



WELCOME TO THE 2024-2025 DUAL ENROLLMENT PROGRAM

The Dual Enrollment Program at Bergen Community College provides high school students with the opportunity to earn college credit at a 50% reduced rate while simultaneously fulfilling their high school requirements. Students must have a minimum 2.75 GPA and demonstrate the ability to successfully complete the course. Upon dual credit course completion, students receive a letter grade that is then recorded on the official Bergen Community College transcript.

Course Instructor: Approved high school teacher meeting the academic criteria for BCC adjunct status (Master's Degree in the subject area)

Application Period: November 18, 2024 - February 28, 2025

Registration Period: November 18, 2024 - March 7, 2025

Cost: Tuition + Registration fee

Dual enrollment students are eligible for the reduced cost per credit rates below.

- In-County \$78.72 per credit
- Out-of-County \$161.67 per credit
- Out-of State \$170.10 per credit
- Registration Fee \$16.30 (one-time)

Tuition Waiver: Students who participate in the Free & Reduced Lunch Program are eligible to receive a tuition waiver. There is a one-time registration fee of \$16.30.

Application: Visit www.bergen.edu/dualenrollment to apply or scan the QR code.

Payment: Make payment online via the BCC student portal at my.bergen.edu with a credit/debit card (fee attached) or an E-check.

Refund & Withdrawal Policy: Official withdrawal dates are listed on the Spring 2025 (2025SP) registration calendar, www.bergen.edu/registration/regcal. Students who withdraw from a course after the 100% refund date, will be financially responsible for the tuition and registration fee and will receive a 'W' grade on their transcript.

Technology Support: The BCC Help Desk provides support and guidance with any technical issues you might experience. Please note that the Help Desk will only respond to support requests from students (application/registration) and high school counselors (grading). Contact (201) 879-7109 or helpdesk@bergen.edu.

Transferability: While BCC course credits have been accepted by colleges and universities throughout the United States, BCC cannot guarantee transfer of any course(s) taken for credit. Students are strongly encouraged to contact the university of intent to inquire about dual credit courses that will be considered for acceptance prior to registration.

Official Transcripts: all courses will be listed on the Spring 2025 term in the transcript with grades based on the BCC grading scale. Students can request their transcript after grades are posted at www.getmytranscript.com. To learn more about the transcript request process visit bergen.edu/registration/request-transcripts. Students can download a free unofficial transcript from their BCC student portal.

For more detailed information about our program, including step-by-step application and enrollment instructions, please visit our website bergen.edu/dualenrollment or scan the QR code.

