

**Master Plan Restart Committee – District Task Force – REVISED – August 11, 2020**  
**540 and BCTS Schools (ATHS, BCA, BT -Teterboro, BT – Paramus and The Institute for Interactive Design)**

**BCTS: Superintendent: Dr. Howard Lerner**  
**Assistant Superintendent: Andrea Sheridan**  
**BCTS Board of Education President: Dr. Lawrence Meyerson**

<b>Board Approval</b>	<b>This BCTS Re-Entry Plan will be approved at the August 25, 2020 BOE Meeting. Once approved, we will forward the Board Resolution to the County.</b>
<b>Summary:</b>	<b>In accordance with the NJDOE Guidelines outlined by the Governor on June 26, 2020, the following plan outlines the BCTS District Re-Entry Plan, and meets or exceeds the minimum standard guidelines, detailed below:</b>

<b>Subject</b>	<b>Status</b>
<p><b>This Restart Document represents the plan for Bergen County Technical Schools. The schools include Bergen County Academies, Bergen Technical High School – Teterboro, Bergen County Technical High School – Paramus, and Applied Technical High School. These schools are following an A/B alternating week full day schedule. The Institute for Interactive Design at Northern Valley Demarest High School will be following an alternating A/B half day schedule.</b></p>	
<p><b>Dates and Timing to start Re-Entry into buildings</b></p>	<p><b>Start day for staff is September 1, 2020</b>  <b>Start day for students is September 3, 2020</b></p> <ul style="list-style-type: none"> <li>• <b>Bergen County Technical High School – Paramus: 8:00 AM-3:00 PM</b></li> <li>• <b>Bergen County Technical High School – Teterboro: 8:00 AM-3:00 PM</b></li> <li>• <b>Applied Technology High School: 7:30 AM-2:30 PM</b></li> <li>• <b>Bergen County Academies – Hackensack: 8:00 AM-4:00 PM</b></li> <li>• <b>Northern Valley (half day) 8:00 AM-12:30 PM</b></li> </ul>
<p>❖ <b>BCTS Restart Committee</b></p>	<p><b>Committee consists of teachers, administrators, School Safety Specialist, Board of Education Member, Union Leadership, students, parents, mental health counselors, Central Office staff including the Assistant Superintendent/Director of Special Education, Custodial/Maintenance.</b></p> <p><b>The BCTS Restart Committee Team consists of School Principals, administrators, secretaries, faculty, nurses, teachers, and guidance by law enforcement. List is below:</b></p> <p>Ms. Andrea Sheridan-Assistant Superintendent, Gary Hall – Human Resources Director, Ed Hayward-Technology Director, Patricia Cosgrove-Health and Safety Administrator, Jon Bercovici – CST, Russ Davis – Principal, Laura Hynes – Nurse, William Muller – Athletics Director, Richard Panicucci – Curriculum Superintendent, Richard Fallon – parent, Nancy Sytsma – CST, David Tankard – Principal, Lauren McNaught – Student, Thomas Jodice – Facilities Director, John Susino – Business Administrator, Lt. Thomas Monahan, BC Sheriff’s office</p>
<p><b>BCTS Pandemic Response Teams</b></p>	<p><b>Paramus Technical High School – Paramus: Jeremy Wertheim – Principal, Patti Donatello, Confidential secretary, Danielle Flynn-Nurse, Scott Kallensee- Chartwells Rep., Olivia Amorosi- CTE Teacher, Ryan Lynch- PE Teacher, Richard Eichenlaub-</b></p>

