

**Board of Education of the Vocational Schools
in the County of Bergen
Regular Meeting**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

April 24, 2023

Agenda

#	<u>ADMINISTRATION RESOLUTIONS</u>
23-A-102T	Approval — WIOA/WFJ/WLL One-Stop Administration and Oversight
23-A-103T	Approval — Professional Development Providers and Services 2022-2023 School Year
23-A-104T	Approval — Confirmation—Field Trips
23-A-105T	Approval of Superintendent Decision Regarding Hib Cases
23-A-106T	Approval — Report of Student Suspensions
23-A-107T	Approval — Confirmation —Travel/Webinar Expenses
23-A-108T	Resolution – Approval of Clinical Affiliation Agreement
23-A-109T	Approval — First Reading — Board of Education Policies/Regulation
23-A-110T	Approval — One Reading — Board of Education Regulations
23-A-111T	Approval — First and Only Reading — Deletion of BOE Policies
23-A-112T	Approval – Authorization Acceptance of Bus Evacuation Drill Report 22-23
	<u>PERSONNEL RESOLUTIONS</u>
23-P-98T	Correction - Approval—2022-2023 Salary/ Status Reclassification(S)—Non-Certificated
23-P-99T	Approval — Revised 2023-2024 - Student Abbreviated Day Calendar
23-P-100T	Approval—2023-2024 Renewal of Contracts - Non-Tenured Administrative Staff Members
23-P-101T	Approval—2023-2024 Renewal of Contracts - Non-Tenured Educational Services Staff Members
23-P-102T	Approval—2023-2024 Renewal of Contracts - Non-Tenured Teaching Staff Members
23-P-103T	Approval—2022-2023 Appointments - Extra Duty/Extra Pay Positions Approval—2022-2023 Other Hourly Appointments
23-P-104T	Approval — Leave(S) Of Absence
23-P-105T	Approval—Resignation(S)
23-P-106T	Approval—Retirement(S)
23-P-107T	Approval—2022-2023 Adult and Continuing Education Staff Salary Authorizations
23-P-108T	Approval—Revised 2022-2023 School Calendar for Teachers and Students
	<u>FINANCE RESOLUTIONS</u>
23-F-158T	Approval—Payment of Bills to March 24, 2023 to April 21, 2023
23-F-159T	Monthly Certification—February 2023 Board Secretary / School Financial Report
23-F-160T	Line Item Transfers—February 2023
23-F-161T	Approval—Vendor List Participation in State Contract Purchasing for Bergen County Technical Schools 2022-2023 School Year: 04/2023
23-F-162T	Approval— Amendment to Shared Services Agreement Between River Edge BOE and BCTS BOE For The 2022-2023 SY
23-F-163T	Approval – Shared Services Agreement for Level 1 Site Technician Services Between East Rutherford Public Schools BOE And Bergen County Technical Schools BOE (7/1/2023 To 6/30/2024)
23-F-164T	Approval – Shared Services Agreement for Level 2 Site Technician Services and Technical Support Between East Rutherford Public Schools BOE And Bergen County Technical Schools BOE (7/1/2023 To 6/30/2024)
23-F-165T	Award of Contract to Typeset, Print and Deliver Envelopes, Letterhead, Business Cards and Various Printed Forms and Materials, On an As Need Basis, Commencing May 1, 2023, For A Two-Year Period - Vendors: R. Press, Inc. T/A Ridgewood Press, Ridgewood, NJ
23-F-166T	Award of Contract to Furnish and Deliver Educational Supplies for the 2023-2024 School Year as Follows: Auto and Science - Vendors: Various
23-F-167T	Award of Contract to Secure A Vendor to Provide Full Video Production and Post Production Services for A Video Series on Teaching Strategies - Vendor: Jersey Filmmaker LLC, Jersey City, NJ \$68,950.00

23-F-168T	Award of Contract to Provide Fertilization and Weed Control Services for BCTS - Bergen County Academies, Commencing May 1, 2023 - Vendor: Bill's Landscaping & Design, Inc., Ridgefield, NJ \$10,500.00
23-F-169T	Approval--Renewal of The Food Service Management Contract for the 2023-2024 School Year--Vendor: Compass Group USA, Inc., D.B.A. Chartwells Corporation Subsidy (\$40,055.16)
23-F-170T	Acceptance of Amendment of Special Federal, State and/or Private Funds and Establishment of Budget--Perkins Post-Secondary Grant Program
23-F-171T	Acceptance of Amendment of Special Federal, State and/or Private Funds and Establishment of Budget--Perkins Secondary Grant Program
23-F-172T	Acceptance of Special State and Federal Funds – Workforce Learning Link Revision
23-F-173T	Approval – WIOA Formula Individual Training Account (ITA) Log 3/22/23 – 4/17/23
23-F-174T	Approval—Acceptance of Moen Donation to The Adult & Continuing Education Center
23-F-175T	Approval –Submit Necessary Paperwork to The New Jersey Department of Education and Amendment to The District's Long-Range Facility Plan for The Interior Renovation of Ender Hall Located on Bergen County Technical School's ATHS Campus Vendor: Di Cara Rubino Architects
23-F-176T	Proposal for Professional Architectural and Engineering Services for The Renovation of The Interior Space of Ender Hall Located on BCTS' ATHS Campus--Vendor: Dicara/Rubino Architects (\$95,000.00)
23-F-177T	Approval of Agreement for Track Facility Use with Fairleigh Dickinson University
23-F-178T	Approval of Agreement for Track Facility Use with The City of Hackensack
23-F-179T	Award of Construction Contract to Murray Paving and Concrete, LLC. For Various Construction Projects Throughout BCTS – Project Total \$507,089.67

ADMINISTRATION

23-A-102T APPROVAL—WIOA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

RESOLUTION

WHEREAS the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED The Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1. **PERFORMANCE OF WIOA FUNDS:**

As of March 31, 2023 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
92 Clients	71 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
3 Clients	2 Clients	0 Clients

2. **LEVELS OF SERVICE:** Adults 7/1/22-3/31/23

Placed in Training	168
Workforce Learning Link Basic Skills	72
Workforce Learning Link Soft Skills	280

Most requested training services: CDL, Administrative Assistant, and Medical Assistant

3. **FINANCIAL SUMMARY:** As of March 31, 2023

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	27%	24%
Dislocated Worker	48%	29%
Youth Out-of-School	50%	21%
Work First New Jersey (WFNJ)	67%	16%
Workforce Learning Link	85%	1%
WIOA Other Grants	8%	1%
Program Administration	84%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022 for details).

4. **Store Closings:** Rapid Response March 2023: None

23-A-103T APPROVAL — PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2022-2023 SCHOOL YEAR

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
LearnWell	Provide Academic Home Instruction at High Focus for Teterboro Student, A.L., 10 Hours per Week	\$55.00 per hour	3/7/23-4/15/23
LearnWell	Provide Academic Home Instruction for ATHS Student, M.E., 10 Hours per Week.	\$55.00 per hour	3/9/23-4/6/23
LearnWell	Provide Academic Home Instruction for ATHS Student, M.E., 4 Hours per Week.	\$55.00 per hour	3/9/23-3/13/23
LearnWell	Provide Academic Home Instruction for BCA Student, S.L. 8 Hours per Week.	\$55.00 per hour	3/20/23-3/24/23
Grainger	Provide 30 Hours of General Industry Training for Adult Education Program.	\$1,950.00 Funded by Perkins Secondary Education Program FY 22-23	Completed by June 30, 2023
Bergen Community College	Dual Enrollment Tuition for Paramus Tech IEP Students for the Spring Semester.	\$2,934.50 Funded by the Perkins Secondary Education Program FY 22-23	1/17/23-5/10/23
Rutgers (CMSCE)	Provide Two Full Days of Professional Development Titled, “Autonomous Car,” for Teachers at Teterboro Campus	\$4,000.00	4/21/23 & 5/5/23
Brandon George, Snap On Tools	Presentations to Adult Ed Students on HVACR, Tools & Equipment, Industry Safety	\$600.00 Stipend through Perkins Grant	3/10/23
Vincent Vicari, Regional Director (SBDC)	Presentations to Adult Ed Students on Business Administration & Management, HVACR Entrepreneurship	\$600.00 Stipend through Perkins Grant	4/4/23
Vincent Vicari, Regional Director (SBDC)	Presentations to Adult Ed Students on Business Administration & Management, HVACR Entrepreneurship	\$600.00 Stipend through Perkins Grant	3/29/23
Bruce Stanley, Proprietor, Licensed Electrician, Stanley Electric, LLC	Presentations to Adult Ed Students on Expectations of an Entry Level Electrical Worker	\$600.00 Stipend through Perkins Grant	4/25/23

Steve Hopper, Proprietor, Pratt Plumbing & Heating	Presentations to Adult Ed Students on Plumbing, Business Ownership, Workplace Readiness Skills, Too Equipment Demo	\$600.00 Stipend through Perkins Grant	4/20/23
Summer Programs BCA 2023	Algebra: June 27-August 4 Science Research: June 27-July 20 Academy After Hours: July 10-July 21 eCamp: August 21-August 25 CS Camp: August 28-August 31	Programs are either run on a Volunteer Basis, or Charge Tuition to Support Salaries and other Expenses.	6/27/23-8/31/23
Tracy Provost Judy Pahick Mandella Williamson Sofya Grinshteyn Diego Arellano Randall Sanders Gabrielle Clinton Tom Barnes Joe Hartnett Mark Levy Shawn Andrews Brandon George Mike Marin Jeff Hunter Craig Weaver Mike Morena Matt Riccardi Greg Riccardi Paul Nobelman Vincent Coccia Alexis Sniatkowski Maggie Monza Ron Wemer Matt Mitchell George Konboz Dylan Alvarez Herman Dawkins Robin Ricca Jeff Buchak Claudio Tommollo	Individual to Judge NOCTI Testing at Paramus Campus during the Month of May, 2023	No Cost	May, 2023
Council on Occupational Education	Reaffirmation of Accreditation of BCTS (team visit expense)	\$3,600.00	Preliminary - May 10-12, 2023 Review - June 26-29, 2023
NJSPA	Provide an In-Person Professional Development for ATHS and BCA Teachers, Subject: "Professional Regarding Intervention and Referral Services."	\$1,600.00	4/21/23

Project ARC, LLC	Provide 40 Hours of Virtual Support for Teachers and Coaches District-wide in Project-based Learning During the 2022-2023 School Year; and Three Two-hour Sessions for Projected-based Learning Support during the 2023-2024 School Year.	\$1,500.00 Funded by Elementary and Secondary Schools Relief Fund (ARP- ESSR) FY 2022-2023	2022-2023 2023-2024 School Years
Paspar Volleyball Camp	Hackensack Campus to Hold a Volleyball Camp with Experienced Coaches and Includes Skills, Position and Team Training.	No Cost	6/27/23-6/30/23 7/3/23,7/5/23- 7/7/23 7/10/23-7/13/23 7/17/23-7/20/23
Marc Hayford	Motivational Speaker to Address our 9 th and 10 th Grade Students at our Paramus Campus.	\$2,500.00	4/25/23
Matt Henry	Representative from Accel Fundraising to Address Students Regarding a Fundraising Event at the Paramus Campus.	No Cost	Late April/Early May

23-A-104T

APPROVAL—CONFIRMATION—FIELD TRIPS

RESOLUTION

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Andrea Buccino

L. Marella

B. Centeno

M. Dalzell

R. Kruger

T. Moogan

D. Naccara

M. Biggins

H. Kim

D. Malone

E. Buser

E. Sciametta

K. Conlon

S. Mimidas

S. Cirone

M. Tahan

J. Conry

Teterboro Campus

Urban Air Trip, 69 Wesley Street, South Hackensack, NJ

5/24/23

Interactive Wellness Activity, Promote Exercise as a Mechanism and Relaxation

326 students, 19 teachers

\$8,472.74

\$649.75

\$7,822.99

Reimbursement Amount

A. Yanniotis
S. Genicoff

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Fred Fogg

Hackensack Campus

Federal Reserve Museum & Learning Center Visit and Tour, 33 Liberty Street, NYC

6/2/23

Provide Students an Educational Opportunity to Learn about the Role and Operations of the New York Federal Reserve Bank.

21 students, 1 teacher

\$0

\$0

\$0

Reimbursement Amount

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Andreas Yanniotis

Nicholas Elefther

Teterboro Campus

Rocket Launch, Overpeck Park, 40 Fort Lee Road, Leonia, NJ

5/17/23

For Students to Launch Rocket that they Designed and Built in Class

20 students, 2 teachers

\$750.00

\$0

\$750.00

Reimbursement Amount

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Steven Cohen

Michael Yob

Matthew Liso

ATHS Campus

TSA State Competition, TCNJ, Armstrong Hall Park Drive, Ewing, NJ

5/3/23

TSA is ATHS Designated CTSO, Students are Competing in Challenging Tasks Directly Related to their CTE Specialty, Encourages Growth, Leadership Among our Students

30 students, 3 teachers

\$1,800.00

\$750.00

\$1,050.00

Reimbursement Amount

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Bruce Miller

Sharon Genicoff

Teterboro Campus

Whitney Museum, Gansevoort Market 99 Gansevoort St., NY, NY

5/22/23

Museum Exhibits, Photography

20 students, 2 teachers

\$725.00

\$36.25

\$688.75

Reimbursement Amount

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Mateusz Rojek

Bridget Centeveno

Randi Rose

Teterboro Campus

2023 Bergen County Teen Arts Festival

Bergen County Community College, 400 Paramus Rd., Paramus, NJ

5/19/23

Opportunity for Students to Perform for an Audience

80 students, 3 teachers

\$1,950.00

\$0

\$1,950.00

Reimbursement Amount**School**

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Mark Kramer

Christine Wallace

Emily Pagano

Scott Demeter – Alternate

Luke Miller – Alternate

Katherine Janssen – Alternate

Jonathan Lancaster – Alternate

William Madden – Alternate

Hackensack CampusDalton Model United Nations (DMUN), The Dalton School, 108 E. 89th Street, NY, NY

5/7/23

Students will be Presenting and Representing other Countries Policies in Model UN Competition, Research Foreign Affairs and Debate International Topics

32 students, 3 teachers

\$2,551.58

\$0

\$2,551.58

Reimbursement Amount**School**

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Ericka Smith

Puneet Sawhney

Hackensack CampusEntrepreneurial Science Project Culmination, FDA Office of Regulatory Affairs, 10 Waterview Blvd., 3rd Floor, Parsippany, NJ

6/14/23

To Allow Students to Present their Culmination Projects to FDA Members and Gain Feedback, Gain Understanding of the Office of Regulatory Affairs in the FDA and Public Health

25 students, 2 teachers

\$0

\$0

\$0

Reimbursement Amount

<u>School</u>	<u>Hackensack Campus</u>
Destination	NJAS 68 th Annual Meeting, Kean University, 1000 Morris Ave., Union, NJ
Dates	5/20/23
Purpose of Trip	Chaperone Students Presenting their BCA Research, Attend Professional Development Seminar
Participant	40 students, 2 teachers
Total Cost of Trip	\$2,552.18
Total Cost to Board	\$0
Student Cost	\$2,552.18
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Clare Kennedy	
German Sabio (alternate)	

<u>School</u>	<u>ATHS Campus (Previously Approved on 3/28/23 – Date Changed)</u>
Destination	Felician University Cyber Symposium
Dates	4/29/23
Purpose of Trip	Collaboration between Felician University, Essex, Hudson, Union, Bergen County Community Colleges, and ATHS, Inviting Cybersecurity Students from these institutions to see Cyber Programs at Felician, Participate in Activities.
Participant	20 students, 1 teacher
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Michael Yob	

<u>School</u>	<u>Teterboro Campus – (Previously Approved on 2/28/23 – Change in Chaperones)</u>
Destination	National Constitution Center, 525 Arch St., Philadelphia, PA
Dates	4/20/23
Purpose of Trip	Visit Signers Hall, View Exhibits, Constitutional Center
Participant	42 students, 4 teachers
Total Cost of Trip	\$2,138.99
Total Cost to Board	\$101.85
Student Cost	\$2,037.4
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Erica Golle	\$9.00
Amy Surraco	\$9.00
Juan Duran	\$9.00
Ken Conlon	\$9.00
Rosario Cabanilla-Alves	
David Tankard	

<u>School</u>	<u>Paramus Campus</u>
Destination	Peer Leader Retreat, Van Saun County Park, 216 Forest Ave., Paramus, NJ
Dates	6/12/23
Purpose of Trip	Foster Community Amongst New Members, Develop Leadership Skills, Work on Team & Character-Building Skills
Participant	45 students, 5 teachers
Total Cost of Trip	\$675.00
Total Cost to Board	\$0
Student Cost	\$675.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Breanna Silva	
Kyle Rupinski	
James Quinn	

Linda Midolo
 Mary Hogan

<u>School</u>	<u>ATHS Campus</u>
Destination	The Museum of Math, 11 East 26 th Street, NY, NY
Dates	6/15/23
Purpose of Trip	Explore Advanced Mathematics, Topological Tic Tac Toe Experiment, Show Fun, Creative Applications of Math
Participant	35 students, 4 teachers
Total Cost of Trip	\$875.00
Total Cost to Board	\$0
Student Cost	\$875.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Matthew Liso	
Angelika Dawidczyk	
Taylor Valentine	
Natalia Moris	

<u>School</u>	<u>Hackensack Campus</u>
Destination	HOSA International Conference, Kay Bailey Hutchison Convention Center, 650 S. Griffin Street, Dallas, TX
Dates	6/21/23-6/25/23
Purpose of Trip	Facilitate Student Exposure to Career Opportunities and CTE Opportunities in Healthcare & Biomedical Science
Participant	25 students, 2 teachers
Total Cost of Trip	\$41,839.22
Total Cost to Board	\$0
Student Cost	\$41,839.22
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Oliver Dobrich	
Clare Kennedy	
Mark Kramer (alternate)	
Christine Wallace (alternate)	

<u>School</u>	<u>Hackensack Campus</u>
Destination	Cooper Hewitt Museum and Guggenheim Museum, 2 East 91st Street, NYC and 1071 Fifth Ave. (between 88 th & 89 th), NYC
Dates	5/15/23
Purpose of Trip	Students will get the Chance to Experience the Art Collections of Two World-Class Museums
Participant	60 students, 5 teachers
Total Cost of Trip	\$325.00
Total Cost to Board	\$0
Student Cost	\$325.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Scott Lang	
Peter Guthrie	
Miyoungh Min	
Nathalie Maks	
Elizabeth Fuentes	

<u>School</u>	<u>ATHS Campus</u>
Destination	Community Food Bank of NJ, 31 Evans Terminal Road, Hillside, NJ

Dates	5/31/23
Purpose of Trip	Increase Awareness of Hunger Issues in NJ, Learn to Problem Solve & How they can Contribute
Participant	40 students, 4 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Michael Yob	
Toni DeMarco	
Steevi Ortiz	
Katoya Pierce (if needed)	

<u>School</u>	<u>Hackensack Campus</u>
Destination	2023 American Regions Math League, Penn State University, 201 Old Main, University Park, PA
Dates	6/2/23-6/3/23
Purpose of Trip	Students will be given the Opportunity to Compete in a Prestigious National Math Competition, Students will Interact with Talented Students from other Schools in the Eastern US, and Tour the Campus.
Participant	75 students, 9 teachers
Total Cost of Trip	\$34,647.56
Total Cost to Board	\$0
Student Cost	\$34,647.56
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Jonathan Pinyan	\$774.45
Michael Abramson	\$983.98
Keith Kaplan	\$840.18
Joan Vieni	\$937.32
Ivy Wang	\$679.64
Katherine Janssen	\$766.09
German Sabio	\$903.42
Ian Askins (Math Coach)	
Dan Plotnick (Math Coach)	
Luke Miller (Alternate)	

<u>School</u>	<u>Hackensack Campus</u>
Destination	United Nations and U.S. Mission, United Nations, 46 th St. & 1 st Ave., NYC
Dates	6/13/23
Purpose of Trip	Students will have Opportunity to Tour the UN and Gain a Greater Understanding of how the UN Works, Participate in Social Briefing, UN Tour, and Career Fields.
Participant	18 students, 2 teachers
Total Cost of Trip	\$387.28
Total Cost to Board	\$0
Student Cost	\$387.28
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Christine Wallace	
Mark Kramer	

23-A-105T APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASES

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on March 28, 2023, the Superintendent reported on the following matters to the Board of Education:

BCTS School Year 2022-2023 HIB Case #9

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

23-A-106T APPROVAL—REPORT OF STUDENT SUSPENSIONS

RESOLUTION

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **March 2023** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37-2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

March 2023

BCA-H	Bergen County Academies, Hackensack	0
BCTHS-P	Bergen County Technical High School, Paramus.....	0
BCTHS-T	Bergen County Technical High School, Teterboro.....	0
BCTHS.....	Applied Technology/BCC Campus	0

principals/eh

23-A-107T APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES

RESOLUTION

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Central Office	Paul Coppola	Spring 2023 Education Rider Career Fair, Rider University, NJ	\$211.38 Paid by BOE	4/20/23
Central Office	Paul Coppola	Montclair State University College of Education and Human Services Educator's Exchange, University Hall Conference Center, Montclair, NJ	\$166.07 Paid by BOE	3/30/23
Central Office	Paul Coppola	NJ Schools Virtual Job Fair, Virtual -2 Separate Days	\$1,068.20 Paid by BOE	4/19/23 & 5/17/23
Teterboro	Deborah Rick	AP Reading in Chemistry Salt Palace, Salt Lake City, Utah	2,867.08 Sponsored by Educational Testing Service	6/2/23-6/10/23
Hackensack	Jonathan Lancaster	CAWS – IB Managing the Extended Essay Online Workshop, DP Cat 3 Online/Virtual	\$995.78 Paid by BOE	6/11/23-6/14/23
Teterboro	Jessica Carey	East Coast University APSI, Online	\$650.00 Paid by BOE	6/12/23-6/15/23
Teterboro	Mathew Dalzell	The Bolles School AP Calculus BC APSI, Online	\$700.00 Paid by BOE	6/20/23-6/23/23
Hackensack	Danielle Feuss	New Jersey Forensic Science Education Conference NJIT 154 Summit St., Newark, NJ	\$478.40 Paid by BOE	6/26/23-6/28/23
Curriculum Department	Gwenn Lotter	Catalyzing Change in Math Teacher Education in a Post-Pandemic Era, The College of NJ, 2000 Pennington Rd., Ewing Township, NJ	\$169.24 Paid by BOE	6/2/23
Technology Department	Analuisa Qua-Neves Alia Sterns Jacob Hidalgo	Registration to PowerSchool University Remote Plus Online Training	\$3,300.00 Paid by BOE	8/2/23-8/11/23

23-A-108T RESOLUTION – APPROVAL OF CLINICAL AFFILIATION AGREEMENT

RESOLUTION

WHEREAS, the Bergen County EMS Training Center is an approved training site for emergency medical technician ("EMT") training but is in need of a facility to provide clinical experience and training required by law for the EMT training program; and

WHEREAS, Care Plus Bergen, Inc. d/b/a Bergen New Bridge Medical Center ("Care Plus") has qualified professional staff members and clinical facilities for EMT student instruction and is willing to make such facilities available to the Board subject to the terms and conditions set forth in the Clinical Affiliation Agreement annexed hereto; and

WHEREAS, the Superintendent of Schools has recommended that entering into the Clinical Affiliation Agreement with Care Plus is in the best interests of the District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves and ratifies the Clinical Affiliation Agreement in the form annexed hereto, subject to the final review and approval of the Board of Education Attorney; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School Business Administrator are each hereby authorized to execute the Clinical Affiliation Agreement and to take such lawful actions as may be required to effectuate the terms of this Resolution and the Clinical Affiliation Agreement.

23-A-109T APPROVAL - FIRST READING —BOARD OF EDUCATION POLICIES/REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following attached proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

FIRST READING

Section 0000 – ByLaws

0144 TS Board Member Orientation and Training

Section 3000 – Certificated Staff Members

3217 TS Use of Corporal Punishment

Section 4000 – Noncertificated Staff Members

4217 TS Use of Corporal Punishment

Section 7000 – Property

7440M TS School District Security

Section 9000 – Community

9140M TS Public Advisory Committees

23-A-110T APPROVAL—ONE READING —BOARD OF EDUCATION REGULATIONS

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following attached Board of Education Regulations and agrees to adapt these regulations after one reading;

REGULATIONS – ONE READING ONLY

Section 8000 – Operations

R8140M TS Enrollment Accounting

23-A-111T APPROVAL—FIRST AND ONLY READING—DELETION OF BOE POLICIES

RESOLUTION

BE IT RESOLVED that the Board of Education discusses and entertains public comment on the following **attached** Board of Education Policies and agrees to the deletion of such Policies after one reading only.

DELETIONS – TO BE ABOLISHED

Policies and regulations shall be deleted after ONE reading.

Section 9000 – Community

9100 TS Public Relations

R9140M TS Public Advisory Committees

23-A-112T APPROVAL – AUTHORIZATION ACCEPTANCE OF BUS EVACUATION DRILL REPORT 22-23

RESOLUTION

WHEREAS New Jersey Administrative Code (N.J.A.C. 6A:27-11.2) sets forth a school district's requirements for performing school bus emergency evacuation drills, and

WHEREAS N.J.A.C. 6A:27-11.2(a) states administrators, or a person assigned to act in a supervisory capacity, in each school of attendance shall organize and conduct emergency exit drills on school property at least twice within each school year for all students who are transported to and from school, and

WHEREAS N.J.A.C. 6A:27-11.2(a)(1) states that all other students shall receive school bus evacuation instruction at least once within each school year, and

WHEREAS N.J.A.C. 6A:27-11.2(b) states that school bus drivers and bus aides shall participate in the emergency exit drills,

WHEREAS under N.J.A.C. 6A:27-11.2(c) states that drills shall be documented in the minutes of the first district board of education meeting following the completion of each emergency exit drill. The minutes shall include, but shall not be limited to, the following:

1. The date of the drill;
2. The time the drill was conducted;
3. The school name;
4. The location of the drill;
5. The route number(s) included in the drill; and
6. The name of the school principal or assigned person(s) who supervised the drill

WHEREAS in accordance with N.J.A.C. 6A:27-11.2 and the provisions above, the Bergen County Technical Schools conducted bus evacuation drills on the dates described in the attached report and submitted to the Superintendent of Schools, and

WHEREAS in consultation with the school principal(s) that conducted the drills as outlined in the attached report, and the district's Supervisor of Safety and Security, the Superintendent of Schools recommends that the Board of Education approve the attached report as accurate and complete

NOW THEREFOR BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the attached bus evacuation report, and

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent, or designee, to transmit said report to the proper authorities as prescribed by N.J.A.C. 6A:27-11.2.

Bergen County Workforce Development Board
Bergen County Job Center

Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022
July 1, 2022 thru June 30, 2023 as of 3/31/23

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 2,415,348	\$ 653,490	27%	\$ 498,783	\$ 1,761,858	<p>ADMIN \$793,258 8%</p> <p>WLL \$84,675 1%</p> <p>WFNJ \$1,614,923 16%</p> <p>ADULT \$2,415,348 24%</p> <p>OTHER GRANTS \$162,971 1%</p> <p>OUT-OF-SCHOOL YOUTH \$2,101,240 21%</p> <p>IN-SCHOOL YOUTH \$- 0%</p> <p>DISLOCATED WORKER \$2,953,058 29%</p>
Dislocated Worker (DW)	\$ 2,953,058	\$ 1,409,788	48%	\$ 1,001,108	\$ 1,543,270	
Total Adult	\$ 5,368,406	\$ 2,063,278	38%	\$ 1,499,891	\$ 3,305,128	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 2,101,240	\$ 1,047,697	50%	\$ 496,589	\$ 1,053,543	
Total Youth	\$ 2,101,240	\$ 1,047,697	50%	\$ 496,589	\$ 1,053,543	
TANF	\$ 964,632	\$ 607,489	63%	\$ 226,715	\$ 357,143	
GA/SNAP & SNAP ONLY	\$ 650,291	\$ 472,495	73%	\$ 215,743	\$ 177,796	
Total WFNJ	\$ 1,614,923	\$ 1,079,984	67%	\$ 442,458	\$ 534,939	
Workforce Learning Link (WLL)	\$ 84,675	\$ 72,276	85%	\$ 59,359	\$ 12,399	
Total WLL	\$ 84,675	\$ 72,276	85%	\$ 59,359	\$ 12,399	
Program Administration	\$ 793,258	\$ 668,830	84%	\$ 502,077	\$ 124,428	
Total Admin	\$ 793,258	\$ 668,830	84%	\$ 502,077	\$ 124,428	
WIOA Data Reporting & Analysis	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -	
WIOA Other OJT	\$ 150,000	\$ -	0%	\$ -	\$ 150,000	
Total Other Grants	\$ 162,971	\$ 12,971	8%	\$ 12,971	\$ 150,000	
Total	\$ 10,125,473	\$ 4,945,036	49%	\$ 3,013,345	\$ 5,180,437	

CLINICAL AFFILIATION AGREEMENT

Bergen County EMS Training Center

This CLINICAL AFFILIATION AGREEMENT is entered into as of _____, 2023 between Care Plus Bergen, Inc. D/B/A Bergen New Bridge Medical Center (hereinafter referred to as "Hospital"), with offices located at 230 East Ridgewood Avenue, Paramus, NJ 07652, and The Board of Education of the Vocational Schools in the County of Bergen (hereinafter referred to as "School"), with offices located at 540 Farview Avenue, Paramus, New Jersey 07652 for the purpose of the education of students in the School's Emergency Medical Technician (EMT) Program.

The purpose of this CLINICAL AFFILIATION AGREEMENT is to identify the mutual responsibilities and expectations of Hospital and the School and/or department or division of the School participating in the clinical and/or practical component of the program(s) outlined herein.

