

**Board of Education of the Vocational Schools
in the County of Bergen
Regular Meeting**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

August 30, 2023

Agenda

#	<u>ADMINISTRATION RESOLUTIONS</u>
24-A-04T	Approval - One Reading - Board of Education Regulations
24-A-05T	Approval - Second Reading Final Adoption Board of Education Policy
24-A-06T	Approval - Dual Enrollment Agreement – William Paterson University and Bergen County Technical Schools - 2023-2024 School Year
24-A-07T	Approval - Report of Student Suspensions
24-A-08T	Approval - Confirmation - Travel/Webinar Expenses
24-A-09T	Approval of Superintendent Decision Regarding HIB Cases
24-A-10T	Approval – District Evaluation Advisory Committee 2023-2024 School Year
24-A-11T	Approval – District School Improvement Panels Committee 2023-2024 School Year
24-A-12T	Approval – Confirmation – Field Trips
24-A-13T	Approval – Academic and Technical Course Offerings 2023-2024
24-A-14T	Approval – Evaluation Instruments for Teachers and Reflective Practice Portfolio Agreement
24-A-15T	Approval of District Guidance for Chapter 27 Emergency Virtual or Remote Instruction Plan, for the 2023-2024 School Year
24-A-16T	Approval – Professional Development Providers and Services 2023-2024 School Year
24-A-17T	Approval – Preliminary Approval for Travel
24-A-18T	Approval – WIOA/WFJ/WLL One-Stop Administration and Oversight
24-A-19T	Approval – Social Work Curriculum/Intern Affiliation Agreement Between Ramapo College Of New Jersey and Navigating Success Through Wellness at Bergen County Technical Schools
24-A-20T	Approval – Student Teaching / Intern—Ramapo College Of New Jersey
24-A-21T	Approval – Student Teaching / Intern—Ramapo College Of New Jersey
24-A-22T	Approval – Student Teaching / Intern—Ramapo College Of New Jersey
24-A-23T	Approval – Advanced Academic Admissions Agreement – Bergen County Technical Schools and New Jersey Institute of Technology
24-A-24T	Approval – Articulation Agreement – Bergen County Technical Schools – Teterboro Campus High School and Bergen Community College
24-A-25T	Approval – Articulation Agreement – Bergen County Technical Schools – Paramus Campus High School and Bergen Community College
24-A-26T	Approval – Articulation Agreement – Bergen County Technical Schools – Applied Technology High School Campus High School and Bergen Community College
24-A-27T	Approval – Employee Handbook for The Bergen County Technical School District 2023-2024 School Year
	<u>PERSONNEL RESOLUTIONS</u>
24-P-03T	Approval - 2023–2024 – Staff Appointments
24-P-04T	Approval - 2023-2024 Staff Salaries - Corrections
24-P-05T	Approval - 2022-2023 Salary / Status Reclassification(S)—Certificated
24-P-06T	Approval - 2023-2024 Salary / Status Reclassification(S)—Certificated
24-P-07T	Approval - 2023-2024 Salary Reclassification(S)—Non-Certificated
24-P-08T	Approval - 2023-2024 Adult & Continuing Education Services Staff
24-P-09T	Approval - 2023 - 2024 Emergency Medical Services Staff
24-P-10T	Approval - 2023-2024 Stage Crew Staff Salary Authorization
24-P-11T	Approval - 2023-2024 Summer Work Authorization
24-P-12T	Approval - 2022-2023 Appointments Extra Duty/Extra Pay Positions

	Approval - 2022-2023 Other Hourly Appointments Approval - 2023-2024 Appointments Extra Duty/Extra Pay Positions Approval - 2023-2024 Other Hourly Appointments
24-P-13T	Approval - Resignation(S)
24-P-14T	Approval - Retirement(S)
24-P-15T	Approval - Leaves of Absence
24-P-16T	Approval - Return to Work (Id #1396)
24-P-17T	Approval - Suspension with Pay (Id #6086)
24-P-18T	Approval – Revised Start Date
24-P-19T	Approval - Reclassification(S)—Status/Location
24-P-20T	Approval - 2023-2024 Fringe Benefit(S)
	<u>FINANCE RESOLUTIONS</u>
24-F-005T	Approval – Payment of Bills: June 23 – 30, 2023 / July 1,2023- August 25, 2023
24-F-006T	Monthly Certification – May and June 2023 Board Secretary / School Financial Report
24-F-007T	Line Item Transfers – June 2023
24-F-008T	Withdrawal of Funds from Maintenance Reserve Account: Parking Lot Repairs at The Hackensack Campus
24-F-009T	Approval – Vendor List Participation in State Contract Purchasing for Bergen County Technical Schools–Update for August 2023
24-F-010T	Approval – Revised Student Blanket Accident Insurance Policy for The Adult Program and EMS Training Program For 2023 – 2024 Sy: \$8,931.00
24-F-011T	Approval – Revised Student Blanket Accident Insurance Policy for Bergen County Technical Schools Students For 2023 – 2024 Sy: \$58,076.00
24-F-012T	Approval—Commercial Crime Coverage Insurance Policy for the 2023-2024 SY
24-F-013T	Approval –Bergen County Academies’ Auditorium Rate Schedule 2023-2024 School Year
24-F-014T	Approval – EMS Training Tuition Rates 2023-2024 School Year
24-F-015T	Approval – Renewal of NJ State Interscholastic Athletic Association Membership
24-F-016T	Approval—Renewal Agreement with Computer Solutions, Inc. 2023-2024 School Year: \$17,616
24-F-017T	Addendum to Memorandum of Understanding Among the Bergen County Workforce Development Board, The Board of Education of The Vocational Schools in The County of Bergen, And Bergen County Executive, As the Local Chief Elected Official, As to The Appointment of The One-Stop Career Center Operator
24-F-018T	Acceptance of Rescission of Special State and Federal Funds – SFY20 Workforce Learning Link
24-F-019T	Acceptance of Rescission of Special State and Federal Funds SFY20 Workfirst New Jersey TANF & GA/SNAP
24-F-020T	Acceptance of Rescission of Special State and Federal Funds – SFY20 Smartsteps
24-F-021T	Acceptance of Rescission of Special State and Federal Funds – SFY19 Workforce Learning Link
24-F-022T	Acceptance of Rescission of Special State and Federal Funds – SFY19 Smartsteps
24-F-023T	Acceptance of Rescission of Special State and Federal Funds PY2019 WIOA Adult, Dislocated Worker, and Youth
24-F-024T	Acceptance of Special State and Federal Funds – WIOA Adult and Dislocated Worker
24-F-025T	Approval –Professional Services for WIOA Data Reporting & Analysis – Vendor: Future Works, LLC: \$12,971
24-F-026T	Acceptance of Special State and Federal Funds – WIOA Youth
24-F-027T	Acceptance of Special State and Federal Funds – WFNJ TANF and GA/SNAP
24-F-028T	Acceptance of Special State and Federal Funds – Workforce Learning Link
24-F-029T	Acceptance of Special State and Federal Funds – WIOA Data Reporting and Analysis
24-F-030T	Fourth Amendment to Agreement to Provide Fixed-Rate Insured Vision Management Services 7/1/2023 Through 6/30/2027 – Vendor: National Vision Administrators (NVA)
24-F-031T	Approval of Personnel Salaries Charged to Grants 7/1/22 – 6/30/23

24-F-032T	Approval – Shared Services Agreement for Level 1 Site Technician Services and Support Services Between <u>Carlstadt</u> Public Schools BOE And BCTS BOE (7/1/2023 Through 6/30/2024)
24-F-033T	Approval – Shared Services Agreement for <u>Level 1</u> Site Technician Services and Support Services Between <u>Lincoln Park</u> Public Schools BOE and BCTS BOE (7/1/2023 Through 6/30/2024)
24-F-034T	Approval – Shared Services Agreement for <u>Level 2</u> Site Technician Services and Support Services Between <u>Lincoln Park</u> Public Schools BOE and BCTS BOE (7/1/2023 Through 6/30/2024)
24-F-035T	Approval – Shared Services Agreement for Level 2 Site Technician Services (Part-Time) And Support Services Between <u>East Newark</u> Public Schools BOE and BCTS BOE (7/1/2023 Through 6/30/2024)
24-F-036T	Approval – Shared Services Agreement for <u>Level 1</u> Site Technician Services and Support Services Between <u>River Edge</u> Public Schools BOE and BCTS BOE (7/1/2023 Through 6/30/2024)
24-F-037T	Renewal – Contract to Provide Asbestos Management and Inspection Services, Commencing September 1, 2023, for an Additional One-Year Period <u>Vendor: Environmental Design Inc., Pennsauken, NJ</u>
24-F-038T	Renewal – Contract to Provide On-Call Electrical Services For BCTS, Commencing September 1, 2023, For an Additional One-Year Period – <u>Vendor: Various</u>
24-F-039T	Award of Contract to Provide Lawn Maintenance Services For The Teterboro Campus, Commencing September 1, 2023, Through November 30, 2024 Vendor: Bill's Landscaping & Design, Inc., Ridgefield, Nj \$27,940.00
24-F-040T	Award of Contract to Establish A Contract for Competitive Bid Prices for Cooperative Purchasing Services, Commencing September 1, 2023, For A Two-Year Period <u>Vendor: Educational Data Services, Inc., Saddle Brook, NJ</u>
24-F-041T	Revised – Contract to Furnish and Deliver Various Water Filters on an as Needed Basis for The BCTS Commencing April 1, 2022, For A Two-Year Period– <u>Vendor: Various</u>
24-F-042T	Negotiate – Contracts to Furnish and Deliver Educational Supplies for the 2023-2024 School Year as Follows: Skin Care, Small Animal Care and Veterinary– <u>Vendor: Various</u>
24-F-043T	Approval – WFNJ Contract Modification Log
24-F-044T	Approval – WIOA Formula Individual Training Account (ITA) Log 6/21/23 – 8/18/23
24-F-045T	Approval – WIOA Formula On-The-Job Training (OJT) Log – 6/21/23 – 8/18/23
24-F-046T	Approval – WIOA Youth Contract Log – 7/1/23 – 6/30/24
24-F-047T	Approval – WFNJ Contract Log – 7/1/23 – 6/30/24
24-F-048T	Renewal of Shared Services Agreement Between the Board of Education of The Vocational School District in The County of Bergen And the Bergen County Workforce Development Board For 2023-2024
24-F-049T	Acceptance of Special Federal, State and Private Funds and Establishment of Budget – Individuals with Disabilities Act (Idea), Part B – Flow Through
24-F-050T	Acceptance of Special Federal, State and/or Private Funds and Establishment of Budget – Perkins Secondary Grant Program
24-F-051T	Approval of Architectural Services for Updating the District's Long-Range Facility Plan – Vendor: Dicara/Rubino Architects \$6,500.00
24-F-052T	Award of Construction Contract to Murray Paving and Concrete for Various Construction Projects Throughout BCTS –Total Not to Exceed \$2,350,000.00
24-F-053T	Withdrawal of Funds from Capital Reserve Account

24-A-04T APPROVAL—ONE READING —BOARD OF EDUCATION REGULATIONS

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** Board of Education Regulations and agrees to adapt these regulations after one reading;

REGULATIONS – ONE READING ONLY

Section 3000 – Certificated Staff Members

R3125 TS Employment of Teaching Staff

Section 4000 – Support Staff Members

R4125 TS – Support Staff Members

Section 5000 – Students

R5308M TS Student Health Records

R5310M TS Health Services

Section 6000 – Finances

R6115.01M Federal Awards – Funds Internal Controls – Allowability of Costs

24-A-05T APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICY

RESOLUTION

WHEREAS, the Board of Education **attached** policy listed below were approved on a first reading at the June 27, 2023 and August 8, 2023 meeting; and

WHEREAS, said policy was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policy;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policy is hereby adopted effective immediately:

SECOND READING

Section 2000 – Program

2419M TS School Threat Assessment Teams

Section 6000 – Finances

6112M TS Reimbursement of Federal and Other Grant Expenditures

6115.04M TS Federal Funds - Duplication of Benefits

6311M TS Contracts for Goods or Services Funded by Federal Grants

**24-A-06T APPROVAL – DUAL ENROLLMENT AGREEMENT – WILLIAM PATERSON UNIVERSITY AND
BERGEN COUNTY TECHNICAL SCHOOLS - 2023-2024 SCHOOL YEAR**

RESOLUTION

WHEREAS, William Paterson University will offer a variety of courses which shall provide college credits to students who meet the criteria as set forth in the attached dual enrollment agreement between William Paterson University and Bergen County Technical Schools;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS approves the amendment to the agreement between William Paterson University and Bergen County Technical Schools (Teterboro, BCA, and Northern Valley Campuses) for the 2023-2024 School Year.

RP: AS/eh

24-A-07T APPROVAL—REPORT OF STUDENT SUSPENSIONS

RESOLUTION

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **June 2023** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37–2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37–4:

June 2023

BCA–H	Bergen County Academics, Hackensack	1
BCTHS–P	Bergen County Technical High School, Paramus.....	0
BCTHS–T	Bergen County Technical High School, Teterboro.....	0
BCTHS.....	Applied Technology/BCC Campus	0
BCIIDT	Bergen County Institute for Interactive Design	0

principals/eh

24-A-08T APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES

RESOLUTION

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work–related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Paramus Campus	Lisa Percevault	Institute for Natural Resources – Anger & Aggression, Webinar on Zoom	\$83.00 Paid by BOE	7/19/23
Paramus Campus	Lisa Percevault	Institute for Natural Resources – Managing Stress & Worry, Webinar on Zoom	\$83.00 Paid by BOE	7/20/23
Paramus Campus	Lisa Percevault	Institute for Natural Resources – Understanding Chronic Psychological Disorders, Webinar on Zoom	\$83.00 Paid by BOE	8/4/23
ATHS Campus	Matthew Liso	NJ Safe Schools Program (SLE for 23-24) Designing and Implementing Student Training Plans, Online	\$300.00 Paid by BOE	9/28/23-11/10/23
ATHS Campus	Matthew Liso	NJ Safe Schools Program (SLE for 23-24) Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders, Online	\$100.00 Paid by BOE	1/13/23-12/20/23
ATHS Campus	Matthew Liso	NJ Safe Schools Program (SLE for 23-24) NJ Wage & Hour & Wage Payment & Child Labor Laws, Regulations, & Hazardous Orders, Online	\$100.00 Paid by BOE	9/28/23-11/10/23
ATHS Campus	Matthew Liso	NJ Safe Schools Program (SLE for 23-24) OSHA 10+ for General Industry	\$259.00 Paid by BOE	9/28/23-11/10/23
BCA Campus	Judith Pinto	New Jersey Science Convention, Princeton Marriott at Forrestal, 100 College Road E. Princeton, NJ	\$289.50 Paid by BOE	10/17/23
ATHS Campus	Katoya Winfield-Pierce	NJPSA Fall Conference: Making Excellence Happen Borgata Hotel & Casino, 1 Borgata Way Atlantic City, NJ	\$1,137.48 Paid by BOE	10/11/23-10/13/23
Hackensack Campus	Ivy Wang	IB Professional Development Workshop: DP Computer Science, Cat 1 – Online	\$1,214.16 Paid by BOE	Previously Approved on June 27, 2023- Date changed to: 10/2/23-10/31/23
BCA Campus	Michelle Pinke	GIBS Fall 2023 Conference, Hilton Mystic, 20 Coogan Boulevard, Mystic, CT	\$1,366.65 Paid by BOE	10/22/24-10/24/23
BCA Campus	Nancy Sousa	NACAC Conference 2023 Baltimore Convention Center, 1 West Pratt Street, Baltimore, MD	\$1,815.50 Paid by BOE	9/20/24-9/23/24
Teterboro Campus	Randi Pavese Bridget Centeno	AENJ – Art Educations of NJ Conference, Hyatt Regency – 2 Albany St. New Brunswick, NJ	\$542.70 Paid by BOE	10/30/23-10/31/23
Bergen Job Center	Denise Friedland	GSETA Annual Conference Hard Rock Hotel – 1000 Boardwalk, Atlantic City, NJ	\$789.50 Paid by BOE	10/18/23-10/19/23
Bergen Job Center	Lynda Wolf	GSETA Annual Conference Hard Rock Hotel – 1000 Boardwalk, Atlantic City, NJ	\$189.50 Paid by BOE	10/18/23-10/19/23

Bergen Job Center	Tammy Molinelli	GSETA Annual Conference Hard Rock Hotel – 1000 Boardwalk, Atlantic City, NJ	\$189.50 Paid by BOE	10/18/23-10/19/23
Bergen Job Center	Sharon Sermon	GSETA Annual Conference Hard Rock Hotel – 1000 Boardwalk, Atlantic City, NJ	\$789.50	10/18/23-10/19/23
Central Office	Gary Hall	45 th Annual NLRB Labor Law Conference (Webcast Program)	\$225.00 Paid by BOE	11/17/23
Central Office	Gary Hall	Litigation Techniques for Employment Discrimination Cases (Webcast)	\$200.00 Paid by BOE	9/12/23
Central Office	Jasmine Valentin	NSTA National Conference on Science Education, 301 W. 13 th St. #100 Kansas City, MO	\$2,566.00 Paid by BOE	10/24/23-10/28/23
Central Office	Bonnie Obojkovits	CBL: From Lessons to Learning Experiences, Virtual Asynchronous Course	\$200.00 Paid by BOE	9/5/23-3/1/24
Central Office	Bonnie Obojkovits	CBL: From Educator-Designed to Co- Designed, Virtual	\$200.00 Paid by BOE	9/5/23-3/1/24
Central Office	Gary Hall	NJASA Human Resource Professionals Focused Discussions, Zoom	\$500.00 Paid by BOE	8/17/23 10/11/23 1/16/24 3/12/24
Central Office	Bonnie Obojkovits	Artificial Intelligence How are Real Educators Using It Right Now, Virtual	\$100.00 Paid by BOE	10/2/23
Central Office/Board of Education	Connelly, William Kim, Jason Susino, John DeLisio, Louis	NJSB Workshop 2023 NJ School Board Association Workshop, Atlantic City Convention Center, 1 Convention Boulevard, Atlantic City, NJ	\$861.66 per Attendee, \$2,200.00/Group Registration Fee \$5,646.64 (Paid by BOE)	10/23/23-10/26/23

24-A-09T APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASES

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on June 27, 2023, the Superintendent reported on the following matters to the Board of Education:

BCTS School Year 2022-2023 HIB Case #13, Case #14, Case #15, Case #16

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

**24-A-10T APPROVAL—DISTRICT EVALUATION ADVISORY COMMITTEE 2023-2024
SCHOOL YEAR**

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the following members for the District Evaluation Advisory Committee (DEAC) for the 2023-2024 School Year.

- Dr. Howard Lerner – Superintendent – BCTS & BCSS
- William Connelly – BCTS Board President
- Allison Porfido – Parent
- Andrea Sheridan – Assistant Superintendent – BCTS
- Richard Panicucci – Assistant Superintendent for Curriculum & Instruction – BCTS & BCSS
- Russell Davis – Principal – Bergen Academies
- Anthony Caporaso – Director of Special Education
- Elizabeth Mansfield – Teacher
- Victor Lynch - Principal
- Daniel Olivo – Teacher
- Gene Walsh – Teacher
- Amanda Sloomaker – Teacher

RP/eh

**24-A-11T APPROVAL—DISTRICT SCHOOL IMPROVEMENT PANELS COMMITTEE 2023-2024
SCHOOL YEAR**

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the following members for the District School Improvement Panels for the 2023-2024 School Year.

<u>ATHS</u>	<u>Bergen Academies</u>	<u>Paramus</u>	<u>Teterboro</u>	<u>Northern Valley High School</u>
Richard Panicucci	Richard Panicucci	Richard Panicucci	Richard Panicucci	Richard Panicucci
Tim Casperson	Tim Casperson	Tim Casperson	Tim Casperson	Andrea Sheridan
Dennis Montone	Russell Davis	Jeremy Wertheim	David Tankard	Tim Casperson
Katoya Winfield-Pierce	Raymond Bath	Melanie Alston-Balaputra	Rosario Cabanilla	Jessica Pacheco
Amanda Sloomaker	Paul Kaser	Tim Regan	Ken Conlon	Laura Pinkman
		Elizabeth Mansfield	Joseph Conry	Lauren Rotondella
			Cristal Cornelio	
			Marci Hernandez	
			Monet Kendall	
			Lindsay Marella	
			Amy Surraco	

RP/eh

24-A-12T

APPROVAL—CONFIRMATION—FIELD TRIPS

RESOLUTION

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

<u>School</u>	<u>Teterboro Campus</u>
Destination	TCNJ Group Tour, 2000 Pennington Road, Ewing, NJ
Dates	10/4/23
Purpose of Trip	Experience a College Visit, Learn about a NJ State School, Gain insight into College Admissions
Participant	35 students, 3 teachers
Total Cost of Trip	\$1,170.00
Total Cost to Board	\$0
Student Cost	\$1,170.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Sharon Genicoff	
Carlos Pena	
Monet Kendall	

<u>School</u>	<u>Paramus Campus</u>
Destination	Artisan Bakery Expo East, Atlantic City Convention Center, 1 Convention Blvd. Atlantic City, NJ
Dates	10/2/23
Purpose of Trip	Network with Industry Professionals, Attend Baking Workshops, Sampling Food, Attend Demonstrations and Baking Competitions
Participant	24 students, 3 teachers
Total Cost of Trip	\$260.00
Total Cost to Board	\$0
Student Cost	\$260.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Agnes Tuliszezwska	
Maria Arellano	
Esther Fletcher	

<u>School</u>	<u>Hackensack Campus</u>
Destination	BCA/Debate Team, BCDL Varsity Debate Tournaments,
Dates	10/13/23: Tenaflly HS; 10/27/23: River Dell HS; 11/17/23: Fort Lee HS; 12/15/23: Northern Valley RHS; 1/11/24: Becton RHS; 2/2/24: Westwood RHS; 2/27/24: Ridgefield Park HS; 3/8/24: Dwight-Englewood HS (7 students); 2/29/24; AHA (7 students)
Purpose of Trip	Attending BCDL Varsity Debate & Invitational Tournaments
Participant	15 students, 1 teacher
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Christopher Russo	

<u>School</u>	<u>ATHS Campus - Previously Approved by BOE on 6/27/23 – Date Change</u>
Destination	YMCA Camp Bernie, 327 Turkey Top Road, Port Murray, NJ
Dates	9/11/23
Purpose of Trip	Help the 9 th Grade Students get to know each other, Team Building and Leadership Training

Participant	80 students, 8 teachers
Total Cost of Trip	\$8,610.00
Total Cost to Board	\$
Student Cost	\$8,610.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Amanda Sloomaker	
Angelika Dawidczyk	
Steevi Ortiz	
Matthew Liso	
Cali Farley	
Ray Hager	
Sydney Zulli	
Natalia Moris	
Michael Yob (alternate)	
Steve Cohen (alternate)	
Ahlam Yassin (alternate)	
Katoya Pierce (alternate)	

24-A-13T APPROVAL—ACADEMIC AND TECHNICAL COURSE OFFERINGS 2023-2024

RESOLUTION

WHEREAS the Office of Curriculum and Instruction annually reviews and appropriately revises course offerings for each academic year; and

WHEREAS the full text of each course offered in the school district is on file in the Office of Curriculum and Instruction; and

WHEREAS the course offerings provide for the statutory graduation requirements;

BE IT RESOLVED that the **attached list** of course offerings for the academic and technical courses available during the 2023-2024 school year be approved effective September 1, 2023 through June 30, 2024.

RP/eh

24-A-14T APPROVAL – EVALUATION INSTRUMENTS FOR TEACHERS AND REFLECTIVE PRACTICE PORTFOLIO AGREEMENT

RESOLUTION

BE IT RESOLVED, that the Board of Education approves Evaluation Instruments (Copy on file at Superintendent's Office) for the certificated staff member position and Teacher Reflective Practice Portfolio Agreement, to be used as an evaluation instrument for highly effective teachers during the 2023-2024 school year:

- Teacher
- Guidance Counselor
- Child Study Team Member
- Speech/Language Specialist
- School Nurse
- Principal/Vice Principal
- Supervisor

AS/eh

**24-A-15T APPROVAL OF DISTRICT GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR
REMOTE INSTRUCTION PLAN, FOR THE 2023-2024 SCHOOL YEAR**

RESOLUTION

WHEREAS, the New Jersey Department of Education (NJDOE) mandated the resumption of in-person instruction for the 2023-2024 school year; and set guidelines outlining the minimum standards necessary for the restart and reopening of schools, including the submission to the NJDOE a plan outlining how the school district will meet or exceed the minimum standards and plan for a safe reentry and in-person instruction for students and staff; and

WHEREAS, In April 2020, Governor Murphy issued an executive order which became P.L.2020,c27. This law provides for the continuity of instruction in the event of a public-health related district closure, so that the district can utilize virtual or remote instruction to satisfy the 180-day requirement;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby ratifies and approves the District's Plan that sets forth how Virtual and Remote Instruction shall be provided to students in case of emergency district closure; and

BE IT FURTHER RESOLVED, that the Board of Education hereby ratifies and approves the District's guidance for Chapter 27 Emergency Virtual or remote Instruction Programs for the 2023-2024 School Year, and further confirms the action of the Superintendent of Schools in submitting same to the Bergen County Superintendent of Schools and NJ Commissioner of Education in accordance with applicable law.

HL/eh

**24-A-16T APPROVAL — PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2023-2024 SCHOOL
YEAR**

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
TA Speakers Management	Provide in person Professional Development with a Keynote Speaker Titled, “Jamie’s School Speech for Youth” at the Paramus Campus.	\$8,200.00 Funded by the Perkins Secondary Education Program FY 2023-2024	2023-2024 School Year
Project Appleseed	Provide One Day in-person Professional Development for the Paramus Campus.	\$4,500.00 Funded by the Perkins Secondary Education Program FY 2023-2024	2023-2024 School Year
LinkIt	Provide an Educational Software Subscription for the Applied Technology High School, Including Virtual Support.	\$9,745.00 Funded by Perkins Secondary Education Program FY.	2023-2024 School Year

EdConnective	Provide Ninety Days 1:1 Access to an EdConnective Coach for a Teacher, Instructional Coach, or Leader, with no Limit to the Number of 30-Minute Sessions that can be Scheduled with the Coach.	\$5,850.00 Funded by Perkins Secondary Education Program FY.	2023-2024 School Year
Power Learning	Provide Core Learning Exchange Subscriptions for CTE Courses for ATHS and Paramus Tech., Including Support for 30 Teachers.	\$41,920.00 Funded by the Perkins Secondary Education Program FY	2023-2024
Teach Thought	Provide 90-Minute Inquiry Teaching Professional Learning Session Online for the Bergen County Academies.	\$2,440.00	11/13/23
EdConnective	Provide for 90 days 1:1 Access to an EdConnective Coach for a Teacher with no Limit of 30 Minute Sessions	\$1,950.00 Post-Secondary Grant	2023-2024 School Year
Arpan Chokshi	Provide a 90 Minute Virtual Workshops on AI in Education at BCA.	\$750.00 Title IIA Grant	2/15/24
Arpan Chokshi	Provide a 90 Minute Virtual Workshop on AI in Education at BCTS Paramus Campus	\$800.00 Title IIA Grant	1/19/24
Arpan Chokshi	Provide a 90 Minute Virtual Workshop on AI in Education at BCTS Teterboro Campus.	\$750.00 Title IIA Grant	10/31/23
John Colaneri	Provide Guidance and Support for the Curriculum Revision, Facilities Preparation, and Teacher Training needed for NATEF Certification for our ASE Program.	\$3,000.00	2023-2024 School Year
Esther Fridman, M.D.	Provide the Maximum of 10 Psychiatric Evaluations.	\$700.00 Evaluation Fee	2023-2024 School Year
Life Insight	Provide the Maximum of 10 Psychiatric Evaluations.	\$3,000.00-\$5,500.00 Evaluation Fee	2023-2024 School Year
Leslie Nagy, M.D.	Provide the Maximum of 10 Psychiatric Evaluations.	\$750.00 Evaluation Fee Cancellation Fee without 24 Hrs. Notice \$275.00	2023-2024 School Year
Judy Woo, M.D.	Provide the Maximum of 10 Psychiatric Evaluations.	\$470.00 Evaluation Fee	2023-2024 School Year
Jason Dean, M.D.	Provide the Maximum of 10 Psychiatric Evaluations.	\$1,500.00 Evaluation Fee	2023-2024 School Year
Michael Lienhard, M.D.	Provide the Maximum of 10 Psychiatric Evaluations	\$400.00-\$850.00	2023-2024 School Year

TeachGoals Publishing, LLC	Provide Two (2.5) Two and a Half Hours of Virtual Professional Development Training Titled, “Ped-AI-Gogy: A Framework for Learning with AI,” and “Universal Design for Learning with AI: How to Reach all Learners.”	\$4,000.00 Title II Grant	10/9/23
TeachGoals Publishing, LLC	Provide One Ninety-Minute Virtual Professional Development Training Titled, “Promptcraft: Generating High-Quality Results with AI,”	\$1,400.00	11/13/23
Previously Approved on 5/23/23 BOE Meeting - David Maglione, Music Director	Theater Expert Series Guest Artists Will Work with BCA Students and Music Direct Full Winter Musical in Trimester 2	Trimester 2 \$4,500.00	2023-2024 School Year
Replaced by: Hannah Elarmo, Music Director			

24-A-17T

APPROVAL—PRELIMINARY APPROVAL FOR TRAVEL

RESOLUTION

WHEREAS, Twenty four students, three (3) teachers will travel to South Korea on November 21, 2023 until November 28, 2023 as part of the BCA Global Exchange Program; and

WHEREAS, the objective of this visit is for students to gain competition experience against students from other elite High Schools around the world, and expose them to cultural aspects of students from other nations; and

WHEREAS, the need exists for the Board to pre-approve the following trip for submission and approval to the Executive County Superintendent;

THEREFORE BE IT RESOLVED, preliminary approval by the Board of Education is granted; and

BE IT FURTHER RESOLVED that this request for students and teachers travel be submitted to the Executive County Superintendent for review and approval, and all work related travel forms shall be completed for final Board approval.

School

Destination

Dates

Participants

Purpose of Trip

Total Cost of Trip

Total Cost to Board

Students Cost

Participating Staff:

Abramson, Michael

Kaplan, Keith

Vieni, Joan

Pinyan, Jonathan (alternate)

Academy Campus

Incheon, South Korea; World Math Team Championship

11/21/23-11/28/23

24 students, 3 teachers

World Math Competition

\$103,755.50

\$0

\$103,755.50

Reimbursement Amount

\$4,413.50

\$4,413.50

\$4,413.50

Wang, Ivy (alternate)

JS/eh
Source of funds: various

24-A-18T APPROVAL—WIOA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

RESOLUTION

WHEREAS the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED The Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1. **PERFORMANCE OF WIOA FUNDS:**

As of June 30, 2023 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
120 Clients	85 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
4 Clients	2 Clients	0 Clients

2. **LEVELS OF SERVICE:** Adults 7/1/22-6/30/23

Placed in Training	211
Workforce Learning Link Basic Skills	102
Workforce Learning Link Soft Skills	398

Most requested training services: CDL, Administrative Assistant, and Medical Assistant

3. **FINANCIAL SUMMARY:** As of Jun 30, 2023

<u>WIOA</u>	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
Adult	30%	23%
Dislocated Worker	45%	29%
Youth Out-of-School	42%	20%
Work First New Jersey (WFNJ)	43%	16%
Workforce Learning Link	45%	2%
WIOA Other Grants	8%	2%
Program Administration	85%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022 for details).

4. **Store Closings:** Rapid Response June 2023: None

**24-A-19T APPROVAL – SOCIAL WORK CURRICULUM/INTERN AFFILIATION AGREEMENT
BETWEEN RAMAPO COLLEGE OF NEW JERSEY AND NAVIGATING SUCCESS
THROUGH WELLNESS AT BERGEN COUNTY TECHNICAL SCHOOLS**

Resolution

WHEREAS, Ramapo College located at 505 Ramapo Valley Road, Mahwah, New Jersey has an accredited School Social Work Curriculum that requires its students to complete field work experiences with supervision in a school setting; and

WHEREAS, the Bergen County Technical School District conducts a student and staff wellness program known as “Navigating Success through Wellness” which incorporates clinical staff in the operation of the program; and

WHEREAS Bergen County Technical School District is willing to make its schools available for the fieldwork experience of Ramapo’s students; and

WHEREAS, the Ramapo College and BCTS desire to establish and memorialize the terms and conditions in which Ramapo’s students shall complete their counseling experience

NOW THEREFORE BE IT RESOLVED in consideration of the mutual promises hereinafter contained, the Bergen County Technical Schools Board of Education ratifies and approves the terms and conditions pursuant to the attached agreement which shall be made part of this resolution effective July 5, 2023 for a period of three years, expiring on July 5, 2026; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent of Schools and/or School Business Administrator to take any action as may be appropriate to implement the terms of this Resolution, including but not limited to the execution of Agreement.

JS/eh

**24-A-20T APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY
RESOLUTION**

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Alyssa Donahoe** be approved for a student teaching assignment;

BE IT RESOLVED that **Alyssa Donahoe** be approved for student teaching with no compensation, subject to the following conditions:

- | | |
|---------------------------|--|
| 1. Participating College: | Ramapo College |
| 2. Contact staff member: | K. Ayala |
| 3. Assignment dates: | SY 2023-2024 |
| 4. | Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Alyssa Donahoe** regarding this approval as soon as is practicable.

IC/eh
source of funds: n/a

24-A-21T APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

RESOLUTION

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Ayala Ahdoot** be approved for a student teaching assignment;

BE IT RESOLVED that **Ayala Ahdoot** be approved for student teaching with no compensation, subject to the following conditions:

1. Participating College: Ramapo College
2. Contact staff member: K. Ayala
3. Assignment dates: SY 2023-2024
4. Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Ayala Ahdoot** regarding this approval as soon as is practicable.

IC/eh
source of funds: n/a

24-A-22T APPROVAL—STUDENT TEACHING / INTERN—RAMAPO COLLEGE OF NEW JERSEY

RESOLUTION

WHEREAS Assistant Superintendent **Andrea Sheridan**, has recommended that **Nazzim Patilla** be approved for a student teaching assignment;

BE IT RESOLVED that **Nazzim Patilla** be approved for student teaching with no compensation, subject to the following conditions:

1. Participating College: Ramapo College
2. Contact staff member: K. Ayala
3. Assignment dates: SY 2023-2024
4. Theory and Practice of Social Work III & IV/Field Instruction III & IV Field Practicum

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Nazzim Pattila** regarding this approval as soon as is practicable.

IC/eh
source of funds: n/a

24-A-23T APPROVAL – ADVANCED ACADEMIC ADMISSIONS AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS AND NEW JERSEY INSTITUTE OF TECHNOLOGY

RESOLUTION

WHEREAS, New Jersey Institute of Technology will offer college courses to students at the Bergen County Technical School Programs who meet the criteria as set forth in the attached Advanced Academic Achievement Admissions Program agreement between NJIT and Bergen County Technical Schools;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the aforementioned agreement between New Jersey Institute of

Technology and Bergen County Technical Schools – Teterboro Campus for three consecutive school years 2023-2024, 2024-2025 and 2025-2026.

RP: AS/eh

**24-A-24T APPROVAL – ARTICULATION AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS -
TETERBORO CAMPUS HIGH SCHOOL AND BERGEN COMMUNITY COLLEGE**

RESOLUTION

WHEREAS, Bergen Community College will offer variety of courses which shall provide college credits to students who meet the criteria as set forth in this agreement between BCTS-Teterboro Campus and Bergen Community College;

BE IT RESOLVED that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the attached Agreement for a dual enrollment programs between Bergen Community College and Bergen County Technical Schools.

RP/eh

**24-A-25T APPROVAL – ARTICULATION AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS -
PARAMUS CAMPUS HIGH SCHOOL AND BERGEN COMMUNITY COLLEGE**

RESOLUTION

WHEREAS, Bergen Community College will offer variety of courses which shall provide college credits to students who meet the criteria as set forth in this agreement between BCTS-Paramus Campus and Bergen Community College;

BE IT RESOLVED that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the attached Agreement for a dual enrollment programs between Bergen Community College and Bergen County Technical Schools.

RP/eh

**24-A-26T APPROVAL – ARTICULATION AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS –
APPLIED TECHNOLOGY HIGH SCHOOL CAMPUS HIGH SCHOOL AND BERGEN COMMUNITY
COLLEGE**

RESOLUTION

WHEREAS, Bergen Community College will offer variety of courses which shall provide college credits to students who meet the criteria as set forth in this agreement between BCTS-ATHS and Bergen Community College;

BE IT RESOLVED that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the attached Agreement for a dual enrollment programs between Bergen Community College and Bergen County Technical Schools.

RP/eh

**24-A-27T APPROVAL – EMPLOYEE HANDBOOK FOR THE BERGEN COUNTY TECHNICAL
SCHOOL DISTRICT 2023-2024 SCHOOL YEAR**

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Employee Handbook for the 2023-2024 School Year. (Copy of the handbook on file -HR Department)

HL/eh



DUAL ENROLLMENT AGREEMENT

2023-2024

BETWEEN

Bergen County Technical Schools

28 West Grand Avenue

Montvale, NJ 07645

AND

William Paterson University

300 Pompton Road

Wayne, New Jersey 07470



The University offers a vast array of learning opportunities in its classrooms, laboratories, and studios, and throughout the campus, as well as at various off-campus locations. William Paterson's faculty members provide a valuable blend of accomplished scholarship and practical, applied experience. Among the University's faculty are 35 Fulbright scholars and recipients of numerous other awards, grants, and fellowships. Students benefit from individualized attention from faculty mentors, small class sizes, and numerous research, internship, and clinical experiences. The university is also accredited by the Middle States Commission on Higher Education.

The University and Bergen County Technical Schools are entering into this dual enrollment agreement in order to allow Bergen County Technical Schools students the opportunity to take college-level courses on-site at Bergen County Technical Schools.

Admissions Criteria

All high school students taking courses for college credit must be able to demonstrate their ability to manage college-level course work and meet the academic criteria; A GPA of 3.0 for high school seniors and a GPA of 3.25 for high school juniors. High achieving high school sophomores may be eligible, at the school district's discretion. Bergen County Technical Schools is responsible for identifying eligible students for each high school dual enrollment course and provide that information to WP prior to the start of the academic year.

Upon entry into the dual enrollment program, Bergen County Technical Schools students are simultaneously *conditionally* admitted to William Paterson University (WPU).

Future matriculated enrollment at WPU is contingent upon satisfactory completion of the respective dual enrollment coursework and attainment of the post-secondary/high school diploma. Our most competitive candidates for admission possess a 3.00 cumulative high school GPA on an unweighted 4.00 scale.

To activate formal matriculation, students will be required to file the first year/freshmen admissions application without a fee, submit the high school transcript with evidence of at least 16 Carnegie (or college) units*, and supply any needed standardized test scores (for select majors, Honors College, and scholarship consideration) by January 1 of their senior year.

After undergraduate admissions review, a second letter from the Office of University Admissions will confirm formal admission to the university if all the preceding conditions are met.

Scholarship Opportunity

High school dual enrollment students may be eligible for a one-time scholarship of \$1000 if they take six (6) or more credits as a WP high school dual enrollment student, achieve a grade of C or higher in the WP dual enrollment courses, graduate from high school, and apply and enroll at WP as a freshman.

William Paterson University High School Dual Enrollment On Campus Policy

When visiting the William Paterson University campus, students are required to abide by the policies, rules, and regulations of the University, including the Student Code of Conduct. William Paterson University reserves the right to terminate student participation in the Program.

* The 16 Carnegie (or college) units/credits are the high school courses of math, science, English, history, etc. required for high school graduation.



Model I

- A.** In this agreement for dual enrollment, the high school teacher is approved as meeting the standards of an adjunct faculty member by the William Paterson faculty in the relevant department. The high school teacher is certified by the state of New Jersey, and is an employee of the school district, so is paid by the school district. The supervising college professor receives compensation from William Paterson to supervise the high school teacher.
- B.** The following courses may be offered for the 2022-23 school year on-site at Bergen County Technical Schools.
 - 1. MUSI 1240 Music Fundamentals (3 credits) at Bergen Academies
 - 2. CS 2100 Web Page & Site Design (3 credits) at Bergen County Institutes for Science & Technology @ NVRHS
 - 3. BIO 1120 Anatomy & Physiology I (4 credits) at Bergen County Institutes for Science & Technology @ NVRHS
 - 4. ARTS 2500 Intro to Graphic Design (3 credits) at Bergen Technical High School- Teterboro
- C.** Each Bergen County Technical Schools student who takes any of the above listed college courses approved for academic credit will be charged a special tuition and fees rate of **\$100.00 per academic credit** or **\$300.00 per 3 credit class** for the 2023-2024 year. For this tuition, the Bergen County Technical Schools students will be provided the requisite instruction by the high school teacher supervised by a WPU professor and will, upon successful completion of the course, have their grade recorded on an official William Paterson University transcript using the William Paterson University's standard grade notations. Bergen County Technical Schools students will be enrolled as non-matriculated students at the University. All William Paterson University regulations governing non-matriculated students shall apply to those students who are enrolled for college credit in the courses noted and those students will be allowed full use of William Paterson University's Library.

Student Admission and Registration Information

- A. Application and Tuition**
 - 1. Students will apply to the University via a non-matriculated admissions application. The application fee will be waived.
 - 2. Before any Bergen County Technical Schools student can be registered for a William Paterson University Dual Enrollment course, an online consent form must be signed and submitted by the parent or legal guardian. Upon receipt of this document, a WP staff member will register students for their course.
 - 3. Students will be billed directly by William Paterson University for the above listed courses.
 - 4. Textbooks and other instructional materials will be an additional cost.



5. The decision to cancel any course must be made and communicated to William Paterson by the withdrawal deadline of October 30th for fall or full-year courses and March 5th for Spring courses.
- B. Deadlines:** Bergen County Technical Schools is responsible for ensuring all students and cooperating high school instructors adhere to the William Paterson University deadlines established below:
1. Application: Fall/full year courses- September 30th. Spring- January 30th.
 2. Registration (including parental consent forms): Fall/full year courses- October 15th. Spring- February 15th.
 3. Withdrawals: Fall/full year courses- October 30th. Spring- March 5th.
 4. Payment: Fall/full year courses- November 15th. Spring- March 15th.
- C.** The University will grant advanced standing for students who have taken the courses listed in paragraph A above if they receive a grade of "C" or higher.



**HIGH SCHOOL DUAL ENROLLMENT AGREEMENT
BETWEEN
WILLIAM PATERSON UNIVERSITY
AND
BERGEN COUNTY TECHNICAL SCHOOLS**

Date: _____

**For Bergen County Technical:
Schools:**

Dr. Howard Lerner
District Superintendent

For William Paterson University:

Dr. Joshua B. Powers
Provost and Senior Vice President for
Academic Affairs

ATHS 2023-2024 Courses					
COURSENUMBER	COURSE_NAME	Grade 09	Grade 10	Grade 11	Grade 12
1322111	Guidance Seminar				
1701414	CTE Lab				
1711414	Anatomy & Physiology I (C)				
1712124	Biology9 (C)				
1712324	Biology (C)				
1712514	Biology Lab				
1722224	Chemistry (C)				
1732124	Physics				
1732134	Physics 11				
1742114	Algebra I				
1742224	Geometry				
1742334	Algebra II				
1762104	Academic Literacy				
1762214	American Literature 10				
1762314	World Literature				
1772224	US History I				
1772334	US History II				
1772344	Sociology (C)				
1772354	World History				
1781714	Mandarin (C)				
1784114	Spanish (C)				
1784214	Spanish II (C)				
1793034	Drafting (C)				
1795324	World Music (C)				
1831242	Principles of Macroeconomics (C)*				
1881114	Medical Explorations				
1881124	Healthcare Simulations I				
1881214	Medical Terminology (C)				
1881224	Healthcare Simulations II				
1911113	WEX - PE/Health (C)				
1911223	CPR/First Aid 10 (C)				
1911233	Self Defense 10 (C)				
1911323	Weight Training 11 (C)				
1911333	Yoga 11 (C)				
1920082	ATHS Skills				
1920212	Mandarin II (C)				
1920242	Broadcasting Club				
1920302	Cryptology				
1920304	Network Security (C)				
1920452	Minicourse				
1920462	PC Maintenance (C)				
1957034	Intro to Cybersecurity				
1957044	Intro to Networking (C)				

1957054	Intro to Networking - Linux Lab				
1957064	Cyber Workshop 10				
1957074	Applied Cryptology				
1982114	Engineering Design				
1982214	Introduction to Mechatronics				
1982314	Smart Machines				
1982324	Machine Tools (C)				
1982524	Engineering Workshop				
1982534	Engineering Workshop 10				
1982544	Intro to Programming (C)				
1762442	English Composition I (C)				
1762452	English Composition II (C)				
1742142	Intermediate Algebra (C)				
1745444	Statistics (C)				
1742242	Pre-Calculus (C)				
1911413	WEX				
1881254	Healthcare, Ethics and Law ©				
1920332	Professional Certifications/Patient Simulations				
1982442	Concepts of Industrial Design (C)				
1982542	Fundamentals of Programming (C)				

BCA 2023-2024 Courses

COURSENUMBER	COURSE_NAME	Grade 09	Grade 10	Grade 11	Grade 12
103103	~Fresh Bio_Chem Lab 09				
103203	~Soph Ch_Ph Lab 10				
104103	~Fresh Eng_Sci Lab 09				
104203	~Soph Eng_Sci Lab 10				
110613	AP Biology				
110923	AP Psychology				
111113	Biology				
112313	Biology				
113113	Biology				
114123	Biology				
115113	Biology				
118313	IB Env Systems SL				
120623	AP Chemistry				
120673	Adv Topics in Chemistry				
121113	Chemistry				
121213	Chemical Sys Eng				
122116	Chemistry I				
122226	Chemistry II				
124233	Chemistry				
125213	Chemistry				
131213	Physics				
131323	Adv Physics				
132116	Physics I				
132226	Physics II				
132413	AP Physics C				
133313	Physics				
134323	Physics				
140023	Adv Algebra				
140033	Math Analysis I				
140043	AdvMathAnalysis I				
140053	Math Analysis II				
140063	AdvMathAnalysisII				
140093	Calculus I				
140103	AP Calculus AB				
140113	AP Calculus BC				
140123	AP Analyt Calc (BC+)				
140133	Statistics				
140143	Math Struct_Proofs				
140153	Adv PreCalc_Discrete				
140163	Multi V Calc				
140173	Adv Math Topics				
140183	Lin Alg_Dif Eq				
140193	AP Statistics				
140223	Data Structures				

140403	~Financial Lit_Online				
148413	IB Math HL				
148423	IB Math SL				
150713	~WBCA TV Broadcast Production				
151131	Computer Assisted Design				
151141	Makerspace				
151151	Electronics				
152231	Makerspace_Program				
152241	Intro Obj Program				
152251	Materials_Tolerances				
152316	Eng Applications Prog				
152326	Electrical Eng				
152423	Adv Electrical Eng				
152433	Eng Capstone				
155003	Adv Physics for Engineering				
155013	~Reverse Engineering				
160123	Amer Lit I				
160223	Amer Lit II				
160333	World Lit I				
160423	World Lit II				
168313	IB World Lit I HL				
168323	IB Literature_Language I HL				
168433	IB World Lit II HL				
168443	IB Literature_Language IHL				
170143	World History I				
170243	World History II				
170323	20th Century Amer History				
170423	20th Century Amer Hist II				
170463	AP Government				
178313	IB Hist of Amer I HL				
178323	Theory of Knowledge				
178333	IB 20th Century History SL				
178413	IB Hist of Amer II HL				
178422	Theory of Knowledge				
180113	Francais I_II Acc				
180133	Francais III				
180193	Francais II				
180233	Mandarin III				
180273	Mandarin I_II Acc				
180303	Mandarin II				
180403	Espanol II				
180413	Espanol I_II Acc				
180433	Espanol III				
180783	~Intro to ASL				
188113	IB Francais V SL				
188123	IB Francais V HL				
188143	IB Francais IV SL				

188193	IB Francais IV HL				
188213	IB Mandarin IV Ab Initio				
188233	IB Mandarin V Ab Initio				
188413	IB Espanol V SL				
188423	IB Espanol V HL				
188443	IB Espanol IV SL				
188483	IB Espanol IV HL				
190503	Drawing				
190603	AP Studio Art				
190623	AP Art History				
190633	~Pre AP Studio Art				
200772	~Adv Prob_Music Theo				
207123	Musicianship				
207133	Digital Keyboarding				
207232	Elec Music Synthesis				
207311	Digital Recording Lab				
207323	AP Music Theory in Digital Age				
207331	World Music				
207341	Late 20th Century Music				
207411	Conducting				
207422	Sr Music Media Sem				
207431	Adv Prob Music Theo Tech				
207441	Post Romantic Music				
210906	~Voice Over and Podcasting				
210933	~Fashion Design and Sewing				
210936	~Fashion Design and Sewing				
217103	Voice & Speech I				
217113	Acting I				
217152	~Dance I				
217223	Theatre History II				
217252	~Dance II				
217253	ActingII_Playwriting_ThHistI				
217313	Acting III				
217413	Acting IV				
217423	Directing				
217433	Voice & Speech II				
217503	~Dance III_IV				
233013	AP Micro Economics				
233163	Management_Marketing				
233223	Business Finance_Applications				
233423	AP Macro Economics				
233443	AP Comp Sci A				
235113	Restaurant Mgmt_Operations				
238313	IB Economics_HL				
238413	IB Economics_HL				
244163	Experimental Biology				
244263	Anatomy and Physiology				

244323	Anatomy and Physiology				
255133	Intro Hospt_Cul Arts				
255223	Hotel Mgmt_CulTheory				
255323	Entrep_Adv Cul Arts				
255433	Hospitality Mgmt				
258343	IB Business Mgmt SL 11				
258423	IB Business Mgmt SL 12				
260003	Web Apps with Databases				
260603	Foundations of Comp Sci				
260613	Intro Sys Programming				
260623	Software Engineering				
266153	Intro to Comp Sci				
266253	AP Comp Sci A_Data Structs				
266363	Math Foundations of CS				
266373	Functional Programming				
266383	Computational Theory				
266433	Capstone_CS				
268103	IB Computer Science SL				
270853	~Design and Digital Media				
277146	Intro to Visual Arts I				
277156	Intro to Visual Arts II				
277226	Design_Prod I				
277236	Design_Prod II				
277326	Emerging Tech I				
277336	Emerging Tech II				
277426	Visual Art Intern I				
277436	Visual Art Intern II				
310121	~Health_Wellness				
310132	~PE [09]				
310221	~Driver's Education				
310232	~PE [10]				
310333	~Adv Top Hlth_Well Online				
310423	~PE [11_12]				
310463	~Senior Experience				
320001	~Study Hall				
320111	~Guidance Seminar				
320121	~Guidance Seminar				
320131	~Guidance Seminar				
320141	~Guidance Seminar				
320151	~Guidance Seminar				
320161	~Guidance Seminar				
320171	~Guidance Seminar				
320211	~Sophomore Seminar				
320221	~Sophomore Seminar				
320231	~Sophomore Seminar				
320241	~Sophomore Seminar				
320251	~Sophomore Seminar				

320261	~Sophomore Seminar				
320271	~Sophomore Seminar				
320311	~Junior Seminar				
320321	~Junior Seminar				
320331	~Junior Seminar				
320341	~Junior Seminar				
320351	~Junior Seminar				
320361	~Junior Seminar				
320371	~Junior Seminar_T				
390011	~Lunch Grade 9				
390021	~Lunch Grades 9_10				
390031	~Lunch Grade 11				
390041	~Lunch Grade 12				

Paramus 2023-2024 Courses

COURSENUMBER	COURSE_NAME	Grade 09	Grade 10	Grade 11	Grade 12
411124	Biology 9				
421208	Chemistry				
431114	Environmental Science				
441104	Concepts of Algebra				
441118	Concepts of Algebra				
441134	Concepts of Geometry9				
441144	Concepts of Geometry9				
441154	Geometry9				
441278	Algebra I				
441348	Concepts of Geometry				
441358	Geometry				
441414	Pre-calculus				
441448	Concepts of Algebra II				
441458	Algebra II				
441494	Statistics				
461108	LA Literacy for the 21st Century				
461118	Academic Lit I				
461208	Foundations of Literature				
461238	Academic Lit II				
461338	American Literature				
461444	World Literature - Dual Credit				
461469	World Literature				
471108	Financial Literacy				
471134	Financial Literacy				
471258	US History I				
471324	World History				
471358	US History II				
471608	US History I				
471708	US History II				
471718	World History				
473414	History of Film				
473424	History of Film				
481118	Spanish I				
481228	Spanish II				
491408	Art				
491414	Intro to Guitar				
520138	Fund of IT				
520208	Intro to Computer Technologies				
520308	Intermediate Computer Technologies				
520404	Advanced Computer Technologies				
531544	Small Business Economics I				
531564	Small Business Econ				
540104	Fundamentals of Health Care				
540224	EMR 1				

540304	Anatomy & Clinical I				
540324	EMR 2				
540404	Anatomy & Clinical II				
540424	EMR 3				
540668	Examination Room Procedures				
540674	Fundamentals of Vet Assisting				
540684	Office Procedures				
540694	Veterinary Nursing				
542208	Medical Terminology				
550128	Fund of Cul Arts				
550188	Auto Tech Prep				
550198	Cul. Arts Prep				
550248	Intro to Cul/Pastry				
550308	Contemporary Apps of Cul/Pastry Arts				
550408	Advanced Seminar of Cul/Pastry Arts				
560118	Fund of ASE				
560138	Fund of ACR				
560218	Intro to ASE				
560228	Intro to Skin Care 10				
560308	Application of Skin Care				
560314	Applications of Auto Systems				
560358	Applications of ACR				
560414	Advanced Systems Seminar				
560478	Advanced Applications of ACR				
560488	Advanced Application of Skin Care				
565188	Fund of Skin Care				
570124	Fundamentals of Visual Storytelling				
570224	Introduction to Digital Communication				
570324	Production & Post Production				
570424	Multi-Media Production				
580134	Industry Fundamentals for Cosmetology				
580138	Fund of Cosmo				
580168	Fund of Envir Dsgn and Heavy Equipment				
580178	Fund of SAC				
580228	Intro to SAC				
580258	Intro to ACR				
580268	Introduction Environmental Construction				
580348	Application of Cosmo				
580364	Applications of SAC				
580378	Lands Plants & Materials				
580488	Adv Cosmo Techniques				
580852	Intro to Cosmo				
581228	Intro to GBT				
581338	Appl of GBT				
582434	Advanced SAC				
582448	Principles of Environment Design and Con				
590118	Fund of GBT				

590128	Intro to MakerSpace				
590424	Advanced Applications of Green Building				
611106	Phys Educ 09				
611112	Family Living 09				
611206	Phys Educ 10				
611212	Driver Theory				
611306	Phys Educ 11				
611322	First Aid 11				
611406	Phys Educ 12				
611412	Family Life 12				
611506	Phys Educ_09				
611512	Family Living_09				
611606	Phys Educ_10				
611612	Driver Theory_10				
611706	Phys Educ_11				
611712	First Aid_11				
611806	Phys Educ_12				
611812	Family Life_12				
620001	~Study Hall				
990008	Lunch				

Northern Valley 2023-2024 Courses

COURSENUMBER	COURSE_NAME	Grade 09	Grade 10	Grade 11	Grade 12
	Communication in Design				
	Essentials of Interactive Design				
	Sports Medicine & Athletic Training				
	The User Interface				
	Interactive Design Studio				
	Anatomy & Physiology				

Teterboro 2023-2024 Courses

COURSENUMBER	COURSE_NAME	Grade 09	Grade 10	Grade 11	Grade 12
711414	Anatomy & Phys				
712324	Biology H				
715054	AP Biology				
722224	Chemistry H				
722234	Organic Chem				
725014	AP Chemistry				
732124	Physics H				
735084	AP Physics C				
735094	Waves and Modern Physics				
735174	AP Physics 2				
741344	Alg II_Trig				
742064	Calculus H				
742114	Algebra I H				
742214	Math Analysis I H				
742224	Geometry H				
742324	Math Analysis II H				
742334	Pre-Calculus H				
743214	WGS101:Intro Women's&Gender Stds_Fin Li				
745014	AP Calculus AB				
745016	MAT397 Calculus III				
745414	AP Calculus B_C				
745424	AP Statistics				
762104	English I H				
762214	English II H				
762314	English III H				
762414	English IV H				
765454	AP English Lit				
765464	AP English Lang/Comp				
765474	WRT 105 Practices in Academic Writing				
772014	AP Psychology				
772024	Intro to Research and Financial Literacy				
772114	Global Studies H				
772224	US History I H				
772334	US History II H				
772344	SOC 101 Introduction to Sociology				
773024	American Film/Fin Literacy				
774124	Global Challenge				
775254	AP US Gov & Politics				
775344	AP US History				
776124	AP Human Geography				
781114	French I				
781214	French II				
781714	Mandarin I				
782314	French III H				

782424	FRE 201 Intermediate French				
782714	Mandarin II				
783314	Spanish III H				
783334	Spanish III Conversation and Culture				
783614	AP Spanish Language and Culture				
783714	Mandarin III				
784114	Spanish I				
784214	Spanish II				
784424	SPA 201 Intermediate Spanish				
784724	AP Chinese Language and Culture				
792114	AP Seminar				
792124	AP Research				
793014	Drawing Fund				
793044	Painting				
795014	AP 2D Art & Design				
803014	Chorus				
803024	Band				
803054	Music Appreciation				
821124	Introduction to Digital Media				
821262	Intro to Broadcast Media				
821272	Graphics and Animation				
821362	Broadcast Media and Journalism				
821372	Advanced Video and Audio Production				
821434	Capstone in Broadcast Media				
831114	Intro to Bus.Manage				
831234	Strategy Formulation				
831254	AP Macroeconomics				
831354	Deriv. Trading				
831414	Entrepreneurship				
831444	Portfolio Management				
831484	ACC 151 Intro to Financial Accounting				
831494	Financial Markets and Institutions				
835244	AP Microeconomics				
835344	AP Microeconomics				
836014	AP Computer Science Principles				
836024	AP Computer Science Principles				
836034	AP Computer Science Principles				
851114	Culinary Essentials I				
851234	Chemistry of Food				
851324	Culinary Essentials II				
851334	Chemistry of Food				
851434	Microbiology of Food				
851445	Advanced CulinologyÆ				
860264	Intro to Culinology?				
861124	Fd in AutoEng. Desig				
861213	Intro to Automotive Technology				
861274	Engineering Design Lab				

861494	Capstone in AED				
861504	Systems Analysis				
862314	Digital Electronics				
871114	Fdn of Graphic Design through ArtHistory				
871294	Fundamentals of 2D Design & Drawing				
871394	Graphic Design Studio I				
871414	Graphic Design Studio II/Prof Practice				
891214	Criminology				
892414	Sr. Sem/Fin Literacy				
892424	CHE 113 Forensic Science				
892432	Constitutional Law				
892433	PAF 101 Intro Analysis of Public Policy				
901114	Intro to Law & Just				
911111	Social Issues				
911123	Phys Ed 9-10				
911221	Health and Wellness				
911223	Phys Ed 9-10				
911323	Phys Ed 11-12				
911421	First Aid				
921414	Senior Experience				
951035	CPS 155 Intro to Cybersecurity				
951134	Intro to Programming				
951234	Networking I				
951244	Intermediate Programming				
951324	Advanced Programming				
951484	ECS 102 Introduction to Computing				
951494	Cloud Computing				
951504	ECN 305 Personal Finance				
951614	Art of Gaming				
971114	Found in Fashion Des				
971234	Apparel Design I				
971244	Fashion Art & Design I				
971344	Apparel Design II				
971354	Fashion Art & Design II				
971464	Fashion Art & Design III				
971474	Apparel Design III				
982214	Intro Eng. Des				
982224	Digital Electronics				
982514	Intro to Aerospace				
982524	Aerospace Engineering Principles				
982534	Applied Aerospace Engineering				
982544	Space Systems				
982554	Aerospace Engineering Seminar				
990004	Lunch				
999998	Study Hall				

BCTS Virtual/Remote Instruction Plan SY 2023-2024

Committee Recommendation on how Virtual and Remote Instruction will be provided.

1. Students who cannot attend school due to an emergency closing will be provided remote instruction, following all core content curriculum in both academic and technical classes.
2. Teachers will continue to evaluate students for learning loss and recommend students for additional support.
3. Physical Education classes will be held remotely with activities such as yoga, physical exercise, walking, strength conditioning as well as written assignments.
4. The social and emotional health of students and staff will be supported by mental health wellness groups, including our district-wide mental health initiative, "Navigating Success Through Wellness," will be conducted through Zoom or other remote platform for students, staff and parents.
5. Extracurricular clubs and athletic programs will be conducted via remote platforms such as Zoom.
6. I.E.P. Meetings will be conducted virtually to identify and continue services. Students will be monitored on a weekly basis to ensure that services, accommodations and modifications are addressed in a timely manner. Should testing be required to determine I.E.P. services, the student will be seen individually by a staff member in-person, following all the safety guidelines implemented during an active pandemic climate. (ie.: masks, social distancing,
7. All students will have the opportunity to recover credits missed due to extraordinary physical or emotional reasons.
8. Students will be given the opportunity to accelerate their learning opportunities by attending online courses, seminars and workshops.
9. Extended learning opportunities are also available after school hours on a virtual platform.
10. If students are in need of ELL services, staff will remotely provide the services they were provided in building. As always, ELL services and materials will be provided to the families. Our staff and administration will continue ongoing training and implementing strategies for culturally responsive teaching.
11. Attendance will be taken remotely in each class. If a student is not present, guidance is notified, and our regular attendance procedures will remain in place. If it is an extensive time period, we will provide home instruction. If a student is not participating in online instruction and not submitting assignments, guidance will convene with the student and the parents to work together to ensure the student gets back on track. If mental health services are needed, they will be provided.

12. Buildings, grounds and facilities will be continuously sanitized and maintained by custodial staff throughout building closure, including extended periods of time.
13. Incoming and current student population have been evaluated for WIFI and technology needs and remote learning equipment is purchased and distributed including iPads, laptops, Myfi's, Chromebooks. In the event that pandemic conditions worsen and it is no longer safe to hold classes inside the buildings, a virtual learning environment for both teachers and students will occur.
14. This virtual learning environment applies to all students and staff, and education will continue on a full-remote schedule.
15. While on a completely remote schedule, there is no need to provide transportation to students. Transportation of documents, supplies and administrative paperwork will continue to be distributed by our internal mail and messenger services.
16. Childcare services for staff will be handled on a case by case basis, including administrator and employee input and feedback. Community programming will continue on a virtual basis, utilizing remote platforms such as zoom to continue.
17. Title I Extended learning programs will continue, engaging on a remote/virtual platform such as Zoom.
18. 21st Century community Learning Center Programs will continue, engaging on a remote/virtual platform such as Zoom.

All high school campuses will utilize a Hyflex instructional model if and when a fully remote schedule is lifted and re-entry will be safely executed. By dividing each grade in half – enabling half of each class to attend within the building classroom while the other half will join through Zoom or other virtual platforms simultaneously. Wherever possible, students will remain in the same classroom with teachers rotating in an effort to minimize the number of students in the hallways during passing time. All teachers will be inside the building teaching for the entire school day. The schedule rotates each week, and Principals may modify scheduling to accommodate programs such as Shared Time. Students will attend the school building every other week depending on their cohort schedule.

1. School organized Extracurricular activities will take place virtually.
2. I.E.P. implementation is accomplished through virtual team meetings, which includes a case manager, student, general education teacher, technical teacher, and special education teacher through Zoom virtual conference calls after consent is obtained from each parent/guardian. I.E.P. drafts are created and emailed to parents for review prior to meeting and a finalized I.E.P. is completed and sent by email to parents for final consent and implementation. All documents, correspondence with parents, and associated documents such as teacher comments, educational, psychological, social, and Neurological information are entered into the Frontline I.E.P. Direct system. Modifications and accommodations are shared with teachers working with students. Teachers also have the ability to view I.E.P. for proper implementation in the classroom.

3. TOSD/TOH's will provide support in both scheduled Zoom meetings as well as extra help sessions.
4. Case Managers will monitor lessons through weekly virtual check-ins on Google Classroom and Schoology to ensure that modifications and accommodations are in compliance with the I.E.P. Observations and recommendations will then be recorded in Frontline I.E.P. and shared with support teachers.
5. CSTs will utilize e-mail and/or phones for contact with the educational team and administration on a daily basis.
6. Teaching staff will continue to train and identify students with Learning Loss.

The BCTS District Restart Plans may be found here:

www.bergen.org

Committee Recommendation on the Impact of Virtual or Remote Learning on the School Lunch and School Breakfast Programs

1. District meals for students are prepared by Chartwells. Chartwells is following all of the DOH protocols in the preparation, packaging and distribution of food. A schedule of pick-up days/times during the week has been created and established for students who are remote to be able to pick up five days of meals.
2. Meals for the week, both breakfast and lunch, will be distributed each Monday for virtual students between the hours of 10:00 a.m. and 11:30 a. m. BCTS will provide two pick up locations for families:

Teterboro Technical School	Paramus Rehabilitation
504 Route 46 West	296 East Ridgewood Ave.
Teterboro, NJ 07608	Paramus, NJ 07052
3. In the event we are on the A/B Remote schedule, schools will employ staggered meal schedules in the cafeteria, cafeteria menu will be grab-and-go only, and discontinue self- service and buffet style meals. Overflow classrooms and outdoor areas may be utilized and will be designated for dining purposes to reduce the cafeteria population during meal times. One directional seating with six feet between diners will be observed. Cafeterias and common areas will be marked with one-way directional tape to reduce congestion and physical proximity.
4. Morning and afternoon duty staff to ensure social distancing during lunch meal service to continue during remote operations in conjunction with local schools if possible.

Committee Recommendation on the required length of a virtual or remote instruction day.

Bergen County Technical School
Virtual/Remote Instruction Plan
SY: 2023-2024

1. A remote plan has been developed and all class schedules will remain the same on the remote plan and meet the 4 hours a day of instruction excluding lunch and physical education.
2. Parents are advised of a clearly defined deadline to submit requests for full remote learning.
3. An Administrator and Counselor are identified on each campus to answer questions.
4. Google informational documents were sent to each family.
5. School Days are a minimum of four hours of instruction per day, excluding lunch and recess.
6. Mental health support groups are being conducted for staff, parents and students, to help those struggling with transitional issues or any other mental health topics.
7. Additional tutors added to staff, enabled by the American Rescue Plan Grant.
8. Myfi's have been ordered and delivered to accommodate families without internet access.
9. An additional 450 Chromebooks and MacBook Airs were ordered and delivered to accommodate new students and shared time students.
10. An additional 50 laptops including Surface Pros (for math and science curriculums) have been ordered and distributed to staff.
11. New headsets have been ordered for clearer communication dependent on the need for the possibility of remote instruction.
12. PowerSchool has been updated with additional emergency contact via the "student information card".
13. Webcams have been installed for all instructional spaces.
14. PowerSchool forms launched to reduce paper handling.

TRAVEL REQUEST
Conferences
Executive County Superintendent Approval Formg+
N.J.A.C. 6A:23A-5.9(c)

District: BCTS

Submission Date:

District Contact Person: John Susino

Phone No.: 201.343.6000 X4056

Travel Event 2023 WORLD MATH TEAM CHAMPIONSHIPS

Sponsored by: 2023 WORLD MATH TEAM CHAMPIONSHIPS

Location of Event: ICHEON, SOUTH KOREA

Date(s) of Event: Nov 21 2023 - Nov 28 2023

Conference Attendees (Continue on back if necessary)

1. Michael Abramson	6. 24 Students
2. Keith Kaplan	7.
3. Joan Vieni	8.
4. Jonathan Pinyan (alternate)	9.
5. Ivy Wang (alternate)	10.

Funding Breakdown – Per Attendee

Registration -o-	Meals: -o-	*Other Costs: -o-
Airfare: -o-	Tolls & Mileage -o-	Total Requested: -o-
**Lodging: \$ -o-	Taxi: \$ -o-	

*Other Costs – (Provide explanation and breakdown) There is no cost to district as trip is fully funded by students. STUDENT COST: \$103,755.50

Account Budgeted	Total Amount in Budgeted Account \$
**For lodging, indicate if the hotel is the site of the event/conference:	_ Yes ____ No

Purpose of Travel, Justification (Continue on back if necessary)

Provide the purpose; justification of travel:

1. This competition is an opportunity for our students to gain competition experience against the students at other
2. Elite high schools in the USA and around the world.
3. This trip will allow cultural exchange or ideas between our students and those of other competing nations.

