

**Board of Education of the Vocational Schools
in the County of Bergen
Regular Meeting**

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

May 23, 2023

Agenda

#	<u>ADMINISTRATION RESOLUTIONS</u>
23-A-113T	Approval—WIOA/WFJ/WLL One-Stop Administration and Oversight
23-A-114T	Approval of Superintendent Decision Regarding HIB Cases
23-A-115T	Approval — Professional Development Providers and Services 2022-2023 School Year
23-A-116T	Approval—Confirmation—Field Trips
23-A-117T	Approval—Confirmation—Travel/Webinar Expenses
23-A-118T	Approval – Affirmative Action Team
23-A-119T	Appointment- Affirmative Action Officer/Compliance Officer
23-A-120T	Approval – Comprehensive Equity Plan For 2023-2024 School Year
23-A-121T	Approval – Appointment of The Superintendent to The ESCNJ Board of Directors For 2023-2024 School Year
23-A-122T	Approval - Report of Student Suspensions (February)
23-A-123T	Approval - Report of Student Suspensions (April)
23-A-124T	Approval – Amendment to Dual Enrollment Agreement – William Paterson University and Bergen County Technical Schools - 2023-2024 School Year
23-A-125T	Approval - First Reading —Board of Education Policies/Regulation
23-A-126T	Approval - Second Reading Final Adoption Board of Education Policy
	<u>PERSONNEL RESOLUTIONS</u>
23-P-109T	Approval—2022 – 2023 Staff Appointments
23-P-110T	Approval—2022-2023 Salary/ Status Reclassification(S)—Certificated
23-P-111T	Approval—2023-2024 Renewal of Contracts Non-Tenured Custodial / Maintenance Staff Members
23-P-112T	Approval—2023-2024 Renewal of Contracts Non-Tenured Secretarial Staff Members
23-P-113T	Approval—2023-2024 Renewal of Contracts Non-Tenured Custodial and Maintenance Supervisory Staff
23-P-114T	Approval — Revised 2023-2024 - Student Abbreviated Day Calendar
23-P-115T	Approval—2022-2023 District Substitute Teacher(S)
23-P-116T	Approval—2022-2023 Fringe Benefit(S)
23-P-117T	Approval — 2022-2023 Job Description(S)
23-P-118T	Approval –2022-2023 Mentors for Provisional Teachers
23-P-119T	Approval—2023-2024 Summer Work Authorization
23-P-120T	Approval—2022-2023 Appointments Extra Duty/Extra Pay Positions Approval—2022-2023 Other Hourly Appointments Approval—2023-2024 Appointments Extra Duty/Extra Pay Positions Approval—2023-2024 Other Hourly Appointments
23-P-121T	Approval — Leave(S) of Absence
23-P-122T	Revision - Approval — Leave(S) of Absence (BOE 10/20/22; Resol. #23-P-37T)
23-P-123T	Approval—Resignation(S)
23-P-124T	Approval — Superintendent’s Attainment of Merit Goals For 2022-2023
23-P-125T	Approval – Submission of Draft Assistant Superintendent for Curriculum and Instruction’s Employment Contract for Preliminary Executive County Superintendent Review
23-P-126T	Approval – Submission of Draft Assistant Superintendent’s Employment Contract for Preliminary Executive County Superintendent Review
23-P-127T	Approval – Submission of Draft Business Administrator/Board Secretary’s Employment Contract for Preliminary Executive County Superintendent Review
23-P-128T	Approval—Retirement(S)
	<u>FINANCE RESOLUTIONS</u>
23-F-180T	Approval—Payment of Bills to April 24, 2023 To May18, 2023

23-F-181T	Monthly Certification—March 31, 2023 Board Secretary / School Financial Report
23-F-182T	Line Item Transfers—March 31, 2023
23-F-183T	Approval – Cancellation of Stale Dated Checks
23-F-184T	Approval—Vendor List Participation in State Contract Purchasing For BCTS 2022-2023 Sy--Monthly Update 05/2023
23-F-185T	Approval-Acceptance of Workforce Innovation Opportunity Act (WIOA) Audit for Fiscal Year July 1, 2021 To June 30, 2022
23-F-186T	Binding Contract for The Bergen County Technical Schools District to Purchase <u>Natural Gas Services</u> Through the Alliance for Competitive Energy Services (“Aces”) Bid Cooperative Pricing System Id#E8801-ACESPCS
23-F-187T	Binding Contract for The Bergen County Technical Schools District to Purchase <u>Electric Generation Services</u> Through the Alliance for Competitive Energy Services (“Aces”) Bid Cooperative Pricing System Id#E8801-ACESPCS
23-F-188T	Approval – Property Record Outsourcing Services Bergen County Technical School District—Vendor: <u>Kroll LLC</u>
23-F-189T	Approval—Shared Services Agreement for Site Technician Services and Technology Support Services Between <u>Haworth</u> BOE And BCTS BOE For Levels 1, 2 And 3 Technicians as Needed (7/1/2023 To 6/30/2024)
23-F-190T	Approval—Shared Services Agreement for Level 1 Site Technician Services and Technology Support Services Between <u>Edgewater</u> BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-191T	Approval— Shared Services Agreement for <u>Level 1 Part-Time</u> Site Technician Services Between <u>Harrington Park</u> BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-192T	Approval—Shared Services Agreement for <u>Level 1 Full-Time</u> Site Technician Services and Technology Support Services Between <u>Harrington Park</u> BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-193T	Approval – Shared Services Agreement for Level 1 Site Technician Services and Support Services Between <u>Woodcliff Lake</u> Public Schools BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-194T	Approval – Shared Services Agreement for Level 1 Site Technician Services Between <u>Oakland</u> Public Schools BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-195T	Approval – Shared Services Agreement for Level 1 Site Technician Services and Support Services Between <u>Moonachie</u> Public Schools BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-196T	Approval – Shared Services Agreement for Level 1 Site Technician Services and Support Services Between <u>North Arlington</u> Public Schools BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-197T	Approval – Shared Services Agreement for Full-Time Level 1 And Level 2 Site Technician Services and Support Services Between <u>Wyckoff</u> Public Schools BOE And BCTS BOE (7/1/2023 To 6/30/2024)
23-F-198T	Approval—Acceptance of Equipment Donation to The BCTS Paramus Small Animal Care Program
23-F-199T	Approval – Policy for Cyber and Privacy Insurance BCTS Vendor: Hamilton Insurance DAC
23-F-200T	Approval – Vision Insurance Rates July 1, 2023 To June 30, 2027 Administrator: National Vision Administrators, LLC
23-F-201T	Approval – WIOA Formula Individual Training Account (ITA) Log – 4/18/23 – 5/16/23
23-F-202T	Award of Contract to Furnish and Deliver 5 Ultimaker S7 3d Printers For Teterboro And Bergen County Academics Campuses Vendor: <u>Dynamism, Inc., Chicago, IL</u> \$39,420.00
23-F-203T	Award of Contract to Provide Boiler Cleaning, Maintenance and Emergency Repair Services for BCTS, Commencing July 1, 2023, For A Two-Year Period, With the Option to Renew Vendors: <u>Express Heating Company, Inc., Oak Ridge, NJ</u>
23-F-204T	Award of Contract to Provide Emergency On-Call Asbestos Removal and Repair Services at Various Locations Throughout BCTS, Commencing July 1, 2023, For A Two-Year Period, With the Option to Renew Vendors: <u>MTM Metro Corp., Paterson, NJ</u>
23-F-205T	Award of Contract to Furnish and Deliver Educational Supplies for the 2023-2024 School Year as Follows: <u>Athletics Vendors: Blue Gauntlet Fencing Gear, Inc.</u>
23-F-206T	Approval of Settlement

ADMINISTRATION

23-A-113T APPROVAL—WIOA/WFNJ/WLL ONE-STOP ADMINISTRATION AND OVERSIGHT

RESOLUTION

WHEREAS the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED The Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1. PERFORMANCE OF WIOA FUNDS:

As of April 30, 2023 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
99 Clients	77 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>OS Youth ITA</u>
3 Clients	2 Clients	0 Clients

2. LEVELS OF SERVICE: Adults 7/1/22-4/30/23

Placed in Training	179
Workforce Learning Link Basic Skills	84
Workforce Learning Link Soft Skills	319

Most requested training services: CDL, Administrative Assistant, and Medical Assistant

3. FINANCIAL SUMMARY: As of April 30, 2023

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	29%	23%
Dislocated Worker	49%	29%
Youth Out-of-School	50%	20%
Work First New Jersey (WFNJ)	67%	16%
Workforce Learning Link	37%	2%
WIOA Other Grants	8%	2%
Program Administration	85%	8%

(See Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022 for details).

4. Store Closings: Rapid Response April 2023: None

23-A-114T APPROVAL OF SUPERINTENDENT DECISION REGARDING HIB CASES

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on April 24, 2023, the Superintendent reported on the following matters to the Board of Education:

BCTS School Year 2022-2023 HIB Case #10, Case #11, Case #12

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

23-A-115T APPROVAL — PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2022-2023 SCHOOL YEAR

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Bergen Community College	Provide Hotel and Restaurant Management Program for Culinary Workshop Miniseries at ATHS.	\$10,125.00 Total Fee	5/16/23-6/15/23 Tuesdays & Thursdays
Bergen Community College	Provide Fashion Design Workshop Miniseries at ATHS, 10 Sessions, Total of 15 Hours.	\$4,500.00 Total Fee	5/16/23-6/15/23 Tuesdays & Thursdays
Danny Chang, Automotive Claims Analyst, DOWC	Career Visitor for Automotive Engineering Classes at Teterboro Campus.	No Cost	May and June, 2023
Mental Health First Aid, National Council for Mental Wellbeing	Implementation of Teen Mental Health First Aid Course for all 10 th Grade Students in the District.	\$17,241.25 Cost Shared between 4 Campuses	TBD
James Stroker	Provide Three Two-Hour Sessions for Project-Based Learning Support	\$7,500.00 Funded by ARP-ESSR	2023-2024 School Year
Manuela Schuster	Development of Bergen County WIOA Plan's Local Workshop Strategies	\$90/hour not to exceed \$6,000.00 (Grant Funded)	3/28/23-6/30/23

DeltaMath Solutions, Inc.	Provide District-Wide Subscription for Math-Specific Homework and Assessment Online Platform.	\$4,500.00	2023-2024 School Year
Jessica Pacheco	Curriculum Project for IIDT 12 th Grade Curriculum	\$643.00 First Payment \$1,930.00 Final Payment Based on 2023-2024 Teacher's Contract	2023-2024 School Year
Bryan Murphy of Murph's Elite	BCTS District Wide Administrators' Meeting Scheduled at the Campus of BCC – Ender Hall. Mr. Murphy Presenting a Program called "Modify Your Mindset."	\$3,500.00 One-Time Fee	8/31/23
Theresa M. Thiry, Costume Designer	Theater Expert Series Guest Artists Work with Cast and Crew Members at BCA, 1-4 Times Weekly	Trimester 1 \$1,500.00 Trimester 2 \$1,500.00 Trimester 3 \$1,000.00	2023-2024 School Year
Janet Hughes, Costume Designer	Theater Expert Series Guest Artists Work with Cast and Crew Members at BCA, 1-4 Times Weekly	Trimester 1 \$1,500.00 Trimester 2 \$1,500.00	2023-2024 School Year
Christine Beidel, Costume Designer	Theater Expert Series Guest Artists Work with Cast and Crew Members at BCA, 1-4 Times Weekly	Trimester 1 \$1,500.00 Trimester 2 \$1,500.00	2023-2024 School Year
Victoria Casella, Musical Theatre Workshop Accompanist	Theater Expert Series Guest Artists Will Work with Students at BCA in Various Projects for Trimesters 1 & 3	Trimester 1 \$2,000.00 Trimester 3 \$1,000.00	2023-2024 School Year
David Maglione, Music Director	Theater Expert Series Guest Artists Will Work with BCA Students and Music Direct Full Winter Musical in Trimester 2	Trimester 2 \$4,500.00	2023-2024 School Year
Rebekah Gould, Lighting Designer	Theater Expert Series Guest Artists Will Work with BCA Cast and Crew Members, 1-4 Times Weekly	Trimester 1 \$2,500.00 Trimester 2 \$2,500.00 Trimester 3 \$1,500.00	2023-2024 School Year
Ryan Howell, Scenic Designer	Theater Expert Series Guest Artists Will Work with BCA Cast and Crew Members, 1-4 Times Weekly	Trimester 2 \$2,500.00	2023-2024 School Year
James Huelbig, Hair Designer	Theater Expert Series Guest Artists Will Work with BCA Cast and Crew Members, 1-4 Times Weekly	Trimester 1 \$1,500.00 Trimester 2 \$1,500.00	2023-2024 School Year
Burkett Horrigan, Production Supervisor	Theater Expert Series Guest Artists Will Attend Production Meeting, Designer's run-through, Train Student Stage Managers, Design Lighting, and Work with BCA Students During Technical Rehearsals, 1-4 Times Weekly	Trimester 1 \$1,500.00 Trimester 2 \$1,500.00	2023-2024 School Year

Dellicker Strategies Cybersecurity, LLC	Provide Consultation for Cybersecurity Services District Wide	\$25,000.00	2023-2024 School Year
Dellicker Strategies Cybersecurity, LLC	Provide Services to Include ongoing Development and Delivery of the Collaborative Cybersecurity Workshop Series and Program Support to the district.	\$45,074.80	7/1/23-12/30/24
US Baseball Academy, Inc.	Approval for usage of the Baseball Field at the Hackensack Campus to Conduct a Baseball Camp.	No Cost	6/27/23-6/30/23
Turnitin LLC	Provide an Identification of Originality of Potential Cheating Services for the District.	\$18,285.50	2023-2024 School Year
Marzano Resources	Provide a Virtual Bundle of Three Two-Hour Sessions for The New Art and Science of Teaching Workshops.	\$14,400.00 Funded by ARP-ESSR FY 22-23	2023-2024 School Year
Morris Psychological Group	Provide Psychology Services to L.W., Student at Teterboro.	\$3,500.00	2022-2023 School Year
Explainables Science Communication	Provide Two Virtual Professional Development Sessions for our District-Wide Staff Professional Development Day. Topics: Strategies to Develop Logic Skills and Dissecting a Scientific Paper.	\$1,500.00	10/9/23

23-A-116T

APPROVAL—CONFIRMATION—FIELD TRIPS

RESOLUTION

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Stephen Kaplan

Laurie Crochet

Hackensack Campus

Paper Mill Rising Star Awards, 22 Brookside Drive, Millburn, NJ

6/13/23

Networking for Future Productions & Recognizing Student Achievement in the Arts

60 students, 2 teachers

\$1,860.00

\$0

\$1,860.00

Reimbursement Amount

School

Destination

Dates

Hackensack Campus

Metropolitan High School Awards, 13 Main Street, Floor 2, Tarrytown, NY

6/12/23

Purpose of Trip	Networking for Future Productions & Recognizing Student Achievement in the Arts
Participant	60 students, 2 teachers
Total Cost of Trip	\$1,860.00
Total Cost to Board	\$0
Student Cost	\$1,860.00

Participating Staff: **Reimbursement Amount**

Stephen Kaplan
Laurie Crochet

School

Paramus Campus

Destination	HOSA International Leadership Conference, Kay Bailey Hutchinson Convention Center, 650 S. Griffin St., Dallas, TX
Dates	6/20/23-6/25/23
Purpose of Trip	Represent Bergen Tech, Paramus, at International HOSA Convention & Compete at the National Level at HOSA International Conference
Participant	1 students, 1 teacher
Total Cost of Trip	\$7,484.34 (Title IV Funded)
Total Cost to Board	\$0
Student Cost	\$

Participating Staff: **Reimbursement Amount**

Chanelle Banta

School

BCIST Campus

Destination	BCIST Sports Medicine Field Day Event, Northern Valley at Demarest 150 Knickerbocker Rd., Demarest, NJ
Dates	6/13/23
Purpose of Trip	Informal Final Performance Assessment of Skills Learned in Year One of the Sports Medicine Program
Participant	21 students, 2 teachers
Total Cost of Trip	\$0
Total Cost to Board	\$0
Student Cost	\$0

Participating Staff: **Reimbursement Amount**

Laura Pinkman
Andrea Sheridan

School

Teterboro Campus – Previously Approved 4/24/23 BOE Meeting – Additional Chaperones

Destination	Urban Air Trip, 69 Wesley Street, South Hackensack, NJ
Dates	5/24/23
Purpose of Trip	Interactive Wellness Activity, Promote Exercise as a Mechanism and Relaxation
Participant	326 students, 19 teachers
Total Cost of Trip	\$8,472.74
Total Cost to Board	\$649.75
Student Cost	\$7,822.99

Participating Staff: **Reimbursement Amount**

Andrea Buccino
L. Marella
B. Centeno
M. Dalzell
R. Kruger
T. Moogan
D. Naccara
M. Biggins
H. Kim

D. Malone
E. Buser
E. Sciametta
K. Conlon
S. Mimidas
S. Cirone
M. Tahan
J. Conry
A. Yanniotis
S. Genicoff
A. George
C. Cornello
D. Xhemall-Torres
K. Luvera

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Nancy Scully Sytsma

Patrick Keane

Hackensack Campus

Annual Luau Dance Bleshman School, The Norman A. Bleshman Regional Day School,
333 E. Ridgewood Ave., Paramus, NJ

6/5/23

Inter-school Community Event between Bergen County Academies Peer Leadership
Program and Bleshman Students

40 students, 2 teachers

\$0

\$0

\$0

Reimbursement Amount

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Ericka Smith

Puneet Sawhney

Hackensack Campus – Previously Approved on 4/24/23 – Date Change

Entrepreneurial Science Project Culmination, FDA Office of Regulatory Affairs, 10
Waterview Blvd., 3rd Floor, Parsippany, NJ

6/5/23

To Allow Students to Present their Culmination Projects to FDA Members and Gain
Feedback, Gain Understanding of the Office of Regulatory Affairs in the FDA and
Public Health

25 students, 2 teachers

\$0

\$0

\$0

Reimbursement Amount

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Scott Lang

Hackensack Campus

Cooper Hewitt Museum and Guggenheim Museum, 2 East 91st Street, NY, NY,
Guggenheim Museum 1071 Fifth Ave., NY, NY

6/12/23

Students Will Get the Chance to Experience the Art Collections of Two World-Class
Museums, Supports Curriculum Objectives for all Four Grades.

60 students, 5 teachers

\$325.00

\$0

\$325.00

Reimbursement Amount

Peter Guthria
Miyoungh Min
Natalia Maks
Elizabeth Fuentes

<u>School</u>	<u>Hackensack Campus</u>
Destination	Liberty Science Center: Live from Surgery: Meet the Surgeon Program/Planetarium Exhibit, 222 Jersey City Blvd., Jersey City
Dates	6/14/23
Purpose of Trip	Educational Enrichment for Health Occupations Students of America Club
Participant	26 students, 3 teachers
Total Cost of Trip	\$875.00
Total Cost to Board	\$0
Student Cost	\$875.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Rachel Stott	
Judith Pinto	
German Sabio	
Jonathan Pinyan – Alternate	
Victoria Pero – Alternate	
Oliver Dobrich - Alternate	

<u>School</u>	<u>Paramus Campus</u>
Destination	Skills USA National Leadership & Skills Conference, 210 Peachtree St., NW Atlanta, GA
Dates	6/19/23-6/24/23
Purpose of Trip	Attend a Showcase of Career & Technical Education Students, Network with Educators in the CTE Field, Becoming a Skilled Facilitator.
Participant	2 students, 1 teacher
Total Cost of Trip	\$7,245.09 Paid by Title IV
Total Cost to Board	\$0
Student Cost	\$0
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Agnes Tuliszevska	

<u>School</u>	<u>Teterboro Campus</u>
Destination	FCCLA – National Leadership Conference (Fashion Design)
Dates	7/1/23-7/7/23
Purpose of Trip	NJ State Award Recipients, Competing in Various Competition at National Level, Attending Career and Technical Student Leadership Workshops
Participant	3 students, 1 teacher
Total Cost of Trip	\$15,006.29
Total Cost to Board	\$9,999.29
Student Cost	\$5,007.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Anna George	

RESOLUTION

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Central Office	Jasmine Valentin Albanese	Performance Management: Dealing with the Difficult Employee, Pre- Recorded Webinar, Self-Paced	\$199.00	6/7/23
Teterboro Campus	Jessica Carey	East Coast University APSI, Online	\$1,988.84	6/12/23-6/15/23
Paramus Campus	William Armonaitis Tom Rome Agnes Tuliszezwska	Medical - Rutgers SLE Trainings, Zoom, Self-Paced	\$3,415.40 Funded by Perkins Grant	6/1/23-6/30/23
Paramus Campus	Thomas Rome Agnes Tuliszezwska William Armonaitis	Video Design/Media - Rutgers SLE Training, Zoom, Self-Paced	\$3,558.20 Funded by Perkins Grant	6/1/23-6/30/23
Paramus Campus	Agnes Tuliszezwska Tom Rome William Armonaitis	Baking – Rutgers SLE Training, Zoom, Self-Paced	\$3,510.60 Funded by Perkins Grant	6/1/23-6/30/23
Central Office	Gene Walsh to Replace Gwenn Lotter – Previously BOE Approved 3/28/23	High School Data Science Professional Development Workshop, Rowan University, Glassboro, NJ	\$338.98 Paid by BOE	5/25/23
Teterboro Campus	Sarah Michaels	NGSS Summer Institute for Grades K- 12, Raritan Valley Community College	\$350.00 Paid by BOE	7/17/23-7/21/23
Hackensack Campus	Clare Kennedy Mark Tronicke Jasmine Valentin- Albanese	Agriscience Research Jenkinson’s Aquarium - Coral Research, 300 Ocean Ave., N. Point Pleasant Beach, NJ	\$115.50 each \$346.50 Total Paid by BOE	6/7/23

23-A-118T APPROVAL – AFFIRMATIVE ACTION TEAM

RESOLUTION

WHEREAS, the State of New Jersey has required each district to establish an Affirmative Action Team to assist in the development of the District’s Three-Year Comprehensive Equity Plan; and

WHEREAS, the team needs the approval of the District’s Board of Education;

BE IT RESOLVED, the following recommended staff members be appointed as members of the District’s Affirmative Action Team for 2023-2024 School Year:

- Tara Bohan, Director of Instruction/District Affirmative Action Officer
- Richard Panicucci, Assistant Superintendent of Curriculum and Instruction
- Gary Hall, Director of Human Resources
- Naomi Conklin, Human Resources Manager
- Paula Coppola, Human Resources Manager
- Maria Dvorozniak, Grants and Contracts Administrator
- William Muller, District Athletic Director
- Marie Bogdanowich, Student Assistance Counselor, Building Level AAO, Paramus Campus
- Nancy Scully-Sytsma, Student Assistance Counselor, Building Level AAO, Bergen Academies
- Sydney Zulli, Student Assistance Counselor, Building Level AAO, ATHS
- Laura Nardelli, Student Assistance Counselor

TB/eh

23-A-119T APPOINTMENT- AFFIRMATIVE ACTION OFFICER/COMPLIANCE OFFICER

RESOLUTION

WHEREAS the District is required to appoint an Affirmative Action Officer and one or more individuals to ensure compliance with federal educational equity laws and regulations under Title IV, Title VI and Title IX;

BE IT RESOLVED the Board of Education hereby appoints Tara Bohan, Director of Instruction (BCSS), to serve as the Affirmative Action Officer/Compliance Officer: Title IV/Title VI/Title IX for the Bergen County Vocational Schools, and to perform all duties associated with this role, for the 2023-2024 school year.

TB/eh

23-A-120T APPROVAL – COMPREHENSIVE EQUITY PLAN FOR 2023-2024 SCHOOL YEAR

RESOLUTION

BE IT RESOLVED, that the Board of Education hereby approves the continued implementation of the 2019-2022 Comprehensive Equity Plan (CEP) for the academic year 2023-2024 and the attached completed Statement of Assurance.

TB/eh

23-A-121T APPROVAL – APPOINTMENT OF THE SUPERINTENDENT TO THE ESCNJ BOARD OF DIRECTORS FOR 2023-2024 SCHOOL YEAR

RESOLUTION

WHEREAS, the Educational Services Commission of New Jersey is committed to utilizing all available resources to assure that mandated federal and state educational programs and services are available to students registered in public, nonpublic and charter schools; and

WHEREAS, the Educational Services Commission of New Jersey is comprised of Superintendents and Board of Education members from throughout New Jersey pursuant to the provision of P.L.192-1989, Chapter 254; and

WHEREAS, Dr. Howard Lerner has been elected to the Representative Assembly of the Educational Services Commission of New Jersey for a one-year term from June 1, 2023 to June 30, 2024;

BE IT RESOLVED, that the Board approves Dr. Howard Lerner to serve on the Board of Directors for the Educational Services Commission of New Jersey.

APPROVAL—REPORT OF STUDENT SUSPENSIONS

principals/eh

APPROVAL—REPORT OF STUDENT SUSPENSIONS

principals/eh

APPROVAL – AMENDMENT TO DUAL ENROLLMENT AGREEMENT – WILLIAM PATERSON UNIVERSITY AND BERGEN COUNTY TECHNICAL SCHOOLS - 2023-2024 SCHOOL YEAR

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS is authorized to enter into the aforementioned agreement for enrollment programs between

William Paterson University and Bergen County Technical Schools (Teterboro, BCA, and Northern Valley Campuses)
for the 2023-2024 School Year.

RP: AS/eh

23-A-125T APPROVAL - FIRST READING —BOARD OF EDUCATION POLICIES/REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policy at its next meeting after hearing public comments:

FIRST READING

Section 5000 – Students

5305M T Health Services Personnel
5308M TS Student Health Records
5310M T Health Services

23-A-126T APPROVAL - SECOND READING FINAL ADOPTION BOARD OF EDUCATION POLICY

RESOLUTION

WHEREAS, the Board of Education **attached** policy listed below were approved on a first reading at the April 24, 2023 meeting; and

WHEREAS, said policy was made available for public review; and

WHEREAS, the Board has received no written comments concerning said policy;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policy is hereby adopted effective immediately:

SECOND READING

Section 0000 – ByLaws

0144 TS Board Member Orientation and Training

Section 3000 – Certificated Staff Members

3217 TS Use of Corporal Punishment

Section 4000 – Noncertificated Staff Members

4217 TS Use of Corporal Punishment

Section 7000 – Property

7440M TS School District Security

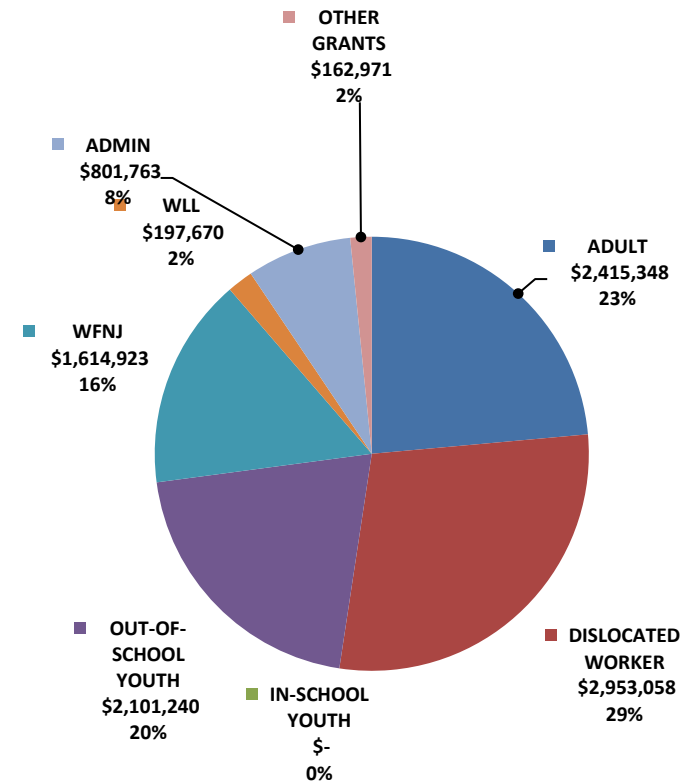
Section 9000 – Community

9140M TS Public Advisory Committees

Bergen County Workforce Development Board
Bergen County Job Center

Accrued Expense & Obligation Report: Fiscal Year 2023-Program Year 2022
July 1, 2022 thru June 30, 2023 as of 4/30/23

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance
Adult	\$ 2,415,348	\$ 689,377	29%	\$ 547,392	\$ 1,725,971
Dislocated Worker (DW)	\$ 2,953,058	\$ 1,443,592	49%	\$ 1,097,227	\$ 1,509,466
Total Adult	\$ 5,368,406	\$ 2,132,969	40%	\$ 1,644,619	\$ 3,235,437
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -
Youth Out-of-School	\$ 2,101,240	\$ 1,054,556	50%	\$ 600,026	\$ 1,046,684
Total Youth	\$ 2,101,240	\$ 1,054,556	50%	\$ 600,026	\$ 1,046,684
TANF	\$ 964,632	\$ 610,539	63%	\$ 252,124	\$ 354,093
GA/SNAP & SNAP ONLY	\$ 650,291	\$ 476,346	73%	\$ 239,069	\$ 173,945
Total WFNJ	\$ 1,614,923	\$ 1,086,885	67%	\$ 491,193	\$ 528,038
Workforce Learning Link (WLL)	\$ 197,670	\$ 73,761	37%	\$ 66,038	\$ 123,909
Total WLL	\$ 197,670	\$ 73,761	37%	\$ 66,038	\$ 123,909
Program Administration	\$ 801,763	\$ 681,320	85%	\$ 568,982	\$ 120,443
Total Admin	\$ 801,763	\$ 681,320	85%	\$ 568,982	\$ 120,443
WIOA Data Reporting & Analysis	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -
WIOA Other OJT	\$ 150,000	\$ -	0%	\$ -	\$ 150,000
Total Other Grants	\$ 162,971	\$ 12,971	8%	\$ 12,971	\$ 150,000
Total	\$ 10,246,973	\$ 5,042,462	49%	\$ 3,383,829	\$ 5,204,511



Comprehensive Equity Plan Statement of Assurance 2023-2024

send the signed form to your Executive County Superintendent
by June 30, 2023

School District, Charter School or Renaissance School Project Information School Year 2023-2024:

Name of County: Bergen

Name of School District/Charter School/Renaissance School Project: Bergen County Technical Schools

Address: 540 Farview Avenue, Paramus, NJ 07652

Affirmative Action Officer (AAO): Tara Bohan, Director of Instruction Telephone #: 201-343-6000 x4079

AAO Email: tarboh@bergen.org

Alternate Contact Person: Mitchell Badiner Telephone #: 201-343-6000 x4070

Title: Director of Instruction

Email: mitbad@bergen.org

1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2022-2023 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
2. The school district, charter school or renaissance school project will continue to fully implement the NJDOE approved 2019-2022 Comprehensive Equity Plan through the 2023-2024 school year.
3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification:

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: Howard Lerner, Ed.D., Superintendent

Signature: _____

Date: 5/23/23



DUAL ENROLLMENT AGREEMENT

2023-2024

BETWEEN

**Bergen County Technical
Schools**

540 Farview Avenue

Paramus, New Jersey 07652

AND

William Paterson University

300 Pompton Road

Wayne, New Jersey 07470



The University offers a vast array of learning opportunities in its classrooms, laboratories, and studios, and throughout the campus, as well as at various off-campus locations. William Paterson's faculty members provide a valuable blend of accomplished scholarship and practical, applied experience. Among the University's faculty are 35 Fulbright scholars and recipients of numerous other awards, grants, and fellowships. Students benefit from individualized attention from faculty mentors, small class sizes, and numerous research, internship, and clinical experiences. The university is also accredited by the Middle States Commission on Higher Education.

