

BCTS District Observation Guidelines

Classification	Observation Types	Conference Requirement
Non-tenured teacher in year 1 -2	<ul style="list-style-type: none"> • 2 Announced, long observations with a pre-conference • 1 Unannounced, short observation 	All pre and post conferences should follow the complete Danielson protocols that BCTS used in the 2012-2013 school year
Non-tenured teacher in year 3 -4	<ul style="list-style-type: none"> • 1 Announced, long observation with a pre-conference • 2 Unannounced, short observations 	All pre and post conferences should follow the complete Danielson protocols that BCTS used in the 2012-2013 school year
Tenured	<ul style="list-style-type: none"> • 1 Announced, long observation with a pre-conference • 1 Unannounced, short observation 	<ul style="list-style-type: none"> • The one long observation should be accompanied by pre and post conferences that follow the complete Danielson protocols that BCTS used since the 2012-2013 school year • Short observations can use an *electronic post conference
Teacher with a CAP	<ul style="list-style-type: none"> • At least one Announced, long observation with a pre-conference • 2-3 Unannounced, long observations 	All pre and post conferences should follow the complete Danielson protocols

**An electronic post conference can be completed by e-mailing your collected evidence to the observed teacher for comment before designating final, component scores. Teachers who request additional clarification and would like to meet in person should be accommodated.*