHT	each	25 yr	\$ 8.00	\$ 320.00
----	----	-----	----	Part B Grand Total (All Inclusive) \$ 25,490.00		

22-F-32T

**AWARD OF CONTRACT TO ESTABLISH A CONTRACT FOR COMPETITIVE BID PRICES FOR COOPERATIVE PURCHASING SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2021, FOR A TWO-YEAR PERIOD**  
**VENDOR: EDUCATIONAL DATA SERVICES, INC., SADDLE BROOK, NJ \$27,270.00**

BID #22-PC2  
#79-BCTSC

**RESOLUTION**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Establish a Contract to Solicit Competitive Bid Prices for Cooperative Purchasing Services for BCTSC, Commencing September 1, 2021 or Date of Award, for a Two-Year Period, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 3, 2021,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Business Administrator, the Board of Education awards a contract to the lowest responsible bidder, Educational Data Services Inc., Saddle Brook, NJ as follows:

Administrative Total Fee for 1<sup>st</sup> Year: \$13,500.00

Administrative Total Fee for 2<sup>nd</sup> Year: \$13,770.00

Grand Total: \$27,270.00

22-F-33T

**AWARD OF CONTRACT TO PROVIDE ASBESTOS MANAGEMENT AND INSPECTION SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2021, FOR A TWO YEAR PERIOD, WITH THE OPTION TO RENEW**  
**VENDOR: ENVIRONMENTAL DESIGN INC., PENNSAUKEN, NJ**

BID #22-PC4R  
State ID #79-BCTSC

**RESOLUTION**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. re-advertised for sealed bids to Provide Asbestos Management and Inspection Services for BCTSC, Commencing September 1, 2021, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the initial bids opened on June 8, 2021 were rejected in order for the specifications to be revised, and

WHEREAS, in accordance with the advertisement, six (6) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on July 15, 2021,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract as follows:

**Initial Two-Year Period:**

<b><u>Asbestos Abatement Project Design</u></b>	
M-F (7:00a.m. - 5:00p.m.)	\$ 90.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 90.00 / hour
All Day Saturday and Sunday	\$ 90.00 / hour

<b><u>Building Inspector</u></b>	
M-F (7:00a.m. - 5:00p.m.)	\$ 72.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 72.00 / hour
All Day Saturday and Sunday	\$ 85.00 / hour

<b><u>Asbestos Safety Technician</u></b>	
M-F (7:00a.m. - 5:00p.m.)	\$ 65.00 /hour
M-F (5:01p.m. – 6:59a.m.)	\$ 65.00 /hour
All Day Saturday and Sunday	\$ 80.00 /hour

**Building Inspector - SAMPLE EXTRACTION AND LABORATORY ANALYSIS**

	<b><u>1-5 Samples</u></b>	<b><u>6-10 Samples</u></b>	<b><u>11-15 Samples</u></b>	<b><u>16-20 Samples</u></b>	<b><u>21 and over</u></b>
<b>Phase Contrast Microscopy (PCM) – (AIR)</b>					



72 Hour Results	\$10.00/sample	\$10.00/sample	\$10.00/sample	\$10.00/sample	\$10.00/sample
24 Hour Results	\$11.00/sample	\$11.00/sample	\$11.00/sample	\$11.00/sample	\$11.00/sample
12 Hour Results	\$18.00/sample	\$18.00/sample	\$18.00/sample	\$18.00/sample	\$18.00/sample
6 Hour Results	\$20.00/sample	\$20.00/sample	\$20.00/sample	\$20.00/sample	\$20.00/sample

	<u>1-5 Samples</u>	<u>6-10 Samples</u>	<u>11-15 Samples</u>	<u>16-20 Samples</u>	<u>21 and over</u>
<b>Transmission Electron Microscopy (AIR)</b>					
72 Hour Results	\$65.00/sample	\$65.00/sample	\$65.00/sample	\$65.00/sample	\$65.00/sample
24 Hour Results	\$85.00/sample	\$85.00/sample	\$85.00/sample	\$85.00/sample	\$85.00/sample
12 Hour Results	\$105.00/sample	\$105.00/sample	\$105.00/sample	\$105.00/sample	\$105.00/sample
6 Hour Results	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample

	<u>1-5 Samples</u>	<u>6-10 Samples</u>	<u>11-15 Samples</u>	<u>16-20 Samples</u>	<u>21 and over</u>
<b>Transmission Electron Microscopy (NOB) – (BULK)</b>					
72 Hour Results	\$58.00/sample	\$58.00/sample	\$58.00/sample	\$58.00/sample	\$58.00/sample
24 Hour Results	\$70.00/sample	\$70.00/sample	\$70.00/sample	\$70.00/sample	\$70.00/sample
12 Hour Results	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample
6 Hour Results	NOTE: 6 hour TAT not available due to the technical limitations required to prep samples				

	<u>1-5 Samples</u>	<u>6-10 Samples</u>	<u>11-15 Samples</u>	<u>16-20 Samples</u>	<u>21 and over</u>
<b>Polarized Light Microscopy (PLM) – (NOB) – (BULK)</b>					
72 Hour Results	\$25.00/sample	\$25.00/sample	\$25.00/sample	\$25.00/sample	\$25.00/sample
24 Hour Results	\$30.00/sample	\$30.00/sample	\$30.00/sample	\$30.00/sample	\$30.00/sample
12 Hour Results	\$50.00/sample	\$50.00/sample	\$50.00/sample	\$50.00/sample	\$50.00/sample
6 Hour Results	NOTE: 6 hour TAT not available due to the technical limitations required to prep samples				
3 Hour Results	NOTE: 3 hour TAT not available due to the technical limitations required to prep samples				

	<u>1-5 Samples</u>	<u>6-10 Samples</u>	<u>11-15 Samples</u>	<u>16-20 Samples</u>	<u>21 and over</u>
<b>Bulk Asbestos Sample Analysis PLM - (BULK-Friable)</b>					
72 Hour Results	\$12.00/sample	\$12.00/sample	\$12.00/sample	\$12.00/sample	\$12.00/sample
24 Hour Results	\$14.00/sample	\$14.00/sample	\$14.00/sample	\$14.00/sample	\$14.00/sample
12 Hour Results	\$28.00/sample	\$28.00/sample	\$28.00/sample	\$28.00/sample	\$28.00/sample
6 Hour Results	\$35.00/sample	\$35.00/sample	\$35.00/sample	\$35.00/sample	\$35.00/sample

**6 MONTH INSPECTION: September 2021 and March 2022, September 2022 (not required if 3-year occurs), March 2023**

**3 YEAR INSPECTION: September 2022**

(Additional inspections will be required if the contract is extended beyond the initial two-year period)

<u>LOCATIONS</u>	<u>COST/ 6 MONTH INSPECTION</u>	<u>COST / 3 YEAR INSPECTION</u>
Academy Campus 200 Hackensack Ave, Hackensack	\$600.00 / inspection	\$600.00 / inspection
Adult Education 11 Carol Court, Hackensack	\$ 200.00 / inspection	\$ 200.00 / inspection
PAL Building, Hackensack Campus	\$200.00 / inspection	\$200.00 / inspection
Greenhouse 200 Hackensack Ave, Hackensack	\$ 200.00 / inspection	\$ 200.00 / inspection
Paramus Campus 285 Pascack Road, Paramus	\$600.00 / inspection	\$600.00 / inspection
Teterboro Campus Route 46 West & Central Ave. Teterboro	\$600.00 / inspection	\$600.00 / inspection
Teterboro Campus Greenhouse	\$200.00 / inspection	\$200.00 / inspection

**LABORATORY ANALYSIS—**  
**SAMPLING COMPLETED DURING INSPECTION AND/OR AN ABATEMENT PROJECT**

<u>Phase Contrast Microscopy (PCM)</u>	
72 Hour Results	\$10.00/sample

24 Hour Results	\$11.00/Sample
12 Hour/On Site Results	\$18.00/Sample
<b>Transmission Electron Microscopy (TEM)</b>	
72 Hour Results	\$65.00/sample
24 Hour Results	\$85.00/sample
12 Hour Results	\$105.00sample
<b>Transmission Electron Microscopy (TEM) NOB</b>	
72 Hour Results	\$58.00/sample
24 Hour Results	\$70.00/sample
12 Hour Results	\$110.00/sample
<b><u>Polarized Light Microscopy (PLM)</u></b>	
72 Hour Results	\$12.00/sample
24 Hour Results	\$14.00/sample
12 Hour Results	\$28.00/sample
<b><u>Bulk Asbestos Sample Analysis</u></b>	
72 Hour Results	\$12.00/sample
24 Hour Results	\$14.00/sample
12 Hour Results	\$28.00/sample

Sub Chapter 8 Project % fee to Department Consumer Affairs (DCA) State of NJ of Gross Profits  
(samples + AST cost) 6 %

**22-F-34T      APPROVAL –APPROVAL TO SUBMIT NECESSARY PAPERWORK TO THE NEW JERSEY  
DEPARTMENT OF EDUCATION FOR THE INSTALLATION OF AN ENERGY BACKUP SYSTEMS  
(GENERATOR) AT BERGEN COUNTY TECHNICAL SCHOOL’S PARAMUS CAMPUS BY CME  
ENGINEERING**

### **RESOLUTION**

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of the installation of an energy backup system (generators) at the Bergen County Technical High School Paramus Campus; and

WHEREAS, on August 27, 2019 via resolution #20-F-27T, Board approved Engineering, a Board approved engineering firm, to design and engineer an energy backup system (generator) at BCTS’ Paramus Campus; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans and construction documents prepared in connection with the project by CME Engineering, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding, and

WHEREAS, the district’s Long-Range Facilities Plan has previously been amended to include this project; and

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the school business administrator, approves and authorizes CME Engineering, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of State Project number 0290-030-21-2000, installation of an energy backup system (generator) at Bergen County Technical School’s Paramus Campus.

**22-F-35T                    APPROVAL –APPROVAL TO SUBMIT NECESSARY PAPERWORK TO THE NEW JERSEY DEPARTMENT OF EDUCATION AND AMENDMENT TO THE DISTRICT’S LONG RANGE FACILITY PLAN, IF NECESSARY, FOR THE RENOVATION OF THE INTERIOR SPACE AT THE DISTRICT’S ADULT AND CONTINUING EDUCATION FACILITY LOCATED AT BERGEN COUNTY TECHNICAL SCHOOL’S HACKENSACK CAMPUS BY DI CARA/RUBINO ARCHITECTS**

### **RESOLUTION**

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the “Board or BCTS”), desires to proceed with a school facilities project consisting generally of the renovation of the interior space within the Adult and Continuing Education Facility located at Bergen County Technical High School’s Hackensack Campus, and

WHEREAS, on June 24, 2021 via resolution #21-F-224T, DiCara/Rubino Architects, a Board approved architect, was approved to design and engineer the renovation of the interior space within the Adult and Continuing Education Facility located at BCTS’ Hackensack Campus, and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by DiCara/Rubino, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding, and

WHEREAS, the district’s Long-Range Facilities Plan may need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

AND BE IT FURTHER RESOLVED, that the Board authorizes DiCara/Rubino to amend the District's Long Range Facility Plan, if necessary, for the purpose of including this project, and

AND BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the school business administrator, approves and authorizes DiCara/Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of State Project number 0290-015-22-1000, renovation of the interior space within the Adult and Continuing Education Facility located at BCTS' Hackensack Campus.

**22-F-36T      APPROVAL –APPROVAL TO SUBMIT NECESSARY PAPERWORK TO THE NEW JERSEY  
DEPARTMENT OF EDUCATION AND AMENDMENT TO THE DISTRICT'S LONG RANGE  
FACILITY PLAN, IF NECESSARY, FOR INTERIOR RENOVATION AND CONSTRUCTION OF AN  
EXTERIOR STAIR ADDITION AT BERGEN COUNTY TECHNICAL SCHOOL'S PARAMUS CAMPUS  
BY DI CARA/RUBINO ARCHITECTS**

**RESOLUTION**

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the "Board or BCTS"), desires to proceed with a school facilities project consisting generally of the renovation to the interior space and construction/addition of an exterior stair at the Bergen County Technical High School's Paramus Campus, and

WHEREAS, on June 24, 2021 via resolution #21-F-225T, Board approved DiCara/Rubino Architects, a Board approved architect, to design and engineer the renovation to the interior space and construction/addition of an exterior stair at the Bergen County Technical High School's Paramus Campus, and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by DiCara/Rubino, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding, and

WHEREAS, the district's Long-Range Facilities may need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

AND BE IT FURTHER RESOLVED, that the Board authorizes DiCara/Rubino to amend the District's Long Range Facility Plan, if necessary, for the inclusion of said project, and

BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the school business administrator, approves and authorizes DiCara/Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of State Project number 0290-075-22-1000, renovation to the interior space and construction/addition of an exterior stair at Bergen County Technical School's Paramus Campus.

**22-F-37T      APPROVAL –APPROVAL TO SUBMIT NECESSARY PAPERWORK TO THE NEW JERSEY DEPARTMENT OF EDUCATION AND AMENDMENT TO THE DISTRICT’S LONG RANGE FACILITY PLAN, IF NECESSARY, FOR THE RESTORATION OF ROOM 511 LOCATED AT THE BERGEN COUNTY TECHNICAL SCHOOL’S TETERBORO CAMPUS BY DI CARA/RUBINO ARCHITECTS**

**RESOLUTION**

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the “Board or BCTS”), desires to proceed with a school facilities project consisting generally of the restoration of the interior space of Room 511 located at the Bergen County Technical High School Teterboro Campus; and

WHEREAS, DiCara/Rubino Architects is a Board approved architect, and has been given the authorization to design and engineer the restoration to Room 511 located at BCTS’ Teterboro Campus; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the schematic plans, educational specifications, and construction documents prepared in connection with the project by DiCara/Rubino, and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding, and

WHEREAS, the District’s Long-Range Facilities Plan may need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the School Administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

AND BE IT FURTHER RESOLVED, that the Board authorizes DiCara/Rubino to amend the District’s Long Range Facility Plan, if necessary, for the inclusion of said project, and

AND BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the school business administrator, approves and authorizes DiCara/Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of State Project number 0290-070-22-1000, restoration to Room 511 at Bergen County Technical School’s Teterboro Campus.

**22- F-38T      APPROVAL – CHANGE ORDER- BERGEN COUNTY TECHNICAL SCHOOLS – REPLACE VARIOUS SECTIONS OF THE ROOF AT THE TETERBORO CAMPUS  
VENDOR: MIKE’S ROOFING, INC. T/A VMG GROUP, ROSELLE, NJ - \$12,904.88**

**RESOLUTION**

WHEREAS, Mike’s Roofing Inc. t/a VMG Group was retained by the Bergen County Technical Schools Board of Education at the April 29, 2021 regular meeting, (Resolution #21-F-161T), to replace various sections of the roof at the Teterboro Camus; and

WHEREAS, Mike’s Roofing Inc. t/a VMG Group has submitted Change Order proposal which has been approved by the Business Administrator:

Description	Amount
Original Contract Amount	\$494,000.00
Change Order Amount #1	\$12,904.88
re-staging	\$3,979.88
repair leak at exhaust vent	\$3,000.00
repair leak at goose neck vent	\$725.00
repair leak at vent pipe	\$3,500.00
repair pitch pocket leak	\$1,700.00
<b>New Contract Total:</b>	<b>\$506,904.88</b>

NOW THEREFORE BE IT RESOLVED that the Board of Education approves the above Change Order and the contract amount is increased by \$12,904.88 to reflect this change for a new contract total of \$506,904.88.

**22-F-39T      WITHDRAWAL OF FUNDS FROM MAINTENANCE RESERVE ACCOUNT:  
ASBESTOS REMOVAL – BCA CAMPUS**

**RESOLUTION**

WHEREAS, the District has funds in a maintenance reserve account; and

WHEREAS, N.J.A.C. 6A-26A.1 allows school districts to withdraw funds from its maintenance reserve fund to use for the required maintenance of a facility;

NOW THEREFORE BE IT RESOLVED, the Board approves the withdrawal of maintenance reserve funds in the amount of \$65,444.00 for asbestos removal at the Hackensack Campus.

**22-F-40T      APPROVAL—WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT LOG—7/1/21-6/30/22**

**RESOLUTION**

BE IT RESOLVED the Board of Education approves the WIOA Formula/WFJ Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

VP/JS  
Source of funds: see attached

**22-F-41T      APPROVAL—WIOA YOUTH CONTRACT LOG—7/1/21-6/30/22**

**RESOLUTION**

BE IT RESOLVED the Board of Education approves the WIA Youth Contract Log entered into by the Superintendent as described on the Youth Contract Log, which is **attached** and made part of this resolution.

**22-F-42T APPROVAL—WFNJ CONTRACT LOG—7/1/21-6/30/22**

**RESOLUTION**

BE IT RESOLVED the Board of Education approves the WFNJ Contract Log entered into by the Superintendent as described on the WFNJ Contract Log, which is **attached** and made part of this resolution.

VP/JS  
Source of funds: see attached

**22-F-43T APPROVAL - ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

<b>Funding Source</b>	<b>Program Description</b>	<b>Total Grant</b>
NJ Department of Labor WorkFirst New Jersey	TANF	\$ 721,576
	GA/SNAP	\$ 576,092
	Total	\$ 1,297,668
Period – July 01, 2021 to June 30, 2022		

and

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

**Program:** WorkFirst NJ – TANF & GA/SNAP  
**Administrator:** Tammy Molinelli

<b>BERGEN COUNTY JOB CENTER – TANF, GA/SNAP</b>		
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2021-2022 BUDGET</b>
20 849 240 109 V1	SALARIES	\$ 171,441
20 849 240 200 V1	EMPLOYEE BENEFITS	88,407
20 849 240 324 V1	CONTRACTED SERVICES	255,700
20 849 240 330 V1	PROGRAM CONTRACTED SERVICES	22,400
20 849 240 441 V1	RENT	40,457
20 849 240 500 V1	OTHER PURCHASED SERVICES	10,132
20 849 240 510 V1	TRAVEL & SUBSISTENCE	600
20 849 240 530 V1	TELEPHONE	1,640
20 849 240 610 V1	SUPPLIES	6,000
20 849 240 800 V1	MEMBERSHIPS	500
20 849 241 324 V1	CONTRACTED SERVICES - CASE MGMT	22,750
20 849 248 109 V1	SALARIES-TANF VERIFICATION	11,506
20 849 248 200 V1	BENEFITS-TANF VERIFICATION	5,494
20 848 240 108 V1	ADMIN SALARIES WDB	30,143
20 848 240 109 V1	ADMIN SALARIES non WDB	15,880
20 848 240 200 V1	ADMIN EMPLOYEE BENEFITS	12,886



20 848 240 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	3,342
20 848 240 441 V1	ADMIN RENT	5,517
20 848 240 500 V1	ADMIN OTHER PURCHASED SERVICES	8,610
20 848 240 510 V1	ADMIN TRAVEL & SUBSISTENCE	500
20 848 240 530 V1	ADMIN TELEPHONE	224
20 848 240 580 V1	ADMIN CONFERENCES	200
20 848 240 610 V1	ADMIN SUPPLIES	6,547
20 848 240 800 V1	ADMIN MEMBERSHIPS	700
20 849 250 109 V1	SALARIES	133,218
20 849 250 200 V1	EMPLOYEE BENEFITS	67,758
20 849 250 324 V1	CONTRACTED SERVICES	234,300
20 849 250 330 V1	PROGRAM CONTRACTED SERVICES	17,600
20 849 250 441 V1	RENT	29,124
20 849 250 500 V1	OTHER PURCHASED SERVICES	15,221
20 849 250 510 V1	TRAVEL & SUBSISTENCE	200
20 849 250 530 V1	TELEPHONE	1,181
20 849 250 610 V1	SUPPLIES	8,059
20 849 250 800 V1	MEMBERSHIPS	300
20 848 250 108 V1	ADMIN SALARIES WDB	25,505
20 848 250 109 V1	ADMIN SALARIES non WDB	13,437
20 848 250 200 V1	ADMIN EMPLOYEE BENEFITS	10,904
20 848 250 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	2,513
20 848 250 441 V1	ADMIN RENT	3,972
20 848 250 500 V1	ADMIN OTHER PURCHASED SERVICES	5,438
20 848 250 510 V1	ADMIN TRAVEL & SUBSISTENCE	600
20 848 250 530 V1	ADMIN TELEPHONE	161
20 848 250 580 V1	ADMIN CONFERENCES	200
20 848 250 610 V1	ADMIN SUPPLIES	5,601
20 848 250 800 V1	ADMIN MEMBERSHIPS	800
20 4480 849 V1	REVENUE	\$ 1,143,988
20 4480 848 V1	REVENUE	\$ 153,680