1. TERM.

- A. The term of this Agreement shall run for a two (2) year period commencing upon the signing of this agreement by both parties. This Agreement may thereafter be renewed for periods of two (2) years upon the mutual written consent of the parties.
- B. Either party may terminate this Agreement without cause upon one hundred and twenty (120) days prior written notice to the other. In addition, except as otherwise set forth herein, either party may terminate this Agreement upon thirty (30) days prior written notice to the other in the event of a breach of any material provision of this Agreement which remains uncured at the expiration of the thirty-day notice period. In the event that the Hospital terminates this Agreement without cause prior to the completion of an academic semester, all students enrolled at the time of termination may continue their educational experience until the end of the then current semester.
- C. It is understood and agreed that the parties to this Agreement may revise or modify this Agreement by written amendment when both parties agree to such amendment.

2. TERMINATION

- A. Either Party may terminate this Agreement on 180 days prior written notice to the other Party in accordance with the notice provisions outlined below. In the event of a breach of any provision of this Agreement by one Party, the other Party shall have the right and option to give the breaching Party written notice of the breach and an opportunity to cure. In the event that the breaching Party fails to remedy the breach within thirty (30) days of the receipt of such written notice, the other Party may, at its sole option, terminate this Agreement.
- B. In the event this Agreement is terminated, it shall remain in effect until the Students who have commenced their clinical experience at the Facility, are permitted to complete the experience, subject to the right of the Facility to withdraw the Students from the Program as set forth herein.

3. GENERAL INFORMATION

CLINICAL AFFILIATION AGREEMENT

- A. Hospital is interested in the education of Emergency Medical Technician (EMT) students and recognizes that clinical experience constitutes an important part of the Emergency Medical Technician (EMT) curriculum.
- B. Hospital warrants and represents that Hospital has been approved by the State of New Jersey as a clinical training site for conducting the clinical portion of an EMT training program.
- C. The Hospital represents that it has qualified professional staff members and clinical facilities for student instruction and is willing to make its facilities available to the School for such purposes. Hospital shall comply with the requirements outlined in NJAC 8:40A-5.8, including the requirement that Hospital maintain an EMS Educator/Clinical Coordinator and other staffing requirements in accordance with N.J.A.C. 8:40A-5.6 and 8:40A-4.1etseq.
- D. Bergen County EMS Training Center is a division of the School under the jurisdiction, oversight and authority of the Board of Education, a public board of education organized and existing under N.J.S.A. 18A:54-1 et seq. The School represents that the Bergen County EMS Training Center is an approved training site for Emergency Medical Technician (EMT) training, but does not provide clinical experience.
- E. Bergen County EMS Training Center and Hospital have determined that it is in their respective best interests to enter into an affiliation whereby Emergency Medical Technician (EMI) students who have satisfactorily completed the prerequisite and section #1, #2, #3 and #4 of the didactic portion of the Emergency Medical Technician (EMT) training with Bergen County EMS Training Center, will complete, with Hospital, the minimum of number of hours of clinical training required by law and as outlined in N.J.A.C. 8:40A-5.8.
- F. All EMT-students who are approved to attend hospital time will have a valid CPR card from a program recognized by the New Jersey Department of Health and Senior Services Office of Emergency Medical Services (OEMS). OEMS recognizes the following cardiopulmonary resuscitation ("CPR") certifications:
- American Heart Association - BLS Healthcare Provider
 - American Red Cross -Professional Rescuer
 - American Safety and Health Institute - Professional Rescuer
 - AAOS/ACEP Emergency Care and Safety Institute - Healthcare Provider
 - National Safety Council - Basic Life Support: Healthcare and Professional Rescuers
 - Department of Defense – Professional Rescuer
- G. OEMS does not recognize CPR training programs that are taught strictly on-line. CPR certification must be obtained through an instructor led program with skills verification, a written examination, and include both one and two rescuer CPR (infant, child and adult), use of bag-valve mask ventilation devices ("BVM") and semi automatic

CLINICAL AFFILIATION AGREEMENT

external defibrillator ("SAED") training

- H. The number of students sponsored shall be mutually determined by agreement of the parties and may be altered by mutual agreement, in writing.
- I. The parties to this Agreement hereby agree that, in connection with this Agreement, they shall not unlawfully discriminate on the basis of race, creed, color, national origin, ancestry, age, marital status, sex, handicap, disability, sexual orientation, Veteran's status, or for any other reason prohibited by law, and that each party shall fully comply with all Federal and State anti-discrimination laws, rules and regulations.
- J. Students obtaining clinical instruction shall not be deemed to be employees of the Hospital or entitled to any wages or benefits the Hospital pays to its employees. Rather, such students shall be considered to be students within the Hospital engaged in the clinical education phase of such student's professional education as an Emergency Medical Technician (EMT).
- K. Both Hospital and School are independent contractors. It is not intended that an employer/employee, joint venture, or partnership agreement be established hereby expressly or by implication between Hospital and School. Neither the school nor the Hospital shall have the power to bind the other, except as may be otherwise set forth herein. Both the Hospital and the School shall continue to be autonomous and shall be governed independently by their respective governing bodies and administrations except insofar as this Agreement specifically provides to the contrary.

4. RESPONSIBILITIES OF THE SCHOOL

- A. The School shall provide the Didactic Training required by the New Jersey Department of Health and Senior Services for State Emergency Medical Technician (EMT) Certification.
- B. The School's EMS Coordinator and/or his appointee will: (1) facilitate interaction with the student and the hospital's EMS Educator; (2) serve as the School's liaison with the Hospital; and (3) be responsible for the day-to-day operation of the clinical portion of the program. The Hospital shall consult with School, and, upon mutual agreement, the School shall withdraw any student from the clinical site when that student is unacceptable to the Hospital, in consultation with the Hospital, for reasons of the student's health, improper performance or for other cause that is related to the Student's performance.
- C. The School shall provide the staff of the Hospital's clinical department with opportunities to participate in the development of specific educational objectives for each student, as needed as well as the opportunity to participate in joint planning and evaluation of Students.
- D. The School shall maintain: a) Commercial General Liability Insurance; and b) Workers' Compensation Insurance for its faculty members. School will provide to the Hospital

CLINICAL AFFILIATION AGREEMENT

at the commencement of each class a Certificate of Insurance evidencing that the School is carrying general liability insurance in the amount of \$1,000,000 per occurrence, \$3,000,000 in the aggregate. The Certificate shall also state that the Hospital is an Additional Insured on the school's policies and, in the description of operations box, state that the "School, its instructors, insurers, and students waive all right of subrogation for liability, injury or illness against the Hospital provided that such waiver language is available, at reasonable cost, on the open market. Prior to the start of each course, the School shall present the Hospital with evidence of coverage and evidence that such coverage may not be canceled or materially changed without thirty (30) days' prior written notice to the Hospital. The above limit requirements may be satisfied with one policy or with a combination of policies equal to the total limits required.

- E. The School acknowledges that the condition of the patient is, and patient medical records contain, privileged and confidential information about the patient and are protected by the provisions of the Health Insurance Portability and Accountability Act ("HIPAA"). The School agrees that it shall inform its students that, as a condition of participation in the clinical program, its students shall keep and maintain patient medical records and all information contained therein strictly confidential in accordance with Hospital policies and the requirements of state and federal law, including HIPAA, and shall not disclose any such information to anyone without the Hospital obtaining prior written consent from the patient or the patient's legal guardian, health care representative or other surrogate decision maker. The School shall ensure that all students are aware that the condition of patients and all medical records are confidential and must be treated as such and understand their obligations under HIPAA. The School shall specifically advise all students and officials that breaches of confidentiality shall be sufficient cause to have that person removed from participation in the clinical program. Continued violations of this provision shall be a material breach of the Agreement. The duty of confidentiality as expressed herein shall survive termination and/or expiration of this Agreement.
- F. Both HOSPITAL and the School (to the extent the School is subject to HIPAA), shall at all-time comply with the standards of documentation and confidentiality mandated by State and Federal regulatory agencies and accrediting agencies, as same may be modified and amended from time to time including applicable requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the standards of the Joint Commission on Accreditation of Healthcare Organizations, administrative and medical record policies and guidelines established and approved by the HOSPITAL, which shall be made available to the School and students participating in this clinical affiliation.
- G. The School shall indemnify, defend and hold the HOSPITAL harmless from and against all actions, lawsuits, claims, liabilities, and expenses, including reasonable attorneys' fees and costs of suit that may arise from the inappropriate use or release of confidential patient information by the School's employees, students or agents. For any action that may arise from the inappropriate use or release of confidential patient

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information by the School, its students or agents, the HOSPITAL may terminate the agreement, dismiss the student, and/or file a complaint with the Office of Civil Rights. This provision shall survive termination and/or expiration of this Agreement.

- H. The School shall inform its students and faculty members that, as a condition of participating in the clinical program, the School's students and faculty members shall be required to cooperate with and to the extent applicable abide by Hospital's policies under the Deficit Reduction Act of 2005 including any Corporate
- I. The School, if the regulations are applicable, represents and warrants that it is not a Sanctioned Person or Entity. For purposes of this Agreement, the term "Sanctioned Person or Entity" means a person or entity that (a) has been excluded by the Office of the Inspector General of the Department of Health and Human Services from participation in Medicare, Medicaid or any state health care program (defined at 42 C.F.R. § 1001.2) pursuant to 42 C.F. R. Part 1001 or (b) has been excluded by the State of New Jersey Department of Human Services from participation in New Jersey's Medicaid program pursuant to 42 C.F.R. Par 1002. The School shall notify Hospital within ten (10) days after it receives notice that it is a Sanctioned Person or Entity. Hospital shall have the right to terminate this Agreement without penalty at any time after learning that the School is a Sanctioned Person or Entity.
- J. School agrees that all proprietary or confidential information (including, without limitation, any and all patient information, test results, and Hospital/business sensitive information) communicated by Hospital to the School, disclosed directly or indirectly, whether before, during or after the date of this Agreement, will be received in confidence and will not be disclosed by the School, its students, agents or employees, without the prior written consent of the Hospital. School further agrees to keep all such information confidential and protect such information from disclosure, distribution or duplication and further agrees to return all such information in whatever format to Hospital at the conclusion of this Agreement. This duty of confidentiality shall survive termination and/or expiration of this Agreement
- K. School acknowledges and agrees that if, as a result of a change in law or regulation or a judicial or administrative decision or interpretation, the performance by either party hereto of any provision of this Agreement should jeopardize the licensure of Hospital, its participation in Medicare, Medicaid, Blue Cross or other reimbursement or payment programs, its exemption from taxation under Internal Revenue Code Section 501(c)(3) or its full accreditation by the Joint Commission on Accreditation of Healthcare Organizations, or if it should constitute a violation of any statute, regulation or ordinance, or be deemed unethical by any recognized agency or association in the medical or hospital field, Hospital may request that this Agreement be renegotiated to eliminate the jeopardy and, if agreement is not then reached, terminate this Agreement forthwith.

CLINICAL AFFILIATION AGREEMENT

5. RESPONSIBILITIES OF THE HOSPITAL

- A. The Hospital shall at all times retain sole responsibility for all patient care and safety and shall have the sole authority to determine the extent of students' participation in, assistance with, and observation of, patient care.
- B. The Hospital shall provide clinical instruction and supervision of the students by personnel who meet the standards of recognized professional accrediting agencies and/or applicable state agencies and the stated objectives of the School. The Hospital shall maintain the name, professional and academic credentials of staff members participating in the clinical education program.
- C. The Hospital's EMS Educator/Clinical Coordinator and the School's EMS Coordinator and/or his appointee from the Emergency Medical Technician (EM1) Program shall jointly plan and evaluate the clinical experience. The Hospital shall permit School faculty to visit and observe clinical rotations only with the permission of both the Schools EMS Coordinator and the Hospitals EMS Educator/Clinical Coordinator, which permission shall not unreasonably be withheld. The School's faculty are not involved in direct patient care. These visits shall be coordinated with the Hospital's EMS Educator/Clinical Coordinator.
- D. The Hospital shall provide immediate emergency health care to faculty members and students, in any instance of injury or illness, at the faculty member or student's expense. In the case of students and/or faculty who received care for possible exposure to infectious diseases, the Hospital shall be responsible to track and provide follow-up care.
- E. The Hospital will permit faculty and students to utilize the hospital cafeteria and the visitors' parking lot at their own expense. The Hospital is not responsible for faculties or student's lost or stolen personal property, including vehicles.
- F. As set forth in this Agreement, the Hospital will provide professional and general commercial liability coverage for itself, its employees, agents and officers, through the Hospital insurance program. Upon execution and approval of this Agreement, the Hospital shall provide the School with Certificates of Insurance and a letter from its Risk Management Department as evidence of such coverage.
- G. The Hospital represents that it maintains professional liability insurance within minimum limits of one million (\$1,000,000) dollars per claim and three million (\$3,000,000) dollars in the aggregate. The Hospital agrees to maintain such professional liability insurance coverage in full force and effect throughout the term of this Clinical Affiliation Agreement and all renewal terms. The Hospital's failure to maintain the coverage required by this provision do so shall constitute a breach of this Agreement entitling the School to immediately terminate this Agreement in its sole discretion.
- H. Hospital will provide to School at the commencement of each class a Certificate of

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Insurance evidencing that the Hospital is carrying and professional liability for its staff members and physicians in the amount of at least \$1,000,000 per occurrence, \$3,000,000 in the aggregate.

- I. The Hospital represents that it maintains Commercial General Liability Insurance with respect to the facilities and/or structures at which the clinical experience related to this Agreement shall take place as well as workers compensation insurance for its employees. HOSPITAL will provide to the School at the commencement of each class a Certificate of Insurance evidencing that HOSPITAL is carrying the aforementioned insurance coverages in the amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. The Certificate shall state that the School is an Additional Insured on the HOSPITAL's liability insurance policy and, in the description of operations box, state that "The Hospital, its agents, servants, employees and officers waive all rights of subrogation for liability, injury or illness against the School," provided that such waiver language is available, at reasonable cost, on the open market. The Hospital agrees to maintain such insurance coverages in full force and effect throughout the term of this Clinical Affiliation Agreement and any and all renewal terms. The Hospital's failure to maintain the coverage required by this provision do so shall constitute a breach of this Agreement entitling the School to immediately terminate this Agreement in its sole discretion.
- J. In the event of cancellation or termination of any of the aforementioned professional liability and comprehensive general liability insurance coverage, the Hospital acknowledges and agrees that it shall not be released from any and all obligations and liabilities arising from losses that would typically be covered by such insurance.
- K. The Hospital acknowledges that information relating to student performance, grading, and work in connection with this clinical affiliation agreement is confidential in nature and agrees to indemnify, defend and hold harmless the School consistent with the provisions of Section II (E) and its subparts herein.
- L. It is understood that any employee or agent of the Hospital providing services pursuant to this Agreement is not an employee or Agent of the School and, thus, shall not have the authority to legally bind the School or any students participating in this clinical affiliation and, additionally, is not eligible to receive payment of any wages, compensation or benefits that the School normally extends to its own employees. The Hospital and the School do not consider any employee of the Hospital an employee of the School.
- M. The Hospital shall indemnify, defend and hold the School harmless from and against all actions, lawsuits, claims, liabilities, and expenses, including reasonable attorneys' fees and costs of suit that may arise from the inappropriate use or release of confidential patient and/or confidential student information by the Hospital's employees, students or agents. For any action that may arise from the inappropriate use or release of confidential patient or student information by the Hospital, agents, servants and/or employees the School may terminate the agreement and/or file a complaint with the

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Office of Civil Rights. This provision shall survive termination and/or expiration of this Agreement.

6. RESPONSIBILITIES OF THE STUDENTS

- A. The School shall advise students of the following conditions of participation in the clinical program and shall advise students that the failure to meet the following conditions shall be grounds for denial of admission to the clinical site and/or dismissal from the clinical site:
- B. Students of the School shall, at all times, follow the rules and regulations established by the Hospital. The Hospital shall orient the students to applicable rules and regulations.
- C. Prior to the initiation of any clinical training, each student shall provide evidence that student is covered by an appropriate policy of health care insurance in the event of sickness or accident.
- D. The health of all students assigned to the Hospital must meet the standards required of the Hospital's employees, as well as disease immunity status and Mantoux testing. The health file for each student will be maintained by the School throughout enrollment in the Emergency Medical Technician (EMT) Program. Prior to the student attending clinical time at the hospital a certification from the Schools Director to the Hospital's EMS Educator/ Clinical Coordinator, confirming that the student has met the following requirements and that we have the supporting documents at the school:
 - i. A written statement representing that each student is, as of the date he/she commences clinical training under this Agreement, (i) in good general health and free of all communicable disease, as determined by a physical examination; and (ii) is free from a health impairment which is of potential risk to a patient or which would materially impair his/her ability to perform the essential functions of his/her job in accordance with the terms of this Agreement and/or which potentially could create a risk to the health and safety of the Hospital, its patients, staff, visitors, affiliates, other students, and/or the student him/herself.
 - ii. A vaccine record that the student received 2 doses of the measles-mumps-rubella (M-M-R) vaccine, with the first dose received after 12 months of age, or serological evidence of immunity or a written vaccine declination.
 - iii. Serological evidence of immunity or documentation of two doses of varicella vaccine or written vaccine declination.
 - iv. Vaccine record of three doses of Hepatitis B vaccine or serological evidence of immunity or written vaccine declination.
 - v. A written record, in millimeters, of an initial negative 2-step Mantoux

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tuberculin skin test (TST) in the absence of documented past positive test with a documented negative skin test annually. The 2-step tuberculin test must be administered and completed within a six-month period that immediately precedes the student's assignment to the Hospital.

- Exceptions to the above requirements:
 - Students who provide documentation of negative results of a single Mantoux skin performed within the 12 months preceding entry into the Clinical Training Program need only provide documentation of one Mantoux skin test immediately prior to the commencement of any assignment or clinical training authorized under this Agreement.
 - Students with prior documentation of negative results of 2 Mantoux skin tests performed within 12 months preceding entry into the Clinical Training Program, and without signs and symptoms of active tuberculosis, shall not be required to provide documentation of current testing; however, the student shall be required to provide documentation of a Mantoux skin test within 12 months of his/her last tuberculin skin test.
 - Students with written documentation of a past positive skin test and a negative chest x-ray. If a student has a history of positive pulmonary tuberculosis; documentation of a completed course of antibiotic therapy must be presented.
 - Documentation of a positive skin test must be accompanied with documentation of a further medical evaluation including, but not limited to, a chest x-ray. Students with positive Mantoux test results may begin training at the Hospital after the student has submitted written medical clearance to the Hospital. Annually, thereafter, the student will need, if past positive, to complete a respiratory symptom questionnaire. If the questionnaire findings are negative, the student has completed the screening requirement for that year. If the questionnaire is positive, the student will need to be medically cleared and determined to be free of respiratory communicable disease prior to returning to the Hospital.

E. Documentation of a single dose of the combined Tetanus, Diphtheria and Pertussis (Tdap).

- NOTE: Any student who has not received the Tdap vaccine and who is assigned to areas in which he/she is likely to have direct contact with infants 12 months of age or younger (including, without limitation, pediatrics, nursery, obstetrics, and the emergency department) shall be required to receive a single dose of the Tdap vaccine as a condition precedent to working in those clinical areas. Any student who declines to receive the Tdap vaccination in such circumstances may, in the sole discretion of Hospital, be prohibited from receiving training in those clinical areas in which he/she is likely to have direct contact with infants 12 months of age or younger.

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- F. For students starting or training during a clinical rotation that falls during the flu season (i.e., between October and March for the purposes of this Agreement, as per CDC guidelines), documentation of the flu vaccine or written vaccine declination. If the flu vaccine is not available at the time the student begins his/her clinical rotation, the student shall obtain, at the student's expense, the flu vaccination as soon as it becomes available, unless the student can provide or provides written vaccine declination. Any student who has failed to or declines to obtain the vaccine and provide documentation of the flu vaccination may, in the sole discretion of Hospital, be prohibited from receiving training in those clinical areas in which flu transmission poses a high risk to patients, including, without limitation, oncology, intensive care units, nurseries, organ transplant units, AIDS/HIV patients, or any other patient population that the Hospital determines to be at high risk.

7. MUTUAL OBLIGATIONS.

The Parties mutually agree that:

- A. The Hospital shall retain the sole responsibility and authority for all patients, their care and the quality of standards at all times. The Hospital will also maintain a level of care that meets generally accepted standards conducive to satisfactory instruction. Every patient receiving health services shall be treated with the understanding of the patient and where necessary, of the patient's parents or guardian, that he/she will be involved in the teaching program of Students in the Program under the supervision of Hospital. Hospital shall assume the responsibility of obtaining any necessary consent, and/or issuing any necessary notices to a patient or a patient's parents or guardian, but it is hereby understood that patients are free to refuse nurses and students.
- B. Responsibility for planning the clinical experience at the Hospital will be jointly shared by the Hospital's staff and School's staff, subject at all times to the policies, rules and regulations of the Hospital.
- C. Students may be assigned to any facilities or programs within the Hospital's system in consultation with School and upon School's consent.
- D. Student curriculum, attendance and scheduling shall be under the direction of School as long as they do not conflict with the Hospital's policies, rules and regulations.
- E. Students will start their clinical experience as determined by mutual agreement. Minor adjustments in the length of service and the period during which it shall be rendered may be made with the mutual consent of School and the Hospital.
- F. The Hospital and School will perform their duties and responsibilities under this Agreement without cost or other financial obligation to the other party.

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- G. School may, in consultation with Hospital, withdraw any student from the placement when notified by the Hospital that the student is unacceptable to the Hospital for the reasons of health, performance, disciplinary issues or other reasonable and lawful causes. Any necessity for such action will be reported immediately to School by the Hospital.
- H. Both Parties agree that each shall work within the scope of its respective clinical disciplines and within the guidelines and parameters as set forth in each Party's respective policies and procedures.
- I. Students will be instructed to wear School identification badge while on the Hospital's premises.
- J. The Parties agree that in the event of an infection control matter as determined by solely by Hospital, exposed Students who refuse prophylaxis agree and understand that they will not be eligible to return to Program participation on Hospital grounds or elsewhere until such time as a Hospital-approved physician determines that the threat of harm or spread of harm has passed.
- K. COVID-19: The Parties agree that all Students will undergo a COVID-19 test, administered by CPB, 96 hours prior to the beginning of the Program, by either a nasal swab or saliva test. Failure to undergo the required testing will result in Students being denied access to program participation on Hospital grounds. The parties agree that Students will comply with State guidelines on self-quarantining if traveling to or from any identified COVID-19 hotspot. Hospital reserves the right to cancel or suspend Rotations for any reason, at any time, if in the judgment of its staff such action is in the best interest of Bergen New Bridge Medical Center's patients, residents and/or employees. Prior to assignment to Hospital for a Rotation, all Students will execute a Waiver of Liability (attached hereto as "Exhibit A"), waiving and discharging Bergen New Bridge Medical Center, Care Plus Bergen, Inc., (its Trustees, employees, staff and any of its partners or affiliates), the Bergen County Improvement Authority and the County of Bergen, from any and all liability under any theory, whether in negligence or otherwise, for any illness or injury resulting from either the exposure to, or potential exposure to any communicable disease, including but not limited to COVID-19.
 - 1. Upon entering the Hospital, all Students must report to their assigned Clinical Department for temperature and health screening. Any Student with a temperature or symptoms will not be permitted on the Clinical units.
 - 2. Upon completion of the health and temperature screening, Students will be provided a surgical mask which must be worn at all times on the Clinical unit while on Hospital grounds. Students may wear their own mask with the provided surgical mask on top. Students participating in Programs on Hospital's Respiratory units will be issued an N95 mask that is fit tested by Hospital's Respiratory department.

CLINICAL AFFILIATION AGREEMENT

3. The parties agree that failure to comply with section K of this Agreement may result in termination of Student, or College's Program Participation on Hospital's Grounds.

8. **REFERENCES TO FACULTY:** All references in this Agreement to the term "Faculty" intended to relate to Faculty of the School.
9. **REGULATORY COMPLIANCE.** School and the Hospital agree that each shall comply with all applicable requirements of municipal, county, state and federal authorities, all applicable municipal and county ordinances and regulations, and all applicable state and federal statutes and regulations now or hereafter in force and effect to the extent that they directly or indirectly bear upon the subject matters of this Agreement. These include, without limitation, the applicable requirements under any State fair employment practices or similar laws declaring discrimination in employment based upon race, color, creed, religion, sex, sexual preference or national origin as illegal and, if applicable, Title VII of the Civil Rights Act of 1964 or any applicable rule or regulation promulgated pursuant to any such laws herein above described.
10. **CONFIDENTIALITY.** Both School and Hospital shall at all times comply with standards of documentation and confidentiality mandated by state and federal regulatory agencies and accrediting agencies, as same may be modified and amended from time to time, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), if applicable, standards of The Joint Commission (TJC) and medical records policies and guidelines established and approved by the Facility, which shall be made available to the College's students. School shall advise Faculty and Students participating in the Program that they must obtain prior written approval from Care Plus Bergen, Inc., D/B/A Bergen New Bridge Medical Center in order to publish any material relating to their experience with the Program at Facility, including but not limited to Social Media.
11. **NO DISCRIMINATION.** School and Hospital mutually agree that no students shall be discriminated against on the basis of race, color, sex, creed, age, national origin, ancestry, marital status, familial status, religion, sexual orientation, sexual preference, veteran status or disability for the purposes of this Agreement.
12. **INDEMNIFICATION:** Each party agrees that it will indemnify and hold harmless the other, including its officers, trustees, employees, and agents from any and all liability and claims for damages or injury caused by, or resulting from, the negligent acts or omissions of the indemnifying party, its officers, trustees, employees, and agents arising out of this Agreement and its performance hereunder, except to the extent such damage or injury is caused by the negligent acts or omissions of the other party and/or its officers, trustees, employees, and agents. Each party shall: (1) give prompt notice to the other of any claims threatened or made, or suits instituted against it which could result in a claim or right to indemnification as provided herein; (2) cooperate in the defense of any such claim or action; and (3) not settle such action or claim without the prior consent of the other party, which consent shall not be unreasonably withheld. This provision shall survive termination of this Agreement.

CLINICAL AFFILIATION AGREEMENT

13. **NO WAIVER.** The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right hereunder.
14. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties with respect to the services of the Hospital or School, and this Agreement contains all the covenants and agreements between the parties with respect to this clinical affiliation agreement. The Parties agree that no oral representations or written representations, other than contained herein, were relied on by the parties, or form additional terms of this Agreement.
15. **MODIFICATION.** The Parties may from time to time request changes to the terms in this Agreement. Such changes shall be valid only if incorporated as a written amendment to this Agreement and executed by the authorized representatives of the Parties.
16. **ASSIGNMENT.** The duties and obligations of each of the parties hereto shall be deemed personal and unique. This Agreement and the duties and obligations of the parties hereunder shall not be assigned to any other person, firm or corporation without the prior written consent of the other party.
17. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, Venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Law Division, Bergen Vicinage and the parties consent to same.
18. **SEVERABILITY.** If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.
19. **NOTICES.** All notices required or permitted under this Agreement shall be in writing and shall be delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

To the Hospital:

Care Plus Bergen, Inc., D/B/A
Bergen New Bridge Medical Center
230 East Ridgewood Avenue
Paramus, New Jersey 07652
Attn: Deborah Visconi, President and CEO

To the School:

CLINICAL AFFILIATION AGREEMENT

The Board of Education of the
Vocational Schools in the County of Bergen
540 Farview Avenue
Paramus, New Jersey 07652
Attn:

- 22. PDF SIGNATURES.** Signatures to this Agreement transmitted by facsimile, or electronic mail in “portable document format” (“.pdf”) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document will have the same effect as physical delivery of the paper document bearing the original signature.

This section left intentionally blank.

CLINICAL AFFILIATION AGREEMENT

IN WITNESS WHEREOF, the parties hereto, duly authorized, have caused these presents to be signed by their authorized corporate officers.

THE BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN

By: _____ Date: _____
Name:
Title:

CARE PLUS BERGEN, INC., D/B/A BERGEN NEW BRIDGE MEDICAL CENTER

By: _____ Date: _____
Name: Deborah Visconi
Title: President and CEO

CLINICAL AFFILIATION AGREEMENT

EXHIBIT A

ACKNOWLEDGEMENT, WAIVER AND RELEASE

I, _____, am a _____, at _____, and seek to perform a clinical rotation at Care Plus Bergen, Inc. d/b/a Bergen New Bridge Medical Center (CPB). I understand that COVID-19 is a respiratory viral illness that predominantly spreads person-to-person through respiratory droplets produced when an infected person coughs, sneezes, talks, sings or other similar activities between people in close contact with one another (within about 6 feet) . COVID-19 may be spread by people who are not showing symptoms.

I have been informed that there is a risk of transmission performing Rotations at CPB and understand I must follow all of the steps necessary to prevent the spread and infection of COVID-19. I understand the possible dangers of exposure to COVID-19 for myself and my loved ones. Despite these dangers, I choose to engage in a clinical rotation from _____ to _____.

I further understand that I must strictly comply with CPB's policies, including its infection control policies and policies adopted specifically to address the COVID-19 pandemic. I understand that failure to follow the policies in place may result in my Rotation being suspended and/or cancelled.

If I should test positive for COVID-19 or exhibit symptoms of COVID-19 within 14 days of my Rotation, I will inform the College as soon as is practicable and give permission for the College to notify CPB's Behavioral Health Department so the appropriate precautions may be taken to ensure the safety of others. Should I test positive for COVID-19, I recognize that I voluntarily assume all risk of exposure to any communicable disease, including but not limited to COVID-19, and hereby waive and discharge Bergen New Bridge Medical Center, Care Plus Bergen, Inc., (its Trustees, employees, staff and any of its partners or affiliates), the Bergen County Improvement Authority and the County of Bergen, from any and all liability under any theory, whether in negligence or otherwise, for any illness or injury.