District Authorization: Prior to Submission to Executive County Superintendent

Approval: Chief School Administrator	
	Signature Date
Approval Granted by Policy:	Approval Granted by Board Action on:

For DOE Use Only

Approval Granted:	Request Denied	No Action Taken
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Costs Approved:

Registration: \$	Meals: \$	*Other Costs: \$
Airfare: \$	Parking: \$	Total Requested: \$
**Lodging: \$	Taxi: \$	

Signature:	Date:
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Executive County Superintendent of Schools

Bergen County Workforce Development Board
Bergen County Job Center

Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022
July 1, 2022 thru June 30, 2023 as of 6/30/23

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 2,415,348	\$ 718,761	30%	\$ 659,860	\$ 1,696,587	<p>ADULT \$2,415,348 23%</p> <p>DISLOCATED WORKER \$2,953,058 29%</p> <p>OUT-OF-SCHOOL YOUTH \$2,101,240 20%</p> <p>WFNJ \$1,614,923 16%</p> <p>ADMIN \$801,763 8%</p> <p>OTHER GRANTS \$162,971 2%</p> <p>IN-SCHOOL YOUTH \$- 0%</p>
Dislocated Worker (DW)	\$ 2,953,058	\$ 1,339,388	45%	\$ 1,252,497	\$ 1,613,670	
Total Adult	\$ 5,368,406	\$ 2,058,149	38%	\$ 1,912,357	\$ 3,310,257	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 2,101,240	\$ 882,257	42%	\$ 729,257	\$ 1,218,983	
Total Youth	\$ 2,101,240	\$ 882,257	42%	\$ 729,257	\$ 1,218,983	
TANF	\$ 964,632	\$ 401,073	42%	\$ 297,573	\$ 563,559	
GA/SNAP & SNAP ONLY	\$ 650,291	\$ 294,960	45%	\$ 277,160	\$ 355,331	
Total WFNJ	\$ 1,614,923	\$ 696,033	43%	\$ 574,733	\$ 918,890	
Workforce Learning Link (WLL)	\$ 197,670	\$ 89,913	45%	\$ 89,913	\$ 107,757	
Total WLL	\$ 197,670	\$ 89,913	45%	\$ 89,913	\$ 107,757	
Program Administration	\$ 801,763	\$ 678,527	85%	\$ 678,527	\$ 123,236	
Total Admin	\$ 801,763	\$ 678,527	85%	\$ 678,527	\$ 123,236	
WIOA Data Reporting & Analysis	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -	
WIOA Other OJT	\$ 150,000	\$ -	0%	\$ -	\$ 150,000	
Total Other Grants	\$ 162,971	\$ 12,971	8%	\$ 12,971	\$ 150,000	
Total	\$ 10,246,973	\$ 4,417,850	43%	\$ 3,997,758	\$ 5,829,123	



COLLEGE - AGENCY AFFILIATION AGREEMENT

THIS AGREEMENT is entered into as of July 5, 2023 between Navigating Success through Wellness at Bergen County Technical Schools-Superintendent's Offices with an address at 540 Farview Ave Paramus, NJ 07642 (the "Agency") and RAMAPO COLLEGE OF NEW JERSEY, located at 505 Ramapo Valley Road, Mahwah, New Jersey 07430 (the "College"). The Agency and the College are each also referred to herein as a "Party" and are collectively referred to as the "Parties."

WHEREAS, the College has a curriculum for students in Social Work; and

WHEREAS, field work experience is a required and integral component of the Social Work Curriculum (the "Program"); and

WHEREAS, the Agency desires to participate with the College in the development and implementation of field work experience for the Social Work students of the College.

NOW THEREFORE in consideration of the mutual promises hereinafter contained, the Agency and College agree as follows:

1. TERM

This Agreement shall commence on July 5, 2023 for a period of three (3) years and shall expire on July 5, 2026. This Agreement may be renewed for three (3) additional years, upon the mutual written consent of the Parties.

2. TERMINATION

2.1 Either party has the right to terminate this Agreement on thirty (30) days prior written notice to the other party in accordance with the notice provisions outlined in paragraph 17 below.

2.2 In the event of a breach of any provision of this Agreement by one party, the other party shall have the right and option to give the breaching party written notice. In the event that the breaching party fails to remedy the breach within thirty (30) days of the receipt of such written notice, the other party may, at its sole option, terminate this Agreement.

2.3 In the event this Agreement is terminated, it shall remain in effect until the completion of any Program committed to or commenced at the time of such termination, subject to the right of the Agency to withdraw a student from the Program as set forth herein. The Agency agrees that no students participating in any ongoing Program will be denied the opportunity to complete the Program, even when the termination effective date occurs prior to the completion date of the Program.

3. COLLEGE RESPONSIBILITIES

The College shall:

RAMAPO COLLEGE OF NJ - AGENCY AFFILIATION AGREEMENT

- 3.1 Assume and maintain full responsibility for the planning and the execution of the curriculum for its students, including the administration, curriculum content and faculty appointments.
- 3.2 Ensure that all instructors possess the requisite academic qualifications for their academic roles.
- 3.3 Provide an assignment schedule of dates for the affiliation periods throughout the academic year.
- 3.4 Inform its students of the requirement to conform to the rules, regulations and policies of the Agency. These rules, regulations and policies will be available and reviewed with each student by the Agency.

4. AGENCY RESPONSIBILITIES

The Agency shall:

- 4.1 Provide assignment and learning experiences, which will enable the student to achieve practice competencies.
- 4.2 Provide the necessary resources and a Field Instructor with an MSW degree from an accredited school of social work.
- 4.3 Provide an orientation of the Agency's structure, function, services and personnel for the College's students.
- 4.4 Provide a minimum of one-hour weekly of individual supervision focusing on the professional growth and development of the student as well as on Agency assignments.
- 4.5 At the end of each semester, engage the student in a formal evaluation conference and provide a written evaluation accessing the student's performance, strengths and weaknesses, and provide a direction for future professional growth and development.
- 4.6 Participate in workshops, seminars/meetings held on the College campus for orientation and training of Field Instructors.

5. MUTUAL OBLIGATIONS

The Parties mutually agree that:

- 5.1 Responsibility for planning the Field Experience at the Agency will be jointly shared by the Agency's staff and the College's instructors, subject at all times to the policies, rules and regulations of the Agency.
- 5.3 A student of the College may be assigned to any facilities or programs within the

RAMAPO COLLEGE OF NJ - AGENCY AFFILIATION AGREEMENT

Agency's system.

- 5.4 Student curriculum, attendance and scheduling shall be under the direction of the College as long as they do not conflict with Agency's policies, rules and regulations.
- 5.5 Each student of the College will start his/her Field Experience Program as determined by mutual agreement. Minor adjustments in the length of service and the period during which it shall be rendered may be made with the mutual consent of the College and the Agency.
- 5.6 The Agency and College will perform their duties and responsibilities under this Agreement without cost or other financial obligation to the other party.

6. STUDENT RESPONSIBILITIES

The College shall advise its students of the following conditions of participation in the Program. Further, the College shall advise students that failure to meet the following conditions shall be grounds for denial of admission to the Program and/or dismissal from the Program:

- 6.1 Students of the College shall, at all times, follow the rules and regulations established by the Agency. The Agency shall orient the students to applicable rules and regulations.
- 6.2 Respect the confidential nature of all information which may be obtained by clients and/or records of the Agency and maintain such confidentiality; respect the confidential nature of the case materials she/he is working on; clients are not to be discussed with friends, family, or in the dormitories.
- 6.3 Know and utilize the social work code of ethics as a base for interactions with client systems, Agency personnel, and the community; sexual harassment of students by Agency personnel, and of clients by students is a violation of the code of ethics and the law.
- 6.4 Participate in weekly supervision and the end of semester evaluation of her/his progress by preparing input for the evaluation conference that includes a self-assessment of their work.

7. REGULATORY COMPLIANCE

College and Agency agree that each shall comply with all applicable requirements of Municipal, County, State and Federal authorities, all applicable Municipal and County ordinances and regulations, and all applicable State and Federal statutes and regulations now or hereafter in force and effect to the extent that they directly or indirectly bear upon the subject matters of this Agreement. These include, without limitation the applicable requirements under any State fair employment practices or similar laws declaring discrimination in employment based upon race, color, creed, religion, sex, sexual preference or national origin as illegal and, if applicable, Title VII of the Civil Rights Act of 1964 or any applicable rule or regulation promulgated pursuant to any such laws herein above described.

RAMAPO COLLEGE OF NJ - AGENCY AFFILIATION AGREEMENT

8. INSURANCE

Insurance requirements for the College, Agency and College Students are as follows:

- 8.1 **College.** The College is a public higher education institution in the State of New Jersey. As such, this Agreement hereby expressly incorporates the following Statement of Public Liability Insurance: Any agreement or arrangement signed and entered into on behalf of the State of New Jersey by a State official or employee shall be subject to the provisions of the New Jersey Tort Claims Act, N. J. S. A. 59:1-1 et seq. and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its employees are covered under the terms and conditions of the New Jersey Tort Claims Act. The Act also creates a special self-insurance fund and provides for payment of claims against the State of New Jersey or against its employees whom the State is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against the State of New Jersey or its employees arising out of the use of the Agency's premises should be referred for handling to the Attorney General, Division of Law, Claims Service Section, Richard J. Hughes Justice Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self funds for Workers Compensation and Disability.
- 8.2 **Agency.** The Agency will provide general liability coverage for itself, its employees, agents and officers, with minimum limits of coverage of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. Upon request, the Agency shall provide the College with documentation of such insurance coverage.
- 8.3 **College Students.** All students are required to carry their own professional liability insurance in the amount of \$1,000,000 per occurrence and \$3,000,000 aggregate limits. In cases where students are required to provide their own insurance coverage, each student shall be required to present evidence of insurance coverage prior to the start of each semester. In the alternative, the College may provide such insurance for the students. Upon request, the College shall provide the Agency with documentation of such insurance coverage.

9. INDEPENDENT CONTRACTOR

Both Agency and College are independent contractors. It is not expressly or by implication intended, that an employer/employee, joint venture, or partnership agreement be established between Agency and College. Rather, in discharging all duties and obligations hereunder, Agency shall at all times be in and remain an independent contractor relationship with College.

Neither Agency nor College is authorized or permitted to act as an agent or employee of the other. Nothing in this Agreement shall in any way alter the freedom enjoyed by either Agency or College, nor shall it in any way alter the control of the management, operation, and affairs of either Agency or College, it being the intent of this Agreement that Agency and College shall maintain separate and independent management, and each has full, unrestricted authority and responsibility regarding its organization and structure.

RAMAPO COLLEGE OF NJ - AGENCY AFFILIATION AGREEMENT

Neither party, by virtue of this Agreement, assumes any liability for any debts or obligations of either a financial or legal nature incurred by the other party to this Agreement.

10. CONFIDENTIALITY

Both College and Agency shall at all times comply with applicable standards of documentation and confidentiality mandated by state and federal regulatory, accrediting and/or licensing agencies, as same may be modified and amended from time to time, including but not limited to, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") or other records policies and guidelines established and approved by Agency, which shall be made available to the College's students.

11. NO DISCRIMINATION

The College and Agency mutually agree that no students shall be discriminated against on the basis of race, color, sex, creed, age, national origin, ancestry, marital status, familial status, religion, sexual orientation or disability for the purposes of this Agreement.

12. NO WAIVER

The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right hereunder.

13. ENTIRE AGREEMENT

This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties with respect to the services of the Agency or College, and this Agreement contains all the covenants and agreements between the parties with respect to this affiliation agreement. The Parties agree that no oral representations or written representations, other than contained herein, were relied on by the parties, or form additional terms of this Agreement.

14. MODIFICATION

The Parties may from time to time request changes to the terms in this Agreement. Such changes shall be valid only if incorporated as a written amendment to this Agreement and executed by the authorized representatives of the Parties.

15. ASSIGNMENT

The duties and obligations of each of the parties hereto shall be deemed personal and unique. This Agreement and the duties and obligations of the parties hereunder shall not be assigned to any other person, firm or corporation without the prior written consent of the other party.

16. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, including without limitation, the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. The Parties agree that pursuant to the New Jersey Contractual Liability Act, venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Law Division, and consent to same.

17. NOTICES

RAMAPO COLLEGE OF NJ - AGENCY AFFILIATION AGREEMENT

All notices required or permitted under this Agreement shall be in writing and shall be delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

To the Agency:

Navigating Success Through Wellness
Bergen County Technical Schools
Superintendent's Office
Paramus, NJ 07652

To the College:

Aaron R.S. Lorenz, PhD
Dean, School of Social Science and Human
Services Ramapo College of New Jersey
505 Ramapo Valley Road
Mahwah, NJ 07430

IN WITNESS WHEREOF this Agreement is executed by the duly authorized officers of the Parties.

[Navigating Success through Wellness at Bergen County Technical Schools-Superintendent's Offices]

By: _____
[AUTHORIZED SIGNER NAME & TITLE]

Date: _____

RAMAPO COLLEGE OF NEW JERSEY

By: **Colleen O'Keefe**
Colleen O'Keefe
Interim VP for Fiscal Health and CFO

Digitally signed by
Colleen O'Keefe
Date: 2023.07.10
17:16:58 -04'00'

Date: _____



**OPTIONS FOR ADVANCED ACADEMIC ACHIEVEMENT
SECONDARY SCHOOL PARTNERSHIP PROGRAM
AGREEMENT BETWEEN
NEW JERSEY INSTITUTE OF TECHNOLOGY AND
BERGEN COUNTY TECHNICAL SCHOOLS**

The purpose of this Options for Advanced Academic Achievement Secondary School Partnership Program Agreement ("Agreement") is to define the procedures for a non-exclusive program providing qualified high school students from the **Bergen County Technical Schools** with the opportunity to take college credit courses at their school during the regular academic year ("Program"), between **Bergen County Technical Schools** located at 504 US-46, Teterboro, NJ 07608 and **New Jersey Institute of Technology**, ("NJIT"), located at University Heights, Newark, New Jersey 07102.

In general, students who have successfully completed the tenth or eleventh grade with an overall GPA of a B or better, including course prerequisites, may be permitted to enroll in these college credit courses.

Approved NJIT College Credit courses will be offered at Bergen County Technical Schools under the following agreement:

Through on-site programs, **Bergen County Technical Schools** teachers, whose teaching credentials have been approved by NJIT, will instruct NJIT's college credit course(s), which will be equivalent in rigor to those on NJIT campus, as part of their regular load at their secondary school.

The specific course and number of college-level courses offered depend on the academic preparation of the students including high school and college course pre-requisite and co-requisite courses, the availability of qualified faculty at the school, and access to specialized equipment and facilities. The course syllabus, textbook requirements, and credit value of each course are the same as those used on the NJIT campus. It should be noted that, for specified courses, students may be required to take an NJIT final examination at the end of the course. While taking the college level course, students will be considered non-matriculated, enrolled (someone who is enrolled on a semester-to-semester basis, or course-by-course basis but has not been accepted as a regular student pursuing a degree) at NJIT. Students who successfully complete the coursework receive college credits that appear on an NJIT transcript. These credits are generally transferable to most two- and four-year colleges in the U.S. Descriptions of courses that are available for participating secondary schools can be found at <http://catalog.njit.edu/undergraduate/>. It is the responsibility of the students to consult the universities they plan to attend to determine the applicability of specific courses to their programs of study.

Eligible NJIT College Credit Courses offered by Bergen County Technical Schools, upon approval, may include a freshmen- or sophomore-level undergraduate course such as the following:

- CHEM 125/125A General Chemistry I and Laboratory (4 credits)
- CHEM 126/126A General Chemistry II and Laboratory (4 credits)
- ECON 265 Microeconomics (3 credits)



- ECON 266 Macroeconomics (3 credits)
- ENGL 101 English Composition: Introduction to Academic Reading and Writing (3 credits)
- FED 101 Fundamentals of Engineering Design (2 credits)
- IT 101 Introduction to Information Technology (3 credits)
- MATH 111 Calculus I (4 credits)
- MATH 112 Calculus II (4 credits)
- MGMT 190 Introduction to Business (3 credits)
- PHYS 111/111A Physics I and Laboratory (4 credits)
- PHYS 121/121A Physics II and Laboratory (4 credits)
- ECON 201 Economics (3 credits)
- MET 103 Engineering Graphics & Intro to CAD (2 credits)
- MET 105 Applied CAD (2 credits)

It is possible for students to take other courses if a teacher is available with appropriate credentials to teach the subject and the course is offered by NJIT (<http://catalog.njit.edu/undergraduate>).

TUITION AND FEES

As N.J.S.A. 18A:61C-10 requires that eligible students are not excluded from participation due to an inability to pay, the **Bergen County Technical Schools** shall be charged a tuition rate per undergraduate credit (as established for the academic school year) for all high school students enrolled as non-matriculated students in NJIT college credit courses offered at their high school under this Agreement. The current rate of tuition per undergraduate credit is \$150.00 for the 2023 - 2024 academic school year.

NJIT must receive payment from the **Bergen County Technical Schools** in the form of a check/purchase order. Payments are due at the time of registration, but not later than the last week of September for the fall semester, or the second week of February for the spring semester.

Bergen County Technical Schools must meet any financial obligation to NJIT under this Agreement prior to the end of the semester for which the course(s) is/are offered to the students based on their enrollment as non-matriculated students by NJIT's specified registration deadline.

There are no refunds made under this Agreement.

TEACHER CERTIFICATION

Candidates may provide evidence of their qualifications in terms of background and experience, as follows:

- Candidates have an MS/MA degree in a related area to the college course they will be teaching or a BS degree with significant experience; or
- Teachers who currently teach or have taught AP or equivalent classes in related areas for at least two years.



All candidates must provide NJIT with a copy of a current resume and at the discretion of the academic department, a letter of recommendation from the secondary school principal, and a portfolio of work including exams, student performance, and sample lesson plans in related courses. The designee of the NJIT academic department offering the courses will review these materials.

Teachers may also be asked to take a specific NJIT course prior to departmental approval to teach that specific NJIT course through the Options Program, as well as administer exams aligned to NJIT and course evaluations as required.

Teachers are expected to participate in NJIT-sponsored professional development opportunities offered.

GRADING POLICY

The grading policies for the Program are the same as those for all courses taught at NJIT. It is expected that the **Bergen County Technical Schools** will incorporate these grades into the **Bergen County Technical Schools'** own grading scheme. The NJIT college credit courses will also be deemed as satisfying the Carnegie unit value for equivalent high school courses and apply toward the student's graduation requirements.

GENERAL TERMS OF AGREEMENT

1. All qualified students at the **Bergen County Technical Schools** will be eligible for enrollment in the Program. A high school student is qualified for enrollment in the Program if the NJIT course pre-requisites have been met. The **Bergen County Technical Schools** will inform students and parents/guardians of the Program through its normal channels of communication (e.g. handouts, posting on its website, informational sessions) and have parents/guardians grant permission for the student to participate in the Program in writing or any other manner **Bergen County Technical Schools** deems appropriate and verifiable. Upon request by NJIT, **Bergen County Technical Schools** shall provide copies of such records to demonstrate compliance with this requirement.
2. The parties shall be responsible for the acts or omissions of their employees and representatives in accordance with the Mutual Indemnification Provision attached as Appendix A and incorporated herein by reference.
3. By the 10th day after the start of NJIT's fall and spring semesters, the **Bergen County Technical Schools** will provide NJIT with a list of students who have applied for the Program's college credit courses by the completion of the Options Program application provided by NJIT. This information will include, but not be limited to, the student's name, permanent address, expected semester of graduation, demographic information and other necessary information to administer, evaluate and improve the Program. To provide such information, the **Bergen County Technical Schools** will obtain written releases from the



parents/guardians of the students permitting the transmittal of such personally identifiable information from the student's education records as required by the Family Educational Rights and Privacy Act of 1974 (FERPA). Upon request by NJIT, the **Bergen County Technical Schools** shall provide copies of such releases to demonstrate compliance with this requirement.

4. By the end of each course semester, but not later than one week after course completion, the **Bergen County Technical Schools** will provide NJIT with a list of students who have successfully completed the college credit courses including each student's course grade. As necessary during the academic year, the **Bergen County Technical Schools** will provide an updated and accurate list of enrolled students taking the Program's college credit courses.
5. The **Bergen County Technical Schools** acknowledges and agrees that NJIT shall have sole and final authority and oversight with respect to all academic matters regarding the Program, including but not limited to the approval of teachers and awarding of college course credit.
6. This Agreement shall become effective as of the date of the last signature hereto and is intended to apply to students taking college credit courses during the 2023-2024 academic year. The Agreement will be in effect for three consecutive school years, specifically the academic years of 2023-2024, 2024-2025, and 2025-2026.
7. During the term of this Agreement, each party hereby grants to the other party a non-exclusive and non-transferable right and license, to use and display the other party's name and/or logos in print publications in connection with the promotion and implementation of the Program. All promotional and/or marketing materials created or used by either party will be pre-approved by the other party prior to dissemination; such approval will not be unreasonably withheld. Each party agrees to follow any reasonable trademark usage and/or branding guidelines provided by the other party in connection with a party's exercise of this license.
8. Implementation and interpretation of this Agreement will be consistent with and subject to all applicable and mandatory approvals, policies, and procedures established by the appropriate accreditation bodies, including the Middle States Commission on Higher Education, the New Jersey Department of Higher Education, the New Jersey Department of Education, and other agencies that have jurisdiction over the operation of either party.
9. The **Bergen County Technical Schools** acknowledges that NJIT is subject to requirements of affiliation promulgated by the Middle States Commission on Higher Education that include a periodic assessment of the effectiveness of programs providing student learning opportunities, and the **Bergen County Technical Schools** agrees to participate in NJIT assessment protocols associated with Middle States standards. The **Bergen County Technical Schools** further acknowledges and agrees that assessment results associated with NJIT assessment protocols shall not become a part of teacher employment records maintained by its institution.



10. Each party will comply with applicable federal, state, and local laws and regulations, including those related to non-discrimination and privacy. Both parties shall maintain their respective individual accreditation during the term of this Agreement.
11. This Agreement may not be assigned or delegated by either party without the prior written consent of the other party. This Agreement is subject to ratification and final approval by the **Bergen County Technical Schools'** Board of Education. Accordingly, the Agreement shall not become effective unless signed by the **Bergen County Technical Schools** Superintendent of Schools and/or School Business Administrator, and NJIT is provided with a copy of the **Bergen County Technical Schools'** board resolution authorizing the **Bergen County Technical Schools** to proceed with the Program.
12. Each party acknowledges and agrees that the relationship with each other is that of independent contractors, and this Agreement shall not be construed to create a joint venture or agency relationship between the parties. As such, any **Bergen County Technical Schools** teachers teaching courses pursuant to this Agreement are not employees or representatives of NJIT and remain wholly employees of the **Bergen County Technical Schools**.
13. The **Bergen County Technical Schools** and NJIT agree to assess the Program on an annual basis and will make reasonable adjustments and amendments as deemed appropriate for the improvement of the Program.
14. Either party may terminate this Agreement early by submitting written notification to the other party at least ninety (90) days before the first day of the **Bergen County Technical Schools'** academic year. Such early termination notice shall be effective for the upcoming **Bergen County Technical Schools** academic year.
15. In the event that this Agreement expires and/or is terminated early, the **Bergen County Technical Schools** shall pay NJIT for all reasonable, non-cancelable expenses incurred or committed to be expended as of the effective termination date. Termination or cancellation of this Agreement shall not affect the rights and obligations of the parties accrued prior to termination.
16. This Agreement shall not be amended or modified except by written agreement of the parties. This Agreement represents the entire Agreement between the parties with respect to the subject matter and supersedes all prior agreements related thereto.
17. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey without regard to its conflicts of laws principles and rules. In the event of a dispute, the parties shall firstly attempt to settle it by negotiation within thirty (30) days before any other action is taken.
18. Neither party shall have any liability to the other party for any consequential, exemplary, special, incidental, or punitive damages even if advised of the possibility of such damages, including without limitation lost profits and opportunity.



19. Except as otherwise contained herein, each party disclaims all warranties and representations, either express or implied, with respect to its programs, courses, and/or services to be performed hereunder.
20. All notices, consents, demands, and other communications between the parties under or regarding this Agreement shall be in writing (which includes facsimile) and shall be sent to the recipient's address set forth above.
21. Both parties will keep confidential all information marked and/or identified as confidential at the time of disclosure by the other party other than to the extent disclosure is required to perform this Agreement. "All information" referred to herein excludes information: (a) generally available to the public otherwise than by disclosure in breach of this Agreement; (b) that is known to the receiving party prior to the time of disclosure; (c) that is independently developed by or for the receiving party; or (d) that is required by any law (e.g., New Jersey Open Public Records Act), regulation, subpoena, statute and/or court or administrative order to be disclosed. The terms of this confidentiality provision shall survive expiration and/or termination of this Agreement for three (3) years thereafter.
22. The parties will maintain all documentation related to this transaction for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request pursuant to N.J.A.C. 17:44-2.2.

BERGEN COUNTY TECHNICAL SCHOOLS

NEW JERSEY INSTITUTE OF TECHNOLOGY

Dr. Howard Lerner
Superintendent

Date



5/24/2023

Atam Dhawan, Ph.D.

Date

Interim Provost and Senior Executive Vice President



APPENDIX A

Mutual Indemnification Provision

For purposes of this indemnification provision, **Bergen County Technical Schools** shall be designated as the "School" and the New Jersey Institute of Technology shall be designated as the "University".

The School agrees to indemnify, defend and save harmless the University, its trustees, employees, and representatives (collectively called the "University") from loss or expense (including reasonable attorney's fees) for claims made or liability imposed upon the University for personal injury, including death, resulting at any time therefrom sustained by anyone or arising out of damage to property, including loss of use thereof, when such liability or damage is occasioned by the negligence or intentional misconduct of the School or is occasioned from a situation that was, or should have been, under supervision of the School's representatives.

The University agrees to indemnify, defend and save harmless the School, its trustees, employees, and representatives (collectively called the "School") from loss or expense (including reasonable attorney's fees) for claims made or liability imposed on the School for personal injury, including death, resulting at any time therefrom sustained by anyone or arising from damage to property, including loss of use thereof, when such liability or damage is occasioned by the negligence or intentional misconduct of the University or is occasioned from a situation that was or should have been, under supervision of the University's representatives.

DUAL ENROLLMENT ARTICULATION AGREEMENT

WHEREAS the parties to this agreement believe that planning and working together can strengthen their course offerings, provide new opportunities to students, increase the number of students they serve, encourage more students to earn a college degree, and qualify some courses for both high school and college credit, now therefore be it **AGREED** between:

Bergen Community College, 400 Paramus Road, Paramus, NJ

And

**Bergen County Technical School - Teterboro
504 US-46, Teterboro, NJ**

This articulation has been agreed upon for the course equivalencies found in Addendum A.

These courses will be offered to students who are prepared to meet rigorous academic requirements and demonstrate the ability to successfully complete the course. These courses will carry the equivalent number of college credits that traditional college students receive for taking the course(s) at the college:

1. The course will be taught by high school faculty with appropriate credentials*. The qualification of prospective dual enrollment instructors will be determined by the Bergen Community College Chair in consultation with the Bergen Community College's Divisional Dean, thus ensuring the Bergen Community College's Academic Department's requirements for teaching the college level course. Professional development hours will be granted to the instructors for their participation in this program.
2. In the event that the pre-approved teacher is no longer conducting the dual enrolled class, at that time, the high school must submit the proper documentation in the form of transcripts and curriculum vitae in order to approve that teacher's replacement. College credit will be granted only upon approval of replacement teacher's credentials.
3. The high school agrees to incorporate the course content, assignments, assessments and expected outcomes contained in the BCC syllabus into their classroom curriculum. The dual enrollment courses must be conducted in accordance with the posted college schedule. To fulfill the requirement of the credit contact hours, the duration of each course must match or exceed the number of weeks per semester established by the college.
4. Students taking an English or Mathematics course must complete the applicable subject pre-requisites for dual enrollment, as governed by the particular inter-institutional course, with a grade of "C" or better. A transcript reflecting the satisfactory completion of the pre-requisite must be attached to the registration form.

5. The dual enrollment staff will conduct semi-annual classroom observations and/or meetings with the high school teacher to review the course syllabus and collect samples of completed assignments and assessments.
6. Students will be charged for the course, if they opt for college credits, at 50% of the currently applicable tuition rate based on the geographical location of the school district or school at the time of registration plus a one-time registration fee. Students who qualify for free and reduced lunch will be responsible for only the registration fee pursuant to N.J. statute 18A:61C-6.
7. The high school must adopt the grading scale used by the College. Grades for the inter-institutional courses will be reflected on Bergen Community College's spring semester transcript. Faculty must enter grades according to the Bergen Community College's grading scale policy. All final grades must be submitted on a course roster by the deadline provided.
8. The partnership school is responsible for annually notifying all parents and students of the opportunities to earn college credit through dual enrollment including but not limited to providing information describing the program and the online process of applying and registering for the inter-institutional courses.
9. Credits and degrees will only be granted in accordance with the academic policies and regulations described in the current Bergen Community College Catalog which information can be found at www.bergen.edu. The partnership school bears the responsibility of ensuring that the students are registered for the correct corresponding course offered through the Dual Enrollment Program as set forth in this Agreement. Students must register within the prescribed registration dates. Students must be actively attending the dual enrolled course in order to receive college credit.
10. The duration of this agreement is for the 2023-2024 academic year and each year the two parties will meet to discuss renewal arrangements. The high school must submit a course curriculum, together with documentation supporting teacher eligibility, prior to June 30 for the forthcoming academic year.

Bergen Community College

Bergen County Technical School - Teterboro

Dr. Brock Fisher
Vice President of Academic Affairs

Howard Lerner
Superintendent

July 20, 2023
Date

July 28, 2023
Date

*** Master's Degree in Appropriate Subject Area or Professional Competency in Vocational/Technology Preparatory Courses as approved by BCC Divisional Dean/Chair**

Addendum A

<u>High School Course</u>	<u>BCC Course</u>	<u>BCC Course Code</u>	<u>BCC Credits</u>
Math Analysis 2	Precalculus: College Algebra & Trig	MAT-180	4.0
Calculus	Calculus I	MAT-280	4.0
Chemistry Honors	Introduction to Chemistry	CHM-100	4.0
Biology Honors	General Biology I	BIO-101	4.0
English III	American Literature 1880 to Present	LIT-202	3.0
English IV	World Literature 1650 to Present	LIT-204	3.0
US History I Honors	US History to the Reconstruction	HIS-111	3.0
US History II Honors	US History Since the Reconstruction	HIS-112	3.0
French I	French I	LAN-110	3.0
French II	French II	LAN-200	3.0
French III	Intermed French I	LAN-201	3.0
Spanish I	Spanish I	LAN-113	3.0
Spanish II	Spanish II	LAN-230	3.0
Spanish III	Intermed Spanish I	LAN-231	3.0

DUAL ENROLLMENT ARTICULATION AGREEMENT

WHEREAS the parties to this agreement believe that planning and working together can strengthen their course offerings, provide new opportunities to students, increase the number of students they serve, encourage more students to earn a college degree, and qualify some courses for both high school and college credit, now therefore be it **AGREED** between:

Bergen Community College, 400 Paramus Road, Paramus, NJ

And

**Bergen County Technical School - Paramus
275 Pascaek Road, Paramus, NJ**

This articulation has been agreed upon for the course equivalencies found in Addendum A.

These courses will be offered to students who are prepared to meet rigorous academic requirements and demonstrate the ability to successfully complete the course. These courses will carry the equivalent number of college credits that traditional college students receive for taking the course(s) at the college:

1. The course will be taught by high school faculty with appropriate credentials*. The qualification of prospective dual enrollment instructors will be determined by the Bergen Community College Chair in consultation with the Bergen Community College's Divisional Dean, thus ensuring the Bergen Community College's Academic Department's requirements for teaching the college level course. Professional development hours will be granted to the instructors for their participation in this program.
2. In the event that the pre-approved teacher is no longer conducting the dual enrolled class, at that time, the high school must submit the proper documentation in the form of transcripts and curriculum vitae in order to approve that teacher's replacement. College credit will be granted only upon approval of replacement teacher's credentials.
3. The high school agrees to incorporate the course content, assignments, assessments and expected outcomes contained in the BCC syllabus into their classroom curriculum. The dual enrollment courses must be conducted in accordance with the posted college schedule. To fulfill the requirement of the credit contact hours, the duration of each course must match or exceed the number of weeks per semester established by the college.
4. Students taking an English or Mathematics course must complete the applicable subject pre-requisites for dual enrollment, as governed by the particular inter-institutional course, with a grade of "C" or better. A transcript reflecting the satisfactory completion of the pre-requisite must be attached to the registration form.

5. The dual enrollment staff will conduct semi-annual classroom observations and/or meetings with the high school teacher to review the course syllabus and collect samples of completed assignments and assessments.
6. Students will be charged for the course, if they opt for college credits, at 50% of the currently applicable tuition rate based on the geographical location of the school district or school at the time of registration plus a one-time registration fee. Students who qualify for free and reduced lunch will be responsible for only the registration fee pursuant to N.J. statute 18A:61C-6.
7. The high school must adopt the grading scale used by the College. Grades for the inter-institutional courses will be reflected on Bergen Community College's spring semester transcript. Faculty must enter grades according to the Bergen Community College's grading scale policy. All final grades must be submitted on a course roster by the deadline provided.
8. The partnership school is responsible for annually notifying all parents and students of the opportunities to earn college credit through dual enrollment including but not limited to providing information describing the program and the online process of applying and registering for the inter-institutional courses.
9. Credits and degrees will only be granted in accordance with the academic policies and regulations described in the current Bergen Community College Catalog which information can be found at www.bergen.edu. The partnership school bears the responsibility of ensuring that the students are registered for the correct corresponding course offered through the Dual Enrollment Program as set forth in this Agreement. Students must register within the prescribed registration dates. Students must be actively attending the dual enrolled course in order to receive college credit.
10. The duration of this agreement is for the **2023-2024 academic year** and each year the two parties will meet to discuss renewal arrangements. The high school must submit a course curriculum, together with documentation supporting teacher eligibility, prior to June 30 for the forthcoming academic year.

Bergen Community College

Bergen County Technical School - Paramus

Dr. Brock Fisher
Vice President of Academic Affairs

Howard Lerner
Superintendent

Date

Date

** Master's Degree in Appropriate Subject Area or Professional Competency in Vocational/Technology
Preparatory Courses as approved by BCC Divisional Dean/Chair*

Addendum A

<u>High School Course</u>	<u>BCC Course</u>	<u>BCC Course Code</u>	<u>BCC Credits</u>
Intro to Digital Communication	2 Dimensional Design	ART-122	3.0
Fundamentals of Visual Storytelling	Drawing Fundamentals	ART-124	3.0
English Composition	English Composition I	WRT-101	3.0
Landscape Plants & Materials	Landscapimn Plants & Materials 1	HRT-104	2.0
Prin. of Environment Design & Construction	Principles of Landscaping	HRT-113	3.0
Intro to Culinary/Pastry I	Introduction to Hospitality Management	HRM-101	3.0
Contemporary Apps of Culinary/Pastry	Food Protection & Safety	HRM-102	3.0
Intro to Culinary/ Pastry 2	Introduction to Baking	HRM-110	3.0
Medical Terminology	Medical Terminolgy	MOA-140	3.0
Intro to Computer Technologies	PC Maintenance	INF-108	3.0

DUAL ENROLLMENT

ARTICULATION AGREEMENT

WHEREAS the parties to this agreement believe that planning and working together can strengthen their course offerings, provide new opportunities to students, increase the number of students they serve, encourage more students to earn a college degree, and qualify some courses for both high school and college credit, now therefore be it **AGREED** between:

Bergen Community College, 400 Paramus Road, Paramus, NJ

And

**Applied Technology High School
400 Paramus Road - BCC Campus**

This articulation has been agreed upon for the course equivalencies found in Addendum A.

These courses will be offered to students who are prepared to meet rigorous academic requirements and demonstrate the ability to successfully complete the course. These courses will carry the equivalent number of college credits that traditional college students receive for taking the course(s) at the college:

1. The course will be taught by high school faculty with appropriate credentials*. The qualification of prospective dual enrollment instructors will be determined by the Bergen Community College Chair in consultation with the Bergen Community College's Divisional Dean, thus ensuring the Bergen Community College's Academic Department's requirements for teaching the college level course. Professional development hours will be granted to the instructors for their participation in this program.
2. In the event that the pre-approved teacher is no longer conducting the dual enrolled class, at that time, the high school must submit the proper documentation in the form of transcripts and curriculum vitae in order to approve that teacher's replacement. College credit will be granted only upon approval of replacement teacher's credentials.
3. The high school agrees to incorporate the course content, assignments, assessments and expected outcomes contained in the BCC syllabus into their classroom curriculum. The dual enrollment courses must be conducted in accordance with the posted college schedule. To fulfill the requirement of the credit contact hours, the duration of each course must match or exceed the number of weeks per semester established by the college.
4. Students taking an English or Mathematics course must complete the applicable subject pre-requisites for dual enrollment, as governed by the particular inter-institutional course, with a grade of "C" or better. A transcript reflecting the satisfactory completion of the pre-requisite must be attached to the registration form.

5. The dual enrollment staff will conduct semi-annual classroom observations and/or meetings with the high school teacher to review the course syllabus and collect samples of completed assignments and assessments.
6. Students will be charged for the course, if they opt for college credits, at 50% of the currently applicable tuition rate based on the geographical location of the school district or school at the time of registration plus a one-time registration fee. Students who qualify for free and reduced lunch will be responsible for only the registration fee pursuant to N.J. statute 18A:61C-6.
7. The high school must adopt the grading scale used by the College. Grades for the inter-institutional courses will be reflected on Bergen Community College's spring semester transcript. Faculty must enter grades according to the Bergen Community College's grading scale policy. All final grades must be submitted on a course roster by the deadline provided.
8. The partnership school is responsible for annually notifying all parents and students of the opportunities to earn college credit through dual enrollment including but not limited to providing information describing the program and the online process of applying and registering for the inter-institutional courses.
9. Credits and degrees will only be granted in accordance with the academic policies and regulations described in the current Bergen Community College Catalog which information can be found at www.bergen.edu. The partnership school bears the responsibility of ensuring that the students are registered for the correct corresponding course offered through the Dual Enrollment Program as set forth in this Agreement. Students must register within the prescribed registration dates. Students must be actively attending the dual enrolled course in order to receive college credit.
10. The duration of this agreement is for the **2023-2024 academic year** and each year the two parties will meet to discuss renewal arrangements. The high school must submit a course curriculum, together with documentation supporting teacher eligibility, prior to June 30 for the forthcoming academic year.

Bergen Community College

Applied Technology High School

Dr. Brock Fisher
Vice President of Academic Affairs

Howard Lerner
Superintendent

Date

Date

** Master's Degree in Appropriate Subject Area or Professional Competency in Vocational/Technology Preparatory Courses as approved by BCC Divisional Dean/Chair*

Addendum A

<u>High School Course</u>	<u>BCC Course</u>	<u>BCC Course Code</u>	<u>BCC Credits</u>
World Music	World Music	MUS-106	3.0
Spanish I	Spanish I	LAN-113	3.0
Medical Terminology	Medical Terminolgy	MOA-140	3.0
Intro to Networking	Networking Tech	INF-160	3.0
Drafting I	Computer Aided Drafting I	DFT-210	3.0
Post-War America	20 Century US History Since WWII	HIS-114	3.0



Employee Handbook

**Bergen County Technical Schools District
Bergen County Special Services School District**

www.bergen.org

Approved: 8/05
Revised: 8/29/23 BCSS
8/30/23 BCTS

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DISCLAIMER

The purpose of this handbook is to provide descriptive information and practical guidance to new and current District employees. It supersedes any prior handbook. This handbook is not a contract of employment. No information contained in this handbook should be construed as a contract of employment or guarantee of continued employment.

This handbook does not supersede any individual employment contract or collectively negotiated agreement. Neither this handbook nor any other guideline, policy or practice of the Board of Education creates an employment contract.

No one is authorized to provide any employee with an employment contract or special arrangement concerning the terms or conditions of employment unless the contract or arrangement is in writing and signed by the Superintendent of Schools and is formally approved by the Board of Education.

This handbook does not create an express or implied contract or guarantee employment for any length of time or under any particular condition or any special arrangement.

This notice applies to employees of the Bergen County Technical Schools District and Bergen County Special Services School District regardless of date of hire.



BERGEN COUNTY TECHNICAL SCHOOLS/SPECIAL SERVICES

District Administrative Office

540 Farview Avenue, Paramus, New Jersey 07652 • Tel. 201.343.6000 ext. 4069 • Fax 201.996.7249 • email: howler@bergen.org

Howard Lerner, Ed.D.
Superintendent

Dear Staff Member,

Welcome to the Bergen County Technical Schools and Special Services School Districts. It is my pleasure to wish you every success in your new position with us. You are now a member of an educational institution with a proud history and a bright and promising future.

As a component of our success, we depend on the dedicated efforts of all employees working together to provide the best possible education for our students. Both Districts are committed to the principles and values expressed in their Vision and Mission Statements. We are all working together toward the common goal of providing our students with excellent educational services and opportunities. Our focus is on the important role that each and every employee has in the development of self-fulfilled and accomplished students.

At the Bergen County Technical Schools and Special Services School Districts we are extremely proud of the special type of education that our employees provide. The fine reputation we enjoy has been achieved through a strong sense of teamwork with respect for the rights and feelings of fellow employees, our students and their families. The contribution of each employee, regardless of position, is vital to our continued success.

Our employee handbook is designed to provide you with an overview of the Districts that will help you during your term of employment. The information about the policies, benefits, procedures and opportunities available will guide you in performing to the best of your abilities and developing and realizing your potential as one of our valued employees. Please be sure to read this handbook carefully. If you have any questions the Human Resources Department or your supervisor will be happy to assist you.

I look forward to meeting you and wish you good luck and success.

Very truly yours,

Howard Lerner, Ed.D.
Superintendent of Schools

PURPOSE

The District developed this handbook to provide all employees with information concerning mutual expectations and the District educational community. It is based on policies and regulations adopted and issued by the Board, which are governed by federal, state and local laws. Please read the handbook carefully and keep it for future reference. Your supervisor or a member of the Human Resources Department will be glad to help you if you need more information.

The provisions of this handbook apply to all employees of the Bergen County Technical Schools and Special Services School Districts unless stated otherwise. A portion of each District's employees is covered by various collective bargaining agreements. To the extent that the terms of a collective bargaining agreement differ from the terms contained in this handbook, the provisions of the collective bargaining agreement will take precedence with respect to employees covered by it.

The District reserves the right to add, delete and/or revise any policies, regulations or other provisions set forth in this handbook. The District also reserves the right to add, delete or revise programs, plans, benefits or administrative guides as may be deemed appropriate at any time without reissuing any portion of this handbook. It is the responsibility of each employee to remain informed as to all such changes.

The Employee Handbook is available online on the District's website at www.bergen.org.

GOAL

Excellence in Educational Service

Realizing the mission of the Bergen County Technical Schools District and the Bergen County Special Services School District is to exceed the expectations of our community in the educational services we deliver.

The Districts' Commitments

- Maintaining the highest level of educational service performance by seeking the best qualified teaching and student support staff available;
- Maintaining the highest level of process/system needs to support educational service excellence; and
- Maintaining the highest level of managerial skills necessary to provide educational service excellence.

STANDARDS FOR EXCELLENCE IN EDUCATIONAL SERVICE

Personal and Professional Excellence

Follow the goal of the District – Exceed Expectations.

- Anticipate and be sensitive to the needs of the members of the District community and respond quickly to requests, inquiries or problems.
- Involve yourself and encourage others to actively participate in District-sponsored programs whenever possible.
- Conduct meetings and conferences in offices or conference rooms, not in hallways or other public areas.
- Orient and train new staff members. Be supportive by offering help and set an example of cooperation.
- Be aware of responsibilities and complete all assignments.
- Give and receive feedback in a private and constructive manner.
- Demonstrate poise and emotional control under stressful conditions.
- Schedule meetings realistically to eliminate waiting, and allow time for people to get to consecutive meetings. Start and end meetings as scheduled.
- Know and practice the Districts' principles of our educational services philosophy.
- Be cognizant of District services, programs, policies and procedures.
- Be responsible for actively contributing to performance improvement.
- Volunteer to share expertise.
- Ask, if you do not know.

Employee Relations Philosophy

- You are responsible and accountable for treating all employees in a non-discriminatory manner. Each employee should be treated with dignity and respect; harassment will not be tolerated.
- You can expect to work in a positive work climate. All employees are responsible and accountable for contributing to this environment within their District.
- All employees are afforded a procedure for grieving management decisions thought to be unfair or unjust. Please see "GRIEVANCE PROCEDURE" in the Employee Information section of the Handbook.
- All employees should report any incident of discrimination or harassment to their supervisor.
- The Human Resources Department maintains an "open door" policy with respect to any problems and/or issues concerning District employment practices, policies and procedures.

Commitment and Responsibility

Show trust and respect to and appreciation and support of all co-workers, students, family members and the community at large.

- Show appreciation for everyone's contributions to our students' education.
- Work as a team member, using initiative to help others.
- Follow through with issues and provide feedback to individuals concerned.
- Assume that your co-workers' time is as valuable as your own.
- Return phone calls and respond to inquiries within the same day.
- Be ready to work at the start of the assigned schedule and return from meals and breaks on time.
- Adhere to the District's dress code and display your ID badge visibly at all times.

Attitude

Treat all individuals with respect and kindness regardless of personal likes or dislikes.

- Make eye contact, smile, greet and acknowledge people as you meet or pass them.
- Support, foster and maintain a friendly attitude and a polite manner.
- Represent the District in a positive manner when involved in community activities.
- Listen to and respect opinions that may differ from yours.
- Show self-control in dealing with difficult situations.
- Do not gossip about individuals or the District.
- Respect a family's right to advocate for students.
- Respect the educational community.

Communication

Show interest and concern when speaking with staff, students, family members and the community at large.

- Listen attentively and respond effectively.
- Communicate directly and tactfully with colleagues to resolve specific issues.
- Use names whenever possible; address persons appropriately, e.g., Dr., Mrs., Mr.
- Maintain a moderate tone of voice; never use inappropriate language.
- Be aware of and use positive body language at all times.
- Be aware of and know how to access interpreter services.
- Always identify yourself.

Telephone Etiquette

- Demonstrate appropriate and courteous telephone etiquette; answer promptly, identify yourself and your position.
- Get the caller's permission before putting him or her on hold; thank the caller for holding when you return to that line.
- Do not leave callers on hold for an extended period of time; ask if they wish to remain on hold.
- Use speakerphones only when necessary.
- Offer a caller the option of using the voice mail option if the respondent is unavailable.

Caring and Courtesy

Always offer assistance to students, visitors and staff.

- Escort individuals to their destinations whenever possible.
- Be considerate by minimizing noise levels throughout all District facilities.
- Apologize for problems and inconveniences and/or unmet expectations.
- Stop a non-student activity to fulfill a student need.
- Use common terms of courtesy such as "Please," "Thank You" and "Excuse Me".
- Estimate the duration of any delay and apologize when an individual is kept waiting.
- Take pride in the environment. Promote safety, neatness and cleanliness by reporting hazardous conditions and maintenance problems.
- Place trash and recyclables in appropriate receptacles.

Privacy

Respect the privacy and confidentiality of students, family members, visitors and staff.

- Never discuss student information in the presence of others or in any public areas.
- Knock on the door before entering any room and identify yourself.
- Refrain from intruding on sensitive discussions concerning student matters.
- Confidential information is to be discussed only with appropriate individuals.
- Speakerphones are never to be used when talking with students or family members or discussing other confidential information.

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Bergen County Special Services School District is to effectively address the unique social, emotional, physical, intellectual and career needs of students by creating positive, stimulating and encouraging learning environments in schools, homes and communities. Through dynamic collaborations with families and partnerships with community resources, the District will enable each learner to realize his or her highest potential and to become a self-directed and contributing member of society.

OVERVIEW

Bergen County Special Services (BCSS) is a unique county-wide public school district that was established through an act passed by the New Jersey Legislature in 1971. Distinguished as the first special services school district in New Jersey, Bergen County is now one of eight such districts funded by the county, state and sending schools.

Students are placed in the least restrictive environment according to developmental and chronological levels. Flexible and highly individualized learning environments are designed to meet individual needs. BCSS offers local school districts a wide range of programs incorporating the most effective and up-to-date technology available to meet the needs of students with diverse learning disabilities. The District also offers an extensive array of services to facilitate the transition from school to adult life, including employment and/or postsecondary education. A team of qualified professionals conducts individual assessments to develop personalized, holistic plans to ensure each student's successful integration into full community living.

The school programs at BCSS are organized into five (5) separate divisions known as continuums. Each continuum includes a broad range of special education classifications, and is designed for students in pre-Kindergarten through the secondary grade level. These include:

Autism Continuum

The Autism Continuum is designed to meet the academic, social, behavioral and vocational needs of students who are classified with Autism Spectrum Disorder, Asperger's Syndrome, Pervasive Developmental Disorder, and Pervasive Developmental Disorder-Not Otherwise Specified. Students range in age from three (3) to 21. Learners attending the programs are provided with highly individualized instructional formats based upon the principles of Applied Behavior Analysis (ABA). These empirically-based teaching methodologies are the most effective educational interventions for learners with autism according to ongoing research efforts. Services include occupational, physical and speech therapies; educational technology; family training; home program coordination; and augmentative communication assessment. Programs include language, social, behavioral,

and academic development. Students enrolled in these programs are usually authorized to substitute the state's Dynamic Learning Maps (DLM) for state-required standardized tests.

The secondary program utilizes the support services of a job coach and an industrial arts teacher to assist students with internships and employment in local communities. BCSS holds membership in Autism New Jersey, Inc. (formerly COSAC), and maintains professional connections with the Douglass Developmental Disabilities Center at Rutgers University.

Schools in this continuum include Washington Elementary (ages 3 – 12), Washington @ Emerson (ages 7 – 12), New Bridges Middle School/High School (ages 11 – 21).

Behavioral Skills Continuum

Programs within this continuum are designed for students with emotional and/or learning disabilities who require educational, supportive, and/or ongoing counseling to develop positive social and emotional interactions and ultimately, the ability to self-monitor their personal growth and development. Students learn to assume responsibility for their actions by understanding consequences of behavior, predicting outcomes of behavior, and exercising control of behavior.

Psychological education-oriented sites emphasize that achievement helps to improve self-concept, which in turn leads to greater achievement. Behavior management sites utilize specific external factors such as behavior modification tools. A system of positive behavior management is used to motivate students to gain inner control. A clearly defined behavior monitoring plan establishes baseline behaviors, charts progress and provides systematic intervention.

Several of these programs are located in public schools; therefore, in addition to providing counseling and inclusion options, these settings lend themselves to alternative interventions such as peer tutoring, contracting, student publications, and sports programs. Some of these programs are structured to provide intensive therapeutic intervention, work-based learning experiences, and alternative strategies for learning. Curriculum in these programs is aligned to the New Jersey Student Learning Standards; students participate in all state-mandated testing.

Schools in this continuum include Brownstone School (Pre-School – 8), Evergreen Program (9 – 12), Gateway High School (9 – 12), NOVA Elementary (3 – 6), NOVA North (7 – 12), North Street School (9 – 12), and Venture Program (7 – 12).

Deaf and Hard of Hearing Continuum

The Deaf and Hard of Hearing Continuum offers programs in Midland Park and Hackensack, and is the largest and most comprehensive of its kind in New Jersey. Children from grades Pre-K through 12 are educated either through an Auditory-Oral or a Total Communication approach. The Auditory-Oral track focuses on the development of listening and oral speech skills, while the Total Communication track incorporates sign language and finger spelling in addition to speech, speech-reading, and auditory

amplification. Both approaches emphasize the development of communication skills through intensive speech and language training in conjunction with the use of residual hearing.

The Deaf and Hard of Hearing programs are located in public schools within Midland Park and Hackensack. This arrangement offers students various levels of mainstreaming participation appropriate to each student's needs. Mainstreaming may include collaborative teaching, participation in lunch and recreation periods, or a full spectrum of academic and extracurricular activities. All of our students are eligible to participate in physical education, sports, music, art, and library instruction. In addition, a variety of cultural enrichment activities are offered throughout the year such as performances by the National Theater of the Deaf.

Schools in this continuum include Elementary Hearing Impaired Program/Midland Park (HIP) (ages 3 through grade 6), Elementary Hearing Impaired Program/Union Street School in Hackensack (HIP) (Pre-K through grade 4), and Secondary Hearing Impaired Program/Midland Park High School (SHIP) (7 – 12).

Life Skills Continuum

Programs within the Life Skills Continuum offer education and related services to students who exhibit cognitive and/or physical disabilities. Emphasis is placed upon intensive instruction in age-appropriate independent living skills, generalization of skills across multiple environments, and community-based functional instruction. Career education and development of social skills enable students to become contributing members of society. Job coaches assist students in obtaining and maintaining employment. All students and families are linked to adult service providers so they can continue to receive the supports needed to succeed in life. Students in these programs typically participate in the alternative assessment, Dynamic Learning Maps (DLM).

Programs in this continuum include Blesham Regional Day School (ages 3 - 21), Visions Paramus Elementary (K – grade 4), Visions Paramus Middle School (grades 5 – 8), Visions Paramus High School (grades 9 – 12), Visions Emerson (grades 7 – 12), Transition Center @ Wood-Ridge (ages 10 – 21), Project SEARCH, Career Crossroads (grades 11, 12, 12+), and Springboard North and Springboard South.

The Springboard Program offers a full-time program for students with disabilities who have completed four years in a comprehensive high school program, either mainstreamed or self-contained and who may benefit from intensive instruction related to their transition outcomes. Instruction emphasizes the skills and abilities that a student with a disability will need to work and live as an independent adult. The curriculum addressed in the Springboard Program includes independent living skills, occupational guidance, career preparation, personal and social skills development and self-advocacy skills. The Springboard Program uses extensive community-based instruction as well as business and industry participation to give students opportunities to use skills in real-life environments.

All students in the Springboard Program are required to participate in Community-Based Instructional internship rotations and have the added personnel resources of job coaches, job developers, teachers and case managers. In addition, the Springboard faculty works

collaboratively with adult support agencies to ensure that each student has the support for a successful transition from school to adult life.

Project SEARCH is a full-time program located at Holy Name Medical Center, 718 Teaneck Road, Teaneck, NJ. In partnership with Bergen County Project SEARCH and the Bergen County Workforce Development Board, BCSS will offer students with disabilities full immersion in a variety of work settings during their last year of school in order to increase students' employment opportunities. The program provides full day services for up to 12 students. The site is staffed with one (1) appropriately certified teacher and one job coach. The goal of the program is to prepare students to obtain and maintain employment, establish linkages to adult supports, and utilize public transportation including Access Link as needed.

Consultant Model Programs

In order to serve a greater number of students with disabilities, BCSS developed Consultant Model Programs. These programs involve partnerships with local school districts that have identified a cadre of students with similar educational needs and BCSS, which provides the staff and services needed to appropriately serve these students within their home districts. Currently, there are six (6) programs operating under this model.

Manchester Program educates 9th through 12th grade students with multiple disabilities.

Washington @ Hanover educates students between the ages of seven and nine, who have been classified with Autism Spectrum Disorder (ASD), Asperger's Syndrome (AS), Pervasive Developmental Disorder (PDD), and Pervasive Developmental Disorder-Not Otherwise Specified (PDD-NOS).

Washington @ Passaic Valley Regional High School is designed to meet the academic, social, behavioral, and vocational needs of high school students who are diagnosed with ASD, AS, PDD, and PDD-NOS. The program offers students highly individualized instructional formats based upon the principles of ABA. Services include occupational, physical, and speech therapies; family training; home program coordination and augmentative communication assessment. Programs include language, social, behavioral, and academic development. Washington @ PVRHS utilizes the support services of a full-time job coach to assist students with internships, as well as employment experiences within local communities.

Visions Becton educates students with multiple disabilities in grades nine (9) through twelve (12).

Washington @ Tri-Valley operates in eight (8) different school locations, providing academic, behavioral, social and vocational services to students ages 3 through 21 who are classified with ASD, AS, PDD, PDD-NOS.

BCSS Hackensack Collaborative Preschool Program at BELA is a half day preschool program for PSH three (3) year old students in an A.M. or P.M. session.

Adult Day Programs

The Paramus and Wood-Ridge Adult Training Centers are designed for individuals with intellectual disabilities who benefit from facility-based and community-based instruction in the following areas:

- Prevocational Training/Volunteerism
- Social Competency
- Skill Development
- Community Inclusion

Careers Through Technology (CTT) is a technology-based program for adults aged 21 and older with physical and/or intellectual disabilities residing in Bergen County. Funded by the Division of Developmental Disabilities, the program utilizes a person centered planning approach to locate job sampling and volunteer opportunities. This dynamic program offers an instructional blend of technology instruction, employment preparedness skills, career exploration, travel training, advocacy, time management, social skills in the work setting, critical thinking skills, community linkages, and transitioning-to-independence discussion groups.

The Progressive Paths program provides a positive and nurturing environment for individuals that benefit from a higher staffing ratio than the BCSS Adult Training Centers. This program provides individual and small group instruction in prevocational skills, skills of daily living and community-based instruction. The program focuses on increasing independence and the ability to connect with others, as well as the ability to effectively respond to tasks and challenges and follow a daily routine.

BCSS has developed a highly structured program called Stepping Stones for adults with intellectual disabilities who benefit from instruction in small sequential steps, multiple opportunities for reinforcement, and a higher level of staffing for behavioral supports.

The Stepping Stones program provides instruction in prevocational skill development, skills of daily living, leisure-based activities and community inclusion activities.

Specialized Services

Services for Students in Non-Public Schools are provided under Chapters 192/193 of New Jersey State law. Students may receive compensatory education, supplemental instruction, English as a Second Language, speech services, evaluation and classification and home instruction from certified teachers employed by the Bergen County Special Services School District. Specialized services are provided to eligible students through 192/193 and the federal IDEA statutes.

Hospital Instruction Program provides unique educational services to students from Kindergarten to senior high school who are in confined settings. These environments range from day treatment to inpatient and residential placements. The individual length of instruction is dependent on the medical, emotional or substance abuse treatment services provided. Students are prepared academically and emotionally to ensure successful return to the home, school and community.

Suspension Alternative Program (SAP) provides students with a therapeutic alternative to a more traditional suspension. The program is operated in collaboration with the Bergen County Division of Family Guidance. The program's goal is to provide students who are in grades 5 to 12 with proactive interventions prior to an out-of-school suspension. The three major components of the program address students' emotional, behavioral and academic functioning by providing academic remediation, intensive counseling and mentoring. A family assessment is used to assist families in linking with social and support services agencies.

Educational Enterprises

This is a division of Bergen County Special Services. The inclusion of students with disabilities in their local schools and communities is a legislative mandate and often challenging to successfully implement for educators. Bergen County Special Services provides services to local school districts that are cost-effective and customized to the specific needs of each local district, enabling those districts to maximize their educational resources.

Some of the services provided to students in their home district by a team of highly qualified professionals include:

- Adaptive equipment;
- Transition Services;
- Assistive Technology;
- Autism Behavioral Services;
- Occupational, Physical, and Speech Therapy;
- Therapeutic Adventure;
- Sound Solutions; and
- Inclusion, Classroom Management, Behavior Intervention Strategies, Teachers and Paraprofessionals.

The District's services represent the most effective and up-to-date technology available in the nation, resulting in student achievement that surpasses the expectations of parents and local school districts. Students are placed in the least restrictive environment according to individual needs. A meaningful partnership among staff, parents, local district, and other agencies ensures enhanced opportunities for individual student achievement. The District offers many opportunities for communication involvement and representation at all levels. Parents and staff work together to ensure that student needs are identified and addressed.

Bergen County Special Services Career Crossroads Vocational Programs

The Bergen County Special Services School District offers shared-time vocational programs at its Paramus campus for students in grades eleven (11), twelve (12), and twelve plus (12+). Students are currently enrolled in Sales & Customer Service and Hospitality & Food Service training programs. Additional research regarding the employment outlook for various occupations will determine additional programs that BCSS will develop and implement in the near future.

Sales & Customer Service is designed to prepare participants for entry-level retail sales and customer service-related positions; this comprehensive program provides support for successful entry and advancement in service-related careers. Customer service, sales, and literacy standards have been integrated into a fully-developed Sales and Service Curriculum based on the National Retail Federation Foundation (NRFF)'s Sales and Service Learning Program. A unique component of the program, the new Crossroads Gift Shop, will allow students to work in a retail setting and provide opportunities for hands-on experience in marketing, merchandising, inventory, and customer service.

Hospitality & Food Service is a comprehensive program is designed to prepare participants for entry-level hospitality and food-service related positions, and provide support for successful entry and advancement in food service and hospitality-related careers. Food service, preparation, and hospitality coursework have been integrated into a fully-developed Hospitality and Food Service Curriculum. This program encompasses food specific areas including food prep, food sanitation and safety, hospitality, and workplace readiness. Students study aspects of the field through direct application and development of skills in practical situations.

Bergen County Special Services CAPE (Collaboration, Access, Planning, and Education) Resource Center

The CAPE Resource Center further expands the District's services by offering access to educational opportunities for families, individuals and service providers serving the special needs population in the greater Bergen County area. Over thirty years of experience has shown us that one of the greatest challenges facing families and individuals is learning to navigate the system of services for people with disabilities throughout their lifespan. As a result, we created a one-stop information and assistance center that is open to everyone who is involved in the special needs community. The center serves as a "clearinghouse" of information related to disability resources located throughout the greater Bergen County region, and promotes awareness of and linkages to services, information and resources. We offer informational, educational, professional development and networking opportunities to professionals and parents to enhance service coordination, information sharing and skills building. As a one-stop information and assistance center, we partner with other service providers to conduct workshops, trainings, educational seminars and other meetings related to client services directly at the CAPE.

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT

MISSION STATEMENT

Free public education for all children is a cornerstone of a democratic society that values the worth and dignity of each individual. The primary goal of this Board of Education shall be to offer each child in this District the educational opportunity that will enable him or her to function politically, economically, and socially in that democratic society.

The Board, as the agent responsible for the education of the children of the District, will provide a planned program of learning that incorporates into its curriculum the lessons and experiences, within and without the classroom, needed to realize the educational goals of this District. The Board appreciates the need for constant improvement of the instructional program and will strive unremittingly to provide an educational system that assists each student in becoming a self-respecting individual who can function effectively and satisfyingly. It is the expectation of this District that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

The Board will seek out and work cooperatively with the available resources of home and community including business and industry, in the improvement of the educational program. The Board will endeavor to employ a high caliber, well-prepared staff of adequate size and size-ranging abilities. Moreover, the Board will provide students and staff, as needs dictate and means permit, with adequate educational supplies, equipment, and facilities.

The purpose of education in the schools of this District is to facilitate the development of each child to his or her greatest potential. The school staff shall recognize individual differences among students and encourage their achievement and progress, not only in basic skills but also in the ability to think independently and critically. The school staff shall help students to understand our democratic society; to believe in it and to act fairly in their relationships with others; to develop in themselves attitudes of respect and helpfulness toward others; to want, and to be able to perform well, some portion of the work, of the world; to acquire knowledge and skills necessary to do this with satisfaction to themselves and society; to understand and use effective methods in framing the questions and tackling the problems that they encounter in their lives to the end that they may function politically, economically and socially in a democratic society.

OVERVIEW

The Bergen County Technical Schools District provides full- and part-time technical instruction to over 20,000 secondary and adult students on campuses in Hackensack, Teterboro, and Paramus. Secondary programs include the Bergen County Academies on the John Grieco Campus in Hackensack, comprising seven magnet high school programs with a career focus; Bergen County Technical High School-Teterboro Campus, a full-time program with nine (9) technical concentrations; Bergen County Technical High School-Paramus Campus, a secondary program with a full time option for students with an Individualized Education Plan (IEP), and a shared-time option for students from local

sending districts with or without an IEP; Applied Technology High School, a full-time program located on the campus of Bergen Community College combining academic and technical training with dual-credit college courses in two technical concentrations; and the Bergen County Institutes for Science and Technology at Northern Valley Regional High School. Postsecondary programs include the Adult and Continuing Education Division and the Bergen Workforce Center.

The District traces its beginnings to the late 1940s, when it served as a training center for adults. Because technical and vocational schooling is always closely tied to the job market, the cornerstone of the Bergen County Technical Schools District's success has been its ability to adapt to the changing needs of local industry.

BERGEN COUNTY ACADEMIES – DR. JOHN GRIECO CAMPUS

A model of excellence and reform in the 21st century, the Bergen County Academies (BCA), located in Hackensack, offers seven specialized programs with a career focus. The Academies prepare students to live, work, and lead in a global community through a special blend of rigorous professional, technical and academic courses. Through a selective admissions process, the Academies accept students from towns throughout the County. Bergen County Academies continues to be recognized for its outstanding academic programs, and was awarded a “2015 Blue Ribbon School of Excellence” by the United States Department of Education and recently recognized by U.S. News & World Report as the #3 STEM High School in the nation.

The campus boasts an impressive array of research labs, which allow students to discover their passion in the following areas: Agriscience, biotechnology, chemical engineering, computer science, electrical engineering, interactive design, nanotechnology, microscopy, robotics, and optics. Graduates attend a wide range of prestigious national and international universities and colleges.

Recent Accolades

- Recognized as one of the Top High Schools in New Jersey and the Nation.
- Member of the NCSSS - The National Consortium of Secondary STEM Schools.
- Over 70 National Science Talent Search Semifinalists since 2002.
- Home of 8 National Science Talent Search Finalists since 2002.
- Home of a member of the 2019 Canadian Math Olympiad Team.
- Home of the 2017 winner of the Regeneron National Science Talent Search.
- Home of a member of the 2015 U.S. International Math Olympiad Team.
- Home of a member of the 2013 U.S. International Biology Olympiad Team.

Academy for the Advancement of Science and Technology (AAST)

AAST is designed for students who have a strong interest in mathematics, science, and technology. Students in AAST have a passion for science and a curiosity to explore modern scientific questions through a comprehensive, hands-on curriculum. The AAST core curriculum incorporates classes taken with other academy students while emphasizing its own academy focus. For example, AAST students take multiple courses in biology,

chemistry, and physics while completing studies in chemical engineering, microscopy, organic chemistry, and modern physics. Graduates from AAST are prepared to continue studies a wide range of scientific disciplines or to pursue areas such as medicine, law, and public policy, which will continue to be informed by the sciences as the 21st century progresses.

Academy for Engineering and Design Technology (AEDT)

AEDT is designed for students who have an interest in the engineering sciences, including design technology, electrical engineering, electronics and biomedical engineering. AEDT focuses on general engineering disciplines and prepares students for entrance into college engineering programs. Projects include product development, civil or architectural designs, robotic competitions, and much more. Students must have a strong desire to solve problems using math, science, and technology, like to work with their hands, and apply their creativity to engineering. Articulation agreements with several universities enable AEDT students to receive college credit for some of the core courses taken in this program.

Academy for Business and Finance/International Baccalaureate (ABFIB)

ABFIB seeks to provide students a comprehensive introduction into the theories and real-world applications of business, finance, and economics as well as a thorough academic program in mathematics, humanities, foreign language, and the arts. Students learn basic and advanced business principles in multiple high-level core courses such as accounting, corporate finance, financial markets, money & banking, management, marketing, entrepreneurship, and economics. Students have the opportunity to learn and apply financial concepts using real-world tools such as the Bloomberg Terminal located in our financial Markets Lab; students also have the unique opportunity to obtain Bloomberg certification. ABFIB students participate in a number of competitions related to their field of study and interests such as the Federal Reserve Challenge and DECA, which help them develop and apply competencies in business and finance. ABFIB students in 11th and 12th grade may enroll in the internationally respected International Baccalaureate Diploma Program.

Academy for Culinary Arts and Hospitality Administration (ACAHA)

Students in this academy demonstrate a strong interest and passion for culinary arts as well as restaurant/hotel administration. ACAHA students train in a sophisticated culinary facility that rivals many professional restaurant cities. The curriculum includes the study of entrepreneurship and business aspects of hotel and restaurant management. Electives in marketing, culinary enterprises and the hospitality industry are emphasized. Culinary students who are more interested in the business aspect of the food trade industry, rather than food preparation, may focus on that aspect of study. The program offers an honors-level core curriculum augmented by elective options in all facets of food preparation, facility management, customer service, and entrepreneurship. The course of study at ACAHA leads to certification from the National Restaurant Association Education Foundation. ACAHA students in 11th and 12th grade may enroll in the internationally respected International Baccalaureate Diploma Program.

Academy for Medical Science Technology (AMST)

The AMST program is intensive and professionally grounded in medical science and technical courses not generally offered to students at the secondary school level. The AMST addresses complex medical issues through academic research infused with technology. A dual approach involving basic and applied scientific strategies is utilized to investigate and evaluate current areas in medical research. Professionals from both the medical and educational communities are brought together to create a collaborative environment utilizing a variety of innovative educational methodologies. Through its “Mini Med School” Project, students enjoy affiliations with a number of prestigious organizations in the region, including Valley Hospital, Columbia Presbyterian Medical Center, Hackensack University Medical Center, and Englewood Hospital and Medical Center.

Academy for Technology and Computer Science (ATCS)

ATCS offers a curriculum that provides students with a strong foundation in the core concepts of computer science, experience in a broad variety of programming skills and paradigms, and a focus on the application of programming to practical challenges. ATCS students develop a strong foundational understanding of programming, computer architecture, data structures and algorithms, and program analysis. Students extend their skills in computing through projects and electives of their choice, often including processor design, web application development, robotics, cybersecurity, and mechatronics. The program is oriented around underlying ideas that will never become obsolete even as technologies change. ATCS students will be prepared for college majors such as computer science, computer engineering, or information systems.