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

## 22-F-44T APPROVAL - ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS

### RESOLUTION

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Adult	\$ 1,328,570
	WIOA Dislocated Worker	\$ 2,098,339
TOTAL		\$ 3,426,909
Period July 01, 2021 to June 30, 2022		

and

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established and the person listed below be authorized administer it:

**Program:** WIOA Program  
**Administrator:** Tammy Molinelli

BERGEN COUNTY JOB CENTER – ADULT		
ACCOUNT NUMBER	DESCRIPTION	2021-2022 BUDGET
20 825 130 109 V1	SALARIES	\$ 165,388
20 825 130 200 V1	EMPLOYEE BENEFITS	85,990
20 825 130 324 V1	INDIVIDUAL TRAINING ACCT	85,404
20 825 130 326 V1	ON THE JOB TRAINING	55,000
20 825 130 327 V1	INCUMBENT WORKER	50,000
20 825 130 329 V1	CONTRACTED SERVICES	644,279
20 825 130 380 V1	NEEDS BASE	6,000
20 825 130 441 V1	RENT	65,241
20 825 130 500 V1	OTHER PURCHASED SERVICES	20,658
20 825 130 510 V1	TRAVEL & SUBSISTENCE	700
20 825 130 530 V1	TELEPHONE	3,053
20 825 130 580 V1	CONFERENCES	1,000
20 825 130 610 V1	SUPPLIES & MATERIALS	12,000
20 825 130 800 V1	MEMBERSHIPS	1,000
20 825 235 108 V1	ADMIN SALARIES	48,692
20 825 235 109 V1	ADMIN SALARIES	25,653
20 825 235 200 V1	ADMIN EMPLOYEE BENEFITS	24,209
20 825 235 320 V1	ADMIN PURCH PROF/TECH SERVICE	6,082
20 825 235 329 V1	ADMIN CONTRACTED SERVICES	12,082
20 825 235 441 V1	ADMIN RENT	6,537
20 825 235 500 V1	ADMIN OTHER PURCHASED SERVICES	5,926
20 825 235 510 V1	ADMIN TRAVEL & SUBSISTENCE	600
20 825 235 530 V1	ADMIN TELEPHONE	339
20 825 235 580 V1	ADMIN CONFERENCES	500
20 825 235 610 V1	ADMIN SUPPLIES & MATERIALS	1,637
20 825 235 800 V1	ADMIN MEMBERSHIPS	600
20 4480 825 V1	REVENUE	\$ 1,328,570

BERGEN COUNTY JOB CENTER – DISLOCATED WORKER		
ACCOUNT NUMBER	DESCRIPTION	2021-2022 BUDGET
20 831 130 109 V1	SALARIES	\$ 291,258
20 831 130 200 V1	EMPLOYEE BENEFITS	152,671
20 831 130 324 V1	INDIVIDUAL TRAINING ACCT	237,195

20 831 130 326 V1	ON THE JOB TRAINING	30,897
20 831 130 327 V1	INCUMBENT WORKER	50,000
20 831 130 329 V1	CONTRACTED SERVICES	918,506
20 831 130 380 V1	NEEDS BASE	40,000
20 831 130 441 V1	RENT	126,110
20 831 130 500 V1	OTHER PURCHASED SERVICES	23,948
20 831 130 510 V1	TRAVEL & SUBSISTENCE	2,000
20 831 130 530 V1	TELEPHONE	5,113
20 831 130 580 V1	CONFERENCES	500
20 831 130 610 V1	SUPPLIES & MATERIALS	10,008
20 831 130 800 V1	MEMBERSHIPS	300
20 831 235 108 V1	ADMIN SALARIES	76,516
20 831 235 109 V1	ADMIN SALARIES	39,652
20 831 235 200 V1	ADMIN EMPLOYEE BENEFITS	38,208
20 831 235 320 V1	ADMIN PURCH PROF/TECH SERV	10,184
20 831 235 329 V1	ADMIN CONTRACTED SRVICES	18,674
20 831 235 441 V1	ADMIN RENT	10,010
20 831 235 500 V1	ADMIN OTHER PURCHASED SERVICES	8,621
20 831 235 510 V1	ADMIN TRAVEL & SUBSISTENCE	800
20 831 235 530 V1	ADMIN TELEPHONE	568
20 831 235 580 V1	ADMIN CONFERENCES	600
20 831 235 610 V1	ADMIN SUPPLIES & MATERIALS	5,000
20 831 235 800 V1	ADMIN MEMBERSHIPS	1,000
20 4480 831 V1	REVENUE	\$ 2,098,339

and

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**22-F-45T      APPROVAL - ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,  
NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Youth	\$1,275,807
Period July 01, 2021 to June 30, 2022		

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

**Program:** WIOA Program  
**Administrator:** Tammy Molinelli

<b>BERGEN COUNTY JOB CENTER – YOUTH</b>		
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2021-2022 BUDGET</b>
20 826 131 109 V1	SALARIES	95,482
20 826 131 110 V1	SALARIES (WORK EXPERIENCE)	45,000
20 826 131 200 V1	EMPLOYEE BENEFITS	51,797
20 826 131 201 V1	EMPLOYEE BENEFITS (WORK EXPERIENCE)	24,461
20 826 131 323 V1	GROUP TRAINING – OUT OF SCHOOL	400,800
20 826 131 324 V1	INDIVIDUAL TRAINING ACCOUNT	69,285
20 826 131 325 V1	WORK EXPERIENCE	160,185
20 826 131 326 V1	ON THE JOB TRAINING	50,000
20 826 131 329 V1	CONTRACTED SERVICES	159,646
20 826 131 380 V1	NEED BASE	31,000
20 826 131 441 V1	RENT	37,874
20 826 131 500 V1	OTHER PURCHASED SERVICES	10,619
20 826 131 510 V1	TRAVEL & SUBSISTENCE	1,000
20 826 131 530 V1	TELEPHONE	2,060
20 826 131 580 V1	CONFERENCES	200
20 826 131 610 V1	SUPPLIES& MATERIALS	8,618
20 826 131 800 V1	MEMBERSHIPS	200
20 826 235 108 V1	SALARIES	39,222
20 826 235 109 V1	SALARIES	21,431
20 826 235 200 V1	EMPLOYEE BENEFITS	17,909
20 826 235 320 V1	PURCH PROFESS/TECH SERVICES	4,103
20 826 235 329 V1	CONTRACTED SERVICES	25,517
20 826 235 441 V1	RENT	3,803
20 826 235 500 V1	OTHER PURCHASED SERVICES	7,866
20 826 235 510 V1	TRAVEL & SUBSISTENCE	500
20 826 235 530 V1	TELEPHONE	229
20 826 235 580 V1	CONFERENCES	400
20 826 235 610 V1	SUPPLIES & MATERIALS	6,000
20 826 235 800 V1	MEMBERSHIPS	600
20 4480 826 V1	REVENUE	\$ 1,275,807

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

22–F–46T

**APPROVAL - ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS**

**RESOLUTION**

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	Workforce Learning Link	\$124,000
Period – July 01, 2021 to June 30, 2022		

and

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budget be established and the person listed below be authorized to administer it:

**Program:** WIOA Program  
**Administrator:** Tammy Molinelli

BERGEN COUNTY JOB CENTER – WORKFORCE LEARNING LINK		
ACCOUNT NUMBER	DESCRIPTION	2021-2022 BUDGET
20 845 130 109 V1	SALARIES	\$ 39,759
20 845 130 200 V1	EMPLOYEE BENEFITS	29,139
20 845 130 380 V1	NEED BASED	9,886
20 845 130 441 V1	RENT	9,934
20 845 130 500 V1	OTHER PURCHASED SERVICES	8,269
20 845 130 510 V1	TRAVEL	190
20 845 130 530 V1	TELEPHONE	403
20 845 130 580 V1	CONFERENCES	200
20 845 130 610 V1	SUPPLIES & MATERIALS	17,340
20 845 130 800 V1	MEMBERSHIPS	200
20 845 235 108 V1	ADMIN SALARIES	2,011
20 845 235 109 V1	ADMIN SALARIES	1,067
20 845 235 200 V1	ADMIN EMPLOYEE BENEFITS	1,155
20 845 235 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	776
20 845 235 441 V1	ADMIN RENT	748
20 845 235 500 V1	ADMIN OTHER PURCHASED SERVICES	670
20 845 235 510 V1	ADMIN TRAVEL	100
20 845 235 530 V1	ADMIN TELEPHONE	52
20 845 235 580 V1	ADMIN CONFERENCES	200
20 845 235 610 V1	ADMIN SUPPLIES	1,701
20 845 235 800 V1	ADMIN MEMBERSHIPS	200
20 4480 845 V1	REVENUE	\$ 124,000

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**22-F-47T      RENEWAL - CONTRACT TO PROVIDE ON-CALL HVAC AND PREVENTATIVE MAINTENANCE SERVICES FOR BCTS, COMMENCING OCTOBER 1, 2021, FOR AN ADDITIONAL ONE-YEAR PERIOD  
VENDOR: VARIOUS**

BID #21-PC1  
State ID #79-BCTSC

**RESOLUTION**

WHEREAS, the Board of Education awarded the contract on September 22, 2020 (resolution #21-F-48T) to Provide On-Call HVAC and Preventative Maintenance Services for BCTSC, Commencing October 1, 2020, or Date of Award, for a One-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the renewal of the contracts as follows:

Option: Additional One-Year Period

PRIMARY VENDOR – Unitemp, Inc., Somerset, NJ

	Rate-Straight Time 7:00am-5:00pm	Rate-Overtime 5:01pm-6:59am and Saturdays	Rate-Holidays and Sundays
Journeyman	\$ 104.50 / hour	\$ 151.00 / hour	\$ 202.00 / hour
Helper	\$ 89.00 / hour	\$ 123.00 / hour	\$ 172.00 / hour

Discount off MSRP/list price    5.0 %

Vendor Cost for Material    + 30% Markup

SECONDARY VENDOR - Air Maintenance Solutions, Newton, NJ

	Rate-Straight Time 7:00am-5:00pm	Rate-Overtime 5:01pm-6:59am and Saturdays	Rate-Holidays and Sundays
Journeyman	\$ 111.00 / hour	\$ 166.50 / hour	\$ 222.00 / hour
Helper	\$ 108.00 / hour	\$ 162.00 / hour	\$ 216.00 / hour

Discount off MSRP/list price    --- %

Vendor Cost for Material    + 25% Markup

**22-F-48T                    APPROVAL – PROFESSIONAL SERVICES INTERIOR RENOVATIONS - TETERBORO CAMPUS  
                                  VENDOR: DI CARA/RUBINO ARCHITECTS**

**RESOLUTION**

WHEREAS, a need exists to provide professional services pertaining to the planned interior renovations at Bergen County Technical Schools -Teterboro Campus; and

WHEREAS, DiCara/Rubino Architects, has submitted the attached proposal which will include schematic design, construction documents phase and contract administration;

NOW THEREFORE BE IT RESOLVED, based on the recommendation of the Business Administrator, the Board of Education approves the aforementioned project to be provided by DiCara/Rubino Architects, located at 30 Galesi Drive, Wayne, New Jersey at the following fees:

<u>Description</u>	<u>Amount</u>
Schematic Design Phase	\$500.00
Construction Document Phase	\$7,500.00
Contract Administration	Hourly
Reimbursable Expenses	\$500.00
<b>Total Amount:</b>	<b>\$8,500.00</b>

**22-F-49T                    APPROVAL - SHARED SERVICES AGREEMENT WITH THE PALISADES PARK BOARD OF  
                                  EDUCATION-INTRODUCTION TO MOTIONS GRAPHICS**

**RESOLUTION**

**WHEREAS**, the Palisades Park Board of Education has determined that a need exists in its schools for a one (1) year elective in the field of motion graphics to teach seventh (7<sup>th</sup>) and eighth (8<sup>th</sup>) students how to animate objects, texts and video clips with a qualified instructor to be provided by the Bergen County Technical Schools; and

**WHEREAS**, the representatives of the Board of Education and Palisades Park Board of Education have negotiated and memorialized the terms of such an arrangement in a Shared Services Agreement, in the form annexed hereto, for one (1) year term whereby, among other provisions, the Palisades Park Board would pay to the Board of Education the sum of \$13,000;

**NOW, THEREFORE, BE IT RESOLVED**, based on the favorable recommendation of the Superintendent of Schools, that the aforementioned Shared Services Agreement be and hereby is ratified and approved subject to the final review of the Board Attorney; and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be and hereby is authorized to execute the agreement on behalf and as the act of the Board of Education and the Superintendent of Schools and School Business Administrator be and hereby are authorized to take all proper measures to implement the terms of this Resolution.

**22-F-50T      APPROVAL CHANGE BANK ACCOUNT SIGNATURES – STUDENT ACTIVITY ACCOUNT  
AT ATHS**

**RESOLUTION**

WHEREAS the Applied Tech High School maintains a student activity account with Santander Bank; and

WHEREAS the need exists to change the authorized signatures on the account;

NOW THEREFORE BE IT RESOLVED that the authorized signatures on the account below be approved:

Account Title:	Applied Tech HS at BCC Student Activity Account
Account Number:	#9551020871
Signature Required:	Dennis Montone or Katoya Winfield-Pierce and Amanda Sloomaker

Source of Funds: N/A



**BERGEN COUNTY TECHNICAL SCHOOLS**

**BILLS LIST CERTIFICATION  
BUDGETARY LINE ITEM STATUS**

I have reviewed the attached bill listing and certify that to the best of my knowledge and belief, all bills have been reviewed and approved by authorized district personnel and that all bills are for bona fide, necessary purchases of materials or services that have been received or rendered to the district. In addition, all expenditures have been properly classified within the District's financial records as submitted to the Board of Trustees of the Bergen County Technical Schools, and furthermore, no budgetary line item account has been over expended.

(N.J.A.C. 6A:23-2.11)



John Susino  
Board Secretary

8/30/21  
Date

**BERGEN COUNTY TECHNICAL SCHOOLS  
APPROVAL OF PAYMENT OF BILLS**

Month: June 2021

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
6/18/2021 - 6/30/2021	008359 - 008455	8,070,839.31	
6/18/2021 - 6/30/2021	S39651 - S39681	<u>120,645.46</u>	8,191,484.77
<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020782</u>	
		<u>0.00</u>	0.00
<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
6/18/2021 - 6/30/2021	1148 - 1153	<u>3,900.00</u>	3,900.00

Starting date 6/18/2021 Ending date 6/30/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008323	V 06/17/21	06/30/21	2672	RAMAPO COLLEGE		(20,937.50)
008359	06/21/21		3735	FEI COMPANY		55,653.96
008360	06/30/21		F502	SCOTT ROTH EVENTS LLC		800.00
008361	06/30/21		Z288	THIRD ROCK MEDIA GROUP, LLC		2,100.00
008362	06/30/21		6606	AIR MAINTENANCE SOLUTIONS, LLC		5,881.79
008363	06/30/21		5918	AIRGAS USA, LLC		528.50
008364	06/30/21		A535	AMERICAN HEART ASSOCIATION		1,052.50
008365	06/30/21		X026	ANDRESKI; SASHA		447.00
008366	06/30/21		E092	ASA-AWUKU; KWAME		125.00
008367	06/30/21		1059	B & H PHOTO-VIDEO INC		32,707.59
008368	06/30/21		N963	BAILEY; HASHIM		1,763.00
008369	06/30/21		N399	BEDFORD, FREEMAN & WORTH		24,269.05
008370	06/30/21		5176	BERGEN COMMUNITY COLLEGE		169,535.18
008371	06/30/21		1122	BERGEN COUNTY EMS TRAINING CTR		80.00
008372	06/30/21		2318	BERGEN COUNTY SHERIFF'S OFFICE B		330.00
008373	06/30/21		5855	BOBCAT OF NORTH JERSEY		1,510.29
008374	06/30/21		1100	BOROUGH OF TETERBORO		256.00
008375	06/30/21		N089	BOTROS, MAX		5.00
008376	06/30/21		4161	CABLEVISION EDUCATION		136.89
008377	06/30/21		O527	CAL		1,025.00
008378	06/30/21		3807	COASTAL CLOCK & CHIME CO.		425.00
008379	06/30/21		2195	COLDSTAT REFRIGERATION		113.67
008380	06/30/21		3712	COMPREHENSIVE BEHAVIORAL HEALTHCARE IN		5,912.00
008381	06/30/21		7233	CONTINENTAL TRADING AND HARDWARE, INC		851.36
008382	06/30/21		5505	COUNTY OF BERGEN		575,208.00
008383	06/30/21		O364	DELLICKER STRATEGIES, LLC		45,074.80
008384	06/30/21		1214	DICK BLICK ART MATERIALS		1,582.42
008385	06/30/21		1552	EASTWICK COLLEGE - NUTLEY		344.00
008386	06/30/21		6688	ELEVATOR MAINTENANCE CORP		320.00
008387	06/30/21		1934	ESI EQUIPMENT, INC.		247.00
008388	06/30/21		5676	EXEMPLIS CORPORATION C/O BFI		1,007.72
008389	06/30/21		7550	FIRE AND SECURITY TECHNOLOGIES		671.30
008390	06/30/21		Q389	FP MAILING SOLUTIONS		56.85
008391	06/30/21		5009	FRIDMAN; ESTHER		625.00
008392	06/30/21		S205	GEORGE; ATIRA		500.00
008393	06/30/21		5828	GLOBAL INDUSTRIAL		1,961.99
008394	06/30/21		2774	GRAYBAR ELECTRIC		14,220.61
008395	06/30/21		1063	GREATER BERGEN COMMUNITY ACTION, INC.		24,998.00
008396	06/30/21		2453	HENRY SCHEIN INC.		143.37

Starting date 6/18/2021 Ending date 6/30/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008397	06/30/21		2791	HERFF JONES, INC,		3,325.50
008398	06/30/21		4059	JEOL USA, INC.		46,650.03
008399	06/30/21		U197	JERSEY TRACTOR TRAILER TRAINING, INC		4,000.00
008400	06/30/21		6303	JOHNSTON COMMUNICATIONS VOICE & DATA		127,721.84
008401	06/30/21		1854	JONES & BARTLETT LEARNING, LLC		2,875.00
008402	06/30/21		M060	KALIL; MATTHEW		180.00
008403	06/30/21		1342	KEEHN POWER PRODUCTS		217.92
008404	06/30/21		V218	LAPATKA ASSOCIATES, INC		2,500.00
008405	06/30/21		C273	LAS COMP INSTITUTE OF IT		5,508.33
008406	06/30/21		1354	LERCH, VINCI & HIGGINS		34,716.25
008407	06/30/21		2371	LTI, INC.		5,690.00
008408	06/30/21		N357	LUKANG; WILSON		50.50
008409	06/30/21		1879	MACO OFFICE SUPPLIES		2,554.00
008410	06/30/21		C999	MALDONADO;MANUEL		125.00
008411	06/30/21		B824	MAP RESTAURANT SUPPLIES		3,375.72
008412	06/30/21		1789	METRO FIRE & SAFETY EQUIPMENT CO.		95.00
008413	06/30/21		X406	MICROSOFT CORPORATION		4,724.94
008414	06/30/21		I758	MIKES ROOFING INC.		397,166.50
008415	06/30/21		5072	MRA INTERNATIONAL, INC.		78,300.00
008416	06/30/21		7383	MURRAY CONTRACTING LLC		402,887.02
008417	06/30/21		4367	NATIONAL CAREER INSTITUTE		950.00
008418	06/30/21		6261	NATIONAL OFFICE FURNITURE		2,771.00
008419	06/30/21		5134	NAVIANCE, INC.		106.25
008420	06/30/21		1465	NEWMAN'S FISH FOODS INC		88.95
008421	06/30/21		H621	NJSCHOOLJOBS.COM		50.00
008422	06/30/21		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		195.00
008423	06/30/21		Z172	PANTALEO LSCW; JILL A.		17,520.00
008424	06/30/21		L890	PARK; LISA		145.05
008425	06/30/21		7248	PASSON'S SPORTS & US GAMES, BSN		1,651.00
008426	06/30/21		6024	PC- VICTOR LYNCH		296.38
008427	06/30/21		2189	PERRY'S FLORIST		510.22
008428	06/30/21		1518	PITSCO EDUCATION		6,151.21
008429	06/30/21		B642	POWELL;MS. CELINETTLE		283.42
008430	06/30/21		1505	POWER EQUIPMENT SERVICES LLC		913.10
008431	06/30/21		C124	PRECISION ELECTRIC MOTOR WORKS, INC		985.00
008432	06/30/21		4390	PRESIDENT INDUSTRIAL PRODUCTS		1,006.00
008433	06/30/21		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		524.50
008434	06/30/21		1510	PUBLIC EMPLOYEES RETIREMNT SYS		644.93
008435	06/30/21		E834	QUINCY COMPRESSOR LLC		8,046.62