The University and Bergen County Technical Schools are entering into this dual enrollment agreement in order to allow Bergen County Technical Schools students the opportunity to take college-level courses on-site at Bergen County Technical Schools.

Admissions Criteria

All high school students taking courses for college credit must be able to demonstrate their ability to manage college-level course work and meet the academic criteria; A GPA of 3.0 for high school seniors and a GPA of 3.25 for high school juniors. High achieving high school sophomores may be eligible, at the school district's discretion. Bergen County Technical Schools is responsible for identifying eligible students for each high school dual enrollment course and provide that information to WP prior to the start of the academic year.

Upon entry into the dual enrollment program, Bergen County Technical Schools students are simultaneously *conditionally* admitted to William Paterson University (WPU).

Future matriculated enrollment at WPU is contingent upon satisfactory completion of the respective dual enrollment coursework and attainment of the post-secondary/high school diploma. Our most competitive candidates for admission possess a 3.00 cumulative high school GPA on an unweighted 4.00 scale.

To activate formal matriculation, students will be required to file the first year/freshmen admissions application without a fee, submit the high school transcript with evidence of at least 16 Carnegie (or college) units*, and supply any needed standardized test scores (for select majors, Honors College, and scholarship consideration) by January 1 of their senior year.

After undergraduate admissions review, a second letter from the Office of University Admissions will confirm formal admission to the university if all the preceding conditions are met.

* The 16 Carnegie (or college) units/credits are the high school courses of math, science, English, history, etc. required for high school graduation.



Model I

- A. In this agreement for dual enrollment, the high school teacher is approved as meeting the standards of an adjunct faculty member by the William Paterson faculty in the relevant department. The high school teacher is certified by the state of New Jersey, and is an employee of the school district, so is paid by the school district. The supervising college professor receives compensation from William Paterson to supervise the high school teacher.**
- B. The following courses may be offered for the 2022-23 school year on-site at Bergen County Technical Schools.**
 - 1. MUSI 1240 Music Fundamentals (3 credits) at Bergen Academies**
 - 2. CS 2100 Web Page & Site Design (3 credits) at Bergen County Institutes for Science & Technology @ NVRHS**
 - 3. BIO 1120 Anatomy & Physiology I (4 credits) at Bergen County Institutes for Science & Technology @ NVRHS**
 - 4. ARTS 1050 Drawing Studio (3 credits) at Bergen Technical High School- Teterboro**
 - 5. ARTS 2500 Intro to Graphic Design (3 credits) at Bergen Technical High School- Teterboro**
- C. Each Bergen County Technical Schools student who takes any of the above listed college courses approved for academic credit will be charged a special tuition and fees rate of \$100.00 per academic credit or \$300.00 per 3 credit class for the 2023-2024 year. For this tuition, the Bergen County Technical Schools students will be provided the requisite instruction by the high school teacher supervised by a WPU professor and will, upon successful completion of the course, have their grade recorded on an official William Paterson University transcript using the William Paterson University's standard grade notations. Bergen County Technical Schools students will be enrolled as non-matriculated students at the University. All William Paterson University regulations governing non-matriculated students shall apply to those students who are enrolled for college credit in the courses noted and those students will be allowed full use of William Paterson University's Library.**

Student Admission and Registration Information

- A. Application and Tuition**
 - 1. Students will apply to the University via a non-matriculated admissions application. The application fee will be waived.**



2. Before any Bergen County Technical Schools student can be registered for a William Paterson University Dual Enrollment course, an online consent form must be signed and submitted by the parent or legal guardian. Upon receipt of this document, a WP staff member will register students for their course.
 3. Students will be billed directly by William Paterson University for the above listed courses.
 4. Textbooks and other instructional materials will be an additional cost.
 5. The decision to cancel any course must be made and communicated to William Paterson by the withdrawal deadline of October 30th for fall or full-year courses and March 5th for Spring courses.
- B. Deadlines: Bergen County Technical Schools is responsible for ensuring all students and cooperating high school instructors adhere to the William Paterson University deadlines established below:
1. Application: Fall/full year courses- September 30th. Spring- January 30th.
 2. Registration (including parental consent forms): Fall/full year courses- October 15th. Spring- February 15th.
 3. Withdrawals: Fall/full year courses- October 30th. Spring- March 5th.
 4. Payment: Fall/full year courses- November 15th. Spring- March 15th.
- C. The University will grant advanced standing for students who have taken the courses listed in paragraph A above if they receive a grade of "C" or higher.



**HIGH SCHOOL DUAL ENROLLMENT AGREEMENT
BETWEEN
WILLIAM PATERSON UNIVERSITY
AND
BERGEN COUNTY TECHNICAL SCHOOLS**

Date: _____

**For Bergen County Technical:
Schools:**

Dr. Howard Lerner
District Superintendent

For William Paterson University:

Dr. Joshua B. Powers
Provost and Senior Vice President for
Academic Affairs

POLICIES

FIRST READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **STUDENTS**
Number: **5305M**

Title: HEALTH SERVICES PERSONNEL

The Board of Education shall appoint at least one school physician pursuant to N.J.S.A. 18A:40-1. The Board may appoint a lead school physician to serve as health services director if more than one school physician is **contracted required by the Board**. ~~The school physician shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development.~~ **The school physician(s) shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy and shall have a training and scope of practice that includes child and adolescent health and development. The contract between the Board and the school physician(s) appointed pursuant to N.J.S.A. 18A:40-1 shall include a statement of assurance that the school physician(s) has completed the Student-Athlete Cardiac Screening professional development module developed pursuant to N.J.S.A. 18A:40-41d and has read the sudden cardiac arrest pamphlet developed pursuant to N.J.S.A. 18A:40-41. The school district shall conduct a criminal history background check on any physician before entering into an agreement for delivery of services pursuant to N.J.A.C. 6A:16-2.3.**

SERVICES PROVIDED

The school physician shall provide, at a minimum, the following services:

1. Consultation in the development and implementation of District policies, procedures, and mechanisms related to health, safety, and medical emergencies pursuant to N.J.A.C. 6A:16-2.1(a) **and Policy and Regulation 5310**;
2. Consultation to District medical staff regarding the delivery of school health services, which includes special health care needs of technology supported and medically fragile children, including students covered by 20 U.S.C. §§ 1400 et seq., (Individuals with Disabilities Education Act);
3. Physical examinations conducted in the school physician's office or other comparably equipped facility for students who do not have a medical home ~~or whose parent has identified the school as the medical home for the purpose of a sports physical examination~~;

4. Provision of written notification to the parent stating approval or disapproval of the student's participation in athletics based upon the medical report;
5. Direction for professional duties of other medical staff;
6. Review written standing orders that the school physician must approve at the beginning of each year and, if he or she approves, reissue if a student's parent so request;
7. Establishment of standards of care for emergency situations and medically-related care involving students and school staff;
8. Assistance to the certified school nurse or non-certified nurse in conducting health screenings of students and staff and assistance with the delivery of school health services;
9. Review, as needed, of reports and orders from a student's medical home regarding student health concerns;
10. Authorization of tuberculin testing for conditions outlined in N.J.A.C. 6A:16-2.2(c) **and Policy and Regulation 5310**;
11. Review, approval, or denial with reasons of a medical home determination of a student's anticipated confinement and resulting need for home instruction; and
12. Consultation with the District certified school nurse(s) to obtain input for the development of the school nursing services plan pursuant to N.J.A.C. 6A:16-2.1(b) **and Policy and Regulation 5310**.

The Board shall employ a certified school nurse to provide nursing services while school is in session pursuant to N.J.S.A. 18A:40-1 and 40-3.3. The certified school nurse shall work under the direction of the school physician and the Superintendent or his or her designee.

The certified school nurse shall possess a standard educational certificate with a school nurse endorsement or school nurse/non-instructional endorsement pursuant to N.J.A.C. 6A:9B-14.3 or 9B-14.4. The certified school nurse shall possess a current New Jersey registered professional nurse license issued by the New Jersey State Board of Nursing; a bachelor's degree from a regionally accredited college or university; a current Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillators (AED) certification as issued by the American Heart Association, the American Red Cross, the National Safety Council, or other entities determined by the Department of Health to comply with the American Heart Association's CPR guidelines.

The certified school nurse shall complete training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not

limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma and Immunology.

The role of the certified school nurse shall include, but not be limited to:

1. Carrying out written orders of the medical home and standing orders of the school physician;
2. Conducting health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 **and Policy and Regulation 5310** and monitoring vital signs and general health status for emergent issues for students suspected of being under the influence of alcohol and controlled dangerous substances, pursuant to N.J.S.A. 18A:40-4 and **18A:40A-12 12 and Policy and Regulation 5530**;
3. Maintaining student health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4 **and Policy and Regulation 5308**;
4. Recommending to the Principal or Program Administrator students who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually reviewing student immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommending to the Principal or Program Administrator exclusion of students who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7 and 40-8, and 40-10;
7. Directing and supervising the emergency administration of epinephrine and glucagon, and training school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6 and 40-12.14 **and Policy and Regulation 5330**;
8. Administering asthma medication through use of a nebulizer;
9. Directing and supervising the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
10. ~~Providing~~ Classroom instruction in areas related to health **education** pursuant to N.J.A.C. 6A:9B-14.3;
11. Reviewing and summarizing available health and medical information regarding the student and transmitting a summary of relevant health and medical information to the Child Study Team ~~for the meeting~~ pursuant to N.J.A.C. 6A:14-3.4(h);

12. Writing and updating, at least annually, the individualized health care plan and the individualized emergency healthcare plan for students' medical needs and instructing staff as appropriate;
13. Writing and updating, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794(a), for any student who requires them;
14. Assisting in the development of and implementing healthcare procedures for students in the event of an emergency;
15. Instructing teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
16. Providing other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.

A certified school nurse who possesses the school nurse/non-instructional certificate is not authorized to teach in areas related to health pursuant to N.J.A.C. 6A:9B-14.4.

The Board may appoint a non-certified nurse under the supervision of a certified school nurse to supplement the services of a certified school nurse **provided in accordance with the provisions of N.J.A.C. 6A:16-2.3(c).** ~~a~~ The non-certified nurse shall be assigned to the same school building or complex as the certified school nurse pursuant to N.J.S.A. 18A:40-3.3.(a.) and **a noncertified nurse** is limited to providing services only as permitted under ~~a~~ the non-certified nurse's license issued by the State Board of Nursing **in accordance with N.J.A.C. 6A:16-2.3(c).**

Legal references: **N.J.S.A. 18A:40-1; 18A:40-3.3; 18A:40-4; 18A:40-7;
 8A:40-8; 18A:40-10; 18A:40-12; 18A:40-12.6;
 18A:40-12.14; 18A:40-41.7
 N.J.A.C. 6A:9B-14.3; 6A:9B-14.4; 6A:14-3.4; 6A:16-2.1;
 6A:16-2.2; 6A:16-2.3**

Adopted (BCTS): 2/25/09 Rev.: 2/19/15 Rev.: 10/18/16 Rev.:
 Adopted (BCSS): N/A

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5308M

Title: STUDENT HEALTH RECORDS

The school district shall maintain mandated student health records for each student pursuant to N.J.A.C. 6A:16-2.4 **and N.J.A.C. 6A:32-7**. The district will document student health records using a form approved by the Commissioner of Education.

The maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4 (Maintenance and Security of Student Records) and 6A:16-2.4. ~~Student health records may be stored electronically or in paper format and shall be maintained separately from other student records in a secure location as follows:~~ **Student health records, whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7**

- Bergen County Technical Schools District – The health office of the school campus at which the student is enrolled;
- Bergen County Special Services School District – The health office of the school campus at which the student is enrolled or, for host sites at which a BCSS program is held, the host school's health office.

Student health records shall be maintained separately from other student records. Student health records also shall be maintained according to the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the school district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record. The school district of last enrollment, graduation, or permanent departure of the student shall keep, for 100 years, a mandated record of a student's health history and immunization in accordance with N.J.A.C. 6A:32-7.8(f). No additions shall be made to the record after graduation or permanent departure without prior written consent of the parent or adult student pursuant to N.J.A.C. 6A:32-7.8(e).

Student health records shall be accessible to authorized personnel while school is in session. ~~The health history and immunization record shall be removed from the student's health record and placed in the student's mandated record in the health office upon graduation or termination and kept according to the schedule set forth in N.J.A.C. 6A:32-7.8.~~

The transfer of student health records when a student transfers to or from a school district shall be in accordance with N.J.A.C. 6A:16-7.91 ~~et seq~~ **and N.J.A.C. 6A:32-7.5.**

~~Any Board employee with knowledge of, or access to, information that identifies a student as having HIV infection or AIDS; information obtained by the school's alcohol or drug program which would identify the student as an alcohol or drug user; or information provided by a secondary school student while participating in a school-based alcohol or drug counseling program that indicates a parent, guardian, or other person residing in the student's household is dependent upon or illegally using a substance shall comply with restrictions for sharing such information in accordance with N.J.A.C. 6A:16-2.4(b) through 2.4(e) and as required by federal and state statutes and regulations.~~

Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations: information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student; information obtained by the school's alcohol and other drug program that would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under conditions permitted by 42 CFR Part 2; information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates that a parent or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

Access to and disclosure of information in a student's health record shall meet the requirements of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99, incorporated herein by reference, as amended and supplemented and N.J.A.C. 6A:32-7, Student Records.

The District shall provide access to the student's health record to licensed medical personnel not holding educational certification who are working under contract with or as employees of the District only to the extent necessary to enable the licensed medical personnel to perform their duties. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the student health records necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5

Nothing in N.J.A.C. 6A:16-2.4 or this policy or Regulation No. R5308M – Student Health Records, shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency the information contained in the student health record if the release is necessary to protect the immediate health or safety of a student or other persons pursuant to N.J.A.C. 6A:32-7.5.

Legal references: ~~20 U.S.C. §1232g (Family Education Rights and Privacy Act (FERPA))~~
 ~~34 CFR Part 99~~
 ~~N.J.S.A. 18A:40-3.1; 18A:40-3.4~~
 N.J.A.C. 6A:16-2.4 et seq; **6A:32-7.1**; 6A:32-7.4 et seq;
 6A:32-7.5 et seq; **6A:32-7.8**

Adopted (BCTS): 11/12/08 Rev.: 2/3/10 Rev.: 6/18/15 Rev.:
Adopted (BCSS): 12/17/08 Rev.: 1/26/10 Rev.: 6/16/15 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☐ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: STUDENTS
Number: 5310M

TITLE: HEALTH SERVICES

The Board of Education shall develop and adopt the following written policies, procedures, and mechanisms in accordance with N.J.A.C. 6A:16-2.1(a) for the provision of health, safety, and medical emergency services, and shall ensure staff are informed as appropriate:

- I. The review of immunization records for completeness pursuant to N.J.A.C. 8:57-4.1 through 57-4.20. (Policy No. 5320 and Regulation No. R5320, both titled Immunization);
- II. The administration of medication to students in the school setting by authorized individuals in accordance with N.J.A.C. 6A:16-2.1(a)2. (Policy No. 5330M and Regulation No. R5330M, both titled Administration of Medication);
- III. The review of Do Not Resuscitate (DNR) orders received from the student's parent or medical home. (Policy No. 5332M – Do Not Resuscitate Orders);
- IV. The provision of health services in emergency situations, including:
 - A. The emergency administration of epinephrine via Epi-pen auto-injector pursuant to N.J.S.A. 18A:40-12.5. (Policy No. 5330M and Regulation No. R5330M, both titled Administration of Medication);
 - B. The emergency administration of glucagon pursuant to N.J.S.A. 18A:40-12.14. (Policy No. 5338M and Regulation No. R5338M, both titled Diabetes Management);
 - C. The care of any student who becomes injured or ill while at school or participating in school-sponsored functions. (Policy No. 8441M and Regulation No. R8441M, both titled Care of Injured and Ill Persons);
 - D. The transportation and supervision of any student determined to be in need of immediate care. (Policy No. 8441M and Regulation No. R8441M, both titled Care of Injured and Ill Persons); and
 - E. The notification to the parent of any student determined to be in need of immediate medical care. (Policy No. 8441M and Regulation No. R8441M, both titled Care of Injured and Ill Persons); and

- F. The establishment and implementation of an emergency action plan for responding to a sudden cardiac event, including the use of an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41b. (Policy No. 5300M and Regulation No. R5300M, both titled Automated External Defibrillators.)
- V. The treatment of asthma in the school settings in accordance with the provisions of N.J.A.C. 6A:16-2.1(a)5. (Policy No. 5335M – Treatment of Asthma);
- VI. Administration of student medical examinations, pursuant to N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, and N.J.A.C. 6A:16-2.2. (Policy No. 5310M and Regulation No. R5310M, both titled Health Services). (Policy No. 5310M and Regulation No. R5310M, both titled Health Services);
- VII. Utilization of sanitation and hygiene when handling blood and bodily fluids pursuant to N.J.A.C. 12:100-4.2, Safety and Health Standards for Public Employees, and in compliance with 29 CFR 1910.1030, Public Employees Occupational Safety and Health Program (PEOSH) Bloodborne Pathogens Standards. (Policy No. 7420M and Regulation No. R7420M, both titled Hygienic Management);
- VIII. Self-administration of medication by a student for asthma or other potentially life-threatening allergic reaction pursuant to N.J.S.A. 18A:40-12.3, 40-12.5, and 40-12.6, and the self-management and care of a student’s diabetes as needed pursuant to N.J.S.A. 18A:40-12.15. (Policy No. 5330M and Regulation No. R5330M, both titled Administration of Medication);
- IX. Development of an individual healthcare plan and individualized emergency healthcare plan for students with chronic medical conditions, including life-threatening allergies, diabetes, and asthma requiring special health services in accordance with N.J.S.A. 18A:40-12.11.c, 40-12.12, 40-12.13, and 40-12.15; and N.J.A.C. 6A:16-2.3(b)3xii. (Policy No. 5331M and Regulation No. R5331M, both titled Management of Life-Threatening Allergies in Schools; Policy No. 5338M and Regulation No. R5338M, both titled Diabetes Management; and Policy No. 5335M – Treatment of Asthma); and
- X. Management of food allergies in the school setting and the emergency administration of epinephrine to students for anaphylaxis pursuant to N.J.S.A. 18A:40-12.6a through 40-12.6d. (Policy No. 5331M and Regulation No. R5331M, both titled Management of Life-Threatening Allergies in Schools).

The Board of Education shall annually adopt the District’s nursing services plan at a regular meeting.

The Board of Education shall comply with the following required health services as outlined in N.J.A.C. 6A:16-2.2:

- I. Immunization records shall be reviewed and updated annually pursuant to N.J.A.C. 8:57-4.1 through 57-4.24.
- II. A Principal, Program Administrator or his or her designee shall not knowingly admit or retain in the school building any student whose parent has not submitted acceptable evidence of the child's immunization, according to the schedule specified in N.J.A.C. 8:57-4, Immunization of Pupils in School.
- III. The District shall perform tuberculosis tests on students using methods required by and when specifically directed to do so by the New Jersey Department of Health based upon the incidence of tuberculosis or reactor rates in specific communities or population groups pursuant to N.J.S.A. 18A:40-16.
- IV. The District shall immediately report by telephone to the health officer of the jurisdiction in which the school is located any communicable diseases identified as reportable pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed.
- V. Each school in the District shall have and maintain for the care of students at least one nebulizer in the office of the school nurse or a similar accessible location pursuant to N.J.S.A. 18A:40-12.7.
- VI. Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the District shall provide the examination at the school physician's office or other comparably equipped facility pursuant to N.J.S.A. 18A:40-4.
- VII. The findings of required examinations under Section VIII. B., C., D., and E., below shall include the following components:
 - A. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 57-4.24;
 - B. Medical history, including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
 - C. Health screenings including height, weight, hearing, blood pressure, and vision; and
 - D. Physical examinations.
- VIII. The District shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and Section VI. above and:
 - A. Prior to participation on a school-sponsored interscholastic or intramural team or squad for students enrolled in any grade six (6) to twelve (12) in accordance with N.J.A.C. 6A:16-2.2(h)1;
 - B. Upon enrollment in school in accordance with N.J.A.C. 6A:16-2.2(h)2;

- C. When applying for working papers in accordance with N.J.A.C. 6A:16-2.2(h)3;
 - D. For the purposes of the comprehensive Child Study Team evaluation pursuant to N.J.A.C. 6A:14-3.4 in accordance with N.J.A.C. 6A:16-2.2(h)4; and
 - E. When a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 in accordance with N.J.A.C. 6A:16-2.2(h)5.
- IX. Each school shall have available and maintain an AED, pursuant to N.J.S.A. 18A:40-41a.a(1) and 41a.a(3), and in accordance with the requirements of N.J.A.C. 6A:16-2.2(i) as to location, accessibility, and proximity.
 - X. The Board of Education shall make accessible information regarding the New Jersey FamilyCare Program to students who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.
 - XI. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 through 5C-31 (Acquired Immune Deficiency Syndrome).
 - XII. The Board of Education shall ensure that students receive health screenings as outlined in N.J.A.C. 6A:16-2.2(l).
 - XIII. Pandemic Reopening and Recovery
 - A. Screening and Personal Protective Equipment (PPE)
 - 1. Adequate amount of personal protective equipment (PPE) shall be available, accessible, and provided for use by staff and students.
 - 2. School staff and visitors are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two (2) years of age.
 - 3. Students are required to wear face coverings and are required to do so when social distancing cannot be maintained, unless doing so would inhibit the student's health.
 - 4. Staff and students shall be screened for entry into the school building.
 - 5. The principal or his or her designee shall develop a school entry plan that includes:
 - a. Staff assigned to do the screening;

- b. If physical distancing (six feet) cannot be maintained for individuals in line waiting to enter or exit a building, the use of face covering is required;
 - c. Designated entrances that will be used to admit students; and
 - d. The assignment of classes and grades to designated entrances and/or designated entrance times.
 - 6. Staff must visually check students for symptoms upon arrival (which may include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms;
 - 7. Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations;
 - 8. Results must be documented when signs/symptoms of COVID-19 are observed;
 - 9. Screening procedures shall take into account students with disabilities and accommodations that may be needed in the screening process for those students;
- B. Procedures for symptomatic staff and students:
- 1. The school principal or his or her designee shall establish an isolation space;
 - 2. Students and staff with symptoms related to COVID-19 shall be safely and respectfully isolated from others. Students should remain in isolation with continued supervision and care until picked up by an authorized adult;
 - 3. Staff must provide continuous monitoring of symptoms;
 - 4. The current Communicable Disease Service guidance for illness reporting shall be followed for illness reporting purposes;
 - 5. If a staff member becomes aware that an individual who has spent time in a district facility tests positive for COVID-19, the staff members shall notify the principal and the school nurse. The school nurse shall immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality;
- C. Preparations for when someone tests positive for COVID-19:
- 1. The school principal or his or her designee shall establish an isolation

space;

2. Students and staff with symptoms related to COVID-19 shall be safely and respectfully taken to the designated isolation space and isolated from others. Students should remain in isolation with continued supervision and care until picked up by an authorized adult;
3. The current Communicable Disease Service guidance for illness reporting shall be followed for illness reporting purposes;
4. Readmittance to school shall be consistent with Department of Health guidance and information for schools and Department of Health/Communicable Disease Service's Quick Reference Guidance on Discontinuation of Transmission-Based Precautions and Home Isolation for Persons Diagnosed with COVID-19;
5. Contact tracing shall be initiated including records of groups/cohorts, assigned staff, and daily attendance.
6. Adequate amount of personal protective equipment (PPE) shall be available, accessible and provided for use.

D. Protocols to address a positive case:

Students and employees may be asked to leave or not come into school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19, based on CDC guidance, that is not otherwise explained:

1. A fever of 100° F or greater;
2. Cough;
3. Shortness of breath or difficulty breathing;
4. Chills;
5. Repeated shaking with chills;
6. Muscle pain;
7. Headache;
8. Sore throat;
9. New loss of taste or smell;
10. Fatigue;

11. Congestion or runny nose;
12. Nausea or vomiting;
13. Diarrhea.

XIV. The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing aid systems in class rooms or any school equipment in the school building used to assist students hear are functioning properly.

Legal references: *N.J.S.A. 18A:35-4.8; 18A:40-4 through 40-5 (Examination of Pupils); 18A:40-16 through 40-19 (Tuberculosis); 18A:40-23; 44:6-2*

N.J.A.C. 6A:14-1.1(f); 6A:14-3.4; 6A:16-1.1 through 16-1.5 (Programs to Support Student Development – General Provisions; 6A:16-2.1 through 16-2.5 (Programs to Support Student Development – General Provisions for School Health Services)

Adopted (BCTS): 9/11/02 Rev.: 2/26/03 Rev.: 11/22/05 Rev.: 11/3/08 Rev.: 5/26/15
Rev.: 10/18/16 Rev.: 9/22/20

Adopted (BCSS): N/A

POLICIES

SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **BYLAWS**
Number: **0144**

Title: BOARD MEMBER ORIENTATION AND TRAINING

The preparation of each member for the performance of Board of Education duties is essential to the proper functioning of the Board. The Board encourages each new Board member to acquire information about District governance, the separate functions of the Board and the Superintendent, the operations of the District, and Board procedures.

The Board directs that each new member receive:

- Access to and/or a copy of the Board of Education Bylaw and Policy Manual,
- The manual of administrative regulations,
- Each negotiated agreement,
- The current budget statement and audit report, and
- The most recent long range facilities plan and such other materials as deemed appropriate by the Superintendent.

Each new Board member will be invited and is encouraged to meet and discuss the responsibilities and authority of a Board member, Board functions, and Board policies and procedures with the Board President (if available), the Superintendent, and the School Business Administrator/Board Secretary.

Each newly elected or appointed Board member shall complete during the first year of the member's first term a training program to be prepared and offered by the New Jersey School Boards Association, in consultation with the New Jersey Association of School Administrators, the New Jersey Principals and Supervisors Association, and the Department of Education, regarding the skills and knowledge necessary to serve as a Board member.