Academy for Visual and Performing Arts (AVPA)

AVPA offers three areas of concentration: visual arts, music, and theater arts. Students choose from a wide array of required and optional electives that augment a strong honors level academic core. Ideal candidates demonstrate an ability and interest in either visual/graphic communications or theater/music arts. The AVPA Music Program offers an academic, honors-level curriculum that includes Advanced Placement Music Theory and Advanced Problems in Music Theory, which go beyond AP Theory curriculum. Theater students interested in pursuing a college major in theater or film are offered a rigorous training program with core courses that include sequences in acting, voice and speech, theater history and direction and writing. The visual arts concentration is a college preparatory program specializing in technology, art, animation, publishing, multi-media and interactive design. The curriculum embraces new technology while emphasizing traditional skills and principle of design, and offers classes that focus on the melding of technology, art, and printing.

BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO CAMPUS

A model of excellence and reform in the 21st century, the Bergen County Technical High School – Teterboro (BCTHS – Teterboro), is located within ten (10) miles of New York City. Prospective students from seventy towns in Bergen County are selected through a rigorous admissions process that evaluates middle school grades, standardized test scores, teacher recommendations and assessments in writing and math. The school's enrollment is 675 students and mirrors the diversity of Bergen County.

National Recognition

Recently surpassing the 17th anniversary of the first graduating class, BCTHS – Teterboro has emerged as one of the premier schools both at the state and federal levels. Recent accolades include:

- Ranked #3 in New Jersey, #58 nationally, and #21 nationally in STEM high schools by U.S. News & World Report's in 2018
- Ranked #4 in New Jersey School Performance Report 2016-2017
- Apple Distinguished Program 2013-2015
- Ranked #63 nationally in Newsweek's "America's Top High Schools 2018"

Curriculum

The school's college preparatory curriculum provides for a broad scope of knowledge in science, mathematics, social studies, language arts, world language, and the creative arts. Selecting from nine (9) majors (Aerospace Engineering, Law & Justice, Culinary®, Automotive Engineering and Design, Fashion Design, Strategic Asset Management, Computer Science, Commercial Art & Graphic Design, and Digital & Media Arts). Students follow a coherent scope and sequence of courses that are Advanced Placement, Honors, or College Level. Aligned to New Jersey Student Learning Standards (NJSLAS), and partnering universities, students are well prepared for college and beyond.

BERGEN COUNTY TECHNICAL HIGH SCHOOL – PARAMUS CAMPUS

The Paramus Campus provides students with a strong academic and technical foundation to pursue either postsecondary educational opportunities or entrance into the workforce upon graduation. The school is committed to serving the needs of students with both full-time and shared-time programs that provide training in eleven (11) technical areas: Automotive Collision Repair, Automotive Technology (A.S.E.), Cosmetology, Culinary Arts, Green Building Trades, Healthcare Occupations, Information Technology, Environmental Design, Skin Care & Esthetics, Veterinary Assistant/Animal Care, and Media Production. Students learn in classrooms and career-specific technical labs that mirror future academic and professional environments.

Full-Time High School Program

Our full-time program provides both academic and technical educational opportunities for students with an Individualized Education Plan (IEP). Upon graduation, all students are

awarded a state-endorsed diploma. All academic courses mirror objectives and requirements as set forth in the New Jersey Core Curriculum Content Standards.

Shared-Time High School Program

Shared-time students attend the technical program for up to one-half of each school day, with the remainder spent in their local high schools. This program provides students an excellent opportunity to learn a technical trade while completing most of their academic requirements at the local home district. A shared-time student may have an IEP, but it is not required. All shared-time students are required to take an academic course each year to help meet the graduation requirements of the local sending district. Registration for these courses must be done in writing from the local district's guidance department or child study team.

APPLIED TECHNOLOGY HIGH SCHOOL (ATHS)

This high school program located on the Paramus Campus of Bergen Community College provides students a unique educational experience through a blend of academic high school curriculum, college classes, and hands-on technical training. ATHS currently offers three (3) technical concentrations, Engineering Technology, Health Professions, and Cybersecurity.

Engineering Technology: With a curriculum that is centered on “smart machines,” students learn to apply math, science, and technology to hands-on projects in the fields of automation, electronics, and advanced manufacturing. Students acquire the essential skills needed to pursue a career in a wide variety of areas including engineering technology. Technical training is coupled with the dual enrollment coursework needed to allow students to earn advanced standing into several technical associates programs at the community college, including an A.A.S. program in General Engineering Technology. Rigorous coursework in the humanities as well as an emphasis on the development of soft skills essential to networking, conducting presentations, and interacting with professionals complete this well-balanced program. Students who complete their Associates Degree at Bergen Community College may transfer their credits to all four-year public colleges and universities in New Jersey.

Health Professions: The Health Professions Program offers hands-on, college-level coursework in healthcare as well as required high school academics. Through access to the College's state-of-the-art lab facilities, students apply health science content in real-world patient simulations. Students are given the opportunity to earn college credit and gain clinical experiences through a curriculum that emphasizes science and the human and organizational side of healthcare. The program emphasizes the concept of teamwork as essential to patient well-being, provides students a strong foundation in science, and addresses the health workforce needs of New Jersey and the surrounding region. Graduates will be prepared to enter degree programs in areas such as health science, nursing, paramedic science, dental hygiene, sonography, and respiratory care.

Cybersecurity: Applied Tech's newest program offers a curriculum centered on data security. Utilizing a blend of academic high school curriculum, college classes, and

hands-on technical training, students will learn to apply programming, networking, and forensics to hands-on projects in the fields of cybersecurity. Students will learn essential skills needed to pursue a career in a wide variety of areas including programming, information technology, and law enforcement. Dual-enrollment coursework will allow students to earn advanced standing into several technical associates programs at Bergen Community College, including an A.A.S. program in Cybersecurity. Students completing their Associates Degree at BCC may transfer their credits to all four-year public colleges and universities in New Jersey.

Applied Technology High School students participate in all district sports, clubs, and organizations, that are offered to students attending the Hackensack, Paramus, and Teterboro campuses.

BERGEN COUNTY INSTITUTES FOR SCIENCE & TECHNOLOGY

Located on the Demarest and Old Tappan campuses of the Northern Valley Regional High School district, the Institutes for Science and Technology comprises two programs: UX/UI Design in the Institute for Interactive Design and the Institute for Sports Medicine and Exercise Science. These four-year Career & Technical Education programs are open to all residents of Bergen County.

IIDT introduces students to the exciting field of UX/UI Design. UX refers to User Experience Design, while UI refers to User Interface Design. This evolving multidisciplinary field underlies many of today's fastest growing industries, including web-based communications, advertising, and entertainment. In this course, students examine UX design at work and evaluate its effectiveness through movies and television, video games, mobile technology, hardware, museum exhibits and of course, the web. Throughout, students will also be introduced to a variety of technology hardware and software, including virtual reality, app design, and 3D modeling software.

The Institute for Sports Medicine and Exercise Science is a four-year sequence of courses involving the study and application of the scientific principles that underpin physical performance. The program incorporates the traditional disciplines of anatomy and physiology, biomechanics, sport psychology, athletic training, and nutrition. Students cover a range of topics and carry out experimental investigations in both laboratory and field settings to acquire the knowledge and understanding necessary to critically analyze human performance, optimize athletic output, and minimize injury. Projects include designing stretching regimens for teams and individuals in various sports during freshman year, to designing diet and nutrition plans for athletes participating in a range of sports during senior year. Students will examine the relationship between heart rate, respiration rate, and exercise as part of the Anatomy & Physiology course, and become familiar with examining the neuromuscular function and biomechanics of athletes and how they affect speed, agility, balance and coordination in their Movement & Performance course.

ADULT & CONTINUING EDUCATION

In 1982, the Bergen County Technical Schools (BCTS) introduced full time postsecondary programs to its curriculum. These programs enable students to obtain the specialized training needed to gain entry into vocational or technical occupations. Students possessing a high school diploma or equivalent are eligible to apply for admission to the Adult & Continuing Education Full-Time Day Program. Students age 16 or older may apply to the Adult & Continuing Education Part-Time Evening Program with written permission from a parent and high school guidance counselor. All full-time day program require attendance at an information session and a personal interview with an admissions counselor. This allows the school to provide prospective students with complete information regarding program and facility availability.

Adult Day Program

The Adult & Continuing Education Full-Time Day Program offers the latest specialized professional training for high-wage, high-demand occupations. Students master marketable job skills using state-of-the-art equipment and techniques. Programs are offered in Management Information Systems, General (Business Professional/Administrative Assistant), Electrician, Plumbing Technology/Plumber, and Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician.

Students are offered career counseling, vocational testing, job placement assistance, and financial aid (if qualified). Additionally, adult students are offered a work-based activity (WBA) internship in their program. The Bergen County Technical Schools Adult & Continuing Education program's reputation and connections with local industry enhance the opportunity for excellent job placement. Training is located on the Hackensack Campus. Experienced, highly qualified, certificated, and noncertificated instructors provide a practical, hands-on approach to training in fields where skilled employees are needed.

Adult Evening Program

The Adult & Continuing Education Evening Program offers courses in Apprenticeship Training, Carpentry, Collision Repair, Computer Training (PC), and Technical Computer Training in the Autodesk Premier Training Center and Regional Cisco Networking Academy. Makerspace, Home Maintenance and Repair, Electrical Technology, Firemen-Stationary Engineering, Water & Wastewater Operation, Home Inspection Program, HVAC/R Non-Apprentice, Plumbing, and Welding and lifestyle classes are also offered.

High School Equivalency (HSE) Test Preparation & English as a Second Language (ESL) Programs

The District offers day and evening classes in HSE test preparation and English as a Second Language instruction.

HSE test preparation classes are offered to participants who wish to earn a high school equivalency diploma to enter employment or retain employment, or to enter a post-secondary or training programs of study. ESL classes are offered to participants who wish

to improve their English language skills in order to secure unsubsidized employment or retain employment, or to enter post-secondary education or training.

English for Employment and Training in a tuition-based intensive program enabling participants to improve language skills in listening, speaking, reading, and writing for further educational training and/or better employment preparation. Students also become familiar with job search techniques and acquire basic computer literacy skills.

BERGEN ONE-STOP CAREER CENTER

Bergen County Technical Schools has served as administrative entity for a number of job training grants for adults since 1995, when the District opened the Bergen Workforce Center. The largest federal grant, the Workforce Investment Opportunity Act (WIOA) continues to provide the Workforce Investment Development Board the responsibility to oversee policy on local workforce development, and Bergen One-Stop Career Center (BOSCC), a Proud Partner of America's Jobs Centers, to implement workforce initiatives.

The BOSCC, located at 60 State Street, Hackensack, NJ, is a consortium of workforce service providers operated through WIOA and other grants, and the New Jersey Department of Labor (NJDOL). Additional grants under the Bergen County Technical Schools District include WorkFirst NJ, which provides job training skills to individuals receiving temporary assistance, and Workforce Learning Link, which offers adult learners the ability to upgrade their academic skills preparing them for employment.

In the past, various workforce providers and agencies offered services in a number of different locations throughout the area. In 2006, these providers came together under one roof, with WIOA named as the lead operator of the consortium. In addition to WIOA, partner agencies include the following local Department of Labor divisions: the

Business Resource Center, Workforce Development, Vocational Rehabilitation, Employment Services and Unemployment Insurance. There are also representatives at the Center from the Displaced Homemakers Grant, Easter Seals/55 Plus, Veterans Services, and the Bergen County Board of Social Services.

The BOSCC serves both prospective workers and employers in Bergen County, and strives to provide the county with a skilled labor force. It operates as a drop-in center for individuals seeking career counseling and job development skills. Through workshops and one-on-one sessions, counselors offer career counseling, resume writing, on-the-job training, and targeted job fairs. There is an extensive public access area, where individuals are connected to a number of online job banks or can prepare cover letters and resumes.

Leading employers throughout the county, such as Verizon, Whole Foods, and UPS, utilize the BOSCC's Business Resource Center to recruit and screen prospective employees. The Business Resource Center also helps companies find information about new business development, loan programs and labor laws. When a company experiences a layoff or plant closing, a state response team accompanied by a representative of the BOSCC is sent to ease the separation, and assist displaced workers re-enter the workforce.

The BOSCC serves as a broker for training and educational grants for disadvantaged or displaced workers, placing eligible clients in leading post-secondary schools, colleges, and in counseling programs offered by community organizations. Programs for at risk youth desiring to obtain a state issued high school diploma are provided educational services in Garfield, Cliffside Park, Hackensack Drop in Center and the Bergen Community College Ciarco Center in Hackensack. At risk youth participating in the WIOA program are able to secure funding for occupational training or an On the Job Training Contract.

WORKFORCE INVESTMENT DEVELOPMENT BOARD

Bergen County Technical Schools serves as the administrative entity for the Workforce Investment Opportunity Act of 2015, a federal job training grant. An integral component of this grant is The Bergen Workforce Investment Development Board (WDB). The WDB provides oversight to the state's largest county workforce development system by enabling residents and business to utilize programs through the Bergen One-Stop Career Center, the Business Resource Center, and the Youth Investment Council, as well as training, education and literacy programs.

The WDB is charged with creating effective policy, planning strategic workforce initiatives, and building workforce collaborations that enhance workforce skills and productivity within Bergen County.

EMERGENCY MEDICAL SERVICES TRAINING CENTER

With the support and encouragement of the Bergen County Board of Chosen Freeholders, the Board of Education of Bergen County Technical Schools District initiated the Emergency Medical Services (EMS) Training Center in February 1976. With their continued support, the center has grown to be the largest ambulance and rescue training facility in the northeast.

The Bergen County Emergency Medical Services Training Center (BCEMSTC) is Bergen County's comprehensive training and education facility for emergency services personnel. The training center plans, develops and delivers quality programs to enhance the ability of emergency services providers to protect life and property. Located in Paramus, N.J., the EMS Training Center trains students in four major programs: Emergency Medical Technician, Rescue Technician, Rescue Task Force/Bleeding Control, and Hazardous Materials. This modern training center is equipped with the latest in computerization and presentation equipment as well as state-of-the-art demonstration and teaching aids.

DAY CARE CENTER

The Bergen County Technical Schools Day Care Center is located adjacent to the Bergen County Academies in Hackensack, New Jersey. This inclusive childcare program is jointly sponsored by the District and the Bergen County Board of Chosen Freeholders. A licensed, state-of-the-art facility that was established in 1987, the Day Care Center accepts

children from birth through age 6. The preschool inclusion program offers a rich learning experience for three- and four-year-old students with and without disabilities. Early childhood certified personnel prepare and follow an age-appropriate curriculum when planning daily lessons. These plans focus on necessary cognitive, social/emotional and physical development skills. Motor skills are developed daily on either of our two playgrounds. Enrollment in the program is open to all.

AFFIRMATIVE ACTION

The Bergen County Technical Schools and Special Services School Districts strictly adhere to their Boards of Education affirmative action and anti-harassment policies to ensure equal education opportunities for all students and equal employment opportunities for all persons. In conformance with these policies the Districts affirm not to discriminate in their education programs, activities, employment or admission procedures and practices on the basis of race, color, age, creed, religion, ancestry, national origin, socioeconomic status, affectional or sexual orientation, gender, gender identification or expression, disability or marital status.

If a student, parent, or staff member has a complaint regarding these matters, he or she should contact the appropriate supervisor. If not satisfied with the determination, the complainant then may contact the District's Affirmative Action Officer.

Tara Bohan, Director of Instruction
Public Agency Compliance Officer/Affirmative Action Officer for the
Bergen County Technical Schools and Special Services School District
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4079

HARASSMENT, INTIMIDATION, AND BULLYING

The Boards of Education prohibit acts of harassment, intimidation or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation or bullying, like other disruptive and violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying.

Suspected incidents of harassment, intimidation or bullying must be reported first to your appropriate supervisor. An Anti-Bullying Specialist is assigned to each school building or program and investigates each potential case. He or she will begin the investigation process. The Anti-Bullying Coordinator oversees all matters concerning harassment, intimidation and bullying.

Bridget Sorem, Anti-Bullying Coordinator
Bergen County Technical Schools and Special Services School District
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4010

CONSCIENTIOUS EMPLOYEE PROTECTION ACT

“WHISTLEBLOWER ACT”

The law prohibits an employer from taking any retaliatory action against an employee because the employee does any of the following:

1. Discloses, or threatens to disclose, to a supervisor or to a public body an activity, policy or practice of the employer or another employer, with whom there is a business relationship, that the employee reasonably believes is in violation of a law, or a rule or regulation issued under the law, or, in the case of an employee who is a licensed or certified health care professional, reasonably believes constitutes improper quality of patient care;
2. Provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into any violation of law, or a rule or regulation issued under the law by the employer or another employer, with whom there is a business relationship, or, in the case of an employee who is a licensed or certified health care professional, provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into quality of patient care; or
3. Objects to, or refuses to participate in, any activity, policy or practice which the employee reasonably believes is:
 - In violation of a law, or a rule or regulation issued under the law or, if the employee is a licensed or certified health care professional, constitutes improper quality of patient care;
 - Fraudulent or criminal; or
 - Incompatible with a clear mandate of public policy concerning the public health, safety or welfare or protection of the environment.*N.J.S.A. 34:19-3.*

Your employer has designated the following contact person to answer your questions or provide additional information regarding you rights and responsibilities under this act.

Gary P. Hall, Director of Human Resources
Bergen County Technical/Special Services School Districts
540 Farview Avenue
Paramus, NJ 07652
201-343-6000, Ext. 6062

EMPLOYEE INFORMATION

Please be advised that these guidelines are for informational purposes only. Unless stated otherwise, these guidelines apply to employees of both Districts. They are not to be substituted for any law, statute, code, policy and/or regulation. If you have any questions concerning procedural precedence, ask your supervisor or contact the Human Resources Department.

Please refer to the District's website, www.bergen.org, for more information about specific topics including District policies, regulations, and procedures.

The District encourages its staff to support the philosophy of Standards for Excellence in Educational Service and take pride in its commitment to students and clients. As an employee, you will be part of a team that promotes conduct consistent with these values:

- Caring
- Communication
- Courtesy
- Dignity
- Individual Commitment
- Individual Responsibility
- Personal Excellence
- Professional Excellence
- Respect
- Sensitivity
- Support
- Understanding

These guidelines have been developed based on federal and state law and Board of Education policies and regulations to assist employees in reaching the highest level of excellence possible.

The following guidelines are listed in alphabetical order. Please review them so that you are aware of the expectations, standards, rights and responsibilities of all employees.

Affirmative Action

It is the District's policy to strive to overcome the effects of any previous patterns of discrimination and/or harassment in employment practices. District procedures are systematically monitored to insure continuing compliance with federal and state anti-discrimination laws and regulations. If you have any concerns regarding affirmative action related issues, please contact your District's Affirmative Action Officer (AAO). Your supervisor will inform you how to contact your AAO.

For more specific information, see the section of the Handbook entitled "AFFIRMATIVE ACTION".

Alcoholic Beverages

The Board of Education prohibits teaching and support staff members from possessing, using, distributing, or being under the influence of alcohol during work hours or at school-sponsored functions where the staff member has been assigned job responsibilities. In addition, the Board of Education is committed to a safe, efficient, alcohol-free workplace that protects the District's students as well as the health and safety of its employees and the general public. The Board requires all employees who perform any safety-sensitive function to be free of alcohol and will test those employees who operate a commercial motor vehicle.

See also "SUBSTANCE ABUSE" in this section of the Handbook.

Arrest and Indictment

All staff members must submit to the Superintendent a written report of the staff member's arrest or indictment for any crime or offense within fourteen (14) calendar days of such occurrence. In addition, the staff member must report to the Superintendent the disposition of any charges within seven (7) calendar days.

Attendance and Punctuality

Quality education demands that staff be punctual and consistent in their attendance. Tardiness seriously interferes with the efficient operation of the District in providing educational excellence and places extra burdens on others. Poor attendance and/or lack of punctuality may result in disciplinary action. All employees are responsible for accurately recording their time at work on the appropriate sign-in sheet.

Audio/Video Taping, etc.

Staff members and students, with certain exceptions, may not videotape, photograph, film, or audiotape other members of the District community. In order to do so, the individual must obtain the permission of the appropriate authority.

Benefits

For a summary of benefits, including health, retirement, life insurance, pension, etc., see the section of the Handbook entitled "EMPLOYEE BENEFITS".

Bereavement Leave

See "LEAVE OF ABSENCE – COMPENSATED" in this section of the Handbook.

Change in Employee Information

If your personal information changes (i.e., name, address, home and mobile telephone number(s), personal email address, educational information, driver's license information, emergency notification information, marital status, family relationships, etc.) shall be given to your immediate supervisor or program secretary.

Complete the form and return it to the supervisor who will forward the information to the Payroll Department and the Human Resources Department. If you are a BCTS employee, you will inform the Payroll Department and the Human Resources Department by email with the changes. Human Resources and Payroll Departments will receive this information.

Confidential Information

Federal and state law requires that certain information contained in personnel records remain confidential. Unauthorized access to and disclosure of confidential information are considered serious violations of the law and District policies. In the event that any such violation occurs, disciplinary action may be taken.

Public information, that is, information that may not be deemed confidential, includes, but is not limited to certain personnel and pension records (name, title, salary, payroll record, length of service, amount and type of pension received, etc.) and certain information concerning crimes reported.

COVID-19

See “COVID-19 Information” at the end of the Employee Information section of the Handbook.

Disability Benefits

For a summary of disability benefits, see the section of the Handbook entitled “EMPLOYEE BENEFITS”.

Disability Etiquette

The Americans with Disabilities Act (ADA) of 1990 was conceived with the goal of integrating individuals with disabilities into all aspects of American life. Sensitivity toward individuals with disabilities is not only in the spirit of the ADA, it makes good business sense. Disability etiquette can help you to better serve the District and students and it is an easy way to make individuals with disabilities feel welcome.

When you use disability etiquette, employees and students with disabilities feel more comfortable and work more productively.

- Ask before you help.
- Be sensitive about physical contact.
- Think before you speak.
- Respond graciously to requests.
- Do not make assumptions.

Disciplinary Procedure

The District directs all staff members to observe New Jersey Statutes and Administrative Codes, Rules of the New Jersey State Department of Education and Board policies and regulations governing staff conduct.

Disciplinary action may include verbal and written warnings as well as corrective action plans as appropriate and, in some cases, will provide for progressive penalties for repeated violations. Penalties may include, but are not limited to, suspension, withholding of a salary increment and dismissal. Whenever a staff member's employment status is on the Board of Education's agenda, that staff member shall receive notice of the meeting and will have the option of appearing before the Board in private session with or without a person of their choosing being present as well.

District-Wide Employees

All staff are hired as district-wide employees. Every assignment is based on the current needs of the District including the best interests of the students as well as enrollment in the programs. Such needs may change at any time.

Drugs

See "SUBSTANCE ABUSE" in this section of the Handbook.

Employee Assistance Program (EAP)

Bergen County offers an assistance program to all District staff members. Assistance is provided for, but not limited to, the following issues: marriage and family matters, money management, legal problems, alcoholism, drug abuse, gambling, psychological problems and medical issues.

The EAP telephone number is (201) 342-1338.

Employee Code of Ethics

Certificated Staff Members

The Board of Education endorses a code of ethics for its certificated staff members that is based on the code published by the National Education Association. The District's code of ethics adheres to two main principles: commitment to students and commitment to the teaching profession.

Specifically, with respect to the first principle, every educator in the District honors the worth and dignity of each human being and shall undertake the pursuit of academic excellence and the advancement of democratic principles. In the course of his or her daily work, each educator shall guarantee an equal educational opportunity for all and shall strive to help each student realize his or her potential as a worthy and effective member of our democratic society.

The District's code of ethics addresses its commitment to the teaching profession because the public invests in educators a trust and responsibility requiring the highest ideals of professional service. Each educator shall make every effort to raise professional standards

that promote a climate encouraging the exercise of consummate professional judgment and create and maintain those conditions that attract persons worthy of the public trust.

Noncertificated Staff Members

The Board of Education requires noncertificated staff members to act in a professional manner that conforms to its philosophy. Staff members must uphold all policies, rules and regulations issued by the Board of Education. Staff members must commit themselves to providing the best possible services for the students of the District and endeavor to establish good working relationships with all employees.

Employee Evaluations – Certificated

The District recognizes the importance of employee evaluations in the reinforcement of performance strengths and the remediation of weaknesses.

Teachers – N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5; 6A:10-3.1 and 10-3.2; 6A:10-4.1 through 10-4.4.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings: highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Teaching Staff Members, Excluding Teachers and Administrators - N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5 and 6A:10-6.2.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Examples of these job titles include educational services staff members, guidance counselors, school nurses, library/media specialists, therapists, and other teaching staff members working under an educational services certificate. It does not include teachers, Principals, Vice Principals, Assistant Principals and administrators such as directors and/or supervisors.

Administrators, Excluding Principals, Vice Principals, and Assistant Principals - N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings: highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Administrators are appropriately certificated staff members, employed in the District in an administrative and/or supervisory role who hold a valid and effective standard, provisional, or emergency administrative certificate. They may be directors, supervisors or any other administrative or supervisory position in the District. The term “administrator” does not include Principals, Vice Principals, or Assistant Principals.

Principals, Vice Principals, and Assistant Principals - N.J.A.C. 6A:10-1.1 through 10-1.4; 6A:10-2.1 through 10-2.5; 6A:10-5.1 through 10-5.4; and 6A:10-7.1 through 10-7.3.

On an annual basis, the Board of Education will adopt evaluation rubrics for teachers that must be submitted to the Commissioner of Education by June 1 for approval by August 1 of each year. The evaluation rubrics have four (4) defined annual ratings: highly effective, effective, partially effective, and ineffective. A corrective action plan shall be developed for teachers rated unsatisfactory or progressing on their annual summative evaluation rating.

Noncertificated Staff Members

For evaluation purposes, employees shall be grouped into position classifications based upon similarities of duties, responsibilities and qualifications. The evaluation process shall be similar for all employees in a single classification.

The evaluation process shall provide for the recognition and commendation of effective performance, the identification and remediation of performance deficiencies and the recommendation of discipline or dismissal when an employee fails to improve his or her performance. Evaluation procedures shall provide that each employee is informed of the specific objectives of his or her position and the standards that will be used to assess the employee’s performance against those objectives.

Supervisors will evaluate employees on an annual basis. Any records created in the evaluation process will become part of the employee’s file and subject to Board of Education policies concerning personnel records.

Employee Liability for Student Welfare

Each staff member must maintain a standard of care, control and protection of students commensurate with the staff member’s assigned duties and responsibilities. In addition, certain staff members are responsible for the supervision of students.

Staff members should not voluntarily assume responsibility for duties that they cannot reasonably perform. The assumption of such voluntary responsibilities carries the same potential for liability as do assigned responsibilities.

Staff members must provide for proper student safety and welfare and report immediately to the appropriate supervisor any accident or safety hazard detected.

Staff members must not:

- Send students on personal errands;
- Transport students in a personal vehicle without the approval of their supervisor;
- Require students to perform tasks that may be detrimental to their health or well-being; and
- Use personal furnishings and equipment in the classroom without appropriate permission.

Staff members are required to report immediately to their supervisor any instance of substance abuse, violence, vandalism, harassment, intimidation, bullying, accidents, or suspected child abuse in accordance with District policy.

Employee Portal

BCSS and BCTS uses Computer Solutions, Inc. (CSI) as their administrative software platform. Employees have access to their employment records online through an “Employee Portal”, which is a web-based access point to the following information:

All employees will need to create an account in order to access:

- Pay stubs;
- Record of health benefits;
- Record of attendance; and
- W-2 forms.

The Districts will no longer be issuing this information on paper. It is available on the Employee Portal using the appropriate website:

BCSS Employees: <https://ssportal.bergen.org>

BCTS Employees: <https://techportal.bergen.org>

By default, your user name is going to be your Bergen.org email.

The portal not only gives access to this information, but it gives you the ability to print out any of the information.

Employee Solicitation and Distribution

Employees are neither permitted to solicit other employees or students nor distribute literature during working time.

Employment Contracts

Contracts are issued on an annual basis after approval by the Board of Education.

Employment Verification

Upon written request, the Human Resources Department and Payroll Department will provide employment verification, which shall be limited to dates of employment, job title and salary verification.

Equal Employment Opportunity

District employment applications and pre-employment inquiries conform to the guidelines of the New Jersey Division of Civil Rights. All employees and applicants for employment are afforded an equal opportunity to receive equal and fair treatment in all terms and conditions of their employment without regard to race, color, creed, national origin, religion, ancestry, gender identity or expression, age, gender, socioeconomic status, disability, marital status, affectional or sexual orientation.

Gifts and Conflicts of Interest

District staff member shall not accept any gift, favor, service or other object of value under circumstances from which it might be reasonably inferred that such gift, service or other object of value was given or offered for the purpose of influencing the staff member in the discharge of their duties. The District discourages the presentation of gifts to staff members by students and parents.

Grievance Procedure

The term “grievance” means a complaint by any employee that there has been an inequitable, improper application or interpretation of the rules, regulations or contract affecting the terms and conditions of the individual’s employment or a violation of District policy.

Affiliated Staff

For the grievance procedures applicable to union-represented employees, refer to your collective bargaining agreement.

Non-affiliated Staff

If the staff member does not file a written statement of his or her grievance within fifteen school days after he or she knew or should have known of the act or condition on which the grievance is based, then the right to proceed with the grievance shall be deemed to have been waived.

A staff member with a grievance shall discuss it with his or her supervisor with the objective of resolving the matter informally. If no resolution is reached at this level, the staff member shall file a written statement of his or her grievance with the Superintendent.

The Superintendent shall be obligated to give the individual an appointment to discuss his or her grievance within fifteen school days of the receipt of the written statement.

If no resolution is achieved at this level the grieving party shall present his or her written grievance to the Board of Education within ten school days of the receipt of the Superintendent's written response. The Board Secretary shall establish a date on which the Board of Education shall hear the grievance. The Board of Education's written answer shall be delivered within ten school days of this meeting.

This completes the final action of the grievance procedure.

Harassment, Intimidation and Bullying

The Board of Education prohibits acts of harassment, intimidation and bullying (HIB). Such acts, like other disruptive and violent behaviors, are conduct that disrupts both a student's ability to learn and the District's ability to educate its students in a safe and disciplined environment. Staff members shall demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate HIB. Initially, any allegations of HIB must be reported to your appropriate supervisor. If you have any concerns regarding HIB-related issues, please contact the District's Anti-Bullying Coordinator. Your supervisor will inform you how to contact the Anti-Bullying Coordinator.

For more specific information, see the section of the Handbook entitled "HARASSMENT, INTIMIDATION AND BULLYING".

Holiday Paid Leave

Affiliated Staff

The District will compensate affiliated staff members for holidays in accordance with the holiday provisions of their collective bargaining agreement and the Board of Education approved school calendars.

Non-affiliated Staff

The Board of Education will determine compensation for holidays for non-affiliated staff members on an annual basis.

Unless specified in your collective bargaining agreement, if recognized holidays fall on a Saturday or Sunday, the Superintendent will determine the day on which the holiday will be observed.

Inclement Weather Conditions

The Superintendent will determine if the District facilities are to be closed. Staff members will be notified by telephone. Certain departments will be required to report to work and those employees will be notified accordingly. Delayed District opening instructions will be conveyed to employees by telephone. Please note that on days when the District is

closed or opening is delayed, you may call (201) 343-6000, press 4 for special announcements, or visit www.bergen.org. for special announcements.

In the event of a delayed opening, BCTS will open ninety (90) minutes after the usual time unless otherwise specified and BCSS will open sixty (60) minutes after the usual time unless otherwise specified or the employee is assigned to a host school, in which case the employee follows the host school's determination. Central Office staff members should report sixty (60) minutes after the usual time unless otherwise specified.

Leaves of Absence – Compensated

It is the responsibility of all employees to notify their supervisor and the Human Resources Department of any leave of absence.

Direct deposit of pay may be stopped if prior to the end of the fiscal year an employee uses all compensated leave. If an employee uses all compensated leave before the end of a fiscal year, the Payroll Department may stop direct deposit of the salary check.

Bereavement

In general, employees shall be paid at their regular rate of pay in the event of the death of an immediate family member. An immediate family member is defined as follows: spouse, mother or father, mother/father-in-law, children, brothers or sisters or any other relatives, if living in the same domicile as that of the employee at the time of death. The specific number of days allowed is stated in your collective bargaining agreement or the fringe benefits section for your job description.

Employees may be entitled to bereavement day(s) for the death of a relative not in the employee's immediate family. Please refer to your collective bargaining agreement or the fringe benefits section in your job description for this information.

Jury Duty

In general, the District will indemnify all full time and part time employees against loss of pay incurred by a call to jury duty. No employee will be penalized in any way for an absence caused by service on a panel of grand or petit jurors. The time absent will not be charged against personal leave and will count toward District service. Employees must return any payment received for jury service in order to collect their full District salary.

Military Leave

The District recognizes that military service rendered by any employee in the defense of the United States or in maintaining preparedness for foreign or domestic conflict is a service benefiting all citizens. Such service shall neither act to penalize employees nor deprive them of benefits that would have been received had the period of military service been spent in District employment.

Any person granted a leave of absence for active duty will be re-employed by the District upon being honorably discharged or separated from military service, provided that the

person has given notice before the end of the military leave of his or her intention to return to District employment.

Personal Leave

District employees may receive a specific number of days off to be taken to attend to personal business. This shall be in addition to vacation and sick leave. Employees should review their collective bargaining agreement or the fringe benefits section for their job description to determine the number of personal leave days and related provisions. Personal leave cannot be carried over and used in a subsequent year.

Sick Leave

Sick leave means the absence of any employee because of personal illness or injury or because the employee has been involuntarily excluded from school for medical reasons by the District's medical personnel. Your supervisor will inform you of the departmental procedure for notification of illness. After a specific number of consecutive days of illness and upon returning to work, you may be required to submit documentation from your health care provider verifying your illness. Please review your collective bargaining agreement or fringe benefits section for your job description to determine how many sick days you are allowed and any other related provisions that may apply.

All allowable days of sick leave not utilized within either one school year or one fiscal year, as may be applicable, shall be accumulated and may be used for additional sick leave as needed in subsequent years.

Sick leave should be used only for the bona fide illness of the employee. According to District Regulation R1642M and the New Jersey Earned Sick Leave Law, earned sick leave may also be used for the following:

- Time needed for the employee to aid or care for a family member of an employee during diagnosis, care, treatment of, or recovery from the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member.
- Absence necessary due to circumstances resulting from the employee, or a family member of an employee, being a victim of domestic or sexual violence for the purpose of medical attention needed to recover.
- A closure of the employee's workplace, school or place of care of a child of an employee due to an epidemic or other public health emergency.
- Time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher or other professional staff member responsible for the child's education.

See the above-referenced Regulation for more details.

It is not intended as additional vacation time, personal time or time to take care of an ill family member. Furthermore, any appointments for medical or medically related purposes must be made before or after, but not during the workday.

Vacation Leave

Employees may receive vacation time based on the applicable collective bargaining agreement or as stated in the fringe benefits section for your job description. All requests for vacation leave are subject to approval by your immediate supervisor.

Leaves of Absence - Uncompensated

All requests for leaves of absences MUST be submitted in writing to the Human Resources Department and your immediate supervisor.

Family Leave

In accordance with the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA), the District will grant staff members up to twelve weeks leave of absence in a twelve month period upon advance notice so that such member may provide care for the birth or adoption of a child or the serious health condition of a spouse, parent, child or the staff member. The method used to determine the twelve month period is a rolling twenty-four months, measured backwards from the date an employee last used any FMLA.

The District provides for uncompensated leaves of absence in accordance with federal and state laws and their policies for any employee. Absence from duties may be required for a foreseeable event of disability such as pregnancy, childbirth, surgery or serious health-related matter. At the expiration of the uncompensated leave of absence, the employee may return to District employment in a position for which he or she is appropriately qualified and/or certified.

Contact the Human Resources Department to discuss specific personal eligibility requirements.

Lunch Periods

See your collective bargaining agreement or fringe benefits section for your job description, as applicable. Additional clarification, if necessary, will be provided by your supervisor.

Nepotism

It is the intent of the Board of Education to avoid both the reality and the appearance of any impropriety or conflict of interest in its hiring practices and procedures. The Board of Education will not appoint a relative of a Board member or the Superintendent of Schools to any paid position in the District, unless permitted by law or Board policy. This does not apply to the employment of substitutes, interns and any other temporary employee.

Orientation Program

New employees may be required to attend a mandatory orientation program on a date specified by the Board of Education. Employees' supervisors will provide specific

orientation to familiarize new hires with departmental procedures, policies, etc.

Outside Activities

The Board of Education reserves the right to determine when an employee's activities outside the school interfere with an employee's performance and the discharge of his or her responsibilities to the District.

The BCSS Board of Education prohibits providing private educational, therapeutic or counseling services or any other services for compensation to any student enrolled in the District.

The BCTS Board of Education prohibits providing private educational, therapeutic or counseling services or any other services for compensation to any student enrolled in the District, but only if the student is not enrolled in the certificated staff member's class and/or their caseload.

Overtime

Employees may be required to work overtime, as determined by their collective bargaining agreement and/or their work assignment as determined by their supervisor.

Parking

In most cases the District provides parking for employees at their work location. Employees must park only in those areas designated for such use. The District is not responsible for loss or damage to employees' vehicles and/or their personal property.

Paychecks

For a summary of information regarding your paycheck, payday and other financial information, see the section of the Handbook entitled "FINANCIAL INFORMATION" and "EMPLOYEE PORTAL".

Personal Appearance

The image of the District is reflected in its employees. For purposes of maintaining an environment conducive to academic productivity, the following criteria have been established for staff members, volunteers and other representatives of the District.

- Employees are required to wear identification badges at all times while on District property unless otherwise advised by the supervisor.
- Personnel should present a business-like appearance. Attire must be neat, clean and appropriate to the District's professional setting.
- No clothing or accessories shall be worn that constitute a danger to the health or safety of the wearer or others.
- Certain types of clothing shall not be worn. They include, but are not limited to, tank tops, halter tops, muscle shirts, sweat clothes, torn clothing or clothing containing foul language or obscene images.

- Employees who are required to wear uniforms must keep them clean and neat.
- Personal cleanliness and good body hygiene are required in the District environment.
- For safety and sanitary reasons, no overly encumbering or excessive jewelry should be worn. Fingernail length and facial hair should not interfere with one's ability to perform all required job tasks or present any safety hazards.
- All other aspects of personal appearance will be covered by existing safety, health and infection control policies and regulations.

In the event a supervisor determines that a staff member's appearance does not meet the District's policy requirements, the staff member shall be advised accordingly. If similar instances recur, the supervisor may write a reprimand that shall be placed in the staff member's personnel file.

Privacy – Staff Members' Rights

Staff members have a right to privacy in facilities provided by the District or District-owned property. This includes, but is not limited to, an office, a storage closet, a filing cabinet, a locker, and/or a desk. In addition, this right extends to, but is not limited to, District-owned computers and technology equipment.

The expectation of the right to privacy, however, is reduced for searches conducted in an investigation of work-related employee misconduct or by legitimate District policies or regulations or if there is reasonable suspicion that the staff member is violating a law or school policy. As a result, staff members should be on notice that District facilities and District-owned property are subject to searches without a search warrant.

In order to avoid exposing personal belongings to such a search, staff members are discouraged from storing personal papers and effects in these facilities or District-owned property.

Professional Development

Certificated Staff Members

The Board of Education encourages all certificated staff members to pursue a program of continuing professional development through course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations and independent scholarship. All certificated staff members, including licensed teachers and educational services personnel who work in a school district or non-public school requiring licensure, are required to complete twenty (20) clock hours of state-approved continuing professional development and/or in-service training every school year.

Noncertificated Staff Members

The Board of Education believes that continued training and study is essential to the improvement of employee performance and the acquisition of technological skills. The

Board of Education encourages all employees to participate in appropriate training programs.

Promotions, Reassignments and Transfers

It is the policy of the District to fill vacancies by promoting, reassigning or transferring qualified employees. Vacancies are posted on the District websites, in employee lunch and break rooms and other common areas throughout the District buildings. Notify your supervisor if you are interested in a transfer, promotion or reassignment. All requests for transfers or reassignments must be submitted to the Human Resources Department in writing.

Protection Against Retaliation (“Whistleblower Act”)

The Board of Education will take no retaliatory action, by discharge, demotion, suspension or any other adverse means, against an employee who conscientiously discloses or threatens to disclose to a supervisor or public body an activity, policy or practice of this Board or any District officer that the employee reasonably believes to be in violation of law or rule; provides information to or testifies before a public body conducting an investigation, hearing or inquiry into any alleged violation of law by the Board of Education or an officer of this District; or objects to or refuses to participate in an activity, policy or practice of this District that the employee reasonably believes to be in violation of law or rule, fraudulent, criminal, or incompatible with a clear mandate of public policy concerning the public health, safety or welfare or protection of the environment.

See Section XIII of the Handbook entitled “CONSCIENTIOUS EMPLOYEE PROTECTION ACT.”

Public Statements

No statement, which in any way involves the District, its policies or its students may be given out by any employee unless authorized to do so by the Superintendent.

Reduction in Force

Certificated Staff

When certificated staff member positions have been abolished, the District will transfer, reassign or dismiss affected certificated staff members as required by law. Dismissals resulting from a reduction in force shall not be made by reason of residence, age, sex, marriage, race, religion or political affiliation, but shall be made on the basis of seniority according to standards established by the Commissioner of Education.

Tenured and seniority entitlements will govern the transfer and dismissal of tenured certificated staff members affected by a reduction in force. However, when two or more tenured certificated staff members within the same employment category are affected by a reduction in force and they possess identical seniority entitlement to that category, the certificated staff member who has demonstrated greater competence shall

be retained in that category. The Board of Education may consider the scope of certification in making its decision. The Superintendent shall develop and maintain District seniority lists and shall recommend dismissals and transfers in a reduction in force in accordance with those lists.

Noncertificated Staff

The Board of Education reserves the right in accordance with statutory law to abolish any existing position in whole or in part or to reduce the number of employees in such positions. The Superintendent shall recommend to the Board of Education the abolition of existing positions, but shall meet and confer with the recognized employee organization before so doing.

Not all secretarial/clerical and other noncertificated personnel who have seniority in their positions as stated in their collective bargaining agreements/fringe benefits section of the job description shall be selected for layoff in accordance with length of service in the District. In such cases noncertificated positions shall be apportioned into categories on the basis of the skills and qualifications required to perform efficiently the duties of each category. Staff with seniority shall be considered to have an entitlement only to those positions for which they possess the requisite skills and qualifications.

Unless specifically addressed in a collective bargaining agreement, in the event a reduction in the number of custodians/maintenance personnel under tenure becomes necessary, those having the least number of years to their credit shall be dismissed in preference to any other such personnel having a longer term of service.

Reporting Violence, Vandalism, Alcohol and Other Drug Offenses

Any employee who observes or has direct knowledge from a participant or victim of an act of violence, domestic violence, or the possession or distribution of alcohol or other drugs on school grounds, and any school employee who reports a student for being under the influence of alcohol or other drugs, shall file a report describing the incident to the employee's immediate supervisor.

Residency Requirements

In accordance with the "New Jersey First Act" all employees hired into a position on or after September 1, 2011, must reside in New Jersey. A newly hired employee who does not reside in the state will have one year after the date employment begins to relocate residency to New Jersey. An employee who does not do so is subject to termination of employment. All employees who live in New Jersey may not move out of state if they want to continue to be employed. The law allows an exemption on the basis of critical need or hardship. Contact the Human Resources Department for further information.

Resignation

Certificated Staff

Any certificated staff member, under tenure of service, desiring to relinquish his or her

position shall provide the District sixty days written notice of his or her intention, unless the Board of Education approves a shorter notice. If said employee fails to give such notice the certificated staff member shall be deemed guilty of unprofessional conduct and the Commissioner may suspend his or her certification for a period of not more than one year.

Noncertificated Staff

A noncertificated staff member wishing to relinquish his or her position shall provide the Board of Education with notification in accordance with the time lines set forth in his or her employment contract, fringe benefits section for the job description or collective bargaining agreement.

Returning to Work from Illness or Injury

Under certain conditions, the recovery of an employee from an illness or injury and the effective and efficient operation of the school district may be best served by the employee's return to work before he or she is medically able to resume unrestricted performance of all his or her job responsibilities.

Light duty is temporarily assigning an employee to work that is physically or mentally less demanding than his or her normal job duties. A light duty placement will be in a pre-existing position that is open and does not require the creation of a position specifically for the purpose of providing work for an employee who is medically unable to perform some or all of his or her normal duties.

An employee assigned to light duty is expected to and shall schedule all medical examinations and treatment (including but not limited to physical therapy, work conditioning, work hardening, etc.) outside of his or her assigned workday.

Revisions of Handbook

The District may change information in this handbook at any time. It is your responsibility to acquaint yourself with and abide by the contents and all revisions of this handbook. Notification of changes in handbook information shall be provided by the District.

Rules and Procedures

This Employee Handbook is revised annually. Any changes made between revision dates shall be made available through alternative information sources. In addition to the policies and regulations issued by the Board of Education, each facility has rules and procedures that are specific to that site or program. Supervisors shall inform their employees of these rules and procedures. Listed below are some of the infractions that, if committed, may result in disciplinary action. The District reserves the right to determine the appropriate level of disciplinary action.

This is not a complete list, but only an indication of some of the more common infractions.

- Falsification or unauthorized alteration of records, e.g., employment applications and time sheets;
- Excessive lateness or absenteeism;
- Unsatisfactory job performance;
- Insubordination;
- Unauthorized disclosure of confidential information contained in personnel, student, or other District records;
- Threatening or provoking a fight;
- Gambling;
- Possession of weapons;
- Destruction, damage, or misuse of District property;
- Unauthorized use, and/or possession of intoxicating beverages on District premises or property or drinking during working hours;
- Unauthorized sale, transfer, use, and/or possession of controlled dangerous substances (CDS), prescription drugs, and anabolic steroids;
- Reporting to work under the influence of intoxicating beverages, CDS, or anabolic steroids;
- Abuse or inconsiderate treatment of another employee or a student;
- Refusal to carry out the instructions of a supervisor;
- Leaving the job without permission during regularly scheduled working hours;
- Sleeping while on duty;
- Violation of smoking regulations;
- Non-compliance with the dress code;
- Violating health and safety policies, regulations, and rules; and
- Unprofessional, immoral, inappropriate, or indecent conduct.

This list of infractions is not issued for the purpose of restricting the legitimate rights and activities of employees, but rather is intended to help employees by defining and protecting the rights and safety of all concerned.

Sexual Harassment

The sexual harassment of any employee or student is strictly forbidden. Sexual harassment includes all unwelcome sexual advances, requests for sexual favors and verbal or physical contacts of a sexual nature. Sexually offensive speech and conduct are wholly inappropriate to the harmonious employment relationships necessary to the operation of the District and are intolerable in a workplace to which the students are exposed.

Any employee or agent of the Board of Education found to have sexually harassed another employee or student will be subject to discipline, which may include termination of employment. Any employee exposed to sexual harassment by another employee, student or agent of this Board of Education is encouraged to report the harassment to their supervisor.

Staff Identification Badges

The District recognizes that building security measures are important for the safety and welfare of all students, staff, parents, and community members. In acknowledging this important responsibility, the District requires all employees to visually display District

issued identification badges at all times while in District buildings, on school property or at other District facilities. Generally, the identification badge shall be worn around the neck; however, in certain cases badges may be clipped to an article of clothing that is located above the waist. Please notify the Human Resources Department should you lose your identification badge.

Student/Client Identification Badges

The District will provide each student and client with an ID badge at the start of the school year. Students and clients must wear their ID badge at all times while on campus. This is necessary so that staff administrators are able to distinguish between students/clients and trespassers.

Students – Communication via Electronic Media

Staff members are expected to avoid any behavior that might compromise their status as authority figures and role models for students. To that end, personal communication and interaction between students and staff members, whether verbal or non-verbal, through electronic media is to be limited to a student's school work or school activities. Personal communications and interaction between all school staff and students via electronic media shall be appropriate and consistent with the policies of the Board of Education and in accordance with professional standards of good and acceptable behavior. Under no circumstances may any staff member communicate with a student using their own personal communication devices.

Substance Abuse

The Board of Education prohibits the employees of the District, while on duty and in the presence of students from using or consuming or being under the influence of intoxicating beverages, anabolic steroids, and other controlled dangerous substances, the misuse of legally prescribed drugs, and engaging in the trafficking of drugs. Compliance with this standard of behavior is mandatory. For purposes of this prohibition, substances include:

- All CDS as defined and prohibited in New Jersey Statutes and Codes;
- All chemicals that release toxic vapors as defined and prohibited in New Jersey Statutes and Codes;
- All alcoholic beverages; and
- Anabolic steroids.

The District will make every effort to educate its employees regarding the misuse of illegal substances, alcohol, drugs and anabolic steroids. Further, it will assist and provide guidance to employees who have a problem concerning the abuse of these substances.

See also, “**EMPLOYEE ASSISTANCE PROGRAM**” in this section of this Handbook.
Supervisor

Your supervisor has been delegated the authority to instruct you regarding the performance of your duties, oversee your work, evaluate your performance on the job,

apprise you of the rules, regulations, policies and procedures issued by the Board of Education and perform other traditional supervisory functions. The first person with whom to discuss any question or problem concerning your work is your supervisor. When he or she is unable to answer your question or resolve your problems, it is your supervisor's responsibility to obtain the answers for you.

Surveillance

The District may use electronic surveillance devices in school buildings and on school grounds to improve the security and safety of staff, students, and the District community at large. Notice of such surveillance shall be provided.

Technology Devices Provided by Board of Education to Staff Members

The Board of Education may provide technology devices, which are the property of the Board, to staff members to be used in their school business related responsibilities. Staff members shall not have any expectation of privacy in the use of these devices. In addition, these devices may have security settings, monitoring or auditing software, tracking technology, and any other software that could monitor the use of the device. All devices provided to staff members must be returned upon request by the Superintendent or his or her designee or termination of employment with the District.

Termination

Tenured Certificated and Noncertificated Employees

The Board of Education will challenge the continued employment of any tenured certificated or noncertificated staff member who demonstrates inefficiency in the performance of his or her duties, is incapable of performing those duties, violates the public trust through unbecoming conduct or displays by other means unfitness for District employment. The Board of Education will file certification of tenure charges against a tenured certificated or tenured noncertificated staff member if it is determined that the gravity of the charges and the probity of supporting evidence is sufficient to warrant such action.

Nontenured Certificated Employees

Pursuant to and in compliance with the contract termination clause, the Board of Education may end the employment of a certificated staff member not under tenure under any of these circumstances:

- A request made by the employee for reasons accepted as valid and in the best interest of both the employer and the employee;
- By mutual agreement of both the employee and the employer that termination of the contract is best for the school system; or
- By direct request from the employer.

Nontenured Noncertificated Employees

The Board of Education will enter into a contractual agreement with each nontenured noncertificated staff member providing, in part, for the termination of employment by either party. The Board of Education may terminate the employment of an employee for incompetence, immorality, unfitness for service, insubordination, reduction in force or other good cause. Any notification of termination for cause will include a full statement of the reasons for the dismissal upon written request by the employee.

Tuition Reimbursement

The Board of Education is dedicated to providing employees with maximum opportunities to achieve their personal and professional goals. To this end, the Board of Education offers tuition reimbursement for qualified staff who wish to continue their education by enrolling in a course or degree program that is expected to result in significant and tangible improvement in the individual's skill level with a corresponding benefit to the District. Please refer to your collective bargaining agreement or fringe benefits section of your job description to determine eligibility for this benefit.

Additional information is provided in the "Employee Benefits" section of the handbook under "TUITION REIMBURSEMENT".

Uniforms

If an employee is required to wear a uniform for the specific position hired, the uniform must be worn at all times while on duty. Uniforms are not for personal use and should not be worn other than while on duty.

Union Membership

The Districts recognize the following unions:

Bergen County Technical Schools District

- Bergen County Vocational-Technical Schools Education Association, Inc.;
- Bergen County Technical Schools Secretarial Personnel Association;
- Bergen County Vocational-Technical Association of Custodial and Maintenance Personnel;
- Bergen County Vocational-Technical Schools Principals, Vice-Principals and Supervisors Association;
- Bergen County Vocational-Technical Schools District Supervisors Association.; and
- Bergen County Technical Schools Custodial Supervisors and Head Custodians Association.

Bergen County Special Services School District

- Bergen County Special Services Education Association;
- Bergen County Special Services School District 192/193 Association;

- Bergen County Special Services School District Custodial/Maintenance Association; and
- Bergen County Special Services School District Administrators Association.

Once hired, new employees will be contacted by their respective union representative who will discuss all aspects of membership in the appropriate union. All union members should contact their union representative to obtain a copy of the current collective bargaining agreement.

Use of District Communications Systems

District-owned communication systems and devices such as mail, telephones, facsimile machines, computers, tablets, email and the Internet may not be used by employees for personal solicitation or other purposes unrelated to District business.

The Board of Education provides computer networks, computers, resources, and Internet access to its specific staff members for educational purposes only. District staff users are responsible for good behavior on computer networks, and computers just as they are when using other District- provided means of communication.

Communications on the computer networks and computers are often public in nature. Policies and regulations governing behavior and communications apply. The District networks, Internet access and computers are provided for District staff users to conduct research and communicate with others. Access to computer networks and computers is given to District staff users who agree to act in a considerate and responsible manner. Computer and Internet access is a privilege; not a right. Access entails responsibility. District staff users of the computer networks and computers are responsible for their own behavior and communications over the computer networks and computers. It is understood that District staff users will comply with District standards and will honor their agreement to abide by federal, state, and local laws and the policies and regulations of the District as acknowledged by acceptance of employment in the District. Beyond the clarification of such standards, the District is not responsible for the actions of individuals utilizing the computer networks and computers who violate the policies and regulations of the Board of Education.

Because of the complex association between the many government agencies and computer networks and computers, the end user of these computer networks and computers must adhere to strict regulations. Regulations are provided so that District staff users are aware of their responsibilities and the consequences of violating federal, state and/or local law and the District's policies and regulations.

Use of Personal Cellular Telephones

The use of one's own cellular telephone during the workday is restricted. Therefore, except under certain specific circumstances, staff members employed by the Board of Education may not use their own personal cellular telephones during the performance of their assigned duties or while operating District equipment or vehicles. Please refer to the Board of Education's Policy and Regulation Manual for a description of the circumstances under which the use of personal cellular telephones is permissible.

Vacation Time

See “LEAVES OF ABSENCE – COMPENSATED” in this section of the Handbook.

Workers’ Compensation

See the section of the Handbook entitled “HEALTH AND SAFETY”.

Working Hours

Working hours shall be determined by your collective bargaining agreement and/or the work assignment given to you by your supervisor.

COVID-19 Information

COVID-19 Symptoms testing requirements and isolation protocols for positive test results remain in effect for the 2023-2024 school year. School/program/department administrators should be contacted for details for the requirements and protocols, as well as for time frame calculations in individual COVID-19 infection situations. Positive test results that support work absences for isolation must be sent to the office of Human Resources immediately after they are available to the employee.

EMPLOYEE BENEFITS

This summary contains highlights of the benefit plans available to you. For more complete information, please consult your District's Employee Benefits Specialist.

Medical, prescription, dental, vision, disability, and long-term care insurance coverage may be part of the District's benefits program. New employees will be scheduled for a benefits orientation prior to their benefit eligibility date. Your Employee Benefits Specialist will explain in detail all the options that are available. For additional information consult your collective bargaining agreement or the fringe benefits sheet of your job description. Employees share in the cost of medical and/or prescription benefits via semi-monthly payroll deductions.

Medical Coverage

In general, full time and part time employees who work twenty-five hours or more per week are eligible for medical coverage after completing two full months of continuous employment with the District. BCTS and BCSS ten month employees hired on the first day of September shall receive coverage effective immediately. Employees may insure themselves and/or eligible dependents, if applicable.

You may insure yourself and your eligible dependents. Eligible dependents as defined by the New Jersey State Employee Health Benefit Plan include your spouse, domestic partner, civil union partner, child(ren) (until age twenty- six, regardless of the child's marital, student, or financial dependency status – even if the young adult no longer lives with his or her parents), dependent children with disabilities, and continued coverage for overage children. Children include natural children, stepchildren, foster children, legally adopted children, and any children in a guardian-ward relationship. Medical coverage will be available to eligible children through December 31 of the year they turn age twenty-six.

If the employee does not enroll him or herself and/or any eligible dependents in a medical insurance plan when he or she first becomes eligible for medical benefits, they must wait until the annual open enrollment period starts (usually in October for commencement of participation the following January).

If an employee has a life altering event affecting their personal health coverage, i.e., death, marriage, remarriage, change in domestic partner relationship, divorce or birth/adoption of a child, loss of other coverage, the employee must notify their Employee Benefits Specialist within thirty (30) days from the date of the change.

Through the Benefitsolver portal employees must create an account in order to elect or waive participation with the New Jersey State Employees Health Benefits Program. All qualifying events must be made through the Benefitsolver portal no later than sixty (60) days after the qualifying event unless otherwise specified. Failure to make these changes timely will cause a postponement of the benefit changes effected by your qualifying event until the next open enrollment period. Supporting documentation in compliance with State requirements must accompany qualifying event notification.

Any questions are to be directed to your Employee Benefit Specialist.

The website for New Jersey State Employees Health Benefits Program is
<http://www.nj.gov/treasury/pensions/>

Prescription Drug Coverage

Full time employees are eligible for coverage after completing two full months of continuous employment.

Bergen County Technical Schools and BCSS ten-month employees hired on the first day of September shall receive coverage effective immediately.

Prescription drug coverage will be available to eligible children up to the end of the month in which they turn twenty-six years of age.

The website for BCSS employees is
<http://www.maxor.com/maxorplus/members>

The website for BCTS employees is
https://www.optumrx.com/oe_stateofnewjersey/landing

Dental Coverage – Delta Dental Plan of New Jersey, Inc.

Full time employees are eligible for coverage on the first of the month after completing two full months of continuous employment. You may enroll yourself and your eligible dependents for coverage. Dependent children are covered until they reach the age of nineteen (19). Full time students are covered to their 23rd birthday.

Bergen County Technical Schools and BCSS ten month employees hired on the first day of September shall receive coverage effective immediately.

The website is
<http://www.deltadentalnj.com>

Vision

If applicable, your collective bargaining agreement or fringe benefits sheet of your job description will set forth your specific eligible coverage.

The website is
<https://www.e-nva.com>

Consolidated Omnibus Budget Reconciliation Act (COBRA)

Employees of the District covered by the group medical, prescription, dental and/or vision plans have the right to choose continuation of coverage in the event the above-mentioned coverage is discontinued because of a reduction in hours or the termination of employment. For the details of eligibility to continue coverage under COBRA, please contact your District's Employee Benefits Specialist.

In addition to the above health benefits, certain other benefits are provided by the state and/or the District.

Pension

Teachers' Pension and Annuity Fund (TPAF)

Employees hired for positions requiring certification by the New Jersey Department of Education as members of a regular teaching or professional staff of a public school system in New Jersey are required to enroll in the TPAF as a condition of employment. You cannot join TPAF if you are a temporary or substitute employee, replacing an individual on a leave of absence or retired and receiving a monthly retirement allowance from another public retirement system in New Jersey.

Public Employees Retirement System (PERS)

Membership in the PERS is generally required as a condition of employment for most employees. You are required to enroll in PERS if you are employed on a regular basis in a position covered by Social Security and you are not required to be a member of any other state or local government retirement system on the basis of the same position. Although most employees are required to enroll in the retirement system when hired, in some instances (for example, if you are a per diem employee or hired as a temporary or provisional employee by an employer covered by Civil Services) you may not qualify for enrollment in the system until up to one year from the date of employment.

Membership in TPAF or PERS for individuals enrolled after May 21, 2010, is based on hours worked.

Defined Contribution Retirement Program (DCRP)

If you are ineligible to be a member under either TPAF or PERS, you may be eligible to enroll in the DCRP.

For more information, please visit the following website:
<http://www.nj.gov/treasury/pensions/>

Life Insurance/Accidental Death and Dismemberment

All pensionable employees are eligible on the first day of hire for life insurance and accidental death and dismemberment insurance. New hires over the age of 60 must show proof of insurability-notified and handled by the state. One-half of the premium amount is contributed by the employee and one-half by the District. Your premium contribution is mandatory for the first year of employment. After year one, you may stop contributing your portion of the premium. As a result, the original insurance amount will be reduced by one-half. Be advised that if you make this election, you can never reinstate the original option. The benefit is equal to three times the annual salary for employees covered by PERS. The benefit is equal to three and one-half times the annual salary for TPAF covered employees. The benefit is equal to one and one-half times the salary of the DCRP covered employees; contributions are made by the employer only.

Longevity/Service Adjustment

Employees may be entitled to a service adjustment after working in the District for a specified number of years. Review your collective bargaining agreement or the fringe benefits section of your job description for specific information and eligibility.

Tuition Reimbursement

Employees may be eligible to receive reimbursement for tuition expenses for courses if the following requirements are met:

- Prior written approval from the Superintendent or his or her designee; and
- The bursar's receipts and the original transcript of the course(s) indicating the award of a grade of "B" (or its equivalent) or better must be submitted ninety (90) days after completion of the course.

You must notify the Superintendent or his or her designee of your intent to take the course(s) two (2) months prior to the start of class(es). Upon approval, reimbursement shall be set based on tuition amount and number of credits allowed. Courses must be directly related to your professional responsibilities in the District. Please review your collective bargaining agreement and/or your fringe benefits section of your job description.

Tax Sheltered Investment

All employees may elect to participate in various tax sheltered investment plans. Under this arrangement, an employee authorizes the amount of money to be withheld each pay period on a "pre-tax" basis. Federal taxes on salary are computed after this deduction is made, thereby lowering the taxable income amount. At the time the money is withdrawn, taxes will be assessed. District employees may contact their Employee Benefits Specialist for a listing of financial advisory firms. The Districts do not contribute or match the employee's deductions.

Credit Union

All District employees may elect to participate in the credit union immediately upon hire. The credit union provides the convenience of direct deposit and numerous other banking features. For more information contact the Greater Alliance Federal Credit Union at (201) 599-5500.

Retirement Benefits

Based on your collective bargaining agreement or fringe benefits section of your job description you may be eligible for financial reimbursement of sick leave, personal days, vacation time or other District retirement benefits based on your years of District service. Employees who are considering retirement must contact their employee benefits specialist to clarify the proper procedure for filing for retirement benefits.

Employees **must** register on-the Member Benefits Online System (MBOS) and the myNewJersey website.

In order to do so go to the New Jersey Division of Pensions at:
<http://www.state.nj.us/treasury/pensions/mbos-register.shtml>

Unemployment Insurance

Employees who become unemployed may be eligible for unemployment benefits under the New Jersey Unemployment Insurance Law. The District absorbs one-half of the cost of providing these benefits.

Temporary Disability Insurance

The District does not participate in Temporary Disability Insurance offered through the State of New Jersey. Employees can contact the Human Resources Department to obtain information to purchase a private plan of their choice.

FINANCIAL INFORMATION

Pay and Pay Periods

You will be paid by direct deposit twice a month. Direct deposit is mandatory to all District employees. The form to initiate this practice is available in the Payroll Department, the Human Resources Department, and the employee portal.

BCSS and BCTS no longer produces direct deposit statements. Direct deposit may be discontinued if the employee has used all available compensated leave time. An employee will be required to reapply for direct deposit in the following school year. Once a direct deposit application has been processed and moneys have been transmitted to the bank, a staff member may request deletion of the direct deposit of a specific pay date. In order to ensure that the deletion is successful, a check to replace the direct deposit cannot be issued until six (6) banking days after the pay day requested by the employee.

Paycheck Information

Payroll information will be available on the Employee Portal each payday. Please review your payroll earnings to assure its accuracy. If any information is inaccurate and/or you would like to change deductions, etc., please contact the Payroll Department.

Employees will need to create an account in order to access their direct deposit statements and W-2 forms. Employees may access the employee portal in one of two ways: 1) Go to www.bergen.org and select the District in which you are employed and click on employee portal, or 2) Go to the websites listed below.

BCSS Employees: <https://ssportal.bergen.org>

BCTS Employees: <https://techportal.bergen.org>

The Technology Department will assign user names and temporary passwords and send them to employees by email. If an employee has any issues in accessing their employee portal, contact the Technology Department.

Payroll Deductions and Withholdings

An employer is required by law to make certain withholdings against wages. Employees of the District are subject to Federal Income Tax, New Jersey State Income Tax, FICA, Medicare Tax, New Jersey Family Leave Insurance Tax, and New Jersey State Unemployment Insurance.

There are other mandated deductions, such as the Internal Revenue Code §414H defined benefit plans.

You will complete an application for enrollment and your Employee Benefits Specialist will forward it to Trenton. Pension deductions may take as long as four months or longer to commence. Once the New Jersey Division of Pensions and Benefits certifies enrollment, your pension deduction and a retroactive deduction will be made to assure service credit beginning with your date of hire. These deductions are made on a tax-

deferred basis. In addition to the pension plan, the New Jersey Division of Pensions and Benefits offers voluntary plans for retirement savings.

For more information, please visit the following website:

<http://www.state.nj.us/treasury/pensions/>

Employees are subject to a state-mandated deduction from their pensionable salary for the cost of their medical and prescription insurance benefits.

Premium Only Plan (POP) allows employees to pay their portion of insurance premiums with pre-tax dollars. This formalizes the treatment of employee contributions toward health benefits as S-125 payroll contributions before federal income and FICA (Social Security and Medicare) taxes are calculated.

Flexible Spending Account (FSA) allows employees to make pre-tax contributions for expenses paid for child care, deductibles and eligible medical expenses not otherwise covered under a health insurance plan. Money deducted from an employee's pay into an FSA is also not subject to payroll taxes.

Retirement savings plans also are available through various private companies that have been authorized by the Board of Education. You may elect to have wages withheld on a pre-tax basis for an Internal Revenue Code §403(b) Salary Reduction Agreement and Governmental Internal Revenue Code §457 Salary Deferral Agreement.

If you are interested in any of these options, consult the "EMPLOYEE BENEFITS" Section of the Handbook under the "Tax Sheltered Annuity" heading or contact the Employee Benefits Specialist in the Human Resources Department for a list of companies authorized to offer these services.

There also will be a deduction for life insurance. For more information on life insurance, please see the section of the Handbook entitled "EMPLOYEE BENEFITS".

Many positions in the District are affiliated with a union. Union membership dues will be withheld from your wages. If you are eligible for membership in the union and decline it, a representation fee of no more than eighty-five percent (85%) of what would have been your membership fee will be deducted during the second half of the school year.

The Greater Alliance Federal Credit Union offers membership to District employees. For more information contact the credit union at (201) 599-5500.

Salary Changes

Non-affiliated employees are eligible for increases in accordance with established wage and salary guidelines announced by the District's Board of Education each year. Employees covered by collective bargaining agreements are eligible for increases negotiated between their bargaining representatives and the Districts.

Garnishments, Tax Levies and Assignments of Wages

In the event that your salary is garnished, the District is required by law to deduct the determined amount from your paycheck each payroll period and remit it to the appropriate party. All such information will be treated as personal and confidential.

For additional information or clarification, please contact the Payroll Department. Please note: neither District participates in the New Jersey State Disability Program. Disability insurance may be available through the New Jersey Education Association (NJEA) covered by Prudential, at group rates. Premiums are paid by deduction for both districts.

Private disability insurance also is available from AFLAC and Met Life. Premiums are paid by payroll deduction for employees of both school districts.

Additional life insurance coverage may be purchased through UNUM and is eligible for payroll deduction of premiums.

HEALTH AND SAFETY

It is a goal of the District to provide a work environment free of safety and health hazards. As an employee of the District, you are a participant in providing safe working conditions.

Safety

Safety is a way of preventing accidents. There are many and various causes of accidents.

- Attitude – anger, carelessness, showing off, etc.;
- Conditions – cluttered aisles, hallways and stairs; tools, supplies and equipment not put away, etc.;
- Lack of knowledge; and
- Error in judgment.

The District shall provide, publish, and post safety rules for the prevention of accidents and instruction for safety and accident prevention; provide protective devices where they are required by law and provide suitable and safe equipment. Ways to prevent accidents.

1. Do your job correctly:
 - Know and follow standard operating procedures;
 - Wear proper clothing and personal protective equipment when required;
 - Do not take chances;
 - Never operate equipment without permission; and
 - Be sure shields and guards are in place whenever appropriate.
2. Report any unsafe condition, equipment, procedure or unsafe act of any employee to your supervisor.
3. Obey warning signs.
4. Maintain tools, equipment and materials in a safe operating condition and use them only for their intended purpose.
5. Learn to do your job in the best and safest way possible.
6. Bend and lift objects properly.
7. Ask for assistance when necessary.
8. Use caution when transporting or assisting students.
9. Walk, do not run.
10. Wear shoes and attire appropriate for the job.
11. Use common sense.

Bloodborne Pathogens Exposure Control Plan

“Bloodborne pathogens” are disease-producing microorganisms present in human blood. They can cause illnesses in human beings that include, but are not limited to, Hepatitis B Virus (HBV) and Human Immunodeficiency Virus (HIV).