## Check Journal

Bergen County Vo-Tech Schools

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Rec and Unrec checks

Hand and Machine checks

08/19/21 10:53

Starting date 6/18/2021

Ending date 6/30/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008436	06/30/21		2672	RAMAPO COLLEGE		18,125.00
008437	06/30/21		H348	RIVERA;MS. CAROL J.		120.00
008438	06/30/21		1590	SEICKEL & SONS INC		428.00
008439	06/30/21		K636	SHERWIN-WILLIAMS		386.96
008440	06/30/21		4975	SHI INTERNATIONAL CORP.		42,394.89
008441	06/30/21		H018	SMITH;SHERRY		120.00
008442	06/30/21		D694	SPORTSCOPE		5,099.00
008443	06/30/21		E849	STRYKER MEDICAL		795.04
008444	06/30/21		1661	SUEZ WATER NEW JERSEY		7,408.03
008445	06/30/21		Z785	T & M ENGINEERING		507.30
008446	06/30/21		T558	THAT GUY WITH THE PUZZLES LLC		1,200.00
008447	06/30/21		L319	UGI ENERGY SERVICES, LLC		63.65
008448	06/30/21		Z081	UNI TEMP		410.00
008449	06/30/21		1679	V.E. RALPH & SON INC		6,852.44
008450	06/30/21		1710	WEINER; MURRAY		891.00
008451	06/30/21		6076	WILLIAM J. GUARINI, INC.		4,733.65
008452	06/30/21		1708	WOLFRAM RESEARCH INC		6,142.20
008453	06/30/21		A637	YOON; HELEN		6.00
008454	06/30/21		C233	ZIEGELHOFFER;MS. LAURIE		625.00
008455	06/30/21		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		400.00
210603	H 06/22/21		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 6/22/2021	101,557.37
210604	H 06/22/21		4864	DCRP BOARD SHARE		123.36
210605	H 06/24/21		1498	PC JOHN SUSINO		1,353.17
210606	H 06/25/21		7292	MAXOR PLUS		280,606.89
210607	H 06/29/21		1616	STATE OF NJ-HEALTH BENEFITS FD		788,644.71
210608	H 06/20/21		1095	BOARD OF VOCATIONAL EDUCATION		47,894.00
210609	H 06/22/21		PAY	PAYROLL VENDOR		4,511,117.20
210610	H 06/30/21		1096	BOARD OF VOCATIONAL EDUCATION		125,799.93

Check Journal

Bergen County Vo-Tech Schools

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Rec and Unrec checks

Hand and Machine checks

08/19/21 10:53

Starting date 6/18/2021

Ending date 6/30/2021

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Fund Totals	
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10	General Fund	\$103,947.37
11	General Current Expense	\$5,706,046.40
12	Capital Outlay	\$581,257.06
13	Special Schools	\$222,060.55
20	Special Revenue Funds	\$564,476.46
30	Capital Projects Funds	\$505,281.01
60	CAFETERIA	\$206.55
61	ENTERPRISE FUND	\$213,923.69
62	INTERNAL SERVICE FUND	\$173,640.22
Total for all checks listed		\$8,070,839.31

Prepared and submitted by: \_\_\_\_\_

Board Secretary

\_\_\_\_\_  
Date

Starting date 6/18/2021      Ending date 6/30/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S39388	06/17/21	06/18/21	3735	FEI COMPANY		(55,653.96)
S39651	06/30/21		1750	APPLE INC		6,494.50
S39652	06/30/21		N765	ARAMSCO		2,948.24
S39653	06/30/21		6931	ATLANTIC,TOMORROWS OFFICE		5,794.74
S39654	06/30/21		1071	BERGEN COMMUNITY COLLEGE		37,853.00
S39655	06/30/21		5600	BERGEN COMMUNITY COLLEGE		2,525.00
S39656	06/30/21		2063	BERGEN COUNTY SPECIAL SERVICES		9,905.00
S39657	06/30/21		1089	BERGEN COUNTY TECHNICAL SCHOOL		2,014.82
S39658	06/30/21		1812	CDW-G		7,344.72
S39659	06/30/21		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		1,699.20
S39660	06/30/21		Z461	CONSTELLATION NEW ENERGY		8,782.58
S39661	06/30/21		2973	CRAFTMASTER HARDWARE CO. INC.		4,560.00
S39662	06/30/21		T863	CROWN CASTLE FIBER LLC		7,150.00
S39663	06/30/21		1838	DELL MARKETING; L.P.		15,453.13
S39664	06/30/21		X286	FEORENZO;LAUREN		2,190.15
S39665	06/30/21		E163	FOLLETT HIGHER EDUCATION GROUP		103.98
S39666	06/30/21		1684	GRAINGER		2,087.72
S39667	06/30/21		U245	INTERSTATE WASTE SERVICES		1,384.00
S39668	06/30/21		1329	JEWEL ELECTRICAL SUPPLY		16,816.07
S39669	06/30/21		5458	LEARN WELL		931.00
S39670	06/30/21		4982	MAST CONSTRUCTION SERVICES, INC.		9,200.00
S39671	06/30/21		K805	NALCO WATER-AN ECOLAB COMPANY		113.46
S39672	06/30/21		1462	NOWELL,P.A.		14,635.50
S39673	06/30/21		6783	O'CONNOR; MARY		2,034.00
S39674	06/30/21		6771	REGAN ASCENZO		1,875.00
S39675	06/30/21		1775	RIDGEWOOD PRESS		832.00
S39676	06/30/21		2002	SCHOOL SPECIALTY		216.49
S39677	06/30/21		6829	STAPLES CONTRACT & COMMERCIAL INC		526.72
S39678	06/30/21		1601	STORR TRACTOR COMPANY		223.92
S39679	06/30/21		4071	TSUJ. CORPORATION		9,614.48
S39680	06/30/21		7724	ULTRAPRO PEST PROTECTION		895.00
S39681	06/30/21		1714	YANKEE LINEN INC		95.00

Check Journal

Bergen County Vo-Tech Schools

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Rec and Unrec checks

Hand and Machine checks

08/19/21 10:56

Starting date 6/18/2021

Ending date 6/30/2021

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Fund Totals		
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11	General Current Expense	\$22,992.25
12	Capital Outlay	\$6,641.70
13	Special Schools	\$26,220.95
20	Special Revenue Funds	\$57,395.37
61	ENTERPRISE FUND	\$7,373.52
62	INTERNAL SERVICE FUND	\$21.67
Total for all checks listed		\$120,645.46

Prepared and submitted by: \_\_\_\_\_

Board Secretary

\_\_\_\_\_  
Date



**Bergen County Technical Schools**

Escrow Direct  
Account # 50214

Check Date	Name	Check #	Amount
6/30/2021	Francesca Mignano	1148	1,500.00
6/30/2021	Melissa Ozcan	1149	400.00
6/30/2021	Woohyun Kwen	1150	500.00
6/30/2021	Aidan Winn	1151	500.00
6/30/2021	Thomas King	1152	500.00
6/30/2021	Kayla Williams	1153	500.00
TOTAL			3,900.00

**BERGEN COUNTY TECHNICAL SCHOOLS  
APPROVAL OF PAYMENT OF BILLS**

Month: July - August 2021

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
7/1/2021 - 8/25/2021	008456 - 008733	6,751,829.82	
7/1/2021 - 8/25/2021	S39697 - S39956	<u>1,205,554.46</u>	7,957,384.28

<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020782</u>	
		<u>0.00</u>	0.00

<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
		<u>0.00</u>	0.00

Starting date 7/1/2021 Ending date 8/25/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008456	07/15/21		5195	DIRECTV. INC.		137.99
008457	08/05/21		6606	AIR MAINTENANCE SOLUTIONS, LLC		787.05
008458	08/05/21	08/05/21		00.0 \$ Multi Stub Void	#008460 Stub	
008459	08/05/21	08/05/21		00.0 \$ Multi Stub Void	#008460 Stub	
008460	08/05/21		5918	AIRGAS USA, LLC		839.65
008461	08/05/21		1877	AIRPOWER INTERNATIONAL INC.		1,923.00
008462	08/05/21		3203	AMERICAN INSTITUTE		2,255.85
008463	08/05/21		6901	AMERICAN REGISTRY FOR INTERNET NUMBERS		1,000.00
008464	08/05/21		T258	AQUARIUS SUPPLY		1,331.67
008465	08/05/21		F139	ASCD		445.00
008466	08/05/21		4308	ASE STUDENT CERTIFICATION		450.00
008467	08/05/21		1059	B & H PHOTO-VIDEO INC		5,727.05
008468	08/05/21		1849	BARNES & NOBLE		21.99
008469	08/05/21		M528	BCASSP		75.00
008470	08/05/21		1077	BERGEN COUNTY UTILITIES AUTHORITY-WPC		777.00
008471	08/05/21		1833	BFI		85.11
008472	08/05/21		R719	BT SPECIALTIES		924.38
008473	08/05/21		4161	CABLEVISION EDUCATION		136.92
008474	08/05/21		6918	CABLEVISION LIGHTPATH		62,012.56
008475	08/05/21		5856	CAREER SAFE		1,250.00
008476	08/05/21		2263	CASAS		481.25
008477	08/05/21		H875	CEC		190.00
008478	08/05/21		1771	CENTRAL RESTAURANT SUPPLY		12,165.67
008479	08/05/21		2817	CITY OF HACKENSACK		585.00
008480	08/05/21		O085	CME ASSOCIATES		1,134.00
008481	08/05/21		2195	COLDSTAT REFRIGERATION		128.64
008482	08/05/21		1170	COMMERCIAL INTERIORS DIRECT, INC.		5,868.96
008483	08/05/21		1993	COUNCIL ON OCCUPATIONAL EDUCATIONAL, INC		3,155.00
008484	08/05/21		1181	COUNTY OF BERGEN		397.89
008485	08/05/21		7187	CRYSTAL CLEAR GLASS		275.00
008486	08/05/21		Q223	DI CARA/RUBINO ARCHITECTS		11,768.43
008487	08/05/21		5909	DIGICERT, INC.		4,334.00
008488	08/05/21		2933	DOWNES TREE SERVICE		5,775.00
008489	08/05/21		X982	DXP PRODUCTIONS		5,000.00
008490	08/05/21		B012	DYNTEK SERVICES, INC		4,325.00
008491	08/05/21		6515	ELECTUDE USA LLC		4,625.00
008492	08/05/21		6688	ELEVATOR MAINTENANCE CORP		640.00
008493	08/05/21		F928	EMERGING TECHNOLOGIES INSTITUTE		1,973.50
008494	08/05/21		5676	EXEMPLIS CORPORATION C/O BFI		4,348.30

Starting date 7/1/2021 Ending date 8/25/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008495	V 08/05/21	08/05/21		00.0 \$ Multi Stub Void	#008496 Stub	
008496	08/05/21		7651	EXPRESS HEATING CO., INC		25,989.19
008497	08/05/21		T135	F.W. WEBB COMPANY		56.40
008498	08/05/21		7550	FIRE AND SECURITY TECHNOLOGIES		2,285.70
008499	08/05/21		5504	G & G TECHNOLOGIES, INC.		66,630.00
008500	08/05/21		2726	GALE		28,616.20
008501	08/05/21		1271	GANN LAW BOOKS		679.00
008502	08/05/21		1063	GREATER BERGEN COMMUNITY ACTION, INC.		15,464.00
008503	08/05/21		P230	GROSS;ERIN		1,100.00
008504	08/05/21		B948	GUTTMAN COMMUNITY COLLEGE		3,000.00
008505	08/05/21		H510	INTRADO CORPORATION		9,066.75
008506	08/05/21		K238	ITHAKA		3,120.00
008507	08/05/21		2345	JAY-HILL REPAIRS		49.00
008508	08/05/21		U197	JERSEY TRACTOR TRAILER TRAINING, INC		4,000.00
008509	08/05/21		1336	JOHN SIMON INSTRUMENT CO.INC		1,385.00
008510	08/05/21		F230	JOHNSON CONTROLS		5,102.40
008511	08/05/21		1854	JONES & BARTLETT LEARNING, LLC		12,871.11
008512	08/05/21		R537	JOST;REBECCA		1,100.00
008513	08/05/21		2026	JOSTENS		48.80
008514	08/05/21		U539	JR FRANK DESIGN LLC		10,660.00
008515	08/05/21		1342	KEEHN POWER PRODUCTS		166.83
008516	08/05/21		C273	LAS COMP INSTITUTE OF IT		17,066.67
008517	08/05/21		1354	LERCH, VINCI & HIGGINS		2,703.75
008518	08/05/21		2972	LIFESAVERS INC.		1,161.32
008519	08/05/21		6921	LIGHTPATH		9,867.74
008520	08/05/21		3047	LINA		1,572.48
008521	08/05/21		M521	LOUIS GARGUILO COMPANY, INC		6,580.31
008522	08/05/21		2371	LTI, INC.		5,325.00
008523	08/05/21		U157	MAGARACI;LAURA		534.00
008524	08/05/21		P979	MAK GROUP, LLC		321,275.29
008525	08/05/21		4447	MARY POMERANTZ ADVERTISING		1,864.00
008526	08/05/21		3069	MEDAMERICA INSURANCE CO.		7,814.61
008527	08/05/21		1789	METRO FIRE & SAFETY EQUIPMENT CO.		1,960.00
008528	08/05/21		X406	MICROSOFT CORPORATION		22,851.98
008529	08/05/21		A371	MIKE HOLT ENTERPRISES OF LEESBURG, INC		428.54
008530	08/05/21		4453	MILLENNIUM COMMUNICATIONS GRP INC		9,493.00
008531	08/05/21		1408	MITCHELL1		1,469.00
008532	08/05/21		2258	MODERN GROUP LTD		2,269.79
008533	08/05/21		5072	MRA INTERNATIONAL, INC.		40.00

Starting date 7/1/2021              Ending date 8/25/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
008534	08/05/21		6023	MSDSOONLINE		3,999.00
008535	08/05/21		7383	MURRAY CONTRACTING LLC		138,985.51
008536	08/05/21		2315	NASSP		385.00
008537	08/05/21		4389	NATIONAL AIR FILTER		1,422.05
008538	08/05/21		6197	NATIONAL HEALTH CAREER ASSOCIATION		901.28
008539	08/05/21		K995	NATIONAL RESTAURANT ASSOCIATION		210.00
008540	08/05/21		5203	NATIONAL VISION ADMINISTRATORS,LLC		9,184.04
008541	08/05/21		5134	NAVIANCE, INC.		30,719.00
008542	08/05/21	08/05/21		00.0 \$ Multi Stub Void	#008543 Stub	
008543	08/05/21		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		11,830.00
008544	08/05/21		2740	NEW JERSEY SCHOOL BLD. & GROUNDS ASSOC		325.00
008545	08/05/21		1446	NEW JERSEY SCHOOL BOARDS ASSOC		22,308.85
008546	08/05/21		F376	NJ SAFE SCHOOLS PROGRAM		375.00
008547	08/05/21		7650	NJAAP SCHOOL HEALTH CONFERENCE		135.00
008548	08/05/21		2280	NJAPSA		2,695.00
008549	08/05/21		2373	NJASA		6,020.00
008550	08/05/21		7608	NJCCVTS		19,903.00
008551	08/05/21		2902	NJSBA		325.00
008552	08/05/21		5280	NJSEAA		250.00
008553	08/05/21		Z704	O DESKY PSY,D ;ILYSE		4,000.00
008554	08/05/21		7277	O.C.A. BENEFIT SERVICES, LLC		707.25
008555	08/05/21		5288	O'REILLY MEDIA, INC.		998.00
008556	08/05/21		1470	OXFORD UNIVERSITY PRESS		515.10
008557	08/05/21		1473	PARISIAN BEAUTY ACADEMY		1,854.35
008558	08/05/21		X934	PBLWORKS		1,080.40
008559	08/05/21		1498	PC JOHN SUSINO		1,800.00
008560	08/05/21		E978	PEAR DECK INC		9,369.99
008561	08/05/21		7288	PEARSON CLINICAL ASSESSMENT		700.00
008562	08/05/21		2189	PERRY'S FLORIST		786.22
008563	08/05/21		1423	PHCC-NJ		616.00
008564	08/05/21		1505	POWER EQUIPMENT SERVICES LLC		5,828.33
008565	08/05/21		N837	PROCARE SOFTWARE, LLC		480.00
008566	08/05/21		5594	PROJECT LEAD THE WAY, INC.		6,400.00
008567	08/05/21		2491	PROQUEST LLC		7,465.20
008568	08/05/21		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		524.50
008569	08/05/21		1511	PSE&G		87,415.45
008570	08/05/21		2672	RAMAPO COLLEGE		8,062.50
008571	08/05/21		O730	RED RIVER TECHNOLOGY LLC		1,000.00
008572	08/05/21		2776	REMINGTON & VERNICK ENGINEERS		1,590.00

22-F-02T

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: May 31, 2021

CASH REPORT

FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - 10	18,398,844.43	4,886,574.67	6,226,414.57	17,059,004.53
2	Special Revenue Fund - Fund 20	(706,466.80)	645,825.00	848,365.10	(909,006.90)
3	Capital Projects Fund - Fund 30	(493,743.25)	511,146.49	76,549.12	(59,145.88)
4	Enterprise Funds - Fund 61, Fund 62	640,955.81	274,893.22	362,244.38	553,604.65
5	Enterprise Fund (Fund 5X) Cafeteria	(140,067.48)	17,337.32	35,532.60	(158,262.76)
6	Total Governmental Funds (Lines 1 Thru 5)	17,699,522.71	6,335,776.70	7,549,105.77	16,486,193.64
<b>TRUST AND AGENCY FUNDS (FUND 6X)</b>					
7	Payroll	7,000.00	2,756,108.05	2,756,108.05	7,000.00
8	Payroll Agency	95,625.32	2,274,937.06	2,251,059.93	119,502.45
9	Other (attach list) - Unemploy Insur	476,362.37	17.62	0.00	476,379.99
10	Total Trust & Agency Funds (lines 7 thru 9)	578,987.69	5,031,062.73	5,007,167.98	602,882.44
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	129,896.72	5.33	0.00	129,902.05
18	Total All Funds (lines 6, 10, 13, 14, 15, 16, & 17)	18,408,407.12	11,366,844.76	12,556,273.75	17,218,978.13

Prepared and Submitted By

*Bo-Bull*

Date

*6/16/21*

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

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Assets and Resources

**Assets:**

101	Cash in bank		\$10,976,836.76
102 - 106	Cash Equivalents		\$6,082,167.77
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,133,348.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$936,692.68	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,433,121.52	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$6,380,314.20

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$2.99)

**Resources:**

301	Estimated revenues	\$75,097,682.29	
302	Less revenues	(\$70,007,704.02)	\$5,089,978.27

**Total assets and resources**

**\$30,662,642.01**

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,283,888.05
	<b>Total liabilities</b>		<b>\$3,283,888.05</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances		\$17,384,445.51
761	Capital reserve account - July	\$6,077,195.97	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$6,077,195.97
764	Maintenance reserve account - July	\$706,524.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$706,524.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$79,062,634.76	
602	Less: Expenditures	(\$60,806,380.84)	
	Less: Encumbrances	(\$13,419,493.04)	(\$74,225,873.88)
	<b>Total appropriated</b>		<b>\$29,004,926.36</b>