The training program shall include information regarding the school district monitoring system established pursuant to P.L. 2005, c. 235, the New Jersey Quality Single Accountability Continuum, and the five key components of school district effectiveness on which school districts are evaluated under the monitoring system: instruction and program; personnel; fiscal management; operations; and governance.

The Board member shall complete a training program on District governance in each of the subsequent two (2) years of the Board member's first term.

Within one year after each re-election or re-appointment to the Board of Education, the Board member shall complete an advanced training program to be prepared and offered by the New Jersey School Boards Association. This advanced training program shall include information on relevant changes to New Jersey school law and other information deemed appropriate to enable the Board member to serve more effectively.

The New Jersey School Boards Association shall examine options for providing training programs to Board members through alternative methods such as on-line or other distance learning media or through regional-based training.

Within one year after being newly elected or appointed or being re-elected or re-appointed to the Board of Education, a Board member shall complete a training program on harassment, intimidation, and bullying in schools, including the District's responsibilities under P.L. 2002, c.83 (C.18A:37-13). A Board member shall be required to complete the program only once. Training in harassment, intimidation, and bullying in schools shall be provided by the New Jersey School Boards Association, in consultation with recognized experts in school bullying from a cross section of academia, child advocacy organizations, nonprofit organizations, professional associations, and government agencies.

Legal reference: *N.J.S.A. 18A:12-33; 18A:37-13*

Adopted (BCTS): 11/1/01 Rev.: 11/3/08 Rev.: 12/13/11
Adopted (BCSS): 1/23/02 Rev.: 12/17/08 Rev.: 12/19/11

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: CERTIFICATED
STAFF MEMBERS**
Number: 3217

Title: USE OF CORPORAL PUNISHMENT

~~No certificated staff member shall inflict or cause to be inflicted corporal punishment upon a student. Certificated staff members may not use physical force or the threat of physical force to maintain discipline or compel obedience. A certificated staff member may not touch a student in an offensive way even when no physical harm is intended.~~

No certificated staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such teaching staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

- 1. To quell a disturbance, threatening physical injury to others;**
- 2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**
- 3. For the purpose of self-defense; and**
- 4. For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any teaching staff member employed by the Board found to have violated this Policy may will be subject to discipline by the this Board and may be dismissed.

Legal reference: *N.J.S.A. 18A:6-1*

Adopted (BCTS): 9/11/02 Rev.:
Adopted (BCSS): 10/16/02 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

**Section: NONCERTIFICATED
STAFF MEMBERS**
Number: 4217

Title: USE OF CORPORAL PUNISHMENT

~~No noncertificated staff member shall inflict or cause to be inflicted corporal punishment upon a student. Noncertificated staff members may not use physical force or the threat of physical force to maintain discipline or compel obedience. A noncertificated staff member may not touch a student in an offensive way even when no physical harm is intended.~~

~~However, a noncertificated staff member may, within the scope of his or her employment, use and apply such amounts of force as are reasonable and necessary to quell a disturbance or restrain a student who may cause harm to himself and/or others, to obtain possession of weapons or other dangerous objects within the control of a student, for the purpose of self defense, and for the protection of other persons. These acts shall not constitute corporal punishment.~~

No support staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such support staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

- 1. To quell a disturbance, threatening physical injury to others;**
- 2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**
- 3. For the purpose of self-defense; and**
- 4. For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any support staff member employed by the Board found to have violated this Policy may be subject to discipline by the Board.

Legal reference: *N.J.S.A. 18A:6-1*; **18A:37-1**

Adopted (BCTS): 9/11/02 Rev.:
Adopted (BCSS): 10/16/02 Rev.:

- ☒ BERGEN COUNTY TECHNICAL SCHOOLS
- ☒ BERGEN COUNTY SPECIAL SERVICES

POLICY

Section: PROPERTY
Number: 7440M

Title: SCHOOL DISTRICT SECURITY

The Board of Education believes that the buildings and facilities of the District represent a substantial community investment. The Board directs the development and implementation of a plan for District security to protect the school community's investment in school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The District security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

As used in this Policy and N.J.S.A. 18A:41-7.1, "critical incident mapping data" means information provided in electronic or digital form to assist first responders in an emergency including, but not limited to: aerial images of schools; floor plans, including room and suite numbers; building access points; locations of hazardous materials and utility shut-offs; and any other relevant location information.

PROVIDING DOCUMENTS TO LAW ENFORCEMENT AUTHORITY

The Board shall provide to local law enforcement authorities **critical incident mapping data** ~~a copy of the current blueprints and maps~~ for all schools and school grounds ~~within the school district or nonpublic school~~. In the case of a school building located in a municipality in which there is no municipal police department, **critical incident mapping data** ~~a copy of the blueprints and maps~~ shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised **mapping data** ~~copies~~ to the applicable law enforcement authorities or designated entities any time that there is a change to the **critical incident mapping data** ~~blueprints or maps~~.

Critical incident mapping data provided pursuant to N.J.S.A. 18A:41-7.1.a. shall be: compatible with all platforms and applications used by local, State, and Federal law enforcement authorities; provided in a printable format; and verified for accuracy through an annual walkthrough of school buildings and school grounds.

Nothing in this Policy or N.J.S.A. 18A:41-7.1 shall be construed to require local law enforcement authorities or designated entities to access critical incident mapping data using third party viewing software.

The Board directs close cooperation of District officials with law enforcement, fire officials, and other emergency agencies.

INSTALLATION OF PANIC ALARM

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13 **and this Policy and Regulation 7440.**

CREATION OF SCHOOL SAFETY SPECIALIST POSITION

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3 **and this Policy and Regulation 7440.** The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2 **and this Policy and Regulation 7440.** The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

ACCESS TO SCHOOL PROPERTY

Access to school buildings and grounds outside the hours that school is in session shall be limited through a personnel key control system. Such a system will be established and monitored to limit building access to authorized personnel and to guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the main building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

USE OF PROTECTIVE DEVICES AND SECURITY GUARDS

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

ANNUAL SAFETY AUDIT

The District shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

Legal References: *N.J.S.A. 18A:7G-5.2; 18A:17-43.1 through 17-43.3; 18A:41-7.1;
18A:41-10 through 41-14*

N.J.A.C. 6A:16-1.3; 6A:26-1.2

Adopted (BCTS): 10/17/01 Rev.: 4/26/18 Rev.: 1/28/20 Rev.: 4/29/21 Rev.:
Adopted (BCSS): 1/23/02 Rev.: 4/24/18 Rev.: 1/21/20 Rev.: 4/27/21 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: **COMMUNITY**
Number: **9140M**

Title: PUBLIC ADVISORY COMMITTEES

The success of the school system depends, to a great extent, on open channels of communication between the school community and the community at large. Public advisory committees are particularly useful in keeping the Board of Education and the administration informed with regard to community opinion and in representing the community in the study of specific school problems.

BOARD-ESTABLISHED PUBLIC ADVISORY COMMITTEES

The Board may establish public advisory committees as standing committees to serve in a liaison function between the local community and the schools, as permanent committees for funded programs, as the law requires, and as the need arises.

COMMITTEE MEMBERSHIP

In creating a new advisory committee, the Board shall appoint members of the community who are able and interested in the subject, who possess experience and knowledge that may benefit school programs, who are concerned about the schools and who represent a wide range of community interests and backgrounds. The Board shall appoint a chairperson and may appoint one or more Board members to serve as ex officio members of the committee. The Superintendent or his or her designee shall have the authority to establish program, curriculum and other advisory boards or groups to advance the development and operation of the schools

COMMITTEE DUTIES

In charging a new advisory committee, the Board shall define the committee assignment in writing, set a date for a preliminary and final report, and establish a budget. Expenditures of district funds by advisory committees shall be made only upon the approval of the Superintendent or his or her designee.

COMMITTEE RECOMMENDATIONS

Recommendations of an advisory committee shall not reduce the responsibility of the Board, which may accept or reject recommendations in the exercise of its statutory discretion.

OPEN PUBLIC MEETINGS ACT RULES

Meetings of an advisory committee that are open to or attended by fewer than a majority of the members of the Board are not subject to the Open Public Meetings Act and need not be open to the public, except as expressly permitted by the Board.

Legal references: *N.J.S.A. 10:4-7 et seq. (The Open Public Meetings Act)*
 N.J.A.C. 6:30-1.5; 6:31-1.14(b)
 20 U.S.C.A. 3801 et seq.

Adopted (BCTS): 10/17/01 Rev.:
Adopted (BCSS): 1/23/02 Rev.:

PERSONNEL

23-P-109T APPROVAL—2022 – 2023 STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individual(s) be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ADULTAdult Education, Hackensack
ATHSApplied Technical High School (BCC), Paramus
BCABergen County Academies, Hackensack
BCDCCBergen County Day Care Center, Hackensack
BCSSBergen County Special Services
BCTECBergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
NVRHSInstitute for Interactive Design, Demarest/Old Tappan

NON-CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Dinas, Melina (R)	Secretary Salary: C1; Step 3: \$49,762. per annum pro rata Effective: 05/01/23 to 06/30/23 Note: Replacement of staff who was promoted	BCA, Hackensack
Tavarez, Apolinar (R)	Specialist: Computer Salary: \$46,000. per annum pro rata Effective: 05/11/23 to 06/30/23 Note: Replacement for staff who resigned	DISTRICT, Shared Services

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

23-P-110T APPROVAL—2022-2023 SALARY/ STATUS RECLASSIFICATION(S)—CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

Arocho Soto, Javier

Teacher of Auto Mechanics

BCVHS, Paramus

From: Col. I, Step 13 (Vocational): \$85,202. + Sal. Adj. \$725. = \$85,927. per annum pro rata

To: Col. I, Step 13 (Vocational): \$85,202. + Sal. Adj. \$7,568. = \$92,770. per annum pro rata

Effective: 04/05/23 to 06/30/23

Note: Reclassification due to issuance of CTE Standard certificates/contract salary adjustment to full class load

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**23-P-111T APPROVAL—2023-2024 RENEWAL OF CONTRACTS
NON-TENURED CUSTODIAL / MAINTENANCE STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, written notice be given to the attached listing of non-tenured custodial / maintenance staff members that contracts for employment for the period July 1, 2023, to June 30, 2024, will be offered to them.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by first class mail.

**23-P-112T APPROVAL— 2023-2024 RENEWAL OF CONTRACTS
NON-TENURED SECRETARIAL STAFF MEMBERS**

RESOLUTION

BE IT RESOLVED, upon the recommendation of Howard Lerner, Ed.D., Superintendent of Schools, written notice be given to the attached listing of non-tenured secretarial staff members that contracts for employment for the period July 1, 2023 to June 30, 2024, will be offered to them.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by first class mail.

**23-P-113T APPROVAL—2023-2024 RENEWAL OF CONTRACTS
NON-TENURED CUSTODIAL AND MAINTENANCE SUPERVISORY STAFF**

RESOLUTION

BE IT RESOLVED, that upon recommendation of Howard Lerner, Ed.D., Superintendent of Schools, written notice be given to the attached listing of non-tenured Custodial and Maintenance supervisory staff members that contracts for employment for the period July 1, 2023, to June 30, 2024, will be offered to them.

BE IT FURTHER RESOLVED that the Board Secretary shall transmit written notice to each of the listed individuals as soon as is practicable, either personally or by first class mail.

- Assistant Director of Technology
- Audio-Video Specialist
- Cyber Security Engineer
- Data Specialist
- I.T. Asset Specialist
- I.T. Support Specialist – Level I
- I.T. Support Specialist – Level II
- I.T. Support Specialist – Level III
- Network Engineer – Level I
- Network Engineer – Level II
- Network Engineer – Level III
- Programmer
- Systems Engineer – Level I
- Systems Engineer – Level II
- Systems Engineer – Level III
- Technology Manager
- Website Specialist

23-P-117T APPROVAL —2022-2023 JOB DESCRIPTION(S)

RESOLUTION

BE IT RESOLVED, that the attached Job Description(s) for the following employment position be approved for the school year 2022-2023:

- Assistant Director of Technology
- Audio-Video Specialist
- Cyber Security Engineer
- Data Specialist
- I.T. Asset Specialist
- I.T. Support Specialist – Level I
- I.T. Support Specialist – Level II
- I.T. Support Specialist – Level III
- Network Engineer – Level I
- Network Engineer – Level II
- Network Engineer – Level III
- Programmer
- Systems Engineer – Level I
- Systems Engineer – Level II
- Systems Engineer – Level III
- Technology Manager
- Website Specialist

23-P-118T APPROVAL –2022-2023 MENTORS FOR PROVISIONAL TEACHERS

RESOLUTION

WHEREAS, the New Jersey Department of Education has set forth guidelines for newly hired teachers, both alternate and traditional routes, who hold a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing to be mentored, and

WHEREAS, the following teaching staff participated in the District's approved mentor training program and have been assigned to provide this service for the 2022-2023 school year,

BE IT RESOLVED that the following approved mentors be compensated at the rates specified below:

<u>Name</u>	<u>Amount</u>
Crane, Todd (CE)	\$1,000
Chomin, Michael	\$550
Dixon, Andee (CE)	\$1,000
Hommen, Maureen	\$550
Sloutmaker, Amanda (CE)	\$1,000

23-P-119T APPROVAL—2023-2024 SUMMER WORK AUTHORIZATION

RESOLUTION

BE IT RESOLVED, that the following staff members be approved for work from June 27, 2023 to August 31, 2023 at their hourly/per diem rate based upon their 2023-2024 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<u>Name</u>	<u>Hours/Days</u>	<u>Rate</u>
Acuna, Kymberly	15 days	Per diem
Aleman, Robert	24 days	Per diem
Andaloro, Jennifer	15 days	Per diem
Baffo, Patience	150 hrs.	Hourly per diem
Belkin, Alison	15 days	Per diem
Beyer, Melissa	20 days	Per diem
Bogdanowich, Marie	15 days	Per diem
Boyle, Diane	25 days	Per diem
Buccino, Andrea	25 days	Per diem
Carey, Diane	1 day	Per diem
Caroselli, Christopher	15 days	Per diem
DeMarco, Tonilynne	25 days	Per diem
DeSena, Daniel	24 days	Per diem
Fierro Ripoll, Katie	15 days	Per diem
Foote, Gretchen	24 days	Per diem
Genicoff, Sharon	25 days	Per diem
Hager, Raymond	25 days	Per diem
Hodroski, William	10 days	Per diem
Hynes, Laura	20 days	Per diem
Joa, Nancy	20 days	Per diem
Kaser, Paul	20 days	Per diem
Kendall, Monet	15 days	Per diem
Koziol, Kaitlyn	40 days	Per diem
Kramer, Mark	8 hours	Hourly per diem
LaBarbiera, Lauren	15 days	Per diem
Lemma, Michael	3 days	Per diem
Leonardi, Donna	115 hours	\$59 per hour
Lepinski, Jacqueline	15 days	Per diem
Mak, Cynthia	15 days	Per diem
McManus, Rosemarie	20 days	Per diem
Nardelli, Laura	15 days	Per diem
Natelli, Anthony	15 days	Per diem
Pena, Carlos	15 days	Per diem
Pinto, Judith	20 days	Per diem
Respass, Bryan	10 days	Per diem
Saab, Joann	20 days	Per diem
Sabio, German	25 days	Per diem
Scully-Sytsma, Nancy	25 days	Per diem
Seventko, Justin	8 hours	Hourly per diem
Smith, Michael	15 days	Per diem
Soudant Flynn, Danielle	20 days	Per diem
Sousa, Nancy	25 days	Per diem
Uma, Awa	24 days	Per diem
Waldron, Alyssa	30 days	Per diem
Wang, Ivy	50 hours	Hourly per diem
Zulli, Sydney	15 days	Per diem

23-P-120T **APPROVAL— 2022-2023 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2022-2023 OTHER HOURLY APPOINTMENTS
APPROVAL— 2023-2024 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL— 2023-2024 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2022-2023

<u>Curriculum Projects:</u>	Buser, Erik	1 st payment - \$643.00 EV Design Challenge into the 12 th Grade Capstone Course
	LoBello, Virginia	1 st payment - \$643.00 Required ESL Identification and Exit/Entry for 2023
<u>Home Instruction:</u>	Kim, Hilary Student: AL	\$86 per hour Max hours: 26 Effective 03/27/23
	Arena, Rachel Student: MS	\$86 per hour Max. hours: 24 Effective 03/27/23
	Jansen, Katherine Student: MS	\$86 per hour Max. hours: 24 Effective 03/27/23
	Kozlova, Ekaterina Student: MS	\$86 per hour Max. hours: 24 Effective 03/27/23
	Zubov, Igor Student: MS	\$86 per hour Max. hours: 48 Effective 03/27/23

Advisory Committee Work

Rate: \$150 per meeting

Effective: SY 2022-2023

Carey, Diane	Paramus	\$150	04/21/23
Dixon, Andee	Paramus	\$150	04/26/23
Friedman, Robin	Teterboro	\$150	02/25/23

East Coast University APSI

Online

Rate: Hourly per diem

Effective: 06/12/23 to 06/15/23

Carey, Jessica

Max. Hours

4

Graphic Design Work
Rate: Hourly per diem
Effective: SY 2022-2023
Guthrie, Peter

Max.
Hours
50

HOSA International Leadership Conference
Dallas, TX
Rate: Per diem
Effective: 06/24/23 to 06/25/23
Banta, Chanelle

Max.
Days
2

Overload - BCA
Rate: \$4,285 per each overload*
Effective: SY 2022-2023

	<u>Campus</u>	<u>Amount</u>
Mendelsohn, William	BCA	\$12,855 (3)
Wilson, David	BCA	\$4,285

*Article IX; C, 2 of Teacher's contract

Required ESL Identification and Exit/Entry for 2023
Rate: Hourly per diem
Effective: 04/21/23 to 08/31/23
LoBello, Virginia

Max.
Hours
10

Rutgers SLE Training
Zoom
Rate: Hourly per diem
Effective: 06/01/23 to 06/30/23
Armonaitis, William
Rome, Thomas
Tuliszewska, Agnes

Max.
Hours
40
40
40

Skills USA Nat'l Leadership Conference
Atlanta, GA
Rate: Per diem
Effective: 06/24/23
Tuliszewska, Agnes

Max.
Days
1

Special Project: Chocolate Competition and Expo/John Branda Memorial
Rate: \$1,000*
Effective: SY 2022-2023
Lang, Scott

*Article VIII; O. of Teacher's contract

Virtual EV and Hybrid Technology Training
Rate: \$68 per hour*
Effective: 04/25/23 to 09/01/23
Buser, Erik

Max.
Hours
40

*Grant funded

BERGEN COUNTY ACADEMIES – HACKENSACK

<u>ADVISORS:</u>	Recommended Staff			<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	
Chess Club	Tolmo	Eva	\$2,784	05/01/23 to 06/30/23

BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO

<u>ADVISORS:</u>	Recommended Staff			<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	
TEK Neeks	Lee	Shih-Chieh	\$2,784	SY 22-23

ATHLETICS - DISTRICT

<u>Assignment</u>	Recommended Staff		2022-23
	<u>Last Name</u>	<u>First Name</u>	<u>Amount</u>
Track Assistant Coach	Dominguez	Kevin	\$7,797

EXTRA DUTY/EXTRA PAY SY 2023-2024

<u>Curriculum Projects:</u>	Pacheco, Jessica	1 st payment - \$643.00* IIDT 12 th Grade Curriculum
*Pending settlement of Teacher's Contract		

Academy After Hours

<u>Rate: \$49.30 per hour*</u>	<u>Max.</u>
<u>Effective: 7/10/23 to 07/21/23</u>	<u>Hours</u>
Arellano, Maria	90
Djedji, Djakoure	90
Guthrie, Peter	90
Kim, Rosalyn	90
Orlov, Sergei	90
Pero, Victoria	90
Seventko, Justin	90
Thomas, Anthony	90
Tolmo, Ava	90
Wang, Ivy	90

*Pending settlement of the 2023-2024 Adult/Continuing Education Guide

Admissions work

<u>Rate: Hourly per diem*</u>	<u>Max.</u>
<u>Effective: SY 23-24</u>	<u>Hours</u>
Buccino, Andrea	50

*Pending settlement of Teacher's contract

Advanced Teacher Institute

Rate: \$68 per hour*

Effective: SY 23-24

	<u>Max. Hours</u>
Buonadonna, Carl	12
Hodroski, William	12
Regan, Timothy	12
Whitley, Kathryn	12
Wolf, Samantha	12

*Grant funded

Algebra Intensive Summer Program

Rate: Hourly per diem*

Effective: 06/27/23 to 08/04/23

	<u>Max. Hours</u>	<u>School</u>
Walsh, Gene	170	BCA

*Pending settlement of Teacher's Contract

AV Hours

Rate: Hourly per diem*

Effective: SY 2023-2024

	<u>Max. Hours</u>
Miller, Bruce	400

*Pending settlement of Teacher's contract

Data Professional Learning Communities Work

Rate: \$68 per hour*

Effective: 07/01/23 to 12/31/23**

	<u>Max. Hours</u>
Buonadonna, Carl	84
Carey, Jessica	84
Cohen, Steven	84
Dalzell, Matthew	84
Dawidczyk, Angelika	84
Gulistan, Evren	84
Lee, Yoonok	84
Lin, Kevin	84
Liso, Matthew	84
Lu, Joanna	84
Maher, Kevin	84
Marella, Lindsay	84
Mazurkiewicz, Rosanna	84
Michaels, Sarah	84
Mimidas, Stella	84
Moogan, Thomas	84
Perrucci, Lisa	84
Sciametta, Erica	84

*Grant funded

**Previously approved BOE 01/24/23; 23-P-62T. Dates extended but total hours not to exceed 84 hours each.

Scheduling Work

Rate: Hourly per diem*

Effective: SY 23-24

	<u>Max. Hours</u>
Marella, Lindsay	400 hrs

*Pending settlement of Teacher's contract

23-P-121T APPROVAL — LEAVE(S) OF ABSENCE

RESOLUTION

BE IT RESOLVED, that Katherine Blake, Teacher of Social Studies, BCA, Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period October 9, 2023 through December 20, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Christopher Caroselli, School Counselor, BCTEC, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 5, 2023 through November 21, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Melina Dinas, BCA, Hackensack, will be granted an unpaid discretionary leave of absence with no benefits for the period July 13, 2023 through July 30, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Brianna Hamill, Teacher of Physical Education, BCTHS, Teterboro, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 5, 2023 through November 24, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Kaitlyn Koziol, School Counselor, BCVHS, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 5, 2023 through November 7, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Elizabeth Mansfield, Teacher of Physics, BCVHS, Paramus, will be granted an unpaid New Jersey statutory family leave of absence with benefits for the period May 31, 2023 through June 6, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Brittany Massaro, Teacher of Baking, BCTEC, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 5, 2023 through October 2, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Katherine Sienkiewicz, Speech Therapist, BCVHS, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period September 5, 2023 through October 13, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Katherine Sienkiewicz, Speech Therapist, BCVHS, Paramus, will be granted an unpaid New Jersey statutory family leave of absence with benefits for the period October 14, 2023 through November 20, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

23-P-122T REVISION - APPROVAL — LEAVE(S) OF ABSENCE (BOE 10/20/22; Resol. #23-P-37T)

RESOLUTION

BE IT RESOLVED, that Monet Kendall, School Counselor, Bergen County Technical High School, Teterboro, will be granted an unpaid New Jersey statutory family leave of absence with benefits for the period April 7, 2023 through May 8, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

23-P-123T APPROVAL—RESIGNATION(S)

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Ferreras, Monica	Day Care Center Caregiver (Part-time)	Effective 05/16/2023
Rodriguez, Alex	Teacher of English	Effective 07/01/2023
Snyder, Anna	Teacher of Chemistry	Effective 07/01/2023

23-P-124T APPROVAL — SUPERINTENDENT’S ATTAINMENT OF MERIT GOALS FOR 2022-2023

RESOLUTION

WHEREAS, the Board previously approved quantitative and qualitative merit goals for the Superintendent for the school year 2022-2023 (Resolution No. 22-P-169T); and

WHEREAS, the Board has reviewed the Superintendent’s report on his progress toward and attainment of the aforementioned 2022-2023 merit goals;

BE IT RESOLVED, that the Board affirms and approves the Superintendent’s complete attainment of all merit goals approved by the Board for the Superintendent for the 2022-2023 school year; and

BE IT FURTHER RESOLVED, that the Board certifies said affirmation and approval for submission to the Executive County Superintendent of Schools for review and approval.

23-P-125T APPROVAL – SUBMISSION OF DRAFT ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION’S EMPLOYMENT CONTRACT FOR PRELIMINARY EXECUTIVE COUNTY SUPERINTENDENT REVIEW

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the submission of a draft employment contract for the Assistant Superintendent for Curriculum and Instruction, covering the school years 2023 to 2024, to the Executive County Superintendent of Schools for review and approval pursuant to N.J.A.C. 6A:23A-3.1.

23-P-126T APPROVAL – SUBMISSION OF DRAFT ASSISTANT SUPERINTENDENT’S EMPLOYMENT CONTRACT FOR PRELIMINARY EXECUTIVE COUNTY SUPERINTENDENT REVIEW

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the submission of a draft employment contract for the Assistant Superintendent, covering the school years 2023 to 2024, to the Executive County Superintendent of Schools for review and approval pursuant to N.J.A.C. 6A:23A-3.1.

23-P-127T APPROVAL – SUBMISSION OF DRAFT BUSINESS ADMINISTRATOR/BOARD SECRETARY’S EMPLOYMENT CONTRACT FOR PRELIMINARY EXECUTIVE COUNTY SUPERINTENDENT REVIEW

RESOLUTION

BE IT RESOLVED, that the Board of Education approves the submission of a draft employment contract for the Business Administrator/Board Secretary, covering the school years 2023 to 2024, to the Executive County Superintendent of Schools for review and approval pursuant to N.J.A.C. 6A:23A-3.1.