“Parenteral contact” means access to the body other than through the mouth and alimentary canal, e.g., mucous membranes and the skin. Such contact may be achieved by piercing, biting, cutting or abrading the skin.

“Occupational exposure” means reasonably anticipated skin, eye, mucous membrane or parenteral contact with blood or any other body fluid that may result from the performance of an employee’s duties.

- Employees in this District who have occupational exposure are those employees whose duties require close contact with students as cited in the District’s Exposure Control Plan. Universal precautions shall be observed to prevent contact with blood and other potentially infectious materials.
- Employees with occupational exposure must participate in an online training program, which shall be provided at no cost to the employee. Employees also shall receive training whenever any modifications in their employment affect exposure except that any such training may be limited to the new exposures created.
- With certain exceptions, Hepatitis B vaccinations may be made available to each employee identified as having occupational exposure after the employee has received training in bloodborne pathogens.

Emergency Management and Disaster Procedures

Copies of the BCTS and BCSS Districts School Emergency Planning Guide & Crisis Management Handbook are available in school building/administrative offices throughout the Districts. Standard emergency procedures and protocols are identified in the manual to protect and sustain life, alleviate emotional trauma, support emotional recovery from crisis events and minimize personal injury and/or damage to property. Building administrators/supervisors will review building security and safety policies and procedures exclusive to their facility with staff annually.

Every employee must know the location of the fire alarm boxes and the fire extinguishers nearest to their work area. It is important for all employees to check with their supervisor concerning the fire and disaster safety procedures developed specifically for their facility, to include knowledge of lockdown, evacuation and shelter-in-place actions and protocols.

Inform your supervisor of all injuries and dangerous situations.

Dial 911.

The Rule in Case a Fire or Disaster Occurs:

- R – Rescue** any staff or students in the immediate area;
- A – Sound the alarm** by activating a fire alarm box;
- C – Confine** the fire or disaster area by closing any doors; and
- E – Evacuate** the remainder of the building.

Move evacuees to a “safe area” to be designated at that time by the supervisor. It is the duty of every employee to safeguard the lives of the students by preventing them from becoming unnecessarily frightened and by removing them from areas in which a fire or disaster occurs.

Housekeeping

We are proud of the general appearance of District facilities and the efforts of the custodial and maintenance staffs to keep the Districts’ facilities clean, attractive and pleasant. Please keep your immediate work area neat and orderly. Good housekeeping is essential for safety and contributes to the well-being of the students and co-workers.

Personal Property

The safekeeping of your personal property is your responsibility. The District advises you not to bring large amounts of money or valuable possessions to work. Keep your valuables in a safe place. The District cannot be responsible if any loss occurs. You should immediately report to your supervisor the loss of personal belongings or those of students and visitors.

Reporting Accidents and Injuries

Every accident must be reported and documented in writing to the school nurse and supervisor of the individual making such report. To ensure the employee’s rights under the New Jersey Workers’ Compensation Laws, all injuries must be reported to the Human Resources Department immediately. Questions concerning accidents and the procedures to follow may be addressed to the Human Resources Department.

Employees should never leave work to go to the doctor without first advising their supervisor who, in turn, must notify the Human Resources Department. This ensures compliance with Workers’ Compensation Laws. Claims may be delayed or denied for failure to follow the District’s rules regarding medical treatment.

All programs have Emergency Operation Plans (EOP). It is every employee’s responsibility to become familiar with his or her EOP and it is every supervisor’s responsibility to review the EOP with his or her staff.

Reporting Unusual Occurrences

Report anything out of the ordinary immediately to your supervisor.

Smoking

The District maintains smoke-free environments. In accordance with New Jersey law, the District prohibits smoking at all times in District buildings or on District grounds, except as part of classroom instruction or a theatrical production.

Telephone Calls

Incoming personal calls are not permitted during working hours except in an emergency situation. Similarly, outgoing personal calls may be made only if an emergency occurs.

DIRECTORIES OF THE DISTRICTS

Shared Administration

Howard Lerner, Ed.D., Superintendent of Schools
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4005

John Susino, Business Administrator/Board Secretary
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4056

Gary Hall, Director of Human Resources
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6062

Edmund Hayward, Director of Technology
200 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 3369

Technical Schools District

Andrea Sheridan, Assistant Superintendent
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4012

Richard Panicucci, Assistant Superintendent for Curriculum and Instruction
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 2046

Special Services School District

Mitchell Badiner, Director of Instruction
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4070

Tara Bohan, Director of Instruction
540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4079

Danielle Russo, Supervisor of Instruction
327 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6012

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT

Bergen County Academies
200 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 3349

Principal

Russell Davis

Technical High School – Teterboro Campus
504 Route 46 West
Teterboro, NJ 07608
(201) 343-6000, Ext. 7700

Principal

David Tankard

Technical High School – Paramus Campus
East 275-285 Pascack Road
Paramus, NJ 07652
(201) 343-6000, Ext. 8500

Principal

Jeremy Wertheim

Applied Technology High School
c/o Bergen Community College
400 Paramus Road
Technology Building
Paramus, NJ 07652
(201) 343-6000 Ext. 6805

Principal

Dennis Montone

Bergen County Institutes for Science & Technology
c/o Northern Valley Regional High School at Old Tappan
140 Central Avenue
Old Tappan, NJ 07675
(201) 343-6000 Ext. 4012

Assistant Superintendent

Andrea Sheridan

Bergen County Institutes for Science & Technology
c/o Northern Valley Regional High School at Demarest
150 Knickerbocker Road
Demarest, NJ 07627
(201) 343-6000 Ext. 4012

Assistant Superintendent

Andrea Sheridan

Adult and Continuing Education Program
190 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 2274

Principal

Victor Lynch

Workforce Investment Development Board
25 Rockwood Place, Suite 205
Englewood, NJ 07631
(201) 343-8830, Ext. 4004

Director

Tammy Mollinelli

Bergen One-Stop Career Center
60 State Street
Hackensack, NJ 07601
(201) 343-6000, Ext. 5501

Coordinator

Lynda Wolf

Day Care Center
284 Hackensack Avenue (Rear)
Hackensack, NJ 07601
(201) 343-6000, Ext. 4654

Director

Alisa Miller

Emergency Medical Services Training Center
East 281 Pascack Road
Paramus, NJ 07652 (201) 343-3407

Director

Michael Tarantino

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Adult Services

Careers Through Technology

296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000 Ext. 6031

Coordinator

Janice D'Aiuto

Paramus Adult Training Center

296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6031

Coordinator

Janice D'Aiuto

Stepping Stones

296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6031

Coordinator

Janice D'Aiuto

Wood-Ridge Adult Training Center

304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 3602

Coordinator

Janice D'Aiuto

Progressive Paths

304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 3602

Coordinator

Janice D'Aiuto

Contracted and Specialized Services

CAPE Center

540 Farview Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4076

Executive Coordinator

Linda Wieseneck

Career Crossroads
c/o Paramus Technical High School Solar House
285 Pascack Road
Paramus, NJ 07652
(201) 343-6000, Ext. 4304

Principal

Robert Mortorano

Hospital Programs
c/o New Bridge Medical Center
230 East Ridgewood Avenue
Paramus, NJ 07652
(201) 967-4281

Supervisor of Instruction

Danielle Russo

Services to Non-Public Schools – 192/193
327 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6017

Supervisor of Instruction

Danielle Russo

Suspension Alternative Program
284 Hackensack Avenue
Hackensack, NJ 07601
(201) 343-6000, Ext. 2422

Director of Instruction

Mitchell Badiner

Transition Services/Educational Enterprises/Sound Solutions

540 Farview Avenue
Paramus, New Jersey 07652
(201) 343-6000, Ext. 6501

Principal

Grisel Espinosa

Autism Continuum

Sandra Melicharek, Principal

Washington Elementary School
355 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6461

Supervisor

Lauren Besante

Washington @ Emerson
c/o Patrick M. Villano School
100 High Street
Emerson, NJ 07630
(201) 343-6000, Ext. 6461

Supervisor

Lauren Besante

Washington @ Emerson
c/o Emerson Jr./Sr. High School
131 Main Street
Emerson, NJ 07630
(201) 343-6000, Ext. 6461

Supervisor

Lauren Besante

Washington @ Hanover
c/o Bee Meadow Elementary School
120 Reynolds Avenue
Whippany, NJ 07981
(201) 343-6000, Ext. 5850

Principal

Sandra Melicharek

Washington New Bridges Middle/High School
296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 4591

Supervisor

Marissa Gynn-Ricafort

Washington New Bridges Middle/High School
c/o Transition Center @ Wood-Ridge
304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 4591

Principal

Sandra Melicharek

Washington @ Passaic Valley
c/o Passaic Valley Regional High School
100 East Main Street
Little Falls, NJ 07424
(201) 343-6000, Ext. 5850

Behavior Department Director

Jackie Dubil Craig

Washington @ Tri-Valley/Bergenfield

c/o Lincoln Elementary School
115 Highview Avenue
Bergenfield, NJ 07621
(201) 385-8600, Ext. 1358

Supervisor

Laure Wisse

Washington @ Tri-Valley/Bergenfield

c/o Roy W. Brown Middle School
130 South Washington Avenue
Bergenfield, NJ 07621
(201) 385-8600, Ext. 1358

Supervisor

Laure Wisse

Washington @ Tri-Valley/Bergenfield

c/o Bergenfield High School
80 South Prospect Avenue
Bergenfield, NJ 07621
(201) 385-8600, Ext. 1358

Supervisor

Laure Wisse

Washington @ Tri-Valley/Bergenfield

c/o Hoover School
273 Murray Hill Terrace
Bergenfield, New Jersey 07621
(201) 385-8600, Ext. 1358

Supervisor

Laure Wisse

Washington @ Tri-Valley/Bergenfield

c/o Franklin Elementary School
2 North Fanklin Avenue
Bergenfield, New Jersey 07621
(201) 385-8600, Ext. 1358

Supervisor

Laure Wisse

Washington @ Tri-Valley/Dumont

c/o Grant School
100 Grant Avenue
Dumont, NJ 07628
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Supervisor

Laure Wisse

Washington @ Tri-Valley/Dumont
c/o Lincoln School
80 Prospect Avenue
Dumont, NJ 07628
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Supervisor

Laure Wisse

Washington @ Tri-Valley/Dumont
c/o Selzer School
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Dumont, NJ 07628
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Supervisor

Laure Wisse

Washington - Behavior Department
296 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 5850

Behavior Department Director

Jackie Dubil Craig

Behavioral Skills Continuum

Brownstone School
c/o St. Philip the Apostle School
492 Saddle River Road
Saddle Brook, NJ 07663
(201) 343-6000, Ext. 8675

Principal

David Perez

Evergreen Program
c/o Leonia High School
100 Christie Heights Street
Leonia, NJ 07605
(201) 343-6000, Ext. 3502

Principal

Kelly Lopez

Gateway High School
c/o Congregation Beth Tikvah
304 East Midland Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 3502

Principal

Kelly Lopez

Manchester Program

c/o Manchester Regional High School
70 Church Street
Haledon, NJ 07508
(973) 389-2849

Director of Instruction

Mitchell Badiner

North Street School

200 North Street
Teterboro, NJ 07608
(201) 336-3958

Supervisor

Antonio Lopes

NOVA Elementary

c/o Patrick M. Villano School
100 High Street
Emerson, NJ 07630
(201) 343-6000, Ext. 5800

Principal

Kelly Lopez

NOVA North

c/o Emerson Jr./Sr. High School
Main Street
Emerson, NJ 07630
(201) 343-6000, Ext. 5812

Principal

Kelly Lopez

Venture Program

c/o Congregation Beth Tikvah
304 East Midland Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 3502

Principal

Kelly Lopez

Deaf or Hard of Hearing Continuum

Rasheda Garcia, Principal

Hearing Impaired Program (HIP)

c/o Godwin School
41 East Center Street
Midland Park, NJ 07432
(201) 343-6000, Ext. 6480

Principal

Rasheda Garcia

Hearing Impaired Program (HIP)

c/o Highland School
31 Highland Avenue
Midland Park, NJ 07432
(201) 343-6000, Ext. 6480

Principal

Rasheda Garcia

Hearing Impaired Program (HIP)

Union Street School
334 Union Street
Hackensack, NJ 07601
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Supervisor

Lisa Stewart

Secondary Hearing Impaired Program (SHIP)

c/o Midland Park Jr./Sr. High School
250 Prospect Street
Midland Park, NJ 07432
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Supervisor

Melissa Brockway

Life Skills Continuum

Project SEARCH

c/o Holy Name Hospital
718 Teaneck Road
Teaneck, NJ 07666
(201) 343-6000, Ext. 4079

Director of Instruction

Tara Bohan

Springboard
321 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 3521

Principal

Robert Mortorano

Transition Center @ Wood-Ridge
304 Valley Boulevard
Wood-Ridge, NJ 07075
(201) 343-6000, Ext. 3602

Principal

Robert Mortorano

Multiple Handicapped Continuum

Bleshman Regional Day School
333 East Ridgewood Avenue
Paramus, NJ 07652
(201) 343-6000, Ext. 6442

Principal

Gail Coe

Visions @ Becton
c/o Becton Regional High School
120 Paterson Avenue
East Rutherford, NJ 07073
(201) 343-6000, Ext. 4017

Principal

Robert Mortorano

Visions @ Emerson
c/o Emerson Jr./Sr. High School
Main Street
Emerson, NJ 07630
(201) 343-6000, Ext. 5800

Principal

Kelly Lopez

Visions @ Paramus/Elementary School
c/o Ridge Ranch Elementary School
345 Lockwood Drive
Paramus, NJ 07652
(201) 343-6000, Ext. 6565

Principal

Grisel Espinosa

Visions @ Paramus/Middle School

c/o West Brook School
460 Roosevelt Boulevard
Paramus, NJ 07652
(201) 343-6000, Ext. 6565

Principal

Grisel Espinosa

Visions @ Paramus/High School

c/o Paramus High School
99 East Century Road
Paramus, NJ 07652
(201) 343-6000, Ext. 6565

Principal

Grisel Espinosa

Pre-School Continuum

BCSS HACKENSACK COLLABORATIVE PRESCHOOL PROGRAM

c/o Bergen Early Learning Alliance
284 Hackensack Avenue (Rear Entrance)
Hackensack, NJ 07601
(201) 343-6000, Ext. 4663

Director of Instruction

Tara Bohan

COUNTY ADMINISTRATION

BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION

William Connelly, *President*
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REGULATIONS
ONE READING ONLY

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section: CERTIFICATED
STAFF MEMBERS**
Number: R3125

TITLE: EMPLOYMENT OF TEACHING STAFF

The following guidelines shall govern the employment of teaching staff:

- Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by this Board of Education to constitute grounds for dismissal.
- The employment of teaching staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the educational program. Retroactive employment shall be recommended to the Board at the next regular meeting. ~~The President of the Board must be contacted regarding such appointments.~~
- Wherever possible, positions shall be filled by holders of standard certificates. Only when, after due diligence, a worthy candidate holding standard certification cannot be found, the Board may employ the holder of a substandard temporary, provisional, or emergency certificate.
- The administration shall seek such recommendations from former employers and others as may be of assistance in assessing the candidate's qualifications. Such records shall be retained confidentially and for official use only.

Issued (BCTS): 2/26/03; 8/30/23
Issued (BCSS): 2/26/03; 8/29/23

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section: SUPPORT STAFF
MEMBERS**
Number: R4125

TITLE: EMPLOYMENT OF SUPPORT STAFF MEMBERS

The following guidelines shall govern the employment of support staff:

- Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by this Board of Education to constitute grounds for dismissal.
- The employment of support staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the district's educational program and/or operations. Retroactive employment shall be recommended to the Board at the next regular meeting.
- The administration shall seek such recommendations from former employers and others as may be of assistance in assessing the candidate's qualifications. Such records shall be retained confidentially and for official use only.

Issued (BCTS): 8/30/2023

Issued (BCSS): 8/29/2023

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: STUDENTS
Number: R5308M

TITLE: STUDENT HEALTH RECORDS

Student health records shall be maintained for each student pursuant to N.J.A.C. 6A:16-2.4. Maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4.

I. Mandated Student Health Records

- A. The following mandated student health records shall be maintained:
 - 1. Findings of health histories, medical examinations and health screenings pursuant to N.J.A.C. 6A:16-2.2 and 16-4.3; and
 - 2. Documentation of immunizations against communicable diseases or exemption from these immunizations pursuant to N.J.A.C. 8:57-4.1, 57-4.3, and 57-4.4.
- B. The District will document the findings of student health histories, health screenings and required medical examinations that are relevant to school participation on the student's health record using a form approved by the New Jersey Commissioner of Education.

II. Maintenance of Student Health Records

The District shall maintain student health records in accordance with N.J.A.C. 6A:32-7.4 as follows:

- A. Student health records may be stored electronically or in paper format. When records are stored electronically, proper security and backup procedures shall be administered;
- B. Student health records, whether stored on paper or electronically, shall be maintained separately from other student records, until such time as graduation or termination whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record; and

- C. Student health records shall be accessible during the hours in which the school program is in operation.

III. Transferring Student Health Records

The District shall ensure compliance with the requirements of N.J.A.C. 6A:32-7 (Student Records), Policy No. 8330M, and Regulation No. R8330M, both entitled Student Records.

IV. Restrictions for Sharing Student Health Information

Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by federal and state statutes and regulations.

- A. Information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve (12) or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 through 5C-31 (Acquired Immune Deficiency Syndrome) and only for the purpose of determining an appropriate educational program for the student.
- B. Information obtained by Board employees assigned to one of the District school's alcohol and other drug program which would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under those conditions permitted by 42 CFR Part 2.
- C. Information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates a parent or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

V. Access to Student Health Records

- A. Access to and disclosure of information in the student's health record shall meet the requirements of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. §1232g and 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and N.J.A.C. 6A:32-7 (School District Operations; Student Records).
- B. The District shall provide access to the student health records to licensed medical personnel not holding educational certification who are working under contract with or as employees of the District only to the extent necessary to enable the licensed medical personnel to perform their duties.
- C. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the student's health record

necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

RETURN OF STUDENT IDENTIFICATION CARD

Should the District issue student identification cards into which medical data is embedded, such cards must be returned to the District upon the student's graduation or departure from the District for any reason. Failure to return the student identification card may delay the processing of a student's transcripts.

DISCLOSURE OF STUDENT HEALTH INFORMATION

Nothing in N.J.A.C. 6A:16-2.5, Policy No. 5308 – Student Health Records, or in this regulation shall be construed to prohibit school personnel from disclosing information contained in the student's health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.4.

Issued (BCTS): 2/3/10 Rev.: 7/28/15 Rev. 8/31/23
Issued (BCSS): 1/26/10 Rev.: 8/27/15

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: STUDENTS
Number: R5310M

TITLE: HEALTH SERVICES

- I. Definitions – N.J.A.C. 6A:16-1.3
 - A. “Advanced Practice Nurse” (APN) means a person who holds a current license as nurse practitioner/clinical nurse specialist from the state Board of Nursing.
 - B. “Certified school nurse” means a person who holds a current license as a registered professional nurse from the state Board of Nursing and an Educational Services Certificate, school nurse or school nurse/non-instructional endorsement from the Department of Education pursuant to N.J.A.C. 6A:9B-12.3 and 9B-12.4.
 - C. “Medical home” means a health care provider, including New Jersey FamilyCare providers as defined by N.J.S.A. 30:4J-12 and the provider’s practice site chosen by the student’s parent for the provision of health care.
 - D. “Noncertified nurse” means a person who holds a current license as a professional nurse from the state Board of Nursing and is employed by a district Board of Education or nonpublic school, and who is not certified as a school nurse by the Department of Education.
 - E. “Parent” means the natural parent(s), adoptive parent(s), legal guardian(s), foster parent(s), or parent surrogate(s) of a student. When parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.
 - F. “Physician assistant (PA) means a health care professional licensed to practice medicine with physician supervision.
 - G. “Physical examination” means the examination of the body by a professional licensed to practice medicine or osteopathy or an advanced practice nurse, or physician assistant. The term includes specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.

- H. “School physician” means a physician with a current license to practice medicine or osteopathy from the New Jersey Board of Examiners who works under a contract or as an employee of the school district. The physician is also referred to as the medical inspector as per N.J.S.A. 18A:40-1.

II. Medical Examinations – General Conditions

- A. Applicable only to the Bergen County Technical School District: Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the District shall provide this examination at the school physician’s office or other comparably equipped facility pursuant to N.J.S.A. 18A:40-4.

- B. Applicable only to the Bergen County Special Services School District:

Each student enrolled in the District shall be required to undergo a medical examination before entering one of the schools or programs of the District and then once every three (3) years thereafter. None of these examinations shall be at the expense of the Bergen County Special Services School District.

- C. The findings of required examinations under sections III through VII, below, shall include the following components:

1. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 57-4.24;
2. Medical history including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
3. Health screenings including height, weight, hearing, blood pressure, and vision; and
4. Physical examinations.

- D. Each school shall have available and maintain an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41a.a(1) and 41a.a(3), this is:

1. In an unlocked location on school property, with an appropriate identifying sign;
2. Accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which students of the District or nonpublic school are participating; and
3. Within a reasonable proximity of the school athletic field or gymnasium, as applicable.

4. The Board of Education shall make accessible information regarding the New Jersey FamilyCare Program for students who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.
5. Pursuant to N.J.S.A. 18A:40-4.4, a student who presents a statement signed by his or her parent that required examinations interfere with the free exercise of the student's religious beliefs shall be examined only to the extent necessary to determine whether or not the student is ill or infected with a communicable disease or under the influence of alcohol or drugs or is disabled or is fit to participate in any health, safety or physical education course required by law.
6. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 through 5C-31.

III. Medical Examinations – Applicable to Bergen County Technical School District Only
– Participants in School-Sponsored Interscholastic or Intramural Athletic Team or Squad

- A. The District shall ensure that students receive medical examinations prior to participation on a school-sponsored interscholastic or intramural team or squad for student enrolled in any grades nine (9) through twelve (12). The examination shall be conducted within 365 days prior to the first day of official practice session in an athletic season and shall be conducted by a licensed physician, APN, or PA.
- B. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Osteopathic Academy of Sports Medicine and is available online at [http://www.state.nj.us/education/students/safety/health/ records/ athleticphysiciansform.pdf](http://www.state.nj.us/education/students/safety/health/records/athleticphysiciansform.pdf) in accordance with N.J.S.A. 18A:40-41.7.
 1. If the PPE form is submitted without the signed certification statement and the District has confirmed that the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41d.
 2. The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.

3. An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
- C. Each student whose medical examination was completed more than ninety (90) days prior to the first day of official practice in any athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b. The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:
1. Been advised by a licensed physician, APN, or PA not to participate in a sport;
 2. Sustained a concussion, been unconscious, or lost memory from a blow to the head;
 3. Broken a bone or sprained, strained, or dislocated any muscles or joints;
 4. Fainted or blacked out;
 5. Experienced chest pains, shortness of breath, or heart racing;
 6. Had a recent history of fatigue and unusual tiredness;
 7. Been hospitalized, visited an emergency room, or had a significant medical illness;
 8. Started or stopped taking any over-the-counter or prescribed medications; or
 9. Had a sudden death in the family, or whether any member of the student's family under the age of fifty (50) has had a heart attack or heart trouble.
- D. The District shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.

- E. The Board of Education will not permit a student enrolled in grades nine (9) to twelve (12) to participate on a school-sponsored interscholastic or intramural team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.
- F. The District shall distribute to a student-athlete and his or her parent the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.
 - 1. A student-athlete and his or her parent annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it, to the student's school pursuant to N.J.S.A. 18A:40-41.d.
 - 2. The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.
 - 3. The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.

IV. Medical Examinations – Upon Enrollment in School

- A. The District shall ensure that students receive medical examinations upon enrollment in school. The District requires a parent to provide within thirty (30) days of enrollment entry-examination documentation for each student.
- B. When a student transfers to another school, the sending school district shall ensure the entry-examination documentation is forwarded to the receiving school district pursuant to N.J.A.C. 6A:16-2.4(d).
- C. Students transferring into this District from out-of-state or out-of-country may be allowed a thirty (30) day period to obtain entry examination documentation.
- D. Medical Examinations – Notification

BCTS – The school nurse shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of their children at least once during each developmental stage: at early

childhood [pre-school through grade three (3)], pre-adolescence [grades four (4) through six (6)] and adolescence [grades seven (7) through twelve (12)].

BCSS – The school nurse shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of their children which the District requires every three (3) years.

V. Medical Examinations – When Students Apply for Working Papers

- A. Pursuant to N.J.S.A. 34:2-21.8(3), the District may provide for the administration of a medical examination for a student pursuing a certificate of employment.
- B. The District shall not be held responsible for the costs of examinations at the student's medical home or other medical provider(s).

VI. Medical Examinations – For the Purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4

BCTS – The District shall ensure that students receive medical examinations for the purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4.

BCSS – This requirement does not apply to students enrolled in the District.

VII. Medical Examinations – When a Student Is Suspected of Being Under the Influence of Alcohol or Controlled Dangerous Substances Pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3

- A. If a student who is suspected of being under the influence of alcohol or controlled dangerous substances is reported to the certified school nurse, the certified school nurse shall monitor the student's vital signs and general health status for emergent issues and take appropriate action pending the medical examination pursuant to N.J.A.C. 6A:16-4.3.
- B. No school staff shall interfere with a student receiving a medical examination for suspicion of being under the influence of alcohol or controlled dangerous substances pursuant to N.J.A.C. 6A:16-4.3.

VIII. Health Screenings

The Board of Education shall ensure that students receive health screenings in accordance with N.J.A.C. 6A:16-2.2(l).

- A. Screening for height, weight, and blood pressure shall be conducted annually for each student in Kindergarten through grade twelve (12).

- B. Screening for visual acuity shall be conducted biennially for students in Kindergarten through grade ten (10).
- C. Screening for auditory acuity shall be conducted annually for students in Kindergarten through grade three (3) and in grades seven (7) and eleven (11) pursuant to N.J.S.A. 18A:40-4.
- D. Screening for scoliosis (curvature of the spine) shall be conducted biennially for students between the ages of ten (10) and eighteen (18) pursuant to N.J.S.A. 18A:40-4.3.
- E. A school physician, school nurse, physical education instructor, or other school personnel properly trained shall conduct screenings.
- F. The District shall notify the parent of any student suspected of deviation from the recommended standard.

Issued (BCTS): 10/16/02 Rev.: 2/26/03 Rev.: 5/25/05 Rev.: 11/2/09 Rev.: 6/18/15
Rev.: 12/13/16 Rev.: 8/31/23

Issued (BCSS): 10/16/02 Rev.: 5/25/05 Rev.: 11/18/09 Rev.: 6/16/15 Rev.: 12/20/16

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: FINANCES
Number: R6115.01M

**Title: FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –
ALLOWABILITY OF COSTS**

- A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:
1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.
 2. The grant administrator shall complete the following responsibilities for a Federal grant submission:
 - a. Complete the grant application for approval by the Superintendent and the Board of Education;
 - b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;
 - c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and
 - d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.
 3. Upon approval and funding of the Federal grant program, the grant administrator will:
 - a. Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development

and training to ensure all staff members are providing the services approved and required by the grant;

- b. Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and
 - c. Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.
4. Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.

Issued (BCTS): 8/31/23

Issued (BCSS):

POLICIES

SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **PROGRAM**
Number: **2419M**

Title: SCHOOL THREAT ASSESSMENT TEAMS

The Board of Education shall establish a threat assessment team at each school in the district pursuant to N.J.S.A. 18A:17-43.4. The purpose of a threat assessment team shall be to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, to prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community.

Threat assessment teams established pursuant to N.J.S.A. 18A:17-43.4.a. and this Policy shall be multidisciplinary in membership and, to the extent possible, shall include the following individuals:

1. A school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling;
2. A teaching staff member;
3. A school Principal or other senior school administrator;
4. A safe schools resource officer or school employee who serves as a school liaison to law enforcement; and
5. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440, in the event the school safety specialist is not already a school administrator or school employee required to be a part of the threat assessment team pursuant to N.J.S.A. 18A:17-43.4.b(5).

Additional school employees may serve as regular members of the threat assessment team or may be consulted during the threat assessment process, as determined to be appropriate by the team.

Nothing contained in N.J.S.A. 18A:17-43.4 shall be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the effective date of N.J.S.A. 18A:14-43.4 (August 1, 2022).

This Policy, required pursuant to N.J.S.A. 18A:17-43.4, shall be aligned with guidelines developed by the New Jersey Department of Education (NJDOE) pursuant to N.J.S.A. 18A:17-43.6 and shall include, but need not be limited to:

1. Guidance for students, teaching staff members, and all school staff members regarding the recognition of threatening or aberrant behavior in a student that may represent a threat to the school community;
2. The designation of members of the school community to whom threatening behavior shall be reported;
3. The development and implementation of policies concerning the assessment and intervention of students whose behavior poses a threat to the safety of the school community, and appropriate actions to be taken, including available social, developmental, and law enforcement resources, for students whose behavior is identified as posing a threat to the safety of the school community;
4. Coordination and consultation with the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440; and
5. The threat assessment team shall not disclose or disseminate any information obtained during their assessment beyond the purpose for which the information was provided to the threat assessment team, except that the threat assessment team is authorized to disclose the information to applicable agencies to pursue appropriate action pursuant to N.J.S.A. 18A:17-43.5.a.(3) for any student whose behavior is identified as posing a threat to the safety of the school community.

When assessing a student whose behavior may pose a threat to the safety of the school community, in the case of a student with an Individualized Education Program (IEP) or 504 Plan, the threat assessment team shall consult with the IEP team or 504 team to determine whether the aberrant behavior is a threat to school safety and is being properly addressed in a manner that is required by N.J.A.C. 6A:14 and all Federal and State special education laws.

Each member of the threat assessment team shall participate in training provided by the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 that is consistent with the guidelines developed by the NJDOE pursuant to N.J.S.A. 18A:17-43.6. The training shall ensure the threat assessment team is able to accurately assess student behavior and to ensure that threat assessment teams do not have a disparate impact on students based on their race, ethnicity, homelessness status, religious belief, gender, gender identity, sexual orientation, or socioeconomic status. The training shall, at a minimum, include training on adverse childhood experiences, childhood trauma, cultural competency, and implicit bias.

The NJDOE, in consultation with State law enforcement agencies and the New Jersey Office of Homeland Security and Preparedness, shall develop guidelines for school districts regarding the establishment and training of threat assessment teams pursuant to N.J.S.A. 18A:17-43.4 et seq. The NJDOE shall provide training through the New Jersey School Safety Specialist Academy established pursuant to N.J.S.A. 18A:17-43.2. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 shall provide training to school staff consistent with the training and guidelines provided by the NJDOE.

Legal References: *N.J.S.A. 18A:17-43.3; 18A:17-43.4; 18A:17-43.5;*
 18A:17-43.6

Adopted (BCTS):

Adopted (BCSS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6112M

Title: REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES

The Cash Management Improvement Act (CMIA) and related federal regulations require a state to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the **Strengthening Career and Technical Education for the 21st Century Act** ~~Carl D. Perkins Career and Technical Education Improvement Act of 2006~~, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or

designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.

The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

Legal references: *New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – March 2014*

Adopted (BCTS): 10/12/11 Rev.: 1/28/20 Rev.:
Adopted (BCSS): 9/20/11 Rev.: 1/21/20 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6115.04M

Title: FEDERAL FUNDS – DUPLICATION OF BENEFITS

A requirement for a Board of Education/local education agency (LEA) who accepts funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Elementary and Secondary School Emergency Relief Fund (ESSERF II); American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER); and all Federal programs and grants is for the LEA to have a Duplication of Benefits (DOB) Policy. DOB occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

The School Business Administrator/Board Secretary shall be responsible for ensuring no DOB occurs and will be responsible for ensuring compliance by subcontractors, subrecipients, and other partners.

To comply with DOB requirements, an LEA that accepts Federal funds is required by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to establish and follow procedures to ensure that DOB does not occur. Establishing a process to effectively identify and prevent DOB is critical for the LEA to effectively manage multiple active funding streams related to coronavirus response and efficiently target resources to meet unmet needs within the school district. The Board of Education is solely responsible for ensuring that an actual DOB does not occur.

To prevent DOB, the LEA will have:

1. A requirement that the LEA must agree to repay assistance that is determined to be duplicative. This may be documented through a subrogation agreement or similar clause included in the agreement with the LEA. The LEA will establish a protocol to monitor compliance based on risk of DOB for each activity; and
2. A method of assessing whether the use of these funds will duplicate financial assistance that is already received or is likely to be received (such as insurance proceeds) by acting reasonably to evaluate the need and the resources available to meet that need. The LEA will evaluate current programs available at the local, county, State, and Federal level

as well as current and anticipated non-governmental assistance from nonprofits or faith-based groups and establish lines of communication for preventing DOB.

To analyze DOB, the LEA will complete the following steps:

1. Assess Need: Determine the amount of need (total cost);
2. Determine Assistance: Determine the amount of assistance that has or will be provided from all sources to pay for the cost;
3. Calculate Unmet Need: Determine the amount of assistance already provided compared to the need to determine the maximum award (unmet need); and
4. Document Analysis: Document calculation and maintain adequate documentation justifying determination of maximum award.

In DOB calculations, private loans are not considered a form of assistance and will not be considered when calculating DOB. However, subsidized loans from the Small Business Administration or Federal Emergency Management Agency will be included in the DOB analysis unless one of the three exceptions below is met:

1. Short-term subsidized loans (e.g. bridge loans) for costs later reimbursed with Federal funds;
2. Declined or cancelled subsidized loans; or
3. Loan assistance used toward a loss suffered as a result of a major disaster or emergency.

Adopted (BCTS):

Adopted (BCSS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6311M

**Title: CONTRACTS FOR GOODS OR SERVICES FUNDED BY
FEDERAL GRANTS**

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM) maintained by the United States government - the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall ~~access~~ ~~review~~ the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also ~~access~~ ~~review~~ the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed \$25,000, unless the Board chooses a lower threshold.

Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

Legal references: 2 CFR §200
 2 CFR §3485.220
 2 CFR §180.210

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Adopted (BCTS): 10/12/11 Rev.: 1/25/22 Rev.:
Adopted (BCSS): 9/20/11 Rev.: 12/14/21 Rev.:

PERSONNEL

24-P-03T APPROVAL—2023–2024 – STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individual(s) be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ADULTAdult Education, Hackensack
ATHSApplied Technical High School (BCC), Paramus
BCABergen County Academies, Hackensack
BCDCCBergen County Day Care Center, Hackensack
BCSSBergen County Special Services
BCTECBergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
NVRHSInstitute for Interactive Design, Demarest/Old Tappan

CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Branda, Julianne (R)	Teacher of English	ATHS, Paramus

CERTIFICATION:

CE: Teacher of English

Salary: Col. II, Step 3: \$61,486. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who resigned

*Pending settlement of Teacher's Contract

Chang, Daniel (R)	Teacher of Automotive Engineering and Design	BCTHS, Teterboro
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CERTIFICATION:

CE: Teacher of Automotive Technology

Salary: Col. I, Step 12: \$82,594. + Sal. Adj. \$725. = \$83,319. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who retired

*Pending settlement of Teacher's Contract

Cogliati, Vallerie (R) Teacher of Mathematics and
Teacher of Students w/Disabilities ATHS, Paramus

CERTIFICATION:

Teacher of Mathematics and Teacher of Students with Disabilities

Salary: Col. III, Step 13: \$91,516. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who resigned

*Pending settlement of Teacher's Contract

Gomes, Giselle (R) Teacher of Biological Science BCA, Hackensack

CERTIFICATION:

Teacher of Biological Science

Salary: Col. III, Step 18: \$105,882. + Ext Day \$11,112. = \$116,994. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who retired

*Pending settlement of Teacher's Contract

King, Brendan (R) Teacher of English BCA, Hackensack

CERTIFICATION:

Teacher of English

Salary: Col. V, Step 12: \$92,899. + Ext. Day \$11,112. = \$104,011. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who retired

*Pending settlement of Teacher's Contract

Olson, William (R) Teacher of Automotive Collision Repair BCTEC, Paramus

CERTIFICATION:

CE: Teacher of Automotive Collision Repair

Salary: Col I, Step 9: \$74,767. + Sal. Adj. \$725. = \$75,492. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who retired

*Pending settlement of Teacher's Contract

Paula, Dania (R) School Psychologist BCA, Hackensack

CERTIFICATION:

School Psychologist

Salary: Col. V, Step 7: \$77,552. + Ext. Day \$11,122. = \$88,674. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who was non-renewed

*Pending settlement of Teacher's Contract

Perry, Katherine (R) Teacher of Mathematics ATHS, Paramus

CERTIFICATION:

CEAS: Teacher of Mathematics

Salary: Col. III, Step 6: \$71,406. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who resigned

*Pending settlement of Teacher's Contract

Silano, Nicholas (R) Teacher of Health and Physical Education BCTHS, Teterboro

CERTIFICATION:

CEAS: Teacher of Health and Physical Education

Salary: Col. III, Step 2: \$59,914. per annum*

Effective: 09/01/23 to 06/30/24

Note: Replacement for staff who resigned

*Pending settlement of Teacher's Contract

NON-CERTIFICATED
NAME

POSITION

SCHOOL/LOCATION

Amato, Damiano (N)

Custodian

BCA, Hackensack

Salary: Col. 1, Step 1: \$49,269. + Boiler \$1,200. + Weekend shift \$540. = \$51,009. per annum

Effective: 07/01/23 to 06/30/24

Feratovic, Sehija (R)

Custodian

BCA, Hackensack

Salary: Col. 1, Step 1: \$49,269. + Boiler \$1,200. + 3rd shift \$1,316. = \$51,785. per annum

Effective: 07/01/23 to 06/30/24

Note: Replacement for staff who was reassigned

Gottlieb, Dawn (RI)

Academic Tutor

BCTEC, Paramus

Salary: \$55,000. per annum

Effective: 09/01/23 to 06/30/24

Note: Grant funded. Seamless service

Lawrence-Sells, Debra (R)

Adult Education Educational Broker-Employment
Readiness/Literacy Instructor ESL/HSE (Part-time)

ADULT, Hackensack

Salary: \$39.00 per hour

Effective: 09/01/23 to 06/30/24

Note: Max. 24 hrs. per week. Grant funded.

Lucas, Joanne (R) Broker/Education (Part-time) ADULT, Hackensack

Salary: \$40.00 per hour
Effective: 09/01/23 to 06/30/24
Note: Grant funded. Max. 20 hrs. per week.

Schmidt, Corinne (R) Secretary BCA, Hackensack

Salary: Col. 1, Step 2: \$49,561. per annum pro rata
Effective: 09/01/23 to 06/30/24
Note: Replacement for staff who resigned

Valerio Bonilla, Angel (R) Broker/Proctor (Part-time) ADULT, Hackensack

Salary: \$22.00 per hour
Effective: 09/01/23 to 06/30/24
Note: Max. 24 hrs. per week.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-04T APPROVAL – 2023-2024 STAFF SALARIES - CORRECTIONS

RESOLUTION

BE IT RESOLVED, that the attached salary listing, which shall be made a part of this resolution for the period July 1, 2023, through June 30, 2024, be approved, and

BE IT FURTHER RESOLVED, that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

24-P-05T APPROVAL—2022-2023 SALARY / STATUS RECLASSIFICATION(S)—CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Barbetta, Joseph Teacher of Engineering Technology BCA, Hackensack

From: Col. III, Step 19: \$108,756. + Ext. Day \$11,122. + Sal Adjustment \$725. = \$120,603. per annum
To: Col. III, Step 19: \$108,756. + Ext. Day \$11,122. = \$119,878. per annum pro rata
Effective: 05/23/2023 to 06/30/2023

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-06T APPROVAL—2023-2024 SALARY / STATUS RECLASSIFICATION(S)—CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Crane, Laura Teacher of Chemistry BCA, Hackensack

From: Col. V, Step 19: \$114,383. + Long. \$4,780. + Doct. \$1,126. = \$120,289. per annum*
To: Col. V, Step 19: \$114,383. + Ext. Day \$11,122 + Long. \$4,780. + Doct. \$1,126. = \$131,411. per annum*
Effective: 09/01/2023 to 06/30/2023

*Pending settlement of Teacher's Contract

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-07T APPROVAL—2023-2024 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Donohue, Deborah Secretary

From: Col. 1, Step 11: \$64,852. per annum
To: Col. 1, Step 11: \$64,852. + Ext. Day \$10,197. = \$75,049. per annum
Effective: 07/01/23 to 06/30/24
Note: Additional work

Haas, Morgan Day Care Center Care Giver

From: Day Care Center Caregiver (Part-time): \$15.00 per hour
To: Day Care Center Caregiver (Full-time): \$35,000. per annum pro rata
Effective: 09/01/23 to 06/30/24
Note: New position replacing eliminated BCSS position

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-08T APPROVAL—2023-2024 ADULT & CONTINUING EDUCATION SERVICES STAFF

RESOLUTION

BE IT RESOLVED that the attached list of Adult & Continuing Education staff be approved at the rates indicated for the school year 2023-2024.

24-P-09T APPROVAL—2023 - 2024 EMERGENCY MEDICAL SERVICES STAFF

8u

BE IT RESOLVED that the attached list of 12-Month Emergency Medical Services staff be approved at the rates indicated for the school year 2023-2024.

24-P-10T APPROVAL — 2023-2024 STAGE CREW STAFF SALARY AUTHORIZATION

RESOLUTION

BE IT RESOLVED, that the below list of Stage Crew staff be approved at the rates indicated for the school year 2023-2024.

Maravillas, Sofia	Entry Level	\$24.81	Effective: 09/01/23 to 06/30/24
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24-P-11T APPROVAL—2023-2024 SUMMER WORK AUTHORIZATION

RESOLUTION

BE IT RESOLVED, that the following staff members be approved for work from June 27, 2023 to August 31, 2023 at their hourly/per diem rate based upon their 2023-2024 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<u>Name</u>	<u>Hours/Days</u>	<u>Rate*</u>
Paula, Dania	5 days (8/16-8/31/23)	\$387.76 per diem**
Wolf, Samantha	20 hours	Hourly per diem
Vollenweider, Daniel	25 days	Per diem

*Pending settlement of Teacher's contract

**Summer days approved to work prior to start date of 9/1/23

**24-P-12T APPROVAL— 2022-2023 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2022-2023 OTHER HOURLY APPOINTMENTS
APPROVAL— 2023-2024 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2023-2024 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2022-2023

<u>Curriculum Projects:</u>	Andalaro, Jennifer	1 st payment - \$643.00 IB Creativity, Action and Service
	Andalaro, Jennifer	Final payment - \$1,930.00 IB Creativity, Action and Service
	Acuna, Kymberly	1 st payment - \$643.00 IB Creativity, Action and Service

	Acuna, Kymberly	Final payment - \$1,930.00 IB Creativity, Action and Service
	Pinkman, Laura	Final Payment - \$1,930.00 Anatomy and Physiology for Sports Medicine 10 th grade students at Northern Valley
	Seventko, Justin	Final payment - \$1,930.00 Perkins Middle School CTE Enrichment Program
	Waldron, Alyssa	Final payment - \$1,930.00 Experimental Biology
DELETE*	Kaplan, Keith	1 st payment - \$643.00 BCC Summer Session II Remediation and Academic Support

*Previously approved at BOE 06/27/23; Resol. #23-P-140T

Adult Ed Displaced Homemakers Computer Course

Rate: \$63.77 per hour*

Effective: SY 2022-2023

Lawrence-Sells, Debra

Max.
Hours
40

*Grant funded

Advisory Committee Work

Rate: \$150 per meeting

Effective: SY 2022-2023

Centano, Bridget

Elefther, Nicholas

George, Annamma

Miller, Bruce

Yanniotis, Andreas

Max.
Amount
\$300
\$150
\$300
\$300
\$150

IET Recruitment

Rate: \$45.61 per hour

Effective: 05/01/23 to 05/31/23

Middleton, Diane

Max.
Hours
19.5

*Grant funded

EXTRA DUTY/EXTRA PAY SY 2023-2024

Curriculum Projects:

Demeter, Scott

1st payment - \$643.00*
IB History SL

Whitley, Kathryn

1st payment - \$321.50*
Student Engagement Material
Split with Samantha Wolf

Wolf, Samantha

1st payment - \$321.50*
Student Engagement Material
Split with Kathryn Whitley

*Pending settlement of Teacher's Contract

Academy After Hours

Rate: \$49.79 per hour

Effective: 7/10/23 to 07/21/23

Andalaro, Jennifer

Max.

Hours

45

Academic Intervention

Rate: \$68 per hour*

Effective: SY 2023-2024

Max.

Hrs.

Campus

Arimborgo, Rebecca	60	ATHS
Cogliati, Valerie	60	ATHS
Cohen, Steven	60	ATHS
Liso, Matthew	60	ATHS
Valentine, Taylor	60	ATHS
Yob, Michael	60	ATHS
Zurburg, Gebhardt	60	ATHS
Feuss, Danielle	60	BCA
Kim, Deok Yang	60	BCA
Pinyan, Jonathan	60	BCA
Spinelli, Louis	60	BCA
Walsh, Gene	60	BCA
Bemis, Leala	60	Paramus
Callahan, Christopher	60	Paramus
Fletcher, Esther	60	Paramus
Gorman, Michelle	60	Paramus
Guinta, Jamie	60	Paramus
Gulistan, Evren	60	Paramus
Gunsauls, Christine	60	Paramus
Hager, Raymond	60	Paramus
Hogan, Mary	60	Paramus
Hughes, Erin	60	Paramus
Kaplan, Keith	60	Paramus
Midolo, Linda	60	Paramus
Moran, Ian	60	Paramus
Nardomarino, Laura	60	Paramus
Ortelere, Lisa	60	Paramus
Perrucci, Lisa	60	Paramus
Pfaff, Andrew	60	Paramus
Quinn, James	60	Paramus
Ristovski, Laura	60	Paramus
Rupinski, Kyle	60	Paramus
Schram, Thomas	60	Paramus
Thawley, Luke	60	Paramus
VanBoeckel, Eric	60	Paramus
Whitley, Kathryn	60	Paramus
Zweben, Dana	60	Paramus

Bennett, James	60	Teterboro
Biggins, Mary	60	Teterboro
Cirone, Stephanie	60	Teterboro
Cornelio, Crista	60	Teterboro
Dalzell, Matthew	60	Teterboro
Duran, Juan	60	Teterboro
Elefther, Nicholas	60	Teterboro
Gosselink, Daniel	60	Teterboro
Hernandez, Marcella	60	Teterboro
Kruger, Ryan	60	Teterboro
Malone, Dana	60	Teterboro
Marella, Lindsay	60	Teterboro
Robin, Melissa	60	Teterboro
Soderman, Stephanie	60	Teterboro
VanDaalen, Mabel	60	Teterboro
Zavorotniy, Yuriy	60	Teterboro

*Grant funded. Pending settlement of Teacher's Contract

Admissions Work

Rate: Hourly per diem*

Effective: SY 23-24

Pinto, Judith

Max.

Hours

60

*Pending settlement of Teacher's Contract

Adult Education Educational Broker-Employment

Readiness/Literacy Instructor ESL

Rate: \$39.00 per hour*

Effective: 07/01/23 to 06/30/24

Friedland, Denise

Troy, Lauren

Max.

Hours

24 hrs. per week

24 hrs. per week

*Grant funded

BCA Research EXPO and BergenSci Challenge

Rate: Hourly per diem*

Effective: 07/01/23 to 06/30/24

Crane, Todd

Dogru, Ozgur

Downey, Lindsay

Gomes, Giselle

Kim, Deok

Kugbedzi Baffo, Patience

Lancaster, Jonathan

Leonardi, Donna

Liva, Michael

Nodarse, Carlos

Penev, Krassimir

Reeves, David

Russo, Christopher

Sabio, German

Seventko, Justin

Smith, Ericka

Stott, Rachel

Max.
Hrs.
300 hrs. shared

Tampone-Rios, Evelyn
Waldron, Alyssa
Vollenweider, Daniel

*Pending settlement of Teacher's contract

Chemical Compliance Officer

Rate: Hourly per diem*

Effective: SY 23-24

Crane, Laura

Kim, Deok

Slootmaker, Amanda

Max.

Hours

50**

**

10

School

BCA

BCA

ATHS

*Pending settlement of Teacher's Contract

**50 hours shared

Chemical Compliance Work

Rate: Hourly per diem*

Effective: SY 23-24

Crane, Laura

Max.

Hours

25

School

BCA

*Pending settlement of Teacher's Contract

Chemical Inventory

Rate: Hourly per diem*

Effective: SY 23-24

Crane, Laura

Max.

Hours

30

*Pending settlement of Teacher's Contract

CourseKey Program Onboarding

Rate: Hourly per diem*

Effective: 08/01/23 to 08/31/23

Arena, Rachel

Vrabel, Daelene

Max.

Hours

2

2

*Pending settlement of Teacher's Contract

CPR Training

Rate: Hourly per diem*

Effective: 08/15/23 and 08/17/23

McManus, Rosemarie

Max.

Hours

6

*Pending settlement of Teacher's Contract

Culinary Preparation for Special Academy Events

Rate: Hourly per diem*

Effective: SY 23-24

Adriance, Timothy

Max.

Hours

120

*Pending settlement of Teacher's Contract

Curriculum Work – Humanities Pilot at Career Innovation High School

<u>Rate: Hourly per diem*</u>	<u>Max.</u>
<u>Effective: 07/15/23 to 09/01/23</u>	<u>Hours</u>
Buonadonna, Carl	10
Lancaster, Jonathan	10

*Pending settlement of Teacher's Contract

Curriculum Work – Automotive

<u>Rate: Hourly per diem*</u>	<u>Max.</u>
<u>Effective: 09/01/23 to 06/30/24</u>	<u>Hours</u>
Olson, William	15

*Pending settlement of Teacher's Contract

FCCLA Nationals

<u>Denver, CO</u>	
<u>Rate: Per diem*</u>	<u>Max.</u>
<u>Effective: 07/01/23 to 07/07/23</u>	<u>Days</u>
George, Annamma	7

*Pending settlement of Teacher's Contract

FLIBS Winter 2023 IB Professional Development Workshop

<u>St. Pete Beach, FL</u>	
<u>Rate: Per diem*</u>	<u>Max.</u>
<u>Effective: 12/09/23</u>	<u>Days</u>
Casarico, Elizabeth	1

*Pending settlement of Teacher's Contract

Hybrid & Electric Vehicle Engineering Academy

<u>Virtual Meeting</u>	
<u>Rate: \$68 per hour*</u>	<u>Max.</u>
<u>Effective: 08/07/23 to 08/11/23</u>	<u>Hours</u>
Buser, Erik	40

*Grant funded. Pending settlement of Teacher's Contract

Lasagna Love Work

<u>Rate: Hourly per diem*</u>	<u>Max.</u>
<u>Effective: 07/18/23 to 07/27/23</u>	<u>Hours</u>
Arellano, Maria	16
Tuliszewska, Agnes	16

*Pending settlement of Teacher's Contract

Northern Valley – Institute for Science and Technology SLE Work

Rate: Hourly per diem*

Effective: 07/01/23 to 06/30/24

	<u>Max. Hours</u>
Buccino, Andrea	50
Hager, Raymond	50

*Pending settlement of Teacher's Contract

Overload - ATHS

Rate: \$4,285*

Effective: SY 23-24

Maher, Kevin
Slootmaker, Amanda
Yassin, Ahlam
Zurburg, Gebhardt

*Pending settlement of Teacher's Contract. Article IX; C, 2 of Teacher's contract

Special Project: WIA Support

Rate: \$12,000. per annum

Effective: 07/01/23 to 06/30/24

Bortnick, Angela

STEM Class Instruction

Rate: Hourly per diem*

Effective: SY 23-24

	<u>Max. Hours</u>
Dobrich, Oliver	208
Mazurkiewicz, Rosanna	270

*Pending settlement of Teacher's Contract. Grant funded

Summer CTE Remediation

Rate: Hourly per diem*

Effective: 07/01/23 to 08/31/23

	<u>Max. Hours</u>
Maher, Kevin	23

*Pending settlement of Teacher's Contract

Summer Interns

Rate: \$15.00 per hour

	<u>Effective Date</u>	<u>Max. Hours</u>	<u>Loc.</u>
Silva, Jimmy	07/18/23 – 09/30/23	30 per week	Technology
Vrablic, Jenna	07/20/23 – 09/30/23	30 per week	Technology

Teacher Relief

Rate: \$60.00 per hour*

Effective: SY 23-24

	<u>Campus</u>	<u>Max. Hours</u>
Cohen, Steven	ATHS	40
Ortiz, Steevi	ATHS	40
Yob, Michael	ATHS	80

*Pending settlement of Teacher's contract

APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS

<u>ADVISORS:</u>	Recommended Staff		<u>2023-24**</u>
	<u>Last Name</u>	<u>First Name</u>	
Class Advisor 9 th Grade	Perry	Katherine	\$2,473

HOURLY COMPENSATION:

Conflict Resolution (Certified SPS and CST only)	Moris	Natalia	Hourly Per Diem
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**Pending settlement of Teacher's contract

BERGEN COUNTY ACADEMIES – HACKENSACK

<u>ADVISORS*:</u>	Recommended Staff		<u>2023-24**</u>
	<u>Last Name</u>	<u>First Name</u>	
Art Club	Maks	Natalia	\$2,784
Chemistry Club	Crane	Laura	\$2,784
Chess Club	Tolmo	Eva	\$2,784
Class Advisor 9 th Grade	Andaloro	Jennifer	\$2,473
Class Advisor 10 th Grade	Villarosa	Hillary	\$2,473
Class Assistant Advisor 10 th Grade	Wang	Ivy	\$1,935
Class Advisor 11 th Grade CEE	Kaser	Paul	\$2,473
Class Advisor 11 th Grade	Janssen	Katherine	\$2,473
Class Advisor 12 th Grade	Kim	Rosalyn	\$3,055
Class Assistant Advisor 10 th Grade	Dogru	Ozgur	\$1,935
Class Assistant Advisor 11 th Grade	Fierro Ripoll	Katie	\$1,935
Class Assistant Advisor 12 th Grade	Sousa	Nancy	\$2,420
Computer Club	Isecke	Benjamin	\$2,784
Debate Team	Russo	Christopher	\$2,784
DECA	Gutierrez	Joseph	\$2,784
DECA	Acuna	Kym	\$2,784
Drama Club	Pero	Victoria	\$1,392
Drama Club (Music)	Spinelli	Louis	\$1,392
Environmental Science Club	Downey	Lindsay	\$2,784
Federal Reserve Challenge	Fogg	Fred	\$2,784
Frost Valley (Club Getaway)	Hodrowski	William	\$2,473

HOSA (Chapter Advisor)	Dobrich	Oliver	\$2,784
Literary Magazine (LitMag) (formerly TEK Neeks)	Villanova	Donna	\$2,784
Math Team	Abramson	Michael	\$2,784
Mock Trial	Kim	Rosalyn	\$2,784
Model United Nations	Kramer	Mark	\$2,784
Model United Nations	Wallace	Christine	\$2,784
Peer Student Leadership	Scully-Sytsma	Nancy	\$5,567
Physics Club	Zubov	Igor	\$2,784
Quiz Bowl	Pinyan	Jonathan	\$2,784
Robotics Club	Barbetta	Joseph	\$2,784
Robotics Club	Hodrowski	William	\$2,784
SkillsUSA (formerly VICA)	Adriance	Timothy	\$2,784
Spanish Club Advisor	Calandra	Gabriella	\$2,784
Spanish Club Co-Advisor	Ballas	Theodora	\$2,784
Spanish Club Advisor	Fillebrown	Catherine	\$1,392
Spanish Club Advisor	Xu	Minghua	\$1,392
Student Council	Madden	William	\$2,784
Student Newspaper	Hathaway	William	\$2,784
Technology Club	Lang	Scott	\$2,784
Yearbook Advisor (Hackensack and Teterboro)	Lewitt	Julie	\$5,567
Yearbook Advisor (Hackensack and Teterboro)	Pagano	Emily	\$5,567

*At the discretion of the Principal an additional advisor per club may be appointed

COORDINATORS:

Admissions Chairperson	Pinto	Judith	\$4,454
Admissions Committee Members	Bercovici	Jon	\$1,115
Admissions Committee Members	Crimmel	Michelle	\$1,115
Admissions Committee Members	Fuentes	Elizabeth	\$1,115
Admissions Committee Members	Heitzman	Carla	\$1,115
Admissions Committee Members	Liva	Michael	\$1,115
Admissions Committee Members	Seventko	Justin	\$1,115
Admissions Committee Members	Sorrentino	Elizabeth	\$1,115
Admissions Committee Members	Walsh	Gene	\$1,115

Affirmative Action/Anti-Bullying Specialist	Scully-Sytsma	Nancy	\$9,822
Audio Visual	Lang	Scott	\$1,337
Awards Assembly (Senior Awards)	Andaloro	Jennifer	\$1,115
Awards Assembly (World Language)	Calandra	Gabriella	\$1,115
Graduation	Pero	Victoria	\$1,115
Lead Teacher	Kaser	Paul	\$11,602
Lead Teacher	Hodrowski	William	\$11,602
Lead Teacher	Sousa	Nancy	\$11,602
Math Coordinator	Pinyan	Jonathan	\$11,602
Math Assistant Coordinator	Abramson	Michael	\$8,703
Music Coordinator	Lemma	Michael	\$11,136
Music Coordinator	Kaplan	Stephen	\$11,136
National Honor Society	Lancaster	Jonathan	\$1,115
Parent Partnership Organization	Ogden	Christine	\$1,115
Play Coordinator (Musical)	Pero	Victoria	\$2,784
Play Coordinator (Musical)	Crochet	Laurie	\$2,784
Play Assistant or Stagecraft Coordinator (Fall Play) (Stipened per production: fall/musical/spring)	Pero	Victoria	\$2,061
Play Assistant or Stagecraft Coordinator (Spring-Musical) (Stipened per production: fall/musical/spring)	Kaplan	Stephen	\$2,061
Saturday Math Coach	Akins	Ian	\$6,291
Saturday Math Coach	Kaplan	Keith	\$6,291
Sunday Math Coach	Vieni	Joan	\$6,291
Sunday Math Coach	Plotnick	Daniel	\$6,291

HOURLY COMPENSATION:

Conflict Resolution (Certified SPS and CST only)	Scully-Sytsma	Nancy	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Paula	Dania	Hourly Per Diem
After School Commons Duty/Hallway	Kouefati	Danielle	Hourly Per Diem
After School Commons Duty/Hallway	Lang	Scott	Hourly Per Diem
After School Commons Duty/Hallway	Kaser	Paul	Hourly Per Diem
Emergency – Before/After School Service	Acuna	Kymerly	\$42

Emergency – Before/After School Service	Andaloro	Jennifer	\$42
Emergency – Before/After School Service	Belkin	Alison	\$42
Emergency – Before/After School Service	Kaser	Paul	\$42
Emergency – Before/After School Service	Nateli	Anthony	\$42
Emergency – Before/After School Service	Smith	Michael	\$42
Emergency – Before/After School Service	Sousa	Nancy	\$42
Before/After School Duty Assignment	Demeter	Scott	\$5,144
Before/After School Duty Assignment	Fierr-Ripoll	Katie	\$5,144
Before/After School Duty Assignment	Hodroski	William	\$5,144
Before/After School Duty Assignment	Janssen	Catherine	\$2,572
Before/After School Duty Assignment	Kaba	Valmira	\$2,572
Before/After School Duty Assignment	Kalata	Greg	\$5,144
Before/After School Duty Assignment	Kouefati	Danielle	\$5,144
Before/After School Duty Assignment	Kramer	Mark	\$2,572
Before/After School Duty Assignment	Marmora	Joe	\$5,144
Before/After School Duty Assignment	Natelli	Anthony	\$2,572
Before/After School Duty Assignment	Pagano	Emily	\$5,144
Before/After School Duty Assignment	Rios	Evelyn	\$2,572
Before/After School Duty Assignment	Smith	Michael	\$2,572
Before/After School Duty Assignment	Symons	Robert	\$2,572
Before/After School Duty Assignment	Wilson	David	\$5,144
Before/After School Duty Assignment	Kalata	Greg	\$2,572
Before/After School Duty Assignment	Kramer	Mark	\$2,572
Before/After School Duty Assignment	Lancaster	Jonathan	\$2,572
Before/After School Duty Assignment	Seventko	Justin	\$2,572
Before/After School Duty Assignment	Zhang	Yu (Eric)	\$5,144
Before/After School Duty Assignment	Spinelli	Louis	\$2,572
Before/After School Duty Assignment	Alschen	Sergei	\$2,572
Before/After School Duty Assignment	Zubov	Igor	\$2,572

If transfers occur to other campuses in the District where extended day stipends are not offered or are offered for a different length of time, then the teacher's schedule will adhere to that campus practice

**Pending settlement of Teacher's contract

BERGEN COUNTY INSTITUTES FOR SCIENCE & TECHNOLOGY @NVRHS

<u>ADVISORS:</u>	Recommended Staff		<u>2023-24**</u>
	<u>Last Name</u>	<u>First Name</u>	
HOSA (Old Tappan)	Pinkman	Laura	\$2,784
HOSA (Demarest)	Pinkman	Laura	\$2,784
Web Club (Old Tappan)	Pacheco	Jessica	\$2,784
Web Club (Old Tappan)	Rotondella	Lauren	\$2,784

**Pending settlement of Teacher's contract

BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS

<u>ADVISORS:</u>	Recommended Staff		<u>2023-24**</u>
	<u>Last Name</u>	<u>First Name</u>	
Debate Team	Soudant-Flynn	Danielle	\$2,784
Frost Valley	Hughes	Erin	\$2,473
Math Team	Zweben	Dana	\$2,784
Mock Congress	Soudant-Flynn	Danielle	\$2,784
Student Newspaper	Peters-Ascenzo	Regan	\$2,784

COORDINATORS:

Graduation	Zweben	Dana	\$1,115
Graduation	Peters-Ascenzo	Regan	\$1,115

HOURLY COMPENSATION:

Conflict Resolution (Certified SPS and CST only)	Ristovski	Laura	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Sienkiewicz	Kathryn	Hourly Per Diem
Conflict Resolution (Certified SPS and CST only)	Verdiramo-Terranova	Anne Marie	Hourly Per Diem

**Pending settlement of Teacher's contract

BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO

<u>ADVISORS:</u>	Recommended Staff		<u>2023-24**</u>
	<u>Last Name</u>	<u>First Name</u>	
Academic Decathlon	Elefther	Nicholas	\$2,784
Federal Reserve Challenge	Elefther	Nicholas	\$2,784
Robotics Club	Elefther	Nicholas	\$2,784

**Pending settlement of Teacher's contract

ATHLETICS - DISTRICT

<u>Assignment</u>	Recommended Staff		<u>2023-24**</u>
	<u>Last Name</u>	<u>First Name</u>	
Soccer Assistant Coach (Girls)	Luvera	Kathryn	\$7,797

**Pending settlement of Teacher's contract

24-P-13T APPROVAL—RESIGNATION(S)

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED that the following resignation(s) be accepted as per the effective date indicated:

Cabral, Herby	Assistant Basketball Coach	Effective 07/12/2023
Cornelio, Cristal	Basketball Assistant Coach (Girls)	Effective 08/12/2023
Maceri, Rosario	Teacher of Auto Mechanics	Effective 09/04/2023
Moogan, Thomas	Soccer Assistant Coach (Girls)	Effective 07/20/2023
Moogan, Thomas	Teacher of Mathematics	Effective 08/03/2023

24-P-14T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Agudelo, William	Custodian/Driver	District, Transportation	Effective 09/01/2023
Aleman, Robert	Teacher of Plumbing/Pipefitting	Adult Ed, Hackensack	Effective 09/01/2023
Allard, Genevieve	Teacher of Social Studies	BCTHS, Teterboro	Effective 07/01/2024
Bercovici, Jon	School Social Worker	BCTHS, Teterboro	Effective 07/01/2024
Militello, Vito	Custodian	BCA, Hackensack	Effective 10/01/2023
Robinson, Sharon	Teacher of Mathematics	BCA, Hackensack	Effective 07/01/2024
Weems, Richard	Teacher of English	BCA, Hackensack	Effective 07/01/2024

24-P-15T APPROVAL — LEAVES OF ABSENCE

RESOLUTION

BE IT RESOLVED, that Mary Kesenci, Secretary, Bergen County Academies, Hackensack, will be granted an unpaid federal statutory family leave with benefits for the period October 31, 2023 through December 8, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Mary Kesenci, Secretary, Bergen County Academies, Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period December 11, 2023 through January 29, 2024. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Mary Kesenci, Secretary, Bergen County Academies, Hackensack, will be granted an unpaid New Jersey statutory family leave of absence with benefits for the period January 30, 2024 through March 8, 2024. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Edison Duran Mata, Maintenance/Custodian, Bergen County Technical High School, Teterboro, will be granted an unpaid discretionary leave of absence with no benefits for the period September 6, 2023 through September 8, 2023.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

24-P-16T APPROVAL – RETURN TO WORK (ID #1396)

RESOLUTION

WHEREAS, the Superintendent received information suggesting that a district employee (ID #1396) may have engaged in unprofessional conduct and/or unacceptable job performance; and

WHEREAS, based on the aforementioned information, the Superintendent recommended that district employee #1396 be suspended with pay effective Thursday, March 23, 2023 pending final resolution of this matter; and

WHEREAS, the administration has investigated the matter and determined there are no employment performance or conduct concerns that warrant continued exclusion of the district employee (ID #1396) from work; and

WHEREAS, the Superintendent has recommended that district employee (ID #1396) return to work Monday, July 3, 2023,

NOW THEREFORE BE IT RESOLVED, that the Board hereby ratifies the suspension with pay of district employee (ID #1396) for the period March 23, 2023, through July 2, 2023.

24-P-17T APPROVAL – SUSPENSION WITH PAY (ID #6086)

RESOLUTION

WHEREAS, the Superintendent has received information suggesting that a district employee (ID #6086) may have engaged in unprofessional conduct and/or unacceptable job performance; and

WHEREAS, based on the aforementioned information, the Superintendent has recommended that district employee #6086 be suspended with pay effective Monday, June 26, 2023, pending final resolution of this matter;

NOW THEREFORE BE IT RESOLVED, that the suspension with pay of district employee #6086 is hereby ratified and approved effective June 26, 2023, pending further official investigation and/or action of the Board; and

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit written notice regarding this action to the above-named individual as soon as is practicable, either personally or by certified mail, return receipt requested

24-P-18T APPROVAL – REVISED START DATE

RESOLUTION

BE IT RESOLVED that the following salary members' employment status be approved, as provided by the budget, in accord with the rates and dates specified:

Decorato, Giuseppe Custodian

From: 07/05/23
To: 07/03/23

Serra, Noelle District Supervisor (Curriculum & Instruction)

From: 09/19/23
To: 09/18/23

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-19T APPROVAL-RECLASSIFICATION(S)—STATUS/LOCATION

RESOLUTION

BE IT RESOLVED, that the following staff member(s) status be approved, in accord with the dates specified:

Scully-Sytsma, Nancy

From: BCA

To: District

Effective: 09/01/23 to 06/30/24

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-20T APPROVAL—2023-2024 FRINGE BENEFIT(S)

RESOLUTION

BE IT RESOLVED, that the attached Fringe Benefit(s) for the following employment position which is not within a bargaining unit, be approved for the school year 2023-2024:

- Day Care Center Caregiver (12-month Personnel)
- Day Care Center Caregiver (10-month Personnel)
- Day Care Center Group Teacher (12-month Personnel)
- Day Care Center Group Teacher (10-month Personnel)

**BCTS Salary Corrections
SY 23-24**

24-P-04T

<u>ID #</u>	<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Base Sal</u> <u>23-24</u>	<u>Long</u>	<u>Ext. Day</u>	<u>Doct</u>	<u>Boiler</u>	<u>Shift</u>	<u>Fork</u>	<u>Total</u>
1303	BARBETTA	JOSEPH	TEACHER OF ENGINEERING TECHNOLOGY	\$108,756	\$0	\$11,122	\$0.00	\$0	\$0.00	\$0	\$119,878
1444	CAMINITI	ISABEL	HUMAN RESOURCES MANAGER	\$110,000	\$0	\$0	\$0	\$0	\$0.00	\$0	\$110,000
1596	FODOR	EMMA	BROKER / COUNSELOR	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000
6843	KOZIOL	KAITLYN	SCHOOL COUNSELOR	\$83,690	\$700	\$0	\$0	\$0	\$0	\$0	\$84,390.00
1542	LINDSELL	ROBERT	HEAD CUSTODIAN	\$55,836	\$0	\$0	\$0	\$0	\$1,200	\$0.00	\$57,036
9140	MACCIOLI	NICHOLAS	HEAD CUSTODIAN	\$58,358	\$0	\$0	\$0	\$1,100	\$1,200	\$0.00	\$60,658
3328	MULLER	WILLIAM	ATHLETIC DIRECTOR	\$147,345	\$4,000	\$0	\$0	\$0	\$0.00	\$0	\$151,345
4847	REILLY	JOHN	HEAD CUSTODIAN	\$81,779	\$0	\$0	\$0	\$1,100	\$1,200	\$0.00	\$84,079
1451	TANKARD	DAVID	PRINCIPAL	\$183,293	\$2,500	\$0	\$0	\$0	\$0	\$0	\$187,293
8021	TRAVIS	RAMSEY	HEAD CUSTODIAN	\$60,253	\$0	\$0	\$0	\$0	\$0	\$100	\$60,353
6842	WISEMAN	WILLIAM	HEAD CUSTODIAN	\$64,005	\$0	\$0	\$0	\$1,100	\$1,200	\$0	\$66,305

**BERGEN COUNTY TECHNICAL SCHOOLS
ADULT AND CONTINUING EDUCATION**

SALARY AUTHORIZATION

	NAME	POSITION	EFFECTIVE DATE	STEP	RATE
1.	LAWRENCE, DEBRA	TEACHER	05/11/2023	5	\$ 63.77+
2.	MASTRICOVA, MICHAEL	TEACHER	10/02/2023	1	\$ 51.30
3.	ROME, TOME	OFFICE MANAGER/ FACILITATOR	07/01/2023	N/A	\$ 49.79*

+ACCT. # 20-604-200-100-VN

*ACCT. # 11000252101DT

Board Approval: 08/30/2023

Instructor Name	Title	23-24 Rate	Email
Esmail, Liliana	Instructor Aide	\$16.47	lilianaesmail1@gmail.com
Lambert, Antoine	Instructor Aide	\$16.47	antoinealambert@gmail.com
Thomas, Khaleel	Instructor Aide	\$16.47	khaleel23thomas@gmail.com

DAY CARE CENTER - FRINGE BENEFITS - 10 Month Personnel
(Noncertificated)

DAY CARE CENTER CAREGIVER

For the period July 1, 2023 - June 30, 2024

Workday	Seven (7) hour day includes a duty free 45 minute lunch (schedule to be determined by Director)
Holidays	Thirteen (13) days
Personal Days	Two (2) days - non-cumulative Note: Pro-rated for staff employed for less than ten (10) months.
Sick Days	Ten (10) days - cumulative <u>Note:</u> Pro-rated for staff employed for less than ten (10) months.
Early Release	Staff members who leave work due to illness or any personal emergency will not be charged with sick days on the first two (2) occasions. Thereafter, however, a staff member will be charged a sick day regardless of the time they leave work.
Emergency Leave	Death of immediate family - four (4) consecutive days. Immediate family shall be defined as: <div style="display: flex; justify-content: space-between;"> <div>-husband or wife</div> <div>-children</div> </div> <div style="display: flex; justify-content: space-between;"> <div>-mother or father</div> <div>-brothers or sisters</div> </div> <div style="display: flex; justify-content: space-between;"> <div>-mother/father-in-law</div> <div>-grandparents</div> </div> <div>-other relatives, if living in the same domicile at the time of death. Death of a friend or other relative - one day. Maximum two (2) days per year.</div>
Health Benefits (Subject to change on an annual basis)	All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Medical: SEHBP

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan: \$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member pays difference" (mail order; 90 days)

Employees initially employed in this job title on or after September 1, 2023 shall receive employee only coverage. Any such employee may choose to cover one or more eligible family members provided the employee pays one hundred (100%) percent of the additional cost for that dependent coverage to the school district through payroll deduction and/or in advance as directed. Non-payment or late payment of dependent coverage cost(s) may result in dependent coverage termination.