Unappropriated:

770	Fund balance, July 1		\$2,338,780.07
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$3,964,952.47)
	<b>Total fund balance</b>		<b>\$27,378,753.96</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$30,662,642.01</u></b>



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$79,062,634.76	\$74,225,873.88	\$4,836,760.88
Revenues	(\$75,097,682.29)	(\$70,007,704.02)	(\$5,089,978.27)
Subtotal	<u>\$3,964,952.47</u>	<u>\$4,218,169.86</u>	<u>(\$253,217.39)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$6,077,195.97)	\$6,077,195.97
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,964,952.47</u>	<u>(\$1,859,026.11)</u>	<u>\$5,823,978.58</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$706,524.00)	\$706,524.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,964,952.47</u>	<u>(\$2,565,550.11)</u>	<u>\$6,530,502.58</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,964,952.47</u>	<u>(\$2,565,550.11)</u>	<u>\$6,530,502.58</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$3,964,952.47</u>	<u>(\$1,859,026.11)</u>	<u>\$5,823,978.58</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	65,221,768	2,209,376	67,431,144	64,076,528	Under	3,354,616
00400	Total Revenues from Intermediate Sources	850,000	1,100,000	1,950,000	0	Under	1,950,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,918,434		(222,887)
00570	SUBTOTAL – Revenues from Federal Sources	20,991	0	20,991	12,742	Under	8,249
Total		71,788,306	3,309,376	75,097,682	70,007,704		5,089,978
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,500,279	138,495	11,638,774	9,764,602	1,472,395	401,776
11160	Total Basic Skills/Remedial – Instruct.	92,291	0	92,291	83,028	9,263	0
12160	Total Bilingual Education – Instruction	107,519	0	107,519	90,778	16,741	0
13160	Total Vocational Programs – Local -Instr	13,791,519	64,437	13,855,956	11,827,198	1,736,576	292,182
15180	TOTAL VOCATIONAL PROGRAMS	957,550	801,309	1,758,859	903,581	662,864	192,414
17100	Total School-Sponsored Co/Extra Curricul	827,200	0	827,200	578,037	217,736	31,427
17600	Total School-Sponsored Athletics – Instr	949,989	39,122	989,111	824,110	76,558	88,444
25100	Total Other Instructional Programs - Ins	420,000	0	420,000	208,951	202,636	8,413
29680	Total Undistributed Expenditures – Atten	124,083	0	124,083	117,520	6,563	0
30620	Total Undistributed Expenditures – Healt	545,924	508,875	1,054,799	443,293	40,693	570,813
40580	Total Undistributed Expend – Speech, OT,	272,089	0	272,089	235,482	21,812	14,795
41660	Total Undist. Expend. – Guidance	2,325,815	(65,000)	2,260,815	1,860,454	396,481	3,880
42200	Total Undist. Expend. – Child Study Team	944,439	60	944,499	804,275	90,413	49,812
43200	Total Undist. Expend. – Improvement of I	1,369,979	76,858	1,446,837	1,246,783	99,837	100,217
43620	Total Undist. Expend. – Edu. Media Serv.	136,023	0	136,023	119,474	6,201	10,348
44180	Total Undist. Expend. – Instructional St	105,000	7,319	112,319	29,122	6,399	76,799
45300	Support Serv. - General Admin	1,709,091	294,458	2,003,549	1,362,624	533,428	107,497
46160	Support Serv. - School Admin	2,566,010	3,678	2,569,688	2,160,620	358,450	50,618
47200	Total Undist. Expend. – Central Services	1,534,970	144	1,535,114	1,204,397	242,668	88,048
47620	Total Undist. Expend. – Admin. Info. Tec	4,840,168	1,087,338	5,927,506	4,839,624	1,048,328	39,554
51120	Total Undist. Expend. – Oper. & Maint. O	8,300,364	498,348	8,798,712	6,122,379	2,126,370	549,962
52480	Total Undist. Expend. – Student Transpor	790,734	0	790,734	291,524	314,212	184,998
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,987,117	(1,311,000)	12,676,117	9,918,714	1,283,586	1,473,817
75880	TOTAL EQUIPMENT	0	2,155,422	2,155,422	1,614,037	395,818	145,568
76260	Total Facilities Acquisition and Constr	57,894	2,836,547	2,894,441	1,368,923	1,385,890	139,628
77140	Total Post-Secondary Programs - Instruct	494,907	5,521	500,428	401,436	57,512	41,480
77280	Total Post-Secondary Programs – Support	115,000	11,000	126,000	124,324	1,448	228
78180	Total Other Special Schools - Instructio	952,587	(50,225)	902,362	630,889	186,232	85,240
78320	Total Other Special Schools – Support Se	634,818	55,639	690,457	544,679	99,574	46,204
81180	Total Vocational Evening-Local Instructi	452,922	20,874	473,796	241,228	225,708	6,861
81320	Total Vocational Evening-Local-Support S	752,748	95,110	847,858	764,393	50,753	32,712
83060	Total GED Testing Centers	129,277	0	129,277	79,904	46,346	3,027
Total		71,788,306	7,274,329	79,062,635	60,806,381	13,419,493	4,836,761

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		33,066,697	0	33,066,697	33,066,697		0
00150	10-1320	Tuition from LEAs Within State		29,784,285	718,500	30,502,785	28,253,406	Under	2,249,379
00220	10-13[2-4]0	Other Tuition		1,550,000	0	1,550,000	1,111,751	Under	438,249
00300	10-1____	Unrestricted Miscellaneous Revenues		591,509	1,122,000	1,713,509	1,632,164	Under	81,345
00310	10-1991	GED Testing Center Fees		129,277	0	129,277	12,510	Under	116,767
00330	10-1____	Interest Earned on Maintenance Reserve		100,000	368,876	468,876	0	Under	468,876
00390	10-2000	Unrestricted		850,000	1,100,000	1,950,000	0	Under	1,950,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		2,840,879	0	2,840,879	3,063,766		(222,887)
00495	10-3199	DOE Loan Against State Aid		1,021,925	0	1,021,925	1,021,925		0
00540	10-4200	Medicaid Reimbursement		20,991	0	20,991	12,742	Under	8,249
Total				71,788,306	3,309,376	75,097,682	70,007,704		5,089,978
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-____-101	Grades 9-12 – Salaries of Teachers		10,048,373	(75,000)	9,973,373	8,750,164	1,223,209	0
02180	11-140-100-106	Other Salaries for Instruction		249,406	0	249,406	170,309	79,097	0
02200	11-140-100-320	Purchased Professional – Educational Ser		115,000	(75,000)	40,000	(2,900)	0	42,900
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		37,500	0	37,500	24,045	2,620	10,836
02260	11-140-100-610	General Supplies		770,000	184,339	954,339	627,773	82,668	243,899
02280	11-140-100-640	Textbooks		175,000	104,156	279,156	143,577	58,814	76,764
02300	11-140-100-800	Other Objects		20,000	0	20,000	4,890	1,472	13,638
02500	11-150-100-101	Salaries of Teachers		65,000	0	65,000	41,415	23,585	0
02540	11-150-100-320	Purchased Professional – Educational Ser		20,000	0	20,000	5,329	931	13,740
11000	11-230-100-101	Salaries of Teachers		92,291	0	92,291	83,028	9,263	0
12000	11-240-100-101	Salaries of Teachers		107,519	0	107,519	90,778	16,741	0
13000	11-3____-100-101	Salaries of Teachers		12,165,669	0	12,165,669	10,880,767	1,284,902	0
13040	11-3____-100-320	Purchased Professional-Educational Servi		827,000	0	827,000	465,775	292,000	69,225
13080	11-3____-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	0	0	4,000
13100	11-3____-100-610	General Supplies		581,250	57,059	638,309	380,809	154,055	103,445
13120	11-3____-100-640	Textbooks		198,600	7,378	205,978	98,595	1,230	106,153
13140	11-3____-100-8__	Other Objects		15,000	0	15,000	1,254	4,388	9,358
14000	11-310-100-101	Salaries of Teachers		178,550	0	178,550	25,453	153,097	0
14040	11-310-100-320	Purchased Professional-Educational Servi		124,000	0	124,000	115,985	0	8,015
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		68,000	0	68,000	29,213	3,448	35,339
14100	11-310-100-610	General Supplies		387,000	602,487	989,487	469,745	388,539	131,204
14120	11-310-100-640	Textbooks		10,000	0	10,000	2,941	1,433	5,626
14140	11-310-100-8__	Other Objects		18,000	(753)	17,247	10,656	796	5,795
15000	11-320-100-101	Salaries of Teachers		100,000	0	100,000	18,136	81,864	0
15100	11-320-100-610	General Supplies		72,000	199,575	271,575	231,452	33,687	6,435
17000	11-401-100-1__	Salaries		790,000	0	790,000	572,299	217,701	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	0	1,700	0	0	1,700

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17060 11-401-100-8__ Other Objects	35,500	0	35,500	5,738	35	29,727
17500 11-402-100-1__ Salaries	690,989	0	690,989	627,721	63,268	0
17520 11-402-100-[3-5] Purchased Services (300-500 series)	89,000	10,800	99,800	72,413	3,418	23,969
17540 11-402-100-6__ Supplies and Materials	130,000	24,977	154,977	118,643	9,668	26,666
17560 11-402-100-8__ Other Objects	40,000	3,345	43,345	5,332	204	37,809
25000 11-4__-100-1__ Salaries	420,000	0	420,000	208,951	202,636	8,413
29500 11-000-211-1__ Salaries	124,083	0	124,083	117,520	6,563	0
30500 11-000-213-1__ Salaries	479,424	0	479,424	445,443	33,981	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	42,000	0	42,000	30,763	0	11,237
30580 11-000-213-6__ Supplies and Materials	7,500	510,425	517,925	(34,880)	6,712	546,093
30600 11-000-213-8__ Other Objects	17,000	(1,550)	15,450	1,967	0	13,483
40500 11-000-216-1__ Salaries	272,089	0	272,089	235,482	21,812	14,795
41500 11-000-218-104 Salaries of Other Professional Staff	2,005,536	(65,000)	1,940,536	1,613,935	326,601	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	235,279	0	235,279	215,830	19,449	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	30,690	50,430	3,880
42000 11-000-219-104 Salaries of Other Professional Staff	696,537	0	696,537	628,140	55,299	13,098
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	171,402	0	171,402	152,754	18,648	0
42060 11-000-219-320 Purchased Professional – Educational Ser	22,500	0	22,500	16,931	625	4,944
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	0	6,000	739	0	5,261
42160 11-000-219-6__ Supplies and Materials	40,000	60	40,060	4,377	15,465	20,218
42180 11-000-219-8__ Other Objects	8,000	0	8,000	1,334	375	6,291
43020 11-000-221-104 Salaries of Other Professional Staff	961,048	0	961,048	903,897	57,151	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	210,431	0	210,431	188,203	22,228	0
43100 11-000-221-320 Purchased Prof. – Educational Services	45,000	6,000	51,000	41,174	8,300	1,526
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	55,500	(13,450)	42,050	35,944	2,945	3,161
43160 11-000-221-6__ Supplies and Materials	28,000	103,220	131,220	34,869	2,812	93,538
43180 11-000-221-8__ Other Objects	70,000	(18,912)	51,088	42,696	6,400	1,992
43500 11-000-222-1__ Salaries	61,023	0	61,023	55,822	5,201	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	65,000	5,200	70,200	60,904	1,000	8,296
43580 11-000-222-6__ Supplies and Materials	10,000	(5,200)	4,800	2,748	0	2,052
44020 11-000-223-104 Salaries of Other Professional Staff	0	17,987	17,987	17,943	0	44
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	(14,046)	48,454	6,751	487	41,216
44160 11-000-223-8__ Other Objects	42,500	3,378	45,878	4,427	5,912	35,539
45000 11-000-230-1__ Salaries	652,391	0	652,391	566,772	85,619	0
45040 11-000-230-331 Legal Services	275,000	15,832	290,832	156,493	127,195	7,144
45060 11-000-230-332 Audit Fees	66,000	0	66,000	64,340	1,660	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	0	10,000	2,938	7,063	0
45080 11-000-230-334 Architectural/Engineering Services	50,000	286,590	336,590	122,245	214,344	0
45100 11-000-230-339 Other Purchased Professional Services	172,500	0	172,500	73,496	67,500	31,504
45140 11-000-230-530 Communications/Telephone	250,000	(20)	249,980	227,142	19,934	2,904
45160 11-000-230-585 BOE Other Purchased Services	1,000	0	1,000	0	0	1,000

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		165,200	(8,082)	157,118	97,000	8,706	51,412
45200	11-000-230-610	General Supplies		10,000	137	10,137	1,734	83	8,321
45260	11-000-230-890	Miscellaneous Expenditures		56,000	0	56,000	50,464	1,325	4,211
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		1,862,758	0	1,862,758	1,585,226	277,532	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		618,902	0	618,902	563,359	55,543	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		16,850	69	16,919	(631)	1,019	16,531
46120	11-000-240-6__	Supplies and Materials		39,500	(8,752)	30,748	517	7,828	22,403
46140	11-000-240-8__	Other Objects		28,000	12,361	40,361	12,148	16,529	11,684
47000	11-000-251-1__	Salaries		1,299,570	0	1,299,570	1,068,447	231,123	0
47040	11-000-251-340	Purchased Technical Services		175,200	0	175,200	110,330	7,795	57,074
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		17,000	95	17,095	8,106	1,404	7,585
47100	11-000-251-6__	Supplies and Materials		32,000	49	32,049	9,659	1,853	20,537
47180	11-000-251-890	Other Objects		11,200	0	11,200	7,856	493	2,851
47500	11-000-252-1__	Salaries		3,250,168	0	3,250,168	2,936,474	313,694	0
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	50,000	50,000	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,215,000	286,488	1,501,488	1,179,911	292,880	28,697
47580	11-000-252-6__	Supplies and Materials		270,000	800,850	1,070,850	671,296	391,627	7,927
47600	11-000-252-8__	Other Objects		5,000	0	5,000	1,942	128	2,930
48500	11-000-261-1__	Salaries		602,039	0	602,039	479,149	122,890	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		425,000	478,035	903,035	586,413	109,098	207,524
48540	11-000-261-610	General Supplies		175,000	117,479	292,479	253,741	30,963	7,776
49000	11-000-262-1__	Salaries		2,991,573	0	2,991,573	2,674,893	314,883	1,797
49040	11-000-262-3__	Purchased Professional and Technical Ser		250,000	0	250,000	125,000	125,000	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		640,000	26,587	666,587	331,302	139,580	195,705
49120	11-000-262-490	Other Purchased Property Services		110,000	0	110,000	85,021	14,477	10,502
49140	11-000-262-520	Insurance		500,000	0	500,000	0	500,000	0
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	140	2,640	1,006	696	938
49180	11-000-262-610	General Supplies		355,000	31,236	386,236	230,187	61,870	94,179
49200	11-000-262-621	Energy (Natural Gas)		400,000	0	400,000	230,850	167,229	1,921
49220	11-000-262-622	Energy (Electricity)		1,300,000	(160,750)	1,139,250	850,515	285,316	3,419
49260	11-000-262-626	Energy (Gasoline)		30,000	0	30,000	7,311	10,093	12,595
49280	11-000-262-8__	Other Objects		15,000	212	15,212	12,150	502	2,560
50000	11-000-263-1__	Salaries		254,252	0	254,252	224,366	29,886	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		40,000	5,408	45,408	20,777	16,688	7,944
50060	11-000-263-610	General Supplies		5,000	0	5,000	3,777	841	382
51000	11-000-266-1__	Salaries		35,000	0	35,000	3,643	31,357	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		165,000	0	165,000	(690)	165,000	690
51060	11-000-266-610	General Supplies		5,000	0	5,000	2,970	0	2,030
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		516,734	0	516,734	288,866	227,868	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	2,110	583	6,307

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		170,000	0	170,000	(298)	1,760	168,538
52400	11-000-270-593	Misc. Purchased Services - Transportatio		84,000	0	84,000	0	84,000	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	117	0	7,883
52460	11-000-270-8__	Other objects		3,000	0	3,000	729	0	2,271
71020	11-000-291-220	Social Security Contributions		1,315,000	(200,000)	1,115,000	766,083	109,003	239,915
71060	11-000-291-241	Other Retirement Contributions - PERS		2,420,000	(243,000)	2,177,000	1,821,947	0	355,053
71160	11-000-291-260	Workmen's Compensation		610,000	0	610,000	0	610,000	0
71180	11-000-291-270	Health Benefits		9,270,117	(868,000)	8,402,117	6,994,292	565,275	842,550
71200	11-000-291-280	Tuition Reimbursement		120,000	0	120,000	87,573	3,000	29,427
71220	11-000-291-290	Other Employee Benefits		252,000	0	252,000	248,820	(3,692)	6,872
75500	12-000-100-73_	Undistributed Expenditures - Instruction		0	602,124	602,124	447,312	74,983	79,829
75560	12-000-21_-73_	Undist. Expend. - Supp Serv. - Related &		0	491,125	491,125	444,235	0	46,890
75600	12-000-220-73_	Undist. Expend. - Support Serv. - Inst.		0	5,400	5,400	5,374	0	26
75680	12-000-252-73_	Undistributed Expenditures - Admin. Info		0	473,919	473,919	311,864	161,486	569
75720	12-000-262-73_	Undist. Expend. - Custodial Services		0	24,679	24,679	20,979	0	3,700
75740	12-000-263-73_	Undist. Expend. - Care and Upkeep of Gro		0	122,405	122,405	79,600	31,627	11,179
75760	12-000-266-73_	Undist. Expend. - Security		0	127,746	127,746	0	127,722	24
75780	12-000-270-732	Undist. Expend. Student Trans. - Non-Ins		0	212,624	212,624	209,274	0	3,350
75860	12-___-__00-73_	Special Schools (All Programs)		0	95,400	95,400	95,400	0	(0)
76040	12-000-400-334	Architectural/Engineering Services		0	5,820	5,820	3,314	2,506	0
76080	12-000-400-450	Construction Services		0	2,830,727	2,830,727	1,365,609	1,383,384	81,734
76200	12-000-400-800	Other Objects		10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,894	0	47,894	0	0	47,894
77000	13-330-100-101	Salaries of Teachers		393,807	0	393,807	343,884	49,923	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series		10,600	(5,000)	5,600	3,819	524	1,258
77080	13-330-100-610	General Supplies		65,000	10,000	75,000	42,690	4,244	28,065
77100	13-330-100-640	Textbooks		18,000	521	18,521	5,938	2,041	10,543
77120	13-330-100-8__	Other Objects		7,500	0	7,500	5,104	781	1,615
77180	13-330-200-2__	Personnel Services - Employee Benefits		115,000	11,000	126,000	124,324	1,448	228
78000	13-4___-100-101	Salaries of Teachers		605,587	0	605,587	471,576	134,011	0
78120	13-4___-100-610	General Supplies		347,000	(50,225)	296,775	159,313	52,222	85,240
78200	13-4___-200-1__	Salaries		403,918	0	403,918	309,941	93,977	0
78220	13-4___-200-2__	Personnel Services - Employee Benefits		155,000	43,000	198,000	167,095	4,202	26,703
78240	13-4___-200-3__	Purchased Professional and Technical Svc		15,600	0	15,600	7,046	0	8,554
78260	13-4___-200-[4-5]	Other Purchased Services (400-500 series		40,000	11,339	51,339	42,722	1,395	7,221
78280	13-4___-200-6__	Supplies and Materials		10,800	1,505	12,305	9,655	0	2,650
78300	13-4___-200-8__	Other Objects		9,500	(205)	9,295	8,220	0	1,076
81000	13-629-100-101	Salaries of Teachers		423,422	5,000	428,422	219,154	209,268	0
81120	13-629-100-610	General Supplies		28,500	15,874	44,374	22,073	16,440	5,861
81140	13-629-100-640	Textbooks		1,000	0	1,000	0	0	1,000
81200	13-629-200-1__	Salaries		483,948	65,000	548,948	529,054	19,894	0