23-P-128T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

DiAmico King, Patricia	Teacher of English	BCA, Hackensack	Effective 07/01/2023
Montero, Hector (Disability)	Custodian	BCTEC, Paramus	Effective 06/01/2021

2023-2024 BCTS RENEWAL OF CONTRACT
CUSTODIAL/MAINTENANCE STAFF MEMBERS

<u>Name</u>	<u>Emp.Date</u>	
Abarca, Julio	10/22/2002	julaba@bergen.org
Agudelo, William	11/26/2001	wilagu@bergen.org
Amador, Ricardo	7/1/2022	ricama@bergen.org
Ardizzone, Salvatore	1/2/2019	salard@bergen.org
Bartone, Bradley	11/13/2000	brabar@bergen.org
Biba, Tonin	8/8/2022	tonbib@bergen.org
Campbell, Dain	10/12/2020	daicam@bergen.org
Campbell, Daniel	1/25/2018	dancam@bergen.org
DeLaFuente, Jason	6/1/2005	jasdel@bergen.org
Di Martino, Rosario	8/4/2014	rosdim@bergen.org
Domicolo, Nunzio	7/1/2021	nundom@bergen.org
Duran Mata, Edison	3/1/2023	edidur@bergen.org
Ferrante, Roberto	8/8/2022	robfer@bergen.org
Foss, Joseph	1/4/2021	jofos@bergen.org
Garcia, Alexander	9/1/2017	alegar@bergen.org
Garcia, Alexandra	1/18/2022	alegarci@bergen.org
Giallombardo, Joseph	3/21/2001	josgia@bergen.org
Grant, James	8/10/2015	jamgran@bergen.org
Greco, Franco	8/19/2013	fragre@bergen.org
Hot, Valjbona	11/15/2021	valhot@bergen.org
Iser, Esteban	4/1/2014	estise@bergen.org
Koeller, Laura	10/29/2001	laukoe@bergen.org
Kqira, Besnik	9/1/2012	beskqi@bergen.org
Leo, Joseph	5/1/2018	josleo@bergen.org
Mansfield, Barry	8/7/1995	barman@bergen.org
McCann, William	7/29/2019	wilmcc@bergen.org
Militello, Vito	2/28/2005	vitmil@bergen.org
Montero, Hector	10/1/1992	hecmon@bergen.org
Moore, Patrick	2/1/2014	patmoo@bergen.org
Navarro, Edilia	4/19/2021	edinav@bergen.org
Nieves, Miguel	7/23/2018	mignie@bergen.org
OCampo, Maria	2/5/2018	maroca@bergen.org
OConnor, Michael	1/2/2001	micoco@bergen.org
Oriach, Suleica	9/13/2021	sulori@bergen.org
Plokhooy, Darryl	2/1/2019	darplo@bergen.org
Putkisto, Tina	3/18/2019	tinput@bergen.org
Ramirez, Ruben	2/5/1998	rubram@bergen.org
Rodriguez, Pasiana	2/10/2020	pasrod@bergen.org
Rosado, Gregory	1/2/2018	greros@bergen.org
Shehaj, Saimir	7/18/2017	saishe@bergen.org
Shoemaker, Barry	4/8/2015	barsho@bergen.org
Simon, Steve	11/26/2012	istsim@bergen.org
Suriel, Manuel	9/11/2006	mansur@bergen.org
Vacciana, Kevin	12/16/2019	kewac@bergen.org
Watson, Richard	8/14/2006	ricwat@bergen.org
Whitney, Michael	2/1/2016	micwhit@bergen.org
Khogu, Mariglen	9/6/2022	marxho@bergen.org
Zota, Edlir	2/18/2019	edlzot@bergen.org

BERGEN COUNTY TECHNICAL SCHOOLS
 2023-2024 CONTRACT RENEWALS TITLE
 CUSTODIAL AND MAINTENANCE SUPERVISORY STAFF

Addice, James	Head Custodian	12/1/1992
Bonardi, David	Custodial Supervisor	5/16/1994
Lindsell, Robert	Head Custodian	9//2022
Maccioli, Nicholas	Head Custodian	1/2/2018
Malajian, Richard	Custodial Supervisor	2/1/2010
Mastricova, James	Custodial Supervisor	5/15/2000
Porschen, Drew	Custodial Supervisor	3/2/2021
Reilly, John	Head Custodian	1/24/1995
Somers, Kathryn	Head Custodian	8/22/2005
Travis, Ramsey	Head Custodian	8/7/2017
Wiseman, William	Head Custodian	5/1/2012

**BERGEN COUNTY TECHNICAL SCHOOLS
2023-2024 CONTRACT RENEWALS
NON-TENURED SECRETARIAL STAFF**

<u>NAME</u>	<u>HIRE DATE</u>	<u>TENURE DATE</u>	<u>TITLE/LOCATION</u>
<u>LESS THAN ONE YEAR</u>			
Dinas, Melina	5/1/2023	5/2/2026	Secretary, BCA
Lacap-Mahayag	9/15/2022	9/16/2025	Secretary, Teterboro
<u>LESS THAN TWO YEARS</u>			
Lopez-Rios, Jennifer	7/1/2021	7/2/2024	Secretary, Paramus
Lounsbery, Chelsea	2/23/2022	2/24/2025	Secretary, BCA
Kesenci, Mary	2/10/2022	2/11/2025	Secretary, Technology
<u>TWO YEARS</u>			
DiGia, Christine	2/22/2021	2/23/2024	Secretary, District
<u>LESS THAN THREE YEARS</u>			
Merturi, Florina	7/13/2020	7/14/2023	Secretary, ATHS
Pais-Crosson, Linda	9/29/2020	9/30/2023	Secretary, District

BOE: 05/23/2023

BCTS Student Abbreviated Days — 2023-2024 School Calendar

Bergen County Academies, Hackensack (including Adult Ed as noted “*”)

*District Staff Development	Friday, September 22, 2023
Back-to-School Night	Thursday, October 5, 2023
*District Staff Development	Monday, November 13, 2023
*Before Thanksgiving Recess	Wednesday, November 22, 2023
Building Staff Development	Friday, December 8, 2023
*Before Winter Recess	Friday, December 22, 2023
Admissions	Wednesday, January 17, 2024
District Staff Development	Thursday, February 15, 2024
Admissions	Tuesday, March 5, 2024
Admissions	Thursday, March 7, 2024
Professional Development/Advisory Board	Tuesday, April 9, 2024
*Building Staff Development	Thursday, May 23, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Bergen County Vocational High School, Paramus

Back to School Night	Wednesday, September 20, 2023
Open House	Wednesday, October 11, 2023
Open House	Thursday, November 16, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess	Friday, December 22, 2023
Professional Development/Advisory Boards	Friday, January 19, 2024
Staff Development	Friday, February 9, 2024
Professional Development/Advisory Boards	Friday, March 8, 2024
Professional Development/Advisory Boards	Friday, April 19, 2024
Staff Development	Friday, May 10, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Applied Technology High School at BCC

Back to School Night	Thursday September 21, 2023
Open House	Wednesday, October 18, 2023
Open House	Friday, November 3, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess	Friday, December 22, 2023
Professional Development/Advisory Boards	Thursday, January 11, 2024
Staff Development	Thursday, February 15, 2024
Professional Development/Advisory Boards	Friday, March 15, 2024
Professional Development/Advisory Boards	Tuesday, April 9, 2024
Staff Development	Thursday, May 9, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Bergen County Technical High School, Teterboro

Back to School Night	Thursday, September 21, 2023
Open House	Thursday, October 12, 2023
Open House	Tuesday, October 24, 2023
District Professional Development	Tuesday, October 31, 2023
Professional Development/Advisory Board	Friday, November 17, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess	Friday, December 22, 2023
District Professional Development	Tuesday, March 5, 2024
District Professional Development	Friday, March 22, 2024
District Professional Development	Wednesday, April 10, 2024
Professional Development/Advisory Board	Wednesday, May 22, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

NOTE: All Student Abbreviated Days will change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. Administration will determine whether and when such student abbreviated days will be re-scheduled later in the school year.

Adopted: 3/28/2023; 4/24/2023, 5/23/2024

FRINGE BENEFITS- 12 Month Personnel
(Noncertificated)

ASSISTANT COORDINATOR OF TECHNOLOGY

For the period July 1, 2023 - June 30, 2024

Work Schedule

Summer - Five (5) day work week.

Vacation

Twenty-two (22) days with five (5) days carry-over.

Hired into this position on or after July 1, 2010:

1-10 years in district: 20 days with five (5) days carry-over.

After 10 years in district: 22 days with five (5) days carry-over

Note:

Vacation subject to prior approval of immediate supervisor.

Vacation days are accrued each year and are pro-rated for staff employed less than a full year.

Sick Leave

Twelve (12) days - cumulative

Note:

Pro-rated for staff employed for less than twelve (12) months.

One-half (1/2) accrued number of sick days times per diem salary at time of retirement to a maximum of \$15,000

Continuing Education

Continuing education not to exceed \$3,000 annually. Eligibility is based upon course completion during the reimbursement period between July 1st and June 30th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.

Personal Computer

Will be provided with a computer and printer for home use to perform school business.

Personal Leave

Four (4) days - non-cumulative

Note: Pro-rated for staff employed for less than twelve (12) months.

Death of relative immediate family - four (4) consecutive days.

Immediate family shall be defined as follows:

-husband or wife

-children

-mother or father

-brothers or sisters

-mother/father-in-law

-grandparents

-other relatives, if living in the same domicile at the time of death.

Death of a friend or other relative - one (1) day.

Maximum two (2) per year.

Early Release

Staff members who leave work due to illness or any personal emergency, will not be charged with sick days on the first two (2) occasions. Thereafter, however, staff members will be charged a full sick day regardless of the time they leave work.

Health Benefits

(Subject to change
on an annual basis)

All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.

A. Year one (1) of employment

1. SEHBP
2. Dental--orthodontic services
3. Prescription
4. Vision Care
5. Disability (employee only)

Hired on or after 7/1/2008:

1. Health: SEHBP
2. Prescription
3. Dental/Orthodontics: \$1500 maximum per year/\$2000 maximum lifetime.

All employees, regardless of hire date:

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan:
\$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member
pays difference" (mail order; 90 days)

Salary Advancement

Salary advancement is not automatic but subject to satisfactory annual evaluation and recommendation by the Superintendent of Schools or his/her designee.

Work Year/Calendar

Follow schedule of holidays for twelve (12) month personnel.

Notice of Termination

Sixty (60) days

FRINGE BENEFITS- 12 Month Personnel
(Noncertificated)

AUDIO VIDEO SPECIALIST
 COORDINATOR OF E.M.S.
 CYBER SECURITY ENGINEER
 DATA SPECIALIST
 EMT COORDINATOR
 E.M.S. ADMINISTRATIVE SPECIALIST
 FINANCIAL AID OFFICER

PROGRAMMER
 REGISTRAR
 SPECIALIST - ASSISTANT PROJECT COORD.
 SPECIALIST - COMPUTER
 SPECIALIST - COMPUTER (SOCIAL MEDIA)
 SPECIALIST - GRANTSWRITER
 SPECIALIST - GRANTS ACCOUNTANT

I.T. ASSET SPECIALIST
 I.T. SUPPORT SPECIALIST LEVEL I
 I.T. SUPPORT SPECIALIST LEVEL II
 I.T. SUPPORT SPECIALIST LEVEL III
 MAKERSPACE COORDINATOR
 NETWORK ENGINEER LEVEL I
 NETWORK ENGINEER LEVEL II
 NETWORK ENGINEER LEVEL III

SPECIALIST - HEALTH ASSISTANT
 SPECIALIST - PROJECT COORDINATOR
 SPECIALIST - RESOURCE
 SYSTEMS ENGINEER LEVEL I
 SYSTEMS ENGINEER LEVEL II
 SYSTEMS ENGINEER LEVEL III
 TECHNOLOGY MANAGER
 WEBSITE SPECIALIST

ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY PROGRAM MANAGER
ADULT EDUCATION EDUCATIONAL BROKER - EMPLOYMENT READINESS/LITERACY PROGRAM FACILITATOR

For the period July 1, 2023 - June 30, 2024

Work Schedule

May be scheduled to normally work any five (5) days of the district work week, including Saturday and/or Sunday.

Hired into the position on or after 7/1/05

Forty (40) hour week; schedule to be determined by Supervisor.
 Summer: Five (5) day work week.

Specialist: Project Coordinator - Summer: Five (5) day work week.

Vacation

Hired before 07/01/00:

Twenty-two (22) days with five (5) days carry-over.
 After ten (10) years, one (1) additional vacation day -
 total twenty-three (23) days.

Hired on or after 07/01/00:

1-10 years: 15 days with 5 days carry-over
 after 10 years: 22 days with 5 days carry-over

Note:

Vacation subject to prior approval of immediate supervisor.
 Vacation days are accrued each year and are pro-rated for staff employed less than a full year. During first year of employment, vacation days cannot be used until July 1st of the new school year.

Sick Leave

Twelve (12) days - cumulative

Note: Pro-rated for staff employed for less than twelve (12) months.

One-half (1/2) accrued number of sick days times per diem salary at time of retirement to a maximum of \$15,000

Annual Physical	Maximum of \$300 for complete physical and/or optical examination not paid by insurance. Payment will be made only upon presentation of medical insurance reimbursement form (<i>Customer's Explanation of Benefits</i>) and a physician's receipt submitted no later than ninety (90) days following the date of the examination.
Continuing Education	Continuing education not to exceed \$2,500 annually. Eligibility is based upon course completion during the reimbursement period between July 1 st and June 30 th with an approved course Grade B or higher. The coursework may be undergraduate or graduate, but must be from an accredited college or university and must be acceptable for use in a degree program at that institution. Courses must be related to the employee's current or future district job responsibilities, or otherwise approved by the employee's immediate supervisor. All claims for tuition reimbursement must be approved by the Superintendent or his/her designee and submitted no later than ninety (90) days following the completion of the program for which tuition was paid.
Personal Leave	<p><u>Hired before 07/01/00:</u> Four (4) days - non-cumulative. If none used, it will be converted to one (1) additional sick day.</p> <p><u>Hired on or after 07/01/00:</u> Four (4) days - non-cumulative</p> <p>Note: Pro-rated for staff employed for less than twelve (12) months.</p>
Emergency Leave	<p>Death of relative immediate family - four (4) consecutive days. Immediate family shall be defined as follows:</p> <ul style="list-style-type: none"> -husband or wife -children -mother or father -brothers or sisters -mother/father-in-law -grandparents -other relatives, if living in the same domicile at the time of death. <p>Death of a friend or other relative - one (1) day. Maximum two (2) per year.</p>
Early Release	Staff members who leave work due to illness or any personal emergency, will not be charged with sick days on the first two (2) occasions. Thereafter, however, staff members will be charged a full sick day regardless of the time they leave work.
Health Benefits (Subject to change on an annual basis)	<p>All employee contributions towards healthcare coverage will be paid through semi-monthly payroll deductions.</p> <p><u>Employees hired on or before December 31, 1996:</u> <u>SEHBP</u> <u>DENTAL INSURANCE</u> <u>VISION CARE INSURANCE</u> <u>DISABILITY</u> 60% of monthly base (\$3,500 maximum) 90 days elimination</p>

period or accumulated sick days whichever is greater. Three percent (3%) cost of living adjustment shall not be provided by the insurance carrier. However, the Board shall provide the three (3%) percent cost of living adjustment subject to the conditions specified in the Teachers' Contract.

Employees hired January 1, 1997 through June 30, 2008

**Health Benefits
(Continued)**

- A. Year one (1) of employment
 - 1. SEHBP
 - 2. Dental--orthodontic services
- B. Year two (2) of employment
 - Vision Care added.

Hired on or after 7/1/2008:

Health: SEHBP

Dental/Orthodontics: \$1500 maximum per year/\$2000 maximum lifetime.

All employees, regardless of hire date:

Prescription benefits will be through the SEHBP depending on medical plan enrollment –

SEHBP stand-alone Prescription Drug Plan for NJ Direct 10 and NJ Direct 15 medical enrollment: \$3/\$10/\$10 co-pay (retail; 30 days) and \$5/\$15/\$15 co-pay (mail order; 90 days)

OR

Coverage through NJ Educators Health Plan or NJ Garden State Health Plan: \$5/\$10/"member pays difference" co-pay (retail; 30 days) and \$10/\$20/"member pays difference" (mail order; 90 days)

Salary Advancement

Salary advancement is not automatic but subject to satisfactory annual evaluation and recommendation by the Superintendent of Schools or his/her designee.

Work Year/Calendar

Follow schedule of holidays for twelve (12) month personnel

Notice of Termination

Hired before 07/01/03:

Thirty (30) days

Hired on or after 07/01/03:

Fourteen (14) days notice.

BERGEN COUNTY TECHNICAL SCHOOLS

TITLE: ASSISTANT DIRECTOR OF TECHNOLOGY

I. QUALIFICATIONS:

1. Ten (10) or more years' experience in educational technology environments.
2. Five (5) or more years of managing technicians.
3. Substantial experience with applications within schools and educational environments.
4. Ability to be a team leader and provide leadership to technicians/staff.
5. Excellent organizational and interpersonal skills.
6. Strong communication and customer service skills
7. Ability to multitask efficiently.
8. Extensive experience with PC, Mac, ChromeOS, iOS and Android operating systems.
9. Must be able to lift equipment up to 50lbs and pass a background check.
10. Master's degree in Computer Science, Information Technology, or related field
11. Such alternatives to the above qualifications as the Board may deem appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Assists with the day to day operational aspects of technology related work and projects including installation and maintenance of Districts' computer networking equipment.
2. Manages support services to all District end users (networks, computers).
3. Trains end users of the system as required and directed.
4. Troubleshoots and resolves hardware and software network problems.
5. Reviews requests for computers, peripherals, software and networks; recommends the selection and purchase of computer related materials including both hardware and software.
6. Works in concert with the Director of Technology in the planning and organizing of overall technology related activities, including systems analysis, programming, and computer operation activities as related to the District's business operations, instructional programs, research activities, and pupil record keeping and scheduling.
7. As directed by the Director of Technology, provides consultant services to those departments that indicate a need, interest, or desire to develop applications.
8. Assists the Director in projecting technology resource requirements, including personnel, equipment, and new initiatives, with associated costs, and assists in formulating the corresponding budgets.
9. In cooperation with the Director, evaluates the District's use of technology and recommends alterations and expansion as necessary.
10. Prepares specifications for systems improvements as directed.
11. Develops systems testing and conversion plans.
12. Implements new systems software and modifications in an optimal manner without adverse effects on current services.

13. Utilizes technology to increase Districts' effectiveness and to reduce costs, to the ultimate benefit of the educational programs and in accordance with the mission of the school District(s).
14. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
15. Assists the Director in recommending, training, supervising and evaluating technology staff.
16. Performs other duties as assigned by Supervisor.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: CYBER SECURITY ENGINEER
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Bachelor's degree in Computer Science, Information Technology, Cyber Security, or a related field.
2. 3+ years of experience in cyber security or a related field.
3. Experience with network security, firewall configuration, intrusion detection and prevention, and data encryption.
4. Knowledge of cyber security frameworks and standards such as NIST, ISO, and CIS.
5. Strong problem-solving skills and attention to detail.
6. Excellent communication and interpersonal skills.
7. Work experience of three to five years in an academic environment.
8. Knowledge of staff and student data elements
9. Knowledge of basic office procedures, record keeping and organization.
10. Ability to multitask efficiently.
11. Ability to work as a member of a team.
12. Videoconferencing experience.
13. Knowledge of Internet services, applications and networking protocols.
14. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
15. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Design and implement security measures to protect the school district's computer systems, networks, and data.
2. Monitor the school district's computer systems and networks for security breaches and respond promptly to security incidents.
3. Conduct regular security assessments to identify vulnerabilities and provide recommendations for mitigating risks.
4. Develop and maintain disaster recovery plans and procedures to ensure the continuity of operations in the event of a security breach or other disaster.
5. Collaborate with other members of the technology department to ensure that security measures are integrated into all aspects of the school district's computer systems and networks.
6. Stay up-to-date with the latest cyber security threats and trends and ensure that the school district's security measures are updated accordingly.
7. Provide technical support to users.
8. Attend conferences, conventions and training sessions relevant to the changes and updates to both staff and student information systems.

9. Provide remote monitoring and 24-hour support for system availability.
10. Perform such other duties as may be assigned by the Supervisor.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: I.T. ASSET SPECIALIST
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Diverse background in warehousing, inventory and delivery of technology-based items.
2. Strong understanding of hardware and software components of technology assets
3. Familiarity with technology asset management software and tools
4. Ability to work independently and as part of a team
5. Good communication and documentation skills
6. Ability to lift and move technology equipment and accessories.
7. Ability to multitask efficiently.
8. Flexibility
9. At least 2 + years of experience in IT asset management or related field desirable.
10. Ability to work as a member of a team.
11. Videoconferencing experience.
12. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
13. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Maintaining an accurate inventory of all technology assets, including hardware, software, and licenses.
2. Tracking technology assets from procurement through disposal.
3. Ensuring that technology assets are properly secured and stored.
4. Deploying technology assets to users, including installation and configuration.
5. Performing routine maintenance and software updates on technology assets.
6. Collaborating with the members of the Technology Department to ensure that technology assets are used efficiently and effectively.
7. Developing and implementing policies and procedures for technology asset management.
8. Sets up, breaks down and transports computers.
9. Sets up printer and audio-visual peripherals and transports technology based equipment when requested.
10. May assist in attaching computers to the network.
11. May assist in providing technical support to users.
12. Maintains inventory computer parts, peripherals, cables and accessories.
13. Maintains software and hardware database.
14. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: I.T. SUPPORT SPECIALIST – LEVEL I
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Certification in CompTIA A+ - preferred.
2. Knowledge of hardware and software troubleshooting and repair.
3. Videoconferencing experience.
4. Knowledge of User Management systems (Active Directory, Google Workspace, Office 365)
5. Experience with Email systems (Google Workspace and Office 365)
6. Knowledge of Internet services, applications, and networking protocols.
7. Experience with basic network troubleshooting.
8. Knowledge of Operating Systems and their respective devices (Windows, macOS, ChromeOS and iOS).
9. Experience with help desk and inventory systems.
10. Ability to multitask efficiently.
11. Excellent organizational and interpersonal skills.
12. Good communication and customer service skills.
13. Must be able to lift equipment up to 50lbs and pass a background check.
14. 1-2 years of experience in IT support or related field
15. High school diploma or equivalent.
16. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
17. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Providing first-level technical support to users via phone, email, remotely, or in-person.
2. Troubleshooting and resolving technical issues, including hardware and software problems.
3. Assisting users with basic technology questions and issues.
4. Creation of accurate records of support incidents and resolutions.
5. Escalating complex technical issues to higher-level IT staff.
6. Collaborating with the IT team to improve technology support processes and procedures.
7. Maintain and assist with the management of technology inventory and equipment by maintaining inventory databases of computers, peripherals, users, network drops and network addresses.
8. Attends conferences, conventions, and training sessions.
9. Provide training and support to users on various software and hardware systems.
10. Assist with budgeting and quoting new hardware and software.
11. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: I.T. SUPPORT SPECIALIST – LEVEL II
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Certification in CompTIA Network+, CompTIA Server+, CompTIA A+ - preferred.
2. Strong knowledge of hardware and software troubleshooting and repair.
3. Advanced knowledge of User Management systems (Active Directory, Google Workspace, Office 365)
4. Advanced experience with Email systems (Google Workspace and Office 365)
5. Advanced knowledge of Internet services, applications, and networking protocols.
6. Experience with advanced network troubleshooting.
7. Advanced knowledge of Windows Server operating systems and various virtualization software
8. Experience with server configuration and administration
9. Strong knowledge of Operating Systems and their respective devices (Windows, macOS, ChromeOS and iOS).
10. Experience with help desk and inventory systems.
11. Ability to multitask efficiently.
12. Strong communication and customer service skills.
13. Ability to be a team leader and provide instruction to Level I technicians
14. Must be able to lift equipment up to 50lbs and pass a background check.
15. 2-3 years of experience in a technical support role
16. Associate's degree in Computer Science, Information Technology, or related field.
17. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
18. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Providing second-level technical support to users via phone, email, remotely, or in-person.
2. Troubleshooting and resolving advanced technical issues, including hardware and software problems.
3. Assisting users and Level I IT Support Specialists with technical issues and questions.
4. Creation and maintenance of accurate records of support incidents and resolutions.
5. Support and maintain school level activities for both technology and school operational functions.
6. Escalating complex technical issues to higher-level IT staff.
7. Collaborating with members of the Technology Department to improve support processes and procedures.

8. Maintain and assist with the management of technology inventory and equipment by maintaining inventory databases of computers, peripherals, users, network drops and network addresses.
9. Attends conferences, conventions, and training sessions.
10. Provide training and support to users on various software and hardware systems.
11. Assist with budgeting and quoting new hardware and software.
12. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: I.T. SUPPORT SPECIALIST – LEVEL III
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Certifications in CompTIA Network+, CompTIA Server+, CCNA - preferred.
2. Expert knowledge of hardware and software troubleshooting and repair.
3. Experience with PC, Mac, ChromeOS, iOS and Android operating systems.
4. Expert experience with Windows Server server operating systems.
5. Knowledge of implementing and administering Active Directory, Google Workspace and Office 365.
6. Proficient in deploying and maintaining Hyper-V or VMware ESXi.
7. Experience with MDM solutions such as JAMF, SCCM and/or Meraki.
8. Ability to design, implement/upgrade and maintain network infrastructure.
9. Ability to multitask efficiently.
10. Excellent organizational and interpersonal skills.
11. Strong communication and customer service skills
12. Ability to be a team leader and provide instruction to Level I and Level II technicians.
13. Must be able to lift equipment up to 50lbs and pass a background check.
14. 5+ years of experience in IT support or related field
15. Bachelor's degree in Computer Science, Information Technology, or related field.
16. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
17. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Providing third-level technical support to users via phone, email, remotely, or in-person.
2. Troubleshooting and resolving complex technical issues, including hardware and software problems.
3. Assisting users and Level I / II IT Support Specialists with technical issues and questions.
4. Creation and maintenance of accurate records of support incidents and resolutions.
5. Support and maintain school level activities for both technology and school operational functions.
6. Collaborating with members of the Technology Department to improve support processes and procedures.
7. Install, configure and maintain technology infrastructure.
8. Maintain and assist with the management of technology inventory and equipment by maintaining inventory databases of computers, peripherals, users, network drops and network addresses.
9. Attends conferences, conventions, and training sessions.

10. Provide training and support to users on various software and hardware systems.
11. Assist with budgeting and quoting new hardware and software.
12. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: NETWORK ENGINEER - LEVEL I
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. 1-2 years of experience in network administration or support
2. Associate's degree or equivalent experience in Computer Science, Information Technology or related field.
3. Understanding of network protocols, including TCP/IP, DNS, DHCP and HTTP.
4. Experience with network hardware and software, including routers, switches, firewalls and wireless access points.
5. Familiarity with network security measures, including firewalls and VPN configurations.
6. Excellent communication and problem-solving skills.
7. Ability to work independently and as part of a team.
8. Relevant certifications, such as Cisco Certified Entry Networking Technician (CCENT) or CompTIA Network+.
9. Ability to work independently and as part of a team.
10. Ability to multitask efficiently.
11. Flexibility.
12. Videoconferencing experience.
13. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
14. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Adds additional drops: pulling network cable through floors and ceilings, terminating network drops, and creating cable access through walls, floors and ceilings.
2. Monitor network performance and troubleshoot issues as they arise.
3. Install, configure and maintain network hardware and software, including routers, switches, firewalls and wireless access points.
4. Assist in network security measures, including implementing and maintaining firewall and VPN configurations.
5. Document network configurations, network issues and resolutions.
6. Provide support to end-users, resolving network issues and providing training on network usage.
7. Collaborate with other network engineers on network-related projects.
8. Provides technical support to users.
9. Attends conference, conventions and training sessions.
10. Physical Demands: This position may require lifting and carrying of equipment up to 50 pounds. Some work may require working in confined spaces or at heights.

11. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: NETWORK ENGINEER - LEVEL II
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Bachelor's degree in Computer Science, Information Technology, or a related field.
2. At least 3-5 years of experience in network administration and support, with at least 2 years of experience in a Level 2 Network Administrator role.
3. In-depth knowledge of TCP/IP, OSI model, LAN/WAN technologies, routing, switching, and network protocols (e.g., BGP, OSPF, EIGRP, STP, VLAN).
4. Hands-on experience with network monitoring and management tools (e.g., SolarWinds, PRTG, Wireshark).
5. Strong analytical and problem-solving skills.
6. Excellent communication and interpersonal skills.
7. Ability to work independently as well as in a team environment.
8. Relevant industry certifications (e.g., CCNA, CCNP, CompTIA Network+)
9. Ability to multitask efficiently.
10. Flexibility
11. Ability to work as a member of a team.
12. Videoconferencing experience.
13. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
14. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Design, configure, deploy and maintain LAN, WAN, VPN, VLAN, and wireless network infrastructure.
2. Monitor network performance, troubleshoot issues, and implement necessary corrective actions to ensure network availability and performance.
3. Install, configure, and maintain network switches, routers, firewalls, and other networking devices.
4. Maintain network security through firewalls, VPNs, and intrusion detection systems.
5. Configure and manage network services such as DNS, DHCP, and Active Directory.
6. Conduct regular network maintenance activities such as backups, firmware updates, and security patches.
7. Manage network documentation, including network diagrams, configurations, and asset inventory.
8. Provide technical support to Level 1 Network Engineers and end-users.
9. Participate in the development and implementation of network policies, procedures, and best practices.

10. Stay current with new technologies and industry trends, and make recommendations for upgrades and enhancements to the network infrastructure.
11. Adds additional drops: pulling network cable through floors and ceilings, terminating network drops, and creating cable access through walls, floors and ceilings.
12. Attends conference, conventions and training sessions.
13. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: NETWORK ENGINEER - LEVEL III
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Bachelor's degree in Computer Science, Information Technology, or related field preferred.
2. Relevant industry certifications (e.g., CCNA, CCNP, CompTIA Network+)
3. 5+ years of experience in network administration and support.
4. Strong understanding of networking concepts, protocols, and technologies such as TCP/IP, VLAN, MPLS, OSPF, BGP, etc.
5. Experience with Cisco routers, switches, firewalls, and other networking hardware.
6. Hands-on experience with network monitoring and management tools such as SolarWinds or PRTG.
7. Knowledge of network security concepts and experience implementing security measures such as firewalls, intrusion detection systems, and VPNs.
8. Strong analytical and problem-solving skills.
9. Excellent communication and interpersonal skills.
10. Ability to work independently and as part of a team.
11. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
12. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Sets up, breaks down and transports computers.
2. Sets up printer and audio visual peripherals and transports same.
3. Attaches computers to network.
4. Adds additional drops: pulling network cable through floors and ceilings, terminating network drops, and creating cable access through walls, floors and ceilings.
5. Provides technical support to users.
6. Makes technical repairs to computers, printers and audio visual peripherals.
7. Maintains databases of computers, peripherals, users, network drops and network addresses.
8. Maintains computer parts, peripherals, cables and accessories.
9. Attends conference, conventions and training sessions.
10. Installs upgrades and removes software from computers.
11. Maintains software database.
12. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the

recommendation of the Superintendent of Schools or his/her designee.