	<p>School Psychologist, Melanie Alston Balaputra- Vice Principal, Vanessa Rivera- Administrative Assistant, Regan Ascenzo- Social Studies Teacher; John Colaneri- CTE Teacher, Kaitlyn Koziol- School Counselor (ST), Chris Callhan – Science Teacher, Kathy Somers/Jimmy Masticova – Maintenance Supervisor, Anthony Iula – Sheriff’s Officer (SRO)</p> <p><b>Bergen County Academies – Hackensack:</b> Russell Davis – Principal &amp; Liaison, Raymond Bath - Vice Principal, Giulia Zanoni Mendelsohn – Supervisor, Michelle Pinke – Supervisor, Laura Hynes – Nurse, Carol Maye – Nurse, John Branda - CTE Teacher, Nancy Sytsma – Student Assistance Counselor, Scott Demeter - Social Studies Teacher, Bryan Respass – Lead Teacher, CTE Teacher, Paul Kaser – Lead Teacher, Guidance Counselor, Ken Zurich – Lead Teacher, Guidance Counselor, Stephen Kaplan – Lead Teacher, CTE Teacher, Todd Crane – Lead Teacher, Science Teacher, Jimmy Addice – Maintenance, Scott Kallensee- Chartwells Representative (food service), Cherri Rodriguez- Administrative Assistant</p> <p><b>Applied Technology High School – Paramus:</b> Dennis Montone – Principal &amp; Liaison, Katoya Pierce - Lead Teacher, Toni DeMarco - Lead Counselor, Rosemarie McManus – Nurse, Taylor Valentine – Teacher, Dave Bonardi - Operations Supervisor</p> <p><b>Paramus Technical High School – Teterboro:</b> David Tankard-Principal &amp; Liaison, Paul Castiglia- Vice Principal, Rosie Cabanilla – Supervisor, Ken Conlon – Lead Teacher, Dan Olivo – Lead Teacher Biology, Jonathan Lancaster – Lead Teacher, Mabel Van Daalen – Strategic Asset Management Teacher, Melissa Breyer – School Nurse</p> <p><b>Northern Valley/Demarest: District Liaison:</b> David Janosz, Director of Technology</p>
<p style="text-align: center;"><b>General Summary</b></p>	<p><b>BCTS complies with all CDC, State and local guidelines. Details below:</b></p>
<p style="text-align: center;"><b>Communication</b></p>	<ol style="list-style-type: none"> <li>1. <b>BCTS</b> is in constant communication and following the guidance of local authorities, including representatives of the Bergen County Department of Health, Bergen County Department of Education Superintendent, the Bergen County Office of Emergency Management, Bergen County EMS, and the Bergen County Sherriff’s Department.</li> <li>2. <b>Staff</b> and student informational manuals are being written detailing critical components of a successful launch</li> <li>3. <b>PowerSchool</b> is being updated with additional emergency contacts via the “student information card”.</li> <li>4. Signs will be posted on the RISE system reminding staff to stay safe: hand washing, masks, social distancing, cleaning/disinfection</li> <li>5. Continuous messages will be sent out over School Messenger, Instagram and Facebook to reach all stakeholders.</li> <li>6. Building-wide events can be conducted with Facebook/YouTube live watch events</li> <li>7. New student/parent orientation will be conducted remotely and include introduction to “Hyflex” (Hybrid/Flexible) schedule, review of student manual for safe return, and pre-recorded FAQ session.</li> <li>8. <b>Inter</b>-district communication system will be implemented to ensure students are coming from healthy communities</li> <li>9. <b>Intra</b>-district building usage communication system will be implemented to ensure that all adult-ed students and staff are healthy.</li> </ol>