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
81220	13-629-200-2__ Personnel Services – Employee Benefits	200,000	39,000	239,000	213,727	19,754	5,519
81260	13-629-200-[4-5] Other Purchased Services (400-500 series	52,800	(9,880)	42,920	12,447	10,935	19,538
81280	13-629-200-6__ Supplies and Materials	12,000	990	12,990	6,557	0	6,433
81300	13-629-200-8__ Other Objects	4,000	0	4,000	2,607	171	1,222
83000	13-640-200-1__ Salaries	85,277	0	85,277	74,537	10,740	0
83020	13-640-200-6__ Supplies and Materials	44,000	0	44,000	5,367	35,606	3,027
Total		71,788,306	7,274,329	79,062,635	60,806,381	13,419,493	4,836,761

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 20 Special Revenue Funds

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Assets and Resources

**Assets:**

101	Cash in bank		(\$909,006.90)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$9,188.15	
142	Intergovernmental - Federal	\$9,106.80	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$18,294.95

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

**Resources:**

301	Estimated revenues	\$10,168,070.81	
302	Less revenues	(\$4,658,672.21)	\$5,509,398.60

**Total assets and resources**

**\$4,618,686.65**



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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank		(\$909,006.90)
411	Intergovernmental accounts payable - state		\$4,218.70
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.24
	Other current liabilities		\$1,886.01
	<b>Total liabilities</b>		<b>\$6,104.95</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances		\$2,429,861.22
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$10,524,656.68	
602	Less: Expenditures	(\$5,912,074.98)	
	Less: Encumbrances	(\$2,073,275.35)	(\$7,985,350.33)
	Total appropriated		\$4,969,167.57

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$356,585.87)
	Total fund balance		<b>\$4,612,581.70</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$4,618,686.65</u></b>

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$10,524,656.68	\$7,985,350.33	\$2,539,306.35
Revenues	(\$10,168,070.81)	(\$4,658,672.21)	(\$5,509,398.60)
Subtotal	<u>\$356,585.87</u>	<u>\$3,326,678.12</u>	<u>(\$2,970,092.25)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$356,585.87</u>	<u>\$3,326,678.12</u>	<u>(\$2,970,092.25)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$356,585.87</u>	<u>\$3,326,678.12</u>	<u>(\$2,970,092.25)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$356,585.87</u>	<u>\$3,326,678.12</u>	<u>(\$2,970,092.25)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$356,585.87</u>	<u>\$3,326,678.12</u>	<u>(\$2,970,092.25)</u>

Prepared and submitted by : \_\_\_\_\_ Date \_\_\_\_\_  
Board Secretary

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	20,000	49,417	69,417	45,417	Under	24,000
00830	Total Revenues from Federal Sources	9,610,000	488,654	10,098,654	4,613,255	Under	5,485,399
Total		9,630,000	538,071	10,168,071	4,658,672		5,509,399
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	20,000	60,175	80,175	13,983	36,345	29,846
88120	Vocational Education	20,000	(20,000)	0	0	0	0
88140	Other	320,000	230,177	550,177	511,689	25,917	12,572
88740	Total Federal Projects	9,270,000	624,305	9,894,305	5,386,403	2,011,014	2,496,888
Total		9,630,000	894,657	10,524,657	5,912,075	2,073,275	2,539,306

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740 20-1___ Other Revenue from Local Sources	20,000	49,417	69,417	45,417	Under	24,000
00775 20-441[1-6] Title I	170,000	35,959	205,959	155,931	Under	50,028
00780 20-445[1-5] Title II	35,000	23,898	58,898	55,930	Under	2,968
00785 20-449[1-4] Title III	10,000	(10,000)	0	12,690		(12,690)
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	49,580	524,580	443,692	Under	80,888
00810 20-4430 Vocational Education	890,000	126,320	1,016,320	369,536	Under	646,784
00815 20-4440 Adult Basic Education	1,100,000	351,721	1,451,721	841,856	Under	609,865
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,610,000	(192,749)	6,417,251	2,344,392	Under	4,072,859
00822 20-4532 Coronavirus Relief Fund (CRF) Grant	0	95,573	95,573	95,573		0
00825 20-4___ Other	320,000	8,352	328,352	293,655	Under	34,697
Total	9,630,000	538,071	10,168,071	4,658,672		5,509,399

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___- Local Projects	20,000	60,175	80,175	13,983	36,345	29,846
88120 20-___-___- Vocational Education	20,000	(20,000)	0	0	0	0
88140 20-___-___- Other	320,000	230,177	550,177	511,689	25,917	12,572
88500 20-___-___- Title I	170,000	35,959	205,959	185,477	15,062	5,420
88520 20-___-___- Title II	35,000	23,898	58,898	55,930	0	2,968
88540 20-___-___- Title III	10,000	(10,000)	0	0	0	0
88620 20-___-___- I.D.E.A. Part B (Handicapped)	475,000	49,580	524,580	484,989	28,282	11,309
88640 20-___-___- Vocational Education	870,000	146,320	1,016,320	725,944	277,335	13,042
88660 20-___-___- Adult Education	1,100,000	351,721	1,451,721	956,955	373,869	120,896
88680 20-___-___- Private Industry Council (JTPA/WIOA)	6,610,000	(68,746)	6,541,254	2,903,480	1,316,465	2,321,308
88700 20-___-___- Other	0	0	0	(21,945)	0	21,945
88706 20-479-___- CRF Grant Program	0	95,573	95,573	95,573	0	0
Total	9,630,000	894,657	10,524,657	5,912,075	2,073,275	2,539,306

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 30 Capital Projects Funds

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Assets and Resources

**Assets:**

101	Cash in bank		(\$59,145.88)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$4,100,039.93

**Resources:**

301	Estimated revenues	\$7,040,477.35	
302	Less revenues	(\$5,336,142.85)	\$1,704,334.50

**Total assets and resources**

**\$5,745,228.55**

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank		(\$59,145.88)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances		\$3,543,266.49
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$9,594,583.02	
602	Less: Expenditures	(\$3,860,920.06)	
	Less: Encumbrances	(\$989,160.82)	(\$4,850,080.88)
	<b>Total appropriated</b>		<b>\$8,287,768.63</b>

Unappropriated:

770	Fund balance, July 1		\$11,565.59
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$2,554,105.67)
	<b>Total fund balance</b>		<b>\$5,745,228.55</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$5,745,228.55</u></b>

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$9,594,583.02	\$4,850,080.88	\$4,744,502.14
Revenues	(\$7,040,477.35)	(\$5,336,142.85)	(\$1,704,334.50)
Subtotal	<u>\$2,554,105.67</u>	<u>(\$486,061.97)</u>	<u>\$3,040,167.64</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,554,105.67</u>	<u>(\$486,061.97)</u>	<u>\$3,040,167.64</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,554,105.67</u>	<u>(\$486,061.97)</u>	<u>\$3,040,167.64</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,554,105.67</u>	<u>(\$486,061.97)</u>	<u>\$3,040,167.64</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,554,105.67</u>	<u>(\$486,061.97)</u>	<u>\$3,040,167.64</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	7,040,477	7,040,477	5,336,143	Under	1,704,335
Total		0	7,040,477	7,040,477	5,336,143		1,704,335
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	9,594,583	9,594,583	3,860,920	989,161	4,744,502
Total		0	9,594,583	9,594,583	3,860,920	989,161	4,744,502



Starting date 7/1/2020 Ending date 5/31/2021 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		0	7,040,477	7,040,477	5,336,143	Under	1,704,335
Total		0	7,040,477	7,040,477	5,336,143		1,704,335
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-___-___-73_ Capital Project Equipment	0	462,137	462,137	69,637	0	392,500
89060	30-000-4___-39_ Other Purchased Prof. and Tech Services	0	373,145	373,145	139,948	198,480	34,717
89080	30-000-4___-45_ Construction Services	0	6,338,982	6,338,982	3,237,805	469,447	2,631,730
89100	30-000-4___-61_ General Supplies	0	1,511,148	1,511,148	259,740	141,715	1,109,694
89180	30-000-4___-8___ Other Objects	0	909,171	909,171	153,790	179,519	575,862
Total		0	9,594,583	9,594,583	3,860,920	989,161	4,744,502

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 40 Debt Service Funds

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$0.00

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b>\$0.00</b>

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

\_\_\_\_\_ Date

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 40 Debt Service Funds

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 60 CAFETERIA

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Assets and Resources

**Assets:**

101	Cash in bank		(\$158,262.76)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$148,721.00

**Resources:**

301	Estimated revenues	\$865,000.00	
302	Less revenues	(\$63,494.68)	\$801,505.32

**Total assets and resources**

**\$791,963.56**

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 60 CAFETERIA

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank		(\$158,262.76)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$10,372.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$4,856.00
	Other current liabilities		\$193,117.85
	<b>Total liabilities</b>		<b>\$208,345.85</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances		\$432,157.47
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$865,000.00	
602	Less: Expenditures	(\$281,382.29)	
	Less: Encumbrances	(\$432,157.47)	(\$713,539.76)
	Total appropriated		\$583,617.71

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$583,617.71
	<b>Total liabilities and fund equity</b>		<b><u>\$791,963.56</u></b>

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$865,000.00	\$713,539.76	\$151,460.24
Revenues	(\$865,000.00)	(\$63,494.68)	(\$801,505.32)
Subtotal	<u>\$0.00</u>	<u>\$650,045.08</u>	<u>(\$650,045.08)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$650,045.08</u>	<u>(\$650,045.08)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$650,045.08</u>	<u>(\$650,045.08)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$650,045.08</u>	<u>(\$650,045.08)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$650,045.08</u>	<u>(\$650,045.08)</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date



Starting date 7/1/2020 Ending date 5/31/2021 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		865,000	0	865,000	63,495	Under	801,505
Total		865,000	0	865,000	63,495		801,505
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		865,000	0	865,000	281,382	432,157	151,460
Total		865,000	0	865,000	281,382	432,157	151,460

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	865,000	0	865,000	63,495	Under	801,505
Total	865,000	0	865,000	63,495		801,505

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	865,000	0	865,000	281,382	432,157	151,460
Total	865,000	0	865,000	281,382	432,157	151,460

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 61 ENTERPRISE FUND

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Assets and Resources

**Assets:**

101	Cash in bank		\$707,253.79
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$286,108.43	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$286,108.43

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$100,748.00

**Resources:**

301	Estimated revenues	\$3,177,700.00	
302	Less revenues	(\$2,262,432.35)	\$915,267.65

**Total assets and resources**

**\$2,009,377.87**

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	(\$0.40)
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$35,700.00
	Other current liabilities	\$1,033,159.71
	<b>Total liabilities</b>	<b>\$1,068,859.31</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$269,599.29
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,177,700.00	
602	Less: Expenditures	(\$2,237,181.44)	
	Less: Encumbrances	(\$269,599.29)	(\$2,506,780.73)
	Total appropriated		\$940,518.56

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	<b>Total fund balance</b>	<b>\$940,518.56</b>
	<b>Total liabilities and fund equity</b>	<b><u>\$2,009,377.87</u></b>

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,177,700.00	\$2,506,780.73	\$670,919.27
Revenues	(\$3,177,700.00)	(\$2,262,432.35)	(\$915,267.65)
Subtotal	<u>\$0.00</u>	<u>\$244,348.38</u>	<u>(\$244,348.38)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$244,348.38</u>	<u>(\$244,348.38)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$244,348.38</u>	<u>(\$244,348.38)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$244,348.38</u>	<u>(\$244,348.38)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$244,348.38</u>	<u>(\$244,348.38)</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,901,200	276,500	3,177,700	2,262,432	Under	915,268
Total		2,901,200	276,500	3,177,700	2,262,432		915,268
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,901,200	276,500	3,177,700	2,237,181	269,599	670,919
Total		2,901,200	276,500	3,177,700	2,237,181	269,599	670,919

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,901,200	276,500	3,177,700	2,262,432	Under	915,268
Total	2,901,200	276,500	3,177,700	2,262,432		915,268
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,901,200	276,500	3,177,700	2,237,181	269,599	670,919
Total	2,901,200	276,500	3,177,700	2,237,181	269,599	670,919

Starting date 7/1/2020 Ending date 5/31/2021 Fund: 62 INTERNAL SERVICE FUND

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Assets and Resources

**Assets:**

101	Cash in bank		(\$153,649.14)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$54,900.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$54,900.00

Loans Receivable:

131	Interfund	\$3,393,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,393,064.00

Other Current Assets

\$71,424.00

**Resources:**

301	Estimated revenues	\$2,203,200.00	
302	Less revenues	(\$1,262,981.68)	\$940,218.32

**Total assets and resources**

**\$4,305,957.18**



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank			(\$153,649.14)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$3,752,870.47
	<b>Total liabilities</b>			<b>\$3,752,870.47</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances			\$218,732.97
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$2,203,200.00		
602	Less: Expenditures	(\$1,885,619.70)		
	Less: Encumbrances	(\$218,732.97)	(\$2,104,352.67)	\$98,847.33
	Total appropriated			\$317,580.30

Unappropriated:

770	Fund balance, July 1			\$235,506.41
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$553,086.71
	<b>Total liabilities and fund equity</b>			<b>\$4,305,957.18</b>

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,203,200.00	\$2,104,352.67	\$98,847.33
Revenues	(\$2,203,200.00)	(\$1,262,981.68)	(\$940,218.32)
Subtotal	<u>\$0.00</u>	<u>\$841,370.99</u>	<u>(\$841,370.99)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$841,370.99</u>	<u>(\$841,370.99)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$841,370.99</u>	<u>(\$841,370.99)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$841,370.99</u>	<u>(\$841,370.99)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$841,370.99</u>	<u>(\$841,370.99)</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

Report of the Secretary to the Board of Education  
 Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,203,200	0	2,203,200	1,262,982	Under	940,218
Total		2,203,200	0	2,203,200	1,262,982		940,218
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,203,200	0	2,203,200	1,885,620	218,733	98,847
Total		2,203,200	0	2,203,200	1,885,620	218,733	98,847

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 Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 5/31/2021 Fund: 62 INTERNAL SERVICE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,203,200	0	2,203,200	1,262,982	Under	940,218
Total	2,203,200	0	2,203,200	1,262,982		940,218

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,203,200	0	2,203,200	1,885,620	218,733	98,847
Total	2,203,200	0	2,203,200	1,885,620	218,733	98,847

22-F-02T

## DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: June 30, 2021

## CASH REPORT

FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
<b>GOVERNMENTAL FUNDS</b>				
1 General Fund - 10	17,059,004.53	5,568,278.76	8,569,451.24	14,057,832.05
2 Special Revenue Fund - Fund 20	(909,006.90)	909,152.65	1,256,804.33	(1,256,658.58)
3 Capital Projects Fund - Fund 30	(59,145.88)	76,549.12	772,568.21	(755,164.97)
4 Enterprise Funds - Fund 61, Fund 62	553,604.65	1,190,132.27	411,547.07	1,332,189.85
5 Enterprise Fund (Fund 5X) Cafeteria	(158,262.76)	197,054.57	37,371.20	1,420.61
6 Total Governmental Funds (lines 1 Thru 5)	16,486,193.64	7,941,167.37	11,047,742.05	13,379,618.96
<b>TRUST AND AGENCY FUNDS (FUND 6X)</b>				
7 Payroll	7,000.00	2,642,417.29	2,642,417.29	7,000.00
8 Payroll Agency	119,502.45	2,220,267.60	2,257,804.89	81,965.16
9 Other (attach list) - Unemploy Insur	476,379.99	16,480.65	0.00	492,860.64
10 Total Trust & Agency Funds (lines 7 thru 9)	602,882.44	4,879,165.54	4,900,222.18	581,825.80
11	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00
13 Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	0.00	0.00
17 Escrow Direct	129,902.05	5.52	3,400.00	126,507.57
18 Total All Funds (lines 6, 10, 13, 14, 15, 16, & 17)	17,218,978.13	12,820,338.43	15,951,364.23	14,087,952.33

Prepared and Submitted By:



Date

7/28/21

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

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Assets and Resources

**Assets:**

101	Cash in bank		\$7,975,431.83
102 - 106	Cash Equivalents		\$6,082,400.22
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$564,765.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,617,074.31	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$6,192,339.31

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$4,069.92

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$20,254,241.28**

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,935,737.29
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,460,066.42
	<b>Total liabilities</b>		<b>\$5,395,803.71</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,727,678.00
761	Capital reserve account - July	\$7,082,400.39	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$7,082,400.39
764	Maintenance reserve account - July	\$537,647.71	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$537,647.71
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$12,347,726.10</b>

Unappropriated:

770	Fund balance, July 1		\$2,510,711.47
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$14,858,437.57</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$20,254,241.28</u></b>

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$7,082,400.39)	\$7,082,400.39
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$7,082,400.39)</u>	<u>\$7,082,400.39</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$537,647.71)	\$537,647.71
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$7,620,048.10)</u>	<u>\$7,620,048.10</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$7,620,048.10)</u>	<u>\$7,620,048.10</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$7,082,400.39)</u>	<u>\$7,082,400.39</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

\_\_\_\_\_ Date



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	65,221,768	2,209,376	67,431,144	67,022,772	Under	408,372
00400	Total Revenues from Intermediate Sources	850,000	1,100,000	1,950,000	0	Under	1,950,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	20,991	0	20,991	27,442		(6,451)
Total		71,788,306	3,309,376	75,097,682	72,745,761		2,351,921
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,500,279	(22,255)	11,478,024	10,918,885	425,237	133,902
11160	Total Basic Skills/Remedial – Instruct.	92,291	0	92,291	92,253	0	38
12160	Total Bilingual Education – Instruction	107,519	0	107,519	100,864	0	6,655
13160	Total Vocational Programs – Local -Instr	13,791,519	146,445	13,937,964	13,526,348	220,777	190,839
15180	TOTAL VOCATIONAL PROGRAMS	957,550	643,619	1,601,169	1,302,657	24,272	274,240
17100	Total School-Sponsored Co/Extra Curricul	827,200	(25,000)	802,200	642,535	0	159,665
17600	Total School-Sponsored Athletics – Instr	949,989	(69,630)	880,359	868,102	3,940	8,317
25100	Total Other Instructional Programs - Ins	420,000	(20,000)	400,000	368,962	0	31,038
29680	Total Undistributed Expenditures – Atten	124,083	3,875	127,958	127,899	0	59
30620	Total Undistributed Expenditures – Healt	545,924	510,300	1,056,224	493,460	748	562,017
40580	Total Undistributed Expend – Speech, OT,	272,089	0	272,089	262,266	0	9,823
41660	Total Undist. Expend. – Guidance	2,325,815	(126,150)	2,199,665	2,061,703	0	137,962
42200	Total Undist. Expend. – Child Study Team	944,439	29,710	974,149	932,060	39,340	2,749
43200	Total Undist. Expend. – Improvement of I	1,369,979	76,858	1,446,837	1,377,054	298	69,485
43620	Total Undist. Expend. – Edu. Media Serv.	136,023	0	136,023	126,032	0	9,991
44180	Total Undist. Expend. – Instructional St	105,000	(8,281)	96,719	45,429	0	51,291
45300	Support Serv. - General Admin	1,709,091	377,358	2,086,449	1,560,250	491,033	35,166
46160	Support Serv. - School Admin	2,566,010	(88,822)	2,477,188	2,380,114	30,081	66,993
47200	Total Undist. Expend. – Central Services	1,534,970	144	1,535,114	1,315,204	2,767	217,143
47620	Total Undist. Expend. – Admin. Info. Tec	4,840,168	1,011,338	5,851,506	5,780,654	59,536	11,316
51120	Total Undist. Expend. – Oper. & Maint. O	8,300,364	(86,152)	8,214,212	7,508,835	136,899	568,477
52480	Total Undist. Expend. – Student Transpor	790,734	(220,100)	570,634	411,987	1,760	156,887
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,987,117	(2,236,000)	11,751,117	11,655,620	0	95,497
72020	Total Undistributed Expenditures – Food	0	175,000	175,000	175,000	0	0
75880	TOTAL EQUIPMENT	0	2,922,606	2,922,606	1,900,214	944,414	77,978
76260	Total Facilities Acquisition and Constr	57,894	4,141,547	4,199,441	1,937,784	2,248,265	13,392
77140	Total Post-Secondary Programs - Instruct	494,907	5,521	500,428	445,469	46,849	8,111
77280	Total Post-Secondary Programs – Support	115,000	11,000	126,000	125,441	0	559
78180	Total Other Special Schools - Instructio	952,587	(50,225)	902,362	735,063	45,542	121,758
78320	Total Other Special Schools – Support Se	634,818	55,639	690,457	580,117	120	110,220
81180	Total Vocational Evening-Local Instructi	452,922	(7,526)	445,396	289,946	258	155,192
81320	Total Vocational Evening-Local-Support S	752,748	123,510	876,258	840,697	5,543	30,018
83060	Total GED Testing Centers	129,277	0	129,277	85,874	0	43,403
Total		71,788,306	7,274,329	79,062,635	70,974,776	4,727,678	3,360,181