**V. TERMS OF
EMPLOYMENT:**

Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION:

Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved:

5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

TITLE: PROGRAMMER
(Noncertificated – 12 Months)

I. QUALIFICATIONS:

1. Bachelor's degree in Computer Science or related certifications
2. Ability to multitask efficiently.
3. At least four years work experience – desirable.
4. Ability to work as a member of a team.
5. Videoconferencing experience.
6. Strong knowledge of programming languages such as C++, C Sharp, Python, Java, and/or JavaScript
7. Experience with database design and management, including SQL and/or Oracle
8. Excellent problem-solving and analytical skills
9. Good communication and collaboration skills and the ability to work effectively with a diverse range of stakeholders.
10. Knowledge of Internet services, applications and networking protocols.
11. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Collaborate with school administrators, teachers, and department heads to identify software needs and develop custom solutions.
2. Maintain proper documentation of the software code base, architecture, and procedures for troubleshooting
3. Implement and maintain software security protocols to ensure the protection of sensitive data, in coordination with school technology policies.
4. Test and debug software to ensure optimal performance and user experience
5. Collaborate with different departments to ensure that the integrity of the applications meet the needs of the school staff
6. Coordinate with system and network engineers on creating new applications and retiring older applications.
7. Assist and train other personnel on the use and maintenance of the custom applications
8. Communicate with staff members on possibilities and limitations of custom applications
9. Attends conferences, conventions and training sessions to stay up to date with the latest technology protocols and best practices.
10. Perform routine maintenance on custom applications and make adjustments/upgrades to fit the growing needs of the district.
11. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

TITLE: SYSTEMS ENGINEER - LEVEL I
(Noncertificated – 12 Months)

I. QUALIFICATIONS:

1. Associate's degree in Computer Science or a related field, or equivalent experience
2. At least two years work experience – desirable.
3. Basic understanding of computer systems, networks, and security protocols
4. Experience with Active Directory and Office 365
5. Experience with virtualization
6. Excellent problem-solving and interpersonal skills
7. Ability to multitask efficiently.
8. Flexibility
9. Ability to work as a member of a team.
10. Videoconferencing experience.
11. A+ certifications.
12. Must be able to perform physical work, which requires frequent bending and lifting.
13. Independently lift up to 25 lbs. or with assistance over 25 lbs.
14. Independently carry up to 25 lbs. or with assistance over 25 lbs.
15. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Provide technical support to school district staff and students on hardware, software, and network-related issues
2. Monitor and maintain the district's computer systems and networks to ensure optimal performance
3. Perform routine maintenance and upgrades to keep systems secure and up-to-date
4. Assist in the deployment and setup of new servers, virtual machines, and anti-virus
5. Document technical issues and solutions for future reference
6. Attends conference, conventions and training sessions.
7. Installs upgrades and removes software from computers.
8. Maintains software database.
9. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF Twelve (12) months per year. Salary to be established by

- EMPLOYMENT:** Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.
- VI. EVALUATION:** Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

TITLE: SYSTEMS ENGINEER - LEVEL II
(Noncertificated – 12 Months)

I. QUALIFICATIONS:

1. Bachelor's degree in Computer Science or a related field, or equivalent experience
2. At least 3 years of experience as a system engineer or in a related IT role
3. Strong understanding of computer systems, networks, and security protocols
4. Experienced in virtualization, server management, and integration technologies
5. Excellent project management and leadership skills
6. Ability to communicate complex technical concepts to a non-technical audience
7. Ability to multitask efficiently.
8. Flexibility
9. Ability to work as a member of a team.
10. Videoconferencing experience.
11. Knowledge of Internet services, applications and networking protocols.
12. Must be able to perform physical work, which requires frequent bending and lifting.
13. Independently lift up to 25 lbs. or with assistance over 25 lbs.
14. Independently carry up to 25 lbs. or with assistance over 25 lbs.
15. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Provide technical leadership and mentorship to Level I System Engineers
2. Develop and implement technical solutions to complex network and system issues
3. Maintain and upgrade existing systems to ensure optimal performance and security
4. Participate in the design and implementation of new technology systems and infrastructure
5. Collaborate with other IT professionals and vendors to resolve technical issues
6. Maintain the district's Active Directory, Office 365, and Google Environments
7. Setup and deploy anti-virus, system, and server updates.
8. Maintain security monitoring tools to ensure the safety and security of the district's technology infrastructure.
9. Attends conference, conventions and training sessions.
10. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF Twelve (12) months per year. Salary to be established by

EMPLOYMENT: Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: SYSTEMS ENGINEER - LEVEL III
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Master's degree in Computer Science or a related field, or equivalent experience
2. At least 5 years of experience as a system engineer or in a related IT leadership role
3. Extensive knowledge of computer systems, networks, and security protocols
4. Excellent strategic and leadership skills
5. Strong interpersonal and communication skills and the ability to work effectively with a diverse range of staff members.
6. Expert in virtualization, server management, and integration technologies
7. Excellent project management and leadership skills
8. Ability to communicate complex technical concepts to a non-technical audience
9. Videoconferencing experience.
10. Knowledge of Internet services, applications and networking protocols.
11. A+ certifications.
12. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
13. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Maintain the district's Active Directory, Office 365, and Google Environments
2. Setup and deploy anti-virus, system, and server updates.
3. Maintain security monitoring tools to ensure the safety and security of the district's technology infrastructure.
4. Provide strategic direction and leadership to the school district's technology systems and infrastructure
5. Develop and implement plans to enhance the district's technology systems and infrastructure
6. Collaborate with senior administrators to align technology initiatives with the district's overall goals and objectives
7. Evaluate and recommend new technology solutions and vendors to meet the district's needs
8. Mentor a team of system engineers and other technology department members.
9. Attends conference, conventions and training sessions.
10. Provide remote monitoring and 24-hour support for system availability.
11. Perform such other duties as may be assigned by the Supervisor.

- IV. APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.
- V. TERMS OF EMPLOYMENT:** Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.
- VI. EVALUATION:** Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.
- Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

TITLE: TECHNOLOGY MANAGER

I. QUALIFICATIONS:

1. Masters degree in Computer Science area or extensive equivalent field experience in computer technology and applications.
2. Work experience of three to five years in an academic environment.
3. Experience with Apple and Microsoft Operating Network Operation systems.
4. Experience with Special Education, Distance Learning and Networking Technology.
5. Group and project management skills.
6. Such alternatives to the above as the Board deems appropriate and acceptable under state law.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Coordinate responsibilities for members of designated Technology Support Team Unit.
2. Conduct in-service for District staff.
3. Supervise computer technology staff as assigned.
4. Assume primary responsibility for performance of unit team and related projects.
5. Serve as member of district technology planning team.
6. Guide technology development and implementation activities, acting as a project manager.
7. Analyze projects for completeness and conformance to standards.
8. Make recommendations that would improve efficiency and help reduce district costs while maintaining integrity of tech operations throughout district.
9. Responsible for reports on team activities and any compliance data collection and/or research assigned.
10. Perform hands-on maintenance services from time to time in addressing district needs.
11. Maintain equipment and software as needed.
12. Plan, organize and conduct unit meetings.
13. Review new trends and keep current on publications and products in field of technology and in specialty areas assigned.
14. Provide remote monitoring and 24-hour support for system availability.
15. Perform such other duties as may be assigned by the Supervisor.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

**V. TERMS OF
EMPLOYMENT:** Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION:

Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved:
Revised:

3/2/2011
5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: WEBSITE SPECIALIST
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Bachelor's degree in Web Design, Computer Science, or a related field, or equivalent experience
2. At least 3 years of experience in web development and design
3. Strong knowledge of HTML, CSS, JavaScript, and Content Management Systems (CMS)
4. Diverse background in computer graphics in addition to drafting skills.
5. Experience with digitizing and editing graphics and video.
6. Experience with photography.
7. Ability to multitask efficiently.
8. Flexibility
9. Experience with responsive design and website optimization for mobile devices
10. Excellent attention to detail and strong organizational skills
11. Ability to work as a member of a team.
12. Videoconferencing experience.
13. Knowledge of Internet services, applications and networking protocols.
14. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Design, develop, and maintain the school district's official website, ensuring a user-friendly and accessible experience.
2. Collaborate with school administrators and department heads to gather content and updates for the website
3. Coordinate with network and system engineers to ensure the safety of the website.
4. Monitor website performance and analytics, using data to make recommendations for improvements and optimizations.
5. Ensure the website is compliant with accessibility standards and that all content is accurate and up-to-date.
6. Provides technical support to users.
7. Attends conferences, conventions and training sessions.
8. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

**V. TERMS OF
EMPLOYMENT:**

Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION:

Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of noncertificated personnel and the administrative procedures on noncertified staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: AUDIO-VIDEO SPECIALIST
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Bachelor's degree in Audio Engineering, Video Technology, or related field
2. Diverse background in computer graphics in addition to drafting skills.
3. Experience with digitizing and editing graphics and video.
4. Ability to multitask efficiently.
5. 2+ years of experience in audio and video systems installation, maintenance, and support
6. Strong understanding of audio, video, and streaming technologies
7. Familiarity with audio and video equipment, including projectors, speakers, digital signage, and sound systems
8. Ability to work independently and as part of a team
9. Good communication and documentation skills
10. Ability to lift and move audio and video equipment and accessories.
11. Flexibility
12. Ability to work as a member of a team.
13. Videoconferencing experience.
14. Knowledge of Internet services, applications and networking protocols.
15. A+ certifications.
16. Must be able to perform physical work, which requires frequent bending and lifting.
 - a. Independently lift up to 25 lbs. or with assistance over 25 lbs.
 - b. Independently carry up to 25 lbs. or with assistance over 25 lbs.
17. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Sets up, breaks down and transports audio and video equipment.
2. Installing, configuring, and maintaining audio and video systems, including projectors, speakers, live streaming, digital signage, and sound systems.
3. Troubleshooting and repairing audio and video equipment as needed.
4. Setting up and configuring audio and video systems for district events and presentations.
5. Work with IT Support Specialists to ensure proper operation of audio and video systems.
6. Configure and maintain various live streams for events at the school
7. Coordinate with the administration on district events that require audio and video technology.
8. Collaborating with the IT and teaching teams to ensure that audio and video systems are integrated effectively into the district's technology infrastructure.
9. Providing technical support and training to staff and students on the use of audio and video systems
10. Attends conference, conventions and training sessions.
11. Performs such other duties as may be assigned by the Supervisor.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

Board approved: 5/23/2023

BERGEN COUNTY TECHNICAL SCHOOLS

**TITLE: DATA SPECIALIST
(Noncertificated – 12 Months)**

I. QUALIFICATIONS:

1. Bachelor's degree in Computer Science area or extensive equivalent field experience in computer technology and applications.
2. Work experience of three to five years in an academic environment.
3. Knowledge of staff and student data elements
4. Experience with staff and student information systems (PowerSchool, RealTime, CSI preferred)
5. Knowledge of basic office procedures, record keeping and organization.
6. Ability to multitask efficiently.
7. Ability to work as a member of a team.
8. Videoconferencing experience.
9. Knowledge of Internet services, applications and networking protocols.
10. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

II. REPORTS TO: Director of Technology

III. PERFORMANCE RESPONSIBILITIES:

1. Serve as the primary point of contact for support and maintenance of the school district's staff and student information systems, as well as 3rd party applications that facilitate the operation of the district.
2. Maintain the database integrations from the core data systems into other 3rd party applications.
3. Coordinate with staff and administrative personnel on new requirements and changes, and develop a solution to best address their needs.
4. Generate training materials and documentation of the overall use of the district's data systems.
5. Collaborate with systems engineers and vendors to ensure the security of both the staff and student information systems.
6. Routinely test backups of core systems in case of emergency
7. Provides technical support to users.
8. Attend conferences, conventions and training sessions relevant to the changes and updates to both staff and student information systems.
9. Communicate any procedural changes to staff members based off of upgrades, or updates from the State of New Jersey
10. Maintains software database.
11. Performs such other duties as may be assigned by the Supervisor from time to time.

IV. APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

V. TERMS OF EMPLOYMENT: Twelve (12) months per year. Salary to be established by Board of Education upon the recommendation of the Superintendent of Schools or his/her designee.

VI. EVALUATION: Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

Board approved: 5/23/2023

BCTS FINANCE RESOLUTIONS
May 23, 2023 BoE Meeting @ 5:00 p.m.

23-F-180T APPROVAL—PAYMENT OF BILLS TO APRIL 24, 2023 TO MAY 18, 2023

Resolution

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

<u>Check Numbers</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
012069 - 012218	\$8,259,191.48	
S45015 - S45075	<u>\$533,647.73</u>	<u>\$8,792,839.21</u>
	<u>Unemployment Account</u>	
	<u>Account # 9551020782</u>	
1123	<u>\$22,687.17</u>	<u>\$22,687.17</u>

JS/DK/kk
Attachments

**23-F-181T MONTHLY CERTIFICATION—MARCH 31, 2023 BOARD SECRETARY / SCHOOL
FINANCIAL REPORT**

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of MARCH 31, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk
Source Of Funds: Per Attached
Attachment: Monthly Certifications

23–F–182T LINE ITEM TRANSFERS—MARCH 31, 2023

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of MARCH 31, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of

N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Citations are subject to change due to periodic amendments.*

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attached

23-F-183T APPROVAL – CANCELLATION OF STALE DATED CHECKS

Resolution

WHEREAS the Board County Technical School District has been completing the bank account reconciliations on a monthly basis, and

WHEREAS it has been verified that the checks per the attached listing are stale dated,

NOW THEREFORE BE IT RESOLVED that the Board Secretary is hereby directed to cancel the following checks (detailed list attached):

Account Number	Account Name	Amount
9551020731	Santander Bank General Account	\$4,990.27
9551020766	Santander Bank Payroll Account	\$0

JS/PB/kk

Attachment—Detailed list of checks

**23-F-184T APPROVAL—VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING
FOR BCTS 2022-2023 SY--MONTHLY UPDATE 05/2023**

#1NJCP

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment: New Jersey State Contract Vendors

**23-F- 185T APPROVAL-ACCEPTANCE OF WORKFORCE INNOVATION OPPORTUNITY ACT
(WIOA) AUDIT FOR FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022**

Resolution

WHEREAS, the Board of Education has engaged the firm of Lerch, Vinci & Bliss of Fair Lawn New Jersey to conduct an audit of the financial operations for the fiscal year that concluded on June 30, 2022 of the Workforce Innovation Opportunity Act (WIOA); and

WHEREAS, the audit of WIOA financial statements included a single audit and a sub-recipient grant audit in compliance with New Jersey Department of Labor regulations; and

WHEREAS, this audit has been completed and reports filed with the New Jersey Department of Labor; and

NOW THEREFORE BE IT RESOLVED, the Board of Education does hereby accept the report and recommendations and directs that the appropriate corrective actions be taken; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to file a certified copy of this resolution with the Department of Labor as required by law.

JS/PB/kk

23-F-186T BINDING CONTRACT FOR THE BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

Resolution

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the **Bergen County Technical Schools District** is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on

behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

BE IT FURTHER RESOLVED that the Board of Education does hereby approve the binding contract.

JS/kk

23-F-187S BINDING CONTRACT FOR THE BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

Resolution

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the **Bergen County Technical Schools District** is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

BE IT FURTHER RESOLVED that the Board of Education does hereby approve the binding contract.

JS/kk

**23-F-188T APPROVAL – PROPERTY RECORD OUTSOURCING SERVICES BERGEN COUNTY
TECHNICAL SCHOOL DISTRICT—VENDOR: KROLL LLC**

Resolution

BE IT RESOLVED that the Board confirms the action of the Board Secretary and awards a contract to Kroll LLC to provide property record outsourcing services for the 2022-2023 school year at a rate of \$1,400.00.

JS/PB/kk

**23-F-189T APPROVAL—SHARED SERVICES AGREEMENT FOR SITE TECHNICIAN SERVICES AND
TECHNOLOGY SUPPORT SERVICES BETWEEN HAWORTH BOE AND BCTS BOE FOR
LEVELS 1, 2 AND 3 TECHNICIANS AS NEEDED (7/1/2023 TO 6/30/2024)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician, Level 2 Server Administrator and Level 3 Network Administrator along with technology support services on an as-needed basis including after business hours as stated in the agreement by Bergen County Technical Schools Board of Education to **Haworth** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/JL/kk

23-F-190T APPROVAL—SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES BETWEEN EDGEWATER BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to **Edgewater** Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/JL/kk

23-F-191T APPROVAL— SHARED SERVICES AGREEMENT FOR LEVEL 1 PART-TIME SITE TECHNICIAN SERVICES BETWEEN HARRINGTON PARK BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of one Level 1 Technician by Bergen County Technical Schools Board of Education to **Harrington Park** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/JL/kk

23-F-192T APPROVAL—SHARED SERVICES AGREEMENT FOR LEVEL 1 FULL-TIME SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES BETWEEN HARRINGTON PARK BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to

render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities;
and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of one Level 1 Technician, along with Technology Support Services by Bergen County Technical Schools Board of Education to **Harrington Park** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2022, and ending June 30, 2023.

JS/JL/kk

**23-F-193T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN
SERVICES AND SUPPORT SERVICES BETWEEN WOODCLIFF LAKE PUBLIC SCHOOLS
BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities;
and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to **Woodcliff Lake** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/kk

**23-F-194T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN
SERVICES BETWEEN OAKLAND PUBLIC SCHOOLS BOE AND BCTS BOE
(7/1/2023 TO 6/30/2024)**

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities;
and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician by Bergen County Technical Schools Board of Education to **Woodcliff Lake** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/kk

23-F-195T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN SERVICES AND SUPPORT SERVICES BETWEEN MOONACHIE PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to **Moonachie** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/kk

23-F-196T APPROVAL – SHARED SERVICES AGREEMENT FOR LEVEL 1 SITE TECHNICIAN SERVICES AND SUPPORT SERVICES BETWEEN NORTH ARLINGTON PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to **North Arlington** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/kk

23-F-197T APPROVAL – SHARED SERVICES AGREEMENT FOR FULL-TIME LEVEL 1 AND LEVEL 2 SITE TECHNICIAN SERVICES AND SUPPORT SERVICES BETWEEN WYCKOFF PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 TO 6/30/2024)

Resolution

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

THEREFORE, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of full-time services of two (2) Level 1 Technicians and two (2) Level 2 Technicians along with Technology Support Services by Bergen County Technical Schools Board of Education to **Wyckoff** Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools Board of Education approves the attached shared services agreement to provide the services commencing July 1, 2023, and ending June 30, 2024.

JS/kk

**23-F-198T APPROVAL—ACCEPTANCE OF EQUIPMENT DONATION TO THE BCTS PARAMUS
SMALL ANIMAL CARE PROGRAM**

Resolution

WHEREAS, Policy 7230 authorizes the Board of Education to accept monetary donations for a specific purpose; and

WHEREAS, the Board of Education shall be notified of such donations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the following donation and directs the Business Administrator & Board Secretary to accept this donation.

DONATIONS	DONATED BY:
<ul style="list-style-type: none">• Radiology Table: 22W x 57.SL x 38.5H• Exam Table w/Faucet: 24W x 60L x 37H• X-Ray Table: 27W x 60L x 3 I .SH, with X-Ray Illuminators	Jeong Jun Palisades Park, NJ

JS/AS/kk

**23-F-199T APPROVAL – POLICY FOR CYBER AND PRIVACY INSURANCE BCTS
VENDOR: HAMILTON INSURANCE DAC**

Resolution

WHEREAS, the Board of Education’s insurance broker has recommended to obtain the Cyber and Privacy Policy with Hamilton Insurance DAC at the following rate:

Policy Number	Period	Annual Premium*
B1636C220143	April 19, 2023 to April 19, 2024	\$28,000.00

WHEREAS, the Bergen County Special Services District and Bergen County Technical Schools District will divide the total premium charge of \$50,000.00* plus \$500 in fees;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves the payment for the above-mentioned policy renewal.

JS/kk

23-F-200T APPROVAL – VISION INSURANCE RATES JULY 1, 2023 TO JUNE 30, 2027
ADMINISTRATOR: NATIONAL VISION ADMINISTRATORS, LLC

Resolution

WHEREAS, Bergen County Technical School District (hereafter “BCTS” or the “Board”) provides a vision benefit program to a group of Board employees; and

WHEREAS, Nation Vision Administrators, LLC., is the current vision program provider for BCTS with a contract term ending June 30, 2023; and

WHEREAS, the District’s approved insurance and benefits consultant, Brown & Brown Metro, LLC of 56 Livingston Avenue, Roseland, New Jersey, has conducted a claims data and experience review for the Board’s vision benefit plan usage; and

WHEREAS, based on the above said review of the plan, Brown and Brown LLC. conducted a market analysis of prospective providers and has determined that National Vision Administrators LLC. has provides BCTS with the best proposal for the Board’s vision program;

WHEREAS, National Vision Administrators LLC. has proposed no increase in the current rates and has determined to maintain this rate during the course of the contract term ending June 30, 2027 as well as the following terms:

<u>Benefit Levels</u>	In Network	Out of Network
Copay	\$0	N/A
Vision Exam	100%	Covered up to \$60
Vision Exam Frequency	Once every 12 mths	Once every 12 mths
Lenses Copay	\$0	N/A
Lenses Type		
<i>Single:</i>	100%	Covered up to \$100
<i>Bifocal:</i>	100%	Covered up to \$115
<i>Trifocal:</i>	100%	Covered up to \$125
Lenses Frequency	Once every 12 mths	Once every 12 mths
Frames Copay	\$0	N/A
Frames	Covered up to \$100 + 20% off balance	Covered up to \$100
Frames Frequency	Once every 12mths	Once every 12 mths
Elective Contacts	Covered up to \$160 + 15% off balance	Covered up to \$160
Medically Necessary	Covered in full	Covered up to \$300
Rate Guarantee	4 Years	
Rates:	Current	Renewal
EE 126	\$5.15	\$5.15
EE+1 or more 326	\$12.88	\$12.88
Monthly Premium	\$4,848	\$4,848
Annual Premium	\$58,173	\$58,173
% Difference off Current	0%	
\$ Difference off Current	\$0	

NOW THEREFORE BE IT RESOLVED, the Board of Education, upon the recommendation of the Board’s insurance and benefits consultant, and upon the review of the School Business Administrator, approves the award of contract provide a vision benefits program to National Vision Administrators LLC., for a term of years commencing July 1, 2023 and ending June 30, 2027; and

BE IT FURTHER RESOLVED that the Board authorizes the School Business Administrator to take such action as to effectuate this approval.

JS/kk
Attachment

**23-F-201T APPROVAL – WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG –
4/18/23 – 5/16/23**

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached.

**23-F-202T AWARD OF CONTRACT TO FURNISH AND DELIVER 5 ULTIMAKER S7 3D PRINTERS FOR
TETERBORO AND BERGEN COUNTY ACADEMIES CAMPUSES
VENDOR: DYNAMISM, INC., CHICAGO, IL \$39,420.00**

BID #23-14R

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Furnish and Deliver Ultimaker S7 3D Printers, or Approved Equal, for Bergen County Technical Schools, and

WHEREAS, in accordance with the advertisement, three (3) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on April 20, 2023, and

WHEREAS, the printers offered by the apparent low bidder, Bluum USA, Inc., were not equivalent to the product specified,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Technology, the Board of Education awards the contract to the lowest responsible bidder, Dynamism, Inc., Chicago, IL, as follows:

Item #	Qty	Unit of Measure	Product Code	Description	Unit Price	Total Price
1	5	each	Ultimaker S7	S7 3D Printers Including Ultimaker Essentials / Personal License	\$7,884.00	\$39,420.00
Grand Total (all inclusive):						\$39,420.00

Source of Funds: 20.362.400.731.VN

JS/DT/kk

**23-F-203T AWARD OF CONTRACT TO PROVIDE BOILER CLEANING, MAINTENANCE AND
EMERGENCY REPAIR SERVICES FOR BCTSC, COMMENCING JULY 1, 2023, FOR A TWO-
YEAR PERIOD, WITH THE OPTION TO RENEW
VENDORS: EXPRESS HEATING COMPANY, INC., OAK RIDGE, NJ**

**BID #24-PC2
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide Boiler Cleaning, Maintenance and Emergency Repair Services for BCTSC, Commencing July 1, 2023, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, in accordance with the advertisement, two (2) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on April 26, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the contract to, the lowest responsible bidder, Express Heating Company, Inc., Oak Ridge, NJ, as follows:

SCHOOL YEAR 2023

Item #	Qty.	Boilers/Burners	BTU Input	Location	Fireside Only Cleaning Closing & Restarting
1	2	Burners Cleaver Brooks Fire Tube Boilers	10,461,000 / each	Teterboro Campus Rt. 46W & Central Ave Teterboro, NJ	\$ 3,800.00 / boiler \$ 3,800.00 / boiler
2	1	Weil McLain LGB-5 - Boiler	520,000	Pal Building 284 Hackensack Ave Hackensack, NJ	\$ 1,050.00 / boiler
3	1	Weil McLain LGB-4 - Boiler	400,000	Pal Building 284 Hackensack Ave Hackensack, NJ	\$ 1,050.00 / boiler
4	2	Cleaver Brooks Boilers	12,553,000 836,900	Academy Campus 200 Hackensack Ave Hackensack, NJ	\$ 3,625.00 / boiler \$ 3,200.00 / boiler
5	1	Weil McLain Boiler	325,000	11 Carol Court Hackensack, NJ	\$ 800.00 / boiler
6	4	Patterson Kelley MACH C 3000	3,000,000 / each	Paramus Tech. Ed. 285 Pascack Road Paramus, NJ	\$ 800.00 / boiler <u>each</u>
7	1	Weil McLain Ultra 399	400,000	Small Animal Care 285 Pascack Road Paramus, NJ	\$ 800.00 / boiler
8	2	AERCO - Benchmark	2,500,000 / each	Paramus Voc. School 275 Pascack Road Paramus, NJ	\$ 2,000.00 / boiler \$ 2,000.00 / boiler
9	1	H.B. Smith Boiler	560,000	Daycare Building 284 Hackensack Ave (Rear) Hackensack, NJ	\$ 1,050.00 / boiler
10	1	Weil McLain	400,000	EMS Building 281 Pascack Road Paramus, NJ	\$ 800.00 / boiler

SCHOOL YEAR 2024

Item #	Qty.	Boilers/Burners	BTU Input	Location	Fireside Only Cleaning Closing & Restarting
1	2	Burners Cleaver Brooks Fire Tube Boilers	10,461,000 / each	Teterboro Campus Rt. 46W & Central Ave Teterboro, NJ	\$ 3,900.00 / boiler \$ 3,900.00 / boiler
2	1	Weil McLain LGB-5 - Boiler	520,000	Pal Building 284 Hackensack Ave Hackensack, NJ	\$ 1,150.00 / boiler
3	1	Weil McLain LGB-4 - Boiler	400,000	Pal Building 284 Hackensack Ave Hackensack, NJ	\$ 1,150.00 / boiler
4	2	Cleaver Brooks Boilers	12,553,000 836,900	Academy Campus 200 Hackensack Ave Hackensack, NJ	\$ 3,725.00 / boiler \$ 3,300.00 / boiler
5	1	Weil McLain Boiler	325,000	11 Carol Court Hackensack, NJ	\$ 900.00 / boiler

Item #	Qty.	Boilers/Burners	BTU Input	Location	Fireside Only Cleaning Closing & Restarting
6	4	Patterson Kelley MACH C 3000	3,000,000 / each	Paramus Tech. Ed. 285 Pascack Road Paramus, NJ	\$ 900.00 / boiler <u>each</u>
7	1	Weil McLain Ultra 399	400,000	Small Animal Care 285 Pascack Road Paramus, NJ	\$ 900.00 / boiler
8	2	AERCO - Benchmark	2,500,000 / each	Paramus Voc. School 275 Pascack Road Paramus, NJ	\$ 2,200.00 / boiler \$ 2,200.00 / boiler
9	1	H.B. Smith Boiler	560,000	Daycare Building 284 Hackensack Ave (Rear) Hackensack, NJ	\$ 1,150.00 / boiler
10	1	Weil McLain	400,000	EMS Building 281 Pascack Road Paramus, NJ	\$ 900.00 / boiler

ON-CALL WORK RATES:

Hourly Rate	Straight Time 7:30am – 4:00pm	Overtime 4:01pm – 7:29am & All Day Saturday	Sundays & Holidays
Boiler Mechanic	\$ 120.00 / hour	\$ 120.00 / hour	\$ 120.00 hour
Boiler Helper	\$ 110.00 / hour	\$ 110.00 / hour	\$ 110.00 hour

JS/DT/jd/kk

23-F-204T AWARD OF CONTRACT TO PROVIDE EMERGENCY ON-CALL ASBESTOS REMOVAL AND REPAIR SERVICES AT VARIOUS LOCATIONS THROUGHOUT BCTS, COMMENCING JULY 1, 2023, FOR A TWO-YEAR PERIOD, WITH THE OPTION TO RENEW
VENDORS: MTM METRO CORP., PATERSON, NJ

**BID #24-PC1
State ID #79-BCTSC**

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide Emergency On-Call Asbestos Removal and Repair Services at Various Locations throughout BCTSC, Commencing July 1, 2023, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, in accordance with the advertisement, seven (7) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on April 26, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the contract to, the lowest responsible bidder, MTM Metro Corp., Paterson, NJ, as follows:

SUB-CHAPTER 8	Straight Time-Rate 7:30AM - 5:00PM	Overtime-Rate 5:01PM - 7:29AM & All Day Saturday	Sunday & Holiday Rate
Foreman	\$ 85.00 / hour	\$ 85.00 / hour	\$ 130.00 / hour
Journeyman	\$ 82.00 / hour	\$ 82.00 / hour	\$ 120.00 / hour

NON-SUB-CHAPTER 8	Straight Time-Rate 7:30AM - 5:00PM	Overtime-Rate 5:01PM - 7:29AM & All Day Saturday	Sunday & Holiday Rate
Foreman	\$ 85.00 / hour	\$ 85.00 / hour	\$ 130.00 / hour
Journeyman	\$ 82.00 / hour	\$ 82.00 / hour	\$ 120.00 / hour

Waste Disposal: \$ 10.00 / cu. ft.