	<p>10. Communication on health warnings or redirection to remote instruction will be ordered by Central Administration and implemented by the school Principal or designee.</p> <p>11. Shared-time remote student location database to be maintained.</p>
<b>Staff at Higher Risk</b>	<p>12. High-Risk staff are encouraged to seek private consultation from their personal physician, and keep their supervisor(s) and Human Resources department informed immediately of special circumstances. Existing conditions are to be confirmed by a physician and submitted to Human Resources in writing.</p>
<b>Students at Higher Risk</b>	<p>13. Students of BCTS who cannot attend school will be provided remote instruction or participate in a virtual learning environment.</p>
<b>Temperature Screenings</b>	<p>14. Employees will take temperature readings from home no less than one-hour before reporting to work.</p> <p>15. Employees will fill out an online health questionnaire each morning prior to coming to work.</p> <p>16. Students will have their temperatures read upon arrival at school. Students will be screened by school nurses, retired nurses and BC Security personnel.</p> <p>17. Students will complete an online health questionnaire before coming to school. Before entering the building, students will walk through a temperature reading scanner before entering the building.</p>
<b>Physical Proximity &amp; Safety</b>	<p>18. Business office staff – possible re-arrangement of seating to face away from each other and plexi-glass shields on desks when needed.</p> <p>19. Hallways and walls will be marked with one-way directional arrows which prevents students from coming within 6-feet of one another.</p> <p>20. External egresses and ingresses will be designated in the rear of buildings to increase social distancing.</p> <p>21. Staggered dismissal of students between classes and end of day to decrease hallway congestion and allow for social distancing.</p> <p>22. Social distancing must be practiced at all times to the maximum extent possible. When not possible, additional modifications must be in place.</p> <p>23. Multiple swipe/scan stations will be located outside offices to allow staff to sign in while maintaining social distancing.</p> <p>24. Prior to students and staff returning, an instructional health and safety video will be provided along with information from each building administrator.</p> <p>25. Staff will administer social distancing practice drill that will take place prior to student return.</p> <p>26. All staff to monitor, encourage and enforce social distancing guidelines.</p> <p>27. 1:1 Student to Teacher interactions will not take place in offices – they will take place in rooms with maximum ventilation.</p> <p>28. 1:1 interaction with students will include a face shield in addition to a mask for the instructor.</p> <p>29. Speech, ELL and language staff will wear clear face masks in addition to a face shield.</p> <p>30. Foreign language instructors will wear clear face masks.</p> <p>31. Culinary, Skincare and Cosmetology students will be provided face shields.</p> <p>32. Specialized safety equipment for cosmetology curriculum students and staff have been ordered including disposable aprons and plexiglass boxes.</p>

	<p>33. Work Stations: CSTs, School Counselors, Nurses, Administrators and Administrative Assistants will have sneeze guards at their desks.</p>
<p><b>Employee Scheduling</b></p>	<p>34. Reasonable accommodations will be determined for individuals with high risk medical issues.</p> <p>35. Minimization of Hallway Traffic</p> <p>36. Limit number of people in restrooms simultaneously, installation and use of “occupied” signs.</p> <p>37. Use of Common Areas – i.e.: copier rooms, cafeterias, break rooms. Only one person at a time to be in the copy room, kitchen, elevator.</p> <p>38. Maintain physical distance of six-feet apart from one-another at all times.</p> <p>39. Staff may not eat in common places.</p> <p>40. Building visitors will be significantly limited, and must wear a mask. Visitors will be discouraged from entering the buildings – dependent on reason/business/importance of visit.</p> <p>41. Mail boxes to be placed outside offices for pick-up and delivery of mail and interoffice. Please call Stacy Prihoda (Transportation) for special requests and arrangements</p>
<p><b>Student Scheduling/ Classroom time</b></p>	<p>42. All High School campuses will utilize a Hyflex instructional model by dividing each grade in half – enabling half of each class to attend within the building classroom while the other half will join through Zoom or other virtual platform simultaneously. Wherever possible, students will remain in the same classroom with teachers rotating in an effort to minimize the number of students in the hallways during passing time. All teachers will be inside the building teaching for the entire school day. This schedule rotates each week, and Principals may modify scheduling to accommodate programs such as Shared Time.</p> <p>43. Students will attend the school every other week depending on their cohort group.</p> <p>44. Tents have been purchased and set up outside so that students/staff may conduct classroom learning and lunch – dependent on current weather. Tents will meet all fire code safety requirements.</p>
<p><b>Social Emotional Support/School Climate and Culture</b></p>	<p>45. Guidance, SAC, and Child Study Team members will provide counseling, support and resources to employees and students whom may have anxiety or related mental health issues via Zoom.</p> <p>46. There will be a FAQ to address employees concerns about reentry.</p> <p>47. Human resources sent email to all employees detailing “back to building” guidelines, procedures and protocol.</p> <p>48. Creation and distribution of video created by Restart Committee in conjunction with the Pandemic Response Team to ease employee fears and anxieties about returning to work.</p> <p>49. Informational Video for staff and mechanism for feedback posted on district website.</p>
<p><b>DOE Health and Safety Standards</b></p>	<p>50. <b>Covid-19 Tracing and Tracking:</b> Patricia Cosgrove, central administrator, has been designated as the Contact Tracing Director in collaboration with school nurses.</p> <p>51. <b>Social Distancing:</b> Employees, staff and students to observe social distancing guidelines, keeping at least six feet apart.</p> <p>52. <b>Masks:</b> All Staff, students and visitors are required to wear face masks while on campus. Employees will provide their own masks, and must be worn from</p>