Signature

Date

SCHOOL NAME	DATE OF DRILL	TIME OF DRILL
Applied Technology High School	4/5/23	2:20
LOCATION OF DRILL	SUPERVISOR	OTHER INFORMATION
Ender Hall Building - 400 Paramus Road, Paramus, NJ 07652	Katoya Winfield-Piece	Moonachie: AKA Transportation: blue tape on side window.
TOWN(S)	COMPANY	ROUTE #(S)
Bergenfield	Bergenfield	TECH-01
Bogota, So. Hackensack	First Student	AT303
Carlstadt, East Rutherford, Rutherford,	American First Choice	AT302
Cliffside Park, Fairview, Palisades Park, Ridgefield	Cliffside Park Schools	Applied Tech/Paramus Votech
Cresskill, Dumont, New Milford	Dumont Schools	DBOE-10
Elmwood Park, Fair Lawn	AKA School Transportation	AT306
Englewood, Englewood Cliffs	John Leckie, Inc	AT220
Fort Lee	Fort Lee Bd of Ed	5
Garfield	Garfield Bd of Ed	
Glen Rock, Paramus	John Leckie, Inc	ATHS1
Oradell, River Edge	First Student	AT304
Hasbrouck Hts, WoodRidge	Joshua Tours	AT208
Haworth , Norwood	Valley Transportation	VA331
Little Ferry, Ridgefield Park	Ridgefield Park Bd of Ed	
Lodi, Saddle Brook	Joshua Tours	AT200
Lyndhurst, North Arlington	Mayor Transportation LLC	AT300
Moonachie	AKA School Transportation	AT305
Ramsey, Upper Saddle River, Allendale	First Student	ATHS3
Maywood, Rochelle Park	Maywood Bd of Ed	AT01
Midland Park, Oakland, Waldwick, Wyckoff	John Leckie, Inc	ATHS2
Teaneck	Teaneck Bd of Ed	
Washington Twp, Westwood, Woodcliff Lake, Park Ridge, Emerson	Scholastic	BCAT2
Wallington	J & W Financial LLC	AT301

SCHOOL NAME	DATE OF DRILL	TIME OF DRILL
Bergen County Academies	Thursday, April 6 2023	4:15:00 PM
LOCATION OF DRILL	SUPERVISOR	OTHER INFORMATION
Lower parking lot	Giulia Zanoni-Mendelsohn	
TOWN(S)	COMPANY	ROUTE #(S)
Allendale	Northern Highlands	NHBA01
Alpine/Bergenfield	Bergenfield Board of Education	ACAD-01 AM/PM
Bogota/Moonachie/S Hackensack	Joshua Tours	BA001
Carlstadt/E.Rutherford/Wood-Ridge	Carlstadt-E. Rutherford, Reg./Becton Reg.	A or C 001
CliffsidePark/Fairview/Palisades Park	Cliffside Park Board of Education	
Closter/Demarest	Valley Transportation	VA327-1
Cresskill/Dumont	Dumont Board of Education	DBOE #1
Edgewater/Leonla	Leonla Board of Education	BA154
Elmwood Park	Mayor Transportation	QBA201
Emerson/Oradell/River Edge	Scholastic	EMBA
Englewood /Englewood Cliffs	John Leckie	
Fairlawn	Joshua Tours	BA202
Fort Lee	Joshua Tours	
Franklin Lakes/Oakland/Wyckoff	Valley Transportation	BA8 REG 1
Franklin Lakes/Wyckoff	D & M Transport	BA9 REG 1
Franklin Lakes/Wyckoff	Valley Transportation	BA10 REG 1
Garfield	Garfield Board of Education	
Glen Rock	Scholastic	BA4 REG 1
Harrington Park/Haworth	Valley Transportation	VA327-2
Hasbrouck Heights/Rutherford/Wallington	Mayor Transportation	QBA230
Hillsdale, Park Ridge,Woodcliff Lake	Scholastic	BA10
Hillsdale/River Vale	Scholastic	BA08
Ho Ho Kus	NNY Transportation	
Little Ferry/Ridgefield Park	Ridgefield Park Board of Education	
Lodi/Saddle Brook	Joshua Tours	BA200
Lyndhurst/North Arlington	Mayor Transportation	QBA207A
Mahwah East	Valley Transportation	BA6 REG 1
Mahwah West	Valley Transportation	BA7 REG 1
Maywood/Rochelle Park	Maywood Board of Education	BC1
Midland Park/Waldwick	Valley Transportation	BA5 REG 1
Montvale	Scholastic	BA09
New Milford	Bergenfield Board of Education	ACAD 02 AM/PM
Northvale/Norwood/Old Tappan	Valley Transportation	VA327-3
Paramus East	D & M Transport	BERG1E
Paramus West	D & M Transport	BERG1W
Ramsey	Valley Transportation	BAC2 REG 1
Ridgefield	First Student Englewood	G001
Ridgewood	Valley Transportation	BA3 REG1
Saddle River	Mayor Transportation	BA216
Teaneck	Teaneck Board of Education	BT1
Tenafly	First Student Englewood	BA14
Upper Saddle River (Northern Highlands)	Valley Transportation	BA901
Washington Twp/ Westwood	Valley Transportation	

SCHOOL NAME	DATE OF DRILL	TIME OF DRILL
Bergen County Technical School - Paramus	April 4, 2023	8:00 a.m./ 11:30 a.m.
LOCATION OF DRILL	SUPERVISOR	OTHER INFORMATION
Main Entrance, 275 Pascack Road, Paramus, NJ	Melanie Alston-Balaputra	Drill conducted twice due to shared-time program.
TOWN(S)	COMPANY	ROUTE #(S)
Becton Regional High School (Carlstadt, East Rutherford, Wood-Ridge)	District - East Rutherford Reg. Boe	
Bergenfield High School	District - New Milford BOE	
Bogota High School	Town & Country	
Cliffside Park High School	District- Cliffside Park BOE	
Cresskill High School	District - New Milford BOE	
Dumont High School	District - New Milford BOE	
East Rutherford Special Services	District - East Rutherford Reg. Boe	
Edgewater School District	District - Leonia BOE	
Elmwood Park High School	Mayor Transportation	
Emerson High School	First Student	
Englewood-Dwight Morrow High School (Englewood Cliffs)	First Student	
Englewood Cliffs	District - Fort Lee BOE	
Fairlawn High School	First Student / District - Fair Lawn BOE	PT208
Fairview Board of Education	District - Cliffside Park BOE	
Fort Lee High School	District - Fort Lee BOE	
Garfield High School	District - Garfield BOE	
Glen Rock High School	Town & Country	
Hackensack High School (Maywood, South Hackensack)	South Bergen Jointure	
Hasbrouck Heights High School	Joshua Tours	
Indian Hills High School, Oakland	D&M	BT001
Leonia High School (Edgewater)	District - Leonia BOE	
Little Ferry	District- Little Ferry/Ridgefield Park BOE	
Lodi High School	Joshua Tours	PT203
Lyndhurst High School	York Transportation Inc.	
Mahwah High School	John Leckie	BT004
Maywood (Sends to Hackensack HS)	Morgan Educational Services	
Moonachie (Robert Craig Elementary)	Castro School Trans	
Midland Park High School (Ho-Ho-Kus)	John Leckie Reg 1	BT004
New Milford High School (Bergenfield, Cresskill, Dumont, River Dell)	District - New Milford BOE	
North Arlington High School	John Leckie	QIN357
Northern Highlands High School (Allendale, Upper Saddle River, Saddle River, Ho-Ho-Kus)	John Leckie Region 1	BT004
Northern Valley Regional HS - Demarest (Alpin, Closter, Demarest, Haworth)	Valley Transportation	
Northern Valley Regional HS - Old Tappan (Harrington Park, Northvale, Norwood, Old Tappan, Rockleigh)	Valley Transportation	
Harrington Park, Closter, Norwood, Northvale		
Paramus High School	John Leckie	
Park Ridge High School	Scholastic Bus Company Reg 1	
Pascack Hills Regional High School (Montvale, Woodcliff Lake)	District - Mahwah Schools Reg 1	
Pascack Valley Regional High School (Hillsdale, River Vale)	District - Mahwah Schools Reg 1	
Ramapo High School (Franklin Lakes, Oakland, Wyckoff)	D&M Tours	BT001
Ramsey High School (Saddle River)	John Leckie	BT004
Ridgefield Memorial High School	John Leckie	
Ridgefield Park Jr/Sr High School Little Ferry AM & PM - Ridgefield Park BOA Mid Day & PM	District - Leonia BOE/ Ridgefield Park BOE	
Ridgewood High School	Region 1	
River Dell Regional High School (Oradell, River-Edge)	District - New Milford BOE	
Rochelle Park (Sends to Hackensack HS)	Joshua Tours	
Rutherford High School	District - Rutherford BOE	
Saddle Brook High School	D & M Tours	PT204
South Hackensack BOE / Memorial School	Castro School Trans	
Teaneck High School	D & M Tours	
Tenafly High School (Alpine)	First Student	
Waldwick HS	John Leckie	BT004
Wallington High School	Town & Country	
Westwood Regional High School (Washington Township, Westwood)	District - Westwood Reg District	
Wood-Ridge High School (Moonachie)	District - Becton Regional HS	
SOUTH BERGEN JOINTURE	coordinators:	
REGION I	Linda Raven	
REGION II	Robin Blumberg	
REGION III	Susanne Kachele	
REGION V	Tara Cantatore	

SCHOOL NAME	DATE OF DRILL	TIME OF DRILL
TETERBORO	4/4/2023	3:05 PM
LOCATION OF DRILL	SUPERVISOR	OTHER INFORMATION
504 Rt. 46 W., Teterboro	David Tankard & Paul Castiglia	
TOWN(S)	COMPANY	ROUTE #(S)
Allendale/ Glen Rock/ Midland Park/ Waldwick	John Leckie	TT004
Becton Regional - Becton Carlstad/ E. Rutherford/ Wood- Ridge	Becton	
Bogota/ Moonachie/ South Hackensack	John Leckie	TT227
Bergenfield/ New Milford	Bergenfield	
Cliffside Park/ Fairview/ Palisades Park	Cliffside Park	
Dumont/Cresskill	Dumont	
Edgewater/ Leonia	Leonia	
Elmwood Park/Hasbrouck Heights	Joshua Tours	TT221
Englewood / Tenafly	Englewood	
Englewood Cliffs	John Leckie	TT204
Fair Lawn	Joshua Tours	TT222
Fort Lee	Joshua Tours	TT205
Franklin Lakes/Oakland/Wyckoff	D & M	TT001
Garfield	Garfield	
Hackensack / Oradell / River Edge	Joshua Tours	TT224
Hohokus	N&Y Transportation	
Lodi	John Leckie	TT220
Lyndhurst / North Arlington	John Leckie	TT202
Mahwah (1) Mahwah	John Leckie	TT002
Mahwah (2) Mahwah/Ramsey6	John Leckie	TT006
Paramus	First Student	TT1
Maywood	John Leckie	TT231
Northern Valley - Old Tappan/ Demarest/ Closter/ Harrington Park/ Haworth/ Norwood/ Northvale	Valley	VA326
Pascack Valley / Park Ridge / Hillsdale / Montvale / Rivervale / Woodcliff Lake / Westwood	John Leckie	TT003
Ridgefield	First Student	846
Ridgefield Park / Little Ferry	Ridgefield Park	
Ridgewood / Rochelle Park/Saddle Brook	Joshua Tours	TT225
Rutherford / Wallington	Joshua Tours	TT226
Teaneck	Teaneck	
Upper Saddle River	John Leckie	TT005
Sports Bus 1		
Sports Bus 2		
Sports Bus 3		
Late Bus - North		Valley
Late Bus - Central		Valley
Late Bus - South		Valley

POLICIES

FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **BYLAWS**
Number: **0144**

Title: BOARD MEMBER ORIENTATION AND TRAINING

The preparation of each member for the performance of Board of Education duties is essential to the proper functioning of the Board. The Board encourages each new Board member to acquire information about District governance, the separate functions of the Board and the Superintendent, the operations of the District, and Board procedures.

The Board directs that each new member receive:

- Access to and/or a copy of the Board of Education Bylaw and Policy Manual,
- The manual of administrative regulations,
- Each negotiated agreement,
- The current budget statement and audit report, and
- The most recent long range facilities plan and such other materials as deemed appropriate by the Superintendent.

Each new Board member will be invited and is encouraged to meet and discuss the responsibilities and authority of a Board member, Board functions, and Board policies and procedures with the Board President (if available), the Superintendent, and the School Business Administrator/Board Secretary.

Each newly elected or appointed Board member shall complete during the first year of the member's first term a training program to be prepared and offered by the New Jersey School Boards Association, in consultation with the New Jersey Association of School Administrators, the New Jersey Principals and Supervisors Association, and the Department of Education, regarding the skills and knowledge necessary to serve as a Board member.

The training program shall include information regarding the school district monitoring system established pursuant to P.L. 2005, c. 235, the New Jersey Quality Single Accountability Continuum, and the five key components of school district effectiveness on which school districts are evaluated under the monitoring system: instruction and program; personnel; fiscal management; operations; and governance.

The Board member shall complete a training program on District governance in each of the subsequent two (2) years of the Board member's first term.

Within one year after each re-election or re-appointment to the Board of Education, the Board member shall complete an advanced training program to be prepared and offered by the New Jersey School Boards Association. This advanced training program shall include information on relevant changes to New Jersey school law and other information deemed appropriate to enable the Board member to serve more effectively.

The New Jersey School Boards Association shall examine options for providing training programs to Board members through alternative methods such as on-line or other distance learning media or through regional-based training.

Within one year after being newly elected or appointed or being re-elected or re-appointed to the Board of Education, a Board member shall complete a training program on harassment, intimidation, and bullying in schools, including the District's responsibilities under P.L. 2002, c.83 (C.18A:37-13). A Board member shall be required to complete the program only once. Training in harassment, intimidation, and bullying in schools shall be provided by the New Jersey School Boards Association, in consultation with recognized experts in school bullying from a cross section of academia, child advocacy organizations, nonprofit organizations, professional associations, and government agencies.

Legal reference: *N.J.S.A. 18A:12-33; 18A:37-13*

Adopted (BCTS): 11/1/01 Rev.: 11/3/08 Rev.: 12/13/11
Adopted (BCSS): 1/23/02 Rev.: 12/17/08 Rev.: 12/19/11

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: CERTIFICATED
STAFF MEMBERS**
Number: 3217

Title: USE OF CORPORAL PUNISHMENT

~~No certificated staff member shall inflict or cause to be inflicted corporal punishment upon a student. Certificated staff members may not use physical force or the threat of physical force to maintain discipline or compel obedience. A certificated staff member may not touch a student in an offensive way even when no physical harm is intended.~~

No certificated staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such teaching staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

- 1. To quell a disturbance, threatening physical injury to others;**
- 2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**
- 3. For the purpose of self-defense; and**
- 4. For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any teaching staff member employed by the Board found to have violated this Policy may will be subject to discipline by the this Board and may be dismissed.

Legal reference: *N.J.S.A. 18A:6-1*

Adopted (BCTS): 9/11/02 Rev.:
Adopted (BCSS): 10/16/02 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: NONCERTIFICATED
STAFF MEMBERS**
Number: 4217

Title: USE OF CORPORAL PUNISHMENT

~~No noncertificated staff member shall inflict or cause to be inflicted corporal punishment upon a student. Noncertificated staff members may not use physical force or the threat of physical force to maintain discipline or compel obedience. A noncertificated staff member may not touch a student in an offensive way even when no physical harm is intended.~~

~~However, a noncertificated staff member may, within the scope of his or her employment, use and apply such amounts of force as are reasonable and necessary to quell a disturbance or restrain a student who may cause harm to himself and/or others, to obtain possession of weapons or other dangerous objects within the control of a student, for the purpose of self defense, and for the protection of other persons. These acts shall not constitute corporal punishment.~~

No support staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such support staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

- 1. To quell a disturbance, threatening physical injury to others;**
- 2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**
- 3. For the purpose of self-defense; and**
- 4. For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any support staff member employed by the Board found to have violated this Policy may be subject to discipline by the Board.

Legal reference: *N.J.S.A. 18A:6-1*; **18A:37-1**

Adopted (BCTS): 9/11/02 Rev.:
Adopted (BCSS): 10/16/02 Rev.:

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

POLICY

Section: PROPERTY
Number: 7440M

Title: SCHOOL DISTRICT SECURITY

The Board of Education believes that the buildings and facilities of the District represent a substantial community investment. The Board directs the development and implementation of a plan for District security to protect the school community's investment in school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The District security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

As used in this Policy and N.J.S.A. 18A:41-7.1, "critical incident mapping data" means information provided in electronic or digital form to assist first responders in an emergency including, but not limited to: aerial images of schools; floor plans, including room and suite numbers; building access points; locations of hazardous materials and utility shut-offs; and any other relevant location information.

PROVIDING DOCUMENTS TO LAW ENFORCEMENT AUTHORITY

The Board shall provide to local law enforcement authorities **critical incident mapping data** ~~a copy of the current blueprints and maps~~ for all schools and school grounds ~~within the school district or nonpublic school~~. In the case of a school building located in a municipality in which there is no municipal police department, **critical incident mapping data** ~~a copy of the blueprints and maps~~ shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised **mapping data** ~~copies~~ to the applicable law enforcement authorities or designated entities any time that there is a change to the **critical incident mapping data** ~~blueprints or maps~~.

Critical incident mapping data provided pursuant to N.J.S.A. 18A:41-7.1.a. shall be: compatible with all platforms and applications used by local, State, and Federal law enforcement authorities; provided in a printable format; and verified for accuracy through an annual walkthrough of school buildings and school grounds.

Nothing in this Policy or N.J.S.A. 18A:41-7.1 shall be construed to require local law enforcement authorities or designated entities to access critical incident mapping data using third party viewing software.

The Board directs close cooperation of District officials with law enforcement, fire officials, and other emergency agencies.

INSTALLATION OF PANIC ALARM

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13 **and this Policy and Regulation 7440.**

CREATION OF SCHOOL SAFETY SPECIALIST POSITION

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3 **and this Policy and Regulation 7440.** The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2 **and this Policy and Regulation 7440.** The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

ACCESS TO SCHOOL PROPERTY

Access to school buildings and grounds outside the hours that school is in session shall be limited through a personnel key control system. Such a system will be established and monitored to limit building access to authorized personnel and to guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the main building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

USE OF PROTECTIVE DEVICES AND SECURITY GUARDS

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

ANNUAL SAFETY AUDIT

The District shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

Legal References: *N.J.S.A. 18A:7G-5.2; 18A:17-43.1 through 17-43.3; 18A:41-7.1;
18A:41-10 through 41-14*

N.J.A.C. 6A:16-1.3; 6A:26-1.2

Adopted (BCTS): 10/17/01 Rev.: 4/26/18 Rev.: 1/28/20 Rev.: 4/29/21 Rev.:
Adopted (BCSS): 1/23/02 Rev.: 4/24/18 Rev.: 1/21/20 Rev.: 4/27/21 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: COMMUNITY
Number: 9140M

Title: PUBLIC ADVISORY COMMITTEES

The success of the school system depends, to a great extent, on open channels of communication between the school community and the community at large. Public advisory committees are particularly useful in keeping the Board of Education and the administration informed with regard to community opinion and in representing the community in the study of specific school problems.

BOARD-ESTABLISHED PUBLIC ADVISORY COMMITTEES

The Board may establish public advisory committees as standing committees to serve in a liaison function between the local community and the schools, as permanent committees for funded programs, as the law requires, and as the need arises.

COMMITTEE MEMBERSHIP

In creating a new advisory committee, the Board shall appoint members of the community who are able and interested in the subject, who possess experience and knowledge that may benefit school programs, who are concerned about the schools and who represent a wide range of community interests and backgrounds. The Board shall appoint a chairperson and may appoint one or more Board members to serve as ex officio members of the committee. The Superintendent or his or her designee shall have the authority to establish program, curriculum and other advisory boards or groups to advance the development and operation of the schools

COMMITTEE DUTIES

In charging a new advisory committee, the Board shall define the committee assignment in writing, set a date for a preliminary and final report, and establish a budget. Expenditures of district funds by advisory committees shall be made only upon the approval of the Superintendent or his or her designee.

COMMITTEE RECOMMENDATIONS

Recommendations of an advisory committee shall not reduce the responsibility of the Board, which may accept or reject recommendations in the exercise of its statutory discretion.

OPEN PUBLIC MEETINGS ACT RULES

Meetings of an advisory committee that are open to or attended by fewer than a majority of the members of the Board are not subject to the Open Public Meetings Act and need not be open to the public, except as expressly permitted by the Board.

Legal references: *N.J.S.A. 10:4-7 et seq. (The Open Public Meetings Act)*
 N.J.A.C. 6:30-1.5; 6:31-1.14(b)
 20 U.S.C.A. 3801 et seq.

Adopted (BCTS): 10/17/01
Adopted (BCSS): 1/23/02

REGULATIONS
ONE READING ONLY

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: OPERATIONS
Number: R8140M

Title: ENROLLMENT ACCOUNTING

A. School Enrollment

1. The school enrollment in a program of instruction, a school, or the district shall be the total number of original student entries in the school register plus the number of re-entries, less the number of transfers, withdrawals, or dropouts in any such unit during a school year. The total number of original entries and re-entries, less the number of transfers, withdrawals, or dropouts, in all programs of instruction and schools of the district shall constitute the school enrollment for the district during any school year.
2. A student attending a school operated by the Board of Education shall not be concurrently enrolled in more than one school register in any district during a school year with the exception of shared-time students.
3. A student shall not be enrolled in a school register until the student has reached over the age of five years in accordance with N.J.S.A. 18A:38-1 - Attendance at School Free of Charge. The district may enroll students under the following legal school ages:
 - a. Kindergarten – older than four years and younger than six years;
 - b. State-funded preschool program – at least three years of age and younger than five years; and
 - c. Preschool students with disabilities – at least three years of age and younger than five years.
4. Within ten school days of the start of the school year, the district shall determine whether a student who attended the previous year but not the current school year has an excused absence or has transferred, withdrawn, or dropped out of the school district.
5. Any student enrolled in the district who moves to another school district in the same school year shall be included in the school register in the new school district upon enrollment.

6. The average daily enrollment in the district for a school year shall be the sum of the total days in membership of all enrolled students when schools were in session during the year, divided by the number of days in session. The average daily enrollment for the programs of instruction or schools of the district having varying lengths of terms shall be the sum of the average daily enrollments obtained for the individual programs of instruction or schools.
 - a. “Days in membership” means the number of school days in session in which a student is enrolled. A student's membership begins on the first possible day of attendance following enrollment during the school year, notwithstanding the actual day the student was recorded as present for the first time.

B. Application for State School Aid

Pursuant to the requirements of N.J.S.A. 18A:7F-33, the district shall file with the Commissioner of Education an Application for State School Aid in accordance with the following procedures:

1. Counting Procedure
 - a. Each employee responsible for the maintenance and safe keeping of a school register (and whose name appears on the cover of the register) shall conduct a count of the students entered in the register on the last school day prior to October 16.
 - b. The count shall include all students as required to be reported in accordance with the provisions of N.J.S.A. 18A:7F-33.
 - c. The count shall be recorded on a form, and the form shall be submitted to the School Business Administrator/Board Secretary or designee no later than October 16.
2. Data Collection
 - a. The Superintendent or designee shall assign responsibility for the preparation of worksheets to document the compilation of register data.
 - b. Completed worksheets shall be submitted to the School Business Administrator/Board Secretary or designee who shall compare the data submitted on the worksheets to the register count submitted in accordance with B.1.a.

- c. The School Business Administrator/Board Secretary or designee shall reconcile all inconsistencies between worksheet data and register counts and submit final enrollment counts to the Superintendent of Schools.

3. Application Submission

The School Business Administrator/Board Secretary or designee, with approval of the Superintendent, shall file with the Commissioner the report required by N.J.S.A. 18A:7F-33.

Issued (BCTS): 12/12/01 Rev.: 1/6/10 Rev.: 04/24/23
Issued (BCSS): 1/23/02 Rev.: 12/16/09 Rev.: 04/25/23

DELETION OF POLICIES

TO BE ABOLISHED

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **COMMUNITY**
Number: **9100M**

Title: PUBLIC RELATIONS

The Board of Education directs the implementation of a public relations program to foster the continuing and constructive cooperation of this District with parents, legal guardians, community organizations and institutions, representatives of business and industry, and other members of the community serviced by the District.

COMMUNITY PARTICIPATON IN AFFAIRS OF THE DISTRICT

The Superintendent shall consult with representatives of the community in the development of educational goals for the District, objectives and standards for the educational program, and the family life education curriculum. The Board of Education encourages the involvement of community members in the governance of the District through advisory committees, in accordance with Policy No. 9140M – Public Advisory Committees.

COMMUNITY RESOURCES FOR EDUCATION

The Board of Education respects the contributions to community life made by business, industry, labor, charitable organizations, cultural institutions, volunteer associations, and other community groups that enrich the educational potential of the community. The Superintendent shall be alert to opportunities for an educational program expanded and enriched by utilization, both within and without the schools, of a diversity of community resources. A file of community resources shall be maintained in each school building.

RESPONSIBILITY OF DISTRICT EMPLOYEES

The Board of Education directs all District employees to acquaint residents with the work of the schools; to give thoughtful and courteous consideration to all inquiries and suggestions and carefully investigate all complaints; to make parents and legal guardians feel welcome in the school and in the classroom; to cooperate with parent organizations and other groups of residents seeking information or offering assistance to the schools; to treat all students with firmness, sensitivity, intelligence, and fairness so as to command their respect and enlist the cooperation of their parents and legal guardians; and to work with others in a manner conducive to high morale and meriting the respect of the community.

Adopted (BCTS): 10/17/01

Adopted (BCSS): 1/23/02

TO BE ABOLISHED

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: **COMMUNITY**
Number: **R9140M**

Title: **PUBLIC ADVISORY COMMITTEES**

I. Appointment

In order to form the membership of advisory committees to the Board of Education, the President shall:

- A. Appoint residents who are able and interested in the subject and concerned about the schools and programs of the District;
- B. Appoint a chairperson;
- C. Appoint himself or herself and the Superintendent as ex-officio* members of the committee;
- D. Define the committee assignment in writing; and
- E. Appoint an administrator advisor.

II. Operation

- A. All members of the committee, whether elected Board of Education members, residents, or staff employees are intended to have the same rights, participation, and vote.
- B. The chairperson shall call committee meetings, establish agenda, and provide liaison with staff where necessary.
- C. It is expected that some committees will meet more often than others in accordance with a schedule determined by its membership.
- D. Meetings of an advisory committee shall not be open to the public.
- E. A committee chairperson may call a special meeting of his or her committee at any time with due consideration to applicable statutes, rules, and regulations.

*A member of the committee who is part of it by virtue of holding another office.

III. Recommendations

- A. Recommendations of advisory committees shall not reduce the responsibility of the Board of Education, which shall be free to accept or reject the recommendations as it sees fit.
- B. Members of committees who are not elected Board of Education members may not make decisions nor bind the Board or the District in matters that are reserved to Board members by law.
- C. Matters concerned with individual District employees or students are not appropriate matters for consideration by non-elected members of the committees, but the philosophy, goals, and objectives related to programs, organization, structure, resources, facilities, and finance are.

Issued (BCTS): 9/23/14
Issued (BCSS): 10/23/14

PERSONNEL

23-P-98T CORRECTION - APPROVAL—2022-2023 SALARY/ STATUS RECLASSIFICATION(S)—NON-CERTIFICATED

Resolution

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Middleton, Diane Adult Education Educational Broker- Program Facilitator ADULT ED, Hackensack

From: Adult Ed Educational Broker/Employment Readiness Literacy Instructor ESL (Part-time): \$38. per hour; max. 24 hrs per week)
To: Adult Ed Educational Broker Employment Program Facilitator (Full-time): \$83,000. per annum pro rata
Effective: 04/03/2023 to 06/30/2023
Note: Grant funded; Replacement for staff who was promoted

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

23-P-99T APPROVAL — REVISED 2023-2024 - STUDENT ABBREVIATED DAY CALENDAR

Resolution

BE IT RESOLVED, that the attached revised 2023-2024 Student Abbreviated Day Calendar be approved, and

BE IT FURTHER RESOLVED that the Superintendent may modify this calendar for emergency school closings exclusively except that the days of attendance for teachers will not exceed 183.

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit copies of these documents to all administrators and the leadership of the various associations within the school district.

**23-P-100T APPROVAL— 2023-2024 RENEWAL OF CONTRACTS
NON-TENURED ADMINISTRATIVE STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, pursuant to the provisions of N.J.S.A. 18A:27-10, written notice be given to the attached listing of non-tenured administrators that a contract for employment for the period July 1, 2023 to June 30, 2024, will be offered to them.

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by certified mail.

**23-P-101T APPROVAL— 2023-2024 RENEWAL OF CONTRACTS
NON-TENURED EDUCATIONAL SERVICES STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, pursuant to the provisions of N.J.S.A. 18A:27-10, written notice be given to the attached listing of non-tenured educational services staff members that a contract for employment for the school year 2023-2024, will be offered to them.

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by certified mail.

**23-P-102T APPROVAL— 2023-2024 RENEWAL OF CONTRACTS
NON-TENURED TEACHING STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, pursuant to the provisions of N.J.S.A. 18A:27-10, written notice be given to the attached listing of non-tenured teaching staff members that a contract for employment for the school year 2023-2024, will be offered to them.

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by certified mail.