JS/DT/jd/kk

**23-F-205T AWARD OF CONTRACT TO FURNISH AND DELIVER EDUCATIONAL SUPPLIES FOR
THE 2023-2024 SCHOOL YEAR AS FOLLOWS: ATHLETICS
VENDORS: BLUE GAUNTLET FENCING GEAR, INC.**

BID #24-02

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq advertised for sealed bids to Furnish and Deliver Educational Supplies for the 2022-2023 School Year as follows: Cosmetology and Athletics, and

WHEREAS, no bids were received for Cosmetology, and

WHEREAS, in accordance with the advertisement, one (1) bid was received for Athletics, publicly opened and read aloud in the Board of Education office on May 9, 2023, and that bid carefully analyzed on a line item basis,

NOW THEREFORE BE IT RESOLVED, based on the recommendations of the Instructor in the affected department, the Board of Education accepts the lowest responsible bid, on a line item basis, as follows:

<u>AUTO</u>		
Blue Gauntlet Fencing, Saddle Brook, NJ	Page 48: 1-29	\$3,529.25
	TOTAL AWARDED:	\$3,529.25

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Purchasing Department to re-bid the items and categories that have not been awarded.

Source of Funds: Various
JS/DT/hm/kk

23-F-206T APPROVAL OF SETTLEMENT

WHEREAS, a dispute arose among the Wayne Board of Education, the Board of Education of the Bergen Special Services School District, a student and parents of that student whose name is on file in the Board offices (hereinafter collectively referred to as the "Parties") regarding said student's proposed program and placement for the 2022-2023 school year; and

WHEREAS, a due process petition was filed, but the parties disposed of their dispute through amicable negotiations, the terms of which are set forth in full in the Settlement Agreement attached hereto;

NOW, THEREFORE, BE IT RESOLVED that the aforementioned Settlement Agreement be and hereby is ratified and approved, subject to the final review of the Board Attorney. The Superintendent of Schools and Business Administrator/Board Secretary are hereby authorized and directed to execute the Stipulation of Settlement and any other documents necessary to affect this settlement.

JS/kk
Attachment

Starting date 4/24/2023 Ending date 5/18/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45015	05/18/23		W696	ALSTON-BALAPUTRA; MELANIE		6,531.50
S45016	05/18/23		R977	AMADOR;RICARDO		600.00
S45017	05/18/23		1750	APPLE INC		4,065.65
S45018	05/18/23		6931	ATLANTIC,TOMORROWS OFFICE		2,496.55
S45019	05/18/23		1059	B & H PHOTO-VIDEO INC		68,674.60
S45020	05/18/23		7668	BECKMAN COULTER, INC		8,544.00
S45021	05/18/23		5318	BERGEN BLENDED ACADEMY		4,097.37
S45022	05/18/23		1071	BERGEN COMMUNITY COLLEGE		44,463.00
S45023	05/18/23		5600	BERGEN COMMUNITY COLLEGE		466.58
S45024	05/18/23		2063	BERGEN COUNTY SPECIAL SERVICES		5,331.68
S45025	05/18/23		1089	BERGEN COUNTY TECHNICAL SCHOOL		6,695.47
S45026	05/18/23		4583	BROWN & BROWN METRO INC.		3,000.00
S45027	05/18/23		6990	CAPITAL SUPPLY CO.		851.40
S45028	05/18/23		1812	CDW-G		4,089.45
S45029	05/18/23		1190	CHARTWELLS		78,383.26
S45030	05/18/23		I063	COLON; VERONICA		1,093.00
S45031	05/18/23		2973	CRAFTMASTER HARDWARE CO. INC.		1,966.00
S45032	05/18/23		1838	DELL MARKETING; L.P.		39,223.74
S45033	05/18/23		1204	DELTA DENTAL PLAN OF NJ		58,000.70
S45034	05/18/23		3735	FEI COMPANY		60,774.96
S45035	05/18/23		C090	FERRANTE;ROBERTO		600.00
S45036	05/18/23		5198	FILLEBROWN; CATHERINE		938.33
S45037	05/18/23		K606	FLETCHER;ESTHER		1,995.00
S45038	05/18/23		1684	GRAINGER		4,619.23
S45039	05/18/23		7180	GRANT; JAMES L.		164.18
S45040	05/18/23		Z097	GUITTEREZ;JOSEPH		163.33
S45041	05/18/23		U245	INTERSTATE WASTE SERVICES		2,310.00
S45042	05/18/23		F230	JOHNSON CONTROLS		12,793.99
S45043	05/18/23		2309	KRAMER; MARK		213.72
S45044	05/18/23		I322	LYNCH; RYAN		1,995.00
S45045	05/18/23		S892	MAKS; NATALIA		242.55
S45046	05/18/23		2440	MEDCO SUPPLY COMPANY		77.61
S45047	05/18/23		1400	METUCHEN CENTER INC		607.75
S45048	05/18/23		1444	NATIONAL OCCUPAT COMPETENCY TEST INST		161.00
S45049	05/18/23		1462	NOWELL,P.A.		20,476.50
S45050	05/18/23		4406	PERO; VICTORIA		502.03
S45051	05/18/23		7413	POWER SCHOOL GROUP LLC		3,300.00
S45052	05/18/23		Z437	PULLUM;SHERRI		7,500.00
S45053	05/18/23		1775	RIDGEWOOD PRESS		199.00

Starting date 4/24/2023

Ending date 5/18/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45054	05/18/23		Y196	RIVERSIDE INSIGHTS		2,995.30
S45055	05/18/23		3228	ROSETTA STONE		2,690.00
S45056	05/18/23		W301	RUPINSKI;KYLE		1,995.00
S45057	05/18/23		S216	RUTGERS CENTER FOR MATH, SCIENCE & COMP		4,000.00
S45058	05/18/23		2002	SCHOOL SPECIALTY		3,934.16
S45059	05/18/23		R477	SIGNUPGENIUS		1,299.00
S45060	05/18/23		P943	SILVA; BREANNA		1,625.00
S45061	05/18/23		6829	STAPLES CONTRACT & COMMERCIAL INC		3,160.10
S45062	05/18/23		1606	STUDENT ACTIVITY FUND-BCTHS		324.85
S45063	05/18/23		4804	SURIEL; MANUEL		160.00
S45064	05/18/23		5055	THAWLEY; LUKE		1,995.00
S45065	05/18/23		4071	TSUJ. CORPORATION		176.00
S45066	05/18/23		7724	ULTRAPRO PEST PROTECTION		625.00
S45067	05/18/23		Z081	UNI TEMP		5,067.66
S45068	05/18/23		I300	UNITEMP MECHANICAL DEGREES LLC		6,399.45
S45069	05/18/23		X512	VIENI;JOAN		59.31
S45070	05/18/23		Z305	VILLAROSA; HILLARY		310.50
S45071	05/18/23		2771	W.B. MASON COMPANY, INC.		8,339.88
S45072	05/18/23		C207	WANG; IVY		165.14
S45073	05/18/23		5362	WEX HEALTH INC		249.40
S45074	05/18/23		1714	YANKEE LINEN INC		1,618.85
S45075	05/18/23		1028	OTTERSTEDT AGENCY		28,250.00

Starting date 4/24/2023 Ending date 5/18/2023

Fund Totals		
11	General Current Expense	\$300,115.25
12	Capital Outlay	\$36,491.62
13	Special Schools	\$2,720.30
20	Special Revenue Funds	\$122,199.54
30	Capital Projects Funds	\$3,151.34
60	CAFETERIA	\$68,134.26
61	ENTERPRISE FUND	\$835.42
Total for all checks listed		\$533,647.73

Prepared and submitted by: _____
Board Secretary

Date

Check Journal
Rec and Unrec checks

Bergen County Vo-Tech Schools
Hand and Machine checks

23-F-180T

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Starting date 4/24/2023

Ending date 5/18/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
011650	✓ 02/23/23	04/25/23	X005	HOSA-FUTURE HEALTH PROFESSIONALS		(608.00)
011726	✓ 02/23/23	04/25/23	D496	TEACHER SYNERGY		(2,400.00)
011816	✓ 03/23/23	04/24/23	Q886	ISHAMI FOUNDATION		(600.00)
011850	✓ 03/23/23	04/24/23	M218	NJPSAFE - LEGAL ONE		(75.00)
011866	✓ 03/23/23	05/12/23	D943	PURE LIGHTING COMPANY		(160.00)
012059	✓ 04/21/23	05/05/23	7655	VALLEY FAMILY COUNSELING LLC		(5,000.00)
012069	✓ 05/01/23	05/11/23	1077	BERGEN COUNTY UTILITIES AUTHORITY-WPC		
012070	05/04/23		X913	NEW JERSEY DEPT. OF EDUCATION		3,000.00
012071	05/11/23		1077	BERGEN COUNTY UTILITIES AUTHORITY-WPC		28,728.00
012072	05/12/23		D506	SIX FLAGS GREAT ADVENTURE		989.69
012073	05/18/23		M596	160 DRIVING ACADEMY		3,175.00
012074	05/18/23		D397	AERO PLUMBING AND HEATING CO., INC		818.80
012075	✓ 05/18/23	05/18/23		00.0 \$ Multi Stub Void	#012077 Stub	
012076	✓ 05/18/23	05/18/23		00.0 \$ Multi Stub Void	#012077 Stub	
012077	05/18/23		5918	AIRGAS USA,LLC		925.45
012078	05/18/23		3203	AMERICAN INSTITUTE		1,174.66
012079	05/18/23		6083	AMERICAN SAFETY COUNCIL, INC		574.00
012080	05/18/23		2201	AVTECH TECHNOLOGY, INC.		1,523.81
012081	05/18/23		1849	BARNES & NOBLE		24.00
012082	05/18/23		2925	BARNES AND NOBLE BOOKSELLERS		42.32
012083	05/18/23		L179	BCCSA RUTHERFORD JOSEPH KELLY TREASURY		390.00
012084	05/18/23		H983	BERGEN COUNTY ASSOCIATION OF SCHOOL ADI		150.00
012085	05/18/23		1070	BERGEN COUNTY BOARD OF SOCIAL SERVICES		5,390.15
012086	05/18/23		2675	BLEJWAS ASSOCIATES, INC.		872.40
012087	05/18/23		N430	BLUUM USA INC		2,060.00
012088	05/18/23		1093	BOARD OF VOCATIONAL EDUCATION		2,067.98
012089	05/18/23		1758	BOROUGH OF PARAMUS		3,500.00
012090	05/18/23		J738	BROOKAIRE COMPANY, LLC		7,678.36
012091	05/18/23		1108	BSN SPORTS, LLC		1,948.53
012092	05/18/23		R719	BT SPECIALTIES/CROWN TROPHY		227.02
012093	05/18/23		1114	BURMAX COMPANY INC		3,103.56
012094	05/18/23		P680	BURYK;ROSEMARY		2,600.00
012095	05/18/23		4161	CABLEVISION EDUCATION		136.98
012096	05/18/23		6918	CABLEVISION LIGHTPATH		30,346.15
012097	05/18/23		3169	CARE PLUS NJ, INC.		900.00
012098	05/18/23		5856	CAREER SAFE		800.00
012099	05/18/23		1145	CAROLINA BIOLOGICAL SUPPLY CO		70.99
012100	05/18/23		X040	CATTLED OG PUBLISHING		3,704.40
012101	05/18/23		1170	COMMERCIAL INTERIORS DIRECT, INC.		1,829.88

Starting date 4/24/2023 Ending date 5/18/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012102	05/18/23		1993	COUNCIL ON OCCUPATIONAL EDUCATIONAL, INC		3,650.00
012103	05/18/23		1872	COUNTY COLLEGE OF MORRIS		1,142.86
012104	05/18/23		1181	COUNTY OF BERGEN		367,480.12
012105	05/18/23		2790	COUNTY OF BERGEN		9,230.77
012106	05/18/23		5505	COUNTY OF BERGEN		559,900.00
012107	05/18/23		V993	DAVID ZUIDEMA INC. SEPTIC		3,237.63
012108	05/18/23		4228	DELL ASAP SOFTWARE		185,232.32
012109	05/18/23		Q223	DI CARA/RUBINO ARCHITECTS		19,624.89
012110	05/18/23		1214	DICK BLICK ART MATERIALS		57.69
012111	05/18/23		6457	DIRECT ENERGY BUSINESS		11,045.88
012112	05/18/23		5195	DIRECTV. INC.		151.99
012113	05/18/23		U112	DRC SHELF CUSTOMER SERVICE		3,100.00
012114	05/18/23		6125	E3 NORTHEASTERN TECHNOLOGIES GROUP		300.00
012115	05/18/23		O838	EDUCATIONAL SCIENCE		238.69
012116	05/18/23		1961	ELECTRONIX EXPRESS		2,534.15
012117	05/18/23		V330	ELITE INSTITUTE		2,133.33
012118	05/18/23		F537	ENROLLWARE SOFTWARE, LLC		2,988.00
012119	05/18/23		T135	F.W. WEBB COMPANY		201.67
012120	05/18/23	05/18/23		00.0 \$ Multi Stub Void	#012121 Stub	
012121	05/18/23		1250	FISHER SCIENTIFIC CO		20,083.82
012122	05/18/23		X915	FOUNDATION BUILDING MATERIALS		2,972.16
012123	05/18/23		M715	FRANCIS;JEREMIAH P		125.00
012124	05/18/23		U769	GANDO-DUENAS;PAULETTE		500.00
012125	05/18/23		P869	GARRESON;LAYTOYA		148.63
012126	05/18/23		1063	GREATER BERGEN COMMUNITY ACTION, INC.		93,600.00
012127	05/18/23		2453	HENRY SCHEIN INC.		1,159.07
012128	05/18/23		2791	HERFF JONES, INC,		3,438.24
012129	05/18/23		1305	HOLY NAME MEDICAL CENTER		2,601.00
012130	05/18/23		M416	HOPPER;STEVE		600.00
012131	05/18/23		X005	HOSA-FUTURE HEALTH PROFESSIONALS		608.00
012132	05/18/23		D684	IDS AUTOSHRED		330.00
012133	05/18/23		B335	IFRAIMOVA;PAVLINA		115.00
012134	05/18/23		1963	INTERBORO PACKAGING CORPORATION		52.00
012135	05/18/23		P803	INTERPORT CONTAINERS		7,315.00
012136	05/18/23		E701	IPMEDIA HOLDINGS INC		727.50
012137	05/18/23		6348	IRON MOUNTAIN		3,155.79
012138	05/18/23		F287	JEAN CHARLES;KETTY		125.00
012139	05/18/23		U197	JERSEY TRACTOR TRAILER TRAINING, INC		32,000.00
012140	05/18/23		6118	KEREKES BAKERY AND RESTAURANT EQUIPME		788.36

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012141	05/18/23		C273	LAS COMP INSTITUTE OF IT		7,100.00
012142	05/18/23		1354	LERCH, VINCI & BLISS		28,942.00
012143	05/18/23		Y963	LEXIPOL		3,000.00
012144	05/18/23		W084	LIFE INSIGHT		2,000.00
012145	05/18/23		2972	LIFESAVERS INC.		29.00
012146	05/18/23		6921	LIGHTPATH		6,542.00
012147	05/18/23		3047	LINA		745.27
012148	05/18/23		3174	LINCOLN TECHNICAL INSTITUTE		1,413.19
012149	05/18/23		Z995	LSI SERVICES		3,378.50
012150	05/18/23		3849	MALACHY MECHANICAL		641.89
012151	05/18/23		3755	MASTER DRIVING SCHOOL		3,990.00
012152	05/18/23		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		648.00
012153	05/18/23		E212	MODERNFOLD STYLES INC		1,635.00
012154	05/18/23		V772	MONTEJO; GINA		115.00
012155	05/18/23		1416	MORRIS COUNTY VOCATIONAL SCHOOL		381.64
012156	05/18/23		Z168	MRC INC		75,305.00
012157	05/18/23		I469	MUNOZ; DELIA		100.00
012158	05/18/23		1422	NASCO		150.36
012159	05/18/23		4367	NATIONAL CAREER INSTITUTE		1,000.00
012160	05/18/23		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,597.91
012161	05/18/23		T734	NEILL CARILLON SERVICE		350.00
012162	05/18/23		W154	NEW JERSEY ASSOCIATION OF MATHEMATICS		25.00
012163	05/18/23		1434	NEW READERS PRESS		851.47
012164	05/18/23		1441	NJ DIVISION OF MOTOR VEHICLES		50.00
012165	05/18/23		Z242	NORTHEAST JANITORIAL SUPPLY		2,354.25
012166	05/18/23		S414	NSPK, INC. HEADQUARTERS		625.99
012167	05/18/23		7277	O.C.A. BENEFIT SERVICES, LLC		123.00
012168	05/18/23		B214	OLD COLONY GROUP, LLC		15,979.85
012169	05/18/23		Y248	PALOS SPORTS, INC.DBA SCHOOL HEALTH CORP		180.63
012170	05/18/23		1473	PARISIAN BEAUTY ACADEMY		4,133.33
012171	05/18/23		Q378	PARTS AUTHORITY AUTO PARTS SUPER STORES		37.89
012172	05/18/23		1495	PASCO SCIENTIFIC CO		582.00
012173	05/18/23		7248	PASSON'S SPORTS & US GAMES, BSN		799.00
012174	05/18/23		1514	PC RUSSELL DAVIS		493.95
012175	05/18/23		1505	POWER EQUIPMENT SERVICES LLC		1,763.00
012176	05/18/23		D337	PRINT SOLUTIONS		3,920.00
012177	05/18/23		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		562.50
012178	05/18/23		1511	PSE&G		90,288.05
012179	05/18/23		D943	PURE LIGHTING COMPANY		160.00

Starting date 4/24/2023 Ending date 5/18/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012180	05/18/23		X260	RADIATION DETECTION COMPANY		334.48
012181	05/18/23		3017	RAPID PUMP METER SERVICE CO.		990.00
012182	05/18/23		A682	REHMAN;BUSHRA		400.00
012183	05/18/23	05/18/23		00.0 \$ Multi Stub Void	#012184 Stub	
012184	05/18/23		1828	RICOH AMERICAS CORPORATION		6,524.00
012185	05/18/23		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
012186	05/18/23		4430	ROCKLER WOODWORKING & HARDWARE		43.35
012187	05/18/23		Z929	RODRIGUEZ;LEONDRO		246.00
012188	05/18/23		C673	RUTGERS BUSINESS SCHOOL		1,320.00
012189	05/18/23		6166	RUTGERS UNIVERSITY BUSINESS SCHOOL		3,495.00
012190	05/18/23		L039	RYANS PET SUPPLIES		447.78
012191	05/18/23		7586	S&S WORLDWIDE		117.40
012192	05/18/23		7312	SCHOOL OF REAL ESTATE STUDIES LLC		4,000.00
012193	05/18/23		K636	SHERWIN-WILLIAMS		1,659.31
012194	05/18/23		4975	SHI INTERNATIONAL CORP.		19,624.19
012195	05/18/23		G086	SHOP MED VET		96.40
012196	05/18/23		2619	SILVER STRONG & ASSOC, LLC		2,500.00
012197	05/18/23		O434	SMART STITCH EMBROIDERY		287.00
012198	05/18/23		Q365	STANLEY ELECTRIC		600.00
012199	05/18/23		J015	STANS SPORT CENTER. IN		3,020.18
012200	05/18/23		Z553	STROKER;JAMES		7,500.00
012201	05/18/23	05/18/23		00.0 \$ Multi Stub Void	#012202 Stub	
012202	05/18/23		X925	SUCCESS ADVERTISING INC		3,422.24
012203	05/18/23		Z785	T & M ENGINEERING		7,267.88
012204	05/18/23		D496	TEACHER SYNERGY		2,400.00
012205	05/18/23		B694	THE CANNING GROUP		1,162.50
012206	05/18/23		2337	TREASURER STATE OF NEW JERSEY		1,735.00
012207	05/18/23		1663	UNITED PARCEL SERVICE		159.19
012208	05/18/23		7655	VALLEY FAMILY COUNSELING LLC		5,000.00
012209	05/18/23		S083	VALLEY TRANSPORTATION		33,525.00
012210	05/18/23		P756	VEOLIA WATER NEW JERSEY		6,567.65
012211	05/18/23		2034	VERIZON WIRELESS		3,856.26
012212	05/18/23		M718	WACHA;CHRISTOPHER		1,500.00
012213	05/18/23		6622	WALLINGTON PLUMBING SUPPLIES		295.94
012214	05/18/23		6076	WILLIAM J. GUARINI, INC.		420.00
012215	05/18/23		1695	WOMEN'S RIGHTS INFORMATION CENTER		17,300.00
012216	05/18/23		1713	XEROX CORPORATION		2,318.94
012217	05/18/23		O641	YASHAR; ALYSON		82.30
012218	05/18/23		W096	ZUIDEMA/ROYAL THRONE PORTABLE TOILETS		800.00

Starting date 4/24/2023 Ending date 5/18/2023

Chk#		Date	Rec date	Code	Vendor name	Check Comment	Check amount
230403	H	04/26/23		1616	STATE OF NJ-HEALTH BENEFITS FD		1,065,197.71
230405	H	04/28/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 4/28/2023	112,037.06
230406	H	04/28/23		4864	DCRP BOARD SHARE		320.32
230407	H	04/28/23		PAY	PAYROLL VENDOR		4,978,121.29
230408	H	04/30/23		1096	BOARD OF VOCATIONAL EDUCATION		139,270.59
230509	H	05/15/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 5/15/2023	112,270.89
230510	H	05/15/23		4864	DCRP BOARD SHARE		857.27

Fund Totals

10	General Fund	\$224,407.95
11	General Current Expense	\$6,586,652.31
12	Capital Outlay	\$12,186.17
13	Special Schools	\$257,365.00
20	Special Revenue Funds	\$628,883.79
30	Capital Projects Funds	\$129,124.76
60	CAFETERIA	\$82.30
61	ENTERPRISE FUND	\$260,858.25
62	INTERNAL SERVICE FUND	\$159,630.95
Total for all checks listed		\$8,259,191.48

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

23-F-181T

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$8,534,461.16
102-106	Cash Equivalents		\$7,592,538.27
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$5,761,725.00
Accounts Receivable:			
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$2,624,896.36	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,985,590.64	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$8,620,987.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$76,504,512.23	
302	Less Revenues	(\$66,394,929.95)	\$10,109,582.28

Total assets and resources

\$40,619,293.71

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$321,361.85
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,038,394.63
Total liabilities		\$3,359,756.48

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$22,803,192.03
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$7,585,518.96
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$7,585,518.96
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$495,169.64
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
		\$495,169.64
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$80,928,258.29
602	Less: Expenditures (\$54,491,842.46)	
	Less: Encumbrances (\$22,803,192.03)	(\$77,295,034.49)
	Total appropriated	\$34,517,104.43

Unappropriated:

770	Fund balance, July 1	\$2,742,432.80
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$37,259,537.23
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Total liabilities and fund equity	<u>\$40,619,293.71</u>
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Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$80,928,258.29	\$77,295,034.49	\$3,633,223.80
Revenues	(\$76,504,512.23)	(\$66,394,929.95)	(\$10,109,582.28)
Subtotal	<u>\$4,423,746.06</u>	<u>\$10,900,104.54</u>	<u>(\$6,476,358.48)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$7,585,518.96)	\$7,585,518.96
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$3,314,585.58</u>	<u>\$1,109,160.48</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$3,314,585.58</u>	<u>\$1,109,160.48</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$495,169.64)	\$495,169.64
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$2,819,415.94</u>	<u>\$1,604,330.12</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$2,819,415.94</u>	<u>\$1,604,330.12</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$2,819,415.94</u>	<u>\$1,604,330.12</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$2,819,415.94</u>	<u>\$1,604,330.12</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$2,819,415.94</u>	<u>\$1,604,330.12</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,423,746.06</u>	<u>\$2,819,415.94</u>	<u>\$1,604,330.12</u>
Less: Adjustment for prior year	(\$4,423,746.06)	(\$4,423,746.06)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$1,604,330.12)</u>	<u>\$1,604,330.12</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	69,839,126	99,422	69,938,548	59,850,944	Under	10,087,604
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	6,466,557		(771,010)
00570	SUBTOTAL – Revenues from Federal Sources	20,417	0	20,417	77,429		(57,012)
Total		76,405,090	99,422	76,504,512	66,394,930		10,109,582
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,939,265	200,187	12,139,452	8,248,955	3,496,842	393,655
11160	Total Basic Skills/Remedial – Instruct.	100,267	0	100,267	70,817	29,450	0
12160	Total Bilingual Education – Instruction	109,685	0	109,685	76,968	32,717	0
15180	TOTAL VOCATIONAL PROGRAMS	17,646,553	884,243	18,530,796	12,264,213	5,299,444	967,138
17100	Total School-Sponsored Co/Extra Curricul	844,700	9,869	854,569	645,071	201,350	8,148
17600	Total School-Sponsored Athletics – Instr	1,033,437	32,552	1,065,989	731,486	280,384	54,119
25100	Total Other Instructional Programs - Ins	430,000	0	430,000	306,001	86,571	37,428
29680	Total Undistributed Expenditures – Atten	133,711	0	133,711	100,766	32,945	0
30620	Total Undistributed Expenditures – Healt	598,310	2,545	600,855	434,746	158,099	8,010
40580	Total Undistributed Expend – Speech, OT,	304,666	0	304,666	207,492	97,174	580
41660	Total Undist. Expend. – Guidance	2,726,581	0	2,726,581	1,780,980	943,221	2,380
42200	Total Undist. Expend. – Child Study Team	910,907	7,109	918,016	645,210	240,910	31,895
43200	Total Undist. Expend. – Improvement of I	1,625,379	14,486	1,639,865	1,233,837	338,578	67,449
43620	Total Undist. Expend. – Edu. Media Serv.	141,976	0	141,976	89,949	42,722	9,305
44180	Total Undist. Expend. – Instructional St	102,500	4,673	107,173	24,549	9,489	73,135
45300	Support Serv. - General Admin	1,745,036	293,071	2,038,107	1,243,826	735,827	58,454
46160	Support Serv. - School Admin	2,709,967	7,434	2,717,401	2,038,469	648,107	30,825
47200	Total Undist. Expend. – Central Services	1,617,478	11,072	1,628,550	1,176,048	440,601	11,901
47620	Total Undist. Expend. – Admin. Info. Tec	5,365,486	252,647	5,618,133	3,845,985	1,521,486	250,662
51120	Total Undist. Expend. – Oper. & Maint. O	8,567,991	381,167	8,949,158	5,753,403	2,602,415	593,339
52480	Total Undist. Expend. – Student Transpor	765,070	0	765,070	406,840	317,561	40,669
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	13,264,500	(75)	13,264,425	9,023,723	3,637,600	603,103
75880	TOTAL EQUIPMENT	0	1,458,903	1,458,903	1,066,726	378,442	13,734
76260	Total Facilities Acquisition and Constr	57,894	880,909	938,803	688,733	240,069	10,000
77140	Total Post-Secondary Programs - Instruct	518,331	36,284	554,615	400,626	141,320	12,669
77280	Total Post-Secondary Programs – Support	125,000	(1,000)	124,000	100,679	20,775	2,545
78180	Total Other Special Schools - Instructio	1,024,606	33,633	1,058,239	676,154	220,414	161,670
78320	Total Other Special Schools – Support Se	487,303	40,482	527,785	349,866	111,759	66,160
81180	Total Vocational Evening-Local Instructi	461,471	515	461,986	190,881	258,186	12,919
81320	Total Vocational Evening-Local-Support S	925,110	(27,535)	897,575	615,774	212,631	69,170
83060	Total GED Testing Centers	121,910	0	121,910	53,068	26,100	42,742
Total		76,405,090	4,523,168	80,928,258	54,491,842	22,803,192	3,633,224