parking lot into building and entire time in building. If a mask is needed, school will provide extras. Students unable to wear masks due to underlying health issues will be provided appropriate PPE Plexiglass shields and headwear.

53. Students and staff must wear masks from the parking lot, into the building, and the entire time they are inside the building.
54. Each classroom will have extra masks available for use.
55. Alcohol based sanitizing stations will be added to strategic and convenient locations throughout the buildings. (i.e.: outside cafeteria, within classrooms, in hallways, outside of restrooms, at building entrances and exits, and in all common areas)
56. H2Orange2 Concentrate 117 is being used as a sanitizer and cleaning solution that kills 99.99% of common bacteria.
57. Depending on the use of classrooms, daily cleaning and disinfecting shall take place between sessions.
58. Bathrooms will be scheduled to be cleaned and disinfected periodically throughout the day.
59. The use of Electrostatic Handheld Sprayers and BruTabs that are a bleach alternative shall be used as needed to disinfect after school hours.
60. Single gallons of hand sanitizer %75% alcohol stations are being set up in each classroom that does not have a hand wash sink.
61. Touchless dispensers have been placed at main entrances of the sites, and manual type of sanitizers are placed in common areas.
62. A blanket PO for Emergency Bio-Decontamination – Coronavirus has been secured in the event of an exposure.
63. Operations District employees shall be in full PPE while on duty at all times and maintain social distancing.
64. Windows are encouraged to be open to aid in air circulation, weather permitting.
65. Underlying medical conditions to be considered and reasonably accommodated.
66. What to do if a staff member is sick in the building – Leave the building and return home.
67. What to do if a staff member is sick in the building and unable to go home on their own? Call their Emergency Contact number for family or friends to pick them up immediately.
68. Staff presenting signs of Covid symptoms to be isolated immediately.
69. Signs are posted reminding staff to stay safe -- wash hands, wear masks, distancing, cleaning/disinfection importance
70. Social distancing must be provided to the maximum extent possible; when not possible, additional modifications must be in place
71. Reasonable accommodations to be made for students and staff at higher risk for illness
72. Students with symptoms related to Covid-19 will be safely and respectfully isolated from others immediately, while they are awaiting parental pickup.
73. Plan established for staff and student flow for entry, exit and common areas.
74. Collaborated with the Bergen County Health Department for re-entry guidance and engaged school nurses to develop contact tracing policies and procedures