Annual Physical

One-half (1/2) cost of a complete physical examination not paid by insurance. Reimbursement does not exceed \$100. Payment will be made only upon presentation of an acceptable receipt, which must be submitted no later than ninety (90) days following the date of the examination of the employee, otherwise, the claim shall be denied.

Day Care Apparel

Smocks - \$40 per annum

Continuing Education

Continuing education not to exceed \$500 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Termination Notice

Thirty (30) days

For the period July 1, 2023- June 30, 2024

Work Schedule	<p>Seven (7) hour day includes a duty free 45 minute lunch (schedule to be determined by Director)</p> <p>Summer: Five (5) day work week.</p>
Vacation	<p>Twelve (12) days with two (2) days carryover</p> <p><u>Note:</u> Vacation subject to prior approval of immediate supervisor. Vacation days are accrued each year and are pro-rated for staff employed less than a full year. During first year of employment, vacation days cannot be used until July 1st of the new school year.</p>
Holidays	<p>Fourteen (14) days</p>
Personal Days	<p>Two (2) days - non-cumulative</p> <p>Note: Pro-rated for staff employed for less than twelve (12) months.</p>
Sick Days	<p>Twelve (12) days - cumulative</p> <p><u>Note:</u> Pro-rated for staff employed for less than twelve (12) months.</p>
Early Release	<p>Staff members who leave work due to illness or any personal emergency will not be charged with sick days on the first two (2) occasions. Thereafter, however, a staff member will be charged a sick day regardless of the time they leave work.</p>
Emergency Leave	<p>Death of immediate family - four (4) consecutive days. Immediate family shall be defined as:</p> <ul style="list-style-type: none"> -husband or wife -children -mother or father -brothers or sisters -mother/father-in-law -grandparents -other relatives, if living in the same domicile at the time of death.

Death of a friend or other relative – one day.
Maximum two (2) days per year.

Health Benefits
(Subject to change
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Medical: SEHBP

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan: \$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member pays difference" (mail order; 90 days)

Employees initially employed in this job title on or after September 1, 2023 shall receive employee only coverage. Any such employee may choose to cover one or more eligible family members provided the employee pays one hundred (100%) percent of the additional cost for that dependent coverage to the school district through payroll deduction and/or in advance as directed. Non-payment or late payment of dependent coverage cost(s) may result in dependent coverage termination.

Annual Physical

One-half (1/2) cost of a complete physical examination not paid by insurance. Reimbursement does not exceed \$100. Payment will be made only upon presentation of an acceptable receipt, which must be submitted no later than ninety (90) days following the date of the examination of the employee, otherwise, the claim shall be denied.

Day Care Apparel

Smocks - \$40 per annum

Continuing Education

Continuing education not to exceed \$500 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her

24-P-20T

designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Termination Notice

Thirty (30) days

Board approved: 06/27/2023, 08/30/2023

DAY CARE CENTER - FRINGE BENEFITS - 10 Month Personnel
(Non-certificated)

DAY CARE CENTER GROUP TEACHER

For the period July 1, 2023– June 30, 2024

Work Schedule

Eight (8) hour day includes a duty free one (1) hour lunch

Holidays

Thirteen (13) days

Personal Days

Two (2) days - non-cumulative

Note: Pro-rated for staff employed less than twelve (12) months.

Sick Days

Ten (10) days cumulative

Note: Prorated for staff employed for less than twelve (12) months.

Early Release

Staff members who leave work due to illness or any personal emergency will not be charged with sick days on the first two (2) occasions. Thereafter, however, a staff member will be charged a full sick day regardless of the time they leave work.

Emergency Leave

Death of relative immediate family - four (4) consecutive days.

Immediate family shall be defined as:

-spouse	-children
-mother or father	-brothers or sisters
-mother/father-in-law	-grandparents
-other relatives, if living in the same domicile at the time of death.	

Death of a friend or other relative – one day.

Maximum two (2) days per year.

Health Benefits
(Subject to change
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Health: SEHBP

All employees, regardless of hire date:

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan: \$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member pays difference" (mail order; 90 days)

Employees initially employed in this job title on or after September 1, 2023 shall receive employee only coverage. Any such employee may choose to cover one or more eligible family members provided the employee pays one hundred (100%) percent of the additional cost for that dependent coverage to the school district through payroll deduction and/or in advance as directed. Non-payment or late payment of dependent coverage cost(s) may result in dependent coverage termination.

Annual Physical

One-half (1/2) cost of a complete physical examination not paid by insurance. Reimbursement does not exceed \$100. Payment will be made only upon presentation of an acceptable receipt, which must be submitted no later than ninety (90) days following the date of the examination of the employee, otherwise, the claim shall be denied.

Day Care Apparel

Smocks - \$40 per annum

Continuing Education

Continuing education not to exceed \$750 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Termination Notice

Thirty (30) days

DAY CARE CENTER - FRINGE BENEFITS - 12 Month Personnel
(Non-certificated)

DAY CARE CENTER GROUP TEACHER

For the period July 1, 2023– June 30, 2024

Work Schedule

Eight (8) hour day includes a duty free one (1) hour lunch.

Summer: Five (5) day work week.

Vacation

Twelve (12) days with two (2) days carryover.

Note:

Vacation subject to prior approval of immediate supervisor.

Vacation days are accrued each year and are pro-rated for staff employed less than a full year. During first year of employment, vacation days cannot be used until July 1st of the new school year.

Holidays

Fourteen (14) days

Personal Days

Two (2) days - non-cumulative

Note: Pro-rated for staff employed less than twelve (12) months.

Sick Days

Twelve (12) days cumulative

Note: Prorated for staff employed for less than twelve (12) months.

Early Release

Staff members who leave work due to illness or any personal emergency will not be charged with sick days on the first two (2) occasions. Thereafter, however, a staff member will be charged a full sick day regardless of the time they leave work.

Emergency Leave

Death of relative immediate family - four (4) consecutive days.

Immediate family shall be defined as:

-husband or wife	-children
-mother or father	-brothers or sisters
-mother/father-in-law	-grandparents
-other relatives, if living in the same domicile at the time of death.	

Death of a friend or other relative – one day.

Maximum two (2) days per year.

Health Benefits
(Subject to change
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

Health: SEHBP

All employees, regardless of hire date:

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan: \$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member pays difference" (mail order; 90 days)

Employees initially employed in this job title on or after September 1, 2023 shall receive employee only coverage. Any such employee may choose to cover one or more eligible family members provided the employee pays one hundred (100%) percent of the additional cost for that dependent coverage to the school district through payroll deduction and/or in advance as directed. Non-payment or late payment of dependent coverage cost(s) may result in dependent coverage termination.

Annual Physical

One-half (1/2) cost of a complete physical examination not paid by insurance. Reimbursement does not exceed \$100. Payment will be made only upon presentation of an acceptable receipt, which must be submitted no later than ninety (90) days following the date of the examination of the employee, otherwise, the claim shall be denied.

Day Care Apparel

Smocks - \$40 per annum

**Continuing
Education**

Continuing education not to exceed \$750 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Termination Notice

Thirty (30) days.

BCTS FINANCE RESOLUTIONS
August 30, 2023 BoE Meeting @ 5:00 p.m.

24-F-005T APPROVAL – PAYMENT OF BILLS:
JUNE 23 – 30, 2023 / JULY 1, 2023/AUGUST 25, 2023

Resolution

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

JUNE 23 – 30, 2023

Dates	Check Numbers	All Funds Account 955-1020731	Total
6/23/2023 – 6/30/2023	012385—012456	6,881,768.87	
6/23/2023 – 6/30/2023	S45337—S45371	365,555.99	7,247,324.86

Dates	Check Numbers	Escrow Account Account 345-50179	Total
6/23/2023	1160—1166	5,200.00	5,200.00

JULY 1-August 25, 2023

Dates	Check Numbers	All Funds Account 955-1020731	Total
7/1/2023-8/25/2023	012457-012714	7,990,141.82	
7/1/2023-8/25/2023	S45525-S45700	2,591,951.91	10,582,093.73

Dates	Check Numbers	Unemployment Comp Ins Fund Account 955-1020782	Total
7/21/2023	1124	5,835.80	5,835.80

JS/DK/kk
Attachments

**24-F-006T MONTHLY CERTIFICATION – MAY AND JUNE 2023 BOARD SECRETARY / SCHOOL
FINANCIAL REPORT**

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of JUNE, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk

Source Of Funds: Per Attached

Attachment: Monthly Certifications

24-F-007T LINE ITEM TRANSFERS – JUNE 2023

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of JUNE 30, 2023 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attached

24-F- 008T WITHDRAWAL OF FUNDS FROM MAINTENANCE RESERVE ACCOUNT: PARKING LOT REPAIRS AT THE HACKENSACK CAMPUS

Resolution

WHEREAS, the District has funds in a maintenance reserve account; and

WHEREAS, N.J.A.C. 6A-26A.1 allows school districts to withdraw funds from its maintenance reserve fund to use for the required maintenance of a facility;

NOW THEREFORE BE IT RESOLVED, the Board approves the withdrawal of maintenance reserve funds in the amount of \$13,9471.70 for Parking Lot Repairs at the Hackensack Campus.

JS/PB/kk

24-F-009T APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR BERGEN COUNTY TECHNICAL SCHOOLS--UPDATE FOR AUGUST 2023

#1NJCP

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment: New Jersey State Contract Vendors

24-F-010T APPROVAL – REVISED STUDENT BLANKET ACCIDENT INSURANCE POLICY FOR THE ADULT PROGRAM AND EMS TRAINING PROGRAM FOR 2023 – 2024 SY: \$8,931.00

Resolution

WHEREAS, the board of education's insurance broker has recommended the renewal of the adult students' and EMS program which includes Base and Catastrophic accident policies; and

WHEREAS, the Board approved Resolution #23-F-240T on 6/27/2023 for the Base policy only;

BE IT RESOLVED, the revised premium below includes both the Base and Catastrophic policies;

Term	Annual Premium
2024-2024	\$8,931
2024-2023	\$9,123

NOW THEREFORE BE IT RESOLVED, the board of education approves the payment for the above-mentioned policies for the Adult Program and EMS Training Program.

JS/kk

**24-F-011T APPROVAL – REVISED STUDENT BLANKET ACCIDENT INSURANCE POLICY FOR
BERGEN COUNTY TECHNICAL SCHOOLS STUDENTS FOR 2023 – 2024 SY: \$58,076.00**

Resolution

WHEREAS, the board of education's insurance broker has recommended the renewal of the adult students' and EMS program which includes Base and Catastrophic accident policies; and

WHEREAS, the board approved Resolution #23-F-241T on 6/27/2023 for the Base policy only;

BE IT RESOLVED, the revised policy dates and premium below include both the Base and Catastrophic policies;

Term	Annual Premium
2023-2024	\$58,076
2022--2023	\$64,409

NOW THEREFORE BE IT RESOLVED, the board of education approves the payment for the Bergen County Technical School student accident insurance policy renewal.

JS/kk

**24-F-012T APPROVAL—COMMERCIAL CRIME COVERAGE INSURANCE POLICY FOR THE
2023-2024 SY**

Resolution

WHEREAS, the board of education's insurance broker has recommended Selective Insurance Group, Inc. in Branchville, NJ for a various crime coverage insurance policy at the following rate for the period July 1, 2023 to June 30, 2024:

TERM	ANNUAL PREMIUM
2023--2024	\$2,194.00

NOW THEREFORE BE IT RESOLVED, the board of education approves the payment for the above-mentioned policy for the Bergen County Technical School crime coverage.

JS/kk

Attachment--Policy

**24-F-013T APPROVAL –BERGEN COUNTY ACADEMIES’ AUDITORIUM RATE SCHEDULE
2023-2024 SCHOOL YEAR**

Resolution

WHEREAS, the Auditorium of the Bergen County Academies is provided to students and members of the community to assist the School in accomplishing its mission as a public institution of education; and

WHEREAS, the accomplishment of the educational mission of the School shall be considered to have first priority in all decisions concerning the use of the Auditorium; and

WHEREAS, the use of the Auditorium shall not be authorized when such use may disturb the conduct of School activities; and

WHEREAS, the Board of Education has determined that to provide maximum opportunities for high-quality cultural experiences for students, faculty, staff and other members of the community, the Auditorium may be rented by outside individuals, companies, etc; and

WHEREAS, annually it is necessary to establish a rental rate schedule for groups outside of the Bergen Tech community;

NOW THEREFORE BE IT RESOLVED that the auditorium rate schedule shall be in effect for the 2023-2024 school year. There are no rate changes from last year.

RATE SCHEDULE FOR THE 2023-2024 SCHOOL YEAR

Class	Rate
P-Performance	\$3,250.00 (\$650.00/hour) (5-hour min)

This rate does not include the minimum staff required. Lessee must agree to hire the board’s personnel to staff the event. Personnel are hired for a minimum of five (5) hours.

Should the event exceed the initial five (5) hour period, the Auditorium Manager will assess the additional hour(s) at the appropriate rate listed below:

Class	Rate
R-Rehearsal	\$1,600.00 (\$400.00/hr.) 4-hour min
T-Take-in / Take-out	\$1,000.00 (\$250.00/hr.) 4-hour min

If contracted separately, a four (4) hour minimum applies and staff is not included.

Services Included In Class P Performance

Heating and Ventilation	Air Conditioning
Lobby and Public Restrooms	Use of Box Office
Stage Level Dressing Rooms	Stage Intercom System

Hourly Rates and/or Flat Fees for Services

Auditorium Manager (1) Consultation Fee	\$44.50 per/hr.
Auditorium Manager Event Fee: Prevailing Overtime Rate	1.5 or 2 times std. per/hr. rate
Stage Crew (3)	\$32.50 per/hr.
Custodian (2) Mon-Fri 8:00am-11:00pm	\$191.35 flat rate fee (5hrs)

Additional time (after the 5 hours flat fee) is charged at prevailing overtime rate.

NOTE: The above personnel comprise the Minimum Staff Requirements as described in Section 28 of the Agreement.

The above rates are for services rendered from the designated arrival time (including set-up) until the auditorium is restored to its previous condition following lessee’s usage.

Lessee agrees to compensate all personnel assigned by the Auditorium Manager at the above rates.

Stage Crew labor beyond 8 hours and between the hours of 12:00 midnight and 8:00 a.m. will be charged at 1.5 times the regular hourly rate. If Stage Crew is already on the 1.5 times rate, the hours between 12 midnight and 8:00 a.m. will be charged at DOUBLE (2 times) the regular hourly rate.

Due to Stage Crew availability it may become necessary to employ **Union Stage Hands** from **Bergen County Local 632 I.A.T.S.E.** at their prevailing hourly rate at the time of usage. Lessee will be notified in writing no less than one week (7 days) prior to the Event. Lessee agrees to direct payment on the same day services are rendered.

Bergen County Security

In an effort to provide support in enforcing the rules and regulations outlined in the Auditorium Rental Agreement as they relate to the use of our facility by non-school events the Lessee is required to hire a uniformed officer from Bergen County Security for all scheduled performances held in the Bergen Academies Auditorium. The officer(s) will be paid \$50.00 per hour with a four (4) hour minimum for single performance events.

Equipment Rate Schedule		
1.	Follow Spot(s)	--
2.	Robert Juliat Topaze MSR 1200 watt (max 2)	\$150.00 ea.
3.	Robe Forte Profile SFX Lights (max 4)	\$200.00 ea.
4.	Lighting Instruments (In excess of house plot)	\$25.00 ea.
5.	Platforms	\$10.00 ea.
6.	Orchestra Pit cover change	\$950.00
7.	Vinyl Dance Floor (Marley Type) (30' x 50' max.)	\$300.00
8.	Wireless Microphones (one included/for each additional)	\$50.00
9.	Supplemental Audio System Level # 1	\$250.00
10.	Supplemental Audio System Level # 2	\$500.00
11.	Basement Dressing Rooms (2)	\$75.00 ea.
12.	First Floor Cafeteria Room # 111 (as dressing room or for warm-up)	\$300.00
13.	Half of Gym (as dressing room for large events)	\$300.00
14.	*Baby Grand Piano (Lessee agrees to contract the Board's piano tuner when using the piano.)	\$300.00
15.	Gaffers Tape (per roll/ full rolls only)	\$ 25.00

JS/VF/kk

24-F-014T APPROVAL – EMS TRAINING TUITION RATES 2023-2024 SCHOOL YEAR

Resolution

WHEREAS, tuition charges are a major source of revenue;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the attached rate structure for the EMS Training program to be in effect July 1, 2023 through June 30, 2024. There are no changes in the rates from last year.

Courses	Tuition Rates
EMT Basic	\$1,500 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Basic Bridge	\$1,500 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Integrated Refresher Program	\$240 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment

Courses	Tuition Rates
EMT Integrated Refresher Program – Class A	\$80 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Integrated Refresher Program – Class B	\$80 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment
EMT Integrated Refresher Program – Class C	\$80 – Or Amount Equal to the NJ State Dept. of Health Training Fund Payment
Fire Rescue Extrication	\$45
Rescue Technician Basic	\$80
Rescue Technician Recertification	\$60
Haz Mat Technician	\$85
First Responder Basic	\$65 – Non-Members of Emergency Services Personnel
First Responder Basic	\$35 – Fire, Police, Rescue & EMS Members with a completed Department Authorization Form
First Responder Recertification	\$55 – Non-Members of Emergency Services Personnel
First Responder Recertification	\$25 – Fire, Police Rescue & EMS Members with a completed Department Authorization Form
Defensive Driver	\$80
ICS EMS Branch Command	\$30
Incident Command 100	\$30
Incident Command 200	\$35
Incident Command 300	\$85
Incident Command 400	\$65
Healthcare Provider CPR Instructor	\$185
Healthcare Provider CPR Basic	\$60
Health Care Provider CPR Recertification	\$55
Heartsaver CPR	\$45
Heartsaver First Aid	\$85
Heartsaver First Aid w/ CPR & AED	\$90
Heartsaver Pediatric First Aid	\$65
Family and Friends CPR	\$65
Family & Friends First Aid for Children	\$70
Rescue Task Force	\$35
All Hazmat classes except technician	\$10
Bleeding Control	Exempt
Out of County Fee	\$25 Per Semester
Customized Training – Continuing Education	\$10 Minimum Fee Per CEU/Per Student/Per Director's Approval/ Plus an additional \$25/Per Semester / Out of County Fee if Applicable
Customized Training – First Responder Basic	\$40 Minimum Fee Per Student/Per Director's Approval /Plus an additional \$25 Per Semester/Out of County Fee if Applicable
Customized Training First Responder Recertification	\$30 Minimum Fee Per Student/Per the Director's Approval/Plus an additional \$25 Per Semester/ Out of County Fee if Applicable
Customized Training – Private Sector All Programs	\$10 Minimum Fee/Per Student/Per Hour/Per Program/Per the Director's Approval
Elevator/Escalator Rescue Class	\$10 Minimum Fee/Per Student
Rappelling/Rope Rescue Class	\$15 Minimum Fee/Per Student
Security Officer Registration Act (SORA) Basic	\$100
Security Officer Registration Act (SORA) Recert.	\$50
Driving Simulator	\$10
911 Basic Communication Class	\$350
Emergency Medical Dispatch (EMD) Class	\$325

Exempt Courses	Tuition Rates
EMT	Members of Volunteer First Aid Squads with a completed NJ State Training Fund Certificate of Eligibility Form. (Tuition and Out of County Fees)
EMT	Integrated Refresher Program, Class A, Class B & Class C: Members of Bergen County Volunteer Ambulance Squads with a completed Bergen County Tuition Exemption Form or a completed NJ State Training Fund Certificate of Eligibility Form. (Tuition and Out of County Fees)
Elective CEU's	Current NJ EMT's who are members of Bergen County Volunteer Ambulance Squads with a completed Bergen County Tuition Exemption Form. (Tuition and Out of County Fees)
CEU	1.50/CEU (10 CEU class cost: \$15)
First Responder Programs	Fire, Police, Rescue & EMS members with a completed Department Authorization Form. (Tuition and Out of County Fees)
Rescue Task Force/ Bleeding Control	Current Emergency Responder who are members of Bergen County Emergency Services agency with appropriate identification. (Tuition and Out of County Fees)

JS/MY/kk

24-F-015T APPROVAL – RENEWAL OF NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP

Resolution

WHEREAS, pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq), it is necessary for member schools to adopt by resolution membership in the NJSIAA, and

WHEREAS, Bergen County Technical Schools would like to renew their NJ State Interscholastic Athletic Association Membership,

NOW THEREFORE BE IT RESOLVED, this resolution be approved renewing Bergen County Technical Schools' membership with NJSIAA.

JS/kk

**24-F-016T APPROVAL—RENEWAL AGREEMENT WITH COMPUTER SOLUTIONS, INC.
2023-2024 SCHOOL YEAR: \$17,616**

Resolution

WHEREAS, the need exists for Bergen County Technical Schools to have software support services for HR, Payroll and Budgetary Accounting Modules and

WHEREAS, Computer Solutions, Inc., (CSI), located at Six Commerce Street, Suite 2, Branchburg, New Jersey, has provided the district with software support for the 2022-2023 school year, and

WHEREAS, both parties wish to continue the services of the above-referenced contract for the 2023-2024 school year for a fee of \$17,616 under contract #82541;

NOW THEREFORE BE IT RESOLVED, that the Board confirms the action of the Board Secretary, and award a renewal contract to Computer Solutions, Inc., to provide software support services for Bergen County Technical Schools for the 2023-2024 school year at a fee of \$17,616.

JS/kk

**24-F-017T ADDENDUM TO MEMORANDUM OF UNDERSTANDING AMONG THE BERGEN COUNTY
WORKFORCE DEVELOPMENT BOARD, THE BOARD OF EDUCATION OF THE
VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN, AND BERGEN COUNTY
EXECUTIVE, AS THE LOCAL CHIEF ELECTED OFFICIAL, AS TO THE APPOINTMENT OF
THE ONE-STOP CAREER CENTER OPERATOR**

Resolution

WHEREAS, THIS ADDENDUM between the BERGEN COUNTY WORKFORCE DEVELOPMENT BOARD, a body politic and corporate with administrative offices located at 60 State Street, Hackensack, New Jersey 07601, (“WDB”) and THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN, a body politic and corporate of the State of New Jersey with administrative offices located at 540 Farview Avenue, Paramus, New Jersey 07652 (“Bergen Tech”) and the BERGEN COUNTY EXECUTIVE, AS LOCAL CHIEF ELECTED OFFICIAL, with principal offices located at One Bergen County Plaza, Hackensack, New Jersey 07601. (collectively, the “Parties”).

WHEREAS, the Parties entered into a Memorandum of Understanding as to the Appointment of the One-Stop Career Center Operator (“MOU”) on the October 14, 2021 (the “Original MOU”); and

WHEREAS, the Original MOU became effective retroactive to July 1, 2021 for a two (2) year term ending on June 30, 2023; and

WHEREAS, the New Jersey Combined State Plan for the Workforce Innovation and Opportunity Act (WIOA) New Jersey PYS 2022-2023 Modification (“State Plan 2022-2023 Modification”) was submitted to the United States Department of Labor (“USDOL”)/United States Department of Education (“USDOE”) and conditionally approved by the USDOL/USDOE on September 23, 2022; and

WHEREAS, under the State Plan 2022-2023 Modification (p. 70, para. 1), “Competitive selection [of the One-Stop Operator] must be made no less than every two years. Local areas may offer no more than two one-year extensions to successful One-Stop Operator contracts. A successful One-Stop Operator meets or exceeds local area and state performance standards, as applicable; satisfies the requirements of the One-Stop Career Center Certification, provided in SETC [State Employment and Training Commission] Policy Resolution #2016-14, provided in Appendix 4 of this Plan. Further, the local Workforce Development Board (WDB) must have determined that neither its One-Stop Operator, nor any of its sub-contracted entities, has engaged in fraud or abuse, as those terms are used within 29 U.S.C. 3122 (c)(3)(A), and that neither the One-Stop Operator, nor any of its sub-contracted entities, has engaged in any of the prohibited conduct listed as cause for corrective actions and penalties under N.J.A.C. 12:42-3.6”; and

WHEREAS, the WDB has determined that Bergen Tech has met the requirements to be considered a successful One-Stop Operator and, on April 5, 2023, approved a resolution to extend the Original MOU for one (1) year; and

NOW, THEREFORE, in accordance with the premises and representations set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged the Parties agree as follows:

1. The original term, as set forth in Article IA of the Original MOU, shall be extended for an additional one (1) year period, commencing on July 1, 2023 and ending on June 30, 2024.
2. This Addendum is to be incorporated into, and made a part of, the original MOU. The Original MOU is hereby modified as set forth herein. Except as expressly modified herein, the Original MOU shall remain unchanged and in full force and effect.
3. This Addendum may be executed in one or more counterparts, each of which shall be deemed to be an original, and all of which together shall constitute one and the same Agreement or MOU. Signatures delivered by email in PDF format or via facsimile shall be deemed to be original signatures for all purposes.

BE IT RESOLVED that the Board of Education accepts the new provisions of the existing MOU until June 30, 2024 or until other overriding provisions are written.

JS/kk
Attachment: MOU

**24-F-018T ACCEPTANCE OF RESCISSION OF SPECIAL STATE AND FEDERAL FUNDS – SFY20
WORKFORCE LEARNING LINK**

Resolution

WHEREAS, Resolution No. 20-F-29T was adopted on August 27, 2019, authorizing the Board of Education to accept Workforce Learning Link (WLL) grant for State Fiscal Year (SFY)20 in the amount of \$178,000; and

WHEREAS, Resolution No. 20-F-112T was adopted on December 10, 2019, authorizing the Board of Education to accept an increase in WLL funds for SFY20 in the amount of \$65,000 increasing the allocation to \$243,000; and

WHEREAS, all funds allocated were required to be fully obligated by June 30, 2020 and expended by December 31, 2020 and there are \$12,872 unexpended WLL funds for SFY20 that must be rescinded

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following revised WIOA grants:

Program	Allocation	Decrease	New Level
Workforce Learning Link	\$ 243,000	\$ -12,872	\$ 230,428
Period July 01, 2019 to June 30, 2020			

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See SFY20 Rescission NOA letter Workforce Learning Link -12,872

JS/AB/kk

**24-F-019T ACCEPTANCE OF RESCISSION OF SPECIAL STATE AND FEDERAL FUNDS SFY20
WORKFIRST NEW JERSEY TANF & GA/SNAP**

Resolution

WHEREAS, Resolution No. 20-F-45T was adopted on August 27, 2019, authorizing the Board of Education to accept WorkFirst New Jersey (WFNJ) TANF & GA/SNAP grants for State Fiscal Year (SFY) 2020 in the amounts of \$998,270 and \$598,492 respectively; and

WHEREAS, all funds allocated were required to be fully obligated by June 30, 2020 and liquidated by December 31, 2020, there are \$238,957 unexpended TANF funds and \$72,181 unexpended GA/SNAP funds for SFY20 for a total of \$311,138 that must be rescinded;

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following revised WFNJ grants:

Program	Allocation	Decrease	New Level
<u>TANF</u>			
Work Activities/Case Mgmt.	\$ 950,030	\$ - 214,162	\$ 735,868
Work Verification	\$ 24,000	\$ - 555	\$ 23,445
<u>CAVP</u>	\$ 24,240	\$ - 24,240	\$ 0
Needs Based Work Support	\$ 0	\$ 0	\$ 0
Total TANF	\$ 998,270	\$ - 238,957	\$ 759,313

Program	Allocation	Decrease	New Level
<u>GA/SNAP</u>			
Work Activities/Case Mgmt.	\$ 598,492	\$ - 72,181	\$ 526,311
Needs Based Work Support	\$ 0	\$ 0	\$ 0
Total GA/SNAP	\$ 598,492	\$ - 72,181	\$ 526,311
Grand Total	\$ 1,596,762	\$ - 311,138	\$ 1,285,624
Period July 01, 2019 to June 30, 2020			

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See SFY20 Rescission NOA letter WFNJ -311,138

JS/AB/kk

24-F-020T ACCEPTANCE OF RESCISSION OF SPECIAL STATE AND FEDERAL FUNDS - SFY20 SMARTSTEPS

Resolution

WHEREAS, Resolution No. 20-F-111T was adopted on December 10, 2019, authorizing the Board of Education to accept SmartSTEPS grant for State Fiscal Year (SFY)20 in the amount of \$1,605; and

WHEREAS, all funds allocated were required to be fully obligated by June 30, 2020 and liquidated by December 31, 2020 and there are 1,605 unexpended Smart STEPS funds for SFY20 that must be rescinded

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following revised WIOA grants:

Program	Allocation	Decrease	New Level
SmartSTEPS	\$ 1,605	\$ -1,605	\$ 0
Period July 01, 2019 to June 30, 2020			

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See SFY20 Rescission NOA letter SmartSTEPS -1,605

JS/AB/kk

**24-F-021T ACCEPTANCE OF RESCISSION OF SPECIAL STATE AND FEDERAL FUNDS – SFY19
WORKFORCE LEARNING LINK**

Resolution

WHEREAS, Resolution No. 19-F-29T was adopted on August 28, 2018, authorizing the Board of Education to accept Workforce Learning Link (WLL) grant for State Fiscal Year (SFY)19 in the amount of \$202,000; and

WHEREAS, all funds allocated were required to be fully OBLIGATED BY June 30, 2019 and expended by December 31, 2019 and there are 311 unexpended WLL funds for SFY19 that must be rescinded

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following revised WIOA grants:

Program	Allocation	Decrease	New Level
Workforce Learning Link	\$ 202,000	\$ -311	\$ 201,689
Period July 01, 2018 to June 30, 2019			

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See SFY19 Rescission NOA letter Workforce Learning Link -311

JS/AB/kk

**24-F-022T ACCEPTANCE OF RESCISSION OF SPECIAL STATE AND FEDERAL FUNDS – SFY19
SMARTSTEPS**

Resolution

WHEREAS, Resolution No. 19-F-54T was adopted on October 16, 2018, authorizing the Board of Education to accept SmartSTEPS grant for State Fiscal Year (SFY)19 in the amount of \$1,605; and

WHEREAS, all funds allocated were required to be fully obligated by June 30, 2019 and liquidated by December 31, 2019 and there are 1,605 unexpended Smart STEPS funds for SFY19 that must be rescinded

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following revised WIOA grants:

Program	Allocation	Decrease	New Level
SmartSTEPS	\$ 1,605	\$ -1,605	\$ 0
Period July 01, 2018 to June 30, 2019			

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See SFY19 Rescission NOA letter SmartSTEPS -1,605

JS/AB/kk

**24-F-023T ACCEPTANCE OF RESCISSION OF SPECIAL STATE AND FEDERAL FUNDS PY2019 WIOA
ADULT, DISLOCATED WORKER, AND YOUTH**

Resolution

WHEREAS, Resolution No. 20-F-46T was adopted on August 27, 2019, authorizing the Board of Education to accept Workforce Innovation and Opportunity Act (WIOA) Adult & Dislocated Worker grants for Program Year (PY) 2019 in the amount of \$981,302 and \$1,711,247 respectively; and

WHEREAS, Resolution No. 20-F-47T was adopted August 27, 2019, authorizing the Board of Education to accept WIOA Youth grant for PY19 in the amount of \$937,926;

WHEREAS, all funds allocated were required to be fully expended by June 30, 2021 and there are \$287,115 unexpended WIOA Adult funds, \$139,071 Dislocated Worker funds, and \$52,924 Youth funds for PY19 for a total of \$479,110 that must be rescinded;

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following revised WIOA grants:

Program	Allocation	Decrease	New Level
WIOA Adult	\$ 981,302	\$ - 287,115	\$ 694,187
WIOA Dislocated Worker	\$ 1,711,247	\$ - 139,071	\$ 1,572,176
WIOA Youth	\$ 937,926	\$ - 52,924	\$ 885,002
TOTAL	\$ 3,630,475	\$ - 479,110	\$ 3,151,365
Period July 01, 2019 to June 30, 2020			

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See PY19 Rescission NOA letter WIOA Adult, Dislocated Worker & Youth -479,110

JS/AB/kk

**24-F-024T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WIOA ADULT AND
DISLOCATED WORKER**

Resolution

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Adult	\$1,460,767
	WIOA Dislocated Worker	\$1,843,072
	TOTAL	\$3,303,839
Period July 01, 2023 to June 30, 2024		

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

<u>Bergen County Job Center – Adult</u>		
Account Number	Description	2023-2024 Budget
20 825 130 109 V1	SALARIES	\$255,809
20 825 130 200 V1	EMPLOYEE BENEFITS	147,440
20 825 130 280 V1	TUITION REIMBURSEMENT	1,000
20 825 130 320 V1	PURCHASED PROF SERVICES	13,000
20 825 130 324 V1	INDIVIDUAL TRAINING ACCT	300,000
20 825 130 326 V1	ON THE JOB TRAINING	100,000
20 825 130 327 V1	INCUMBENT WORKER	50,000
20 825 130 329 V1	CONTRACTED SERVICES	313,000
20 825 130 380 V1	NEEDS BASE	\$6,000
20 825 130 441 V1	RENT	71,000
20 825 130 500 V1	OTHER PURCHASED SERVICES	18,496
20 825 130 510 V1	TRAVEL & SUBSISTENCE	1,700
20 825 130 530 V1	TELEPHONE	2,500
20 825 130 580 V1	CONFERENCES	26,293
20 825 130 610 V1	SUPPLIES & MATERIALS	8,453
20 825 130 800 V1	MEMBERSHIPS	0
20 825 235 108 V1	ADMIN SALARIES	52,266
20 825 235 109 V1	ADMIN SALARIES	48,555
20 825 235 200 V1	ADMIN EMPLOYEE BENEFITS	28,095
20 825 235 320 V1	ADMIN PURCH PROF/TECH SERVICES	6,075
20 825 235 441 V1	ADMIN RENT	6,703
20 825 235 500 V1	ADMIN OTHER PURCHASED SERVICES	244
20 825 235 510 V1	ADMIN TRAVEL & SUBSISTENCE	829
20 825 235 530 V1	ADMIN TELEPHONE	226
20 825 235 580 V1	ADMIN CONFERENCES	2,903
20 825 235 610 V1	ADMIN SUPPLIES & MATERIALS	180
20 825 235 800 V1	ADMIN MEMBERSHIPS	0
20 4480 825 V1	REVENUE	\$ 1,460,767

<u>Bergen County Job Center – Dislocated Worker</u>		
Account Number	Description	2023-2024 Budget
20 831 130 109 V1	SALARIES	\$ 404,719
20 831 130 200 V1	EMPLOYEE BENEFITS	229,982
20 831 130 280 V1	TUITION REIMBURSEMENT	1,125
20 831 130 320 V1	PURCHASED PROF SERVICES	13,000
20 831 130 324 V1	INDIVIDUAL TRAINING ACCT	400,000
20 831 130 326 V1	ON THE JOB TRAINING	80,000
20 831 130 327 V1	INCUMBENT WORKER	80,000
20 831 130 328 V1	E LEARNING INITIATIVE	5,000
20 831 130 329 V1	CONTRACTED SERVICES	220,000
20 831 130 380 V1	NEEDS BASE	40,000
20 831 130 441 V1	RENT	110,000
20 831 130 500 V1	OTHER PURCHASED SERVICES	23,000
20 831 130 510 V1	TRAVEL & SUBSISTENCE	3,000
20 831 130 530 V1	TELEPHONE	5,000
20 831 130 580 V1	CONFERENCES	33,175
20 831 130 610 V1	SUPPLIES & MATERIALS	10,764
20 831 130 800 V1	MEMBERSHIPS	0
20 831 235 108 V1	ADMIN SALARIES	65,071
20 831 235 109 V1	ADMIN SALARIES	54,966

<u>Bergen County Job Center – Dislocated Worker</u>		
Account Number	Description	2023-2024 Budget
20 831 235 200 V1	ADMIN EMPLOYEE BENEFITS	33,555
20 831 235 320 V1	ADMIN PURCH PROF/TECH SERV	9,945
20 831 235 329 V1	ADMIN CONTRACTED SERVICES	0
20 831 235 441 V1	ADMIN RENT	11,776
20 831 235 500 V1	ADMIN OTHER PURCHASED SERVICES	1,123
20 831 235 510 V1	ADMIN TRAVEL & SUBSISTENCE	977
20 831 235 530 V1	ADMIN TELEPHONE	0
20 831 235 580 V1	ADMIN CONFERENCES	4,298
20 831 235 610 V1	ADMIN SUPPLIES & MATERIALS	1,261
20 831 235 800 V1	ADMIN MEMBERSHIPS	1,335
20 4480 831 V1	REVENUE	\$ 1,843,072

BE IT FURTHER RESOLVED, the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See NOA PY23 Adult & Dislocated Worker \$3,303,839

JS/AB/kk

**24-F-025T APPROVAL –PROFESSIONAL SERVICES FOR WIOA DATA REPORTING & ANALYSIS -
VENDOR: FUTURE WORKS, LLC: \$12,971**

Resolution

WHEREAS, the Board of Education of the Vocational Schools in the County of Bergen (hereafter “Board”) has been awarded the operational and fiscal administration of the State of New Jersey’s Department of Labor and Workforce Development Bergen County Job Center (hereafter “Center”) by the Bergen County Workforce Development Board; and

WHEREAS, the Board receives various special state and federal funds to operate the Center; and

WHEREAS, the Board received and approved special state and federal funds for the procurement of and participation in a state-wide data reporting and analysis software platform mandated by the State of New Jersey’s Department of Labor and Workforce Development; and

WHEREAS, the State of New Jersey has designated Future Works, LLC as the provider of the state-wide data reporting and analysis platform to be used by all state Job Centers; and

WHEREAS, the intent of this funding is to allow each local Center access to workforce activity and performance data that will assist with real-time program management and continuous quality improvement;

THEREFORE, BE IT RESOLVED, based on the recommendation of the Director of the Bergen County Job Center, the Board of Education approves the professional services contract with Future Works, LLC to provide the necessary software platform needed for data reporting and analysis as mandated by the State of New Jersey; and

BE IT FURTHER RESOLVED, that grant funding identified below be utilized for the procurement and participation in the Future Works platform

Grant Funded	Dates of Program	Amount
20-833-130-500-V1	7/1/23 TO 6/30/24	\$12,971

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AS/kk

24-F-026T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WIOA YOUTH

Resolution

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Youth	\$1,439,026
Period July 01, 2023 to June 30, 2024		

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

<u>Bergen County Job Center – Youth</u>		
Account Number	Description	2023-2024 Budget
20 826 131 109 V1	SALARIES	\$ 183,438
20 826 131 110 V1	SALARIES (WORK EXPERIENCE)	36,749
20 826 131 200 V1	EMPLOYEE BENEFITS	113,043
20 826 131 201 V1	EMPLOYEE BENEFITS (WORK EXPERIENCE)	15,434
20 826 131 323 V1	GROUP TRAINING – OUT OF SCHOOL	534,000
20 826 131 324 V1	INDIVIDUAL TRAINING ACCOUNT	65,861
20 826 131 325 V1	WORK EXPERIENCE	206,842
20 826 131 326 V1	ON THE JOB TRAINING	50,000
20 826 131 329 V1	CONTRACTED SERVICES	0
20 826 131 380 V1	NEED BASE	29,000
20 826 131 441 V1	RENT	27,347
20 826 131 500 V1	OTHER PURCHASED SERVICES	11,100
20 826 131 510 V1	TRAVEL & SUBSISTENCE	1,500
20 826 131 530 V1	TELEPHONE	2,500
20 826 131 580 V1	CONFERENCES	12,481
20 826 131 610 V1	SUPPLIES& MATERIALS	5,829
20 826 235 108 V1	SALARIES	59,160
20 826 235 109 V1	SALARIES	33,752
20 826 235 200 V1	EMPLOYEE BENEFITS	25,314
20 826 235 320 V1	PURCH PROFESS/TECH SERVICES	6,992
20 826 235 441 V1	RENT	8,287
20 826 235 500 V1	OTHER PURCHASED SERVICES	2,900
20 826 235 510 V1	TRAVEL & SUBSISTENCE	267
20 826 235 530 V1	TELEPHONE	300
20 826 235 580 V1	CONFERENCES	4,278
20 826 235 610 V1	SUPPLIES & MATERIALS	2,018
20 826 235 800 V1	MEMBERSHIPS	634
20 4480 826 V1	REVENUE	\$1,439,026

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See NOA PY23 Youth \$1,439,026

JS/AB/kk

24-F-027T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WFNJ TANF AND GA/SNAP

Resolution

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved;

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor WorkFirst New Jersey	TANF	\$ 548,000
	GA/SNAP	\$ 500,000
	Total	\$1,048,000
Period – July 01, 2023 to June 30, 2024		

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program

Administrator: Tammy Molinelli

<u>Bergen County Job Center – TANF, GA/SNAP</u>		
Account Number	Description	2023-2024 Budget
20 849 240 109 V1	SALARIES	\$ 45,673
20 849 240 200 V1	EMPLOYEE BENEFITS	34,182
20 849 240 320 V1	PURCHASED PROF/TECH SERVICES	6,000
20 849 240 324 V1	CONTRACTED SERVICES	272,450
20 849 240 330 V1	PROGRAM CONTRACTED SERVICES	20,800
20 849 240 441 V1	RENT	25,246
20 849 240 500 V1	OTHER PURCHASED SERVICES	5,863
20 849 240 510 V1	TRAVEL & SUBSISTENCE	400
20 849 240 530 V1	TELEPHONE	6,855
20 849 250 580 V1	CONFERENCES	9,381
20 849 240 610 V1	SUPPLIES	8,190
20 849 241 324 V1	CONTRACTED SERVICES - CASE MGMT	34,000
20 849 248 109 V1	SALARIES-TANF VERIFICATION	6,566
20 849 248 200 V1	BENEFITS-TANF VERIFICATION	8,434
20 848 240 108 V1	ADMIN SALARIES WDB	27,068
20 848 240 109 V1	ADMIN SALARIES non WDB	15,861
20 848 240 200 V1	ADMIN EMPLOYEE BENEFITS	10,775
20 848 240 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	3,000
20 848 240 441 V1	ADMIN RENT	4,000
20 848 240 500 V1	ADMIN OTHER PURCHASED SERVICES	516
20 848 240 510 V1	ADMIN TRAVEL & SUBSISTENCE	285
20 848 240 530 V1	ADMIN TELEPHONE	200
20 848 240 580 V1	ADMIN CONFERENCES	1,066
20 848 240 610 V1	ADMIN SUPPLIES	510
20 848 240 800 V1	ADMIN MEMBERSHIPS	679
20 849 250 109 V1	SALARIES	93,175
20 849 250 200 V1	EMPLOYEE BENEFITS	59,641
20 849 250 324 V1	CONTRACTED SERVICES	208,650
20 849 250 330 V1	PROGRAM CONTRACTED SERVICES	19,200
20 849 250 441 V1	RENT	34,046
20 849 250 500 V1	OTHER PURCHASED SERVICES	12,455
20 849 250 510 V1	TRAVEL & SUBSISTENCE	400
20 849 250 530 V1	TELEPHONE	2,800

<u>Bergen County Job Center – TANF, GA/SNAP</u>		
Account Number	Description	2023-2024 Budget
20 849 250 580 V1	CONFERENCES	8,800
20 849 250 610 V1	SUPPLIES	833
20 848 250 108 V1	ADMIN SALARIES WDB	16,162
20 848 250 109 V1	ADMIN SALARIES non WDB	21,024
20 848 250 200 V1	ADMIN EMPLOYEE BENEFITS	9,954
20 848 250 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	3,500
20 848 250 441 V1	ADMIN RENT	4,979
20 848 250 500 V1	ADMIN OTHER PURCHASED SERVICES	277
20 848 250 510 V1	ADMIN TRAVEL & SUBSISTENCE	400
20 848 250 530 V1	ADMIN TELEPHONE	200
20 848 250 580 V1	ADMIN CONFERENCES	2,100
20 848 250 610 V1	ADMIN SUPPLIES	504
20 848 250 800 V1	ADMIN MEMBERSHIPS	900
20 4480 849 V1	REVENUE	\$ 924,040
20 4480 848 V1	REVENUE	\$ 123,960

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See NOA SFY24 WFNJ \$1,048,000.

JS/AB/kk

24-F-028T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WORKFORCE LEARNING LINK

Resolution

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	Workforce Learning Link	\$ 202,500
Period – July 01, 2023 to June 30, 2024		

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

<u>Bergen County Job Center – Workforce Learning Link</u>		
Account Number	Description	2023-2024 Budget
20 845 130 109 V1	SALARIES	\$ 86,114
20 845 130 200 V1	EMPLOYEE BENEFITS	48,357
20 845 130 320 V1	PURCHASED PROF SERVICES	2,600
20 845 130 380 V1	NEED BASED	1,000
20 845 130 441 V1	RENT	22,500
20 845 130 500 V1	OTHER PURCHASED SERVICES	6,867

<u>Bergen County Job Center – Workforce Learning Link</u>		
Account Number	Description	2023-2024 Budget
20 845 130 530 V1	TELEPHONE	350
20 845 130 580 V1	CONFERENCES	3,767
20 845 130 610 V1	SUPPLIES & MATERIALS	16,770
20 845 235 109 V1	ADMIN SALARIES	9,012
20 845 235 200 V1	ADMIN EMPLOYEE BENEFITS	2,524
20 845 235 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	775
20 845 235 441 V1	ADMIN RENT	790
20 845 235 500 V1	ADMIN OTHER PURCHASED SERVICES	452
20 845 235 530 V1	ADMIN TELEPHONE	80
20 845 235 580 V1	ADMIN CONFERENCES	284
20 845 235 610 V1	ADMIN SUPPLIES	258
20 845 235 800 V1	ADMIN MEMBERSHIPS	
20 4480 845 V1	REVENUE	\$ 202,500

and,

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See NOA SFY24 Workforce Learning Link \$202,500.

JS/AB/kk

24-F-029T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WIOA DATA REPORTING AND ANALYSIS

Resolution

WHEREAS, the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS, formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	WIOA Data Reporting & Analysis	\$12,971
	TOTAL	\$12,971
Period – July 1, 2023 to June 30, 2024		

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

<u>Bergen County Job Center – Data Reporting & Analysis</u>		
Account Number	Description	2023-2024 Budget
20 833 130 500 V1	OTHER PURCHASED SERVICES	\$ 12,971
20 4480 833 V1	REVENUE	\$ 12,971

BE IT FURTHER RESOLVED, the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

Attachment: See NOA PY23 WIOA Data Reporting & Analysis \$12,971.

JS/AB/kk

24-F-030T FOURTH AMENDMENT TO AGREEMENT TO PROVIDE FIXED-RATE INSURED VISION MANAGEMENT SERVICES 7/1/2023 THROUGH 6/30/2027
VENDOR: NATIONAL VISION ADMINISTRATORS (NVA)

Resolution

WHEREAS, effective JULY 1, 2023, an amendment is entered into by and between National Vision Administrators, L.L.C. ("NVA") and BERGEN COUNTY TECHNICAL SCHOOLS ("Group") with contract term dates 7/1/2023 to 6/30/2027 and amends and modifies the Agreement to Provide Fixed-Rate Insured Vision Management Services effective JULY 1, 2011 (the "Agreement") by and between the parties;

NOW THEREFORE, in consideration of the mutual promises and agreement herein contained, Group and NVA hereby agree to all capitalized terms not defined herein shall have the meanings given them in the Agreement, and all provisions not changed by the Amendment shall remain as stated in the Agreement.

<u>Program Charges, Term and Participation Requirements</u>					
<u>Non-Contributory (80% or greater Employer Contribution)</u>					
	Employee	Employee + Child	Employee + Children	Employee + Spouse	Family
Monthly Program Charges	\$5.15	\$12.88	\$12.88	\$12.88	\$12.88

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth herein by their respective duly authorized officers or agents as of the date first above written. Group Understands and accepts the terms of this Agreement by (i) signing below (by hand or electronically), or (ii) making any payment of the Program Charges.

JS/kk

24-F-031T APPROVAL OF PERSONNEL SALARIES CHARGED TO GRANTS 7/1/22—6/30/23

Resolution

WHEREAS, grant regulations require salaries charged to grants be reported to the Board of Education,

NOW THEREFORE BE IT RESOLVED the Board of Education approves the attached list of personnel salary charges as specified.

JS/PB/kk

Attachment—Report

24-F-032T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN SERVICES AND SUPPORT SERVICES BETWEEN CARLSTADT PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 THROUGH 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Carlstadt Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 1 Technician to the Carlstadt Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk
Attachment—Agreement

**24-F-033T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN
SERVICES AND SUPPORT SERVICES BETWEEN LINCOLN PARK PUBLIC SCHOOLS BOE
AND BCTS BOE (7/1/2023 THROUGH 6/30/2024)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Lincoln Park Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 1 Technician to the Lincoln Park Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk
Attachment--Agreement

**24-F-034T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 2 SITE TECHNICIAN
SERVICES AND SUPPORT SERVICES BETWEEN LINCOLN PARK PUBLIC SCHOOLS BOE
AND BCTS BOE (7/1/2023 THROUGH 6/30/2024)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 2 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Lincoln Park Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 2 Technician to the Lincoln Park Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk
Attachment--Agreement

24-F-035T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 2 SITE TECHNICIAN SERVICES (PART-TIME) AND SUPPORT SERVICES BETWEEN EAST NEWARK PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 THROUGH 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the part-time subcontracting of services of a Level 2 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to East Newark Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 2 Technician to the East Newark Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk
Attachment—Agreement

24-F-036T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN SERVICES AND SUPPORT SERVICES BETWEEN RIVER EDGE PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 THROUGH 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to RIVER EDGE Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 1 Technician to the RIVER EDGE Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk
Attachment--Agreement

**24-F-037T RENEWAL – CONTRACT TO PROVIDE ASBESTOS MANAGEMENT AND INSPECTION SERVICES, COMMENCING SEPTEMBER 1, 2023, FOR AN ADDITIONAL ONE-YEAR PERIOD
VENDOR: ENVIRONMENTAL DESIGN INC., PENNSAUKEN, NJ**

**BID #22-PC4R
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education awarded the contract on August 31, 2021 (resolution #22-F-33T) to Provide Asbestos Management and Inspection Services for BCTSC, Commencing September 1, 2021, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the renewal of the contract as follows:

Asbestos Abatement Project Design	
M-F (7:00a.m. – 5:00p.m.)	\$ 90.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 90.00 / hour
All Day Saturday and Sunday	\$ 90.00 / hour

Building Inspector	
M-F (7:00a.m. – 5:00p.m.)	\$ 72.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 72.00 / hour
All Day Saturday and Sunday	\$ 85.00 / hour

Asbestos Safety Technician	
M-F (7:00a.m. – 5:00p.m.)	\$ 65.00 /hour
M-F (5:01p.m. – 6:59a.m.)	\$ 65.00 /hour
All Day Saturday and Sunday	\$ 80.00 /hour

Building Inspector – Sample Extraction and Laboratory Analysis

	1-5 Samples	6-10 Samples	11-15 Samples	16-20 Samples	21 and over
Phase Contrast Microscopy (PCM) – (AIR)					
72 Hour Results	\$10.00/sample	\$10.00/sample	\$10.00/sample	\$10.00/sample	\$10.00/sample
24 Hour Results	\$11.00/sample	\$11.00/sample	\$11.00/sample	\$11.00/sample	\$11.00/sample
12 Hour Results	\$18.00/sample	\$18.00/sample	\$18.00/sample	\$18.00/sample	\$18.00/sample
6 Hour Results	\$20.00/sample	\$20.00/sample	\$20.00/sample	\$20.00/sample	\$20.00/sample
Transmission Electron Microscopy (AIR)					
72 Hour Results	\$65.00/sample	\$65.00/sample	\$65.00/sample	\$65.00/sample	\$65.00/sample
24 Hour Results	\$85.00/sample	\$85.00/sample	\$85.00/sample	\$85.00/sample	\$85.00/sample
12 Hour Results	\$105.00/sample	\$105.00/sample	\$105.00/sample	\$105.00/sample	\$105.00/sample
6 Hour Results	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample
Transmission Electron Microscopy (NOB) – (BULK)					
72 Hour Results	\$58.00/sample	\$58.00/sample	\$58.00/sample	\$58.00/sample	\$58.00/sample
24 Hour Results	\$70.00/sample	\$70.00/sample	\$70.00/sample	\$70.00/sample	\$70.00/sample
12 Hour Results	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample
6 Hour Results	NOTE: 6 hour TAT not available due to the technical limitations required to prep samples				
Polarized Light Microscopy (PLM) – (NOB) – (BULK)					
72 Hour Results	\$25.00/sample	\$25.00/sample	\$25.00/sample	\$25.00/sample	\$25.00/sample
24 Hour Results	\$30.00/sample	\$30.00/sample	\$30.00/sample	\$30.00/sample	\$30.00/sample
12 Hour Results	\$50.00/sample	\$50.00/sample	\$50.00/sample	\$50.00/sample	\$50.00/sample
6 Hour Results	NOTE: 6 hour TAT not available due to the technical limitations required to prep samples				
3 Hour Results	NOTE: 3 hour TAT not available due to the technical limitations required to prep samples				

	1-5 Samples	6-10 Samples	11-15 Samples	16-20 Samples	21 and over
Bulk Asbestos Sample Analysis PLM - (BULK-Friable)					
72 Hour Results	\$12.00/sample	\$12.00/sample	\$12.00/sample	\$12.00/sample	\$12.00/sample
24 Hour Results	\$14.00/sample	\$14.00/sample	\$14.00/sample	\$14.00/sample	\$14.00/sample
12 Hour Results	\$28.00/sample	\$28.00/sample	\$28.00/sample	\$28.00/sample	\$28.00/sample
6 Hour Results	\$35.00/sample	\$35.00/sample	\$35.00/sample	\$35.00/sample	\$35.00/sample

6 Month Inspection: September 2023 and March 2024

Locations	Cost/ 6 Month Inspection
Academy Campus 200 Hackensack Ave, Hackensack	\$600.00 / inspection
Adult Education 11 Carol Court, Hackensack	\$200.00 / inspection
PAL Building Hackensack Campus	\$200.00 / inspection
Greenhouse 200 Hackensack Ave, Hackensack	\$200.00 / inspection
Paramus Campus 285 Pascack Road, Paramus	\$600.00 / inspection
Teterboro Campus Route 46 West & Central Ave, Teterboro	\$600.00 / inspection
Teterboro Campus Greenhouse	\$200.00 / inspection

Laboratory Analysis
Sampling Completed During Inspection and/or an Abatement Project

Phase Contrast Microscopy (PCM)	
72 Hour Results	\$10.00/sample
24 Hour Results	\$11.00/Sample
12 Hour/On Site Results	\$18.00/Sample
Transmission Electron Microscopy (TEM)	
72 Hour Results	\$65.00/sample
24 Hour Results	\$85.00/sample
12 Hour Results	\$105.00sample
Transmission Electron Microscopy (TEM) NOB	
72 Hour Results	\$58.00/sample
24 Hour Results	\$70.00/sample
12 Hour Results	\$110.00/sample
Polarized Light Microscopy (PLM)	
72 Hour Results	\$12.00/sample
24 Hour Results	\$14.00/sample
12 Hour Results	\$28.00/sample
Bulk Asbestos Sample Analysis	
72 Hour Results	\$12.00/sample
24 Hour Results	\$14.00/sample
12 Hour Results	\$28.00/sample

Sub Chapter 8 Project % fee to Department Consumer Affairs (DCA) State of NJ of Gross Profits
(samples + AST cost) 6 %

JS/DT/jd/kk

**24-F-038T RENEWAL – CONTRACT TO PROVIDE ON-CALL ELECTRICAL SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2023, FOR AN ADDITIONAL ONE-YEAR PERIOD –
VENDOR: VARIOUS**

BID #23-PC4
State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on August 30, 2022 (resolution #23-F-017T) to Provide On-Call Electrical Services for BCTSC, Commencing September 1, 2022, or Date of Award, for a One-Year Period, with the Option to Renew for an Additional Year, and

WHEREAS, the District has decided to renew the contracts for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the renewal of the contracts as follows:

Second 12 Month Period
Primary Vendor
TSUJ Corporation, Kinnelon, NJ

	<u>Rate - Straight Time</u> <u>7:00am---5:00pm</u>	<u>Rate - Overtime</u> <u>5:01pm---6:59am and Saturdays</u>	<u>Rate - Holidays</u> <u>and Sundays</u>
Journeyman (electrician)	\$ 90.00 / hour	\$ 135.00 / hour	\$ 135.00 / hour
Helper	\$ 47.00 / hour	\$ 70.50 / hour	\$ 70.50 / hour

<u>Lift Truck Rental Cost</u>	<u>Crane Rental Cost</u>
<u>Daily Rate:</u> \$ 140.00 - (8 hours)	<u>Daily Rate:</u> \$ 400.00 - (8 hours)
<u>Hourly Rate:</u> \$ 35.00	<u>Hourly Rate:</u> \$ 100.00
<u>Weekly Rate:</u> \$ 380.00	<u>Weekly Rate:</u> \$ 1,000.00

Secondary Vendor
Vanore Electric Inc., Hackensack, NJ

	<u>Rate - Straight Time</u> <u>7:00am---5:00pm</u>	<u>Rate - Overtime</u> <u>5:01pm---6:59am and Saturdays</u>	<u>Rate - Holidays</u> <u>and Sundays</u>
Journeyman (electrician)	\$ 119.77 / hour	\$ 179.66 / hour	\$ 239.54 / hour
Helper	\$ 57.25 / hour	\$ 85.88 / hour	\$ 114.50 / hour

<u>Lift Truck Rental Cost</u>	<u>Crane Rental Cost</u>
<u>Daily Rate:</u> \$ 1,400.00 - (8 hours)	<u>Daily Rate:</u> Invalid
<u>Hourly Rate:</u> \$ 200.00	<u>Hourly Rate:</u> Invalid
<u>Weekly Rate:</u> \$ 6,000.00	<u>Weekly Rate:</u> Invalid

JS/DT/jd/kk

**24-F-39T AWARD OF CONTRACT TO PROVIDE LAWN MAINTENANCE SERVICES FOR THE TETERBORO CAMPUS, COMMENCING SEPTEMBER 1, 2023, THROUGH NOVEMBER 30, 2024
VENDOR: BILL'S LANDSCAPING & DESIGN, INC., RIDGEFIELD, NJ \$27,940.00**

BID #24-PC7R
State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Establish a Contract to Provide Lawn Maintenance Services for the Teterboro Campus and New Bridges High School/Board Offices, Paramus, Commencing September 1, 2023, or Date of Award, through December 31, 2024, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 16, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards Part A of the contract, analyzed on a total low basis, to the lowest responsible bidder, Bill's Landscaping & Design, Inc., Ridgefield, NJ, as follows:

TETERBORO CAMPUS

Part A

	<u>2023</u>	<u>2024</u>
April	N/A	\$ 2,540.00 / month
May	N/A	\$ 2,540.00 / month
June	N/A	\$ 2,540.00 / month
July	N/A	\$ 2,540.00 / month
August	N/A	\$ 2,540.00 / month
September	\$ 2,540.00 / month	\$ 2,540.00 / month
October	\$ 2,540.00 / month	\$ 2,540.00 / month
November	\$ 2,540.00 / month	\$ 2,540.00 / month
<u>Part A - Grand Total</u> \$27,940.00		

As Needed:

Herbicide Application	\$ 2.00 / linear foot
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JS/jd

**24-F-040T AWARD OF CONTRACT TO ESTABLISH A CONTRACT FOR COMPETITIVE BID PRICES
FOR COOPERATIVE PURCHASING SERVICES, COMMENCING SEPTEMBER 1, 2023, FOR
A TWO-YEAR PERIOD
VENDOR: EDUCATIONAL DATA SERVICES, INC., SADDLE BROOK, NJ**

**BID #24-PC6R
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Establish a Contract to Solicit Competitive Bid Prices for Cooperative Purchasing Services for BCTSC, Commencing September 1, 2023, or Date of Award, for a Two-Year Period, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 10, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Business Administrator, the Board of Education awards a contract to the lowest responsible bidder, Educational Data Services, Inc., Saddle Brook, NJ as follows:

Administrative Total Fee for 1st Year: \$14,940.50

Administrative Total Fee for 2nd Year: \$16,268.50

Grand Total: \$31,209.00

JS/DT/jd/kk

24-F-041T REVISED - CONTRACT TO FURNISH AND DELIVER VARIOUS WATER FILTERS ON AN AS NEEDED BASIS FOR THE BCTS COMMENCING APRIL 1, 2022, FOR A TWO-YEAR PERIOD--VENDOR: VARIOUS

BID #22-PC15
State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver Various Water Filters On An As Needed Basis for BCTSC, Commencing April 1, 2022, or Date of Award, for a Two-Year Period, and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on March 8, 2022, and

WHEREAS, the Board of Education awarded contracts on March 29, 2022 (22-F-148T) to Ferguson Enterprises and Wallington Plumbing Supply, and

WHEREAS, Ferguson Enterprises has requested to cancel part of the contract, due to numerous price increases by the Manufacturer, and can longer supply Line Item #1 (3M Under Sink Full Flow Water Filter Replacement Cartridge), as it would be a significant loss to the company, and

WHEREAS, we will continue to utilize Wallington Plumbing for Line Item #1 (3M Under Sink Full Flow Water Filter Replacement Cartridge),

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education approves the cancellation of Item #1 with Ferguson for the remainder of the contract.

JS/DT/jd/kk

24-F-042T NEGOTIATE - CONTRACTS TO FURNISH AND DELIVER EDUCATIONAL SUPPLIES FOR THE 2023-2024 SCHOOL YEAR AS FOLLOWS: SKIN CARE, SMALL ANIMAL CARE AND VETERINARY--VENDOR: VARIOUS

BID #24-01RR

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised two times to Furnish and Deliver Educational Supplies for the 2023-2024 School Year as follows: Auto, Skin Care, Small Animal Care and Veterinary and

WHEREAS, on the first occasion, no bids were received for these items, and

WHEREAS, on the second occasion, again no bids were received for these line items, and

WHEREAS, 18A:18A-5c allows for Boards of Education, after bidding twice, to negotiate a contract;

NOW THEREFORE BE IT RESOLVED, after negotiating, the Board of Education awards contracts to the lowest responsible bidders, on a line item basis, as follows:

SKIN CARE		
BIOELEMENTS, COLORADO SPRINGS, CO	Page 44: 1-25; Page 45: 26-34	\$2,339.19
TNG WORLDWIDE, NEW HUDSON, MI	Page 47: 2, 3, 7-9	\$305.44
CAMERA READY COSMETICS, FARMERS BRANCH, TX	Page 46: 1-13	\$2,009.10
SMALL ANIMAL CARE		
RYAN'S PET SUPPLIES, PHOENIX, AZ	Page 49: 1-25; Page 50: 26-43	\$3,106.19
VETERINARY		
SHOPMEDVET.COM, METTAWA, IL	Page 50: 10	\$107.00

GRAND TOTAL AWARDED:	\$7,866.92
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Source of Funds: Various
JS/DT/hm/kk

24-F-043T APPROVAL – WFNJ CONTRACT MODIFICATION LOG

Resolution

BE IT RESOLVED the Board of Education approves the WFNJ Contract Modification Log entered into by the Superintendent as described on the WFNJ Contract Modification Log, which is **attached** and made part of this resolution.

JS/RK/kk
Source of funds: see attached

**24-F-044T APPROVAL – WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG
6/21/23 – 8/18/23**

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

JS/RK/kk
Source of funds: see attached

24-F-045T APPROVAL – WIOA FORMULA ON-THE-JOB TRAINING (OJT) LOG – 6/21/23 – 8/18/23

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula On-The-Job Training (OJT) Account Log entered into by the Superintendent as described on the OJT Contract Log, which is **attached** and made part of this resolution.

JS/RK/kk
Source of funds: see attached

24-F-046T APPROVAL – WIOA YOUTH CONTRACT LOG – 7/1/23 -6/30/24

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Youth Contract Log entered into by the Superintendent as described on the Youth Contract Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached

24-F-047T APPROVAL – WFNJ CONTRACT LOG – 7/1/23 -6/30/24

Resolution

BE IT RESOLVED the Board of Education approves the WFNJ Contract Log entered into by the Superintendent as described on the WFNJ Contract Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached

**24-F-48T RENEWAL OF SHARED SERVICES AGREEMENT BETWEEN THE BOARD OF
EDUCATION OF THE VOCATIONAL SCHOOL DISTRICT IN THE COUNTY OF BERGEN
AND THE BERGEN COUNTY WORKFORCE DEVELOPMENT BOARD FOR 2023-2024**

Resolution

WHEREAS the Board of Education of the Vocational School District in the County of Bergen (hereinafter “Board” or “BCTS”) and the Bergen County Workforce Development Board (hereinafter “BCWDB”) entered into an agreement via Board resolution 23-A-89T adopted on February 28, 2023 where BCTS provides the BCWDB with a Mobile Makerspace Vehicle; and

WHEREAS said agreement allows for a one-year renewal under the terms and conditions originally set forth and approved

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Vocational School District in the County of Bergen hereby approves the renewal of the agreement between the Board and the BCWDB for one additional year commencing on July 1, 2023 and expiring on June 30, 2024; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent of Schools and/or School Business Administrator to take any action as may be appropriate to implement the terms of this Resolution, including but not limited to the execution of Agreement.