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		33,066,697	0	33,066,697	33,066,697		0
00150	10-1320	Tuition from LEAs Within State		29,784,285	718,500	30,502,785	30,990,633		(487,848)
00220	10-13[2-4]0	Other Tuition		1,550,000	0	1,550,000	1,266,267	Under	283,733
00300	10-1__	Unrestricted Miscellaneous Revenues		591,509	1,122,000	1,713,509	1,685,068	Under	28,441
00310	10-1991	GED Testing Center Fees		129,277	0	129,277	14,107	Under	115,170
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	368,876	468,876	0	Under	468,876
00390	10-2000	Unrestricted		850,000	1,100,000	1,950,000	0	Under	1,950,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		2,840,879	0	2,840,879	2,840,879		0
00495	10-3199	DOE Loan Against State Aid		1,021,925	0	1,021,925	1,021,925		0
00540	10-4200	Medicaid Reimbursement		20,991	0	20,991	27,442		(6,451)
Total				71,788,306	3,309,376	75,097,682	72,745,761		2,351,921

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-___-101	Grades 9-12 -- Salaries of Teachers		10,048,373	(321,500)	9,726,873	9,711,365	0	15,508
02180	11-140-100-106	Other Salaries for Instruction		249,406	(60,000)	189,406	187,885	0	1,521
02200	11-140-100-320	Purchased Professional -- Educational Ser		115,000	(115,000)	0	(2,900)	0	2,900
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		37,500	0	37,500	25,640	0	11,860
02260	11-140-100-610	General Supplies		770,000	404,239	1,174,239	689,039	423,320	61,880
02280	11-140-100-640	Textbooks		175,000	53,156	228,156	200,722	1,916	25,517
02300	11-140-100-800	Other Objects		20,000	0	20,000	5,357	0	14,643
02500	11-150-100-101	Salaries of Teachers		65,000	11,000	76,000	75,972	0	28
02540	11-150-100-320	Purchased Professional -- Educational Ser		20,000	5,850	25,850	25,806	0	44
11000	11-230-100-101	Salaries of Teachers		92,291	0	92,291	92,253	0	38
12000	11-240-100-101	Salaries of Teachers		107,519	0	107,519	100,864	0	6,655
13000	11-3__-100-101	Salaries of Teachers		12,165,669	(25,000)	12,140,669	12,089,979	0	50,690
13040	11-3__-100-320	Purchased Professional-Educational Servi		827,000	91,100	918,100	917,310	0	790
13080	11-3__-100-[4-5]	Other Purchased Services (400-500 series		4,000	(4,000)	0	0	0	0
13100	11-3__-100-610	General Supplies		581,250	133,967	715,217	417,552	218,777	78,888
13120	11-3__-100-640	Textbooks		198,600	(40,622)	157,978	99,929	0	58,049
13140	11-3__-100-8__	Other Objects		15,000	(9,000)	6,000	1,579	2,000	2,421
14000	11-310-100-101	Salaries of Teachers		178,550	(66,450)	112,100	37,317	0	74,783
14040	11-310-100-320	Purchased Professional-Educational Servi		124,000	0	124,000	116,700	0	7,300
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		68,000	(7,000)	61,000	32,187	0	28,813
14100	11-310-100-610	General Supplies		387,000	600,447	987,447	823,845	22,528	141,074
14120	11-310-100-640	Textbooks		10,000	0	10,000	2,941	1,433	5,626
14140	11-310-100-8__	Other Objects		18,000	(2,953)	15,047	10,656	0	4,391
15000	11-320-100-101	Salaries of Teachers		100,000	(80,000)	20,000	18,636	0	1,364
15100	11-320-100-610	General Supplies		72,000	199,575	271,575	260,376	311	10,888
17000	11-401-100-1__	Salaries		790,000	(25,000)	765,000	636,797	0	128,203
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	0	1,700	0	0	1,700

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17060	11-401-100-8__	Other Objects	35,500	0	35,500	5,738	0	29,762
17500	11-402-100-1__	Salaries	690,989	(34,000)	656,989	656,189	0	800
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	89,000	(11,800)	77,200	74,831	0	2,369
17540	11-402-100-6__	Supplies and Materials	130,000	2,825	132,825	130,240	1,692	894
17560	11-402-100-8__	Other Objects	40,000	(26,655)	13,345	6,842	2,248	4,255
25000	11-4__-100-1__	Salaries	420,000	(20,000)	400,000	368,962	0	31,038
29500	11-000-211-1__	Salaries	124,083	3,875	127,958	127,899	0	59
30500	11-000-213-1__	Salaries	479,424	12,425	491,849	491,762	0	87
30540	11-000-213-3__	Purchased Professional and Technical Ser	42,000	(11,000)	31,000	30,763	0	237
30580	11-000-213-6__	Supplies and Materials	7,500	510,425	517,925	(31,346)	748	548,524
30600	11-000-213-8__	Other Objects	17,000	(1,550)	15,450	2,281	0	13,169
40500	11-000-216-1__	Salaries	272,089	0	272,089	262,266	0	9,823
41500	11-000-218-104	Salaries of Other Professional Staff	2,005,536	(124,985)	1,880,551	1,778,041	0	102,510
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	235,279	260	235,539	235,452	0	87
41560	11-000-218-320	Purchased Professional – Educational Ser	85,000	(1,425)	83,575	48,210	0	35,365
42000	11-000-219-104	Salaries of Other Professional Staff	696,537	0	696,537	694,707	0	1,830
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	171,402	(8,000)	163,402	162,952	0	450
42060	11-000-219-320	Purchased Professional – Educational Ser	22,500	39,600	62,100	62,013	0	87
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	6,000	(5,200)	800	739	0	61
42160	11-000-219-6__	Supplies and Materials	40,000	9,310	49,310	9,939	39,340	31
42180	11-000-219-8__	Other Objects	8,000	(6,000)	2,000	1,709	0	291
43020	11-000-221-104	Salaries of Other Professional Staff	961,048	34,200	995,248	995,160	0	88
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	210,431	(4,500)	205,931	205,450	0	481
43100	11-000-221-320	Purchased Prof. – Educational Services	45,000	6,000	51,000	49,974	0	1,026
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	55,500	(13,450)	42,050	39,790	0	2,260
43160	11-000-221-6__	Supplies and Materials	28,000	73,520	101,520	37,570	298	63,652
43180	11-000-221-8__	Other Objects	70,000	(18,912)	51,088	49,110	0	1,978
43500	11-000-222-1__	Salaries	61,023	0	61,023	60,865	0	158
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	65,000	5,200	70,200	62,419	0	7,781
43580	11-000-222-6__	Supplies and Materials	10,000	(5,200)	4,800	2,748	0	2,052
44020	11-000-223-104	Salaries of Other Professional Staff	0	17,987	17,987	17,943	0	44
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	62,500	(20,746)	41,754	7,196	0	34,558
44160	11-000-223-8__	Other Objects	42,500	(5,522)	36,978	20,289	0	16,689
45000	11-000-230-1__	Salaries	652,391	(15,000)	637,391	636,054	0	1,337
45040	11-000-230-331	Legal Services	275,000	(79,168)	195,832	187,183	0	8,649
45060	11-000-230-332	Audit Fees	66,000	0	66,000	66,000	0	0
45070	11-000-230-333	Expenditure & Internal Control Audit Fee	10,000	0	10,000	9,198	0	803
45080	11-000-230-334	Architectural/Engineering Services	50,000	591,590	641,590	148,653	490,980	1,958
45100	11-000-230-339	Other Purchased Professional Services	172,500	(65,000)	107,500	105,996	0	1,504
45140	11-000-230-530	Communications/Telephone	250,000	(20)	249,980	248,962	0	1,018
45160	11-000-230-585	BOE Other Purchased Services	1,000	0	1,000	0	0	1,000

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	165,200	(46,682)	118,518	104,522	54	13,943
45200	11-000-230-610	General Supplies	10,000	(4,863)	5,137	1,741	0	3,396
45260	11-000-230-890	Miscellaneous Expenditures	56,000	(3,500)	52,500	51,941	0	559
45280	11-000-230-895	BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,862,758	(108,900)	1,753,858	1,730,274	0	23,584
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	618,902	0	618,902	615,493	0	3,409
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	16,850	69	16,919	(531)	1,060	16,390
46120	11-000-240-6__	Supplies and Materials	39,500	11,648	51,148	8,709	25,855	16,584
46140	11-000-240-8__	Other Objects	28,000	8,361	36,361	26,169	3,166	7,026
47000	11-000-251-1__	Salaries	1,299,570	0	1,299,570	1,161,404	0	138,166
47040	11-000-251-340	Purchased Technical Services	175,200	0	175,200	125,210	0	49,990
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	17,000	95	17,095	8,510	0	8,585
47100	11-000-251-6__	Supplies and Materials	32,000	49	32,049	11,930	2,767	17,352
47180	11-000-251-890	Other Objects	11,200	0	11,200	8,150	0	3,050
47500	11-000-252-1__	Salaries	3,250,168	(40,000)	3,210,168	3,209,036	0	1,132
47520	11-000-252-330	Purchased Professional Services	100,000	0	100,000	95,000	0	5,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	1,215,000	220,488	1,435,488	1,402,416	28,816	4,256
47580	11-000-252-6__	Supplies and Materials	270,000	830,850	1,100,850	1,071,558	29,220	72
47600	11-000-252-8__	Other Objects	5,000	0	5,000	2,644	1,500	856
48500	11-000-261-1__	Salaries	602,039	(62,000)	540,039	522,807	0	17,232
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	425,000	485,035	910,035	731,897	10,615	167,523
48540	11-000-261-610	General Supplies	175,000	172,479	347,479	270,391	71,474	5,614
49000	11-000-262-1__	Salaries	2,991,573	0	2,991,573	2,827,629	0	163,944
49040	11-000-262-3__	Purchased Professional and Technical Ser	250,000	(100,000)	150,000	150,000	0	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	640,000	(67,913)	572,087	420,449	45,180	106,458
49120	11-000-262-490	Other Purchased Property Services	110,000	0	110,000	99,219	0	10,781
49140	11-000-262-520	Insurance	500,000	0	500,000	485,208	0	14,792
49160	11-000-262-590	Miscellaneous Purchased Services	2,500	140	2,640	1,006	0	1,634
49180	11-000-262-610	General Supplies	355,000	(68,764)	286,236	263,029	6,050	17,156
49200	11-000-262-621	Energy (Natural Gas)	400,000	(150,000)	250,000	244,926	0	5,074
49220	11-000-262-622	Energy (Electricity)	1,300,000	(280,750)	1,019,250	1,015,637	0	3,613
49260	11-000-262-626	Energy (Gasoline)	30,000	(20,000)	10,000	7,709	0	2,291
49280	11-000-262-8__	Other Objects	15,000	212	15,212	12,959	235	2,018
50000	11-000-263-1__	Salaries	254,252	5,600	259,852	255,473	0	4,379
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	40,000	(2,392)	37,608	31,758	0	5,850
50060	11-000-263-610	General Supplies	5,000	2,200	7,200	3,822	3,345	34
51000	11-000-266-1__	Salaries	35,000	0	35,000	3,583	0	31,417
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	165,000	0	165,000	158,365	0	6,635
51060	11-000-266-610	General Supplies	5,000	0	5,000	2,970	0	2,030
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	516,734	(120,000)	396,734	325,128	0	71,606
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	9,000	0	9,000	2,260	0	6,740

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		170,000	(100,100)	69,900	(298)	1,760	68,438
52400	11-000-270-593	Misc. Purchased Services - Transportatio		84,000	0	84,000	84,000	0	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	117	0	7,883
52460	11-000-270-8__	Other objects		3,000	0	3,000	779	0	2,221
71020	11-000-291-220	Social Security Contributions		1,315,000	(275,000)	1,040,000	1,030,664	0	9,336
71060	11-000-291-241	Other Retirement Contributions - PERS		2,420,000	(593,000)	1,827,000	1,822,592	0	4,408
71160	11-000-291-260	Workmen's Compensation		610,000	0	610,000	594,622	0	15,378
71180	11-000-291-270	Health Benefits		9,270,117	(1,545,100)	7,725,017	7,668,417	0	56,600
71200	11-000-291-280	Tuition Reimbursement		120,000	0	120,000	110,278	0	9,722
71220	11-000-291-290	Other Employee Benefits		252,000	177,100	429,100	429,047	0	53
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F		0	175,000	175,000	175,000	0	0
75500	12-000-100-73__	Undistributed Expenditures - Instruction		0	927,656	927,656	583,342	329,269	15,045
75560	12-000-21__-73__	Undist. Expend. - Supp Serv. - Related &		0	491,125	491,125	444,235	0	46,890
75600	12-000-220-73__	Undist. Expend. - Support Serv. - Inst.		0	5,400	5,400	5,374	0	26
75680	12-000-252-73__	Undistributed Expenditures - Admin. Info		0	745,919	745,919	318,900	426,943	76
75720	12-000-262-73__	Undist. Expend. - Custodial Services		0	182,179	182,179	20,979	161,014	186
75740	12-000-263-73__	Undist. Expend. - Care and Upkeep of Gro		0	134,557	134,557	94,988	27,188	12,381
75760	12-000-266-73__	Undist. Expend. - Security		0	127,746	127,746	127,722	0	24
75780	12-000-270-732	Undist. Expend. Student Trans. - Non-Ins		0	212,624	212,624	209,274	0	3,350
75860	12-____-00-73__	Special Schools (All Programs)		0	95,400	95,400	95,400	0	0
76040	12-000-400-334	Architectural/Engineering Services		0	5,820	5,820	3,314	0	2,506
76080	12-000-400-450	Construction Services		0	4,135,727	4,135,727	1,886,576	2,248,265	886
76200	12-000-400-800	Other Objects		10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,894	0	47,894	47,894	0	0
77000	13-330-100-101	Salaries of Teachers		393,807	(15,200)	378,607	377,015	0	1,592
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series		10,600	(5,000)	5,600	4,122	0	1,478
77080	13-330-100-610	General Supplies		65,000	25,200	90,200	45,150	45,007	43
77100	13-330-100-640	Textbooks		18,000	521	18,521	14,077	1,578	2,866
77120	13-330-100-8__	Other Objects		7,500	0	7,500	5,104	264	2,132
77180	13-330-200-2__	Personnel Services - Employee Benefits		115,000	11,000	126,000	125,441	0	559
78000	13-4__-100-101	Salaries of Teachers		605,587	0	605,587	563,673	0	41,914
78120	13-4__-100-610	General Supplies		347,000	(50,225)	296,775	171,390	45,542	79,843
78200	13-4__-200-1__	Salaries		403,918	0	403,918	337,436	0	66,482
78220	13-4__-200-2__	Personnel Services - Employee Benefits		155,000	43,000	198,000	172,121	0	25,879
78240	13-4__-200-3__	Purchased Professional and Technical Svc		15,600	0	15,600	7,046	0	8,554
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series		40,000	10,889	50,889	45,007	0	5,881
78280	13-4__-200-6__	Supplies and Materials		10,800	1,955	12,755	10,111	120	2,524
78300	13-4__-200-8__	Other Objects		9,500	(205)	9,295	8,395	0	901
81000	13-629-100-101	Salaries of Teachers		423,422	(23,400)	400,022	252,048	0	147,974
81120	13-629-100-610	General Supplies		28,500	15,874	44,374	37,898	258	6,218
81140	13-629-100-640	Textbooks		1,000	0	1,000	0	0	1,000

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
81200	13-629-200-1__ Salaries	483,948	93,400	577,348	577,301	0	47
81220	13-629-200-2__ Personnel Services – Employee Benefits	200,000	39,000	239,000	224,941	0	14,059
81260	13-629-200-[4-5] Other Purchased Services (400-500 series	52,800	(9,880)	42,920	28,235	5,500	9,185
81280	13-629-200-6__ Supplies and Materials	12,000	990	12,990	7,551	43	5,396
81300	13-629-200-8__ Other Objects	4,000	0	4,000	2,669	0	1,331
83000	13-640-200-1__ Salaries	85,277	0	85,277	80,423	0	4,854
83020	13-640-200-6__ Supplies and Materials	44,000	0	44,000	5,450	0	38,550
Total		71,788,306	7,274,329	79,062,635	70,974,776	4,727,678	3,360,181

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 20 Special Revenue Funds

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Assets and Resources

**Assets:**

101	Cash in bank		(\$1,256,658.58)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$301,735.94	
142	Intergovernmental - Federal	\$1,766,114.44	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,067,850.38

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$811,191.80**

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank		(\$1,256,658.58)
411	Intergovernmental accounts payable - state		\$12,694.43
421	Accounts payable		\$311,653.55
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$24,358.55
	Other current liabilities		\$1,886.01
	<b>Total liabilities</b>		<b>\$350,592.54</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances		\$460,599.26
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$460,599.26</b>

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$460,599.26</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$811,191.80</u></b>



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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

Report of the Secretary to the Board of Education  
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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	20,000	49,417	69,417	33,546	Under	35,871
00830	Total Revenues from Federal Sources	9,610,000	1,318,646	10,928,646	7,551,001	Under	3,377,645
Total		9,630,000	1,368,063	10,998,063	7,584,546		3,413,517
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	20,000	60,175	80,175	44,303	0	35,871
88120	Vocational Education	20,000	(20,000)	0	0	0	0
88140	Other	320,000	230,177	550,177	540,687	0	9,491
88740	Total Federal Projects	9,270,000	1,454,297	10,724,297	6,895,543	460,599	3,368,155
Total		9,630,000	1,724,649	11,354,649	7,480,533	460,599	3,413,517

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740 20-1___ Other Revenue from Local Sources	20,000	49,417	69,417	33,546	Under	35,871
00775 20-441[1-6] Title I	170,000	35,959	205,959	205,959		0
00780 20-445[1-5] Title II	35,000	23,898	58,898	55,930	Under	2,968
00785 20-449[1-4] Title III	10,000	(10,000)	0	0		0
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	49,580	524,580	524,580		0
00810 20-4430 Vocational Education	890,000	126,320	1,016,320	990,142	Under	26,178
00815 20-4440 Adult Basic Education	1,100,000	351,721	1,451,721	1,211,689	Under	240,032
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,610,000	32,807	6,642,807	3,923,594	Under	2,719,213
00822 20-4532 Coronavirus Relief Fund (CRF) Grant	0	95,573	95,573	95,573		0
00823 20-4534 CRRSA Act - ESSER II	0	604,436	604,436	224,552	Under	379,884
00825 20-4___ Other	320,000	8,352	328,352	318,982	Under	9,371
Total	9,630,000	1,368,063	10,998,063	7,584,546		3,413,517

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	20,000	60,175	80,175	44,303	0	35,871
88120 20-___-___ Vocational Education	20,000	(20,000)	0	0	0	0
88140 20-___-___ Other	320,000	230,177	550,177	540,687	0	9,491
88500 20-___-___ Title I	170,000	35,959	205,959	205,959	0	0
88520 20-___-___ Title II	35,000	23,898	58,898	55,930	0	2,968
88540 20-___-___ Title III	10,000	(10,000)	0	0	0	0
88620 20-___-___ I.D.E.A. Part B (Handicapped)	475,000	49,580	524,580	524,580	0	0
88640 20-___-___ Vocational Education	870,000	146,320	1,016,320	990,142	0	26,178
88660 20-___-___ Adult Education	1,100,000	351,721	1,451,721	1,211,689	0	240,032
88680 20-___-___ Private Industry Council (JTPA/WIOA)	6,610,000	156,810	6,766,810	3,609,063	460,599	2,697,148
88700 20-___-___ Other	0	0	0	(21,945)	0	21,945
88706 20-479-___- CRF Grant Program	0	95,573	95,573	95,573	0	0
88709 20-483-___- CRRSA Act - ESSER II Grant Program	0	604,436	604,436	224,552	0	379,884
Total	9,630,000	1,724,649	11,354,649	7,480,533	460,599	3,413,517