	<p>75. Developed a schedule for increased cleaning and disinfecting each evening and on weekends.</p> <p>76. District Meals for students are prepared by Chartwells. Chartwells is following all of the DOH protocols in the preparation, packaging and distribution of food. A schedule of pick-up days/times during the week has been created and established for Rhodes students who are remote to be able to pickup five days of meals.</p> <p>77. Stagger meal schedules in cafeteria, menu will be grab-and-go only, and discontinue self-service and buffet style meals. Overflow classrooms may be utilized and will be designated for dining purposes to reduce cafeteria population during meal times. One directional seating with six feet between diners will be observed. Cafeterias and common areas will be marked with one-way directional tape to reduce congestion and physical proximity.</p> <p>78. Morning and afternoon duty staff to ensure social distancing F/R lunch meal service to continue during remote operations in conjunction with local schools if possible.</p> <p>79. Lockers will not be available for academic or CTE classes, and will be zip tied closed.</p> <p>80. All spaces with more than one person will be ventilated with an open window or door.</p> <p>81. Inter-district illness communication system will be built and implemented for tracing and collaborative investigation. Share time students will be closely monitored.</p> <p>82. P.E. and Athletics Programs will incorporate social distancing and locker rooms will be closed. Students will be encouraged to wear comfortable clothing and safe footwear to school so they can participate in physical education classes without needing to change. Non-physical forms of exercise will be employed such as yoga. No equipment will be used.</p>
<p><b>Principals and Supervisor Responsibilities</b></p>	<p>83. Ensure all preparations to provide remote instruction are completed and the continuity of instruction plan is ready for implementation</p> <p>84. Conduct virtual walkthroughs to ensure quality of instruction and identify areas of need</p> <p>85. Distribute the technology devices needed to both students and staff, and maintain an inventory of related technical devices.</p> <p>86. Set up system for educational teams to be able to cover for each other should the teacher become unable to provide instruction</p> <p>87. Conduct periodic needs assessments of staff and students</p> <p>88. Remain in contact with all staff via phone, videoconference, and email on a daily basis.</p>
<p><b>Teacher Responsibilities</b></p>	<p>89. Continue to prepare lessons for each content area on an ongoing basis</p> <p>90. Create &amp; send home individual student folders/large bags of the following items: “paper and pencil” materials, manipulatives, books, visual schedules, miscellaneous supplies in cases where internet access is an issue</p> <p>91. Utilize iPads/Chromebooks to deliver instruction</p> <p>92. Set up Student Folders via google drive where additional work/instruction can be placed</p> <p>93. Utilize email and/or phones for contact with the educational team and administration on a daily basis</p> <p>94. Record attendance in our <i>Powerschool</i> student information system</p> <p>95. Provide instruction remotely and work their regular school hours.</p>

	96. This includes non-certificated instructional support staff (i.e. lab assistants)
<b>Technology</b>	<p>97. Myfi's have been ordered to accommodate families without internet access.</p> <p>98. An additional 450 Chromebooks and MacBook Airs have been ordered to accommodate new students and shared time students.</p> <p>99. An additional 50 laptops including Surface Pros (for math and science curriculums) have been ordered for staff.</p> <p>100. New headsets have been ordered for clearer communication dependent on the need for the possibility of remote instruction.</p> <p>101. PowerSchool is being updated with additional emergency contact via the "student information card".</p> <p>102. Webcams will be installed for all instructional spaces.</p> <p>103. PowerSchool forms to be launched to reduce paper handling.</p>
<b>Training and Professional Development</b>	<p>104. District organized Professional Development was conducted during the summer to assist staff to adjust to Hyflex and distance learning techniques.</p> <p>105. <u>Professional Development Requirement:</u> This training will be delivered during the thirteen hours of in-service time built into our half-day schedules. All instructional staff are required to participate in Hyflex or Distance Learning Professional Development as part of their 2020-21 PD Plan. Approximately, a third of our teachers are participating in a five-hour training this summer that consists of training modules on topics such as "Increasing Student Engagement in Remote Learning Environments" and "Checking for Student Understanding Remotely." In addition, all of our faculty will go through thirteen hours of in-service training which begins in the early fall. This professional development consists of four half-days and one full-day. Since this time is built into our calendar every year, schools will follow their regular half-day schedule with no impact on our overall instructional time.</p> <p>106. Technical teachers will have an optional Google Classroom Community for summer research and development on pedagogical strategies for Hyflex learning.</p>
<b>Transportation</b>	<p>107. Buses and all transportation vehicles will provide for social distancing and face masks must be worn. Bus arrival and drop-off times will be staggered or other protocols will be established to limit contact with staff, students and parents as much as possible. Windows on buses will be opened contingent on current weather to assist circulation. Transportation vehicles will be cleaned and disinfected on a regular basis using electrostatic sprayers</p>
<b>Student Flow, Entry, Exit and Common Areas</b>	<p>108. Physical guides (arrows, signage on floors and walls) directing flow of traffic in hallways will reduce overcrowding and limit the number of students in the hallways at the same time.</p> <p>109. Extracurricular activities will follow all social distancing guidelines and may be reduced or amended.</p> <p>110. Appropriate outdoor spaces are encouraged to be utilized as an alternative to indoor classrooms, weather permitting.</p>
<b>Educational Model and Schedule</b>	<p>111. Teachers will use a Hyflex model that requires instructional staff to provide both in-person and synchronous, remote instruction concurrently.</p> <p>112. Child Study Team assessing additional accommodations for Hyflex, Hybrid and remote learning models.</p> <p>113. Schedule will reduce total contact per room each day.</p>