JS/kk

**24-F-49T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND PRIVATE
FUNDS AND ESTABLISHMENT OF BUDGET**

INDIVIDUALS WITH DISABILITIES ACT (IDEA), PART B – FLOW THROUGH

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them,

and,

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the following special federal, state and private grant funds:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Grant</u>
Federal – Individuals with Disabilities Act FY24	Individuals with Disabilities Act (IDEA), Part B – Flow Through	\$611,129

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<u>Program Information</u>	<u>Budget Category</u>	<u>Account Number</u>	<u>Amount</u>
Grant Period: 7/1/2023 – 9/30/2024	Employee Benefits	20-250-200-200-VN	201,569
	Personal Services – Salaries	20-250-100-100-VN	39,781
	Personal Services – Salaries	20-250-200-100-VN	351,994
Program Director: A. Caporaso	Supplies and Materials	20-250-200-600-VN	17,785
	TOTAL		\$611,129

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

**24-F-50T ACCEPTANCE OF SPECIAL FEDERAL, STATE AND/OR PRIVATE
FUNDS AND ESTABLISHMENT OF BUDGET

PERKINS SECONDARY GRANT PROGRAM**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them,

and,

WHEREAS formal, written notification has been received that certain of these grants have been approved,

And

WHEREAS the budgetary requirements and/or grant period as initially accepted will no longer serve to carry out the purposes for which this grant was established,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the said approved modifications to the following grant:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Grant</u>
Federal – FY '24 Carl D. Perkins Act	Perkins Secondary Grant Program – Federal Perkins Secondary Grant Program - Reserve	\$758,575 \$104,943

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<u>Program Information</u>	<u>Account Number</u>	<u>Budget Category</u>	<u>Amount</u>
Grant Period: 7/1/23 – 6/30/24	20-362-100-100-VN	Salaries	113,381
	20-362-100-300-VN	Purchased Services	294,025
	20-362-100-500-VN	Other Purchased Services	11,213
	20-362-100-610-VN	Supplies and Materials	35,394
Program Director: R. Panicucci	20-362-200-100-VN	Salaries	21,944
	20-362-200-200-VN	Employee Benefits	68,110
	20-362-200-300-VN	Purchased Technical Services	69,663
	20-362-200-500-VN	Other Purchased Services	11,586
	20-362-200-580-VN	Travel	12,680
	20-362-400-731-VN	Instructional Equipment	120,579
	20-363-400-731-VN	Instructional Equipment	104,943
		GRAND TOTAL	\$863,518

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

24-F-51T APPROVAL OF ARCHITECTURAL SERVICES FOR UPDATING THE DISTRICT'S LONG RANGE FACILITY PLAN – VENDOR: DICARA/RUBINO ARCHITECTS \$6,500.00

Resolution

WHEREAS the Board of Education of the Vocational Schools in the County of Bergen (hereinafter the “Board” or “BCTS”) is in need for the district’s Long Range Facility Plan (hereinafter LFRP) to be updated as to incorporate new and future proposed projects; and

WHEREAS the DiCara/Rubino Architects, a Board approved architectural firm, has submitted a proposal (attached) to the School Business Administrator to review and update project information into the district’s LFRP on the New Jersey Department of Education website; and

WHEREAS DiCara/Rubino’s proposed cost shall not exceed the following:

1. LFRP update: \$5,000.00
2. Reimbursables: \$1,500.00

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Vocational Schools in the County of Bergen does hereby approve and accept the attached proposal submitted by DiCara/Rubino Architects to update the District’s LFRP for an amount not to exceed \$6,500.00, including reimbursables, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent of Schools and/or School Business Administrator to take any action as may be appropriate to implement the terms of this Resolution, including but not limited to the execution of proposal.

**24-F-52T AWARD OF CONSTRUCTION CONTRACT TO MURRAY PAVING AND CONCRETE FOR
VARIOUS CONSTRUCTION PROJECTS THROUGHOUT BCTS –TOTAL NOT TO
EXCEED \$2,350,000.00**

Resolution

WHEREAS, the Board of Education of the Technical Schools in the County of Bergen (hereinafter “Board” or “BCTS” or “District”) has determined that various facility and building upgrades located throughout BCSS is needed to meet current educational and instructional requirements; and

WHEREAS, the State of New Jersey allows school districts and other public agencies to purchase goods and services via a cooperative or state contract, including construction services; and

WHEREAS, the Division of Local Government Services’ of the State of New Jersey, Department of Community Affairs, has determined that job ordering contracting can be utilized for public works contracts; and

WHEREAS, the Division of Local Government Services has defined public works to be the “building, altering, repairing, improving or demolishing any public structure or facility constructed or acquired by a contracting unit to house local government or school district functions;” and

WHEREAS, BCTS is the lead agency in the Bergen County Technical School District Purchasing Cooperative (hereinafter “BCTSC”), a State of New Jersey approved cooperative purchasing entity; and

WHEREAS, BCTSC approved resolution 23-F-219T on June 27, 2023 awarding a contract to Murray Paving and Concrete to provide general construction contractor services for the cooperative;

NOW THEREFORE BE IT RESOLVED, that the Board of Education contract with Murray Paving and Concrete for the renovation and construction of various district facilities, as identified below, located throughout the Bergen County Technical Schools’ system in an amount not to exceed \$2,350,000.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the School Business Administrator to issue purchase orders for said projects listed below.

Project Name	Project Location	Project Cost
ATHS Interior Improvements	Ender Hall BCC Campus	Not to exceed \$475,000.00
PAL Exterior/Interior Improvements	PAL Building/BCA Campus	Not to exceed \$830,000.00
Paramus Tech Interior/HVAC Improvements	Paramus	Not to exceed \$25,000.00
Teterboro Art Room Renovation	Teterboro	Not to exceed \$1,015,000.00
Teterboro Paving Repairs	Teterboro	Not to exceed \$5,000.00

24-F-53T WITHDRAWAL OF FUNDS FROM CAPITAL RESERVE ACCOUNT

Resolution

WHEREAS, the district has funds in a capital reserve account, and

WHEREAS, N.J.A.C.6A; 23A-14.1 allows school districts to withdraw funds from its capital reserve fund to implement capital projects in the Long Range Facility Plan.

NOW THEREFORE BE IT RESOLVED, approval is granted to withdraw capital reserve funds in the amount of \$730,000 for PAL Building Exterior/Interior Improvements.

JS: PB/kk

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45525	07/27/23		1059	B & H PHOTO-VIDEO INC		683.46
S45526	07/27/23		R856	BNI PUBLICATIONS, INC		45,000.00
S45527	07/27/23		4583	BROWN & BROWN METRO LLC		3,000.00
S45528	07/27/23		6918	CABLEVISION LIGHTPATH		30,263.71
S45529	07/27/23		1812	CDW-G		6,941.95
S45530	07/27/23		1313	CENGAGE LEARNING		31,549.36
S45531	07/27/23		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		170.00
S45532	07/27/23		7710	COMPUTER SOLUTIONS INC		3,000.00
S45533	07/27/23		1838	DELL MARKETING; L.P.		867.20
S45534	07/27/23		1204	DELTA DENTAL PLAN OF NJ		114,758.73
S45535	07/27/23		3233	DIETRICH; ERIC		158.87
S45536	07/27/23		7667	FRONTLINE TECHNOLOGIES GROUP LLC		62,688.84
S45537	07/27/23		2554	GEORGE; ANNA		318.82
S45538	07/27/23		1684	GRAINGER		11,015.95
S45539	07/27/23		1329	JEWEL ELECTRICAL SUPPLY		74.29
S45540	07/27/23		6921	LIGHTPATH		3,018.80
S45541	07/27/23		1876	LYNCH; VICTOR K.		2,060.77
S45542	07/27/23		6031	MCGRAW HILL ORDER SERVICES		13,869.00
S45543	07/27/23		1400	METUCHEN CENTER INC		10,707.30
S45544	07/27/23		1470	OXFORD UNIVERSITY PRESS		559.79
S45545	07/27/23		Y171	PLOKHOY;DARRYL		179.87
S45546	07/27/23		G837	SMARTEST EDU, INC. DBA FORMATIVE		19,761.00
S45547	07/27/23		6829	STAPLES CONTRACT & COMMERCIAL INC		164.37
S45548	07/27/23		1606	STUDENT ACTIVITY FUND-BCTHS		4,099.00
S45549	07/27/23		1605	STUDENT ACTIVITY FUND-PRMS VOC		227.79
S45550	07/27/23		7724	ULTRAPRO PEST PROTECTION		125.00
S45551	07/27/23		3050	URBANO; DAVID		386.42
S45609	07/28/23		3393	ABRAMSON; MICHAEL		31.64
S45610	07/28/23		R388	ACUNA; KIMBERLY		144.27
S45611	07/28/23		6931	ATLANTIC,TOMORROWS OFFICE		5,218.00
S45612	07/28/23		1059	B & H PHOTO-VIDEO INC		27,398.31
S45613	07/28/23		1041	BCTS CLEARING ACCOUNT		13,613.00
S45614	07/28/23		1071	BERGEN COMMUNITY COLLEGE		39,952.00
S45615	07/28/23		1089	BERGEN COUNTY TECHNICAL SCHOOL		5,147.50
S45616	07/28/23		1128	BIO SHINE INC		6,034.03
S45617	07/28/23		N284	CARLUCCI; TARA		825.00
S45618	07/28/23		1812	CDW-G		24,645.00
S45619	07/28/23		2973	CRAFTMASTER HARDWARE CO. INC.		392.00
S45620	07/28/23		1838	DELL MARKETING; L.P.		37,782.12

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45621	07/28/23		N080	DOBRICH; OLIVER		240.64
S45622	07/28/23		V330	ELITE INSTITUTE		1,866.67
S45623	07/28/23		E500	FIERRO-RIPOLL; KATIE		1,590.00
S45624	07/28/23		5198	FILLEBROWN; CATHERINE		1,027.00
S45625	07/28/23		3948	KASER; PAUL		142.25
S45626	07/28/23		Z711	KEANE; PATRICK		24.91
S45627	07/28/23		1884	KENNEDY; CLARE		233.23
S45628	07/28/23		7401	LANCASTER; JONATHON		181.93
S45629	07/28/23		5494	NATELLI; ANTHONY		161.00
S45630	07/28/23		7513	PAPER CLIPS INC		3,415.29
S45631	07/28/23		4954	PINYAN; JONATHAN		34.59
S45632	07/28/23		2002	SCHOOL SPECIALTY		1,754.79
S45633	07/28/23		Y819	SMITH; MICHAEL		141.00
S45634	07/28/23		6937	SOUSA; NANCY		147.39
S45635	07/28/23		7275	SPINELLI; LOUIS		12.69
S45636	07/28/23		6829	STAPLES CONTRACT & COMMERCIAL INC		1,850.50
S45637	07/28/23		5801	THE HON COMPANY		628.32
S45638	07/28/23		4071	TSUJ. CORPORATION		1,408.74
S45639	07/28/23		I300	UNITEMP MECHANICAL DEGREES LLC		19,707.93
S45640	07/28/23		2771	W.B. MASON COMPANY, INC.		418.76
S45641	07/28/23		C207	WANG; IVY		16.50
S45642	07/28/23		1714	YANKEE LINEN INC		277.00
S45651	08/25/23		W696	ALSTON-BALAPUTRA; MELANIE		5,616.79
S45652	08/25/23		1750	APPLE INC		70,601.05
S45653	08/25/23		6931	ATLANTIC,TOMORROWS OFFICE		19,012.00
S45654	08/25/23		1059	B & H PHOTO-VIDEO INC		12,096.45
S45655	08/25/23		1072	BERGEN COUNTY SPECIAL SERVICES		535,000.00
S45656	08/25/23		2063	BERGEN COUNTY SPECIAL SERVICES		5,161.68
S45657	08/25/23		1128	BIO SHINE INC		8,470.35
S45658	08/25/23		4583	BROWN & BROWN METRO LLC		3,000.00
S45659	08/25/23		6918	CABLEVISION LIGHTPATH		30,267.30
S45660	08/25/23		1812	CDW-G		3,689.49
S45661	08/25/23		1313	CENGAGE LEARNING		3,575.00
S45662	08/25/23		1190	CHARTWELLS		15,135.50
S45663	08/25/23		7710	COMPUTER SOLUTIONS INC		17,616.00
S45664	08/25/23		T863	CROWN CASTLE FIBER LLC		3,300.00
S45665	08/25/23		1838	DELL MARKETING; L.P.		177,989.22
S45666	08/25/23		1204	DELTA DENTAL PLAN OF NJ		56,714.98
S45667	08/25/23		Q508	DOMICOLO;NUNZIO		244.99

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45668	08/25/23		C745	FOSS;JOSEPH		75.00
S45669	08/25/23		7667	FRONTLINE TECHNOLOGIES GROUP LLC		750.00
S45670	08/25/23		1684	GRAINGER		5,233.42
S45671	08/25/23		7666	HUDL		17,200.00
S45672	08/25/23		1329	JEWEL ELECTRICAL SUPPLY		11,916.93
S45673	08/25/23		5864	KAPLAN; KEITH		1,650.00
S45674	08/25/23		3948	KASER; PAUL		575.00
S45675	08/25/23		1884	KENNEDY; CLARE		30.20
S45676	08/25/23		4373	KOELLER; LAURA		75.00
S45677	08/25/23		6921	LIGHTPATH		3,606.00
S45678	08/25/23		6226	MAINTAINCO INCORPORATED		379.00
S45679	08/25/23		4982	MAST CONSTRUCTION SERVICES, INC.		42,575.00
S45680	08/25/23		L190	MEP EDUCATION		16,855.73
S45681	08/25/23		1400	METUCHEN CENTER INC		14,891.46
S45682	08/25/23		7383	MURRAY CONTRACTING LLC		441,926.23
S45683	08/25/23		1462	NOWELL,P.A.		1,518.00
S45684	08/25/23		1490	PAXTON PATTERSON LLC		123.18
S45685	08/25/23		E978	PEAR DECK INC (LIMENEX)		15,807.42
S45686	08/25/23		6975	POLACK; CAROL		798.30
S45687	08/25/23		7413	POWER SCHOOL GROUP LLC		30,323.89
S45688	08/25/23		7276	POWER SCHOOL HOLDINGS LLC		17,755.00
S45689	08/25/23		2721	PRIHODA; STACY		75.00
S45690	08/25/23		1521	PROVIDET SERVICE ASSOC INC		11,100.00
S45691	08/25/23		Z437	PULLUM;SHERRI		1,000.00
S45692	08/25/23		2002	SCHOOL SPECIALTY		7,469.65
S45693	08/25/23		6829	STAPLES CONTRACT & COMMERCIAL INC		3,890.31
S45694	08/25/23		1781	TREASURER, STATE OF NEW JERSEY		354,923.70
S45695	08/25/23		4071	TSUJ. CORPORATION		33,472.58
S45696	08/25/23		7724	ULTRAPRO PEST PROTECTION		536.00
S45697	08/25/23		I300	UNITEMP MECHANICAL DEGREES LLC		25,177.72
S45698	08/25/23		2771	W.B. MASON COMPANY, INC.		65.60
S45699	08/25/23		5362	WEX HEALTH INC		258.00
S45700	08/25/23		1714	YANKEE LINEN INC		313.50

Starting date 7/1/2023 Ending date 8/25/2023

Fund Totals		
11	General Current Expense	\$1,939,063.75
12	Capital Outlay	\$36,524.68
13	Special Schools	\$22,953.93
20	Special Revenue Funds	\$43,774.65
30	Capital Projects Funds	\$486,719.81
60	CAFETERIA	\$14,834.17
61	ENTERPRISE FUND	\$7,694.93
62	INTERNAL SERVICE FUND	\$40,385.99
Total for all checks listed		\$2,591,951.91

Prepared and submitted by: _____
Board Secretary

Date

**BERGEN COUNTY TECHNICAL SCHOOLS
APPROVAL OF PAYMENT OF BILLS**

Month: July - August 2023

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
7/1/2023 - 8/25/2023	012457 - 012714	7,990,141.82	
7/1/2023 - 8/25/2023	S45525 - S45700	<u>2,591,951.91</u>	10,582,093.73

<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020782</u>	
7/21/2023	1124	<u>5,835.80</u>	5,835.80

<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
		<u>0.00</u>	0.00

Starting date 6/23/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45337	06/30/23		X178	ACV ENVIRONMENTAL SERVICES, INC		10,495.50
S45338	06/30/23		6931	ATLANTIC,TOMORROWS OFFICE		22,638.59
S45339	06/30/23		1059	B & H PHOTO-VIDEO INC		11,761.37
S45340	06/30/23		J713	BANTA; CHANELLE		428.02
S45341	06/30/23		1041	BCTS CLEARING ACCOUNT		17,586.95
S45342	06/30/23		5318	BERGEN BLENDED ACADEMY		1,290.00
S45343	06/30/23		1071	BERGEN COMMUNITY COLLEGE		60,044.00
S45344	06/30/23		1089	BERGEN COUNTY TECHNICAL SCHOOL		856.60
S45345	06/30/23		2525	BUCCINO; ANDREA		68.74
S45346	06/30/23		2677	CAMBRIDGE UNIVERSITY PRESS		1,518.98
S45347	06/30/23		1812	CDW-G		23,170.83
S45348	06/30/23		1190	CHARTWELLS		69,911.60
S45349	06/30/23		1838	DELL MARKETING; L.P.		2,682.00
S45350	06/30/23		1684	GRAINGER		10,657.47
S45351	06/30/23		5276	HAYWARD; EDMUND		617.58
S45352	06/30/23		1329	JEWEL ELECTRICAL SUPPLY		9,762.13
S45353	06/30/23		F230	JOHNSON CONTROLS		38,891.93
S45354	06/30/23		5864	KAPLAN; KEITH		38.84
S45355	06/30/23		6136	LOTTER; GWENDOLYN		224.75
S45356	06/30/23		4982	MAST CONSTRUCTION SERVICES, INC.		42,575.00
S45357	06/30/23		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		615.00
S45358	06/30/23		1462	NOWELL,P.A.		15,684.00
S45359	06/30/23		3313	ORIGENE TECHNOLOGIES, INC.		85.00
S45360	06/30/23		7276	POWER SCHOOL HOLDINGS LLC		15,053.90
S45361	06/30/23		Z437	PULLUM;SHERRI		500.00
S45362	06/30/23		D847	QUINN; JAMES		1,592.00
S45363	06/30/23		7275	SPINELLI; LOUIS		1,615.90
S45364	06/30/23		7497	TULISZWESKA; AGNES		273.37
S45365	06/30/23		7724	ULTRAPRO PEST PROTECTION		286.00
S45366	06/30/23		I300	UNITEMP MECHANICAL DEGREES LLC		3,331.01
S45367	06/30/23		A375	VALENTIN; JASMIN		181.46
S45368	06/30/23		X512	VIENI;JOAN		12.38
S45369	06/30/23		2771	W.B. MASON COMPANY, INC.		740.59
S45370	06/30/23		5362	WEX HEALTH INC		258.00
S45371	06/30/23		1714	YANKEE LINEN INC		106.50

Starting date 6/23/2023 Ending date 6/30/2023

Fund Totals		
11	General Current Expense	\$189,292.05
13	Special Schools	\$2,420.80
20	Special Revenue Funds	\$65,930.79
30	Capital Projects Funds	\$55,825.83
60	CAFETERIA	\$51,761.04
61	ENTERPRISE FUND	\$325.48
Total for all checks listed		\$365,555.99

Prepared and submitted by: _____
Board Secretary

Date

Bergen County Technical Schools
Escrow Direct
Account # 50214

Check Date	Name	Check #	Amount
6/23/2023	Maria Christina Nicolaides	1160	400.00
6/23/2023	Gabriel Ashkenazi	1161	400.00
6/23/2023	Dilush Goonetilleke	1162	1,000.00
6/23/2023	Christina Kaddouh	1163	400.00
6/23/2023	Soyun Kim	1164	1,000.00
6/23/2023	Ananya Jaising	1165	1,000.00
6/23/2023	Emily Jim	1166	1,000.00
TOTAL			5,200.00

Check Journal
Rec and Unrec checks

Bergen County Vo-Tech Schools
Hand and Machine checks

24-F-005T

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08/09/23 15:36

Starting date 6/23/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
011973	✓ 04/21/23	06/30/23	X915	FOUNDATION BUILDING MATERIALS		(927.60)
012266	✓ 06/22/23	06/30/23	5066	DOBCO INC		(3,279,364.20)
012270	✓ 06/22/23	06/30/23	V330	ELITE INSTITUTE		(1,866.67)
012347	✓ 06/22/23	06/30/23	4430	ROCKLER WOODWORKING & HARDWARE		(43.35)
012385	06/30/23		Y733	VEOLIA		455.00
012386	06/30/23		5066	DOBCO INC		3,279,364.20
012387	06/30/23		U829	ACADEMY PPO		2,000.00
012388	06/30/23		6924	ADORAMA		3,515.00
012389	06/30/23		D397	AERO PLUMBING AND HEATING CO., INC		235.73
012390	06/30/23		E836	AIMS EDUCATION		2,700.00
012391	06/30/23		3203	AMERICAN INSTITUTE		3,362.13
012392	06/30/23		R719	BT SPECIALTIES/CROWN TROPHY		771.49
012393	06/30/23		P680	BURYK;ROSEMARY		900.00
012394	06/30/23		4161	CABLEVISION EDUCATION		137.56
012395	06/30/23		1764	CONTENT PARTY RENTALS, INC.		337.70
012396	06/30/23		7233	CONTINENTAL TRADING AND HARDWARE, INC		13,197.75
012397	06/30/23		I872	COUNTY COLLEGE OF MORRIS		2,204.08
012398	06/30/23		1181	COUNTY OF BERGEN		8,073.23
012399	06/30/23		V993	DAVID ZUIDEMA INC. SEPTIC		450.00
012400	06/30/23		I968	DCS, LLC		750.00
012401	06/30/23		Q223	DI CARA/RUBINO ARCHITECTS		137,653.24
012402	06/30/23		6688	ELEVATOR MAINTENANCE CORP		320.00
012403	06/30/23		1934	ESI EQUIPMENT, INC.		4,779.24
012404	06/30/23		X077	ESS,INC		1,915.00
012405	06/30/23		1250	FISHER SCIENTIFIC CO		487.20
012406	06/30/23		Q389	FP MAILING SOLUTIONS		65.85
012407	06/30/23		2279	FRED PRYOR SEMINARS / CAREER TRACK		149.00
012408	06/30/23		1063	GREATER BERGEN COMMUNITY ACTION, INC.		49,200.00
012409	06/30/23		2453	HENRY SCHEIN INC.		264.50
012410	06/30/23		1305	HOLY NAME MEDICAL CENTER		1,363.00
012411	06/30/23		2345	JAY-HILL REPAIRS		332.50
012412	06/30/23		V785	JERSEY FILMMAKER, LLC		68,950.00
012413	06/30/23		U197	JERSEY TRACTOR TRAILER TRAINING, INC		8,000.00
012414	06/30/23		2026	JOSTENS		1,063.40
012415	06/30/23		M609	LAURITO; ANITA		22.00
012416	06/30/23		H383	LEARNWELL		1,243.55
012417	06/30/23		2972	LIFESAVERS INC.		6,972.00
012418	06/30/23		E660	LOMANTO; JENNA		250.00
012419	06/30/23		J258	MATH MEDIC		240.00

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012420	06/30/23		C453	MENDOZA; ARLENE		208.75
012421	06/30/23		B615	MESTANZA; SULEIMA		250.00
012422	06/30/23		N910	MORRIS PSYCHOLOGICAL GROUP, PA		3,500.00
012423	06/30/23		6619	NETTA ARCHITECTS, LLC		2,750.00
012424	06/30/23		R804	NEW JERSEY PRECISION TECHNOLOGIES, INC.		4,652.63
012425	06/30/23		1465	NEWMAN'S FISH FOODS INC		15.00
012426	06/30/23		Q417	NG; JAMES		250.00
012427	06/30/23		Z946	NORTH JERSEY LAND CARE SERVICES, LLC		7,878.00
012428	06/30/23		1468	O. DI BELLA MUSIC INC		1,639.00
012429	06/30/23		Z172	PANTALEO LSCW; JILL A.		21,470.00
012430	06/30/23		1473	PARISIAN BEAUTY ACADEMY		4,866.66
012431	06/30/23		F737	PAUL; JACKIE		169.55
012432	06/30/23		1505	POWER EQUIPMENT SERVICES LLC		2,754.76
012433	06/30/23		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		562.50
012434	06/30/23		3017	RAPID PUMP METER SERVICE CO.		930.00
012435	06/30/23		1526	RIDELL/ALL AMERICAN SPORTS		1,365.81
012436	06/30/23		3876	ROBOTECH CAD SOLUTIONS		5,313.33
012437	06/30/23		6808	ROWAN UNIVERSITY		179.00
012438	06/30/23		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		2,908.78
012439	06/30/23		1590	SEICKEL & SONS INC		150.00
012440	06/30/23		K636	SHERWIN-WILLIAMS		1,427.90
012441	06/30/23		5756	SHERWOOD DAIRY LLC		116.74
012442	06/30/23		4975	SHI INTERNATIONAL CORP.		2,092.13
012443	06/30/23		3854	SOLUTION TREE		3,371.51
012444	06/30/23		1609	STAUBLE; GEORGE		989.40
012445	06/30/23		1597	STEWART MACDONALD'S GUITARY SHOP SUPPL		543.97
012446	06/30/23		X925	SUCCESS ADVERTISING INC		280.79
012447	06/30/23		2337	TREASURER STATE OF NEW JERSEY		600.00
012448	06/30/23		3049	TREASURER, STATE OF NEW JERSEY		182.00
012449	06/30/23		O264	TRIMARK STRATEGIC		445.00
012450	06/30/23		Z361	UNITED SUPPLY CORP		244.20
012451	06/30/23		1679	V.E. RALPH & SON INC		9,486.39
012452	06/30/23		S083	VALLEY TRANSPORTATION		36,937.50
012453	06/30/23		P756	VEOLIA WATER NEW JERSEY		11,207.51
012454	06/30/23		2034	VERIZON WIRELESS		1,092.12
012455	06/30/23		1710	WEINER; MURRAY		1,020.60
012456	06/30/23		6076	WILLIAM J. GUARINI, INC.		2,260.00
230603	H 06/26/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 6/26/2023	112,028.86
230604	H 06/26/23		4864	DCRP BOARD SHARE		144.36

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230605	H	06/26/23		PAY	PAYROLL VENDOR		5,104,420.09
230606	H	06/28/23		1616	STATE OF NJ-HEALTH BENEFITS FD		1,060,907.36
230607	H	06/30/23		1096	BOARD OF VOCATIONAL EDUCATION		147,927.25
230608	H	06/29/23		1498	PC JOHN SUSINO		2,413.97
230609	H	06/29/23		1498	PC JOHN SUSINO		292.92

Fund Totals		
10	General Fund	\$112,778.86
11	General Current Expense	\$5,286,508.37
12	Capital Outlay	\$0.00
13	Special Schools	\$262,576.18
20	Special Revenue Funds	\$562,606.87
30	Capital Projects Funds	\$115,410.20
60	CAFETERIA	\$400.30
61	ENTERPRISE FUND	\$309,816.90
62	INTERNAL SERVICE FUND	\$231,671.19
Total for all checks listed		\$6,881,768.87

Prepared and submitted by: _____

Board Secretary

Date

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012457	07/14/23		T478	VEOLIA		3,374.00
012458	07/27/23		6901	AMERICAN REGISTRY FOR INTERNET NUMBERS		1,000.00
012459	07/27/23		D332	ASANA, INC		3,000.00
012460	07/27/23		F139	ASCD		445.00
012461	07/27/23		D270	AVS TECHNOLOGY		3,322.05
012462	07/27/23		S328	BCASBO C/O JENNIFER PFOHL		250.00
012463	07/27/23		2354	BCCA		250.00
012464	07/27/23		6891	BCPSA		200.00
012465	07/27/23		D927	BCPSA		1,400.00
012466	07/27/23		E201	BERGEN COUNTY CONSORTUM		300.00
012467	07/27/23		T578	BERGEN COUNTY DEBATE LEAGUE		550.00
012468	07/27/23		1087	BERGEN COUNTY MATH LEAGUE		350.00
012469	07/27/23		1077	BERGEN COUNTY UTILITIES AUTHORITY-WPC		597.00
012470	07/27/23		O341	BIG NORTH CONFERENCE		5,945.00
012471	07/27/23		B757	BROWN;MALJEER		144.00
012472	07/27/23		4451	CALIFON CONSULTANTS LLC		1,410.00
012473	07/27/23		6180	CBT NUGGETS, LLC		14,975.00
012474	07/27/23	08/18/23	3712	COMPREHENSIVE BEHAVIORAL HEALTHCARE IN		
012475	07/27/23		5899	COUNCIL FOR EXCEPTIONAL CHILDREN		195.00
012476	07/27/23		R806	DEGROAT;JERICA		239.45
012477	07/27/23		O364	DELLICKER STRATEGIES, LLC		70,074.80
012478	07/27/23		V416	DELTAMATH SOLUTIONS, INC		4,500.00
012479	07/27/23		5195	DIRECTV. INC.		151.99
012480	07/27/23		6451	EBSCO INFORMATION SERVICES		2,327.00
012481	07/27/23		6688	ELEVATOR MAINTENANCE CORP		320.00
012482	07/27/23		1250	FISHER SCIENTIFIC CO		10,517.41
012483	07/27/23		7502	FLIBS		1,125.00
012484	07/27/23		L375	GARCIA;JOSHUA		144.00
012485	07/27/23		X698	GSETA		7,751.00
012486	07/27/23		1305	HOLY NAME MEDICAL CENTER		247.00
012487	07/27/23		Y988	HOME DEPOT PRO		2,098.50
012488	07/27/23		B335	IFRAIMOVA;PAULINA		125.00
012489	07/27/23		1340	J.W. PEPPER & SON INC		92.99
012490	07/27/23		N877	JOSHI;HARSHIL		125.00
012491	07/27/23		T852	LABOY; CHRISTINE		28.25
012492	07/27/23		G646	LEVEL DATE, INC.		3,223.20
012493	07/27/23		3047	LINA		732.65
012494	07/27/23		3069	MEDAMERICA INSURANCE CO.		5,835.46
012495	07/27/23		F652	MERCHAN;JOSIAH A		144.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012496	07/27/23		P288	METROPOLIS CORP.		2,575.00
012497	07/27/23		6428	NAFME		129.00
012498	07/27/23		2315	NASSP		385.00
012499	07/27/23		E229	NASSP		770.00
012500	07/27/23		1428	NATIONAL FIRE PROTECTION ASSOC		175.00
012501	07/27/23		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,430.49
012502	07/27/23		E666	NEW JERSEY MATHEMATICS LEAGUE		100.00
012503	07/27/23	07/27/23		00.0 \$ Multi Stub Void	#012504 Stub	
012504	07/27/23		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		15,480.00
012505	07/27/23		2280	NJAPSA		195.00
012506	07/27/23		2373	NJASA		7,016.00
012507	07/27/23		I436	NJASBO		250.00
012508	07/27/23		D441	NJCCVTS		19,903.00
012509	07/27/23		D145	NJILL C/O ROGER PELLETIER		250.00
012510	07/27/23		2902	NJSBA		27,195.00
012511	07/27/23		G010	NJSBA		998.00
012512	07/27/23		H621	NJSCHOOLJOBS.COM		3,500.00
012513	07/27/23		G430	NJSFC		350.00
012514	07/27/23		5384	NJSIAA		2,675.00
012515	07/27/23		T331	PAYSCHOOLS		4,969.04
012516	07/27/23		1500	PC- DAVID TANKARD		300.00
012517	07/27/23		P623	PC DENNIS MONTONE		300.00
012518	07/27/23		1498	PC JOHN SUSINO		2,600.00
012519	07/27/23		1514	PC RUSSELL DAVIS		500.00
012520	07/27/23		6024	PC- VICTOR LYNCH		300.00
012521	07/27/23		B325	PC-JEREMY WERTHEIM		500.00
012522	07/27/23		5594	PROJECT LEAD THE WAY, INC.		6,400.00
012523	07/27/23		1511	PSE&G		144,932.04
012524	07/27/23		O730	RED RIVER TECHNOLOGY LLC		1,000.00
012525	07/27/23	07/27/23		00.0 \$ Multi Stub Void	#012526 Stub	
012526	07/27/23		1828	RICOH AMERICAS CORPORATION		6,524.00
012527	07/27/23		6250	RUBICON WEST LLC		11,586.00
012528	07/27/23		I537	SAE INTERNATIONAL		2,499.00
012529	07/27/23		K636	SHERWIN-WILLIAMS		3,751.73
012530	07/27/23		4975	SHI INTERNATIONAL CORP.		147,201.04
012531	07/27/23		2344	STANDARD INSURANCE COMPANY		1,177.94
012532	07/27/23		1603	STRAUSS ESMAY ASSOCIATES, LLP		4,965.00
012533	07/27/23		5709	THE ECONOMIST SUBSCRIPTION CTR		220.00
012534	07/27/23		2337	TREASURER STATE OF NEW JERSEY		212.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012535	07/27/23		7561	UNIVERSITY OF FASHION INC		575.00
012536	07/27/23		2034	VERIZON WIRELESS		1,050.58
012537	07/27/23		1708	WOLFRAM RESEARCH INC		6,611.98
012538	07/28/23		5918	AIRGAS USA,LLC		754.95
012539	07/28/23		1906	ALAN PARTY RENTALS		874.00
012540	07/28/23		3203	AMERICAN INSTITUTE		2,390.34
012541	07/28/23		2201	AVTECH TECHNOLOGY, INC.		914.29
012542	07/28/23		N399	BEDFORD, FREEMAN & WORTH		31,713.00
012543	07/28/23		5176	BERGEN COMMUNITY COLLEGE		286,907.94
012544	07/28/23		1070	BERGEN COUNTY BOARD OF SOCIAL SERVICES		6,114.62
012545	07/28/23		3021	BILL'S LANDSCAPING & DESIGN, INC.		1,608.33
012546	07/28/23		H457	CATALANO MUSIC PRODUCTS		129.90
012547	07/28/23		Y132	COOPER ELECTRIC		84.00
012548	07/28/23		7187	CRYSTAL CLEAR GLASS		450.00
012549	07/28/23		Q223	DI CARA/RUBINO ARCHITECTS		18,802.83
012550	07/28/23		6457	DIRECT ENERGY BUSINESS		4,752.30
012551	07/28/23		6601	EARTH NETWORKS INC		4,249.00
012552	07/28/23		1961	ELECTRONIX EXPRESS		1,946.00
012553	07/28/23		6688	ELEVATOR MAINTENANCE CORP		320.00
012554	07/28/23		1105	ENCYCLOPEDIA BRITANNICA INC.		975.00
012555	07/28/23		T135	F.W. WEBB COMPANY		5,798.89
012556	07/28/23		1250	FISHER SCIENTIFIC CO		70.32
012557	07/28/23		1252	FLINN SCIENTIFIC INC		437.10
012558	07/28/23		X915	FOUNDATION BUILDING MATERIALS		5,055.60
012559	07/28/23		2279	FRED PRYOR SEMINARS / CAREER TRACK		298.00
012560	07/28/23		1063	GREATER BERGEN COMMUNITY ACTION, INC.		46,953.00
012561	07/28/23		4328	HAIG SERVICE CORPORATION		2,855.00
012562	07/28/23		1289	HOME DEPOT CREDIT SERVICES		1,438.14
012563	07/28/23		5944	INTERNATIONAL BACCALAUREATE ORG		12,233.00
012564	07/28/23		6348	IRON MOUNTAIN		1,466.29
012565	07/28/23		U197	JERSEY TRACTOR TRAILER TRAINING, INC		20,000.00
012566	07/28/23		C273	LAS COMP INSTITUTE OF IT		14,924.97
012567	07/28/23		X283	LAWRENCE;MARY ANN		10,500.00
012568	07/28/23		L355	MURPHSELITE		2,000.00
012569	07/28/23		6619	NETTA ARCHITECTS, LLC		75.04
012570	07/28/23		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		860.00
012571	07/28/23		2208	NICKERSON CORPORATION		6,996.58
012572	07/28/23		2085	NORTH JERSEY MEDIA GROUP INC.		323.39
012573	07/28/23		7277	O.C.A. BENEFIT SERVICES, LLC		581.25

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012574	07/28/23		T685	PASSAIC METAL & BUILDING SUPPLIES CO.		374.88
012575	07/28/23		2189	PERRY'S FLORIST		659.92
012576	07/28/23		3017	RAPID PUMP METER SERVICE CO.		1,710.00
012577	07/28/23		2776	REMINGTON & VERNICK ENGINEERS		1,902.88
012578	07/28/23	07/28/23	5041	RIGOLOSI;RONALD A.; M.D.		
012579	07/28/23		G395	RMAC SUPPLIES CO.		244.76
012580	07/28/23		6808	ROWAN UNIVERSITY		537.00
012581	07/28/23		5714	RUTGERS UNIVERSITY		3,500.00
012582	07/28/23		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		5,009.71
012583	07/28/23		4975	SHI INTERNATIONAL CORP.		37,182.81
012584	07/28/23		X925	SUCCESS ADVERTISING INC		152.21
012585	07/28/23		7052	THOMAS SCIENTIFIC		2,033.25
012586	07/28/23		M874	UNITED FIRE PROTECTION		3,161.00
012587	07/28/23		Z361	UNITED SUPPLY CORP		97.84
012588	07/28/23		2034	VERIZON WIRELESS		2,728.62
012589	07/28/23		B558	VWR INTERNATIONAL		134.50
012590	07/28/23		1695	WOMEN'S RIGHTS INFORMATION CENTER		6,600.00
012591	07/28/23		1713	XEROX CORPORATION		2,214.06
012592	07/28/23		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
012593	08/25/23		2617	4 WALL ENTERTAINMENT		31,165.62
012594	08/25/23		D397	AERO PLUMBING AND HEATING CO., INC		639.31
012595	08/25/23		F139	ASCD		711.05
012596	08/25/23		D270	AVS TECHNOLOGY		2,777.50
012597	08/25/23		L417	BCSCA		360.00
012598	08/25/23		1093	BOARD OF VOCATIONAL EDUCATION		477.69
012599	08/25/23		Z975	BOATENG;ALEX		125.00
012600	08/25/23		5855	BOBCAT OF NORTH JERSEY		8,414.16
012601	08/25/23		U888	BRIGHTLY SOFTWARE INC		7,982.51
012602	08/25/23		J738	BROOKAIRE COMPANY, LLC		7,678.36
012603	08/25/23		2692	BROWN UNIVERSITY		48.00
012604	08/25/23		1108	BSN SPORTS, LLC		6,059.81
012605	08/25/23		P680	BURYK;ROSEMARY		1,450.00
012606	08/25/23		4161	CABLEVISION EDUCATION		148.04
012607	08/25/23		1145	CAROLINA BIOLOGICAL SUPPLY CO		42.30
012608	08/25/23		J704	CARRION;ANGELA		100.00
012609	08/25/23		6461	CLASSIC SPORT FLOORS		5,823.52
012610	08/25/23		T910	CLEARY, GIACOBBE, ALFIERI, JACOBS LLC		99.00
012611	08/25/23		2195	COLDSTAT REFRIGERATION		116.25
012612	08/25/23		1170	COMMERCIAL INTERIORS DIRECT, INC.		4,375.80

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012613	08/25/23		7233	CONTINENTAL TRADING AND HARDWARE, INC		5,580.85
012614	08/25/23		R482	COURSEKEY		7,704.00
012615	08/25/23		Y665	CRUIZIN WITH RC S INC		1,119.88
012616	08/25/23		1214	DICK BLICK ART MATERIALS		411.60
012617	08/25/23		5993	DIRECT ENERGY BUSINESS		3,790.75
012618	08/25/23		6457	DIRECT ENERGY BUSINESS		976.67
012619	08/25/23		5195	DIRECTV. INC.		158.24
012620	08/25/23		5066	DOBCO INC		2,447,975.84
012621	08/25/23		3478	DREW UNIVERSITY		825.00
012622	08/25/23		J360	DRONE; TYREE		125.00
012623	08/25/23		E290	EARTHCAM		4,500.00
012624	08/25/23		T244	EASTERN LIFT TRUCK CO., INC		3,355.13
012625	08/25/23		3025	ECOLAB INSTITUTIONAL CUSTOMER SERVICE		1,668.22
012626	08/25/23		1961	ELECTRONIX EXPRESS		363.50
012627	08/25/23		6688	ELEVATOR MAINTENANCE CORP		320.00
012628	08/25/23		1353	ESE (FESTO)		1,088.00
012629	08/25/23		1934	ESI EQUIPMENT, INC.		32,089.00
012630	08/25/23		T135	F.W. WEBB COMPANY		4,732.80
012631	08/25/23		2492	FEA - FOUNDATION FOR EDUCALTIONAL ADMIN.		125.00
012632	08/25/23		1252	FLINN SCIENTIFIC INC		72.88
012633	08/25/23		U652	FREZZI ENERGY SYSTEMS		13,658.90
012634	08/25/23		5009	FRIDMAN; ESTHER		650.00
012635	08/25/23		4328	HAIG SERVICE CORPORATION		4,377.73
012636	08/25/23		1296	HANNON'S		23,126.33
012637	08/25/23		2791	HERFF JONES, INC,		2,080.80
012638	08/25/23		Y988	HOME DEPOT PRO		3,793.50
012639	08/25/23		6181	HUDSON COMMUNITY ENTERPRISES		100.00
012640	08/25/23		7154	INSTRUMENTALIST AWARDS		439.00
012641	08/25/23		I731	JB PRINCE COMPANY, INC		1,330.00
012642	08/25/23		U197	JERSEY TRACTOR TRAILER TRAINING, INC		12,000.00
012643	08/25/23		2504	LAWSON PRODUCTS, INC.		248.48
012644	08/25/23		1354	LERCH, VINCI & BLISS		855.00
012645	08/25/23		K755	LI; HUAYING		36.00
012646	08/25/23		3047	LINA		732.90
012647	08/25/23		Z354	LOTUS CONNECT LLC		21.00
012648	08/25/23		B528	MCCAIN;BETHANY		141.25
012649	08/25/23		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		1,136.95
012650	08/25/23		T038	MILLER;MELACHI		144.00
012651	08/25/23		1408	MITCHELL1		1,589.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012652	08/25/23		2258	MODERN GROUP LTD		897.00
012653	08/25/23		J035	MORALES;ERIN		144.00
012654	08/25/23		1416	MORRIS COUNTY VOCATIONAL SCHOOL		1,081.46
012655	08/25/23		L355	MURPHSELITE		3,500.00
012656	08/25/23		1790	MUSIC THEATRE INTERNATIONAL		7,709.00
012657	08/25/23		1422	NASCO		91.32
012658	08/25/23		Z229	NATIONAL COUNCIL FOR MENTAL WELLBEING		3,400.00
012659	08/25/23		6853	NATIONAL SAFETY COUNCIL		390.00
012660	08/25/23		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,479.43
012661	08/25/23		6876	NEW JERSEY ASSOCIATION OF DESIGNATED PEI		125.00
012662	08/25/23		2740	NEW JERSEY SCHOOL BLD. & GROUNDS ASSOC		475.00
012663	08/25/23		R375	NEW YORK CAKE WHOLESALE		1,357.26
012664	08/25/23		2373	NJASA		2,780.00
012665	08/25/23		J849	NJTAC		1,555.00
012666	08/25/23		U943	NUNEZ;MADELIN		115.00
012667	08/25/23		7277	O.C.A. BENEFIT SERVICES, LLC		187.50
012668	08/25/23		H236	ONE LOVE CPR, INC		160.00
012669	08/25/23		F660	ORTIZ; OLIMPIA		114.45
012670	08/25/23		S674	PEPE; MARIA		4,000.00
012671	08/25/23		J739	PEREZ;HECTOR		125.00
012672	08/25/23		1505	POWER EQUIPMENT SERVICES LLC		369.43
012673	08/25/23		E443	PRECIOUS STONES COACHING		250.00
012674	08/25/23		1508	PROJECT ADVENTURE INC		3,645.00
012675	08/25/23		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		562.50
012676	08/25/23		1511	PSE&G		131,505.81
012677	08/25/23		4382	PWISTA		799.00
012678	08/25/23		E834	QUINCY COMPRESSOR LLC		8,499.47
012679	08/25/23		3017	RAPID PUMP METER SERVICE CO.		4,470.00
012680	08/25/23		G957	READSPEAKER		637.50
012681	08/25/23	08/25/23		00.0 \$ Multi Stub Void	#012682 Stub	
012682	08/25/23		1828	RICOH AMERICAS CORPORATION		6,524.00
012683	08/25/23		5041	RIGOLOSI;RONALD A.; M.D.		7,500.00
012684	08/25/23		G395	RMAC SUPPLIES CO.		23,897.66
012685	08/25/23		E700	RODRIGUEZ; LEANDRO		246.00
012686	08/25/23		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		3,377.86
012687	08/25/23		7586	S&S WORLDWIDE		799.20
012688	08/25/23		L831	SCHOOL HEALTH COOPERATION		745.95
012689	08/25/23		N941	SHERMAN;EVERETT		125.00
012690	08/25/23	08/25/23		00.0 \$ Multi Stub Void	#012691 Stub	

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012691	08/25/23		K636	SHERWIN-WILLIAMS		5,946.59
012692	08/25/23		4975	SHI INTERNATIONAL CORP.		84,783.28
012693	08/25/23		V234	SOUNDZABOUND		396.00
012694	08/25/23		4925	STATE OF NEW JERSEY		1,186.50
012695	08/25/23		7057	STUDICA, INC		73.84
012696	08/25/23		X925	SUCCESS ADVERTISING INC		8.28
012697	08/25/23		5526	SURVEYMONKEY, INC		276.00
012698	08/25/23		B694	THE CANNING GROUP		262.50
012699	08/25/23		W698	THE LAW OFFICES OF JOHN L. SCHETTINO, LL		1,340.12
012700	08/25/23		F606	TOLENTINO;JASMIN		144.00
012701	08/25/23		6950	TURNITIN, LLC		18,285.50
012702	08/25/23		1662	UNITED MOTOR PARTS		209.30
012703	08/25/23		1679	V.E. RALPH & SON INC		10,950.83
012704	08/25/23		1682	VAN DINE'S MOTORS INC		378.00
012705	08/25/23		P756	VEOLIA WATER NEW JERSEY		7,672.89
012706	08/25/23		2034	VERIZON WIRELESS		3,803.01
012707	08/25/23		Z259	VETERINARY INFORMATION NETWORK INC		617.40
012708	08/25/23		4343	VISTA TRAVEL INC.		8,633.91
012709	08/25/23		Z736	WALLACE SR.;STEPHEN P		144.00
012710	08/25/23		6076	WILLIAM J. GUARINI, INC.		474.60
012711	08/25/23		1713	XEROX CORPORATION		2,114.39
012712	08/25/23		Q536	XIAO; DANHUA		78.10
012713	08/25/23		H525	YOON;ELIZABETH		144.00
012714	08/25/23		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
230705	H 07/31/23		1616	STATE OF NJ-HEALTH BENEFITS FD		835.01
230706	H 07/31/23		1616	STATE OF NJ-HEALTH BENEFITS FD		1,066,357.18
230709	07/31/23		PAY	PAYROLL VENDOR		
230801	H 08/07/23		1616	STATE OF NJ-HEALTH BENEFITS FD		835.01
230802	H 08/15/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 8/15/2023	14,190.29
230803	H 08/15/23		4864	DCRP BOARD SHARE		467.94
240701	H 07/14/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 7/14/2023	14,571.90
240702	H 07/14/23		4864	DCRP BOARD SHARE		621.13
240703	H 07/31/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 7/31/2023	14,064.47
240704	H 07/31/23		4864	DCRP BOARD SHARE		138.65
240707	H 07/31/23		PAY	PAYROLL VENDOR		2,539,280.68
240708	H 07/31/23		1096	BOARD OF VOCATIONAL EDUCATION		155,620.50

Starting date 7/1/2023 Ending date 8/25/2023

Fund Totals		
10	General Fund	\$47,326.66
11	General Current Expense	\$4,239,935.50
12	Capital Outlay	\$99,145.70
13	Special Schools	\$219,337.12
20	Special Revenue Funds	\$400,871.61
30	Capital Projects Funds	\$2,527,343.67
60	CAFETERIA	\$5,111.39
61	ENTERPRISE FUND	\$300,530.21
62	INTERNAL SERVICE FUND	\$150,539.96
Total for all checks listed		\$7,990,141.82

Prepared and submitted by: _____
Board Secretary

Date

Bergen County Technical Schools

**Unemployment Account
Account # 9551020782**

Check Date	Check #		Amount
7/21/2023	1124	New Jersey Dept of Labor	5,835.80
TOTAL			5,835.80

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$5,588,032.02
102-106	Cash Equivalents		\$7,588,898.95
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$564,765.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,373,436.95	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$5,948,701.95

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$41,243.09

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$19,166,876.01

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,728,325.72
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,136,542.81
Total liabilities		\$4,864,868.53

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$2,283,467.16
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$8,588,898.95
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$8,588,898.95
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$795,747.41
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
		\$795,747.41
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
		\$0.00
	Total appropriated	\$11,668,113.52

Unappropriated:

770	Fund balance, July 1	\$2,633,893.96
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$14,302,007.48
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Total liabilities and fund equity	<u>\$19,166,876.01</u>
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$8,588,898.95)	\$8,588,898.95
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$8,588,898.95)</u>	<u>\$8,588,898.95</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$8,588,898.95)</u>	<u>\$8,588,898.95</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$795,747.41)	\$795,747.41
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$9,384,646.36)</u>	<u>\$9,384,646.36</u>

Prepared and submitted by :


Board Secretary


Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	69,839,126	99,422	69,938,548	69,557,806	Under	380,742
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	20,417	0	20,417	60,725		(40,308)
Total		76,405,090	99,422	76,504,512	75,314,079		1,190,434
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,939,265	24,913	11,964,178	11,577,073	142,904	244,200
11160	Total Basic Skills/Remedial – Instruct.	100,267	900	101,167	101,167	0	0
12160	Total Bilingual Education – Instruction	109,685	300	109,985	109,954	0	31
15180	TOTAL VOCATIONAL PROGRAMS	17,646,553	512,143	18,158,696	17,571,297	487,042	100,357
17100	Total School-Sponsored Co/Extra Curricul	844,700	87,069	931,769	928,468	0	3,301
17600	Total School-Sponsored Athletics – Instr	1,033,437	32,552	1,065,989	1,053,121	6,642	6,227
25100	Total Other Instructional Programs - Ins	430,000	98,700	528,700	507,827	0	20,873
29680	Total Undistributed Expenditures – Atten	133,711	550	134,261	134,221	0	40
30620	Total Undistributed Expenditures – Healt	598,310	12,570	610,880	606,667	2,014	2,199
40580	Total Undistributed Expend – Speech, OT,	304,666	(10,575)	294,091	284,420	0	9,671
41660	Total Undist. Expend. – Guidance	2,726,581	(146,200)	2,580,381	2,521,151	0	59,230
42200	Total Undist. Expend. – Child Study Team	910,907	47,509	958,416	908,061	4,580	45,775
43200	Total Undist. Expend. – Improvement of I	1,625,379	11,178	1,636,557	1,572,303	29,880	34,374
43620	Total Undist. Expend. – Edu. Media Serv.	141,976	0	141,976	89,949	3,700	48,327
44180	Total Undist. Expend. – Instructional St	102,500	4,673	107,173	31,192	17,804	58,177
45300	Support Serv. - General Admin	1,745,036	230,571	1,975,607	1,820,467	110,750	44,389
46160	Support Serv. - School Admin	2,709,967	29,234	2,739,201	2,734,277	326	4,598
47200	Total Undist. Expend. – Central Services	1,617,478	11,072	1,628,550	1,541,559	13,425	73,565
47620	Total Undist. Expend. – Admin. Info. Tec	5,365,486	358,562	5,724,048	5,371,485	349,647	2,916
51120	Total Undist. Expend. – Oper. & Maint. O	8,567,991	381,167	8,949,158	8,437,432	230,254	281,472
52480	Total Undist. Expend. – Student Transpor	765,070	0	765,070	633,164	0	131,906
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,264,500	(93,475)	13,171,025	12,453,747	3,442	713,836
75880	TOTAL EQUIPMENT	0	2,013,767	2,013,767	1,290,770	623,494	99,503
76260	Total Facilities Acquisition and Constr	57,894	880,909	938,803	736,627	185,843	16,332
77140	Total Post-Secondary Programs - Instruct	518,331	36,284	554,615	503,585	9,519	41,511
77280	Total Post-Secondary Programs – Support	125,000	(1,000)	124,000	121,674	0	2,326
78180	Total Other Special Schools - Instructio	1,024,606	(6,067)	1,018,539	966,292	36,746	15,501
78320	Total Other Special Schools – Support Se	487,303	32,885	520,188	450,238	21,623	48,327
81180	Total Vocational Evening-Local Instructi	461,471	(40,585)	420,886	296,465	0	124,421
81320	Total Vocational Evening-Local-Support S	925,110	13,565	938,675	839,011	3,832	95,832
83060	Total GED Testing Centers	121,910	0	121,910	65,275	0	56,635
Total		76,405,090	4,523,168	80,928,258	76,258,939	2,283,467	2,385,853

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		34,233,952	0	34,233,952	34,233,952		0
00150	10-1320	Tuition from LEAs Within State		33,256,764	0	33,256,764	32,730,330	Under	526,434
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	1,994,303		(394,303)
00300	10-1___	Unrestricted Miscellaneous Revenues		526,500	0	526,500	587,911		(61,411)
00310	10-1991	GED Testing Center Fees		121,910	0	121,910	11,310	Under	110,600
00330	10-1___	Interest Earned on Maintenance Reserve		100,000	99,422	199,422	0	Under	199,422
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,611,919	0	1,611,919	1,611,919		0
00495	10-3199	DOE Loan Against State Aid		2,250,885	0	2,250,885	2,250,885		0
00540	10-4200	Medicaid Reimbursement		20,417	0	20,417	57,956		(37,539)
00541	10-4210	FFCRA/SEMI and ARRA/SEMI Revenue		0	0	0	2,769		(2,769)
Total				76,405,090	99,422	76,504,512	75,314,079		1,190,434
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		10,451,025	(20,000)	10,431,025	10,282,322	0	148,703
02180	11-140-100-106	Other Salaries for Instruction		229,240	4,600	233,840	233,790	0	50
02200	11-140-100-320	Purchased Professional – Educational Ser		105,000	0	105,000	81,250	0	23,750
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		25,000	0	25,000	22,368	0	2,632
02260	11-140-100-610	General Supplies		848,000	19,261	867,261	723,136	95,924	48,201
02280	11-140-100-640	Textbooks		175,000	(13,348)	161,652	95,543	46,610	19,499
02300	11-140-100-800	Other Objects		6,000	19,000	25,000	23,321	370	1,309
02500	11-150-100-101	Salaries of Teachers		75,000	27,000	102,000	101,978	0	22
02540	11-150-100-320	Purchased Professional – Educational Ser		25,000	(11,600)	13,400	13,365	0	35
11000	11-230-100-101	Salaries of Teachers		100,267	900	101,167	101,167	0	0
12000	11-240-100-101	Salaries of Teachers		109,685	300	109,985	109,954	0	31
14000	11-310-100-101	Salaries of Teachers		8,071,486	(261,450)	7,810,036	7,780,507	0	29,529
14040	11-310-100-320	Purchased Professional-Educational Servi		1,502,000	(102,700)	1,399,300	1,396,237	0	3,063
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		52,500	6,875	59,375	37,528	0	21,847
14100	11-310-100-610	General Supplies		906,850	633,057	1,539,907	1,156,985	352,034	30,888
14120	11-310-100-640	Textbooks		130,000	(64,621)	65,379	52,112	204	13,062
14140	11-310-100-8___	Other Objects		18,000	11,140	29,140	29,009	0	131
15000	11-320-100-101	Salaries of Teachers		6,094,717	(79,200)	6,015,517	6,015,372	0	145
15040	11-320-100-320	Purchased Professional-Educational Servi		625,000	87,000	712,000	711,359	600	41
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	(3,000)	1,000	831	0	169
15100	11-320-100-610	General Supplies		197,000	295,492	492,492	357,031	134,203	1,257
15120	11-320-100-640	Textbooks		35,000	(15,824)	19,176	18,971	0	205
15140	11-320-100-8___	Other Objects		10,000	5,375	15,375	15,354	0	21
17000	11-401-100-1___	Salaries		810,000	77,200	887,200	887,036	0	164
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	520	2,220	28	0	2,192
17060	11-401-100-8___	Other Objects		33,000	9,349	42,349	41,405	0	944

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17500 11-402-100-1__ Salaries	749,437	21,800	771,237	771,170	0	67
17520 11-402-100-[3-5] Purchased Services (300-500 series)	109,000	12,925	121,925	114,151	6,256	1,518
17540 11-402-100-6__ Supplies and Materials	135,000	(3)	134,997	134,145	386	466
17560 11-402-100-8__ Other Objects	40,000	(2,169)	37,831	33,655	0	4,176
25000 11-4__-100-1__ Salaries	430,000	98,700	528,700	507,827	0	20,873
29500 11-000-211-1__ Salaries	133,711	550	134,261	134,221	0	40
30500 11-000-213-1__ Salaries	534,310	3,200	537,510	537,478	0	32
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	(3,575)	34,425	33,938	0	487
30580 11-000-213-6__ Supplies and Materials	8,500	3,215	11,715	9,264	2,014	437
30600 11-000-213-8__ Other Objects	17,500	9,730	27,230	25,987	0	1,243
40500 11-000-216-1__ Salaries	304,666	(10,575)	294,091	284,420	0	9,671
41500 11-000-218-104 Salaries of Other Professional Staff	2,389,583	(146,200)	2,243,383	2,213,818	0	29,565
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	251,998	0	251,998	229,583	0	22,415
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	77,750	0	7,250
42000 11-000-219-104 Salaries of Other Professional Staff	633,995	35,000	668,995	668,899	0	96
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	184,912	0	184,912	161,199	0	23,713
42060 11-000-219-320 Purchased Professional – Educational Ser	60,000	5,400	65,400	61,887	3,500	13
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	132	6,132	2,029	0	4,103
42160 11-000-219-6__ Supplies and Materials	20,000	6,977	26,977	13,643	1,080	12,255
42180 11-000-219-8__ Other Objects	6,000	0	6,000	405	0	5,595
43020 11-000-221-104 Salaries of Other Professional Staff	1,135,194	5,000	1,140,194	1,140,184	0	10
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	229,685	0	229,685	224,672	0	5,013
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	(8,100)	41,900	35,970	5,904	26
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	8,885	89,385	66,941	9,462	12,982
43160 11-000-221-6__ Supplies and Materials	40,000	11,178	51,178	36,155	10,584	4,438
43180 11-000-221-8__ Other Objects	90,000	(5,785)	84,215	68,382	3,930	11,903
43500 11-000-222-1__ Salaries	64,476	0	64,476	21,754	0	42,722
43560 11-000-222-[4-5] Other Purchased Services (400-500 series)	75,000	0	75,000	68,195	3,700	3,105
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	4,673	67,173	30,718	670	35,785
44160 11-000-223-8__ Other Objects	40,000	0	40,000	474	17,134	22,392
45000 11-000-230-1__ Salaries	649,336	(49,375)	599,961	599,946	0	15
45040 11-000-230-331 Legal Services	250,000	(31,250)	218,750	208,449	0	10,301
45060 11-000-230-332 Audit Fees	70,000	0	70,000	68,800	0	1,200
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	6,000	16,000	13,474	0	2,526
45080 11-000-230-334 Architectural/Engineering Services	125,000	297,112	422,112	311,504	110,313	295
45100 11-000-230-339 Other Purchased Professional Services	112,000	4,500	116,500	116,434	0	66
45140 11-000-230-530 Communications/Telephone	300,000	(17,500)	282,500	282,448	0	52
45160 11-000-230-585 BOE Other Purchased Services	1,000	288	1,288	1,286	0	2
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	160,700	19,987	180,687	157,783	0	22,904
45200 11-000-230-610 General Supplies	10,000	808	10,808	4,864	438	5,507

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45260	11-000-230-890	Miscellaneous Expenditures	56,000	0	56,000	55,480	0	520
45280	11-000-230-895	BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,978,047	29,500	2,007,547	2,006,274	0	1,273
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	653,820	19,300	673,120	672,827	0	293
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	12,600	(7,620)	4,981	4,111	0	869
46120	11-000-240-6__	Supplies and Materials	38,500	(16,071)	22,429	21,764	326	338
46140	11-000-240-8__	Other Objects	27,000	4,125	31,125	29,301	0	1,824
47000	11-000-251-1__	Salaries	1,424,478	0	1,424,478	1,358,629	0	65,849
47040	11-000-251-340	Purchased Technical Services	136,300	17,368	153,668	142,364	11,063	241
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	13,500	4,497	17,997	15,792	459	1,746
47100	11-000-251-6__	Supplies and Materials	32,000	(16,293)	15,707	8,744	1,903	5,060
47180	11-000-251-890	Other Objects	11,200	5,500	16,700	16,031	0	669
47500	11-000-252-1__	Salaries	3,645,486	(71,500)	3,573,986	3,573,897	0	89
47520	11-000-252-330	Purchased Professional Services	100,000	0	100,000	100,000	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	1,265,000	90,677	1,355,677	1,340,356	12,820	2,502
47580	11-000-252-6__	Supplies and Materials	350,000	341,084	691,084	354,118	336,827	139
47600	11-000-252-8__	Other Objects	5,000	(1,700)	3,300	3,114	0	186
48500	11-000-261-1__	Salaries	566,439	0	566,439	538,585	0	27,854
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	550,000	292,040	842,040	821,687	19,313	1,040
48540	11-000-261-610	General Supplies	215,000	2,413	217,413	164,478	29,461	23,474
49000	11-000-262-1__	Salaries	3,206,246	90,900	3,297,146	3,282,105	0	15,041
49040	11-000-262-3__	Purchased Professional and Technical Ser	150,000	(25,000)	125,000	125,000	0	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	547,500	(129,031)	418,469	310,058	45,819	62,591
49120	11-000-262-490	Other Purchased Property Services	110,000	12,000	122,000	121,930	0	70
49140	11-000-262-520	Insurance	525,000	(55,000)	470,000	469,900	0	100
49160	11-000-262-590	Miscellaneous Purchased Services	2,500	264	2,764	914	298	1,552
49180	11-000-262-610	General Supplies	390,000	154,731	544,731	462,560	67,723	14,448
49200	11-000-262-621	Energy (Natural Gas)	400,000	9,100	409,100	409,001	0	99
49220	11-000-262-622	Energy (Electricity)	1,300,000	(22,600)	1,277,400	1,277,313	0	87
49260	11-000-262-626	Energy (Gasoline)	30,000	2,900	32,900	32,801	0	99
49280	11-000-262-8__	Other Objects	15,000	4,210	19,210	19,200	0	10
50000	11-000-263-1__	Salaries	290,306	(30,600)	259,706	246,317	0	13,389
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	40,000	81,316	121,316	75,441	45,841	34
50060	11-000-263-610	General Supplies	10,000	27,906	37,906	18,935	18,943	28
51000	11-000-266-1__	Salaries	35,000	0	35,000	0	0	35,000
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	180,000	(43,500)	136,500	51,589	2,855	82,056
51060	11-000-266-610	General Supplies	5,000	9,118	14,118	9,619	0	4,499
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	544,570	0	544,570	473,104	0	71,466
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	9,000	0	9,000	2,341	0	6,659
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	112,500	0	112,500	75,428	0	37,072
52400	11-000-270-593	Misc. Purchased Services - Transportatio	88,000	0	88,000	80,000	0	8,000

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52440	11-000-270-615	Transportation Supplies	8,000	0	8,000	1,622	0	6,378
52460	11-000-270-8__	Other objects	3,000	0	3,000	669	0	2,331
71020	11-000-291-220	Social Security Contributions	1,310,000	0	1,310,000	1,246,746	0	63,254
71060	11-000-291-241	Other Retirement Contributions - PERS	2,200,000	0	2,200,000	2,040,053	0	159,947
71160	11-000-291-260	Workmen's Compensation	665,000	0	665,000	657,240	0	7,760
71180	11-000-291-270	Health Benefits	8,702,000	(250,000)	8,452,000	7,978,173	0	473,827
71200	11-000-291-280	Tuition Reimbursement	120,000	(75)	119,925	107,468	3,442	9,015
71220	11-000-291-290	Other Employee Benefits	267,500	156,600	424,100	424,067	0	33
75500	12-000-100-73__	Undistributed Expenditures - Instruction	0	1,556,035	1,556,035	959,754	497,256	99,025
75680	12-000-252-73__	Undistributed Expenditures - Admin. Info	0	216,885	216,885	162,995	53,600	291
75720	12-000-262-73__	Undist. Expend. - Custodial Services	0	133,848	133,848	79,735	54,028	85
75740	12-000-263-73__	Undist. Expend. - Care and Upkeep of Gro	0	89,866	89,866	71,161	18,610	95
75860	12-___-__00-73__	Special Schools (All Programs)	0	17,132	17,132	17,125	0	7
76080	12-000-400-450	Construction Services	0	880,909	880,909	688,733	185,843	6,332
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	47,894	0	47,894	47,894	0	0
77000	13-330-100-101	Salaries of Teachers	412,231	0	412,231	395,097	0	17,134
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	10,600	10,378	20,978	14,951	0	6,027
77080	13-330-100-610	General Supplies	70,000	20,093	90,093	78,283	8,201	3,609
77100	13-330-100-640	Textbooks	18,000	6,576	24,576	9,173	1,088	14,315
77120	13-330-100-8__	Other Objects	7,500	(763)	6,737	6,080	230	427
77180	13-330-200-2__	Personnel Services - Employee Benefits	125,000	(1,000)	124,000	121,674	0	2,326
78000	13-4__-100-101	Salaries of Teachers	661,606	80,500	742,106	741,863	0	243
78120	13-4__-100-610	General Supplies	363,000	(86,567)	276,433	224,428	36,746	15,258
78200	13-4__-200-1__	Salaries	247,903	0	247,903	227,807	0	20,096
78220	13-4__-200-2__	Personnel Services - Employee Benefits	175,000	0	175,000	156,886	0	18,114
78240	13-4__-200-3__	Purchased Professional and Technical Svc	15,600	9,074	24,674	20,314	0	4,360
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series	33,000	16,307	49,307	31,686	15,600	2,021
78280	13-4__-200-6__	Supplies and Materials	6,800	7,829	14,629	8,553	6,023	53
78300	13-4__-200-8__	Other Objects	9,000	(325)	8,675	4,992	0	3,683
81000	13-629-100-101	Salaries of Teachers	426,471	(41,100)	385,371	280,343	0	105,028
81120	13-629-100-610	General Supplies	30,000	515	30,515	15,622	0	14,893
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	0	1,000
81160	13-629-100-8__	Other Objects	4,000	0	4,000	500	0	3,500
81200	13-629-200-1__	Salaries	616,310	30,000	646,310	645,916	0	394
81220	13-629-200-2__	Personnel Services - Employee Benefits	225,000	0	225,000	141,362	0	83,638
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	(1,111)	51,689	49,482	1,333	874
81280	13-629-200-6__	Supplies and Materials	27,000	(15,324)	11,676	1,263	2,499	7,914
81300	13-629-200-8__	Other Objects	4,000	0	4,000	989	0	3,011
83000	13-640-200-1__	Salaries	78,410	0	78,410	65,005	0	13,405
83020	13-640-200-6__	Supplies and Materials	43,500	0	43,500	269	0	43,231

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
83020	13-640-200-6__ Supplies and Materials	43,500	0	43,500	269	0	43,231
Total		76,405,090	4,523,168	80,928,258	76,258,939	2,283,467	2,385,853

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank			(\$971,083.16)
102-106	Cash Equivalents			\$0.00
108	Impact Aid Reserve (General)			\$0.00
109	Impact Aid Reserve (Capital)			\$0.00
111	Investments			\$0.00
112	Unamortized Premums on Investments			\$0.00
113	Unamortized Discounts on Investments			\$0.00
114	Interest Receivable on Investments			\$0.00
115	Accrued Interest on Investments			\$0.00
116	Capital Reserve Account			\$0.00
117	Maintenance Reserve Account			\$0.00
118	Emergency Reserve Account			\$0.00
121	Tax levy Receivable			\$0.00

Accounts Receivable:

132	Interfund	\$0.00		
141	Intergovernmental - State	\$334,995.22		
142	Intergovernmental - Federal	\$1,576,547.44		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00		\$1,911,542.66

Loans Receivable:

131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00		\$0.00
161	Bond Proceeds Receivable			\$0.00
171	Inventories for Consumption			\$0.00
172	Inventories for Resale			\$0.00
181	Prepaid Expenses			\$0.00
191	Deposits			\$0.00
192	Deferred Expenditures			\$0.00
199, xxx	Other Current Assets			\$0.00

Resources:

301	Estimated Revenues	\$0.00		
302	Less Revenues	\$0.00		\$0.00

Total assets and resources

\$940,459.50

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$971,083.16)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$41,937.53
412	Intergovernmental Accounts Payable - Federal	\$481.01
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$417,145.47
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$46,442.01
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$506,006.02

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$434,453.48
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Reserved Fund Balance:


761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$434,453.48
Unappropriated:		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$434,453.48
	Total liabilities and fund equity	<u>\$940,459.50</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

7/31/23
Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	40,000	40,000	40,000		0
00745	Total Revenues from Local Sources	250,000	69,547	319,547	1,764	Under	317,784
00770	Total Revenues from State Sources	0	350,316	350,316	249,492	Under	100,824
00830	Total Revenues from Federal Sources	9,200,000	5,126,753	14,326,753	7,933,882	Under	6,392,871
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		9,450,000	5,588,769	15,038,769	8,225,138		6,813,631
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	340,942	340,942	42,605	0	298,337
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	0	342,349	342,349	312,040	0	30,309
88135	Nonpublic Teacher STEM Grant	0	33,149	33,149	27,274	0	5,874
88140	Other	150,000	253,550	403,550	122,488	0	281,062
88740	Total Federal Projects	9,050,000	5,152,666	14,202,666	7,820,164	434,453	5,948,049
Total		9,450,000	6,122,656	15,572,656	8,324,572	434,453	6,813,631