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 30 Capital Projects Funds

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Assets and Resources

**Assets:**

101	Cash in bank		(\$755,164.97)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$4,100,039.93

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$3,344,874.96**

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank			(\$755,164.97)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$0.00
	<b>Total liabilities</b>			<b>\$0.00</b>

**Fund Balance:**

Appropriated:

753,754	Reserve for encumbrances			\$1,309,517.68
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$0.00		
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	<b>Total appropriated</b>			<b>\$1,309,517.68</b>

Unappropriated:

770	Fund balance, July 1		\$2,035,357.28	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	<b>Total fund balance</b>			<b>\$3,344,874.96</b>
	<b>Total liabilities and fund equity</b>			<b><u>\$3,344,874.96</u></b>

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

\_\_\_\_\_ Date

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	7,040,477	7,040,477	5,412,692	Under	1,627,785
Total		0	7,040,477	7,040,477	5,412,692		1,627,785
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	9,594,583	9,594,583	4,633,488	1,309,518	3,651,577
Total		0	9,594,583	9,594,583	4,633,488	1,309,518	3,651,577

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		0	7,040,477	7,040,477	5,412,692	Under	1,627,785
Total		0	7,040,477	7,040,477	5,412,692		1,627,785
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-___-___-73_ Capital Project Equipment	0	534,631	534,631	69,637	72,494	392,500
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	373,145	373,145	160,612	174,405	38,129
89080	30-000-4__-45_ Construction Services	0	6,315,254	6,315,254	3,640,692	853,680	1,820,882
89100	30-000-4__-61_ General Supplies	0	1,582,995	1,582,995	603,024	208,938	771,033
89180	30-000-4__-8__ Other Objects	0	788,557	788,557	159,523	0	629,034
Total		0	9,594,583	9,594,583	4,633,488	1,309,518	3,651,577



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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 40 Debt Service Funds

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Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

\_\_\_\_\_ Date

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 40 Debt Service Funds

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 60 CAFETERIA

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Assets and Resources

**Assets:**

101	Cash in bank		\$1,420.61
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$616.34	
142	Intergovernmental - Federal	\$13,334.58	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$13,950.92

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$149,729.80

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$165,101.33**

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$40,517.47
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$4,856.00
	Other current liabilities		\$119,727.86
	<b>Total liabilities</b>		<b>\$165,101.33</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$165,101.33</u></b>

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

\_\_\_\_\_ Date

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		865,000	0	865,000	274,530	Under	590,470
Total		865,000	0	865,000	274,530		590,470
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		865,000	0	865,000	348,009	0	516,991
Total		865,000	0	865,000	348,009	0	516,991



Starting date 7/1/2020 Ending date 6/30/2021 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	865,000	0	865,000	274,530	Under	590,470
Total	865,000	0	865,000	274,530		590,470

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	865,000	0	865,000	348,009	0	516,991
Total	865,000	0	865,000	348,009	0	516,991

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 61 ENTERPRISE FUND

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Assets and Resources

**Assets:**

101	Cash in bank		\$811,588.85
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$258,783.43	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$258,783.43

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$100,748.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$1,171,120.28**

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$3,894.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$135,182.00
	Other current liabilities		\$1,032,044.28
	<b>Total liabilities</b>		<b>\$1,171,120.28</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$1,171,120.28</u></b>

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

\_\_\_\_\_ Date

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,901,200	276,500	3,177,700	2,469,158	Under	708,542
Total		2,901,200	276,500	3,177,700	2,469,158		708,542
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,901,200	276,500	3,177,700	2,470,273	0	707,427
Total		2,901,200	276,500	3,177,700	2,470,273	0	707,427

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,901,200	276,500	3,177,700	2,469,158	Under	708,542
Total	2,901,200	276,500	3,177,700	2,469,158		708,542
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,901,200	276,500	3,177,700	2,470,273	0	707,427
Total	2,901,200	276,500	3,177,700	2,470,273	0	707,427

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 62 INTERNAL SERVICE FUND

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Assets and Resources

**Assets:**

101	Cash in bank		\$520,601.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$9,476.45	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$36,600.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$46,076.45

Loans Receivable:

131	Interfund	\$3,393,064.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,393,064.00

Other Current Assets

\$71,424.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$4,031,165.45**

Starting date 7/1/2020 Ending date 6/30/2021 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$11,092.08
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$3,752,870.47
	<b>Total liabilities</b>		<b>\$3,763,962.55</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$267,202.90	
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$267,202.90
	<b>Total liabilities and fund equity</b>		<b><u>\$4,031,165.45</u></b>



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

Report of the Secretary to the Board of Education  
 Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,203,200	0	2,203,200	2,110,758	Under	92,442
Total		2,203,200	0	2,203,200	2,110,758		92,442
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,203,200	0	2,203,200	2,079,062	0	124,138
Total		2,203,200	0	2,203,200	2,079,062	0	124,138

Report of the Secretary to the Board of Education  
 Bergen County Vo-Tech Schools

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Starting date 7/1/2020 Ending date 6/30/2021 Fund: 62 INTERNAL SERVICE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,203,200	0	2,203,200	2,110,758	Under	92,442
Total	2,203,200	0	2,203,200	2,110,758		92,442

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,203,200	0	2,203,200	2,079,062	0	124,138
Total	2,203,200	0	2,203,200	2,079,062	0	124,138

22-F-267

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	18-GNSV2-00348	02/01/22	888-988-7284
AB Scex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-07051	12/31/23	877-740-2129
A Lembo Car & Truck Collision	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89274	07/20/21	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/21	631-969-2600
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-07042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89279	07/20/21	973-926-0166
Air Brake & Equipment	Automotive Parts /Heavy Duty Vehicles 15,000 lbs.	42086	08/09/21	973-926-0166
Alliance Bus Group formerly Arcola Sales & Service	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	07/20/21	201-507-8500
American Mobile Glass	Glass, Automotive & Windshield Repair	40175	07/31/21	973-897-0808
AT&T	Wireless Devices & Services	82584	02/28/22	732-610-6988
Atlantic Coast Marketing Inc.	Publication Media	86064	02/28/22	877-803-0325
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	10/30/21	732-928-0400
Automotive Brake Company	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86000	02/25/22	201-342-0636
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/22	908-686-5587
Bells Security Sales, Inc.	Locking Hardware (Parts Only)	87239	08/31/21	973-743-3709
Beyer Brothers	Vehicles, Trucks, Class 2, P/U Utility/Dump with Snow Plow	88727	08/25/21	973-644-3200
Beyer Brothers	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89258	07/20/21	201-943-3100
Beyer Brothers	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42069	08/09/21	201-943-3100
Beyer of Morristown, LLC	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00211	07/27/21	973-267-8300
Beyer of Morristown, LLC	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/21	973-644-3200
Brantley Brothers	Moving Svcs for DPMC & Cooperative Purchasing Participants	40144	10/31/21	973-824-9500
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	40142	10/31/21	609-396-4561
Bus Parts Warehouse	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42088	08/09/21	800-635-5537
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	04/30/22	973-795-6463
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	07/20/21	732-287-1500
Campbell Freightliner	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42074	08/09/21	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40482	01/11/22	201-225-7794
Canon Business Solutions	NJ Cost per Copy	82707	12/31/21	631-330-2613
Cayman Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Data Communications Equipment	87718	10/01/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	89968	07/31/21	866-776-7415
CDW Government LLC (Microsoft)	NASPO VALUEPOINT Computer	40166	07/31/21	866-776-7415
CDW Government LLC	Computer Equipment, Peripherals & Related Services	89974	07/31/21	866-773-7348
Charles F. Connolly	AC, HVAC, Repair Parts	41607	05/31/22	201-998-8080
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	08/25/21	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	07/27/21	856-214-0768
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/22	856-983-0111
Cherry Valley Tractor Sales	Skid Steer Loader w/Quick-Detach. Bucket Various Atts & Trailer	78905	09/08/21	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/22	973-772-3624
Cisco Systems Inc.	Data Communications Equipment	87720	10/01/24	732-346-2193
Cisco Systems Inc.	NASPO VALUEPOINT Computer	89966	07/31/21	215-620-2074
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00268	08/22/21	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/22	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/22	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/22	201-866-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/22	201-866-0131
Commercial Furniture Group	Furniture: Office & Lounge	81613	04/30/22	423-623-0031
Commercial Interiors Direct Inc.	Furniture: Office & Lounge	81610	04/30/22	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring Supply & Install - Mfg. Tandus	81755	06/30/22	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg. Milliken	81752	06/30/22	973-839-8394
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/22	973-839-8394

Vendors	Category	Contract #	Expires	Phone #
Complete Book & Media Supply	Publication Media	86067	02/28/22	800-986-1775
Computer Design & Integration, LLC	Data Communications Equipment	87720	10/01/24	201-931-1420
Concord Products Co Inc	Furniture: Office & Lounge	81614	04/30/22	856-933-3000
Connolly Dist Co	Heating, Ventilation and Air Conditioning Repair Parts	41607	05/31/22	201-998-8080
Consolidated Steel & Alum	Fence, Chain Link, Install & Replacement	88680	10/31/21	908-272-6262
Craftmaster Hardware, LLC	Locking Hardware (Parts Only) T2981	19-FOOD-00846	08/31/21	201-768-0808
Craft Oil Corp., dba Petrochoice	Auto Lubricants, Engine Gear Oils, Greases, Hydraulic	81514	11/29/21	800-451-8523
Daco Limited Partnership dba Dauphin	Furniture: Office & Lounge	81616	04/30/22	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Dell Marketing	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	19-TELE-00656	07/31/21	512-513-8701
Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	07/31/21	512-728-4805
Dell Marketing	Data Communications Equipment	88796	10/01/24	800-981-3355
DFFLM LLC T/A Dilschman Flemington Road	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00916	08/04/22	908-782-3673
Ditto Sales (dba Versteel)	Furniture: Office & Lounge	81731	04/30/22	800-876-2120
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/22	908-879-2525
EB Fence	Fence, Chain Link, Install & Replacement	88679	10/31/21	609-704-8884
EMC	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	89968	07/31/21	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-396-1211
Eplus Technology Inc. (Cisco)	Data Communications Equipment	87720	10/01/24	609-528-8912
Eplus Technology Inc. (Lenovo)	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	89968	07/31/21	609-528-8912
Evertide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/22	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	04/30/22	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
FDR Hitches	Enclosed Trailers, Single Axle/Double Axle, Up to 7,000lbs. GVWR	19-FLEET-00879	06/27/22	908-259-9500
Flinn Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	12/31/23	12/31/23	800-452-1261
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	19-GNSV1-00443	05/31/23	781-828-0026
Forbo Flooring, Inc.	Carpet/Flooring/Supply & Install	81749	6/30/2022	570-450-0222
FP Mailing Solutions (Franco TYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/22	630-827-5837
Frank Mazza	Carpet/Flooring/Supply & Install - Mfg. Manning	81751	06/30/21	609-561-5300
Franklin Griffith Electric, LLC	Electrical Equipment & Supplies North, Central & South Regions	85580	09/30/21	609-895-6121
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial	Environmental Testing Instruments	85084	08/31/21	973-895-7777
GovConnect	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	89974	07/31/21	800-800-0019
Granger	Industrial Products/MRO Supplies & Equipment (TH#0002)	19-FLEET-00566	06/30/23	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/21	800-791-5454
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
H A Dehart & Sons	Maintenance & Repair for Heavy Duty Vehicles (class 5 or higher over 15,000lb)	89272	07/20/21	856-845-2800
Hach	Environmental Testing Instruments	85091	08/31/21	800-227-4224
Hammon Floor Covering	Carpet/Flooring/Supply & Install - Mfg. Mohawk	81753	6/30/2022	908-686-6333
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg. Manning	81751	6/30/2022	609-513-1513
Hertich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	07/27/21	800-898-9825
Hertich Fleet Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/21	800-898-9825
Hertzberg-New Method, Inc.	Publication Media	86070	02/28/22	217-243-5451
High Point	Furniture: Office & Lounge	81621	04/30/22	336-431-7101
Home Depot	NJ vendor number # is M8001 with NJSTART	19-FLEET-00234	12/31/21	732-926-2830
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89257	07/20/21	973-347-4210
Hoover Truck Center	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42068	08/09/21	973-347-4210
HP Hewlett Packard	NASPO Valuepoint Computer	40116	07/31/21	800-277-8988
HP Hewlett Packard	NASPO Valuepoint Computer	89974	07/31/21	847-922-2977
IBM	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	40047	07/31/21	214-268-4025
Indiana Furniture Industries	Furniture: Office & Lounge	81622	04/30/22	800-422-5727
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	6/30/2022	

Vendors	Category	Contract #	Expires	Phone #
Impact Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00606	11/29/21	281-445-1100
Jammer Doors	Overhead/Rolling Doors & Operations. Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/22	908-534-1988
J & J Industries dba J & J Invision	Carpet/Flooring/Supply & Install - Mig. Mannington	81753	6/30/2022	800-241-4586
Jewel Electric Supply	Electrical Equipment & Supplies North, Central & South Regions	19-FOOD-00608	09/30/21	201-653-1613
Johnston Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/21	973-295-8835
Johnston G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/22	201-428-2025
Johnston Communication	Cabling Products & Services; Data Center Management Solutions	85152	10/09/21	201-428-2025
Johnston Communication	Communication Wiring Services (Labor @\$125.00)	88766	03/19/22	201-428-2025
Johnston Communications	Telecommunications Equipment and Services	80802	01/31/22	201-991-7400
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Keen Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/22	201-489-4454
Keel Electrical Supply	Electrical Equipment & Supplies North, Central & South Regions	85583	09/30/21	973-484-7400
Krueger International	Furniture: Office & Lounge	81720	04/30/22	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/21	800-421-5354
Lawmen Supply	Law Enforcement Firearms Equipment and Supplies (Jason Durie, rep)	17-FLEET-00740	05/14/23	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/21	800-890-8198
Lawson Products Inc.	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42111	08/09/21	215-741-3960
Lenovo (formerly part of IBM)	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/22	215-741-3960
Lifesavers, Inc.	NASPO Valuepoint Computer formerly WCSA Contract - 1N1CP	40121	07/31/21	919-294-2860
LM Information Delivery / US	Building MGMT - Life Safety Equipment & AED	84689	08/14/21	973-244-9111
Louis A Jammer Co., Inc.	Publication Media	86071	02/28/22	610-559-9550
Lowes Home Centers	Overhead/Rolling Doors & Operations. Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
M & G Auto Parts, Inc.	Walk-In Building Supplies NJSTART #18001	18-FLEET-00235	07/31/22	704-758-3818
Mail Chevrolet, Inc	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/22	201-868-6700
Mannington Mills	Vehicles, Passenger Vans, 8/12/15 Passenger	88229	06/02/21	858-662-7000
Manhattanville Overhead Door Co.	Carpet/Flooring/Supply & Install	81751	6/30/2022	708-602-6517
Microsoft Corporation	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	858-338-1314
Mild Atlantic Truck Center	Computer Equipment, Peripherals & Related Services	40166	07/31/21	703-673-7871
Midland Radiator	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42075	08/09/21	908-862-8181
Millennium, Inc.	Maintenance & Repair Services 15,000 lbs.	89282	07/20/21	973-340-0533
Modern Group, Ltd.	Communication Wiring Services	88740	03/19/22	973-296-4978
Mohawk Group	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/23	215-943-9100
Motorola Solutions, Inc	Carpet/Flooring/Supply & Install	81753	6/30/2022	908-565-2292
MIRA International	Radio Communication Equipment and Accessories	83909	04/30/22	609-324-3653
Municipibid	NASPO Valuepoint Computer formerly WCSA Contract - 1N1CP	89974	07/31/21	732-222-0987
National Office Furniture	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/22	800-531-6074
New Jersey D+A152/E152oor Works	Furniture: Office & Lounge	81721	04/30/22	800-482-1213
Northeast Equipment	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Parts & Repairs for Lawn & Grounds Equipment	43031	02/16/22	973-256-2040
Pasco Scientific	School Bus Repair	89273	07/20/21	732-651-1600
Pemberton Electrical Supply Co., LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Performance Tire Co., Inc.	Electrical Equipment & Supplies North, Central & South Regions	85579	09/30/21	609-518-7877
Hertzberg-New Method, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
PPC Lubricants, Inc.	Publication Media	86070	02/28/22	800-637-6581
Pinney Bowes	Auto Lubricants, Engine Gear Oils, Greases, Hydraulic	81515	11/29/21	800-772-5823
Power Place Inc	Mailroom Equipment & Maintenance	41258	04/14/22	804-495-6912
President Container Group, LLC	Parts & Repairs for Lawn & Grounds Equipment	43039	02/16/22	908-534-2837
ProComm Systems Inc.	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/23	201-933-7500
Quadrant, Inc.	Radio Communication Equipment and Accessories	83931	04/30/22	000-000-0000
Quality Auto Glass Inc.	Mailroom Equipment & Maintenance	41267	04/14/22	800-636-7678
Rachles/Michele's Oil Co.	Glass, Automotive & Windshield Repair	40176	07/31/21	908-754-2652
R.D. Sales Door & Hardware, LLC	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Locking Hardware (Parts Only)	87241	08/31/21	973-248-1222
RFS Commercial Inc.	Carpet/Flooring/Supply & Install	81748	6/30/2022	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mannington	81751	6/30/2022	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install	81752	6/30/2022	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install	81753	6/30/2022	201-796-0006
Ricoch USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs	40467	01/11/22	978-621-1276
Route 23 Auto Mail	Maintenance & Repair Services 15,000 lbs. or Less	89262	07/20/21	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/21	732-363-0600

Vendors	Category	Contract #	Expires	Phone #
Safeco	Furniture: Office & Lounge	81729	04/30/22	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/22	201-867-3309
Shaw Contract Flooring Service	Carpet/Flooring/Supply & Install	81754	6/30/2022	908-884-8324
Software House International (SHI)	NASPO Valuepoint Computer/Formerly WCSA Computer Contract - 1NJCP	40116	07/31/21	732-868-5904
Software House International (SHI) (HP)	Data Communications Equipment	87718	10/01/24	732-868-5904
Steele Moving & Storage, Inc.	Moving Svcs for DP/MC & Cooperative Purchasing Participants	40145	10/31/21	856-848-4854
Stor Tractor	Parts & Repairs for Lawn & Ground Equip	43038	02/19/22	908-722-9830
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/22	201-797-9490
Tandus Centiva US, LLC	Carpet/Flooring/Supply & Install	81755	6/30/2022	800-241-4902
Tarkett, USA, Inc.	Carpet & Paddling, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	20-FOOD-01063	06/30/22	708-259-2635
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/22	973-473-8822
Thomas Scientific	Scientific Equipment/Accessories/Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/22	800-437-0700
Troxell Communications, Inc.	Library & School Supplies	17-FOOD-00244	08/31/21	800-578-8858
Truck Pro DBA Truck Parts Specialists	Automotive Parts /Heavy Duty Vehicles-15,000 lbs	42091	08/09/21	201-288-9333
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	06/14/22	201-963-9312
Tycar Automotive, LLC dba Absolute Auto & Flat Glass	Automotive Glass and Windshield Repair	40172	07/31/21	973-894-6000
United Electric Supply	Electrical Equipment & Supplies North, Central & South Regions	85581	09/30/21	856-767-8100
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/22	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/21	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts, and Grader and Loader Blades	88270	01/19/22	201-487-1466
Valk Manufacturing	Snow Plows, D.O.T and Authorities	77724	01/19/22	717-766-0711
VCOM INTL Multi Media Corp, DBA Vallant IMC (Lenovo)	NASPO Valuepoint Computer (formerly WCSA Contract - 1NJCP)	40121	07/31/21	732-412-2376
Verizon Business	Data Communication Network Services	85943	02/10/22	908-239-7090
Verizon Wireless	Wireless Devices & Services	82583	02/28/22	215-280-7333
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	04/30/22	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
Warshaw Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	40273	09/30/21	732-741-8400
Warshaw Generator, LLC	Mobile Light Towers	19-FLEET-00839	05/02/22	732-741-8400
Warshaw Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/22	732-741-8400
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/22	609-434-5671
W B Mason	Furniture: Office & Lounge (HON)	86071	04/30/22	888-926-2766
LM Information Delivery, Inc.	Publication Media	40469	02/28/22	610-559-9550
Xerox	Copiers, Maint., and Supplies	20-TELE-01509	01/11/22	732-750-7514
York Telecom Corporation	Software Reseller Services		05/24/26	njstart@yorktel.com