**23-P-103T APPROVAL— 2022-2023 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2022-2023 OTHER HOURLY APPOINTMENTS**

Resolution

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2022-2023

<u>Curriculum Projects:</u>	Seventko, Justin	1 st payment - \$643* Perkins Middle School CTE Enrichment Program *Grant funded
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<u>Home Instruction:</u>	Yanniotes, Andreas Student: AZ	\$86 per hour Max. hours: 48 Effective 03/20/23
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Dominguez, Kevin Student: AL	\$86 per hour Max. hours: 26 Effective 03/27/23
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Galperin, Andrea Student: AL	\$86 per hour Max. hours: 26 Effective 03/27/23
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Gosselink, Daniel Student: AL	\$86 per hour Max. hours: 26 Effective 03/27/23
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Miletic, Vanessa Student: AL	\$86 per hour Max. hours: 26 Effective 03/27/23
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Mimidas, Stella Student: AL	\$86 per hour Max. hours: 26 Effective 03/27/23
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Vieni, Joan
Student: AL
\$86 per hour
Max. hours: 26
Effective 03/27/23

Zubov, Igor
Student: AL
\$86 per hour
Max. hours: 26
Effective 03/27/23

Bennett, James
Student: CY
\$86 per hour
Max. hours: 32
Effective 03/20/23

Cirone, Stephanie
Student: CY
\$86 per hour
Max. hours: 28
Effective 03/20/23

Friedman, Robin
Student: CY
\$86 per hour
Max. hours: 28
Effective 03/20/23

Hamill, Brianna
Student: CY
\$86 per hour
Max. hours: 28
Effective 03/20/23

Malone, Dana
Student: CY
\$86 per hour
Max. hours: 14
Effective 03/20/23

Orsun, Fatma
Student: CY
\$86 per hour
Max. hours: 28
Effective 03/20/23

Snyder, Anna
Student: CY
\$86 per hour
Max. hours: 14
Effective 03/20/23

Marella, Lindsay
Student: KC
\$86 per hour
Max. hours: 16
Effective 03/20/23

Soderman, Stephanie
Student: KC
\$86 per hour
Max. hours: 16
Effective 03/20/23

Tahan, Mary
Student: KC
\$86 per hour
Max. hours: 16
Effective 03/20/23

Yob, Michael
Student: KC
\$86 per hour
Max. hours: 32
Effective 03/20/23

Blake, Katherine
Student: SL
\$86 per hour
Max. hours: 10
Effective 03/27/23

Hughes, Erin
Student: SL
\$86 per hour
Max. hours: 10
Effective 03/27/23

Kozlova, Ekaterina
Student: SL
\$86 per hour
Max. hours: 10
Effective 03/27/23

Spinelli, Louis
Student: SL
\$86 per hour
Max. hours: 10
Effective 03/27/23

Villarosa, Hillary
Student: SL
\$86 per hour
Max. hours: 10
Effective 03/27/23

Zubov, Igor
Student: SL
\$86 per hour
Max. hours: 10
Effective 03/27/23

2023 American Regions Math League
University Park, PA

Rate: Per diem

Effective: 06/03/23

	<u>Max. Days</u>
Abramson, Michael	1
Janssen, Katherine	1
Kaplan, Keith	1
Miller, Luke	1
Pinyan, Jonathan	1
Plotnick, Daniel	1
Sabio, German	1
Vieni, Joan	1
Wang, Ivy	1

Chemical Compliance Officer Work

Rate: Hourly per diem

Effective: SY 22-23

	<u>Max. Hours</u>
Crane, Laura	25
Kim, Deok Yang	25

Curriculum Revisions - Statistics

Rate: Hourly per diem

Effective: 04/06/23 to 08/01/23

Perrucci, Lisa

Max. Hours

10

DECA Competition

Atlantic City, NJ

Rate: Per diem

Effective: 02/28/23*

Mendelsohn, William

Max. Days

1

*Snow Day 2/28/23

East Carolina University APSI Program

Rate: Hourly per diem

Effective: 06/12/23 to 06/15/23

Carey, Jessica

Max. Hours

4

HOSA International Conference

Dallas, TX

Rate: Per diem

Effective: 06/24/23 to 06/25/23

Dobrich, Oliver

Kennedy, Clare

Kramer, Mark

Wallace, Christine

Max. Days

2

2

2

2

NJAS 68th Annual

Union, NJ

Rate: Per diem

Effective: 05/20/23

Kennedy, Clare

Sabio, German

Max. Days

1

1

Rutgers SLE Training

Rate: Hourly per diem

Effective: SY 2022-2023

Rome, Thomas*

Max. Hrs.

40

*Replaces Brittany Massaro; who was previously approved at BOE 03/28/23; Resol. #23-P-91T

Teacher Relief

Rate: \$60 per class

Kennedy, Clare*

King, Kaitlyn

Pinto, Judith*

Sabio, German*

Waldron, Alyssa*

Zepatos, Carol*

Effective

2/20/23 to 06/30/23

03/27/23 to 06/30/23

2/20/23 to 06/30/23

2/20/23 to 06/30/23

2/20/23 to 06/30/23

2/20/23 to 06/30/23

*As needed. Coverage for staff who is out

BERGEN COUNTY ACADEMIES – HACKENSACK

Recommended Staff

<u>PER YEAR COMPENSATION:</u>	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
After School Duty Assignment	Kalata	Grzegorz	\$2,572*	03/23/23 to 06/30/23

*Prorated

BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS

Recommended Staff

<u>HOURLY COMPENSATION:</u>	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Detention Coverage (per 10 students)	Nardommarino	Laura	\$55	03/01/23
Proctoring	Callahan	Christopher	\$66	03/23/23

ATHLETICS - DISTRICT

Recommended Staff

<u>Assignment</u>	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Effective</u>
Volleyball Assistant Coach (Boys)	DeLuca	Michael	\$7,797	03/25/23 to 06/30/23

*Revised effective date: BOE 06/28/22; Resol. #22-P-166T. Prorated amount

23-P-104T APPROVAL — LEAVE(S) OF ABSENCE

Resolution

BE IT RESOLVED, that Katherine Sienkiewicz, Speech Therapist, BCVHS, Paramus, will be granted an unpaid federal statutory family leave of absence with benefits for the period May 13, 2023 through June 30, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Kevin Sanchez, District (Technology), Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period May 13, 2023 through June 23, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

23-P-105T APPROVAL—RESIGNATION(S)

Resolution

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Chacon, Francesca	Teacher of Mathematics	Effective 07/01/2023
Dominguez, Kevin	Teacher of Health and Physical Education	Effective 07/01/2023
Monesmith, Debra	Teacher of the Handicapped	Effective 07/01/2023
Otero, Franko	Specialist: Computer	Effective 05/05/2023
VanBoeckel, Erik	Assistant Volleyball Coach (Boys)	Effective 03/25/2023

23-P-106T APPROVAL—RETIREMENT(S)

Resolution

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Coppola, Paula	Human Resources Manager	District, Paramus	Effective 07/01/2023
Ramirez, Ruben	Custodian	BCA, Hackensack	Effective 09/01/2023

**23-P-107T APPROVAL—2022-2023 ADULT AND CONTINUING EDUCATION STAFF
SALARY AUTHORIZATIONS**

RESOLUTION

BE IT RESOLVED that the attached listing of Adult and Continuing Education staff be appointed at the rates indicated, effective as per the dates specified.

23-P-108T APPROVAL— REVISED 2022-2023 SCHOOL CALENDAR FOR TEACHERS AND STUDENTS

RESOLUTION

BE IT RESOLVED that the attached revised 2022-2023 School Calendar for Teachers and Students, be approved, and

BE IT FURTHER RESOLVED that the Superintendent may modify this calendar for emergency school closings exclusively except that the days of attendance for teachers will not exceed 183.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit copies of these documents to all administrators and the leadership of the various associations within the school district.

BCTS Student Abbreviated Days — 2023-2024 School Calendar

Bergen County Academies, Hackensack (including Adult Ed as noted “*”)

*District Staff Development	Friday, September 22, 2023
Back-to-School Night	Thursday, October 5, 2023
*District Staff Development	Monday, November 13, 2023
*Before Thanksgiving Recess	Wednesday, November 22, 2023
Building Staff Development.....	Friday, December 8, 2023
*Before Winter Recess.....	Friday, December 22, 2023
Admissions	Wednesday, January 17, 2024
District Staff Development.....	Thursday, February 15, 2024
Admissions	Tuesday, March 5, 2024
Admissions	Thursday, March 7, 2024
*Building Staff Development	Thursday, May 23, 2024
End of Year Procedures.....	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Bergen County Vocational High School, Paramus

Back to School Night	Wednesday, September 20, 2023
Open House.....	Wednesday, October 11, 2023
Open House.....	Thursday, November 16, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess.....	Friday, December 22, 2023
Professional Development/Advisory Boards.....	Friday, January 19, 2024
Staff Development	Friday, February 9, 2024
Professional Development/Advisory Boards	Friday, March 8, 2024
Professional Development/Advisory Boards	Friday, April 19, 2024
Staff Development	Friday, May 10, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Applied Technology High School at BCC

Back to School Night.....	Thursday September 21, 2023
Open House.....	Wednesday, October 18, 2023
Open House.....	Friday, November 3, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess.....	Friday, December 22, 2023
Professional Development/Advisory Boards	Thursday, January 11, 2024
Staff Development	Thursday, February 15, 2024
Professional Development/Advisory Boards	Friday, March 15, 2024
Professional Development/Advisory Boards	Tuesday, April 9, 2024
Staff Development.....	Thursday, May 9, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Bergen County Technical High School, Teterboro

Back to School Night	Thursday, September 21, 2023
Open House.....	Thursday, October 12, 2023
Open House.....	Tuesday, October 24, 2023
District Professional Development.....	Tuesday, October 31, 2023
Professional Development/Advisory Board	Friday, November 17, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess.....	Friday, December 22, 2023
District Professional Development.....	Tuesday, March 5, 2024
District Professional Development.....	Friday, March 22, 2024
District Professional Development.....	Monday, April 15, 2024
Professional Development/Advisory Board	Wednesday, May 22, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

NOTE: All Student Abbreviated Days will change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. Administration will determine whether and when such student abbreviated days will be re-scheduled later in the school year.

Adopted: 3/28/2023; 4/24/2023

2023-2024 NON-TENURED ADMINISTRATORS

23-P-100T

<u>NAME</u>	<u>TITLE</u>	<u>START DATE</u>	<u>LOCATION</u>	<u>TENURE DATE</u>
<u>LESS THAN ONE YEAR</u>				
Alves, Rosario #	Vice Principal	1/1/2023	Teterboro	1/2/2025
Conlon, Kenneth	Supervisor	1/25/2023	Teterboro	1/26/2025
Sorem, Bridget	District Supervisor	7/1/2022	540 Farview	7/2/2024
Valentin-Albanese, Jasmine	District Supervisor	7/26/2022	540 Farview	7/27/2026

LESS THAN TWO YEARS

Lynch, Victor	Principal	7/1/2021	Adult Education	7/2/2023
Winfield-Pierce, Katoya	Supervisor	7/1/2021	ATHS	7/2/2023

LESS THAN THREE YEARS

Alston-Balaputra, Melanie	Vice Principal	7/1/2019	Paramus	7/2/2023
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Provisional

BOE: 04/24/2023

2023-2024 NON-TENURED EDUCATIONAL SERVICES STAFF

23-P-101T

<u>NAME</u>	<u>TITLE</u>	<u>START DATE</u>	<u>LOCATION</u>	<u>TENURE DATE</u>
<u>LESS THAN ONE YEAR</u>				
Fierro-Ripoll, Katie	School Counselor	9/1/2022	BCA	9/2/2026
Saab, Joann	School Nurse	1/30/2023	BCA	1/31/2027
<u>ONE YEAR</u>				
Smith, Michael	School Counselor	6/20/2022	BCA	6/21/2026
<u>LESS THAN TWO YEARS</u>				
Albert, Catherine	School Psychologist	9/1/2021	Paramus	9/2/2025
Lepinski, Jacqueline	School Counselor	9/1/2021	Paramus	9/2/2025
Moris, Natalia	School Psychologist	11/22/2021	ATHS	11/23/2025
Zulli, Sydney	Social Worker	9/1/2021	Teterboro	9/2/2025
<u>TWO YEARS</u>				
Kendall, Monet	School Counselor	6/1/2021	Teterboro	6/2/2025
<u>LESS THAN THREE YEARS</u>				
Mc Mahon, Meghan	Athletic Trainer	11/9/2020	BCA	11/10/2024
<u>LESS THAN FOUR YEARS</u>				
Feorenzo, Lauren	School Counselor	9/1/2019	ATHS	9/2/2023

BOE: 04/24/2023

2023-2024 NON-TENURED TEACHERS

23-P-102T

<u>NAME</u>	<u>CERTIFICATION</u>	<u>START DATE</u>	<u>LOCATION</u>
<u>LESS THAN ONE YEAR</u>			
Arena, Rachel #	Teacher of Small Animal Care	10/4/2022	Paramus
Arocho-Soto, Javier #	Teacher of Auto Mechanics	11/14/2022	Paramus
Downey, Lindsay	Teacher of Biology	9/13/2022	BCA
Gorman, Michelle	Teacher of English	2/13/2023	Paramus
Orsun, Fatma	Teacher of Computer Science Technology	10/31/2022	Teterboro
<u>ONE YEAR</u>			
Banta, Chanelle #	Teacher of Phys Ed	9/1/2022	Paramus
Castro, Juliette	Teacher of English	9/1/2022	ATHS
Dawidczyk, Anjelika	Teacher of Mathematics	9/1/2022	ATHS
Kim, Hilary	Teacher of Mathematics	9/1/2022	Teterboro
Kouvel, Cristina	Teacher of Spanish	9/1/2022	Paramus
Lu, Joanna #	Teacher of Mathematics	9/1/2022	Teterboro
Luvera, Kathryn	Teacher of Social Studies	9/1/2022	Teterboro
Mazurkiewicz, Rosanna	Teacher of Mathematics/SWD	9/1/2022	Paramus
Pacheco, Jessica	Teacher of Graphic Arts	9/1/2022	NVRHS, Dem / OldT
Pinkman, Laura	Teacher of Health Fitness	9/1/2022	NVRHS, Dem / OldT
Rotondella, Lauren	Teacher of Art	9/1/2022	NVRHS, Dem / OldT
Wang, Ivy #	Teacher of Computer Science Technology	9/1/2022	BCA
Williams, Bennay #	Teacher of Cosmetology	9/1/2022	Paramus
<u>LESS THAN TWO YEARS</u>			
Adriance, Timothy #	Teacher of Culinary Arts	9/20/2021	BCA
Buonadonna, Carl	Teacher of English	2/23/2022	Teterboro
Lin, Kevin	Teacher of Mathematics	4/25/2022	Teterboro
Massaro, Brittany #	Teacher of Baking-Pastry Arts	11/1/2021	Paramus
Smith, Ericka #	Teacher of Medical Laboratory Technology	4/19/2022	BCA
<u>TWO YEARS</u>			
Hodroski, William	Teacher of Physics	9/1/2021	BCA
Maks, Natalia	Teacher of Art	9/1/2021	BCA
Malure, Michael #	Teacher of Construction	9/1/2021	Paramus
Mimidas, Stella	Teacher of English	9/1/2021	Teterboro
Moogan, Thomas	Teacher of Mathematics	9/1/2021	Teterboro
Sabio, German #	Teacher of Medical Lab Tech	9/1/2021	BCA
Schram, Thomas	Teacher of English	9/1/2021	Paramus
Yob, Michael	Teacher of Computer Science Technology	9/1/2021	ATHS

2023-2024 NON-TENURED TEACHERS

23-P-102T

LESS THAN THREE YEARS

Armonaitis, William #	Teacher of Emergency Medical Tech	12/9/2020	Paramus
McMahon, Meghan	Athletic Trainer	11/9/2020	District
Rome, Thomas	Teacher of Audio/Visual Broadcast Production Technology	10/19/2020	Paramus
Villarosa, Hillary	Teacher of French	1/11/2021	BCA

THREE YEARS

Barbetta, Joseph #	Teacher of Engineering Technology	9/1/2020	BCA
Rodriguez, Alex	Teacher of English	9/1/2020	ATHS
Sciametta, Erica	Teacher of English	9/1/2020	Teterboro
Yanniotis, Andreas	Teacher of Aerospace Engineering	9/1/2020	Teterboro

LESS THAN FOUR YEARS

Carey, Jessica	Teacher of Biology	10/29/2019	Teterboro
Conry, Joseph	Teacher of Social Studies	10/17/2019	Teterboro
Michaels, Sarah #	Teacher of Biology	12/16/2019	Teterboro

FOUR YEARS

Dalzell, Matthew	Teacher of Mathematics	9/1/2019	Teterboro
Farley, Heather	Teacher of Social Studies	9/1/2019	ATHS
Fogg, Fred	Teacher of Business	9/1/2019	BCA
Janssen, Katherine	Teacher of Social Studies	9/1/2019	BCA
Rojek, Mateusz	Teacher of Music	9/1/2019	Teterboro
Snyder, Anna #	Teacher of Chemistry	9/1/2019	Teterboro

Key:

Provisional

BOE: 04/24/2023

2023-2024 NON-TENURED TEACHERS

23-P-102T

TENURE DATE

10/5/2026
11/15/2027
9/14/2026
2/14/2027
11/1/2026

9/2/2026
9/2/2026
9/2/2026
9/2/2026
9/2/2026
9/2/2026
9/2/2026
9/2/2026

9/2/2026
9/2/2026
9/2/2026
9/1/2026
9/2/2026

9/21/2025
2/24/2026
4/26/2026
11/2/2025
4/20/2026

9/2/2025
9/2/2025
9/2/2025
9/2/2025
9/2/2025
9/1/2025
9/2/2025
9/2/2025

2023-2024 NON-TENURED TEACHERS

23-P-102T

12/10/2024

11/10/2024

10/20/2024

1/12/2025

9/2/2024

9/2/2024

9/2/2024

9/2/2024

10/30/2023

10/18/2023

12/17/2023

9/2/2023

9/2/2023

9/2/2023

9/2/2023

9/2/2023

9/2/2023

**BERGEN COUNTY TECHNICAL SCHOOLS
ADULT AND CONTINUING EDUCATION**

SALARY AUTHORIZATION

	NAME	POSITION	EFFECTIVE DATE	STEP	RATE
1.	RICKER, CLAYTON	TEACHER	04/17/2023	1	\$ 50.80

Board Approval: 04/24/2023

**BERGEN COUNTY TECHNICAL SCHOOLS
2022-2023 SCHOOL CALENDAR**

23-P-108T

September					October					November					December					January				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1+	2+*	3	4	5	6	7+		1	2	3	4				1	2	2	3	4	5	6
5	6	7	8	9	10	11	12	13	14	7	8	9	10	11	5	6	7	8	9#	9	10	11	12	13
12	13	14	15	16	17	18	19	20	21	14	15	16	17	18	12	13	14	15	16	16	17	18	19	20
19	20	21	22	23	24	25	26	27	28	21	22	23*	24	25	19	20	21	22	23*	23	24	25	26#	27
26	27	28	29	30	31					28	29	30			26	27	28	29	30	30	31			

February					March					April					May					June				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
		1	2	3			1	2	3	3	4	5	6	7	1	2	3	4	5			1	2	
6	7	8	9	10	6	7	8	9	10	10	11	12	13	14	8	9	10	11	12	5	6	7	8	9
13	14	15	16	17	13	14	15	16	17	17	18	19	20	21	15	16	17	18	19	12	13	14	15#	16
20	21	22	23	24	20	21	22	23	24	24	25	26	27	28	22	23	24	25	26	19	20	21	22	23
27	28				27	28	29	30	31						29	30	31			26	27	28	29	30

September	1	First Day Teachers Only+	January	16	Martin Luther King Jr. – Observed School Closed
	2	Teachers only+		26	ATHS Closed-no electricity
	5	Labor Day-School Closed	February	17-21	Presidents Day Recess – School Closed
	6	First day students-all campuses		28	Snow Day – School Closed
	26-27	Rosh Hashanah-School Closed	April	7	Good Friday – School Closed
October	5	Yom Kippur– School Closed		10-14	Spring Recess – School Closed
	7	Curriculum Revision/Advisory Board (BCA, Teterboro, Paramus & ATHS)	May	29	Memorial Day – School Closed
November	10-11	NJEA Convention – School Closed		30	Unused Snow Day – School Closed
	24-25	Thanksgiving Recess – School Closed	June	9	Unused Snow Day – School Closed
December	9	BCA & Adult Ed Closed-water main break		15	Unused Snow Day – Paramus & Teterboro ONLY - Closed
	26-30	Winter Recess – School Closed		16	Juneteenth – School Closed
January	2	New Year's Day - Observed		26	Last Day Students & Teachers

Key: + Teacher Day

Shaded Boxes – School not in Session

*Early Dismissal

BCTS DAYS OF ATTENDANCE

<u>Month</u>	<u># Days Students</u>	<u># Days Staff</u>	<u>Month</u>	<u># Days Students</u>	<u># Days Staff</u>
September	17	19	February	16	16
October	19	20	March	23	23
November	18	18	April	14	14
December	17^	17^	May	21	21
January	20^	20^	June	15^	15^
	91	94		89	89
			Total	180	183

^: BCA closed 12/9/22; ATHS closed 1/26/23; BCA & ATHS open 6/15/23

The calendar includes four (4) emergency days. In the event that makeup days are needed beyond those, they will first be scheduled during recesses, holidays and/or other days within the school year. Spring recess and staff development dates are also tentative, contingent upon state test dates being finalized. All Student Abbreviated Days are subject to change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. In extreme circumstances, the final day of school may be changed depending upon the number of makeup days required. If that changes, graduation will be moved as well. The minimum number of days of attendance for students within the ten (10) month calendar will be 180. The maximum number of days of attendance for teachers within the ten (10) month calendar will be 183. If any of the four (4) emergency days are not needed, they will be given back by closing school a corresponding number of days in April, May and/or June.

BCTS FINANCE RESOLUTIONS
April 24, 2023 BoE Meeting @ 5:00 p.m.

23-F-158T APPROVAL—PAYMENT OF BILLS TO MARCH 24, 2023 TO APRIL 21, 2023

Resolution

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

<u>Check Numbers</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
011915 - 012068	8,021,100.29	
S44640 - S44702	<u>1,063,737.93</u>	9,084,838.22

JS/PB/kk
Attachments

**23-F-159T MONTHLY CERTIFICATION—FEBRUARY 2023 BOARD SECRETARY / SCHOOL
FINANCIAL REPORT**

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20-2.12(e)*, we, the board of education, confirm that as of FEBRUARY 28, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk
Source of Funds: Per Attached
Attachment: Monthly Certifications

23-F-160T LINE ITEM TRANSFERS—FEBRUARY 2023

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20-2.12(e)*, we, the board of education, confirm that as of FEBRUARY 28, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Citations are subject to change due to periodic amendments.*

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk
Source of Funds: Per Attached

**23-F-161T APPROVAL—VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR
BERGEN COUNTY TECHNICAL SCHOOLS 2022-2023 SCHOOL YEAR: 04/2023**

#1NJCP

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment: New Jersey State Contract Vendors List

**23-F-162T APPROVAL— AMENDMENT TO SHARED SERVICES AGREEMENT BETWEEN
RIVER EDGE BOE AND BCTS BOE FOR THE 2022-2023 SY**

Resolution

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of Level 1 and Level 2 technicians along with technology support services by Bergen County Technical Schools Board of Education to RIVER EDGE Public Schools Board of Education;

THEREFORE, Bergen County Technical Schools BoE and River Edge BoE are in agreement to modify Section 3a of the current shared services agreement as follows for the 2022-2023 school year:

From:

7/1/22 to 6/30/23 L2 Technician at a rate of \$94,000.00

To:

7/1/22 to 11/30/23 L2 Technician at a rate of \$94,000.00 prorated to \$39,166.65

12/1/22 to 6/30/23 L1 Technician at a rate of \$27,000.00 prorated to \$42,000.00

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached amendment to provide the amended services listed above.

JS/JL/kk

**23-F-163T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN
SERVICES BETWEEN EAST RUTHERFORD PUBLIC SCHOOLS BOE AND BERGEN
COUNTY TECHNICAL SCHOOLS BOE (7/1/2023 TO 6/30/2024)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to

render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to East Rutherford Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 1 Technician to the East Rutherford Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk

23-F-164T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 2 SITE TECHNICIAN SERVICES AND TECHNICAL SUPPORT BETWEEN EAST RUTHERFORD PUBLIC SCHOOLS BOE AND BERGEN COUNTY TECHNICAL SCHOOLS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 2 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to East Rutherford Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support Level 2 Technician to the East Rutherford Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk

**23-F-165T AWARD OF CONTRACT TO TYPESET, PRINT AND DELIVER ENVELOPES, LETTERHEAD, BUSINESS CARDS AND VARIOUS PRINTED FORMS AND MATERIALS, ON AN AS NEED BASIS, COMMENCING MAY 1, 2023, FOR A TWO-YEAR PERIOD
VENDORS: R. PRESS, INC. T/A RIDGEWOOD PRESS, RIDGEWOOD, NJ**

**BID #23-PC9
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Typeset, Print, and Deliver Envelopes, Letterhead, Business Cards and Various Printed Forms and Materials, on an As Needed Basis, Commencing May 1, 2023, or Date of Award, for a Two-Year Period; and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on March 22, 2023;

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Business Administrator, the Board of Education awards the contract to, the lowest responsible, bidder as seen in attachment.

JS/DT/kk

Attachment—Product descriptions

**23-F-166T AWARD OF CONTRACT TO FURNISH AND DELIVER EDUCATIONAL SUPPLIES FOR
THE 2023-2024 SCHOOL YEAR AS FOLLOWS: AUTO AND SCIENCE
VENDORS: VARIOUS**

BID #24-01

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for sealed bids to Furnish and Deliver Educational Supplies for the 2022-2023 School Year as follows: Auto, Science, Skin Care, Small Animal Care and Veterinary Assisting; and

WHEREAS, no bids were received for Skin Care, Small Animal Care and Veterinary Assisting; and

WHEREAS, in accordance with the advertisement, three (3) bids were received for Auto and Science, publicly opened and read aloud in the Board of Education office on April 12, 2023, and those bids carefully analyzed on a line item basis;

NOW THEREFORE BE IT RESOLVED, based on the recommendations of the Instructors in the affected departments, the Board of Education accepts the lowest responsible bids, on a line item basis, as follows:

AUTO		
Gavin's Auto Body Supplies, Paterson, NJ	Page 46: 1-30, Page 45: 31-48, 50-60; Page 44: 61-88; Page 43: 89-109, 111	\$24,577.20
TOTAL AWARDED		\$24,577.20

SCIENCE		
Fisher Scientific Company, LLC Hanover Park, IL	Page 33: 1-12, 17, 19	\$11,309.05
VWR International, LLC, Rochester, NY	Page 43: 13-16, 18	\$21,087.32
TOTAL AWARDED		\$32,396.37

GRAND TOTAL AWARDED:	\$56,973.57
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BE IT FURTHER RESOLVED, that the Board of Education authorizes the Purchasing Department to re-bid the items and categories that have not been awarded.

Source of Funds: Various

JS/DT/hm/kk

**23-F-167T AWARD OF CONTRACT TO SECURE A VENDOR TO PROVIDE FULL VIDEO
PRODUCTION AND POST PRODUCTION SERVICES FOR A VIDEO SERIES ON
TEACHING STRATEGIES
VENDOR: JERSEY FILMMAKER LLC, JERSEY CITY, NJ \$68,950.00**

BID #23-10

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Secure a Vendor to Provide Full Video Production and Post Production Services for a Video Series on Teaching Strategies, and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on March 30, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Supervisor of CTE and Life Science, the Board of Education awards the contract, to the lowest responsible bidder, Jersey Filmmaker LLC, Jersey City, NJ, for a grand total not to exceed \$68,950.00.