	<p>114. A remote plan has been developed and all schedules will remain the same on the remote plan.</p> <p>115. Parents were advised of a clearly defined deadline to submit requests for full remote learning</p> <p>116. An administrator and counselor were identified on each campus to answer questions</p> <p>117. Google document was sent to each family with questions as to whether they would opt to remain full remote instruction, follow the hybrid schedule, or unsure, and feedback was compiled into pie chart format with this information.</p> <p>118. The A/B alternating week full-day program will be terminated when the DOE assigns guidelines to re-open buildings to full capacity.</p>
<p style="text-align: center;"><b>Special Education</b></p>	<p>119. School organized Extracurricular activities will take place virtually.</p> <p>120. Educational, psychological, and speech evaluations will take place in a ventilated air space with all assessors wearing masks and face shields. Students who are classified and receive modifications for instruction will have modified lesson plans and homework included with the general education instruction. These modified plans will include differentiated resources, graphic organizers, modified assessments, and/or other modifications as defined in their I.E.P.</p> <p>121. I.E.P. implementation is accomplished through virtual team meetings, which includes a case manager, student, general education teacher, technical teacher, and special education teacher through Zoom conference call after consent is obtained by a parent. I.E.P. drafts are created and emailed to parents for review prior to meeting and a finalized I.E.P. is completed and sent by email to parents for final consent and implementation. All documents, correspondence with parents, and associated documents such as teacher comments, educational, psychological, social, and neurological information are entered into the Frontline I.E.P. Direct system. Modifications and accommodations are shared with teachers working with students. Teachers also have the ability to view I.E.P. for proper implementation in the classroom.</p> <p>122. I.E.P. meetings are conducted through Zoom conferencing. Students due for re-evaluations have had and will continue to have their current accommodations and modifications reviewed and implemented as agreed upon at their re-evaluation planning meeting.</p> <p>123. TOSD/TOH's will provide support in both the scheduled classroom meetings as well as the Q&amp;A/extra-help sessions. By participating in class sessions, TOSD/TOH's will have enhanced capabilities to prompt students in need.</p> <p>124. Case managers will monitor lessons through weekly check-ins on <b>Google Classroom</b> and <b>Schoology</b> to ensure that modifications and accommodations are in compliance with the I.E.P. Observations and recommendations will then be recorded in Frontline I.E.P. and shared with in-class support teachers.</p> <p>125. Case managers will contact families on a weekly basis to check in and provide support, as needed. CSTs will contact families via phone or email.</p> <p>126. On a regular basis, case managers will contact individual students to whom they provide counseling during the regular school day via email.</p>