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			0	40,000	40,000	40,000		0
00737	20-1760	Student Activity Fund Revenue	250,000	0	250,000	0	Under	250,000
00740	20-1__	Other Revenue from Local Sources	0	69,547	69,547	1,764	Under	67,784
00762	20-3212	Nonpublic Teacher STEM Grant	0	33,149	33,149	27,274	Under	5,874
00765	20-32__	Other Restricted Entitlements	0	317,167	317,167	222,218	Under	94,949
00775	20-441[1-6]	Title I	170,000	59,983	229,983	229,983		0
00780	20-445[1-5]	Title II	35,000	14,423	49,423	48,923	Under	500
00790	20-447[1-4]	Title IV	0	14,783	14,783	13,730	Under	1,053
00804	20-4419	ARP - IDEA Basic	0	19,592	19,592	2,983	Under	16,608
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	547,001	Under	13,011
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	134,172	Under	108,355
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	40,000		0
00809	20-4544	ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000		0
00810	20-4430	Vocational Education	870,000	153,259	1,023,259	988,449	Under	34,810
00814	20-4540	ARP - ESSER	0	474,413	474,413	439,929	Under	34,484
00815	20-4440	Adult Basic Education	1,100,000	283,916	1,383,916	1,302,996	Under	80,920
00820	20-4700	Private Industry Council (JTPA/WIOA)	6,400,000	3,308,165	9,708,165	3,886,483	Under	5,821,682
00823	20-4534	CRRSA Act - ESSER II	0	137,637	137,637	114,072	Under	23,565
00824	20-4535	CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	18,792		0
00825	20-4__	Other	150,000	229,250	379,250	121,367	Under	257,883
88711	20-485-__-__	CRRSA Act - Mental Health Grant	0	2,153	2,153	0	Under	2,153
Total			9,450,000	5,588,769	15,038,769	8,225,138		6,813,631

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20-__-__-__	Local Projects	0	340,942	340,942	42,605	0	298,337
84200	20-475-__-__	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	20-__-__-__	Adult Education	0	342,349	342,349	312,040	0	30,309
88135	20-481-__-__	Nonpublic Teacher STEM Grant	0	33,149	33,149	27,274	0	5,874
88140	20-__-__-__	Other	150,000	253,550	403,550	122,488	0	281,062
88500	20-__-__-__	Title I	170,000	59,983	229,983	229,983	0	0
88520	20-__-__-__	Title II	35,000	14,423	49,423	48,923	0	500
88560	20-__-__-__	Title IV	0	14,783	14,783	13,730	0	1,053
88620	20-__-__-__	I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	547,001	0	13,011
88640	20-__-__-__	Vocational Education	870,000	153,259	1,023,259	988,449	0	34,810
88641	20-223-__-__	ARP-IDEA Basic Grant Program	0	19,592	19,592	2,983	0	16,608
88660	20-__-__-__	Adult Education	1,100,000	150,900	1,250,900	1,159,521	14,362	77,017
88680	20-__-__-__	Private Industry Council (JTPA/WIOA)	6,400,000	3,654,192	10,054,192	3,997,607	420,091	5,636,493
88709	20-483-__-__	CRRSA Act - ESSER II Grant Program	0	137,637	137,637	114,072	0	23,565
88710	20-484-__-__	CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	18,792	0	0
88711	20-485-__-__	CRRSA Act - Mental Health Grant	0	2,153	2,153	0	0	2,153
88713	20-487-__-__	ARP-ESSER Grant Program	0	474,413	474,413	439,929	0	34,484
88714	20-488-__-__	ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	134,172	0	108,355

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88715	20-489-___-___	ARP ESSER Evidence Based Summer Enrichment		0	40,000	40,000	40,000	0	0
88716	20-490-___-___	ARP ESSER Evidence Based Bynd Sch Day		0	40,000	40,000	40,000	0	0
88717	20-491-___-___	ARP ESSER NJTSS Mental Health Support		0	45,000	45,000	45,000	0	0
Total				9,450,000	6,122,656	15,572,656	8,324,572	434,453	6,813,631

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank			(\$3,579,461.29)
102-106	Cash Equivalents			\$0.00
108	Impact Aid Reserve (General)			\$0.00
109	Impact Aid Reserve (Capital)			\$0.00
111	Investments			\$0.00
112	Unamortized Premums on Investments			\$0.00
113	Unamortized Discounts on Investments			\$0.00
114	Interest Receivable on Investments			\$0.00
115	Accrued Interest on Investments			\$0.00
116	Capital Reserve Account			\$0.00
117	Maintenance Reserve Account			\$0.00
118	Emergency Reserve Account			\$0.00
121	Tax levy Receivable			\$0.00
Accounts Receivable:				
132	Interfund	\$0.00		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	\$0.00		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00		\$0.00
Loans Receivable:				
131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00		\$0.00
161	Bond Proceeds Receivable			\$0.00
171	Inventories for Consumption			\$0.00
172	Inventories for Resale			\$0.00
181	Prepaid Expenses			\$0.00
191	Deposits			\$0.00
192	Deferred Expenditures			\$0.00
199, xxx	Other Current Assets			\$704,751.00

Resources:

301	Estimated Revenues	\$0.00		
302	Less Revenues	\$0.00		\$0.00

Total assets and resources **(\$2,874,710.29)**

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$3,579,461.29)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$75.04
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$75.04

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$28,087,109.10
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$28,087,109.10

Unappropriated:

770	Fund balance, July 1	(\$30,961,894.43)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	(\$2,874,785.33)
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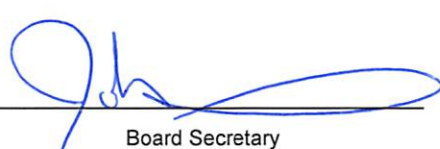
Total liabilities and fund equity	(\$2,874,710.29)
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	38,159,319	38,159,319	2,610,766	Under	35,548,553
Total		0	38,159,319	38,159,319	2,610,766		35,548,553
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,184,062	42,184,062	5,769,109	28,087,109	8,327,844
Total		0	42,184,062	42,184,062	5,769,109	28,087,109	8,327,844

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	38,159,319	38,159,319	2,610,766	Under	35,548,553
Total	0	38,159,319	38,159,319	2,610,766		35,548,553

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-____-73_ Capital Project Equipment	0	461,815	461,815	334,122	27,693	100,000
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	3,020,683	3,020,683	790,563	1,407,017	823,102
89080 30-000-4__-45_ Construction Services	0	37,108,559	37,108,559	4,136,117	26,196,715	6,775,728
89100 30-000-4__-61_ General Supplies	0	1,200,382	1,200,382	408,664	372,195	419,522
89180 30-000-4__-8__ Other Objects	0	392,623	392,623	99,642	83,489	209,492
Total	0	42,184,062	42,184,062	5,769,109	28,087,109	8,327,844

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources			<u>\$0.00</u>
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 Debt Service Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$0.00
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Total liabilities and fund equity	<u>\$0.00</u>
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 Debt Service Funds

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$86,201.18
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$652.74	
142	Intergovernmental - Federal	\$11,641.94	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$12,294.68

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$5,077.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$118,413.10

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$221,985.96

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$23,271.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$198,714.96
Total liabilities		\$221,985.96

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$0.00
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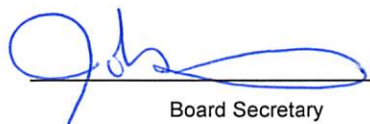
Total liabilities and fund equity	<u>\$221,985.96</u>
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

7/31/23

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		840,258	166,084	1,006,342	1,014,180		(7,838)
Total		840,258	166,084	1,006,342	1,014,180		(7,838)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		840,258	166,084	1,006,342	922,143	0	84,199
Total		840,258	166,084	1,006,342	922,143	0	84,199

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Revenues:	<u>Org Budget</u>	<u>Transfers</u>	<u>Budget Est</u>	<u>Actual</u>	<u>Over/Under</u>	<u>Unrealized</u>
	840,258	166,084	1,006,342	1,014,180		(7,838)
	Total	840,258	166,084	1,006,342	1,014,180	(7,838)
Expenditures:	<u>Org Budget</u>	<u>Transfers</u>	<u>Adj Budget</u>	<u>Expended</u>	<u>Encumber</u>	<u>Available</u>
	840,258	166,084	1,006,342	922,143	0	84,199
	Total	840,258	166,084	1,006,342	922,143	0 84,199

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$700,906.23
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$289,464.97	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$289,464.97

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$311,178.83

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources **\$1,301,550.03**

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$38,631.02
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$171,013.89
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,091,905.12
Total liabilities		\$1,301,550.03

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$1,301,550.03</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

7/31/23

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		3,275,200	78,400	3,353,600	3,444,214		(90,614)
Total		3,275,200	78,400	3,353,600	3,444,214		(90,614)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		3,275,200	78,400	3,353,600	3,441,081	0	(87,481)
Total		3,275,200	78,400	3,353,600	3,441,081	0	(87,481)

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,275,200	78,400	3,353,600	3,444,214		(90,614)
Total	3,275,200	78,400	3,353,600	3,444,214		(90,614)
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,275,200	78,400	3,353,600	3,441,081	0	(87,481)
Total	3,275,200	78,400	3,353,600	3,441,081	0	(87,481)

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank			(\$497,202.81)
102-106	Cash Equivalents			\$0.00
108	Impact Aid Reserve (General)			\$0.00
109	Impact Aid Reserve (Capital)			\$0.00
111	Investments			\$0.00
112	Unamortized Premums on Investments			\$0.00
113	Unamortized Discounts on Investments			\$0.00
114	Interest Receivable on Investments			\$0.00
115	Accrued Interest on Investments			\$0.00
116	Capital Reserve Account			\$0.00
117	Maintenance Reserve Account			\$0.00
118	Emergency Reserve Account			\$0.00
121	Tax levy Receivable			\$0.00
Accounts Receivable:				
132	Interfund	\$909,959.00		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	\$0.00		
143	Intergovernmental - Other	\$37,800.00		
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00		\$947,759.00
Loans Receivable:				
131	Interfund	\$3,083,290.00		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00		\$3,083,290.00
161	Bond Proceeds Receivable			\$0.00
171	Inventories for Consumption			\$0.00
172	Inventories for Resale			\$0.00
181	Prepaid Expenses			\$0.00
191	Deposits			\$0.00
192	Deferred Expenditures			\$0.00
199, xxx	Other Current Assets			\$115,911.00

Resources:

301	Estimated Revenues	\$0.00		
302	Less Revenues	\$0.00		\$0.00

Total assets and resources \$3,649,757.19

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$497,202.81)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,455.01
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,648,302.18
Total liabilities		\$3,649,757.19

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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07/31/23 14:12**

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 INTERNAL SERVICE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00
	Unappropriated:	
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$0.00
	Total liabilities and fund equity	<u>\$3,649,757.19</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

7/31/23

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,196,200	0	2,196,200	2,089,543	Under	106,657
Total		2,196,200	0	2,196,200	2,089,543		106,657
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,196,200	0	2,196,200	2,055,691	0	140,509
Total		2,196,200	0	2,196,200	2,055,691	0	140,509

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,196,200	0	2,196,200	2,089,543	Under	106,657
	Total 2,196,200	0	2,196,200	2,089,543		106,657
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,196,200	0	2,196,200	2,055,691	0	140,509
	Total 2,196,200	0	2,196,200	2,055,691	0	140,509

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: June 30, 2023

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS					
1	General Fund - 10	15,437,931.68	4,589,423.75	6,850,424.46	13,176,930.97
2	Special Revenue Fund - Fund 20	(1,302,367.77)	1,261,171.97	929,887.36	(971,083.16)
3	Capital Projects Fund - Fund 30	(120,923.15)	132,276.10	3,590,814.24	(3,579,461.29)
4	Enterprise Funds - Fund 61, Fund 62	287,027.91	503,942.44	587,266.93	203,703.42
5	Enterprise Fund (Fund 5X) Cafeteria	84,816.59	142,322.75	140,938.16	86,201.18
6	Total Governmental Funds (Lines 1 Thru 5)	14,386,485.26	6,629,137.01	12,099,331.15	8,916,291.12
TRUST AND AGENCY FUNDS (FUND 6X)					
7	Payroll	7,000.00	3,072,513.45	3,072,513.45	7,000.00
8	Payroll Agency	123,137.27	2,405,354.65	2,022,451.10	506,040.82
9	Other (attach list) - Unemploy Insur	562,865.07	21,190.19	0.00	584,055.26
10	Total Trust & Agency Funds (lines 7 thru 9)	693,002.34	5,499,058.29	5,094,964.55	1,097,096.08
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	146,991.50	191.17	5,200.00	141,982.67
18	Total All Funds (lines 6,10,13,14,15,16, &17)	15,226,479.10	12,128,386.47	17,199,495.70	10,155,369.87

Prepared and Submitted By:




Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$7,849,322.75
102-106	Cash Equivalents		\$7,593,108.93
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$1,016,836.00
	Accounts Receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$564,765.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,270,241.20	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$5,845,506.20
	Loans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$76,504,512.23	
302	Less Revenues	(\$72,270,229.64)	\$4,234,282.59

Total assets and resources

\$26,539,056.47

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$146.45
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,037,144.63
Total liabilities		\$3,037,291.08

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$9,683,285.56

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$7,585,518.96	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$7,585,518.96
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$495,169.64	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$495,169.64
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$80,928,258.29	
602	Less: Expenditures	(\$68,249,614.30)	
	Less: Encumbrances	(\$9,683,285.56)	(\$77,932,899.86)
	Total appropriated		\$20,759,332.59

Unappropriated:

770	Fund balance, July 1	\$2,742,432.80
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance **\$23,501,765.39**

Total liabilities and fund equity **\$26,539,056.47**

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$80,928,258.29	\$77,932,899.86	\$2,995,358.43
Revenues	(\$76,504,512.23)	(\$72,270,229.64)	(\$4,234,282.59)
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,662,670.22</u>	<u>(\$1,238,924.16)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$7,585,518.96)	\$7,585,518.96
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$1,922,848.74)</u>	<u>\$6,346,594.80</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$1,922,848.74)</u>	<u>\$6,346,594.80</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$495,169.64)	\$495,169.64
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$2,418,018.38)</u>	<u>\$6,841,764.44</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$2,418,018.38)</u>	<u>\$6,841,764.44</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$2,418,018.38)</u>	<u>\$6,841,764.44</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$2,418,018.38)</u>	<u>\$6,841,764.44</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$2,418,018.38)</u>	<u>\$6,841,764.44</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>(\$2,418,018.38)</u>	<u>\$6,841,764.44</u>
Less: Adjustment for prior year	(\$4,423,746.06)	(\$4,423,746.06)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$6,841,764.44)</u>	<u>\$6,841,764.44</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

Page 5 of 46
07/18/23 13:53

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	69,839,126	99,422	69,938,548	66,534,466	Under	3,404,082
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	20,417	0	20,417	40,216		(19,799)
Total		76,405,090	99,422	76,504,512	72,270,230		4,234,283

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,939,265	131,113	12,070,378	10,435,011	1,437,067	198,299
11160	Total Basic Skills/Remedial – Instruct.	100,267	0	100,267	91,050	9,217	0
12160	Total Bilingual Education – Instruction	109,685	0	109,685	98,959	10,726	0
15180	TOTAL VOCATIONAL PROGRAMS	17,646,553	809,243	18,455,796	15,395,036	2,184,801	875,959
17100	Total School-Sponsored Co/Extra Curricul	844,700	84,869	929,569	827,657	93,990	7,922
17600	Total School-Sponsored Athletics – Instr	1,033,437	32,552	1,065,989	995,832	13,567	56,590
25100	Total Other Instructional Programs - Ins	430,000	0	430,000	386,982	22,594	20,424
29680	Total Undistributed Expenditures – Atten	133,711	0	133,711	123,069	10,642	0
30620	Total Undistributed Expenditures – Healt	598,310	2,545	600,855	546,242	53,158	1,455
40580	Total Undistributed Expend – Speech, OT,	304,666	0	304,666	262,090	42,576	0
41660	Total Undist. Expend. – Guidance	2,726,581	0	2,726,581	2,273,274	450,927	2,380
42200	Total Undist. Expend. – Child Study Team	910,907	7,109	918,016	816,497	78,236	23,283
43200	Total Undist. Expend. – Improvement of I	1,625,379	11,178	1,636,557	1,494,820	81,036	60,700
43620	Total Undist. Expend. – Edu. Media Serv.	141,976	0	141,976	89,949	46,422	5,605
44180	Total Undist. Expend. – Instructional St	102,500	4,673	107,173	29,581	5,563	72,029
45300	Support Serv. - General Admin	1,745,036	293,071	2,038,107	1,523,896	432,844	81,367
46160	Support Serv. - School Admin	2,709,967	7,434	2,717,401	2,495,762	193,109	28,529
47200	Total Undist. Expend. – Central Services	1,617,478	11,072	1,628,550	1,414,050	207,012	7,488
47620	Total Undist. Expend. – Admin. Info. Tec	5,365,486	250,062	5,615,548	4,830,740	649,095	135,713
51120	Total Undist. Expend. – Oper. & Maint. O	8,567,991	381,167	8,949,158	7,395,482	1,127,702	425,974
52480	Total Undist. Expend. – Student Transpor	765,070	0	765,070	577,697	135,017	52,356
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,264,500	(75)	13,264,425	11,288,468	1,393,426	582,532
75880	TOTAL EQUIPMENT	0	1,533,870	1,533,870	1,248,141	271,998	13,731
76260	Total Facilities Acquisition and Constr	57,894	880,909	938,803	736,627	192,175	10,000
77140	Total Post-Secondary Programs - Instruct	518,331	36,284	554,615	467,908	82,167	4,540
77280	Total Post-Secondary Programs – Support	125,000	(1,000)	124,000	114,668	6,787	2,545
78180	Total Other Special Schools - Instructio	1,024,606	33,633	1,058,239	808,116	108,011	142,112
78320	Total Other Special Schools – Support Se	487,303	40,482	527,785	412,594	68,203	46,988
81180	Total Vocational Evening-Local Instructi	461,471	515	461,986	256,534	193,175	12,277
81320	Total Vocational Evening-Local-Support S	925,110	(27,535)	897,575	751,674	64,084	81,816
83060	Total GED Testing Centers	121,910	0	121,910	61,210	17,958	42,742
Total		76,405,090	4,523,168	80,928,258	68,249,614	9,683,286	2,995,358

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		34,233,952	0	34,233,952	34,233,952		0
00150	10-1320	Tuition from LEAs Within State		33,256,764	0	33,256,764	29,974,809	Under	3,281,955
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	1,826,171		(226,171)
00300	10-1___	Unrestricted Miscellaneous Revenues		526,500	0	526,500	499,534	Under	26,966
00310	10-1991	GED Testing Center Fees		121,910	0	121,910	0	Under	121,910
00330	10-1___	Interest Earned on Maintenance Reserve		100,000	99,422	199,422	0	Under	199,422
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,611,919	0	1,611,919	1,611,919		0
00495	10-3199	DOE Loan Against State Aid		2,250,885	0	2,250,885	2,250,885		0
00540	10-4200	Medicaid Reimbursement		20,417	0	20,417	37,447		(17,030)
00541	10-4210	FFCRA/SEMI and ARRA/SEMI Revenue		0	0	0	2,769		(2,769)
Total				76,405,090	99,422	76,504,512	72,270,230	Under	4,234,288
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		10,451,025	0	10,451,025	9,267,514	1,183,511	0
02180	11-140-100-106	Other Salaries for Instruction		229,240	0	229,240	212,854	16,386	0
02200	11-140-100-320	Purchased Professional – Educational Ser		105,000	0	105,000	78,750	2,500	23,750
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		25,000	0	25,000	20,504	1,864	2,632
02260	11-140-100-610	General Supplies		848,000	109,261	957,261	696,225	152,032	109,004
02280	11-140-100-640	Textbooks		175,000	2,852	177,852	43,967	78,242	55,643
02300	11-140-100-800	Other Objects		6,000	19,000	25,000	22,255	996	1,749
02500	11-150-100-101	Salaries of Teachers		75,000	6,000	81,000	80,822	0	178
02540	11-150-100-320	Purchased Professional – Educational Ser		25,000	(6,000)	19,000	12,121	1,536	5,342
11000	11-230-100-101	Salaries of Teachers		100,267	0	100,267	91,050	9,217	0
12000	11-240-100-101	Salaries of Teachers		109,685	0	109,685	98,959	10,726	0
14000	11-310-100-101	Salaries of Teachers		8,071,486	(50,000)	8,021,486	7,005,744	1,015,742	0
14040	11-310-100-320	Purchased Professional-Educational Servi		1,502,000	(77,700)	1,424,300	1,094,089	15,240	314,971
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		52,500	9,175	61,675	34,460	7,055	20,160
14100	11-310-100-610	General Supplies		906,850	666,557	1,573,407	1,105,021	71,504	396,883
14120	11-310-100-640	Textbooks		130,000	11,879	141,879	52,112	204	89,562
14140	11-310-100-8___	Other Objects		18,000	10,340	28,340	26,737	1,543	68
15000	11-320-100-101	Salaries of Teachers		6,094,717	(25,000)	6,069,717	5,415,682	654,035	0
15040	11-320-100-320	Purchased Professional-Educational Servi		625,000	77,700	702,700	308,699	378,260	15,741
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	611	3,389	0
15100	11-320-100-610	General Supplies		197,000	177,992	374,992	318,927	36,743	19,322
15120	11-320-100-640	Textbooks		35,000	3,176	38,176	18,629	292	19,255
15140	11-320-100-8___	Other Objects		10,000	5,125	15,125	14,326	794	5
17000	11-401-100-1___	Salaries		810,000	75,000	885,000	799,742	83,820	1,438
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	520	2,220	28	2,021	171
17060	11-401-100-8___	Other Objects		33,000	9,349	42,349	27,887	8,149	6,313

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17500 11-402-100-1__ Salaries	749,437	0	749,437	748,363	1,074	0
17520 11-402-100-[3-5] Purchased Services (300-500 series)	109,000	19,425	128,425	112,555	0	15,869
17540 11-402-100-6__ Supplies and Materials	135,000	10,997	145,997	119,763	12,493	13,741
17560 11-402-100-8__ Other Objects	40,000	2,131	42,131	15,151	0	26,980
25000 11-4__-100-1__ Salaries	430,000	0	430,000	386,982	22,594	20,424
29500 11-000-211-1__ Salaries	133,711	0	133,711	123,069	10,642	0
30500 11-000-213-1__ Salaries	534,310	0	534,310	487,254	47,056	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	(5,400)	32,600	31,611	0	989
30580 11-000-213-6__ Supplies and Materials	8,500	3,215	11,715	7,051	4,281	384
30600 11-000-213-8__ Other Objects	17,500	4,730	22,230	20,326	1,821	189
40500 11-000-216-1__ Salaries	304,666	0	304,666	262,090	42,576	0
41500 11-000-218-104 Salaries of Other Professional Staff	2,389,583	0	2,389,583	2,006,489	383,094	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	251,998	0	251,998	210,506	41,492	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	56,280	26,340	2,380
42000 11-000-219-104 Salaries of Other Professional Staff	633,995	0	633,995	608,418	25,543	34
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	184,912	0	184,912	146,580	38,332	0
42060 11-000-219-320 Purchased Professional – Educational Ser	60,000	0	60,000	48,063	9,587	2,350
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	132	6,132	1,880	630	3,622
42160 11-000-219-6__ Supplies and Materials	20,000	6,977	26,977	11,151	3,813	12,013
42180 11-000-219-8__ Other Objects	6,000	0	6,000	405	330	5,265
43020 11-000-221-104 Salaries of Other Professional Staff	1,135,194	0	1,135,194	1,104,701	30,493	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	229,685	0	229,685	205,510	24,175	0
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	(12,000)	38,000	25,975	2,600	9,425
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	17,785	98,285	56,051	13,242	28,993
43160 11-000-221-6__ Supplies and Materials	40,000	11,178	51,178	34,647	3,733	12,798
43180 11-000-221-8__ Other Objects	90,000	(5,785)	84,215	67,937	6,793	9,484
43500 11-000-222-1__ Salaries	64,476	0	64,476	21,754	42,722	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	0	75,000	68,195	3,700	3,105
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	4,673	67,173	29,107	5,429	32,638
44160 11-000-223-8__ Other Objects	40,000	0	40,000	474	134	39,392
45000 11-000-230-1__ Salaries	649,336	(50,000)	599,336	529,245	70,091	0
45040 11-000-230-331 Legal Services	250,000	(5,500)	244,500	174,697	68,712	1,091
45060 11-000-230-332 Audit Fees	70,000	0	70,000	68,800	1,200	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	6,000	16,000	12,609	3,391	0
45080 11-000-230-334 Architectural/Engineering Services	125,000	342,112	467,112	208,513	213,866	44,733
45100 11-000-230-339 Other Purchased Professional Services	112,000	(20,500)	91,500	53,934	37,500	66
45140 11-000-230-530 Communications/Telephone	300,000	0	300,000	260,015	31,741	8,244
45160 11-000-230-585 BOE Other Purchased Services	1,000	288	1,288	1,286	0	2
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	160,700	19,862	180,562	155,728	3,413	21,420
45200 11-000-230-610 General Supplies	10,000	808	10,808	4,093	2,042	4,673

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45260	11-000-230-890	Miscellaneous Expenditures	56,000	0	56,000	54,975	887	138
45280	11-000-230-895	BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,978,047	0	1,978,047	1,839,282	138,727	37
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	653,820	0	653,820	609,841	43,979	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	12,600	(320)	12,281	2,030	190	10,060
46120	11-000-240-6__	Supplies and Materials	38,500	(871)	37,629	19,857	4,817	12,954
46140	11-000-240-8__	Other Objects	27,000	8,625	35,625	24,752	5,395	5,478
47000	11-000-251-1__	Salaries	1,424,478	0	1,424,478	1,247,757	176,721	0
47040	11-000-251-340	Purchased Technical Services	136,300	17,368	153,668	130,295	23,318	55
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	13,500	4,497	17,997	13,823	3,539	638
47100	11-000-251-6__	Supplies and Materials	32,000	(16,293)	15,707	7,708	3,143	4,856
47180	11-000-251-890	Other Objects	11,200	5,500	16,700	14,468	290	1,943
47500	11-000-252-1__	Salaries	3,645,486	0	3,645,486	3,269,238	372,773	3,476
47520	11-000-252-330	Purchased Professional Services	100,000	0	100,000	37,500	37,500	25,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	1,265,000	90,677	1,355,677	1,220,991	134,560	126
47580	11-000-252-6__	Supplies and Materials	350,000	161,084	511,084	300,859	104,181	106,044
47600	11-000-252-8__	Other Objects	5,000	(1,700)	3,300	2,152	81	1,067
48500	11-000-261-1__	Salaries	566,439	0	566,439	487,255	79,184	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	550,000	290,940	840,940	710,720	91,247	38,972
48540	11-000-261-610	General Supplies	215,000	(777)	214,223	129,644	82,767	1,811
49000	11-000-262-1__	Salaries	3,206,246	0	3,206,246	2,973,293	231,707	1,248
49040	11-000-262-3__	Purchased Professional and Technical Ser	150,000	(50,000)	100,000	50,000	50,000	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	547,500	(21,581)	525,919	213,122	146,691	166,106
49120	11-000-262-490	Other Purchased Property Services	110,000	0	110,000	104,589	5,411	0
49140	11-000-262-520	Insurance	525,000	(17,000)	508,000	469,900	0	38,100
49160	11-000-262-590	Miscellaneous Purchased Services	2,500	264	2,764	625	1,326	813
49180	11-000-262-610	General Supplies	390,000	157,921	547,921	414,819	93,100	40,002
49200	11-000-262-621	Energy (Natural Gas)	400,000	0	400,000	390,887	9,113	0
49220	11-000-262-622	Energy (Electricity)	1,300,000	(25,000)	1,275,000	1,055,269	168,456	51,276
49260	11-000-262-626	Energy (Gasoline)	30,000	0	30,000	24,727	5,273	0
49280	11-000-262-8__	Other Objects	15,000	2,160	17,160	16,318	719	124
50000	11-000-263-1__	Salaries	290,306	0	290,306	224,318	65,988	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	40,000	59,716	99,716	51,529	47,463	724
50060	11-000-263-610	General Supplies	10,000	18,906	28,906	17,760	7,136	4,010
51000	11-000-266-1__	Salaries	35,000	0	35,000	0	35,000	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	180,000	(43,500)	136,500	51,589	6,620	78,291
51060	11-000-266-610	General Supplies	5,000	9,118	14,118	9,118	501	4,499
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	544,570	0	544,570	428,433	92,118	24,019
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	9,000	0	9,000	2,074	514	6,412
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	112,500	0	112,500	64,980	42,385	5,135
52400	11-000-270-593	Misc. Purchased Services - Transportatio	88,000	0	88,000	80,000	0	8,000

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52440	11-000-270-615	Transportation Supplies	8,000	0	8,000	1,622	0	6,378
52460	11-000-270-8	Other objects	3,000	0	3,000	588	0	2,412
71020	11-000-291-220	Social Security Contributions	1,310,000	0	1,310,000	824,569	215,508	269,923
71060	11-000-291-241	Other Retirement Contributions - PERS	2,200,000	0	2,200,000	2,062,245	0	137,755
71160	11-000-291-260	Workmen's Compensation	665,000	0	665,000	657,240	0	7,760
71180	11-000-291-270	Health Benefits	8,702,000	0	8,702,000	7,385,507	1,177,141	139,352
71200	11-000-291-280	Tuition Reimbursement	120,000	(75)	119,925	89,571	4,982	25,373
71220	11-000-291-290	Other Employee Benefits	267,500	0	267,500	269,336	(4,205)	2,369
75500	12-000-100-73	Undistributed Expenditures - Instruction	0	1,190,338	1,190,338	917,125	259,511	13,701
75680	12-000-252-73	Undistributed Expenditures - Admin. Info	0	178,885	178,885	162,995	15,885	1,105
75720	12-000-262-73	Undist. Expend. - Custodial Services	0	76,348	76,348	79,735	(3,399)	12
75740	12-000-263-73	Undist. Expend. - Care and Upkeep of Gro	0	71,166	71,166	71,161	0	5
75860	12-000-263-73	Special Schools (All Programs)	0	17,132	17,132	17,125	0	7
76080	12-000-400-450	Construction Services	0	880,909	880,909	688,733	192,175	0
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	47,894	0	47,894	47,894	0	0
77000	13-330-100-101	Salaries of Teachers	412,231	0	412,231	359,460	52,771	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	10,600	10,378	20,978	14,951	5,978	49
77080	13-330-100-610	General Supplies	70,000	20,093	90,093	78,283	16,358	(4,548)
77100	13-330-100-640	Textbooks	18,000	6,576	24,576	9,457	6,623	8,495
77120	13-330-100-8	Other Objects	7,500	(763)	6,737	5,757	437	543
77180	13-330-200-2	Personnel Services - Employee Benefits	125,000	(1,000)	124,000	114,668	6,787	2,545
78000	13-400-100-101	Salaries of Teachers	661,606	0	661,606	603,216	58,390	0
78120	13-400-100-610	General Supplies	363,000	33,633	396,633	204,900	49,621	142,112
78200	13-400-200-1	Salaries	247,903	0	247,903	207,297	40,606	0
78220	13-400-200-2	Personnel Services - Employee Benefits	175,000	0	175,000	145,892	2,833	26,275
78240	13-400-200-3	Purchased Professional and Technical Svc	15,600	9,074	24,674	20,314	0	4,360
78260	13-400-200-[4-5]	Other Purchased Services (400-500 series	33,000	28,304	61,304	30,410	18,634	12,260
78280	13-400-200-6	Supplies and Materials	6,800	3,429	10,229	3,688	6,130	411
78300	13-400-200-8	Other Objects	9,000	(325)	8,675	4,992	0	3,683
81000	13-629-100-101	Salaries of Teachers	426,471	0	426,471	240,912	185,559	0
81120	13-629-100-610	General Supplies	30,000	515	30,515	15,622	4,235	10,657
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	0	1,000
81160	13-629-100-8	Other Objects	4,000	0	4,000	0	3,380	620
81200	13-629-200-1	Salaries	616,310	0	616,310	591,512	24,798	0
81220	13-629-200-2	Personnel Services - Employee Benefits	225,000	0	225,000	131,269	22,785	70,945
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	(12,211)	40,589	28,073	5,158	7,359
81280	13-629-200-6	Supplies and Materials	27,000	(15,324)	11,676	484	11,180	12
81300	13-629-200-8	Other Objects	4,000	0	4,000	336	164	3,500
83000	13-640-200-1	Salaries	78,410	0	78,410	60,956	17,454	0
83020	13-640-200-6	Supplies and Materials	43,500	0	43,500	255	503	42,742

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Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
83020 13-640-200-6 Supplies and Materials	43,500	0	43,500	255	503	42,742
Total	76,405,090	4,523,168	80,928,258	68,249,614	9,683,286	2,995,358

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,302,367.77)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$262,585.87	
142	Intergovernmental - Federal	\$178,707.52	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$441,293.39

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$15,038,768.65	
302	Less Revenues	(\$5,568,490.52)	\$9,470,278.13

Total assets and resources

\$8,609,203.75

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$1,302,367.77)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$17,523.70
412	Intergovernmental Accounts Payable - Federal	\$481.01
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$5,393.33
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$300.51
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$23,698.55

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Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$2,642,657.14

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$15,572,656.26	
602	Less: Expenditures	(\$6,987,151.06)	
	Less: Encumbrances	(\$2,642,657.14)	(\$9,629,808.20)
	Total appropriated		\$8,585,505.20

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$8,585,505.20
	Total liabilities and fund equity	\$8,609,203.75

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$15,572,656.26	\$9,629,808.20	\$5,942,848.06
Revenues	(\$15,038,768.65)	(\$5,568,490.52)	(\$9,470,278.13)
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,061,317.68</u>	<u>(\$3,527,430.07)</u>
Less: Adjustment for prior year	(\$533,887.61)	(\$533,887.61)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$3,527,430.07</u>	<u>(\$3,527,430.07)</u>

Prepared and submitted by :


Board Secretary

Date

7/19/23

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	40,000	40,000	0	Under	40,000
00745	Total Revenues from Local Sources	250,000	69,547	319,547	45,547	Under	274,000
00770	Total Revenues from State Sources	0	350,316	350,316	131,569	Under	218,746
00830	Total Revenues from Federal Sources	9,200,000	5,126,753	14,326,753	5,391,374	Under	8,935,379
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		9,450,000	5,588,769	15,038,769	5,568,491		9,470,278

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	283,992	283,992	3,082	110,936	169,974
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	0	342,349	342,349	267,157	53,972	21,221
88135	Nonpublic Teacher STEM Grant	0	33,149	33,149	21,527	11,621	0
88140	Other	150,000	253,550	403,550	112,864	36,859	253,827
88740	Total Federal Projects	9,050,000	5,209,616	14,259,616	6,582,521	2,429,269	5,247,826
Total		9,450,000	6,122,656	15,572,656	6,987,151	2,642,657	5,942,848

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	40,000	40,000	0	Under	40,000
00737 20-1760 Student Activity Fund Revenue	250,000	0	250,000	0	Under	250,000
00740 20-1 Other Revenue from Local Sources	0	69,547	69,547	45,547	Under	24,000
00762 20-3212 Nonpublic Teacher STEM Grant	0	33,149	33,149	12,352	Under	20,796
00765 20-32 Other Restricted Entitlements	0	317,167	317,167	119,217	Under	197,950
00775 20-441[1-6] Title I	170,000	59,983	229,983	181,500	Under	48,483
00780 20-445[1-5] Title II	35,000	14,423	49,423	48,923	Under	500
00790 20-447[1-4] Title IV	0	14,783	14,783	4,515	Under	10,268
00804 20-4419 ARP - IDEA Basic	0	19,592	19,592	2,984	Under	16,608
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	447,056	Under	112,956
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	34,026	Under	208,501
00808 20-4543 ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	29,975	Under	10,025
00809 20-4544 ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000		0
00810 20-4430 Vocational Education	870,000	153,259	1,023,259	658,291	Under	364,968
00814 20-4540 ARP - ESSER	0	474,413	474,413	354,145	Under	120,268
00815 20-4440 Adult Basic Education	1,100,000	283,916	1,383,916	975,475	Under	408,441
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,400,000	3,308,165	9,708,165	2,368,240	Under	7,339,925
00823 20-4534 CRRSA Act - ESSER II	0	137,637	137,637	76,154	Under	61,483
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	15,090	Under	3,702
00825 20-4 Other	150,000	229,250	379,250	150,000	Under	229,250
88711 20-485- CRRSA Act - Mental Health Grant	0	2,153	2,153	0	Under	2,153
Total	9,450,000	5,588,769	15,038,769	5,568,491		9,470,278

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20- Local Projects	0	283,992	283,992	3,082	110,936	169,974
84200 20-475- Student Activity Fund	250,000	0	250,000	0	0	250,000
88100 20- Adult Education	0	342,349	342,349	267,157	53,972	21,221
88135 20-481- Nonpublic Teacher STEM Grant	0	33,149	33,149	21,527	11,621	0
88140 20- Other	150,000	253,550	403,550	112,864	36,859	253,827
88500 20- Title I	170,000	59,983	229,983	204,562	16,835	8,585
88520 20- Title II	35,000	14,423	49,423	48,923	500	0
88560 20- Title IV	0	14,783	14,783	4,515	7,393	2,875
88620 20- I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	493,594	47,584	18,834
88640 20- Vocational Education	870,000	153,259	1,023,259	756,422	233,867	32,970
88641 20-223- ARP-IDEA Basic Grant Program	0	19,592	19,592	2,983	6,971	9,637
88660 20- Adult Education	1,100,000	150,900	1,250,900	962,608	270,948	17,344
88680 20- Private Industry Council (JTPA/WIOA)	6,400,000	3,711,142	10,111,142	3,419,094	1,593,544	5,098,503
88709 20-483- CRRSA Act - ESSER II Grant Program	0	137,637	137,637	112,072	2,000	23,565
88710 20-484- CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	18,792	0	0
88711 20-485- CRRSA Act - Mental Health Grant	0	2,153	2,153	0	0	2,153
88713 20-487- ARP-ESSER Grant Program	0	474,413	474,413	385,035	66,898	22,480
88714 20-488- ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	48,919	182,729	10,879

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88715	20-489-_-_- ARP ESSER Evidence Based Summer Enrichment	0	40,000	40,000	40,000	0	0
88716	20-490-_-_- ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	40,000	0	0
88717	20-491-_-_- ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000	0	0
Total		9,450,000	6,122,656	15,572,656	6,987,151	2,642,657	5,942,848

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$120,923.15)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$704,751.00

Resources:

301	Estimated Revenues	\$38,159,318.77	
302	Less Revenues	(\$2,478,489.95)	\$35,680,828.82

Total assets and resources

\$36,264,656.67

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity		
Liabilities:		
101	Cash Overdraft	(\$120,923.15)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$27,559,608.12

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$42,184,061.73	
602	Less: Expenditures	(\$2,178,219.41)	
	Less: Encumbrances	(\$31,300,793.77)	(\$33,479,013.18)
	Total appropriated		\$8,705,048.55
			\$36,264,656.67

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$36,264,656.67

Total liabilities and fund equity \$36,264,656.67

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

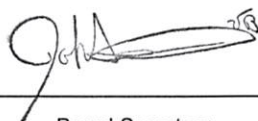
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,184,061.73	\$33,479,013.18	\$8,705,048.55
Revenues	(\$38,159,318.77)	(\$2,478,489.95)	(\$35,680,828.82)
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$31,000,523.23</u>	<u>(\$26,975,780.27)</u>
Less: Adjustment for prior year	(\$4,024,742.96)	(\$4,024,742.96)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$26,975,780.27</u>	<u>(\$26,975,780.27)</u>

Prepared and submitted by :

Board Secretary

Date



7/19/23

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	38,159,319	38,159,319	2,478,490	Under	35,680,829
Total		0	38,159,319	38,159,319	2,478,490		35,680,829
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,184,062	42,184,062	2,178,219	31,300,794	8,705,049
Total		0	42,184,062	42,184,062	2,178,219	31,300,794	8,705,049

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	38,159,319	38,159,319	2,478,490	Under	35,680,829
Total	0	38,159,319	38,159,319	2,478,490		35,680,829

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-73_ Capital Project Equipment	0	526,348	526,348	326,049	25,261	175,038
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	3,020,683	3,020,683	530,601	1,669,756	820,325
89080 30-000-4__-45_ Construction Services	0	37,108,559	37,108,559	856,298	29,476,079	6,776,183
89100 30-000-4__-61_ General Supplies	0	1,135,306	1,135,306	365,630	46,208	723,468
89180 30-000-4__-8__ Other Objects	0	393,166	393,166	99,642	83,489	210,035
Total	0	42,184,062	42,184,062	2,178,219	31,300,794	8,705,049

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 Debt Service Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		\$0.00

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

7/19/23
Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 Debt Service Funds

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$84,816.59
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.02)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.02)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$5,077.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$110,371.05

Resources:

301	Estimated Revenues	\$976,015.74	
302	Less Revenues	(\$852,233.37)	\$123,782.37

Total assets and resources

\$324,046.99

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity		
Liabilities:		
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$23,271.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$106,739.72
Total liabilities		\$130,010.72

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$176,227.10

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$976,015.74	
602	Less: Expenditures (\$781,979.47)		
	Less: Encumbrances (\$176,227.10)	(\$958,206.57)	\$17,809.17
	Total appropriated		\$194,036.27

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$194,036.27
	Total liabilities and fund equity	\$324,046.99

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

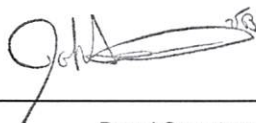
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$976,015.74	\$958,206.57	\$17,809.17
Revenues	(\$976,015.74)	(\$852,233.37)	(\$123,782.37)
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$105,973.20</u>	<u>(\$105,973.20)</u>

Prepared and submitted by :

Board Secretary

Date



7/19/23

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	840,258	135,758	976,016	852,233	Under	123,782
Total	840,258	135,758	976,016	852,233		123,782

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	840,258	135,758	976,016	781,979	176,227	17,809
Total	840,258	135,758	976,016	781,979	176,227	17,809

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	840,258	135,758	976,016	852,233	Under	123,782
Total	840,258	135,758	976,016	852,233		123,782

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	840,258	135,758	976,016	781,979	176,227	17,809
Total	840,258	135,758	976,016	781,979	176,227	17,809

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$541,359.90
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$268,411.61	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$268,411.61
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$204,945.68

Resources:

301	Estimated Revenues	\$3,353,600.00	
302	Less Revenues	(\$2,980,998.46)	\$372,601.54

Total assets and resources

\$1,387,318.73

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$4,843.59
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$3,000.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,088,772.98
Total liabilities		\$1,096,616.57

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$229,818.45

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00

750-752,76x Other reserves \$0.00

601	Appropriations		\$3,353,600.00
602	Less: Expenditures	(\$3,062,897.84)	
	Less: Encumbrances	(\$229,818.45)	(\$3,292,716.29)
	Total appropriated		\$290,702.16

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$290,702.16

Total liabilities and fund equity **\$1,387,318.73**

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,353,600.00	\$3,292,716.29	\$60,883.71
Revenues	(\$3,353,600.00)	(\$2,980,998.46)	(\$372,601.54)
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$311,717.83</u>	<u>(\$311,717.83)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	3,275,200	78,400	3,353,600	2,980,998	Under	372,602
Total	3,275,200	78,400	3,353,600	2,980,998		372,602
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	3,275,200	78,400	3,353,600	3,062,898	229,818	60,884
Total	3,275,200	78,400	3,353,600	3,062,898	229,818	60,884

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,275,200	78,400	3,353,600	2,980,998	Under	372,602
Total	3,275,200	78,400	3,353,600	2,980,998		372,602
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,275,200	78,400	3,353,600	3,062,898	229,818	60,884
Total	3,275,200	78,400	3,353,600	3,062,898	229,818	60,884

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$254,331.99)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$18,900.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$18,900.00

Loans Receivable:

131	Interfund	\$3,083,290.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,083,290.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$115,911.00

Resources:

301	Estimated Revenues	\$2,196,200.00	
302	Less Revenues	(\$1,160,684.14)	\$1,035,515.86

Total assets and resources

\$3,999,284.87

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(254,331.99)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,562,444.92
Total liabilities		\$3,562,444.92

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 INTERNAL SERVICE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$297,958.39

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00

750-752,76x Other reserves \$0.00

601 Appropriations \$2,196,200.00

602 Less: Expenditures (\$1,811,365.05)

Less: Encumbrances (\$297,958.39) (\$2,109,323.44)

Total appropriated \$86,876.56

Unappropriated:

770 Fund balance, July 1 \$52,005.00

771 Designated fund balance \$0.00

303 Budgeted fund balance \$0.00

Total fund balance \$436,839.95

Total liabilities and fund equity \$3,999,284.87

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,196,200.00	\$2,109,323.44	\$86,876.56
Revenues	(\$2,196,200.00)	(\$1,160,684.14)	(\$1,035,515.86)
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$948,639.30</u>	<u>(\$948,639.30)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	1,160,684	Under	1,035,516
Total	2,196,200	0	2,196,200	1,160,684		1,035,516
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	1,811,365	297,958	86,877
Total	2,196,200	0	2,196,200	1,811,365	297,958	86,877

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,196,200	0	2,196,200	1,160,684	Under	1,035,516
	Total 2,196,200	0	2,196,200	1,160,684		1,035,516
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,196,200	0	2,196,200	1,811,365	297,958	86,877
	Total 2,196,200	0	2,196,200	1,811,365	297,958	86,877

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: May 31, 2023

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS					
1	General Fund - 10	13,969,985.30	9,118,848.24	7,650,901.86	15,437,931.68
2	Special Revenue Fund - Fund 20	(1,175,838.46)	671,149.50	797,678.81	(1,302,367.77)
3	Capital Projects Fund - Fund 30	(90,823.41)	102,176.36	132,276.10	(120,923.15)
4	Enterprise Funds - Fund 61, Fund 62	307,736.73	419,216.09	439,924.91	287,027.91
5	Enterprise Fund (Fund 5X) Cafeteria	86,795.21	66,237.94	68,216.56	84,816.59
6	Total Governmental Funds (Lines 1 Thru 5)	13,097,855.37	10,377,628.13	9,088,998.24	14,386,485.26
TRUST AND AGENCY FUNDS (FUND 6X)					
7	Payroll	7,000.00	3,181,347.86	3,181,347.86	7,000.00
8	Payroll Agency	108,868.62	2,459,166.78	2,444,898.13	123,137.27
9	Other (attach list) - Unemploy Insur	562,844.13	20.94	0.00	562,865.07
10	Total Trust & Agency Funds (lines 7 thru 9)	678,712.75	5,640,535.58	5,626,245.99	693,002.34
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	145,065.03	1,926.47	0.00	146,991.50
18	Total All Funds (lines 6,10,13,14,15,16, &17)	13,921,633.15	16,020,090.18	14,715,244.23	15,226,479.10

Prepared and Submitted By:




Date

Transfers by Transfer Number

Bergen County Vo-Tech Schools

24-F-007T

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Start date 6/1/2023

End date 6/30/2023

08/07/23 15:17

TR#	Transfer Description	Amount	To Account		From Account	
11051	06/01/23 :Hackensack- Supplies	3,190.00	11-000-261-610-DO	GENERAL SUPPLIES	11-000-262-610-DO	GENERAL SUPPLIES
11058	06/07/23 :EMS EQUIPMENT	32,100.00	12-000-100-730-EM	INSTRUCTIONAL EQUIPMENT	13-413-100-610-EM	GENERAL SUPPLIES
11073	06/19/23 :Equipment- EMS	15,197.00	12-000-100-730-EM	INSTRUCTIONAL EQUIPMENT	13-413-200-500-EM	OTHER PURCHASED SERVICES
11150	06/30/23 :SCHOOL ADMIN	1,360.00	11-000-240-590-PT	OTHER PURCHASED SERVICES	- - - -	
		280.00	11-000-240-611-AC	SUPPLIES AND	- - - -	
		1,360.00	- - - -		11-000-240-590-AC	OTHER PURCHASED SERVICES
		280.00	- - - -		11-000-240-610-AC	SUPPLIES & MATERIALS
11164	06/30/23 :HEALTH SERVICES	350.00	11-000-211-100-AC	SALARIES	11-000-216-100-PT	SALARIES
		200.00	11-000-211-100-TT	SALARIES	11-000-216-100-PT	SALARIES
11165	06/30/23 ::HEALTH SERVICES	3,200.00	11-000-213-100-TT	SALARIES	11-000-216-100-PT	SALARIES
		225.00	11-000-213-300-AC	PURCHASED PROF & TECH	11-000-216-100-PT	SALARIES
		900.00	11-000-213-300-BC	PURCHASED PROF AND	11-000-216-100-PT	SALARIES
		700.00	11-000-213-300-TT	PURCHASED PROF & TECH	11-000-216-100-PT	SALARIES
		5,000.00	11-000-213-890-DB	OTHER OBJECTS	11-000-216-100-PT	SALARIES
11166	06/30/23 ::HEALTH SERVICES	125.00	11-000-213-890-PT	OTHER OBJECTS	11-000-213-890-BC	OTHER OBJECTS
		3,300.00	11-000-213-890-PT	OTHER OBJECTS	11-000-213-890-TT	OTHER OBJECTS
11167	06/30/23 :CHILD STUDY TEAM	4,500.00	11-000-219-104-AC	SALARIES OF OTHER PROF	11-000-218-104-TT	SALARIES OF OTHER PROF
		1,325.00	11-000-219-104-BC	SALARIES OF OTHER PROF	11-000-218-104-TT	SALARIES OF OTHER PROF
		750.00	11-000-219-104-DD	SALARIES OF OTHER PROF	11-000-218-104-TT	SALARIES OF OTHER PROF
		20,700.00	11-000-219-104-PT	SALARIES OF OTHER PROF	11-000-218-104-TT	SALARIES OF OTHER PROF
		7,725.00	11-000-219-104-TT	SALARIES OF OTHER PROF	11-000-218-104-TT	SALARIES OF OTHER PROF
		5,400.00	11-000-219-320-DD	PURCHASED PROF ED	11-000-218-104-TT	SALARIES OF OTHER PROF
11168	06/30/23 :CURRICULUM	5,000.00	11-000-221-104-DI	SALARIES OF OTHER PROF	11-000-221-580-DI	TRAVEL
		3,900.00	11-000-221-320-DI	PURCHASED PROF ED	11-000-221-580-DI	TRAVEL
		300.00	11-000-221-440-DI	RENTALS	11-000-221-580-DI	TRAVEL
11169	06/30/23 :GENERAL ADMIN	625.00	11-000-230-100-DS	SALARIES	11-000-230-331-DS	LEGAL
		25,000.00	11-000-230-339-DS	OTHER PURCHASED PROF	11-000-230-331-DS	LEGAL
		125.00	11-000-230-440-DS	RENTALS	11-000-230-331-DS	LEGAL
11170	06/30/23 :SCHOOL ADMIN	5,000.00	11-000-240-103-AC	SALARIES OF PRINCIPALS	- - - -	
		17,500.00	11-000-240-103-AT	SALARIES OF	- - - -	
		7,000.00	11-000-240-103-PT	SALARIES OF PRINCIPALS	- - - -	

Transfers by Transfer Number

Bergen County Vo-Tech Schools

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Start date 6/1/2023

End date 6/30/2023

08/07/23 15:17

TR#	Transfer Description	Amount	To Account		From Account	
11170	06/30/23 :SCHOOL ADMIN	1,900.00	11-000-240-105-BC	SALARIES OF CLERICAL AND	- - - -	
		16,300.00	11-000-240-105-PT	SALARIES OF SEC & CLERICAL	- - - -	
		1,100.00	11-000-240-105-TT	SALARIES OF SEC & CLERICAL	- - - -	
		21,800.00	- - - -		11-000-218-104-AC	SALARIES OF OTHER PROF
		3,800.00	- - - -		11-000-240-580-AC	TRAVEL
		1,000.00	- - - -		11-000-240-580-TT	TRAVEL
		1,500.00	- - - -		11-000-240-590-AC	OTHER PURCHASED SERVICES
		1,000.00	- - - -		11-000-240-590-TT	OTHER PURCHASED SERVICES
		3,000.00	- - - -		11-000-240-610-AC	SUPPLIES & MATERIALS
		9,500.00	- - - -		11-000-240-610-BC	SUPPLIES AND MATERIALS
		1,200.00	- - - -		11-000-240-610-PT	SUPPLIES & MATERIALS
		1,500.00	- - - -		11-000-240-610-TT	SUPPLIES & MATERIALS
		1,000.00	- - - -		11-000-240-890-AC	OTHER OBJECTS
		3,500.00	- - - -		11-000-240-890-BC	OTHER OBJECTS
11171	06/30/23 :TECHNOLOGY	180,000.00	11-000-252-610-DT	GENERAL SUPPLIES	- - - -	
		38,000.00	12-000-252-732-DT	EQUIPMENT	- - - -	
		84,000.00	- - - -		11-000-218-104-PT	SALARIES OF OTHER PROF
		45,000.00	- - - -		11-000-230-334-DS	ARCHITECT/ENGINEERING FEES
		17,500.00	- - - -		11-000-230-530-DS	COMMUNICATIONS -
		71,500.00	- - - -		11-000-252-100-DT	SALARIES
11172	06/30/23 :OPERATIONS	1,100.00	11-000-261-420-DO	CLEANING	- - - -	
		81,400.00	11-000-262-100-DO	SALARIES	- - - -	
		9,500.00	11-000-262-101-DO	SALARIES-OVERTIME	- - - -	
		25,000.00	11-000-262-300-DO	PURCHASED PROF & TECH	- - - -	
		12,000.00	11-000-262-490-DO	OTHER PURCHASED PROPERTY	- - - -	
		9,100.00	11-000-262-621-DO	ENERGY-NATURAL GAS	- - - -	
		2,400.00	11-000-262-622-DO	ENERGY-ELECTRICITY	- - - -	
		2,900.00	11-000-262-626-DO	ENERGY-GASOLINE	- - - -	
		2,050.00	11-000-262-890-DO	OTHER OBJECTS	- - - -	
		107,450.00	- - - -		11-000-262-420-DO	CLEANING
		38,000.00	- - - -		11-000-262-520-DO	INSURANCE

Transfers by Transfer Number

Bergen County Vo-Tech Schools

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Start date 6/1/2023

End date 6/30/2023

08/07/23 15:17

TR#	Transfer Description	Amount	To Account		From Account	
11173	06/30/23 :GROUNDS	21,600.00	11-000-263-420-DO	CLEANING REPAIR AND	11-000-263-100-DO	SALARIES
		9,000.00	11-000-263-610-DO	SUPPLIES AND MATERIALS	11-000-263-100-DO	SALARIES
11174	06/30/23 :BCA SALARIES	4,600.00	11-140-100-106-AC	OTHER SALARIES FOR	11-140-100-101-AC	SALARIES OF TEACHERS
11175	06/30/23 :HOME INSTRUCTION	15,400.00	11-150-100-101-HI	SALARIES OF TEACHERS	11-140-100-101-AC	SALARIES OF TEACHERS
		5,600.00	11-150-100-101-HI	SALARIES OF TEACHERS	11-150-100-320-HI	PURCHASED PROF ED
11176	06/30/23 :BASIC SKILLS	900.00	11-230-100-101-PT	SALARIES OF TEACHERS	11-320-100-100-PV	SALARIES OF TEACHERS -
11177	06/30/23 :ESL	300.00	11-240-100-101-PV	SALARIES OF TEACHERS	11-320-100-101-PV	SALARIES OF TEACHERS
11178	06/30/23 :VOCATIONAL MISC EXPS	250.00	11-310-100-890-BC	OTHER OBJECTS	11-310-100-440-BC	RENTALS
		550.00	11-310-100-890-TT	OTHER OBJECTS	11-310-100-440-BC	RENTALS
11179	06/30/23 :PARAMUS VOCATIONAL	9,300.00	11-320-100-320-PV	PURCHASED PROF ED	- - - -	
		30,100.00	11-320-100-610-PV	GENERAL SUPPLIES	- - - -	
		1,900.00	11-320-100-614-PV	GENERAL SUPPLIES(CULINARY)	- - - -	
		85,500.00	11-320-100-618-PV	SUPPLIES AND	- - - -	
		250.00	11-320-100-890-PV	OTHER OBJECTS	- - - -	
		10,550.00	- - - -		11-310-100-101-TT	SALARIES OF TEACHERS
		1,500.00	- - - -		11-310-100-580-PT	TRAVEL
		10,000.00	- - - -		11-310-100-614-PT	GENERAL SUPPLIES(FOOD
		3,500.00	- - - -		11-310-100-618-PT	SUPPLIES AND
		15,000.00	- - - -		11-310-100-640-NV	TEXTBOOKS
		11,500.00	- - - -		11-310-100-640-PT	TEXTBOOKS
		50,000.00	- - - -		11-320-100-100-PV	SALARIES OF TEACHERS -
		3,000.00	- - - -		11-320-100-101-PV	SALARIES OF TEACHERS
		3,000.00	- - - -		11-320-100-580-PV	TRAVEL
		19,000.00	- - - -		11-320-100-640-PV	TEXTBOOKS
11180	06/30/23 :ATHLETICS	6,500.00	11-402-100-109-AT	SALARIES	11-402-100-500-AT	OTHER PURCHASED SERVICES
		11,000.00	11-402-100-109-AT	SALARIES	11-402-100-610-AT	SUPPLIES & MATERIALS
		4,300.00	11-402-100-109-AT	SALARIES	11-402-100-890-AT	OTHER OBJECTS
11181	06/30/23 :CO CURRICULAR	2,200.00	11-401-100-109-PV	SALARIES	11-310-100-100-TT	SALARIES OF TEACHERS -
11182	06/30/23 :OTHER INSTURCTIONAL	5,400.00	11-403-100-109-NV	SALARIES	11-310-100-101-TT	SALARIES OF TEACHERS
		300.00	11-403-100-109-PT	SALARIES	11-310-100-101-TT	SALARIES OF TEACHERS
		27,000.00	11-403-100-109-PV	SALARIES	11-310-100-101-TT	SALARIES OF TEACHERS

Transfers by Transfer Number

Bergen County Vo-Tech Schools

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Start date 6/1/2023

End date 6/30/2023

08/07/23 15:17

TR#	Transfer Description	Amount	To Account		From Account	
11182	06/30/23 :OTHER INSTURCTIONAL	66,000.00	11-403-100-109-TT	SALARIES	11-310-100-101-TT	SALARIES OF TEACHERS
11183	06/30/23 ::EQUIPMENT	201,400.00	12-000-100-730-PV	INSTRUCTIONAL EQUIPMENT	- - - -	
		117,000.00	12-000-100-730-TT	INSTRUCTIONAL EQUIPMENT	- - - -	
		57,500.00	12-000-262-732-DO	EQUIPMENT-OPERATIONS &	- - - -	
		18,700.00	12-000-263-732-DO	EQUIPMENT-GROUNDS	- - - -	
		93,400.00	- - - -		11-000-291-272-DB	HEALTH
		70,000.00	- - - -		11-140-100-610-AC	GENERAL SUPPLIES
		20,000.00	- - - -		11-140-100-612-AC	GENERAL SUPPLIES-NANO
		16,200.00	- - - -		11-140-100-640-AC	TEXTBOOKS
		50,000.00	- - - -		11-310-100-100-TT	SALARIES OF TEACHERS -
		50,000.00	- - - -		11-310-100-101-BC	SALARIES OF TEACHERS
		25,000.00	- - - -		11-310-100-320-BC	PURCHASED PROF ED
		50,000.00	- - - -		11-310-100-640-BC	TEXTBOOKS
		20,000.00	- - - -		11-310-100-640-TT	TEXTBOOKS
11184	06/30/23 :EMS	80,500.00	13-413-100-101-EM	SALARIES OF TEACHERS	- - - -	
		3,200.00	13-413-200-500-EM	OTHER PURCHASED SERVICES	- - - -	
		4,400.00	13-413-200-600-EM	SUPPLIES AND MATERIALS	- - - -	
		38,000.00	- - - -		13-413-100-610-EM	GENERAL SUPPLIES
		50,100.00	- - - -		13-413-100-619-EM	GENERAL
11185	06/30/23 :ADULT EVENING	30,000.00	13-629-200-100-DA	SALARIES	13-629-100-101-DA	SALARIES OF TEACHERS
		600.00	13-629-200-440-DA	RENTALS	13-629-100-101-DA	SALARIES OF TEACHERS
		10,500.00	13-629-200-500-DA	OTHER PURCHASED SERVICES	13-629-100-101-DA	SALARIES OF TEACHERS
11189	06/30/23 :EMPLOYE BENEFITS	156,600.00	11-000-291-290-DB	OTHER EMPLOYEE BENEFITS	11-000-291-272-DB	HEALTH
		2,565,717.00	Report Total			

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/13/24	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	23-GNSV1-35293	08/14/24	888-998-7284
5.11 Inc.	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/13/24	973-812-1568
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/24	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/24	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/24/23	NJDEP@acenviro.com
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/24	NJDEP@acenviro.com
Affordable Interior Systems, Inc.	Furniture: Office, Lounge and Systems - Statewide	19-FOOD-00876	10/30/23	hwoods@ais-inc.com
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/23	973-926-0166
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
Alliance Bus Group/Creative Bus Sales	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/23	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
Anchor Moving & Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	Mike.Jenkins@Movewithanchor.com
ARI Phoenix, Inc.	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	teklagoodwin@ari-hetra.com
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Atlantic Business (Tomorrow's Office)	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40467	08/11/23	sfigalora@tomorrowsoffice.com
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	09/30/23	732-929-0400
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	856-778-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/24	908-696-5587
Beyer Brothers, Corp.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00922	08/04/24	973-644-3200
Beyer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89263	11/20/23	201-943-3100
Beyer of Morristown, LLC (will be allowed to expire in NJSTART until the extension agreement letter has been signed) 3rd extension amendment	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/23	973-644-3200
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/23	800-578-8858
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	info@broadwaymovers.com
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	10/30/23	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office	81721	10/30/23	973-795-6463
Butler Water Corrections (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39218	03/31/26	sales@butlerwc.com
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/23	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40462	08/11/23	isqbadmin@cusa.canon.com
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	10/31/23	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	10/31/203	866-776-7415
CDW Government LLC (HP)	Computer Equipment, Peripherals & Related Services	89974	10/31/23	866-773-7348
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/24	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/23	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/23	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Commercial Interiors Direct Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Consolidated Steel & Aluminum Fence Co., Inc.	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/24	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88697	10/31/23	contracts@coreiaq.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/24	908-879-2525
Daco Limited Partnership	Furniture: Office & Lounge	81616	10/30/23	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/23	GovContractSupport@JohnDeere.com
Deli Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Deli Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	10/31/203	Stephanie.Schrader@deli.com
DIRAD Technologies, Inc.	Telecommunications Equipment and Services	80812	01/31/24	kathy.cregan@dirad.com
Direct Flooring, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	Fgomes@dfemail.com
EB Fence, LLC	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/24	609-704-8884
Elate Moving, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25461	10/31/25	info@elatemoving.com
EMC	Computer Equipment, Peripherals & Related Services	89968	10/31/23	732-635-2583
Eplus Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Eplus Technology Inc. (HP)	Computer Equipment, Peripherals & Related Services	88957	10/31/23	609-528-8912
Eplus Technology Inc. (Lenovo)	Computer Equipment, Peripherals & Related Services	89968	10/31/23	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/24	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	10/30/23	714-995-4800

Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/24	609-530-0010
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25460	10/31/25	joseph.lantonio@gmail.com
Flinn Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/24	781-828-0026
FP Mailing Solutions (FrancoTYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-827-5837
Frank Mazza and Son, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	greg@genelsafety.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88696	10/31/23	cassandra.kalev@gshgroup.com
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
GM Data Communications, Inc.	Communication Wiring Services	88736	03/19/24	gmdata@gmdatcom.com
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
GovConnect	Computer Equipment, Peripherals & Related Services	89974	10/31/23	800-800-0019
Grainger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/24	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/23	nicholas.carty@graybar.com
Groupe Lacasse, LLC	Furniture: Office & Lounge	81622	10/30/23	benjamin.wagemaker@groupe-lacasse.com
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannon Floor Covering	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	
Hertrich Fleet Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/23	800-698-9825
Hertrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/23	800-698-9825
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	10/30/23	336-431-7101
Hitachi Vantara, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	10/31/23	
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	uscommunities@homedepot.com
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/23	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	10/31/203	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	10/31/203	debra.lee@hp.com
Impac Fleet	Fuel Credit Card Services - Statewide	24-GNSV1-52509	10/18/23	281-445-1100
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47763	06/30/25	800-336-0225 ext. 5635
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/24	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/23	kristina.mccradden@jci.com
Johnston Communication	Communication Wiring Services	88766	03/19/24	201-428-2025
Johnston G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/24	201-428-2025
Johnston G P, Inc. Communication	Cabling Products & Services; Data Center Management Solutions	85152	10/09/23	bmahoney@iccti.com
Keehn Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/24	201-489-4454
Keer Electrical Supply Co., Inc.	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Keyport Army/Navy	Protective Clothing and Footwear	16-FOOD-00112	04/20/24	jfink@keyportarmynavy.com
Krueger International	Furniture: Office & Lounge	81720	10/30/23	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/23	800-421-5354
Lawmen Supply Company of New Jersey, Inc.	Law Enforcement Firearms Equipment and Supplies (Jason Durie, rep)	17-FLEET-00740	05/13/24	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/23	800-890-8198
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/24	215-741-3960
LBJ Interior Solutions, LLC	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	joann@ljbilc.com
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	10/31/203	sweldon@lenovo.com
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88689	10/31/23	david.strobino@limbachinc.com
Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Mancon, LLC	NJDOT Parts Warehouse Management	18-GNSV1-00858	06/03/24	awickard@manconinc.com
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	88692	10/31/23	bhartline@marleecontractors.com
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	10/31/203	703-673-7871
Millennium Communications Group, Inc.	Communication Wiring Services	88740	03/19/24	973-296-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/24	215-943-9100
Motorola Solutions, Inc.	Radio Communication Equipment and Accessories	83909	04/30/24	609-324-3653
MRA International	Computer Equipment, Peripherals & Related Services	89974	10/31/23	732-222-0997
MSC Industrial Supply, Co.	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	23-FLEET-27129	06/30/24	NJState@mscdirect.com
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	10/31/23	lc@multitempmch.com
Municibid	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/24	rpf@munibid.com
National Office Furniture	Furniture: Office & Lounge	81721	10/30/23	800-482-1213
Neilsen Ford of Morristown, Inc.	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	23-FLEET-34922	04/25/24	pychimiak@nielsenfleet.com
New Jersey D+A152:E152oor Works	Overhead/Rolling Doors & Operators, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/23	732-651-1600

Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	rcarter@paloaltonetworks.com
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	fleetbids@partsauthority.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/24	804-496-6912
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/24	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/24	000-000-0000
Quadiant, Inc.	Mailroom Equipment & Maintenance	41267	04/14/24	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/23	mike.pallotta@ricoh-usa.com
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Route 23 Auto Mall	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/23	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/24	732-363-0600
Safeco	Furniture: Office & Lounge	81729	10/30/23	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	201-867-3309
Scientific Boiler Water Cond Co., Inc. (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	alewin@sci-water.com
Shaw Industries, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47764	06/30/25	mark.brunelle@shawinc.com
Simonik Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	rkandetzke@simonikallied.com
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	89974	10/31/23	732-868-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	info@steedlemoving.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/24	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
Trius, Inc.	Customized Snow Plows and Related Components, NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	laitemura@triusonline.com
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/13/24	201-963-9312
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/23	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/24	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	888-926-2766
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/24	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Wasak, Inc. (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39216	03/31/26	Wasak@AOL.com
Water Dynamics Incorporated (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	xxanion@aol.com
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com

**ADDENDUM TO MEMORANDUM OF UNDERSTANDING
AMONG THE BERGEN COUNTY WORKFORCE DEVELOPMENT BOARD, THE BOARD
OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN, AND
BERGEN COUNTY EXECUTIVE, AS THE LOCAL CHIEF ELECTED OFFICIAL, AS TO
THE APPOINTMENT OF THE ONE-STOP CAREER CENTER OPERATOR**

THIS ADDENDUM (“Addendum”) is made on this _____ day of _____, 2023, by and between the **BERGEN COUNTY WORKFORCE DEVELOPMENT BOARD**, a body politic and corporate with administrative offices located at 60 State Street, Hackensack, New Jersey 07601, (“WDB”) and **THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN**, a body politic and corporate of the State of New Jersey with administrative offices located at 540 Farview Avenue, Paramus, New Jersey 07652 (“Bergen Tech”) and the **BERGEN COUNTY EXECUTIVE, AS LOCAL CHIEF ELECTED OFFICIAL**, with principal offices located at One Bergen County Plaza, Hackensack, New Jersey 07601. (collectively, the “Parties”).