Source of Funds: 20-488-200-300-VN
11-000-221-500-DI

JS/DT/jd/kk

23-F-168T AWARD OF CONTRACT TO PROVIDE FERTILIZATION AND WEED CONTROL SERVICES FOR BCTS - BERGEN COUNTY ACADEMIES, COMMENCING MAY 1, 2023
VENDOR: BILL'S LANDSCAPING & DESIGN, INC., RIDGEFIELD, NJ \$10,500.00

BID #23-13

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Establish a Contract to Provide Fertilization and Weed Control Services for BCTS - Academy Campus, Commencing May 1, 2023, or Date of Award, and

WHEREAS, in accordance with the advertisement, three (3) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on April 5, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the contract to the lowest responsible bidder, Bill's Landscaping & Design, Inc. as follows:

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>TO BE COMPLETED</u>	<u>PRICE</u>
1	Step 1	May 1-7	\$1,608.33
2	Step 2	June 11-17	\$1,608.33
3	Step3	July 16-22	\$1,608.33
4	Step 4	August 20-26	\$1,608.33
5	Step 5	September 24-30	\$1,608.34
6	Step 6	October – November 29-4	\$1,608.34
7	Lime Application	Time of year TBD	\$850.00
-----	-----	Grand Total	\$10,500.00

As-Needed:

Herbicide Application	\$.25 / linear foot
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JS/DT/jd/kk

**23-F-169T APPROVAL--RENEWAL OF THE FOOD SERVICE MANAGEMENT CONTRACT FOR
THE 2023-2024 SCHOOL YEAR--VENDOR: COMPASS GROUP USA, INC., D.B.A.
CHARTWELLS CORPORATION SUBSIDY (\$40,055.16)**

**BID CC #20-PC1
State ID #79-BCTSC**

Resolution

WHEREAS, on May 17, 2019, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for Competitive Contracts from all interested State Approved Food Service Management Companies wishing to bid on a contract to provide food management services for a one-year period with the option to renew, and

WHEREAS, the Board of Education awarded the contract on June 20, 2019, Resolution #19-F-253T, and

WHEREAS, the District has decided to renew the contract for an additional one-year period at the current index rate of 8.5%, and

WHEREAS, Chartwells Corporation guarantees that the bottom line on the operational financial report for the school year will result in a loss status for the District. If the actual bottom line is lesser than this amount, Chartwells will subsidize the bottom line of the School Food Authority up to 100% of Chartwells' Management Fee, provided the following conditions are met:

1. Reimbursement rates for National School Lunch Program meals shall not be less than the rates in effect for the prior school year;
2. The number of days meals are served during the school year shall be no less than 180 days;
3. The number of serving periods, locations, serving times and types of service shall not change dramatically;
4. The student enrollment does not drop drastically;
5. Service will not be interrupted as a result of fire, work stoppage, strike or school closing, and,

WHEREAS the proposal met all state and local requirements,

NOW THEREFORE BE IT RESOLVED the Board of Education approves the renewal of this contract for an additional twelve (12) month period as follows:

Guaranteed Subsidy	(\$40,055.16)
Management Fee - flat fee	\$88,634.40

(Contract on file with the Business Administrator)

Source of Funds: Various

JS/DT/kk

**23-F-170T ACCEPTANCE OF AMENDMENT OF SPECIAL FEDERAL, STATE AND/OR PRIVATE
FUNDS AND ESTABLISHMENT OF BUDGET--PERKINS POST-SECONDARY GRANT
PROGRAM**

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved, and

WHEREAS the budgetary requirements and/or grant period as initially accepted will no longer serve to carry out the purposes for which this grant was established,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the said approved modifications to the following grant:

Funding Source	Program Title	Amount of Grant
Federal – FY ‘23 Carl D. Perkins Act	Perkins Post-Secondary Grant Program	\$137,833

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Account Number	Budget Category	\$ Amount
	20-361-100-300 VN	Purchased Prof & Tech Services	8,000
Grant Period: 7/1/2022 – 6/30/2023	20-361-100-600 VN	Supplies & Materials	5,563
	20-361-200-100 VN	Salaries	35,000
	20-361-200-200 VN	Employee Benefits	7,500
Program Director: R. Panicucci	20-361-200-300 VN	Purchased Prof & Tech Services	3,922
	20-361-400-731 VN	Instructional Equipment	77,848
		TOTAL	\$137,833

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/wl/kk

23-F-171T ACCEPTANCE OF AMENDMENT OF SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS AND ESTABLISHMENT OF BUDGET--PERKINS SECONDARY GRANT PROGRAM

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved, and

WHEREAS the budgetary requirements and/or grant period as initially accepted will no longer serve to carry out the purposes for which this grant was established,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the said approved modifications to the following grant:

Funding Source	Program Title	Amount of Grant
Federal – FY ‘23	Perkins Secondary Grant Program – Federal	\$790,316
Carl D. Perkins Act	Perkins Secondary Grant Program - Reserve	\$95,110

BE IT FURTHER RESOLVED the program previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Account Number	Budget Category	\$ Amount
Grant Period: 7/1/22 – 6/30/23	20-362-100-100 VN	Salaries	210,020
	20-362-100-300 VN	Purchased Services	113,052
	20-362-100-500 VN	Other Purchased Services	2,935
	20-362-100-600 VN	Supplies and Materials	118,207
Program Director: R. Panicucci	20-362-200-100 VN	Salaries	21,478
	20-362-200-200 VN	Employee Benefits	104,685

Program Information	Account Number	Budget Category	\$ Amount
	20-362-200-300 VN	Purchased Technical Services	42,100
	20-362-200-500 VN	Other Purchased Services	10,748
	20-362-200-580 VN	Travel	1,500
	20-362-400-731 VN	Instructional Equipment	165,591
	20-363-400-731 VN	Instructional Equipment	95,110
		GRAND TOTAL	\$885,426

BE IT FURTHER RESOLVED the President, Superintendent and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/wl/kk

23-F-172T ACCEPTANCE OF SPECIAL STATE AND FEDERAL FUNDS – WORKFORCE LEARNING LINK REVISION

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special state or federal funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the following state or federal grant:

Funding Source	Program Description	Total Grant
NJ Department of Labor	Workforce Learning Link Initial Award	\$ 81,000
	Addition/(Decrease)	121,500
	Revised Award	\$ 202,500
Period – July 01, 2022 to June 30, 2023		

and

BE IT FURTHER RESOLVED, the program previously approved be implemented and the following budget be established, and the person listed below be authorized to administer it:

Program: WIOA Program
Administrator: Tammy Molinelli

BERGEN COUNTY JOB CENTER – WORKFORCE LEARNING LINK

ACCOUNT NUMBER	DESCRIPTION	2022-2023 REVISED BUDGET
20 845 130 109 V1	SALARIES	\$ 84,870
20 845 130 200 V1	EMPLOYEE BENEFITS	43,284
20 845 130 380 V1	NEED BASED	1,000
20 845 130 441 V1	RENT	10,496
20 845 130 500 V1	OTHER PURCHASED SERVICES	1,475
20 845 130 530 V1	TELEPHONE	400
20 845 130 610 V1	SUPPLIES & MATERIALS	7,800
20 845 133 500 V1	CONTRACTED SERVICES	39,000
20 845 235 108 V1	ADMIN SALARIES	
20 845 235 109 V1	ADMIN SALARIES	8,757
20 845 235 200 V1	ADMIN EMPLOYEE BENEFITS	2,452
20 845 235 320 V1	ADMIN PURCHASED PROF/TECH SERVICES	775
20 845 235 441 V1	ADMIN RENT	790

ACCOUNT NUMBER	DESCRIPTION	2022-2023 REVISED BUDGET
20 845 235 500 V1	ADMIN OTHER PURCHASED SERVICES	552
20 845 235 530 V1	ADMIN TELEPHONE	80
20 845 235 580 V1	ADMIN CONFERENCES	
20 845 235 610 V1	ADMIN SUPPLIES	769
20 845 235 800 V1	ADMIN MEMBERSHIPS	
20 4480 845 V1	REVENUE	\$ 202,500

and

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

JS/AB/kk

**23-F-173T APPROVAL – WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG
3/22/23 – 4/17/23**

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached

**23-F-174T APPROVAL—ACCEPTANCE OF MOEN DONATION TO THE ADULT & CONTINUING
EDUCATION CENTER**

Resolution

WHEREAS, Policy 7230 authorizes the Board of Education to accept monetary donations for a specific purpose; and

WHEREAS, the Board of Education shall be notified of such donations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the following donation and directs the Business Administrator & Board Secretary to accept this donation.

Item	# of	Unit Price	Totals
Commercial 1/2" cc connection with integra stops	4	\$ 168.05	\$ 672.20
Commercial 1/2" ips connection with integra stops chrome	4	\$ 168.05	\$ 672.20
Commercial posi-temp tub and shower chrome	3	\$ 254.90	\$ 764.70
Commercial transfer posi-temp and shower chrome	1	\$ 712.90	\$ 712.90
M-dura manual flush valve 3/4" urinal chrome	2	\$ 198.30	\$ 396.60
Cartridge puller	2	\$ 56.45	\$ 112.90
Chateau two handle kitchen faucet chrome	1	\$ 164.85	\$ 164.85
Chateau one handle bathroom faucet chrome	2	\$ 212.80	\$ 425.60
Total			\$ 3,921.95

JS/kk

Attachment—pictured items

**23-F-175T APPROVAL –SUBMIT NECESSARY PAPERWORK TO THE NEW JERSEY DEPARTMENT
OF EDUCATION AND AMENDMENT TO THE DISTRICT’S LONG-RANGE FACILITY
PLAN FOR THE INTERIOR RENOVATION OF ENDER HALL LOCATED ON BERGEN
COUNTY TECHNICAL SCHOOL’S ATHS CAMPUS
VENDOR: DI CARA RUBINO ARCHITECTS**

Resolution

WHEREAS, the Bergen County Technical School Board of Education in the County of Bergen, New Jersey (the “Board or BCTS”), desires to proceed with a school facilities project consisting generally of the renovation of the interior space of Ender Hall located at the Bergen County Technical School’s ATHS Campus; and

WHEREAS, DiCara/Rubino Architects is a Board approved architect, and has been given the authorization to design and engineer the renovation of the interior space of Ender Hall located at BCTS’ ATHS Campus; and

WHEREAS, certain capital construction and renovation projects require the preparation of educational specifications chart, schematic drawings and necessary construction documents and submittal of same to the New Jersey Department of Education, Bureau of Facilities Planning, for purposes of review and approval prior to the start of such construction and renovation projects, and

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby must approve the schematic plans, educational specifications chart, and construction documents prepared in connection with the project by DiCara/Rubino, and the Board further must approve the submission of same to the Bergen County Superintendent of Schools; and

WHEREAS, the District’s Long-Range Facilities Plan will need to be amended to include this project;

NOW THEREFORE BE IT RESOLVED, the Board, based on the recommendation of the School Business Administrator, approves the schematic design, educational specifications chart, and construction documents as prepared by DiCara/Rubino in connection with the interior renovation of Ender Hall located on the ATHS campus of BCTS; and

BE IT FURTHER RESOLVED the Board approves the submittal of said documents to the New Jersey Department of Education, Bureau of Facilities, and the Bergen County Superintendent of Schools for review and approval. This project is designated “Other Capital” and the Board is not seeking state funding, and

BE IT FURTHER RESOLVED that the Board authorizes the District’s administration and such other officers and agents of the Board as are necessary, including the board attorney and architect, to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Board authorizes DiCara/Rubino to amend the District’s Long-Range Facility Plan for the inclusion of said project, and

BE IT FURTHER RESOLVED, that the Board of Education, upon recommendation of the School Business Administrator, approves and authorizes DiCara/Rubino Architects, acting on behalf of the school district, to transmit the aforementioned documents to the appropriate state recipients for review and approval of State Project number 0290-300-03-0290, renovation to the interior space of Ender Hall located on BCTS’ ATHS campus.

JS/kk

Attachment—Proposal letter #23-06

**23-F-176T PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES
FOR THE RENOVATION OF THE INTERIOR SPACE OF ENDER HALL LOCATED ON
BCTS' ATHS CAMPUS--VENDOR: DICARA/RUBINO ARCHITECTS (\$95,000.00)**

PROPOSAL #23-06

Resolution

WHEREAS a need exists for architectural and engineering design services to renovate the interior space of Ender Hall located on BCTS' ATHS Campus in Paramus, NJ; and

WHEREAS DiCara/Rubino is a Board approved architectural firm and has submitted the attached proposal for the architectural and engineering design for said renovation to include the following services: Schematic Design, Construction Document preparation, Bidding and Contract Administration;

THEREFORE, BE IT RESOLVED, based on the recommendation of the School Business Administrator, the Board of Education approves the aforementioned project and services to be provided by DiCara/Rubino Architects, located at 30 Galesi Drive, Wayne, New Jersey at the following fees:

Schematic Design Phase:	\$14,000.00
Construction Document Phase:	\$47,000.00
Bidding:	\$14,000.00
Contract Administration:	\$20,000.00
Reimbursable Expenses:	\$5,000.00

THEREFORE, BE IT FURTHER RESOLVED that the total contract with DiCara/Rubino shall not exceed \$95,000.00 plus an additional \$5,000.00 for reimbursable expenses.

JS/kk

Attachment—Proposal letter #23-06

**23-F-177T APPROVAL OF AGREEMENT FOR TRACK FACILITY USE WITH FAIRLEIGH
DICKINSON UNIVERSITY**

Resolution

WHEREAS, Fairleigh Dickinson University has requested to use the Bergen County Academies track facility on a temporary basis, three (3) days per week from 5 a.m. to 8 a.m. from April 3, 2023 through May 22, 2023; and

WHEREAS, the Bergen County Technical Schools seek to provide such temporary assistance to Fairleigh Dickinson University and has negotiated and prepared an Agreement for Track Facility Use with the City of Hackensack which is presented for the Board's approval in the form annexed hereto;

NOW, THEREFORE, BE IT RESOLVED that the Agreement for Track Facility Use be and hereby is ratified and approved in the form annexed hereto subject to the final review and approval of the Board Attorney; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School Business Administrator are authorized to take such lawful actions, including the execution of the Agreement for Track Facility Use, as may be required to effectuate the terms of this Resolution.

JS/WS/kk

Attachments—Insurance Certificate / Agreement

**23-F-178T APPROVAL OF AGREEMENT FOR TRACK FACILITY USE WITH THE CITY OF
HACKENSACK**

Resolution

WHEREAS, the City of Hackensack has requested to use the Bergen County Academies track facility on a temporary basis, from May 31, 2023 through August 18, 2023 for its junior track program while the Hackensack High School track is undergoing renovations; and

WHEREAS, the Bergen County Technical Schools seek to provide such temporary assistance to the City of Hackensack and have negotiated and prepared an Agreement for Track Facility Use with the City of Hackensack which is presented for the Board's approval in the form annexed hereto;

NOW, THEREFORE, BE IT RESOLVED that the Agreement for Track Facility Use be and hereby is ratified and approved in the form annexed hereto subject to the final review and approval of the Board Attorney; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School Business Administrator are authorized to take such lawful actions, including the execution of the Agreement for Track Facility Use, as may be required to effectuate the terms of this Resolution.

JS/WS/kk
Attachments—Agreement

**23-F-179T AWARD OF CONSTRUCTION CONTRACT TO MURRAY PAVING AND CONCRETE, LLC.
FOR VARIOUS CONSTRUCTION PROJECTS THROUGHOUT BCTS – PROJECT TOTAL
\$507,089.67**

Resolution

WHEREAS, the District has determined that various facility and building upgrades located throughout the Bergen County Technical School District (hereinafter referred to as “BCTS”) is needed to meet current educational and instructional requirements; and

WHEREAS, the State of New Jersey allows school districts and other public agencies to purchase goods and services via a cooperative or state contract, including construction services; and

WHEREAS, the Division of Local Government Services’ of the State of New Jersey, Department of Community Affairs, has determined that job ordering contracting can be utilized for public works contracts; and

WHEREAS, the Division of Local Government Services has defined public works to be the “building, altering, repairing, improving or demolishing any public structure or facility constructed or acquired by a contracting unit to house local government or school district functions;” and

WHEREAS, BCTS is a participant in the Educational Services Commission of New Jersey, a State of New Jersey approved cooperative purchasing entity; and

AND WHEREAS, Murray Paving and Concrete, LLC. has been awarded the job ordering contract for Educational Services Commission of New Jersey, ESCNJ #20/21-03;

NOW THEREFORE BE IT RESOLVED that the Board of Education contract with Murray Paving and Concrete, LLC. for the renovation and construction of various district facilities, as identified below, located throughout the Bergen County Technical Schools’ system in an amount not to exceed \$507,089.67; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the School Business Administrator to issue purchase orders for said projects listed below.

Project Name	Project Location	Project Cost
Adult Education Sanitary Line Repair	Adult Ed	\$18,872.65
BCA Sprinkler Main Pipe Break Repair	BCA	\$158,103.23
BCA Room 147 Electrical Upgrades – Cord Reels	BCA	\$25,034.29
EMS Emergency Egress Pathway Installation	EMS	\$48,424.83
Paramus Principal's Office HVAC Modifications	Paramus	\$1,499.15
Paramus Paving/Concrete/Parking Additions	Paramus	\$174,531.85
Paramus Cafeteria Door/Storefront Replacement	Paramus	\$48,424.83
Paramus Relocation of Storage Containers/Concrete Padding	Paramus	\$25,350.37
Paramus Sanitary Line Investigation	Paramus	\$6,848.47

JS/kk

Starting date 3/24/2023 Ending date 4/21/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S44640	04/21/23		3393	ABRAMSON; MICHAEL		61.20
S44641	04/21/23		N419	Apple Inc		247.00
S44642	04/21/23		1750	APPLE INC		52,568.00
S44643	04/21/23		W667	AROCHO; JAVIER		31.00
S44644	04/21/23		6931	ATLANTIC,TOMORROWS OFFICE		22,890.74
S44645	04/21/23		1059	B & H PHOTO-VIDEO INC		21,875.82
S44646	04/21/23		5318	BERGEN BLENDED ACADEMY		4,331.14
S44647	04/21/23		1071	BERGEN COMMUNITY COLLEGE		41,441.00
S44648	04/21/23		1072	BERGEN COUNTY SPECIAL SERVICES		435,000.00
S44649	04/21/23		2063	BERGEN COUNTY SPECIAL SERVICES		11,273.36
S44650	04/21/23		1089	BERGEN COUNTY TECHNICAL SCHOOL		49,094.00
S44651	04/21/23		M220	BERGEN COUNTY TECHNICAL SCHOOLS		350.00
S44652	04/21/23		5616	BLOOMBERG FINANCE L.P.		66,127.99
S44653	04/21/23		A932	BOGDANOWICH; MARIE		108.39
S44654	04/21/23		4583	BROWN & BROWN METRO INC.		3,000.00
S44655	04/21/23		6990	CAPITAL SUPPLY CO.		2,838.00
S44656	04/21/23		7479	CASARICO; ELIZABETH		135.04
S44657	04/21/23		3852	CASTELLA; FRANK		204.70
S44658	04/21/23		1812	CDW-G		60.94
S44659	04/21/23		1190	CHARTWELLS		108,166.62
S44660	04/21/23		1905	COMMAND RADIO		9,979.66
S44661	04/21/23		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		1,411.25
S44662	04/21/23		T863	CROWN CASTLE FIBER LLC		3,300.00
S44663	04/21/23		1838	DELL MARKETING; L.P.		19,007.59
S44664	04/21/23		1204	DELTA DENTAL PLAN OF NJ		58,163.88
S44665	04/21/23		E500	FIERRO-RIPOLL; KATIE		1,690.00
S44666	04/21/23		G837	FORMATIVE		500.00
S44667	04/21/23		1684	GRAINGER		20,477.11
S44668	04/21/23		7180	GRANT; JAMES L.		485.00
S44669	04/21/23		1780	INSIGHT PUBLIC SECTOR		271.20
S44670	04/21/23		U245	INTERSTATE WASTE SERVICES		880.00
S44671	04/21/23		1329	JEWEL ELECTRICAL SUPPLY		2,078.57
S44672	04/21/23		F230	JOHNSON CONTROLS		2,429.01
S44673	04/21/23		F128	KI C/O MACO OFFICE SOURCE		832.72
S44674	04/21/23		6136	LOTTER; GWENDOLYN		208.49
S44675	04/21/23		4982	MAST CONSTRUCTION SERVICES, INC.		42,575.00
S44676	04/21/23		2440	MEDCO SUPPLY COMPANY		4,708.49
S44677	04/21/23		1444	NATIONAL OCCUPAT COMPETENCY TEST INST		3,044.00
S44678	04/21/23		S527	NIEVES;MIGUEL		75.00

Starting date 3/24/2023 Ending date 4/21/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S44679	04/21/23		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		423.00
S44680	04/21/23		1462	NOWELL,P.A.		19,552.50
S44681	04/21/23		G431	OCONNOR; MARY		200.00
S44682	04/21/23		4954	PINYAN; JONATHAN		108.27
S44683	04/21/23		1518	PITSCO EDUCATION LLC		391.02
S44684	04/21/23		1521	PROVIDET SERVICE ASSOC INC		3,850.00
S44685	04/21/23		Z437	PULLUM;SHERRI		500.00
S44686	04/21/23		4034	REILLY; JOHN E.		164.18
S44687	04/21/23		1775	RIDGEWOOD PRESS		52.00
S44688	04/21/23		7467	RISE VISION		3,569.40
S44689	04/21/23		2002	SCHOOL SPECIALTY		897.48
S44690	04/21/23		7231	SPORTSMAN'S		393.95
S44691	04/21/23		6829	STAPLES CONTRACT & COMMERCIAL INC		3,089.56
S44692	04/21/23		1601	STORR TRACTOR COMPANY		8,010.28
S44693	04/21/23		4676	T. FARESE & SONS, INC.		4,882.72
S44694	04/21/23		7724	ULTRAPRO PEST PROTECTION		572.00
S44695	04/21/23		I300	UNITEMP MECHANICAL DEGREES LLC		19,737.93
S44696	04/21/23		A375	VALENTIN; JASMIN		175.31
S44697	04/21/23		2180	VAN DAALEN; MABEL		200.00
S44698	04/21/23		6815	VWR CORPORATE ACCOUNTS		2,906.37
S44699	04/21/23		2771	W.B. MASON COMPANY, INC.		858.65
S44700	04/21/23		5362	WEX HEALTH INC		288.10
S44701	04/21/23		1714	YANKEE LINEN INC		977.80
S44702	04/21/23		2658	ZURBURG; GEBHARDT		15.50

Starting date 3/24/2023 Ending date 4/21/2023

Fund Totals		
10	General Fund	\$350.00
11	General Current Expense	\$706,316.50
12	Capital Outlay	\$98,254.00
13	Special Schools	\$4,614.47
20	Special Revenue Funds	\$121,561.69
30	Capital Projects Funds	\$48,104.40
60	CAFETERIA	\$80,806.15
61	ENTERPRISE FUND	\$2,855.72
62	INTERNAL SERVICE FUND	\$875.00
Total for all checks listed		\$1,063,737.93

Prepared and submitted by: _____
Board Secretary

Date

Starting date 3/24/2023 Ending date 4/21/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
011786	03/23/23	03/24/23	6654	DYNAMISM INC		(2.00)
011915	04/21/23		6460	A2 HOSTING, INC.		239.88
011916	04/21/23		U584	ADUSUMILLI; SRIBHAVYA		1,250.00
011917	04/21/23		D397	AERO PLUMBING AND HEATING CO., INC		1,369.80
011918	04/21/23		2006	AGILENT TECHNOLOGIES		18,892.84
011919	04/21/23	04/21/23		00.0 \$ Multi Stub Void	#011921 Stub	
011920	04/21/23	04/21/23		00.0 \$ Multi Stub Void	#011921 Stub	
011921	04/21/23		5918	AIRGAS USA,LLC		757.45
011922	04/21/23		3203	AMERICAN INSTITUTE		835.08
011923	04/21/23		A350	ASAP-NJ		250.00
011924	04/21/23		2482	ASCD		361.95
011925	04/21/23		D270	AVS TECHNOLOGY		3,322.05
011926	04/21/23		1068	BERGEN COMMUNITY COLLEGE		2,934.50
011927	04/21/23		1072	BERGEN COUNTY SPECIAL SERVICES		13,187.00
011928	04/21/23		1077	BERGEN COUNTY UTILITIES AUTHORITY-WPC		597.00
011929	04/21/23		2335	BERGEN CTY. TECHNICAL SCHOOLS		249.00
011930	04/21/23		1833	BFI		1,595.64
011931	04/21/23		R819	BIG PICTURE LEARNING		250.00
011932	04/21/23		2675	BLEJWAS ASSOCIATES, INC.		3,793.96
011933	04/21/23		5855	BOBCAT OF NORTH JERSEY		56,198.71
011934	04/21/23		1069	BOROUGH OF PARAMUS		1,006.51
011935	04/21/23		1108	BSN SPORTS, LLC		46.74
011936	04/21/23		1486	BSN SPORTS,LLC		3,029.26
011937	04/21/23		R719	BT SPECIALTIES		309.18
011938	04/21/23		1114	BURMAX COMPANY INC		84.02
011939	04/21/23		P680	BURYK;ROSEMARY		1,375.00
011940	04/21/23		4161	CABLEVISION EDUCATION		136.98
011941	04/21/23		6918	CABLEVISION LIGHTPATH		30,349.20
011942	04/21/23		C269	CAESAR-WRIGHT; DARIJAH		250.00
011943	04/21/23		3169	CARE PLUS NJ, INC.		900.00
011944	04/21/23		1145	CAROLINA BIOLOGICAL SUPPLY CO		90.00
011945	04/21/23		6867	CASCADE SCHOOL SUPPLIES		69.92
011946	04/21/23		2408	CASIE		950.00
011947	04/21/23		2800	CITY OF HACKENSACK		4,252.45
011948	04/21/23		2817	CITY OF HACKENSACK		1,095.00
011949	04/21/23		2195	COLDSTAT REFRIGERATION		1,539.57
011950	04/21/23		I872	COUNTY COLLEGE OF MORRIS		653.06
011951	04/21/23		5505	COUNTY OF BERGEN		657,240.00
011952	04/21/23		E328	CRYOSTAR INDUSTRIES, INC		814.30

Starting date 3/24/2023 Ending date 4/21/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
011953	04/21/23		F206	CUBITAC CABINETRY		443.39
011954	04/21/23		V993	DAVID ZUIDEMA INC. SEPTIC		2,608.20
011955	04/21/23		Q223	DI CARA/RUBINO ARCHITECTS		38,623.04
011956	04/21/23	04/21/23		00.0 \$ Multi Stub Void	#011957 Stub	
011957	04/21/23		6457	DIRECT ENERGY BUSINESS		25,417.69
011958	04/21/23		5195	DIRECTV. INC.		161.98
011959	04/21/23		6654	DYNAMISM INC		23,434.00
011960	04/21/23		R924	E&A RESTAURANT SUPPLY		15,448.92
011961	04/21/23		U264	ELDERHORST BELLS INC		4,550.00
011962	04/21/23		1961	ELECTRONIX EXPRESS		206.25
011963	04/21/23		6688	ELEVATOR MAINTENANCE CORP		640.00
011964	04/21/23		5649	ELSEVIER SAUNDERS		1,895.88
011965	04/21/23		W477	ENVIRONMENTAL DESIGN, INC		1,980.00
011966	04/21/23		U007	EXPLORE LEARNING		2,760.00
011967	04/21/23		T135	F.W. WEBB COMPANY		1,838.78
011968	04/21/23		G124	FARRAR FILTER COMPNAY		2,796.78
011969	04/21/23		I483	FELIZ-PATRON;TANIA		1,300.00
011970	04/21/23		7227	FERGUSON ENTERPRISE		1,716.00
011971	04/21/23		E127	FLYNN;PATRICK		1,300.00
011972	04/21/23		7493	FOLLETT SCHOOL SOLUTIONS, INC		199.99
011973	04/21/23		X915	FOUNDATION BUILDING MATERIALS		927.60
011974	04/21/23		2044	FOWLIN; MICHAEL		4,000.00
011975	04/21/23		Q389	FP MAILING SOLUTIONS		65.85
011976	04/21/23		5009	FRIDMAN; ESTHER		650.00
011977	04/21/23		L522	GADALETA; JACQUELINE		29.75
011978	04/21/23		7046	GAETA RECYCLING COMPANY, INC.		295.00
011979	04/21/23		U496	GANDHI; RIYA		250.00
011980	04/21/23		A868	GEORGE;BRANDON		600.00
011981	04/21/23		1063	GREATER BERGEN COMMUNITY ACTION, INC.		44,997.00
011982	04/21/23		4328	HAIG SERVICE CORPORATION		275.00
011983	04/21/23		P456	HAYFORD;MARC		2,500.00
011984	04/21/23		2453	HENRY SCHEIN INC.		3,807.18
011985	04/21/23		2791	HERFF JONES, INC,		898.71
011986	04/21/23		I418	HILLYARD / MID-ATLANTIC		121.42
011987	04/21/23		1305	HOLY NAME MEDICAL CENTER		247.00
011988	04/21/23		6181	HUDSON COMMUNITY ENTERPRISES		100.00
011989	04/21/23		1340	J.W. PEPPER & SON INC		640.78
011990	04/21/23		U197	JERSEY TRACTOR TRAILER TRAINING, INC		12,000.00
011991	04/21/23		3856	KAIZEN TECHNOLOGIES, INC		1,848.98

Starting date 3/24/2023 Ending date 4/21/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
011992	04/21/23		C273	LAS COMP INSTITUTE OF IT		8,133.34
011993	04/21/23		H383	LEARNWELL		4,206.13
011994	04/21/23		J667	LENTSI;STANISLAV		250.00
011995	04/21/23		7006	LIFE O THE PARTY LLC		1,014.75
011996	04/21/23		2341	LIFE TECHNOLOGIES CORPORATION		5,638.56
011997	04/21/23		7684	LIFE TECHNOLOGIES CORPORATION		7,449.96
011998	04/21/23		2972	LIFESAVERS INC.		1,054.86
011999	04/21/23		6921	LIGHTPATH		6,542.00
012000	04/21/23		3047	LINA		745.27
012001	04/21/23		1368	LINCOLN TECHNICAL INSTITUTE		1,000.00
012002	04/21/23		3174	LINCOLN TECHNICAL INSTITUTE		436.00
012003	04/21/23		3849	MALACHY MECHANICAL		620.00
012004	04/21/23		V910	MD BUYING GROUP LLC		736.00
012005	04/21/23		2016	METALS USA NEWARK		141.02
012006	04/21/23		6609	MOBILITY ELEVATOR & LIFT CO.		1,695.00
012007	04/21/23		7624	MONTCLAIR STATE UNIVERSITY		100.00
012008	04/21/23		1738	MOUSER ELECTRONICS, INC.		1,577.22
012009	04/21/23		1414	MSC INDUSTRIAL SUPPLY CO.		2,849.00
012010	04/21/23		4367	NATIONAL CAREER INSTITUTE		1,040.00
012011	04/21/23		6261	NATIONAL OFFICE FURNITURE		1,874.40
012012	04/21/23		K995	NATIONAL RESTAURANT ASSOCIATION		1,230.95
012013	04/21/23		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,610.79
012014	04/21/23		I263	NAWDP		970.00
012015	04/21/23		5329	NCS PEARSON, INC		3,600.00
012016	04/21/23		W154	NEW JERSEY ASSOCIATION OF MATHEMATICS		15.00
012017	04/21/23		R804	NEW JERSEY PRECISION TECHNOLOGIES, INC.		2,560.25
012018	04/21/23		A785	NEW JERSEY STATE BAR ASSOCIATION		190.00
012019	04/21/23		Z638	NJ KEAN UNIVERSITY		200.00
012020	04/21/23		5690	NJ SCHOOL JOBS.COM		1,068.20
012021	04/21/23		7277	O.C.A. BENEFIT SERVICES, LLC		215.25
012022	04/21/23		Z172	PANTALEO LSCW; JILL A.		36,570.00
012023	04/21/23		1473	PARISIAN BEAUTY ACADEMY		806.66
012024	04/21/23		2202	PARTAC PEAT CORPORATION		1,612.19
012025	04/21/23		1495	PASCO SCIENTIFIC CO		5,627.00
012026	04/21/23		G895	PASSAIC COUNTY TECHNICAL VOCATIONAL SCH		106.67
012027	04/21/23		7047	PENN JERSEY PAPER CO.		5,990.00
012028	04/21/23		4390	PRESIDENT INDUSTRIAL PRODUCTS		1,667.50
012029	04/21/23		N837	PROCARE SOFTWARE, LLC		780.00
012030	04/21/23		R547	PROGRESSIVE WOMENS LEADERSHIP		1,500.00