	<p>127. CSTs will utilize email and/or phones for contact with the educational team and administration on a daily basis.</p> <p>128. Our ESL instructor is providing “push-in” support for our ELL’s in their classroom sessions as well as providing “pull-out” support in her own Google Classroom sessions. The curriculum for these courses includes activities aligned to the WIDA standards to meet specific needs for ELLs. During pull out ESL instruction the instructor incorporates fluency and language acquisition in all activities. For students with disabilities, lessons are modified as defined in the accommodations/ modifications in the I.E.P. Written communication, such as the Eligibility for ESL Services, is provided to families both in English and their native language. During in-person meetings the District provides an interpreter when necessary. The district will continue to access both in-house and contracted interpretation services to support outreach efforts to families of ELL’s. The District has, and will continue to, provide ELLs with the technology required to participate in distance learning. Should an ELL demonstrate issues with access to instruction for any reason, the ESL instructor has been instructed to contact support staff including Case Managers, Guidance Counselors, and building and/or Central Administration.</p> <p>129. Any students with disabilities who requested full remote instruction will have this indicated on their IEP.</p>
<p><b>Nurses’ Responsibilities</b></p>	<p>130. Compile list of students and their medical needs &amp; health issues</p> <p>131. Contact families of students on caseload to check in and provide support as needed via phone or email. Contact will be documented.</p> <p>132. Utilize email and/or phones for contact with the educational team and administration on a daily basis.</p>
<p><b>Substitute Teachers and Nurses</b></p>	<p>133. Substitute nurses and substitute teachers will follow the same safety protocol as full-time staff members.</p>
<p><b>Athletics and Physical Education</b></p>	<p>134. BCTS does not hold “recess” classes.</p> <p>135. BCTS Physical Education classes are staggered- encompassing small groups. These groups will follow the social distancing guidelines.</p> <p>136. Students and staff will wash their hands immediately before and after physical education classes.</p> <p>137. Temperature Reading: Athletic trainer will be responsible for taking temperature readings as per NJSIAA Phase I guidelines.</p> <p>138. Employee Scheduling: Alternating days - Rotating Schedule</p> <p>139. Football, tennis and Soccer summer workouts will start on 8/21/20 on a rotating schedule.</p> <p>140. Fall Season start dates will begin according to NJSIAA start dates, unless there is change in Phase II: Football, Soccer, Cross Country, Tennis</p> <p>141. The Athletic Office will be covered by athletic personnel on days when workouts and practices will take place.</p> <p>142. Safety &amp; Reducing Employee Stress Workshops</p> <p>143. Coaches will follow NJSIAA Phase I guidelines.</p> <p>144. Port-a-potties will be accessible on site to limit traffic in the building. Restrooms/Port-a-potties will be cleaned and disinfected with EPA approved cleaners and disinfectants against COVID-19 as often as possible throughout the day, but at least daily</p>

	<p>145. Coaches and athletes will follow NJSIAA return-to-play guidelines regarding masks, groupings, social distancing and screenings.</p> <p>146. Summer workouts are not mandatory for our student athletes.</p> <p>147. Workouts will be no longer than 90 minutes in duration and will be held 3 days per week. Sport practices and workouts will be staggered.</p>
<b>Facilities/ Maintenance</b>	<p>148. BCTS will not rent out or allow outside agencies to use the buildings. facilities or allow outside agencies to use buildings.</p> <p>149. BCTS has implemented a procedural manual for all of our High School buildings, which details the methods, timing, and materials to be used. Each member of the custodial/maintenance staff has ben trained on the importance and integration of the new sanitization protocol.</p>
<b>Policies and Funding</b>	<p>150. Requirements for a 180 School year: District Policies are in compliance with adhering to a 180 -day school year schedule.</p> <p>151. New Board Policies have been drafted and approved on August 25<sup>th</sup>, addressing COVID-19 safety and health mandates.</p> <p>152. BCTS has purchased appropriate PPE and cleaning supplies for the start of the new school year.</p> <p>153. Districts will consider making expenditures from various accounts or underutilized line items to meet unanticipated costs and to manage their cash flow. When possible, BCTS will participate in the federal E-rate program, which provides schools and libraries with funding support for high-speed broadband connectivity and internal connections equipment.</p> <p><u>Funding resources available:</u>  Aid through the CARES Act  Districts can apply for FEMA declared emergency aid  State aid  Federal aid under ESSA</p>
<b>POLICIES</b>	<p>New BOE Policies: Contact Tracing, notification of faculty or student testing positive to be reported local health officials, and eligible students requiring meals are provided for.</p> <p><b>Policy 5310 M</b> regarding Health and Safety will be approved at the August 25<sup>th</sup>, 2020 BCTS Board of Education Meeting.</p>