WITNESSETH:

WHEREAS, the Parties entered into a Memorandum of Understanding as to the Appointment of the One-Stop Career Center Operator (“MOU”) on the October 14, 2021 (the “Original MOU”); and

WHEREAS, the Original MOU became effective retroactive to July 1, 2021 for a two (2) year term ending on June 30, 2023; and

WHEREAS, the New Jersey Combined State Plan for the Workforce Innovation and Opportunity Act (WIOA) New Jersey PYS 2022-2023 Modification (“State Plan 2022-2023 Modification”) was submitted to the United States Department of Labor (“USDOL”)/United States Department of Education (“USDOE”) and conditionally approved by the USDOL/USDOE on September 23, 2022; and

WHEREAS, under the State Plan 2022-2023 Modification (p. 70, para. 1), “Competitive selection [of the One-Stop Operator] must be made no less than every two years. Local areas may offer no more than two one-year extensions to successful One-Stop Operator contracts. A successful One-Stop Operator meets or exceeds local area and state performance standards, as applicable; satisfies the requirements of the One-Stop Career Center Certification, provided in SETC [State Employment and Training Commission] Policy Resolution #2016-14, provided in Appendix 4 of this Plan. Further, the local Workforce Development Board (WDB) must have determined that neither its One-Stop Operator, nor any of its sub-contracted entities, has engaged in fraud or abuse, as those terms are used within 29 U.S.C. 3122 (c)(3)(A), and that neither the One-Stop Operator, nor any of its sub-contracted entities, has engaged in any of the prohibited conduct listed as cause for corrective actions and penalties under N.J.A.C. 12:42-3.6”; and

WHEREAS, the WDB has determined that Bergen Tech has met the requirements to be considered a successful One-Stop Operator and, on April 5, 2023, approved a resolution to extend the Original MOU for one (1) year; and

NOW, THEREFORE, in accordance with the premises and representations set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged the Parties agree as follows:

1. The original term, as set forth in Article IA of the Original MOU, shall be extended for an additional one (1) year period, commencing on July 1, 2023 and ending on June 30, 2024.
2. This Addendum is to be incorporated into, and made a part of, the original MOU.

The Original MOU is hereby modified as set forth herein. Except as expressly

modified herein, the Original MOU shall remain unchanged and in full force and effect.

3. This Addendum may be executed in one or more counterparts, each of which shall be deemed to be an original, and all of which together shall constitute one and the same Agreement or MOU. Signatures delivered by email in PDF format or via facsimile shall be deemed to be original signatures for all purposes.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Addendum the day and year first written above.

**BERGEN COUNTY WORKFORCE
DEVELOPMENT BOARD**

Jason DeStefano
Chairperson

Date: _____

**THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF BERGEN**

Howard Lerner,
Superintendent of Schools

Date: _____

BERGEN COUNTY EXECUTIVE

James Tedesco III
County Executive, County of Bergen

Date: _____



24-F-018T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

August 22, 2022

Mr. James Tedesco III
Bergen County Executive
Administration Building
1 Bergen County Plaza
Floor 5, Room 580
Hackensack, New Jersey 07601-7076

RE: Notice of Award – State Fiscal Year 2020 – Workforce Learning Link Rescission

Dear Mr. Tedesco:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area's funding authority for the Workforce Learning Link (WLL) program for State Fiscal Year (SFY) 2020 (July 1, 2019 through June 30, 2020). As stated in your previously provided NOAs, all funds allocated were required to be fully obligated by June 30, 2020 and liquidated by December 31, 2020. Upon review of your financial records, your Workforce Development Area has an unobligated balance of \$12,872 for SFY 2020. Therefore, these funds are being rescinded. Please incorporate this rescission into the next modification to your Program Year 2019 Workforce Development Area Contract.

If you have any questions regarding the issuance of this NOA, please contact Danielle Jubanyik, Ph.D. at 609-292-6640.

Sincerely,

Yolanda H. Allen

Yolanda H. Allen, D.P.A.,
Assistant Commissioner

Enclosure

c: G. Horvath



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OFFICE OF THE ASSISTANT COMMISSIONER

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AD-18.2 (12/19)

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

GRANTEE: Bergen County Executive Administration Building
Court Plaza South Main Street
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Danielle Jubanyik, Ph.D., at 609-292-6640

This Notice of Award revises funding authority for the program shown below for State Fiscal Year 2020 (July 1, 2019 through June 30, 2020).

Program	Allocation	Change this NOA	New Level
Workforce Learning Link	\$243,000	-\$12,872	\$230,128

Authorized Signature: *Yolanda H. Allen* Date Signed: 8/22/22
Yolanda H. Allen, D.P.A.,
Assistant Commissioner
New Jersey Department of Labor and Workforce Development



24-F-019T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

August 22, 2022

Mr. James Tedesco III
Bergen County Executive
Administration Building
1 Bergen County Plaza
Floor 5, Room 580
Hackensack, New Jersey 07601-7076

RE: Notice of Award – State Fiscal Year 2020 – WorkFirst New Jersey Rescission

Dear Mr. Tedesco:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for WorkFirst New Jersey for State Fiscal Year (SFY) 2020 (July 1, 2019 through June 30, 2020). As stated in your previously provided NOAs, all funds allocated were required to be fully obligated by June 30, 2020 and liquidated by December 31, 2020. Upon review of the financial records, your Workforce Development Area has an unexpended balance of \$311,138 for SFY 2020. Therefore, these funds are being rescinded. Please incorporate this rescission into the next modification to your Program Year 2019 Workforce Development Area Contract.

If you have any questions regarding the issuance of this NOA, please contact Sherie Jenkins, Director, Office of Transitional Workforce Services, at 609-292-8898.

Sincerely,

Yolanda H. Allen

Yolanda H. Allen, D.P.A.,
Assistant Commissioner

Enclosure

c: G. Horvath



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AD-18.2 (12/19)

DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

GRANTEE: Bergen County Executive Administration Building
Court Plaza South Main Street
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Sherie Jenkins, Director, Office of Transitional
Workforce Services, at 609-292-8898

This Notice of Award revises funding authority for the program shown below for State Fiscal Year 2020 (July 1, 2019 through June 30, 2020).

Program	Allocation	Change This NOA	New Level
<u>TANF</u>			
Work Activities/Case Management	\$950,030	-\$214,162	\$735,868
Work Verification	\$24,000	-\$555	\$23,445
CAVP	\$24,240	-\$24,240	\$0
Needs Based Work Support	\$0	\$0	\$0
Total TANF	\$998,270	-\$238,957	\$759,313
<u>GA/SNAP</u>			
Work Activities/Case Mgt. - GA/SNAP	\$598,492	-\$72,181	\$526,311
Needs Based Work Support	\$0	\$0	\$0
Total GA/SNAP	\$598,492	-\$72,181	\$526,311
Grand Total	\$1,596,762	-\$311,138	\$1,285,624

Authorized Signature: *Yolanda H. Allen* Date Signed: 8/22/22
Yolanda H. Allen, D.P.A.,
Assistant Commissioner
New Jersey Department of Labor and Workforce Development



24-F-020T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

August 22, 2022

Mr. James Tedesco III
Bergen County Executive
Administration Building
1 Bergen County Plaza
Floor 5, Room 580
Hackensack, New Jersey 07601-7076

RE: Notice of Award – State Fiscal Year 2020 – SmartSTEPS Rescission

Dear Mr. Tedesco:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for SmartSTEPS for State Fiscal Year (SFY) 2020 (July 1, 2019 through June 30, 2020). As stated in your previously provided NOAs all funds allocated were required to be fully obligated by June 30, 2020 and liquidated by December 31, 2020. Upon review of the financial records, your Workforce Development Area has an unspent balance of \$1,605 for SFY 2020. Please incorporate this rescission into the next modification to your Program Year 2019 Workforce Development Area contract.

If you have any questions regarding the issuance of this NOA, please contact Sherie Jenkins, Director, Office of Transitional Workforce Services, at 609-292-8898.

Sincerely,

Yolanda H. Allen

Yolanda H. Allen, D.P.A.,
Assistant Commissioner

Enclosure

c: G. Horvath



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AD-18.2 (12/19)

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

GRANTEE: Bergen County Executive Administration Building
Court Plaza South Main Street
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Sherie Jenkins, Director, Office of Transitional
Workforce Services, at 609-292-8898.

This Notice of Award revises funding authority for the program shown below for State Fiscal Year 2020 (July 1, 2019 through June 30, 2020).

Program	Allocation	Change this NOA	New Level
SmartSTEPS	\$1,605	-\$1,605	\$0

Authorized Signature: *Yolanda H. Allen* Date Signed: 8/22/22
Yolanda H. Allen, D.P.A.,
Assistant Commissioner
New Jersey Department of Labor and Workforce Development



24-F-021T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

September 30, 2020

Honorable James Tedesco III, Bergen County Executive
Administration Building
1 Bergen County Plaza
Floor 5, Room 580
Hackensack, New Jersey 07601-7076

RE: Notice of Award – State Fiscal Year 2019 – Workforce Learning Link Rescission

Dear Mr. Tedesco:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area's funding authority for the Workforce Learning Link (WLL) program for State Fiscal Year (SFY) 2019 (July 1, 2018 through June 30, 2019). As stated in your previously provided NOAs, all funds allocated were required to be fully obligated by June 30, 2019 and liquidated by December 31, 2019. Upon review of your financial records, your Workforce Development Area has an unobligated balance of \$311 for SFY 2019. Therefore, these funds are being rescinded. Please incorporate this rescission into the next modification to your Program Year 2018 Workforce Development Area Contract.

If you have any questions regarding the issuance of this NOA, please contact Danielle Jubanyik, Ph.D. at 609-292-6640.

Most sincerely,

Yolanda H. Allen

Yolanda H. Allen, D.P.A.,
Assistant Commissioner

Enclosure

c: G. Horvath Jr., Chief Financial Officer, NJDOL
Sally Trappe, NJDOL
Tammi Molinelli, Director, Bergen County Workforce Development Board



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AD-18.2 (12/19)

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE PORTFOLIO AND CONTRACT MANAGEMENT

NOTICE OF AWARD

GRANTEE: Bergen County Executive Administration Building
Court Plaza South Main Street
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Portfolio and Contract Management
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Danielle Jubanyik, Ph.D., at 609-292-6640

This Notice of Award revises funding authority for the program shown below for State Fiscal Year 2019 (July 1, 2018 through June 30, 2019).

Program	Allocation	Change this NOA	New Level
Workforce Learning Link	\$202,000	-\$311	\$201,689

Authorized Signature: *Yolanda H. Allen* Date Signed: 9/30/2020

**Yolanda H. Allen, D.P.A.,
Assistant Commissioner
New Jersey Department of Labor and Workforce Development**



24-F-022T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

September 30, 2020

Mr. James Tedesco III
Bergen County Executive
Administration Building
1 Bergen County Plaza
Floor 5, Room 580
Hackensack, New Jersey 07601-7076

RE: Notice of Award – State Fiscal Year 2019 – SmartSTEPS Rescission

Dear Mr. Tedesco:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for SmartSTEPS for State Fiscal Year (SFY) 2019 (July 1, 2018 through June 30, 2019). As stated in your previously provided NOAs all funds allocated were required to be fully obligated by June 30, 2019 and liquidated by December 31, 2019. Upon review of the financial records, your Workforce Development Area has an unspent balance of \$1,605 for SFY 2019. Please incorporate this rescission into the next modification to your Program Year 2018 Workforce Development Area contract.

If you have any questions regarding the issuance of this NOA, please contact Sherie Jenkins, Assistant Director, Workforce Development, at 609-633-7757.

Most Sincerely,

Yolanda H. Allen

Yolanda H. Allen, D.P.A.,
Assistant Commissioner

Enclosure

c: G. McMullen, Chief Financial Officer, NJDOL
Sally Trappe, NJDOL
Tammi Molinelli, Director, Bergen County Workforce Development Board



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AD-18.2 (12/19)

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE PORTFOLIO AND CONTRACT MANAGEMENT

NOTICE OF AWARD

GRANTEE: Bergen County Executive Administration Building
Court Plaza South Main Street
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Portfolio and Contract Management
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Sherie Jenkins, Assistant Director at 609-633-7757

This Notice of Award revises funding authority for the program shown below for State Fiscal Year 2019 (July 1, 2018 through June 30, 2019).

Program	Allocation	Change this NOA	New Level
SmartSTEPS	\$1,605	-\$1,605	\$0

Authorized Signature: *Yolanda H. Allen* Date Signed: 9/30/2020
Yolanda H. Allen, D.P.A.,
Assistant Commissioner
New Jersey Department of Labor and Workforce Development



24-F-023T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

August 15, 2022

Mr. James Tedesco III
Bergen County Executive
Administration Building
1 Bergen County Plaza
Floor 5, Room 580
Hackensack, New Jersey 07601-7076

RE: Notice of Award – Program Year 2019 – Workforce Innovation and Opportunity Act
Rescission

Dear Mr. Tedesco:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for the Workforce Innovation and Opportunity Act (WIOA) for Program Year (PY) 2019 (July 1, 2019 to June 30, 2020). As stated in your previously provided NOAs all funds allocated were required to be fully expended by June 30, 2021. Upon review of your financial records, your Workforce Development Area has an unexpended balance of \$479,110 for PY 2019. Therefore, these funds are being rescinded. Please incorporate this rescission into the next modification to your PY 2019 Workforce Development Area Contract.

If you have any questions regarding the issuance of this NOA, please contact Patricia Robertson Chief, Employment & Training Programs at 609-306-0199

Sincerely,

Yolanda H. Allen

Yolanda H. Allen, D.P.A.,
Assistant Commissioner

Enclosure

c: G. Horvath



WORKFORCE
DEVELOPMENT

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AD-18.2 (12/19)

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

GRANTEE: Bergen County Executive Administration Building
Court Plaza South Main Street
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Patricia Robertson Chief, Employment & Training
Programs at 609-306-0199

This Notice of Award revises funding authority for the programs shown below for Program Year 2019.

Program	Allocation	Change this NOA	New Level
WIOA Adult	\$981,302	-\$287,115	\$694,187
WIOA Dislocated Worker	\$1,711,247	-\$139,071	\$1,572,176
WIOA Youth	\$937,926	-\$52,924	\$885,002

Authorized Signature: *Yolanda H. Allen* Date Signed: 8/15/22
Yolanda H. Allen, D.P.A.,
Assistant Commissioner
New Jersey Department of Labor and Workforce Development



24-F-024T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

July 18, 2023

Mr. James Tedesco III
County Executive
Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

RE: Notice of Award - Program Year 2023 - Workforce Innovation and Opportunity Act Adult and
Dislocated Worker Allotments

Dear Mr. James Tedesco III:

I am pleased to announce that the U.S. Department of Labor (USDOL) has provided Workforce Innovation and Opportunity Act (WIOA) allotments for Program Year 2023 (July 1, 2023 through June 30, 2024). The enclosed Notice of Award (NOA) reflects the allocation of the Adult and Dislocated Worker funds for your Workforce Development Area. Final determination of the allocation for Adult and Dislocated Worker funding is contingent upon authorization and availability from the USDOL.

Please incorporate these funds into your Program Year 2023 Workforce Development Area Agreement. As WIOA legislation allows a portion of these funds to be used for administrative purposes, including the activities of the Workforce Development Area, we recommend setting aside a proportionate amount of your allocation for this purpose.

Program Year 2023 funds must be 80 percent obligated by June 30, 2024. All funds must be fully expended by June 30, 2025 or returned to the state.

If you have any questions regarding the issuance of this NOA, please contact Patricia Robertson, Supervisor Employment and Training Program at 609-306-0199.

Sincerely,

Robert Asaro-Angelo
Commissioner



"Opportunity. Stability. Dignity."

ROBERT ASARO-ANGELO
COMMISSIONER

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AD-18B (2/20)

**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

NOTICE OF AWARD

GRANTEE: Bergen County
One Bergen County Plaza 5th Floor
Hackensack, Bergen County New Jersey

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 110

CONTACT: Patricia Robertson, Supervisor Employment and Training Program at 609-306-0199

This Notice of Award provides funding authority for the program(s) shown below for Program Year 2023 (July 1, 2023 through June 30, 2024). Funds must be 80 percent obligated by June 30, 2024. All funds must be fully expended by June 30, 2025 or returned to the state. Final determination of the allocation for Adult and Dislocated Worker funding is contingent upon authorization and availability from the USDOL.

Program	July 1, 2023	October 1, 2023	Total PY 2023
WIOA Adult	\$ 289,149	\$ 1,171,618	\$ 1,460,767
WIOA Dislocated Worker	\$ 397,459	\$ 1,445,613	\$ 1,843,072
TOTAL	\$ 686,608	\$ 2,617,231	\$ 3,303,839

Authorized Signature:



Robert Asaro-Angelo

Commissioner

New Jersey Department of Labor and Workforce Development

Date Signed: 7/18/2023



24-F-025T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

Mr. James Tedesco III
County Executive
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

RE: Notice of Award - Program Year 2023 - WIOA Data Reporting and Analysis Allocation

Dear Mr. James Tedesco III:

I am pleased to announce that a total of \$12,971 in WIOA Data Reporting and Analysis funds has been provided to the Bergen County Workforce Development Area for Program Year 2023 (July 1, 2023 through June 30, 2024). The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

Please incorporate these funds into your Program Year 2023 Workforce Development Area Agreement. These funds must be fully obligated by June 30, 2024 and fully expended by June 30, 2024.

The intent of this funding is to allow each local workforce board access to workforce activity and performance data that will assist with real-time program management and continuous quality improvement.

If you have any questions regarding the issuance of this NOA, please contact Dr. Yolanda Allen, DPA, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

Robert Asaro-Angelo
Commissioner



"Opportunity. Stability. Dignity."

ROBERT ASARO-ANGELO
COMMISSIONER

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AD-18B (2/20)

**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

NOTICE OF AWARD

GRANTEE: Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 110
Trenton, New Jersey 08625-0055

CONTACT: Dr. Yolanda Allen, DPA, Assistant Commissioner, at 609-984-9414

This Notice of Award provides funding authority for the program shown below for Program Year 2023 (July 1, 2023 through June 30, 2024). Final determination for funding is contingent upon authorization and availability from the USDOL.

Program	Allocation
WIOA Data Reporting and Analysis	\$12,971

Authorized Signature:



Robert Asaro-Angelo

Commissioner

New Jersey Department of Labor and Workforce Development

Date Signed:



24-F-026T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

07/18/2023

Mr. James Tedesco III
County Executive
Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

RE: Notice of Award - Program Year 2023 - Workforce Innovation and Opportunity Act Youth
Allotments

Dear Mr. James Tedesco III:

I am pleased to announce that the U.S. Department of Labor (USDOL) has provided Workforce Innovation and Opportunity Act (WIOA) allotments for Program Year 2023 (July 1, 2023 through June 30, 2024). The enclosed Notice of Award (NOA) reflects the allocation of the Youth funds for your Workforce Development Area. Final determination of the allocation for Youth funding is contingent upon authorization and availability from the USDOL.

Please incorporate these funds into your Program Year 2023 Workforce Development Area Agreement. As WIOA legislation allows a portion of these funds to be used for administrative purposes, including the activities of the Workforce Development Area, we recommend setting aside a proportionate amount of your allocation for this purpose.

Program Year 2023 funds must be 80 percent obligated by June 30, 2024 and fully expended by June 30, 2025 or returned to the state. **The period of availability of funds is April 1, 2023 through June 30, 2025.**

If you have any questions regarding the issuance of this NOA, please contact Patricia Robertson, Supervisor Employment and Training Program at 609-306-0199.

Sincerely,

Robert Asaro-Angelo
Commissioner



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ROBERT ASARO-ANGELO
COMMISSIONER

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AD-18B (2-20)

**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

NOTICE OF AWARD

GRANTEE: Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 110
Trenton, New Jersey 08625-0055

CONTACT: Patricia Robertson, Supervisor Employment and Training Program at 609-306-0199

This Notice of Award provides funding authority for the program shown below for Program Year 2023 (July 1, 2023 through June 30, 2024). **The period of availability of funds is April 1, 2023 through June 30, 2025.** Funds must be 80 percent obligated by June 30, 2024. All funds must be fully expended by June 30, 2025 or returned to the state. Final determination for Youth funding is contingent upon authorization and availability from the USDOL.

Program	Total PY 2023
WIOA Youth	\$1,439,026

Authorized Signature:



Date Signed: 07/18/2023

Robert Asaro-Angelo

Commissioner

New Jersey Department of Labor and Workforce Development



24-F-027T

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lieutenant Governor

State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

July 18, 2023

Mr. James Tedesco III
County Executive
Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

RE: Notice of Award - State Fiscal Year 2024 - WorkFirst New Jersey Allotments

Dear Mr. James Tedesco III:

I am pleased to announce that a total of \$1,048,000 in WorkFirst New Jersey (WFNJ) funds has been provided to the Bergen County Workforce Development Area for State Fiscal Year 2024 (July 1, 2023 through June 30, 2024). The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

These funds must be fully obligated by June 30, 2024 and fully expended by December 31, 2024. There is a minimum requirement of 75% of the funding that must be committed by December 31, 2023. If the requirement is not met by the committed date, it may result in a recapture of uncommitted funding.

The WFNJ funds must be used in accordance with the Strategic Five-Year Unified Workforce Investment Plan and must be incorporated into your Program Year 2023 Workforce Development Area Agreement. Failure to submit your signed contract within 90 days of receipt may result in a suspension of your cash drawdowns.

If you have any questions regarding the issuance of this NOA, please contact Sherie Jenkins, Director at 609-292-2244.

Sincerely,

Robert Asaro-Angelo
Commissioner



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ROBERT ASARO-ANGELO
COMMISSIONER

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AD-18B (2/20)

**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

NOTICE OF AWARD

GRANTEE: Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 110
Trenton, New Jersey 08625-0055

CONTACT: Sherie Jenkins, Director at 609-292-2244

This Notice of Award provides funding authority for the program(s) shown below for State Fiscal Year 2024 (July 1, 2023 through June 30, 2024). Not more than 12 percent of the contracted amount of funds may be spent on administration for Case Management, Work Activities and CAVP. Twelve percent administration dollars may not be claimed for Work Verification and NBWS. Final determination for funding is contingent upon authorization and availability from the state.

Program	Allocation
Temporary Assistance for Needy Families (TANF)	
Work Activities/Case Management	\$ 533,000
Work Verification	\$ 15,000
TANF Total	\$ 548,000
General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP)	
Work Activities/Case Management - GA & GA/SNAP	\$ 500,000
GA/SNAP Total	\$ 500,000
Grand Total	\$ 1,048,000

Authorized Signature:



Robert Asaro-Angelo

Commissioner

New Jersey Department of Labor and Workforce Development

Date Signed:07/18/2023



24-F-028T

PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

07/18/2023

Mr. James Tedesco III
County Executive
Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

RE: Notice of Award - State Fiscal Year 2024 - Workforce Learning Link Program

Dear Mr. James Tedesco III:

I am pleased to announce that a total of \$202,500 in Workforce Learning Link funds has been provided to the Bergen County Workforce Development Area for State Fiscal Year 2024 (July 1, 2023 through June 30, 2024). The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

Please incorporate these funds into your Program Year 2023 Workforce Development Area Agreement. These funds must be fully obligated by June 30, 2024 and fully expended by December 31, 2024.

Please be reminded that you must report line items as per your approved budget. You must receive New Jersey Department of Labor and Workforce Development approval for any line item change that equals 10 percent or more of your total budget.

If you have any questions regarding the issuance of this NOA, please contact Dr. Danielle Jubanyik, at 609-292-6640.

Sincerely,

Robert Asaro-Angelo
Commissioner



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ROBERT ASARO-ANGELO
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AD-18B (2/20)

**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

NOTICE OF AWARD

GRANTEE: Bergen County
One Bergen County Plaza 5th Floor
Hackensack, New Jersey 07601-7076

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Development
P.O. Box 110
Trenton, New Jersey 08625-0055

CONTACT: Dr. Danielle Jubanyik, at 609-292-6640

This Notice of Award provides funding authority for the program shown below for State Fiscal Year 2024 (July 1, 2023 through June 30, 2024). Not more than seven percent of the allocation may be spent on administration (**Note:** Support to HSE Testing Centers is considered administration). Final determination for funding is contingent upon authorization and availability from the state.

Program	Allocation	Level of Service
Workforce Learning Link	\$202,500	135

Authorized Signature:



Date Signed:07/18/2023

Robert Asaro-Angelo

Commissioner

New Jersey Department of Labor and Workforce Development

To: Andrea Sheridan

Fr: Angela Bortnick

Cc: Tammy Molinelli, Dawn Sykes

I am seeking Professional Services from the provider listed below to be put into Aug 2023 BCTS Board Package:

Name: Future Works, LLC

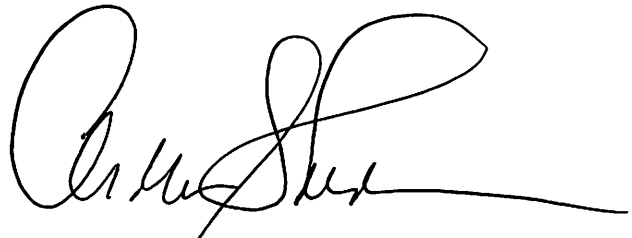
Service: WIOA Data Reporting & Analysis

Amount: \$12,971

Date: Program Year 23 (7/1/23-6/30/24)

Grant Funded: 20-833-130-500-V1

Thank you.



Approved
8/9/23

Quote for FutureWorks BI Annual Subscription to NJ-Performs

Submitted to: Local Workforce Development Boards in New Jersey

Submitted by: FutureWork Systems L.L.C.

Date: July 13, 2023

SECTION 1. Scope of Work

Overview

This agreement provides subscription-based access to FutureWorks BI (NJ Performs) and FutureWorks BI National as described below.

FutureWorks BI is a proprietary software application of FutureWork Systems, a NJ corporation that provides secure internet browser access to comprehensive, web-based performance management analysis and reporting. FutureWorks BI is specifically designed to serve a broad array of public workforce programs in New Jersey including WIOA, Title I and Title III, including Veterans. As a hosted and maintained system, FutureWorks BI provides all infrastructure and support resources necessary to support and maintain the application. The system delivers hundreds of reports and the ability to easily customize, save, and manipulate ad-hoc reports. The data warehouse is updated monthly and quarterly with results frozen for each discrete program year.

FutureWorks BI National provides functionality like FutureWorks BI but attaches to a data warehouse populated by the US Department of Labor Public Quarterly PIRL file as it becomes available.

System Description and Features

Performance Measures

All United States Department of Labor (USDOL) WIOA Performance Indicators are included in Future Works BI, with the ability to filter on any combination of data elements.

Intelligent User Views

FutureWorks BI will provide users with a license giving users ready access to common reports with options for graphing data or viewing in a spreadsheet format. Reports will include a “help” or “information” function that provides a description of the view and suggestions as to how the data might be used when appropriate.

Personal Libraries and Shared Views

Licensed Users can create and save a personal library of reports as well as create and save “shared” views with all users.

Reports Generator

FutureWorks BI allows users to print reports and export and save reports in an electronic spreadsheet format (EXCEL, version 2002 or higher).

Ad Hoc Capabilities

The system includes robust ad hoc capabilities for users that allow for full manipulation of all PIRL data. These filters (e.g., demographics, occupation, employment status, education status, service partners, and funding source) allow users to easily enhance the reports.

WIOA Rosters

FutureWorks BI features online rosters that provide users the ability to quickly drill into participants who are candidates for the WIOA indicators. This powerful new application is accessed through your desktop browser and shows those in the measure, and those who were omitted, and gives plain English reasons for the result. Rosters will also show those who are candidates for inclusion in a measure in a future reporting period thus allowing intervention while there is yet time for action.

Users can sort and filter on most data elements and can export selected sets of participants to Excel, comma delimited files, the clipboard, PDFs, or the printer. The rosters can group results by center, agency, funding source, and much more. This tool is a powerful new complement to the decision support views that form the foundation of FutureWorks BI and are designed to enhance your ability to improve performance results.

Ongoing Technical Support

FutureWork Systems will provide the following ongoing technical support to the project:

1. Customer support
 - a. Help desk support 9 AM – 4:30 PM, Monday through Friday
 - i. Accessible via a toll-free number
 - ii. Response within one (1) business day
 - b. Email queries through the Comment / Questions button on the FutureWorks Website.
 - i. Response within one (1) business day

Technical Performance and Requirements

FutureWorks BI will comply with the following technical requirements for users:

Browser:	Microsoft Edge, Firefox, Chrome, Safari
Connection:	High speed internet access with bandwidth of DSL quality or greater.
View Response Time:	5 seconds or faster after an initial session load
24/7 access:	Yes

Licenses

Each participating local workforce development area will be provided up to five user licenses to access the proprietary FutureWork Systems.

Training

Webinar training sessions as well as onsite training as system upgrades warrant or upon request will be provided to the MIS Users Group and GSETA Directors.

SECTION 2. Annual Subscription Cost

The annual cost of FutureWorks BI is equally divided among the local workforce development boards in NJ as authorized by NJLWD through the Annual WIOA NOA. This annual cost for each local NJ Workforce Development Board is \$12,971 payable within sixty days.

24-F-031T

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
223VN	ARP IDEA CARRYOVER	20-223-100-100-VN		Christine Gunsauls Mary Hogan Lisa Percevault	\$80.18/hour \$84.15/hour \$72.06/hour	360.01 1,486.93 924.53
232SN	ESEA-TTILE I, PART A 7/1/2022-9/30/2023	20-232-100-100-VN		Keith Kaplan Linda Nardo	99,736.00 92,899.00	59,408.00 92,899.00
250-VN	IDEA PART B, FLOW THROUGH 7/1/2022-9/30/2023	20-250-100-100-VN		Jessica Carey Hilary Kim Ryan Kruger Matthew Liso Lindsay Marella Lisa Percevault Jayasree Sankar Anna Snyder Stephanie Soderman	\$68/hour \$68/hour \$68/hour \$68/hour \$68/hour \$68/hour \$68/hour \$68/hour \$68/hour	255.00 340.00 204.00 391.00 102.00 646.00 204.00 974.44 1,290.64

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
250-VN	IDEA PART B, FLOW THROUGH 7/1/2022-9/30/2023	20-250-200-100-VN		Catherine Albert	83,690.00	25,371.51
				Jon Bercovici	141,723.00	52,240.56
				Richard Eichenlaub	87,886.00	92,280.30
				Jamie Guinta	92,899.00	98,937.50
				Patrick Keane	Per diem	8,433.60
				Neal Lucianna	Per diem	5,812.20
				Natalia Moris	71,413.00	7,141.40
				Laura Ristovski	106,885.00	2,672.15
				Krista Tomanelli	80,024.00	64,019.20
				Annemarie Verdiramo-Terranova	Per diem	3,321.58
361VN	Perkins Post Secondary 7/1/2022-6/30/2023	20-361-200-100-VN		Alexa Markel	70,312.00	35,000.00
362VN	Perkins Secondary 7/1/2022-6/30/2023	20-362-100-100-VN		Veronica Colon	\$68/hour	884.00
				Joseph Gutierrez	\$68/hour	2,820.00
				Clare Kennedy	\$68/hour	2,244.00
				Laura Pinkman	99,036.00	99,036.00
				Puneet Sawhney	\$68/hour	2,006.00
				Michael Yob	102,105.00	101,985.00
				Yu Zhang	\$68/hour	2,004.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
362VN	Perkins Secondary 7/1/2022-6/30/2023	20-362-200-100-VN		Veronica Colon	\$68/hour	272.00
				Joseph Gutierrez	Curric Project	2,641.00
				Clare Kennedy	Curric Project	2,777.00
				Puneet Sawhney	Curric Project	2,743.00
				Justin Seventko	Curric Project	643.00
				Yu Zhang	Curric Project	2,709.00
483VN	CRRSA Act-ESSER II 3/13/20-9/30/23	20-483-100-100-VN		Maria Arellano	\$68/hour	816.00
				William Armonaitis	\$68/hour	816.00
				Dominic Branda	\$68/hour	2,176.00
				John Branda	\$68/hour	2,176.00
				Diana Carey	\$68/hour	3,122.56
				Frank Castella	\$68/hour	1,428.00
				Andee Dixon	\$68/hour	816.00
				Clare Kennedy	\$68/hour	1,672.00
				Patience Kugbedzi Baffo	\$68/hour	5,535.00
				Stephanie Leon	\$68/hour	816.00
				Donna Leonardi	\$68/hour	6,426.00
				Rosario Maceri	\$68/hour	816.00
				Natalia Maks	\$68/hour	298.75
				Michael Malure	\$68/hour	816.00
				Lindsay Marella	\$68/hour	2,940.00
				Brittany Massaro	\$68/hour	3,060.00
				Harriet Neville	\$68/hour	1,161.00
				Joseph Pantano	\$68/hour	816.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
483VN	CRRSA Act-ESSER II 3/13/20-9/30/23	20-483-100-100-VN		Christopher Patterson	\$68/hour	2,448.00
				Victoria Pero	\$68/hour	1,088.00
				Timothy Regan	\$68/hour	680.00
				Charles Ridgell	\$68/hour	816.00
				Thomas Rome	\$68/hour	612.00
				German Sabio	\$68/hour	7,616.00
				Ericka Smith	\$68/hour	7,616.00
				Agnieszka Tuliszezwska	\$68/hour	816.00
				Alyssa Waldron	\$68/hour	1,122.00
				Bennay Williams	\$68/hour	816.00
				Michael Yob	\$68/hour	1,428.00
484 VN	CRRSA Act-Accelerated Learning 3/13/20-9/30/23	20-484-100-100-VN		Oliver Dobrich	\$68/hour	3,536.00
				Ozgur Dogru	\$68/hour	3,298.00
				Clare Kennedy	\$68/hour	164.00
				Alyssa Waldron	\$68/hour	7,021.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
487VN	American Rescue Plan ARP ESSER C/O	20-487-100-100-VN		Rhyana Ahmad	55,000.00	45,925.00
				Micheline Attieh	55,000.00	41,250.00
				Sofia Cohen	55,000.00	49,500.00
				Cara Conniff	55,000.00	8,250.00
				Dawn Gottlieb	55,000.00	45,321.80
				Akunna Ihemaguba	55,000.00	26,350.00
				Matthew Liso	\$39/hour	97.50
				Alexis Putkisto	55,000.00	1,384.50
				Wiet Radimer	55,000.00	51,900.00
				Dara Tannariello	55,000.00	44,825.00
488VN	American Rescue Plan ARP ESSER ACC LEARN C/O	20-488-100-100-VN		Carl Buonadonna	\$68/hour	3,094.00
				Angelika Dawidczyk	\$68/hour	1,496.00
				Evren Gulistan	\$68/hour	5,712.00
				Yoonok Lee	\$68/hour	5,712.00
				Matthew Liso	\$68/hour	1,428.00
				Joanna Lu	\$68/hour	238.00
				Lindsay Marella	\$68/hour	204.00
				Rosanna Mazurkiewicz	\$68/hour	4,726.00
				Stella Mimidas	\$68/hour	4,080.00
				Thomas Moogan	\$68/hour	476.00
				Lisa Perrucci	\$68/hour	5,678.00
				Erica Sciametta	\$68/hour	3,876.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT
489VN	American Rescue Plan ARP ESSER SUMMER C/O	20-489-100-100-VN		Maria Arellano	\$68/hour	2,244.00
				William Armonaitis	\$68/hour	2,244.00
				Joseph Barbetta	\$68/hour	3,536.00
				Andee Dixon	\$68/hour	2,244.00
				Michael Lemma	\$68/hour	1,394.00
				Stephanie Leon	\$68/hour	2,244.00
				Rosario Maceri	\$68/hour	2,040.00
				Natalia Maks	\$68/hour	1,088.00
				Michael Malure	\$68/hour	2,448.00
				Harriet Neville	\$68/hour	1,695.00
				Joseph Pantano	\$68/hour	2,244.00
				Charles Ridgell	\$68/hour	2,244.00
				Thomas Rome	\$68/hour	2,244.00
				Puneet Sawhney	\$68/hour	1,632.00
				Justin Seventko	\$68/hour	3,536.00
				Agnieszka Tuliszezwska	\$68/hour	1,836.00
				Bennay Williams	\$68/hour	2,244.00
490VN	American Rescue Plan ARP ESSER BEYOND C/O	20-490-100-100-VN		Rhyana Ahmad	55,000.00	7,975.00
				Micheline Attieh	55,000.00	8,250.00
				Sofia Cohen	55,000.00	5,500.00
				Dawn Gottlieb	55,000.00	7,275.00
				Wiet Radimer	55,000.00	5,500.00
				Dara Tannariello	55,000.00	5,500.00

BERGEN COUNTY TECHNICAL SCHOOLS
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT		EMPLOYEE NAME	SALARY	SALARY FROM GRANT	
619	Consolidated Adult Basic Skills & Integrated English Literacy & Civics 7/1/22-6/30/23	20-619-100-100-V1-V3		Sylvia Carmichael	59,232.00	55,632.34	
				Carol Cochi	67,248.00	81,423.39	
				Diane Middleton	38.00	11,718.55	
				Ghazala Nomani	122,564.00	100,376.72	
		20-619-100-101-V1-V3		Isabel Alonso	\$37/Hour	1,175.00	
		Hope Blecher		\$38/Hour	5,443.00		
		Silvia Carmichael		59,232.00	159.50		
		Lauren Dephillips		\$38/Hour	4,294.00		
		Denise Friedland		\$38/Hour	7,268.00		
		Ketevan Giorgidze-Demirtas		\$38/Hour	14,783.00		
		Kelly Hackett		\$30.02/Hour	34,455.13		
		Ida Hogan		\$38/Hour	23,277.96		
		Richlene Joannides		\$38/Hour	6,777.04		
		Jane Kelly		\$38/Hour	21,968.50		
		Dian Middleton		\$38/Hour	7,808.00		
		Bernadette Moore		\$38/Hour	12,337.50		
		Elena Sarraf		\$38/Hour	15,520.50		
		Clifford Singer		\$38/Hour	3,287.00		
		Laura Troy		\$38/Hour	4,570.00		
		Degoria White-Stevenson		\$38/Hour	7,838.00		
		Yinghong Xie		\$38/Hour	21,948.50		
604VN	Displaced Homemakers 7/1/22-6/30/23	20-604-200-100-VN		Laura Troy	66,825.00	66,825.12	
				Elease Wiggins	\$40/hour	20,480.00	

SHARED SERVICES AGREEMENT
SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty-three, by and between Carlstadt Board of Education (hereinafter referred to as "Carlstadt"), having offices located at 550 Washington Street, Carlstadt, New Jersey 07072 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Carlstadt are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and Carlstadt are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to Carlstadt;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 1 technician to Carlstadt.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Carlstadt for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Carlstadt's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Carlstadt's computer hardware and software systems and components;
3. General network administration services.

b. The Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to Carlstadt utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;

2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

3. Costs

- a. Level 1 Technician Carlstadt shall pay Bergen Seventy-eight thousand nine hundred dollars (\$78,900), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.
- b. Technology Support Services Carlstadt shall pay Bergen Nineteen thousand five hundred sixty dollars (\$19,560) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

4. Duration

a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Carlstadt may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority

having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Carlstadt (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Carlstadt a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. Carlstadt shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. Carlstadt assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Carlstadt, its agents, servants or employees related to the performance of Carlstadt's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Carlstadt and its agents, servants, employees,

harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether

of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Carlstadt:

Mr. Paul Roth
Business Administrator/Board Secretary
Carlstadt Board of Education
550 Washington Street
Carlstadt, New Jersey 07072

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Carlstadt Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any

one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

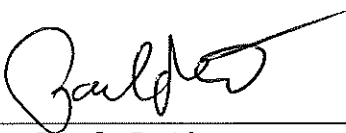
Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

16. Limitation of Employment

Carlstadt agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Carlstadt shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Carlstadt violates this provision, Carlstadt shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Carlstadt's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

CARLSTADT BOARD OF ED

By: 
Paul Roth
Business Administrator/
Board Secretary

By: 
Frank Ficetola
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
SITE TECHNICIAN SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty-three, by and between Lincoln Park Board of Education (hereinafter referred to as "Lincoln Park"), having offices located at 92 Ryerson Road, Lincoln Park, NJ 07035 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Lincoln Park are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and Lincoln Park are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to Lincoln Park;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 1 technician to Lincoln Park.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Lincoln Park for forty (40) hours per week for the duration of this Agreement:

- i. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Lincoln Park's hardware and software systems and components;
- ii. The set-up, installation, breakdown and configuration of Lincoln Park's computer hardware and software systems and components;
- iii. General network administration services.

3. Costs

- a. Level 1 Technician Lincoln Park shall pay Bergen seventy six thousand seven hundred dollars (\$72,600) yearly which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

4. Duration

- a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

- b. Lincoln Park may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

- c. Bergen may terminate this Agreement if Lincoln Park (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Lincoln Park a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. Lincoln Park shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. Lincoln Park assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Lincoln Park, its agents, servants or employees related to the performance of Lincoln Park's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Lincoln Park and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Lincoln Park:

Nicole C. Schoening
Business Administrator/Board Secretary
Lincoln Park School District
92 Ryerson Road
Lincoln Park, NJ 07035

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes

pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

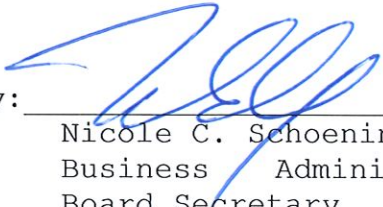
Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

Lincoln Park agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Lincoln Park shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Lincoln Park violates this provision, Lincoln Park shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Lincoln Park's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

LINCOLN PARK BOARD OF ED

By: 
Nicole C. Schoening
Business Administrator/
Board Secretary

By: 
Jennifer Aiello
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty-three, by and between Lincoln Park Board of Education (hereinafter referred to as "Lincoln Park"), having offices located at 92 Ryerson Road, Lincoln Park, NJ 07035 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and Lincoln Park are authorized to provide the services of a site technician services for their respective entities; and

WHEREAS, Bergen and Lincoln Park are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to Lincoln Park;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 2 technician to Lincoln Park.

2. Standards and Scope of Performance

a. The Level 2 technician shall provide the following services to Lincoln Park for forty (40) hours per week for the duration of this Agreement:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

b. Bergen further agrees to provide for the duration of this Agreement, technology support services to Lincoln Park utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration; (Advanced)
2. Server setup and reconfiguration; (Advanced)

3. Network management; (Advanced)
4. Security assessment; (Advanced)
5. Website management; (Advanced)
6. Hardware and software support; (Advanced)
7. Printer maintenance; (Advanced)
8. E-Mail administration; (Advanced)
9. Technology inventory; (Advanced)
10. Scheduled staff training; (Advanced)
11. Phone and Cellular Support;
12. Coordinate E-Rate program with Consultant
13. Student Information System back-end support

3. Costs

- a. Level 2 Technician Lincoln Park shall pay Bergen ninety-six thousand six hundred dollars (\$96,600), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.
- b. Technology Support Services Lincoln Park shall pay Bergen nineteen thousand five hundred dollars (\$19,500) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

4. Duration

a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Lincoln Park may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws,

ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Lincoln Park (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Lincoln Park a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. Lincoln Park shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. Lincoln Park assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Lincoln Park, its agents, servants or employees related to the performance of Lincoln Park's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Lincoln Park and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For Lincoln Park:

Nicole C. Schoening
Business Administrator/Board Secretary
Lincoln Park School District

92 Ryerson Road
Lincoln Park, NJ 07035

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.


17. Limitation of Employment

Lincoln Park agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Lincoln Park shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Lincoln Park violates this provision, Lincoln Park shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and

benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of Lincoln Park's violation of this provision.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

LINCOLN PARK BOARD OF ED

By: 

Nicole C. Schoening
Business Administrator/
Board Secretary

By: 

Jennifer Aiello
Board President

BERGEN COUNTY
TECHNICAL SCHOOLS
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

SHARED SERVICES AGREEMENT
SITE TECHNICIAN SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand and Twenty-three, by and between **East Newark Board of Education** (hereinafter referred to as "**East Newark**"), having offices located at 501 North Third Street, East Newark, NJ 07029 and the Bergen County Technical School District Board of Education (hereinafter referred to as "**Bergen Tech**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

WHEREAS, Bergen Tech and **East Newark** are both authorized to provide the services of technology support services for their respective entities; and

WHEREAS, Bergen Tech and **East Newark** are of the opinion that the services of technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology support services by Bergen Tech to provide technical support services to **East Newark**;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen Tech agrees to provide the services of a Level II Technician (.4) to **East Newark**.

2. Standards and Scope of Performance

a. The Level II Technician shall provide the following services to **East Newark** for the duration of this Agreement:

- i. Overall technical support services, including the troubleshooting, diagnosis and correction of any

and all problems with **East Newark's** hardware and software systems and components; including desktop, network, server and wireless systems;

- ii. The set-up, installation, breakdown and configuration of **East Newark's** computer hardware and software systems and components;
- iii. General network administration services.
- iv. Assist in the planning and development of all technology improvements and purchases;
- v. Assist with State reporting and submissions.

b. The Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to East Newark utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include but limited to:

- 1. Server administration;
- 2. Server setup and reconfiguration;
- 3. Network management;
- 4. Security assessment;
- 5. Website management;
- 6. Hardware and software support;
- 7. Printer maintenance;
- 8. E-Mail administration;
- 9. Technology inventory;
- 10. Scheduled staff training;
- 11. SIS support;
- 12. E-Rate Support and planning;

3. Costs

- a. Level II Technician (.4) - East Newark shall pay Bergen Tech thirty-nine thousand five hundred fifty-two dollars (\$39,552.00), which is the cost of a level II technician salary for 2 days per week, inclusive of benefits, whose services are to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.
- b. Technology Support Services - East Newark shall pay Bergen Tech twenty-four thousand seven hundred twenty dollars (\$24,720) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

In the event of a dispute between the parties over the amount due under the terms of this Agreement, the challenged amount shall be paid by **East Newark** without prejudice to its right to file a lawsuit to determine the amount actually owed to Bergen Tech. An adjustment to the amount due should be made consistent with any decision of the court.

4. Duration

- a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.
- b. **East Newark** may terminate this Agreement if Bergen Tech (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.
- c. Bergen Tech may terminate this Agreement if **East Newark** (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen Tech shall submit to **East Newark** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. **East Newark** shall reimburse Bergen Tech before the first day of the following month.

6. Indemnification and Insurance

- a. **East Newark** assumes all liability for, and agrees to indemnify and hold Bergen Tech and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **East Newark**, its agents, servants or employees related to the performance of **East Newark's** obligations under the terms of this Agreement.
- b. Bergen Tech assumes all liability for, and agrees to indemnify and hold **East Newark** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen Tech, its agents, servants or employees related to the performance of Bergen Tech's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen Tech:

John Susino
Business Administrator/Board Secretary
Bergen County Technical School District
540 Farview Ave,
Paramus, New Jersey 07652

For East Newark:

Emidio D'Andrea
Business Administrator
East Newark Board of Education
501 North Third Street
East Newark, NJ 07029

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Passaic, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the

parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective

16. Public Inspection

A copy of this document shall be available for public inspection at the offices of both parties immediately after a passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).

17. Limitation of Employment

East Newark agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, East Newark shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that East Newark violates this provision, East Newark shall pay Bergen, for

each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of East Newark's violation of this provision.

Handwritten signature

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

EAST NEWARK
PUBLIC SCHOOLS
BOARD OF EDUCATION

By: 
Emidio D'Andrea
Business Administrator

By: 
Carla Fernandes
Board President

Dated: 7/18/23

Dated: 7/18/23

BERGEN TECH REGIONAL
HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

By: _____
John Susino
Business Administrator/
Board Secretary

By: _____
William Connelly
Board President

Dated: _____

Dated: _____

SHARED SERVICES AGREEMENT
TECHNOLOGY SUPPORT SERVICES

THIS AGREEMENT made this 1st day of July, in the year Two Thousand Twenty-three, by and between **River Edge Board of Education** (hereinafter referred to as "**River Edge**"), having offices located at 410 Bogert Road, River Edge NJ 07661 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "**Bergen**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Bergen and River Edge are both authorized to provide the services of a Level 1 technician, and technology support services for their respective entities; and

WHEREAS, Bergen and River Edge are of the opinion that the services of a Level 1 technician, and technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

WHEREAS, the parties are desirous of entering into a shared services agreement which would authorize the subcontracting of the services of a Level 1 technician and technology support services by Bergen to provide network technician and technology support services to River Edge;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of Level 1 technician and technology support services to River Edge.

2. Standards and Scope of Performance

a. The Level 1 Technician shall provide the following services to River Edge for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with River Edge's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of River Edge's computer hardware and software systems and components;
3. Any other technology services as requested by the district.

b. Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to River Edge utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;
2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;
11. SIS support;

3. Costs

a. Level 1 Technician River Edge shall pay Bergen seventy four thousand one hundred sixty dollars (\$74,160), which is the cost of the Level 1 technician salary plus benefits, for the services of the Level 1 technician to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

b. Technology Support Services River Edge shall pay Bergen twenty-four thousand dollars (\$24,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

4. Duration

a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party

by formal resolution before becoming effective. The actual billing start date of said agreement will begin upon delivery of said services.

b. River Edge may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if River Edge (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to River Edge a voucher for payment of the costs set forth in Paragraph 3 of this Agreement. River Edge shall reimburse Bergen in full within one month of receipt of final invoice.

6. Indemnification and Insurance

a. River Edge assumes all liability for, and agrees to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses,

including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by River Edge, its agents, servants or employees related to the performance of River Edge's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold River Edge and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

John Susino
Business Administrator/Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, New Jersey 07652

For River Edge:

Louise A. Napolitano
Business Administrator/Board Secretary
River Edge Public School District
410 Bogert Road,
River Edge NJ 07661

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

17. Limitation of Employment

River Edge agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, River Edge shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in

this Agreement. In the event that River Edge violates this provision, River Edge shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement without prior notice in the event of River Edge's violation of this provision.

BCTS/BCJC
WFNJ CONTRACT MODIFICATION LOG
Board Resolution August 30, 2023

23-F-043T

<u>Account Number</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Original Budget</u>	<u>Inc. (Decr.)</u>	<u>Modified Budget</u>
<u>TANF</u>							
20-849-241-324V1	1070	22-780	BC Board of Social Svcs	317016	\$ 22,750.00	\$ (6,485.25)	\$ 16,264.75
TOTAL:					<u>\$ 22,750.00</u>	<u>\$ (6,485.25)</u>	<u>\$ 16,264.75</u>

BCTS/BCJC
ITA CONTRACT LOG
BOARD RESOLUTION, AUGUST 30, 2023

24-F-044T

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324 V1	American Institute	3203	417006	AHMED, Yasmine	7/5/23 - 5/3/24	3,750	DS	942
20.831.130.324 V2	Bergen Blended	5318	417007	RITTER, Nyisha	7/17/23 - 12/22/23	4,000	LT	380
20.831.130.324 V2	BTII	4623	417009	JENNINGS, Deidre	8/7/23 - 10/16/23	4,000	DS	200
20.831.130.324 V2	Jersey Tractor	U197	417010	CANTEY, Rondell	8/14/23 - 9/22/23	4,000	TM	180
20.831.130.324 V2	Jersey Tractor	U197	417010	GOLDBERG, James	8/28/23 - 9/22/23	2,625	EF	120
20.831.130.324 V2	Jersey Tractor	U197	417010	SHERMAN, Everett E.	7/3/23 - 8/11/23	4,000	DS	180
20.831.130.324 V2	Kaizen Technologies	3856	417011	SHLYCHKOV, Elena	8/21/23 - 11/15/23	4,000	DS	300
20.831.130.324 V2	LasComp	C273	417012	ABDELRAHMAN, Ayat	8/21/23 - 12/8/23	4,000	TM	320
20.831.130.324 V2	LasComp	C273	417012	BOWMAN, Denise	8/21/23 - 1/5/24	4,000	DS	400
20.831.130.324 V2	LasComp	C273	417012	BURKE, Marjorie	8/14/23 - 10/14/23	4,000	TM	180
20.831.130.324 V2	LasComp	C273	417012	EDGAR, Mark	7/24/23 - 12/8/23	4,000	TM	400
20.831.130.324 V2	LasComp	C273	417012	HANA, Kris	8/14/23 - 12/29/23	4,000	EF	400
20.831.130.324 V2	Robotech	3876	417014	MEXIA-MAHEAH, John	8/14/23 - 10/17/23	4,000	DS	200
20.831.130.324 V2	Rutgers CCPD	7378	417015	INOJALES, Maria Vanessa	7/10/23 - 10/8/23	3,795	DS	250
20.831.130.324 V2	Rutgers CCPD	7378	417015	MIDDLETON, Raeshelle	8/21/23 - 2/4/24	4,000	EF	480
20.831.130.324 V2	Rutgers CCPD	7378	417015	MIN, Myoung	7/31/23 - 10/29/23	3,795	DS	250
20.831.130.324 V2	Rutgers CCPD	7378	417015	SORIANO, Valentino	7/10/23 - 12/24/23	3,370	TM	480
20.831.130.324 V2	SAM Consulting Services	2470	417016	KIRILLOV, Elena	7/6/23 - 10/15/23	4,000	DS	293
20.831.130.324 V2	SAM Consulting Services	2470	417016	MALKOV, Elena	8/6/23 - 11/19/23	4,000	TM	293
20.825.130.324 V2	Ideal Driving - Clifton	2505	417018	ALAOUI, My Ali	8/21/23 - 11/10/23	4,000	TM	240
20.825.130.324 V2	Jersey Tractor	U197	417010	BOATENG, Alex	7/10/23 - 8/18/23	4,000	DS	180
20.825.130.324 V2	Jersey Tractor	U197	417010	JOSHI, Harshil	7/10/23 - 8/18/23	4,000	DS	180
20.825.130.324 V2	Jersey Tractor	U197	417010	LAMARCHE, Jorge	8/14/23 - 9/22/23	4,000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	417010	STANLEY, Stan	8/14/23 - 9/22/23	4,000	DS	180
20.825.130.324 V2	William Paterson	3950	417017	DELGADO, Norma	7/18/23 - 11/21/23	3,749	LT	270
20.826.131.324 V2	Bergen Community	5600	417008	HURLEY, Alexis	9/5/23 - 1/31/24	2,525	JS	460

BCTS/BCJC
OJT CONTRACT LOG
BOARD RESOLUTION, AUGUST 30, 2023

24-F-045T

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.326 V2	NJ Precision Tech. Inc.	R804	417013	ROMANOWSKI, Michael	7/19/23 - 11/24/23	\$ 7,212.80	KT	784
20.825.130.326 V2	NJ Precision Tech. Inc.	R804	417013	BETANCOURT, Vanessa A	7/19/23 - 12/8/23	\$ 7,371.00	KT	780

BCTS/BCJC
WIOA Youth CONTRACT LOG
Board Resolution August 30, 2023

24-F-046T

<u>Account Number</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Obligation</u>
20.826.131.323 V1	1063	23-805	Greater Bergen Community Action	417004	\$ 426,000
20.826.131.323 V1 (Facility Reimbursement)	1063	23-805	Greater Bergen Community Action	417004	\$ 24,000

**BCTS/BCJC
WFNJ CONTRACT LOG
Board Resolution August 30, 2023**

24-F-047T

<u>Account Number</u> <u>TANF</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>
20-849-241-324V1	1070	23-780	BC Board of Social Svcs	417002
20.849.240.324 V1	1695	23-770	Women's Rights Info Ctr	417005
20.849.240.324 V1 (Rollover)	1695	23-770	Women's Rights Info Ctr	417005
20.849.240.330 V1	2790	23-720	BC Dept of Human Svcs	417003
<u>GA/SNAP</u>				
20.849.250.324 V1	1695	23-770	Women's Rights Info Ctr	417005
20.849.250.324 V1 (Rollover)	1695	23-770	Women's Rights Info Ctr	417005
20.849.250.330 V1	2790	23-720	BC Dept of Human Svcs	417003

Obligation

\$ 42,750

\$ 208,000

\$ 56,650

\$ 20,800

\$ 198,900

\$ 9,750

\$ 19,200

SHARED SERVICES AGREEMENT – Technology Support Services

This Agreement made this 1st day of July, in the year Two Thousand and Twenty-Three by and between Bergen County Workforce Development Board, the County's local workforce development board appointed by the Local Elected Official (LEO) of the County to oversee the workforce system of the County. (hereinafter referred to as "BCWDB"), having its office located at 60 State Street, Hackensack NJ 07601 and the Bergen County Technical School District Board of Education (hereinafter referred to as "BCTS"), having offices located at 540 Farview Ave, Paramus, NJ 07652.

Whereas, The BCWDB is the oversight and funding entity to the Bergen County Job Center (hereinafter referred to as the "BCJC").

Whereas, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

Whereas, BCTS and BCWDB are both authorized to provide the services of technology and other support services for their respective entities: and

Whereas, BCTS and BCWDB are of the opinion that the services of technology and other support services can be efficiently and economically provided to each other party through a joint agreement for the subcontracting of such services hereinafter referred to as "the Agreement" and

Whereas, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology and other support services by BCTS to provide technical support services to the BCWDB via the Bergen County Job Center.

Now Therefore, it is hereby agreed by and between the parties as follows:

1. Services to be preformed

BCTS agrees to provide the services of the Mobil Makerspace Vehicle (hereinafter referred to as "the Van") to the BCJC for the purposed of targeted outreach to areas of the community who may not otherwise have access to the BCJS and its workforce services. The Van will be requested a minimum of two weeks in advance and confirmation of the Van's use by the Bergen County Job Center will be confirmed upon receipt of confirmation from Bergen County Technical Schools.

The Van will be manned by a driver and a technology employee from the Bergen County Technical Schools. The staff from the Bergen County Job Center will assume all roles and responsibilities for the use of the Van outreach indicatives and will be responsible for all materials and use of technology for engagement with the public (job seekers or businesses).

2. Standards and Scope of Performance

Mobil Makerspace Vehicle Services – BCTS agrees to provide the BCJC with the Maker Space Vehicle Services.

3. Costs

- a. Mobile Makerspace Vehicle Services – BCWDB shall pay BCTS a per day cost not to exceed \$1,000 per use to run during normal business hours (8am to 6pm) Monday through Friday) on an as needed basis to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30th 2024.

Rental Amount. The amount for the Vehicle Rental is \$175 per hour with a 4-hour minimum period during normal business hours not to exceed \$700.

Driver Amount. The amount for the Driver is \$37.50 per hour with a 4-hour minimum period during normal business hours not to exceed \$150.

Technology Amount. The amount for the Technology Staff is \$37.50 per hour with a 4-hour minimum period during normal business hours not to exceed \$150.

- b. BCWDB shall pay BCTS a per day cost not to exceed \$1,500 per use to run during after business hours (6:01pm to 7:59pm Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an as needed basis to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30th 2024.

Rental Amount. The amount for the Vehicle Rental is \$250 per hour with a 4-hour minimum period during after business hours not to exceed \$1000.

Driver Amount. The amount for the Driver is \$62.50 per hour with a 4-hour minimum period during after business hours not to exceed \$250.

Technology Amount. The amount for the Technology Staff is \$62.50 per hour with a 4-hour minimum period during after business hours not to exceed \$250.

- c. An invoice shall be provided by BCTS after each use of the Van and submit the invoice to the BCWD for reimbursement. The invoice shall identify the specific costs incurred for reimbursement of up to \$1,000 per day. These costs should include all of the exact expenses incurred in the use of the Van.
- d. Any additional costs shall be made known to the BCWDB two weeks prior to the vans use.

In the event of a dispute between the parties over the amount due under the terms of this agreement, the challenged amount will be reviewed by the WDB, WDB Fiscal Manager and any stakeholder to provide guidance as to the dispute. The amount shall be held by the BCWDB until the issue is resolved. Any dispute will go to arbitration.

If a matter arises that will create a dispute, the BCWDB will secure council that is no way in conflict with BCTS legal counsel as this would create a conflict of interest.

4. Duration

- a. This Agreement shall commence July 1, 2023 and shall end on June 30th, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

- b. BCWDB may terminate this Agreement if BCTS (1) persistently or repeatedly refuses or fails to perform the services required under these Agreement; (2) disregards WIOA or any other laws, ordinances, rules, regulations from any department of the State of NJ or others of a public authority having jurisdiction; (3) otherwise commits a breach of this Agreement.
- c. BCTS may terminate this Agreement if BCWDB (1) persistently or repeatedly fails to make payment in accordance with this Agreement or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

- a. BCTS shall submit to BCWDB an invoice with the details of expenses incurred for the use of the Van.
 - i. The invoice will itemize the expenses incurred for its uses not to exceed \$1,000 per trip during normal business hours and not to exceed \$1,500 during after business hours.

6. Indemnification and Insurance

- a. BCWDB assumes all liability for, and agrees to indemnify and hold BCTS and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorneys' fees, arising out of, resulting from, or incurred in connection with, any acts of omissions by BCWDB, its agents, servants or employees related to the performance of BCWDB's obligations under the terms of this Agreement.
- b. BCWDB assumes all liability for, and agrees to indemnify and hold BCTS and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by BCTS, its agents' servants or employees related to the performance of BCTS's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger: This Agreement merges and supersedes all prior negotiations, representations between the parties.

8. Modifications: This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver: No waiver by either party of any terms or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition of any subsequent breach, whether of the same or a different provision of this agreement. Neither party may waive any of its rights or obligations of the other party or any provision of this agreement except by an instrument in writing signed by that party.
10. Severability: If any of the provisions contained in this agreement are held illegal in valid or unenforceable, the remaining provisions shall remain in full force and effect
11. Notices: All notices pertaining to the agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen County Technical Schools: Mr. John Susino; Business Administrator Board Secretary Bergen County Technical Schools at 540 Farview Avenue, Paramus, NJ 07652.

For the Bergen Workforce Development Board Tammy Molinelli; Executive Director Bergen County Workforce Development Board at 60 State Street Room 200, Hackensack NJ 07601.
12. Governing law:
This agreement shall be governed construed and interpreted in accordance with the law of the State of New Jersey as it's applied to contracts made and performed in New Jersey the superior court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining to directly or indirectly to the agreement or to any matter arising therefrom. Each of the parties hereby expressly submits and consents in advance to the jurisdiction in any action or proceeding commenced by the other in such court.
13. Assignment: Neither party may transfer or assign any of its rights or obligations under this agreement without the prior written consent of the other, and any such transfer or assignment or attempt to threat shall be null and void.
14. Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provisions of this agreement.
15. Counterparts this agreement may be executed in any number of counterparts, which, taken together, show constitute but one instrument. It is not necessary that all parties sign all or any 1 of the counterparts, but each party must sign at the level 1 counterpart for the agreement to be effective.
16. Public inspection a copy of this document shall be available for public inspection at the offices of both parties immediately after the passage of the resolution to become a party to the agreement in accordance with NJSA40A:65-5 (B).
17. Limitation of employment this agreement merges and supersedes all prior negotiations, presentations and/or agreements between the parties related to the subject matter of this agreement and constitutes the entire contract between the parties.

Modification disagreement may only be modified by an instrument in writing signed by both parties to the agreement

This provision shall be construed by the parties as a convenient independent of any other term or condition contained in the agreement. In the event that Bergen WDB violates any provision, Bergen WDB shall pay BCTS for each violation a monetary amount to equal one year's contract cost of the Bergen county employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen County Technical Schools may also terminate this agreement without prior notice in the event a BCWDB's violation of this provision.

In witness thereof, the parties have here unto cause presents to be signed by their proper corporate officers and cause their proper corporate seals to be here unto effects, the day and year first above written.

ATTEST:

By: _____

Tammy Molinelli

Executive Director, Bergen County WDB

Dates: _____

By: _____

John Susino

Business Administrator/ Board Secretary

Bergen County Technical Schools

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT BOARD
OF EDUCATION

By: _____

William Connelly

BCTS Board President



(SENT VIA EMAIL johsus@bergen.org)

July 26, 2023

Revised August 17, 2023

Bergen County Technical Schools
540 Farview Avenue
Paramus, NJ 07652

ATT: Mr. John Susino
Business Administrator

**Re: Proposal for Professional Services to Update the District's Long-Range Facility Plan (LRFP)
At Bergen County Technical Schools
D/R Proposal #23-127 A**

Dear Mr. Susino:

Per your request, Di Cara | Rubino Architects is pleased to submit our fee proposal to provide professional services to Update the District's Long-Range Facility Plan at Bergen County Technical Schools.

Based on our understanding, Di Cara | Rubino Architects will provide the following:

I. SCOPE OF SERVICES:

1. Long-Range Facility Plan Update:

Di Cara | Rubino Architects will review the project information with the District and update the information into the District's LRFP on the NJDOE website.

II. FEE PROPOSAL:

Based on the services outlined above, Di Cara | Rubino Architects respectfully submits the following fee breakdown:

- | | |
|--|-------------|
| 1. LRFP Update..... | \$ 5,000.00 |
| 2. Reimbursables (not to exceed) | \$ 1,500.00 |

Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, photocopies, printing, plotting and facsimiles and will be invoiced at 1.15 times the expense.



Mr. John Susino
July 25, 2023
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Exclusions:

The following services are excluded from the firm's basic services:

- Facility Assessment Report
- Demographic Study
- Civil engineering
- Environmental or geotechnical engineering
- Identification and/or abatement of asbestos or any other hazardous materials or soil contamination
- Surveys, testing, or environmental studies
- Filing fees, permits, and applications
- Utility assessments
- Testing and commissioning of M/E/P systems

Conditions:

Standard of Care: Services performed by Di Cara | Rubino Architects under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty, guarantee, or fiduciary responsibility is included or intended in this Agreement, or in any report, opinion, document or otherwise.

Hidden Conditions Verification of Existing Conditions: It is understood by the parties to this Agreement that the remodeling or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions that are hidden from view. Because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure or its equipment, the Owner agrees that, where verification of existing conditions is impractical or impossible, and where the Architect has used reasonable care and diligence in the making of assumptions, the Owner will hold harmless, indemnify, and defend the Architect from and against any and all claims arising out of the professional services provided under this Agreement.

Safety: Di Cara | Rubino Architects is not responsible for the implementation, discharge, or monitoring of construction safety standards or practices. These items are explicitly excluded from our scope.

Hazardous Materials: Di Cara | Rubino Architects is not responsible for identification and/or removal of hazardous materials including, but not limited to, asbestos, lead and contaminated soils.

Limit of Liability: Client agrees that Di Cara | Rubino Architects' liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be



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limited to an amount equal to Di Cara | Rubino Architects' fee. Di Cara | Rubino Architects, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall Di Cara | Rubino Architects be liable for special, consequential, or exemplary damages or for damages due to delay in the work.

Ownership of Documents: Client may use the documents for the project or purposes contemplated by this Agreement. Client may not reuse the documents, or any of Di Cara | Rubino Architects' concepts or approaches in the Proposal to client, for any extension of the project or other project without our prior written consent. Any unauthorized reuse or extension of Di Cara | Rubino Architects' work is at Clients' sole risk and without liability to Di Cara | Rubino Architects, and Client will indemnify, defend, and hold Di Cara | Rubino Architects harmless from all claims or damages arising from any unauthorized reuse or extension of our work. All documents related to a project will be destroyed in accordance with Di Cara | Rubino Architects' Document Retention Guidelines in effect at that time.

Indemnification/Hold Harmless: The Owner agrees to indemnify, defend, and hold harmless Di Cara | Rubino Architects, their respective trustees, officers, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith arising from a third party claim on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly in whole or in part by the negligent act of or omission of the Client, and/or anyone directly or indirectly employed by the Client.

Entire Agreement: This Proposal and conditions together with the AIA B.101 Standard Form of Agreement Between Owner and Architect (Architect of Record) constitute the entire agreement between Client and Di Cara | Rubino Architects. If a Purchase Order (PO) or similar document is used in conjunction with this Agreement, it shall be for the sole purpose of defining quantities and fees to be provided hereunder, and to this extent only are incorporated as a part of this Agreement. Any preprinted terms and conditions included in such PO or similar documents shall not be incorporated and such PO or similar documents shall not be otherwise construed to modify, amend, or alter the terms of this Agreement.

Preliminary Budgeting: A preliminary budget will be prepared by DRA for the project. This budget will be incorporated into submission to the Department of Education. When providing opinions or estimates of probable construction costs upon request of the Board, such budgets are based on DRA's experience and qualifications and only represent our judgment as a professional generally familiar with the industry. It is recognized that neither DRA, nor the Board has control over, among other things: (1) the cost of labor, materials, or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, DRA cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Board agrees that DRA cannot be held liable for any damages claimed to have arisen out of construction costs exceeding DRA estimates of same, if any.



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Limitations: The Team will rely on the accuracy of any information submitted to us by the District in the performance of our services and will not be held responsible for errors or inaccuracies contained in the information provided to us. In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be modified as appropriate. We would notify you as soon as possible if potentially significant areas of concern are encountered.

Sub-Consultant Charges: In the event that a sub-consultant charge is incurred outside of the original scope of work in this proposal, these additional fees incurred by Di Cara | Rubino Architects will be billed at 1.2x the expense to the Client. These fees are different than reimbursable expenses, which are billed at the stated rate found in this proposal.

Thank you for your time and consideration and the opportunity to be of service. On behalf of Di Cara | Rubino Architects, we look forward to assisting the Bergen County Technical Schools with this project. If this proposal is acceptable, please sign below, initial each page, and return one copy for our records, authorizing Di Cara | Rubino Architects to proceed.

If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

DI CARA | RUBINO ARCHITECTS

Allen J. Barnett, AIA
Principal

AB

cc:

Accepted by:

Mr. John Susino
Business Administrator

Date: _____