Starting date 3/24/2023 Ending date 4/21/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012031	04/21/23		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		562.50
012032	04/21/23		1511	PSE&G		109,131.46
012033	04/21/23		3017	RAPID PUMP METER SERVICE CO.		1,200.00
012034	04/21/23	04/21/23		00.0 \$ Multi Stub Void	#012035 Stub	
012035	04/21/23		1828	RICOH AMERICAS CORPORATION		6,524.00
012036	04/21/23		B519	RIDER UNIVERSITY		100.00
012037	04/21/23		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
012038	04/21/23		C673	RUTGERS BUSINESS SCHOOL		880.00
012039	04/21/23		I817	RUTGERS BUSINESS SCHOOL		600.00
012040	04/21/23		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		2,520.42
012041	04/21/23		3515	SAM TELL & SON, INC.		500.86
012042	04/21/23		5297	SCANTRON CORPORATION		2,146.00
012043	04/21/23		B900	SCHREIBERS DELI & CATERING		220.00
012044	04/21/23		K636	SHERWIN-WILLIAMS		1,229.54
012045	04/21/23		5756	SHERWOOD DAIRY LLC		44.90
012046	04/21/23		4975	SHI INTERNATIONAL CORP.		6,029.11
012047	04/21/23		2837	SPRUCE INDUSTRIES		1,341.00
012048	04/21/23		2344	STANDARD INSURANCE COMPANY		736.69
012049	04/21/23	04/21/23		00.0 \$ Multi Stub Void	#012051 Stub	
012050	04/21/23	04/21/23		00.0 \$ Multi Stub Void	#012051 Stub	
012051	04/21/23		1614	STATE OF NEW JERSEY		235,480.04
012052	04/21/23		3780	TED PELLA, INC.		411.78
012053	04/21/23		B694	THE CANNING GROUP		187.50
012054	04/21/23		T177	THE DANIELSON GROUP		570.00
012055	04/21/23		B595	THE EXPERT TA LLC		4,500.00
012056	04/21/23		7052	THOMAS SCIENTIFIC		4,837.31
012057	04/21/23		O264	TRIMARK STRATEGIC		541.86
012058	04/21/23		1663	UNITED PARCEL SERVICE		14.95
012059	04/21/23		7655	VALLEY FAMILY COUNSELING LLC		5,000.00
012060	04/21/23		1682	VAN DINE'S MOTORS INC		1,420.80
012061	04/21/23		P756	VEOLIA WATER NEW JERSEY		10,611.91
012062	04/21/23		2034	VERIZON WIRELESS		4,166.67
012063	04/21/23		6076	WILLIAM J. GUARINI, INC.		6,430.00
012064	04/21/23		S421	WILLS; JENNIFER		1,300.00
012065	04/21/23		1695	WOMEN'S RIGHTS INFORMATION CENTER		7,750.00
012066	04/21/23		1713	XEROX CORPORATION		2,221.69
012067	04/21/23		U180	ZDNJ HOLDING INC		584.00
012068	04/21/23		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		200.00
230303	03/27/23		1616	STATE OF NJ-HEALTH BENEFITS FD		1,068,850.92

Starting date 3/24/2023 Ending date 4/21/2023

Chk#		Date	Rec date	Code	Vendor name	Check Comment	Check amount
230304	H	03/27/23		1616	STATE OF NJ-HEALTH BENEFITS FD		835.01
230305	H	03/31/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 3/31/2023	111,697.56
230306	H	03/31/23		4864	DCRP BOARD SHARE		213.76
230307	H	03/31/23		PAY	PAYROLL VENDOR		5,031,170.68
230308	H	03/31/23		1096	BOARD OF VOCATIONAL EDUCATION		143,673.62
230401	H	04/06/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 4/6/2023	112,437.94
230402	H	04/06/23		4864	DCRP BOARD SHARE		1,452.62

Fund Totals

10	General Fund	\$239,072.50
11	General Current Expense	\$6,236,306.25
12	Capital Outlay	\$83,267.80
13	Special Schools	\$253,301.79
20	Special Revenue Funds	\$738,656.48
30	Capital Projects Funds	\$54,071.96
61	ENTERPRISE FUND	\$256,791.80
62	INTERNAL SERVICE FUND	\$159,631.71
Total for all checks listed		\$8,021,100.29

Prepared and submitted by: _____ Date _____
Board Secretary

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$6,056,526.00
102-106	Cash Equivalents		\$7,592,276.35
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$10,116,836.00

Accounts Receivable:

132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$2,850,169.69	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,860,432.54	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$3,500.00	\$8,721,102.23

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$76,504,512.23	
302	Less Revenues	(\$61,513,649.51)	\$14,990,862.72

Total assets and resources

\$47,477,603.30

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$273,722.07
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,303,923.23
Total liabilities		\$3,577,645.30

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$27,612,137.05

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$7,585,518.96	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$7,585,518.96
762	Reserve for Adult Education		\$1,371.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$495,169.64	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$495,169.64
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$80,928,258.29	
602	Less: Expenditures	(\$47,583,647.69)	
	Less: Encumbrances	(\$27,612,137.05)	(\$75,195,784.74)
	Total appropriated		\$41,426,670.20

Unappropriated:

770	Fund balance, July 1	\$2,473,287.80
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$43,899,958.00

Total liabilities and fund equity

\$47,477,603.30

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$80,928,258.29	\$75,195,784.74	\$5,732,473.55
Revenues	(\$76,504,512.23)	(\$61,513,649.51)	(\$14,990,862.72)
Subtotal	<u>\$4,423,746.06</u>	<u>\$13,682,135.23</u>	<u>(\$9,258,389.17)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$7,585,518.96)	\$7,585,518.96
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$6,096,616.27</u>	<u>(\$1,672,870.21)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$6,096,616.27</u>	<u>(\$1,672,870.21)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$495,169.64)	\$495,169.64
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,601,446.63</u>	<u>(\$1,177,700.57)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,601,446.63</u>	<u>(\$1,177,700.57)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,601,446.63</u>	<u>(\$1,177,700.57)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,601,446.63</u>	<u>(\$1,177,700.57)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,601,446.63</u>	<u>(\$1,177,700.57)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$5,601,446.63</u>	<u>(\$1,177,700.57)</u>
Less: Adjustment for prior year	(\$4,423,746.06)	(\$4,423,746.06)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,177,700.57</u>	<u>(\$1,177,700.57)</u>

Prepared and submitted by :

Board Secretary

Date

3/31/23

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	69,839,126	99,422	69,938,548	55,355,959	Under	14,582,589
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	6,126,138		(430,591)
00570	SUBTOTAL – Revenues from Federal Sources	20,417	0	20,417	31,552		(11,135)
Total		76,405,090	99,422	76,504,512	61,513,650		14,990,863
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,939,265	250,547	12,189,812	7,095,542	4,628,813	465,456
11160	Total Basic Skills/Remedial – Instruct.	100,267	0	100,267	60,700	39,567	0
12160	Total Bilingual Education – Instruction	109,685	0	109,685	65,972	43,713	0
15180	TOTAL VOCATIONAL PROGRAMS	17,646,553	893,493	18,540,046	10,000,284	6,618,871	1,920,890
17100	Total School-Sponsored Co/Extra Curricul	844,700	8,869	853,569	558,858	275,375	19,336
17600	Total School-Sponsored Athletics – Instr	1,033,437	32,552	1,065,989	686,984	324,353	54,653
25100	Total Other Instructional Programs - Ins	430,000	0	430,000	250,661	151,019	28,320
29680	Total Undistributed Expenditures – Atten	133,711	0	133,711	89,614	44,097	0
30620	Total Undistributed Expenditures – Healt	598,310	2,545	600,855	374,621	215,259	10,975
40580	Total Undistributed Expend – Speech, OT,	304,666	0	304,666	178,308	126,358	800
41660	Total Undist. Expend. – Guidance	2,726,581	0	2,726,581	1,555,178	1,169,023	2,380
42200	Total Undist. Expend. – Child Study Team	910,907	7,109	918,016	573,195	308,576	36,245
43200	Total Undist. Expend. – Improvement of I	1,625,379	14,486	1,639,865	1,088,548	453,667	97,650
43620	Total Undist. Expend. – Edu. Media Serv.	141,976	0	141,976	84,009	48,662	9,305
44180	Total Undist. Expend. – Instructional St	102,500	4,989	107,489	22,377	7,082	78,030
45300	Support Serv. - General Admin	1,745,036	293,071	2,038,107	1,066,164	896,038	75,905
46160	Support Serv. - School Admin	2,709,967	7,118	2,717,085	1,815,719	865,498	35,868
47200	Total Undist. Expend. – Central Services	1,617,478	11,072	1,628,550	1,056,907	553,864	17,778
47620	Total Undist. Expend. – Admin. Info. Tec	5,365,486	252,647	5,618,133	3,414,203	1,675,677	528,252
51120	Total Undist. Expend. – Oper. & Maint. O	8,567,991	388,467	8,956,458	5,151,754	3,154,041	650,664
52480	Total Undist. Expend. – Student Transpor	765,070	0	765,070	354,464	374,438	36,167
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,264,500	(75)	13,264,425	8,182,332	3,877,605	1,204,488
75880	TOTAL EQUIPMENT	0	1,392,993	1,392,993	1,060,447	318,796	13,749
76260	Total Facilities Acquisition and Constr	57,894	880,909	938,803	688,733	192,175	57,894
77140	Total Post-Secondary Programs - Instruct	518,331	36,284	554,615	360,152	182,685	11,779
77280	Total Post-Secondary Programs – Support	125,000	(1,000)	124,000	93,685	27,769	2,545
78180	Total Other Special Schools - Instructio	1,024,606	33,633	1,058,239	580,054	287,860	190,325
78320	Total Other Special Schools – Support Se	487,303	40,482	527,785	317,287	142,967	67,531
81180	Total Vocational Evening-Local Instructi	461,471	515	461,986	160,079	288,989	12,919
81320	Total Vocational Evening-Local-Support S	925,110	(27,535)	897,575	550,035	286,914	60,626
83060	Total GED Testing Centers	121,910	0	121,910	46,782	32,386	42,742
Total		76,405,090	4,523,168	80,928,258	47,583,648	27,612,137	5,732,474

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		34,233,952	0	34,233,952	34,233,952		0
00150	10-1320	Tuition from LEAs Within State		33,256,764	0	33,256,764	19,477,690	Under	13,779,074
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	1,324,001	Under	275,999
00300	10-1__	Unrestricted Miscellaneous Revenues		526,500	0	526,500	320,316	Under	206,184
00310	10-1991	GED Testing Center Fees		121,910	0	121,910	0	Under	121,910
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	99,422	199,422	0	Under	199,422
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,611,919	0	1,611,919	2,042,510		(430,591)
00495	10-3199	DOE Loan Against State Aid		2,250,885	0	2,250,885	2,250,885		0
00540	10-4200	Medicaid Reimbursement		20,417	0	20,417	31,552		(11,135)
Total				76,405,090	99,422	76,504,512	61,513,650		14,990,863

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-__-101	Grades 9-12 – Salaries of Teachers		10,451,025	0	10,451,025	6,232,772	4,218,253	0
02180	11-140-100-106	Other Salaries for Instruction		229,240	0	229,240	148,426	80,814	0
02200	11-140-100-320	Purchased Professional – Educational Ser		105,000	0	105,000	70,000	1,500	33,500
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		25,000	0	25,000	13,048	9,320	2,632
02260	11-140-100-610	General Supplies		848,000	228,695	1,076,695	530,815	275,291	270,590
02280	11-140-100-640	Textbooks		175,000	4,852	179,852	43,967	0	135,885
02300	11-140-100-800	Other Objects		6,000	17,000	23,000	20,193	935	1,873
02500	11-150-100-101	Salaries of Teachers		75,000	0	75,000	34,860	40,140	0
02540	11-150-100-320	Purchased Professional – Educational Ser		25,000	0	25,000	1,463	2,560	20,977
11000	11-230-100-101	Salaries of Teachers		100,267	0	100,267	60,700	39,567	0
12000	11-240-100-101	Salaries of Teachers		109,685	0	109,685	65,972	43,713	0
14000	11-310-100-101	Salaries of Teachers		8,071,486	0	8,071,486	4,692,653	3,378,833	0
14040	11-310-100-320	Purchased Professional-Educational Servi		1,502,000	0	1,502,000	234,246	2,500	1,265,254
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		52,500	10,175	62,675	25,613	15,901	21,160
14100	11-310-100-610	General Supplies		906,850	669,647	1,576,497	1,036,114	83,162	457,221
14120	11-310-100-640	Textbooks		130,000	11,879	141,879	46,694	5,622	89,582
14140	11-310-100-8__	Other Objects		18,000	7,250	25,250	22,065	1,907	1,278
15000	11-320-100-101	Salaries of Teachers		6,094,717	0	6,094,717	3,613,687	2,481,030	0
15040	11-320-100-320	Purchased Professional-Educational Servi		625,000	0	625,000	6,199	600,800	18,201
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	289	3,711	0
15100	11-320-100-610	General Supplies		197,000	186,242	383,242	295,142	41,435	46,664
15120	11-320-100-640	Textbooks		35,000	5,176	40,176	15,436	3,193	21,547
15140	11-320-100-8__	Other Objects		10,000	3,125	13,125	12,145	977	3
17000	11-401-100-1__	Salaries		810,000	0	810,000	537,046	272,954	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	520	2,220	28	2,021	171
17060	11-401-100-8__	Other Objects		33,000	8,349	41,349	21,784	400	19,165
17500	11-402-100-1__	Salaries		749,437	0	749,437	470,937	278,500	0

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17520 11-402-100-[3-5] Purchased Services (300-500 series)	109,000	19,425	128,425	110,328	1,854	16,243
17540 11-402-100-6__ Supplies and Materials	135,000	10,997	145,997	91,251	40,957	13,789
17560 11-402-100-8__ Other Objects	40,000	2,131	42,131	14,468	3,042	24,622
25000 11-4__-100-1__ Salaries	430,000	0	430,000	250,661	151,019	28,320
29500 11-000-211-1__ Salaries	133,711	0	133,711	89,614	44,097	150
30500 11-000-213-1__ Salaries	534,310	0	534,310	331,683	202,627	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	0	38,000	22,500	7,500	8,000
30580 11-000-213-6__ Supplies and Materials	8,500	2,545	11,045	4,435	5,132	1,478
30600 11-000-213-8__ Other Objects	17,500	0	17,500	16,003	0	1,497
40500 11-000-216-1__ Salaries	304,666	0	304,666	178,308	126,358	200
41500 11-000-218-104 Salaries of Other Professional Staff	2,389,583	0	2,389,583	1,382,161	1,007,422	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	251,998	0	251,998	153,307	98,691	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	19,710	62,910	2,380
42000 11-000-219-104 Salaries of Other Professional Staff	633,995	0	633,995	433,656	200,339	0
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	184,912	0	184,912	103,690	81,222	0
42060 11-000-219-320 Purchased Professional – Educational Ser	60,000	0	60,000	26,458	24,192	9,350
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	132	6,132	1,459	1,051	3,622
42160 11-000-219-6__ Supplies and Materials	20,000	6,977	26,977	7,527	1,441	18,009
42180 11-000-219-8__ Other Objects	6,000	0	6,000	405	330	5,265
43020 11-000-221-104 Salaries of Other Professional Staff	1,135,194	0	1,135,194	795,751	339,443	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	229,685	0	229,685	149,169	80,516	0
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	0	50,000	19,245	8,532	22,223
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	0	80,500	39,310	8,986	32,264
43160 11-000-221-6__ Supplies and Materials	40,000	14,486	54,486	30,338	2,918	21,230
43180 11-000-221-8__ Other Objects	90,000	0	90,000	54,734	13,272	21,994
43500 11-000-222-1__ Salaries	64,476	0	64,476	21,754	42,722	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	0	75,000	62,255	5,940	6,805
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	4,989	67,489	24,337	6,948	36,204
44160 11-000-223-8__ Other Objects	40,000	0	40,000	(1,960)	134	41,826
45000 11-000-230-1__ Salaries	649,336	0	649,336	385,124	264,212	0
45040 11-000-230-331 Legal Services	250,000	0	250,000	120,016	129,393	991
45060 11-000-230-332 Audit Fees	70,000	0	70,000	0	70,000	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	2,000	12,000	11,184	816	0
45080 11-000-230-334 Architectural/Engineering Services	125,000	292,112	417,112	175,423	241,082	607
45100 11-000-230-339 Other Purchased Professional Services	112,000	(2,000)	110,000	16,434	75,000	18,566
45140 11-000-230-530 Communications/Telephone	300,000	0	300,000	189,893	95,718	14,389
45160 11-000-230-585 BOE Other Purchased Services	1,000	288	1,288	1,286	0	2
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	160,700	(138)	160,562	110,261	16,936	33,365
45200 11-000-230-610 General Supplies	10,000	808	10,808	2,739	1,465	6,605
45260 11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	53,804	1,416	780

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		1,978,047	0	1,978,047	1,338,308	639,739	550
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		653,820	0	653,820	446,454	207,366	50
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		12,600	(561)	12,040	1,595	1,121	9,323
46120	11-000-240-6__	Supplies and Materials		38,500	4,054	42,554	11,328	9,528	21,699
46140	11-000-240-8__	Other Objects		27,000	3,625	30,625	18,034	7,744	4,847
47000	11-000-251-1__	Salaries		1,424,478	0	1,424,478	913,913	510,565	0
47040	11-000-251-340	Purchased Technical Services		136,300	17,368	153,668	116,158	37,455	55
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		13,500	200	13,700	9,692	2,985	1,023
47100	11-000-251-6__	Supplies and Materials		32,000	(6,496)	25,504	7,121	2,451	15,932
47180	11-000-251-890	Other Objects		11,200	0	11,200	10,023	408	789
47500	11-000-252-1__	Salaries		3,645,486	0	3,645,486	2,380,875	1,264,611	0
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	0	75,000	25,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,265,000	38,977	1,303,977	773,594	273,046	257,338
47580	11-000-252-6__	Supplies and Materials		350,000	213,669	563,669	258,585	62,994	242,090
47600	11-000-252-8__	Other Objects		5,000	0	5,000	1,149	27	3,824
48500	11-000-261-1__	Salaries		566,439	0	566,439	352,204	214,235	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		550,000	186,792	736,792	577,054	136,129	23,609
48540	11-000-261-610	General Supplies		215,000	49,223	264,223	112,804	47,858	103,561
49000	11-000-262-1__	Salaries		3,206,246	0	3,206,246	2,168,408	1,037,838	0
49040	11-000-262-3__	Purchased Professional and Technical Ser		150,000	0	150,000	0	100,000	50,000
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		547,500	(10,133)	537,367	161,505	166,035	209,827
49120	11-000-262-490	Other Purchased Property Services		110,000	0	110,000	73,615	25,885	10,500
49140	11-000-262-520	Insurance		525,000	0	525,000	0	525,000	0
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	264	2,764	140	739	1,885
49180	11-000-262-610	General Supplies		390,000	108,478	498,478	352,801	134,811	10,866
49200	11-000-262-621	Energy (Natural Gas)		400,000	0	400,000	280,921	119,079	0
49220	11-000-262-622	Energy (Electricity)		1,300,000	(25,000)	1,275,000	792,831	430,893	51,276
49260	11-000-262-626	Energy (Gasoline)		30,000	0	30,000	24,727	5,273	400
49280	11-000-262-8__	Other Objects		15,000	160	15,160	13,718	375	1,067
50000	11-000-263-1__	Salaries		290,306	0	290,306	174,728	115,578	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		40,000	49,716	89,716	39,871	45,875	3,970
50060	11-000-263-610	General Supplies		10,000	13,349	23,349	11,909	6,816	4,624
51000	11-000-266-1__	Salaries		35,000	0	35,000	0	35,000	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		180,000	6,500	186,500	5,400	6,620	174,480
51060	11-000-266-610	General Supplies		5,000	9,118	14,118	9,118	0	5,000
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		544,570	0	544,570	319,398	213,262	11,910
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	1,362	1,226	6,412
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		112,500	0	112,500	31,563	71,950	8,987
52400	11-000-270-593	Misc. Purchased Services - Transportatio		88,000	0	88,000	0	88,000	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	1,622	0	6,378

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460	11-000-270-8	Other objects	3,000	0	3,000	520	0	2,480
71020	11-000-291-220	Social Security Contributions	1,310,000	0	1,310,000	574,459	554,871	180,670
71060	11-000-291-241	Other Retirement Contributions - PERS	2,200,000	0	2,200,000	2,062,245	0	137,755
71160	11-000-291-260	Workmen's Compensation	665,000	0	665,000	0	665,000	0
71180	11-000-291-270	Health Benefits	8,702,000	0	8,702,000	5,238,637	2,658,117	805,246
71200	11-000-291-280	Tuition Reimbursement	120,000	(75)	119,925	67,725	2,455	49,746
71220	11-000-291-290	Other Employee Benefits	267,500	0	267,500	239,266	(2,838)	31,072
75500	12-000-100-73	Undistributed Expenditures - Instruction	0	1,062,654	1,062,654	801,826	247,124	13,705
75680	12-000-252-73	Undistributed Expenditures - Admin. Info	0	172,992	172,992	156,926	16,062	5
75720	12-000-262-73	Undist. Expend. - Custodial Services	0	69,048	69,048	72,420	(3,399)	29
75740	12-000-263-73	Undist. Expend. - Care and Upkeep of Gro	0	71,166	71,166	12,151	59,016	36
75860	12-000-00-73	Special Schools (All Programs)	0	17,132	17,132	17,125	0	67
76080	12-000-400-450	Construction Services	0	880,909	880,909	688,733	192,175	0
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundl	47,894	0	47,894	0	0	47,894
77000	13-330-100-101	Salaries of Teachers	412,231	0	412,231	253,916	158,315	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	10,600	10,378	20,978	14,151	5,978	849
77080	13-330-100-610	General Supplies	70,000	20,093	90,093	76,724	11,163	2,267
77100	13-330-100-640	Textbooks	18,000	7,576	25,576	9,823	7,230	8,523
77120	13-330-100-8	Other Objects	7,500	(1,763)	5,737	5,537	0	200
77180	13-330-200-2	Personnel Services - Employee Benefits	125,000	(1,000)	124,000	93,685	27,769	2,545
78000	13-400-100-101	Salaries of Teachers	661,606	0	661,606	390,352	271,254	0
78120	13-400-100-610	General Supplies	363,000	33,633	396,633	189,702	16,606	190,325
78200	13-400-200-1	Salaries	247,903	0	247,903	147,682	100,221	0
78220	13-400-200-2	Personnel Services - Employee Benefits	175,000	0	175,000	116,547	31,988	26,465
78240	13-400-200-3	Purchased Professional and Technical Svc	15,600	9,074	24,674	20,314	0	4,360
78260	13-400-200-[4-5]	Other Purchased Services (400-500 series	33,000	28,304	61,304	28,936	4,133	28,235
78280	13-400-200-6	Supplies and Materials	6,800	2,929	9,729	3,102	6,626	289
78300	13-400-200-8	Other Objects	9,000	175	9,175	705	0	8,470
81000	13-629-100-101	Salaries of Teachers	426,471	0	426,471	147,302	279,169	0
81120	13-629-100-610	General Supplies	30,000	515	30,515	12,777	6,939	10,798
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	0	1,000
81160	13-629-100-8	Other Objects	4,000	0	4,000	0	2,880	1,120
81200	13-629-200-1	Salaries	616,310	0	616,310	431,383	184,927	0
81220	13-629-200-2	Personnel Services - Employee Benefits	225,000	0	225,000	100,100	81,838	43,062
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	(9,858)	42,942	18,309	10,671	13,962
81280	13-629-200-6	Supplies and Materials	27,000	(17,677)	9,323	0	9,321	2
81300	13-629-200-8	Other Objects	4,000	0	4,000	243	157	3,600
83000	13-640-200-1	Salaries	78,410	0	78,410	46,570	31,840	0
83020	13-640-200-6	Supplies and Materials	43,500	0	43,500	212	546	42,742
Total			76,405,090	4,523,168	80,928,258	47,583,648	27,612,137	5,732,474

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,325,851.79)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
	Accounts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$262,585.87	
142	Intergovernmental - Federal	\$325,613.47	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$588,199.34
	Loans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$14,782,738.65	
302	Less Revenues	(\$3,476,115.20)	\$11,306,623.45

Total assets and resources

\$10,568,971.00

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity		
Liabilities:		
101	Cash Overdraft	(\$1,325,851.79)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$17,523.70
412	Intergovernmental Accounts Payable - Federal	\$481.01
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$5,393.33
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$300.51
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$23,698.55

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$4,207,206.46

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$15,316,626.26	
602	Less: Expenditures	(\$4,771,353.81)	
	Less: Encumbrances	(\$4,207,206.46)	(\$8,978,560.27)
	Total appropriated		\$10,545,272.45

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$10,545,272.45

Total liabilities and fund equity

\$10,568,971.00

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$15,316,626.26	\$8,978,560.27	\$6,338,065.99
Revenues	(\$14,782,738.65)	(\$3,476,115.20)	(\$11,306,623.45)
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$5,502,445.07</u>	<u>(\$4,968,557.46)</u>
Less: Adjustment for prior year	(\$533,887.61)	(\$533,887.61)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$4,968,557.46</u>	<u>(\$4,968,557.46)</u>

Prepared and submitted by :

Board Secretary

Date

3/31/23

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	40,000	40,000	0	Under	40,000
00745	Total Revenues from Local Sources	250,000	54,547	304,547	16,747	Under	287,800
00770	Total Revenues from State Sources	0	350,316	350,316	64,987	Under	285,329
00830	Total Revenues from Federal Sources	9,200,000	4,885,723	14,085,723	3,394,381	Under	10,691,342
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		9,450,000	5,332,739	14,782,739	3,476,115		11,306,623

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	264,648	264,648	1,951	109,067	153,630
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	0	342,349	342,349	223,583	92,043	26,723
88135	Nonpublic Teacher STEM Grant	0	33,149	33,149	13,476	19,673	0
88140	Other	150,000	256,850	406,850	84,019	61,899	260,882
88740	Total Federal Projects	9,050,000	4,969,630	14,019,630	4,448,325	3,924,525	5,646,781
Total		9,450,000	5,866,626	15,316,626	4,771,354	4,207,206	6,338,066

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	40,000	40,000	0	Under	40,000
00737 20-1760 Student Activity Fund Revenue	250,000	0	250,000	0	Under	250,000
00740 20-1___ Other Revenue from Local Sources	0	54,547	54,547	16,747	Under	37,800
00762 20-3212 Nonpublic Teacher STEM Grant	0	33,149	33,149	0	Under	33,149
00765 20-32___ Other Restricted Entitlements	0	317,167	317,167	64,987	Under	252,180
00775 20-441[1-6] Title I	170,000	59,983	229,983	112,258	Under	117,725
00780 20-445[1-5] Title II	35,000	14,423	49,423	45,923	Under	3,500
00790 20-447[1-4] Title IV	0	14,783	14,783	280	Under	14,503
00804 20-4419 ARP - IDEA Basic	0	19,592	19,592	2,984	Under	16,608
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	307,477	Under	252,535
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	0	Under	242,527
00808 20-4543 ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	Under	40,000
00809 20-4544 ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000		300
00810 20-4430 Vocational Education	870,000	33,729	903,729	385,567	Under	518,162
00814 20-4540 ARP - ESSER	0	474,413	474,413	254,987	Under	219,426
00815 20-4440 Adult Basic Education	1,100,000	283,916	1,383,916	646,640	Under	737,276
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,400,000	3,186,665	9,586,665	1,389,523	Under	8,197,142
00823 20-4534 CRRSA Act - ESSER II	0	137,637	137,637	76,154	Under	61,483
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	15,090	Under	3,702
00825 20-4___ Other	150,000	229,250	379,250	112,498	Under	266,752
88711 20-485-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	Under	2,153
Total	9,450,000	5,332,739	14,782,739	3,476,115		11,306,623

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	0	264,648	264,648	1,951	109,067	153,630
84200 20-475-___ Student Activity Fund	250,000	0	250,000	0	0	250,000
88100 20-___-___ Adult Education	0	342,349	342,349	223,583	92,043	26,723
88135 20-481-___ Nonpublic Teacher STEM Grant	0	33,149	33,149	13,476	19,673	0
88140 20-___-___ Other	150,000	256,850	406,850	84,019	61,899	260,932
88500 20-___-___ Title I	170,000	59,983	229,983	135,321	62,657	32,005
88520 20-___-___ Title II	35,000	14,423	49,423	45,923	3,500	0
88560 20-___-___ Title IV	0	14,783	14,783	4,515	0	10,268
88620 20-___-___ I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	354,091	140,317	65,604
88640 20-___-___ Vocational Education	870,000	33,729	903,729	479,946	338,362	85,420
88641 20-223-___ ARP-IDEA Basic Grant Program	0	19,592	19,592	2,983	6,971	9,637
88660 20-___-___ Adult Education	1,100,000	150,900	1,250,900	634,094	560,544	56,262
88680 20-___-___ Private Industry Council (JTPA/WIOA)	6,400,000	3,590,686	9,990,686	2,302,993	2,521,145	5,166,547
88709 20-483-___ CRRSA Act - ESSER II Grant Program	0	137,637	137,637	76,154	0	61,483
88710 20-484-___ CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	15,090	0	3,702
88711 20-485-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	0	2,153
88713 20-487-___ ARP-ESSER Grant Program	0	474,413	474,413	299,050	148,501	26,862
88714 20-488-___ ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	13,163	142,527	86,837

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 20 Special Revenue Funds

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88715	20-489-___-___ ARP ESSER Evidence Based Summer Enrichment	0	40,000	40,000	40,000	0	0
88716	20-490-___-___ ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	0	40,000
88717	20-491-___-___ ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000	0	0
Total		9,450,000	5,866,626	15,316,626	4,771,354	4,207,206	6,338,066

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$161,508.34)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$3,385,748.00

Resources:

301	Estimated Revenues	\$38,159,318.77	
302	Less Revenues	(\$1,828,231.00)	\$36,331,087.77

Total assets and resources

\$39,555,327.43

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$161,508.34)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$2,803,455.78

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$42,184,061.73	
602	Less: Expenditures	(\$1,568,545.65)	
	Less: Encumbrances	(\$2,803,455.78)	(\$4,372,001.43)
	Total appropriated		\$37,812,060.30
			\$40,615,516.08

Unappropriated:

770	Fund balance, July 1	(\$1,060,188.65)	
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$39,555,327.43
	Total liabilities and fund equity		\$39,555,327.43

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,184,061.73	\$4,372,001.43	\$37,812,060.30
Revenues	(\$38,159,318.77)	(\$1,828,231.00)	(\$36,331,087.77)
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,543,770.43</u>	<u>\$1,480,972.53</u>
Less: Adjustment for prior year	(\$4,024,742.96)	(\$4,024,742.96)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$1,480,972.53)</u>	<u>\$1,480,972.53</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	38,159,319	38,159,319	1,828,231	Under	36,331,088
Total		0	38,159,319	38,159,319	1,828,231		36,331,088

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,184,062	42,184,062	1,568,546	2,803,456	37,812,060
Total		0	42,184,062	42,184,062	1,568,546	2,803,456	37,812,060

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 30 Capital Projects Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	38,159,319	38,159,319	1,828,231	Under	36,331,088
Total	0	38,159,319	38,159,319	1,828,231		36,331,088

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-73_ Capital Project Equipment	0	526,348	526,348	249,045	94,192	183,111
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	3,014,433	3,014,433	424,600	1,766,007	823,825
89080 30-000-4__-45_ Construction Services	0	37,114,809	37,114,809	472,022	891,079	35,751,708
89100 30-000-4__-61_ General Supplies	0	1,135,306	1,135,306	338,686	17,150	779,469
89180 30-000-4__-8_ Other Objects	0	393,166	393,166	84,193	35,027	273,946
Total	0	42,184,062	42,184,062	1,568,546	2,803,456	37,812,060

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	\$0.00
141	Intergovernmental - State	\$0.00	\$0.00
142	Intergovernmental - Federal	\$0.00	\$0.00
143	Intergovernmental - Other	\$0.00	\$0.00
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	\$0.00
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 40 Debt Service Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		\$0.00

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

3/31/23
Date

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 40 Debt Service Funds

1. *Pharmaceutical industry* – The pharmaceutical industry is the largest of the three industries, with sales of \$10.5 billion in 1997. It is the only industry that has a significant presence in all three markets.