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		34,233,952	0	34,233,952	34,233,952		0
00150	10-1320	Tuition from LEAs Within State		33,256,764	0	33,256,764	23,643,919	Under	9,612,845
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	1,595,848	Under	4,152
00300	10-1	Unrestricted Miscellaneous Revenues		526,500	0	526,500	377,225	Under	149,275
00310	10-1991	GED Testing Center Fees		121,910	0	121,910	0	Under	121,910
00330	10-1	Interest Earned on Maintenance Reserve		100,000	99,422	199,422	0	Under	199,422
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,611,919	0	1,611,919	2,382,929		(771,010)
00495	10-3199	DOE Loan Against State Aid		2,250,885	0	2,250,885	2,250,885		0
00540	10-4200	Medicaid Reimbursement		20,417	0	20,417	77,429		(57,012)
Total				76,405,090	99,422	76,504,512	66,394,930		10,109,582

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		10,451,025	0	10,451,025	7,239,685	3,211,340	310
02180	11-140-100-106	Other Salaries for Instruction		229,240	0	229,240	170,777	58,463	422
02200	11-140-100-320	Purchased Professional – Educational Ser		105,000	0	105,000	75,750	3,000	26,250
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		25,000	0	25,000	16,776	5,592	2,632
02260	11-140-100-610	General Supplies		848,000	178,335	1,026,335	630,505	181,965	213,865
02280	11-140-100-640	Textbooks		175,000	4,852	179,852	43,967	1,648	134,237
02300	11-140-100-800	Other Objects		6,000	17,000	23,000	21,109	768	1,123
02500	11-150-100-101	Salaries of Teachers		75,000	0	75,000	42,471	32,529	0
02540	11-150-100-320	Purchased Professional – Educational Ser		25,000	0	25,000	7,915	1,536	15,549
11000	11-230-100-101	Salaries of Teachers		100,267	0	100,267	70,817	29,450	3010
12000	11-240-100-101	Salaries of Teachers		109,685	0	109,685	76,968	32,717	0
14000	11-310-100-101	Salaries of Teachers		8,071,486	0	8,071,486	5,463,319	2,608,167	0
14040	11-310-100-320	Purchased Professional-Educational Servi		1,502,000	(77,700)	1,424,300	1,085,166	2,165	336,969
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		52,500	9,175	61,675	30,077	11,438	20,160
14100	11-310-100-610	General Supplies		906,850	666,557	1,573,407	1,053,301	71,994	448,112
14120	11-310-100-640	Textbooks		130,000	11,879	141,879	52,112	204	89,562
14140	11-310-100-8	Other Objects		18,000	10,340	28,340	22,371	4,736	1,233
15000	11-320-100-101	Salaries of Teachers		6,094,717	0	6,094,717	4,218,881	1,875,836	0
15040	11-320-100-320	Purchased Professional-Educational Servi		625,000	77,700	702,700	6,799	677,660	18,241
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	346	3,654	0
15100	11-320-100-610	General Supplies		197,000	177,992	374,992	303,203	39,685	32,109
15120	11-320-100-640	Textbooks		35,000	3,176	38,176	15,436	3,485	19,255
15140	11-320-100-8	Other Objects		10,000	5,125	15,125	13,202	420	1,503
17000	11-401-100-1	Salaries		810,000	0	810,000	622,380	187,620	160
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	520	2,220	28	2,021	171
17060	11-401-100-8	Other Objects		33,000	9,349	42,349	22,663	11,709	7,977
17500	11-402-100-1	Salaries		749,437	0	749,437	492,663	256,774	30

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17520 11-402-100-[3-5] Purchased Services (300-500 series)	109,000	19,425	128,425	112,406	(344)	16,363
17540 11-402-100-6__ Supplies and Materials	135,000	10,997	145,997	111,802	20,604	13,591
17560 11-402-100-8__ Other Objects	40,000	2,131	42,131	14,615	3,351	24,166
25000 11-4__-100-1__ Salaries	430,000	0	430,000	306,001	86,571	37,428
29500 11-000-211-1__ Salaries	133,711	0	133,711	100,766	32,945	0
30500 11-000-213-1__ Salaries	534,310	0	534,310	385,005	149,305	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	0	38,000	26,611	5,000	6,389
30580 11-000-213-6__ Supplies and Materials	8,500	2,215	10,715	5,652	3,548	1,516
30600 11-000-213-8__ Other Objects	17,500	330	17,830	17,478	247	105
40500 11-000-216-1__ Salaries	304,666	0	304,666	207,492	97,174	0
41500 11-000-218-104 Salaries of Other Professional Staff	2,389,583	0	2,389,583	1,589,006	800,577	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	251,998	0	251,998	172,264	79,734	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	19,710	62,910	2,380
42000 11-000-219-104 Salaries of Other Professional Staff	633,995	0	633,995	488,572	145,423	0
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	184,912	0	184,912	117,731	67,181	0
42060 11-000-219-320 Purchased Professional – Educational Ser	60,000	0	60,000	28,808	26,192	5,000
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	132	6,132	1,580	5,930	3,622
42160 11-000-219-6__ Supplies and Materials	20,000	6,977	26,977	8,113	855	18,009
42180 11-000-219-8__ Other Objects	6,000	0	6,000	405	330	5,265
43020 11-000-221-104 Salaries of Other Professional Staff	1,135,194	0	1,135,194	898,734	236,460	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	229,685	0	229,685	168,205	61,480	0
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	0	50,000	21,595	10,682	17,723
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	785	81,285	54,062	9,492	17,730
43160 11-000-221-6__ Supplies and Materials	40,000	14,486	54,486	34,509	2,516	17,461
43180 11-000-221-8__ Other Objects	90,000	(785)	89,215	56,732	17,949	14,534
43500 11-000-222-1__ Salaries	64,476	0	64,476	21,754	42,722	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	0	75,000	68,195	0	6,805
43580 11-000-222-6__ Supplies and Materials	2,500	0	2,500	0	0	2,500
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	62,500	4,673	67,173	25,575	7,855	33,743
44160 11-000-223-8__ Other Objects	40,000	0	40,000	(1,026)	1,634	39,392
45000 11-000-230-1__ Salaries	649,336	0	649,336	433,164	216,172	0
45040 11-000-230-331 Legal Services	250,000	0	250,000	134,668	114,741	591
45060 11-000-230-332 Audit Fees	70,000	0	70,000	68,800	1,200	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	10,000	6,000	16,000	12,609	3,391	0
45080 11-000-230-334 Architectural/Engineering Services	125,000	292,112	417,112	193,823	222,682	607
45100 11-000-230-339 Other Purchased Professional Services	112,000	(2,000)	110,000	16,434	75,000	18,566
45140 11-000-230-530 Communications/Telephone	300,000	0	300,000	213,807	83,798	2,394
45160 11-000-230-585 BOE Other Purchased Services	1,000	288	1,288	1,286	0	2
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	160,700	(4,138)	156,562	112,159	15,654	28,749
45200 11-000-230-610 General Supplies	10,000	808	10,808	2,889	2,082	5,838
45260 11-000-230-890 Miscellaneous Expenditures	56,000	0	56,000	54,186	1,107	707

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		1,978,047	0	1,978,047	1,505,299	472,748	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		653,820	0	653,820	498,870	154,950	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		12,600	(245)	12,356	2,030	190	10,135
46120	11-000-240-6__	Supplies and Materials		38,500	4,054	42,554	11,385	12,905	18,264
46140	11-000-240-8__	Other Objects		27,000	3,625	30,625	20,884	7,314	2,426
47000	11-000-251-1__	Salaries		1,424,478	0	1,424,478	1,028,920	395,558	0
47040	11-000-251-340	Purchased Technical Services		136,300	17,368	153,668	117,225	36,388	55
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		13,500	4,497	17,997	11,358	5,472	1,167
47100	11-000-251-6__	Supplies and Materials		32,000	(13,793)	18,207	7,352	2,775	8,081
47180	11-000-251-890	Other Objects		11,200	3,000	14,200	11,193	408	2,599
47500	11-000-252-1__	Salaries		3,645,486	0	3,645,486	2,678,190	967,296	0
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	0	75,000	25,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,265,000	38,977	1,303,977	896,564	386,811	20,602
47580	11-000-252-6__	Supplies and Materials		350,000	213,669	563,669	269,127	92,249	202,293
47600	11-000-252-8__	Other Objects		5,000	0	5,000	2,104	130	2,767
48500	11-000-261-1__	Salaries		566,439	0	566,439	398,333	168,106	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		550,000	236,792	786,792	635,694	122,695	28,403
48540	11-000-261-610	General Supplies		215,000	(777)	214,223	122,129	43,786	48,307
49000	11-000-262-1__	Salaries		3,206,246	0	3,206,246	2,437,330	767,670	1,246
49040	11-000-262-3__	Purchased Professional and Technical Ser		150,000	(50,000)	100,000	0	100,000	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		547,500	(17,433)	530,067	184,652	172,864	172,551
49120	11-000-262-490	Other Purchased Property Services		110,000	0	110,000	81,554	17,946	10,500
49140	11-000-262-520	Insurance		525,000	0	525,000	0	469,900	55,100
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	264	2,764	140	739	1,885
49180	11-000-262-610	General Supplies		390,000	157,921	547,921	384,125	123,407	40,389
49200	11-000-262-621	Energy (Natural Gas)		400,000	0	400,000	326,546	73,454	0
49220	11-000-262-622	Energy (Electricity)		1,300,000	(25,000)	1,275,000	883,727	339,997	51,276
49260	11-000-262-626	Energy (Gasoline)		30,000	0	30,000	24,727	5,273	1,500
49280	11-000-262-8__	Other Objects		15,000	160	15,160	14,554	375	231
50000	11-000-263-1__	Salaries		290,306	0	290,306	189,124	101,182	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		40,000	49,716	89,716	40,241	45,505	3,570
50060	11-000-263-610	General Supplies		10,000	13,906	23,906	16,009	7,895	0
51000	11-000-266-1__	Salaries		35,000	0	35,000	0	35,000	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		180,000	6,500	186,500	5,400	6,620	174,480
51060	11-000-266-610	General Supplies		5,000	9,118	14,118	9,118	0	5,000
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		544,570	0	544,570	358,970	172,170	13,430
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	1,660	928	6,412
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		112,500	0	112,500	44,051	64,463	3,987
52400	11-000-270-593	Misc. Purchased Services - Transportatio		88,000	0	88,000	0	80,000	8,000
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	1,622	0	6,378

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460	11-000-270-8	Other objects	3,000	0	3,000	538	0	2,462
71020	11-000-291-220	Social Security Contributions	1,310,000	0	1,310,000	684,330	415,216	210,454
71060	11-000-291-241	Other Retirement Contributions - PERS	2,200,000	0	2,200,000	2,062,245	0	137,755
71160	11-000-291-260	Workmen's Compensation	665,000	0	665,000	0	657,240	7,760
71180	11-000-291-270	Health Benefits	8,702,000	0	8,702,000	5,942,598	2,562,689	196,713
71200	11-000-291-280	Tuition Reimbursement	120,000	(75)	119,925	70,251	2,455	47,219
71220	11-000-291-290	Other Employee Benefits	267,500	0	267,500	264,299	0	3,201
75500	12-000-100-73	Undistributed Expenditures - Instruction	0	1,121,264	1,121,264	805,343	302,216	13,705
75680	12-000-252-73	Undistributed Expenditures - Admin. Info	0	172,992	172,992	159,687	13,300	5
75720	12-000-262-73	Undist. Expend. - Custodial Services	0	76,348	76,348	72,420	3,918	ab12
75740	12-000-263-73	Undist. Expend. - Care and Upkeep of Gro	0	71,166	71,166	12,151	59,015	105
75860	12-___-00-73	Special Schools (All Programs)	0	17,132	17,132	17,125	5	457
76080	12-000-400-450	Construction Services	0	880,909	880,909	688,733	192,175	0
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	47,894	0	47,894	0	47,894	0
77000	13-330-100-101	Salaries of Teachers	412,231	0	412,231	289,097	123,134	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	10,600	10,378	20,978	14,151	5,978	849
77080	13-330-100-610	General Supplies	70,000	20,093	90,093	76,724	11,403	1,966
77100	13-330-100-640	Textbooks	18,000	7,576	25,576	14,942	806	9,828
77120	13-330-100-8	Other Objects	7,500	(1,763)	5,737	5,712	0	25
77180	13-330-200-2	Personnel Services - Employee Benefits	125,000	(1,000)	124,000	100,679	20,775	2,545
78000	13-4__-100-101	Salaries of Teachers	661,606	0	661,606	471,637	189,969	0
78120	13-4__-100-610	General Supplies	363,000	33,633	396,633	204,518	30,445	161,670
78200	13-4__-200-1	Salaries	247,903	0	247,903	168,785	79,118	0
78220	13-4__-200-2	Personnel Services - Employee Benefits	175,000	0	175,000	127,213	21,322	26,465
78240	13-4__-200-3	Purchased Professional and Technical Svc	15,600	9,074	24,674	20,314	0	4,360
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series	33,000	28,304	61,304	29,160	4,034	28,116
78280	13-4__-200-6	Supplies and Materials	6,800	2,929	9,729	3,688	5,987	54
78300	13-4__-200-8	Other Objects	9,000	175	9,175	705	1,299	7,171
81000	13-629-100-101	Salaries of Teachers	426,471	0	426,471	175,400	251,071	0
81120	13-629-100-610	General Supplies	30,000	515	30,515	15,481	4,235	10,798
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	100,000	1,000
81160	13-629-100-8	Other Objects	4,000	0	4,000	0	2,880	1,120
81200	13-629-200-1	Salaries	616,310	0	616,310	485,603	130,707	0
81220	13-629-200-2	Personnel Services - Employee Benefits	225,000	0	225,000	108,493	62,348	54,159
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	(12,211)	40,589	21,433	7,747	11,409
81280	13-629-200-6	Supplies and Materials	27,000	(15,324)	11,676	0	11,674	2
81300	13-629-200-8	Other Objects	4,000	0	4,000	245	155	3,600
83000	13-640-200-1	Salaries	78,410	0	78,410	52,856	25,554	0
83020	13-640-200-6	Supplies and Materials	43,500	0	43,500	212	546	42,742
Total			76,405,090	4,523,168	80,928,258	54,491,842	22,803,192	3,633,224

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$759,903.57)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$262,585.87	
142	Intergovernmental - Federal	\$202,124.52	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$464,710.39

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$14,797,738.65	
302	Less Revenues	(\$4,495,995.25)	\$10,301,743.40

Total assets and resources

\$10,006,550.22

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Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$759,903.57)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$17,523.70
412	Intergovernmental Accounts Payable - Federal	\$481.01
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$5,393.33
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$300.51
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$23,698.55

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Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$3,921,238.39

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$15,331,626.26	
602	Less: Expenditures	(\$5,348,774.59)	
	Less: Encumbrances	(\$3,921,238.39)	(\$9,270,012.98)
	Total appropriated		\$9,982,851.67
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$9,982,851.67
	Total liabilities and fund equity		<u>\$10,006,550.22</u>

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Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$15,331,626.26	\$9,270,012.98	\$6,061,613.28
Revenues	(\$14,797,738.65)	(\$4,495,995.25)	(\$10,301,743.40)
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$533,887.61</u>	<u>\$4,774,017.73</u>	<u>(\$4,240,130.12)</u>
Less: Adjustment for prior year	(\$533,887.61)	(\$533,887.61)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$4,240,130.12</u>	<u>(\$4,240,130.12)</u>

Prepared and submitted by :

Board Secretary

Date

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Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	40,000	40,000	0	Under	40,000
00745	Total Revenues from Local Sources	250,000	69,547	319,547	45,547	Under	274,000
00770	Total Revenues from State Sources	0	350,316	350,316	64,987	Under	285,329
00830	Total Revenues from Federal Sources	9,200,000	4,885,723	14,085,723	4,385,461	Under	9,700,262
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		9,450,000	5,347,739	14,797,739	4,495,995		10,301,743
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	279,588	279,588	1,951	109,067	168,570
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	0	342,349	342,349	240,939	76,745	24,666
88135	Nonpublic Teacher STEM Grant	0	33,149	33,149	16,608	16,540	16,608
88140	Other	150,000	256,850	406,850	91,973	55,367	259,510
88740	Total Federal Projects	9,050,000	4,969,690	14,019,690	4,997,303	3,663,520	5,358,867
Total		9,450,000	5,881,626	15,331,626	5,348,775	3,921,238	6,061,613

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Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	40,000	40,000	0	Under	40,000
00737 20-1760 Student Activity Fund Revenue	250,000	0	250,000	0	Under	250,000
00740 20-1___ Other Revenue from Local Sources	0	69,547	69,547	45,547	Under	24,000
00762 20-3212 Nonpublic Teacher STEM Grant	0	33,149	33,149	0	Under	33,149
00765 20-32___ Other Restricted Entitlements	0	317,167	317,167	64,987	Under	252,180
00775 20-441[1-6] Title I	170,000	59,983	229,983	135,322	Under	94,661
00780 20-445[1-5] Title II	35,000	14,423	49,423	45,923	Under	3,500
00790 20-447[1-4] Title IV	0	14,783	14,783	4,515	Under	10,268
00804 20-4419 ARP - IDEA Basic	0	19,592	19,592	2,984	Under	16,608
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	354,093	Under	205,919
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	13,163	Under	229,364
00808 20-4543 ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	Under	40,000
00809 20-4544 ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000	Under	0
00810 20-4430 Vocational Education	870,000	33,729	903,729	479,946	Under	423,783
00814 20-4540 ARP - ESSER	0	474,413	474,413	299,876	Under	174,537
00815 20-4440 Adult Basic Education	1,100,000	283,916	1,383,916	646,640	Under	737,276
00820 20-4700 Private Industry Council (JTPA/WIOA)	6,400,000	3,186,665	9,586,665	2,141,758	Under	7,444,907
00823 20-4534 CRRSA Act - ESSER II	0	137,637	137,637	76,154	Under	61,483
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	15,090	Under	3,702
00825 20-4___ Other	150,000	229,250	379,250	124,997	Under	254,253
88711 20-485-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	Under	2,153
Total	9,450,000	5,347,739	14,797,739	4,495,995		10,301,743

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	0	279,588	279,588	1,951	109,067	168,570
84200 20-475-___ Student Activity Fund	250,000	0	250,000	0	0	250,000
88100 20-___-___ Adult Education	0	342,349	342,349	240,939	76,745	24,666
88135 20-481-___ Nonpublic Teacher STEM Grant	0	33,149	33,149	16,608	16,540	0
88140 20-___-___ Other	150,000	256,850	406,850	91,973	55,367	259,510
88500 20-___-___ Title I	170,000	59,983	229,983	158,435	47,383	24,165
88520 20-___-___ Title II	35,000	14,423	49,423	48,923	500	0
88560 20-___-___ Title IV	0	14,783	14,783	4,515	0	10,268
88620 20-___-___ I.D.E.A. Part B (Handicapped)	475,000	85,012	560,012	400,780	109,232	50,000
88640 20-___-___ Vocational Education	870,000	33,729	903,729	540,664	344,096	18,969
88641 20-223-___ ARP-IDEA Basic Grant Program	0	19,592	19,592	2,983	6,971	9,637
88660 20-___-___ Adult Education	1,100,000	150,900	1,250,900	742,453	461,607	46,840
88680 20-___-___ Private Industry Council (JTPA/WIOA)	6,400,000	3,590,746	9,990,746	2,552,894	2,391,479	5,046,373
88709 20-483-___ CRRSA Act - ESSER II Grant Program	0	137,637	137,637	76,154	0	61,483
88710 20-484-___ CRRSA Act - Learning Acceleration Grant	0	18,792	18,792	15,090	0	3,702
88711 20-485-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	0	2,153
88713 20-487-___ ARP-ESSER Grant Program	0	474,413	474,413	342,561	107,491	24,362
88714 20-488-___ ARP ESSER Accel. Learning Coaching Supt	0	242,527	242,527	26,852	194,761	20,914

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88715	20-489-___	-	ARP ESSER Evidence Based Summer Enrichment	0	40,000	40,000	40,000	0	0
88716	20-490-___	-	ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	0	40,000
88717	20-491-___	-	ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	45,000	0	0
Total				9,450,000	5,881,626	15,331,626	5,348,775	3,921,238	6,061,613

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$364,053.15)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$704,751.00

Resources:

301	Estimated Revenues	\$38,159,318.77	
302	Less Revenues	(\$2,000,907.49)	\$36,158,411.28

Total assets and resources

\$36,499,109.13

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$364,053.15)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		(\$935,665.93)
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$42,184,061.73	
602	Less: Expenditures	(\$1,943,766.95)	
	Less: Encumbrances	(\$2,805,519.72)	(\$4,749,286.67)
	Total appropriated		\$36,499,109.13
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$36,499,109.13
	Total liabilities and fund equity		\$36,499,109.13

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,184,061.73	\$4,749,286.67	\$37,434,775.06
Revenues	(\$38,159,318.77)	(\$2,000,907.49)	(\$36,158,411.28)
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,024,742.96</u>	<u>\$2,748,379.18</u>	<u>\$1,276,363.78</u>
Less: Adjustment for prior year	(\$4,024,742.96)	(\$4,024,742.96)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$1,276,363.78)</u>	<u>\$1,276,363.78</u>

Prepared and submitted by :

Board Secretary

Date

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	38,159,319	38,159,319	2,000,907	Under	36,158,411
Total		0	38,159,319	38,159,319	2,000,907		36,158,411

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	42,184,062	42,184,062	1,943,767	2,805,520	37,434,775
Total		0	42,184,062	42,184,062	1,943,767	2,805,520	37,434,775

145

12:06

Unrealized

411

411

Under

775

775

145

12:06

Unrealized

411

411

Under

775

775

145

12:06

Unrealized

411

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Under

775

775

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Unrealized

411

411

Under

775

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 Capital Projects Funds

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980 30-____ Other Financing Sources	0	38,159,319	38,159,319	2,000,907	Under	36,158,411
Total	0	38,159,319	38,159,319	2,000,907		36,158,411

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000 30-____-____-73_ Capital Project Equipment	0	526,348	526,348	253,555	97,755	175,038
89060 30-000-4__-39_ Other Purchased Prof. and Tech Services	0	3,020,683	3,020,683	433,700	1,763,157	823,825
89080 30-000-4__-45_ Construction Services	0	37,108,559	37,108,559	824,570	891,079	35,392,911
89100 30-000-4__-61_ General Supplies	0	1,135,306	1,135,306	347,749	18,085	769,472
89180 30-000-4__-8__ Other Objects	0	393,166	393,166	84,193	35,444	273,529
Total	0	42,184,062	42,184,062	1,943,767	2,805,520	37,434,775

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
	Accounts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
	Loans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 40 Debt Service Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$0.00
	Total liabilities and fund equity	\$0.00

Report of the Secretary to the Board of Education
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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

5/8/23
Date

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 40 Debt Service Funds

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$54,184.71
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.02)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.02)
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$5,077.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$110,371.05

Resources:

301	Estimated Revenues	\$886,015.74	
302	Less Revenues	(\$672,722.33)	\$213,293.41
Total assets and resources			<u>\$382,926.15</u>

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$23,271.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$106,678.47
Total liabilities		\$129,949.47

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Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$175,167.51

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$886,015.74	
602	Less: Expenditures	(\$633,039.06)	
	Less: Encumbrances	(\$175,167.51)	(\$808,206.57)
	Total appropriated		\$252,976.68

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance **\$252,976.68**

Total liabilities and fund equity **\$382,926.15**

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$886,015.74	\$808,206.57	\$77,809.17
Revenues	(\$886,015.74)	(\$672,722.33)	(\$213,293.41)
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$135,484.24</u>	<u>(\$135,484.24)</u>

Prepared and submitted by :


Board Secretary

5/8/23
Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	840,258	45,758	886,016	672,722	Under	213,293
Total	840,258	45,758	886,016	672,722		213,293

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	840,258	45,758	886,016	633,039	175,168	77,809
Total	840,258	45,758	886,016	633,039	175,168	77,809

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	840,258	45,758	886,016	672,722	Under	213,293
Total	840,258	45,758	886,016	672,722		213,293

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	840,258	45,758	886,016	633,039	175,168	77,809
Total	840,258	45,758	886,016	633,039	175,168	77,809

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$496,176.06
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$286,999.17	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$286,999.17
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$204,945.68

Resources:

301	Estimated Revenues	\$3,278,200.00	
302	Less Revenues	(\$2,411,615.51)	\$866,584.49

Total assets and resources

\$1,854,705.40

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$4,843.59
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$3,000.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,088,772.98
Total liabilities		\$1,096,616.57

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$750,994.93
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$3,278,200.00
602	Less: Expenditures (\$2,520,111.17)	
	Less: Encumbrances (\$750,994.93)	(\$3,271,106.10)
	Total appropriated	\$758,088.83

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$758,088.83
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Total liabilities and fund equity	<u>\$1,854,705.40</u>
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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,278,200.00	\$3,271,106.10	\$7,093.90
Revenues	(\$3,278,200.00)	(\$2,411,615.51)	(\$866,584.49)
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$859,490.59</u>	<u>(\$859,490.59)</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	3,275,200	3,000	3,278,200	2,411,616	Under	866,584
Total	3,275,200	3,000	3,278,200	2,411,616		866,584

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	3,275,200	3,000	3,278,200	2,520,111	750,995	7,094
Total	3,275,200	3,000	3,278,200	2,520,111	750,995	7,094

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,275,200	3,000	3,278,200	2,411,616	Under	866,584
Total	3,275,200	3,000	3,278,200	2,411,616		866,584

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,275,200	3,000	3,278,200	2,520,111	750,995	7,094
Total	3,275,200	3,000	3,278,200	2,520,111	750,995	7,094

1. The Board of Education has approved the following budget for the year ending 3/31/2023:

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1. The Board of Education has approved the following budget for the year ending 3/31/2023:

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1. The Board of Education has approved the following budget for the year ending 3/31/2023:

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1. The Board of Education has approved the following budget for the year ending 3/31/2023:

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1. The Board of Education has approved the following budget for the year ending 3/31/2023:

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Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$940,547.07)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$38,100.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$38,100.00

Loans Receivable:

131	Interfund	\$3,083,290.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,083,290.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$115,911.00

Resources:

301	Estimated Revenues	\$2,196,200.00	
302	Less Revenues	(\$172,634.14)	\$2,023,565.86

Total assets and resources

\$4,320,319.79

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$940,547.07)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,562,444.92
Total liabilities		\$3,562,444.92

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 62 INTERNAL SERVICE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$618,993.31

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,196,200.00	
602	Less: Expenditures	(\$1,490,330.13)	
	Less: Encumbrances	(\$618,993.31)	(\$2,109,323.44)
	Total appropriated		\$705,869.87

Unappropriated:

770	Fund balance, July 1	\$52,005.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$757,874.87
	Total liabilities and fund equity	\$4,320,319.79

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,196,200.00	\$2,109,323.44	\$86,876.56
Revenues	(\$2,196,200.00)	(\$172,634.14)	(\$2,023,565.86)
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,936,689.30</u>	<u>(\$1,936,689.30)</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	172,634	Under	2,023,566
Total	2,196,200	0	2,196,200	172,634		2,023,566
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	2,196,200	0	2,196,200	1,490,330	618,993	86,877
Total	2,196,200	0	2,196,200	1,490,330	618,993	86,877

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2022 Ending date 3/31/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,196,200	0	2,196,200	172,634	Under	2,023,566
Total	2,196,200	0	2,196,200	172,634		2,023,566

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,196,200	0	2,196,200	1,490,330	618,993	86,877
Total	2,196,200	0	2,196,200	1,490,330	618,993	86,877

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Unrealized

2,023,566

2,023,566

Available

86,877

86,877

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Unrealized

2,023,566

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Available

86,877

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05/08/23 12:06

Unrealized

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Unrealized

2,023,566

2,023,566

Available

86,877

23-F-181T


DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: March 31, 2023

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS					
1	General Fund - 10	13,650,339.95	9,872,661.30	7,400,501.82	16,122,499.43
2	Special Revenue Fund - Fund 20	(1,325,851.79)	1,143,369.00	577,420.78	(759,903.57)
3	Capital Projects Fund - Fund 30	(161,508.34)	172,676.49	375,221.30	(364,053.15)
4	Enterprise Funds - Fund 61, Fund 62	(366,643.96)	345,670.35	423,397.40	(444,371.01)
5	Enterprise Fund (Fund 5X) Cafeteria	156,009.12	84,190.27	186,014.68	54,184.71
6	Total Governmental Funds (Lines 1 Thru 5)	11,952,344.98	11,618,567.41	8,962,555.98	14,608,356.41
TRUST AND AGENCY FUNDS (FUND 6X)					
7	Payroll	7,000.00	2,991,430.57	2,991,430.57	7,000.00
8	Payroll Agency	141,827.79	5,016,529.34	4,864,338.38	294,018.75
9	Other (attach list) - Unemploy Insur	540,679.12	19.17	0.00	540,698.29
10	Total Trust & Agency Funds (lines 7 thru 9)	689,506.91	8,007,979.08	7,855,768.95	841,717.04
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	132,707.80	674.37	0.00	133,382.17
18	Total All Funds (lines 6,10,13,14,15,16, &17)	12,774,559.69	19,627,220.86	16,818,324.93	15,583,455.62