22-F-277

## BERGEN COUNTY TECHNICAL SCHOOLS

## GRANT SALARY REPORT

JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
232SN	ESEA-TITLE I, PART A 7/1/2020-9/30/2021	20-232-100-100-VN	Keith Kaplan Linda Nardo	\$ 91,068.00 \$ 85,050.00	62,064.00 85,050.00
250-VN	IDEA PART B, FLOW THROUGH 7/1/2020-9/30/2021	20-250-100-100-VN	Rebecca Arimborgo Steven Cohen Cristal Cornelio Raymond Hager Matthew Liso Lindsay Marella Ian Moran Laura Ristovski Louis Spinelli AnneMarie Verdiramo-Terranova Karthryn Whitley	\$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour \$62/Hour	434.00 62.00 3,020.00 248.00 1,700.00 640.00 186.00 5,696.00 544.00 2,752.00 548.01



BERGEN COUNTY TECHNICAL SCHOOLS

GRANT SALARY REPORT

JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
250-VN	IDEA PART B, FLOW THROUGH 7/1/2020-9/30/2021	20-250-200-100-VN	Jon Bercovici	\$ 126,495.00	44,718.40
			Richard Eichenlaub	\$ 80,105.00	80,105.00
			Jamie Guinta	\$ 85,050.00	83,903.70
			Neal Lucianna	\$ 112,829.00	5,697.00
			Lisa Ortelere	Per diem	2,105.71
			Jamini Patel	Per diem	1,753.99
			Krista Tomenelli	\$ 72,815.00	72,056.47
			Katoya Winfield Pierce	Per diem	5,777.16
			Jon Bercovici	Per diem	10,293.41
			Richard Eichenlaub	Per diem	8,010.60
			Jamie Guinta	Per diem	9,269.30
			Patrick Keane	Per diem	7,695.60
			Neal Lucianna	Per diem	5,586.00
			Kristy Mc Goldrick	Per diem	595.82
			Jamini Patel	Per diem	4,543.30
			James Quinn	Per diem	613.95
			Antonina Strothers	Per diem	4,328.88
			Krista Tomenelli	Per diem	6,930.60
			Katoya Winfield Pierce	Per diem	5,346.10

BERGEN COUNTY TECHNICAL SCHOOLS  
GRANT SALARY REPORT  
JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
361VN	Perkins Post Secondary 7/1/2020-6/30/2021	20-361-200-100-VN	Lisa Alessandrino	\$ 74,624.00	37,130.00
362VN	Perkins Secondary 7/1/2020-6/30/2021	20-362-100-100-VN	Antonina Luppino Joseph Gutierrez Antonina Luppino Robert Pergolizzi Puneet Sawhney Yu Zhang	Curric Project Curric Project Curric Project Curric Project Curric Project	54,704.00 2,449.00 1,224.00 612.00 1,339.00 612.00
		20-362-200-100-VN	Steevi Brandt Andee Dixon Joseph Gutierrez Keith Kaplan Clarie Kennedy Matthew Liso Alex Rodriguez Alexa Rodsan Jesse Saravia Puneet Sawhney Taylor Valentine Yu Zhang	\$51.42/Hour \$62.48/Hour \$57.43/Hour \$64.32/Hour \$80.29/Hour \$44.25/Hour \$37.31/Hour \$69.79/Hour \$37.31/Hour \$76.53/Hour \$46.34/Hour \$61.66/Hour	1,542.69 437.36 215.37 257.28 562.03 221.26 335.82 697.96 597.01 669.66 278.06 1,233.19

BERGEN COUNTY TECHNICAL SCHOOLS

GRANT SALARY REPORT

JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
362VN	Perkins Secondary 7/1/2020-6/30/2021	20-362-200-100-VN	Maria Arellano	\$59.81/Hour	2,930.69
			Diane Carey	\$84.10/Hour	4,120.90
			John Colinari	\$89.18/Hour	4,411.55
			Jamie Guinta	\$57.37/Hour	3,298.04
			Stepanie Leon	\$71.83/Hour	3,519.67
			Virginia Lo Bello	\$68.45/Hour	2,943.35
			Rosario Maceri	\$70.74/Hour	3,579.75
			Christopher Patterson	\$59.81/Hour	3,008.12
			Timothy Regan	\$63.86/Hour	3,201.93
			Michael Abramson	\$86.93/Hour	434.65
			John Alvarez	\$42.31/Hour	105.78
			Olivia Amorosi	\$59.81/Hour	269.15
			Maria Arellano	\$59.81/Hour	46.85
477VN	CARES ESF 3/13/20-9/30/22	20-477-100-100-VN	Evren Gulistan	\$57.37/Hour	4,130.64
			Mary Hogan	\$81.07/Hour	2,918.52
			Matthew Liso	\$41.07/Hour	4,312.35
			Ian Moran	\$45.91/Hour	3,030.06
			Kelly Murro	\$60.78/Hour	1,458.72
			Lisa Perrucci	\$57.37/Hour	3,786.42
			Laura Ristovski	\$73.64/Hour	10,604.16
			Nancy Scully-Sytsma	\$486.78/Day	973.56
			Kathryn Whitley	\$51.05/Hour	3,675.60
			Dana Zweben	\$49.81/Hour	1,693.54

BERGEN COUNTY TECHNICAL SCHOOLS

GRANT SALARY REPORT

JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
477VN	CARES ESF 3/13/20-9/30/22	20-477-200-100-VN	Maria Arellano	\$59.81/Hour	252.20
			Leala Bemis	\$60.78/Hour	303.90
			Carly Berwick	\$62.00/Hour	620.00
			Katherine Blake	\$62.00/Hour	775.00
			Veronica Cadavid	\$44.03/Hour	220.15
			Christopher Callahan	\$64.99/Hour	324.95
			Larentina Carberry	\$60.18/Hour	300.90
			Diane Carey	\$84.10/Hour	420.50
			Jessica Carey	\$40.52/Hour	202.60
			Elizabeth Casarico	\$34.51/Hour	172.55
			Michael Chomin	\$58.14/hour	290.70
			Stepanie Cirone	\$77.22/Hour	386.10
			Joseph Conroy	\$50.91/Hour	254.55
			Cristal Cornelio	\$44.03/Hour	840.15
			Michelle Crimmel	\$68.75/Hour	171.88
			Djakoure Djedji	\$83.15/Hour	415.75
			Heather Farley	\$62.00/Hour	620.00
			Catherine Fillebrown	\$58.70/Hour	293.50
			Esther Fletcher	\$62.00/Hour	620.00
			Robin Friedman	\$75.04/Hour	375.20
			Jennifer Gattegno	\$51.05/Hour	255.25
			Erica Golle	\$62.00/Hour	620.00
			Daniel Gosselink	\$55.32/Hour	138.30
			Jospeh Gutierrez	\$54.97/Hour	270.87
			Raymond Hager	\$62.00/Hour	620.00
			Kyle Rupinski	\$62.00/Hour	620.00
			Ahlam Yassin	\$62.00/Hour	620.00

BERGEN COUNTY TECHNICAL SCHOOLS

GRANT SALARY REPORT

JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
477VN	CARES ESF 3/13/20-9/30/22	20-477-200-100-VN	Gebhardt Zurburg	\$62.00/Hour	620.00
483VN	CRRSA Act-ESSER II 3/13/20-9/30/23	20-483-200-100-VN	Peter Braun	\$30/Hour	30.00
			Robert Painchaud	\$30/Hour	30.00
			John Pecoraro	\$30/Hour	120.00
			Peter Pecoraro	\$30/Hour	1,170.00
			Michael Tarantino	\$30/Hour	1,020.00
			James Ahearn	\$47.62/Hour	6,904.90
			Jessica Bemke	\$47.62/Hour	6,904.90
			Ceri Carlson	\$47.62/Hour	726.20
			Brielle Coe	\$47.62/Hour	9,738.29
			Diane Culmone	\$47.62/Hour	6,583.45
			Lizbeth Hoehl	\$47.62/Hour	1,142.88
			Debra Hooyman	\$47.62/Hour	11,666.90
			Laszlo Horvath	\$47.62/Hour	13,012.16
			Hashmeen Khan	\$47.62/Hour	9,877.82
			William Kocher	\$47.62/Hour	8,000.16
			Victor Michel	\$47.62/Hour	11,274.03
			Erin Mulligan	\$47.62/Hour	7,095.38
			Jeffrey Patterson	\$47.62/Hour	10,809.74
			Robert Polizzano	\$47.62/Hour	5,357.25
			Douglas Roem	\$47.62/Hour	8,190.64
			Jessica Sanchez	\$47.62/Hour	10,428.78
			Joshua Sheby	\$47.62/Hour	7,143.00
			David Rivas Vasquez	\$47.62/Hour	10,285.92
			Michael Ward	\$47.62/Hour	8,143.02

BERGEN COUNTY TECHNICAL SCHOOLS  
GRANT SALARY REPORT  
JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
483VN	CRRSA Act-ESSER II	20-483-200-100-VN	Mary Soudant-Flynn	\$65.35/Hour	522.80
619	Consolidated Adult Basic Skills & Integrated English Literacy & Civics 7/1/20-6/30/21	20-619-100-100-V1-V3	Sylvia Carmichael	\$ 55,604.00	56,853.92
			Carol Cochi	\$ 63,143.00	63,143.04
			Ghazala Nomani	\$ 115,081.00	115,081.92
		20-619-100-101-V1-V3	Isabel Alonso	\$36/Hour	22,878.00
			Hope Blecher	\$36/Hour	13,950.00
			Denise Friedland	\$36/Hour	8,550.00
			Elizabeth Gieske	\$36/Hour	2,448.00
			Kelly Hackett	\$27.72/Hour	29,686.76
			Jewel Hilton	\$36/Hour	6,660.00
			Ida Hogan	\$25.07/Hour	30,417.50
			Richlene Joannides	\$36/Hour	3,528.00
			Rafaelo Kazakov	\$36/Hour	18,000.00
			Jane Kelly	\$36/Hour	21,384.00
			Sergio Leone	\$36/Hour	3,258.00
			Bernadette Moore	\$36/Hour	18,594.00
			Elana Sarraf	\$36/Hour	14,454.00
			Clifford Singer	\$36/Hour	7,254.00
			Laura Troy	\$36/Hour	4,824.00
			Diane Vickers	\$36/Hour	10,080.00
			Yinghong Xie	\$36/Hour	14,130.00

BERGEN COUNTY TECHNICAL SCHOOLS

GRANT SALARY REPORT

JULY 1, 2020 - JUNE 30, 2021

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
619	Consolidated Adult Basic Skills & Integrated English Literacy & Civics 7/1/20-6/30/21	20-619-200-860-V1-V2	Peter Bellani Rita Paradowski-Rowe Lori Zoklu	\$ 180,139.00 \$ 106,098.00 \$ 92,700.00	7,897.40 3,536.60 11,124.00
364VN	Apprenticeship Coordinator 7/1/19-6/30/20	20-364-200-100-VN	James Karpowich	\$63.80/Hour	2,871.00
462VN	County Vocational Partnership 3/1/18-6/30/21	20-462-100-100-VN	Frank Castella Matthew Liso Taylor Valentine	\$ 115,061.00 \$ 62,661.00 \$ 65,622.00	72,827.03 43,363.48 12,487.00
		20-462-200-100-VN	Rebecca Arimborgo Steevi Brandt Frank Castella Matthew Liso Gebhardt Zurburg	Curriculum Proj Curriculum Proj Curriculum Proj Curriculum Proj Curriculum Proj	1,822.00 1,822.00 597.00 1,194.50 1,285.50
604VN	Displaced Homemakers 7/1/20-6/30/21	20-604-200-100-VN	Laura Troy Anne Wallman	\$ 62,746.08 \$ 32,959.92	62,746.08 32,959.92

BCTS/BOSCC  
ITA CONTRACT LOG  
Board Resolution August 31, 2021

#22-F-40T

Account#	Vendor Name	Vendor #	PO#	Client Name	Period	Obligation	Counselor	Hours
20.825.130.324V1	Parisian	1473	217008	WAYNE, Aniya	8/16/2021-5/5/2022	4,000.00	SR	600
20.825.130.324V2	Bergen Home Care	5232	217012	SILVER, Aliyah	8/9/2021-8/25/2021	670.00	LT	76
20.825.130.324V2	Bright Horizons	C183	217013	LUCENTE, Jessica	6/21/2021-9/3/2021	4,000.00	DF	350
20.825.130.324V2	Jersey Tractor	U197	217006	ESTEVEZ, Jorge	8/30/2021-10/8/2021	4,000.00	SR	180
20.825.130.324V2	Jersey Tractor	U197	217006	GAROFALO, Frank	8/23/2021-10/1/2021	4,000.00	SR	180
20.825.130.324V2	Jersey Tractor	U197	217006	GUZMAN, Melvin	7/19/2021-8/27/2021	4,000.00	SR	180
20.825.130.324V2	National Career Inst.	4367	217014	VALLE, Jancey	6/21/2021-11/12/2021	4,000.00	SR	320
20.831.130.324V1	American Inst.	3203	217001	MERETTE, Ana	9/20/2021-7/29/2022	4,000.00	SR	990
20.831.130.324V1	Bergen Community	5600	217002	OSBORNE, Nicole	9/9/2021-6/30/2022	4,000.00	DF	200
20.831.130.324V2	AIMS Education	E836	217003	SANCHEZ, Jennifer	9/25/2021-3/28/2022	2,700.00	LT	200
20.831.130.324V2	Bergen Blended	5318	217004	ESTRELLA, Edgar	8/9/2021-1/31/2022	4,000.00	SR	400
20.831.130.324V2	Bergen Blended	5318	217004	GAGLIANO, Francesca	9/7/2021-1/31/2022	4,000.00	SR	335
20.831.130.324V2	Bergen Blended	5318	217004	SANDOVAL, Ginnet	7/19/2021-11/30/2021	4,000.00	LT	300
20.831.130.324V2	Bergen Blended	5318	217004	TRUSIO, John	7/16/2021-12/15/2021	4,000.00	DF	400
20.831.130.324V2	BTll Inst.	4623	217018	CUBILETE, Noelia	8/25/2021-11/8/2021	4,000.00	AW	200
20.831.130.324V2	E-Z Wheels	2778	217020	ROJAS, Luis	8/30/2021-11/5/2021	3,570.00	SR	200
20.831.130.324V2	Inst for Contemporary	N184	217019	HARLEY, Vaughn	9/13/2021-12/8/2021	4,000.00	SR	240
20.831.130.324V2	Jersey Tractor	U197	217006	BENTLEY, Guy	7/26/2021-9/3/2021	4,000.00	SR	180
20.831.130.324V2	Jersey Tractor	U197	217006	JONES, Mark	9/16/2021-10/15/2021	4,000.00	SR	180
20.831.130.324V2	Jersey Tractor	U197	217006	MASSARO, Jess	8/9/2021-9/17/2021	4,000.00	SR	180
20.831.130.324V2	Jersey Tractor	U197	217006	PARKER, Isaiah	8/16/2021-9/24/2021	4,000.00	SR	180
20.831.130.324V2	Jersey Tractor	U197	217006	ROTHENBERGER, Adam	7/26/2021-9/3/2021	4,000.00	DF	180
20.831.130.324V2	Jersey Tractor	U197	217006	STEINBERG, David	8/16/2021-9/24/2021	4,000.00	SR	180
20.831.130.324V2	Jersey Tractor	U197	217006	TENORIO, Adolfo	8/9/2021-9/17/2021	4,000.00	DF	180
20.831.130.324V2	Jersey Tractor	U197	217006	WATSON, Mykel	8/16/2021-9/24/2021	4,000.00	SR	180
20.831.130.324V2	Jersey Tractor	U197	217006	WHYTE, Miguel	8/23/2021-10/1/2021	4,000.00	DF	180
20.831.130.324V2	LasComp	C273	217007	COLLANTES, Cruz	7/19/2021-12/3/2021	4,000.00	DF	400
20.831.130.324V2	LasComp	C273	217007	O'NEILL, Margaret	9/4/2021-12/24/2021	4,000.00	AW	320
20.831.130.324V2	LasComp	C273	217007	PARIKH, Bhavesh	7/31/2021-11/20/2021	4,000.00	SR	320
20.831.130.324V2	LasComp	C273	217007	TSAL, Suching	9/4/2021-12/24/2021	4,000.00	AW	320
20.831.130.324V2	Parisian	1473	217008	ABRAHAMOWICZ, Amanda	9/27/2021-2/16/2022	4,000.00	SR	600
20.831.130.324V2	Ramapo	2672	217009	BATRA, Sachin	7/28/2021-11/1/2021	4,000.00	DF	96
20.831.130.324V2	Ramapo	2672	217009	OCAMPO, Jany	8/23/2021-11/22/2021	4,000.00	LT	96
20.831.130.324V2	Robotech	3876	217010	ROMAN, Angiris	7/12/2021-9/14/2021	4,000.00	DF	210



BCTS/BOSCC  
ITA CONTRACT LOG  
Board Resolution August 31, 2021

<u>Account#</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324V2	Rutgers CCPD	7378	217011	CANTELA, James	8/30/2021-11/1/2022	2,595.00	DF	360
20.831.130.324V2	Rutgers CCPD	7378	217011	CASTRO, Michelle	7/26/2021-10/16/2021	3,115.00	LT	225
20.831.130.324V2	Rutgers CCPD	7378	217011	FERRO, Denise	8/16/2021-11/6/2021	3,115.00	DF	225
20.831.130.324V2	Rutgers CCPD	7378	217011	LARKIN-Siegrist, Regissa	8/30/2021-11/20/2021	3,115.00	DF	225
20.831.130.324V2	Rutgers CCPD	7378	217011	LEFF, Rose	8/9/2021-10/23/2021	3,955.00	AW	220
20.831.130.324V2	Rutgers CCPD	7378	217011	PARKS, Nathaniel	8/16/2021-9/18/2021	3,625.00	SR	100
20.831.130.324V2	Rutgers CCPD	7378	217011	YARBROUGH, Kareba	8/30/2021-11/13/2021	3,495.00	SR	220

#22-F-41T

**BCTS/BOSCC  
WIOA YOUTH CONTRACT LOG  
Board Resolution August 31, 2021**

<u>Account Number</u>	<u>Vendor #</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Increase</u>
20.826.131.323V1	1063	21-805	Greater Bergen	217015	\$ 450,000.00
20.826.131.323V1 (Facility Reimbursement)	1063	21-805	Greater Bergen	217015	\$ 24,000.00

**BCTS/BOSCC  
WFNJ CONTRACT LOG  
Board Resolution August 31, 2021**

#22-F-42T

<u>Account Number</u> <u>TANF</u>	<u>Vendor #</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Obligation</u>
<u>20-849-240-324V1</u>	1695	21-770	Womens' Rts Info Ctr	217017	\$ 208,000.00
<u>20-849-240-324V1</u> (Rollover)	1695	21-770	Womens' Rts Info Ctr	217017	\$ 35,700.00
<u>20-849-240-330V1</u>	2790	21-720	BC Dept of Human Svcs	217016	\$ 22,400.00
 <u>GA/SNAP</u>					
<u>20-849-250-324V1</u>	1695	21-770	Womens' Rts Info Ctr	217017	\$ 200,200.00
<u>20-849-250-324V1</u> (Rollover)	1695	21-770	Womens' Rts Info Ctr	217017	\$ 34,100.00
<u>20-849-250-330V1</u>	2790	21-720	BC Dept of Human Svcs	217016	\$ 17,600.00