020077 145
013102 106

Figure 1. The effect of the concentration of the *Agrobacterium* suspension on the transformation efficiency of *Agrobacterium* strains. The number of transformed cells was determined by the number of colonies obtained after 2 weeks of growth on the selective medium. The results are the mean of three independent experiments. Error bars represent the standard deviation.

09-07-14
09-08-14

1990-1991 1991-1992

Figure 1. The effect of the concentration of the *Agrobacterium* suspension on the transformation efficiency of *Agrobacterium* strains. The number of transformed cells was determined by the number of colonies obtained on the selective medium. The results are the mean of three independent experiments. Error bars represent the standard deviation.

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$156,009.12
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.02)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.02)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$7,249.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$123,914.00

Resources:

301	Estimated Revenues	\$886,015.74	
302	Less Revenues	(\$588,574.10)	\$297,441.64

Total assets and resources

\$584,613.74

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$2,967.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$142,672.88
Total liabilities		\$145,639.88

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$361,164.69

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$886,015.74	
602	Less: Expenditures (\$447,041.88)		
	Less: Encumbrances (\$361,164.69)	(\$808,206.57)	\$77,809.17
	Total appropriated		\$438,973.86

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$438,973.86

Total liabilities and fund equity

\$584,613.74

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$886,015.74	\$808,206.57	\$77,809.17
Revenues	(\$886,015.74)	(\$588,574.10)	(\$297,441.64)
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$219,632.47</u>	<u>(\$219,632.47)</u>

Prepared and submitted by :

Board Secretary

Date

3/31/23

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	840,258	45,758	886,016	588,574	Under	297,442
Total	840,258	45,758	886,016	588,574		297,442

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	840,258	45,758	886,016	447,042	361,165	77,809
Total	840,258	45,758	886,016	447,042	361,165	77,809

145

13917 100

Under 297,442

Under 297,442

Under 361,165

Under 77,809

Under 77,809

145

13917 100

Under 297,442

Under 297,442

Under 361,165

Under 77,809

Under 77,809

145

13917 100

Under 297,442

Under 297,442

Under 361,165

Under 77,809

Under 77,809

145

13917 100

Under 297,442

Under 297,442

Under 361,165

Under 77,809

Under 77,809

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	840,258	45,758	886,016	588,574	Under	297,442
Total	840,258	45,758	886,016	588,574		297,442

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	840,258	45,758	886,016	447,042	361,165	77,809
Total	840,258	45,758	886,016	447,042	361,165	77,809

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Encumbered
297,442
297,442

Available
77,809
77,809

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Encumbered
297,442
297,442

Available
77,809
77,809

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Encumbered
297,442
297,442

Available
77,809
77,809

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Encumbered
297,442
297,442

Available
77,809
77,809

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$431,544.88
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$346,330.75	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$346,330.75

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$79,738.68

Resources:

301	Estimated Revenues	\$3,278,200.00	
302	Less Revenues	(\$2,144,476.74)	\$1,133,723.26

Total assets and resources

\$1,991,337.57

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$4,843.59
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$3,000.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$963,565.98
Total liabilities		\$971,409.57

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$1,012,240.53

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00

750-752,76x Other reserves \$0.00

601	Appropriations	\$3,278,200.00	
602	Less: Expenditures	(\$2,258,272.00)	
	Less: Encumbrances	(\$1,012,240.53)	(\$3,270,512.53)
	Total appropriated		\$7,687.47
			\$1,019,928.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$1,019,928.00

Total liabilities and fund equity \$1,991,337.57

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 61 ENTERPRISE FUND

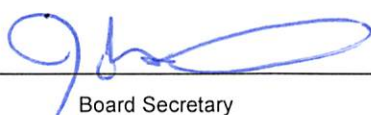
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,278,200.00	\$3,270,512.53	\$7,687.47
Revenues	(\$3,278,200.00)	(\$2,144,476.74)	(\$1,133,723.26)
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,126,035.79</u>	<u>(\$1,126,035.79)</u>

Prepared and submitted by :

Board Secretary

Date



3/31/23

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	3,275,200	3,000	3,278,200	2,144,477	Under	1,133,723
Total	3,275,200	3,000	3,278,200	2,144,477		1,133,723
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	3,275,200	3,000	3,278,200	2,258,272	1,012,241	7,687
Total	3,275,200	3,000	3,278,200	2,258,272	1,012,241	7,687

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,275,200	3,000	3,278,200	2,144,477	Under	1,133,723
Total	3,275,200	3,000	3,278,200	2,144,477		1,133,723

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,275,200	3,000	3,278,200	2,258,272	1,012,241	7,687
Total	3,275,200	3,000	3,278,200	2,258,272	1,012,241	7,687

1,133,723

1,133,723

Over/Under

Under

1,133,723

1,133,723

Available

7,687

7,687

1,133,723

1,133,723

Over/Under

Under

1,133,723

1,133,723

Available

7,687

7,687

1,133,723

1,133,723

Over/Under

Under

1,133,723

1,133,723

Available

7,687

7,687

1,133,723

1,133,723

Over/Under

Under

1,133,723

1,133,723

Available

7,687

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$798,188.84)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	\$0.00
141	Intergovernmental - State	\$0.00	\$0.00
142	Intergovernmental - Federal	\$0.00	\$0.00
143	Intergovernmental - Other	\$38,100.00	\$38,100.00
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$38,100.00

Loans Receivable:

131	Interfund	\$3,351,064.00	\$3,351,064.00
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,351,064.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$63,906.00

Resources:

301	Estimated Revenues	\$2,196,200.00	
302	Less Revenues	(\$153,434.14)	\$2,042,765.86

Total assets and resources

\$4,697,647.02

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$798,188.84)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,830,218.92
Total Liabilities		\$3,830,218.92

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 2/28/2023 Fund: 62 INTERNAL SERVICE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$780,580.81

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,196,200.00	
602	Less: Expenditures (\$1,328,771.90)		
	Less: Encumbrances (\$780,580.81)	(\$2,109,352.71)	\$86,847.29
	Total appropriated		\$867,428.10

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$867,428.10

Total liabilities and fund equity

\$4,697,647.02

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,196,200.00	\$2,109,352.71	\$86,847.29
Revenues	(\$2,196,200.00)	(\$153,434.14)	(\$2,042,765.86)
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,955,918.57</u>	<u>(\$1,955,918.57)</u>

Prepared and submitted by :

Board Secretary

Date



3/31/23

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	153,434	Under	2,042,766
Total	2,196,200	0	2,196,200	153,434		2,042,766
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	1,328,772	780,581	86,847
Total	2,196,200	0	2,196,200	1,328,772	780,581	86,847

Starting date 7/1/2022 Ending date 2/28/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,196,200	0	2,196,200	153,434	Under	2,042,766
Total	2,196,200	0	2,196,200	153,434		2,042,766
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,196,200	0	2,196,200	1,328,772	780,581	86,847
Total	2,196,200	0	2,196,200	1,328,772	780,581	86,847


DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: February 28, 2023

CASH REPORT				
FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	15,348,186.42	7,470,363.55	9,168,210.02	13,650,339.95
2 Special Revenue Fund - Fund 20	(574,426.81)	171,323.00	922,747.98	(1,325,851.79)
3 Capital Projects Fund - Fund 30	(397,935.73)	409,288.68	172,861.29	(161,508.34)
4 Enterprise Funds - Fund 61, Fund 62	40,746.85	250,189.91	657,580.72	(366,643.96)
5 Enterprise Fund (Fund 5X) Cafeteria	47,120.37	111,110.54	2,221.79	156,009.12
6 Total Governmental Funds (Lines 1 Thru 5)	14,463,691.10	8,412,275.68	10,923,621.80	11,952,344.98
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	7,000.00	3,035,835.27	3,035,835.27	7,000.00
8 Payroll Agency	511,563.56	2,411,534.52	2,781,270.29	141,827.79
9 Other (attach list) - Unemploy Insur	555,214.88	21.15	14,556.91	540,679.12
10 Total Trust & Agency Funds (lines 7 thru 9)	1,073,778.44	5,447,390.94	5,831,662.47	689,506.91
11	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00
13 Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	0.00	0.00
17 Escrow Direct	131,553.27	1,154.53	0.00	132,707.80
18 Total All Funds (lines 6,10,13,14,15,16, &17)	15,669,022.81	13,860,821.15	16,755,284.27	12,774,559.69

Prepared and Submitted By:



3/15/23

Date

Transfers by Transfer Number

Bergen County Vo-Tech Schools

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Start date 2/1/2023

End date 2/28/2023

04/17/23 08:49

TR#	Transfer Description	Amount	To Account		From Account	
10935	02/01/23 ::OPERATIONS SUPPLIES	50,000.00	11-000-262-610-DO	GENERAL SUPPLIES	11-000-262-420-DO	CLEANING
10933	02/08/23 :Academy- Other Objects	75.00	11-000-240-890-AC	OTHER OBJECTS	11-000-291-280-DB	TUITION REIMBURSEMENT
10934	02/09/23 :Academy- Grounds Supplies	2,201.00	11-000-263-610-DO	SUPPLIES AND MATERIALS	11-000-262-610-DO	GENERAL SUPPLIES
10936	02/14/23 :Technology- Equipment	2,761.62	12-000-252-732-DT	EQUIPMENT	11-000-252-610-DT	GENERAL SUPPLIES
10937	02/16/23 :EMS- Supplies	2,635.00	13-413-200-600-EM	SUPPLIES AND MATERIALS	13-413-200-500-EM	OTHER PURCHASED SERVICES
10940	02/24/23 :Adult Evening- Supplies	286.00	13-629-200-600-DA	SUPPLIES & MATERIALS	13-629-200-500-DA	OTHER PURCHASED SERVICES
10942	02/24/23 :Paramus Tech- Supplies	733.00	11-000-240-890-PT	OTHER OBJECTS	11-000-240-590-PT	OTHER PURCHASED SERVICES
10945	02/28/23 ::Academy- Equipment	23,434.00	12-000-100-730-AC	EQUIPMENT	11-140-100-618-AC	SUPPLIES AND
10956	02/28/23 ::Grounds- Supplies	6,609.00	11-000-263-610-DO	SUPPLIES AND MATERIALS	11-000-261-610-DO	GENERAL SUPPLIES
10959	02/28/23 ::GROUNDS EQUIPMENT	4,700.00	12-000-263-732-DO	EQUIPMENT-GROUNDS	11-000-261-610-DO	GENERAL SUPPLIES
10960	02/28/23 :TETERBORO EQUIPMENT	3,250.00	12-000-100-730-TT	INSTRUCTIONAL EQUIPMENT	11-310-100-610-TT	GENERAL SUPPLIES
		96,684.62	Report Total			

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	23-GNSV1-35293	08/14/24	888-998-7284
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/24	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/23	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/23	NJDEP@acenviro.com
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/24/23	NJDEP@acenviro.com
Affordable Interior Systems, Inc.	Furniture: Office, Lounge	19-FOOD-00876	04/30/23	hwoods@ais-inc.com
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/23	973-926-0166
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
Alliance Bus Group/Creative Bus Sales	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/23	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
Anchor Moving & Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	Mike.Jenkins@Movewithanchor.com
ARI Phoenix, Inc.	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	teklagoodwin@ari-hetra.com
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	06/30/23	732-929-0400
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	856-778-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/24	908-696-5587
Beyer Brothers, Corp.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00922	08/04/23	973-644-3200
Beyer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89263	11/20/23	201-943-3100
Beyer of Morristown, LLC (will be allowed to expire in NJSTART until the extension agreement letter has been signed)	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/23	973-644-3200
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/23	800-578-8858
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	info@broadwaymovers.com
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	04/30/23	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office	81721	04/30/23	973-795-6463
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/23	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40462	08/11/23	isqbidadmin@cusa.canon.com
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Computer Equipment, Peripherals & Related Services	89974	07/31/23	866-773-7348
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	07/31/23	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	07/31/23	866-776-7415
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/23	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/23	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/23	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/23	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/23	201-666-0131
Commercial Interiors Direct Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	sales@commercialinteriorsdirect.com
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Concord Products Co Inc	Furniture: Office & Lounge	81614	04/30/23	856-933-3000
Consolidated Steel & Aluminum Fence Co., Inc.	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/23	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88697	10/31/23	contracts@coreiaq.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/23	908-879-2525
Daco Limited Partnership dba Dauphin	Furniture: Office & Lounge	81616	04/30/23	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/23	GovContractSupport@JohnDeere.com
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	07/31/23	Stephanie.Schrader@dell.com

Deil Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Dillo Technologies, Inc.	Telecommunications Equipment and Services	80812	01/31/24	kathy.creagan@dlrod.com
EB Fence, LLC	Furniture, Office & Lounge	81731	04/30/23	800-876-2120
EB Fence, LLC	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/23	609-704-8884
Elate Moving, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25661	10/31/25	info@elatemoving.com
EMC	Computer Equipment, Peripherals & Related Services	89968	07/31/23	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-396-1211
Epulix Technology Inc. (Lenovo)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Exemplis Corp.	Computer Equipment, Peripherals & Related Services	89968	07/31/23	609-528-8912
Exemplis, Inc.	Radio Communication Equipment and Accessories	83891	04/30/23	201-541-1200
Fasteral	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
Freestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25660	10/31/25	joseph.hantonio@gmali.com
Firm Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/23	781-828-0026
Forbo Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg. Forbo	81749	06/30/23	570-450-0222
FP Mailing Solutions (Francotyp Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-827-5837
Frank Mazza and Son, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Mating, Supplies & Install	81756	06/30/23	908-686-6333
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/23	609-561-5300
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Franklin Griffith Electric, LLC	Electrical Equipment & Supplies North, Central & South Regions	88957	07/31/23	s.adams@frankelec.com
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	greg@genesafety.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88696	10/31/23	cassandra.kaliev@gshgroup.com
Gillespie Group	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Mating, Supplies & Install	81756	06/30/23	908-686-6333
Gillespie Group	Carpet/Flooring/Supply & Install - Mfg. Forbo	81749	06/30/23	info.na@forbo.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/23	jennifer.higginson@mannington.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
GM Data Communications, Inc.	Communication Wiring Services	88736	03/31/24	gmda@gmdatacom.com
GovConnect	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-4252
Granger	Computer Equipment, Peripherals & Related Services	89974	07/31/23	800-800-0019
Graybar Electric Company, Inc.	Industrial Products/MRO Supplies & Equipment (1#M0002)	19-FLEET-00566	06/30/23	877-888-4470
Hach Company	Cabling Products & Services, Data Center Management Solutions	85151	10/09/23	nicholas.carr@hachbar.com
Hannon Floor Covering	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannon Floor Covering	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Mating, Supplies & Install	81756	06/30/23	908-686-6333
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mfg. Forbo	81749	06/30/23	908-686-6333
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Hentlage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/23	609-513-1513
Hentlage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Hentlage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81751	06/30/23	609-513-1513
Hentrich Fleet Services	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Hentrich Fleet Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/23	800-698-9825
Hentrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/23	800-698-9825
High Point Furniture Industries HPFI	Furniture, Office & Lounge	81621	04/30/23	336-431-7101
Hitchhiker Vanline, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	07/31/23	uscommunities@homedepot.com
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	973-347-4210
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs	89257	11/20/23	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	07/31/23	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	07/31/23	debra.lee@hp.com
Impac Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00606	07/31/23	281-445-1100
Indiana Furniture Industries	Furniture, Office & Lounge	81622	04/30/23	800-422-5727
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Mating, Supplies & Install	81756	06/30/23	800-336-0225 ext. 5635
J & J Industries dba J & J Invasion	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/23	800-241-4586
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/24	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	04/23/23	kristina.mccudden@jci.com
Johnson Communication	Communication Wiring Services	88766	03/19/24	201-428-2025
Johnson G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/23	201-428-2025
Johnson G P, Inc. Communication	Cabling Products & Services: Data Center Management Solutions	85152	10/09/23	bmahoney@icnl.com
Keehn Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/24	201-489-4454
Keer Electrical Supply Co., Inc.	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Keyport Army/Navy	Protective Clothing and Footwear	16-FOOD-00112	04/20/23	link@keyportarmynavy.com
Kruger International	Furniture, Office & Lounge	81720	04/30/23	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/23	800-421-5354
Lawmen Supply	Law Enforcement Firearms Equipment and Supplies (Jason Dune, rep)	17-FLEET-00740	04/30/23	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/23	800-890-8198

Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/24	215-741-3960
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	07/31/23	sweldon@lenovo.com
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88689	10/31/23	david.strobino@limbachinc.com
Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Mancon, LLC	NJDOT Parts Warehouse Management	18-GNSV1-00858	06/03/24	awickard@manconinc.com
Mannington Commercial	Carpet/Flooring/Supply & Install - Mfg. Mannington	81751	06/30/23	708-602-6517
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	88692	10/31/23	bhartline@marleecontractors.com
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	07/31/23	703-673-7871
Millennium Communications Group, Inc.	Communication Wiring Services	88740	03/19/24	973-296-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/23	215-943-9100
Mohawk Carpet Distribution, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Motorola Solutions, Inc.	Radio Communication Equipment and Accessories	83909	04/30/23	609-324-3653
MRA International	Computer Equipment, Peripherals & Related Services	89974	07/31/23	732-222-0997
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	10/31/23	lc@multitempmech.com
Municipibid	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/23	800-531-6074
National Office Furniture	Furniture: Office & Lounge	81721	04/30/23	800-482-1213
New Jersey D+A152:E152oor Works	Overhead/Rolling Doors & Operators, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/23	732-651-1600
Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	rcarter@paloaltonetworks.com
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	fleetbids@partsauthority.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/24	804-496-6912
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/24	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/23	000-000-0000
Quadiant, Inc.	Mailroom Equipment & Maintenance	41267	04/14/24	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	908-686-6333
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mannington	81751	06/30/23	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/23	mike.pallotta@ricoh-usa.com
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Route 23 Auto Mall	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/23	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/23	732-363-0600
Safeco	Furniture: Office & Lounge	81729	04/30/23	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/23	201-867-3309
Shaw Industries, Inc., dba Shaw Contract Flooring Services	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	23-FOOD-18184	06/30/23	908-884-6324
Simonik Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	rkandetzke@simonikallied.com
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	40116	07/31/23	732-868-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	info@steedlemoving.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tele Measurements, Inc.	Video Conferencing Equipment & Services	81123	01/31/24	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856 472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
Trius, Inc.	Customized Snow Plows and Related Components, NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	laltamura@triusonline.com
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/14/23	201-963-9312
Turnout Uniforms	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/14/23	973-812-1568
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/23	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/24	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	04/30/23	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	04/30/23	888-926-2766
Warshauer Generator, LLC	Mobile Light Towers	19-FLEET-00839	05/02/23	732-741-6400
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/23	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/24	609-434-5671
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com

R. PRESS, INC. T/A RIDGEWOOD PRESS
BID #23-PC9 State ID #79-BCTSC

Item #	Product Description	Estimated Quantity per Year (based on qty of 500)	Quantity 500	Quantity 1000	Quantity 2000	Quantity 5000	Quantity 7500	Quantity 10,000
1	8 1/2 " x 11" Letterhead 24# Classic Laid 3/0 black/PMS 321/PMS 872. Tech Logo Color: Natural White	40 (current BT logo)	\$170	\$209	\$320	\$680	\$980	\$1,300
2	8 1/2 " x 11" Second Page (Blank) Bond 24# Classic Laid Color: Natural White	15 (current BT logo)	\$59	\$100	\$165	\$410	\$600	\$625
3	Business Card 2" x 3.5" 80# Classic Laid 3/0 (all 3 colors) black/PMS 321/ PMS 872. Tech Logo Color: Natural White	40 (current BT logo)	\$150	\$198	\$242	\$360	\$440	\$560
4	#10 Window Envelopes /Security Tint 24# Return address on front top left. Ink Color: Black	10 (current BT logo)	\$109	\$149	\$242	\$485	\$684	\$835
5	#10 Window Envelopes /Security Tint 24# Return address on front top left. Ink Color: Black (Payroll)	10 (current BT logo)	\$109	\$149	\$242	\$485	\$684	\$835
6	#10 Envelopes, 24lb white wove, black ink, address on front top left	10 (current BT logo)	\$88	\$105	\$205	\$380	\$560	\$685
7	6"x 9" White Booklet Envelope 28# Long flap-black ink, 1 sided typesetting. Return address on front top left (can be either Tech or SS logo)	1 (current BT logo)	\$118	\$175	\$283	\$625	\$875	\$1,095
8	9" x 12" Open End Poly Window Envelope 28# White poly self-peel & seal with either logo and return address on front top left <u>Window placement: Approx size 3" down from top & 1/2" from left edge. Window Size: 4" width x 1 1/8" height.</u> Ink Color: Black	6 (current BT logo)	N/A	N/A	N/A	\$2,590	\$3,310	\$3,620
9	9" x 12" Open End White Envelope 28# Gum only with either Logo and return address on front top left. Ink Color: Black	2 (current BT logo)	\$190	\$255	\$450	\$1,017	\$1,510	\$1,890
10	9" x 12" Open End Brown Kraft Envelope 28# peel and seal with either Logo and return address on front top left. Ink Color: Black	1 (current BT logo)	\$294	\$410	\$823	\$1,541	\$2,127	\$2,763
11	10" x 13" Open End White Envelope 28# peel & seal with either Logo and return address on front top left. Ink Color: Black	2 (current BT logo)	\$240	\$364	\$643	\$1,375	\$2,045	\$2,596
12	10" x 13" Open End Brown Kraft Envelope 28# either Logo and return address on front top left. "Public Bid" to be imprinted on lower front of envelope on left side. Approx. size of Imprint to be 1" high x 2 1/2" wide Ink Color: Black	1 (current BT logo)	N/A	N/A	N/A	\$1,350	\$2,010	\$2,570
13	Business Card 3.5" x 3.5" 65lb Mohawk Vellum Finish 1 color/2 sided, PMS 321. Color: Ivory, Uneven fold-over (must be scored and folded for delivery)	2 (current BT logo)	\$170	\$182	\$240	\$479	\$625	\$710

Item #	Product Description	Estimated Quantity per Year (based on qty of 500)	Quantity 500	Quantity 1000	Quantity 2000	Quantity 5000	Quantity 7500	Quantity 10,000
14	Technical School Cash Receivable Forms, 20# stock both pages. 2 part numbered (in red) form (white & yellow) with PMS ink color, 2 hole punched on bottom. Must be wrapped by 100/ct. 8.5 x 11"	1	\$321.16	\$466	\$489	\$798	\$1,080	\$1,400
15	Monthly Evaluation Report-Five-Part NCR Form, Part 1 & 5 is 15lb NCR and Part 2, 3 & 4 is 14lb NCR. Black Ink (must be shrink wrapped in 100's)	2	\$361	\$425	\$579	\$1,023	\$1,289	\$1,675
16	Special Services Letterhead 8.5" x 11" with full bleeds. Stock is premium 70# cougar opaque smooth stock. Must be printed traditionally with ink- offset ONLY, no digital/Xerox type production. Must print spot PMS ink colors aqua-Pantone 3252 C yellow-Pantone 123 C deeper blue-Pantone 7693 C	50	\$169	\$196	\$299	\$360	\$487	\$657
17	8 1/2 " x 11" Second Page (Blank) Bond premium 70# cougar opaque smooth stock	10	\$56	\$70	\$115	\$155	\$225	\$275
18	Special Services Business Cards 2" x 3.5" with full bleeds and heavy coverage. Cards are two-sided- all colors same front & back. Stock is 14pt smooth cougar opaque cover. Must be printed traditionally with ink- offset ONLY, no Digital/ Xerox type production. must print Spot PMS Ink Colors. aqua-Pantone 3252 C yellow-Pantone 123 C, deeper blue-Pantone 7693 C	50	\$66	\$79	\$125	\$162	\$202	\$262
19	Special Services Standard #10 Envelope Stock is premium 70# cougar opaque cover, must be printed traditionally with ink – offset ONLY- no digital/Xerox type production. Logo and return address on front top left aqua-Pantone 3252 C yellow-Pantone 123 C deeper blue-Pantone 7693 C	30	\$187	\$235	\$335	\$449	\$686	\$883
20	Not Awarding	-----	-----	-----	-----	-----	-----	-----
21	Technical Schools (New Logo) Letterhead 8.5" x 11" with full bleeds. Stock is premium 70# cougar opaque smooth stock. Two-color. Must be printed traditionally with ink- offset ONLY, no digital/Xerox type production. Must print spot PMS ink colors PMS #7404 gold and black	40	\$169	\$196	\$299	\$360	\$487	\$657
22	8 1/2 " x 11" Second Page (Blank) Bond premium 70# cougar opaque smooth stock.	15	\$56	\$70	\$115	\$155	\$225	\$275
23	Technical Schools Business Cards 2" x 3.5" with full bleeds and heavy coverage. Cards are two-sided- all colors same front & back. Stock is 14pt cougar opaque cover. Must be printed traditionally with ink- offset ONLY, no digital/Xerox type production must print Spot PMS Ink Colors. PMS #7404 gold and black	250	\$66	\$79	\$125	\$162	\$202	\$262

Item #	Product Description	Estimated Quantity per Year (based on qty of 500)	Quantity 500	Quantity 1000	Quantity 2000	Quantity 5000	Quantity 7500	Quantity 10,000
24	Technical Schools Standard #10 Envelope Stock is premium 70# cougar opaque smooth cover, must be printed traditionally with ink – offset ONLY- no digital/Xerox type production. Must print spot PMS ink colors. 2-color. Logo and return address on front top left PMS #7404 gold and black	100	\$187	\$225	\$335	\$449	\$686	\$883
25	POCKET FOLDER (Technical Schools) Tri-Panel 3 Pocket Letter Size Presentation Folder Size: 9" x 12". Side 1 Imprint: 2 color Stock: 12pt C1S White Semi-Gloss Coating: Aqueous Satin Coating – Full coating of printed side Slits: None left pocket; None center pocket; None right pocket. Must print spot PMS colors (PMS 7404 and black). No digital/ xerox type reproduction.	20	\$1,390	\$1,830.75	\$2,766	\$5,605	\$7,830	\$9,945
26	Business Card 2" x 3.5" 80# Classic Laid. 3/0 (all 3 colors) black/PMS 321/ PMS 872 Tech Logo. Color: Natural White. 2-sided card (to read on back of the card: www.bergen.org in black, Font size 12	4 (current BT logo)	\$157	\$205	\$255	\$350	\$430	\$540
27	#10 Envelopes. 24# Classic Laid PMS 321/ PMS 872 with Tech logo and return address on front top left Color: Natural White	20 (current BT logo)	\$237	\$325	\$495	\$1,125	\$1,579	\$1,888

JS/DT/jd/kk

BCTS/BCJC
ITA CONTRACT LOG
BOARD RESOLUTION, APRIL 24, 2023

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324 V1	American Institute	3203	317024	PLEASANT, Kortney	3/27/23 - 3/22/24	4,000	LT	1080
20.831.130.324 V1	Jersey Tractor	U197	317005	NARANJO-BONILLA, Herald	4/3/23 - 4/28/23	2,625	TM	80
20.831.130.324 V1	LasComp	C273	317007	ORTIZ, Olimpia	3/27/23 - 8/11/23	4,000	TM	400
20.831.130.324 V1	LasComp	C273	317007	TIMOL-FRANCIS, Jacinth	4/17/23 - 8/4/23	4,000	TM	320
20.831.130.324 V1	LasComp	C273	317007	WEEKLEY, Irene	4/17/23 - 9/1/23	4,000	DS	400
20.831.130.324 V1	Robotech CAD	3876	317001	KIM, Nicholas	4/17/23 - 6/22/23	4,000	DS	200
20.831.130.324 V1	Rutgers EE Camden	5714	317035	NOYES, Patrick	3/13/23 - 4/17/23	3,500	DS	100
20.825.130.324 V1	American Institute	3203	317024	LEE, Steve	5/15/23 - 5/3/24	4,000	DS	960
20.825.130.324 V1	Bergen Community	5600	317004	PINA, Patricia	5/1/23 - 6/18/23	2,500	TM	90
20.825.130.324 V1	Bergen Community	5600	317004	SUTTON, Johnna	6/6/23 - 10/27/23	2,525	DS	460
20.825.130.324 V1	Jersey Tractor	U197	317005	BELL, Grady	3/27/23 - 5/5/23	4,000	TM	180
20.825.130.324 V1	Jersey Tractor	U197	317005	HARRIS, Tyrell	4/10/23 - 5/19/23	4,000	TM	120
20.825.130.324 V1	Jersey Tractor	U197	317005	PATTERSON, Asha	4/10/23 - 5/19/23	4,000	TM	180
20.825.130.324 V1	Jersey Tractor	U197	317005	WILKINS, Kyler	4/3/23 - 5/12/23	4,000	TM	180
20.825.130.324 V1	LasComp	C273	317007	IFRAIMOVA, Paulina	4/17/23 - 8/4/23	4,000	DS	320
20.825.130.324 V1	LasComp	C273	317007	NUNN, Christine D	4/17/23 - 9/1/23	4,000	DS	400



Apr 17, 2023

Bergen County Technical Schools

Adult & Continuing Education

NAME	Angelo Curro
EMAIL	angelo.curro@moen.com
PHONE	862-330-7066

Terms and Conditions

***Wholesaler must have a branch located within 250 miles of the project to qualify for drop shipment directly to the job site. Material ordered by a wholesaler located further than 250 miles from the project will be shipped to the wholesaler at which time they will be responsible for shipping the material from the ordering branch to the job site**

Table of Contents

DESCRIPTION	PAGE
Misc Collective Images	4



Commercial 1/2" Cc Connection With Integral Stops

Qty: 4

List: \$168.05



Commercial 1/2" Ips Connection With Integral Stops - Chrome

Qty: 4

List: \$168.05



Commercial Posi-temp Tub And Shower - Chrome

Qty: 3

List: \$254.90



Commercial Transfer Posi-temp Tub And Shower - Chrome

Qty: 1

List: \$712.90



M-dura Manual Flush Valve 3/4" Urinal - Chrome
Qty: 2
List: \$198.30



Cartridge Puller
Qty: 2
List: \$56.45



Chateau Two Handle Kitchen Faucet - Chrome
Qty: 1
List: \$164.85



Chateau One Handle Bathroom Faucet - Chrome
Qty: 2
List: \$212.80



Chateau Two Handle Bathroom Faucet - Chrome

Qty: 2

List: \$195.80



(SENT VIA EMAIL johsus@bergen.org)

March 27, 2023

Bergen County Technical Schools
540 Farview Avenue
Paramus, NJ 07652

ATT: Mr. John Susino
Business Administrator

Re: Proposal for Professional Services for Interior Renovations at Ender Hall at Bergen County Technical Schools – Paramus Campus
D/R Proposal #23-06

Dear Mr. Susino:

As per your request, we are pleased to have this opportunity to submit our proposal to provide architectural and engineering services for the interior renovations at Bergen County Technical Schools, Ender Hall – Paramus Campus. Based upon our conversations, the scope of work will include the renovation of the existing classrooms E159, E161, and E197.