Prepared and Submitted By:




Date

Transfers by Transfer Number

Bergen County Vo-Tech Schools

Page 1 of 1

Start date 3/1/2023

End date 3/31/2023

05/09/23 08:22

TR#		Transfer Description	Amount	To Account		From Account	
10953	03/01/23	:STUDENT PRESENTATION	1,000.00	11-401-100-890-TT	OTHER OBJECTS	11-310-100-440-TT	RENTALS
10955	03/10/23	:SchoolAdmin- Travel	316.00	11-000-240-580-PT	TRAVEL	11-000-223-580-PT	TRAVEL
10961	03/20/23	:AUDIT SERVICES	4,000.00	11-000-230-333-DS	EXPENDITURE AND INTERNAL	11-000-230-580-DS	TRAVEL
10963	03/21/23	:Central Office Support-Travel	297.00	11-000-251-580-DP	TRAVEL	11-000-251-610-DP	SUPPLIES AND MATERIALS
10964	03/21/23	:Improvement Instr- Travel	785.00	11-000-221-580-DI	TRAVEL	11-000-221-890-DI	OTHER OBJECTS
10965	03/21/23	:Paramus Voc- Equipment	8,250.00	12-000-100-730-PV	INSTRUCTIONAL EQUIPMENT	11-320-100-610-PV	GENERAL SUPPLIES
10967	03/21/23	:OPERATIONS/MAINTENANCE	50,000.00	11-000-261-420-DO	CLEANING	- - - -	
			50,000.00	11-000-262-610-DO	GENERAL SUPPLIES	- - - -	
			50,000.00	- - - -		11-000-261-610-DO	GENERAL SUPPLIES
			50,000.00	- - - -		11-000-262-300-DO	PURCHASED PROF & TECH
10968	03/21/23	:NV PROGRAM FEES	27,700.00	11-320-100-320-NV	PURCH PROF-EDUC SERVICES	11-310-100-320-BC	PURCHASED PROF ED
			50,000.00	11-320-100-320-NV	PURCH PROF-EDUC SERVICES	11-310-100-320-NV	PURCHASED PROF ED
10972	03/24/23	:Equipment- Academy	50,360.00	12-000-100-730-AC	EQUIPMENT	11-140-100-618-AC	SUPPLIES AND
10979	03/31/23	:Teterboro- License	3,090.00	11-310-100-890-TT	OTHER OBJECTS	11-310-100-640-TT	TEXTBOOKS
10997	03/31/23	:PARAMUS MISC EXPENSES	2,000.00	11-320-100-890-PV	OTHER OBJECTS	11-320-100-640-PV	TEXTBOOKS
10998	03/31/23	:CENTRAL OFFICE TRAVEL EXPENSE	2,500.00	11-000-251-580-DB	TRAVEL	- - - -	
			1,500.00	11-000-251-580-DP	TRAVEL	- - - -	
			2,500.00	- - - -		11-000-251-610-DB	SUPPLIES AND MATERIALS
			1,500.00	- - - -		11-000-251-610-DP	SUPPLIES AND MATERIALS
10999	03/31/23	::CENTRAL OFFICE MISC EXPENSES	3,000.00	11-000-251-890-DB	MISCELLANEOUS	11-000-251-610-DB	SUPPLIES AND MATERIALS
11000	03/31/23	:OPERATIONS EQUIPMENT	7,300.00	12-000-262-732-DO	EQUIPMENT-OPERATIONS &	11-000-262-420-DO	CLEANING
			366,098.00	Report Total			

Bergen County Technical Schools
Santander Bank
General Account #9551020731

Outstanding Checks as of: 4/30/2023

Check Date	Check #	Amount
4/30/2022	9877	1,000.00
4/30/2022	9885	819.32
4/30/2022	9945	2,960.00
6/30/2022	10107	36.15
6/30/2022	10246	24.00
6/30/2022	10387	150.80

Grand Total All Checks 4,990.27

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/14/23	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	23-GNSV1-35293	08/14/24	888-998-7284
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/24	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/23	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/24/23	NJDEP@acvenviro.com
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/24	NJDEP@acvenviro.com
Affordable Interior Systems, Inc.	Furniture: Office, Lounge and Systems - Statewide	19-FOOD-00876	10/30/23	hwoods@ais-inc.com
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/23	973-926-0166
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
Alliance Bus Group/Creative Bus Sales	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/23	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
Anchor Moving & Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	Mike.Jenkins@Movewithanchor.com
ARI Phoenix, Inc.	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	teklagoodwin@ari-hetra.com
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Atlantic Business (Tomorrow's Office)	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40467	08/11/23	sfialora@tomorrowsoffice.com
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	06/30/23	732-929-0400
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	866-778-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/24	908-696-5587
Beyer Brothers, Corp.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	19-FLEET-00922	08/04/23	973-644-3200
Beyer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89263	11/20/23	201-943-3100
Beyer of Morristown, LLC (will be allowed to expire in NJSTART until the extension agreement letter has been signed)	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/23	973-644-3200
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/23	800-578-8858
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	info@broadwaymovers.com
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	10/30/23	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office	81721	10/30/23	973-795-6463
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/23	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40462	08/11/23	isqbidadmin@cusa.canon.com
Camden Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Computer Equipment, Peripherals & Related Services	89974	07/31/23	866-773-7348
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	07/31/23	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	07/31/23	866-776-7415
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/24	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/23	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/23	888-813-7414
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Commercial Interiors Direct Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	sales@commercialinteriorsdirect.com
Commercial Interiors Direct Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Consolidated Steel & Aluminum Fence Co., Inc.	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/23	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88697	10/31/23	contracts@coreiaq.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/24	908-879-2525
Daco Limited Partnership	Furniture: Office & Lounge	81616	10/30/23	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/23	GovContractSupport@JohnDeere.com

Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	07/31/23	Stephanie.Schrader@dell.com
Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
DIRAD Technologies, Inc.	Telecommunications Equipment and Services	80812	01/31/24	kathy.creagan@dirad.com
EB Fence, LLC	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/23	609-704-8884
Elate Moving, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25461	10/31/25	info@elatemoving.com
EMC	Computer Equipment, Peripherals & Related Services	89968	07/31/23	732-635-2583
EMR Power Systems, LLC	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01162	05/31/23	609-396-1211
Eplus Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Eplus Technology Inc. (Lenovo)	Computer Equipment, Peripherals & Related Services	89968	07/31/23	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/24	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	10/30/23	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/23	609-530-0010
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25460	10/31/25	joseph.liantonio@gmail.com
Flinn Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/23	781-828-0026
Forbo Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	06/30/23	570-450-0222
FP Mailing Solutions (FrancoTYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-827-5837
Frank Mazza and Son, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	908-686-6333
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	609-561-5300
Frank Mazza and Son, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Franklin Griffith Electric, LLC	Electrical Equipment & Supplies North, Central & South Regions	88957	07/31/23	s.adams@frankelec.com
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	greq@qenelsafety.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88696	10/31/23	cassandra.kalev@gshgroup.com
Gillespie Group	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	908-686-6333
Gillespie Group	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	06/30/23	info.na@forbo.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	jennifer.higgins@mannington.com
Gillespie Group	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
GM Data Communications, Inc.	Communication Wiring Services	88736	03/19/24	gmdata@qmdatacom.com
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
GovConnect	Computer Equipment, Peripherals & Related Services	89974	07/31/23	800-800-0019
Grainger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/23	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/23	nicholas.cartv@graybar.com
Groupe Lacasse, LLC	Furniture: Office & Lounge	81622	10/30/23	benjamin.wagenmaker@grouperlacasse.com
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannon Floor Covering	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mfg: Forbo	81749	06/30/23	908-686-6333
Hannon Floor Covering	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	609-513-1513
Heritage Flooring, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Hertrich Fleet Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00444	08/28/23	800-698-9825
Hertrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/23	800-698-9825
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	10/30/23	336-431-7101
Hitachi Vantara, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	07/31/23	
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	uscommunities@homedepot.com
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/23	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	07/31/23	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	07/31/23	debra.lee@hp.com
Impac Fleet	Fuel Credit Card Services - Statewide	19-GNSV1-00606	07/31/23	281-445-1100
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	800-336-0225 ext. 5635
J & J Industries dba J & J Invision	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	800-241-4586
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/24	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/23	kristina.mccruden@jci.com
Johnston Communication	Communication Wiring Services	88766	03/19/24	201-428-2025
Johnston G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/24	201-428-2025
Johnston G P, Inc. Communication	Cabling Products & Services; Data Center Management Solutions	85152	10/09/23	bmahoney@ictnj.com
Keehn Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/24	201-489-4454
Keer Electrical Supply Co., Inc.	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Keyport Army/Navy	Protective Clothing and Footwear	16-FOOD-00112	04/20/24	jfink@keyportarmynavy.com
Krueger International	Furniture: Office & Lounge	81720	10/30/23	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/23	800-421-5354
Lawmen Supply Company of New Jersey, Inc.	Law Enforcement Firearms Equipment and Supplies (Jason Durie, rep)	17-FLEET-00740	05/14/23	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/23	800-890-8198

Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/24	215-741-3960
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	07/31/23	sweldon@lenovo.com
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88689	10/31/23	david.strobino@limbachinc.com
Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Mancon, LLC	NJDOT Parts Warehouse Management	18-GNSV1-00858	06/03/24	awickard@manconinc.com
Mannington Commercial	Carpet/Flooring/Supply & Install - Mfg: Mannington	81751	06/30/23	706-602-6517
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	88692	10/31/23	bhartline@marleecontractors.com
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	07/31/23	703-673-7871
Millennium Communications Group, Inc.	Communication Wiring Services	88740	03/19/24	973-296-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/23	215-943-9100
Mohawk Carpet Distribution, Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Motorola Solutions, Inc.	Radio Communication Equipment and Accessories	83909	04/30/24	609-324-3653
MRA International	Computer Equipment, Peripherals & Related Services	89974	07/31/23	732-222-0997
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	10/31/23	lc@multitempmch.com
Municibid	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/24	rfp@munibid.com
National Office Furniture	Furniture: Office & Lounge	81721	10/30/23	800-482-1213
Neilsen Ford of Morristown, Inc.	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	23-FLEET-34922	04/25/24	pyachimiak@nielsenfleet.com
New Jersey D+A152:E152oor Works	Overhead/Rolling Doors & Operators, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/23	732-651-1600
Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	rcarter@paloaltonetworks.com
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	fleetbids@partsauthority.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/24	804-496-6912
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/24	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/24	000-000-0000
Quadient, Inc.	Mailroom Equipment & Maintenance	41267	04/14/24	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	81756	06/30/23	908-686-6333
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mannington	81751	06/30/23	201-796-0006
RFS Commercial Inc.	Carpet/Flooring/Supply & Install - Mohawk	81753	06/30/23	908-565-2292
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/23	mike.pallotta@ricoh-usa.com
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Route 23 Auto Mall	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/23	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/23	732-363-0600
Safeco	Furniture: Office & Lounge	81729	10/30/23	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	201-867-3309
Shaw Industries, Inc., dba Shaw Contract Flooring Service	Carpet & Padding, Vinyl & Sheet Flooring, Mats & Matting, Supplies & Install	23-FOOD-18184	06/30/23	908-884-6324
Simonik Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	rkandetzke@simonikalied.com
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	40116	07/31/23	732-868-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	info@steedlemoving.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/24	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
Trius, Inc.	Customized Snow Plows and Related Components, NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	laltamura@triusonline.com
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/14/23	201-963-9312
Turnout Uniforms	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/14/23	973-812-1568
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/23	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/24	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	888-926-2766
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/23	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Waste Management of New Jersey, Inc.	Solid Waste Collection, Statewide	40379	01/10/24	609-434-5671
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com

**A Proposal of Vision
Coverage and Service
for:**

**Bergen County Technical Schools &
Special Services**



**Benemina Sancivieri
Account Vice President**

Proposal Date: May 15, 2023

Effective Date: July 1, 2023

ALL INFORMATION IS STRICTLY CONFIDENTIAL

Vision

BERGEN COUNTY TECHNICAL SCHOOLS & SPECIAL SERVICES

JULY 1, 2023

VISION RENEWAL



Benefit Levels

Copay

Vision Exam

Vision Exam Frequency

Lenses Copay

Lenses Type

Single:

Bifocal:

Trifocal:

Lenses Frequency

Frames Copay

Frames

Frames Frequency

Elective Contacts

Medically Necessary

Rate Guarantee

Rates:

EE 126

EE+1 or more 326

Monthly Premium

Annual Premium

% Difference off Current

\$ Difference off Current

NVA		
	In Network	Out of Network
Copay	\$0	N/A
Vision Exam	100%	Covered up to \$60
Vision Exam Frequency	Once every 12 mths	Once every 12 mths
Lenses Copay	\$0	N/A
Lenses Type		
<i>Single:</i>	100%	Covered up to \$100
<i>Bifocal:</i>	100%	Covered up to \$115
<i>Trifocal:</i>	100%	Covered up to \$125
Lenses Frequency	Once every 12 mths	Once every 12 mths
Frames Copay	\$0	N/A
Frames	Covered up to \$100 + 20% off balance	Covered up to \$100
Frames Frequency	Once every 12mths	Once every 12 mths
Elective Contacts	Covered up to \$160 + 15% off balance	Covered up to \$160
Medically Necessary	Covered in full	Covered up to \$300
Rate Guarantee	4 Years	
Rates:	Current	Renewal
EE 126	\$5.15	\$5.15
EE+1 or more 326	\$12.88	\$12.88
Monthly Premium	\$4,848	\$4,848
Annual Premium	\$58,173	\$58,173
% Difference off Current	0%	
\$ Difference off Current	\$0	

Disclaimer Information



- The analysis of the following plans is a summary. Please refer to the policy certificate for a full list of coverage and exclusions.

The rates and benefits in this proposal are based upon underwriting factors which include, but are not limited to, the census provided, the effective date shown, the status of employees/dependents (i.e. actively at work, COBRA, FMLA), final enrollment, etc. If any of the aforementioned changes prior to the proposed effective date, the final provisions, including rates, for these plans may vary or result in the proposed plan to be withdrawn.

- If you select to change carriers, any existing plans with other carriers should not be cancelled until advised by Brown & Brown
- This proposal may not be a complete listing of all available benefit options. Different benefit levels may be available.
- This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution.
- All insurance carriers have their own operating procedures. A change in carrier could affect certain benefits and coverage.

Brown & Brown representatives are available to explain any items presented. It is assumed that the recipients of this proposal will seek an explanation of any items that may be in question.

Brown & Brown representatives may from time to time provide guidance regarding certain requirements affecting health plans, including the requirements of federal and state health care reform legislation. Such guidance is based on good-faith interpretation of laws and regulations currently in effect, and is not intended to be a substitute for legal advice. Employers should contact their own legal counsel for advice regarding legal requirements.

The network provider/facility lists obtained via paper directories or carrier websites may contain providers and facilities that are no longer participating in the insurance carriers' networks. We cannot be responsible for any changes to the provider/facility listings that are not reflected. To ensure that a specific provider or facility is still participating in the provider's preferred network, we recommend contacting the provider/facility directly.

Failure to adhere to provisions of the Affordable Care Act (such as pay-or-play, employer reporting requirements, benefit mandates, etc.) may result in significant fees and penalties to the employer. For a more comprehensive explanation of what fees and penalties may apply to you, you may contact your Brown & Brown representative at any time.

You are required to comply with Health Care Reform's Summary of Benefits & Coverage (SBC) distribution guidelines, which include requirements for SBC distribution at the plan renewal date. If an employee must enroll to continue coverage, the SBC must be provided when open enrollment materials are distributed. If enrollment materials are not distributed, employees must receive an SBC by the first day they are eligible to enroll. For insured plans, if coverage continues automatically for the next year, the SBC must be provided at least 30 days before the beginning of the new plan year. If the policy is not issued by that date, the SBC must be provided within seven business days once the information is available. Please refer to the Department of Health & Human Services' (HHS) official guidance for complete details regarding renewal and other SBC distribution guidelines.

This proposal is for illustrative purposes and is not a complete explanation of the policies. It is intended to provide a brief, general description of the coverages quoted. Please remember that only the insurance policies can give you the actual insuring agreements, limits of coverage, definitions, exclusions, terms and conditions of the insurance shown in this proposal. Upon issue, please read your policy carefully. This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution. Executive summaries and proposals are created by Brown & Brown; neither Brown & Brown nor the carrier will be held responsible for typographical or clerical errors.

Proposal Assumptions



- The rates and premiums shown are based on the employee lives and volumes contained in the most recent census information and renewal information received.
- The rates quoted are based on an effective date shown on cover page. Rates will be subject to change after this date and paperwork must be submitted prior to the effective date.
- To ensure all members are in the carrier's system for confirmation of benefits, forms must be received three weeks prior to effective date.
- It is imperative we be informed of any employee or dependent that is hospitalized or otherwise disabled and not actively at work on the effective date of any new contract. Coverage may not be available for these individuals.
- For Marketing Purposes: The rates shown are not guaranteed. Upon enrollment, carriers may require an Employer Medical Questionnaire be completed or Individual Medical Questionnaires be completed. Final rates will be based on the information released on this (these) form(s). The final rates for these plans may vary if the census changes.

Acronyms and Key Definitions



For the purposes of this proposal, the following acronyms may be used:

Type of Plan

- **DHMO** - Dental Health Maintenance Organization
- **HMO** - Health Maintenance Organization / POS - Point of Service
- **PPO** - Preferred Provider Organization

Financial Arrangements

- **ASO** - Administrative Services Only / **FI** - Full Insured
- **MP** - Minimum Premium
- **PSF** - Partially Self Funded

Self-Funded Policy Terms

- **ASL** - Aggregate Stop Loss / **ISL** - Individual Stop Loss
- **MRA** - Maximum Reimbursement Aggregate

Reimbursement / Saving Accounts

- **FSA** - Flexible Spending Account / **HSA** - Health Savings Account
- **HRA** - Health Reimbursement Account

Plan Provisions

- **DED** - Deductible
- **IND** - Individual / **FAM** - Family
- **ER** - Emergency Room / **HOSP** - Hospital
- **IN-NET** - In-Network / **OON** - Out-of-Network
- **MAX** - Maximum
- **N/A** - Not Applicable
- **OV** - Office Visit
- **PCP** - Primary Care Physician / **SPEC** - Specialist
- **RX** - Prescription Drug
- **EE** - Employee Only, **ES** - Employee + Spouse, **EC** - Employee + Child(ren), **EF** - Employee + Family
- **Generic**- A drug that is no longer covered by patent protection and may be produced and/or distributed by multiple drug companies (usually tier 1).
- **Preferred Drugs**- Drugs included on a formulary or preferred drug list; for example, a brand name-drug without a generic substitute (usually tier 2).
- **Non-preferred Drugs**- Drugs not included on a formulary or preferred drug list; for example, a brand-name drug with a generic substitute (usually tier 3).
- **Specialty Drugs**: Specifically identified types of drugs, such as lifestyle drugs or biologics (usually tier 4).
- **Embedded** - Once participant meets Individual Deductible, Co-insurance applies to that individual.
- **Aggregate** - Family Deductible must be met before Co-insurance applies, to all family members.

This proposal is for illustrative purposes and is not a complete explanation of the policies. It is intended to provide a brief, general description of the coverages quoted. Please remember that only the insurance policies can give you the actual insuring agreements, limits of coverage, definitions, exclusions, terms and conditions of the insurance shown in this proposal. Upon issue, please read your policy carefully. This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution. Executive summaries and proposals are created by Brown & Brown; neither Brown & Brown nor the carrier will be held responsible for typographical or clerical errors.

Compensation

Brown & Brown entities (“we”) receive commissions and fees from insurance carriers and other vendors as part of our compensation for placing and servicing your policies and products. Commissions are generally a percentage of the total premium and may be based on a schedule. In some cases, we may also receive direct compensation from the plan or the plan sponsor (service and/or consulting fees). Brown & Brown’s expected compensation (commissions and fees) for insurance products and related services placed on your behalf is hereby disclosed in Exhibit A contained within this presentation.

In addition to commissions and fees paid to Brown & Brown by insurance or reinsurance carriers or third-party vendors as mentioned above, Brown & Brown entities may also receive supplemental and/or bonus compensation from the carrier or vendor based on new sales volume or retention, for example. Such supplemental and/or bonus compensation may consist of guaranteed override income based on our agency’s business production and retention with the carrier or vendor, general agency fees, and/or sales or retention bonuses and is partially derived from your premium dollars, after being combined (or “pooled”) with the premium dollars of other insureds that have purchased similar types of coverage. Brown & Brown may not know in advance if such a supplemental and/or bonus payment will be made by a particular carrier or vendor, or the amount of any such payments until the underwriting year is closed. If we are unable to calculate the exact compensation that may be earned at the time of the contract, a formula with a good faith estimate of the expected amount will be provided in Exhibit A located on the cover page of this document. If the amount cannot be calculated or estimated at the time of this disclosure, we will indicate it as such and provide the information upon written request when available.

Brown & Brown entities may also receive invitations to programs sponsored and paid for by insurance carriers or other vendors to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may also receive non-monetary compensation (including but not limited to the value of travel, meals and entertainment expenses associated with such meetings, gifts, tickets for sporting and entertainment events and awards). Such compensation allocated to your policy is not normally expected to equal or exceed a sum of \$250.00 in aggregate, when all non-monetary compensation items received are combined. If non-monetary compensation is estimated to exceed \$250.00 in aggregate, a good faith estimate will be provided.

Brown & Brown entities may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may collect and remit premiums on behalf of the carrier or vendor and may earn and retain interest on premiums or administrative fees you pay from the date we receive them until the date remitted to the carrier or vendor.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc., or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the carrier or other vendor, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting, quoting, plan implementation assistance, claims advocacy and eligibility administration services. Compensation paid for those services is either derived from your premium payment, which may on average be up to 15% of the premium you pay for coverage and may include additional fees charged by the intermediary or is paid to the Wholesaler/Managing General Agent via override.

Disclosure of a Financial Interest in the Sale of Health Insurance Policies

New Jersey law (N.J.S.A. 17:22A-41.1) requires disclosure of the compensation a licensed agent or broker (producer) receives from your purchase or renewal of health coverage. Compensation may be in the form of a commission, fee(s), or possibly other valuable consideration, or a combination of all three.

The per employee dollar amount(s) or percentage(s) of premium are in the table below labeled **Exhibit A**. All amounts and/or percentages are additive. If something does not apply, it is marked "None" or "N/A". If there is compensation, whether or not in addition to the compensation shown, whose amount cannot be determined, "CBD" (cannot be determined) will be entered on the appropriate line. Use the "Other" line for all other compensation, whether or not the amount is determinable.

Exhibit A

	Agent/Producer	
	Percentage (%)	Amount in Dollars (\$) per employee per annum
Commission of Issuing Agent	8%	
Commission of General Agent	N/A	
Consultant Fee	N/A	N/A
Brokerage Fee	N/A	N/A
Other: Please Refer to Compensation Disclosure	N/A	N/A

PRODUCER INFORMATION

Agency Name: Brown & Brown Metro, LLC
 General Agent Name: N/A
 Agent's Name: Beni Sancivieri

Agent's Signature: *Beni Sancivieri*
 Date: 5/10/2023

CARRIER INFORMATION:

Carrier Name: NVA
 Lines of Coverage: Vision

Notice of Carrier Financial Status



Brown & Brown makes every attempt to place coverage with carriers rated A- or better* through AM Best (www.ambest.com), a national credit rating agency with a specific focus on the insurance industry. Because an AM Best rating is not required by the various state departments of insurance, there are many carriers in the Employee Benefits industry that elect not to participate in AM Best's rating process for various reasons. Therefore, Brown & Brown periodically places coverage with carriers rated less than A- or non-rated by AM Best.

Please be advised that Brown & Brown does monitor carriers rated less than A- or non-rated on an ongoing basis. However, because Brown & Brown cannot certify the financial soundness or stability of any insurance company or alternative risk transfer entity, or otherwise predict whether the financial condition of a company might improve or deteriorate, we encourage you to review the financial information for each carrier at AM Best's website (www.ambest.com), a state department of insurance website, the applicable carrier website and/or with your accountant, legal counsel and other advisors.

If you need assistance identifying the applicable issuing carriers for your current coverage, renewal coverage, or the coverage options being presented to you, please feel free to contact us at 973-549-1900 for assistance. Alternative quotes with an A- or better rated carrier may also be available upon your request.

AM Best Rating Guidelines

General Rating:

A++, A+	Superior	B++, B+	Good	C++, C+	Marginal
A, A-	Excellent	B, B-	Fair	C, C-	Weak

Financial Size Category:

The Financial Size Category is an indication of the size of an Insurer and is based on reported Policyholders' surplus plus conditional or Technical Reserve Funds, such as mandatory securities valuation reserve, other investment and operating contingency funds and/or miscellaneous voluntary reserves in liabilities.

Financial Size Category (in Thousands)			
Class I	Up to		\$1,000
Class II	\$1,000	to	\$2,000
Class III	\$2,000	to	\$5,000
Class IV	\$5,000	to	\$10,000
Class V	\$10,000	to	\$25,000
Class VI	\$25,000	to	\$50,000
Class VII	\$50,000	to	\$100,000
Class VIII	\$100,000	to	\$250,000
Class IX	\$250,000	to	\$500,000
Class X	\$500,000	to	\$750,000
Class XI	\$750,000	to	\$1,000,000
Class XII	\$1,000,000	to	\$1,250,000
Class XIII	\$1,250,000	to	\$1,500,000
Class XIV	\$1,500,000	to	\$2,000,000
Class XV	\$2,000,000	or	Greater

This information has been provided to you so that consideration is given to the financial condition of our proposed carriers. The financial information disclosed is the most recent available to Brown & Brown. Brown & Brown does not guarantee financial condition of the insurers listed on the Market Summary.

23-F-201T

BCTS/BCJC
ITA CONTRACT LOG
BOARD RESOLUTION, MAY 23, 2023

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324 V1	American Institute	3203	317024	HENNIE, Donald	5/15/23 - 5/3/24	4,000	DS	960
20.831.130.324 V1	Bergen Community	5600	317004	RIVAS, Tara	6/24/23 - 8/5/23	1,999	DS	36
20.831.130.324 V1	Jersey Tractor	U197	317005	HENRIQUEZ, Ariel	5/8/23 - 6/16/23	4,000	TM	180
20.831.130.324 V1	Jersey Tractor	U197	317005	SEMPER, Patrick	5/8/23 - 6/16/23	4,000	TM	180
20.831.130.324 V1	LasComp	C273	317007	ACEVEDO, Ramon	5/1/23 - 8/18/23	4,000	TM	320
20.831.130.324 V1	LasComp	C273	317007	BAEZ, Roberto Rivera	5/8/23 - 7/28/23	4,000	DS	240
20.831.130.324 V1	LasComp	C273	317007	BROWN, Lejah	5/1/23 - 8/18/23	4,000	DS	320
20.831.130.324 V1	Robotech	3876	317001	FLIKSHTEYN, Alexander	5/15/23 - 6/22/23	4,000	DS	120
20.831.130.324 V1	Rutgers EE Piscataway	6166	317009	MESSINA, Gerald	6/7/23 - 8/30/23	3,495	TM	35
20.825.130.324 V1	AIMS Education	E836	317043	RIVERA, Mary	4/25/23 - 6/23/23	2,700	TM	160
20.825.130.324 V1	American Institute	3203	317024	HAUSLER, Jessie	5/15/23 - 9/5/24	4,000	DS	960
20.825.130.324 V1	American Institute	3203	317024	MYRTHIL, Justin	5/15/23 - 5/23/24	4,000	DS	960
20.825.130.324 V1	LasComp	C273	317007	CARRION, Angela	5/8/23 - 8/26/23	4,000	DS	320
20.825.130.324 V1	LasComp	C273	317007	DIXSON, Marguerite	6/5/23 - 10/20/23	4,000	DS	400
20.825.130.324 V1	LasComp	C273	317007	LACEY, Christian	5/1/23 - 9/15/23	4,000	LT	400
20.825.130.324 V1	Master Driving	3755	317020	HERNANDEZ, Victor	5/15/23 - 7/10/23	3,990	TM	160
20.825.130.324 V1	Master Driving	3755	317020	PARRA, Damian	5/15/23 - 7/10/23	3,990	DS	160
20.825.130.324 V1	Parisian	1473	317027	MCNAMARA, Niurka	5/8/23 - 6/15/23	4,000	DS	120