Based on our understanding, Di Cara | Rubino Architects will provide the following:

I. SCOPE OF SERVICES:

A. Schematic Design:

- Review existing drawings
- Site visits to confirm existing conditions
- Establish and verify program needs
- Code analysis and ADA review
- Develop/refine the selected option meeting the established program
- Establish preliminary project schedule and phasing plan
- Submit required documents to the NJ Department of Education for review and approval, including state applications

B. Construction Documents:

- Upon approval of the Design Development phase by the Owner, Di Cara | Rubino Architects will prepare Construction Documents for the project consisting of architectural plans, details, sections, elevations, mechanical/electrical drawings, and specifications for public bidding
- Plans will be submitted for local code review



Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 2 of 6

C. Bidding/Negotiation:

- It is our understanding that this project will be performed as part of a state consortium.
- Respond, as needed, to Contractor questions about the proposed project
- Issue addenda, as needed, to Contractor inquiries during the bidding process
- Attend bid opening
- Review state proposal and review with the Board of Education
- Attend Board of Education meetings, as required

D. Contract Administration:

- Visit the site at approximately bi-weekly intervals to become familiar with the progress and quality of the work and determine, in general, if the work is proceeding in accordance with the Contract Documents
- Keep the Owner informed of the progress and quality of the work
- Attend regular project job meetings
- Review RFI's
- Review shop drawings
- Review payment applications
- Prepare punch list
- Attend all job meetings
- Review project closeout documentation
- Review the progress of work and project schedule

II. FEE PROPOSAL:

The fees for professional services as outlined above are as follows:

A. Schematic Design Phase	\$ 14,000.00
B. Construction Document Phase	\$ 47,000.00
C. Bidding	\$ 14,000.00
D. Contract Administration	\$ 20,000.00
E. Total	\$ 95,000.00

Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, photocopies, printing, plotting and facsimiles and will be invoiced at 1.15 times the expense. Based upon similar projects of this size, reimbursable expenses can be capped to not exceed \$5,000.00.



*Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 3 of 6*

III. PROJECT BUDGET:

The construction cost for this proposed project is estimated to be approximately \$600,000.00, and together with associated soft costs of 25%, the total project budget is estimated to be \$750,000.00.

Exclusions:

The following services are excluded from the basic services outlined in this proposal:

- Identification and/or abatement of hazardous materials including, but not limited to, asbestos, lead, or soil contaminants
- Environmental engineering
- Utility assessments
- Zoning/Planning Board Meetings
- Surveys, testing, or environmental studies
- Off-site improvements
- Interior design services
- Testing and commissioning of M/E/P systems
- Renderings and/or models
- Filing fees, permits, and applications
- Legal services



Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 4 of 6

Conditions:

Standard of Care: Services performed by Di Cara | Rubino Architects under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty, guarantee, or fiduciary responsibility is included or intended in this Agreement, or in any report, opinion, document or otherwise.

Hidden Conditions Verification of Existing Conditions: It is understood by the parties to this Agreement that the remodeling or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions that are hidden from view. Because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure or its equipment, the Owner agrees that, where verification of existing conditions is impractical or impossible, and where the Architect has used reasonable care and diligence in the making of assumptions, the Owner will hold harmless, indemnify, and defend the Architect from and against any and all claims arising out of the professional services provided under this Agreement.

Safety: Di Cara | Rubino Architects is not responsible for the implementation, discharge, or monitoring of construction safety standards or practices. These items are explicitly excluded from our scope.

Hazardous Materials: Di Cara | Rubino Architects is not responsible for identification and/or removal of hazardous materials including, but not limited to, asbestos, lead and contaminated soils.

Limit of Liability: Client agrees that Di Cara | Rubino Architects' liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be limited to an amount equal to Di Cara | Rubino Architects' fee. Di Cara | Rubino Architects, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall Di Cara | Rubino Architects be liable for special, consequential, or exemplary damages or for damages due to delay in the work.

Ownership of Documents: Client may use the documents for the project or purposes contemplated by this Agreement. Client may not reuse the documents, or any of Di Cara | Rubino Architects' concepts or approaches in the Proposal to Client, for any extension of the project or other project without our prior written consent. Any unauthorized reuse or extension of Di Cara | Rubino Architects' work is at Clients' sole risk and without liability to Di Cara | Rubino Architects, and Client will indemnify, defend, and hold Di Cara | Rubino Architects harmless from all claims or damages arising from any unauthorized reuse or extension of our work. All documents related to a project will be destroyed in accordance with Di Cara | Rubino Architects' Document Retention Guidelines in effect at that time.

Indemnification/Hold Harmless: The Owner agrees to indemnify, defend, and hold harmless Di Cara | Rubino Architects, their respective trustees, officers, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith arising from a third party claim on account of the loss of life, property or injury or damage



Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 5 of 6

to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly in whole or in part by the negligent act of or omission of the Client, and/or anyone directly or indirectly employed by the Client.

Entire Agreement: This Proposal and conditions together with the AIA B.101 Standard Form of Agreement Between Owner and Architect (Architect of Record) constitute the entire agreement between Client and Di Cara | Rubino Architects. If a Purchase Order (PO) or similar document is used in conjunction with this Agreement, it shall be for the sole purpose of defining quantities and fees to be provided hereunder, and to this extent only are incorporated as a part of this Agreement. Any preprinted terms and conditions included in such PO or similar documents shall not be incorporated and such PO or similar documents shall not be otherwise construed to modify, amend, or alter the terms of this Agreement.

Limitations: The Team will rely on the accuracy of any information submitted to us by the District in the performance of our services, and will not be held responsible for errors or inaccuracies contained in information provided to us. In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be modified as appropriate. We would notify you as soon as possible if potentially significant areas of concern are encountered.

Preliminary Budgeting: A preliminary budget will be prepared and issued as part of the scope of work for approval. The budget will be incorporated into submission to the Department of Education. When providing opinions or estimates of probable construction costs upon request of the Board, such budgets are based on DiCara | Rubino Architects' (DRA) experience and qualifications and only represents our judgment as a professional generally familiar with the industry. It is recognized that neither DRA, nor the Board has control over, among other things: (1) the cost of labor, materials or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, DRA cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Board agrees that DRA cannot be held liable for any damages claimed to have arisen out of construction costs exceeding DRA estimates of same, if any.

Sub-Consultant Charges: In the event that a sub-consultant charge is incurred outside of the original scope of work in this proposal, these additional fees incurred by Di Cara | Rubino Architects will be billed at 1.2x the expense to the Client. These fees are different than reimbursable expenses, which are billed at the stated rate found in this proposal.



Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 6 of 6

Thank you for your time and consideration and the opportunity to be of service. On behalf of Di Cara | Rubino Architects, we look forward to assisting the Bergen County Technical Schools with this project. If this proposal is acceptable, please sign below, initial each page, and return one copy for our records, authorizing Di Cara | Rubino Architects to proceed.

If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

DI CARA | RUBINO ARCHITECTS

A handwritten signature in black ink, appearing to read "Allen J. Barnett", written over a horizontal line.

Allen J. Barnett, AIA
Principal

AB

cc:

Accepted by:

Mr. John Susino
Business Administrator

Date: _____

Accepted:
_____***Initial***



(SENT VIA EMAIL johsus@bergen.org)

March 27, 2023

Bergen County Technical Schools
540 Farview Avenue
Paramus, NJ 07652

ATT: Mr. John Susino
Business Administrator

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D/R Proposal #23-06

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Mr. John Susino
March 27, 2023
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*Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 3 of 6*

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Mr. John Susino
March 27, 2023
Proposal No. 23-06
Page 4 of 6

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Mr. John Susino
March 27, 2023
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Mr. John Susino
March 27, 2023
Proposal No. 23-06
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If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

DI CARA | RUBINO ARCHITECTS

A handwritten signature in black ink, appearing to read "Allen J. Barnett", written over a horizontal line.

Allen J. Barnett, AIA
Principal

AB

cc:

Accepted by:

Mr. John Susino
Business Administrator

Date: _____

Accepted:
_____***Initial***

AGREEMENT FOR TRACK FACILITY USE

THIS AGREEMENT is entered into on this _____ day of _____, 2023 by and between the Board of Education of the Bergen County Technical Schools, a public board of education organized and existing under N.J.S.A. 18A:54-1 et seq. with offices located at 540 Farview Avenue, Paramus, NJ 07652 ("Board" or "Bergen Tech") and Fairleigh Dickinson University with offices located at 1000 River Road, Teaneck, NJ 07666 ("University" or "FDU").

WHEREAS Bergen Tech is the owner of various schools and their associated athletic fields and tracks; and

WHEREAS, FDU has a need to use the track at Bergen Tech's Bergen County Academies track in Hackensack, New Jersey on a temporary basis, from 6 a.m. to 8 a.m. on Mondays, Tuesdays, and Wednesdays from April 3, 2023 through May 22, 2023; and

WHEREAS, Bergen Tech and FDU wish to enter into an agreement regarding the use of Bergen Tech's track facility at the Bergen County Academies by FDU on a temporary basis;

NOW, THEREFORE, in consideration of the mutual agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Use of Permitted Facility

- a. Bergen Tech hereby grants a non-exclusive license to FDU, its students, agents, servants and employees, to enter upon and use the track facility located at the Bergen County Academies, 200 Hackensack Avenue, Hackensack, New Jersey 07601 ("Track Facility") for the sole and limited purpose of using the Track Facility consistent with the Terms and Conditions set forth in this Agreement. It is understood and agreed that the Track Facility shall not be utilized by FDU for purposes of hosting any track meets or for any other purpose.
- b. FDU may utilize the Track Facility from April 3, 2023 and through and until May 22, 2023 on Mondays, Tuesdays, and Wednesdays from 6:00 a.m. through 8:00 a.m. It is understood and agreed that FDU and its users will vacate the Track Facility promptly at 8:00 a.m. on the dates that FDU uses the Track Facility.
- c. FDU represents that it has been provided an opportunity to inspect the Track Facility prior to the commencement date of this Agreement, has inspected the Track Facility, and finds that it is good condition and appropriate for its use.

2. Term

- a. The Term of this Agreement shall commence on April 3, 2023 and shall conclude on May 22, 2023.
- b. FDU or the Board shall have the right to terminate this Agreement in respect of the Track Facility at any time upon fourteen (14) days written notice to the other party. In

the event of such termination, or upon the expiration of this Agreement, FDU shall leave the Track Facility in the same condition as the Track Facility was in immediately prior to the effective/commencement date of this Agreement.

3. Responsibilities

- a. To the extent that individuals require transportation to the Track Facility consistent with this Agreement, FDU represents that such transportation shall be the responsibility of the individuals and/or their respective families.
- b. FDU shall ensure that the Track Facility shall be used only on the days and at the times set forth in this Agreement. FDU and all participants using the Track Facility shall do so consistent with the Board's policies with respect to facilities usage.
- c. In order to provide Bergen Tech with an opportunity to monitor the load on the Track Facility, FDU shall provide the Board with a list of all individuals and sports activities or events, who will be participating and using the Track Facility.
- d. FDU and Bergen Tech shall work together for the preservation of the Track Facility. To that end, it is understood and agreed that the decision whether to close the Track Facility due to adverse weather conditions shall be made in the sole discretion of Bergen Tech who shall promptly inform FDU of the same.
- e. The Board reserves and maintains its unrestricted right to use the Track Facility at such times as it may require. The Board shall exercise good faith to prevent any interruption by the Board, its authorized agents, servants and employees, of FDU's use of the Track Facility except where necessary.
- f. FDU shall not install any improvement upon the Track Facility or other lands and premises owned by the Board without the express written permission of the Board. FDU acknowledges and agrees that in the event the Board shall permit the installation of any improvement, FDU shall be solely responsible for all costs thereof including but not limited to costs associated with the installation and removal of the improvement.
- g. Bergen Tech shall provide such maintenance of the Track Facility as it typically provides in the due course of its educational operation. It is understood and agreed that Bergen Tech shall be under no obligation to provide any further or additional maintenance on account of FDU's use of the Track Facility.
- h. FDU shall use and maintain the Track Facility during the term of this Agreement in a clean and tidy state on each day that it is using the Track Facility and throughout the term of this Agreement.
- i. FDU shall have the sole responsibility and authority over all individuals at all times while they are on the Track Facility or other property of the Board under this Agreement. Upon the conclusion of each practice session at the Track Facility, FDU

shall take reasonable steps to ensure that participants vacate the Track Facility in a timely and orderly fashion.

4. Insurance and Indemnity Obligations

- a. FDU shall indemnify and hold harmless Bergen Tech and its employees, representatives, officers, agents and employees from and against any and all liability, loss, harm, claims, demands, actions or suits whatsoever, including reasonable attorneys' fees, made against Bergen Tech arising out of or connected with FDU's use of the Track Facility except to the extent that any such liability, loss, harm, claims, demands, actions or suits occur as a result of the gross negligence or willful misconduct of Bergen Tech or its employees, agents, contractors, and licensees.
- b. In the event any damage or injury to any individual using or on the Track Facility in connection with this Agreement, or to their property, FDU shall provide prompt notice to the Board of the incident and/or of any claim threatened or made, or any suits instituted against FDU which could result in a claim or right to indemnification as provided herein, shall cooperate in the defense of any such claim or action, and not settle such action or claim without the prior consent of Bergen Tech, which consent shall not be unreasonably withheld. This provision shall survive termination of this Agreement.
- c. In the event of any damage to the Track Facility caused by FDU or any participants of its track program, FDU shall notify Bergen Tech of the scope of damage and how it was caused. Bergen Tech shall arrange for repair of any such damage and FDU shall be responsible to pay for the reasonable cost of repairing such damage.
- d. FDU and Bergen Tech shall throughout the Term of this Agreement, each at its sole cost and expense take out and maintain in full force and effect commercial general liability insurance and each shall provide the other prior to the commencement date of this Agreement a Certificate of Insurance evidencing that each party, respectively, carries insurance coverages in the amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. The Certificate of Insurance provided by each party shall state that the other party is an Additional Insured on the party's insurance policy. Each party agrees to maintain such insurance coverage in full force and effect throughout the term of this Agreement. Either party's failure to maintain the insurance coverage required by this provision shall constitute a material breach of this Agreement entitling the other to immediately terminate this Agreement.
- e. In the event of cancellation or termination of any of the aforementioned insurance policy/policies, each party acknowledges and agrees that it shall not be released from any and all obligations and liabilities arising from losses that would typically be covered by such insurance. This provision shall survive termination or expiration of this Agreement.

5. General Provisions

- a. Nothing contained herein shall be construed as conferring upon FDU any property rights in the land, real property, premises or facilities of Bergen Tech, including in the Track Facility. The parties each confirm that the terms and provisions of this Agreement are intended to apply to the Track Facility only and shall not be construed so as to create, either expressly or by implication, any agreement governing the use of any other track, field, land or other facility in which Bergen Tech may have an interest.
- b. Should any provision of this Agreement be found to be contrary to law or not enforceable, it shall be considered separate and severable from the Agreement and the remaining provisions of the Agreement shall remain in force and binding upon the parties hereto as though the provision(s) had never been included.
- c. FDU shall not assign any of its rights hereunder without the prior written permission of Bergen Tech, whose permission may be unreasonably withheld in its sole discretion.
- d. This Agreement and the recitals herein constitute the complete and exclusive statement of Agreement between the Parties, which supersedes all proposals, oral or written, and all other communications or representations between the Parties relating to the subject matter of this Agreement.
- e. This Agreement may be changed only by a written amendment signed by the authorized representative(s) of each party.
- f. This Agreement shall be interpreted under and governed by the laws of the State of New Jersey. Venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Bergen County Vicinage and the parties hereto consent to the same.
- g. Signatures to this Agreement transmitted by facsimile or electronic mail in "portable document format" (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document will have the same effect as physical delivery of the paper document bearing the original signature. This Agreement may be executed in counterparts.

6. Notice

Any notice to be given pursuant to this Agreement shall, unless otherwise specified in the Agreement, be delivered or sent by certified mail/return receipt requested or overnight courier and via email as follows:

As to FDU:

As to Bergen Tech:

Board of Education of the Bergen County Technical Schools
Attn: John Susino, School Business Administrator/Board Secretary
540 Farview Avenue
Paramus, NJ 07652
Telephone (201) 343-6000 ext 4056
Email: johsus@bergen.org

IN WITNESS WHEREOF, the parties hereto, duly authorized, have caused these presents
to be signed by their authorized corporate officers.

BOARD OF EDUCATION OF THE BERGEN COUNTY TECHNICAL SCHOOLS

By: _____
Name:
Title:

Date: _____

FAIRLEIGH DICKINSON UNIVERSITY

By: _____
Name:
Title:

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 200 Jefferson Park Whippany NJ 07981	CONTACT NAME: Carmel Kretchmer PHONE (A/C, No, Ext): 973-939-3600 E-MAIL ADDRESS: carmel_kretchmer@ajg.com FAX (A/C, No): 973-299-1864
INSURED Fairleigh Dickinson University 1000 River Road Teaneck NJ 07666	INSURER(S) AFFORDING COVERAGE INSURER A: United Educators Ins, a Reciprocal Risk Retention INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 10020

COVERAGES**CERTIFICATE NUMBER:** 1959929392**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> AI CGL 06-2008 <input checked="" type="checkbox"/> Ded: \$5,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			K9054C	10/1/2022	10/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ INCLUDED GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Use of outdoor track for spring. April 3, 2023 – May 22, 2023 (Monday, Tuesday, Wednesday, 6pm – 8pm).

CERTIFICATE HOLDER**CANCELLATION**Bergen Academy High School
200 Hackensack Avenue
Hackensack NJ 07601

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGREEMENT FOR TRACK FACILITY USE

THIS AGREEMENT is entered into on this _____ day of _____, 2023 by and between the Board of Education of the Bergen County Technical Schools, a public board of education organized and existing under N.J.S.A. 18A:54-1 et seq. with offices located at 540 Farview Avenue, Paramus, NJ 07652 ("Board" or "Bergen Tech") and the City of Hackensack with offices located at 321 State Street, Hackensack, NJ 07601 ("Hackensack" or "City").

WHEREAS Bergen Tech is the owner of various schools and their associated athletic fields and tracks; and

WHEREAS, Hackensack's junior track program will be losing its practice facility at Hackensack High School on May 31, 2023 through August 18, 2023 as a result of anticipated renovations to the facility; and

WHEREAS, Bergen Tech and Hackensack wish to enter into an agreement regarding the use of Bergen Tech's track facility at the Bergen County Academies on a temporary basis for purposes of providing Hackensack's junior track program a location for its practices;

NOW, THEREFORE, in consideration of the mutual agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Use of Permitted Facility

- a. Bergen Tech hereby grants a non-exclusive license to Hackensack, and to the athletes and coaches who are members of the City's junior track program, and City agents, servants and employees, to enter upon and use the track facility located at the Bergen County Academies, 200 Hackensack Avenue, Hackensack, New Jersey 07601 ("Track Facility") for the sole and limited purpose of facilitating practice sessions for the City's junior track program. It is understood and agreed that the Track Facility shall not be utilized by Hackensack for purposes of hosting any track meets or for any other purpose.
- b. Hackensack may utilize the Track Facility starting on May 31, 2023 and continuing through and until August 18, 2023 on Tuesdays, Wednesdays and Thursdays from 6:00 p.m. through 7:30 p.m.
- c. City represents that it has been provided an opportunity to inspect the Track Facility prior to the commencement date of this Agreement, has inspected the Track Facility, and finds that it is good condition and appropriate for its use.

2. Term

- a. The Term of this Agreement shall commence on May 31, 2023 and shall conclude on August 18, 2023.

- b. The City or the Board shall have the right to terminate this Agreement in respect of the Track Facility at any time upon fourteen (14) days written notice to the other party. In the event of such termination, or upon the expiration of this Agreement, the City shall leave the Track Facility in the same condition as the Track Facility was in immediately prior to the effective/commencement date of this Agreement.

3. Responsibilities

- a. To the extent that athletes require transportation to the Track Facility for practice purposes consistent with this Agreement, Hackensack represents that such transportation shall be the responsibility of the athletes and/or their respective families.
- b. The City shall ensure that the Track Facility shall be used only on the days and at the times set forth in this Agreement. The City and all participants using the Track Facility shall do so consistent with the Board's policies with respect to facilities usage.
- c. In order to provide Bergen Tech with an opportunity to monitor the load on the Track Facility, the City shall provide the Board with a list of all athletes and sports activities or events, who will be participating and using the Track Facility.
- d. The City and Bergen Tech shall work together for the preservation of the Track Facility. To that end, it is understood and agreed that the decision whether to close the Track Facility due to adverse weather conditions shall be made in the sole discretion of Bergen Tech who shall promptly inform the City's Athletic Director of the same.
- e. The Board reserves and maintains its unrestricted right to use the Track Facility at such times as it may require. The Board shall exercise good faith to prevent any interruption by the Board, its authorized agents, servants and employees, of the City's use of the Track Facility except where necessary.
- f. The City shall not install any improvement upon the Track Facility or other lands and premises owned by the Board without the express written permission of the Board. The City acknowledges and agrees that in the event the Board shall permit the installation of any improvement, the City shall be solely responsible for all costs thereof including but not limited to costs associated with the installation and removal of the improvement.
- g. Bergen Tech shall provide such maintenance of the Track Facility as it typically provides in the due course of its educational operation. It is understood and agreed that Bergen Tech shall be under no obligation to provide any further or additional maintenance on account of City's use of the Track Facility.
- h. The City shall use and maintain the Track Facility during the term of this Agreement in a clean and tidy state on each day that it is using the Track Facility and throughout the term of this Agreement.

- i. The City shall have the sole responsibility and authority over all individuals at all times while they are on the Track Facility or other property of the Board under this Agreement. Upon the conclusion of each practice session at the Track Facility, the City shall take reasonable steps to ensure that participants vacate the Track Facility.

4. Insurance and Indemnity Obligations

- a. City shall indemnify and hold harmless Bergen Tech and its employees, representatives, officers, agents and employees from and against any and all liability, loss, harm, claims, demands, actions or suits whatsoever, including reasonable attorneys' fees, made against Bergen Tech arising out of or connected with the City's use of the Track Facility except to the extent that any such liability, loss, harm, claims, demands, actions or suits occur as a result of the gross negligence or willful misconduct of Bergen Tech or its employees, agents, contractors, and licensees.
- b. In the event any damage or injury to any individual using or on the Track Facility in connection with this Agreement, or to their property, City shall provide prompt notice to the Board of the incident and/or of any claim threatened or made, or any suits instituted against the City which could result in a claim or right to indemnification as provided herein, shall cooperate in the defense of any such claim or action, and not settle such action or claim without the prior consent of Bergen Tech, which consent shall not be unreasonably withheld. This provision shall survive termination of this Agreement.
- c. In the event of any damage to the Track Facility caused by the City or any participants of its track program, City shall notify Bergen Tech of the scope of damage and how it was caused. Bergen Tech shall arrange for repair of any such damage and City shall be responsible to pay for the reasonable cost of repairing such damage.
- d. City and Bergen Tech shall throughout the Term of this Agreement, each at its sole cost and expense take out and maintain in full force and effect commercial general liability insurance and each shall provide the other prior to the commencement date of this Agreement a Certificate of Insurance evidencing that each party, respectively, carries insurance coverages in the amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. The Certificate of Insurance provided by each party shall state that the other party is an Additional Insured on the party's insurance policy. Each party agrees to maintain such insurance coverage in full force and effect throughout the term of this Agreement. Either party's failure to maintain the insurance coverage required by this provision shall constitute a material breach of this Agreement entitling the other to immediately terminate this Agreement.
- e. In the event of cancellation or termination of any of the aforementioned insurance policy/policies, each party acknowledges and agrees that it shall not be released from any and all obligations and liabilities arising from losses that would typically be covered by such insurance. This provision shall survive termination or expiration of this Agreement.

5. General Provisions

- a. Nothing contained herein shall be construed as conferring upon the City any property rights in the land, real property, premises or facilities of Bergen Tech, including in the Track Facility. The parties each confirm that the terms and provisions of this Agreement are intended to apply to the Track Facility only and shall not be construed so as to create, either expressly or by implication, any agreement governing the use of any other track, field, land or other facility in which Bergen Tech may have an interest.
- b. Should any provision of this Agreement be found to be contrary to law or not enforceable, it shall be considered separate and severable from the Agreement and the remaining provisions of the Agreement shall remain in force and binding upon the parties hereto as though the provision(s) had never been included.
- c. The City shall not assign any of its rights hereunder without the prior written permission of Bergen Tech, whose permission may be unreasonably withheld in its sole discretion.
- d. This Agreement and the recitals herein constitute the complete and exclusive statement of Agreement between the Parties, which supersedes all proposals, oral or written, and all other communications or representations between the Parties relating to the subject matter of this Agreement.
- e. This Agreement may be changed only by a written amendment signed by the authorized representative(s) of each party.
- f. This Agreement shall be interpreted under and governed by the laws of the State of New Jersey. Venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Bergen County Vicinage and the parties hereto consent to the same.
- g. Signatures to this Agreement transmitted by facsimile or electronic mail in "portable document format" (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document will have the same effect as physical delivery of the paper document bearing the original signature.

6. Notice

Any notice to be given pursuant to this Agreement shall, unless otherwise specified in the Agreement, be delivered or sent by certified mail/return receipt requested or overnight courier and via email as follows:

As to the City:

City of Hackensack
Attn: Steven A. Savage, Director of Recreation
116 Holt Street
Hackensack, NJ 07601

Telephone (201) 646-8042
Email: ssavage@hackensack.org

As to Bergen Tech:

Board of Education of the Bergen County Technical Schools
Attn: John Susino, School Business Administrator/Board Secretary
540 Farview Avenue
Paramus, NJ 07652
Telephone (201) 343-6000 ext 4056
Email: johsus@bergen.org

IN WITNESS WHEREOF, the parties hereto, duly authorized, have caused these presents
to be signed by their authorized corporate officers.

BOARD OF EDUCATION OF THE BERGEN COUNTY TECHNICAL SCHOOLS

By: _____
Name:
Title:

Date: _____

CITY OF HACKENSACK

By: _____
Name:
Title:

Date: _____